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1944-45

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THE SOUTHLAND SCROLL  
COLLEGEDALE, TENNESSEE

## *The Southland Scroll*

Published monthly by Southern Missionary  
College, Collegedale, Tennessee.

VOLUME XVI

NUMBER 1

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Catalogue Number

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# *Southern Missionary College*

(Formerly Southern Junior College)

ANNUAL CATALOGUE

1944-1945

COLLEGEDALE, TENNESSEE

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# Calendar of Events 1944-45

## First Semester

September 3, Sunday  
8:00 P. M. .... Opening Convocation

September 4, 5, Monday, Tuesday  
9:00 A. M. .... Registration

September 6, Wednesday  
7:45 A. M. .... Classes Begin

September 8, Friday  
7:30 P. M. .... First Vesper Service

September 9, Sabbath  
9:30 A. M. .... Sabbath School  
11:00 A. M. .... Church Service  
8:00 P. M. .... President's Reception

October 10, 11, 12, 13 ..... First Period Examinations

October 20-28 ..... Week of Prayer

November 21, 22, 23, 24 ..... Second Period Examinations

November 30, December 1 ..... Thanksgiving Vacation

December 20, 6:00 P. M.—January 3, 7:00 P. M. .... Christmas Vacation

January 9, 10, 11, 12 ..... Mid-Year Examinations

## Second Semester

January 14 ..... Registration

February 20, 21, 22, 23 ..... Fourth Period Examinations

March 17-24 ..... Spring Week of Prayer

April 3, 4, 5, 6 ..... Fifth Period Examinations

May 14, 15, 16, 17 ..... Final Examinations

May 18, Friday  
8:00 P. M. .... Senior Consecration Service

May 19, Sabbath  
11:00 A. M. .... Baccalaureate Sermon

May 20, Sunday  
10:00 A. M. .... Commencement

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# *Southern Missionary College*



## HISTORY

The year eighteen hundred ninety-three marked the beginning of the educational work of Seventh-day Adventists in the South. At that time, a small school, afterward to be known as the Southern Training School, was established in Graysville, Tennessee. Twenty-three years later, there was a change both in name and location, and as Southern Junior College at Collegedale, Tennessee, it served the denominational constituency of the Southeastern states.

In the spring of 1944 the General Conference of Seventh-day Adventists authorized senior college status for the institution, under the name of Southern Missionary College.

A three hundred thousand dollar building program, to be put into effect as soon as government permission is granted, includes the addition to the school plant of a library building, science building, music building, a new church, and various other improvements.

## AIMS

In an effort to carry out the instruction given in the Spirit of prophecy as to three-fold education of the youth, Southern Missionary College offers training which fits one for work in religious, professional, business, or vocational fields. The sincere hope of the institution is that many of its students, under the influence of an atmosphere which is permeated by Christian faith and Christian ideals, may catch the vision of evangelism and be led to devote their lives to the gospel ministry; that others, under the guidance of those who have attained the coveted goal of excellent scholarship combined with unaffected piety, may follow the gleam of intellectual development, and dedicate their talents to the teaching profession; that still others, because of the stress which is placed upon the dignity of labor, may turn their attention to the practical side of life, and be led to give consecrated service in the world of industries and of business.

This hope is destined to reach its glad fruition only when, from year to year, there comes to Southern Missionary College assurance that it has instilled into the youth who have sojourned within its walls, principles of such rugged sincerity and fearless integrity that each one, as he goes forth to meet the future, will pledge himself unhesitatingly to help satisfy "the greatest want of the world, the want of men—of men who will stand for right though the heavens fall."

### LOCATION

Southern Missionary College is located on the Southern Railway between Chattanooga and Atlanta, eighteen miles from the former city. Trains pass through the college estate; our station is known as Collegedale, which is also the postal address.

Collegedale is three miles from the village of Ooltewah, a junction point of the Atlanta and Knoxville divisions of the Southern Railway. Through trains between Washington, Memphis, Birmingham, New Orleans; between Cincinnati, Atlanta, and Jacksonville, stop at Ooltewah, thus affording splendid railway service. Ooltewah is also on the Lee Highway, which connects Washington, D. C., and other eastern cities with Chattanooga and other southern points. A hard-surface highway reaches from Collegedale to Chattanooga, thus affording quick access to this scenic and historic city of one hundred and forty thousand people. Motor buses operating between Chattanooga and Apison pass in front of the college. As an accommodation to passengers, they often drive to the dormitories.

The college is situated on a beautiful nine-hundred acre estate. This rural environment has been one of the strongest factors in the development of the institution, in that it has furnished the isolation so necessary to genuine progress.

The Chattanooga air field of the Eastern Air Lines is located a few miles from the college.

### PURPOSE

Primary objectives of Southern Missionary College are the development of refined, Christian character and the training of workers for the

missionary enterprises which the Seventh-day Adventist denomination is carrying on in all parts of the world.

The school is open to all worthy persons of reasonably good health who come for the purpose of doing faithful work. Those who have little desire to study or who are careless in their department are not encouraged to enter.

Young people should remember that this school is a Christian institution. Unless they are willing to give due respect to the word of God, the Sabbath, worship and other religious exercises, they should not apply for admittance.

#### ACCREDITATION

Southern Missionary College is fully accredited as a junior college by, or is a member of, the following organizations: Southern Association of Colleges and Secondary Schools, Tennessee State Department of Education, American Association of Junior Colleges, Southern Association of Private Schools, Tennessee College Association, Mid-South Association of Private Schools, and Seventh-day Adventist Board or Regents.



## *Academic Regulations*

### ADMISSION REQUIREMENTS

The school is open to young men and young women above the eighth grade, of good moral character and of reasonably sound health, who are willing to live in harmony with its principles and regulations, and who come for the purpose of doing faithful work. While no religious test is applied, all are required to show proper respect for spiritual things, for the Scriptures, for divine worship, and all are expected to attend church services.

It is distinctly understood that every student who applies for admission to the college thereby pledges himself to observe all its regulations. If this pledge is broken, it follows that by such infraction he forfeits his membership in the school, and is retained only on the forbearance of the faculty. It is also a part of the student's contract that he, to the best of his ability, will perform all the industrial duties assigned him.

### REGISTRATION

Registration begins Monday, September 4, 1944, at 9:00 A.M. It is highly desirable that all students enter at the beginning of the school year. Experience has demonstrated the fact that any student who enters school late places upon himself a serious handicap at the outset. This is particularly true in such courses as mathematics and first-year language. Therefore, students who come more than two weeks late will not be enrolled for full class work, and they may be denied entrance to certain courses because of the difficulty of making up work.

The fifteen per cent penalty rule, explained on page fifteen, will apply to late registrants in the same manner as it applies to those who miss classes during the school year.

### COLLEGE ENTRANCE REQUIREMENTS

Graduates of accredited four-year secondary schools, presenting official transcripts, will be granted entrance to the college.

Graduates of unaccredited schools, presenting official transcript

of at least sixteen acceptable units, may qualify for college admission by passing entrance examinations.

Students entering college are required to take the special placement examinations to be conducted at the time of registration in September and January.

### TRANSCRIPTS

A student planning to enter this college for the first time should request the principals of the schools previously attended, to send transcripts of all grades direct to the registrar of Southern Missionary College in ample time to be evaluated before the opening day of school. Failure to do so may result in delayed registration and unsatisfactory classification. Blanks for this purpose will be furnished upon request. All transcripts become the property of the school.

Upon completion of a curriculum at Southern Missionary College a statement of the final grade is issued without charge. For each additional transcript, a charge of one dollar will be made.

No diploma or grade transcript will be issued any student until all school bills have been paid.

### STUDENT LOAD

Four units in each grade of the College Preparatory Department, and thirty-two semester hours in the Collegiate Department, constitute full work for a school year of nine months. Requests for more than full work may be made to the Registrar; but not more than five units in the College Preparatory Department, nor thirty-six semester hours in the Collegiate Department will be allowed any student in an academic year of thirty-six weeks; nor will permission to carry extra work be granted to any student whose scholarship is not above average.

Students who earn part of their expenses while in school should plan to deduct credit hours in proportion to the amount of labor performed each week.

Students who enter the college late may not be permitted to register for full school work nor for certain courses.

### CHANGES IN CLASS SCHEDULE

Students may change their program without charge, upon approval of the registrar and teachers concerned, during the first two weeks of each semester. A fee of one dollar will be charged for change of program after the first two weeks.

No student may enter or drop any class without presenting to the instructor of that class a permit from the registrar. This permit must be countersigned by the instructor and returned by the student to the registrar. No student will be considered dropped from a class, and tuition will continue, until such a permit has been properly signed and returned.

A course dropped after the first nine weeks, unless on account of illness or other unavoidable circumstances, will be entered on the permanent records as a failure. A course dropped without permission at any time will be recorded as a failure.

No grades will be recorded for a student who has not been properly registered for a course.

### ABSENCES AND EXCUSES

Regular attendance at all classes and chapel is expected of every student.

An academy student will be allowed one unexcused absence per class each six-weeks period, but these absences may not be cumulative. A college student will be allowed one unexcused absence per credit hour in each class up to a maximum of three absences per semester.

A student missing 15 per cent or more of the total class appointments shall receive a grade of "F" in that course. The student may apply to the faculty for exemption in case of serious illness or for other causes not under his control where the absences would result in a penalty to his grade.

Three tardinesses are counted as one absence, and absence from laboratory is considered a class absence. An absence incurred the last time a class meets before a vacation, or the first time after a vacation, will carry a double penalty.



Excuses from absences should be submitted the first day the student resumes class work and will not be considered if submitted later than one week following the absence.

A re-registration fee of one dollar will be required of all students having more than three unexcused absences from chapel, physical education, or study hall. This charge shall be settled before class work is continued.

Absences for sickness shall be reported the first time the student comes back to class after the sickness. The health officer shall fill out and turn in to the registrar's office all absence blanks for sickness.

Chapel services are held three times each week. Three absences from chapel are allowed in one semester. If a student permits more than three unexcused absences from chapel to accumulate, he will be asked to pay a penalty fine of one dollar in cash before he is permitted to continue his class work. Any absence from classes caused by suspension due to irregularity in chapel attendance will be counted.

### GRADE REPORTS

Reports of scholarship and deportment are made in duplicate to parents and students at the close of each school period of six weeks. All semester grades are permanently recorded by the college for future reference.

The following system of marking is used: A, superior; B, above average; C, average; D, below average; E, incomplete; F, failure; W, honorable withdrawal; DW, dishonorable withdrawal. A passing grade in group work—such as orchestra, chorus, and physical education—is recorded as C.

Unless acceptable explanation, such as serious illness, can be given, a student whose work is reported unsatisfactory may be asked to withdraw from school.

### QUALITY POINTS

Three quality points are given for each semester hour or unit of credit for an A grade, two quality points for a B grade, and one quality point for a C grade. D grade carries no quality points. Students completing

any junior college course of study must possess at least as many quality points as credit hours.

### HONORS

A college student of good character whose record at the time of graduation shows no grade below C and with an honor-point rating of 2.45 or above, will be granted an "Honors" diploma.

### CREDIT EVALUATION

A "unit" is defined as the amount of credit granted for one high school subject satisfactorily pursued during a year of thirty-six weeks, with forty-five-minute recitation periods, five days a week, or the equivalent.

A "semester hour" represents the credit granted when a college subject is successfully pursued through a semester of eighteen weeks with one sixty-minute hour of recitation a week.

### "INCOMPLETES" AND EXAMINATIONS

A student who redeems an "incomplete" for the semester will receive a grade of "D" unless otherwise voted by the faculty.

An incomplete becomes a failure if not removed within one year.

Special examinations are given when justified by circumstances, such as sickness or necessary absence from the campus. A fee of one dollar is charged for each special examination. Instructors may give such examinations only upon evidence of properly signed receipts.

A re-examination is permitted only upon vote of the faculty.

### AUDITING CLASSES

A student may audit a course only by special permission. No credit is given for courses audited. The tuition charge is one-half that of credit courses.

### PHYSICAL EDUCATION

Each year a course in physical education is required of all students, except those excused by our school nurses.

### CORRESPONDENCE WORK

Credit will be given for Army training and correspondence work. These credits will be evaluated in accordance with accrediting body institutions.

### EXTENSION COURSES

Southern Missionary College offers no extramural instruction; therefore all credits must be earned in residence.

### 1944 SUMMER SESSION

It is the plan of the college during the summer of 1944 to conduct a nine weeks summer session from June 19 to August 18. Upper division courses in the fifteenth grade will be offered in addition to regular junior college and academy subjects.

### EXTRACURRICULAR ACTIVITIES

The extent to which students may participate in extracurricular activities is subject to regulation, in order to help them maintain satisfactory standards of scholarship.

### REQUIREMENTS FOR GRADUATION

1. The minimum requirement for graduation from the College Preparatory Department is sixteen units, part of which is prescribed and part is elective. Details of the courses offered may be found elsewhere in this catalogue. The minimum requirement for graduation from junior college courses is sixty-six semester hours, including two hours of physical education.

2. Quality points equal to the number of semester hours of work covered will be required for graduation from any junior college course. College students, therefore, must maintain an average of C or better to be eligible for graduation. College Preparatory students must maintain an average of C to be recommended for college.

3. The year preceding a student's graduation must be spent in study

at Southern Missionary College. At least three units or twenty-four semester hours of credit must be earned in residence.

4. No credit toward graduation is given for one year of language, unless two years of another language are completed.

5. Transcripts of all courses completed in other schools must be on file before a student's work can be checked for graduation. College entrance requirements must be met as a prerequisite for the completion of any college course.

6. All resident candidates for graduation must be members of the senior class.

7. Since the institution has but one graduation exercise a year, at the end of the winter session, candidates completing their requirements in the summer will be graduated the following spring.

## JUNIORS

A member of the junior class must have had, upon completion of the courses for which he is registered, at least ninety hours and ninety quality points, or eleven units in the academy.



## *Expenses*

Each student entering this college defrays only a part of the actual cost of his instruction and maintenance. The total cost of instruction and maintenance for each student is not entirely met by the amount of cash paid or labor performed in accordance with the requirements of the figures set forth in this section. The operating deficit of the college is covered by gifts, subsidies, and funds from other sources. The educational opportunity afforded each student in Southern Missionary College represents a large investment in buildings and equipment averaging more than fifteen hundred dollars for each student enrolled.

### ENTRANCE DEPOSITS

At the time of admission an entrance deposit is required of all students as follows: School Home students, \$50; resident students, college or preparatory, \$20; resident elementary students, \$10.

This deposit is held as a guarantee that each periodic statement will be paid when presented. It cannot be drawn upon during the school term under any circumstances either for cash or for the payment of a school bill or for any personal expenses. It is refunded as a credit on the statement for the final period of the school year. There is no exception to this rule unless special arrangements are made with the management of the college and the president of the student's home conference through the church pastor or district leader.

### FIXED CHARGES—COLLEGE Four-Week Period

Items	Women	Men
*Tuition (16 semester hours)	\$21.00	\$21.00
School Home Rent	12.00	12.00
Laundry (minimum)	3.00	3.00
Medical	1.00	1.00
**Board (average)	18.00	22.00
Period Total	\$55.00	\$59.00
Yearly Total	\$509.00	\$546.00

\*Sixteen semester hours is considered full school work.

\*\*Food prices subject to change without notice depending upon war emergency.

**FINANCIAL PLANS SUMMARIZED—BOARDING STUDENTS**  
**College Department**

*Plans	Number of Semester Hours	Hours of Labor per week	Four Week Period			School Year		
			**Cash	Labor	***Total	**Cash	Labor	***Total
Plan I (see note)	16	10	\$47.00	\$12.00	\$59.00	\$435.00	\$111.00	\$546.00
Plan II	16	20	35.00	24.00	59.00	324.00	222.00	546.00
Plan III	12	30	19.00	36.00	55.00	176.00	333.00	509.00
Plan IV	8	40	3.00	48.00	51.00	28.00	444.00	472.00

\*Each of these plans requires a \$50 entrance deposit which is held to apply on the last period's expenses. These plans cover only the fixed charges. They do not include fees or special charges as these vary according to the course of study. Books may be obtained at the college store for cash.

\*\*The amounts given in these columns are approximate. The amount to be paid is that called for by the period statements. This varies somewhat according to charges for board and other expenses, and credits for labor performed.

\*\*\*All figures in these columns are based upon the average expense for men. The average expense for women is about \$37 less for the school year.

**Note** - A minimum of ten hours of labor per week is required of all boarding students.

## FIXED CHARGES—ACADEMY

Items	Women	Men
* Tuition (4 units)	\$15.00	\$15.00
School Home Rent	12.00	12.00
Laundry (Minimum)	3.00	3.00
Medical	1.00	1.00
**Board (average)	18.00	22.00
Period Total	\$49.00	\$53.00
Yearly Total (9 Periods)	\$453.00	\$490.00

\* Four units is considered full school work.

\*\* Food price subject to change without notice depending upon war emergency.

## TUITION CHARGES

The charges for tuition for the regular school year of nine periods are as follows:

**College**

	Each Period	School year
18 Semester Hours .....	23.00.....	212.75
*16 Semester Hours.....	21.00.....	194.25
12 Semester Hours.....	17.00.....	157.25
8 Semester Hours.....	13.00.....	120.25

\*Sixteen semester hours are considered full school work.

**Academy**

5 Units or Subjects.....	\$18.00.....	\$166.00
*4 Units or Subjects.....	15.00.....	138.75
3 Units or Subjects.....	12.00.....	111.00
2 Units or Subjects.....	9.00.....	83.25

\*Four units are considered full school work.

**Elementary**

Grades I - III.....	\$5.00.....	\$45.00
Grades IV - VI.....	6.00.....	54.00
Grades VII and VIII.....	7.00.....	63.00

**FINANCIAL PLANS SUMMARIZED—BOARDING STUDENTS**  
**Academy Department**

*Plans	Number of Units or Subjects	Hours of Labor per week	Four Week Period			School Year		
			**Cash	Labor	***Total	**Cash	Labor	***Total
Plan I (See note)	4	10	41.00	12.00	53.00	379.00	111.00	490.00
Plan II	4	20	29.00	24.00	53.00	268.00	222.00	490.00
Plan III	3	30	14.00	36.00	50.00	129.00	333.00	462.00
Plan IV	2	40	—	48.00	47.00	—	444.00	435.00

\*Each of these plans requires a \$50 entrance deposit which is held to apply on the last period's expenses. These plans cover only the fixed charges. They do not include fees or special charges as these vary according to the course of study. For book costs see book rental plan, page thirty.

\*\*The amounts given in these columns are approximate. The amount to be paid is that called for by the period statements. This varies somewhat according to charges for board and other expenses, and credits for labor performed.

\*\*\* All figures in these columns are based upon the average expense for men. The average expense for women is about \$37 less for the school year.

**Note** - A minimum of ten hours of labor per week is required of all boarding students.



Assuming that all young people come to Southern Missionary College for the express purpose of obtaining an education, and since those working their entire way have time for one-half of a full class load, all students are urged to carry at least half school work.

As an encouragement to do this, a minimum charge for tuition will be made on that basis.

Private work is discouraged, and no credit will be given for such work unless satisfactory arrangements have been made in advance with the registrar. The charge for private work is the same as regular tuition plus tutoring fee.

## SEMESTER FEES

<b>General Fees</b> —Includes both college and academy students; elementary students only when indicated.		<b>Laboratory Fees</b> —College classes only unless academy is indicated.	
Library	\$2.50	Bacteriology	\$6.00
Lyceum	1.25	Chemistry	6.00
Lyceum—Elementary	.50	Chemistry—Academy	3.00
Matriculation	5.00	Clothing and Textiles	2.50
Matriculation—Elementary	.50	Foods and Nutrition	6.00
School Supplies—Elementary	.50	Manual Arts	2.50
		Normal Arts	2.50
		Physical Education—College and Academy	2.00
<b>Music Fees</b> —Includes both college and academy		Physics	6.00
Band, Choir, Chorus, and Orchestra		Physics—Academy	3.00
without credit	\$2.00	Physiology	6.00
with credit	4.50	Printing—Academy	3.00
Instrument Rental—(Band and Orchestra)	5.00	Qualitative and Quantitative Anal.	6.00
Piano Rent:		Radio	10.00
Piano Students 1 hour per day	6.00	Secretarial Practice	4.00
2 hours per day	10.00	Typing—Academy—double period	4.50
Voice Students 1 hour per day	4.00	Typing—College—1 hr. per day	4.50
2 hours per day	7.00	Typing—College—2 hrs. per day	7.50
		Zoology	6.00

## OTHER CHARGES

<b>Period Fees</b>		Key Deposit	\$1.00
Expression	\$5.00	Special Examination	1.00
Music Lessons—Instrument, Pipe Organ, Piano, Voice	5.00	Transcript—(except first one)	1.00
Music Lessons—Elementary	2.50	Transportation to Chattanooga,	
Pipe Organ Rental	7.00	Regular trip—charge	.75
<b>Special Fees</b>		Regular trip—cash	.50
Change of Program	\$1.00	Special trip	2.50
Diploma	4.00	Transportation to Ooltewah,	
Entrance Examination	1.00	Special trip	.50
		No fees are refundable.	

### CHARGES FOR MUSIC

The charge for all private music instruction is \$5.00 per four-week period, except to children in the first eight grades to whom a special price of \$2.50 per four-week period for twenty-minute lessons is made. Students who enroll for music are expected to continue lessons for at least one-half year.

No refund on lessons will be given to students who drop their work during a four-week period. In no case will lessons which are lost on account of the student's absence be made up.

### FEDERAL FAIR LABOR STANDARDS ACT

In order to comply with the Federal Fair Labor Standards Act, commonly known as the Wage and Hour Law, it is necessary to pay certain minimum rates per hour in the campus industries. This has necessitated a general raise of wages. Consequently, there has been a corresponding increase in charges.

### SCHOOL HOME EXPENSE

A room charge of \$3.00 a week is made to each student who resides in a school home, except to one occupying a room with private bath in the new addition, in which case the charge will be \$3.50. On this basis two students are expected to occupy one room. The charge includes a maximum of 120 watts of electric light and steam heat. Laundry is charged at the rate of \$3.20 per four-week period as a minimum. If the total charge for the period on a piece basis exceeds this, the actual charge is made rather than the minimum. Medical care is charged at the rate of \$1.00 per period for boarding students and \$.50 for resident students. This includes dispensary service and general nursing care not to exceed two weeks. The rate quoted does not cover the charge for visits to a student made by a physician or for special nursing care, nor calls by the school nurse to students living outside the school home.

No refund from school home expense is made because of absence from the campus.

To prevent loss of garments while being laundered, students should have each garment marked with a cloth name tape. The name tapes may be secured from the Sterling Name Tape Company, Winsted, Conn.

## BOARD

The cafeteria plan of boarding is used, which allows the student the privilege of choosing his food and paying only for what he selects. Minimum weekly charge for school home students is \$3.75 for young women and \$4.50 for young men. Due to the war, the average board for young women has been about \$4.50 per week, and for young men is about \$5.50 per week. Prices of food are subject to change without notice, depending upon the situation growing out of the war emergency. No allowance for absence from the campus is made other than during specified vacations of one week or more, and in case of emergency. Three meals a day are served. Students living in the school homes are expected to take their meals in the dining room.

## PAYMENT OF ACCOUNTS

Charges for tuition, school home expense, and board will be made each four or five-week period, and a statement will be issued to each student. Fifteen days will be allowed after the date of statement for settlement of accounts. The college board has made the costs as low as is consistent with educational efficiency. The school, therefore, must expect prompt payment of all outstanding accounts. Failure to pay promptly may terminate the student's connection with the school.

All students will register at the beginning of each semester, and accounts must be in balance as a prerequisite to registration. Grade transcripts and diplomas are issued only to students whose accounts are paid in full.

Post-dated checks are not acceptable.

## DISCOUNTS

A cash discount of 5 per cent is allowed on the balance due the school for the current period's expenses if paid within the discount period of fifteen days from date of the statements. Where an advance payment of at least \$150 is made, an additional 2 per cent discount is allowed.

Our fiscal year is divided into twelve periods whose closing dates are as follow : June 25, July 23, August 20, October 1, October 29, November 26, December 31, January 28, February 25, March 25, April 22, and May 20. Statements will bear these dates.

Where there are three or more students from one family a 25 per cent discount will be allowed on the accrued charge for the three highest tuition rates and any students beyond three will be accepted at no further charge. This rate applies only to tuition and is applicable to both boarding and resident students.

Missionaries or dependents of same on furlough are allowed a 50 per cent discount on tuition only, the first year of furlough, provided the remaining expenses are paid before the close of the discount period. The children of foreign missionaries in active service are also granted a 50 per cent discount on tuition on these same conditions. This concession does not apply to students who earn through labor 50 per cent or more of their charges.

### PERSONAL EXPENSE

Students should be provided with sufficient funds, in addition to money for school expenses, to cover cost of books, clothing, and all personal items. We urge that all prospective students have their eyes tested by a competent oculist and necessary dental work cared for before entering school.

All purchases from the college store or from other departments on the campus must be paid for in cash. No charge accounts are accepted.

### RATION BOOKS

The rationing plan as administered by the Government requires students to bring with them all ration books and deposit them with the college. The college is required to remove coupons from time to time and turn them in to the ration board. Ration books may be loaned to students for a one week period to enable them to purchase shoes or other commodities which may be designated in the future. Whenever a student leaves school he may take his ration books with him except for brief visits of less than two weeks.

### CHANGE OF PROGRAM

When a student drops any of his class work or quits the school, he must present to the business office a drop voucher from the registrar's

office. Tuition will be charged until such voucher is received. Those who drop school work later than the first week of any four-week period will be charged for the full period. Two weeks will be allowed at the beginning of each semester for a change of program without charge.

### COLPORTEUR SCHOLARSHIPS

For the encouragement of the colporteur work, the college, together with the local conference, book and Bible house, and publishing house offer a very liberal scholarship bonus. In addition, the regular cash discounts offered by the school are applicable to the student's cash earnings.

In order to qualify for the scholarship it is required that men work only a minimum of 400 hours and women 350 hours. Because of these financial aids it is possible for the colporteur to meet the cash requirements of Plan I for the college by selling only \$578.52 worth of subscription books. The academy student may meet the cash requirements of Plan I by selling only \$504 of subscription books. This is worked out in the following schedule:

	College	Academy
Cash earnings 50 per cent of sales shown above;	\$289.26	\$252.02
Scholarship	123.97	108.01
10 per cent discount in cash earning	21.77	18.97
To fill cash requirements of Plan I	\$435.00	\$379.00

If the earnings are less than that required for a full scholarship, the bonus and discount are proportionately smaller. Labor credit may be earned at the college to make up the additional amount required for any of the regular plans.

### TUITION SCHOLARSHIPS

Each year the college, in conjunction with the several local conferences of the Southern Union, awards eleven \$50 cash scholarships to be applied on tuition: \$25 at the end of the first semester and \$25 at the end of the second. The method of choice is as follows: The faculty of each designated school nominates its candidate, which nomination must be approved by the school board and recommended to the educational board of the local conference, which has final choice. The selection

of nominees must be based on character, scholarship, personality, and promise of future leadership. The names of the winners are announced at the time of commencement at the college. The following schools are eligible to participate in this plan:

Asheville Agricultural School  
Atlanta Union Academy  
Birmingham Junior Academy  
Forest Lake Academy (2)  
Fountain Head Rural School  
Louisville Junior Academy  
Memphis Junior Academy  
Nashville Junior Academy  
Pewee Valley Academy  
Pine Forest Academy  
Pisgah Institute  
Sand Mountain Junior Academy  
Southern Missionary College Preparatory Department

The Southern Union Conference Executive Committee has adopted the following recommendation covering the school year 1944-1945:

VOTED, That we recommend to each local conference the providing of fifty-dollar scholarships to Southern Missionary College for the students from each conference who are completing the second semester of the Teacher Training Course, and who otherwise are not financially able to complete the year's work, upon the following conditions:

- a. Are recommended by the president and the director of Teacher Training of Southern Missionary College.
- b. Are recommended by the educational committee of the local conference and approved by the conference committee.
- c. Are pledged to give two consecutive years of teaching service in their own conference.

### EDUCATIONAL FUND

Many promising young people are deprived of the privilege of attending college because of a lack of necessary means. To aid these, an earnest effort has been made to obtain donations for the establishment of an educational fund, from which students worthy of help may borrow money

for a reasonable length of time. Faithfulness in refunding these loans will make it possible for the same money to assist many students in school. There have been some gifts, and they have been expended in such a way as to help several promising young men and women to complete their work; but the needs of this class of students have been greater than the amount of funds on hand, and it has consequently been impossible to render the desired assistance to as many as should be helped. It, accordingly, has been determined to invite the attention of patrons and friends of the school to these facts and to ask them to give such means as they may desire, to be used for this purpose. We should be glad to correspond with any who think favorably of this plan, and shall continue to use the utmost caution in the use of the means donated, that the wishes of the donors may be fully carried out, and that the best results may be obtained.

"In each conference a fund should be raised to lend to worthy poor students who desire to give themselves to the missionary work; and in some cases they should even receive donations. When the Battle Creek College was first started, there was a fund placed in the Review and Herald office for the benefit of those who wished to obtain an education, but had not the means. This was used by several students until they could get a good start; then from their earnings they would replace what they had drawn, so that others might be benefited by the fund. The youth should have it plainly set before them that they must work their own way as far as possible and thus partly defray their expenses. That which costs little will be appreciated little. But that which costs a price somewhere near its real value will be estimated accordingly."—"Testimonies," Vol. 6, pp. 213, 214.

### EMPLOYMENT OF STUDENTS

The college endeavors through its numerous vocational opportunities to open the way for student self-help—a valuable part of a training for life. Due to the war emergency, however, which is affecting our school industries, we urge upon all parents and guardians the importance of reducing the number of hours for each student to be spent in manual labor and of increasing the amount to be paid in cash.

Then, too, in the interest of a better balanced program of study, work, exercise, and rest, the college recommends that students in general follow Plans Number I and II. This is more in harmony with the instruction given us in "Counsels to Teachers" and "Education."

A limited number of students who are very industrious and frugal by carrying certain kinds of work do succeed in earning the entire cost of their education. We find that only those with a serious purpose and a grim determination should expect to be thus successful, and then only on a restricted class program.

Many letters come to us asking whether students can work for their expenses, wholly or in part. All we can promise is that we furnish, to those who prove themselves efficient and worthy, such work as is available. Since the work of the college is performed mainly by students, those who are willing and capable will probably find all the labor that their school program will allow them to perform. The school will assign students to departments where work is available and cannot shift students from one department to another merely by request. It should be understood that once a student is assigned work in a given department, that he will remain there for the entire school year except in rare cases where recommended by the school nurse, or at the discretion of the college.

Students who apply for admission to the college with the intention of working their way, will be required to pay an entrance deposit of \$50. This deposit cannot be withdrawn during the school year, but must be applied on school expenses.

#### BOOK RENTAL PLAN

Commencing with the fall term all academy textbooks will be on a rental basis. The charge will be ninety cents per subject for the school year. This does not include workbooks which must be purchased for cash. It is expected that all textbooks will be returned in good condition to the college at the close of the school year; otherwise, a book damage charge will be made.

College textbooks will not be included in the above plan, but will continue to be purchased for cash as in the past.

#### CASH WITHDRAWALS

Students who may wish to place surplus funds in safe keeping, subject to withdrawal in person only, may open deposit accounts at the business office.

Students who are given work in the various departments of the school, or affiliated industries, may authorize the payment of 10 per cent of their earnings to the church treasurer as tithe on a current period basis only.

No cash can be withdrawn on account by students except that amount in excess of a \$25 credit balance on their statement.



## *Requirements for the Bachelor of Arts Degree*

The four-year liberal arts curriculum leading to the Bachelor of Arts degree requires the completion of at least 128 semester hours, of which at least forty hours must be upper division. The basic pattern of studies leading to this degree is presented directly below. In addition, the student should select not later than the beginning of the junior year his major and minor field of concentration. The student must maintain a C average in both fields of concentration, and no course in which the student receives a D grade may be counted in the requirements for a major.

The following basic pattern is required of all candidates for the Bachelor of Arts degree.

English.....12 hours

Six hours must be composition, and the remaining six must be literature.

Foreign Language.....6-14 hours

Fourteen hours will be required of all who begin a new language in college; six hours of those who continue the same language studied for two years on the secondary level.

Social Science.....12 hours

This may be selected from courses in economics, history, political science, and sociology. Six hours of the above must be history.

Theology.....12-16 hours

A student presenting three or more units of credit in Bible from the secondary school will take twelve hours; one presenting two units, fourteen hours; and one presenting one unit or less, sixteen hours.

Science-Mathematics.....12 hours

This may be selected from the fields of biology, chemistry, mathematics, and physics. Six hours must be selected from a science field.

Physical Education.....2 hours

This is required in the freshman and sophomore years.

## MAJORS AND MINORS

A student may elect to major in one of the following fields: Business administration, English, history, languages, and theology. An English major shall consist of thirty-two hours, and the requirements for the other fields shall be thirty hours each.

A minor may be selected from the following fields: Biology, business administration, chemistry, education, English, history and sociology, languages, mathematics, music, and theology. A minor consists of fifteen hours with the following exceptions: English, twenty-one hours; language and theology each six hours in addition to prescribed requirement.

## PROGRAM OUTLINE FOR SPECIFIC MAJORS

Candidates for the Bachelor of Arts degree shall meet the basic requirements set forth above, and shall have one major and one minor.

Those preparing for the ministry will major in theology and minor in history. They will elect Greek for their foreign language requirement.



## *Courses of Instruction*

The following pages list the courses offered in the various departments of this college. Not all courses, however, are given each year. The number of recitations each week is the same as the number of hours of credit listed for each semester, unless otherwise stated. Courses bearing double numbers (like 1-2) are year courses—they continue through both semesters.

### AGRICULTURE

#### 1. Poultry Husbandry.

This is a first course in poultry. The principles of poultry production and care as applied to the farm flock will be especially emphasized. Some work will be done in the study of feeding, culling, the raising of young chicks, and the growing of young stock. One semester. Three hours.

#### 2. Dairy Husbandry.

This will be an elementary course in the study of dairying and its relation to agriculture as a whole. Selection and care of the dairy herd, secretion and composition of milk, the problem of feeding the dairy cow and the growing herd, the care of cream and milk, Babcock testing, and the marketing of dairy products will be covered in this course. One semester. Three hours.

#### 3. Landscape Art.

In this course emphasis will be placed on home and school beautification. A study of plant materials, their selection, planting, and care will be included. Planning and development of the home and school grounds will also be discussed. An acquaintance with trees, shrubs, and flowers adapted to local surroundings will be one of the objectives of this course. One semester. Three hours.

#### 4. Vegetable Gardening.

In this course special emphasis will be upon the home garden. Production and care of garden produce and its preparation for use of the family both as fresh vegetables and for food preservation will be studied. The proper selection of the garden site and its preparation and cultivation will also be included. Some work will be done in the control of diseases and insect pests. One semester. Three hours.

#### Additional Courses.

If there is demand, other courses in Soils, Horticulture, Animal Husbandry, Field Crops, Animal Nutrition, and Farm Management can be arranged.

## BIOLOGY

## 1-2. Anatomy and Physiology.

Open to all college students, but especially designed for students looking forward to nursing, dietetics, and home economics. The course includes the structure and functions of tissues, organs, and systems in the human body. Two hours recitation; three hours laboratory. Two semesters. Six hours.

## 3-4. Bacteriology.

A study of the fundamental principles of microbiology, introducing the control of disease; immunology; and serological procedures. One hour recitation; three hours laboratory. Two semesters. Four hours.

## 5-6. General Zoology.

An introduction to fundamental biological phenomena and principles; a thorough study of some typical invertebrates; and the comparative anatomy of vertebrates. Three hours recitation; four hours laboratory. Two semesters. Eight hours.

## BUSINESS ADMINISTRATION AND SECRETARIAL SCIENCE

## 1-2. Accounting Principles.

Introduction to accounting; books of original entry; ledgers; trial balances; profit and loss statements; partnerships; corporations; business forms and papers; controlling accounts. Two hours recitation; three hours laboratory.

Two semesters. Six hours.

## 3. Intermediate Accounting.

A course in advanced theory of accounting. Problems of single entry; preparation of working papers, balance sheets, and profit and loss statements; advanced partnership and corporation problems; valuation of assets; depreciation; reserves and reserve funds; sinking funds; consignment and installment accounting. Prerequisite, Business Administration 1-2.

One semester. Three hours.

## 4. Cost Accounting.

General principles and importance of cost records; classification of costs; job order and process accounting; accounting for materials, labor and manufacturing expense; preparation of analytical statements. Prerequisite: Business Administration 1-2.

One semester. Three hours.

## 5. Consumers' Economics.

A course, open to the non-business student, devoted to the analysis of economic institutions from the consumers' viewpoint. Particular attention is given to the relation of the consumer to advertising; adulteration of products; installment selling; monopolistic practices; government economic and revenue policies. The student is made familiar with various agencies for consumer protection.

One semester. Two hours.

## 6. Business Law.

A survey course of the principles of law governing business transactions. Some of the topics studied are contracts, agency, negotiable papers, partnerships, corporations, and sale of personal property. One semester. Three hours.

## 7-8. Principles of Economics.

A survey course in the fundamentals of economics, the institutions, forces, and factors affecting production, exchange, and distribution of wealth in modern industrial countries. Two semester. Four hours.

## 9-10. Shorthand.

A study of the fundamentals of Gregg shorthand, mastery of vocabulary and all brief forms and special forms with a high degree of speed, dictation of business letters and literary material, and machine transcription at satisfactory speeds. Must be enrolled concurrently in Business Administration 13-14. Four hours recitation; one hour laboratory. Two semesters. Eight hours.

## 11-12. Advanced Dictation.

Emphasis on rapid dictation of letters and literary material, and transcription on the typewriter. Special attention is given to the learning of shorthand forms for denominational terms and dictation of material typical of denominational correspondence. A minimum requirement of two hundred available letters must be met. Three hours recitation; one hour laboratory. Prerequisite; Business Administration 9-10. Two semesters. Six hours.

## 13-14. Typewriting.

Touch mastery of the keyboard and manipulation of the machine; a study of letter writing, manuscript, reports, rough drafts, tabulation, billing, and legal documents. Five hours recitation; three hours laboratory. Two semesters. Four hours.

## 15-16. Secretarial Practice.

To acquaint the prospective office worker with information that is important in his field. A study of office procedure, English mechanics, business ethics, job analyses, filing, and laboratory practice, including the operation of the various office machines, Voice Transcription, Mimeograph, Mimeoscope, Monroe Calculator, Sundstrand Adding Machine, Remington Rand Printing Calculator, etc. Two hours recitation, three hours laboratory. Prerequisite: Business Administration 13-14. Two semesters. Six hours.

## 101. Economic Problems.

A course dealing with some of the vital problems of modern economic life in connection with the concentration of industrial and labor power; public utilities; agriculture; money and banking, government finance; and foreign trade. Recent legislation in each of these fields is reviewed and analyzed. One semester. Three hours.

## 102. Business Management.

A survey course in the organization and management of a business enterprise. Study is given to the production and marketing of a product; the financing of a business; and the control of a business through budgets; and the analysis of accounting data.

One semester. Three hours.

## CHEMISTRY

## 1-2. Inorganic Chemistry.

An introduction to the elements and their principal compounds, the fundamental laws and accepted theories of chemistry. Three hours recitation; four hours laboratory.

Two semesters. Eight hours.

## 3. Qualitative Analysis.

A study of methods for the separation and identification of inorganic ions; analysis of several unknowns. One hour recitation; six hours laboratory. Prerequisite: Chemistry 1-2.

One semester. Three hours.

## 4. Quantitative Analysis.

This course includes the study of typical volumetric and gravimetric methods; quantitative determinations of acidity, alkalinity and percentage composition of a variety of unknowns. One hour recitation; six hours laboratory. Prerequisite: Chemistry 3.

One semester. Three hours.

## 5-6. Organic Chemistry.

A survey of the aliphatic and aromatic compounds of carbon. The laboratory includes typical organic syntheses. Especially designed for science students. Three hours recitation; four hours laboratory. Prerequisite: Chemistry 1-2.

Two semesters. Eight hours.

## 7-8. General Chemistry.

A survey course designed to familiarize the student with the basic principles of chemistry. Attention is given particularly to solutions, chemistry of nutrition, digestion, and metabolism. Especially designed for pre-nursing students. Two hours recitation; three hours laboratory. High School chemistry is highly desirable.

Two semesters. Six hours.

## EDUCATION

## 1. General Psychology.

An introduction to the study of the problems of human behavior and conduct, including the mental processes and their development. The aim of the course is to acquaint the student with the fundamental laws on which the educative process is based, and to open up to him the possibilities of scientific education.

One semester. Two hours.

## 2. Educational Psychology.

A continuation of Education 1, with special emphasis on the application of psychology to the problems of teaching, including such topics as motivation, learning, transfer, individual differences, and the measurement of achievement.

One semester. Three hours.

## 3. Principles of Geography.

A study of the mutual relationships between man and major elements of natural environment with special emphasis upon types of climate and some of the adjustments which man makes to climatic conditions in selected regions.

One semester. Three hours.

## 4. Geography of Latin America.

A study of the physical environments and their relation to economic, political and social developments in the various regions of Latin America.

One semester. Three hours.

## 5. Principles of Education.

A study of the fundamental principles of education as set forth in the books "Education," "Counsels to Parents and Teachers," and "Fundamentals of Christian Education."

One semester. Two hours.

## 7. Teaching of Bible.

A study of subject matter and methods to be used in the teaching of the Bible to children in the elementary grades.

One semester. One hour.

## 8. Teaching of Arithmetic.

A course dealing with the aims, principles, methods and materials involved in the successful teaching of arithmetic. An effort is made to bring each student to a desired skill in the use of arithmetical principles and processes.

One semester. Two hours.

## 9. Children's Reading and Literature.

In this course a study is made of the problems involved in the teaching of reading in all grades of the elementary school. Literature for children will be studied.

One semester. Two hours.

## 11. Technique of Teaching.

A course designed to give the prospective teacher a working knowledge of the principles and procedures of teaching in an elementary school. Opportunity is given for observation in the training school.

One semester. Two hours.

## 12. School Hygiene.

This course is designed to familiarize the student with problems of hygiene in the school and the community.

One semester. Two hours.

## 14. Nature.

This course familiarizes the student with the nature-materials of his immediate

environment, and presents methods of making such materials of vital interest in the life of the child. One semester. Two hours.

#### 16. School Music.

A course designed to prepare teachers to give instruction in music in the elementary grades. Consideration will be given the following topics: The child voice, rote songs, sight reading, treatment of monotones, music appreciation.

One semester. Two hours.

#### 17. Practical Arts.

This course presents methods of teaching sewing, cooking, and woodwork in grades five to eight.

One semester. Two hours.

#### 18. Art.

A course designed to aid the teacher in presenting art instruction in the grades. Topics: Free-hand pencil drawing, crayola work, cardboard construction, clay modeling, water colors, perspective, design, picture study, blackboard sketching.

One semester. Two hours.

#### 19-20. Directed Teaching.

This course includes the teaching of classes in the training school, the observation of lessons taught by the supervisors, the study and measurement of children as individuals and in groups, meeting with the supervisors of directed teaching and with the director of the training school. Prerequisite: An average of C in college courses previously taken.

Two semesters. Four hours.

#### 29-30. Music Pedagogy.

Class discussion of teaching problems in addition to supervised practice teaching.

Two semesters. Two hours.

#### 101 Elementary School Curriculum.

A course designed to give the student an understanding of profitable learning experiences in the elementary school. Prerequisite: Technique of teaching, and junior standing.

One semester. Two hours.

#### 102. Tests and Measurements.

A course dealing with methods of building, administering, and interpreting reliable and valid tests.

One semester. Two hours.

#### 103. Teaching of Shorthand.

A study of methods and problems of teaching Gregg shorthand in secondary schools. Prerequisite: Secretarial Science 9 and 10.

One semester. Two hours.

#### 104 Teaching of Typewriting.

Methods of teaching typewriting in the secondary school are considered. Prerequisite: Secretarial Science 13 and 14.

One semester. One hour.



## ENGLISH LANGUAGE AND LITERATURE

## 1-2. Composition and Rhetoric.

Intensive study of the fundamentals of English grammar and usage, the principles of effective composition, required outside reading and class study of literary models, regular practice in the writing of various types of themes.

At the end of the first six weeks of the school year, all students in this class must take a qualifying examination in English fundamentals, based on material that has been reviewed previously. Students who fail this examination are not allowed to continue in the class unless they enroll in the course in Introductory English. Credit for the semester's work in composition and rhetoric will not be given until the student completes satisfactorily the course in Introductory English. Two semesters. Six hours.

## 3. Introductory English.

This course is required of those who prove deficient in the fundamentals of English grammar and usage, and are unable to attain the standard required for passing the course in composition and rhetoric without more intensive drill than is provided in that course. The class meets two hours a week during the last eleven weeks of the first semester. Students are allowed to add this course to a full program. Tuition is charged at the rate of one hour per semester, but no credit is given for the course.

## 5-6. Survey of English Literature.

A study of selected masterpieces and of literary history by periods, authors, representative works, and types. Lectures, anthology, collateral reading, and class reports.  
Two semesters. Six hours.

## 7-8. American Literature.

Representative selections and characteristic tendencies in the development of American literature, with emphasis on personal appreciation.  
Two semesters. Four hours.

## 101-102. Literature of the English Bible.

A study of the English Bible, emphasizing its literary aspects and the influence it has had upon the language and the lives of our great writers. Rapid survey reading of portions of the Bible is included as well as the study of the various literary types: Narrative, history, poetry, oratory, and prophecy. Prerequisite: English 1-2, and 5-6 or 7-8.  
Two semesters. Four hours.

## 103-104. Journalism.

A study of the current types of news writing, features, and editorials, with definite outlets in the "Southland Scroll" and the local newspapers. The mechanics of the newspaper—copy reading, proofreading, headline writing, and page make-up will be stressed in the laboratory phase. Prerequisite: English 1-2.  
Two semesters. Four hours.

## HEALTH EDUCATION

## 1-2. Health Principles.

Fundamental, scientific laws governing health and hygiene, application of principles of health and personal hygiene in daily living habits.

Two semesters. Two hours.

## 3-4. History of Nursing.

Introduction of pre-nursing student to the long and splendid history of nursing and to the great leaders who have established its traditions and ideals; practical methods of studying with application to the mastery of the art of nursing.

Two semesters. Four hours.

## 5-6. Physical Education.

The purpose of this course is to familiarize the student with the fundamental principles governing the development and maintenance of a good physique; to correct certain anatomical defects prevalent among young people, and to provide an opportunity for wholesome recreation.

Two semesters. One hour.

## 7-8. Home Nursing and Hygiene.

A course of instruction in the treatment of those illnesses which properly can be cared for in the home, including protective measures, diet for the patient, and simple hydrotherapy treatments. One hour recitation; two hours laboratory.

Two semesters. Two hours.

## HISTORY AND SOCIAL SCIENCE

## 1-2 Survey of European History.

A general survey of the history of Western Europe from the Roman Empire to modern times. Stress is laid on social, cultural, economic, and religious movements. Lectures, reports.

Two semesters. Six hours.

## 3-4. Survey of Ancient History.

A study of the historical background of the Old Testament in the light of historical research. The Scriptural record is confirmed by a study of recent researches and excavations in the valley of the Nile and in Mesopotamia. Brief survey of Ancient Persia, Phoenicia, Greece, and Rome.

Two semesters. Four hours.

## 5-6. Constitutional History.

A study of the basic principles of American government. Comparison with constitutions of others countries. The framing of the American Constitution, its adoption, and later development.

Two semesters. Two hours.

## 7-8. American History.

The history of the rise and development of America. The colonial background;

the great figures of early America. Study of the nineteenth and twentieth centuries in America. Two semesters. Six hours.

#### 10. Sociology.

This course studies man's relations to society, his duties and rights. Various aspects of American society are carefully studied, such as the family, races, religious groups, industry, education. One semester. Three hours.

#### 101-102. Church History.

A history of the Christian church from the apostolic times to our day. Study of doctrines, events, movements, personalities. Role of the Papacy. Protestantism. Modern religious movements. Two semesters. Six hours.

#### 103-104. Era of the French Revolution.

Causes of the French Revolution. Social, political, and religious aspects of that important period. The time of Napoleon. Two semesters. Six hours.

### HOME ECONOMICS

#### 1-2. Foods and Nutrition.

A study of the chemical and biological standards used in the selection, preparation and service of foods. Laboratory practice in the basic principles of cookery. Two hours recitation; three hours laboratory. Two semesters. Six hours.

#### 3-4. Clothing.

An elementary course in selection and buying of clothing; fundamental principles of garment construction; color design; psychology of dress. Two hours recitation; three hours laboratory. Two semesters. Six hours.

#### 5. Food Economics and Meal Planning.

The planning and preparing of typical diets for the individual and family under varying economic and social conditions. One hour recitation; three hours laboratory. One semester. Two hours.

#### 6. Household Economics.

A course dealing with consumer problems in relation to present economic conditions, and the relationship of the buyer to the problem of production, distribution, and consumption. One semester. Two hours.

#### 101. Tailoring.

This course comprises a study of the techniques of ladies' tailoring, drafting, and fitting. Projects include a suit or coat. Prerequisite: Home Economics 3-4. One semester. Two hours.

## LANGUAGES

### 1-2. Beginning French.

A foundation course in grammar, pronunciation, and reading designed to develop the ability to read and understand easy French prose.

Two semesters. Ten hours.

### 3-4. Intermediate French.

Advanced grammar, intensive and extensive reading of moderately difficult French texts; composition; practice in simple French conversation. Prerequisite: Beginning French or two years of French in the preparatory department.

Two semesters. Six hours.

### 5-6. French Conversation.

A purely conversational course to develop skill in speaking and understanding idiomatic French. Prerequisite: Beginning French or its equivalent.

Two semesters. Four hours.

### 7-8. Beginning Spanish.

A foundation course in grammar, pronunciation and reading designed to develop ability to read and understand easy Spanish prose.

Two semesters. Ten hours.

### 9-10. Intermediate Spanish.

Advanced grammar, intensive and extensive reading of moderately difficult Spanish texts; composition; practice in simple Spanish conversation.

Two semesters. Six hours.

### 11-12. Spanish Conversation.

A purely conversational course to develop skill in speaking and understanding idiomatic Spanish. Prerequisite: Beginning Spanish or its equivalent.

Two semesters. Four hours.

### 13-14. Greek I.

A thorough study of elementary New Testament Greek grammar, building a vocabulary, and the mastery of the regular verb. Special attention is given to the Greek participle. Extensive exercises in translation are required, and a portion of John's Gospel is read. Machen's "New Testament Greek for Beginners" is the basic text.

Two semesters. Eight hours.

### 15-16. Greek II.

A thorough grammar and vocabulary review, followed by the translation of I John and selected chapters in John, Revelation, Luke, and Acts. Constant parsing is required. Some problems of textual criticism are studied, and a familiarity is gained with the works of G. Adolph Deissman, A. T. Robertson, and others.

Two semesters. Six hours.

## 17-18 Greek and Latin Etymology.

An extremely useful course to science students and all those who wish to increase rapidly their vocabulary and understand seemingly difficult or technical words through learning Greek and Latin roots. Two semesters. Two hours

## 101-102. Survey of French Literature.

An outline course in the history and development of French literature with reading of representative works from various periods; collateral reading and reports. Two semesters. Six hours.

## 103-104 Survey of Spanish Literature.

An outline course in the history and development of Spanish literature with reading of representative work from various periods; collateral reading and reports. Two semesters. Six hours.

## LIBRARY SCIENCE

## 71-72. Introductory Library Science.

Adapted to acquaint the student with the resources of libraries and the efficient use of them, and to serve as an exploratory training for those contemplating future service as librarians. The major emphasis is placed on methods in research, reference work, bibliography, and book selection, but some elementary instruction is given in all the essential library routines, such as classification, cataloging, and circulation procedures. Lectures, discussion, and laboratory work in the college library.

Two semesters. Two hours.

## 101-102. Library Administration.

Designed to give training in library management, with school libraries especially in view, and to impart a practical knowledge of how to organize and administer a library, how to select, acquire, and catalog books, and how to relate the library to the needs of the pupil. Prerequisite: Introductory Library Science, or the two may be taken simultaneously.

Two semesters. Four hours.

## MATHEMATICS

## 1. College Algebra.

The algebraic number system, including complex numbers; variations; rational functions of first, second, and higher degrees with geometrical interpretations; derivatives; maximum and minimum; theory of equations; partial fractions; linear systems and determinants; permutations, combinations, probability; conic sections; theory of exponents; exponentials; applications to physics.

One semester. Three hours.

## 2. Plane Trigonometry.

Trigonometric functions; solution of right and of oblique triangles by natural functions and by logarithms; graphic and analytic treatment of trigonometric functions; inverse and exponential functions; trigonometric identities and equations; applications to surveying, astronomy, mechanics, and navigation. Prerequisite: Geometry.

One semester. Three hours.

## 3. Plane Analytical Geometry.

Rectangular, oblique and polar coordinates in the plane; the relation between a curve and its equation; the algebra of a pair of variables, and the geometry of a moving point; straight lines; conic sections, and certain other curves. Prerequisite: College Algebra.

Given on Demand.

One semester. Three hours.

## 4. Solid Analytical Geometry.

Rectangular and oblique coordinates in space; lines, planes, and surfaces of revolution. Prerequisite: Plane Analytics.

Given on Demand.

One semester. Three hours.

## 5. Differential Calculus.

Infinitesimals; variation; differentiation of algebraic and transcendental functions; interpretation of the successive derivatives with applications to physics; differentials; partial derivatives. Prerequisite: College Algebra.

Given on Demand.

One semester. Four hours.

## 6. Integral Calculus.

Integration of algebraic and transcendental functions; summation; geometrical and physical interpretation; series; successive integration; simple differential equations. Prerequisite: Differential Calculus.

Given on Demand.

One semester. Four hours.

## MUSIC

### 1-2. Harmony I and Ear Training.

Major and minor scales, intervals, primary and secondary triads in their inversions. The dominant seventh and its inversions, harmonizing melodies, the larger chord formations, modulations, and the singing and playing of many of these harmonies in class as a group for the purpose of ear training. Prerequisite: At least one year of piano.

Two semesters. Four hours.

### 3-4. Harmony II and Ear Training.

After a review of Harmony I, a more extensive study of modulation no secondary triads and seventh chords is taken up, also mixed chords with all their various alterations. In addition to the above, the student writes some original composition material.

Two semesters. Four hours.

### 5-6 Conducting and Sight Singing.

Music Fundamentals. Reading in various keys. Fundamentals of conducting congregational and choir music. Two semesters. Two hours.

### 7. History and Appreciation of Music.

This course deals with the development of music from its early beginnings to the present day. Music appreciation is woven into the class instruction.

One semester. Two hours.

### 8. Theory and Appreciation.

The study of sound, acoustics, overtones, tempered scale, orchestra and band instruments, rhythm, tempo, musical terms, embellishments, music form, sonata movements, ancient and modern dance forms, and vocal and instrumental counterpoint. Music appreciation is continued in this class since it follows History of Music.

One semester. Two hours.

### Piano.

Private and class instruction is adapted to the needs of each student. The class instruction is restricted to small children and taught by one who has especially prepared for this particular field of instruction. Students have opportunity to take part in public recitals.

### Voice.

Posture, correct breathing, diction, tone production, songs, interpretation, and public experience in recitals and other functions.

### Violin and Wind Instruments.

Instruction on the violin and wind instruments is provided if there is sufficient demand.

### Men's Chorus and Women's Chorus.

Membership depends upon satisfactory audition with the director.

Two semesters. One hour.

### A Cappella Choir

This being the leading vocal organization of the college, each member is selected by individual private audition. In addition to doing approximately all of the church choir work, this organization gives a Christmas and spring concert, radio broadcasting, and goes on tour to our larger churches when transportation is available.

Two semesters. Two hours.

### Orchestra.

Membership for those who are able to play an instrument sufficiently well to be admitted. Public performances are given.

Two semesters. One hour.

Various smaller vocal and instrumental ensembles also function throughout the school year.

### Applied Music Credit.

Piano, Voice, Violin, and other instruments.

One lesson a week with five hours' practice.

Two lessons a week with ten hours' practice.

Two semesters. Two hours.

Two semesters. Four hours.

### Music Organizations.

With the exception of the A Cappella Choir, all music organizations will give one hour maximum credit in one year even though a student may be in more than one. Two hours maximum credit is given to the A Cappella Choir.

College credit will be granted only to those who, in the judgment of the music department head, have had sufficient background—a maximum of six hours in either applied or theoretical music, and not more than ten hours in both.

The six hours of applied music may include credit for two hours in music organizations.

## PHYSICS

### 1-2. General Physics.

An advanced study of the mechanics of solids, liquids, and gases; properties of matter and its internal forces; wave motion and sound; heat; magnetism; electrostatics; current electricity; alternating current theory; communication; radio activity; light. Three hours recitation, four hours laboratory. Prerequisite: Trigonometry. High School Physics is advised.

Two semesters. Eight hours.

### 3-4. Principles of Radio Communication.

Fundamental electrical principles; alternating currents and high frequency; vacuum tube theory and design; fundamental vacuum tube circuits; radio receiver theory and design; transmitter theory and design; test instruments; fundamentals of cathode ray television; wave fundamentals and radiation; industrial and medical uses of vacuum tubes; relay applications. Prerequisite: High School Physics.

Two semesters. Four hours.

## THEOLOGY

### 1-2. Bible Survey.

A survey course in the Old and New Testaments emphasizing fundamentals of the plan of salvation and tracing the fulfillment of certain Messianic prophecies. Open to students who have had no previous courses in Bible. This course may not be applied toward a major in Bible.

Two semesters. Four hours.



#### 4. Gift of Prophecy and Denominational History.

A study of the scriptural background of the Spirit of prophecy, its earliest revelations, its relation to the religious development of the Hebrew race and to the rise and progress of the early christian church. A survey is made of the development of the Seventh-day Adventist church contemporary with the modern manifestation of the Spirit of prophecy. One semester. Two hours.

#### 5-6. Advanced Bible Doctrines.

Those doctrines of the Holy Scriptures are stressed which are vital to Christian experience and which distinguish Christianity from other religions. Emphasis is placed upon the ethical implications of religious belief. This course is especially valuable for those who plan to enter Christian service. Because of its advanced nature, a minimum of two years of preparatory Bible is highly desirable.

Two semester. Six hours.

#### 7. Daniel.

This Old Testament apocalypse is studied verse by verse to get the lessons applicable to the present day. Unrestricted class discussion of all points is encouraged. Considerable attention is given to the introduction; modern theories regarding the time, place, and authorship of the book are evaluated in the light of the best recent scholarship. This course offers an excellent opportunity for students to learn and apply correct methods of historical research. One semester. Two hours.

#### 8. Revelation.

The Book of Revelation is studied in its entirety. Correct methods of interpretation are stressed; its deep spiritual values are searched and applied. Due emphasis is placed on those fundamental truths of the book which have always been prominent in the characteristic message of Seventh-day Adventists. There is cultivated a reverent and scholarly reserve regarding the exact details of unfulfilled prophecy, and an attitude of Christian tolerance toward those who hold varying opinions regarding non-essentials. One semester. Two hours.

#### 9-10. Pastoral Training.

Emphasis is given to methods in personal evangelism and to the duties of a pastor. This course also includes the study of the principles that constitute the foundation for sermon preparation and delivery. Two semesters. Six hours.

#### 101. Teachings of Jesus.

A study of the life and teachings of Jesus touching the vital points of faith and practical experiences of the student. The Gospels, "Desire of Ages," and related material are used in this course. One semester. Three hours.

#### 102. New Testament Epistles.

A study of the book of Acts and the Pauline epistles. Consideration is given to the circumstances under which each epistle was written and the special problems and teachings of each book. One semester. Three hours.

## 104. Survey of Missions.

A study of the growth of the missionary activity of God's church from the time of Christ to its present world-wide status. The problems, methods, and policies of mission work, including actual foreign mission life, are considered.

One semester. Two hours.

## SPEECH

## 1. Public Speaking.

The development of personal power through oral interpretation of masterpieces of literature, and through preparation and delivery of addresses; correction of mannerisms; development of effective mental, physical, and vocal habits of speaking and reading.

One semester. Two hours.

## 2. Public Speaking.

A continuation of the preceding course, which is prerequisite to this.

One semester. Two hours.

## 3-4. Expression.

This work is planned with a two-fold purpose: The first is the development of the speaking voice for private as well as public conversation, the second is the development of technique in voice, gesture, and poise for platform and public reading. Breath control, musical quality of voice and tone, systematic training for careful articulation, audibility, volume, reading of verse and prose, are some of the fundamentals in this course. Individual instruction.

At least one formal night recital is held each semester.

Two semesters. No credit.

## 101-102. Platform Personality.

To develop personality and platform manners, and cultivate appreciation of the fine arts.

Two semesters. Two hours.



# Summary of Curriculums

## ASSOCIATE IN ARTS

### First Year

	Hours of Credit Per Semester	
	1st.	2nd.
Composition and Rhetoric.....	3	3
Language.....	4	4
Survey of European History.....	3	3
Religious Education.....	2	2
Science.....	3-4	3-4
Physical Education.....	½	½

### Second Year

Language.....	3	3
Religious Education.....	2	2
Physical Education.....	½	½
*Electives .....	11	11

### Third Year

Students entering college as juniors should counsel with their faculty advisor or the registrar concerning their curriculum.

Students who are preparing for the ministry, or who are planning to complete a four-year Liberal Arts Curriculum with majors in English, history, or language, should register in the Associate in Arts Curriculum.

At the time of registration, students will be guided in the choice of electives by counsel with the Registrar and the teachers concerned.

Students presenting credit for two years of high school French or Spanish need take only one additional year in the same language.

Students having two years of ancient language only, will take two years of modern language.

\*The student is required to select at least one six-hour course from the following group: History, survey of English literature, economics, psychology, principles of education.

\*In addition to the science studied during the first year, the student is required to select six hours of work from the following group: General chemistry, zoology, physiology, mathematics, physics, organic chemistry, bacteriology. It is recommended that the student's total work in science include one full year course of at least six hours in each of two of the following broad fields: Biological science, physical science, mathematics. It is generally advisable for the student to select a further six hours from one of the foregoing groups.

\*Special permission may be granted for a different selection of electives. As a general rule, however, such permission should not be granted to students who plan to attend a senior college and finish a course in the arts and sciences. Such permission may be granted for definite reasons to those students who do not plan to proceed beyond the fourteenth grade.

### THEOLOGICAL CURRICULUM

		Hours of Credit Per Semester	
		1st.	2nd.
First Year			
Composition and Rhetoric.....	3	3	
Public Speaking.....	2	2	
Greek I.....	4	4	
Survey of Europe.....	3	3	
Daniel and Revelation.....	2	2	
Electives.....	2	2	
Physical Education.....	½	½	
Second Year			
Greek II.....	2	2	
Pastoral Training.....	3	3	
Bible Doctrines.....	3	3	
Music Conducting.....	1	1	
Science.....	3	3	
*Electives.....	4	4	
Physical Education.....	½	½	
Third Year			
Survey of Missions.....			2
Teachings of Jesus.....	3		
Pauline Epistles.....			3
Church History.....	3		3
Science or Mathematics.....	3		3
Electives.....	7		5

\*Theological students are advised to elect Principles of Accounting in the second year.

## BIBLE WORKERS' CURRICULUM

## First Year

Hours of Credit  
Per Semester

1st. 2nd.

Composition and Rhetoric.....	3	3
Public Speaking.....	2	2
Survey of Europe.....	3	3
Daniel and Revelation.....	2	2
Gift of Prophecy and Denominational History.....	2	
Health Principles.....	1	1
Electives.....	3	5
Physical Education.....	½	½

## Second Year

American History.....	3	3
Pastoral Training.....	3	3
Bible Doctrines.....	3	3
Principles of Education.....	3	
Educational Psychology.....		3
Music Conducting.....	1	1
Electives.....	3	3
Physical Education.....	½	½

**BUSINESS ADMINISTRATION****First Year**

	Hours of Credit Per Semester	
	1st.	2nd.
Composition and Rhetoric.....	3	3
Religious Education.....	2	2
Principles of Accounting.....	3	3
Typewriting.....	2	2
Electives.....	6	6
Consumer's Economics, 2		
General Psychology, 2		

**Second Year**

Religious Education.....	2	2
Principles of Economics.....	2	2
Intermediate and Cost Accounting.....	3	3
Business Law.....	3	
Electives.....	6	9

**Third Year**

Applied Economics.....	3	
Business Management.....		3
*Business Teaching Methods.....		3
Electives.....	13	10

The student should consult his faculty advisor concerning the third year curriculum.

\*Required for those expecting to teach.

**SECRETARIAL SCIENCE**

First Year

	Hours of Credit Per Semester	
	1st.	2nd.
Composition and Rhetoric.....	3	3
Religious Education.....	2	2
Shorthand.....	4	4
Typewriting.....	2	2
Electives.....	5	5
Consumers Economics, 2		
General Psychology, 2		

Second Year

Religious Education.....	2	2
Principles of Economics.....	2	2
Principles of Accounting.....	3	3
Advanced Dictation.....	3	3
Secretarial Practice.....	3	3
Business Law.....	3	
Electives.....		3

## ELEMENTARY TEACHER TRAINING

## First Year

	Hours of credit per semester	
	1st.	2nd.
Composition and Rhetoric.....	3	3
*Religious Education (Daniel and Revelation).....	2	2
Physiology.....	3	3
Principles of Education.....	2	
Educational Psychology.....		3
General Psychology.....	2	
Teaching of Arithmetic.....		2
Children's Reading and Literature.....	2	
Art.....		2
Teaching of Bible.....	1	
Health Principles.....	1	1
Handwriting.....	No Credit	
Physical Education.....	1/2	1/2

## Second Year

American History.....	3	3
Survey of American Literature.....	2	2
Principles of Geography.....	3	
Geography of Latin America.....		3
Technique of Teaching.....	2	
School Hygiene.....		2
Nature.....		2
Practical Arts.....	2	
School Music.....	2	
Directed Teaching.....	2	
*Gift of Prophecy.....		2
Physical Education.....	1/2	1/2

\*Students entering without credits in Bible will take Bible Survey for the first year, and Daniel and Revelation the second year.

## Certification

A student finishing the teacher training curriculum as outlined, is granted a denominational three-year elementary certificate.

Students completing this course are also eligible to receive an elementary certificate from the State of Tennessee.



**MUSIC**

## First Year

Hours of Credit  
Per Semester

	1st.	2nd.
Daniel and Revelation.....	2	2
Language.....	5	5
Composition and Rhetoric.....	3	3
Harmony I and Ear Training.....	2	2
Conducting and Sight Singing.....	1	1
Applied Music.....	3	3
Physical Education.....	½	½

## Second Year

Religious Education.....	2	2
Language.....	3	3
Harmony II and Ear Training.....	2	2
History of Music and Appreciation.....	2	
Theory of Music and Appreciation.....		2
Music Pedagogy.....	1	1
Applied Music.....	4	4
A Cappella Choir.....	1	1
Elective.....	1	1
Physical Education.....	½	½

Students presenting credit for two years of high school French or Spanish need take in college only one additional year in the same. An elective can be taken instead.

Students having two years of ancient language only, will take two years of modern language.

Students majoring in music are required to take two lessons a week with two hour's practice a day or ten hours a week.

## SCIENCE

## First Year

	Hours of Credit Per Semester	
	1st	2nd
✓ Composition and Rhetoric .....	3	3
✓ Religious Education.....	2	2
✓ Chemistry.....	4	4
Mathematics .....	3	3
✓ Electives other than Science.....	4	4
Physical Education.....	$\frac{1}{2}$	$\frac{1}{2}$

## Second Year

Religious Education.....	2	2
Organic Chemistry.....	4	4
*Science Electives.....	8	8
Electives other than Science.....	2	2
Physical Education.....	$\frac{1}{2}$	$\frac{1}{2}$

Students who are preparing for medicine, dentistry, nursing, dietetics or home economics, and science majors, should register in the science curriculum.

Students preparing for medicine will elect mathematics, six hours; zoology, eight hours; physics, eight hours; constitutional history, two hours.

Pre-medical students having no foreign language credit must take fifteen hours in French and present seventy-three semester hours of credit for graduation.

Students presenting credit for two years of high school French or Spanish need take in college only one additional year in the same.

Students having two years of ancient language only, will take two years of modern language.

Students preparing for nursing will elect physiology, six hours; bacteriology, four hours; history of nursing, four hours; health principles, two hours.

Students preparing for dietetics will elect constitutional history, two hours; economics, five or six hours; foods and dietetics, six hours; principles of education, two hours; psychology, five hours; sociology, three hours; physiology, six hours.

\*Students looking forward to majoring in science will elect physical science, eight hours; biological science, eight hours.

# *Southern Missionary College*

PREPARATORY DEPARTMENT

1944-1945

ACCREDITED BY:

Seventh-day Adventist Board of Regents  
Tennessee State Department of Education  
Southern Association of Colleges and Secondary Schools

## *College Preparatory Department*

There is maintained as a separate department of the college a preparatory school corresponding to the four years of the standard high school. Students who are admitted to the college curriculums must complete a preparatory course as outlined below, or must present evidence that they have completed a four-year course in an accredited high school. Students whose preparatory work has been taken in unaccredited schools will be required to write entrance examinations as prescribed by the college.

### BIBLE

#### Bible I—Early Church History.

A connected study of the life of Christ as set forth in the four gospels, and the study of the history of the early Christian church as given in the Acts of the Apostles.  
Two semesters. One unit.

#### Bible II—Ancient Hebrew History.

This course deals with the history and literature of the Hebrew race from creation to the end of the Babylonian captivity, as set forth in the Old Testament Scriptures.  
Two semesters. One unit.

#### Bible III—Denominational History and Christian Ethics.

An elementary study of the great epochs and movements of church history, with special attention to the rise and development of the Seventh-day Adventist denomination, followed by a study of social ethics from the Christian viewpoint. Mrs. E. G. White's "Messages to Young People" is the basis of this latter work.  
Two semesters. One unit.

#### Bible IV—Bible Doctrines.

A clear, concise outline of the fundamental doctrines of the Bible. Special attention is given to the unity and harmony of the doctrines taught in both the Old and the New Testament.  
Two semesters. One unit.

### COMMERCE

#### Bookkeeping.

This course begins with the rudiments of the subject, and develops step by step into double-entry bookkeeping. The pupil becomes familiar with the use of receipts, checks, notes, drafts, and invoices. He learns how to journalize and explain transactions; to post from journal and cash book to ledger; to take trial balances; to make out financial statements; and to close and rule ledger accounts. Five recitations, five laboratory periods.  
Two semesters. One unit.

### General Business.

A course in general business training designed to yield the following outcomes: ability to handle personal business affairs; more satisfactory choice of a vocation; preparation for vocational study; try-out and exploratory experiences; social understanding; and civic intelligence. Two semesters. One unit.

### Typewriting.

Theory and practice of touch typing is taught. Secretarial typing is studied in detail. Five recitations, five laboratory periods. Two semesters. One unit.

## ENGLISH

### English I.

A review of English grammar, drill in correct English habits, the fundamentals of composition, frequent themes and speeches, class study of selected literary classics, and cultivation of the habit of reading worth-while books. Six lessons in the use of the library are included. Two semesters. One unit.

### English II.

A continuation of English I with the work more advanced in character. Six more lessons in the use of the library are included. Two semesters. One unit.

### English III.

The work in English III is devoted to the field of English literature, to oral composition, and to the elimination of fundamental errors in the use of language. Collateral reading is required. Two semesters. One unit.

### English IV.

The greater part of this course is devoted to American literature with an outline survey of its history. The remainder is given to an advanced study of grammar, language structure, and oral composition. Collateral reading is required. Two semesters. One unit.

## HISTORY

### World History.

The aim of this course is to introduce the student to a historical view of life. The great characters and movements of world history will be evaluated from the Christian point of view. Two semesters. One unit.

### American History and Problems of Democracy.

Consideration will be given to the important phases of our colonial and national governments, the principles upon which they were founded, the relations and functions of their various departments, and our individual duties and privileges as American citizens. Two semesters. One unit.

## HOME ECONOMICS

## Home Economics.

The house, its selection and care, home courtesies, personal grooming, selection and care of clothing, construction of simple garments, the normal diet, preparation and serving of breakfasts, suppers, and luncheons. Five double periods a week.

Two semesters. One unit.

## Home Economics II.

The planning, preparation and serving of dinner, budgets and accounts, financing and care of the home, construction of an afternoon and a tailored dress, child care, invalid cookery. Five double periods a week.

Two semesters. One unit.

## INDUSTRIAL ARTS

## Manual Training I.

Includes drafting, cabinet work, and wood turning. Drafting: The use and care of drafting room equipment, lettering, conventions, projection drawings, and the making of blue prints. Cabinet work: The work will consist of some simple models involving the elements of joinery, besides a more elaborate piece of furniture which has been designed by the student and made from his own drawings. Wood turning: Simple spindle and face-plate turning including table legs, candlesticks, and trays.

Two semesters. One unit.

## Manual Training II.

Continues the work of Manual Training I with the addition of simple carpentry. Drafting: Projection drawing, including sections and developments, isometric drawing, and plans and elevations for a simple building. Cabinet work: More difficult projects will be undertaken by students of the second year. Working drawings must be made by the student of all projects to be made in the shop. Wood turning: Advanced projects in face-plate turning, spindle turning, and projects involving the use of the chuck. Carpentry: Simple roof construction, window framing, door construction, stair building, uses of the steel square, a brief study of lumbering, and estimating quantities and costs.

Two semesters. One unit.

## Printing I.

A study of general principles, including proof reading, type calculations, straight hand and job composition. The laboratory work will consist of hand composition, with an introduction to the feeding of platen presses. It is expected that the student will develop speed and accuracy in composition work. Five double periods a week.

Two semesters. One unit.

## Printing II.

Composition of advertising, advanced job composition, a careful study of the care and operation of the platen press, locking up forms, imposition. The student is required to develop a satisfactory degree of speed and accuracy in platen press work. Five double periods a week.

Two semesters. One unit.

## LANGUAGES

## French II.

Grammar, reading, composition and conversation.

Given on demand.

Two semesters. One unit.

## Latin I

A beginner's course in Latin. Drill in vocabulary, grammar, and syntax. Translation from English to Latin and Latin to English. Emphasis is placed upon the relation between the Latin and English.

Two semesters. One unit.

## Latin II.

The early part of the course is devoted to a review of principles of Latin I. Translation and drill in syntax.

Two semesters. One unit.

## Spanish I.

A beginner's course, with drill in grammar, principles of pronunciation, and easy reading.

Two semesters. One unit.

## Spanish II.

Review of fundamental principles, intermediate Spanish reading, and composition.

Two semesters. One unit.

## MATHEMATICS

## Algebra I.

Fundamental operations: integral equations; factoring; fractions; simultaneous equations with graphs; involution and evolution; theory of exponents; quadratics.

Two semesters. One unit.

## Algebra II.

A rapid review of the principles of Algebra I, continuation of algebra to include surds, simultaneous quadratics, progressions, logarithms, infinite series, binomial theorem, permutations and combinations.

Two semesters. One unit.

## Plane Geometry.

Prerequisite: Algebra I. The five books of plane geometry are covered thoroughly. A large number of original problems is required. Close attention is given to the logical development of every proof, and special emphasis is placed upon individual reasoning.

Two semesters. One unit.

## MUSIC

Students who desire may select music as an elective in the College Preparatory Curriculum, but not more than two units will be accepted toward graduation.

Students who are looking toward a music major upon entering college are strongly urged to take one or both of these courses.

### Music I.

For credit in Music I in the College Preparatory Curriculum, the student must complete the following:

(a) Applied Music: Upon recommendation of the music director, a student may receive credit for piano, voice, or violin. A voice and violin student must have the equivalent of one year of piano, or be required to study piano during his Music I course.

(b) Music Theory: Four forty-five minute periods a week for thirty-six weeks. Music fundamentals and harmony.

(c) Either Orchestra or Chorus: One period of at least forty-five minutes a week for thirty-six weeks. Two semesters. One unit.

### Music II.

For credit in Music II in the College Preparatory Curriculum, the student must complete the following:

(a) Applied Music: An additional year of piano, voice, or violin—one lesson each week.

(b) Music Appreciation and History: Four forty-five minute periods a week for eighteen weeks. Harmony the second semester.

(c) Either Orchestra or Chorus: Two periods a week for thirty-six weeks. Two semesters. One unit.

## SCIENCE

### Biology.

The course in biology includes a study of the leading divisions in the animal and the plant kingdom. An intensive study is made of typical representatives, and a more general study of related forms, with a view to discovering the chief characteristics of each division. The morphology and physiology of plants is stressed, and extensive experimental and microscopic work is required. In zoology a fairly complete life history of each type studied is presented, and includes: food habits, mode of locomotion, sense organs and nervous system, processes of digestion, circulation and respiration, environmental relationships. The adaptation of plants and animals to their surroundings is stressed throughout the course. Three recitations, two laboratory periods a week. Two semesters. One unit.

### Chemistry.

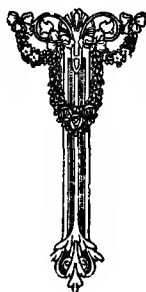
An elementary course covering the chemistry of the common non-metallic elements fundamental theories and laws of chemistry. Introduction to the chemistry of the common metals and their compounds. Three recitations, two laboratory periods a week. Two semesters. One unit.



### Physics.

Prerequisite: algebra and plane geometry. This course consists of recitations, laboratory work, and classroom demonstration. The mechanics of fluids and solids, heat, molecular physics, sound, light, magnetism, and electricity are studied. Three recitations, two laboratory periods a week.

Two semesters. One unit.



## COLLEGE PREPARATORY CURRICULUM

## Grade Nine

English I	1
Algebra I	1
Biology	1
Early Church History	1

## Grade Ten

English II	1
World History	1
Ancient Hebrew History	1
Elect one unit:	
*Home Economics	1
Manual Training I	1
Algebra II	1
Music	1

## Grade Eleven

English III	1
Language I	1
Geometry	1
Elect one unit:	
**Bible III	1
Home Economics II	1
Manual Training II	1
Music I or II	1
Printing I or II	1
Bookkeeping	1
General Business	1
Chemistry	1
Physics	1
Typewriting	1

## Grade Twelve

English IV	1
Language II	1
American History and Problems of Democracy	1
Bible IV	1

\*Required of girls.

\*\* Required of students transferring to this grade from non-Adventist secondary schools.

Physical Education is required each year.

It is essential that students make a careful selection of the elective courses which form a part of the College Preparatory Curriculum. The student should determine, if possible, by the beginning of the third year what his life work is to be, so that at the time of registration he can be advised what electives to choose in order to coordinate properly his preparatory course with the college work which he may plan to take later.



## GRADUATES OF 1944

### Junior College Seniors

Ruby John Aikman	Ellen Marie Guinn
Leonard Lamar Bratcher	Claudine W. Hopkins
Mary Elizabeth Brooke	Mattie Katherine Kessel
Chalmer Chastain, Jr.	Pansy Penelopa Parker
Joseph Archie Crews	Alice Mae Perkins
Georgette Marie Damon	Grace Marie Schneider
Harriet Russell Echols	Elizabeth Jane Summerour
James Leonard Evans	Lula Ann Tunison
James Frederick Ford	Clarence D. Wellman
George Virley Fuller	June Loraine Wright
Elouise Carlton Wynn	

### College Preparatory

Roland S. Blackburn	Melvin G. Hickman
Betty Jane Bottomley	Olena Johnson
Leta Evelyn Brown	Mary Sue Keele
Helen Barbara Chase	Beatrice Oletha Manuel
John DeNoyer	Wilma Hope Pearman
Margarita Leonor Dietel	Naomi Alpha Smith
Corinne Winifred Dortch	Alice Marie Umlauf
Muriel Ann Falkner	Elizabeth Ann Walters
Mynatt Godsey	Thetis Lenore Webster
Bonnie Imogene Gordon	Harold Lee Wood
Theresa Carolyn Haskins	

### Pre-Nursing

Alease Eugenia Benbow	Sara Mae Conger
Lucille Marthine Bliss	Margie Harrelson
Mildred Bullock	Marian Miles
Joy Vida Caldwell	Mildred Virginia Moore
Byrl Arlyn Clayton	

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