

UNITED STATES DISTRICT COURT  
FILED

January 28, 2000

EASTERN DISTRICT OF LOUISIANA  
Loretta G. Whyte  
Clerk

UNITED STATES DISTRICT COURT  
EASTERN DISTRICT OF LOUISIANA

MICHELLE BAKER  
VERSUS  
KINKO'S INC.

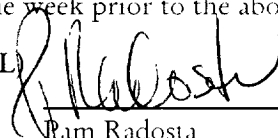
CIVIL ACTION  
NO. 00-168  
SECTION "D"

**PRELIMINARY CONFERENCE NOTICE**

A **PRELIMINARY CONFERENCE** regarding this action will be held **BY TELEPHONE** on **FEBRUARY 17, 2000 AT 11:00 AM.** for the purpose of scheduling a pre-trial conference and trial on the merits and for a discussion of the status and discovery cut-off dates.

**TRIAL COUNSEL** are to participate in this conference. If, however, you are unable for good cause to do so, another representative of your office may participate if acquainted with all details of the case and authorized to enter into any necessary agreements. If, for good cause, neither is possible, you must file a Motion and Order to Continue at least one week prior to the above date.

January 28, 2000. (COURT WILL INITIATE CALL)



Pam Radosta  
Courtroom Deputy, Section "D"  
589-7683

**NOTICE:**

**COUNSEL ADDING NEW PARTIES SUBSEQUENT TO THE MAILING OF NOTICE SHALL NOTIFY SUCH NEW PARTY TO APPEAR AS REQUIRED BY THIS NOTICE. COUNSEL ARE HEREBY NOTIFIED THAT, UPON WRITTEN REQUEST JOINED BY ALL PARTIES FOLLOWING A RULE 26(f) CONFERENCE, A JUDICIAL OFFICER WILL CONDUCT A CONFERENCE IN LIEU OF THE ABOVE REFERENCED PRELIMINARY CONFERENCE TO ESTABLISH A SPECIAL CASE MANAGEMENT AND SCHEDULING ORDER, UPON A SHOWING THAT THE COMPLEXITY OR SIMPLICITY OF THE CASE, ITS ANTICIPATED DISCOVERY NEEDS, OR OTHER FACTORS MAKE SUCH A CONFERENCE DESIRABLE.**

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