



*Information*

*Please*

1965-1966

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# *Information Please*

*A Handbook for Women Students*

*published by the*

*Associated Women Students*

*University of Maryland*

*College Park, Maryland*

*1965-1966*

# *table of contents*



<b>DEAN'S PAGE</b> .....	4
<b>PRESIDENT'S PAGE</b> .....	5
<b>ACADEMIC ASPIRATIONS</b> .....	6
<b>Honoraries</b> .....	6,7
<b>EXTRACURRICULAR EXCURSIONS</b> .....	9
<b>CULTURAL CORNER</b> .....	12
<b>SOCIAL SCOOP</b> .....	14
<b>Graces and Grooming</b> .....	15
<b>Suggested Dress</b> .....	17
<b>AWS . . . A Place for YOU</b> .....	18
<b>AWS Organization</b> .....	19
<b>AWS Executive Council</b> .....	20
<b>AWS Committee Chairmen</b> .....	20
<b>Special Events</b> .....	21
<b>RESIDENCE ROUNDUP</b> .....	23
<b>COMMUTERS' CHAT</b> .....	24
<b>REGULATION REMINDERS</b> .....	26
<b>Official Rules Concerning Women</b> .....	26
<b>Philosophy of Judicial Program</b> .....	26
<b>Signing In and Out</b> .....	27
<b>Weekends at Sororities</b> .....	28



<b>Reporting to the Head Resident</b>	
<b>Correct Class Standing</b> .....	28
<b>Late Leaves and Overnights</b> .....	28
<b>Cultural Late Leaves</b> .....	29
<b>Early Morning Leaves</b> .....	28
<b>Organization Late Leaves</b> .....	29
<b>Weekend and Holiday</b>	
<b>Late Leaves</b> .....	30
<b>Lateness</b> .....	31
<b>Quiet Hours</b> .....	32
<b>Definition of Noise</b> .....	32
<b>Warning System</b> .....	32
<b>Residence Hours (chart)</b> .....	34
<b>Curfew Hours</b> .....	34
<b>Men's Calling Hours</b> .....	34
(bresidence halls and sororities)	
<b>Calling Hours</b> .....	34
(fraternities and men's dorms)	
<b>House Rules</b> .....	35
<b>Fire Drills</b> .....	35
<b>Room Inspection</b> .....	35
<b>Sun Bathing</b> .....	36
<b>Reception Lobbies</b> .....	36
<b>Telephones</b> .....	36
<b>Residence Doors</b> .....	36
<b>House Personnel</b> .....	36
<b>Guests</b> .....	37
<b>Overnight Guests</b> .....	37
<b>Regulations on who can visit</b>	
on weekends .....	37
<b>General Regulations</b> .....	38
<b>Mobs and Riots</b> .....	38
<b>Alcoholic Beverages</b> .....	38
<b>Dress</b> .....	38
<b>Registration for Parties</b> .....	39
<b>Presidents of Dorms and Sororities</b> .....	40



# Welcome to Maryland



We of the Dean of Women's Office bid you welcome.

Your main purpose in entering the University is to acquire an education. A great part of this you will get in the classrooms and the Library, from professors, books, and from one another. It is also hoped that you will recognize and take advantage of the extra-curricular offerings of the University.

The Associated Women Students — popularly referred to as A.W.S. — is

the student government organization to which all women belong and through which, cooperatively with the Dean of Women's Office, they establish the rules by which they live. They also strive to create a desirable social environment and through their activities encourage leadership qualities in women.

Though the University is large and as such may seem confusing at times, there are a great many people here — fellow students, faculty, administrators and staff — who are personally interested in your welfare and happiness and will be pleased to be of help if you will let them know your concerns.

When you arrive on campus you will be given much information to help you learn your way around our community. In addition, regulations applicable to all students are set forth in a booklet entitled **University General and Academic Regulations**. The catalog of the College in which you register will also set forth certain requirements with which you must become familiar.

Remember, this is now YOUR UNIVERSITY. If we in the Dean of Women's Office can in any way assist you in taking advantage of and enjoying all that is here for you, please give us the privilege of doing so.

*Helen E. Clarke*

Dean of Women



## ASSISTANT DEANS OF WOMEN:

Miss Julia Billings, Social Director and AWS Advisor

Miss Marian Johnson, Commuter Advisor

Miss Janyce E. Notopoulos, Panhellenic and Judicial System Advisor

Miss Joan McCall, Women's Housing Director and Dorm Council Advisor

# Welcome from the President



On behalf of the women students at the University of Maryland, I would like to extend a warm welcome to you.

Upon enrolling at the University, you will automatically become a member of the Associated Women Students (A. W. S.), the women's governing body on campus. An organization with which you will be involved either directly or indirectly, A. W. S. promotes many activities of interest to all Maryland women. **Information Please**, the A. W. S. publication, has been written to acquaint you with these activities as well as to answer questions you may have about your University.

A. W. S. is your organization and we hope you will take every opportunity to become closely associated with it.

Sincerely,

*Jay Kincaid*

A W S President

# *Academic Achievements*

The wise Maryland coed sets her sights high where the University's paramount goal — academics — is concerned.

As a freshman, she acclimates herself to the policies and regulations set forth by the University. To begin with, she attends classes regularly. These sessions last from 50 to 75 minutes each and are scheduled two or three times a week. There is no such thing as automatic "cuts" for freshmen with the exception of second semester freshmen who received a 3.5 average or above for their previous semester. This is only one of the signs of confidence and rewards for academic excellence at college!

Honors and honoraries are in store for those who maintain high scholastic averages: Alpha Lambda Delta (freshman women), Diadem (junior women), Mortar Board (senior women), Phi Kappa Phi (seniors in the top ten percent of their class), the Dean's List (a 3.5 or above), and Phi Beta Kappa (our newest pride and joy!).

Of course, you must realize that not everyone can be an honor student but everyone can make an effort to succeed. The policy at Maryland is one where a student can usually contact his instructor for advice or direction. Approximately six weeks after the beginning of each semester, "dean's slips" are sent out to students doing below average work in his courses. Upon receiving such a notice, a student may find it to his advantage, at this time, to contact his instructor. Talking with an instructor can help to put the course into proper perspective. The University's marking system is as follows: A (four points, superior work), B (three points, above average work), C (two points, average work), D (one point below average work), F (zero points, failure), and I (incomplete work).

With expanding classroom facilities, the departmental and the McKeldin libraries, a Maryland coed is presented with many advantages for progress and learning. All the opportunities for a rich education are here; it is the student's responsibility to look for them and make good use of them.

## *Honoraries*

Girls who have made outstanding contributions in some phase of University life may be tapped for



membership in Alpha Lambda Delta, Diadem, Diamond, Mortar Board, Phi Kappa Phi, Who's Who or Phi Beta Kappa. All of these honoraries with the exception of Phi Kappa Phi, Who's Who and Phi Beta Kappa are solely for women. They provide incentive for outstanding performance in scholarship, service, and leadership on the Maryland campus.

#### ALPHA LAMBDA DELTA

Twice a year, in fall and spring, this honorary initiates freshman women who have maintained high academic averages. In order to be eligible for membership, a girl must attain a 3.5 average during the first semester or a 3.5 overall average for her freshman year. Maryland's Adele H. Stamp chapter of Alpha Lambda Delta helps Phi Eta Sigma, the men's scholarship honorary, to sponsor a tutoring service for all freshman students. These organizations have as their goal the expansion of the cultural and intellectual atmosphere at the University.

#### DIADEM

Diadem was established at the University of Maryland in 1961 to honor incoming junior women for outstanding achievement and potential in leadership and service. Sophomore women are tapped in the spring before their junior year at the Women's Convocation. Diadem members also usher at school events and lead tours for visitors to the campus. The motto of this honorary is "To lead and follow with wisdom and understanding."

#### DIAMOND

Sorority women who have made outstanding contributions to the campus and to their individual chapters are given recognition for their achievements by membership in Diamond. Tapping is held twice each year at Harmony Hall and at the Interfraternity Sing. Each sorority may have a total of three girls in Diamond, who may be either juniors or seniors. Members serve as hostesses at various campus events.

#### MORTAR BOARD

Membership in Mortar Board is the highest honor that can be at-



tained by a Maryland coed. The national honorary, which was established at the University in 1934, recognizes senior women who have excelled in leadership, scholarship, character, and service. Mortar Board sponsors the Mum Sale at Homecoming, entertains freshman women with a 3.0 average at a "Smarty Party", and sponsors a "Last Lecture" series annually.

#### PHI KAPPA PHI

Phi Kappa Phi recognizes superior scholarship among seniors in the top 10 percent of their class. Its members, both men and women, are dedicated to the maintenance of unity and democracy in education. A scholarship is presented by Phi Kappa Phi each year to the graduating senior with the highest academic average.

#### WHO'S WHO

The selection committee of Who's Who, which is made up of a group of student leaders and faculty members, can pick a maximum of thirty-six students for membership in this nationwide group. Graduating seniors are selected for excellence in publications, religion, drama, speech, activities, and athletics. Who's Who Among Students in American College and Universities sponsors a placement service for those it honors and also publishes a national bibliography of all the selected students.

#### PHI BETA KAPPA

Phi Beta Kappa is a national honor society which extends membership to junior and senior students in the College of Arts and Sciences who have achieved scholastic excellence. To be eligible for consideration for Phi Beta Kappa, juniors must have achieved a 3.75 cumulative average and a senior must have an overall average between 3.25 and 3.5. There are also total semester-hour requirements in the candidate's major area of study. The University of Maryland Phi Beta Kappa chapter held its first undergraduate initiation last year.

# *Extracurricular Excursions*

There is at least one activity at Maryland just for **YOU**; being an active member of a campus organization can be an important part of your college career. Your talent and services are needed for the Associated Women Students every year on councils and committees. Other committees open many opportunities for work with the Student Government Association and legislative and judicial groups, such as the Central Student Court. AWS committees include a variety of responsibilities for a variety of talents; for instance, there are the Constitution, Cultural, Elections, Bridal Fair, Social and Activities, and Big Sister Program Committees. For those who have literary inclinations, the **Ter-rapin**, **Diamondback**, and **Calvert Review** provide outlets for your abilities. In addition, radio station WMUC and the University Theater welcome you to learn while entertaining and exercising your talents.

If you are musically inclined, the Madrigal Singers, the Maryland Glee Club, orchestra and band are for you. If you prefer to dance, you may find the Modern Dance Club the perfect thing for you. Moreover, the Flying Follies provides opportunities for anyone who wishes to participate in an overseas tour group of entertainers.

For those who enjoy sports there is the Women's Recreation Association which plans and sponsors varied recreational and sports activities. Each season brings forth popular activities in WRA Intramurals, such as tennis, badminton, archery, bowling, volley ball, soft ball and many others.

If you love the color of a uniform, then you may find Angel Flight perfect for you. Angel Flight women operate in conjunction with the campus military organizations: Pershing Rifles, the Vandenberg Guard, and the Air Force Reserve Officers Training Corps. Perhaps you would like to wear the uniform of the color guard or the majorettes; either of these organizations provides opportunities for an enthusiastic co-ed.

Are you interested or active in the world of politics? If so, you will find that Maryland offers a political organization for everyone. If your interests are with national politics then you may wish to join the Young Democrats or the Young

Republicans. If you are interested in campus politics then the Chesapeake Bay Party, Old Line Party, or Free State Party may appeal to you. In addition, you will find an array of student organizations whose concern is for student involvement in either national or campus policies, such as the Students for a Democratic Society.

If community service interests you, investigate the possibilities of working with the Campus Chest Council (philanthropy), the Red Cross Blood Drives (fall and spring), the Community Service Council (colleges in the area), or Volunteers for Mental Health. The religious groups on campus also have much to offer in this area as well as in many others.

If you excel academically, you may be accepted into one of the campus honoraries. For instance, Alpha Lambda Delta, the freshman honorary, initiates first-year co-eds who attain either a 3.5 average

during the first semester or a 3.5 overall average for their freshman year. Incoming junior women may be initiated into Diadem for outstanding character and leadership, while Mortar Board initiates senior women who have excelled in leadership, scholarship, character and service. In addition Phi Kappa Phi recognizes senior women who stand in the top ten percent of their class. Sorority women who have made outstanding contributions to the university and to their particular chapters may be tapped for membership in Diamond. Furthermore, up to thirty-six students may be selected for the national publication, **Who's Who Among Students**. Just last year, the University of Maryland installed a chapter of Phi Beta Kappa, the national honorary for students with outstanding scholastic achievements. Campus honoraries also include numerous departmental and college scholastic fraternities.

These are just a few of the many activities and opportunities for you at Maryland. Whatever your interests or abilities are, this is the place



for you; the scope of your life at Maryland can be expanded immensely through any of these organizations. Maryland is a haven for you—an enthusiastic co-ed who is willing and able to participate in the functions of her school!



# *Cultural Corner*

Throughout the academic year, the University of Maryland campus is constantly showered with a variety of cultural events. In whatever area your interests lie, you will find something of value in the campus cultural program, which includes music, drama, politics, variety shows, and lectures which touch upon every facet of the aesthetic and contemplative part of our lives.

The Cultural Committee of the Student Government Association is responsible for bringing us the very best from all over the country. Several times a year, they sponsor such talent as the Boston Pops Orchestra, "Spoon River Anthology", and many others. Also in connection with the Student Union Board is the Speaker's Committee which sponsors speakers of varied backgrounds and interests for the benefit of the students. Among last year's speakers were authors of controversial books, an ambassador from the Russian Embassy, and a Delegate from the Steel Worker's Union. Along these same lines, many of the interest groups on campus sponsor speakers on a variety of topics; these lectures are open to the general student body. Also the academic departments bring noted authorities to speak about their fields of study.

Another fascinating group which adds greatly to the stimulating atmosphere of Maryland's campus is the Experimental Theater Group. These students of drama and speech enact various plays and excerpts without the benefit of scenery or costumes. Through their ingenuity and talent they create productions worthy of the highest praise.

The Infraternity Council and the Senior Class both bring the best of professional entertainment to this campus. In the past years, we have had the great experience of listening to the Chad Mitchell Trio, Peter, Paul and Mary, and Ella Fitzgerald.

The students at Maryland also contribute their own talents to our cultural program. University Theater, the campus drama group, presents plays and a musical show each year which rate with the best in the area. These student productions have proved so successful that last year's show "Anything Goes," went abroad for several months to play before European audiences.

The Flying Follies is another fabulous student group which brings talent to the campus spotlight. This unusual group possesses talent in every field imaginable. Singing, dancing, acrobatics, comedy and music are only a smattering of what this unique troupe has to offer.

These events are only a sample of the talent and variety that the University has to offer. Every day, every week, there is a stimulating experience in some form available for every student. Whatever your interests may be, the University provides some opportunity to learn in that area. In this whirlwind of activities, the problem is not finding new knowledge or entertainment, but deciding how much one can absorb. Not only can one further his present interests, but more important, he can develop new ones and enjoy fuller experiences in the world of culture.



# *Social Scoop*

Realizing that all work and no play makes Jack a dull boy, our university coeds do their part to liven him up. The varied activities, sponsored by the university and its affiliated groups, give our coed the opportunity to do just this.

Beginning chronologically in the fall, there is FRESHMAN ORIENTATION WEEK. This consists of conferences, discussions, dorm meetings, dances (called Dink Debuts), and teas. Soon after this, SORORITY RUSH begins. This is the time when the eighteen sororities on campus open their houses to new members. The rushee comes to know the Greek system through a series of parties and teas, and can then decide whether or not to "go Greek". In the fall home football games bring excitement to the campus. HOMECOMING is also held. Homecoming is the time when graduates return to reminisce about the past and to observe the new happenings at their Alma Mater. I.F.C. PRESENTS, a program of professional entertainment, FALL GREEK WEEK, a week of athletic and social activities sponsored by Panhel and I.F.C., and numerous mixers, dances, socials and concerts take place during the autumn months and on into the winter. Also many of the residences and various campus groups hold Christmas parties at this time.

Toward the beginning of the second semester, classes start holding their proms. Spring rush is held also. The main events of second semester are SPRING WEEK, GREEK WEEK and (for the women) BRIDAL FAIR. Spring Week includes campus-wide olympics, Ugly Man on Campus and Campus Chest Queen Contests, College Casino, and Senior Class Presents. The highlight of Spring Greek Week is I.F.C. Sing, a vocal competition among the Greeks. There are also many Campus Chest projects going on during second semester. And finally, the highlight of the year—the SENIOR PROM.

To use another cliché, on Maryland's campus, there is never a dull moment. If you're willing to try your hand at a little bit of each type of program—concerts, parties, sports, etc.—life, socially, can be very exciting.



## *Graces and Grooming*

Being a student at the University not only enables you to mature academically but socially as well. You will meet many new people, be faced with many difficult situations and have many exciting experiences. And through it all you will want to act as you are—as a lady.

Remember to stand whenever a dean, house-mother, or an older woman enters the room or comes over to speak to you. Women do not usually shake hands with one another, but men and women often do. Shake hands firmly—a hand shake is often the basis for forming those important first impressions.

When introducing people to each other, introduce the man to the woman first; or a younger person to an older person if they are of the same sex. Relax and be as informal as you can. After a while introductions are as easy as smiling.

Dress in the style most becoming to you, but try not to go to extremes. The most striking women wear stunning color combinations and dress simply. If you're invited to a party, school clothes are usually a safe thing to wear. Don't wear slacks or bermudas unless you're told to.

The University offers you freedom — freedom to meet new people and to accept blind dates. There are innumerable activities during the week and on weekends, so don't go home all the time. Remember that class, clubs, mixers, deserts, parties in houses are acceptable ways to meet others. Just walking across the campus is a good opportunity, too.

And while you're walking, remember: a cigarette looks bad dangling from your mouth or your hand. Don't



talk with a cigarette in your month, it looks funny bouncing up and down; don't chew gum in public; and that although you're madly in love with your boy friend, public displays of affection anywhere on campus make less fortunate girls jealous and are just plain embarrassing to many.

## *Suggested Dress*

Athletic Events	<p>Fall Sports — sport suit, sheath, heels</p> <p>Spring Sports — skirt and blouse, shirtwaist, flats</p>
Campus Wear	Skirts and blouses, sweaters, shirtwaists, knee-hi's, hose, sneakers, flats
Cultural Events	Suit, sheath, heels, gloves
Dances	<p>Campus Wear — for informal dances</p> <p>Cocktail dress, dressy sheath, heels, gloves</p> <p>Junior and Senior Proms — long gowns are often worn</p>
Fraternity Parties	<p>Rush — sheath, dressy shirtwaist, flats or heels</p> <p>Weekend Parties — school clothes, or specified</p>
Rush	Suit, sheath, heels, or specified
<p>Dining Halls</p> <p>Monday—Friday</p> <p>Breakfast and Lunch</p> <p>Dinner</p> <p>Saturday</p> <p>Sunday</p> <p>Breakfast</p> <p>Dinner</p>	<p>*Casual clothes</p> <p>Skirt or dress</p> <p>*Casual clothes</p> <p>Skirt and blouse, flats</p> <p>Dress or coordinated outfit, hose, heels</p>
<p>Student Union</p> <p>First and Second Floors</p> <p>Lower Levels</p>	<p>Skirt or dress, *casual clothes for evening movies</p> <p>*Casual clothes</p>
<p>Administration Buildings,</p> <p>Classrooms,</p> <p>Library, Chapel,</p> <p>Residence Lobbies</p>	Skirt or dress
Inclement Weather	*Casual clothes according to your discretion

**\*Casual Clothes:**

1. Casual clothes include tailored slacks and bermudas
2. Sweatshirts, dungarees, levis and cut offs are not considered casual clothes, and are not worn on campus

# AWS...

## *A Place for You*

As a new student at the University of Maryland, you may feel lost and insignificant. You want to be a contributing member of the University community, but you wonder where to begin and how. The answer—AWS!

The Associated Women Students is an organization to unify all women students. It functions throughout the year to promote self-government in residences, academic excellence, and cultural as well as many special activities such as Children's Party, Bridal Fair, Big Sister Programs, and the Christmas Program in the Chapel.

The organization of AWS is based upon election and appointment. The officers are chosen in the spring by a vote of all women students after a week of spirited campaigning. Later, and also in the fall, interested students may apply for committees. When these positions are available, advertisements will appear in the AWS Newsletter as well as in the **Diamondback**. Application forms for committee chairmen and members are available in the Student Union, the Dean of Women's Office in the North Administration Building and in your dormitory.

On the residence hall level, the executive council is selected by the girls in each dormitory. As officers, some of these girls become members of an AWS Council or Board, and they can give you more information about AWS work.

The opportunities for serving the campus through AWS are limitless. Whatever your interest, AWS will no doubt have a job or project to match it. AWS will use your individual talents and serve your particular needs. However you must take the initiative to become active in AWS. Work through your AWS representative . . . your direct link to the program and projects of AWS.

# AWS

Executive Council

Auxiliary Organizations  
Mortar Board  
W.R.A.  
U.C.A.

Dormitory  
Council

Campus  
Judicial Board

Residence  
Academic  
Board

AWS  
Committees

Residence  
Judicial  
Council

Sorority  
Judicial  
Council

Panhellenic  
Council

Sorority  
Academic  
Board

Constitution  
Cultural  
Big Sister Programs  
Elections  
IAWS Liaison  
Information Please  
Installation Banquet  
Publicity  
Social and Activities  
Leadership Workshop  
State Day  
Calendar  
Bridal Fair  
Children's Party  
Christmas Party  
AWS Reception for Head Residents

# YOU

# AWS

## *Executive Council*

President	Tay Kincaid
First Vice President	Carolee Foley
Second Vice President	Nancy Chotiner
Secretary	Karen Tulin
Treasurer	Kathy Seward
Senior Class Representative	June Toye
Junior Class Representative	Anne Ulman
Sophomore Class Representative	Ellie Kurtz
Freshman Class Representative	To be elected in fall
Mortar Board President	Joan Weaver
W.R.A. President	Carol Taylor
U.C.A. Representative	Sandy Thompson
Judicial Board Chairman	Gretchen Schwarting
Coordinator of Academic Boards	To be appointed

# AWS

## *Committee Chairmen*

Constitution	Beverly Colona
Cultural	Judi Hoffman
Elections	Betty Jiles
I.A.W.S. Liaison	Karen Turnbull
Information Please	Rose Katz
Installation Banquet	Vivian Roslyn
Publicity	Art—Ann Herron
	<b>Diamondback—</b>
	Anne McLaughlin
	Newsletter—
	Barbara Loveless
Social and Activities	Beth Scheffler
Dormitory	
Big Sister Program	Beth Drydale
Commuter	
Big Sister Program	Sherrie Jackson
Commuter	
Affiliation Program	Ellen Kaplan
A.W.S. Reception for Head Residents	Dianne Rice
Children's Party	Tricia Deming
Bridal Fair	Marilyn E. Quinn
Leadership Workshop	June Toye
Christmas Program	Pat Caldwell
Campus Chest Liaison	To be appointed
Calendar Chairman	Joan Weaver
State Day	Karen Knabe
Historian	Susie Denton

## *Special Events*

The programs sponsored by A.W.S. are numerous and varied. They offer many opportunities for leadership, participation, and enjoyment. If you are interested in working on any program, please do not hesitate to contact the chairman.



### BIG SISTER PROGRAM — DORM AND COMMUTER AFFILIATION

One of the first new faces to greet an incoming freshman woman or transfer student is that of her big sister, a specially assigned upperclassman. Your big sister will introduce and explain to you the problems, privileges and opportunities, both academic and social, which are associated with your new school. During Registration and Orientation Week, a Big-Little Sister dinner and coke date with speakers and a fashion show are scheduled. Begin now to become less of a number and more of a part of the University of Maryland.

CHAIRMEN: Beth Drydale, Dormitory Program  
Sherrie Jackson, Commuter Program  
Ellen Kaplan, Commuter-Dorm  
Affiliation Program



### BRIDAL FAIR

When "la saison de l'amour" approaches, when thoughts are filled with engagements and June weddings, A.W.S., in conjunction with nationally known companies, presents displays of household and personal items such as trousseau fashions, china, crystal, silver, and kitchenware. In addition



to furnishing ideas for the bride-to-be, there are many suggestions for gifts. The main events of the evening last year were a fashion show, a drawing for door prizes, including a wedding gown, a wedding cake, and an oil portrait. Surprise packages for engaged girls were an added treat.

CHAIRMAN: Marilyn E. Quinn



## CHILDREN'S PARTY

Every spring, A.W.S., together with the Panhellenic Council, the sororities and dormitories, treats one of the area's children's homes to a party with refreshments and entertainment, and pretend to be big sisters. The party is held on campus and various individuals volunteer to perform for the children. Last year's party was a huge success.

CHAIRMAN: Tricia Deming



## CHRISTMAS PROGRAM

Holiday sounds echo throughout the University of Maryland campus with the presentation of the Christmas Program, an annual event sponsored by A.W.S. and SAE fraternity. Choral arrangements are sung by the Men's Glee Club and Women's Chorus. After scripture readings and community singing, the congregation divides into caroling groups which later meet in a dormitory, sorority house or fraternity house for hot chocolate and cookies, a welcome treat for cold carolers.

CHAIRMAN: Pat Caldwell



## A W S RECEPTION FOR HEAD RESIDENTS

To honor the new and the old head residents of the men's and women's residences, fraternities and sororities, a reception is held every fall in the Student Union. The head resident, accompanied by the president of the dorm or sorority meets the Deans of Women and the new A.W.S. Executive Council.

CHAIRMAN: Dianne Rice



# *Residence Roundup*

Living in the residence hall is a new and exciting experience. Upon your arrival at the residence hall you will be greeted not only by your big sister but by your head resident or graduate assistant. In college the head resident is your adopted mother, a counselor, and a friend and is always available. In the larger residence halls there may be two head residents and there are graduate assistants on every floor. These assistants will explain regulations and policies to you. They are adequately informed to answer questions you encounter while adjusting to college and residence hall life.

Each of you will have at least one and possibly two roommates to become acquainted with, as well as the others on your floor and in the entire hall. Each residence hall has officers who will help to make your residence hall an active part of your campus life. You should make a special effort to become acquainted with your judicial board chairman, your academic and social chairman; they can be especially helpful as the year begins. There are committees which plan and direct the activities for the year. You will find there are many committees to work on and many events to help with as well as to attend.

All the residence halls are furnished attractively and are equipped with many facilities such as laundry rooms, candy machines, and soft drink machines. For studying, several floors of the residence halls have study rooms with desks and chairs and comfortable sofas to relax as you study. For entertaining guests social areas with pianos, televisions and ping pong tables are provided and add to your pleasant surroundings.

Life in any one of the residence halls is thoroughly enjoyable—if you understand and cooperate with the reasonable house and AWS rules. Residence halls are a major part of campus life and you will soon realize that they mean more than simply a place to eat and sleep. Learning to get along with girls from different families and regional backgrounds will be a rewarding phase of your college life.

# Commuters' Chat

As a commuter, you play an important part on the University of Maryland campus, and have your own University Commuters' Association. This is the only body which represents exclusively the commuters' point of view. The UCA President is a member of the SGA Cabinet and its highest elected woman officer is on the AWS Executive Council.

In addition to political representation, the UCA offers social, sports, and service programs. Socially,

it offers commuters' dances, parties and a place to meet other commuters in the Den in the Student Union. Intramural programs are set up for both men and women, including football, basketball, softball, swimming, and cross-country.

As for service activities, the most important is the car pool service coordinated in the commuter office in the Student Union. Through this commuters can find a ride to and from campus. Commuters who wish to offer transportation can locate others who need transportation. Also car pools may be arranged. Watch for the car pool service during registration week.

A new program has been formulated by AWS to bring commuters closer to the campus through asso-



ciation with a women's dorm. This Commuters' Affiliation Program gives girls an honorary membership with a dorm and a chance to participate in parties, fireside chats, and service projects. AWS also has a Big Sister Program for Commuters which takes place during Registration Week. This program includes a coke date and a Big-Little Sister dinner, which helps new commuters to become acquainted with some aspects of campus life.

As a commuter, it is easy to feel a little withdrawn from campus affairs, but there is no reason to be. In addition to your own University Commuters' Association, you are welcome to join in all the usual campus activities. It's up to you to make the same effort to participate in Maryland affairs as you would if you lived right on the campus.

# *Regulation Reminders*

## *Official Rules*

### PHILOSOPHY OF THE JUDICIAL BOARD

The women's judicial program operates on the basis of two underlying principles. The two principles apply whether disciplinary action is being administered by a judicial body or by a staff member residing in a resident unit or by a member of the Dean of Women's Office.

The first principle is that the disciplinary action is aimed primarily at assisting the individual involved to realize her mistake and to help her to re-direct her behavior and energies along acceptable lines. The second principle is that every effort is made to encourage students themselves to assume the responsibility for their own discipline and behavior.

In carrying out these principles, great emphasis is placed on the consideration of each individual case rather than attempting to have matching penalties for specific offenses. In order to assure students of every opportunity for a fair hearing, due process is carefully observed and every student has the right to appeal any action of a lower judiciary body to one of a higher nature.

Because of the individual nature of discipline, emphasis is placed upon the due process procedure to insure a fair hearing rather than upon elaborate codes of laws and regulations. By insuring a fair consideration of all factors and evidence in the case, arbitrary and authoritarian action by an administrator or by student groups is avoided.

Emphasis is also placed upon patterns of behavior. A student who consistently violates a rule or rules is in much greater need of attention than one who makes a small error and corrects herself immediately.

### SIGNING IN AND OUT

Signing in and out is a means to aid the head resident to know a student's whereabouts in case of an emergency, or in the case of persons desiring to contact a student.

This procedure is to be followed whenever you expect to be out of the residence after 8:00 P.M. Signing in and out must be done by YOU except in cases when you are out of your residence past 8:00 unexpectedly. In this case you should call the desk of your residence and have your head resident, graduate assistant, or the desk receptionist on duty sign out for you. Your residence clock is the OFFICIAL TIME and will be the only indicator of your return time to the dormitory.

The dormitory Judicial Board is responsible for penalizing students who make errors in signing in and signing out.



## TYPES OF SIGN-OUTS

### I. DAILY SIGN-OUTS

Name	Destination	With Whom	How	Departure Time	Expected Return	Return Time	Initial
Sue Jones	R.K.O. Keith's Washington, DC	S. Smith	car	8:15 PM	11:00 PM	10:50 PM	S.J.

N.B.—In large dorms room numbers and class might also be required.

#### A. GENERAL REGULATIONS

1. The looseleaf notebook at the reception desk is to be used for **daily** signing in and out if you expect to return the same day.
2. This procedure is to be followed whenever you expect to be out of the residence past 8:00 P.M.
3. Your destination must be as specific as possible.
4. The first initial and the last name of the person with whom you are going should be indicated.
5. Your expected return indicates the time at which you expect to sign in. No penalty will be given for returning after your indicated "expected return" UNLESS you return to the residence after your curfew time.
6. Record the exact time of your return by the residence clock.
7. You must initial all sign-ins YOURSELF.

8. The latest time you may sign out or change your sign-out on the daily sign-out sheet is your usual closing hour.
9. Monday night is a closed night. Every girl must be in her residence at 10:00 P.M.
10. Dormitory students may not spend the night at sorority houses or other dorms Sunday through Thursday nights.

## II. SPECIAL TYPES OF DAILY SIGN-OUTS

A. 12 O'CLOCK LATE LEAVES—These allow you to remain out of your residence after your usual closing hour, but no later than 12 midnight.

1. These may be taken on Tuesday, Wednesday, Thursday, and Sunday nights.
2. Late leaves are granted according to academic classification.

Academic standing	Late Leaves (per semester)	Overnights (per semester)
Freshmen: fewer than 28 credits	3	3
Sophomores: passed 28 to 55 credits	6	6
Juniors: passed 56 to 87 credits	9	9
Seniors: passed 88 credits or more	unlimited	unlimited

B. EARLY MORNING LEAVES—The earliest time you can leave the residence is 6:00 A.M. If a special situation arises which necessitates your leaving before then, secure permission from your head resident the day before you plan to leave.

C. SPECIAL LATE LEAVES—Special permission to return to the residence after your regular closing hours may be granted for the purpose of attending social, cultural, and sports events.

1. GENERAL REGULATIONS: Arrangements for such leaves off campus must be made with your head resident in advance. The permission must be granted by your head resident. You must present your ticket to your head resident before you go.



If this is impossible, give her your ticket upon returning from the event. When you sign out for any special late leave, you should indicate your closing hour as your "expected return" and write "special late leave" above the "expected return" time.

## 2. TYPES OF SPECIAL LATE LEAVES

**ON CAMPUS**—Social, cultural, and sports events which are University sponsored. After the function is over, you are given 20 minutes to return to your residence.

**Monday Nights**—Special late leaves for a Monday night may only be granted by the Dean of Women with a recommendation from the head resident.

Requests for special late leaves not listed should be taken to AWS Dorm Council for general leaves or to Miss McCall for individual leaves two weeks in advance.

**OFF CAMPUS**—cultural and social events.

**Daily**—Special permission to attend cultural events such as those held at Constitution Hall, Lisner Auditorium, National Theater, and Arena Stage may be granted by the head resident.

**Weekends**—Everyone **attending** will be granted 2 A.M. permissions the night of the Sophomore Prom, the night of the Junior Prom and the night of the Senior Ball.

**ON OR OFF CAMPUS**—Organizational events.

Special late leaves for organizations such as University Theater and the **Diamondback** must be cleared through the Dean of Women's Office. Request should be made at least one week in advance by the secretary or the head of the organization. A 2.0 average for the previous semester is required.



### III. OVERNIGHT SIGN-OUTS

An overnight leave is a leave allowing you to spend the night away from your residence and is based on the range of permission granted by your parents on the Parent's Authorization Form.

Companion, people to be visited, mode of travel	Destination	Departure		Expected Return		Return		Initials
		Date	Time	Date	Time	Date	Time	
M. Smith — Home bus	313 Lucky La. Balt., Md.	Date	Time	Date	Time	12 '1	2:00 P.M.	SJ
		11.30	2:00 P.M.	12.1	9:00 P.M.			

#### A. GENERAL REGULATIONS

If you plan to be away from your residence overnight, sign out on your **card** at the reception desk. Indicate the necessary information and move your tab. As you face the book, move tab to the **left** when you go out, to the **right** when you return.

The latest time you may sign out for an overnight is 11:00 P.M. on Tuesday, Wednesday, Thursday, and Sunday nights if you are a sophomore, junior, or senior; and 10:30 P.M. if you are a freshman. On Friday and Saturday nights the latest sign-out time for an overnight is 12:00 midnight for all women students; a woman who wants to sign out for an overnight must come in and sign out herself.

After leaving the dorm, you **MAY NOT CHANGE** your signout to an overnight by calling in unless your parents call to ask that you stay at home overnight.

Monday night is a closed night and everyone must be in her residence by 10:00 P.M. Overnights cannot be taken.

Weeknight overnights are granted according to academic classification as stated on a previous chart.

#### B. TYPES OF OVERNIGHTS

1. **DAILY OVERNIGHT**—An overnight taken on Tuesday, Wednesday, or Thursday night is considered as one of your overnight leaves.
2. **WEEKEND OVERNIGHT**—All women students have unlimited weekend overnight leaves. The weekend includes Friday, Saturday, and Sunday nights.



### 3. SPECIAL OVERNIGHT LEAVES

Overnight leaves, such as choir trips, are cleared through the Dean of Women's Office and requests should be made at least two weeks in advance.

All women have free overnights or late leaves on the night preceding a one-day holiday and the nights closing all vacation periods, not on the holiday itself.

Dormitory residents visiting the sorority house for the weekend must sign out on their dormitory sign-out card. They must sign in at the sorority house in the overnight book. While at the sorority house, they must sign out on a daily sign-out sheet that is designated for guests. Upon leaving, the dormitory resident has the sorority head resident give her a form that states any errors that she has made. This form must be turned in to the dormitory head resident when the girl signs in.

## IV. ERRORS ON OVERNIGHTS AND DAILY SIGNOUTS

1. Serious Offenses:
  - a. Failure to sign out
  - b. Deliberate falsification of destination
  - c. Signing in or out for another resident student.
2. Common Errors
  - a. Failure to sign in
  - b. Incorrect use of A.M.'s and P.M.'s
  - c. Failure to move tab
  - d. The use of dittos on sign-outs
  - e. Failure to initial the sign-in column of the card or to sign in or out in the correct space
  - f. Incorrect dates
  - g. Failure to put time under "expected return"
  - h. Failure to sign out on the correct book or card

## LATENESS

Resident women are urged to call the desk of their residence if they have the slightest reason to doubt that they will be able to sign in by their curfew.

Ten emergency minutes are allotted each girl per semester. These are to be used **ONLY IN CASE OF EMERGENCY**. Judicial Board Chairmen, graduate assistants, and house directors keep a record of late minutes and will view chronic or irresponsible use of your late minutes with concern. Any lateness over these ten emergency late minutes will require an appearance before the residence judicial board.

## **QUIET HOURS**

The University recognizes the importance of a quiet atmosphere in relation to good study conditions. Below is a basic policy regarding quiet hours that is followed within your residence.

Quiet Hours are continuous except:

11:30 A.M. - 1:30 P.M. Monday through Friday

4:30 P.M. - 7:30 P.M. Monday through Friday

Saturday and Sunday quiet hours are somewhat relaxed in the afternoon.

## **DEFINITION OF NOISE**

1. Noise is the sound(s) heard outside of a room with the door and/or the window(s) closed. If in doubt as to just how much can be heard, it is suggested that students be educated to check themselves by closing the door to their room, and listening to sounds (music, etc.) from the hall.
2. Noise is a sound which can be heard by a girl in her room with her door closed. This may be noise from the hall, phone or another room.
3. Noise is not necessarily an occasional outburst such as a spatter of laughter or a solitary shout for someone. Noise is that disturbance in the quietness that is continuous and bothersome to anyone within the immediate area.

## **WARNING SYSTEM**

1. Any girl may issue a warning by informing her Judicial Board representative after having informed the offender.
2. Warnings are cumulative on a yearly basis.
3. The warning (in duplicate) must have the following information:
  - a. Name of offender
  - b. Name of reporter
  - c. Reason for warning
  - d. Time and place

4. A copy of the warning is given the offender by a Judicial Board representative. The second copy is placed in the Judicial Chairman's file.
5. Warnings may constitute an automatic penalty as prescribed by the Judicial Board. A prescribed number of warnings necessitates the offender's appearance before the residence Judicial Board.
6. The offender has, at all times, the right to appeal a warning or a penalty to her residence Judicial Board.

# Residence Hours

	MON	TUES	WED	THURS	FRI	SAT	SUN
CURFEW HOURS	Freshmen	10:30	10:30	10:30	1 a.m.	1 a.m.	10:30
	Sophomores	10 p.m.	11	11	1 a.m.	1 a.m.	11
	Juniors	10 p.m.	11:30	11:30	1 a.m.	1 a.m.	11:30
	Seniors	10 p.m.	12	12	1 a.m.	1 a.m.	12
MEN'S CALLING HOURS . . . DORMITORIES	11 a.m.	11 a.m. - 10:20 p.m.			11 a.m. to 12:45 a.m.		9 a.m. to 10:20 p.m.
	to 9:45 rec room 9:30						
MEN'S CALLING HOURS . . . SORORITIES	2 days — 2 p.m. to 10:20 p.m.				12 noon to 12:45 a.m.		12 noon to 10:20 p.m.
	2 days — 2 p.m. to dinner						
WOMEN'S CALLING HOURS IN FRATERNITIES	4:30	4:30	4:30	4:30	4:30 to	1 p.m. to	2:30 p.m.
	to 9:00 p.m.**	to 9:00 p.m.**	to 9:00 p.m.**	to 9:00 p.m.**	7:30** p.m. or (12:45*)	7** p.m. or (12:45*)	to 7 p.m.**
WOMEN'S HOURS IN REC ROOMS OF MEN'S DORMS	7 p.m. - 8:30 p.m.**				5 p.m. to 12 a.m.**		1 p.m. to 5 p.m.**

\* Officially Registered Parties Only.

\*\* Only When House Director or Faculty Resident Is Present.

# *House Rules* \*

## **FIRE DRILL REGULATIONS**

Fire drills are held frequently to insure familiarity with the procedure to follow in case of a real fire.

All girls must wear a long coat and street shoes, and must carry a towel for protection against smoke and flames (may be held over face).

The room windows must be shut, the lights on, and the door open. The fire drill proctors will check rooms. The girls leave the building silently, walking in a single file, and remain silent throughout the entire drill.

Each offense requires appearance before the residence Judicial Board.

Common errors are:

- 1) Failure to appear
- 2) Failure to appear in proper attire
- 3) Misconduct during the drill.

## **ROOM INSPECTION**

Room inspection will be made once a week by your head resident or graduate assistant. For safety and health reasons these rules should be followed:

- 1) Food and dishes must not be taken from the Dining Hall.
- 2) Coke bottles should be rinsed and returned to the cases provided for this purpose.
- 3) The only electrical appliances allowed in rooms are fans, hairdryers, electric clocks, radios, and phonographs.
- 4) Shades must be drawn after dark when lights are on.
- 5) Calling or talking from windows is prohibited.
- 6) Food must not be kept on window sills.
- 7) Food kept in rooms must be kept in metal containers with tight covers.
- 8) Only coffee, tea, or soup may be prepared in dorm kitchens, except for a dorm party.
- 9) Except for dorm party food, only milk, juice, or fruit may be kept in dorm refrigerators and these articles must be plainly labelled with the name of the owner.

- 10) NO hot plates, coils, irons, or sunlamps are permitted in the rooms for they are fire hazards.

## **SUN-BATHING**

Sun-bathing is allowed only in those areas specified by the Dean of Women's Office. You will be notified in the spring as to specific locations.

Sun-bathing is not permitted on sorority property except in enclosed areas which have been approved by the Panhellenic advisor. It is not permissible to sun-bathe on porches overlooking town streets.

## **RECEPTION LOBBIES**

Reception lobbies may be used for studying after closing hours with the head resident's consent.

## **RESIDENCE DOORS**

All doors except the front door must be kept locked after dark or no later than 8 p.m. They will remain locked until 8:00 a.m., the earliest one can enter the residence, and may not be used until this time.

## **TELEPHONES**

There are limited numbers of telephone lines available for incoming calls to the University, so limit your calls to three minutes, especially between the hours of 8 and 11 p.m. Off-campus calls are processed until 10:30 p.m., except on Monday nights when they will only be accepted until 10:00 p.m. You may make and receive calls on campus from 8 a.m. to 11 p.m. on the hall phones. In case of an emergency which would require the use of these phones at other times than these hours, see your head resident or graduate assistant. All outside calls must be made on pay phones.

## **PETS**

Pets of any sort are not allowed in the residence.

## **RESIDENCE HALL PERSONNEL**

As a member of the Dean of Women's staff, the Head Resident has responsibility for the welfare of all women students living in her residence hall. She is the official hostess for the hall, the house manager, the advisor to hall student government, and a counselor to the students in the hall. The staff in each hall is supplemented by either an As-

sistant Head Resident or Graduate Assistants who aid and assist the Head Resident. The residence hall staff is available to all students with problems or who need assistance in planning and carrying out programs and activities in the residence.

\* Safety, security, and maintenance regulations which AWS helps to enforce.

## *Guests*

### **OVERNIGHT GUESTS:**

A friend may spend the night in your residence on Friday and Saturday nights if your head resident agrees and if there is room for her. Because of similarities of interests and limited accommodations, these overnight guests should be of college age (i.e. no younger than sixteen). There are no guest rooms in the residences for parents or other adults and adults may not stay in the student's rooms during the regular session. Guests must be registered 24 hours in advance with the head resident. Show your guest how to sign in and out and acquaint her with the residence customs. You are responsible for her and her infractions.

### **VISITORS TO WOMEN'S RESIDENCES**

If a girl comes to visit you for the evening, i.e. not overnight, she must leave the residence by the following times:

Monday	9:45 p.m.
Tues. - Thurs. and Sun.	11:30 p.m.
Friday and Saturday	12:45 a.m.

She should sign in the guest book at the desk when she comes.

### **VISITING MEN'S RESIDENCE HALLS AND OFF CAMPUS RESIDENCES**

Women may visit men's residences during calling hours (see **General and Academic Regulations**) or for regularly scheduled parties which will be on the weekly social calendar. **Women are not permitted to visit men's rooms or off-campus rooms or apartments.**

### **VISITING FRATERNITIES**

Women may visit fraternities during house calling hours or those functions registered on the University Social Calendar, which is sent to all residences each week. The housemother or an approved



chaperon must be present at all times that co-eds are in the fraternity house. Before a member may bring a co-ed into the fraternity house, he must obtain permission from the housemother. Parties on week nights may last until 8:30 p.m., weekends, 12:45 a.m.

## *General Regulations*

### **MOBS AND RIOTS\***

Any student who participates in a riot or is in the neighborhood of a crowd which is creating a disturbance or encourages a disturbance in any way is liable to be charged for damages and is subject to suspension.

### **ALCOHOLIC BEVERAGES\***

Possession or use of alcoholic beverages, including light wines or beer, is prohibited on the campus, in any residence, or in any fraternity or sorority house.

According to Maryland state law it is unlawful to sell or furnish any alcoholic beverages at any time to a minor (i.e.—a person under 21 years of age) either for his own use or for the use of any other person.

### **DRESS**

Women students may wear casual clothes in the dining halls for breakfast and lunch Monday through Friday and for all Saturday meals. Casual clothes include tailored slacks and tailored bermudas, not sweatshirts, dungarees, levis or cutoffs.

For dinner Monday through Friday, a skirt or dress will be required. More formal attire will be expected at Sunday breakfast and dinner.

Skirts and dresses will be standard attire in classrooms, administration buildings, the chapel, the library, and women's resident hall lobbies. On the two lower levels of the Student Union, casual clothes will be permitted at any time, but a skirt or dress must be worn at all times on the first and second floors. Casual clothes will be permitted at the evening movies.

During inclement weather, casual clothes will be allowed according to the student's own discretion.

### **ACADEMIC**

See handbook **General and Academic Regulations**.

\* Denotes a general University regulation which is supported by AWS and enforced by Central Student Court.



## REGISTRATION OF SOCIAL EVENTS

Social events are registered in the Social Director's office by the social chairman of the residence where the event is held. The deadline is Tuesday for events held the following Friday through Thursday. Large events must be planned with the Social Director and registered ten days ahead.

## MASTER CALENDAR OF EVENTS

A master calendar of events for the year is kept in the Social Director's office for the convenience of students and faculty. The dates of major events for the year are submitted by organizations by May 15. Dates for the fall printed SGA Calendar must be submitted by August 15, for the spring calendar by January 15. Consult this calendar before you plan a major event.

## SPACE RESERVATION FORM

This must be filled out for any event where campus facilities are used. Forms are obtained in Mr. Weber's office, North Administration Building.

### DINING HALL HOURS

#### WEEKDAYS

Breakfast	6:30 AM—8:15 AM
Lunch	11:10 AM—1:10 PM
Dinner	4:30 PM—6:15 PM

#### SATURDAY

Breakfast	7:30 AM—8:30 AM
Lunch	11:30 AM—1:00 AM
Dinner	4:30 PM—6:00 PM

#### SUNDAY

Breakfast	8:30 AM—9:30 AM
Dinner	11:30 AM—1:20 PM

## *Dormitory Presidents*

Anne Arundel	Adelaide S. Barnes	7093
Caroline	Nancy Benjes	7297
Carroll	Merle Haber	7164
Centreville North	Barbara Bourgeois	7266
Centreville South	Iris Esau	7275
Denton	Elizabeth McPhee	7502
Dorchester	Patricia Mehlhop	7140
Elkton	Joanna Ritz	7714
Montgomery Center	Barbara Winn	7014
Montgomery East	Joan Norwitz	7247
Montgomery West	Cheryl Eberlin	7108
Queen Anne's	Mary Bruger	7258
St. Mary's	Patricia Harrison	7027
Somerset	Elaine Abbott	7029
Wicomico	Patricia Hopkins	7133
Worcester	Marilyn Marshall	7226

## *Sorority Presidents*

Alpha Chi Omega	Betsy Tait	864-9893
Alpha Delta Pi	Elizabeth Field	927-9864
Alpha Epsilon Phi	Bonnie Fox	927-9701
Alpha Gamma Delta	Betty Beckham	864-9806
Alpha Omicron Pi	Helen Hyre	927-9709
Alpha Phi	Nancy Baker	864-5910
Alpha Xi Delta	Sharon Kelbaugh	927-9720
Delta Delta Delta	Joan Quigley	277-9867
Delta Gamma	Mary Wright	864-5880
Deltta Phi Epsilon	Sandy Sher	864-9693
Gamma Phi Beta	Gail Holland	927-9773
Kappa Alpha Theta	Cathy Fondren	927-7606
Kappa Delta	Ann Bender	927-9759
Kappa Kappa Gamma	Mary Jane Nystrom	927-9886
Phi Sigma Sigma	Susan Katz	927-9828
Pi Beta Phi	Dawn Sheeler	864-9885
Sigma Delta Tau	Carole Schwartz	864-8803
Sigma Kappa	Diane Chase	927-9861



