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CONSTITUTION

AND

BY-LAWS

OF

The Numismatic and Antiquarian Society

OF

PHILADELPHIA.

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*Vestigia Rerum Sequi.*

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PHILADELPHIA.

1870.

PRINTED BY HENRY B. ASHMEAD,

1102 & 1104 Sansom Street, Philadelphia.

[The Numismatic Society of Philadelphia, was incorporated by an Act of the General Assembly of Pennsylvania, approved on the 19th day of February, A.D., 1858, (Pamphlet Laws for 1858, p. 68), and the name of the Society was changed to the Numismatic and Antiquarian Society by an Act of the General Assembly of Pennsylvania, approved on the 23d day of March, A.D., 1865, Pamphlet·Laws for 1865, p. 654.]





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# CONSTITUTION.

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## ARTICLE I.

This Society shall be called "The Numismatic and Antiquarian Society of Philadelphia." Its object shall be to encourage and promote numismatic science and antiquarian research.

## ARTICLE II.

The Society shall consist of resident members, corresponding members, and honorary members.

## ARTICLE III.

The officers of the Society shall be a President, one or more resident Vice-Presidents, an honorary Vice-President for such other of the United States as the Society may from time to time determine, not to exceed one for each State, a Recording Secretary, a Corresponding Secretary, a Treasurer, an Historiographer, one or more Curators, and a Librarian, all of whom shall be elected annually, at the stated meeting in December.

In case an election shall not be held at the meeting thus designated, the officers then acting shall continue in office until the time of the next regular election shall arrive.

## ARTICLE IV.

The Society shall have a common seal.

## ARTICLE V.

The right of voting, of holding offices, and of transacting business, lies solely with the resident members. Honorary and corresponding members shall have all other privileges of resident members.

## ARTICLE VI.

The Society may establish such By-Laws for its government and regulation as may be deemed necessary and proper.

## ARTICLE VII.

No change shall be made in this Constitution unless by a vote of three-fourths of the members present at a stated meeting, notice of such proposed change having been submitted in writing at a previous stated meeting.



# BY-LAWS.

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## CHAPTER I.

### OF OFFICERS AND THEIR DUTIES.

ARTICLE I.—The President shall occupy the chair at the meetings of the Society, enforce the laws, preserve order, regulate the debates, and shall give the casting vote when necessary.

ARTICLE II.—In the absence of the President, a Vice President, or in the absence of all, a President *pro tempore*, shall occupy the chair and perform the duties of the President.

ARTICLE III.—The Recording Secretary shall take and preserve correct minutes of the proceedings of the Society, preserve all documents belonging thereto that may come into his possession, notify all committees of their appointment, and keep a correct list of the members of the Society, with the date of their election, resignation or death.

ARTICLE IV.—The Corresponding Secretary shall conduct and preserve the correspondence of the Society, notify all members of their election, and acknowledge all donations by letter. He shall keep correct copies of all letters written on the business of the Society, and shall read a minute of his transactions at each stated meeting.

ARTICLE V.—The Treasurer shall receive and take charge of the funds of the Society, and attend to the collection and payment of moneys. But no payments shall be made by him

unless by direction of the Society. He shall keep a clear and detailed statement of all receipts and expenditures, to be laid before the Society annually, at its stated meeting in January, and when called upon by the Society. He shall take charge of the common seal of the Society, and also of the certificates of membership, and have them filed up, signed, sealed and forwarded to members.

ARTICLE VI.—The Historiographer shall collect and preserve materials for the history of the Society, and for biographies of its members, and whenever deemed advisable shall prepare the same for publication.

## CHAPTER II.

### OF MEMBERS.

ARTICLE I.—Any candidate must be proposed in writing by two members at one stated meeting, and may be balloted for at the next stated meeting of the Society, when two negative votes shall defeat an election.

ARTICLE II.—No person residing in Philadelphia can be chosen a corresponding member; nor shall any corresponding member continue such after he shall have removed permanently to Philadelphia. In such case a re-election is not necessary, but the corresponding member becomes liable for the annual contribution. He shall also sign the obligation as a resident member, and be entitled to all the privileges of a resident member.

ARTICLE III.—No resident member shall be entitled to the privileges of membership until he shall have paid the initiation fee, and signed the following obligation:

In becoming a member of the Numismatic and Antiquarian Society of Philadelphia, I promise to conform to its Constitution, laws and regulations; and in testimony thereof I do hereby subscribe my name.

ARTICLE IV.—If any member elect shall not comply with the requirements of the preceding article (No. III.), within six

months from the date of his election, such election shall be void.

ARTICLE V.—The Society shall grant to each member a certificate of membership.

ARTICLE VI.—If any person shall be balloted for and rejected, or his name shall be withdrawn previous to the ballot, no note of such rejection or withdrawal shall be made on the minutes of the Society.

ARTICLE VII.—No person thus rejected shall again be proposed before the expiration of a year, nor shall any one whose name shall have been withdrawn previous to the ballot be again proposed before the expiration of six months from said withdrawal, and then must be balloted for by unanimous consent of the Society.

ARTICLE VIII.—Any such persons as shall in the opinion of the Society merit that distinction, may, on the recommendation of three members, be proposed in writing as candidates for honorary Vice-Presidency, at one stated meeting, and be balloted for at the next stated meeting, when a unanimous vote shall be necessary to an election.

ARTICLE IX.—All such persons as shall in the opinion of the Society merit that distinction, may, on the recommendation of three members, be proposed as candidates for honorary membership at one stated meeting, and be balloted for at the next stated meeting, when a unanimous vote shall be necessary to an election.

ARTICLE X.—The Director of the United States Mint shall “*ex officio*” be an honorary member of this Society.

### CHAPTER III.

#### OF CONTRIBUTIONS AND DONATIONS.

ARTICLE I.—Every resident member elect shall pay to the Treasurer an initiation fee of five dollars, and a diploma fee of half a dollar.

ARTICLE II.—Every resident member shall pay annually to the Treasurer a contribution of five dollars on or before the first of July. Resident members removing permanently from the city shall become corresponding members and be relieved from further annual contributions to the Society.

ARTICLE III.—Any member may become a life member of the Society by a contribution of fifty dollars, which payment shall exonerate him from all further pecuniary contributions to the Society.

ARTICLE IV.—No member shall be entitled to vote at the annual election of officers, unless he can exhibit to the tellers a receipt in full for all arrearages due by him to the Society.

ARTICLE V.—No pecuniary contributions shall be required from Honorary Vice-Presidents, or from corresponding members.

ARTICLE VI.—Any donation to the Society shall have the name of the donor attached to it, which shall be registered in the catalogues.

## CHAPTER IV.

### OF RESIGNATIONS AND EXPULSIONS.

ARTICLE I.—Any member shall have leave to resign upon application in writing, provided he can produce a certificate from the Treasurer that all arrearages due from him to the Society have been discharged.

ARTICLE II.—A member may be expelled from the Society for sufficient cause, by a vote of three-fourths of the members at a stated meeting, notice of the intention of the Society to consider the subject of expulsion of a member having been given at a previous stated meeting.

ARTICLE III.—No member shall be expelled without having an opportunity of being heard in his own defence, and any member thus expelled shall under no circumstances be received as a candidate for re-election.



## CHAPTER V.

## OF COMMITTEES.

ARTICLE I.—The Standing Committees of the Society shall each be composed of three resident members, who shall be elected annually at the stated meeting in December, and shall be as follows:—

1. *On Numismatics*, of which the Curator of Numismatics shall be a member “ex officio.” The duties of this committee shall be to collect and preserve matters relative to the Science of Numismatics, and to present to the Society such questions as they may think proper; and to prepare replies to such inquiries as may from time to time be referred to them.

2. *On Antiquities*, of which the Curator of Antiquities shall be a member “ex officio.” The duties of this committee shall be to collect and preserve matters relative to archæological research, and to present to the Society such questions as they may think proper, and to prepare replies to such inquiries as may from time to time be referred to them.

3. *On Autographs*, which committee shall include the Corresponding Secretary.

4. *On Genealogy*, of which the Historiographer shall be a member “ex officio.” The duties of this committee shall be to collect and preserve all matter germane to the Science of Genealogy, and to present to the Society such questions as they may think proper, and to prepare replies to such inquiries as may from time to time be referred to them.

5. *On Library*, of which the Librarian shall be a member “ex officio.” The duties of this committee shall be to procure, with the funds placed at their disposal by the Society, such works as may be directed to be purchased, and to report from time to time what books they may consider desirable to be obtained for the Society. It shall also be their duty to collect all such books, papers, pamphlets, &c., as they may deem proper to be placed in the Library. They shall have power to make such exchanges of duplicates as may appear to them desirable.



6. *On Hall.* The Hall Committee shall have the general care of the Hall, and shall provide such conveniences as may be necessary for the accommodation of the officers and members of the Society. It shall be the duty of this committee to have the room opened in proper time for all stated or special meetings of the Society, or at other times when so directed by the Society.

7. *On Publication,* of which the Recording Secretary shall be a member "ex officio." The duty of this committee shall be to take charge of the publication of the Proceedings of this Society, or such other publications as the Society may from time to time direct.

8. *On Finance,* of which the Treasurer shall be a member "ex officio." The duties of this committee shall be to supervise the operations of the Treasury, and to examine and certify to the correctness of all bills, which shall be signed by at least two members of the Committee, previous to their being laid before the Society.

## CHAPTER VI.

### OF LIBRARY.

ARTICLE I.—The Librarian shall take charge of all books and pamphlets belonging to the Society, and shall report on the condition of the same annually at the stated meeting in January.

ARTICLE II.—The Librarian shall make out two copies of a catalogue of all books and pamphlets belonging to the Society; adding thereto the title in full of each one as received. When books are presented to the Society, the name of the donor shall be inserted in the catalogues, together with the date of the gift.

ARTICLE III.—One of the catalogues so made out shall be open to the inspection of members, and the other shall be placed in the archives of the Society.

ARTICLE IV.—Members of the Society alone shall have access to the Library, and no work shall be loaned from the room on any account whatever, unless by an affirmative vote of three-fourths of the members present at the stated meeting when such an application is made.

ARTICLE V.—The Librarian shall be responsible for all works committed to his charge.

## CHAPTER VII.

### OF CABINET.

ARTICLE I.—The Curator shall take charge of the Cabinet, together with all specimens that may, by donation or otherwise, come into the possession of the Society, and shall report on the condition of the Cabinet annually at the stated meeting in January.

ARTICLE II.—The Curator shall make out two copies of a catalogue of all specimens belonging to the Society, adding thereto a description of each specimen as received. When specimens are presented to the Society, the name of the donor shall be inserted in the catalogues, together with the date of the gift.

ARTICLE III.—One of the catalogues so made out shall be open to the inspection of members, and the other shall be placed in the archives of the Society.

ARTICLE IV.—No specimen belonging to the Society shall be loaned from the room under any pretence or for any purpose whatever, and no moulds or models of specimens shall be taken without the consent of the Society.

ARTICLE V.—The Curator alone shall have liberty to open the Cabinet, and shall be responsible for all articles committed to his charge.

ARTICLE VI.—All specimens in the Cabinet must be properly labelled by the Curator, as far as practicable.

## CHAPTER VIII.

## OF MEETINGS.

ARTICLE I.—The stated meetings of the Society shall be held on the first Thursday evening of each month, at hours fixed from time to time by the Society.

ARTICLE II.—Special meetings may be called by resolution of the Society, by public notice from the President, or at the request of three members in writing.

ARTICLE III.—At a special meeting, after the minutes of the preceding meeting shall have been read, the meeting shall immediately proceed to the consideration of the business for which it was specially convened, and no other business shall be brought before the Society at such special meeting.

ARTICLE IV.—The order of business at the stated meetings of the Society shall be :

1. Members present noted by the Recording Secretary.
2. Minutes of the last meeting read and adopted.
3. Unfinished business.
4. Reports of Committees.
5. Donations to the Library.
6. Donations to the Cabinets.
7. Deposits for the Library and Cabinets.
8. Antiquities and coins exhibited.
9. Numismatic and Antiquarian Communications :
  1. Written.
  2. Verbal.
10. Letters read.
11. Business Communications :
  1. Written.
  2. Verbal.
12. Nominations of Members.
13. Elections of Members, Officers and Committees.
14. Rough minutes read and corrected, if necessary.
15. Adjournment.

ARTICLE V.—Five members shall constitute a quorum.

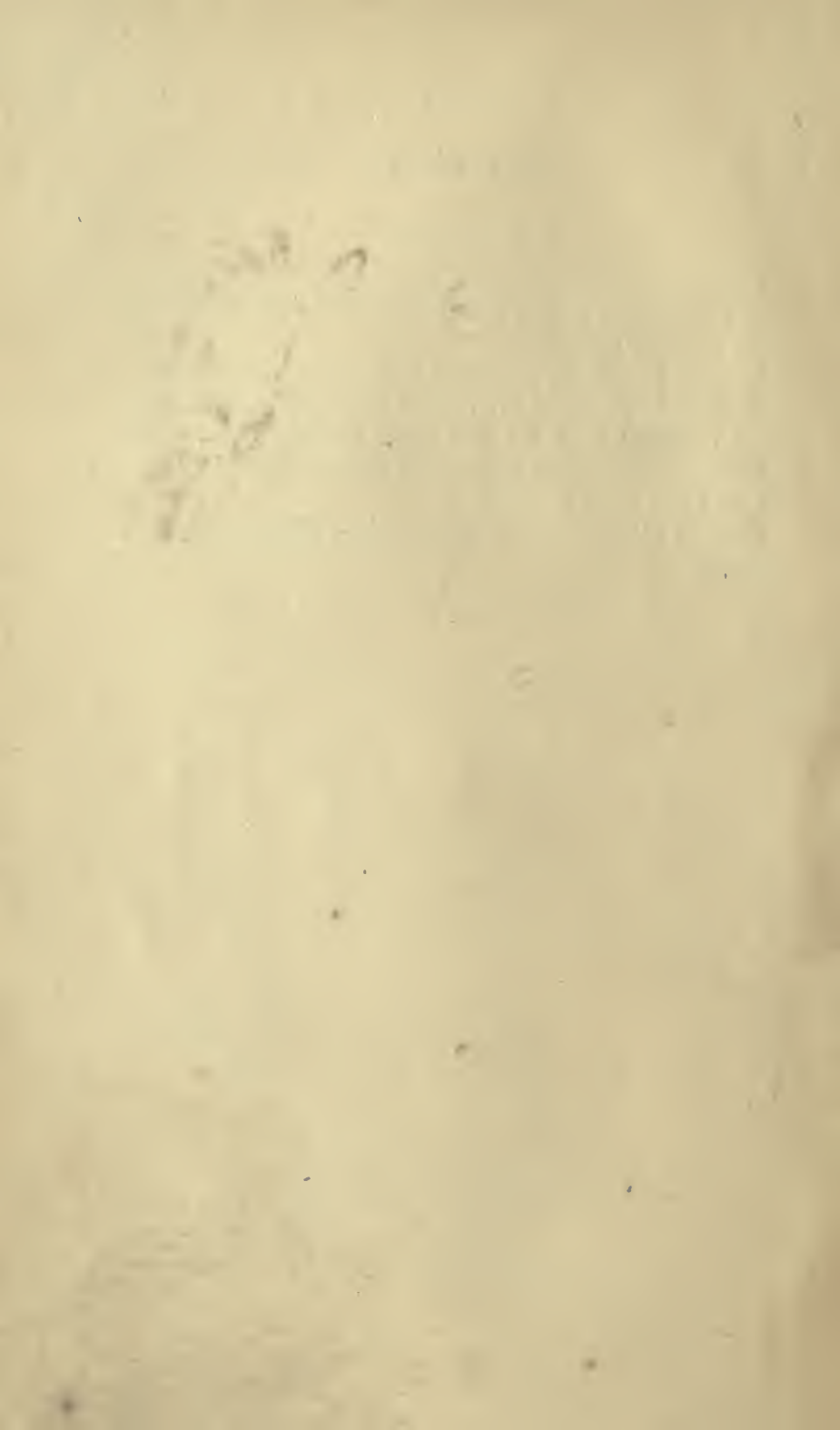
## CHAPTER IX.

## MISCELLANEOUS.

ARTICLE I.—In all such points of order as are not noticed in these By-Laws, the Society is to be governed by the established usages in similar institutions.

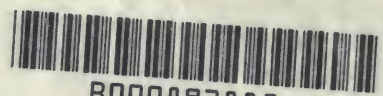
ARTICLE II.—Every proposition to alter or amend these By-Laws shall be submitted in writing at one stated meeting, and may be balloted for at the next stated meeting, when, upon receiving the votes of two-thirds of the members present, it shall become a part of the By-Laws.

ARTICLE III.—No one or more of these By-Laws shall be suspended.





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