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ANNUAL REPORT
July 1, 1974 to June 30, 1975



Informational Services Division

Boston Police

Office of the Commissioner
154 Berkeley Street
Boston, Massachusetts 02116

A Message from the Police Commissioner

Quality police service in Boston depends upon police responsiveness to neighborhood concerns and priorities.

Our relations with the community are primarily dependent upon the quality of the police response to calls for service. If Boston Police do our job well, if we respond quickly to all citizen calls for assistance, and if we perform efficiently when we do arrive, then we have performed the job for which we were hired.

Our department is realistic about what it can achieve, we admit mistakes and problems, and attempt sincere efforts to keep the community informed about our activities. We must be responsible to the people since police improvement can only be achieved if the public understands and supports such change.

The police role cannot be characterized by one or two simple tasks. Rather the role of the police in this country is far more varied and complex than is commonly recognized. Especially in the congested areas of our large cities public demands for police service are constantly increasing and involving many more tasks not formerly the responsibility of the police.

Many officers have come to see much of their work as social work. Often they are called upon to intervene in situations that seem unrelated to law enforcement, but if not skillfully dealt with, can result in serious injury to the officers involved, and may eventually become a serious crime.

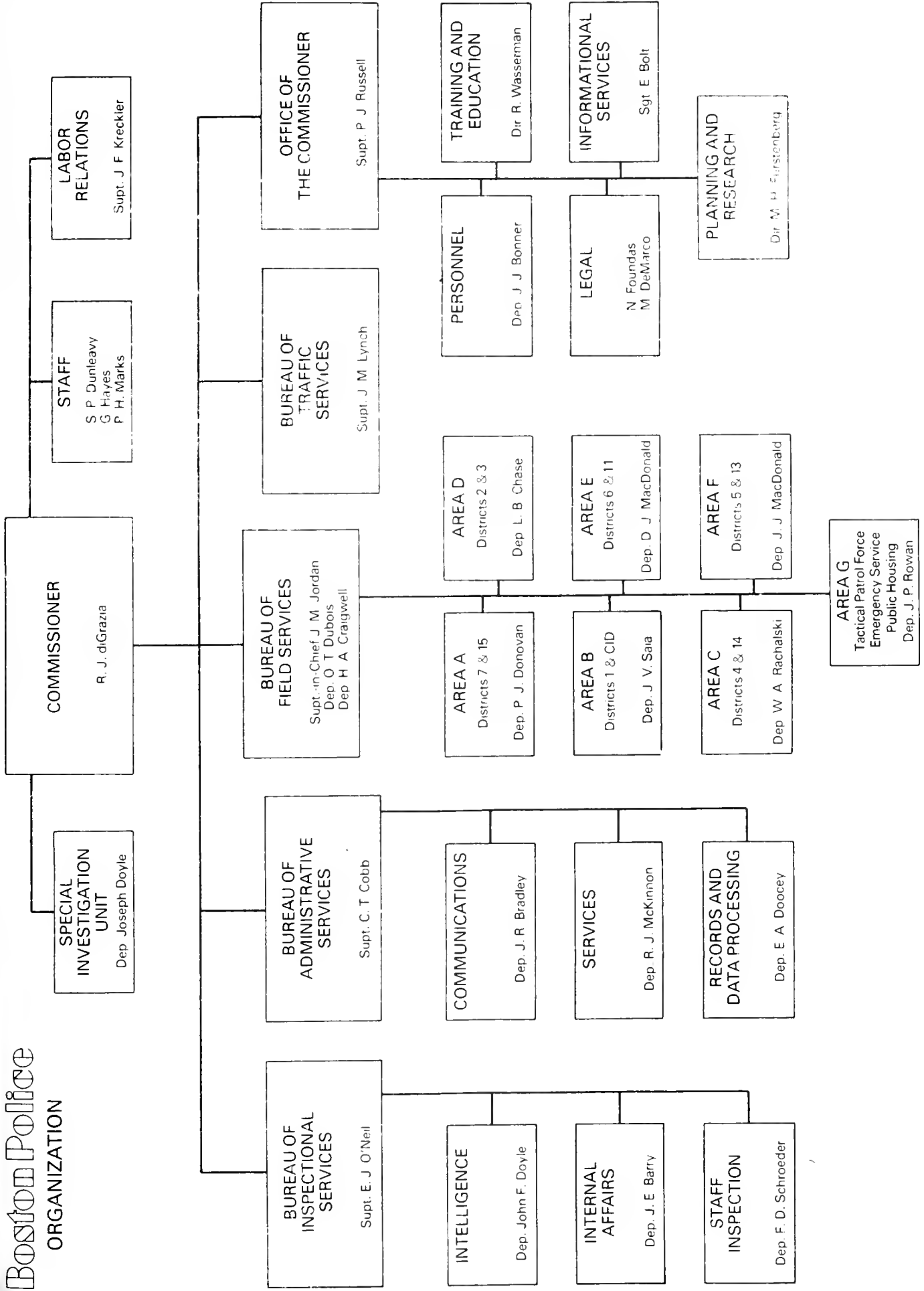
Indeed, it is the wide range of non-crime related services which may well provide the major impact upon the livability of the city and the ability of the citizens to deal with the crisis of urban living.

This booklet, then, is an attempt to let you know of the role of the Boston Police in your city and what services the police provide you.



Robert J. di Grazia

Boston Police ORGANIZATION



BOSTON POLICE BUDGET

COST SUMMARY BY PROGRAM ELEMENT

Program Element	1973	1975-76 Budget		Increase or (Decrease)	
	Expenditure	1974 Appropriation	Requested by Department		Recommended by Mayor
Prevention, control & reduction of crime	41,282,115	42,346,158	48,068,017	44,174,906	1,828,748
Services to Community	3,837,136	4,157,802	4,545,121	4,248,927	91,125
Administrative	<u>3,458,945</u>	<u>4,724,009</u>	<u>5,604,270</u>	<u>4,762,670</u>	<u>38,661</u>
DEPARTMENT TOTAL	48,578,196	51,227,969	58,217,408	53,186,503	1,958,534

COST SUMMARY BY CLASS

Description	1972	1973	1975-76 Budget		Increase or (Decrease)
	Expenditure	Expenditure	Requested by Department	Recommended by Mayor	
Personal Services	44,657,912	44,351,089	51,040,208	48,193,103	908,134
Contractual Ser- vices	863,033	1,039,563	1,688,200	1,412,300	229,300
Supplies and Materials	1,195,351	1,488,152	2,400,400	1,752,400	194,400
Current Charges and Obligations	371,054	380,283	628,700	628,700	165,700
Equipment	388,641	1,319,109	2,459,900	1,200,000	461,000
Structures and Improvements Land and Non-Structural Improvements Special Appropriation					
DEPARTMENT TOTAL	47,475,991	48,578,196	58,217,408	53,186,503	1,958,534



POLICE COMMISSIONER'S STAFF



Special Investigation Unit

Duties

The Special Investigation Unit is responsible for providing the Commissioner with complete and accurate information on the maintenance of integrity in the Department.

Its mission is to reduce, and when possible, eliminate police corruption and potential sources of corruption.

The Unit's principal activities are directed at securing command accountability for reducing and controlling corruption. Basic to the functioning of the S.I.U. is the continuous collection and analysis of information.

Personnel

1 Deputy Superintendent
2 Sergeant Detectives
2 Detectives
1 Patrolman
1 Civilian Clerk-Typist

Activities

Reports received and acted upon:

Alcohol violations

After hours	13
Sundays and Holidays	3
Sale to minors	3
No license	4

Vice Violations

Booking	32
Gaming	4
Prostitution	22
Loan Sharking	4
Narcotics	30
Receiving	2
Other	14

General Complaints

Routine	156
Miscellaneous	93
Other agencies	11

Letters received:

Complimentary	33
Critical	92

Number of arrests made as a result of information from Box 911
(includes telephone calls):

District 1	116	District 7	4
2	6	14	1
4	25	V.C.U.	4
6	1		

Letters from police personnel 12

Labor Relations Office

Duties

Labor Relations represents the Commissioner at employee collective bargaining negotiations, conferences, and grievance discussions and assists in the development of policies regarding labor relations and negotiations. It advises command officers to ensure their compliance with the provisions of the various collective bargaining agreements and works to resolve grievances at the unit or district level when possible.

Personnel

- 1 Superintendent
- 1 Civilian Secretary

Activities

The Superintendent disseminates grievance and arbitration decisions to prevent recurrence of contract violations; as well as all decision upholding managerial prerogatives which are protected by the Agreement. A close liaison is maintained with the Office of Labor Relations at City Hall.

Grievances processed July 1, 1974 - June 30, 1975:

Settled at:

<u>Union</u>	<u>Commissioner's Level</u>	<u>City Level</u>	<u>Arbitration</u>	<u>State Labor Commission</u>
Boston Police Patrolman's Association	140	98	82	19
Boston Police Superior Officers Federation	18	16	1	4
American Federation of Superior County & Municipal Employees	4	1	0	2

Informational Services Division

Duties

This division is responsible for keeping members of the Department and the public informed of police activities and for maintaining an effective liaison with the news media by preparing and disseminating news releases, and coordinating news conferences and requests for interviews and coverage. The division prepares slide shows, movies, brochures, displays and booklets and coordinates a speakers' bureau and tours of police facilities. To keep members of the Department informed of current activities, the division publishes a newsletter. The division is also responsible for community affairs programs, crime prevention, recruiting and the Officer Friendly Program.

Personnel

2 Sergeants
11 Patrolmen (8 temporary recruiting officers)
3 Civilians
1 Intern

Activities

During the past fiscal year July 1, 1974 through June 30, 1975, the division handled 300 requests for tours of police facilities. It arranged 254 speaking engagements for department personnel. The staff prepared and released 55 press releases to 130 recipients; and 347 news items were called into the major radio and television stations and daily newspapers. The division handled an average of 501 phone inquiries per week.

Informational Services arranged five badge presentation ceremonies for the widows of deceased members of the department and retired police officers; presentation of plaques by the Commissioner and 45 interviews and twenty appearances for the Police Commissioner.

The News Media Liaison Officer responded to the scenes of major incidents where the news media was present and briefed them on the situation. This officer also prepared the Policeman of the Month award.

Requests from all over the world for 750 Boston Police shoulder patches were handled. New brochures published this year include Stop Rape, Lady Be Safe, News Media Guide and a brochure on the minority recruitment program.

The division produced 16 slide presentations on neighborhood crime prevention and maintained a crime prevention and slide show library.

Informational Services, Recruitment Section

Late in March, 1975, in order to comply with a mandate from the federal courts to increase the minority component of the Boston Police Department to more accurately reflect the 23 per cent minority population of the city, a Minority Recruitment Program was initiated.

As of the first of August, the ethnic analysis of firm applications filed with the Division of Civil Service are as follows:

Black Males	599	Black Females	274
Spanish Males	298	Spanish Females	102
White Males	248	White Females	187
Chinese Males	12	Chinese Females	3
Other Males	1	Other Females	1

A total of 1,725 persons were recruited through this program during this time period.

Informational Services, Crime Prevention Section

The function of the Crime Prevention Section is to provide for the safety and security of the public, their businesses, households and possessions by concentrating on measures appropriate for the prevention of crime in their homes, at work, and on the street.

The primary objective of the Crime Prevention Section is to prevent commercial burglaries by making businessmen cognizant of the precautionary measures available for the prevention of burglary.

The staff of this Section makes on-site surveys providing instructions and demonstrations on the types of devices and aids that can be used for a particular security need. A complete report of suggestions made to overcome security weaknesses to prevent a recurrence of burglary is mailed to the person concerned. In the event of a recurrence, a follow-up investigation is made to determine if the suggestions were implemented or if further security measures are needed.

During the period of time covered by this report, 239 commercial surveys were made throughout the city by the Crime Prevention Section.

Ident-I-Guard program is aimed at the reduction of local residential and commercial burglaries and the increase in the return of stolen property.

Presently there are approximately 3,700 residents and businesses registered in this program which is operated in all police districts.

Informational Services, Officer Friendly Section

The Officer Friendly Program, in conjunction with the Boston School Department curriculum staff, develops a program each year to be used for presentation to children in Kindergarten 1 through Grade 2.

The Officer Friendly Program reached 35,155 children in 1,256 classrooms before 1,345 teachers in the Boston school system. More than 3,000 parents attended the programs.

For the period of July 1, 1974 through June 30, 1975, the Officer Friendly program reached the following:

Kindergarten 1	6,152
Kindergarten 2	6,711
Grade 1	10,478
Grade 2	10,872
Grade 3	484
Exceptional children	<u>458</u>
TOTAL	35,155

Other Officer Friendly programs and people reached:

Boston Parks and Recreation Playground Supervisor Seminar	220
Boston Parks and Recreation Employees Seminar	100
Boston Parks and Recreation programs at playgrounds, pools and beaches	3,500
Boston Parks and Recreation exceptional children programs	367
Boston Parks and Recreation Swimming Meet	300
Boston Parks and Recreation Sailing Regatta	100
Mayor's Office of Cultural Affairs: Summerthing programs	2,500
Mayor's Office of Cultural Affairs: August Moon Festival	1,500
American National Red Cross Programs	200
American National Red Cross Convention	8,000
American National Red Cross Awards	210
Spanish Institute	105
Boston Police Patrolman's Association Horizon for Youth	550
Halloween Safety Program	25
Massachusetts Safety Conference	5,000
Boston Police Week	40,000
District 13 Police Week Open House	3,000
Boston Traffic Supervisor Association	150
Bicycle Safety Programs	<u>2,700</u>
TOTAL	68,527

The officers were in contact or involved with 103,827 individuals during the period of July 1, 1974 to June 30, 1975.

Informational Services, Stop Rape Program

The Stop Rape Program demonstrates simple precautionary methods to be taken by persons to avoid rape. Two hundred and sixteen presentations of this program were made during the past year.

Duties

The Legal Affairs Office maintains liaison with the City Law Department, other criminal justice agencies, and local bar associations, encouraging their participation in the development of responses to the legal problems of the police. It formulates legislative programs and participates in the legislative process. It prepares and reviews contracts and agreements, prepares legal opinions and provides the Commissioner with a legal perspective on policy matters. Legal Affairs personnel assist in the development of law-related training programs and bulletins and provide legal advice and guidance to sworn members concerning arrests, warrants, searches, and other legal problems. The Legal Advisor is available for consultation after office hours. The Legal Advisor represents the Department in civil litigation, including suits brought against the police department, the police commissioner and other members of the department in state and federal courts. This office represents the Commissioner in appeals from the refusal of the department to issue permits to carry firearms and other licensing appeals, suits in state and federal courts brought by persons challenging department policies and cases alleging civil rights violations by department members.

Personnel

- 1 Special Assistant Corporation Counsel
(Legal Advisor)
- 1 Assistant Corporation Counsel
- 1 Police Clerk Typist
- 1 Law Student Intern

Activities

During the year covered by this report, legal affairs personnel represented the department in state District Courts, the Superior Court, the Appeals Court, the Supreme Judicial Court, Federal District Court and the U.S. Court of Appeals.

The Legal Affairs Office represented the department in the prosecution of disciplinary cases against members of the department. This included the review of Internal Affairs Division investigations prosecution of cases which merit disciplinary hearings before the police commissioner and representing the department in the appeals process before the Civil Service Commission and the courts.

The Legal Affairs Office spent considerable time during the past year, assisting in the drafting of new police department rules and regulations. Activity in this area includes reviewing proposed new rules for legal sufficiency and assisting in clarifying legal issues relating to the new rules.

The Legal Advisor is the Police Commissioner's designee to the Criminal History Systems Board and the Advisory Committee of the Criminal History Systems Board. This Board was established by state statute in 1973 and has as its main function, the establishment of a computerized criminal offender record information

system and the regulation of all agencies in Massachusetts which maintain criminal offender record information. The Board also regulates the collection, maintenance, access to and dissemination of criminal offender record information.

OFFICE OF THE COMMISSIONER



Planning and Research

Duties

This division is responsible for researching operational and administrative problems in the Department and assisting affected units in developing effective responses to such problems. It gathers relevant information, tabulates and interprets the data obtained, and presents the results in written form for the consideration of appropriate decision-makers. The Division works closely with field and administrative units in preparing contingency plans and responses to unusual situations. It is also responsible for the final preparation of Special Orders, Commissioner's Memoranda, Rules and Regulations, and departmental forms.

Personnel

7 Patrolmen
7 Civilians
1 Student Intern

Activities

During the reporting period, the Planning and Research Division worked on 40 projects and assisted in the implementation of several major programs undertaken by the Department. The following project reports or plans were produced by the Division during this time period:

- Rewards in the Boston Police Department
- The Handling of Rape Offenses by the Boston Police
- Special Report on Retirement (Martin E. Segal Co.)
- A Ride-Along Program for the Boston Police Department
- Catalog of Staff Studies by Municipal Police Planning and Research Divisions
- A Plan for Hostage Situations
- Minority Recruitment Program
- Central Filing Code Book
- Improving the Police Response System (alternatives to immediate patrol car response)
- Police Department Performance Evaluation
- From Idea to Implementation (How to Construct a Plan)
- Review of Internal Mail Systems and Procedures
- Department Numbered Forms Booklet
- Field Reporting System Manual

In addition, the Division handled 1,560 pieces of incoming correspondence (including 283 questionnaires) and produced 126 Special Orders, 145 Commissioner's Memoranda, 61 Circulars, 70 departmental forms, seven new rules, and 60 pieces of art work.

Division of Training and Education

Duties

This Division is responsible for the operations of the Police Academy, and coordination of various departmental educational programs. The Division is divided into four sections. The Program Development Section is responsible for initiating and developing new training programs. It prepares course prospecti, selects instructors, gathers teaching materials, and coordinates course development with instructors, gathers teaching materials, and coordinates course development with affected units in the Department. The Program Coordination Section is responsible for ongoing in-service training programs and includes the Registrar, who is responsible for scheduling, attendance and testing.

The Technical Training Section operates the police range, develops firearm standards, and coordinates a firearms qualification program. The Recruit Training Section is responsible for implementing and coordinating all recruit training programs and for supervising recruits throughout the training year.

The Division operates the Recruit Training Year, which is the extensive period of training and orientation for new police officers. It also provides a multitude of specialized training programs, both in-service and pre-service to department employees, as well as special purpose training programs for other agencies.

The Audio-Visual Unit operates the department's video training facility, coordinating programming, developing training tapes, and provides the department with video classroom assistance.

Personnel

1 Director
1 Captain, Commanding Officer/Academy
1 Captain, Commanding Officer/Recruits
1 Secretary

Program Development Section

1 Civilian Coordinator
2 Sergeants
1 Secretary
1 Librarian

Program Coordination Section

1 Sergeant Registrar
1 Detective
1 Patrolman Instructor
1 Clerk-Typist

Technical Training Section

2 Sergeants
7 Patrolmen/Instructors

Recruit Training Section

1 Sergeant
4 Patrolman/Instructors
52 Recruits

The Division also made use of over 50 other instructors from within and outside the Department to make specialized presentations as a part of on-going training programs.

Activities

During the period July 1, 1974 to June 30, 1975, the Division ran a wide variety of training programs, including the following major courses:

	<u>Approximate Students</u>	<u>Program Hours</u>
1974 Recruit Training Year	67	2080
1975 Recruit Training Year	52	2080
1974 Lieutenants In-Service Training	35	40
1974 Pre-Sergeant's Study Course	900	224
1974/75 In-Service/Patrol people	965	16
1975 Sergeant's Pre-Service	78	80
1975 Communications Clerks Skills	50	40
1974 Housing Division Patrol Skills	60	40
1975 Rape Prevention and Investigation	60	40

Most of these courses were given in small group sessions of fewer than 20 participants. With the exception of the pre-sergeant's study course, no class had over 26 students. In total, over 25 individual course titles were offered and attended by 1,800 officers. Due to field activities, there was no training from September through November.

Personnel Division

Duties

The Personnel Division assists the Commissioner in the development and institution of personnel policies. The Division develops and coordinates processing, including background investigations and medical examinations of all new personnel. It prepares Personnel Orders, and maintains accurate personnel data on all members of the Department. The Division is also responsible for supervising the Medically Incapacitated Section which is composed of sworn members on sick, injured leave, or leave of absence.

The Division is also responsible for administering the Comprehensive Employment and Training Act within the Department.

The Division is divided into three sections: Medical, Processing, and Administrative.

Personnel

- 1 Director
- 1 Administrative Supervisor
- 5 Civilian Clerks
- 1 Sergeant (Also assigned as Medically Incapacitated)
- 1 Deputy Superintendent
- 1 Captain
- 4 Sergeants
- 4 Detectives
- 48 Patrolmen

Activities

The Medical Section is responsible for arranging physical examinations for all civilian and sworn personnel. These examinations include both pre-employment physical examinations and examinations because of illness or injury.

During the period of this report 2400 sworn personnel were examined by the Department Physician. Approximately 150 civilians were examined at the employees clinic.

The Medical Section is also responsible for maintaining Medical records and supplying these records to the Boston Retirement Board on request.

The Processing Section processed 60 sworn employees and 200 civilian employees who joined the Department during the past year.

The processing included background investigations and completion of departmental personnel forms. The processing section was also responsible for most of the personnel actions that take place within the Department such as requests for reassignments, promotions, retirements, resignations and other actions which affect the allocation of department personnel. In addition, the processing section reviewed and updated job specifications to meet the changing needs of the department.

BUREAU OF TRAFFIC SERVICES



Bureau of Traffic Services

Duties

The Bureau of Traffic Services is responsible for the direction and control of vehicular traffic and enforcement of traffic rules and regulations in the area covered by District One and the Back Bay area. This Bureau is also responsible for traffic planning for the entire city and for the overall supervision of traffic arrangements for major parades, public celebrations, and events of a similar nature, and for maintaining liaison with the City Traffic Commissioner. Also, included in the responsibilities of this Bureau is the towing of illegally parked vehicles in the entire city. A tow unit has been established within this Bureau for this purpose, which is responsible for the operation of four tow lots, one on Albany Street, one on Cambridge Street in Brighton, one on Atkinson Street in Roxbury, and one on Haverhill Street in the North End. The Traffic Analysis Section analyzes and classifies all traffic accident reports, identifies high-incidence locations, and advises its personnel and the Bureau of Field Services of those locations.

Personnel

<u>Days</u>	<u>Nights</u>
1 Superintendent	1 Lieutenant
1 Lieutenant	5 Sergeants
7 Sergeants	27 Patrolmen
72 Patrolmen	1 Security Guard
1 Tow Lot Foreman	6 Tow Lot Foremen
18 Heavy Motor Equip. Operators	18 Heavy Motor Equip. Operators
2 Tow Lot Attendants	5 Tow Lot Attendants

Activities

The Bureau of Traffic Services issued a total of 308,033 citations for parking violations during the period covered by this report.

Parking fines paid at the Boston Municipal Court and Roxbury District Court during this period on citations issued by this Bureau amounted to \$629,089.00.

During this period, a total of 24,235 vehicles found in violation of parking regulations were towed by the tow unit of this Bureau. In addition, 4,177 vehicles were towed by this Bureau under the "Tow and Hold" Law, resulting in collection by the courts of \$447,404.00 in overdue fines. The towing and storage fees for the towing of all cars towed, including those towed under the "Tow and Hold" Law, amounted to \$300,959.00 during this period.

Court prosecutions by personnel of this Bureau during this period amounted to 610,998. A total of 3,260 notices were issued for moving violations, 98 of which were warnings and 3,162 offenders were summoned for court appearance.

Officers of the Bureau of Traffic Services were responsible for 346 arrests for serious crimes during this period, including

handbag thefts, assaults, and robberies.

During this period, a number of officers of this Bureau, and at times, practically the entire complement of officers, were detailed to schools in Hyde Park and South Boston in connection with the school desegregation crisis.

BUREAU OF FIELD SERVICES



Bureau of Field Services

Duties

This bureau has the primary responsibility for delivery of police services to the community. These responsibilities are carried out by the bureau's districts and divisions. This includes local districts, the Criminal Investigation Division, and Tactical Patrol Force.

Local district police are responsible for the preservation of the peace; the protection of life; the safeguard of property; the arrest and prosecution of violators of the law; the prevention of crime; and the enforcement of all laws and ordinances.

Personnel

	1	Supt.-in-Chief
	9	Deputy Superintendents
	21	Captains
	4	Lieutenant Detectives
	40	Lieutenants
	21	Sergeant Detectives
	205	Sergeants
	186	Detectives
	78	Patrolmen-Specialists
	1,380	Patrolmen
Total	<u>1,945</u>	

Activities

The activities of the Bureau of Field Services are carried out by the seven area police commands.

Police Area A

Duties

Area A is responsible for police services in Districts 7 and 15. This includes the neighborhoods of East Boston and Charlestown.

District 7

Population of Area 37,950
Road Miles 39.1

District 15

Population of Area 16,757
Road Miles 22.6

Personnel Deployment

District 7

1 Captain
1 Lieutenant
1 Sergeant Detective
4 Sergeants
6 Detectives
59 Patrolmen
20 School Traffic Supervisors
2 Custodians
1 Civilian Clerk

District 15

1 Captain
13 Sergeants
47 Patrolmen
11 School Traffic Supervisors
3 Custodians
1 Civilian Clerk
2 Lieutenants

Activities

District 7

Part I Crimes 2,251
Part II Crimes 1,027
Part III Crimes 15,903

District 15

Part I Crimes 1,158
Part II Crimes 895
Part III Crimes 10,448

Police Area B

Duties

Area B includes the Criminal Investigation Division, and District 1. District 1 includes. Downtown, Chinatown, Beacon Hill and the North End.

District 1

Population of area 22,877
Road Miles 78.3

Personnel Deployment

1 Captain
2 Lieutenants
1 Sergeant Detective
10 Sergeants
10 Detectives
69 Patrolmen
6 Security Guards
5 Custodians
14 School Traffic Supervisors
4 Civilian Clerks

Activities

Part I Crimes 11,868
Part II Crimes 4,620
Part III Crimes 28,397
Arrests 5,342

Police Area B Criminal Investigation Division

Duties

The Criminal Investigation Division is responsible for follow up investigations of all crimes reported to the Police Department. Members of the Criminal Investigation Division investigate felonies committed within this jurisdiction, and also process cases of fugitives from justice. In addition, this unit conducts investigations for various police departments throughout the United States.

This division is made up of special units to investigate homicides, robberies, worthless checks and frauds, lost and stolen property, pickpockets, shoplifters, stolen credit cards, flim-flams, and narcotics and rentition cases.

Personnel Deployment

1 Captain
4 Lieutenant Detectives
12 Sergeant Detectives
80 Detectives
5 Patrolmen
7 Civilians

Activities

	<u>Investigations Begun</u>	<u>Investigations Completed</u>	<u>Felons Prosecuted</u>
Homicide Unit	187	118	139
Drug Control Unit	1959	1959	1428
Robbery Squad	620	451	178
Bank Squad	60	46	23
Auto Squad	1505	608	--
Fugitive Squad	876	743	435
General Invest. Unit	325	299	1472
Confidence Team Unit	70	61	32

Police Area C

Duties

Area C includes Districts 4 and 14. District 4 covers the Back Bay and South End areas. District 14 covers Brighton and Allston.

District 4

Population of area 55,334
Road Miles 71.8

District 14

Population of area 52,515
Road Miles 66.3

Personnel Deployment

District 4

2 Captains
4 Lieutenants
1 Sergeant Detective
18 Sergeants
19 Detectives
181 Patrolmen
24 School Traffic Supervisors
3 Custodians

District 14

1 Captain
3 Lieutenants
1 Sergeant Detective
14 Sergeants
5 Detectives
104 Patrolmen
25 School Traffic Supervisors
1 Civilian Clerk
2 Custodians

Activities

District 4

Part I crimes 14,948
Part II crimes 4,148
Part III crimes 45,385

District 14

Part I crimes 5,730
Part II crimes 1,874
Part III crimes 21,811
Arrests 1,033

Police Area D

Duties

Area D includes Districts 2 and 3. District 2 covers Roxbury and North Dorchester, and District 3 covers the Mattapan area.

District 2

District 3

Population of area	32,568	Population of area	62,868
Road miles	137.6	Road miles	100.00

Personnel Deployment

District 2

District 3

1 Deputy Superintendent		1 Captain	
1 Captain		1 Lieutenant	
2 Lieutenants		1 Sergeant Detective	
1 Sergeant Detective		6 Sergeants	
13 Detectives		7 Detectives	
78 Patrolmen		40 Patrolmen	
38 School Traffic Supervisors		26 School Traffic Supervisors	
4 Custodians		2 Civilian Clerks	
3 Civilian Clerks			
1 Interpreter			

Activities

District 2

District 3

Part I crimes	12,572	Part I crimes	5,250
Part II crimes	8,233	Part II crimes	1,681
Part III crimes	63,394	Part III crimes	26,581
Arrests	3,322	Arrests	1,156

Police Area E

Duties

Area E includes Districts 6 and 11. District 6 covers South Boston and District covers Dorchester.

District 6

Population of area 28,285
Road miles 44.3

District 11

Population of area 87,872
Road miles 87.2

Personnel Deployment

District 6

1 Captain
3 Lieutenants
2 Detectives
16 Sergeants
102 Patrolmen
28 School Traffic Supervisors
2 Civilian Clerks
2 Custodians

District 11

2 Captains
3 Lieutenants
1 Sergeant Detective
18 Sergeants
10 Detectives
136 Patrolmen
45 School Traffic Supervisors
3 Custodians

Activities

District 6

Part I crimes 3,209
Part II crimes 1,650
Part III crimes 29,861
Arrests 668

District 11

Part I crimes 6,852
Part II crimes 3,050
Part III crimes 40,392
Arrests 1,589

Police Area F

Duties

Area F includes District 5 and 13. District 5 covers Roslindale, Hyde Park and West Roxbury. District 13 covers Jamaica Plain.

District 5

Population of area 101,755
Road miles 185.0

District 13

Population of area 47,686
Road miles 78.5

Personnel Deployment

District 5

1 Captain
1 Lieutenant
1 Sergeant Detective
5 Sergeants
7 Detectives
49 Patrolmen
1 Civilian Clerk
45 School Traffic Supervisors
3 Custodians

District 13

1 Captain
3 Lieutenants
1 Sergeant Detective
6 Sergeants
2 Detectives
37 Patrolmen
1 Civilian Clerk
2 Custodians
22 School Traffic Supervisors

Activities

District 5

Part I crimes 5,218
Part II crimes 3,059
Part III crimes 28,605
Arrests 1,036

District 13

Part I crimes 3,103
Part II crimes 1,441
Part III crimes 16,070
Arrests 833

Police Area G

Duties

Area G includes the Tactical Patrol Force and the Public Housing Unit. The Tactical Patrol Force consists of an Anti-Crime Unit that functions as a selective enforcement group concentrating on the reduction of street crimes and robberies throughout the city. The Tactical Patrol Force also includes the Canine Section, Mounted Unit, and Emergency Service Unit. The Housing Patrol Unit was formed for specialized patrol of housing projects.

Personnel

Anti-Crime Unit

1 Deputy Superintendent	12 Sergeants
2 Lieutenants	78 Patrolmen

Mounted Unit

1 Sergeant	8 Patrolmen
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Canine Unit

18 Patrolmen

Activities

Arrests:

Accosting	1	Firearms Violation	59
Affray	19	Kidnapping	2
Assault & Battery	15	Larceny from Person	543
A&B DW	59	Larcenies, other	37
A&B PO	30	Lewd person	1
Ass. Int. Murder	8	Malicious Destruction	3
Ass. Int. Rape	1	Property	
Attempted Rape	2	Violation Parking Rules	1
Att. Res. Pris.	2	Operating Under Influence	38
Auto Thefts	159	Possible Burglary Tools	26
Auto Violation	152	Possible Continued Currency	3
Liquor Laws	1	Possible Dangerous Weapon	16
Breach of Peace	2	Possible Hypodermic Needle	1
Break & Entering	48	Prostitution	15
Common Nightwalker	37	Rape	1
Control Substance	52	Receive Stolen Property	35
Default Warranr	35	Robberies	160
Disorderly	137	Runaways	1
		Trespassing	8
		Throwing Missiles	1

Emergency Service Unit

Duties

The Emergency Service Unit is a specialized section of the TPF which responds to multiple alarm of fires, bomb threats, major accidents, persons trapped, building searches for evidence, emergency mobile lighting, the recovery of bodies in water, all bank and holdup alarms, and armed suspects trapped in buildings.

All officers are trained in the use of tools and equipment such as acetylene cutting torches, chain saws, hydraulic jacking gear, forced entry tools, lines, ladders, climbing equipment, mobile lighting plants, etc.

The unit is responsible for all incidents involving bombs, explosives, incendiary devices and their electric or non-electric components, including searches, rendering-safe procedures, handling, storage, preservation of evidence, submission for chemical analysis and presentation in court.

The Emergency Service Unit personnel are also trained in the use of special weapons and tactics, such as 30-06 anti-sniper rifle, 30 cal. carbine, 12 gauge shotgun and various types of tear gas cannisters and projectiles issued by the department.

Personnel

3 Sergeants
1 Civilian

23 Patrolmen

Activities

Alarms of fire responded to, multiple, schools, hospital, etc.	121
Assist Ballistician	6
Assist Drug Control Unit	3
Assist Homocide Unit	16
Assist various districts at scene of disturbances	94
Assist various districts in effecting arrests	114
Assist various districts in search for B & E suspects	35
Assist various districts in search for holdup suspects	35
Assist various districts with miscellaneous services	263
Barriers used	10
Bodies recovered	18
Bomb threats	865
Cars in water	17
Crowd control	121
Dangerous chemicals and radioactive materials disposed of	6
Destruction of snake	1
District cell doors jammed and unlocked	10
Evidence recovered	30
Explosives disposed of	31
Gas leaks	9
Handcuffs removed	2

Injured persons assisted	63
Jumpers rescued from roofs, bridges, etc.	11
Line used, dangerous buildings, fires, etc.	139
Mobile and high intensity used	84
Persons extricated trapped in autos involved in major motor vehicle accidents	60
Persons rescued from drowning	2
Persons rescued trapped in elevators, buildings, etc.	131
Scene of audible and holdup alarms	6
Scene of explosions	26
Scene of major motor vehicle accidents	75
Scene of mental patients with guns	3
Scene of officers-in-trouble	41
Scene of shootings	8
Search for escaped prisoners, Deer Island House of Correction	7
Search for evidence	60
Search of Scarborough Pond for body	6
Service and operation of Patrol Boats "Kennedy" and "Vigilant"	36
Sick persons assisted	28
Stolen motor vehicle recovered	8
Suspicious packages removed and examined	46
Swat team deployed at Columbia Point	1
Tear gas used, scene of armed person with hostages	1
Traffic control	141
Vicious dogs restrained	6
Water main breaks	3

Public Housing Unit

Personnel

8 Sergeants
57 Patrolmen

1 Captain
1 Lieutenant

Patrolled the following Housing projects:

D Street
Bromley Heath
Columbia Point
Franklin Field
Franklin Hill
Fidelis Way

Mission Hill
Cathedral Project
Charlestown
Orient Heights
Orchard Park

BUREAU OF ADMINISTRATIVE SERVICES



Bureau of Administrative Services

Duties

The Administrative Services Bureau is responsible for providing services to support the field activities of the Department. Divisions and sections of a supportive nature are organized under the Bureau of Administrative Services, with a general mandate to arrange the availability of their resources to meet the needs of the Department and the public in the most effective manner possible. The divisions under this bureau are Communications Division, Records and Data Processing Division and Services Division.

Personnel

	1 Superintendent
	4 Deputy Superintendents
	2 Captains
	5 Lieutenants
	21 Sergeants
	92 Patrolmen Specialists
	26 Patrolmen
	1 Sergeant Detective
	8 Detectives
	1 Student Intern
	309 Civilian Employees
Total	<u>470</u>

Activities

The activities of the Bureau of Administrative Services are carried out by the Communications Division, Services Division, and Records and Data Processing Division.

Services Division

Duties

The Services Division prepares the Department budget and administers seven sections, each providing specific support services to other Department units.

Personnel

1 Deputy Superintendent
134 Civilians

Activities

The activities of the division are carried out by the following seven sections:

Services Division, Chief Clerk's Office

This office is responsible for receiving, recording and transmitting to the City Treasurer all license fees collected by the Department.

The Chief Clerk's Office collected a total of \$409,355 in license fees during fiscal 1974.

Services Division, Auditing and Finance Section

The Auditing and Finance Section audits all vouchers paid by the Department. It initiates all non-orders and processes them for payment. In addition, it encumbers all accounts and appropriations.

Involved in this section is the processing of vouchers totaling close to \$5 million.

Services Division, Automotive Maintenance Section

The Automotive Maintenance Section is responsible for the maintenance and repairs to all Department vehicles (533) and is open twenty-four hours a day. The supervisor of Automotive Maintenance investigates all accidents in which Department vehicles are involved. Involved in purchase, servicing, supplies and materials is worth \$2,500,000.

Records and Data Processing Division

Duties

This division is responsible for departmental processing of information through data processing systems; operating the computer and data processing equipment; preparing statistical analysis of data; including criminal activity, service load and traffic activity; developing along with other units, improved systems applications; developing report formats and issuing reports for operational and management utilization; reviewing field reports for data accuracy and completeness; and coordinating field reporting processing with the Planning and Research Division. It is responsible for the maintenance and control of active warrants of arrest as well as incident, criminal, arrest and other department records, the microfilming and storage of all historical data.

Personnel

1 Director	2 Patrolmen
1 Secretary	1 Senior Systems Analyst
1 Lieutenant	1 Systems Analyst
3 Sergeants	1 Senior Computer Operator
1 Detective	2 Computer Operators
7 Patrolmen	2 Principal Statistical Machine Operators
1 Sergeant	4 Senior Statistical Machine Operators
1 Sergeant Programmer	15 Statistical Machine Operators
1 Patrolman Programmer	1 Tape Librarian
2 Patrolman Planners	
39 Clerk Typists	

Total: 88

Activities

Computer to computer contact between the Boston Police Department computer with the Massachusetts State Police LEAPS system has been completed and is operational. This allows immediate entry, inquiry, modification and deletion of records in the State Police LEAPS system. It also allows switching by LEAPS for inquiry into the Crime Information Center, Federal Bureau of Investigation files.

Services Division, Building Maintenance Section

The Building Maintenance Section is responsible for the maintenance and repairs to all police buildings and property. All custodians and cleaners assigned to the twenty various police buildings are under this section and are responsible for the cleaning and maintenance of these buildings.

Services Division, Central Licenses Section

The Central Licenses Section is responsible for the investigation, processing and recording of all licenses and permits, new and renewal, issued by the Police Commissioner, except dog licenses and bicycle registrations which are issued at the local district stations. In addition, the Central Licenses Section investigates or causes to be investigated and reported, essential elements of information required for applications for licenses or permits, new or renewal, forwarded to the police department by other governmental agencies such as the Boston Licensing Board, Licensing Division of the Mayor's Office, Public Works Department, the Secretary of State's Office and the Director of Standards. This section is responsible for the on-site inspection of premises, if required, as part of the above investigation of license applicants. The section issued 41,694 licenses in fiscal 1974.

Services Division, Property Clerk Section

The Property Clerk Section processes all requisitions and service orders. After the material has been received or the work performed, it authorizes payment for same. This office also handles the accounting system through the use of Data Processing. A high degree of current budget detail is provided through this office. The Property Clerk stockroom handles and distributes all office and custodial supplies and stores all lost, stolen and abandoned property turned in by the various claimed properties received by the office.

Services Division, Payroll Section

The Payroll Section prepares, audits and processes all payrolls, including special overtime payrolls and collective bargaining compensation amendments, C.E.T.A., LEAA and FEAA rolls, etc. Under existing contract agreements, there are 92 different rates of pay. A total payroll processed in this section is in excess of \$53 million.

Grant Management

Duties

The Grant Management Section of the Office of the Chief Clerk was formally inaugurated in September of 1974. Its purpose is to improve the administration of Federal Safe Streets grant expenditures.

It is the responsibility of this unit to set up and maintain basic books of account for the Department's federal fund effort. In addition, this unit acts as a liaison with inter- and intra-departmental staffs concerned with federal funds.

Personnel

Grant Accountant

Activities

This section has managed the books of account for some 19 federal grants amounting to more than one and a quarter million dollars as shown below:

<u>Grant Title</u>	<u>Grant Number</u>	<u>Amount Budgeted</u>	<u>Amount Expended as of 7/29/75</u>	<u>Active or Inactive</u>
Narcotics Enforcement	74DF-01-0011	90,000.00	Inactive	Inactive
Consolidated Improvements	73C-154.270	400,000.00	Inactive	Inactive
Citywide A.C.U.	73C-224.035	19,043.00	Inactive	Inactive
Citywide A.C.U.	74C-070.033	128,628.00	71,626.37	Inactive
Police Community Relations	74C-126.0332	38,380.00	32,011.24	Inactive
Police Training	74C-136.043	106,651.00	53,998.14	Active
Administrative Specialists	74C-137.0261	42,824.00	35,921.30	Inactive
Juvenile Liaison	74C-138.5334	33,000.00	11,999.52	Active
Investigative Equipment	74C-145.025	6,800.00	316.81	Inactive
Crime Lab	74C-146.025	18,380.00	16,059.25	Inactive
Planning	74C-155.0265	44,638.00	13,188.42	Active
Neighborhood Aides	74C-171.033	23,640.00	19,764.80	Inactive
Data Processing	74C-170.21	520,629.50	145,182.50	Active
Police Training	75C-187.0213	85,007.00	33,207.84	Active
Stress Counselling	75C-188.0169	25,453.00	Inactive	Active

<u>Grant Title</u>	<u>Grant Number</u>	<u>Amount Budgeted</u>	<u>Amount Expended as of 7/29/75</u>	<u>Active or Inactive</u>
Specialized Skills Planning	75C-189.0211	74,021.00	40,059.59	Active
Administrative Services	75C-190.0212	126,274.00	58,337.76	Active
Data Processing	75C-191.0252	52,250.00	7,756.81	Active
Police Community Relations	75C-202.2125	105,542.00	42,085.35	Active
	75C-201.0371	35,178.31	Inactive	Active

NOTE: This report does not include figures for in-kind match.

Communications Division

Duties

The Communications Division is responsible for instituting fast and efficient police response to telephoned calls for assistance. On an average day the division handles 4000 telephone calls over the emergency lines. These calls run the gamut from a simple request for directions to the electrifying report of a major disaster. Sixteen telephone positions are devoted to answering emergency lines. The Boston Fire Department, major hospitals and other municipal agencies have direct line telephone communications with the Operations Center.

Calls for assistance received at the telephone positions are relayed by conveyor belt to the dispatch positions. Six dispatchers man individual radio consoles and relay the message by radio to the closest appropriate response unit.

Six paired radio frequencies handle the normal police patrol and response operations. Additional frequencies are used for administrative, surveillance and specialized personnel. Local agencies, including the Boston Housing Authority, the School Department and the Deer Island House of Correction share a common frequency which is constantly monitored in the Operations Center. This assures instant response to emergency calls for assistance by any of these agencies. An intercity frequency provides instant communications with 51 city, town and state law enforcement agencies.

The teletype section provides access to the department computer, the state computer (LEAPS) and a national computer (NLETS). Almost instantaneous response to inquiries concerning wanted or missing persons, stolen vehicles, stolen firearms, stolen securities or other police-related information can be obtained through this nationwide network. One of the six radio dispatchers can make similar inquiries from a terminal located in the dispatcher's section.

Manning the Operations Section are the following:

Personnel

- 1 Deputy Superintendent
- 1 Captain
- 2 Lieutenants
- 12 Sergeants
- 47 Patrolmen
- 76 Civilian Complaint Clerks

Communications Division Radio Maintenance Section

Duties

Supervised by a civilian director, this section is responsible for the installation and maintenance of the electronic equipment

associated with the Boston Police radio and cable TV networks.

The Boston Police radio network has a total of 47 transmitters at strategic locations. This total includes main, stand-by and emergency transmitters. More than 80 satellite receivers interconnected to a repeater voting system, ensure maximum radio coverage on all frequencies.

An elaborate recording system, serviced by the section, permits the simultaneous tape recording of 80 different radio and telephone positions in the Operations Center. All emergency telephone and radio communications are recorded and the recorded tapes retained for future reference.

A paging system, used to page any administrative personnel, occupies a police-assigned frequency and is serviced by personnel assigned to radio maintenance.

All radio, TV and associated equipment assigned to the Department is serviced and maintained by personnel assigned to the radio maintenance section. The maintenance section is responsible for more than 3200 separate pieces of equipment. All installations of new equipment are made by personnel assigned to this section.

Personnel

1 Civilian Director
1 Sergeant Technician
12 Patrolmen
5 Civilians
1 Custodian

The Boston Police Radio Maintenance personnel are all FCC license holders, and are highly qualified to perform the daily functions of servicing and maintaining the elite radio communications system of the Boston Police Department.

Activities

Daily activities consist of repair of mobile radio and handy talkies all base stations, all satellite receivers and all police radio equipment throughout the city on a 24 hour basis and the continual scrutiny of all frequencies both receiving and transmitting according to the FCC Rules and Regulations.

Communications Division Signal Service Section

Duties

This section maintains and services all electrical wiring and equipment used by the Department. It is responsible for the installation and maintenance of more than 27 miles of coaxial cable used in the Department's TV network.

The section services and maintains the generator which provides emergency power for the Communications Division in the event of electrical failure.

Six trucks, one specifically designed for pulling and installing cable, are assigned to the section.

Personnel

1 Director
13 Civilians

Activities

Installation, maintenance and repair of all electric lights, lines and equipment in all department facilities. Installation new department co-axial cable throughout the city. Removal of discontinued communication cable throughout the city. Installation and maintenance taxi signs, poles and sightseeing signs and poles. Servicing of teletype machines. Engineering required for electrical installations and outside plant.



BUREAU OF INSPECTIONAL SERVICES



Bureau of Inspectional Services

Duties

The Bureau of Inspectional Services is responsible for providing the Police Commissioner with accurate information on the Department's performance in providing police services to the community, and also for providing the Commissioner with information on known criminal activities throughout the city. Included in this Bureau are the Internal Affairs Division, Intelligence Division, Staff Inspection Division and Organized Crime Division.

Personnel Total

	1 Superintendent
	3 Deputy Superintendents
	2 Captains
	2 Lieutenants
	2 Sergeants
	6 Patrolmen Specialists
	1 Patrolman
	1 Lieutenant Detective
	8 Sergeant Detectives
	<u>33</u> Detectives
Total	59

Activities

The activities of the Bureau of Inspectional Services are carried out by the divisions of the bureau, Internal Affairs, Staff Inspection and Intelligence.

Internal Affairs Division

Duties

This division conducts investigations of complaints made by persons, groups, and organizations who feel they have been unjustly offended, mistreated, or who feel the police have over-reacted or failed to act properly.

Guidelines have been established so that persons desiring to avail themselves of the service offered by the Internal Affairs Division may do so with the knowledge they will be heard and treated in an impartial manner. In the process complaints are thoroughly evaluated with final recommendations sent to the Police Commissioner.

Personnel

1 Deputy Superintendent
3 Sergeant-Detectives
2 Detectives
1 Patrolman

Activities

Within the period of this report, Internal Affairs recorded and investigated 189 formal complaints. All but 20 have been resolved.

Also recorded, but in a lesser category and classified as "Miscellaneous Complaints" were 136 investigations, all of which have been processed and resolved at the Internal Affairs Division level to the satisfaction of all concerned.

Intelligence Division

Duties

The Intelligence Division is responsible for developing information regarding organized criminal activity and for keeping abreast of the vice activity in the city. This division includes the Intelligence Section, Vice Control Section and the Organized Crime Section.

Personnel

1 Deputy Superintendent
2 Lieutenant-Detectives
4 Sergeant Detectives
1 Sergeant
33 Detectives
3 Patrolmen Intelligence Agents
3 Patrolmen
3 Civilian Clerks

Activities

The activities of this division are carried out by the various sections.

Intelligence Section

Duties

This section is responsible for keeping the Police Commissioner informed of the activities of known criminals in Boston; coordinating the gathering and evaluation of information concerning persons or organizations engaged in illegal activity; examining officers in the field, for the purpose of accumulating the information thereon and notifying field units for further action if warranted on a subject named therein; maintaining sources of information, and informing units of the Police Force on suspected criminal activity; developing information concerning criminal activity within the City of Boston which directly or indirectly points to a unified pattern of control; maintaining liaison with federal and other governmental agencies.

Personnel

10 Detectives
2 Patrolmen Intelligence Agents

Activities

F.I.O. reports evaluated and processed	15,797
Investigations of subversive activities	589
Meetings with state and federal authorities	496
Assistance rendered state and federal agencies	739
Assistance rendered other police departments	715
Investigations of militant groups	136
Special reports submitted	601
Tabs forwarded	565
Investigation of known criminals	2,097
Narcotic investigations	116
Arrests as a result of narcotic investigations	43

Vice Control Section

Duties

This section is responsible for providing supplemental and specialized assistance to area and district commanders throughout the city for the control of illegal gaming, liquor law violations, prostitution and related crimes and offenses; making observations and the reporting of any attempt by the criminal element to infiltrate any licensed premises.

Personnel

- 2 Lieutenant-Detectives
- 3 Sergeant-Detectives
- 15 Detectives

Activities

<u>Vice Arrests</u>	679
Search warrants issued	25
Summonses issued	115
Arrest warrants issued	313
<u>Gaming Arrests</u>	314
Search warrants issued	56
Arrest warrants issued	31
<u>Other Arrests</u>	99
Search warrants issued	6
Arrest warrants issued	25
Total arrests	1,092
Total search warrants issued	87
Total arrest warrants issued	369
Total summonses issued	115

Organized Crime Section

Duties

Responsible for conducting investigations and compiling of evidence for prosecution in court; making surveillances and reporting the activities and locations of areas frequented by known criminals in Boston and surrounding areas, especially with regard to crimes committed, or contemplated, within or without the City; making observation of certain businesses and service industries susceptible to organized crime penetration; and conducting such other confidential investigations as the Commissioner may, from time to time, direct with regard to criminality or other matters of interest to the Department.

Personnel

1 Sergeant
1 Sergeant-Detective
8 Detectives
1 Patrolman Intelligence Agent

Activities

Field Interrogation/Observation Reports submitted concerning organized crime members and other criminals	2,862
Assistance rendered to the Federal Bureau of Investigation	347
Assistance rendered to United States Treasury Dept.	181
Assistance rendered to the Attorney General's Office (Organized Crime Section)	103
Assistance rendered to the Federal Internal Revenue Serv.	15
Assistance rendered other Police Departments and Agencies Outside of Massachusetts	271
Reports submitted by Officers concerning Organized Crime members and other criminals	822
Hours spent in court	1,043
Regular Overtime, Intelligence Division and Organized Crime Section	1,803
School Safety Overtime, Intelligence Division and Organized Crime Section	5,450

Staff Inspection Division

Duties

The duties of the Staff Inspection Division are inspection and performance evaluation. It is the responsibility of the division to see that all uniformed personnel are properly equipped for duty, mentally alert and physically capable.

This is a continuing process conducted by attending roll calls (day and night), including on-the-street inspections. The inspectional program also includes the Department's physical property and equipment, police motor vehicles, motorcycles, patrol wagons, horses and other related equipment, including the storage and keeping of same, garages, police buildings, all radio equipment, station house and Department records and files necessary to the daily administration of the Department.

Performance evaluation includes promptness at roll calls and responding to police emergency calls, care and handling of equipment, assisting in the development of policy and training, also rules and regulations recommending changes where necessary, reviewing complaint investigations, submitting recommendations, including disciplinary action based on conclusions reached in the course of the investigation.

Personnel

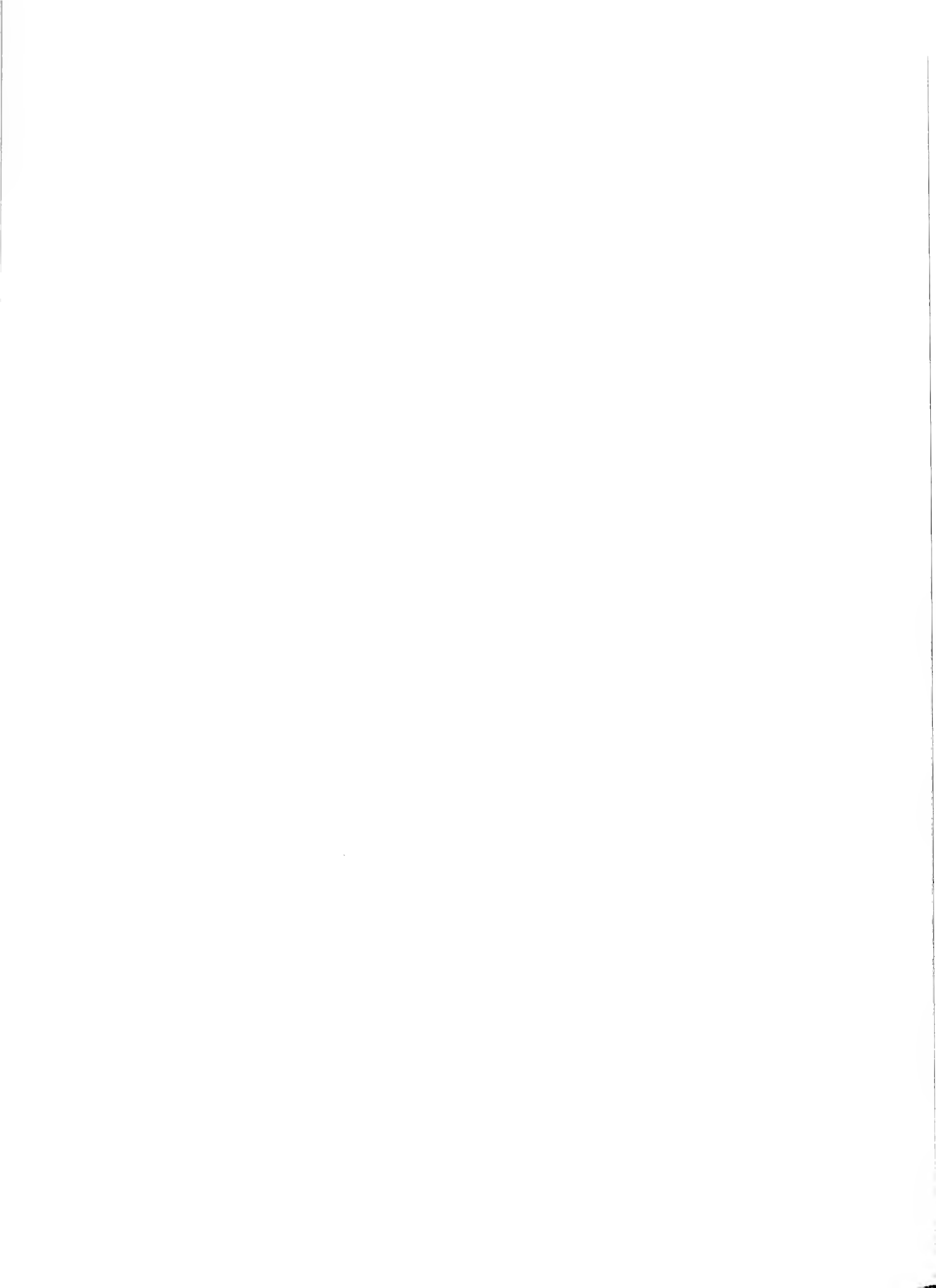
1 Deputy Superintendent
1 Captain
1 Lieutenant
2 Sergeants
1 Patrolman

Activities

During this period, the Staff Inspection Division was present during 642 roll calls. Staff Inspection made 1318 visits for the purpose of inspection to police buildings, garages, radio shop, gun lockers, walkie-talkies inventory and the general condition of police buildings and equipment.

Staff Inspection made 107 formal investigations pertaining to police service and conduct. Staff Inspection also made 25 investigations of an informal or miscellaneous nature.

Staff Inspection also sent out 9,332 911 survey cards to measure police response time.







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