

EIGHTY-SEVENTH ANNUAL REPORT

OF THE

TRUSTEES

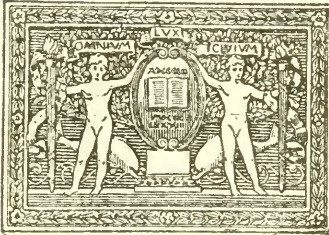
OF THE

PUBLIC LIBRARY

OF THE

CITY OF BOSTON

1938



BOSTON
PUBLISHED BY THE TRUSTEES
1941

THE
CITY OF BOSTON
PUBLIC LIBRARY
ASTOR LENOX TILDEN FOUNDATION
115 NASSAU ST. N.Y.C.



TRUSTEES OF THE PUBLIC LIBRARY

JOHN L. HALL, *President*

Term expires April 30, 1941

ROBERT H. LORD

Term expires April 30, 1942

LOUIS E. KIRSTEIN

Term expires April 30, 1939

FRANK W. BUXTON

Term expires April 30, 1940

ELLERY SEDGWICK

Term expires April 30, 1943

MILTON E. LORD

Director, and Librarian

FORM FOR GIFTS AND BEQUESTS

GIFTS

*I give to The Trustees of the Public Library of the City of Boston the sum of.....
to be used at the discretion of the Trustees (or for a purpose to be specified).*

BEQUESTS FOR GENERAL USES

*I give and bequeath to The Trustees of the Public Library of the City of Boston the sum of.....
.....for the general uses of the Library.*

BEQUESTS FOR SPECIFIED USES

*I give and bequeath to The Trustees of the Public Library of the City of Boston the sum of.....
.....for the purchase of books (for the purchase of books on a specified subject if desired, or for some other purpose to be specified).*

ORGANIZATION OF THE LIBRARY DEPARTMENT.

The Library is a unit of the municipal government of the City of Boston and as such is known as the Library Department of the City of Boston. It is governed by a Board of Trustees.

The Trustees of the Public Library of the City of Boston were organized in 1852. They are incorporated under the provisions of Chapter 114 of the Acts of 1878, as amended. The Board for 1852 was a preliminary organization; that for 1853 made the first annual report.

The legal title is *The Trustees of the Public Library of the City of Boston*.

The Board of Trustees is made up of five citizens at large, appointed by the Mayor of the City of Boston for five-year terms, the term of one member expiring each year. The following citizens at large have been members of the Board since its organization in 1852:

Abbott, Gordon, A.B., 1926-1931.	Haynes, Henry Williamson, A.M., 1880-94.
Abbott, Samuel Appleton Browne, A.M., 1879-95.	Hilliard, George Stillman, LL.D., 1872-75, 1876-77.
Appleton, Thomas Gold, A.M., 1852-56.	Kenney, William Francis, A.M., 1908-1921.
Benton, Josiah Henry, LL.D., 1894-1917.	Kirstein, Louis Edward, A.M., D.C.S., 1919-
Bigelow, John Prescott, A.M., 1852-63.	Lewis, Weston, 1868-79.
Bowditch, Henry Ingersoll, M.D., 1865-67.	Lewis, Winslow, M.D., 1867.
Bowditch, Henry Pickering, M.D., 1894-1902.	Lincoln, Solomon, A.M., 1897-1907.
Boyle, Thomas Francis, 1902-12.	Lord, Robert Howard, A.M., PH.D., 1936-
Braman, Jarvis Dwight, 1869-72.	Mann, Alexander, D.D., 1908-1923.
Brett, John Andrew, LL.B., 1912-16.	Morton, Ellis Wesley, 1870-73.
Buxton, Frank W., A.B., 1928-	Murray, Michael Joseph, LL.B., 1921-26.
Carr, Samuel, 1895-96, 1908-22.	O'Connell, William Cardinal, 1932-36.
Chase, George Bigelow, A.M., 1876-85.	Pierce, Phineas, 1888-94.
Clarke, James Freeman, D.D., 1879-88.	Prince, Frederick Octavius, A.M., 1888-99.
Coakley, Daniel Henry, 1917-19.	Putnam, George, D.D., 1868-77.
Connolly, Arthur Theodore, 1916-1932.	Richards, William Reuben, A.M., 1889-95.
Currier, Guy Wilbur, 1922-1930.	Sedgwick, Ellery, A.B., LITT.D., 1930-
Curtis, Daniel Sargent, A.M., 1873-75.	Shurtleff, Nathaniel Bradstreet, LL.D., 1852-63.
De Normandie, James, D.D., 1895-1908.	Thomas, Benjamin Franklin, LL.D., 1877-78.
Dwight, Thomas, M.D., 1899-1908.	Ticknor, George, LL.D., 1852-66.
Dwinnell, Clifton Howard, B.S., 1927-28.	Walker, Francis Amasa, LL.D., 1896.
Everett, Edward, LL.D., 1852-64.	Whipple, Edwin Percy, A.M., 1868-70.
Frothingham, Richard, LL.D., 1875-79.	Whitmore, William Henry, A.M., 1885-88.
Gaston, William Alexander, LL.B., 1923-27.	Winsor, Justin, LL.D., 1867-68.
Green, Samuel Abbott, M.D., 1868-78.	
Greenough, William Whitwell, 1856-88.	
Hall, John Loomer, A.B., LL.B., 1931-	

PRESIDENTS OF THE TRUSTEES

Edward Everett, 1852-1864
George Ticknor, 1865
William W. Greenough, 1866-88
Henry W. Haynes, May 7, 1888-May 12, 1888
Samuel A. B. Abbott, May 12, 1888-April 30, 1895
Frederick O. Prince, October 8, 1895-May 8, 1899
Solomon Lincoln, May 12, 1899-October 15, 1907
James De Normandie, January 31, 1908-May 8, 1908
Josiah H. Benton, May 8, 1908-February 6, 1917
William F. Kenney, February 13, 1917-May 7, 1920
Alexander Mann, May 7, 1920-January 22, 1923
Arthur T. Connolly, April 13, 1923-June 13, 1924
May 2, 1927-June 22, 1928
Louis E. Kirstein, June 13, 1924-June 19, 1925
June 22, 1928-June 21, 1929
May 15, 1931-May 20, 1932
May 6, 1936-May 7, 1937
Michael J. Murray, June 19, 1925-July 2, 1926
Guy W. Currier, July 2, 1926-May 2, 1927
Gordon Abbott, June 21, 1929-June 20, 1930
Frank W. Buxton, June 20, 1930-May 15, 1931
May 6, 1935-May 6, 1936
Ellery Sedgwick, May 20, 1932-May 5, 1933
May 7, 1937-May 6, 1938
John L. Hall, May 6, 1933-May 18, 1934
William Cardinal O'Connell, May 18, 1934-May 6, 1935

LIBRARIANS

From 1852 to 1858 the chief officer of the Library bore the title of *Librarian*; from 1858 to 1877 *Superintendent*; from 1877 to 1923 *Librarian*; from 1923 to 1934 *Director*; since 1934 *Director, and Librarian*.

CAPEN, EDWARD, *Librarian*, May 13, 1852-December 16, 1874.
JEWETT, CHARLES C., *Superintendent*, 1858-January 9, 1868.
WINSOR, JUSTIN, LL.D., *Superintendent*, February 25, 1868-September 30, 1877.
GREEN, SAMUEL A., M.D., *Trustee, Acting Librarian*, October 1, 1877-September 30, 1878.
CHAMBERLAIN, MELLEN, LL.D., *Librarian*, October 1, 1878-September 30, 1890.
DWIGHT, THEODORE F., *Librarian*, April 13, 1892-April 30, 1894.
PUTNAM, HERBERT, LL.D., *Librarian*, February 11, 1895-April 3, 1899.
WHITNEY, JAMES L., A.M., *Acting Librarian*, March 31, 1899-December 21, 1899;
Librarian, December 22, 1899-January 31, 1903.
WADLIN, HORACE G., LITT.D., *Librarian*, February 1, 1903-March 15, 1917; *Acting Librarian*, March 15, 1917-June 15, 1917.
BELDEN, CHARLES F. D., A.M., LL.B., LITT.D., *Director*, March 15, 1917-October 24, 1931.
LORD, MILTON E., A.B., *Director and Librarian*, since February 1, 1932.

LIBRARY SYSTEM, JANUARY 1, 1938

DEPARTMENTS	☐ OPENED
*Central Library, Copley Square	May 2, 1854
*East Boston Branch, 276-282 Meridian St.	Jan. 28, 1871
§South Boston Branch, 372 West Broadway	May 1, 1872
Fellowes Athenæum Branch, 46 Millmont St.	July 16, 1873
*Charlestown Branch, 43 Monument Square	Jan. 5, 1874
*Brighton Branch, 40 Academy Hill Road	Jan. 5, 1874
‡Dorchester Branch, Arcadia, cor. Adams St.	Jan. 25, 1875
†Lower Mills Branch, 1110 Washington, cor. Richmond St.	June 7, 1875
‡South End Branch, 65 West Brookline St.	Aug., 1877
†Jamaica Plain Branch, 12 Sedgwick, cor. South St.	June, 1877
‡Roslindale Branch, 4210 Washington St.	Dec. 3, 1878
*West Roxbury Branch, 1961 Centre St.	Jan. 6, 1880
*Mattapan Branch, 8-10 Hazleton St.	Dec. 27, 1881
*North End Branch, 3a North Bennet St.	Oct., 1882
§Neponset Branch, 362 Neponset Ave.	Jan. 1, 1883
§Mt. Bowdoin Branch, 275 Washington St.	Nov. 1, 1886
§Allston Branch, 161 Harvard Ave.	Mar. 11, 1889
‡Codman Square Branch, Washington, cor. Norfolk St.	Nov. 12, 1890
‡Mt. Pleasant Branch, 335 Dudley, cor. Vine St.	Nov. 12, 1890
◊‡Tyler Street Branch, 130 Tyler, cor. Oak St.	Jan. 16, 1896
*West End Branch, 131 Cambridge St.	Feb. 1, 1896
‡Upham's Corner Branch, 500 Columbia Rd.	Mar. 16, 1896
‡Memorial Branch, cor. Warren and Townsend Sts.	May 1, 1896
◊§Roxbury Crossing Branch, 208 Ruggles, cor. Tremont St.	Jan. 18, 1897
*Boylston Branch, 433 Centre St.	Nov. 1, 1897
§Orient Heights Branch, 5 Butler Ave.	June 25, 1901
‡City Point Branch, Municipal Bldg., Broadway	July 18, 1906
*Parker Hill Branch, 1497 Tremont St.	July 15, 1907
*Hyde Park Branch, 35 Harvard Ave., cor. Winthrop St.	Jan. 1, 1912
*Faneuil Branch, 419 Faneuil St.	Mar. 4, 1914
§Andrew Square Branch, 394 Dorchester St.	Mar. 5, 1914
*Jeffries Point Branch, 222 Webster St.	Oct. 15, 1921
*Baker Library, Harvard Graduate School of Business Administration	Jan. 15, 1927
*Kirstein Memorial Library Building: 20 City Hall Ave.	May 7, 1930
Business Branch, first and second floors;	
Kirstein Branch, third floor.	
§Phillips Brooks Branch, 12 Hamilton St., Readville	May 18, 1931
‡School Department, 126 Tyler St.	July 1, 1938

☐ In the case of the Central Library and some of the branches the opening was in a different location from that now occupied. *In building owned by City and controlled by Library Board. †In building owned by City, and exclusively devoted to library uses. ‡In City building, in part devoted to other municipal uses. §Occupies rented rooms. ||The lessee of the Fellowes Athenæum, a private library association. *Under agreement with Harvard. ◊Branch Library closed June 30, 1938.

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TO HIS HONOR MAURICE J. TOBIN

Mayor of the City of Boston

Sir:

The Trustees of the Public Library of the City of Boston present the following report of its condition and affairs for the year ending December 31, 1938, being the eighty-seventh annual report.

ORGANIZATION OF THE BOARD

The Corporation organized at the annual meeting on May 6, 1938 with the election of Mr. John L. Hall as President, the Reverend Robert H. Lord as Vice President, and Miss Elizabeth B. Brockunier as Clerk.

Mr. Ellery Sedgwick, whose term as Trustee expired on April 30, was reappointed for the term ending April 30, 1943.

BUDGET ESTIMATES

The estimates submitted as of November 1, 1937 for the maintenance of the Library during the year 1938 were later amended and reduced. These estimates were as follows:

Item	Estimated	Allowed
A.—Personal service	\$1,105,207.03	\$1,039,175.00
B.—Service other than personal	122,553.50	76,298.10
C.—Equipment	168,937.30	81,952.00
D.—Supplies	42,505.00	35,149.73
E.—Materials	20,685.00	18,946.47
H.—Emergency relief projects	124,250.56	68,950.00
Total	<u>\$1,584,138.39</u>	<u>\$1,320,471.30</u>

RECEIPTS OF THE LIBRARY

The receipts which may be expended by the Trustees for the maintenance of the Library consist of the annual appropriation by the Mayor and the City Council, and the income from Trust Funds given to the institution and held and invested by the City

Treasurer under the direction of the Trustees of the Library.
During the year 1938 these receipts were:

Annual appropriation	\$1,320,471.30
Income from trust funds	296,214.26
Unexpended balance of trust funds income of previous years	48,785.57
Unexpended balance of special appropriations of previous years	12,276.57
Unexpended balance of deposits in London of previous years	72.75
Total	<u>\$1,677,820.45</u>

Receipts which were accounted for and paid into the City Treasury for general municipal purposes during the year were as follows:

From fines	\$23,618.22
From sales of waste paper	75.74
From sales of catalogs and other publications	341.97
From commission on telephone pay stations	521.34
From payments for lost books	657.95
Refunds, fees, etc.	47.41
Total	<u>\$25,262.63</u>

EXPENDITURES OF THE LIBRARY

The total amount expended during 1938 was \$1,383,860.59.
This was divided as follows:

From city appropriation	\$1,285,269.91
From special appropriations	12,251.72
From the income of trust funds	86,338.96

ADDITIONS TO THE LIBRARY

The number of volumes added to the Library during the year was 66,423, obtained chiefly by purchase, but in some part also by gift and exchange.

Against the above-mentioned gain there was a total loss of 73,416 volumes, arising chiefly out of volumes reported lost or missing, condemned copies not yet replaced, thus making the net loss for the year 6,993. The total number of volumes in the Library at the close of the year was 1,693,688.

The total amount for books, periodicals, newspapers, photographs, and other library material from the city appropriation and the income of trust funds was \$156,631.89.

USE OF THE LIBRARY

The total number of books borrowed for home use during the

year was 3,979,850. The use of books and other library materials within the Library's premises for reference and study is for the most part unrestricted, and it is therefore impracticable to record it.

In addition to the above noted use of the Central Library and the thirty-two Branch Libraries, deposits of books were made available to 1,356 agencies, including schools, institutions, and engine houses.

COMPARATIVE STATISTICS FOR 1937 AND 1938

A comparison of certain statistics for 1938 with those for 1937 is given below:

	1937	1938
Total expenditures: city appropriation and trust funds income . . .	\$1,329,567.12	\$1,383,860.59
Expended for books and other library materials from city appropriation and trust funds income . . .	131,164.30	156,631.89
Number of volumes added . . .	67,582	66,423
Number of volumes discarded . . .	60,236	73,416
Total number of volumes in the Library . . .	1,700,681	1,693,688
Number of volumes lent to borrowers . . .	4,531,378	3,979,850
Number of card holders . . .	178,097	175,950

BOOKS

The appropriations made by the City for the purchase of books in the last ten years have been as follows:

1929	\$140,000
1930	160,000
1931	175,000
1932	160,000
1933	75,000
1934	100,000
1935	100,000
1936	55,000
1937	75,000
1938	73,875

It is to be noted that the amount of the appropriation for 1938 was intended to be \$75,000, but that in the final steps of passing the budget it was reduced slightly by an arbitrary amount, as were all accounts in the budgets of all city departments. For comparative purposes, however, the amount of the appropriation may be said to have remained at substantially the same level as that for 1937.

It is of prime importance to the Library that the amount of the book appropriation continue to be maintained at the present level at the very least, and that as early as possible it be returned to the higher levels which prevailed in the earlier years of the decade. They represent amounts which years of experience indicate to be those which are necessary if the Library is to work to the best advantage

In 1938, however, the branch libraries discarded 58,314 volumes as worn out as compared with 37,473 volumes added. In other words, the branch libraries found themselves at the end of 1938 with 20,841 fewer volumes than they had at the beginning of the year. Unfortunately 1938 was not the first year in which such a backward movement had taken place. In the three preceding years of 1935, 1936, and 1937, the branch libraries fell behind by almost as many more volumes again. Specifically, on December 31, 1938 they had 38,119 fewer volumes than on January 1, 1935. This is the equivalent of the total book collections of three entire branch libraries of the average size in the Boston Public Library system.

From the above it would seem obvious that an adequate supply of books, and an adequate provision of funds for their purchase, is necessary to the very existence of a library.

BUILDINGS AND EQUIPMENT

For nearly two years the West End Branch Library has had to remain out of its quarters in the Old West Church building. As pointed out in last year's report the Trustees requested year by year the sum of \$10,000 annually until the old building should be put into good repair, only to have the item disallowed each year. Finally in 1937 an emergency situation arose affecting the safety of the building. The Library's decision to close the building to public use was confirmed by a subsequent order from the Building Commissioner of the City of Boston. To date no provision has been made for the repair of the building. The cost is estimated at \$55,000 - \$60,000. Meanwhile inadequate substitute quarters are having to be rented across the street at a substantial annual cost. Provision should be made to meet the

needs of this unsatisfactory situation. The old church building is an important esthetic and historical monument of the city. It is highly unfortunate that for nearly two years it has had to carry on its activities at increased cost in inadequate substitute rented quarters.

Once again it has been necessary to make an expenditure of considerable amount for the annual repairs upon the tile roofing of the Central Library building. The cost of repairs during 1938 amounted to \$16,033.42. In the latter part of 1937 the Library's consulting engineers, Messrs. J. R. Worcester and Company, recommended a program contemplating the reconstruction of the roof as the only one likely to lead to a reasonably permanent solution of this vexing problem. In the spring of 1938 careful examination of the tile roofing was made also by a group of the City's experts, including the Building Commissioner of the City of Boston, the Superintendent of Public Buildings, the Public Works Commissioner, the Boston W.P.A. Administrator, the local W.P.A. Engineer, and others. This group also expressed the opinion that only through reconstruction of the roof could a solution of the problem be found. The Trustees earnestly request therefore that careful consideration be given to this possibility. It is highly desirable that action be taken to make unnecessary the present uneconomical procedure of costly annual patching and mending.

Careful consideration was given constantly during the year to the water levels under the Central Library building during the period of the construction of the adjacent Huntington Avenue subway extension. Such regression of the water level as occurred proved to be only of temporary duration. At the end of the year they had returned to a point above the tops of the piles upon which rest the foundations of the building.

During the year considerable study was given to the matter of heating and lighting for the Central Library building. Since 1895 the Library has made its own steam and generated its own electricity. A capital replacement in the generating equipment will be necessary in the three years immediately ahead. The heating and the lighting plant occupies a considerable amount

of basement space which would be useful for book storage and other library purposes. And estimates have been furnished which indicate that steam and electricity can both be purchased from the Boston Edison Company more economically than they can now be manufactured by the Library itself. Confirmation of this was obtained through independent engineering investigation. The Trustees therefore concluded to discontinue the Library's heating and lighting plant in favor of purchasing steam and electricity from the Boston Edison Company. It is hoped to effect this change as early as possible in 1939.

CLOSING OF TWO BRANCH LIBRARIES

On July 1 there were discontinued the Roxbury Crossing and the Tyler Street Branch Libraries. In each case a decreasing population in the surrounding area had been accompanied by a decreasing use of the branch library facilities, until finally in the interests of economy it no longer seemed advisable to continue their existence as individual units.

From their crowded location in the Central Library and into the quarters previously occupied by the Tyler Street Branch Library there were moved the Library's activities in serving the school children in the schools, with a formal designation of them as the School Department of the Library.

CURTAILMENT OF LIBRARY SERVICE

As economy measures minor curtailment of the library service had to be effected in both the Central Library and the Branch Libraries. The Central Library was closed entirely on Sundays from June 15th to September 15th. The Branch Libraries were closed from April 15th on Friday evenings and on Saturday afternoons and evenings.

The curtailments were effected only after a careful study and census of actual use had been made to determine the periods at which such curtailment of service would cause inconvenience to readers to the least degree.

It is hoped that such curtailment of service may be necessary only for a limited period.

FEDERAL EMERGENCY RELIEF PROJECTS CARRIED ON
UNDER THE SPONSORSHIP OF THE LIBRARY

During 1938 there were continued the three important work relief projects which the Library had sponsored in earlier years under the auspices of the Works Progress Administration of the Federal Government.

The project for the reclassification of the scholarly book collections of the Central Library along the lines of the classification schedules of the Library of Congress progressed from the extensive preparatory stages of the preceding years to substantial accomplishment in the actual reclassification of well over 42,000 volumes and the typing of 432,309 catalog and other cards.

The project for the recataloging and reclassification of the book collections of the Branch Libraries along the lines of simplified Library of Congress cataloging and a simplified and modified form of the Dewey decimal classification proceeded likewise to substantial accomplishment with the actual cataloging of some 24,000 volumes and the typing of 1,387,182 catalog and other cards.

To the regret of all concerned there was finally terminated on November 23rd the project for the cleaning of books. It had been in operation for five years lacking ten days. Successive renewals had made possible its continued existence from the earliest days of work relief projects under the so-called Civil Works Administration beginning in early December 1933. An additional renewal was finally not permitted by the authorities of the Works Progress Administration on the ground that the work was really "current maintenance work" which the sponsor should perform itself. It is unfortunate that this had to be so. The Library has never been, nor is ever likely to be, in a position to find the funds for carrying on such a cleaning and refurbishing process. And the project itself was an excellent one for providing work for a type of individual for whom it is not easy to find suitable activity upon work relief projects.

As in the past several hundred individuals were employed on these several projects. The Federal Government provided the salaries and wages. The City of Boston assumed responsibility

for the incidental expenses as its contribution as sponsor of the projects.

GIFTS

As usual the Library received many important gifts of books and other library materials during the year. A list of the more important of these is to be found in the Appendix on pages 68-70.

CARE AND INVESTMENT OF TRUST FUNDS

From time to time as necessary during the year meetings were held by the Finance Committee of the Trustees for the purpose of directing the City Treasurer in the investment of the funds to which the Trustees hold title and of which the City Treasurer serves as custodian on behalf of the Trustees.

Also a certificate was obtained from Messrs Lybrand, Ross Bros., and Montgomery, Certified Public Accountants, that in their examination of the books and of the cash and securities held by the City Treasurer as of the close of business on January 12, 1938 they had found all cash and securities of the Library as listed on the City Treasurer's books to be actually in the City Treasurer's custody and likewise the funds of the Benton Estate although these had not yet been entered at that date on the books of the City Treasurer.

ADMINISTRATION OF TRUST FUNDS ESTABLISHED UNDER THE WILL OF THE LATE JOSIAH H. BENTON

Under the twelfth clause of the Will of the late Josiah H. Benton, and as subsequently modified by an Agreement of Compromise dated January 15, 1935, the Trustees of the Public Library were designated as the residuary legatee of the Benton Estate. The Will provided that the residuary estate should be divided into two equal parts, to be designated as the Benton Book Fund and the Benton Building Fund respectively. The Trustees of the Public Library received also the Children's Fund, established separately under another provision of the Will.

In 1936 the Trustees of the Public Library, having been

found to be legally competent to hold the above-mentioned funds, received a first and second payment of the cash and securities constituting the bulk of the Estate, and delivered them to the City Treasurer as the official custodian of all funds and securities to which the Trustees of the Public Library hold title.

In 1937 the Trustees of the Public Library engaged the services of Messrs. Stewart, Watts and Bollong, Public Accountants and Auditors, to carry through an auditing and an accounting of the Estate, with a view to being able thereafter to set up the Benton Book Fund and the Benton Building Fund as required under the terms of the Will.

In 1938 the Trustees of the Public Library proceeded to the division of the residuary estate into the two equal parts provided for under the terms of the Will and set them up as the Benton Book Fund and the Benton Building Fund respectively. Messrs. Stewart, Watts and Bollong reported that, if the residuary estate had been divided as of December 27, 1927, the date at which it became divisible under the terms of the Will, the two equal parts would have been as follows:

Benton Building Fund			
Principal Amount, as of December 27, 1927	.	.	\$1,156,839.75
Benton Book Fund			
Principal Amount, as of December 27, 1927	.	.	\$1,156,839.75

BENTON BUILDING FUND
December 27, 1927 - January 21, 1936

From December 27, 1927 to January 21, 1936, inclusive, that half of the residuary estate which was apportionable to the principal amount of the Benton Building Fund increased by the net amount of \$384,304.76. The net income from the Benton Building Fund for the period has been in the amount of \$402,455.50, and had been added to the principal amount as required by the Will, which provides that the Benton Building Fund be kept as an accumulating fund until it reaches the sum of \$2,000,000. During this same period, however, there had also to be deducted from the principal amount the sum of \$18,150.74, arising chiefly out of revaluation of securities, losses and gains

on securities disposed of, and administrative expenses. When the Surviving Trustee under the Will delivered the bulk of the residuary estate to the Trustees of the Public Library on January 22, 1936, the portion representing the principal amount of the Benton Building Fund had then become \$1,541,144.51. It was made up as follows:

Benton Building Fund		
Principal Amount, as of January 22, 1936		
Delivered to Trustees of the Public Library . . .		\$1,541,094.51
Retained by Surviving Trustee under the Will . . .		50.00
		<hr/>
		\$1,541,144.51

BENTON BOOK FUND

December 27, 1927 - January 21, 1936

From December 27, 1927 to January 21, 1936, inclusive, that half of the residuary estate which was apportionable to the principal amount of the Benton Book Fund decreased by the net amount of \$18,150.75, arising chiefly out of revaluation of securities, losses and gains on securities disposed of, and administrative expenses. When the Surviving Trustee under the Will delivered the bulk of the residuary estate to the Trustees of the Public Library on January 22, 1936, the portion representing the principal amount of the Benton Book Fund had then become \$1,138,689.00. It was made up as follows:

Benton Book Fund		
Principal Amount, as of January 22, 1936		
Delivered to Trustees of the Public Library . . .		\$1,138,639.00
Retained by Surviving Trustee under the Will . . .		50.00
		<hr/>
		\$1,138,689.00

For the period of December 27, 1927 to January 21, 1936, inclusive, the net income from the Benton Book Fund had been in the amount of \$402,455.50, and was available on January 22, 1936 for eventual distribution, in accordance with the terms of the Will, as subsequently modified by the Agreement of Compromise dated January 15, 1935, to the Trustees of the Public Library of the City of Boston and to the Rector of Trinity Church in the City of Boston in the proportion of 60% and 40% respectively.

BENTON BUILDING FUND
January 22, 1936 - January 21, 1937

In the principal amount of the Benton Building Fund there was a net gain in the amount of \$52,861.87, representing income from investments to the amount of \$53,445.62 and losses from securities matured to the amount of \$583.75. As of January 21, 1937 the principal amount of the Benton Building Fund was \$1,594,006.38.

BENTON BOOK FUND
January 22, 1936 - January 21, 1937

In the principal amount of the Benton Book Fund there occurred a net loss in the amount of \$150.00, representing losses from securities matured. As of January 21, 1937 the principal amount of the Benton Book Fund was \$1,138,539.00.

The net income from the Benton Book Fund for the period was in the amount of \$53,011.88, representing income from investments to the amount of \$53,445.63 and losses from income securities matured to the amount of \$433.75.

BENTON BUILDING FUND
January 22, 1937 - January 21, 1938

In the principal amount of the Benton Building Fund there was a net gain in the amount of \$50,112.19, representing income from investments to the amount of \$53,444.68 and losses from securities matured to the amount of \$3,332.49. As of January 21, 1938 the principal amount of the Benton Building Fund was \$1,644,118.57.

BENTON BOOK FUND
January 22, 1937 - January 21, 1938

In the principal amount of the Benton Book Fund there occurred a net loss in the amount of \$2,058.75, representing losses from securities matured. As of January 21, 1938 the principal amount of the Benton Book Fund was \$1,136,480.25.

The net income from the Benton Book Fund for the period was in the amount of \$49,670.93, representing income from in-

vestments to the amount of \$53,444.69, losses from income securities disposed of to the amount of \$1,273.76, and an auditing and accounting charge to the amount of \$2,500.00.

THIRD AND FINAL PAYMENT
OF ASSETS OF BENTON ESTATE

On June 9 and 10, 1938 a third and final payment of the assets of the Benton Estate was made to the Trustees of the Public Library by the Surviving Trustee under the Will. This was made up as follows:

Benton Building Fund, Principal Amount	\$24,382.76
Benton Book Fund, Principal Amount	24,382.75
Benton Building Fund, Income	9,604.77
Benton Book Fund, Income	9,604.77

PAYMENT OF UNDISTRIBUTED INCOME
OF BENTON BOOK FUND

As of January 22, 1938 the Trustees of the Public Library made a payment of all undistributed income from the Benton Book Fund up through the close of business on January 21, 1938. This undistributed income was in the total amount of \$451,157.99. It was made up of undistributed income as such in the amount of \$445,830.38, plus the sum of \$5,327.61 as profits on securities sold, said securities representing income which had been invested by the Surviving Trustee under the Will pending the eventual distribution of the Estate. In accordance with the terms of the Will, as subsequently modified by the Agreement of Compromise of January 15, 1935, this total sum of \$451,157.99 was distributable in the proportions of 60% to the Trustees of the Public Library of the City of Boston and 40% to the Rector of Trinity Church in the City of Boston. It was distributed as follows:

To the Trustees of the Public Library	\$270,694.79
To the Rector of Trinity Church	180,463.20
	<hr/>
	\$451,157.99

In 1937 partial advance payments from the income of the Benton Book Fund for the period of January 22, 1936 to March 31, 1937, inclusive, had already been made to the Trustees of the

Public Library in the amount of \$35,584.76 and to the Rector of Trinity Church in the amount of \$23,723.17.

In recapitulation, the total distribution of income from the Benton Book Fund made to date to the Trustees of the Public Library and to the Rector of Trinity Church, covering the period from December 27, 1927 to January 21, 1938, inclusive, has been as follows:

To the Trustees of the Public Library	\$306,279.55
To the Rector of Trinity Church	204,186.37
	<hr/>
	\$510,465.92

USE OF INCOME FROM BENTON BOOK FUND
BY THE TRUSTEES OF THE PUBLIC LIBRARY

That portion of the income from the Benton Book Fund which is payable to the Trustees of the Public Library is to be applied by them "for the purchase of books, maps and other library material of permanent value and benefit for said Library; meaning and intending hereby that such income shall be applied for books desirable for scholarly research and use." In accordance with this provision the Trustees of the Public Library expended the sum of \$57,415.39 for this purpose during the calendar year 1938.

USE OF INCOME FROM BENTON BUILDING FUND
BY THE TRUSTEES OF THE PUBLIC LIBRARY

As provided by the terms of the Will the Benton Building Fund is held "as an accumulating fund, the income and interest to be added to the principal and reinvested as principal, until the total amount thereof shall be two million dollars (\$2,000,000) . . . such total sum of two million dollars (\$2,000,000) to be applied to the enlargement of the present central library building in Boston, or to the construction of another central library building in such part of the City as may be then most desirable for the accommodation of the people of said City . . ." As set forth with detailed figures above, the Benton Building Fund has been held as such an accumulating fund, and the income therefrom has been reinvested and added to the principal amount.

CERTIFICATE OF COMPLIANCE
WITH THE PROVISIONS OF THE WILL

The Will requests that, in addition to publishing statements setting forth the payments of income from the Benton Book Fund and the investments in and accumulations of the Benton Building Fund, the Trustees publish "a certificate that said income is expended and said fund accumulated in accordance with the directions of said will, according to their best examination and judgment in the premises".

In accordance with this request the Trustees of the Public Library hereby certify that according to their best examination and judgment (1) the income of the Benton Book Fund has been expended by them in accordance with the directions of the aforesaid Will, as modified by the Agreement of Compromise of January 15, 1935, and (2) the principal amount of and the income from the Benton Building Fund have been invested and accumulated in accordance with the directions of said Will.

THE CHILDREN'S FUND

In accordance with the terms of another provision of the Will the Trustees of the Public Library paid in 1937 to the Rector of Trinity Church the sum of \$1870.61, representing the income from the Children's Fund for the period of January 1 to June 30, 1937, and in 1938 the sum of \$1840.61, representing the income for the period of July 1 to December 31, 1937. The Children's Fund was given to the Trustees of the Public Library under the Will, with the provision that the annual income therefrom should be available to the Library in any year only if certain conditions should be met in that year. Inasmuch as these conditions could not be met for the year ending December 31, 1937, payment of the income for that year was therefore made to the Rector of Trinity Church as required by the Will.

OTHER TRUST FUNDS

The following payments were received during the course of the year and funded in accordance with the provisions under

which they were made available to the Library :

Helen Lambert Fund in memory of Frederic and Louise Lambert —

An additional payment in the amount of \$9.00, under the Will of the late Helen Lambert, of which the income is to be expended for books and other library material;

Ainsley Fund — The sum of \$84,000 as a first payment, the sum of \$73,000 as a second payment, and the sum of \$15,750 as a third payment, under the Will of the late Emily L. Ainsley, of which the income is to be expended for books.

The Trustees welcome bequests of money or books and hope that generous testators may remember the Library. It is from such sources only that they can make purchases of rare and other important books which give value and prestige to a great educational institution such as the Boston Public Library.

As a matter of interest to the citizens of Boston the Board has pleasure in listing the present trust funds of the Library, with explanatory notes. The list will be found on pages 71-83.

EXAMINING COMMITTEE

The Trustees acknowledge gratefully the assistance given by the Examining Committee of 1938. Its members were the following:

Mrs. Gordon Abbott	Mr. George N. Northrop
Mr. Clinton P. Biddle	Rev. Phillips E. Osgood
Mr. Philip J. Bond	Rev. Charles E. Park
Mr. Henry T. Claus	Mrs. Charles B. Perkins
Mrs. William H. Dewart	Mrs. Edward M. Pickman
Dr. Albert Ehrenfried	Mr. Gabriel F. Piemonte
Mr. H. B. Elliston	Hon. Abraham E. Pinanski
Mr. Henry E. Foley	Rev. Richard J. Quinlan
Mr. Allan Forbes	Mr. William K. Richardson
Miss Susan J. Ginn	Mr. B. M. Selekman
Mr. Arthur L. Gould	Mrs. Arthur A. Shurcliff
Mr. Burnelle G. Hawkins	Mrs. Francis E. Slattery
Mr. Herman H. Henkle	Rev. Russell H. Stafford
Mr. M. A. DeWolfe Howe	Mrs. Donald C. Starr
Dr. Henry Jackson	Miss Ruth Tiffany
Rev. John S. Keating	Mrs. Joseph A. Tomasello
Rev. Arthur L. Kinsolving	Mr. John P. Vaccaro
Mrs. Augustus P. Loring, Jr.	Dr. Henry Viets
Mr. A. Lawrence Lowell	Mr. Laurence Winship
Mr. John W. Lowes	Mrs. Frederick Winslow
Mr. Keyes D. Metcalf	Mr. Charles E. Wyzanski, Jr.

It is gratifying to have the generous and helpful assistance of citizens who give so freely of their time and interest to the activities of the Library. Special attention is called to the interesting report of the Committee, which appears on pages 24-35 immediately following.

CONCLUSION

Attention is called to the report of the Director of the Library as found on pages 36-48 below. It presents the more important developments in the Library during the year.

The Trustees have pleasure in expressing their appreciation of the efforts of the library staff throughout the year to meet the reading needs of the citizens of Boston.

FRANK W. BUXTON
 JOHN L. HALL
 LOUIS E. KIRSTEIN
 ROBERT H. LORD
 ELLERY SEDGWICK

BALANCE SHEET

STATEMENT OF EXPENDITURES

EXPENDITURES FOR PERSONNEL:

Permanent and Probationary employees (exclusive of Printing and Binding Department employees)	\$857,940.53	
Sundays and Evenings, extra and other service	93,145.82	\$951,086.35

EXPENDITURES FOR SERVICE OTHER THAN PERSONAL:

Printing and binding	35.00	
Advertising	25.75	
Transportation of persons	1,999.51	
Cartage and freight	7,837.56	
Light, heat and power	17,161.58	
Rent, taxes and water	20,508.48	
Bond and insurance premiums	1,584.33	
Communication	4,696.49	
Cleaning	1,863.44	
Removal of ashes	24.60	
Expert	1,516.95	
Stenographic and copying	1,335.91	
Fees	147.70	
Photographic and blueprinting	114.76	
General plant	19,068.28	
Miscellaneous services	182.70	78,103.04

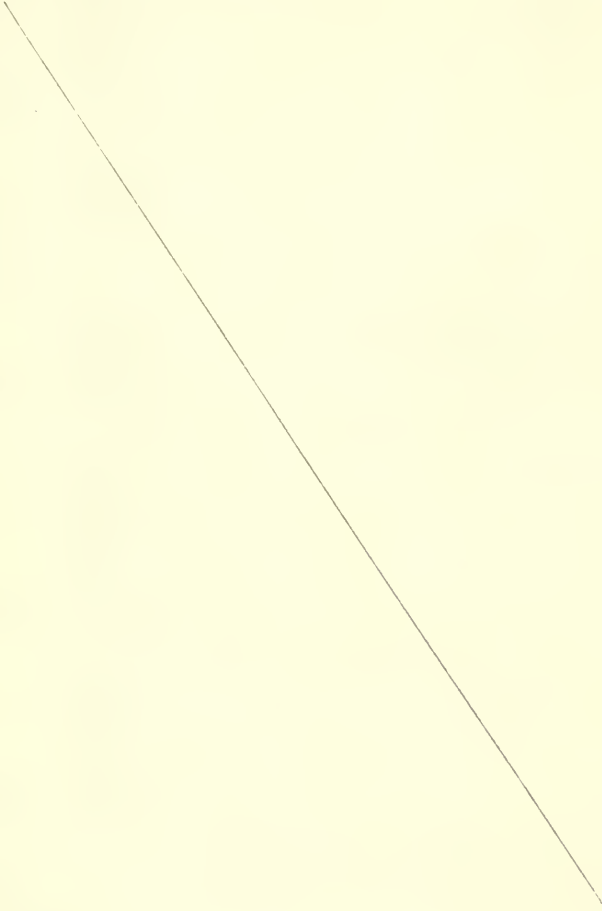
EXPENDITURES FOR EQUIPMENT:

Machinery		185.28
Electrical		580.20
Motorless vehicles		95.00
Furniture and fittings		1,048.08
Office		3,298.60
Books:		
City appropriation	\$59,698.49	
Trust funds income	76,374.02	136,072.51
Newspapers:		
City appropriation	4,590.81	
Trust funds income	1,412.80	6,003.61
Music:		
City appropriation	21.00	
Trust funds income	2,548.08	2,569.08
Lantern slides:		
City appropriation	36.90	
Trust funds income	107.00	143.90
Periodicals:		
City appropriation	9,110.78	
Trust funds income	820.50	9,931.28
Photostats:		
City appropriation	312.25	
Trust funds income	368.50	680.75
Posters, prints and maps:		
City appropriation	104.70	
Trust funds income	221.43	326.13
Phonograph records:		
Trust funds income		14.85
Manuscripts:		
Trust funds income		889.78
Tools and instruments		914.02
Wearing apparel		2.50
General plant		267.97
Carried forward		163,023.54
		\$1,192,212.93

AND RECEIPTS, DECEMBER 31, 1938

RECEIPTS FROM:

City Appropriation, 1938	\$1,310,290.63
Income from Trust Funds	295,514.26
James L. Whitney Bibliographic Account	700.00
Income from Children's Fund	3,636.22
	<hr/>
	\$1,610,141.11



Carried forward

\$1,610,141.11

STATEMENT OF EXPENDITURES

<i>Brought forward</i>		\$1,192,212.93	
EXPENDITURES FOR SUPPLIES:			
Office	\$9,319.98		
Fuel	14,087.38		
Forage and animal	7.10		
Medical	19.40		
Laundry, cleaning, toilet	1,631.18		
Educational and recreational	16.48		
Agricultural	235.00		
Chemicals and disinfectants	344.42		
General plant	2,942.24	28,603.16	
<hr/>			
EXPENDITURES FOR MATERIALS:			
Building	4,507.02		
Electrical	2,473.60		
General plant	1,622.36	8,602.98	
<hr/>			
PENSIONS AND ANNUITIES		834.78	
W. P. A. LIBRARY PROJECTS		53,991.39	
SPECIAL ITEMS:			
J. L. Whitney Bibliographic Account	1,626.00		
A. L. Whitney Fund, Sick benefit	456.00		
Trust Funds Income, Salary	1,500.00		
Children's Fund, Trinity Church	1,844.22	5,426.22	
<hr/>			
EXPENDITURES FOR BINDING DEPARTMENT:			
Salaries	59,594.35		
Transportation of persons40		
Gas	73.74		
Repairs	154.27		
Equipment	52.63		
Supplies	5.14		
Material	2.68		
Stock	6,900.14	66,783.35	
<hr/>			
EXPENDITURES FOR PRINTING DEPARTMENT:			
Salaries	12,544.71		
Gas	49.16		
Photographic and blueprinting	184.55		
Repairs	257.75		
Supplies45		
Stock	3,912.76		
Outside work	48.88	16,998.26	
<hr/>			
Expenditures from Special Appropriation for Fireproofing, Improvements, etc.		12,251.72	
Transfer to Hospital Department of the City of Boston		24.85	
<hr/>			
<i>Carried forward</i>		\$1,385,729.66	

AND RECEIPTS, DECEMBER 31, 1938

<i>Brought forward</i>		\$1,610,141.11	
BALANCES BROUGHT FORWARD FROM 1937:			
Trust funds income, City Treasury	\$25,794.10		
Josiah H. Benton Book Fund Income	20,758.74		
City appropriation on deposit in London	72.75		
James L. Whitney Bibliographic Account	2,232.73		
Library Building, Fireproofing, Improvements, etc.	12,276.57		
H. C. Bentley Gift	13.70		
Judaica Bookshelf	159.17		
Children's Fund	1,840.61		
			63,148.37

Carried forward

\$1,673,289.48

STATEMENT OF EXPENDITURES

<i>Brought forward</i>	\$1,385,729.66
AMOUNTS PAID INTO CITY TREASURY:	
Fines	\$23,618.22
Sales of catalogues, bulletins	341.97
Commission on telephone stations	521.34
Refunds, fees, etc.	47.41
Sales of waste paper	75.74
Payments for lost books	657.95
	25,262.63
BALANCE, DECEMBER 31, 1938:	
Trust Funds Income, City Treasury	257,354.14
James L. Whitney Bibliographic Account	1,306.73
H. C. Bentley Gift	13.70
Judaica Bookshelf	159.17
Children's Fund	3,632.61
City appropriation on deposit in London	72.75
	262,539.10
BALANCE UNEXPENDED, DECEMBER 31, 1938:	
General appropriation	25,020.72
<i>To Balance</i>	\$1,698,552.11

AND RECEIPTS, DECEMBER 31, 1938

<i>Brought forward</i>		\$1,673,289.48
RECEIPTS FROM:		
Fines	\$23,618.22	
Sales of catalogues, bulletins and lists	341.97	
Commission on telephone stations	521.34	
Payments for lost books	657.95	
Refunds, fees, etc.	47.41	
Sales of waste paper	75.74	25,262.63
		<hr/>

<i>To Balance</i>		<hr/>
		\$1,698,552.11

REPORT OF THE EXAMINING COMMITTEE

TO THE TRUSTEES OF THE PUBLIC LIBRARY
OF THE CITY OF BOSTON.

Gentlemen:—

The Examining Committee for the year 1938 respectfully submits its report.

The Committee met for organization on May 23, 1938. Shortly thereafter the following sub-committees were appointed: Administration and Finance, Books, Buildings and Equipment, Catalogs, Children's Work and Work with Schools, Publicity, Staff and Staff Facilities, Use of the Library, Branch Libraries and Special Departments, and the General Committee. Reports from these sub-committees were submitted to the Vice Chairman early in November. These reports, with their detailed findings, observations and recommendations, have been filed with the Library for reference, examination, and study. The Report herewith submitted is intended to be a summary of the more important features in the reports of the sub-committees.

The Committee is again indebted to the Director and the members of his staff for their helpful and generous cooperation, and takes this means of expressing its appreciation. We are aware of the wise and efficient direction under which the Library functions. We desire again to record that the service of the Director and his administrative associates, the heads of the various departments and branch libraries, and their respective staffs, has been loyal, admirable, competent, and efficient.

The Committee renews the recommendations of its predecessors that the appropriations for books be brought back to a level which will be sufficient to provide for normal demands as well as to replace worn out and discarded books. No library, public or private, can long endure, unless it provides books as needed. The imperative need of the Library arises out of the cumulative results of drastic cuts in appropriations for books for the last five years. The depleted book stocks should be brought back to more nearly standard levels by the addition of new items necessary to supply the demands of readers and by the repairing or replacing of material which has been used up.

In spite of the acute necessity of economy your Committee is of the opinion that in considering the cutting down of expenses the municipal authorities and the Trustees should regard the purchase of books for the branch libraries as a matter of the greatest importance.

Total expenditures of the Library Department from funds appropriated by the City aggregated \$1,096,816.48, in 1928. Expenditures for 1938 presumably will approximate the appropriations for the Library Department which this year aggregated \$1,320,471.30.

The following table reflects the allocation of these expenditures and appropriations:

Budget Items	1928 (Expenditures)	1938 (Appropriations)
A. Personal Service	\$744,990.87	\$1,039,175.00
B. Contractual Services	143,655.50	76,298.10
C. Equipment	144,655.01	81,952.00
D. Supplies	36,482.81	35,149.73
E. Materials	26,168.79	18,946.47
F. Pensions	863.50	
H. W.P.A. Relief Projects	—————	68,950.00

It is clear from an examination of the above figures that substantially increased appropriations have been made for personal service and substantially decreased appropriations for equipment. Except for contractual services and W.P.A. projects, the major variances occur in these items.

We have not examined in detail the causes of the very large increase in the personal service item. We do know, however, that in part the increase represents salary adjustments to a more equitable base. This part seems warranted, under all the circumstances, notwithstanding the present financial burdens of the City.

We are concerned, however, over the decrease in the appropriation for equipment because in this item is included the appropriation for the purchase of books. Of the sum appropriated in 1928 for equipment, \$125,000 was allocated to the purchase of books. Of the \$81,952.00 appropriated in 1938 for equipment, only \$73,875.00 was allowed for book purchases. A relatively small allotment for book purchases was similarly made in 1933, and in 1936 and 1937.

Books must be purchased, not only to keep the library current, but also to replace volumes worn out, lost or stolen. The wear on books is great, due to heavy use. That use is substantially greater now than it was in 1928, although the funds for replacement are substantially less.

We suggest a possible survey by the Law Department of the City of Boston of the Library Trusts to determine whether or not they are being construed too restrictively, and whether or not greater latitude than is supposed may exist for the purchase of books.

Now that the income of the Benton Book Fund is available for the purchase of scholarly works for the Central Library, may we suggest that consideration be given to the fields of knowledge which are to be cultivated with the new funds. If new fields are to be covered, this should be done only after the proper authorities have studied the matter carefully, keeping in mind the avoidance of undue duplication with other research institutions in the neighborhood of Boston. The Sub-Committee recommends, therefore, that a study be made of a possible division of field between the libraries in the region, and that extensive purchases of books and serials which are available for use in other libraries be made only when it is felt that copies elsewhere will not supply the demand, and that additional ones are required in the Boston Public Library.

It should be made clear that the above statement does not mean that the Sub-Committee opposes duplication within the Boston area when it is necessary. Indeed it is felt that the present occasion should be used to consider the needs of duplication within the central building of the Library itself; and we hope that this problem can be studied. There must be many cases where in the past one copy of an important work was all that could be afforded. Now it might be well to have two, one for reference work within the building and one for circulation.

It is difficult to make any new suggestions for the reason that reports have been made every year and the improvements that might be made are quite obvious. Your Committee is aware of the fact that the Trustees are familiar with the conditions which need improvement and correction and of the defects which

should be remedied. It is, however, important that certain matters be emphasized in the hope that reference to them will serve as the impetus to further constructive action.

The Committee again reports in the main the same things in regard to the Central Library which previous committees have suggested. Those of us who come newly to the knowledge of our Library are staggered by the discrepancy between the noble, serene and spacious public appearance and the overcrowded, inadequate, inflexible, and private aspect "behind the scenes". Your committee cannot but feel most keenly the human problem of employees under such conditions as our apparently spacious but really wedged-beyond-capacity Library has necessitated. Already overcrowded by departmental needs, growing book-stacks, and employees' facilities (if they can be so called), the puzzle of adjustment has been intensified by the addition of 125 W.P.A. workers to be quartered in the main building.

Specifically, this sub-committee hopes that the main items of previous reports will be seriously reconsidered. We emphasize three of these.

Although a number of things could be done to alleviate the crowded condition of the Central Library we realize that it may be possible to make only a few major changes during the next few years owing to the inability to procure the necessary funds. We feel that there is one improvement that must be made in the immediate future.

(1) The basement of the Library should receive first consideration. The Boston Edison Company, without cost to the Library for switching over to its service, will provide heat and light for the Library at a somewhat lower annual figure than is now involved in the Library's own contained plant. The deterioration of the Library's own engines will bring within three years the necessity of drastic expenditures for replacement according to the engineers' prophesy. A new engine to replace the 1895 engine will alone cost \$25,000. If such arrangements are made, space will be made available for extra staff rooms, toilets, rest rooms and locker space, as well as a restaurant perhaps. It seems to us that the present facilities for the staff are, to say the least, distressing and these facilities have become even more noticeably inadequate since the staff of the Boston Public Library has been recently augmented by

federal relief workers. This change should be made as soon as it is possible to provide employment for the six or more employees now serving in the engineering department. We believe the Trustees should use every effort at once to induce the City of Boston or the Boston Edison Company to take on these men.

(2) If the above project can be perfected we believe the next important question is the Branch Library Department. Several yearly committees have recommended that this work be carried on outside the Main Building. The Branch Department is for the most part unrelated to the work of the Central Library as such. It could be located at any central point in the city where the busy trucks could reach it. At present it takes up too much and too valuable space at the Central Library. Almost any kind of building of reasonable size could house it just as well or better, — a store, an unused school, a good-sized house. Is it not possible, with so many properties taken over by the City for unpaid taxes, with some school houses not used, with the possibility of the gift of some house whose owners find it a burden to carry, that quarters could be found which, with a minimum of expenditure, except for light and heat, could be occupied by this Department?

(3) If these changes and adjustments are made and more space is still necessary for the different departments, we renew the recommendations made by several former committees, that the Newspaper Room might well be removed to another building equally well located. Your committee doubts whether prior reports have sufficiently emphasized the fact that a proper situs for the newspaper room is not necessarily a proper situs for the Central Department for Branch Libraries. The Newspaper Room is a perennial problem. It occupies disproportionate space in comparison with its importance in a central library. There is no lack of sympathy to be implied for the homeless or the forlorn who utilize the room along with those who are really making use of the newspapers for their intended purpose when we query whether the Newspaper Room should not be moved to some near-by building, or provided with its own entrance (as in many libraries).

The special problem which will be created within the next months by an expected important gift to the Rare Book Department seems to us to deserve special mention for it shows clearly why more space is needed in the central building.

At the present we can make no further recommendation as to open shelves. The steady diminution of the number of lost books is most satisfactory, and after all, one suspects the ma-

majority of lost books is not from the open shelves but from some of the stacks open to passers by.

Parts of the building need painting very badly, especially the West Gallery, the Fine Arts Department, and the Science and Technology Department on the top floor.

As for the Branch Libraries the outstanding problem is the West End Branch, now housed in a rented store because of the necessary removal from the old church which was its home. We hope that some day funds may be forthcoming with which to erect a new building. This church building is a public monument, architecturally representative of an era of which the relics ought not to be destroyed. There has been an annual item of \$10,000 in the Library budget toward the \$50,000 it will take to put the old church into proper condition. Annually this item has been blue-pencilled and the church stands empty and unsafe. Meanwhile the store costs \$3,000 per year, with its pinched space in a section where readers have been the most numerous of the whole city, pro rata. By any chance can the annual budget item be left in this year?

The yearly repairs on the tiled roof in the central library building run into very high figures but we presume nothing just at present can be done to obviate this expense.

We express our admiring amazement at the ingenuity and morale of the Director and Staff under the stress of these and many other urgent problems and difficulties. We regret the situation behind the scenes and urge as prompt action as possible to improve conditions.

The tremendous work which has been in progress for the last few years, in revising our classification of books in the Central Library to conform with that of the Library of Congress, has made great headway this year. With the indispensable help of the Federal Government in the largest of the library projects, the employment of several hundred workers has been efficiently overseen by the members of our regular staff. The changing over of many of our old cards, by cutting them down to standard size, has been accomplished and the insertion of a narrow strip of wood along the side of each tray has made it possible to continue the use of our present cases. It has been suggested that as

there is great need of table space by those using the trays, that in the event of changing the present cabinets the extra space made available, by the reduction in the size of the cards, be used for these tables.

Another recommendation is the possibility of printing in "More Books", or as a supplementary list, titles of books on various subjects to serve as "self starters" to present a subject not from the profound students', but from a general readers' point of view, which might help to open new fields for those readers who find themselves overwhelmed by the size of the catalog.

In addition to the work being accomplished upon the classification of books in the Central Library, we are glad to note also the progress achieved in connection with another of the Library's large federal projects, namely, that of revising the catalogs and the classification of books in the branch libraries in accordance with the Dewey classification scheme. The results of this project are already becoming evident as of first importance for the administration of the branch libraries.

It is hoped that the project for closer cooperation between the schools and the branch libraries will receive added stimulus this year by the appointment in certain junior high schools of teachers to act as liaison library officers to collect the advance information so important for the most effective use of the library in supplying needed materials at the appropriate times.

Teachers can be of great service to the branch libraries if they will acquaint themselves with the material available in the libraries and give the branch librarians preliminary outlines of the assignments they plan to make during the year.

We are confident of the assistance of the Superintendent of Schools in bringing about closer cooperation between the Library and the Public Schools. Publicity for the Library and its services, and instruction in the proper care of books and the use of library privileges, is in large measure necessarily tied up with the School Department. Such cooperation with the schools is invaluable in the attempt to minimize delinquencies, thefts, and mutilations. Constructive work with school children with a view to educating them in the care of books and in the use of reference

material will do much toward the prevention of such mutilations and thefts. It is suggested that an attractive pamphlet with an appeal to the practical sense and sentiments of youngsters might be effective in the campaign to reduce loss and mutilation of books.

The Committee is genuinely alarmed by the fact that the total number of volumes in the branch library system is diminishing yearly. Old books in spite of rebinding and frequent repairs eventually wear out. Last year 44,346 volumes were in so disreputable a condition that they had to be discarded while only 40,416 could be purchased to offset the loss. Thus 3,930 fewer books were available at the end of the year than at the beginning.

The thoroughly worn out books are generally the good standard books and must be replaced. The budget for the purchase of books for the last three years has been so small that it was not practical to replace the discarded and missing books.

During the last three years there has been a steady decrease in the total number of books borrowed from the libraries and we feel that the lack of books may be responsible for the reduced demand. We realize that under present conditions it may be difficult to increase the total library budget but we feel that a re-allocation of funds so as to allow a larger appropriation for replacements and the purchase of new books might be practical. The Boston Public Library must not lower its standard of books available to the Public.

The Committee regrets the necessity for the closing of branch libraries and hopes that they may be reopened. If branch libraries must be closed we urge that those in the regions of the poorer population be kept open.

The Committee of 1937 suggested that some of the branch libraries in the crowded sections of the City be opened for two or three hours Sunday afternoons. We favor their recommendation but advise trying this first in the winter months. Then if the amount of use justifies the effort we suggest extending the service.

We hope that soon the space in the Central Library may be re-allocated so that the Open Shelf Department may have better quarters, on the ground floor. At present the rooms of the Open Shelf Department are inadequate, with insufficient lighting and almost no chairs.

It is suggested that our books be made more available by having special shelves in which are grouped books devoted to such subjects as Parenthood, Occupational Information, Handicraft Work, and related subjects.

The Sub-Committee on Publicity has reviewed the many activities which are being used to attract the favorable attention of the public to the various services and needs of the Library and recommends that the policies of the past year be continued with no change in emphasis. The continuance of newspaper publicity of the dignified type which has heretofore obtained, the further issuance of pamphlets, a greater number of radio talks, and the continuance of exhibits and lectures in the Library are earnestly urged.

This sub-committee has done a thorough and painstaking job. Its complete findings are on file and can be consulted for the details of the observations and recommendations of the sub-committee and its individual members. We understand that the Trustees make a careful survey of the individual reports submitted by the members of this sub-committee as a result of visits to branch libraries and special departments and that the recommendations contained therein are studied and carried out by the library authorities to the extent which conditions and appropriations permit. It is difficult, if not impossible, to summarize the detailed reports on each of the branch libraries, and therefore the reports of the members of this sub-committee are herewith incorporated by reference. The two branches which need most attention are Neponset and West End. The important repairs and changes which are suggested should be made as soon as appropriations permit.

It should be reiterated that the problem of the special departments is tied up definitely with the problem of re-allocation of space within the Central Library building. The following suggestions although important are not as vital as this greater need.

1. *Rare Book Department.* Although the physical equipment of this department is far from filling the needs of a section devoted entirely to rare books, nevertheless, the department is extremely well conducted and the books are kept in fairly good condition.

When compared, however, with a Rare Book Department such as is found in a more modern building, this department lacks a good many facilities. The care of older books, broadsides, manuscripts, letters, and books in vellum and leather bindings offers a particular problem that can only be solved by air conditioning, so far as the preservation of the material is concerned in its present form. Microphotography, however, allows for the permanent recording of printed or written matter in a compact and usable form. It is being extensively used in many libraries and should find its chief use in the Rare Book Department of the Boston Public Library. The scholarly writings of the editor of "More Books" have served to make this department known throughout the world. Every encouragement should be given to his work.

2. *Fine Arts Department.* As has been pointed out many times before, as long as this department is shared with the Science and Technology Department it is impossible to suggest any improvements. The rare art books might be used more for exhibition purposes, but they should be in a case that cannot be opened by the public. There is a lack of help in keeping up the picture files used by many students. An additional attendant is needed for this work.

3. *Music Department.* The need for sound-proof rooms, where piano and instrumental music and victrola records could be played, is again emphasized in the present report. It is unfortunate that the department is so arranged that a good deal of dirt and smoke comes in from outside. The books are suffering definitely. It is worth noting that there is a general increase in the use of this department, particularly by young students from the Boston conservatories and from Harvard.

4. *Periodical and Newspaper Department.* It is, perhaps, unfortunate that the newspapers are housed in a part of the library where the lighting is at all times inadequate. News print is hardest of all to read, particularly if the paper has aged. Every effort should be made to give adequate lighting and special attention should be paid to this by lighting engineers. The readers in the newspaper room are a noisy group, but there seems to be no solution of this problem. The subscription list to newspapers is very large and it appears that the present endowment does not cover it. It is suggested that the subscription list be cut and that if some money were saved in this manner, it could be well used to enlarge the periodical subscription list. In general, it is felt that the periodical room is more important to the library than the newspaper room.

The comprehensive and excellent report of this sub-committee is herewith incorporated by reference with the knowledge that

the library authorities will give its details the careful consideration which it deserves. We quote from the cover letter accompanying the report of this sub-committee.

“. . . the report is couched in much more restrained language than the members of the committee would like to express. We were astounded and, in some respects, even shocked to see the lack of elementary facilities for so large a staff as works in the central library building. It is only our knowledge that the administration and trustees are conscious of all the problems and are doing their best to remedy them that led us to be as conservative as we are in describing what we found and in making our recommendations. It is certainly to be hoped that much more rapid progress may be made in the near future than has been made in the past in carrying out some of the improvements.”

Without going into the details which are covered by the report of this sub-committee it must be said that the inadequate rest and recreation rooms crowded with workers, unattractive lunch rooms, lack of proper drinking water particularly in the summer months, and an impossible condition of overcrowding in the toilets must effect the comfort and mental health of the staff.

In respect to possible changes which might be made to improve the present facilities available for use by the staff attention is called to the possibility of using the top floor of the annex for development of such facilities. These quarters are now occupied by the printing and binding departments, whose functional activities seem to the Committee not to require them to be kept in this space, especially if quarters could be provided outside the library building. Connections for necessary plumbing are already available in this space in the lavatory and toilet facilities now being used by the printing and binding departments. It is recognized that the problem of approach to this part of the building is one which would represent some difficulty in making this change.

The Committee is impressed with the commendable efforts which have been made in the direction of setting up standards of personnel and salary scales which offer definite opportunity for advancement within the permanent staff of the library. The

Committee recommends that the efforts of the Trustees and the Director toward putting this salary scale into effect be continued.

The need of increased appropriations for buying books and the imperative necessity of obtaining relief from the overcrowding of the Central Library building stand out more than ever and cannot be over-emphasized. With a relatively small expenditure, some of the activities now functioning in the main building can be housed elsewhere. If this is accomplished in the coming year, then a long step will have been taken toward the solution of the vexing and paramount problem of overcrowding, and its many consequences. Even with the necessity for rigid economy, some progress with respect to books and overcrowding ought to be possible.

Adopted as the report of the Examining Committee, November 21, 1938.

Abraham E. Pinanski, *Vice Chairman*

Katherine Abbott
 Clinton P. Biddle
 Philip J. Bond
 Henry T. Claus
 Elizabeth H. Dewart
 Albert Ehrenfried
 H. B. Elliston
 Henry E. Foley
 Allan Forbes
 Susan J. Ginn
 Arthur L. Gould
 Burnelle G. Hawkins
 Herman H. Henkle
 M. A. DeWolfe Howe
 Henry Jackson
 John S. Keating
 Arthur L. Kinsolving
 Rosamond B. Loring
 A. Lawrence Lowell
 John W. Lowes
 Keyes D. Metcalf

George N. Northrop
 Phillips E. Osgood
 Charles E. Park
 Elizabeth W. Perkins
 Hester Pickman
 Gabriel F. Piemonte
 Richard J. Quinlan
 William K. Richardson
 B. M. Selekman
 Margaret H. Shurcliff
 Lillian C. Slattery
 Russell H. Stafford
 Polly T. Starr
 Ruth Tiffany
 Frances Tomasello
 John P. Vaccaro
 Henry R. Viets
 Laurence Winship
 Mary W. Winslow
 Charles E. Wyzanski, Jr.

REPORT OF THE DIRECTOR

TO THE TRUSTEES OF THE PUBLIC LIBRARY
OF THE CITY OF BOSTON:

I submit herewith the report of the Director of the Library for the year ending December 31, 1938.

APPROPRIATIONS FOR THE SUPPORT OF THE LIBRARY

The City appropriated for the use of the Library during 1938 the sum of \$1,320,471.30. This was \$30,042.30 greater than the amount appropriated in 1937.

The total appropriation included an amount of \$68,950.00 for the necessary expenditures incidental to the unemployment relief projects which the Library sponsored on behalf of the City. By excluding this amount for extraordinary expenditures the appropriation for the ordinary operating expenses of the Library was \$1,251,521.30. This was \$39,842.30 greater than the amount appropriated for the ordinary operating expenses in 1937.

The appropriation for the purchase of books was \$73,875. In the original instance the amount was intended to be \$75,000. In the final steps of passing the appropriations for 1938 it was reduced slightly by an arbitrary percentage, as were the budget estimates for all accounts for all city departments. For comparative purposes, however, the amount of the appropriation for books may be said to have remained at substantially the same level as that for 1937.

The inadequacy of the amount appropriated for books for 1938 is to be seen from the following table showing the heavily increased use of the Library during the preceding decade:

YEAR	AMOUNT APPROPRIATED FOR THE PURCHASE OF BOOKS			NO. OF BOOKS LENT TO BORROWERS
1928	.	.	\$125,000	3,899,286
1929	.	.	140,000	3,930,068
1930	.	.	160,000	4,133,459
1931	.	.	175,000	4,702,932
1932	.	.	160,000	5,567,681
1933	.	.	75,000	5,548,283
1934	.	.	100,000	5,194,351
1935	.	.	100,000	4,949,701
1936	.	.	55,000	4,806,737
1937	.	.	75,000	4,531,378
1938	.	.	73,875	4,354,044

In other places in this report there will be found more detailed presentation setting forth the need of additional provision for the purchase of books.

USE OF THE LIBRARY

During 1938 there were lent to borrowers 4,354,044 volumes. This figure represents an increase of 11% over that for 1929, the last of the pre-depression years.

The following table shows the use of the Library during the period from 1929 to 1938, inclusive:

YEAR	NO. OF BOOKS LENT TO BORROWERS	PERCENTAGE OF INCREASE OR DECREASE OVER PRECEDING YEAR		PERCENTAGE OF INCREASE OVER 1929
1929	3,930,068	.	.	
1930	4,133,459	.	+5%	+5%
1931	4,702,932	.	+13%	+20%
1932	5,567,681	.	+18%	+42%
1933	5,548,283	.	-0.3%	+41%
1934	5,194,351	.	-6%	+32%
1935	4,949,701	.	-5%	+26%
1936	4,806,737	.	-3%	+22%
1937	4,531,378	.	-6%	+15%
1938	4,354,044	.	-4%	+11%

The above figures show clearly that a peak of increasing use was reached in 1932 and in 1933, that since then there has followed a steadily declining use.

Several factors have been contributing to this declining use. Unemployment obviously has not been as great in extent in 1938 as in 1932 and 1933. There have been consequently

fewer and fewer individuals with time on their hands in which to turn to libraries to make use of books. On the other hand the number of unemployed in 1938 was even so sufficiently great that a satisfactory explanation of declining use is not to be found in that direction alone.

A far greater contributing factor appears to have been the increasingly inadequate supply of books with which to meet the needs of readers. Experience shows that for most persons the habit of reading persists steadily only when books and other reading materials are readily and easily available. Unfortunately that is exactly what has been becoming less and less possible for the Library in recent years. Up through 1932 appropriations for the purchase of books were reasonably adequate, with amounts averaging approximately \$150,000 a year. Since then the annual appropriations have been no more than \$55,000 in 1936, \$73,875 in 1938, \$75,000 in 1933 and 1937, and \$100,000 in 1934 and 1935. Obviously with such reduced amounts substantial curtailment has had to take place in the purchasing of books. And while fewer and fewer books have been purchased because of inadequate funds, more and more books have had to be discarded because of becoming worn out from heavy use in preceding years. As a result there have been year after year for the last four years actually fewer and fewer books available for readers in the branch libraries, in which incidentally 90% of the borrowing of books for home use takes place.

Without an adequate supply of books readily at hand it is not easy to keep the reading habit alive. Like all other habits it flourishes with use, declines with disuse.

THE NEED OF BOOKS

In 1938 the branch libraries discarded 66,180 volumes as compared with 45,339 volumes added. In other words the branch libraries had at the end of 1938 20,841 fewer volumes than at the beginning of the year.

Unfortunately 1938 was not the first year in which such a backward movement had taken place. In 1935 the branch li-

braries had to discard as worn out 4,257 volumes more than they could add; in 1936 they fell short by 9,091 volumes; in 1937, by 3,930 volumes. In other words, in 1935 they discarded 53,996 books and added only 49,739; in 1936, they discarded 41,859 volumes and added only 32,768; in 1937, they discarded 44,346 books and added only 40,416.

Specifically, on December 31, 1938 the branch libraries had 38,119 fewer volumes than on January 1, 1935. This number is equivalent to the total books collections of three entire branch libraries of the average size in the Boston Public Library system.

In the central library the situation has been entirely the opposite. Its book collections have been maintained and developed in entirely normal fashion. For this purpose there exist numerous trust funds. In 1938 these were even increased, with the becoming available of a substantial portion of the Benton Book Fund after the many years required for the settlement of the Benton Estate. For the most part these funds must be used, in accordance with the terms of their establishment, for the special collections belonging to the central library. They are not available for the purchase of books for the branch libraries.

The branch libraries have to depend therefore almost entirely upon the city appropriations for the purchase of books. There have now occurred six lean years during which these appropriations have been in the aggregate \$406,125 less than they were in the preceding six years. The following tables show their amounts year by year:

	1927-1932		1933-1938
1927 \$125,000	1933 \$75,000
1928 125,000	1934 100,000
1929 140,000	1935 100,000
1930 160,000	1936 55,000
1931 175,000	1937 75,000
1932 160,000	1938 73,875

Total of city appropriations for books, 1927-1932 \$885,000
Total of city appropriations for books, 1933-1938 478,875

Average of annual city appropriations for books

1927-1932 \$147,500
1933-1938 79,812

It is of prime importance that the amount of the annual city appropriation be returned to the higher levels which prevailed prior to 1933. They represent amounts which years of experience indicate to be those which are necessary if the Library is to carry on its work to the advantage of the citizens of Boston.

MISUSE OF BOOKS

With inadequate funds for the purchase of books, particularly for the branch libraries, every effort was made during 1938 to make the most of the existing book stock, especially through preventing the misuse of books.

In the matter of books unrecoverable from borrowers from the branch libraries it proved to be possible to reduce by 24% even the very small number of 979 volumes so unrecoverable in 1937. The number in 1938 was 742. It is interesting to compare this with the average of the number of volumes unrecoverable year by year from 1930 to 1934 inclusive. This was 2,322. In 1931 the number had been as high as 2,598. The figure for 1938 represents a reduction of 68% from the average of 2,322 volumes annually unrecoverable from 1930 to 1934 inclusive. It is a loss of only one-fiftieth of 1% of the nearly 3,500,000 volumes lent from the branch libraries in the course of the year.

The following table shows the results of unremitting efforts in this direction over the last four years, during which particular attention has been directed to the problem:

YEAR	NO. OF VOLUMES UNRECOVERABLE	CHANGE FROM 1934	% OF CHANGE FROM 1934
1934	2,262	.	.
1935	1,399	-863	-38%
1936	953	-1309	-58%
1937	979	-1283	-57%
1938	742	-1520	-67%

Similarly, in the matter of missing books in the branch libraries, continuing close attention throughout 1938 resulted in marked reduction of the number of volumes found missing at the time of the annual inventory. During the ten year period ending in 1934 the average number of books so missing annually

from the shelves of the branch libraries had been as high as 12,000. In 1935 it was 12,769. In 1938 it was reduced to 6,931. This figure for 1938 represents a reduction of 45% from the figure for 1935.

The following table shows the results achieved in this direction over the last four years, during which special attention has been given to the problem:

YEAR	NO. OF VOLUMES MISSING	DECREASE FROM 1935	DECREASE FROM 1935
1935	12,769	.	.
1936	11,012	-1757	-14%
1937	8,786	-3983	-31%
1938	6,931	-5838	-45%

In recapitulation, the combined figures for these two sources of losses have been as follows:

YEAR	MISSING FROM THE SHELVES	UNRECOVERABLE FROM BORROWERS	TOTAL OF COMBINED LOSSES
1935	12,769	1,399	14,168
1936	11,012	953	11,965
1937	8,786	979	9,765
1938	6,931	742	7,673

At an average of \$1.50 per volume the value of these books so lost each year has been as follows:

1935	\$21,252.00
1936	17,947.50
1937	14,647.50
1938	11,509.50

It is to be pointed out that, considerable as these figures are for book losses in a year, they are the gross figures for the entire system of branch libraries. Each of the 31 branch libraries is open approximately 300 days in the course of a year. The daily loss in 1938 was thus approximately only 25 volumes for the entire group of branch libraries. Such a loss of less than one volume per day for each branch library on the average does not indicate careless administration.

The accomplishment of the last three years in reducing the loss of books has been substantial. During the year to come it is hoped to carry the reduction still further.

CLOSING OF TWO BRANCH LIBRARIES

On July 1, 1938 there were discontinued the Roxbury Crossing and the Tyler Street Branch Libraries. In each instance a decreasing population in the surrounding area had set in in the preceding years. It has been accompanied by a decreasing use of the branch library facilities. Finally in the interests of economy it no longer seemed advisable to continue their existence as individual units.

UNEMPLOYMENT RELIEF PROJECTS

During 1938 there were continued the three work relief projects which the Library had sponsored in earlier years under the auspices of the Works Progress Administration of the Federal Government.

The project for the reclassification of the scholarly book collections of the Central Library along the lines of the classification schedules of the Library of Congress progressed substantially from the extensive preparatory stages of the preceding years. During the course of the year there was accomplished the actual reclassification of well over 42,000 volumes and the typing of 432,309 catalog and other cards.

The project for the recataloging and reclassification of the book collections of the Branch Libraries along the lines of simplified Library of Congress cataloging and a simplified and modified form of the Dewey decimal classification proceeded likewise to substantial accomplishment. During the year there were reclassified and recataloged some 24,000 volumes, and there were typed 1,387,182 catalog and other cards.

To the regret of all concerned there was finally terminated on November 23rd the project for the cleaning of books. It had been in operation for five years lacking ten days. Successive renewals had made possible its continued existence from the earliest days of work relief projects under the Civil Works Administration beginning in early December 1933. An additional renewal was finally not permitted by the authorities of the Works

Progress Administration on the ground that the work was really "current maintenance work" which the sponsor should perform itself. It is unfortunate that this had to be so. The Library has never been, nor is ever likely to be, in a position to find the funds for carrying on such a cleaning and refurbishing process. And the project itself was an excellent one for providing work for a type of individual for whom it is not easy to find suitable activity upon work relief projects.

These three projects provided employment for several hundred individuals. The Federal Government provided the salaries and wages. The City of Boston assumed responsibility for the incidental expenses as its contribution as sponsor of the projects.

BUILDINGS AND EQUIPMENT

Limited funds permitted no action during 1938 except for such minor repairs throughout the library system as were immediately pressing. For several years now a similar policy has been in effect. The result will be soon or late that major expenditures will become necessary because of inability year by year to keep buildings and equipment in constant repair.

An example of the way in which this is likely to work out is to be seen in what has happened at the West End Branch Library. The branch library is housed in the Old West Church. When it was taken over for library uses in 1896, it was put into good condition. Naturally over the intervening forty years there eventually came about a need for repairs. Year by year from 1930 onward the annual budget estimates of the Library included a sum in the amount of \$10,000 annually until the old building should be put into good repair once again, only to have the item disallowed each year. Finally in 1937 an emergency situation arose affecting the safety of the building, and by order of the Building Commissioner of the City of Boston it was closed to public use. Now the necessary repairs will cost from \$55,000 to \$60,000. Such a situation need not have occurred if funds had been made available in relatively small

amounts year by year, particularly in recent years before the need for repairs had reached an emergency stage.

It is highly desirable that there be resumed the practice of earlier years whereby each year a substantial appropriation was made for maintaining buildings and equipment in constant repair.

There will be found above in the Report of the Trustees (pp. 4-6) a presentation of other important needs in the matter of buildings and equipment.

SALARY INCREASES

In 1938 provision was made and action was taken, as in 1937, for the granting of salary increases on a step rate basis to a sufficiently wide extent to take care of all individuals who had not reached the maximum of remuneration for their positions, with the exception of those who were already receiving more than \$40.00 per week or \$2100 per annum. To 391 individuals there were granted increases of \$2.00 per week or \$100 per annum up to the maximum of their positions.

That this action was once again, as for the first time in years in 1937, on a widespread basis is to be seen from the following table showing the number of individuals receiving step rate increases in pay in recent years:

YEAR	NO. OF INDIVIDUALS
1932	None
1933	None
1934	203
1935	173
1936	149
1937	441
1938	391

STAFF EXAMINATIONS

As of January 1, 1938 there were put into effect the new arrangements for the classification of personnel and for the extensive series of staff examinations announced on June 1, 1937. For individuals entering the library service beginning January 1, 1938 these examinations became obligatory. For those al-

ready in the library service prior to that date, the taking of the new examinations was on a voluntary basis, except in the case of qualifying for promotion to positions in the upper levels of the graded service.

The first of the new Qualifying Examinations and Promotional Examinations were given in May and June 1938. From among the individuals who had entered the library service since January 1, 1938 there were 18 registrations for Qualifying Examinations. From among those who were already in the library service before January 1, 1938 there were 186 registrations for Qualifying Examinations and 197 registrations for Promotional Examinations. There were also 13 registrations for Qualifying Examinations by properly qualified individuals not in the library service who wished to establish advanced standing as candidates for appointment to the Probationary Service.

The results obtained in the Qualifying Examinations and Promotional Examinations given in May and June 1938 were as follows:

QUALIFYING EXAMINATIONS

TITLE OF EXAMINATION	INDIVIDUALS		TOTAL
	WHO PASSED	WHO FAILED	
General Book Selection (Q)	33 (79%)	9 (21%)	42 (100%)
Cataloging and Classification (Q)	24 (83%)	5 (17%)	29 (100%)
General Reference Work (Q)	34 (76%)	11 (24%)	45 (100%)
Boston Public Library—Central Library (Q)	28 (76%)	9 (24%)	37 (100%)
Boston Public Library—Branch Libraries (Q)	47 (73%)	17 (27%)	64 (100%)

PROMOTIONAL EXAMINATIONS

TITLE OF EXAMINATION	INDIVIDUALS		TOTAL
	WHO PASSED	WHO FAILED	
Advanced Languages—French (II)	32 (89%)	4 (11%)	36 (100%)
Advanced Languages—German (II)	4 (44%)	5 (56%)	9 (100%)
Advanced Languages—Italian (II)	5 (50%)	5 (50%)	10 (100%)
Advanced Languages—Spanish (II)	3 (60%)	2 (40%)	5 (100%)
Boston as a Community (IV)	4 (44%)	5 (56%)	9 (100%)
Boston Public Library—History (III)	4 (80%)	1 (20%)	5 (100%)
Business—General Field (III)	4 (80%)	1 (20%)	5 (100%)
Cataloging (IV or V)	0	0	0
Children's Literature (IV)	0	0	0
Children's Work (V)	0	0	0
Classification (IV or V)	0	0	0

Documents—General Field (III)	2 (100%)	0 (0%)	2 (100%)
Education—General Field (III)	1 (100%)	0 (0%)	1 (100%)
Extension Work (V)			
Fine Arts—General Field (III)	2 (100%)	0 (0%)	2 (100%)
Foreign Government Documents (V)			
History of the Book (III)	3 (100%)	0 (0%)	3 (100%)
Library Administration (V)			
Library Records (IV)			
Literature—General Field (III)	14 (58%)	10 (42%)	24 (100%)
Music—General Field (III)	9 (90%)	1 (10%)	10 (100%)
National and Trade Bibliography (III)	3 (75%)	1 (25%)	4 (100%)
Newspapers—Special Field (IV)			
Periodicals—Special Field (V)			
Periodicals and Newspapers—General Field (III)	4 (100%)	0 (0%)	4 (100%)
Philosophy, Psychology, Religion—General Field (III)	1 (100%)	0 (0%)	1 (100%)
Public Library as an Institution (I)	31 (52%)	29 (48%)	60 (100%)
Science and Technology—General Field (III)	5 (100%)	0 (0%)	5 (100%)
Social Sciences and History—General Field (II or III)	4 (57%)	3 (43%)	7 (100%)
United States Government Documents (IV)			
Work with Schools (V)			
Special Field—Subject Knowledge (IV)			
Special Field—Bibliographical Knowledge (V)			

The individuals who passed the Qualifying Examinations and the Promotional Examinations appropriate to the particular fields of library activity in which they are employed will be eligible for promotional increases (grade increases) in remuneration in 1939 up to the maximums for their positions insofar as funds are available for the purpose.

The several papers set for the above examinations in 1938 were issued in printed form by the Library in the latter part of the year under the titles of *Qualifying Examinations Offered in May and June 1938* and *Promotional Examinations Offered in May and June 1938*.

TRAINING OF PERSONNEL

The extended program of training courses instituted in 1933 entered upon its fifth year in October 1937. During the academic year 1937-38 there were 173 members of the library staff enrolled in eleven full courses (three terms of ten weeks each) and five one-term courses. These individuals took 197 courses, of which 169 were completed satisfactorily.

Comparative figures for the five years follow:

	1933-34	1934-35	1935-36	1936-37	1937-38
Individuals taking courses	261	192	194	151	173
Total enrollment in all courses	268	260	207	166	197
Courses completed satisfactorily	202	217	154	133	169
Percentage of courses completed	77%	83%	74%	80%	79%

During the five years 485 different individuals have been enrolled in these courses. It will be recalled that in 1933 there was effected a recasting along enlarged lines of the activities of the Library's Training Class which had existed since 1927. In place of the single class affording instruction to a limited group of fifteen or so individuals throughout the year, there was then instituted the present extensive and wide program of single courses open to all full-time members of the library staff.

The courses are offered in all five of the fields which are covered by the new Qualifying Examinations and also in certain of the fields covered by the new Promotional Examinations.

To the Library there is much promise in the fact that 150 or more members of its staff are engaged each year in courses of study and training such as these.

PERSONNEL CHANGES

The following appointments to titular positions were made during the year: Beatrice M. Flanagan, to be Chief of the School Department; Margaret I. McGovern, to be Branch Librarian, Memorial Branch Library; Elizabeth B. Boudreau, to be Branch Librarian, Neponset Branch Library; Grace B. Loughlin, to be Chief of the Branch Issue Department; Dorothy F. Nourse, to be Branch Librarian, Kirstein Branch Library; Catherine Loughman, to be Branch Librarian, Mt. Bowdoin Branch Library; and Muriel E. Cann, to be Branch Librarian, Lower Mills Branch Library.

Under the provisions of the Boston Retirement Act the following individuals retired from the library service: Harry W. Mathews, First Assistant, after 18 years service; Alice V. Stevens, Chief of the Branch Issue Department, after 39 years

service; and Isabel E. Wetherald, Branch Librarian, Lower Mills Branch Library, after 37 years service.

As of the date of retirement the honorary title of Chief of the Branch Issue Department, *Emeritus* was bestowed upon Alice V. Stevens and the honorary title of Branch Librarian, *Emeritus* upon Isabel E. Wetherald.

By death the Library lost the services of Jerome G. Sullivan, Janitor.

CONCLUSION

Many of the accomplishments of the year 1938 cannot be set forth here. They are however known and recognized by the countless users of the Library who have profited from them. Such of them as can be presented statistically are set forth in the Appendix which follows immediately after this Report.

The Director is deeply conscious of the constant aid and cooperation received from the members of the library staff in carrying on the work of the Library. To them he offers warm thanks. And for them and for himself he expresses grateful appreciation to the Trustees for continuing friendly understanding and support.

Respectfully submitted,

MILTON E. LORD

Director, and Librarian

APPENDIX

USE OF BOOKS

COMPARATIVE CIRCULATION STATISTICS, 1934-1938

	1934	1935	1936	1937	1938
Central Library	756,018	737,396	757,363	748,211	376,837
Business Branch	18,410	17,921	17,822	18,309	18,603
Young People's Room,					
Central Library	—	—	—	—	56,042*
School Department	—	—	—	—	9,018*
Branch Issue Department	—	—	—	—	48,392*
Deposit Circulation (estimated)	—	—	—	—	374,194*
Branch Libraries:					
Allston	186,413	182,203	172,835	160,973	155,666
Andrew Square	138,638	130,777	127,827	128,590	119,587
Boylston	138,595	137,179	138,532	124,069	124,118
Brighton	134,388	130,741	121,152	113,169	109,720
Charlestown	127,866	117,525	116,034	110,377	102,532
City Point	144,762	140,006	129,289	124,505	119,279
Codman Square	185,451	168,412	164,553	157,174	142,898
Dorchester	132,104	135,821	137,759	130,130	124,554
East Boston	188,819	161,227	150,340	130,570	125,585
Faneuil	138,234	138,561	133,787	120,908	108,817
Fellowes Athenaeum	98,118	89,857	91,436	84,090	67,402
Hyde Park	144,011	141,763	129,807	126,043	117,678
Jamaica Plain	126,702	119,760	116,604	118,819	109,793
Jeffries Point	80,460	76,500	73,593	71,440	68,626
Kirstein	63,388	64,045	56,536	46,204	48,097
Lower Mills	74,990	70,928	64,371	60,635	57,098
Mattapan	205,498	196,311	188,382	177,013	174,567
Memorial	222,975	211,971	192,100	173,279	168,243
Mt. Bowdoin	149,341	143,823	137,889	128,668	119,133
Mt. Pleasant	94,640	89,924	84,102	80,752	77,635
Neponset	69,638	64,409	60,117	59,535	58,215
North End	143,351	123,174	125,656	121,927	103,079
Orient Heights	92,801	81,189	68,932	60,255	55,529
Parker Hill	119,139	112,165	108,933	102,314	97,016
Phillips Brooks	46,258	45,397	44,859	40,387	39,168
Roslindale	167,562	154,640	151,971	146,992	132,852
Roxbury Crossing	75,062	72,839	71,037	44,576	16,205**
South Boston	141,046	128,979	124,228	117,161	99,734
South End	154,604	153,478	150,728	138,298	124,314
Tyler Street	52,578	47,979	51,364	53,301	25,397**
Upham's Corner	211,399	199,564	188,437	175,918	169,078
West End	208,003	201,373	200,444	181,642	165,631
West Roxbury	163,089	161,864	157,918	155,144	143,712
	5,194,351	4,949,701	4,806,737	4,531,378	4,354,044

* Prior to 1938 included under Central Library

** Branch Library closed July 1, 1938

GAINS AND LOSSES

The net gains and losses in total circulation over a five year period are as follows:

	VOLUMES
1934 loss from preceding year . . .	353,932
1935 loss from preceding year . . .	244,650
1936 loss from preceding year . . .	142,964
1937 loss from preceding year . . .	275,359
1938 loss from preceding year . . .	177,334

DISTRIBUTION OF TOTAL CIRCULATION IN 1938

	FROM DEPOSITS IN SCHOOLS, INSTITUTIONS AND		TOTALS
	HOME USE	ENGINE HOUSES*	
Central Library (Reference Division)			
Direct lending to borrowers	351,756	—	351,756
Central Library volumes circulated through			
Branch Issue Dept. & Branch Libraries	25,081	—	25,081
Business Branch	18,603	—	18,603
Young People's Room, Central Library	56,042	—	56,042
School Department	9,018	90,656	99,674
Branch Issue Department	48,392	196,366	244,758
Branch Libraries:			
Allston	155,666	—	155,666
Andrew Square	119,587	1,382	120,969
Boylston	124,118	—	124,118
Brighton	109,720	927	110,647
Charlestown	102,532	9,536	112,068
City Point	119,279	—	119,279
Codman Square	142,898	7,145	150,043
Dorchester	124,554	1,497	126,051
East Boston	125,585	2,491	128,076
Faneuil	108,817	315	109,132
Fellowes Athenaeum	67,402	14,672	82,074
Hyde Park	117,678	1,687	119,365
Jamaica Plain	109,793	2,354	112,147
Jeffries Point	68,626	—	68,626
Kirstein	48,097	—	48,097
Lower Mills	57,098	—	57,098
Mattapan	174,567	50	174,617
Memorial	168,243	350	168,593
Mt. Bowdoin	119,133	116	119,249
Mt. Pleasant	77,635	—	77,635
Neponset	58,215	—	58,215
North End	103,079	1,331	104,410
Orient Heights	55,529	—	55,529
Parker Hill	97,016	—	97,016
Phillips Brooks	39,168	—	39,168
Roslindale	132,852	6,360	139,212

Roxbury Crossing	16,205*	—	16,205**
South Boston	99,734	6,694	106,428
South End	124,314	3,335	127,649
Tyler Street	25,397*	—	25,397**
Upham's Corner	169,078	596	169,674
West End	165,631	19,205	184,836
West Roxbury	143,712	7,129	150,841
	<u>3,979,850</u>	<u>374,194</u>	<u>4,354,044</u>

* Estimated

** Branch Library closed July 1, 1938

SUMMARY OF CIRCULATION BY DIVISION IN 1938

BOOKS LENT FOR HOME USE

Reference Division:			
Central Library (including Central Library Books issued through the Branch Libraries)		376,837	
Business Branch		18,603	395,440
		<u> </u>	
Circulation Division:			
Young People's Room, Central Library		56,042	
School Department		9,018	
Branch Issue Department		48,392	
Branch Libraries		3,470,958	3,584,410
		<u> </u>	<u> </u>
			3,979,850

TOTAL CIRCULATION IN 1938

Books Lent for Home Use:			
Reference Division			395,440
Circulation Division			3,584,410
Deposits of books (estimated)			374,194
			<u> </u>
			4,354,044

Under the inter-library loan system with other libraries the following lending of books for the purpose of serious research is shown for two successive years:

	1937	1938
Volumes lent from this Library to other libraries in Massachusetts	1,436	1,721
Volumes lent to libraries outside of Massachusetts	342	471
	<u> </u>	<u> </u>
	1,778	2,192
Applications not granted:		
From libraries in Massachusetts	843	838
From libraries outside of Massachusetts	205	220
	<u> </u>	<u> </u>
	1,048	1,058

In the Circulation Division the classified direct circulation shows the following percentages:

	PERCENTAGE
Fiction for adults	46.4%
Non-fiction for adults	16.0%
Juvenile fiction	25.9%
Juvenile non-fiction	11.7%

In the Reference Division the classified direct circulation shows the following percentages:

	PERCENTAGE
Fiction	40.7%
Non-fiction	59.3%

ACCESSIONS

BOOKS ACQUIRED BY PURCHASE

	1937		1938	
Reference Division:				
From City appropriation	4,938		3,257	
From trust funds income	9,026	13,964	15,254	18,511
Circulation Division:				
From City appropriation	42,204		38,475	
From trust funds income	1,699	43,903	1,837	40,312
		57,867		58,823

Volumes accessioned during the year were as follows:

ACCESSIONS	VOLUMES
Purchase	58,823
Gift	4,283
Exchange	1
Newspapers bound	87
Serials bound	5,088

EXPENDITURES FOR BOOKS AND OTHER LIBRARY MATERIAL

	1937		1938	
For Reference Division:				
From City appropriation	\$20,196.65		\$17,558.67	
From trust funds income	47,075.43	\$67,272.08	80,117.94	\$97,676.61
For Circulation Division:				
From City appropriation	\$61,325.84		\$56,367.03	
From trust funds income	2,566.38	\$63,892.22	2,588.25	\$58,955.28
		\$131,164.30		\$156,631.89

THE CATALOGS

	VOLS. AND PARTS	TITLES
Reference Division:		
Cataloged		
Central Library	23,706	21,852
Business Branch	2,006	—
Serials added		
Central Library	7,258	—
	<hr/>	<hr/>
	32,970	21,852
Circulation Division:		
Cataloged		
Young People's Room, Central Library	986	
School Department	1,528	
Branch Issue Department	2,422	
Branch Libraries	37,958	
	<hr/>	
	42,894	

The number of volumes shelved and thus made available for public use is:

Reference Division:		
Central Library (including continuations)	20,880	
Business Branch	2,006	
Books reported lost or missing in previous years but now found, etc.	1,062	23,948
	<hr/>	
Circulation Division:		
Young People's Room, Central Library	}	
School Department		
Branch Issue Department		41,877
Branch Libraries		
Books reported lost or missing in previous years but now found, etc.	598	42,475
	<hr/>	<hr/>
		66,423

The number of volumes removed from collections during the year (books reported lost or missing, condemned copies not yet replaced, etc.):

Reference Division:		
Central Library	3,256	
Business Branch	83	3,339
	<hr/>	
Circulation Division:		
Young People's Room, Central Library	}	
School Department		
Branch Issue Department		70,077
Branch Libraries		
	<hr/>	<hr/>
		73,416

BOOK STOCK

The total number of volumes in the library at the end of each year since its formation is shown in the following statement:

1852-53	9,688	1896-97	663,763
1853-54	16,221	1897-98	698,888
1854-55	22,617	1898-99	716,050
1855-56	28,080	1899-1900	746,383
1856-57	34,896	1900-01	781,377
1857-58	70,851	1901-02	812,264
1858-59	78,043	1902-03	835,904
1859-60	85,031	1903-04	848,884
1860-61	97,386	1904-05	871,050
1861-62	105,034	1905-06	878,933
1862-63	110,563	1906-07	903,349
1863-64	116,934	1907-08	922,348
1864-65	123,016	1908*09	941,024
1865-66	130,678	1909-10	961,522
1866-67	136,080	1910-11	987,268
1867-68	144,092	1911-12	1,006,717
1868-69	152,796	1912-13	1,049,011
1869-70	160,573	1913-14	1,067,103
1870-71	179,250	1914-15	1,098,702
1871-72	192,958	1915-16	1,121,747
1872-73	209,456	1916-17	1,139,682
1873-74	260,550	1917-18	1,157,326
1874-75	276,918	1918-19	1,173,695
1875-76	297,873	1919-20	1,197,498
1876-77	321,010	1920-21	1,224,510
1877-78	345,734	1921-22	1,258,211
1878-79	360,963	1922-23	1,284,094
1879-80	377,225	1923-24	1,308,041
1880-81	390,982	1924-25	1,333,264
1881-82	404,221	1925	1,363,515
1882-83	422,116	1926	1,388,439
1883-84	438,594	1927	1,418,489
1884-85	453,947	1928	1,442,802
1885	460,993	1929	1,475,743
1886	479,421	1930	1,526,951
1887	492,956	1931	1,572,802
1888	505,872	1932	1,631,422
1889	520,508	1933	1,654,017
1890	536,027	1934	1,673,609
1891	556,283	1935	1,682,848
1892	576,237	1936	1,693,335
1893	597,152	1937	1,700,681
1894	610,375	1938	1,693,688
1895	628,297		

The total book stock of the Library is distributed as follows:

Reference Division:	
Central Library	1,114,414
Business Branch	22,618
Circulation Division:	
Young People's Room, Central Library	9,727
School Department	42,396
Branch Issue Department	41,092
Branch Libraries:	
Allston	13,747
Andrew Square	12,016
Boylston	12,110
Brighton	19,763
Charlestown	17,679
City Point	11,652
Codman Square	16,161
Dorchester	16,132
East Boston	17,441
Faneuil	14,840
Fellowes Athenaeum	42,089
Hyde Park	30,377
Jamaica Plain	15,392
Jeffries Point	8,202
Kirstein	7,754
Lower Mills	8,896
Mattapan	16,237
Memorial	16,380
Mt. Bowdoin	12,191
Mt. Pleasant	8,836
Neponset	6,906
North End	11,380
Orient Heights	9,439
Parker Hill	13,721
Phillips Brooks	5,851
Roslindale	15,247
South Boston	10,742
South End	12,769
Uphams Corner	18,308
West End	21,761
West Roxbury	19,422

THE BINDING DEPARTMENT

	1937	1938
Number of volumes bound in various styles	65,822	63,554
Magazines stitched	66	75
Volumes repaired	2,502	1,058
Volumes guarded	537	550
Maps mounted	62	160
Photographs and engravings mounted	3,209	4,755
Library publications folded, stitched and trimmed	151,990	140,938

THE PRINTING DEPARTMENT

	1937	1938
Requisitions received and filled	494	596
Card Catalog (Central Library):		
Titles (Printing Department count)	15,637	14,854
Cards finished (exclusive of "extras")	124,609	222,810
Card Catalog (Branch Libraries):		
Titles (Printing Department count)	932	888
Cards finished (exclusive of "extras")	81,240	88,972
Signs	944	1,025
Blank Forms (numbered series)	4,250,440	9,902,555
Forms, circulars and sundries (outside the numbered series)	169,826	1,266,009
Catalogs, pamphlets, bibliographical programs	162,799	194,025

NOTABLE PURCHASES, 1938

PRINTED BOOKS — MANUSCRIPTS — REPRODUCTIONS

Adams, John Quincy.

Autograph letter signed. To James Barbour. August 17, 1825.

Adams, Samuel.

Letter, signed. To Elbridge Gerry. Boston, July 29, 1789.

Addington, Isaac.

Autograph document signed. Deposition of Thomas Pound, pirate. October 19, 1689.

[Adis, Henry].

A Spie sent out of the Tower-Chamber. London, 1648.

Albertus de Brudzewo.

Commentum in theoricis planetarum Georgii Purbachii. Milan, 1495.

Alken, Henry.

Illustrations of Don Quixote. London, 1831-2.

— — Illustrations to Popular Songs. London, 1825.

Almanach Royal. Paris, 1772. Heraldic binding.

Ambrosius, St.

Hexameron seu de principiis rerum. Augsburg, 1472.

American Revolutionary Orderly Book, 1778. Manuscript account of Providence Campaign, June 6 - August 28, 1778.

Annibal et Scipion ou Les Grands Capitaines. Le Haye, 1675.

Thouvenin binding.

Antidote against Melancholy. London, 1661. Pratt binding.

Antiphonary. Illuminated manuscript, single leaf with miniature.

Fifteenth century.

Antolinus.

Tesaurum artis pistoriae. Part I. Rome, 1635. Binding with the arms of Pope Urban VIII.

An Apology for a late resignation. London, 1748.

Appianus

Des guerres des Rommains. Lyon, 1544. Binding of Thomas Wotton type.

Arnold, Benedict.

Autograph letter, signed. To General Gates. Isle Mott, September 9, 1776.

L'art de juger du caractère des Hommes sur leur écriture. Paris, 1816.

Ausonius.

Epigrammata. Venice, 1494.

Opera. [With other works.] Venice, 1488.

NOTABLE PURCHASES, 1938 (continued)

Balzac, Honoré de.

La Cousine Bette. Paris, 1885. Ruban binding.

— — La maison du chat-qui-pelote. Paris, 1899. Cuzin binding.

Bandellus, Vincentius.

Regulae. Milan, 1505.

Barbarus.

Castigationes Plinianaee. Rome, 1492-3.

Barclay, David, and others.

Autograph letter signed by a group of English sympathizers with the American Revolutionists. To John Reynell and others. March 8, 1782.

[Barham, Richard Harris].

The Ingoldsby Legends. 3 vols. London, 1840-42-47.

Bartol, Charles A.

Three autograph letters, signed. To J. H. Benton. April 27, May 13, and May 15, 1882.

Basan, P. F.

Collection de Cent-Vingt Estampes . . . Paris, 1781. Hardy-Mennil binding.

Beauregard, Pierre G. T.

Autograph document, signed, giving report of prisoners. September 29, 1861.

— — Autograph letter, signed. To Jefferson Davis. December 6, 1864.

Bede, The Venerable.

Historiae ecclesiasticae. Cambridge, 1643. Little Gidding binding.

Bellarmin, Robert, *Cardinal*.

Traité de l'éternelle Felicité des Saints. Paris, 1656. Le Gascon binding(?).

Benezet, Anthony.

Autograph letter signed. To Samuel Huntington. November 26, 1783.

Benjamin, Judah P.

Autograph letter signed. To President Franklin Pierce. January 29, 1856.

Bennett, Arnold.

Clayhanger; Hilda Lessways; These Twain. 3 vols. London, 1910-1916.

Béranger, Pierre Jean de.

Oeuvres complètes. 3 vols. Paris, 1837.

Bergomensis.

De claris selectisque mulieribus. Ferrara, 1497.

NOTABLE PURCHASES, 1938 (continued)

Bernhardt, Sarah.

Autograph letter, signed. To Mme. E. Furst. 1892.

Berquin, Arnaud.

Idylles. Paris, 1775. Chambolle-Duru binding.

Bible in French. Old Testament.

L'Histoire de la Bible en François. English manuscript written in Norman French. c. 1430.

Bible in German. New Testament. Strassburg, 1527. In dated binding of 1571.

Bible in Greek. New Testament. Basle, 1524.

Bible in Greek. New Testament. Paris, Estienne, 1546.

Bible in Latin. Antwerp, 1631. Le Gascon binding(?).

Bloody Newes from Dover. [London?] 1647.

Boccaccio.

Die gantz Römisch histori. Augsburg, 1542.

Bonaventura, St.

Instructio novitiorum. Montserrat, 1499.

Book of Common Prayer [and] the Holy Bible. 2 vols. in 1. Cambridge, 1668-8. Samuel Mearne type binding.

Book of Hours, Flemish. Paris, Widow of Thielman Kerver, 1534.

Book of Hours, Latin. Paris, Regnauld and Claude Chaudière, 1549. Three of the woodcuts bear the mark of Geofroy Tory. Grolieresque binding.

Book of Hours, Spanish. Lyon, Mathias Bonhomme for Guillaume Roville, 1551. Le Gascon binding (?).

Bordone, Benedetto.

Isolario. Venice, 1534. Grolieresque binding.

Bornman, Z.

Astra, bound with Astrolabium tetragonum. Breslau, 1595-6.

Borrell, Peter.

A New Treatise, proving the Multiplicity of Worlds. London, 1658.

Boyle, Hon. Robert.

Some considerations touching experimental natural philosophy. Oxford, 1663.

Bradford, Thomas Lindsley.

The Bibliographer's Manual of American History. 5 vols. 1907-1910.

Brathwaite, Richard.

Canterburies dreame. London, 1641.

Bridges, Robert.

Eros and Psyche. Gregynog Press, 1935.

NOTABLE PURCHASES, 1938 (continued)

- Brown, Sir Thomas.
Pseudodoxia. London, 1646.
- Browning, Robert.
Autograph letter, signed. To Phoebe G. Smalley. March 10, 1885.
- — Men and Women. 2 vols. Doves Press, 1908. Cobden-Sanderson binding.
- Burns, Robert.
Poems, chiefly in the Scottish dialect. Edinburgh, 1787. Stikeman binding.
- Burroughs, John.
Three stories, in manuscript. 1912-1913.
- Byron, Lord.
Autograph letter, signed. To Mr. Miller, London bookseller. Athens, July 19, 1810.
- Campbell, Archibald.
A voyage around the world. Edinburgh, 1816.
- Caulaincourt, A. A., *Duŕe of Vincenze*.
Autograph letter, signed. Addressee unknown. December 11, 1813.
- Cavendish, George.
The negotiations of Thomas Woolsey. London, 1641.
- Caxton, William.
Polycronicon. [Single leaf.] Westminster, 1482.
- [Chevigné, Comte Louis M. J. de].
Les Contes Rémois. Paris, 1858. Ritter binding.
- Chinese map of the world. [19-?]
- Clemens, Samuel L.
Autograph letter signed. To Edward House. February 14, [1881].
- Colonna, Francesco.
Le tableau de riches inventions. Paris, 1600. Chambolle-Duru binding.
- — Hypnerotomachia Poliphili. Venice, Aldus, 1499.
- [Combe, William.]
The English Dance of Death [and] The Dance of Life. 3 vols. London, 1815-16-17. With Rowlandson aquatints.
- — The History of Johnny Quae Genus. London, 1822. With Rowlandson aquatints.
- — The Tour of Dr. Syntax through London, 1820. Ramage binding.
- [Cotton, Charles.]
Scarronides. London, 1664. Bedford binding.

NOTABLE PURCHASES, 1938 (continued)

Crane, Stephen.

Autograph letter signed. Addressee unknown. January 30, 1894.
With photograph.

Cultificis.

Declaratio privilegiorum fratrum. Reutlingen, Otmar, 1492.

Darley, Felix.

Scenes in Indian Life. Philadelphia, 1843.

[Davenant, Sir William.]

History of Sir Francis Drake. London, 1659.

Declaration of the Causes of War. Westminster, 1813.

Declaration of Independence of the State of South Carolina. Broad-
side. December 20, 1860.

De La Mare, Walter.

Songs of Childhood, 1902.

Delphinus, Federicus.

De flexu et reflexu aquae maris. Venice, 1559.

Demeny, Georges.

Les origines du cinématographe. Paris, 1895.

[Denton, William.]

Jus regiminis: Being a justification . . . London, 1689.

De Quincey, Thomas.

Autograph letter signed. To Thomas Benson. April 5, 1833.

[Dickinson, John.]

A Declaration by his Representatives of the United Colonies of
North America. . . . Philadelphia, 1775. Pratt binding.

Digby, Everard.

De arte natandi. London, 1587.

Digges, Thomas.

Nova corpora regularia. London, 1634.

Dobson, Henry Austin.

Carmina votiva and occasional verses. London, 1901. Bradstreet
binding.

Doni, Antoine François.

Les mondes celestes. . . . Lyon, 1580. Trautz-Bauzonnet binding.

A Dreame, or News from Hell. Sicilia, 1641.

Dryander, J.

Annulorum trium diversi generis . . . Marburg, 1537.

[Dryden, John.]

The Hind and the Panther. London, 1687. Bradstreet binding.

[Du Bellay, Joachim.]

Recueil de Poesie . . . Paris, 1553. Trautz-Bauzonnet binding.

NOTABLE PURCHASES, 1938 (continued)

- Dunsany, Edward, Lord.
 Autograph letter signed. To Mr. Markham. November 5, 1926.
 — — The book of wonder. London, 1912.
- Durel, John.
 Sanctae Ecclesiae Anglicanae Adversus Iniquas . . . London, 1669.
 Heraldic binding.
- Edwards, Samuel E.
 The Ohio Hunter. Battle Creek, 1866.
- Eliot, George.
 Daniel Deronda. 4 vols. London, 1876.
- Eliot, Samuel.
 Autograph letter signed. To [Boston business associates?]. March 17, 1770.
- Elucidarius.
 Ein newer M. Elucidarius. Strassburg, c. 1539.
- Emerson, Ralph Waldo.
 Autograph letter signed. To Mr. A. W. Smalley. May 8.
- Erasmus.
 Colloquia. Franckfurt am Mayn, 1561. German XVIth century binding.
- Fabyan, Robert.
 The Chronicle of Fabian. London, 1559. Charles Lewis binding.
- Fernel, J.
 Monalosphaerium. Paris, 1526-7.
- Finé, O.
 Quadratura circuli. Paris, 1544.
- Flaubert, Gustave.
 La tentation de Saint Antoine. Paris, 1907. Chevallier binding.
- Fox, George.
 Caesar's due. London, 1679.
- Foyer, Archibald.
 Scotland's present duty. Edinburgh, 1700.
- Free thoughts on the American War. London, 1791.
- Fuchs, Leonhard.
 New Kreüterbuch. Basel, 1543.
- G., W.
 Memento to the World. London, 1680.
- Garfield, James.
 Autograph letter signed. To O. Morgan. April 23, 1874.
- Gassarus.
 Grolieresque binding made for Thomas Maioli.
 Epitome Historiarum et Chronicorum Mundi. Lugduni, [1538].

NOTABLE PURCHASES, 1938 (continued)

- Goncourt, Edmond and Jules de.
A Venise. . . Paris, 1913. Marius Michel binding.
- Graffigny, Mme. de.
Lettres d'une Péruvienne. Paris, 1797. Simier binding.
- Great Bastard, Protector of the Little One. London, 1689. Sangorski and Sutcliffe binding.
- Haberly, Loyd.
Daneway, a Fairy Play. Seven Acres Press, 1929.
- Hardy, Thomas.
The Dynasts. 3 vols. London, 1904-1908.
 — — *Jude the Obscure*. London, 1896.
 — — *Wessex Poems*. London, 1898.
 — — *The Woodlanders*. 3 vols. London, 1887.
- Hariot, Thomas.
Artis analyticae praxis. London, 1631.
- Hayes, Margaret Howell (Jefferson Davis).
 Autograph letter signed. Addressee unknown. February 9, 1905.
- Hedin, Sven.
 Autograph letter signed. To Mr. Young. June 4, 1903.
- Hervieu, Paul.
Flirt. Paris, 1890. M. Ritter binding.
- Hieron, Samuel.
A Helpe unto Devotion. London, 1630.
- Histoire du Vieux et du Nouveau Testament*. . . 2 vols. Anvers, 1700.
- Hobbes, Thomas.
Decameron physiologicum. London, 1678.
- Holmes, Oliver Wendell.
 Autograph letter signed. To Bram Stoker. April 4, 1886.
- Holmes, Richard R.
Queen Victoria. London, 1897. Durvand binding.
- Homer.
Opera omnia. [In Greek.] Florence, 1488.
- Horem, Nicolas.
Tractatus de latitudinibus formarum. Padua, 1486.
- Huxley, Aldous.
Brave New World. London, 1932.
- Isolanus, Isidorus.
De regum principumque omnium institutis. Milan, 1500-1508.
- Jackson, Andrew.
 Autograph letter signed. To Col. Robert Butler. September 4, 1814.
- Jacob, Simon.
Ein new und wolgegründt rechenbuch. Frankfurt, 1612.

NOTABLE PURCHASES, 1938 (continued)

Jefferys, Thomas.

A general typography of North America. London, 1768.

Jerome, St.

De viris illustribus. [With other works.] French manuscript, written in the 12th century.

— — Index in tomos omnes operum divi Hieronymi. . . Basle, 1538. Heraldic binding.

Johnson, Samuel.

Letters to and from the late Samuel Johnson. 2 vols. London, 1788.

Keleti, Arthur.

Pax Vobiscum. Budapest, 1923.

Keyes, Erasmus D.

Autograph letter signed. To Brig. Gen. M. C. Meigs. July 21, 1862.

Kipling, Rudyard.

Soldier Tales. London, 1896.

Kosma, Lajos.

Balladák. Budapest, 1921.

Lautréamont, Comte de.

Les Chants de Maldoror. With illustrations by Dali. Paris, 1934.

Lawrence, Samuel B.

Autograph letter signed. To Benson Johnson Lossing. July 12, 1866.

— — Two autograph manuscripts, giving account of battle. July 9, 1864.

[Leslie, Charles.]

A new and exact account of Jamaica. Edinburgh, 1740.

A Letter from Rhoan in France. London, 1641.

Leybourn, William.

The art of dialling. London, 1669.

London, George, and Henry Wise.

The Retir'd Gardener. London, 1717.

Machen, Arthur.

The Three Impostors. London, 1895.

Maius.

De priscorum proprietate verborum. Venice, 1490.

Marsh, James B.

Four Years in the Rockies. New Castle, Pa., 1884.

Marvell, Andrew.

Poems. London, 1689.

Mather, Cotton. Autograph letter signed. To John Cotton. October 20, 1692.

NOTABLE PURCHASES, 1938 (continued)

- — Autograph letter signed. To Nathaniel Cotton. January 10, 1721.
- — Autograph manuscript sermon, delivered March 28 and May 2, 1682. (Part I.)
- — Autograph manuscript sermon, delivered March 28, 1682. (Part II.)
- Mather, Increase.
Autograph ecclesiastical manuscript, undated.
- Meerwein, Charles Frederick.
L'art de voler. Basle, 1784. Champs-Stroobants binding.
- Merchants, Slave Trade, and Adventure.
82 autograph manuscripts and autograph letters signed, relating to English and American merchants, slavery, and adventure. c. 1762-1845.
- Meserve, F. H.
The Photographs of Lincoln. 1911.
- Mesmes, Jean Pierre de.
Les institutions astronomiques. Paris, 1557.
- Mill-Pond, The. Broadside. Boston, 1805.
- Monardes, Nicolas.
Libro que trata de la nueue. Seville, 1571.
- Moore, George.
Autograph letter signed. To Mr. Smith. June 16, [1919].
- — The Brook Kerith. London, 1916.
- Morris, William.
Story of the Glittering Plain. Hammersmith, 1891.
- Müller, G. F.
Voyages from Asia to America. London, 1764.
- Myers, Capt. John.
Life, voyages, and travels. London, 1817.
- Nauclerus, Joannes.
Memorabilium omnis aetatis. Tubingen, 1516. In contemporary binding, possibly for Jean Grolier.
- Newton, Isaac.
Analysis per quantitatum series. London, 1711.
- Orrery, Roger Boyle, *Lord*.
Poems. London, 1681.
- Ovid.
Festivalls. Cambridge, 1640.
- — Metamorphoses. With etchings by Picasso. Lausanne, 1931.
- Paine, Thomas.
Common Sense. Boston, 1776.

NOTABLE PURCHASES, 1938 (continued)

Panormitanus.

Disceptationes et allegationes. Venice, 1490.

Paulus de Middelburgo.

De recta Paschae celebratione. Fossombrone, 1513.

Peletier, J.

De occulta parte numerorum. Paris, 1560.

Peucer, Caspar.

De circulis coelestibus et primo motu. Wittemberg, 1553.

Phelps, Elizabeth Stuart (Ward).

Autograph letter signed. To Mr. Gilder. 1889.

— — Autograph manuscript of a story, signed. [1889.]

Pike, Zebulon M.

Autograph letter signed. To Capt. White Youngs. January 22, 1813.

Pinder, Ulrich.

Speculum passionis domini nostri. Nuremberg, 1507.

Platina.

De honesta voluptate. Cividale, 1480.

Pomet, Pierre.

Histoire générale des drogues. Paris, 1694.

Regiomontanus.

Natürlicher kunst der astronomey. Frankfurt, c. 1560.

Regola degli frati . . . del Terzo Ordine di Sancto Francesco. Italian manuscript, fifteenth century.

Regola della Monache di S. Chiara. Italian manuscript, fifteenth century.

Reiter, László.

Könyokultura. Budapest, 1928.

Relacion del espantable terremoto . . . en las Yndias en una ciudad llamada Guatimala. [Madrid, 1542?]

Repplier, Agnes.

Essays in miniature. Boston, 1892.

Richardson, Samuel.

Complete works. Shakespeare Head Press.

Ringmann.

Passio domini nostri. Strassburg, 1508.

Rumford, Count.

Recherches sur la chaleur. Paris, 1813.

Ruskin, John.

Autograph letter signed. To Lady Afflick. November 10.

Sacrobusco.

Opusculum sphericum. Leipzig, c. 1498.

NOTABLE PURCHASES, 1938 (continued)

- Salemo, Bishop of Constance.
Glossae. Augsburg, 1474.
- Santayana, George.
Scepticism and animal faith. London, 1923.
— — Soliloquies in England. London, 1922.
- Sarsius, Lothar.
Ratio ponderum librae et simbellae. Naples, 1627.
- Seager, Francis.
Certayne psalmes. London, 1553.
- Seneca.
Opera hispanice. Toledo, 1510.
- Shakespeare.
The Tragedie of Anthony and Cleopatra. Doves Press, 1912.
Cobden-Sanderson binding.
- Snellius, Willebrordus.
Descriptio cometae. Leyden, 1619.
- Spinoza.
Opera posthuma. Amsterdam, 1677.
— — Tractatus theologico-politicus. Hamburg, 1670.
- Steele, Zadock.
The Indian Captive. Montpelier, 1818.
- Suevus, S.
Arithmetica historica. Breslau, 1629.
- Synge, J. M.
In Wicklow, West Kerry, and Connemara. Dublin, 1911.
— — The Tinker's Wedding. Dublin, 1907.
- Tacitus.
De vita et moribus Iulii Agricolaë liber. Doves Press, 1900. Cobden Sanderson binding.
- Tennyson, Alfred, *Lord*.
Seven Poems and Two Translations. Doves Press, 1902. Cobden-Sanderson binding.
- Terence.
Le grant Therence. [Works, in French.] Paris, 1539.
- Thomas, *Earl of Pembroke*.
Autograph letter signed. To Captain Smith. July 28, 1709.
- Thomas, Isaiah.
Autograph letter signed. Addressee unknown. August 22, 1792.
- Tomlinson, H. M.
Between the lines. Cambridge, 1930.
— — Old June. London, 1918.

NOTABLE PURCHASES, 1938 (continued)

[Trenchard, John, and Walter Moyle.]

An argument shewing that a standing army is inconsistent with a free government. London, 1697.

Trollope, Anthony.

Can you forgive her? 1864.

Trumbull, John.

Autograph letter signed. To David Trumbull. January 15, [1776].

Trutvetter.

Summa in totam physicen. Erfurt, 1514.

Vergil.

Eclogues. With illustrations by Maillol. Weimar, 1926.

Vergil, Polydore.

English History. Basle, 1534. In Thomas Wotton binding.

Waller, Edmund.

Poems. London, 1682.

Walpole, Robert.

Report from the Committee of Secrecy. London, 1715.

Washington, George.

Bios Georgei Ouasinktonos. (Biography, in Greek.) Athens, 1856.

Whitefield, George.

Autograph letter signed. To Thomas Prince. Bermuda, March 25, 1748.

Wieland, Christopher Martin.

Autograph letter signed. To Mr. Archenholz. August 10, 1787.

Withers, Alexander.

Chronicles of Border Warfare. Clarksburg, Va. 1831.

Woolf, Virginia.

Mrs. Dalloway. London, 1925.

Bang, Mrs. A. C.

A collection of eleven Danish books, to supplement the volumes given the Library in 1937.

Bentley, Harry C.

A collection of eighty-one books on bookkeeping, seventy-six of which are included in the Harry C. Bentley Collection.

Binney, Mrs. Horace

A collection of thirty-three volumes, five pictures and sixty-eight pamphlets and newspaper articles, mainly concerning the World War.

Blashfield, Mrs. Grace Hall

The works of Edwin Howland Blashfield, with an introduction by Royal Cortissoz. New York, Scribner, 1937.

A SELECTION OF INTERESTING GIFTS OF BOOKS IN 1938

Blumenthal, Miss L.

A collection of forty-three volumes and three hundred and seven pieces of music, including classical and jazz music.

Boston Athenaeum

A catalogue of the books of John Quincy Adams deposited in the Boston Athenaeum, with notes on books, Adams seals and book-plates by Henry Adams. With an introduction by Worthington C. Ford. Boston, The Athenaeum, 1938.

Brewer, George E., Jr.

Nine volumes of the works of William Kenrick, published in London between 1751 and 1778, and a typed volume "The Black Sheep of Grub Street: William Kenrick, L.L.D.," by George E. Brewer.

British Museum, Trustees of

Six volumes published by the Trustees of the British Museum during 1938, including Volume 6 of the Catalogue of Political and Personal Satires; and Subject Index of Modern Works added to the Library in 1931-1935 (in two volumes).

Coolidge, Mrs. Elizabeth S.

Eight volumes of the Complete Works of J. B. Lully for the Music Room, the joint gift of Mrs. Coolidge and the late Miss Gertrude Watson.

Corr, The Misses Mary and Maud

The Catholic Encyclopedia, Volumes 1-15, Supplement and Index. New York, Universal Knowledge Foundation, Inc., 1913-1922.

Daughters of the American Revolution, Paul Revere Chapter.

Four thousand and eighty-one copies of the D.A.R. Manual for Citizenship, issued by the National Society, Daughters of the American Revolution. (Editions in seventeen languages, for use in the branch libraries.)

d'Aulby, Countess Francesca

Fifty autograph letters by Thomas William Parsons, 1848-1880's.

East, Mrs. Edward M.

A collection of fifty-one volumes, including a set of "The Official Records of the Union and Confederate Navies in the War of the Rebellion" in 31 volumes, and seven volumes of "The Army and Navy Chronicle, 1836-1842."

Gaines, Samuel R.

A collection of thirty-six volumes of fiction and non-fiction, principally works of contemporary authors.

Goldstein, Fanny.

Sixty-eight volumes, mainly works by Jewish authors on Judaism, for the Fanny Goldstein Judaica Book Shelf, and a portfolio of twenty photographs of scenes from "The Brothers Ashkenazi."

Hitchcock, Mrs. Ella A.

David Blair's *Grammar of Natural and Experimental Philosophy*.
Hartford, 1824.

Hollander, Dr. Jacob H.

The economic library of Jacob H. Hollander, Ph.D. Compiled by
Elsie A. G. Marsh. Privately printed, Baltimore, 1937. Number
495 of 500 copies printed.

Hoyt, Henry Sears and J. King Hoyt, Jr.

The *Crusoes of Pitcairn's Island*; being an account of the wreck of
the "Wild Wave" of Boston on Oeno Island in the Pacific and the
subsequent adventures of her master and crew on Pitcairn's Island,
as related in the diary of Captain Josiah Nickerson Knowles of
Brewster. Number 42 of an edition of 100 copies privately printed
for Henry Sears Hoyt and J. King Hoyt, Jr.

The Jones Library, Amherst, Massachusetts.

William Williams's *Divine Warnings to be Received with Faith and
Fear*, 1728. (Incomplete copy.)

Leadbetter, Florence

A collection of sixteen volumes for the Roslindale Branch Library.

McMurtrie, Douglas C.

Nine pamphlets on various phases of typography and the history of
printing in the United States.

Quincy, Mrs. J. H.

A collection of fifty-nine volumes, mainly of or relating to the works
of William Shakespeare. Fifty-four volumes were used in the West
Roxbury Branch Library, and five in the Central Library.

Reed, Mrs. Caroline K.

A collection of forty-one volumes and twenty-one numbers of musical
works by various composers.

Souther, Marguerite

A collection of one hundred and twenty volumes, principally children's
books and fiction. Ninety-five volumes were used in Jamaica Plain
Branch Library.

Thayer, Laurel.

Autobiography of William Wilde Thayer. Typewritten manuscript.

Underhill, Francis J.

Charles L. Slaterry's sermons, 1910-1923.

Van Wyck, Frederick

Three volumes of the works of Frederick Van Wyck; a copy of
"The Centennial History of the Harvard Law School, 1817-1917";
and thirteen issues of the *New England Historical and Genealogical
Register*, 1936-1938.

Vandelli, Signora Giuseppe

In memoria de Giuseppe Vandelli, Società Dantesca Italiana 1865-
1937.

LECTURES — CONCERTS

In the Central Library Lecture Hall the Library presented 101 programs in its annual series of free concerts, lectures, and entertainments.

PUBLIC EXHIBITIONS OF 1938

Exhibitions arranged by the Library were on view in the Exhibition Room, the Treasure Room, and the Children's Room throughout the year.

LIST OF TRUST FUNDS AS OF DECEMBER 31, 1938

The figures listed are for the book values of investments as of December 31, 1938, except in the cases of the Benton Book Fund and the Benton Building Fund, in which the figures given represent the book values as of January 21, 1938 the anniversary date of those funds.

Ainsley Fund — Bequest of EMILY L. AINSLEY, under Article 12 of her will for the purchase of books. Received in 1938. \$158,843.10

Artz Fund — Donation from VICTORIA THOMAS ARTZ, of Chicago: the income of this sum to be employed in the purchase of valuable, rare editions of the writings, either in verse or prose of American and foreign authors. These books are to be known as the "Longfellow Memorial Collection." Received in 1896. \$10,000.00

Bates Fund — Donation made by JOSHUA BATES, of London, in March, 1853.

"The income only of this fund is to be each and every year expended in the purchase of such books of permanent value and authority as may be found most needful and most useful." \$50,000.00

Benton Book Fund — Extract from the will of JOSIAH H. BENTON:

"*Twelfth:* All the rest and residue of my property and estate I give and devise . . . to the TRUSTEES OF THE PUBLIC LIBRARY OF THE CITY OF BOSTON . . . and I DIRECT that the same be held and used in the manner following . . .

"*First:* — One-half of the net income of such residue and remainder to be applied by the Trustees of the Public Library of the City of Boston for the purchase of books, maps and other library material of permanent value and benefit for said Library; meaning and intending hereby that such income shall be applied for books desirable for scholarly research and use . . .

". . . It is my desire that . . . the income given by the Twelfth Clause of my will for the purchase of books, maps and other library material of permanent value and benefit, shall be in addition to the sums appropriated by the City for the maintenance of the Boston Public Library, and that the same shall not be taken into account in any appropriation by the City for that purpose.

"I, therefore, hereby provide that . . . such income as is given by the Twelfth Clause of my will for the purchase of books . . . shall be applied for those purposes only in years when the City appropriates for the maintenance of the Boston Public Library at least three per cent (3 per cent) of the amount available for department expenses from taxes and income in said City.

"In any year when the City does not thus appropriate at least three per cent (3 per cent) of the amount available for department expenses from taxes and income in said City, the income given in said will for the purchase of books shall be paid to the Rector of Trinity

Church in the City of Boston to be by him disbursed in relieving the necessities of the poor."

By an Agreement of Compromise entered in the Probate Court of Suffolk County on January 15, 1935, the BENTON BOOK Fund was established" . . . as a permanent fund, the income and interest thereon to be applied annually by the Library Trustees, without regard to the amounts appropriated by the City of Boston for the maintenance of the Boston Public Library in any year, as follows:—(a) Six-tenths (6/10) of such income is to be applied annually by the Library Trustees for the purchase of books, maps and other library material of permanent value and benefit for said library; meaning and intending hereby that such income shall be applied for books desirable for scholarly research and use; (b) The remaining four-tenths (4/10) of such income is to be paid over annually to the Rector of Trinity Church to be by him disbursed, either directly, or in his discretion, through charitable organizations or agencies, whether incorporated or unincorporated, in relieving the necessities of the poor." Received in 1936. \$1,136,480.25

Benton Building Fund — Extract from the will of JOSIAH H. BENTON: "*Twelfth*: All the rest and residue of my property and estate I give and devise . . . to the TRUSTEES OF THE PUBLIC LIBRARY OF THE CITY OF BOSTON . . . and I DIRECT that the same be held and used in the manner following . . .

" . . . *Second*: — To hold the other one-half of said residue and remainder as an accumulating fund, the income and interest to be added to the principal and reinvested as principal, until the total amount thereof shall be two million dollars (\$2,000,000). And then I DIRECT such total sum of two million dollars (\$2,000,000) to be applied to the enlargement of the present central library building in Boston, or to the construction of another central library building in such part of the City as may be then most desirable for the accommodation of the people of said City; such new building to be constructed under the advice of the Librarian of the Library at that time in such manner as may be most desirable for efficient practical working of a library therein." Received in 1936.

\$1,644,118.57

Charles H. L. N. Bernard Fund — Bequest of CHARLES H. L. N. BERNARD. Received in 1930. To be used for general purposes unless otherwise ordered by the Board. \$2,000.00

Bigelow Fund — Donation made by the HON. JOHN P. BIGELOW in August, 1850, when Mayor of the City.

The income from this fund is to be appropriated for the purchase of books for the increase of the library. \$1,000.00

Robert Charles Billings Fund — Bequest of ROBERT CHARLES BILLINGS.

"The sum to constitute a permanent fund for said library, to be

- called the Robert Charles Billings Fund, the income only to be used for the purpose of the purchase of books for said library." Received in 1903. \$99,786.84
- Bowditch Fund — Bequest of J. INGERSOLL BOWDITCH. Received in 1890.
The whole income in each and every year to be expended in the purchase of books of permanent value and authority in mathematics and astronomy. \$10,000.00
- Bradlee Fund — Bequest of the REV. CALEB DAVID BRADLEE to the Boston Public Library. Received in 1897. \$1,000.00
- Joseph H. Center Fund — Bequest of JOSEPH H. CENTER. To be used for general purposes unless otherwise ordered by the Board. Received in 1905. \$39,520.39
- Central Library Building Fund — Donations in response to an appeal by the Trustees in April, 1925, setting forth the needs of the Library, from:
- | | |
|-------------------------------|----------|
| Percy Lee Atherton | \$ 25.00 |
| William York Peters | 25.00 |
| John T. Spaulding | 100.00 |
| | <hr/> |
| | \$150.00 |
- Children's Fund — Bequest of JOSIAH H. BENTON of \$100,000, to be held as "The Children's Fund," and the income applied to the purchase of books for the use of the young, to be applied for those purposes only in years when the City appropriates for the maintenance of the Library at least three per cent of the amount available for department expenses from taxes and income in said City. In any year when the City does not thus appropriate at least three per cent of the amount available for department expenses from taxes and income in said City, the income given in said will for the purchase of books for the young shall be paid to the Rector of Trinity Church in the City of Boston to be by him dispensed in relieving the necessities of the poor. \$100,000.00
- Clement Fund — Bequest of FRANK CLEMENT, of Newton, to be known as the "Frank Clement Fund," the income to be applied to the purchase of books. Received in 1915. \$2,000.00
- Henry Sargent Codman Memorial Fund — This is a contribution from the friends of HENRY SARGENT CODMAN, to be used to perpetuate the memory of Mr. Codman by the purchase of books upon landscape gardening. It is the desire of the subscribers that a special book plate shall be inserted in each of the volumes purchased, identifying it as part of their memorial collection. Received in 1898. \$2,854.41

- Cutter Fund — Bequest of ABRAHAM E. CUTTER of four thousand dollars and his library of books, the income of the fund to be expended for the purchase of books, and for binding. Received in 1901. \$4,270.00
- Elizabeth Fund — Bequest of SARAH A. MATCHETT, late of Brookline, who died October 6, 1910, the object of which is stated in the following extract from her will:
 "I give and bequeath to the Trustees of the Public Library of the City of Boston, twenty-five thousand dollars, to be called the Elizabeth fund, to be received, held and securely invested, and only the net income therefrom expended every year in the purchase of such books of permanent value and authority as may be most useful in said Library." \$25,000.00
- Daniel Sharp Ford Fund — Bequest of DANIEL SHARP FORD to the Public Library of the City of Boston, to be used for general purposes unless otherwise ordered by the Board. Received in 1900. \$6,000.00
- Daniel Sharp Ford Trust Fund — Bequest of DANIEL SHARP FORD to the Public Library of the City of Boston, to be used for general purposes. Received in 1935. \$5,017.65
- Franklin Club Fund — Donation made in June, 1863, by a literary association of young men in Boston, who, at the dissolution of the association, authorized its trustees, Thomas Minns, John J. French and J. Franklin Reed, to dispose of the funds on hand in such manner as to them should seem judicious. They elected to bestow them on the Public Library, attaching thereto only the following conditions: "In trust, that the income, but the income only, shall, year by year, be expended in the purchase of books of permanent value, for the use of the free Public Library of the city, and as far as practicable of such a character as to be of special interest to young men." The trustees expressed a preference for books relative to government and political economy. \$1,000.00
- Isabella Stewart Gardner Fund — Bequest of ISABELLA STEWART GARDNER.
 "To the Trustees of the Boston Public Library, for the Brown Musical Library, for a memorial to B. J. Lang." Received in 1924. \$5,000.00
- Morris Gest Fund — Donation made by MORRIS GEST in December 1925, the gross receipts from a benefit performance for the Library of "The Miracle", — \$2,652.50, the income to be used in the interest of dramatic art. \$2,652.50
- Green Fund — Donations of DR. SAMUEL A. GREEN of \$2,000, the income of which is to be expended for the purchase of books relating to American history. Received in 1878 and 1884. \$2,000.00

Charlotte Harris Fund — Bequest of CHARLOTTE HARRIS, the object of which is stated in the following extract from her will: "I give to the Charlestown Public Library \$10,000, to be invested on interest, which interest is to be applied to the purchase of books published before 1850. I also give to said Public Library my own private library and the portrait of my grandfather, Richard Devens." Bequests accepted by City Council, July 31, 1877. \$10,000.00

Thomas B. Harris Fund — Bequest of THOMAS B. HARRIS, of Charlestown, for the benefit of the Charlestown Public Library. Received in 1884. \$1,089.38

Alfred Hemenway Fund — Bequest of ALFRED HEMENWAY. To be used for general purposes unless otherwise ordered by the Board. Received in 1928. \$5,000.00

Heloise E. Hersey Fund — Bequest of HELOISE E. HERSEY, the income to be expended for the purchase of books, preferably those of recent issue that have real literary value. Received in 1936. \$3,542.00

Hyde Fund — Bequest of FRANKLIN P. HYDE, to be known as the "Franklin P. Hyde Fund." To be used for general purposes unless otherwise ordered by the Board. Received in 1915. \$3,632.40

David P. Kimball Fund — Bequest of DAVID P. KIMBALL. "I give to the Public Library of the City of Boston, the income to be used for the purchase of books, \$10,000." Received in 1924. \$10,000.00

Louis E. Kirstein Fund — Donations of \$1,000 each made by LOUIS E. KIRSTEIN, "to be used for any purpose of the Library that the Trustees see fit to put it to."

October, 1925	\$1,000.00
October, 1926	1,000.00
November, 1927	1,000.00
October, 1928	1,000.00
October, 1929	1,000.00

\$5,000.00

Arthur Mason Knapp Fund — Extract from the will of KATHERINE KNAPP: "To the Trustees of the Public Library of the City of Boston, the sum of ten thousand dollars (\$10,000), to be known as the Arthur Mason Knapp Fund, of which the income only shall be used for the purchase of books for said library. And I hereby request that such books be designated with an appropriate label or inscription, bearing the name of the Fund." Received in 1914. \$10,000.00

Helen Lambert Fund — Bequest of HELEN LAMBERT, in memory of Frederic and Louise Lambert. The income of this fund to be used for general purposes unless otherwise ordered by the Board. \$1,403.57

- Abbott Lawrence Fund — Bequest of ABBOTT LAWRENCE. The interest on this fund to be exclusively appropriated for the purchase of books having permanent value. Received in 1860. \$10,000.00
- Edward Lawrence Fund — Bequest of EDWARD LAWRENCE, of Charlestown. The following clause from his will explains its purpose:
 "To hold and apply the income and so much of the principal as they may choose, to the purchase of special books of reference to be kept and used only at the Charlestown branch of said Public Library."
 Received in 1886. \$500.00
- Mrs. John A. Lewis Fund — Bequest of ELIZABETH LEWIS, to be known as the Mrs. John A. Lewis Fund: "I give and bequeath to the Boston Public Library the sum of \$5,000 as a fund, the income of which is to be used for the purchase of such old and rare books as shall be fitly selected to augment the collection known as the John A. Lewis Library." Received in 1903. \$5,000.00
- Charles Greely Loring Memorial Fund — Donation from the family of CHARLES GREELY LORING, the income of which is to be expended for the purchase of books for the West End Branch. Received in 1896. \$500.00
- Charles Mead Fund — Bequest of CHARLES MEAD, to constitute the Charles Mead Public Library Trust Fund for the promotion of the objects of the Public Library in such manner as the government of said library shall deem best, and so far as the government shall deem consistent with the objects of the library to be used for the benefit of the South Boston Branch Library. Received in 1896. \$2,500.00
- Francis A. Morse Library Fund — Bequest of FRANCIS A. MORSE, of West Roxbury; the income only to be expended annually for the purchase of books for the West Roxbury Branch Library suitable for children of school age. Received in 1936. \$1,000.00
- Gardner O. North Fund — Bequest of GARDNER O. NORTH. To be used for general purposes unless otherwise ordered by the Board. Received in 1928. \$2,000.00
- The Oakland Hall Trust Fund — By an interlocutory decree of the Probate Court for the County of Suffolk, the amount of \$11,781.44 was received, the same being one-half of the net amount received from the disposition of certain property held by the Trustees, under an indenture between Amor Hollingsworth, Sumner A. Burt and Amor L. Hollingsworth, all of Milton, Mass., and John H. McKendry, of Boston, Mass., entered into the sixth day of August, 1870. The above amount was accepted by the City, January 2, 1924, and the Trustees of the Public Library voted to invest the same under the name of "The Oakland Hall Trust Fund," the income to be applied to the purchase of books and other library material for the Mattapan Branch. \$11,781.44

- John Boyle O'Reilly Fund — Donation received from the PAPHYRUS CLUB to establish a fund in memory of John Boyle O'Reilly, late member of said club, the income of said fund to be devoted to the purchase of books for the Boston Public Library. Received in 1897.
\$1,000.00
- Phillips Fund — Donation made by JONATHAN PHILLIPS, in April, 1853.
The interest of this fund is to be used exclusively for the purchase of books \$10,000.00
Also a bequest by Mr. Phillips in his will dated September 20, 1849. The interest on which is to be annually devoted to the maintenance of a free Public Library. \$20,000.00
- Pierce Fund — Donation made by the HON. HENRY L. PIERCE, Mayor of the City, November 29, 1873, and accepted by the City Council, December 27, 1873. \$5,000.00
- Sarah E. Pratt Fund — Bequest from SARAH E. PRATT, under the 14th clause of her will, for the benefit of the Dorchester Branch, \$500.00. Received in 1922 and 1924. \$1,494.18
- Guilford Reed Fund — Bequest of HELEN LEAH REED, as a memorial to Guilford S. Reed; the income to be applied to the purchase of books of non-fiction. \$1,000.00
- John Singer Sargent Fund — Balance remaining in hands of surviving trustees of fund originally raised to install in the Library decorations by John Singer Sargent; the income to be used for the care and preservation of the Sargent decorations, etc. \$3,858.24
- Scholfield Fund — Bequest of ARTHUR SCHOLFIELD, who died in New York, January 17, 1883. The interest to be paid to certain heirs during their lives, and then to be used for the purchase of books of permanent value. The last heir, Joseph Scholfield, died November 18, 1889, and by his will bequeathed to the City of Boston the sum of \$11,766.67, which represents the income of said fund received by him up to the time of his death, to which was added \$33.33 accrued interest on deposit up to the time of investment, to be added to the fund given by his brother. \$61,800.00
- Sewall Fund — Extract from the will of RICHARD BLACK SEWALL: "Tenth: — I bequeath the following pecuniary legacies clear of legacy tax, namely, To the Trustees of the Public Library of the City of Boston \$25,000 to be added to their funds and the income to be used for the purchase of books." Received in 1918.
\$25,000.00
- Skinner Fund — Extract from the will of FRANCIS SKINNER:
"Eleventh. — All my books and library I give and bequeath to my son, to be enjoyed by him during his life and after his death to be distributed as he shall appoint among such public libraries, as he shall

judge fit, and in case he makes no such appointment then to the Trustees of the Public Library of the City of Boston.

“*Sixteenth.* — All the rest and residue of my said property of whatever kind, I give and bequeath to Augustus P. Loring and J. Lewis Stackpole in trust to pay the net income to my son Francis Skinner, Jr., during his life, or to apply the same to his maintenance and support, or the maintenance and support of any issue of his, as they shall think best during his life; and at his death to apply the income to the maintenance and support of his issue until his youngest child shall reach the age of 21 years and then to distribute said property among said issue, the issue of a deceased child to take the share a parent would have if living.

“If there shall be no issue surviving at the time of my son’s death, then to turn the said property into cash and to divide it equally among the following legatees: The Trustees of the Public Library of the City of Boston, the Museum of Fine Arts of Boston, Massachusetts, the Massachusetts General Hospital, the Medical School of Harvard University, and the Free Hospital for Women, Brookline, Massachusetts.” To be used for general purposes unless otherwise ordered by the Board. Received in 1914. \$51,732.14

South Boston Branch Library Trust Fund — Donation of a citizen of South Boston, the income of which is to be expended for the benefit of the South Boston Branch Library. Received in 1879.

\$100.00

Mary Elizabeth Stewart Fund — Bequest of MARY ELIZABETH STEWART of \$3,500 to the Trustees of the Boston Public Library. To be used for general purposes unless otherwise ordered by the Board.

\$3,500.00

James Jackson Storrow (Harvard '57) Fund — Gift of HELEN STORROW and ELIZABETH RANDOLPH STORROW as a memorial to James Jackson Storrow, Senior; income to be used for the purchase of Italian books.

\$25,000.00

Ticknor Bequest — By the will of GEORGE TICKNOR, of Boston, he gave to the City of Boston, on the death of his wife, all his books and manuscripts in the Spanish and Portuguese languages, about four thousand volumes, and also the sum of four thousand dollars. After the receipt of said sums the City is required to spend not less than one thousand dollars in every five years during the twenty-five years next succeeding (*i.e.*, the income of four thousand dollars, at the rate of five per cent per annum) in the purchase of books in the Spanish and Portuguese languages and literature. At the end of twenty-five years the income of said sum to be expended annually in the purchase of books of permanent value, either in the Spanish or Portuguese languages, or in such other languages as may be deemed

expedient by those having charge of the library. The books bequeathed or purchased are always to be freely accessible for reference or study, but are not to be loaned for use outside of the library building. If these bequests are not accepted by the City, and the trusts and conditions faithfully executed, the books, manuscripts and money are to be given to the President and Fellows of Harvard College. In order that the City might receive the immediate benefit of this contribution, Anna Ticknor, widow of the donor, relinquished her right to retain during her life the books and manuscripts, and placed them under the control of the City, the City Council having previously accepted the bequests in accordance with the terms and conditions of said will, and the Trustees of the Public Library received said bequests on behalf of the City, and made suitable arrangements for the care and custody of the books and manuscripts. Received in 1871. \$4,000.00

William C. Todd Newspaper Fund — Donation by WILLIAM C. TODD, of Atkins, N. H., accepted by order of the City Council, approved October 30, 1897, the income to be at least two thousand dollars a year, to be expended by the Library Trustees for newspapers of this and other countries. \$50,000.00

Townsend Fund — Donation from William Minot and William Minot, Jr., executors of the will of MARY P. TOWNSEND, at whose disposal she left a certain portion of her estate in trust for such charitable and public institutions as they might think meritorious. Said executors accordingly selected the Public Library of the City of Boston as one of such institutions, and attached the following conditions to the legacy: "The income only shall, in each and every year, be expended in the purchase of books for the use of the library; each of which books shall have been published in some one edition at least five years at the time it may be so purchased." Received in 1879. \$4,000.00

Treadwell Fund — By the will of the late DANIEL TREADWELL, of Cambridge, late Rumford Professor in Harvard College, who died February 27, 1872, he left the residue of his estate, after payment of debts, legacies, etc., in trust to his executors, to hold during the life of his wife for her benefit, and after her decease to divide the residue then remaining in the hands of the Trustees, as therein provided, and convey one-fifth part thereof to the Trustees of the Public Library of the City of Boston.

By order of the City Council, approved May 17, 1872, said bequest was accepted and the Trustees of the Public Library authorized to receive the same and invest it in the City of Boston Bonds, income of which is to be expended by said Trustees in such manner as they may deem for the best interests of the Library. \$13,987.69

- Tufts Fund — Bequest of NATHAN A. TUFTS, of Charlestown, to be known as the "Nathan A. Tufts Fund," the income to be applied at all times to the purchase of books and other additions to the library to be placed in the Charlestown Branch. Received in 1906.
\$10,131.77
- Twentieth Regiment Memorial Fund — Donation on account of the TWENTIETH REGIMENT MEMORIAL FUND, the income to be used for the purchase of books of a military and patriotic character, to be placed in the alcove appropriated as a memorial to the Twentieth Regiment. Received in 1897.
\$5,000.00
- Horace G. Wadlin Fund — Bequest of HORACE G. WADLIN, of Reading, former Librarian, to the Trustees of the Public Library of the City of Boston of \$2,000 to be permanently funded and the income thereof used for the purchase of books. Received in 1932.
\$2,000.00
- Also a bequest by Ella F. Wadlin; to be added to the Horace G. Wadlin Fund, and the income to be used for the purchase of books. Received in 1936.
\$1,725.84
- Wales Fund — Extract from the will of GEORGE C. WALES:
"After the foregoing bequests I direct that the sum of five thousand dollars be paid to the Trustees of the Public Library of the City of Boston, the same to be held, managed and invested by them, so as to produce an income, and the said income to be applied to the purchase of such books for said Library as they may deem best." Received in 1918.
\$5,000.00
- Whitney Funds — Bequests of JAMES LYMAN WHITNEY, who died September 25, 1910.
- Alice Lincoln Whitney Fund — The twelfth clause of his will directed that: One-tenth of said remaining income of the principal fund, I direct to be paid to the Trustees of the Public Library of the City of Boston, to be held and accumulated by said Trustees and permanently invested and re-invested. The first five thousand dollars of income so accumulated, including the income thereon arising during the period of accumulation, I request to be funded in the name of my sister, Alice Lincoln Whitney, and the income of said fund after its accumulation or so much of said income as may be required, to be paid to such employees of the said Library, who are sick and in need of help, as the Trustees may in their discretion deem most worthy (there are often such cases). Any amount of income from said accumulated fund not needed for the purpose just mentioned shall be used for the purchase of books and manuscripts.
\$5,000.00
- James Lyman Whitney Fund — The Alice Lincoln Whitney Fund having been established, all amounts of income of the principal fund

paid to said Trustees, after the accumulation of said fund of five thousand dollars shall be held as the James Lyman Whitney Fund, and invested and re-invested and the income used in equal shares, one share for the purchase of rare and expensive books, and one share for the purchase and care of manuscripts; one-half at least of the share devoted to manuscripts to be expended for their cataloguing and proper care. \$30,018.98

In addition to the above Mr. Whitney created a trust, directing that of the net income seven hundred dollars a year be paid to the Trustees of the Public Library of the City of Boston, to be expended on bibliographic work for the benefit of the Library.

Mehitable C. C. Wilson Fund — Bequest of MEHITABLE C. C. WILSON, the income to be expended for the purchase of books. Received in 1913. \$1,000.00

GIFTS FOR THE PURCHASE OF BOOKS

Besides the preceding, the following gifts have been made to the Public Library, and the amounts have been appropriated for the purchase of books, according to the intention of the donors, viz.:

Samuel Appleton, late of Boston	\$1,000.00
H. C. Bentley	220.38
J. Ingersoll Bowditch	6,800.00
Nathaniel I. Bowditch	200.00
James Brown, late of Cambridge	500.00
Andrew Carnegie	980.75
Dorchester and Milton Circulating Library, for the benefit of the Dorchester Branch Library	335.13
Sally Inman Kast Shepard	1,000.00
James Nightingale	100.00
Patrick F. Sullivan Bequest	339.61
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	\$11,475.87

RECAPITULATION OF PUBLIC LIBRARY TRUST FUNDS

Ainsley Fund	\$158,843.10
Artz Fund	10,000.00
Bates Fund	50,000.00
Benton Book Fund	1,136,480.25
Benton Building Fund	1,644,118.57
Charles H. L. N. Bernard Fund	2,000.00
Bigelow Fund	1,000.00
Robert Charles Billings Fund	99,786.84
Bowditch Fund	10,000.00
Bradlee Fund	1,000.00
Joseph H. Center Fund	39,520.39
Central Library Building Fund	150.00
Children's Fund	100,000.00
Clement Fund	2,000.00
Henry Sargent Codman Memorial Fund	2,854.41
Cutter Fund	4,270.00
Elizabeth Fund	25,000.00
Daniel Sharp Ford Fund	6,000.00
Daniel Sharp Ford Trust Fund	5,017.65
Franklin Club Fund	1,000.00
Isabella Stewart Gardner Fund	5,000.00
Morris Gest Fund	2,652.50
Green Fund	2,000.00
Charlotte Harris Fund	10,000.00
Thomas B. Harris Fund	1,089.38
Alfred Hemenway Fund	5,000.00
Heloise E. Hersey Fund	3,542.00
Hyde Fund	3,632.40
David P. Kimball Fund	10,000.00
Louis E. Kirstein Fund	5,000.00
Arthur Mason Knapp Fund	10,000.00
Helen Lambert Fund	1,403.57
Abbott Lawrence Fund	10,000.00
Edward Lawrence Fund	500.00
Mrs. John A. Lewis Fund	5,000.00
Charles Greely Loring Memorial Fund	500.00
Charles Mead Fund	2,500.00
Francis A. Morse Library Fund	1,000.00
Gardner O. North Fund	2,000.00
The Oakland Hall Trust Fund	11,781.44
John Boyle O'Reilly Fund	1,000.00
Phillips Fund	30,000.00
Pierce Fund	5,000.00
Sarah E. Pratt Fund	1,494.18
Guilford Reed Fund	1,000.00
John Singer Sargent Fund	3,858.24
Scholfield Fund	61,800.00
Sewall Fund	25,000.00
Skinner Fund	51,732.14
South Boston Branch Library Trust Fund	100.00
Mary Elizabeth Stewart Fund	3,500.00

<i>Brought forward</i>	\$3,576,127.06
James Jackson Storrow (Harvard '57) Fund	25,000.00
Ticknor Fund	4,000.00
William C. Todd Newspaper Fund	50,000.00
Townsend Fund	4,000.00
Treadwell Fund	13,987.69
Nathan A. Tufts Fund	10,131.77
Twentieth Regiment Memorial Fund	5,000.00
Horace G. Wadlin Fund	3,725.84
Wales Fund	5,000.00
Alice Lincoln Whitney Fund	5,000.00
James Lyman Whitney Fund	30,018.98
Mehitable C. C. Wilson Fund	1,000.00
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Total	\$3,732,991.34

OFFICERS OF THE LIBRARY AS OF DECEMBER 31, 1938

DIRECTOR'S OFFICE

Director, and Librarian:	Milton E. Lord
Clerk of the Trustees:	Elizabeth B. Brockunier
Supervisor of Training:	Bertha V. Hartzell
Editor of Publications:	Zoltán Haraszti

REFERENCE DIVISION

Chief Librarian of the Reference Division:	Richard G. Hensley
Assistant Librarian, <i>Emeritus</i>	Frank C. Blaisdell
Assistant Librarian, <i>Emeritus</i>	Samuel A. Chevalier
Assistant Librarian, <i>Emeritus</i>	Otto Fleischner
Book Selection Department:	Christine Hayes, Chief
Cataloging and Classification Department:	Lucien E. Taylor, Chief
General Reference Departments:	Francis H. Hannigan, Supervisor
	John H. Reardon, Deputy Supervisor
Bates Hall Centre Desk:	William J. Mulloney, Assistant in Charge
Bates Hall Reference Department:	John M. Carroll, Assistant, In Charge
Issue Department:	Thomas F. Brennan, Chief
Open Shelf Department:	John H. Reardon, Chief
Periodical and Newspaper Department:	Elizabeth L. Wright, Chief
Registration Department:	A. Frances Rogers, Chief
Special Reference Departments:	Edward H. Redstone, Supervisor
	Frank N. Jones, Deputy Supervisor
Business Branch:	Mary W. Dietrichson, Business Branch Librarian
Fine Arts Department:	Priscilla S. MacFadden, Assistant, In Charge
Music Department:	Richard G. Appel, Assistant in Charge
Science and Technology Department:	Frank N. Jones, Chief
Statistical Department:	Elizabeth G. Barry, Assistant in Charge
Teachers Department:	Anna L. Manning, Assistant in Charge
Rare Books:	Zoltán Haraszti, Keeper of Rare Books
Rare Book Department:	Harriet Swift, Assistant in Charge

CIRCULATION DIVISION

Chief Librarian of the Circulation Division: Orlando C. Davis

Children's Work: Alice M. Jordan, Supervisor

Branch Libraries: Edith Guerrier, Supervisor

Branch Librarians:

Allston: M. Florence Cufflin
 Andrew Square: Elizabeth H. McShane
 Boylston: Margaret A. Calnan
 Brighton: Katrina M. Sather
 Charlestown: Katherine S. Rogan
 City Point: Helen M. Morrisey
 Codman Square: Elizabeth P. Ross
 Dorchester: Marion C. Kingman
 East Boston: Theodora B. Scoff
 Faneuil: Gertrude L. Connell
 Fellowes Athenaeum: Mary E. Ames
 Hyde Park: Sara A. Lyon
 Jamaica Plain: Rebecca E. Willis
 Jeffries Point: Mary U. Nichols
 Kirstein: Dorothy F. Nourse
 Lower Mills: Muriel E. Cann
 Mattapan: Ada A. Andelman
 Memorial: Margaret I. McGovern
 Mount Bowdoin: Catherine P. Loughman
 Mount Pleasant: Margaret H. Reid
 Neponset: Elizabeth B. Boudreau
 North End: Mary F. Curley
 Orient Heights: Catherine E. Flannery
 Parker Hill: Mary M. Sullivan
 Phillips Brooks: Edith H. Bailey
 Roslindale: Annie M. Donovan
 South Boston: Mary A. C. Kavin
 South End: Clara L. Maxwell
 Upham's Corner: Beatrice C. Maguire
 West End: Fanny Goldstein
 West Roxbury: Geneva Watson

Book Selection Department: Edna G. Peck, Chief

Cataloging and Classification Department: Ethel Hazlewood, Cataloger,
 In Charge

Branch Bindery Section: Marion McCarthy, Assistant, In Charge

Branch Issue Department: Grace C. Loughlin, Chief
 Alice V. Stevens, Chief, *Emeritus*

School Department: Beatrice M. Flanagan, Chief

Young People's Room, Central Library: Mary C. Toy, Children's Librarian

Branch Librarian, *Emeritus*: Katherine F. Albert

Branch Librarian, *Emeritus*: Carrie L. Morse

Branch Librarian, *Emeritus*: Katherine F. Muldoon

Branch Librarian, *Emeritus*: Margaret A. Sheridan

Branch Librarian, *Emeritus*: Isabel E. Wetherald

DIVISION OF BUSINESS OPERATIONS

Comptroller: James W. Kenney

Buildings Department: William F. Quinn, Superintendent

Auditing Department: Helen Schubarth, Auditor

Book Purchasing Department: William C. Maers, Chief

Stock Purchasing Department: Timothy J. Mackin, Custodian

Binding Department: James P. Mooers, Chief

Printing Department: William B. Gallagher, Chief

Francis W. Lee, Chief, *Emeritus*

Shipping Department: Robert F. Dixon, Shipper

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