

# **EXHIBIT A**

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UNITED STATES DISTRICT COURT  
CENTRAL DISTRICT OF CALIFORNIA  
SOUTHERN DIVISION

Joyce Walker, et al.,

Plaintiff(s),

vs.

Life Insurance Company of the  
Southwest, et al.,

Defendant(s).

CV 10-09198 JVS (RNBx)

**I. ORDER FOR JURY TRIAL  
SETTING DATES FOR:**

**Discovery Cut-Off:**  
To Be Set by Stipulation

**Pre-Trial Conference:**  
September 19, 2012  
at 11:00 A.M.

**Trial:**  
September 27, 2012  
at 8:30 A.M.

**II. Order for Preparation  
for JURY TRIAL**

**III. Order Governing Attorney  
& Party Conduct at Trial.**

**I.**

**SCHEDULING:**

1. In General: All motions to join other parties or to amend the pleadings shall be filed and served within sixty (60) days of the date of this order and noticed for hearing within ninety (90) days hereof. All unserved parties shall

1 be dismissed no later than the date set for the Final Pre-Trial Conference.  
2

3 2. Motions for Summary Judgment or Partial Summary Judgment:

4 Motions for summary judgment or partial summary judgment shall be heard no  
5 later than the last day for hearing motions, as set forth in the accompanying minute  
6 order.  
7

8 3. Discovery Cut-Off: The Court has established a cut-off date for  
9 discovery in this action. All discovery is to be completed on, or prior to, the cut-  
10 off date. Accordingly, the following discovery schedule shall apply to this case:  
11

12 A. Depositions: All depositions shall be scheduled to  
13 commence at least five (5) working days prior to the discovery cut-off date. All  
14 original depositions to be used in trial shall be lodged with the Courtroom deputy  
15 on the first day of trial or such earlier date as the Court may order.  
16

17 B. Interrogatories: All interrogatories must be served at least  
18 forty-five (45) days prior to the discovery cut-off date. The Court will not approve  
19 stipulations between counsel that permit responses to be served after the cut-off  
20 date except in extraordinary circumstances.  
21

22 C. Production of Documents, etc.: All requests for production,  
23 etc., shall be served at least forty-five (45) days prior to the discovery cut-off date.  
24 The Court will not approve stipulations between counsel that permit responses to  
25 be served after the cut-off date except in extraordinary circumstances.  
26

27 D. Request for Admissions: All requests for admissions shall  
28 be served at least forty-five (45) days prior to the discovery cut-off date. The

1 Court will not approve stipulations between counsel that permit responses to be  
2 served after the cut-off date except in extraordinary circumstances.

3  
4 E. Discovery Motions: Any motion respecting the inadequacy  
5 of responses to discovery must be filed and served not later than ten (10) days after  
6 the discovery cut-off date. Whenever possible, the Court expects counsel to resolve  
7 discovery problems among themselves in a courteous, reasonable, and professional  
8 manner. Repeated resort to the Court for guidance in discovery is unnecessary  
9 and may result in the Court appointing a Special Master at the joint expense of the  
10 parties to resolve discovery disputes. The Court expects that counsel will strictly  
11 adhere to the Civility and Professional Guidelines adopted by the United States  
12 District Court for the Central District of California.

13  
14 F. Disclosure of Expert Testimony: The above discovery cut-  
15 off date includes expert discovery, unless otherwise ordered by Court, and the  
16 Court orders the sequence of disclosures provided by Fed. R. Civ. Proc.  
17 26(a)(2)(C), unless the parties otherwise stipulate in writing and obtain the Court's  
18 approval.

19  
20 **FINAL PRE-TRIAL CONFERENCE:**

21  
22 This case has been placed on calendar for a Final Pre-Trial  
23 Conference pursuant to Fed. R. Civ. P. 16. Strict compliance with the  
24 requirements of the Fed. R. Civ. P. and Local Rules are required by the Court.  
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**II.**

**ORDER FOR PREPARATION FOR JURY TRIAL AND SCHEDULING  
EXHIBIT CONFERENCE FRIDAY BEFORE TRIAL: MOTIONS,  
INSTRUCTIONS, AND EXHIBITS**

The Court ORDERS that all counsel comply with the following in their preparation for trial:

1. MOTIONS IN LIMINE:

All motions *in limine* must be filed and served a minimum of four (4) weeks prior to the scheduled pretrial date in accordance with Local Rule 6. Each motion should be separately filed and numbered. All opposition documents must be filed and served at least three (3) weeks prior to the scheduled pretrial date. All reply documents must be filed and served at least two (2) weeks prior to the scheduled pretrial date. Motions *in limine* should be used to raise legitimate evidentiary issues, and not as veiled motions for summary adjudication.

The Court limits the number of *in limine* motions which a party or group of affiliated parties may file to four, not including (1) any *in limine* motion which seeks an exclusionary sanction under Rule 37(c)(1) of the Federal Rules of Civil Procedure and (2) any *in limine* motion which invokes the Court's power under Rule 702 of the Federal Rules of Evidence and Daubert v. Merrell Dow Pharmaceuticals, 509 U.S. 579, 597 (1993), to exclude or limit expert testimony. Motions made on the latter two grounds shall prominently state the basis for the motion in the title of the motion on the caption page. Any party desiring to tender any other *in limine* motions shall file an *ex parte* application no later than seven

1 days prior to the due date for such motions, attaching the proposed motion and  
2 making a showing why it is imperative that the issue be dealt with by a motion *in*  
3 *limine*.

4  
5 The Court deems the following motions to have been made and  
6 granted:

7  
8 • Exclusion of evidence of settlement talks, offers of compromise and  
9 similar evidence excludable under Federal Rule of Evidence 408 without an offer  
10 of proof first made outside the presence of the jury.

11  
12 • Exclusion of expert opinions not disclosed under Rule 26(a)(2) of  
13 the Federal Rule of Civil Procedure or otherwise subjected to examination at the  
14 expert's deposition.

15  
16 All motions in limine will be heard on the scheduled pretrial date,  
17 unless the Court otherwise orders.

18  
19 2. JURY INSTRUCTIONS, VERDICT FORMS, and VOIR

20 DIRE:

21  
22 *Jury Instructions.* Thirty days prior to trial, counsel shall meet and  
23 confer for the purpose of submitting a single packet of proposed jury instructions  
24 and objections. The packet shall contain all instructions desired by any party on all  
25 subjects, and shall be organized in the order to be given.

26  
27 • If an instruction is agreed and joint, it shall be so labeled.  
28

1 • If the parties submit alternatives instructions on a topic, they shall be  
2 labeled A, B, C *etc.* (e.g, Party A’s Proposed Instruction No. 2A).  
3 Immediately behind the instruction, the party shall provide a statement  
4 of law in support of its version and any legal objection to the other  
5 party’s proposal.

6  
7 • If only one party submits an instruction on a topic, the party shall  
8 provide immediately behind the instruction a statement of law in  
9 support of its instruction. If there is any opposition, it shall appear  
10 immediately behind the proponent’s statement.

11  
12 The single packet shall be filed no later than seven days prior to the trial. At the  
13 same time, the parties shall also submit a WordPefect version to the  
14 JVS\_Chambers@cacd.uscourts.gov e-mail box. The Court will entertain such  
15 additional instructions as may be warranted by the evidence offered at trial.

16  
17 *Proposed Verdict Form.* On the first day of trial, plaintiff shall file  
18 and serve plaintiff’s verdict form on defendant.

19  
20 *Voir Dire.* At least four (4) court days prior to trial, each counsel  
21 shall file and serve on opposing counsel any special questions requested to be put  
22 to prospective jurors on voir dire.

23  
24 3. TRIAL EXHIBITS:

25  
26 Counsel are to prepare their exhibits for presentation at the trial by  
27 placing them in binders that are indexed by exhibit number with tabs or dividers on  
28 the right side. Counsel shall submit to the Court an original and one copy of the

1 binders. The exhibits shall be in a three-ring binder labeled on the spine portion of  
2 the binder showing both the volume number and the exhibit numbers and contain  
3 an index of each exhibit included in the volume. Exhibits must be numbered in  
4 accordance with Fed. R. Civ. P. 16, 26, and the Local Rules.

5  
6 The Court requires that the following be submitted to the Courtroom  
7 Deputy Clerk on the first day of trial:

8  
9 A. The original exhibits with the Court's exhibit tags shall be  
10 stapled to the front of the exhibit on the upper right-hand corner with the case  
11 number, case name, and exhibit number placed on each tag.

12  
13 B. One bench book with a copy of each exhibit for use by the  
14 Court, tabbed with numbers as described above. (Court's exhibit tags not  
15 necessary.)

16  
17 C. Three (3) copies of exhibit lists, plus an electronic copy in  
18 WordPerfect® 6.0 or later generations of WordPerfect®. E-mailing the electronic  
19 copy to the Courtroom Deputy is the most convenient to accomplish this.

20  
21 D. Three (3) copies of witness lists.

22  
23 E. A joint statement of the case suitable for reading by the  
24 Court to the prospective panel of jurors prior to the commencement of jury  
25 selection. Counsel are ordered to confer and agree to a one-page joint statement of  
26 the case no later than five (5) days prior to the trial date.

27  
28 All counsel are to meet not later than ten (10) days before trial and to



1 stipulate so far as is possible as to foundation, waiver of the best evidence rule, and  
2 to those exhibits which may be received into evidence at the start of trial. The  
3 exhibits to be so received will be noted on the extra copies of the exhibit lists.  
4

5 **III.**

6  
7 **ORDER GOVERNING ATTORNEY AND PARTY CONDUCT AT TRIAL:**

8 **Opening Statements, Examining Witnesses, and Summation**

9  
10 A. Unless otherwise ordered, the trial day will be 9:00 a.m. to noon  
11 and 1:30 p.m. to 4:30 p.m. with a 15 minute break during each session.  
12

13 B. At the end of each day, counsel presenting his or her case shall  
14 advise opposing counsel of the witnesses anticipated the following day with an  
15 estimate of the length of direct examination. Opposing counsel shall provide an  
16 estimate of the length of cross-examination. Cooperation of counsel will ensure a  
17 smooth flow of witnesses.  
18

19 C. Opening statements, examination of witnesses, and summation  
20 will be from the lectern only. Counsel must not consume time by writing out  
21 words or drawing charts or diagrams. Counsel may do so in advance and explain  
22 that the item was prepared earlier as ordered by the Court to save time.  
23

24 D. In final argument of jury cases, counsel must avoid addressing  
25 any juror by name and avoid any appeal to a juror to put himself or herself in the  
26 position of a party, such as “What would you take for such pain?” or “What would  
27 you expect your son or daughter to do in the same circumstances?”  
28

1 E. In criminal cases, defense counsel should avoid asking their client  
2 self-serving questions such as whether the client is married, has children, has a war  
3 record or has ever been arrested. Such questions are almost always irrelevant.  
4 Where such information would be relevant in counsel's opinion, counsel should  
5 obtain permission from the Court prior to making such inquiries.

6  
7 F. Never strike the lectern for emphasis.

8  
9 G. The Court will honor reasonable time estimates for opening and  
10 closing addresses to the jury. Please be advised this Court will not require a jury to  
11 sit longer than 60 minutes in any one session during counsel' summation.

12  
13 **Objections to Questions:**

14  
15 A. Counsel must not use objections for the purpose of making a  
16 speech, recapitulating testimony, or attempting to guide the witness.

17  
18 B. When objecting, counsel must rise to state the objection and state  
19 only that counsel objects and the legal ground of objection. If counsel wishes to  
20 argue an objection further, counsel must ask for permission to do so; the Court may  
21 or may not grant a request for conference at sidebar. The Court strongly  
22 discourage sidebars because they represent an inefficient use of jury time when  
23 matters can be anticipated.

24  
25  
26 **General Decorum:**

27  
28 A. Please keep the trial low-key. It is not a contest of dramatic

1 ability or an oratorical contest. It is to be a dignified search for the truth.  
2

3 B. Counsel must not approach the Clerk or the witness box without  
4 specific permission. When permission is given, please return to the lectern when  
5 the purpose of the permission is finished. Counsel must not engage in questioning  
6 a witness at the witness stand.  
7

8 C. Please rise when addressing the Court and rise when the jury  
9 enters or leaves the courtroom.  
10

11 D. Counsel must address all remarks to the Court. Counsel are not to  
12 address the Clerk, the Reporter, persons in the audience, or opposing counsel. If  
13 counsel wishes to speak with opposing counsel, counsel must ask permission to  
14 talk off the record. Any request for the re-reading of questions or answers shall be  
15 addressed to the Court.  
16

17 E. Counsel must not address or refer to witnesses or parties by first  
18 names alone. Young witnesses (under 14) may, however, be addressed and  
19 referred to by their first name.  
20

21 F. Counsel must not make an offer of stipulation unless counsel has  
22 conferred with opposing counsel and has reason to believe the stipulation will be  
23 acceptable.  
24

25 G. While Court is in session, counsel must not leave counsel table to  
26 confer with any personnel or witnesses in the back of the courtroom unless  
27 permission has been granted in advance.  
28

1 H. Counsel should not by facial expression, nodding or other conduct  
2 exhibit any opinion, adverse or favorable, concerning any testimony being given  
3 by a witness. Counsel should admonish counsel's own client(s) and witnesses to  
4 avoid such conduct.

5  
6 I. Where a party has more than one lawyer, only one may conduct  
7 the direct or cross-examination of a given witness.

8  
9 **Promptness of Counsel and Witnesses:**

10  
11 A. The Court makes every effort to commence proceedings at the  
12 time set. Promptness is expected from counsel and witnesses. It is counsel's duty  
13 of the first day of trial to advise the Court on the first day of any commitments that  
14 may result in counsel's absence or late arrival.

15  
16 B. If a witness is on the stand when a recess is taken, it is counsel's  
17 duty to have the witness back on the stand, ready to proceed, when the court  
18 session resumes.

19  
20 (1) If a witness was on the stand at adjournment, it is counsel's  
21 duty to have the witness adjacent to, but not on, the stand, ready to proceed when  
22 the court session resumes.

23  
24 (2) It is counsel's duty to notify the courtroom deputy clerk in  
25 advance if any witness should be accommodated by use of the witness stand's  
26 automated platform which lowers and raises to accommodate witnesses who are  
27 unable to otherwise take the witness stand.

1 C. No presenting party may be without witnesses. If counsel has no  
2 more witnesses to call and there is more than a brief delay, the Court may deem  
3 that the party has rested.

4  
5 D. The Court attempts to cooperate with physicians, scientists, and  
6 all other professional witnesses and will, except in extraordinary circumstances,  
7 accommodate them by permitting them to be put on out of sequence. Counsel must  
8 anticipate any such possibility and discuss it with opposing counsel. If there is  
9 objection, confer with the Court in advance.

10  
11 **Exhibits:**

12  
13 A. Each counsel should keep counsel's own list of exhibits and  
14 should keep track when each has been admitted in evidence.

15  
16 B. Each counsel is responsible for any exhibits that counsel secures  
17 from the Clerk and, during all recesses and noontime and afternoon adjournments,  
18 counsel must return all exhibits in counsel's possession to the Clerk.

19  
20 C. An exhibit not previously marked should, at the time of its first  
21 mention, be accompanied by a request that the Clerk mark it for identification. To  
22 save time, counsel must show a new exhibit to opposing counsel before it is  
23 mentioned in Court.

24  
25 D. Whenever in counsel's opinion a particular exhibit is admissible,  
26 it should be offered unless tactical considerations dictate otherwise. The motion to  
27 admit will be dealt with at the next available recess if there is objection. No exhibit  
28 shall be read or displayed to the jury until admitted.

1 E. The Court regards admissibility of exhibits as a legal issue for the  
2 Court to rule on unless there is agreement among counsel. Counsel are  
3 admonished to make no motion to introduce an exhibit while the jury is present  
4 unless counsel has previously conferred with opposing counsel and knows that  
5 there will be no objection to the motion to admit.

6  
7 F. When referring to an exhibit, counsel should refer to its exhibit  
8 number whenever possible. Witnesses should be instructed to do the same.

9  
10 G. The Court resists taking time to pass an exhibit among the jury for  
11 viewing when it is admitted. A request to do so should be made to the Court in a  
12 recess period preceding introduction of the exhibit.

13  
14 H. Absent unusual circumstances, counsel must not ask witnesses to  
15 draw charts or diagrams nor ask the Court's permission for a witness to do so. If  
16 counsel wishes to question a witness in connection with graphic aids, the material  
17 must be fully prepared before the court session starts.

18  
19 I. Exhibit Binders.

20  
21 1. Where the volume of exhibits is less than ten binders, Counsel are  
22 to prepare exhibits for trial by placing them in three ring binders that are indexed  
23 by exhibit number with tabs or dividers on the right side and indicating on the  
24 spine of the binder the exhibit numbers contained and the volume number. The  
25 exhibits must be numbered in accordance with Fed. R. Civ. P. 16, 26 and the Local  
26 Rules. Counsel shall have the original set (with the exhibit tags affixed to the upper  
27 or lower right hand corner) and a bench copy on the exhibits, three (3) copies of  
28 the exhibit list and three (3) copies of the witness list to the Courtroom Deputy

1 Clerk on the first day of trial.

2  
3 2. Where the volume of exhibits is greater than ten binders Counsel  
4 are to prepare one (1) full set of the exhibits in three ring binders that are indexed  
5 by exhibit number with tabs or dividers on the right side and indicating on the  
6 spine of the binder the exhibit numbers contained and the volume number. Each  
7 exhibit shall have an exhibit tag placed in the upper or lower right hand corner of  
8 the first page of the exhibit. (These are the exhibits that will go to the jury during  
9 deliberations). With regard to exhibits for the Judge and witnesses, there should be  
10 a book for each witness that contains only the exhibits needed for that specific  
11 witness with dividers on the right side. This book should be presented to the  
12 witness when the witness is called. A copy of this book should be provided to the  
13 Judge at the time the witness is called. The Court requires counsel to submit the  
14 full set of exhibits, three (3) copies of the exhibit list and three (3) copies of the  
15 witness list to the Courtroom Deputy Clerk on the first day of trial.

16  
17  
18 **Depositions:**

19  
20 A. All depositions that will be used in the trial, either as evidence or  
21 for impeachment, must be signed and lodged with the Courtroom Deputy on the  
22 first day of trial or such earlier date as the Court may order. For any deposition in  
23 which counsel is interested, counsel should check with the clerk to confirm that the  
24 clerk has the transcript and that the transcript is properly signed.

25  
26 B. In using depositions of an adverse party for impeachment, counsel  
27 shall first announce the page and line reference of the passage desired to be read,  
28 and allow opposing counsel an opportunity to state any objection. Counsel shall

1 use either of the following procedures:

2  
3 (1) If counsel wishes to read the questions and answers as  
4 alleged impeachment and ask the witness no further questions on that subject,  
5 counsel may merely read the relevant portions of the deposition into the record.

6  
7 (2) If counsel wishes to ask the witness further questions on  
8 the subject matter, the deposition is placed in front of the witness and the witness is  
9 told to read silently the pages and lines involved. Then counsel may either ask the  
10 witness further questions on the matter and thereafter read the quotations or read  
11 the quotations and thereafter ask further questions. Counsel should have an extra  
12 copy of the deposition for this purpose.

13  
14 C. Where a witness is absent and the witness' testimony is offered by  
15 deposition, please observe the following procedure. A reader should occupy the  
16 witness chair and read the testimony of the witness while the examining lawyer  
17 asks the questions.

18  
19 **Using Numerous Answers to Interrogatories and Requests for Admissions:**

20  
21 Whenever counsel expects to offer answers to interrogatories or  
22 requests for admissions, the desired discovery shall be read to the jury. Any  
23 objections shall be resolved in advance.

24  
25 **Advance Notice of Evidentiary or Difficult Questions:**

26  
27 If counsel has reason to anticipate that a difficult question of law or  
28 evidence will raise legal argument, requiring research and/or briefing, counsel must



1 give the Court advance notice. Counsel are directed to notify the Clerk at the day's  
2 adjournment if an unexpected legal issue arises that could not have been foreseen  
3 and addressed by a motion *in limine* (see Fed. R. Evid. 103). To the maximum  
4 extent possible such matters shall be taken outside normal jury hours (e.g., recess,  
5 before or after the trial day).

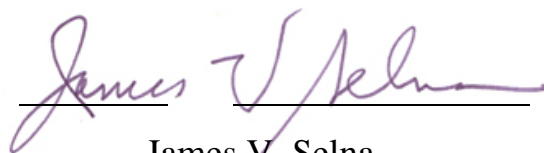
6  
7 **Juror Questionnaires:**

8  
9 The Court discourages the use of juror questionnaires except in  
10 complex cases or cases involving juror privacy issues. If a party intends to propose  
11 a questionnaire, the party shall meet and confer with all parties with the goal of  
12 arriving at a joint questionnaire. Any proposed questionnaire shall be submitted to  
13 the Court not later than thirty days prior to trial. The particulars for administering  
14 a questionnaire will be discussed at the pretrial conference.

15  
16  
17 **IV.**

18  
19 The Clerk is ordered to serve a copy of this Order on counsel/parties  
20 in this action.

21  
22 DATED: May 10, 2011



James V. Selna  
United States District Judge

23  
24 COPIES TO:  
25 COUNSEL OF RECORD  
26 PRO SE PARTIES