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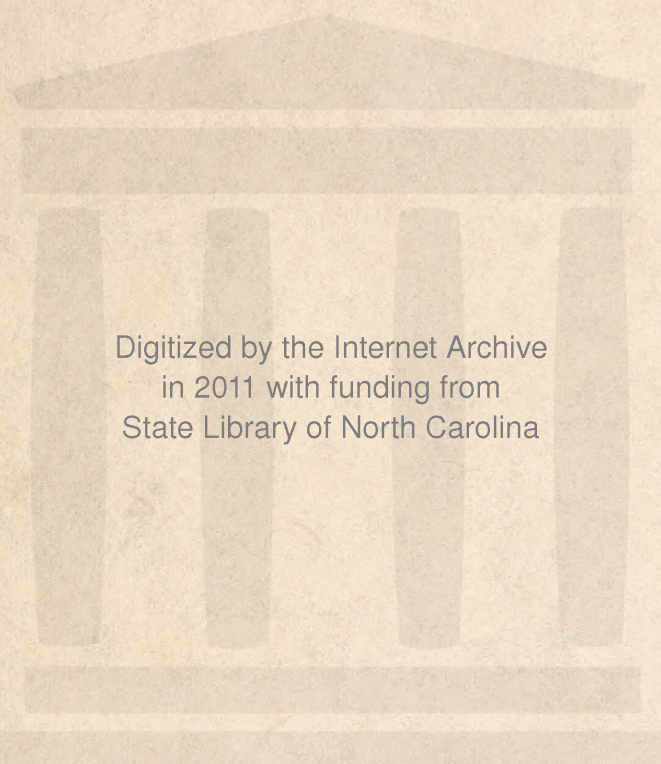
1916/17

REPORT OF THE RALEIGH TOWNSHIP GRADED  
SCHOOLS, RALEIGH, NORTH CAROLINA  
1916/17

By

Raleigh Township, Wake Co., N. C.  
School Committee





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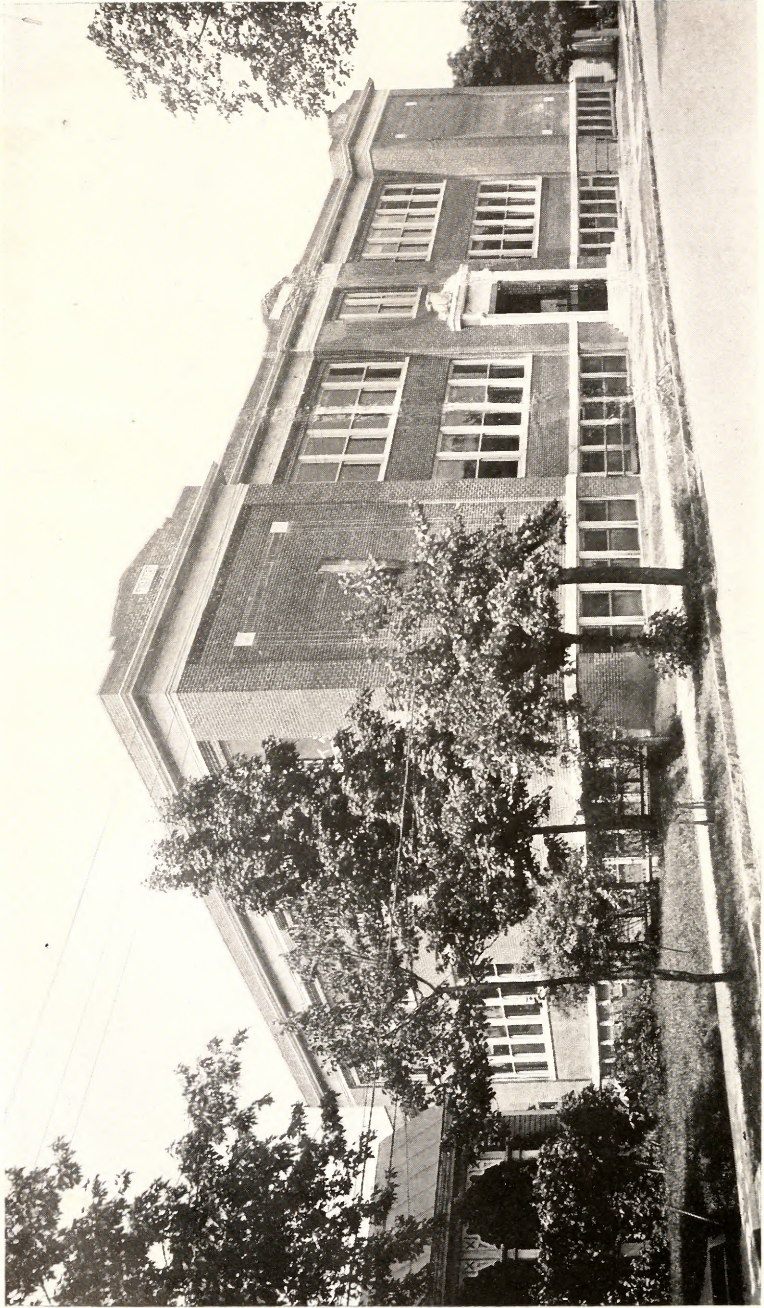


**RALEIGH TOWNSHIP**  
**GRADED SCHOOLS**

**RALEIGH, N. C.**  
**1916-1917**







THE MURPHEY SCHOOL.



North Carolina  
Raleigh

FORTIETH ANNUAL REPORT

OF THE

RALEIGH  
TOWNSHIP GRADED SCHOOLS

RALEIGH, NORTH CAROLINA

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SESSION 1916-1917

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RALEIGH  
EDWARDS & BROUGHTON PRINTING CO.  
1917

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1916/17

## The School Committee of Raleigh Township

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### OFFICERS:

JAMES I. JOHNSON.....Chairman *ex officio*  
J. F. FERRALL.....Secretary

### MEMBERS:

R. H. LEWIS .....Term expires March, 1921  
M. ROSENTHAL .....Term expires March, 1923  
E. L. HARRIS .....Term expires March, 1923  
B. F. MONTAGUE.....Term expires March, 1919  
T. B. CROWDER .....Term expires March, 1919  
J. F. FERRALL.....Term expires March, 1921

### STANDING COMMITTEES:

1. *Financial and Auditing Committee*—Harris, Rosenthal and Ferrall.
2. *Building, Repairs and Supplies*—Montague, Harris and Ferrall.
3. *Appointment of Teachers*—Lewis, Crowder and Montague.
4. *Text-books, Apparatus and Course of Study*—Lewis, Rosenthal and Crowder.
5. *Rules, Regulations, and Discipline*—Crowder, Lewis and Harris.
6. *Boundaries and Statistics*—Ferrall, Rosenthal and Montague.

ALLIANCE STATE  
VEASEL STATE

# Officers and Teachers

SESSION 1916-1917.

FRANK M. HARPER, *Superintendent.*

HIGH SCHOOL—*Mr. Hugh Morson, Principal.*

*Mr. S. J. Marion, Assistant Principal.*

Miss Eliza Pool, German.  
Miss Katie Moore, French and Spanish.  
Mr. McDaniel Lewis, English.  
Miss Minnie Sparrow, English.  
Miss Marshall Cole, English and Science.  
Miss Frances Winston, Latin and History.  
Miss Mary Howland, Latin and History.  
Miss Fannie Mitchell, Geometry and Commercial Arithmetic.  
Miss Mary Mitchell, Algebra and Latin.  
Miss Gladys Richards, Typewriting and Stenography.  
Miss Gertrude Sliter, Domestic Arts.  
Mr. S. J. Marion, Science.

WILEY SCHOOL—*Mrs. M. B. Sherwood, Principal.*

*Miss Bell Fleming, Assistant Principal.*

First Grade: Miss Grace Bates.  
First Grade: Miss Bessie Brown.  
Second Grade A: Miss Clara Voyles.  
Second Grade B: Miss Lula Pratt.  
Third Grade A: Miss Margaret Stedman.  
Third Grade B: Mrs. Louis Womble.  
Fourth Grade A: Miss Minnie Russell.  
Fourth Grade B: Miss Frances Lacy.  
Fifth Grade: Miss Rebecca Merritt.  
Sixth Grade: Miss Bell Fleming.  
Seventh Grade: Miss Elizabeth Whyte.  
Seventh Grade: Miss Jessie Courtney.

MURPHEY SCHOOL—*Miss Mary W. Quinn, Principal.*

*Miss Myrtle Miller, Assistant Principal.*

First Grade: Miss Flora Boyce.  
Second Grade B: Miss Amy Stockard.  
Second Grade A: Miss Eva Godfrey.  
Third Grade: Miss Henri Etta Lee.  
Fourth Grade B: Miss Mary Burton.  
Fourth Grade A: Miss Elizabeth Hughes.  
Fifth Grade B: Miss Eunice Watson.  
Fifth Grade A: Miss Jessie Quinn.  
Sixth Grade B: Miss Florence Pitts.  
Sixth Grade A: Miss Emma Conn.  
Seventh Grade: Miss Myrtle Miller.

CENTENNIAL SCHOOL—*Miss Mary A. Page, Principal.**Miss Ella Ford, Assistant Principal.*

- First Grade: Miss Ella Ford.  
 Second Grade B: Miss Beryl Taylor.  
 Second Grade A: Miss Virginia Eldridge.  
 Third Grade: Miss Annie Fenner.  
 Fourth Grade B: Miss Vivian Betts.  
 Fourth Grade A: Miss Belle Mitchiner.  
 Fifth Grade B: Miss Ruby Deal.  
 Fifth Grade A: Miss Bertha Holman.  
 Sixth Grade: Miss Laura Tillett.  
 Seventh Grade: Miss Nannie Leach.  
 Ungraded Room—Miss Mary Holman and Miss Kathleen Pitts.

THOMPSON SCHOOL—*Mrs. M. B. Terrell, Principal.**Miss Elizabeth Holman, Assistant Principal.*

- First Grade: Miss Elizabeth Holman.  
 Second Grade: Mrs. W. S. Thomas.  
 Third Grade: Mrs. J. F. Hatch.  
 Fourth Grade: Miss Annie Hardy.  
 Fifth Grade: Mrs. W. L. Beasley.  
 Sixth Grade: Mrs. R. B. Green.

LEWIS SCHOOL—*Miss Minnie Redford, Principal.**Miss Nan Lacy, Assistant Principal.*

- First Grade: Miss Clara Taylor.  
 Second Grade B: Mrs. C. H. Usry.  
 Second Grade A: Miss Nan Lacy.  
 Third Grade: Miss Elizabeth Hunter.  
 Third Grade: Mrs. P. T. Smith.  
 Fourth Grade: Miss Ruth Thomas.  
 Fifth Grade: Miss Miriam Robertson.  
 Sixth Grade: Miss Mamie Hoover.  
 Seventh Grade: Miss Amorette Bledsoe and Miss Laura Lesh.

PILOT MILLS SCHOOL—*Miss Myrtle Underwood, Principal.*

- First Grade: Miss Myrtle Underwood.  
 Second Grade: Miss Lizzie Terrell.  
 Third Grade: Miss Lizzie Terrell.  
 Fourth Grade: Miss Bessie Ivey.  
 Fifth Grade: Miss Bessie Ivey.

CARALEIGH SCHOOL—*Mrs. Katie Breece, Principal.*

First Grade: Miss Fannie Webb.  
Second Grade: Miss Nancy Lee.  
Third Grade: Miss Nancy Lee.  
Fourth Grade: Mrs. Katie Breece.  
Fifth Grade: Mrs. Katie Breece.

SPECIAL SUPERVISORS:

MUSIC: Mr. Gustav Hagedorn.  
PHYSICAL TRAINING: Miss Pearl Castile.  
DRAWING: Miss Nannie Smith.

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**Colored Schools**

WASHINGTON SCHOOL—*J. L. Levister, Principal.*

*Miss T. M. Nichols, Assistant Principal.*

First Grade A: Miss P. M. Love.  
First Grade B: Miss L. M. Jeffries.  
Second Grade: Miss L. O. Fuller.  
Second Grade: Miss M. C. Tucker.  
Second Grade: Mrs. I. M. Mitchell.  
Third Grade: Miss L. C. Pearce.  
Third Grade: Miss D. B. Foster.  
Third and Fourth Grades: Mrs. M. M. Eaton.  
Fourth Grade: Miss S. E. Jackson.  
Fifth Grade: Mrs. B. E. Branch.  
Sixth Grade: Mrs. M. B. Askew.  
Seventh Grade: Miss T. M. Nichols.  
Eighth Grade: J. L. Levister.

GARFIELD SCHOOL—*J. W. Ligon, Principal.*

Third Grade: Mrs. E. H. Satterwhite.  
Third Grade: Mrs. Lucile M. Hunter.  
Fourth Grade: Mrs. Alice Jones.  
Fourth Grade: Miss Nannie J. Perry.  
Fourth Grade: Miss M. A. Burwell.  
Fifth Grade: Miss L. M. Hunter.  
Sixth Grade: Miss Mary L. Phillips.  
Sixth Grade: Miss D. B. Birdsall.  
Seventh Grade: Mrs. Ella H. Perry.  
Eighth Grade: J. W. Ligon.

CROSBY SCHOOL—*Miss Julia A. Amee, Principal.*

- First Grade A: Miss Fannie E. Huyler.  
First Grade A: Miss Addie E. Gorham.  
First Grade B: Mrs. Hattie T. Mitchell.  
Second Grade A: Miss Annie L. Thomas.  
Second Grade B: Miss Rachel H. G. McCauley.  
Second Grade B: Miss Sudie D. Evans.  
Second Grade C: Mrs. Celia J. Wortham.

OBERLIN SCHOOL—*W. H. Fuller, Principal.*

*Mrs. A. P. O'Kelley, Assistant Principal.*

- First Grade: Miss Minnie B. Flagg.  
Second Grade: Miss Margaret Thornton.  
Third Grade: Miss Margaret Curtis.  
Fourth Grade: Miss Kate B. Stirrup.  
Fifth Grade: Miss Fannie J. Sims.  
Sixth Grade: Mrs. Anna P. O'Kelley.  
Seventh Grade: Miss Mildred L. Graves.  
Eighth Grade: W. H. Fuller.

## SPECIAL TEACHERS:

- Miss Beatrice L. Jones, Domestic Science.  
L. H. Roberts, Supervisor of School and Home Gardening.

## Secretary's Report, 1916-1917

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RALEIGH, N. C., July 2, 1917.

*To the Raleigh Township School Committee, Raleigh, N. C.*

GENTLEMEN:—I have the honor to submit herewith my report as secretary of the committee for the school year 1916-17.

The committee held twelve regular meetings and six called meetings during the year. Members of the committee attended these meetings as follows:

Chairman Johnson .....	14
Mr. Crowder .....	15
Dr. Lewis .....	16
Vice Chairman Montague .....	18
Mr. Rosenthal .....	12
Mr. Harris .....	13
Mr. Ferrall .....	17

The enrollment for the year was 4,499—2,856 white, 1,643 colored.

There were 119 teachers for the year—77 white, 42 colored. As a body they were an earnest, loyal, and enthusiastic corps, deeply interested in the work, kind and patient with the little ones. Out of 21,240 teaching days there were only 135½ absent days. This speaks well for their attention to duty—or was it the penalty imposed for absence?

During the year the magnificent Murphey and R. H. Lewis buildings for the white children and the Oberlin building for colored children were completed. A room for the fifth grade was added to the Caraleigh school, thus saving the expense of transporting these children to the Centennial School. Several new rooms were also added to the Washington School for colored children, relieving this building of its crowded and

dangerous condition. Modern fire-escapes were also built to this building. Additional fire-escapes were also installed at the Wiley and Thompson schools.

On account of the high cost of building, both in material and labor, it was impossible to complete all of the buildings and improvements with the bond money, and we found ourselves with a debt for balance of construction and equipment of some \$20,000. As you all know, we endeavored to secure, by mortgage on some of the school property, an amount sufficient to take care of this indebtedness, and the balance of the mortgage on the High School. We were, however, advised by Mr. Ernest Haywood, to whom the matter was submitted, that the committee could not mortgage its property, or borrow money for other than necessary expenses, except by a vote of the people of the township. It became necessary, therefore, for us to take care of this indebtedness from our current income. This we did, but later had to borrow \$15,000 to pay teachers and "other necessary expenses." It will be necessary to make provision to pay teachers for September and October, and other current expenses, as we cannot look for any money from the sheriff before late in November or early in December. These loans will have to be cared for from our income until such time as it is thought advisable to call for a bond issue. It is very necessary that the strictest economy be observed in our expenditures until the present condition is relieved.

The mortgage on the High School matured on November 1st last. This amount is now \$13,000. Mr. Joseph G. Brown, the trustee, is not satisfied with the present condition of this mortgage, and insists that it be put in a more desirable shape.

I have compiled a separate report on the cost of operation of each school. These reports may not be altogether fair to some of the schools, due to conditions existing during a greater part of the year with some of them; but I think they



are correct enough to give a fair idea of what it is costing in each school to educate a child. I think there are many items charged against the High School that properly belong elsewhere. For instance, very little fuel is charged to the Domestic Science Department, and the janitor tells me he used no wood in firing his furnaces, but used old boxes, etc., for this purpose. There is \$24.25 charged against him for wood. I have instructed him to keep a record of all fuel, wood and coal, carried from his bins to the Domestic Department rooms, so that it can be properly charged to that department. I also think that a portion of the janitor's salary should be charged to the general expenses of the administration, as a part of his time is used for general purposes.

I consider the year a very successful one for the schools, though we were subject to many interruptions and drawbacks. If the attendance at the commencement exercises of both the white and colored schools is an indication—and I think it is—of the interest our people are taking in the schools, we should feel assured of their coöperation in our efforts to make Raleigh's schools the pride of our city, and the equal, if not superior, of any in the State.

I wish to thank Superintendent Harper for his energetic coöperation and assistance during the year, and assure him of my appreciation of same.

Respectfully,

J. F. FERRALL,

*Secretary.*

## Receipts and Disbursements, 1916-1917

1916.

July 1. Balance in hand:	
Citizens National Bank .....	\$ 9,451.25
County Treasurer .....	2,626.52
Cash .....	125.39
	\$12,206.16
Oct. 9. Borrowed of Citizens National Bank.....	\$ 9,000.00
Nov. 1. Borrowed of Citizens National Bank.....	6,500.00

1917.

May 24. Borrowed of Citizens National Bank .....	15,000.00
May 30. Received of Oak City Laundry Company, difference in exchange of lot.....	135.34
July 18. Received of Hon. James I. Johnson, bond commissioner, on account of amount advanced July 16 to pay interest on bonds.....	1,400.00
Aug. 6. Received of Hon. James I. Johnson, bond commissioner, balance of amount advanced .....	1,100.00
Aug. 6. Received of Hon. James I. Johnson, bond commissioner, exchange advanced .....	13.00
March 5. Received of Hon. James I. Johnson, bond commissioner, balance of bond money in his hands....	159.11
June 6. Refund by J. C. Brantley, for error in account.	5.90

\$45,519.51

### INCOME:

Received from J. H. Sears, Sheriff, taxes for 1916.....	\$55,594.16
County apportionment .....	27,223.80
State Auditor .....	2,231.90
Phelps-Stokes fund .....	300.00
Interest from Bond Commissioner Johnson, on amount advanced to pay interest .....	155.76
Miss Holman, salary returned .....	35.75
County School Board for tuition, 1916.....	245.00
Summer School, 1916 .....	58.35
Tuition, 1916-17 .....	1,065.00
Tuition Summer School, 1917 .....	463.50
School gardens .....	75.43
Old barrels, iron, paper, etc.....	22.49
Old lumber, etc., Oberlin.....	12.00
Bag plaster, Thompson .....	.75

Court Cost:

David Augustus .....	\$ 1.30	
J. T. Wood.....	1.30	\$ 2.60
		<hr/>
		\$ 87,486.49
		<hr/>
		\$133,006.00

DISBURSEMENTS:

1916.

July 13. Advanced, Hon. James I. Johnson, bond commissioner, to pay interest on bonds.....	\$ 2,500.00
Exchange on New York .....	13.00

Real Estate—High School:

Busbee lot .....	\$ 2,750.00
Williamson lot .....	500.00
Account mortgage .....	1,000.00

Oberlin:	\$ 4,250.00
Judgment Cross & Linehan Co. v. Williams.....	40.53

	<hr/>
	\$ 4,290.53
Improvements and repairs .....	\$ 17,008.72

Interest:

General account .....	\$ 658.00
High School .....	904.50
Oberlin .....	70.00

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	\$ 1,632.50
Insurance .....	\$ 1,366.91
Furniture .....	3,883.18

Teachers:

White .....	\$ 52,739.72
Summer School, 1916.....	474.00

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	\$ 53,213.72
Colored .....	14,770.46

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	\$ 67,984.18
Fuel .....	2,882.82
Janitors .....	4,109.53
Light and current .....	799.70
Colored libraries .....	250.00
Automobile .....	657.54
Teachers' Aid Society .....	619.46
Secretary: G. Rosenthal, June 16.....	\$ 50.00
J. F. Ferrall.....	600.00
	650.00

Auditor .....	\$	100.00	
Superintendent .....		2,500.00	
Stenographer .....		600.00	
Medical inspector .....		800.00	
Truant officer .....		825.75	
Legal expenses .....		190.00	
Supplies .....		1,248.16	
Expenses .....		1,882.18	
Fees to County Treasurer.....		880.01	
Freight and express.....		18.92	
Postage .....		56.82	
Indigent pupils .....		22.00	
Incidentals .....		4.71	
			\$117,776.42
Loans repaid:			
Citizens National Bank.....	\$9,000.00		
Citizens National Bank.....	6,500.00		
State of North Carolina.....	300.00	15,800.00	
			\$133,576.42
Total receipts .....	\$133,006.00		
Total expenditures .....		133,576.42	
Deficit .....	\$	570.42	
Balance in Citizens National Bank.....	\$	2,831.96	
Cash .....		.93	
	\$	2,832.89	
Overdraft County Treasurer.....		3,403.31	
	\$	570.42	

Included in the county overdraft is a warrant to the Southern School Supply Company for desks for Murphey School. This warrant has since been taken up by loan from the Citizens Bank; amount, \$2,184.75.

#### INDEBTEDNESS, 1916-1917.

Mortgage to Joseph G. Brown, trustee, on the High School, 6 per cent interest, due November 1, 1916.....	\$13,000.00
Note to B. P. Williamson, 6 per cent interest, balance due on purchase price of lot at High School, due March 1, 1918	500.00
Three notes of \$300 each, at 4 per cent interest, to the State of North Carolina, due February 12, 1918, 1919, and 1920. These are part, and the balance, of ten notes for \$300 each issued to the State on February 12, 1910, for a loan of \$3,000.....	900.00

Note to Young & Hughes, for balance due on heating contract at Oberlin School.....	\$ 2,000.00
Note dated May 24, 1917, to the Citizens National Bank, due September 24th, borrowed money .....	15,000.00
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	\$31,400.00

AVERAGE COST PER PUPIL, EXCLUSIVE OF LOANS REPAID, AND PERMANENT EXPENDITURES, 1916-17.

WHITE SCHOOLS.

High School .....	\$ 13,217.00
Centennial School .....	8,347.76
Wiley School .....	9,660.46
Murphey School .....	8,713.10
Thompson School .....	5,411.49
Caraleigh School .....	2,061.44
Pilot Mills School.....	2,118.34
R. H. Lewis School.....	7,515.22
Special teachers .....	2,799.96
Domestic Science .....	1,647.94
Summer School .....	79.00
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	\$ 61,571.71

Average cost per pupil.....	\$ 21.56
Cost of administration.....	2.27
	<hr/>

Cost, white pupil.....\$ 23.83

COLORED SCHOOLS

Crosby School .....	\$ 3,388.03
Garfield School .....	4,298.13
Washington School .....	5,818.65
Oberlin School .....	3,971.55
Domestic Science .....	584.59
School gardens .....	332.98
	<hr/>
	\$ 18,393.93

Average cost per pupil.....	\$ 11.19
Cost of administration.....	2.27
	<hr/>

Cost, colored pupil.....\$ 13.46

Average cost per pupil, all schools.....\$ 17.78

## ADMINISTRATION COST, 1916-1917.

Improvements and repairs.....	\$	57.50
Interest .....		658.00
Furniture .....		28.00
Secretary .....		650.00
Auditor .....		100.00
Superintendent .....		2,500.00
Stenographer .....		600.00
Medical inspection .....		824.65
Truant officer .....		825.75
Legal .....		100.00
Supplies .....		698.05
Expenses .....		1,866.42
Freight and express.....		11.10
Postage .....		56.82
Teachers' Mutual Aid Society.....		619.46
Colored libraries .....		250.00
Automobile .....		657.64
Incidentals .....		4.71
		<hr/>
	\$	10,598.10
By cash credits .....		340.86
		<hr/>
	\$	10,257.24
Enrollment .....	4,499	
Administration cost per pupil.....	\$2.28	

## HIGH SCHOOL

Enrollment, 378

Improvements and repairs.....	\$	370.94
Interest and insurance.....		927.54
Furniture .....		274.50
Teachers .....		10,450.01
Janitor .....		660.00
Fuel .....		317.21
Light and current.....		365.06
Supplies .....		90.89
Expense .....		184.03
Freight and express.....		6.67
Incidentals .....		6.00
		<hr/>
	\$	13,652.85
Less received for tuition.....		435.85
		<hr/>
	\$	13,217.00

Average cost per pupil.....	\$ 34.96
Add administration cost.....	2.28
	\$ 37.24
Teacher cost per pupil.....	\$ 27.65
Fuel cost per pupil.....	1.83
Real estate payments for the year.....	\$ 4,250.00

INSURANCE

Buildings .....	\$ 18,000.00
Furniture .....	2,300.00

CENTENNIAL SCHOOL

Enrollment, 455

Improvements and repairs.....	\$ 226.77
Furniture .....	3.00
Teachers .....	7,525.69
Janitor .....	360.00
Fuel .....	264.60
Light and power.....	181.90
Expense .....	53.55
	\$ 8,615.51
Less received for tuition.....	267.75
	\$ 8,347.76

Average cost per pupil.....	\$ 20.62
Teacher cost per pupil.....	15.88
Fuel cost per pupil.....	.58

INSURANCE

Buildings and furniture.....	\$ 15,500.00
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WILEY SCHOOL

Enrollment, 566

Improvements and repairs.....	\$ 634.70
Insurance .....	86.40
Furniture .....	11.50
Teachers .....	8,232.80
Janitor .....	360.00
Fuel .....	241.25
Light and current.....	129.43
Supplies .....	7.09
Expense .....	61.79
	\$ 9,764.96
Less tuition paid.....	104.59
	\$ 9,660.46

*Raleigh Township Graded Schools, 1916-1917.*

Average cost per pupil.....	\$ 17.06
Add administration cost.....	2.28
	<hr/>
	\$ 19.34
Teacher cost per pupil.....	\$ 14.54
Fuel cost per pupil.....	.43

## INSURANCE

Building and furniture.....	\$ 15,000.00
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## MURPHEY SCHOOL

Enrollment, 497

## Permanent Investments:

Building .....	\$ 11,427.81
Furniture .....	2,384.58
	<hr/>
	\$ 13,812.39
Insurance .....	\$ 243.10
Teachers .....	7,751.70
Janitor .....	442.50
Fuel .....	244.28
Light and current.....	18.75
Supplies .....	1.70
Expenses .....	76.07
Indigent pupils .....	5.00
	<hr/>
	\$ 8,783.10
Less tuition paid.....	70.00
	<hr/>
	\$ 8,713.10

Average cost per pupil.....	\$ 17.53
Add administration cost.....	2.28

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\$ 19.81

Teacher cost per pupil.....	\$ 15.60
Fuel cost per pupil.....	.49

## INSURANCE

Building .....	\$ 25,000.00
Furniture .....	500.00

## LEWIS SCHOOL

Enrollment, 410

## Permanent Investments:

Building .....	\$ 1,347.78
Furniture .....	615.00
	<hr/>
	\$ 1,962.78



*Raleigh Township Graded Schools, 1916-1917.* 17

Furniture .....	\$ 46.50
Insurance .....	160.50
Teachers .....	6,292.98
Janitor .....	420.83
Fuel .....	421.34
Light and current.....	84.76
Supplies .....	16.55
Expenses .....	91.61
Freight and express.....	1.15
Indigent pupils .....	2.00
	\$ 7,538.22
Less tuition received.....	23.00
	\$ 7,515.22

Cost per pupil.....	\$ 18.33
Add administration cost.....	2.28
	\$ 20.61
Teacher cost per pupil.....	\$ 15.34
Fuel cost per pupil.....	1.02

INSURANCE

Building .....	\$ 20,000.00
Furniture .....	750.00

THOMPSON SCHOOL

Enrollment, 300

Improvements and repairs.....	\$ 279.02
Insurance .....	57.53
Furniture .....	25.00
Teachers .....	4,584.63
Janitor .....	252.50
Fuel .....	152.98
Lights .....	8.00
Supplies .....	1.35
Expense .....	73.23
Indigent pupils .....	2.00
	\$ 5,436.24
Less tuition paid.....	24.75
	\$ 5,411.49

Cost per pupil.....	\$ 18.03
Administration cost per pupil.....	2.28
	<hr/>
	\$ 20.31
Teacher cost per pupil.....	\$ 15.28
Fuel cost per pupil.....	.51

## INSURANCE

Building .....	\$ 5,000.00
Furniture .....	750.00

## CARALEIGH SCHOOL

## Enrollment, 117

## Permanent Investment:

Furniture .....	\$ 157.25
Improvements and repairs.....	21.83
Insurance .....	73.31
Teachers .....	1,744.25
Janitor .....	141.33
Fuel .....	82.00
Expenses .....	73.72

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 \$ 2,136.44

Less tuition paid..... 75.00

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 \$ 2,061.44

Cost per pupil.....	\$ 17.61
Add administration cost.....	2.28
	<hr/>
	\$ 19.89
Teacher cost per pupil.....	\$ 14.90
Fuel cost per pupil.....	.70

## INSURANCE

Building .....	\$ 2,500.00
Furniture .....	250.00

## PILOT MILLS SCHOOL

## Enrollment, 133

Insurance .....	\$ 17.00
Teachers .....	1,826.25
Janitor .....	141.33
Fuel .....	59.98
Expense .....	66.78
Indigent pupils .....	7.00

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 \$ 2,118.34

Cost per pupil.....	\$ 15.92
Add administration cost .....	2.28
	<hr/>
	\$ 18.20
Cost per teacher pupil.....	\$ 13.73
Fuel per pupil.....	.45

INSURANCE

Furniture .....	\$250.00
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SPECIAL TEACHERS—WHITE

Enrollment, 2,856

Musical instructor .....	\$ 1,200.00
Physical training instructor.....	800.00
Drawing instructor .....	800.00
	<hr/>
	\$ 2,800.00
Average cost per pupil.....	98 cents

MEDICAL INSPECTOR

Salary .....	\$ 800.00
Supplies .....	24.40
Expenses .....	.25
	<hr/>
	\$ 824.65

DOMESTIC SCIENCE

Enrollment, 114

Insurance .....	\$ 25.50
Furniture .....	155.70
Teacher .....	994.45
Janitor .....	141.33
Supplies .....	258.80
Fuel .....	44.26
Expense .....	27.90
	<hr/>
	\$ 1,647.94

Cost per pupil.....	\$ 14.45
Teacher cost per pupil .....	8.72

INSURANCE

Building .....	\$1,600.00
Furniture .....	400.00

## SUMMER SCHOOL

## Enrollment, 107

Teachers .....	\$	537.00
Printing .....		5.50
		<hr/>
	\$	542.50
Less received for tuition.....		463.00
		<hr/>

## AUTOMOBILE

	\$	79.50
Permanent investment—garage .....	\$	428.58
Machine .....		383.10
Oil and gasoline.....		155.04
Repairs .....		114.40
License .....		5.00
		<hr/>
	\$	657.54

## CROSBY SCHOOL

## Enrollment, 409

Improvements and repairs.....	\$	122.48
Insurance .....		14.40
Teachers .....		2,744.30
Janitor .....		289.90
Fuel .....		226.23
Expense .....		33.47
		<hr/>

	\$	3,425.78
Less receipts for tuition.....		37.75
		<hr/>

	\$	3,388.03
Cost per pupil.....	\$	8.28
Add administration cost.....		2.28
		<hr/>
	\$	10.56
Teacher cost per pupil.....	\$	6.71
Fuel cost per pupil.....		.53

## INSURANCE

Building .....	\$7,500.00
Furniture .....	900.00

## GARFIELD SCHOOL

## Enrollment, 467

Improvements and repairs.....	\$	34.42
Insurance .....		43.20

Furniture .....	\$ 23.50
Teachers .....	3,629.13
Janitor .....	294.32
Fuel .....	260.73
Light .....	11.80
Supplies .....	3.00
Expenses .....	21.03

\$ 4,321.13

Less received for tuition..... 23.00

\$ 4,298.13

Cost per pupil.....\$ 9.20

Add for administration cost..... 2.28

\$ 11.48

Teacher cost per pupil.....\$ 7.77

Fuel cost per pupil..... .56

INSURANCE

Building .....

\$ 10,500.00

Furniture .....

1,000.00

WASHINGTON SCHOOL

Enrollment, 497

Improvements and repairs.....	\$ 396.12
Insurance .....	215.74
Furniture .....	12.00
Teachers .....	4,564.07
Janitor .....	299.42
Fuel .....	313.20
Supplies .....	4.50
Expenses .....	40.60

\$ 5,845.65

Less received for tuition..... 27.00

\$ 5,818.65

Cost per pupil.....\$ 11.07

Add administration cost..... 2.28

\$ 13.35

Teacher cost per pupil.....\$ 9.18

Fuel cost per pupil..... .63

INSURANCE

Building .....

\$ 14,000.00

Furniture .....

1,000.00

## OBERLIN SCHOOL

Enrollment, 270

## Permanent Investments:

Real estate .....	\$	40.53
Improvements .....		1,608.62
	\$	1,649.15
Interest .....	\$	70.00
Insurance .....		407.19
Furniture .....		83.09
Teachers .....		2,811.82
Janitor .....		306.07
Fuel .....		255.00
Supplies .....		6.00
Expenses .....		67.38
	\$	4,006.55
Less received for tuition, etc. ....		35.00
	\$	3,971.55

Cost per pupil .....\$ 14.71

Add administration cost..... 2.28

\$ 16.99

Teacher cost per pupil .....\$ 10.40

Fuel cost per pupil ..... .84

## INSURANCE

Building .....	\$	15,000.00
Furniture .....		1,100.00
Old building .....		1,400.00
Furniture .....		250.00

## DOMESTIC SCIENCE—COLORED

Enrollment, 130

Improvements and repairs .....	\$	52.15
Furniture .....		60.00
Teacher .....		371.14
Fuel .....		4.76
Supplies .....		96.48
	\$	584.59
Cost per pupil.....	\$	4.49

SCHOOL GARDENS

Tools .....	\$ 1.00	
Teacher .....	600.00	
Supplies .....	38.55	
Expenses .....	18.86	
	<hr/>	
	\$658.41	
Less Phelps-Stokes fund .....	\$300.00	
Received for vegetables .....	75.43	\$ 375.43
	<hr/>	
		\$ 282.98

## Attendance

## WHITE SCHOOLS.

	High	Wiley	Centennial	Murphey	Thompson	Pilot	Caraleigh	Lewis	Total
Total enrollment.....	378	566	455	497	300	133	117	410	2,856
Average attendance.....	315.8	449.5	358.3	371.4	249.0	96.1	83.9	301.3	2,225.8
Attendance, per cent.....	96.6	95.7	95.3	95.3	96.7	96.8	96.1	93.7	95.6
Number of tardies.....	3	248	257	81	74	6	21	73	763
No. cases corporal punishment.....	0	2	5	7	3	3	5	2	27
No. days taught.....	173	173	173	173	173	173	173	173	173
Total number absences.....	1,880	3,493	2,997	3,132	1,434	537	584	3,504	17,561
Total number presences.....	54,642	77,769	61,996	64,265	43,094	16,634	14,520	52,141	385,061
Number visitors.....	81	424	167	892	170	198	7	71	2,010

## COLORED SCHOOLS.

	Washington	Crosby	Garfield	Oberlin	Total	Grand Total
Total enrollment.....	497	409	467	270	1,643	4,499
Average attendance.....	381.2	309.2	378.2	230.1	1,299.0	3,524.8
Attendance, per cent.....	93.2	92.9	95.0	95.0	94.0	95.0
Number of tardies.....	26	21	0	8	55	818
No. cases corporal punishment.....	215	61	19	72	367	394
No. days taught.....	174	174	174	174	174	174
Total number absences.....	4,788	4,094	3,418	2,066	14,366	31,927
Total number presences.....	66,341	53,814	65,820	40,054	226,029	611,090
Number visitors.....	295	51	137	54	537	2,547



## High School Graduates, 1916-1917

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Madge Bernard	Jeanie Smith
Isabel Bowen	Lois Strickland
Carrie Cooper	Eura Strother
Helen Ellington	Melissa Strother
Mildred Fleming	Josephine Swaim
Louise Harris	Josie Wester
Louise Hicks	Annie Mae Wilder
Mary Henderlite	Ina Wilson
Lillian Horton	Alberta Womble
Savon Horton	Charles Arthur
Mary Johnson	George Billings
Nellie Mae Johnston	Lee Denson
Claudia Jones	Haywood Edmundson
Hilda Judd	Bart M. Gatling, Jr.
Elizabeth Kitchin	Frank M. Harper, Jr.
Ruth Norwood	Rufus Hunter
Ellie Nowell	Roger Marshall
Ava Olive	Josephus D. Pell
Blanche Plott	Marvin Richardson
Bessie Ray	Robert Russell
Mary Ray	Hugh Satterfield
Lena Ray	Henry Schwartz
Narcissa Riddick	Sherwood B. Smith
Ruth Sheets	Frank Ward
Eugenia Shoaf	Sam Young, Jr.
Daisy Smith	

Holders of Junior Order Medals:

High School—Lee Denson.

Grammar School—Gladys Morgan.

Winners of—

Spelling Trophy—Thompson School.

Writing Trophy—Centennial School.

Attendance Trophy—Pilot Mills School.

Winner of St. Mary's Scholarship—Elizabeth Kitchin.

Winner of Peace Institute Scholarship—Jeanie Smith.

Winner of N. C. University Scholarship—Henry Schwartz.

Winner of Trinity College Scholarship—Robert Russell.

Winner of Richard H. Lewis Debaters' Medal—Roger Marshall.

Winner of Mrs. W. N. Hutt Domestic Science Prize—Evelyn Woodall.

Winner of Mrs. J. G. Ball Letter Writing Medal—Laura Russell.

Winner of Scholarship-Athletic Medal—Alonzo Mial.

Winners of Chamber of Commerce Prizes—\$5.00 each—

Best Essay on "The Value of Good Roads to a Community"—Helen Delamar.

Best Road Map of Wake County—Pauline Miller.

## Report of Superintendent of Schools

RALEIGH, N. C., July 1, 1917.

*To the School Committee of Raleigh Township.*

GENTLEMEN:—The past year completes ten years of active service which I have spent as Superintendent of the Raleigh Public Schools, and a comparison of conditions ten years ago with those of the present time will give added emphasis to what has been accomplished:

	1907-08	1916-17
Raleigh local graded tax.....	\$20,922.91	\$55,594.16
County apportionment .....	16,396.20	27,223.80
Tuition .....	132.50	1,065.00
White enrollment .....	1,928	2,854
Colored enrollment .....	1,187	1,645
Total enrollment .....	3,115	4,499
Cases of tardiness .....	5,331	763
Cases of absence .....	31,423	17,561
Teachers' salaries .....	\$32,798.27	\$67,984.18
Number of teachers.....	77	119

In 1907 there were no single desks in the Raleigh Schools. Now there are new single desks in all of the white schools except at Caraleigh and Pilot Mills. At these two schools there are a few double desks still in use. I recommend that we continue the policy of gradually replacing the old double desks with modern single desks.

In 1907 there was only one course of study in the High School, and all pupils were required to study Latin. There were only six members of the faculty, including the Principal. At the present time we have three courses of study, a fairly well equipped commercial course, and have thirteen teachers, including the Principal.

In 1907 the salaries paid the teachers were not such as to attract teachers with professional training and the schools

were in the hands largely of untrained young women. Since that time the salaries of teachers have been raised 80 per cent, so that now every teacher in the Raleigh Schools has had either training or experience. The citizens of Raleigh are now showing marked interest in school matters. At the present time the coöperation of the citizens in the schools is all that we could ask. Enormous gatherings attend our entertainments. Our City Auditorium at times is filled with interested patrons.

The Raleigh Schools now have a regular system of medical inspection, physical training, and a good compulsory attendance law that is carefully enforced. Our Domestic Science Department is now under a teacher that has had extensive training, and it has been put on a scientific basis.

In 1907-08 there were sixteen members of the senior class in the High School; in 1916-17 there were fifty-five members. In 1907-08 the High School enrollment was 168; in 1916-17 it was 378.

While the above comparison must needs be gratifying to the Committee, I would call attention to the fact that increased equipment is one of our greatest needs at this time.

The large auditorium at the Centennial School is practically useless, owing to a lack of seating facilities. If properly furnished with seats, community gatherings could be held at this school and the people thus kept informed as to school matters. The same thing exists at the new Oberlin School, where there is a large, new auditorium. At the Murphey School are two large basement rooms that would answer the purposes of auditoriums if furnished with seats.

Our Domestic Science Department needs to be enlarged, and sewing should, by all means, be added. When you consider that one hundred and fourteen girls were enrolled in the Domestic Science Department last year in cooking alone, you will get some idea as to the acute need for enlarged facilities.

There should be a special room for the teaching of drawing

in the High School. The drawing teacher has no room set apart especially for this work.

The auditorium at the High School should have its capacity double what it is now. At present we cannot seat the High School pupils for a lack of room.

The roof at the Lewis School is surrounded by a parapet five feet high and is ideally suited for an open air school for anemic children. I hope that in the near future the Committee will add a stairway at this building so that access can be had to the roof which would afford the finest facilities for an open-air school in Raleigh. The view from the roof of this building is superb, and it is a pity that this space is not utilized.

It is gratifying to report the favor with which the four new libraries recently established in the four colored schools have been received by the colored citizens. One of these libraries, at the Garfield School, has been kept open during the summer months and has been liberally patronized. I regard the establishment of these libraries through the generosity of one of our big-hearted citizens, aided by an appropriation from the School Committee, as one of the crowning achievements of the year.

The completion of the new Murphey School building, the Richard H. Lewis building, and the new Oberlin School building has added to our seating capacity to such an extent that I hope to be able to accommodate every child in the township comfortably when the schools open on the 10th of September. For the last five years the schools have increased at the rate of two hundred each year.

I would call your attention to the attendance record of the past year. We issued to the white schools three hundred forty-nine certificates of perfect attendance and one hundred ninety-two certificates to the colored schools, making a total of five hundred forty-one. One pupil who graduated from the High School, Miss Lillian Horton, has a perfect record

of attendance in the Raleigh Schools, she having attended from the first grade through the eleventh grade, or senior class, without having been tardy or absent once.

I wish to express appreciation to Mrs. J. G. Ball for a medal donated for improvement in letter-writing; to the Junior Order Society of Raleigh for its two medals, one for the High School and one for the grammar schools.

A number of citizens have donated handsome pictures to the schools during the year. Among these are Judge Robert W. Winston, Mr. Charles J. Parker, Mr. Frank K. Thompson, Mr. A. T. Bowler, Dr. and Mrs. R. H. Lewis, Dr. S. R. Horton, Mrs. Franklin Sherman, Mr. M. Rosenthal, Mr. W. J. Young, and Mrs. P. T. Smith. Dr. and Mrs. Lewis also donated \$60 in cash toward payment for the new piano at the Lewis School.

The Rotarians have donated \$21 to the Domestic Science Department of the High School and \$21 to the High School orchestra for the purchase of needed equipment in both departments. They also donated \$45 to the High School for the purchase of baseball suits. We have entertained the Rotary Club at luncheon, and secured almost perfect attendance from this active body of business men.

I would call your attention to the Teachers' Pension Fund, a statement of which will be found further on in this report. So far as I know, Raleigh is the only city in the State that has a pension fund for its teachers that retire from service by reason of old age. The teachers are grateful to the School Committee for their generous additions to this fund from tuition received. This fund also aids the teachers who are absent on account of sickness and tends to relieve the teachers of much financial worry.

Much has been accomplished during the past year in the teaching of penmanship, and music, and drawing. The supervisors of each of these subjects met with the teachers weekly throughout the year, and thus most valuable aid has been given to the grade teachers. Our program in music has

been especially gratifying, both vocal and instrumental. Credit for music is given in our High School, so that a pupil who elects music knows that this subject will count equally with other subjects, and he thus enters on the study of music with seriousness of purpose. Mr. Gustav Hagedorn, our musical director, deserves great credit for the musical training he has given both pupils and teachers, and his work in training the High School orchestra deserves special mention. Our advanced orchestra numbered twenty-two, and there were sixty-four beginners. During the coming year we hope to do even greater things in musical lines than we have done before.

For the third time we have conducted a summer school, thus giving conditioned pupils an opportunity to remove their conditions and also to enable exceptionally bright pupils to gain time and possibly skip a grade in passing from the first grade through the High School. There were enrolled in the summer school one hundred seven pupils.

The Secretary's report, which is printed in the annual report of the Committee, gives valuable information in regard to the schools. It would be interesting if this same information could be obtained as to other systems of schools in North Carolina from cities the size of Raleigh. From this report you will note that the average cost per pupil in Raleigh is \$17.78, whereas the average cost per pupil in the United States three years ago was \$42.61. It is considerably higher now.

The following table of comparison of cost per pupil in the different cities shows that Raleigh is spending an exceedingly small amount per pupil:

	<i>Cost per Pupil.</i>
El Paso, Texas .....	\$37.81
Portland, Oregon .....	49.95
Tacoma, Wash. ....	43.92
San Jose, Cal. ....	48.16
Spokane, Wash. ....	54.94
Salt Lake City .....	44.81
Seattle, Wash. ....	60.50
Raleigh .....	17.78

I cannot close this report without commending the spirit that animates the teaching corps of Raleigh. Our motto is coöperation and service. Our ranks have in the main been free from discord; unity of aim and purpose has at all times prevailed; and your Superintendent wishes to express in this report his unqualified appreciation for the loyal support which the teachers have given him.

Especially do I wish to express my gratitude to the Committee for its sympathy and active aid generously given at all times during the year.

Respectfully submitted,

FRANK M. HARPER,

*Superintendent.*



## Report of Supervisor of Drawing

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SUPERINTENDENT F. M. HARPER, *Raleigh, N. C.*

DEAR SIR:—I herewith submit my report as Supervisor of Drawing for the year 1916-1917.

The work done this year was upon the lines set forth in my report of last year; the same plans, materials, etc., used.

I visited the Pilot Mills and Caraleigh Schools twice each month and the other schools three times a month. The Lewis, Wiley, and Murphey Schools had somewhat an interrupted schedule during the first school term, as the two new schools were not then finished, but the drawing was not neglected when they moved into their new buildings.

The Lewis and Murphey Schools each had a small exhibit at the close of school, and it was gratifying to note the excellent results obtained. Both teachers and pupils worked to make up time lost during the first of the year.

There were also exhibits at both of the mill schools. These children are very appreciative and do good work in drawing.

There were twenty pupils enrolled in the High School class at the beginning of the session. The Business room was used for an Art room, but after a few lessons that room was needed for a Murphey grade, so the drawing had to be given up.

In March another class was organized. This class was composed of fourteen enthusiastic pupils, all of whom did good work during their short course.

If there was a room at the High School furnished for Drawing and Industrial Arts, I feel sure that the pupils would make great progress along these lines. The High School class made the posters for the School Festival, which were admired very much. It was then especially that they

needed and wished so much for a room of their own, with drawing desks and everything fitted for that purpose.

Drawing taught as an end and not a means is lifeless and uninteresting. It is certainly worth while to create an interest in drawing through a development of its need as found in representation, illustration, design, and construction.

The pupils should be drilled so as to obtain skill, but the work should be modified so that they see its importance and its need for their own work; then they will take hold and enjoy their work.

It is my wish next year to have an exhibition of the drawing of all the schools, and to work and plan for it at the beginning of this school year.

Very respectfully,

NANNIE E. SMITH,

*Teacher of Drawing.*

May 26, 1917.

## Report of Supervisor of Music

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RALEIGH, N. C., June 1, 1917.

SUPERINTENDENT FRANK M. HARPER,  
*Raleigh Township Graded Schools,*  
*Raleigh, N. C.*

DEAR SIR:—I herewith make my report of the first year's work as Supervisor of the Music in the Raleigh Public Schools.

My work was divided into two particular branches, the Graded School work and that of the High School.

From the outset it was apparent that the coöperation of the grade teachers was absolutely necessary in the teaching of music in the Graded Schools, and to this end the teachers, one and all, received weekly instruction in this work. Let me say in this place that the coöperation of the teachers and their willingness to work along my lines deserve special commendation. I found only the heartiest coöperation, both from teachers and Principals, and can only express my appreciation and admiration for the splendid *esprit du corps* which prevails among the Raleigh teachers. The teachers met once a week, divided into the following sections: the first, second, and third grade teachers making one section; the third, fourth, and fifth another section; and the sixth and seventh grade teachers another. Each section met once a week.

I introduced the system of public school music as taught at the School of Music Pedagogy at Northampton, Mass., and naturally had to start every class from the beginning. This made the first year's work somewhat irregular, as the seventh grade pupils were taken over as much ground as we could cover in one year, the sixth grade from the first about

through the sixth grade work, and so on, so that the coming year every class will do the regular work of the seven years course. This arrangement, being the only feasible one, will eventually bear the desired results. Already a great improvement is noticeable in the singing of the children.

Some radical changes were necessary in the High School music. Instead of the entire freshman class being required to sing in the Glee Club, this is now elective and every classman is eligible. In this way a great number of students are given an opportunity to sing with the Glee Club, whereas a number of others who are not prepared, vocally or temperamentally, to benefit the class or receive benefit from the singing, can devote this time to other studies.

The Glee Club numbered about seventy-five voices and in conjunction with the High School Orchestra gave a highly creditable concert at the end of the school session. The selections sung were all worthy and the results obtained fully justified the labor and painstaking efforts of the year.

The orchestral work is divided into two parts, the Beginners and the Advanced Orchestra. Of the Beginners who started the previous year, three violins, two flutes, two cornets, two clarinets, and the drum player were sufficiently advanced to play in the Advanced Orchestra. These eight players received all their training in and through the High School Orchestra. This year a number of beginners will advance into the Advanced Orchestra.

The Advanced Orchestra, known as the Raleigh High School Orchestra, consisted of nineteen players. Besides playing every Monday morning for the opening exercises, they appeared publicly on the following occasions: Christ Church Parish House, Opening of the Lewis School (two times), Murphey School Opening, Rotary Club Banquet, High School Play, Patriotic Demonstration, County Commencement, Historical and Educational Pageant, and the High School Commencement. These players rehearsed two

and often three times a week. The orchestra now owns two cellos, one bass violin, two clarinets, one drum, and two flutes.

The High School now credits the work in the Orchestra and Glee Club one-fifth of one unit each. In order to obtain the real cultural value of the student electing the work in the Glee Club, I recommend that a course known as "Appreciation of Music" be required of all electing both Glee Club and Orchestra. This course is to consist of a suitable outline of Music History and the study of several well known musical compositions, instruction to consist of lectures, illustrated by the phonograph and special singers and players of the city.

In closing this report, I wish to express appreciation for the enthusiastic support given not only by the teachers, but by Superintendent Harper and the School Committee. I believe that the coming year will be a noted one along musical lines in the public schools of this city.

Respectfully submitted,

GUSTAV HAGEDORN,  
*Musical Supervisor.*

## Report of Supervisor of Physical Training

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SUPERINTENDENT FRANK M. HARPER, *Raleigh, N. C.*

DEAR SIR:—The following is a report of the work done in the Physical Training Department during the past year (1916-17).

Most of my time was spent at the High School, as there were ten classes, each taking two forty-minute periods per week. At the grammar schools I visited each room twice a month, giving a lesson which the teacher in charge developed. Here the Swedish system of gymnastics was used and, aside from free exercises, many games were taught, especially games which developed attention and furnished some recreation and pleasure. It would be a splendid addition if the upper grammar grades could be provided with wands, Indian clubs and dumb-bells.

At the High School I taught the Swedish system mainly. The girls for some reason seemed to lack an interest in physical training, so a game was played at the end of nearly every lesson. Some days we played games entirely, leaving out the formal exercises. Such games as basket-ball, end-ball, corner-ball, dodge-ball, and many other ball games, as well as relay races, ring games, and running games were taught.

It is an excellent plan to develop the play spirit in girls of high school age. Some of the excellent results of play are that it promotes health, promotes nervous stability, develops strength of vital organs and muscles, rests the visual centers and brain, develops functional strength, promotes friendliness, patriotism, morality, will power, and loyalty. Fröebel made play the basis of all education. He says play may be considered the germinal leaves of after life.

Aside from games and the Swedish formal gymnastics, wands were used to try to develop the chests of many hollow-

ched girls, and folk dances, likewise, occupied their share of time. Much more could be done if it were possible to have a larger gymnasium floor, an indoor basket-ball court, and equipment such as Indian clubs, dumb-bells, parallel bars, horse, etc.

About the middle of March practice for the Spring Festival began. This was given the 8th of May, and nearly six hundred children took part. The entertainment consisted of tableaux, dances, and drills representing the several periods of North Carolina history. The proceeds were about \$310, half of which was added to the Teachers' Retirement Fund and half was given to the Red Cross Society.

In closing, I beg to thank the Superintendent and the teachers for their generous coöperation in my work throughout the year, and especially for their help with the May Festival.

Respectfully,

PEARL CASTILE,

*Supervisor of Physical Training.*

## Report of Domestic Science Department

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SUPERINTENDENT F. M. HARPER, *Raleigh, N. C.*

DEAR SIR:—I wish to submit my report of the work of the Domestic Science Department for the year 1916-1917.

The work in this department was made elective this year, and I have noticed a marked improvement. While the classes have been somewhat smaller, the pupils have all taken great interest in their work, and we have, therefore, been able to cover more ground.

Forty-seven girls have taken the Sophomore work. Two periods a week have been used for cooking. The usual course included preserving and canning, combinations of foods to make well balanced meals, setting of the table and table service. But especially have I emphasized the cost of foods and economy in their use. I have tried to help overcome the popular prejudice against Home Economics courses, that they tend to teach the pupil extravagance.

This year the Sophomores have had a complete study of the digestion and assimilation of food. No text-book was used. Conn's "Bacteria, Yeasts and Molds" was used as the text-book for Bacteriology.

Fifty-five Freshmen enrolled for Domestic Science. Two periods once a week have been given to cookery. This included the study of food, chemical changes during cooking, etc. One period once a week was given to the study of Dietetics. Kinne and Cooley's "Foods and Household Management" was the text-book used.

On account of the course being elective, the Junior work has been most satisfactory. There were twelve girls in the class. During the first term, three periods twice a week were given to fancy cookery. The last term was divided in two parts. The first part was devoted to Emergencies and Home





THE RICHARD H. LEWIS SCHOOL.



Nursing. This included the structure of the body, care of wounds, shock, dislocations, treatment for fainting, poisoning, drowning, etc. During the second part of the term we have studied Interior Decoration.

March 14th the Junior girls served to fifty-one members of the Raleigh Rotary Club a five-course luncheon in the High School Auditorium. The members of the club showed their appreciation by donating to the Domestic Science Department \$21, with which we purchased some much needed silver.

During the first term we had opportunity to sell the dishes prepared in class, for lunch. This helped to vary the menu of the regular noon lunch, and to lessen the cost of the lessons considerably.

Respectfully,

GERTRUDE SLITER.

## Report Commercial Department

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SUPERINTENDENT F. M. HARPER, *Raleigh, N. C.*

DEAR SIR:—The following is a report of the work done in the Commercial Department during the year 1916-1917:

This course consists of Business Methods, Bookkeeping, Shorthand, and Typewriting. There have been over one hundred pupils enrolled in this department this year.

We completed "Business Methods" in the Freshman year. In the Sophomore year we studied Cleary's "System of Bookkeeping," Part One. The Junior class completed "Practical Course in Graham Shorthand." The Seniors have acquired a speed of over one hundred words a minute in Shorthand; in Typewriting some of them have gained a speed of over sixty words a minute. At least half of the Senior class have already secured stenographic positions.

I trust the time will come when we will have more space devoted to the Commercial work, and in this way put it on a better footing.

I am very much in favor of introducing "Salesmanship and Business Efficiency" in the Senior year, and believe this can be done without changing the present course.

GLADYS RICHARDS,  
*Supervisor Commercial Department.*

## Report of Medical Inspector

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SUPERINTENDENT FRANK M. HARPER, *Raleigh, N. C.*

DEAR SIR:—I beg to submit the following report upon medical inspection of school children for the year 1916-1917:

*Vaccinations:* All pupils in the public schools were inspected as to vaccinations, and those who did not have satisfactory scars were vaccinated in the school building. There were 316 white and 184 negro children vaccinated by the Medical Inspector.

*Contagious Diseases:* The following contagious diseases were sent home from the schools:

Impetigo .....	25
Scabies .....	5
Pediculosis capitis .....	11
Acute sore throat.....	10
Ringworm .....	50
Mumps .....	11
Specific infection .....	1
Gonorrhoea .....	1
Furunculosis .....	4
Measles .....	2

The large number of ringworm cases, with three exceptions, occurred in one school (Washington).

*Anæmic Children:* Blood tests were made of the anæmic white children in the schools and the actual amount of red blood coloring matter (hemoglobin) determined in each of these.

The purpose for which this was done, primarily, was to select those children who needed most outdoor schooling. In addition to this, the parents were notified of the anæmic state of their children and were requested to have their family physician prescribe for them. Children who seemed to be

physically below par, and appeared pale, were selected for the test. Briefly, 43 children in the first grade, 26 in the second, 28 in the third, 30 in the fourth, 24 in the fifth, and 4 in the sixth grade were found to be decidedly anæmic. Of the 156 children, 41 were from the Centennial, 28 from Caraleigh, 24 from Thompson, 25 from Lewis, 19 from Wiley, 14 from Pilot, and 5 from Murphey. All of these children would benefit materially from an open-air schooling.

*Physical Examinations:* Physical examinations of 1,400 children were made during the past year—820 whites and 580 negroes.

The following tabulation, which covers five years of medical inspection and in which time 7,057 children have been examined, shows the physical status of the Raleigh school child compared to that of the American school child, based upon the examination of 64,000 children:

*Defective Vision:*

Average for American school child.....	25.28%
Average in Raleigh schools (5,297 examinations).....	24.43%
For white children.....	23 %
For negro children.....	26 %

*Adenoids Alone, or Associated With Enlarged Tonsils:*

Average in Raleigh schools (7,057 examinations).....	11.28%
For white children (4,855 examinations).....	12.28%
For negro children (2,202 examinations).....	9.33%

*Enlarged Tonsils, Unassociated With Adenoids:*

Average in Raleigh schools (7,057 examinations).....	6.21%
For white children (4,855 examinations).....	5.4 %
For negro children (2,202 examinations).....	8.0 %

*Nasal Obstruction (All Causes):*

Average for American school child.....	12.24%
Average in Raleigh schools.....	17.49%
For white children.....	17.68%
For negro children.....	17.33%

*Defective Hearing:*

Average for American school child.....	3 %
Average in Raleigh schools.....	3.2 %
For white children.....	3.5 %
For negro children.....	2 %

*Decayed Teeth:*

Average for American school child.....	70 %
Average in Raleigh schools.....	65.8 %
For white children.....	69.3 %
For negro children.....	64 %

*Nervous Children:*

Average for American school child.....	5.15%
Average in Raleigh schools.....	11.4 %
For white children.....	13.6 %
For negro children.....	7.7 %

*Orthopedic Defects:*

Average for American school child.....	10 %
Average in Raleigh schools.....	6.4 %
For white children.....	7.6 %
For negro children.....	5 %

*Nutrition:*

Good in Raleigh schools.....	61.4 %
Fair in Raleigh schools.....	28.6 %
Poor in Raleigh schools.....	10 %

During the spring of the past session the School Board was fortunate in having the services of Miss Rose Ehrenfeld, public health nurse, tendered by the Raleigh Woman's Club. Her attached report speaks for the tireless energy and thoroughness with which she went about her work.

In conclusion, I wish to thank the Superintendent, the School Board, and teachers for their generous coöperation, upon which I have been so largely dependent.

Respectfully,

ALDERT S. ROOT, M.D.,

*Medical Inspector.*

## REPORT OF PUBLIC HEALTH NURSE

DR. ROOT, *Medical Examiner,*  
*Raleigh, N. C.*

DEAR SIR:—In connection with the medical inspection of Raleigh Public Schools, the following report of "follow-up calls" is submitted:

These calls in the interest of the school child were made by the nurse in the homes of children reported to have physical defects, the nature of the call being to draw attention to defects and the bearing

of same on the general health and progress of the child, and in each case an appeal was made to secure correction or obtain treatment by parents' efforts (through their family physician).

77	calls of this character were made in the interest of Lewis School
88	in the interest of Murphey School
71	in the interest of Wiley School
118	in the interest of Thompson School
103	in the interest of Centennial School
40	in the interest of Caraleigh School
66	in the interest of Pilot Mills School

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563 being the total number of calls.

In addition to this, Mothers' Meetings were called and a talk given on the "Health of the School Child" at the Centennial, Thompson, and Wiley schools. A public meeting was held in the Fourth Ward, with talks by the nurse and members of the State Board of Health, and pictures directly bearing on health of school children were shown.

A health league is being organized in connection with the Thompson and Centennial schools (for girls over twelve years of age), and open to parents.

Regarding some observations:

Some of the parents have responded to notices of medical inspector and had already obtained correction. Quite a number express appreciation of a personal visit in behalf of the child, and promise immediate attention. A large number acknowledge the need and importance and their willingness, but financial inability, to have attention given.

The largest number of single defects being "dental," and the general disregard of importance of oral hygiene and early attention, led us to present the need of a school dentist to the local dental association, who suggested a coöperative plan for obtaining such service—the dental association being willing to contribute to his salary (two members offering to furnish chair and machine toward office equipment); also, when salary is forthcoming, to place the dentist, whose work will be approved by them.

May we ask you to indorse the need and recommend a *school nurse*? In addition to follow-up work, the type of work in the schools undertaken by the school nurses (to the end that their coöperation with medical inspector, teachers, and parents may progressively contribute toward improving the health of school children) being *systematic classroom* instruction in hygiene. The object being to establish in the individual child right habits in regard to health. This instruc-



tion given in the nature of *short* talks on some phase of personal hygiene (one topic only to be discussed at any one visit, but other topics to be used at subsequent visits until all have been covered).

The topics suggested are:

1. Personal cleanliness, including clothing and body.
2. Care of mouth and teeth (emphasized and detailed instructions given), in classes of first three grades, each child being asked to bring toothbrush to the school and the nurse to instruct in the proper method of cleaning the mouth and brushing the teeth and care of the brush. Children to be reinspected to see that the directions given are carried out.
3. Importance of fresh air, including home and school ventilation and proper breathing.
4. Care of the hair and scalp, with particular reference to the precaution and treatment of pediculosis.

(The above covers the classroom instructions being given in public school grades of other places by school nurses.)

Respectfully submitted,

ROSE M. EHRENFELD,  
*Public Health Nurse.*

May 28, 1917.

## Report of Supervisor of Domestic Science of the Washington and Garfield Schools

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SUPERINTENDENT FRANK M. HARPER, *Raleigh, N. C.*

DEAR SIR:—I herewith submit my report of the Domestic Science work in the Washington and Garfield schools for the year ending May 25, 1917.

One hundred and thirty girls were enrolled in the cooking and one hundred and thirty in the sewing classes.

The sixth, seventh, and eighth grades of the Garfield and Washington schools reported one period of ninety minutes a week for cooking, and one period of sixty minutes a week for sewing.

The course in cooking this year was a little changed. The sixth and seventh grades studied "Josephine Morris' Household Science and Art." In these classes we took up the study of different foods, their food value, relation to the body, preparation and preservation of foods. The eighth grade also used the same text-book this year. They reviewed the sixth and seventh grade work and took up bacteriology, care of food, marketing, invalid cookery, combining of different dishes to form well balanced meals, setting a table and serving meals. Several sets of teachers were served dinner in groups of six. Gas was installed during the year, which improved the work a great deal, and for which we are very grateful.

In sewing, the girls in the sixth and seventh grades have done only hand sewing. They learned the fundamental stitches and their uses, also patching, darning, and the making of buttonholes. Articles were made in each grade using the stitches. The eighth grade made plain suits of under-clothing and plain dresses on the machines.

There was a domestic science class organized and conducted this year for mothers. The class met every Monday after-

noon. Twenty-one mothers enrolled. The School Board furnished equipment and fuel, and the mothers furnished the material for work. They were enthusiastic and appreciative.

I could not close this report without thanking the Superintendent and Board for their interest and help in this work. Also, the principals and teachers for their coöperation in every way possible.

Respectfully,

BEATRICE L. JONES,  
*Teacher of Domestic Science.*

## Report of Supervisor of Home Gardening

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SUPERINTENDENT FRANK M. HARPER, *Raleigh, N. C.*

DEAR SIR:—I herewith submit my report as Supervisor of Home Gardening and Teacher of Agriculture in the Graded Schools for the year ending May 31, 1917.

The home garden work started here in January, 1915, as an experiment; but now almost every one has seen, even in this short time, what seemed to have been only Utopian visions develop into realization. This development could not have come at a more needed time; for just now America is not only expected to feed herself, but is asked to feed the world. Now all of us see and do agree that agriculture has its place in the public schools of Raleigh along with history, geography, grammar, and other literary subjects.

It is very gratifying to note the increased interest that is being exercised in gardening this year. There can be only a few vacant lots found in this city now. I believe that within a short time there cannot be a single vacant lot found which is not under cultivation. I have interested three hundred and fifty children and fifty adults in agriculture. There are more that are either directly or indirectly receiving inspiration from me. I am trying to keep a record of two hundred gardeners so as to find out just what can be done in this work. These children receive their theoretical instruction forty minutes in the classroom. Then they go out to the garden eighty minutes for their practical agriculture. These children have become acquainted with and grown twenty-five different varieties of vegetables. The vegetables are sold on the market by the school children and the money is turned over to the School Committee. The object is to be of real service to both themselves and the community in which they

live. And this is one of the ways: grow delicious vegetables for both the home and the market, and have them clean, uniform, and attractive when carried to the market.

We feel very grateful to the Chamber of Commerce for their coöperation, for it was through their help that many of the children were able to get their gardens planted early. The Chamber of Commerce made it possible for the children to get 50 cents worth of garden seed at Job P. Wyatt & Sons for 10 cents. That was a great help at the time that seed were so high. The movement created much interest among the children. I am glad to say that the seed have been planted and many have matured and the vegetables are being used on the market and in the homes. The children have made good with the seed.

Last year my time was taken with the children at the Garfield, Washington Graded School, and the Crosby School. This year I have started the garden work with the Oberlin children. We were late getting started, but we shall have at least good late summer and fall gardens. We are planning now for our winter gardens. I am much pleased now to see the mothers and fathers of the children taking great interest in the Home Garden work.

Some days ago, after I had lectured to a club of people on the subject of gardening, this question was asked me: "Can Raleigh feed herself?" My reply was in the affirmative. This can be done by the 3C method—coöperation, courage, and canning.

Last fall I started a class after school hours for the citizens of the city. There was much accomplished. I taught them how to make a seed test, how to build up the soil, the value of cover crops, etc. By the time school closed I had the confidence of the people and we organized a Gardeners' Union, and we are having classes, and shall have all summer. The Gardeners' Union has been an inspiration to the people. The results of it show itself in good gardens in every section of

the city. In order that we might enjoy these delicious vegetables in the winter at a time when they cannot be grown, we have organized ourselves into a canning club. The membership is very large and we are doing outdoor canning. During these war times we hope to contribute our part to humanity through this canning club. We have public demonstrations in canning, at which time we invite the public to come and observe and learn the new methods of canning and preserving. It is my desire that there may be found this winter, in every home, canned fruits and vegetables which have been grown and canned by my gardeners. At the present condition of affairs in our country I cannot see how any American can count himself a true American without allowing his hand either directly or indirectly to touch the soil, which is God's footstool, and help feed the world.

At the Garfield School I have on roll five grades of three hundred and ten pupils that come to me at various times for agricultural training. I have three grades at the Washington Graded School who are receiving this training. A plan is on foot to use a vacant space which is at the Crosby building as a roof garden for some of the larger children at the Crosby School who are interested in gardening. Children who receive training in agriculture during the school term care for gardens of their own and care for gardens for the people of the city during vacation time. Many of these boys do landscape work for the people of the city under my direction. Their work can be seen in many parts of the city.

At the Garfield School we have a demonstration plat of about three-fourths of an acre. Some of the boys are employed to care for this plat during the summer and are paid out of the proceeds of the garden.

Attached is a statement below showing the financial condition of the department up to May 31, 1917, exclusive of seed bill for this year, which will appear in my report at the end of the year 1917:

Money paid for rent, labor, and cover crop on the land when we took it in charge, January, 1915.....	\$	21.50
Rent, 1916 .....		10.00
Cost of fencing the garden, 1915.....		21.07
Cost of tools.....		65.70
Cost of manure.....		46.05
Cost of labor for plowing and cultivating.....		26.84
Cost of seed.....		81.85
One day book and ledger.....		.90
Cash paid to boys for labor during vacation.....		66.17
		<hr/>
	\$	340.08

Vegetables sold for cash.....	\$	188.85
Vegetables exchanged for labor.....		18.90
Charges on books for vegetables sold.....		15.72
Vegetables turned back to the soil for manure as cover crop		36.45
Charity .....		27.90
Vegetables lost by cold weather, early fall and spring:		
8 bu. string beans at \$3 per bu.....		24.00
500 collards at 8c per head.....		40.00
8 bu. of green tomatoes at \$1 per bu.....		8.00
10 bu. spinach at \$1.20.....		12.00
200 heads of lettuce at 10c per head.....		20.00
200 stalks of celery at 15c per stalk.....		30.00
1,000 cabbage plants set in patch and growing.....		10.50
		<hr/>
Money value of vegetables grown.....	\$	432.32

It does seem a great pity that we had to suffer such loss in dollars and cents caused by the cold weather last fall and spring; but not only did the school garden feel the effect of the undermining visitor that came by night, but the result of the visitor's call was felt throughout the South.

The garden is in a much better condition now, and I am very sure that it will show a profit at the end of this year.

In closing I wish to thank Superintendent Harper and the Board for their coöperation and help. I wish to also thank the principals and teachers for their interest and encouragement.

Respectfully,

L. H. ROBERTS.

## Raleigh Teachers' Mutual Aid Society

To MR. F. M. HARPER,  
*Superintendent of Schools.*

DEAR SIR:—I herewith submit my report of the Raleigh Teachers' Mutual Aid Society.

### FINANCIAL STATEMENT FOR 1916-1917.

Balance on hand September 1, 1916.....	\$	882.46
Teachers' dues .....	\$	456.01
Proceeds Maud Powell Concert.....		141.50
Proceeds May Festival.....		142.52
<hr/>		
Total contributed by teachers.....		740.03
Interest to September 1, 1917.....		40.80
Contributed by School Committee.....		619.46
<hr/>		
Total .....	\$	2,282.75
Paid out in sick benefits .....	\$	82.50
Teachers' notes .....		65.26
Four \$500 L. L. bonds.....		2,000.00
Expenses of Society.....		20.63
<hr/>		
		2,168.39
<hr/>		
Balance on hand September 1, 1917.....	\$	114.36

The Raleigh Teachers' Mutual Aid Society was organized February, 1915. Since that time \$153.50 has been paid in sick benefits to twenty-one teachers; the Society holds the notes of three teachers, these notes amounting to \$65.26; and four \$500 Liberty Loan bonds have been bought.

The purposes of the Society are:

1. To provide for teachers whose usefulness has been impaired by age.
2. To provide for teachers who are absent from school by reason of sickness.
3. To give members bank connections by making small loans to teachers when they are in need of money.



The members of this Society feel that it helps to develop a professional spirit by putting upon the members a feeling of responsibility for the entire teaching corps.

The teachers are grateful to the Raleigh Township School Committee for their substantial assistance, and thanks are due Dr. R. H. Lewis and Mr. B. F. Montague for their advice as to the investment of funds.

It will be a satisfaction to members to know that the Attorney-General of North Carolina has ruled that the funds of the Society are nontaxable.

Respectfully,

MARY A. PAGE,

*Secretary-Treasurer Raleigh Teachers' Mutual Aid Society.*

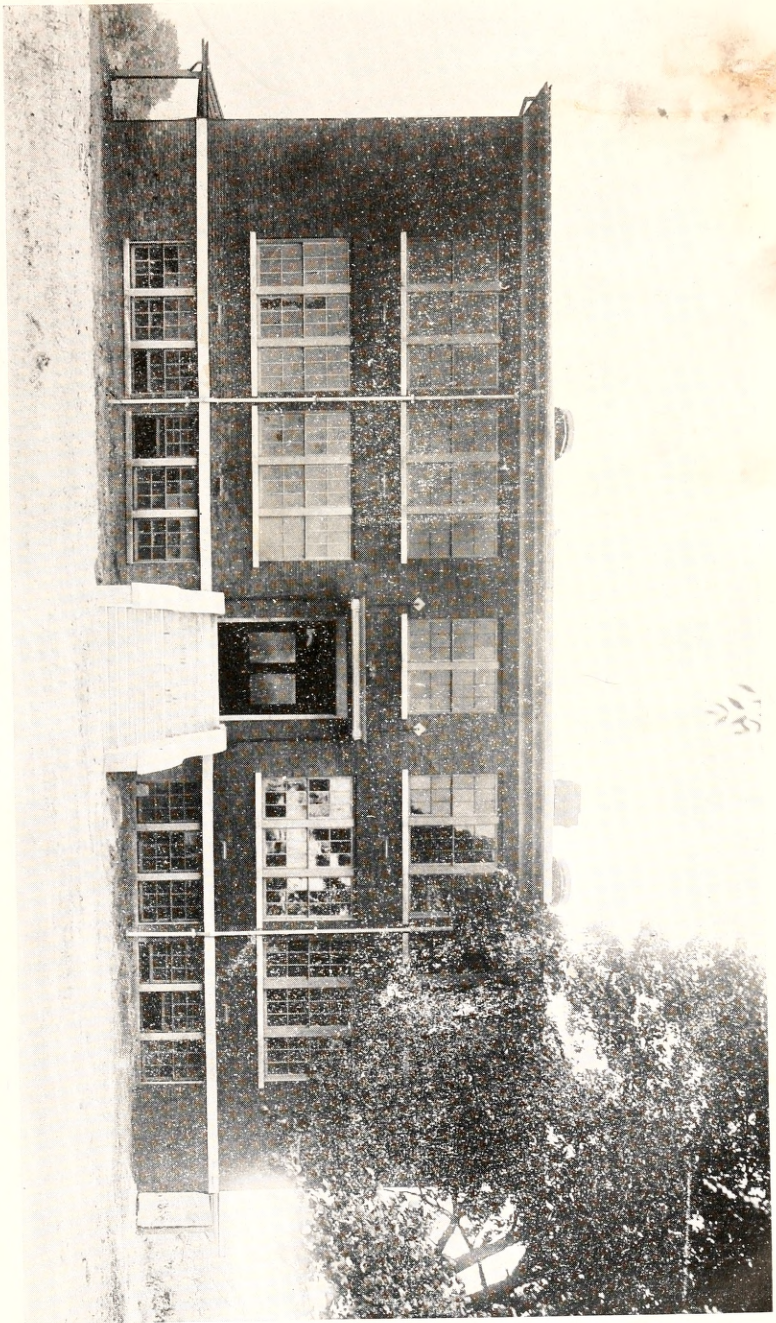
# Organization and Government of Raleigh Township Graded Schools

## PLANS AND REGULATIONS.

- Division. 1. The school shall be divided into Primary, Grammar, and High School Departments.
- Subdivision. 2. The Primary Department shall consist of the First, Second, and Third Grades; The Grammar Department of the Fourth, Fifth, Sixth, and Seventh Grades; the High School Department of the Eighth, Ninth, Tenth, and Eleventh Grades.
- Course of study. 3. The course of study, text-books, books of reference, etc., are prescribed, and no text-book shall be used in the schools and none shall be used in any grade which has not been thus prescribed.
- Opening of school. 4. The yearly session shall begin regularly the second Monday in September, and shall continue one hundred and eighty days exclusive of holidays.
- Holidays. 5. The holidays shall be Thanksgiving and such other days as the school committee may order.
- Opening hours. 6. The regular school hours shall be: From 9 a. m. to 1:30 p. m. for First and Second Grades; from 9 a. m. to 2 p. m. for Third and Fourth Grades; from 9 a. m. to 2:30 p. m. for Grammar Grades; and from 9 a. m. to 3 p. m. for High School Grades. The hours for opening and closing may vary, at the option of the superintendent, the intervals remaining the same.
- First bell. 7. Thirty minutes previous to the beginning of each daily session of the school the signals shall be rung upon the school bells and the gates and doors of the schools opened.

## REGULATIONS FOR FURNISHING BOOKS AND SUPPLIES.

- Entrance tickets. 1. During the week immediately preceding the beginning of each session the several principals of the Elementary and



THE OBERLIN SCHOOL.



High School shall have on sale at their office admission tickets for the use of books. The prices for them shall be as follows:

First Grade, per half year.....	\$1.00
Second Grade, per half year.....	1.00
Third Grade, per half year.....	1.00
Fourth Grade, per half year.....	1.00
Fifth Grade, per half year.....	2.00
Sixth Grade, per half year.....	2.00
Seventh Grade, per half year.....	2.00
High School, per half year.....	3.75

2. No refund shall be made of the whole or any part of any <sup>Refund.</sup> sum that has been paid by patrons as book fees, nor as tuition, except by action of the chairman of the committee on supplies.

3. For the use of school texts during vacation, or any part <sup>Rent of books.</sup> thereof, ten cents must be paid in advance for each book used.

4. The Superintendent shall have charge of all school sup- <sup>Supplies.</sup> plies and apparatus, and see that they are properly distributed and economically used.

#### REGULATIONS—PUPILS.

1. All boys and girls between the ages of six and twenty- <sup>Eligible pupils.</sup> one years who, with their parents or legal guardians, reside in Raleigh Township and are entitled under the rules of the school committee to a participation in the benefits of the public schools, shall be admitted into the schools for which they are respectively qualified, by obtaining a certificate from the superintendent.

2. No child residing in a household in which has occurred <sup>Contagious diseases.</sup> any case of scarlet fever, diphtheria, measles, whooping-cough, or smallpox, or any other contagious disease, shall attend the graded schools within two weeks after the recovery, death, or removal of such sick person, and any pupil coming from such household shall be required to present to the principal of the school such pupil attends a certificate from the parent or head

of household of which such pupil is a member, or from the attending physician, of the facts necessary to entitle such pupil to admission in accordance with the above regulations: *Provided*, that upon the written certificate of the attending physician that such precautions have been observed as to remove all danger of infection or contagion, such pupil may attend within two weeks after the death, recovery, or removal of such sick person. Any violation of this law will subject the offender to suspension from the schools.

Time of entrance.

3. Primary pupils beginning school shall enter only during the first two weeks of each school year.

Book must be provided.

4. Pupils shall not be allowed to retain their connection with any of the public schools unless they be regularly furnished by parents or guardians, or otherwise, within one week of the time they may be required, with books and other conveniences necessary for the prosecution of their studies.

Semiannual examination.

5. The pupils in the Grammar and High School departments shall be subject to two examinations in writing each session as the superintendent may direct, and oftener if he shall deem such examination necessary. Pupils who purposely absent themselves from any school examination or public exercise of the schools may be suspended, and shall not be allowed to return except at the discretion of the committee.

Temporary withdrawal of pupils.

6. In case of the temporary withdrawal of a pupil, such pupil, upon return, shall be examined by the Superintendent, and if found deficient shall be reduced in grade.

Failure in studies.

7. Pupils who fail for two successive months to earn a scholarship average of 50 per cent shall be reduced in grade.

Regularity in attendance.

8. Regular and punctual attendance is enjoined upon all pupils. Any pupil who is absent or tardy four times in four successive weeks, except for a valid excuse, rendered in writing by the parents or guardian, shall forfeit his seat, on the order of the Superintendent, but may be readmitted by order of the School Committee or Superintendent.

9. Excuses for absence or tardiness, and requests for dismissal before the close of the school, must be made in writing or in person by parent or guardian. Such notes, to be accepted by teachers, should state the cause of absence or reason for same. Excuses for absences or tardiness.

10. No pupil who has been absent or who appears after the opening of the school shall be admitted without a satisfactory excuse from parent or guardian for such absence or tardiness, or without proper discipline for the remissness. Absent or tardy pupils.

11. Whenever the example of any pupil shall become injurious to the school, through indolence, neglect of rules, or any other cause, and reformation shall appear hopeless, the parent or guardian shall be requested to withdraw such pupil from the school. Should the parent or guardian fail to comply with the request, the pupil may be suspended. Incorrigible pupils.

12. Falsehood, profane and indecent language, and the use of tobacco within the school inclosure or on the way to or from school are positively prohibited. Cleanliness of person and clothing is required. Falsehood, profanity, etc.

13. Pupils must walk quietly through rooms and hallways; must not go into rooms belonging to other grades without permission of teacher; must not throw stones or missiles of any kind upon the school grounds or immediate streets; must not collect within the immediate vicinity of the schools before the ringing of the school bell; must pay in full, within two weeks, under penalty of suspension, for all damage to school property; must be responsible for the cleanliness of their desks and books and of the floor in their immediate vicinity. Damage to school property.

14. Any pupil who shall leave the school at any time before the regular hour for dismissal, or without the consent of the teacher, shall not be permitted to reënter the class until an excuse or apology satisfactory to the principal has been rendered. Pupils leaving the grounds without permission.

15. Pupils shall comply with all rules and regulations for the government of the school to which they may be assigned, Punishment of pupils.

and submit to such penalties and punishment as may be prescribed for bad conduct. Should parents or guardians object to the infliction of corporal punishment upon their children or wards, such objection must be made known in advance to the superintendent in writing, and upon the infraction of rules by such pupils they may be suspended by the Superintendent.

16. All suspensions shall be reported by the Superintendent to the School Committee at the next regular meeting after such suspensions, with all attendant circumstances, expulsion being discretionary with the committee.

17. Pupils or parents having cause for complaint will seek redress first before the principal of the building, and if not satisfied, the case shall be immediately referred to the Superintendent subject to appeal to the School Committee.

18. Children whose parents or legal guardians do not reside in the township, and children who do not reside in the township even though their legal guardians reside in the township, or pupils over twenty-one years of age, may be admitted to the schools on payment of tuition monthly in advance, provided there is room, so that they do not prevent the admission of resident pupils. The rate of tuition shall be as follows: In Primary Department, per month, \$2; in Grammar School Department, per month, \$3; High School Department, per month, \$4.

19. Should any teacher, without the order or direction of the Superintendent, admit and teach any pupil not entitled to free tuition, said teacher shall be responsible for the tuition of such pupil for the term the pupil remains in school. It shall be the duty of all teachers to report to the Superintendent the names of all pupils who are not entitled to free tuition.

The Superintendent shall give the names of such pupils to the Secretary, together with tuition collected.

Suspension and  
expulsion.

Complaints of  
parents.

Tuition charges.

Teachers' respon-  
sibility for tuition  
of pay pupils.



20. No flowers or other articles shall be presented publicly Flowers. to any pupil at graduation exercises or other public ceremonies.

21. Any pupil who shall be guilty of cheating, or attempting to cheat in examination, shall be suspended from school, and shall not be allowed to reënter without permission from the Superintendent. Upon his reëntrance he shall stand an examination. Cheating.

22. Pupils may write their names once in each book rented from the schools, but they shall be required to pay for other marks, defacements, or unnecessary injury. Care of property.

#### REGULATIONS—TEACHERS.

1. The examination of teachers shall take place annually at such time or times as the committee shall determine. Teachers' examinations.

2. No teacher shall be permanently employed without undergoing an examination satisfactory to the committee, under regulations hereinafter to be prescribed. Examinations compulsory.

3. Teachers shall hold their places at the pleasure of the committee, and shall not be at liberty to resign without giving one month's notice of such intention to the committee, or else forfeit one month's salary. Teachers not at liberty to resign.

4. Teachers are required to be in their respective rooms thirty minutes before the beginning of the daily session. If tardy, they shall report the fact to the superintendent, with a reason therefor; and in case of unsatisfactory excuse, shall be reported at the next meeting of the committee. Teachers tardy.

5. In case of absence, from sickness or other cause, they shall send timely notice thereof to the principal, who, with the Superintendent, shall provide a substitute from the list elected by the committee. When a teacher is absent, there shall be deducted one-twentieth of his or her monthly salary for each day's absence. Teachers absent.

6. Teachers shall attend all meetings to which they are called, and all special classes organized for their instruction. Teachers' meeting.

by the Superintendent or the committee; and in case of failure to be present at the beginning of the meeting, shall be so reported at the next meeting of the committee, unless an excuse satisfactory to the Superintendent is tendered.

Teachers' register.

7. Every teacher shall keep in a register furnished for the purpose a correct account of the name, age, attendance, deportment, and scholarship of each pupil, as well as the name and street address or postoffice address of the parent or guardian of such pupil, and shall send a report of the attendance, deportment, and scholarship to the parent or guardian on the Wednesday following the close of every school month, such report to be signed by parent or guardian and returned to the teacher on the following day. Teachers shall make their principal such monthly reports of their rooms as may be required by the Superintendent.

Daily program.

8. At the beginning of the fall term each teacher shall prepare a written program for daily exercises and recitations, to be deposited by the principal with the Superintendent, and strictly adhered to by the teacher when approved by the Superintendent.

Teachers to cooperate.

9. Teachers will obey the instructions of the Superintendent and of their principals, and devote their time during school hours to their respective classes.

Duties of teachers.

10. They shall coöperate with the principals and Superintendent in maintaining order on the part of the pupils in halls, stairways, playgrounds, and *en route* to and from school.

Duties of principals.

11. They shall attend to the physical condition and comfort of the pupils under their charge, making the ventilation and temperature of the schoolroom an especial object of attention, taking care that the temperature fall not below 60 nor above 70 degrees Fahrenheit while the furnaces are in operation during school hours.

Outside interest of teachers.

12. They shall not absent themselves from school without permission from the Superintendent, except in case of sick-

ness, and the committee will not permit any outside interests on the part of the teachers to interfere with their regular school work.

13. They shall be responsible for the discipline and gov-  
ernment of their rooms, ruling as would a kind and judicious parent, always firm and vigilant, but prudent. They shall endeavor on all proper occasions to inculcate in their pupils truthfulness, self-control, temperance, frugality, industry, obedience to authority, reverence for the aged, forbearance to all, kindness to animals, desire for knowledge, and obedience to the laws of God; but no teacher shall promulgate partisan or sectarian views in the schools under any circumstances.

Mode of discipline.

14. Should kind and persuasive measures fail with pupils, they shall be reported to the principal, who may inflict or cause to be inflicted such punishment, in private—corporal or otherwise—as the case demands. Whenever corporal punishment shall be inflicted upon any pupil in the schools, the name of the pupil, grade, age, and cause of punishment shall be recorded and reported by the principal to the Superintendent, subject to the inspection of the committee.

Principals to decide form of punishment.

15. Whenever pupils are suspended or excluded from the schools, and the Superintendent or the committee and Superintendent readmit them upon terms and they decline to return to the school upon the terms imposed, it shall be the duty of the principal of the school to report such pupils to the Superintendent, to be at once reported by him to the committee.

Suspended pupils readmitted.

16. They shall be held responsible for the neatness of their respective rooms, furniture, and pupils, enjoining upon pupils cleanliness of person and dress, and the abstinence from the use of tobacco upon the premises.

Neatness of rooms

17. They shall take immediate steps to ascertain the cause of all absences.

Absent pupils.

18. They shall have jurisdiction over the pupils other than their own when the immediate teacher of such pupils is not present.

Jurisdiction over other grades.

Written complaints.

19. Teachers will not be allowed to make any reply to written complaints addressed to them by parents or guardians relative to pupils. All such communications must be referred to the principal, to be referred to the Superintendent if deemed necessary.

20. No teacher shall be employed in the schools who is suffering from tuberculosis or any contagious or infectious disease.

Read rules.

21. At least once each term each teacher shall read to her pupils such parts of these rules as relate to the duties of pupils.

Special branches.

22. It shall be the duty of the regular teachers to make themselves proficient, practically as well as theoretically, in such special branches as are taught in the schools.

Aid special teachers.

23. Regular teachers shall in no case be absent from the room nor engage in other work during the recitations conducted by the special teachers, but shall preserve order, maintain discipline, and aid such special teachers as far as possible.

#### REGULATIONS—PRINCIPALS.

Responsibility of principals.

1. Principals shall be responsible for the observance and enforcement of the rules of the schools under their charge, and in discharge of their duty shall be entitled to the respect, deference, and coöperation of the teachers associated with them.

Monthly reports.

2. They shall make monthly reports of their work to the Superintendent in such form as he may direct.

Duties of principals.

3. They shall have general supervision of the grounds, buildings, furniture, and appurtenances of the schools, and see that they are kept in a neat, tidy, and presentable condition, and that minor repairs are done by the janitor. They shall see that good order is maintained upon the school premises, in the neighborhood thereof, and that the strictest cleanliness is maintained in the school buildings and premises belonging thereto. They shall promptly report to the Superintendent

any repairs that may be required, and negligence of the janitors. They shall make requisition upon the Superintendent for all supplies of books, stationery, and other articles required for the use of the schools.

4. They shall devote as much time daily to actual teaching Hours of teaching. as the Superintendent may direct, and shall give the rest of their time to visiting the different classrooms of their respective buildings, rendering assistance where most needed, in order that they may bring their schools up to the highest degree of efficiency.

5. They shall submit to the Superintendent a monthly report, in writing, as to the character of the discipline maintained in each classroom, and the efficiency of the teachers in their schools, which reports must be submitted to the board monthly. Further duties.

6. They shall procure for the Superintendent a list of all nonresident pupils, with amounts due by each. List of pay pupils.

7. As teachers, they shall be subject to the regulations hereinbefore mentioned, and to such regulations as refer to principals.

8. The principals of the High School, Lewis, Wiley, Fire drills. Murphey, Thompson, Washington, Crosby, and Garfield schools shall practice a system of fire alarm signals, by which the school can be promptly and properly dismissed at other than the regular hours for the recess and for closing. To test the efficiency of this system, the Superintendent shall, at least once in every three months, in each of the above named schools, give the signal without the knowledge of the principals or any person connected with the school.

9. All supplies belonging to the public school shall be stored at the High School building. The principal of each school shall, on the first of each month, send to the Superintendent a requisition for his supplies for the month, and no other supplies shall be issued except in extreme cases. Requisition for supplies.

## REGULATIONS—SUPERINTENDENT.

- Duties. 1. He shall devote himself to the study of the system under his charge, and shall keep himself acquainted with the progress of instruction and discipline in other places, that he may suggest appropriate means for the advancement of the public schools in the city.
- Scope of his work. 2. He shall have general supervision of all the public schools of the township and be especially charged with the enforcement of the rules of the board.
- Grading of pupils. 3. He shall during the last month of each spring term, examine, in connection with the teachers, the various grades, and promote all qualified to higher grades, according to the standard of qualification fixed by the School Committee.
4. He shall give prompt attention to every instance of misconduct duly reported to him by the principals; and if, after examination, it cannot be otherwise redressed, he shall report the same to the Committee on Grievances.
- Number of pupils to one teacher. 5. He shall examine each child who applies for admission as a pupil, and assign such pupil to the proper grade and building: *Provided*, that not more than forty pupils shall be assigned to any one teacher, so far as this may be practicable.
- Duties. 6. He shall spend a portion of each school day in the public schools of the city and observe the mode of instruction and discipline adopted and the success or failure of the same.
- Powers. 7. He shall have the power to suspend teachers and pupils for the neglect of duty or violation of prescribed rules. In each instance of the exercise of such discipline he shall make a written report of the same, with full particulars, to the School Committee for decision.
- Communication with teachers. 8. He shall transmit all special orders to teachers and janitors through the respective principals of buildings.
- Teachers' meetings. 9. He may, at his discretion, for the purposes involving the interest of the school, call meetings of the teachers, whose duty it shall be to attend.

10. He shall keep an accurate register of all pupils in the several schools, containing a record of the same, residence, age, sex, and date of admission of each child, all cases of withdrawal, suspension, or dismissal, and the cause thereof. School board.

11. At the close of each school year he shall submit to the committee a written report of the work of the schools, together with such suggestions and other information as he may deem worthy of notice, to be published with the annual report of the board. Annual report.

12. Acting under the Committee on Buildings and Supplies, the Superintendent of schools shall be custodian of buildings and grounds, and it shall be his duty to inspect weekly, or oftener, the buildings, yards, and fences. He shall make, when requested, a written report to the chairman of buildings and supplies of the condition of said buildings and yards and fences. He shall have the power to exclude from buildings and grounds any person or persons whose conduct is such as to merit exclusion. Custodian of buildings and grounds.

13. He shall attend all meetings of the School Committee. Attendance on meetings of the committee.

#### DUTIES OF MEDICAL INSPECTOR.

1. *General Duties.*—The Medical Inspector of Public Schools shall have general supervision of all matters affecting the physical welfare of pupils and teachers.

2. *Ventilation.*—He shall see that all rooms in the schools are properly ventilated, lighted, and heated.

3. *Inspection of Toilets, etc.*—He will at regular intervals inspect all toilets and lavatories in the schools, and see that they are kept in a sanitary condition. If any unsanitary condition or any negligence of janitor is found to exist in any school, a report shall be made in writing to the Superintendent. He will also inspect school yards or premises at regular intervals.

4. He shall make a weekly report to the Superintendent, stating number of schools visited, number of pupils exam-

ined, number found defective, and nature of defects, number of defects corrected or treated, number of defects neither corrected nor treated, number and names of children excluded and cause of exclusion, and shall make such other reports or recommendations as he may deem necessary. He shall also report to the Superintendent any acts, practices, or conditions in the schools which he deems prejudicial to the physical welfare of the pupils or teachers, and shall make such other reports as the Superintendent may request.

5. *Time.*—Beginning at 9 o'clock each day, his time shall be divided among the schools as he may deem best; subject, however to the direction of the Superintendent. He shall be at all times during the school term subject to call on matters pertaining to his department of school work.

6. He shall vaccinate for smallpox all children in the public schools free of charge when such seems to him necessary. Parents who prefer that this be done by their family physician will have their preference respected.

7. *Annual Report.*—He shall make to the Superintendent an annual written report, embodying in a general way what he has done during the year, and making such recommendations as may seem to him necessary.

#### RULES FOR THE GRADING AND PROMOTION OF PUPILS.

1. There shall be in the Grammar and High Schools a written examination at the end of each term, and of such length and character as the Superintendent may determine.

2. The written examinations shall be conducted by the teachers in charge of the classes. The value of each answer shall be marked opposite in the margin and the percentage value of each child's paper written in ink at the top of the first page. The paper shall be kept on file in the office of each principal for one month after each examination.

3. Teachers shall inform parents, in writing, of the failure of the children properly to sustain themselves in their studies.

Written examination.

How conducted.

Deficient pupils.



Any pupil that shall have a general scholarship average of less than 50 per cent at the Christmas examinations shall be reduced in grade.

4. In order to secure a promotion, a scholarship average of at least 70 per cent in each study must be attained by the pupils. In mathematics 60 per cent is required for promotion. Standard for promotion.

5. All pupils who shall for the year receive as high a grade as 90 shall be promoted at the end of the scholastic year, without undergoing a final examination. Pupils exempt from final examination.

6. When pupils fail of promotion in the final yearly average of scholarship in not more than two studies, they may be given an opportunity to undergo a reëxamination in such studies on Monday and Tuesday, the opening days of the schools, and if the requisite per cent shall be attained they may be passed to a higher grade. Conditioned pupils.

7. The regular promotion of pupils shall be made at the end of the school term; but, at the discretion of the Superintendent and upon the recommendation of the teacher and the principal, promotions may be made during the year. Pupils promoted.

#### GENERAL REGULATIONS.

1. It shall be the duty of the president or any person presiding in his stead to subscribe to the minutes at the succeeding meeting, and to have the same attested by the Secretary, after they shall have been read and approved. President to subscribe to minutes.

2. Unless by special permission, the school buildings shall be used for no purpose except that to which they have been devoted. Use of buildings.

3. There shall be a Normal Class organized by the Superintendent for the instruction of the teachers of the public schools and of such other persons in the city and county as may desire to prepare themselves for teaching. Normal class.

RULES FOR THE EXAMINATION OF APPLICANTS AND  
TEACHERS.

Time of teachers' examination.

1. There shall be held on the first and second Saturdays in June an annual written examination to test the qualification of applicants for positions in the Raleigh Township schools. Papers shall be marked on a scale of 50, and each question shall have a value, to be fixed before the examination is held, by which as standard of perfection the paper shall be valued.

Superintendent's estimate.

2. In addition to the scholarship average, the Superintendent's estimate, based on personal bearing, professional preparation, experience, health, etc., shall be made on a scale of 50.

List of applicants to be submitted to committee.

5. At the regular meeting of the board next after the examinations the Superintendent shall report a list of applicants in the several departments, with the average of each.

Eligible applicants.

4. An applicant making not less than 50 per cent in any study and a general average of not less than 70 in such report, and no other applicant, shall be eligible to election.

Special examinations.

5. Examinations at any other than the regular time in May shall be conducted in strict conformity to these rules.

Eligible teachers.

6. Any teacher attaining an average of 70 per cent in the annual examination, and not less than 50 per cent in any one subject, shall be eligible for reëlection.

7. All rules and regulations in conflict with the foregoing are hereby repealed.

## Course of Study in the Raleigh Township Graded Schools for 1917-1918

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### FIRST GRADE.

*Reading.*—The Gordon Reader, First Book; Gordon Reader, Second Book; Progressive Road to Reading. First Reader.

*Language.*—Stories told orally by the teacher and reproduced orally to class by pupils.

*Spelling.*—New World Speller, Grades 1 and 2.

*Arithmetic.*—As outlined by superintendent.

*Writing.*—Primary Writing Lessons. (Palmer.)

*Handwork.*—Mat weaving, sewing, cardboard construction.

### SECOND GRADE B.

*Reading.*—Free and Treadwell's Primer; Hiawatha Primer; Overall Boys; Merrill Reader, Second Book.

*Spelling.*—New World Speller, Grades 1 and 2.

*Arithmetic.*—As outlined by Superintendent.

*Writing.*—Primary Writing Lessons. (Palmer.)

*Language.*—Stories told orally by the teacher and same reproduced by pupils before the class.

### SECOND GRADE.

*Reading.*—Merrill Reader, Second Book; Progressive Road to Reading, Book Two; Graded Classics, Second Reader; Robinson Crusoe.

*Spelling.*—New World Speller, Grades 1 and 2.

*Arithmetic.*—As outlined by Superintendent.

*Writing.*—Primary Writing Lessons. (Palmer.)

*Language.*—Oral presentation of Robinson Crusoe by the teacher, and same reproduced by the children. Practice in letter writing. Short, simple sentence drills.

### THIRD GRADE.

*Reading.*—Old Greek Stories; Story of Ulysses; Pinnochio.

*History.*—Mace's History Reader, Book I.

*Arithmetic.*—Milne's Progressive, First Book to page 189.

*Writing.*—Advanced Writing Manual. (Palmer.)

*Spelling.*—New World Speller, Grades 3, 4, and 5.

*Language.*—Language Through Nature, Literature and Art.

Letter writing continued. Oral work in literature. Stories from the Wonder Book, Tanglewood Tales, and Robinson Crusoe.

### FOURTH GRADE.

*Reading.*—The Adventures of Robin Hood; Heidi.

*Arithmetic.*—Milne's Progressive, First Book from page 189 to end of book.

*History.*—Mace's History Reader, Book II.

*Geography.*—Tarr and McMurry, First Book to page 164.

*Spelling.*—New World Speller, Grades 3, 4, and 5.

*Hygiene.*—Good Health; Alternate with reading.

*Language.*—Robbins and Rowe, First Book.

*Writing.*—Advanced Writing Manual. (Palmer.)

### FIFTH GRADE.

*Reading.*—Ways of Woodfolk; Hiawatha.

*Hygiene.*—Emergencies; Alternate with reading.

*Arithmetic.*—Milne's Progressive, Second Book from beginning to page 161.

*History.*—Mace's History Reader, Book III; Makers of North Carolina History.

*Spelling.*—New World Speller, Grades 3, 4, and 5.

*English.*—Robbins, First Book.

*Writing.*—Palmer Writing Manual, practiced daily.

*Geography.*—First Book from page 163 to end of book.

SIXTH GRADE.

*Reading.*—Story of the Greeks, The Great Stone Face;  
Courtship of Miles Standish.

*Hygiene.*—The Body and its Defenses.

*Arithmetic.*—Milne's Progressive, Book II from page 161 to  
end of book.

*English.*—Robbins and Rowe, Second Book.

*Geography.*—New Geographies, Second Book from beginning  
to page 161.

*History.*—Our Republic: The colonization period.

*Spelling.*—New World Speller, Grades 6, 7, and 8.

*Writing.*—Palmer Writing Manual, daily.

SEVENTH GRADE.

*Reading.*—Irving's Sketch Book; Evangeline.

*Hygiene.*—Ritchie's Primer of Sanitation.

*Grammar.*—Robbins and Rowe, Second Book completed.

*Spelling.*—New World Speller, Grades 6, 7, and 8.

*Arithmetic.*—Milne's Progressive, Book II completed.

*Writing.*—Palmer Writing Manual.

*History.*—Our Republic: The Revolutionary period.

*Geography.*—New Geographies, Second Book from page 161  
to end of book.

Drawing, Vocal Music, and Physical Training in all the  
grades under special teachers.



After advice and direction from parents and teachers, pupils may select any one of the three courses given. When a course is once chosen, it cannot be changed without reasons satisfactory to the Principal or Superintendent. Pupils who select Course A must continue in this course at least two years.

FRANK M. HARPER,  
*Superintendent.*

## Text-Books

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### FIRST YEAR.

*History.*—Myers' Ancient History.

*English.*—Briggs & McKinney's First Book in Composition; Twice Told Tales; Christmas Carol; Lays of Ancient Rome; Cricket on the Hearth; King of the Golden River; Marmion.

*Algebra.*—Milne's High School Algebra.

*Latin.*—Pearson's Essentials of Latin.

*German.*—Spanhoofd's Elementarbuch der Deutschen Sprache; Foster's Geschichten and Märchen; Märchen und Erzählungen, Part I.

*Science.*—Snyder's First-year Science.

*Domestic Science.*—Kinne & Cooley's Foods and Household Management.

*Commercial Text.*—A First Book in Business Methods.

*Spelling.*—New World Speller, Grades 6, 7, 8.

*Dictionary.*—Webster's Elementary School Dictionary.

*Spanish.*—Espinosa and Allen's Spanish Grammar; Harrison's Elementary Reader; Roessler's Elementary Reader.

### SECOND YEAR.

*History.*—Myer's Mediæval and Modern.

*Latin.*—Cæsar, Four Books; Bennett's Latin Grammar.

*Mathematics.*—Milne's High School Algebra.

*English.*—Briggs & McKinney's First Book in Composition, completed; Mosses from an Old Manse; Merchant of Venice; The Vicar of Wakefield; The Ancient Mariner and Vision of Sir Launfal; Silas Marner; Selections from Poe; Franklin's Autobiography.



*French.*—Fraser and Squair's Shorter French Course; Guerber's Contes et Legendes, Part I.

*German.*—Spanhoofd's Elementarbuch der Deutschen Sprache, completed; Märchen und Erzählungen, Part I, completed; Märchen und Erzählungen, Part II.

*Spanish.*—Espinosa and Allen's Spanish Grammar.

*Science.*—Bergen's Elements of Botany; Burnet's School Zoology.

*Domestic Science.*—Conn's Bacteria, Yeasts, and Molds (Revised).

*Bookkeeping.*—Cleary's Bookkeeping, Part I.

*Dictionary.*—Webster's Elementary School Dictionary.

### THIRD YEAR.

*History.*—Andrew's High School History of England.

*Latin.*—Cicero's Orations; Bennett's Latin Grammar; Bennett's Latin Composition.

*English.*—Webster's Composition-Literature; Julius Cæsar; Macbeth; Sohrab and Rostrom; Gareth and Lynette; Macaulay's Life of Johnson and Warren Hastings; Washington's Farewell Address and Webster's First Bunker Hill Oration; Tennyson's Idylls of the King.

*French.*—Fraser and Squair's Shorter French Course; Contes et Legendes, Part I; Fontaine's En France; Mon Oncle et Mon Cure; Mairet's L'Enfant de la Lune; Mairet's La Tache du Petit Pierre.

*German.*—Bacon's Im Vaterland; Immensee.

*Mathematics.*—Wentworth and Smith's Plane Geometry.

*Science.*—First Principles of Chemistry (Brownlee and others).

*Shorthand Text.*—Practical Course in Graham Shorthand.

*Typewriting.*—Pitman's Touch System.

*Dictionary.*—Webster's Elementary School Dictionary.

FOURTH YEAR.

*History.*—Adams and Trent's United States History.

*Mathematics.*—Wentworth and Smith's Plane and Solid Geometry.

*Latin.*—Bennett's Vergil; Bennett's Latin Grammar; Bennett's Latin Composition.

*English.*—Kittredge and Farley's Advanced English Grammar; Long's English Literature; Burke's Speech on Conciliation; Hamlet; Emerson's Selected Essays; Palgrave's Golden Treasury; Carlyle's Essay on Burns; DeQuincey's Joan of Arc; As You Like It; Sir Roger DeCoverly Papers; Woodstock or Adam Bede; Passing of Arthur; Eve of St. Agnes; Milton's Minor Poems.

*French.*—Fraser and Squair's Shorter French Course; La Petite Princesse; Bouvet's French Syntax and Composition; L'Abbe Constantin; Le Bourgeois Gentilhomme.

*Science.*—Millikan and Gales' First Course in Physics (Revised).

*Shorthand Text.*—Practical Course in Graham Shorthand; Eldridge's Shorthand Dictation Exercises.

*Typewriting.*—Pitman's Touch System.

*Commercial Text.*—Moore's New Commercial Arithmetic.

*Dictionary.*—Webster's Elementary School Dictionary.

## **Teachers' Meetings, 1917-1918**

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1. Regular monthly meeting of all teachers and principals Saturday morning after the close of each school month. White teachers meet at 10 o'clock at High School. Colored teachers meet at 11:30 at Centennial School.







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1916/17

Raleigh (N.C.). School Committee.

Annual report of the Raleigh township gr



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Report of the Raleigh Township  
graded schools, Raleigh, North  
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