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ILLINOIS HISTORICAL SURVEY











**ADAMS COUNTY**  
**(QUINCY)**  
**NUMBER 1**

**THE HISTORICAL RECORDS SURVEY**  
**CHICAGO ILLINOIS**

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INVENTORY OF THE COUNTY ARCHIVES  
OF ILLINOIS

Prepared by  
The Historical Records Survey  
Division of Professional and Service Projects  
Works Progress Administration

No. 1. ADAMS COUNTY (QUINCY)

\* \* \* \* \*

Chicago, Illinois  
The Historical Records Survey  
April 1939

The Historical Records Survey

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FOREWORD

The Inventory of County Archives of Illinois is one of a number of bibliographies of historical material prepared throughout the United States by workers on The Historical Records Survey of the Works Progress Administration. The publication herewith presented, an inventory of the archives of Adams County, is number 1 of the Illinois series.

The Historical Records Survey was undertaken in the winter of 1935-36 for the purpose of providing useful employment to needy unemployed historians, lawyers, teachers, and research and clerical workers. In carrying out this objective, the project was organized to compile inventories of historical materials, particularly the unpublished government documents and records which are basic in the administration of local government, and which provide invaluable data for students of political, economic, and social history. The archival guide herewith presented is intended to meet the requirements of day-to-day administration by the officials of the county, and also the needs of lawyers, business men and other citizens who require facts from the public records for the proper conduct of their affairs. The volume is so designed that it can be used by the historian in his research in unprinted sources in the same way he uses the library card catalog for printed sources.

The inventories produced by The Historical Records Survey attempt to do more than give merely a list of records - they attempt further to sketch in the historical background of the county or other unit of government, and to describe precisely and in detail the organization and functions of the government agencies whose records they list. The county, town, and other local inventories for the entire country will, when completed, constitute an encyclopedia of local government as well as a bibliography of local archives.

The successful conclusion of the work of The Historical Records Survey, even in a single county, would not be possible without the support of public officials, historical and legal specialists, and many other groups in the community. Their cooperation is gratefully acknowledged.

The Survey was organized and has been directed by Luther H. Evens, and operates as a nation-wide project in the Division of Professional and Service Projects, of which Florence Kerr, Assistant Administrator, is in charge.

F. C. Harrington  
Administrator

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## PREFACE

The Historical Records Survey was initiated as a nation-wide undertaking in January 1936, as part of the Federal Writers' Project of the Works Progress Administration. In Illinois the Survey became an independent unit in August 1936, but continued to operate as a part of the nation-wide project under the technical supervision of Dr. Luther H. Evans, National Director, and under the administrative supervision of the Division of Professional and Service Projects.

In compiling this Inventory of the Archives of Adams County, the Survey has sought to locate, describe, and classify all extant county records and to make them more easily accessible to county officials, the general public, and research workers. It is believed that this Inventory will be useful in the preservation of this valuable material, and as a guide to the archives wherein may be found so much important information in the field of history, sociology, political science, and economics. While some historians have realized this for many years, the general public has never been made aware of the intrinsic worth of this material. In the official documents of Adams County is continued the story of the coming into the wilderness of settlers who created a territory and the rudiments of a simple frontier government, bought and sold land, built roads, established schools, and later founded a state.

The Historical Records Survey has proved itself of valuable assistance to local and county governments in Illinois. Records have been rearranged and made more accessible, material believed to be lost has been located, indexing projects have been fostered, and county officials have been encouraged and induced to provide new equipment for their offices and better storage space for the records.

In addition, the program of the Survey has been planned to dovetail with the long range plans of the State of Illinois for the care of the state and local archives. For example, the first step in the Illinois program, the moving of all state records into a new Archives Building, has been materially aided by the preparation of preliminary inventories by survey workers for the various state departments. Again, the program of the state for the preservation of county records, including the making of microphotographic copies of all important historical documents, obviously presupposes inventories such as The Historical Records Survey is now making.

Since under Illinois law no records may be destroyed without specific enabling legislation, the tremendous increase in the bulk of records being produced today makes it impossible for either the state or the counties to preserve all records. Hence, there has been considerable destruction of records. The inventories being compiled by The Historical Records Survey now make possible for the first time a scientific study of the whole question of record destruction. If, as seems likely, this results in adequate



Preface

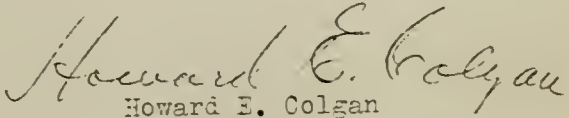
and sensible legislation permitting necessary reduction in the bulk of records, this single use of the inventories may prove the most important contribution of the Survey.

Under the direction of Alston G. Field, who resigned as State Director November 1, 1937, work on the survey of records in Adams County, the first county on the alphabetically arranged list of the one hundred and two counties in Illinois, was begun April 26, 1936 and finished as far as possible on August 30, 1936. Revising and rewriting of inventory forms was started January 20, 1937 and finished April 28, 1937. Rechecking was begun September 8, 1937 and completed August 5, 1938. The inventory was taken by Mrs. Olive Barickman, Mrs. Mary McCully, Harry Allen, Otto Walz, Edward Konefic, Wilfred Jacobs, and John Timmerwilke, under the supervision of V. C. Karcher and Kenneth C. Blood.

The Inventory was prepared for publication by the state editorial staff of The Historical Records Survey at Chicago, under the supervision of Herbert R. Rifkind. Assisting were Martine O'Connor, in charge of editing and reediting, and Kathleen Summitt, in charge of arranging and indexing. Legal essays were prepared under the supervision of Irving E. Barnett, assisted by Katherine D. Holmgren. The format of the Inventory was prepared and collated under the supervision of Edward J. McDonough. Typing, stencil cutting, and mimeographing were supervised by Dorothy V. Herold. In addition, too much credit cannot be given to the other members of the editorial, research, and typing staffs for their intelligent and diligent cooperation in the compilation of this Inventory.

The various units of the Inventory of County Archives of Illinois will be available for distribution to governmental offices, libraries, schools, and historical societies in Illinois, and libraries and governmental agencies in other states. Requests for information concerning particular units of the Inventory should be addressed to the state director. It is planned to publish a separate History of Adams County in the near future as a supplement to this Inventory. This History will be compiled from and completely documented to original county records and other primary source material.

All of the officers of Adams County cooperated in every possible way with the workers, and grateful acknowledgment of their aid is hereby made. I also wish to express appreciation for the assistance rendered by the officers of the Illinois State Library, and by the officials of the Illinois Works Progress Administration and the Federal Writers' Project. For the cover design and the binding we are indebted respectively to the Federal Art Project, and the Bookbinding Project of District 3, Chicago, Illinois.

  
Howard E. Colgan  
State Director  
The Historical Records Survey

April 10, 1939





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## 1. GOVERNMENTAL ORGANIZATION AND RECORDS SYSTEM

### Introduction

#### Historical Background

Adams County was made a separate political subdivision of the state by an act of the Illinois General Assembly, approved January 13, 1825.<sup>1</sup> The area comprising Adams was located in what was known as the Military Tract,<sup>2</sup> and had been included in Pike County when that county was created in 1821.<sup>3</sup>

Except for an interval of about seven years, Adams has retained its present boundaries since its creation. In 1841 a concerted effort was made by residents of the eastern section of the county to remove the county seat from Quincy to a more centrally located site.<sup>4</sup> The residents of Quincy countered by having the General Assembly pass an act which created Marquette County from the eastern half of Adams,<sup>5</sup> thus detaching the residents who were most in favor of a change, and enabling Quincy to retain its status as the county seat. Marquette County, however, never organized, no elected officers ever qualifying. This condition existed until 1846, when an act was passed changing the name of Marquette County to Highland, and providing that Highland County revert to Adams if not organized within four months.<sup>6</sup> The new county never was organized, and eventually the area reverted to Adams. Adams has an area of 830 square miles, and is the farthest western and most central county in Illinois bordering on the Mississippi River.

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1. L.1825, p. 93.

2. On May 6, 1812, Congress provided for the designation, survey, and grant of military bounty lands. Of the 6,000,000 acres of public land thus set aside, 2,000,000 acres were located in the Illinois Territory, north of the confluence of the Illinois and Mississippi Rivers. U.S.S., v. 4, p. 425, as recorded in Robert Mayo, Army and Navy Pension Laws and Bounty Land Laws of the United States from 1776 to 1852 (Washington: Jno. T. Powers, 1852), p. 288. By an act of April 29, 1816, Congress increased the Military Tract in Illinois by an additional 1,500,000 acres. This increase set the northern boundary of the tract to a line from the Illinois River at the mouth of the Vermilion River due west to the Mississippi. Solon Justus Buck, Illinois in 1818 (Springfield: The Illinois Centennial Commission, 1917), p. 43.

3. L.1821, p. 59.

4. L.1835, p. 38.

5. L.1843, p. 77.

6. L.1847, p. 38-40.





### Scope of County Government

The county in Illinois is a corporate body<sup>1</sup> and an administrative unit of the state; its governmental organization is at all times largely an expression of this dual nature.

The growth of the county as a body politic is reflected, in each of the state's three constitutional periods, in a progressive expansion of the powers which may by law be exercised by the county board, and in the creation of new, and the extension of existing, county offices. The latter phase of growth in Adams County and others similarly organized at present, has also been affected by the adoption of township organization, which for the first time constituted the civil towns as an additional level of government.

An analogous development appears in the state's invasion of new fields of government and the extension of the county's role as its agent. Originally, the county performed but a single important function for the state, that of collecting its share of the taxes levied within the county. Since then, however, education, public health, registration of vital statistics, public assistance, and many similar if less important matters have entered the province of state control or supervision. To effect this control, new governmental units, subcounty districts of various types, have come into existence or have been converted to new purposes; the county, because of its intermediate position, has become more important as a medium of that control.

Thus the complete operation of county government in Illinois brings into play a number of partly distinct authorities. Their relationships, at any time, are complex. The changing governmental organization of Adams County, therefore, is easiest traced from the viewpoint of the major functions of county government.

### General Administration

General administrative jurisdiction over county business has always been vested in the county board. Under the first constitution, for all counties, the county commissioners' court acted as the county board.<sup>2</sup> It was expressly declared to have no original or appellate jurisdiction in civil or criminal actions, but had all power necessary to the exer-

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1. R.L.1827, p. 107; R.S.1845, p. 150; R.S.1874, p. 306.

2. Constitution of 1818, Schedule, sec. 4; L.1819, p. 175,176.



cise of its jurisdiction in cases concerning the public affairs of the county collectively.<sup>1</sup> The commissioners were constitutional officers,<sup>2</sup> and elected;<sup>3</sup> the court existed solely by statutory provision.<sup>4</sup> Attached to it in a ministerial capacity was the independent statutory office of clerk of the county commissioners' court,<sup>5</sup> at first filled at the appointment of the court,<sup>6</sup> later by election.<sup>7</sup>

Under the second constitution, the newly created county court succeeded to the position of the county commissioners' court.<sup>8</sup> As an administrative body,<sup>9</sup> it was composed of the county judge, an elected, constitutional officer,<sup>10</sup> and two justices of the peace, elected at large.<sup>11</sup> Another new office, that of clerk of the county court, was created to provide it with a ministerial officer; the clerk also was elected.<sup>12</sup>

The Constitution of 1848 also made provision, for the first time, for an optional form of county government.<sup>13</sup> The subsequent enabling acts<sup>14</sup> provided that whenever the voters of a county might so determine, that county should adopt township organization; one of the principal results of such a change was to alter the form of the county board.<sup>15</sup> Adams County so elected in 1849, and the county commissioners' court was succeeded by a board of supervisors, composed of members elected one in each of the several townships.<sup>16</sup> The clerk of the county court was required by law to act as the ministerial officer of the new county board.<sup>17</sup> In 1874, however,

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1. L.1819, p. 175.
  2. Constitution of 1818, Schedule, sec. 4.
  3. L.1819, p. 100; L.1821, p. 100; R.L.1837, p. 103,104.
  4. L.1819, p. 175.
  5. Ibid.
  6. Ibid.
  7. R.L.1837, p. 49; L.1845, p. 28.
  8. L.1849, p. 65.
  9. The county court was also a court of law. For its jurisdiction as such, see Administration of Justice, Courts, p. 11.
  10. Constitution of 1848, Art. V, sec. 17.
  11. Constitution of 1848, Art. V, sec. 19; L.1849, p. 65,66.
  12. Constitution of 1848, Art. V, sec. 19; L.1849, p. 65.
  13. Constitution of 1848, Art. VII, sec. 6.
  14. The original enabling act of 1849 (L.1849, p. 190-224) was repealed two years later by a more comprehensive but essentially similar law (L.1851, p. 35-78).
  15. Other effects of the change, within the sphere of county government proper, appear with regard to the taxation procedure. See Finances, p. 8.
  16. Constitution of 1848, Art. VII, sec. 6; L.1849, p. 192,202-4; Constitution of 1870, Art. X, sec. 5.
  17. L.1849, p. 203; L.1851, p. 78.



that clerk was replaced by a new officer, the county clerk, whose office had been created by the third constitution,<sup>1</sup> and who was required by law to act as ministerial officer for the county board.<sup>2</sup> Another significant change in the organization of the county board, has been the addition to its membership of assistant supervisors, elected from the various towns on the basis of population;<sup>3</sup> the assistant supervisors have no power or duties as town officers, but are members of the county board and as such enjoy the same powers and rights as other members.<sup>4</sup>

The Constitution of 1870 also provided for a new form of county board in counties not under township organization. This board was to be composed of three officers, styled commissioners, who would transact all county business as provided by law. Subsequent legislation granted to the board of county commissioners all powers and duties formerly exercised by the county court acting in its administrative capacity.<sup>5</sup> Adams County, however, has never been affected by this change, as it has retained township organization from the adoption of that form of county government in 1849 to the present.

Concurrent with the changing organization of the county board is an expansion of its functions without, however, considerable extension beyond the original jurisdiction conferred upon the county commissioners' court. The authority of that body extended to the imposition and regulation of taxes,<sup>6</sup> a limited but increasing management of county property,<sup>7</sup> and a growing fiscal control, stringent in regard to tax collections,<sup>8</sup> sporadic in its check on the expenditures of other county offices.<sup>9</sup> The court additionally had power to appoint judges of election,<sup>10</sup> select juries,<sup>11</sup> and, with limitations, to provide for the construction and maintenance of roads and bridges.<sup>12</sup> Poor relief<sup>13</sup> and a tentative supervision of education<sup>14</sup> also fell within its general administrative jurisdiction.

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1. Constitution of 1870, Art. X, sec. 8.
  2. R.S.1874, p. 322.
  3. Ibid., p. 1080; L.1925, p. 605; L.1929, p. 774; L.1931, p. 905-10; L.1933, p. 1115,1116.
  4. R.S.1874, p. 1080.
  5. Constitution of 1870, Art. X, sec. 6; L.1873-74, p. 79.
  6. L.1819, p. 175.
  7. Ibid., p. 237,238; L.1842-43, p. 128.
  8. L.1819, p. 238,318; L.1823, p. 208; R.L.1827, p. 373,375; R.L.1829, p. 121; L.1842-43, p. 112; L.1845, p. 11,12.
  9. R.L.1827, p. 366; L.1831, p. 175.
  10. L.1819, p. 90.
  11. Ibid., p. 255; L.1823, p. 182.
  12. Either by calling on the able-bodied men of the county for labor, or by raising bond issues by subscription (L.1819, p. 333,334,336,337, 343; L.1821, p. 167; L.1825, p. 130-33).
  13. L.1819, p. 127; L.1839, p. 138,139.
  14. R.S.1845, p. 500,501.



The effect of subsequent legislation, in the main, has only been to broaden that jurisdiction. The county board has been given full power to purchase, contract for, dispose of, and make regulations concerning all real and personal property of the county.<sup>1</sup> It is now required also to audit all claims against the county and the accounts of such officers as are not provided for by law.<sup>2</sup> Otherwise, the changes in form of the county board of Adams County have not materially affected the general administrative jurisdiction of that body.<sup>3</sup>

### Finances

In Illinois counties, there has always been a close relationship between the taxation processes and fiscal control. This circumstance, as well as frequent evidence of the county board's ultimate control in such matters, appears in a resume of the legal status and duties of the officers involved.

### Taxation

The assessment function in taxation was delegated by the first General Assembly to the county treasurer, a statutory officer appointed by the county commissioners' court.<sup>4</sup> The administrative body, within statutory limits, fixed the amount of the levy, while the value of many categories of real and personal property was fixed by law; however, a limited discretion was left to the assessing officer.<sup>5</sup> In 1825 assessments were made by the county assessor, also an appointee of the county commissioners' court.<sup>6</sup> This duty reverted to the county treasurer in 1827<sup>7</sup> and continued to be vested in that office until 1839, when the General Assembly provided for the appointment by the county commissioners' court of district assessors, not to exceed one in every justice's district.<sup>8</sup> The earlier system was reestablished in 1844, with the treasurer, however, now having the status of ex-officio county assessor.<sup>9</sup> Since Adams County's adoption of township organization in 1849, the assessment function has been performed on the lower governmental level by town assessors elected one in each township.<sup>10</sup> Today, the principal duties of the assessing officers, taken together, are to bring up to date each year the periodic assessment of real property,

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1. L.1849, p. 202; L.1851, p. 50,51.  
2. L.1849, p. 202; L.1851, p. 51.  
3. Cf. this running summary with R.S.1874, p. 306, and R.S.1937, p. 910-12.  
4. L.1819, p. 315.  
5. Ibid., p. 313,319; L.1825, p. 173; L.1839, p. 4-6; L.1840, p. 4;  
L.1845, p. 6.  
6. L.1825, p. 173.  
7. R.L.1827, p. 330.  
8. L.1839, p. 4.  
9. L.1843, p. 231.  
10.- L.1849, p. 192; L.1871-72, p. 20-24.





to take current lists of, and appraise personal property and special categories of other property.<sup>1</sup> The treasurer has now the status of ex-officio supervisor of assessments.<sup>2</sup>

The functions which today fall within the scope of the board of review were originally dispersed and attenuated. In the first constitutional period, it was left to interested individuals or parties to report property omitted from assessment; the county commissioners' court could hear appeals from assessments, but there was no provision for their equalization by districts.<sup>3</sup> In 1849, when Adams County adopted township organization, appeals were made to the township assessor.<sup>4</sup> Later, town boards were empowered to revise the assessments within their own jurisdiction,<sup>5</sup> and the county board in the annual meeting was required to assess omitted property, make alterations in the description of lands of nonresidents, review assessments upon complaint, and equalize valuations between towns.<sup>6</sup> In 1898 this authority of the county board was transferred to the newly created board of review, composed of the chairman of the county board as ex-officio chairman, the county clerk as ex-officio clerk, and an additional member appointed by the county judge.<sup>7</sup> In 1923 the county clerk was replaced by another member appointed by the county judge;<sup>8</sup> the board of review now appoints its own clerk.<sup>9</sup>

The collection function was originally performed in all counties by the sheriff, an elected constitutional officer.<sup>10</sup> Its nature has changed little since that time. Essentially, the collecting officer collects taxes according to information originating outside his jurisdiction, pays over such sums to authorities designated by statute to receive them, and reports on payments of taxes and delinquencies.<sup>11</sup> In 1839, by a development analogous to that which occurred with regard to assessments, the county board extended

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1. L.1853, p. 16,17; L.1855, p. 18,24,55; L.1871-72, p. 11,14,15,19,23; L.1873, p. 51; L.1879, p. 241-45; L.1881, p. 133; L.1885, p. 234; L.1895, p. 300,301; L.1905, p. 360; L.1915, p. 568; L.1923, p. 495,500; L.1927, p. 774; L.1931-32, First Sp. Sess., p. 69.
  2. L.1898, p. 36-44.
  3. L.1819, p. 316; R.L.1827, p. 330; L.1839, p. 7; L.1843, p. 239; L.1845, p. 8.
  4. L.1849, p. 206.
  5. L.1851, p. 56.
  6. Ibid., p. 57; L.1871-72, p. 24,25.
  7. L.1898, p. 46.
  8. L.1923, p. 496.
  9. Ibid., p. 496,497.
  10. Constitution of 1818, Art. III, sec. 11; L.1819, p. 316.
  11. L.1819, p. 316-18; L.1821, p. 182,183; R.L.1827, p. 332,333; R.L.1829, p. 118,121-23; L.1831, p. 125; R.L.1837, p. 581,582; L.1839, p. 7-12; L.1843, p. 243; L.1845, p. 11; L.1847, p. 81; L.1871-72, p. 55,57,58.



its control to appoint a regular county collector.<sup>1</sup> Soon after, the law reverted to the earlier situation, with the sheriff acting as ex-officio collector.<sup>2</sup> This situation continued until Adams County adopted township organization when town collectors were elected, one in each township;<sup>3</sup> shortly afterward, the county treasurer became ex-officio county collector.<sup>4</sup> The town officers paid over their collections directly to the county officer, and supplied the basic information for the latter's summary report of collections in the county.<sup>5</sup> In 1917 the town office of collector was abolished in counties the size of Adams, and the county collector became ex-officio town collector, assuming all duties previously assigned to the latter officer.<sup>6</sup>

Coordination of the taxation processes has always been effected by the county clerk or his predecessors. The assessment books are made out by the clerk, and returned to him by the assessor; similarly, the collector reports on collections on delinquent property; finally, the treasurer's receipts to the collector for taxes paid come into his possession, and the centralization of records concerning the basic taxation procedure is completed.<sup>7</sup>

### Fiscal Control

The fiduciary function in county finances belongs to the county treasurer alone. The duties of the office have remained substantially the same since its creation; namely, to receive, principally from the collectors of taxes, the revenue of the county; to have custody of its funds; and to disburse funds only by specific authorization by law, or in accordance with the order of the county board.<sup>8</sup> Through this last requirement, and that of the treasurer to report periodically to the board on the transactions of his office, in addition to his regular settlement with it, the lines of financial authority once more lead to the county board.<sup>9</sup>

1. L.1838-39, p. 7.
2. L.1843, p. 234.
3. L.1849, p. 192; L.1851, p. 38.
4. L.1853, p. 14; L.1871-72, p. 664.
5. L.1849, p. 209; L.1851, p. 60; L.1853, p. 26; L.1871-72, p. 41,56,57.
6. L.1917, p. 793.
7. L.1819, p. 317; R.L.1827, p. 373; R.L.1857, p. 582; L.1839, p. 8-12; L.1840, p. 3; L.1845, p. 9,11; L.1853, p. 66,77,111; L.1871-72, p. 32, 34,35,46,56-58; L.1873-74, p. 51; L.1911, p. 485; L.1917, p. 654; L.1919, p. 765; L.1931, p. 747.
8. L.1819, p. 315,316; R.S.1845, p. 138; L.1861, p. 239; R.S.1874, p. 323, 324.
9. L.1819, p. 318; R.L.1837, p. 582,583; L.1845, p. 35; R.S.1845, p. 138, 139; L.1861, p. 239,240; R.S.1874, p. 323,324.



Administration of Justice

Courts

Justice, in Illinois counties, has been administered by a constantly increasing number of bodies. The Constitution of 1818 vested the judicial powers of the state in a supreme court and such inferior courts as the General Assembly should ordain and establish; required the supreme court justices to hold circuit courts in the several counties; and provided for the appointment, in such manner and with such powers and duties as the General Assembly should direct, of a competent number of justices of the peace in each county.<sup>1</sup>

Federal statutes already allowed circuit courts, in all states, jurisdiction over the naturalization of aliens;<sup>2</sup> the first state legislature additionally conferred jurisdiction over all causes at common law and chancery, and over all cases of treason, felony, and other crimes and misdemeanors.<sup>3</sup> The legislature further required that two terms of a circuit court be held in each county annually by one of the supreme court justices,<sup>4</sup> but in 1824 provision was made for the holding of circuit courts by separate circuit court judges, to be appointed, as were the supreme court justices, by both branches of the General Assembly, and to hold office during good behavior.<sup>5</sup> In 1827 the General Assembly repealed the 1824 law, and again provided for circuit courts to be held by supreme court justices.<sup>6</sup> At the next session of the legislature, when a new circuit was established, provision was made for the appointment of a circuit judge to act therein.<sup>7</sup> At that time, therefore, the circuit courts were held by supreme court justices in four judicial circuits and by a circuit judge in the fifth.<sup>8</sup> A change was made again in 1835, when power to hold circuit courts was taken away from the supreme court justices and provision was made for the appointment of five circuit judges, in addition to the one already authorized, to hold circuit courts.<sup>9</sup> The six judicial circuits existing at that time were supplemented during the next few years by the creation of new circuits,<sup>10</sup> so

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1. Constitution of 1818, Art, IV, sec. 1,4,8.
  2. U.S.S. at Large, v. 2, p. 153-55.
  3. L.1819, p. 380.
  4. Ibid., p. 378.
  5. L.1824, p. 41. The Constitution of 1818, which had required that supreme court justices be appointed by the General Assembly, further provided that they should not, after the first session of the legislature subsequent to January 1, 1824, hold circuit courts unless required to by law (Art. IV, sec. 4).
  6. R.L.1827, p. 118,119.
  7. R.L.1829, p. 38.
  8. Ibid., p. 42,48.
  9. L.1835, p. 150.
  10. L.1837, p. 113; L.1838-39, p. 155.



that they numbered nine in 1841 when the office of circuit judge was again abolished, and the supreme court justices, also increased to nine, were required to hold circuit courts.<sup>1</sup>

The authority of justices of the peace was limited by law to jurisdiction in specified civil cases and in misdemeanors, with appeals allowed from their judgments to the circuit court.<sup>2</sup> The power of appointment, the legislature at first reserved to itself;<sup>3</sup> in 1827, however, justice of the peace were required to be elected, two in each of such districts as should be determined within statutory limits by the county commissioners' court.<sup>4</sup>

Jurisdiction over probate matters was at the outset delegated to the county commissioners' court.<sup>5</sup> By act of the next General Assembly, it was transferred to the court of probate,<sup>6</sup> consisting in each county of one judge appointed by the General Assembly.<sup>7</sup> As a result of the substitution in 1839 of probate justices of the peace for the judges of probate,<sup>8</sup> jurisdiction over probate matters for the first time was placed in the hands of elected officers.<sup>9</sup>

The county court was the creation of the second constitution,<sup>10</sup> which also made circuit judges elected officers.<sup>11</sup> With regard to the new court, it was further provided by law that it should be held in each county by a single elected officer, the county judge.<sup>12</sup> Its authority was extended to jurisdiction in all probate matters, and to such jurisdiction in civil and criminal cases as might be conferred by the General Assembly.<sup>13</sup> In pursuance of this latter provision, the county court was first given the same civil and criminal jurisdiction as justices of the peace;<sup>14</sup> at the

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1. L.1841, p. 173.
  2. L.1819, p. 185,192,195.
  3. Ibid., p. 22.
  4. R.L.1827, p. 255,256. Since 1821, however, the county commissioners' court had been required to establish such districts, which also constituted general election precincts (L.1821, p. 74). For changes in the statutory limitations of this power of the court, see R.L.1827, p. 255, and R.L.1829, p. 93.
  5. L.1819, p. 223-33.
  6. L.1821, p. 121.
  7. Ibid., p. 119. The Constitution of 1818 (Art. IV, sec. 4) had also designated this manner of election for judges of all inferior courts.
  8. R.L.1837, p. 176,177.
  9. The Constitution of 1818 (Art. IV, sec. 8) had reserved to the General Assembly the right to prescribe the manner of appointment of justices of the peace.
  10. Constitution of 1848, Art. V, sec. 1,16.
  11. Ibid., Art. V, sec. 7,15.
  12. Ibid., Art. V, sec. 17.
  13. Ibid., Art. V, sec. 18.
  14. L.1849, p. 65.





same session of the General Assembly, however, it was declared that county judges when exercising this jurisdiction, acted only in the capacity of justices of the peace.<sup>1</sup> Until the next constitutional period, the county court, as such, was given jurisdiction only in a limited number of special actions;<sup>2</sup> it was, however, considered entitled to equal jurisdiction with the circuit court over naturalization.<sup>3</sup> In this same period, provision was made for increasing, on the basis of population, the number of justices of the peace to be elected in each district. In Adams County, and others similarly organized, one additional justice of the peace is now elected for every one thousand inhabitants exceeding two thousand inhabitants in each town.<sup>4</sup>

Provision was first made by the Constitution of 1870 for the establishment by the General Assembly of an independent probate court in each county having a population of more than fifty thousand inhabitants.<sup>5</sup> As first established by statute, the new courts were to be formed in counties of one hundred thousand or more inhabitants.<sup>6</sup> This population requirement was lowered to seventy thousand in 1881.<sup>7</sup> The population of Adams County not having reached this figure, jurisdiction over probate matters has continued to be vested in the county court in accordance with constitutional provision to that effect.<sup>8</sup> The county court, early in this period, was given concurrent jurisdiction with the circuit court in appeals from justices of the peace;<sup>9</sup> its original jurisdiction was extended to be equal with that of the circuit court in all that class of cases cognizable by justices of the peace<sup>10</sup> and involving in controversy sums not exceeding \$500.<sup>11</sup> In 1906, however, it lost its naturalization jurisdiction since it possess jurisdiction at law without limitation upon amounts in contro-

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1. L.1849, p. 65.
  2. Ibid., p. 65,66; L.1853, p. 103; L.1861, p. 171,172.
  3. U.S.S. at Large, v. 2, p. 155.
  4. L.1854, p. 30. No more than five justices, however, may be elected from any town or election precinct.
  5. Constitution of 1870, Art. VI, sec. 20.
  6. L.1877, p. 79,80.
  7. L.1881, p. 72. In 1933 the act of 1877 was further amended to make the establishment of an independent probate court mandatory in counties having a population of eighty-five thousand or more, and optional in counties having a population of between seventy thousand and eighty-five thousand. L.1933, p. 458.
  8. Constitution of 1870, Art. VI, sec. 18.
  9. L.1895, p. 212,223.
  10. The jurisdiction of justices has also been progressively increased during this period. See L.1871-72, p. 524; L.1895, p. 189,190; L.1917, p. 562,563; L.1929, p. 541,542.
  11. L.1871-72, p. 325.



versy.<sup>1</sup> The present constitution, also, for the first time, directed the manner in which the General Assembly should establish judicial circuits, requiring that circuits be formed of contiguous counties and that they should not exceed in number one circuit for every one hundred thousand of population of the state.<sup>2</sup> At present there are eighteen circuits in Illinois, and Adams County is attached to the eighth circuit.<sup>3</sup>

Clerks of Courts

The clerk of the circuit court under the Constitution of 1818, was to be appointed by a majority of the justices of that court.<sup>4</sup> Since 1849, however, by provisions of the Constitutions of 1848 and 1870, the office has been filled by election.<sup>5</sup> The office of clerk of the county court, which was an independent elective office under the second constitution,<sup>6</sup> is now filled in an ex-officio capacity by the county clerk<sup>7</sup> who is also required by constitutional provision to be elected.<sup>8</sup> The county commissioners' court, which for a brief period held jurisdiction over probate matters, had its own clerk who was at that time appointed by the court.<sup>9</sup> Probate judges and justices of the peace who subsequently held probate jurisdiction, were required to act as their own clerks.<sup>10</sup> With the transfer of probate jurisdiction to the county court, the clerk of the county court was required to keep, separately, records of probate proceedings and business.<sup>11</sup> In Adams County where the county court still retains probate jurisdiction, the county clerk serves it in these matters in his capacity as ex-officio clerk of the county court.<sup>12</sup> Justices of the peace have always been required to keep their records in person.<sup>13</sup>

Ministerial Officers

The principal ministerial officer of all courts of record in Illinois counties is the sheriff. The first constitution provided that the sheriff should be elected.<sup>14</sup> Statutory provision was made in 1827 for the appoint-

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1. U.S.S. at Large, v. 34, part 1, p. 596.
  2. Constitution of 1870, Art. VI, sec. 13.
  3. L.1933, p. 436.
  4. Constitution of 1818, Art. IV, sec. 6.
  5. Constitution of 1848, Art. V, sec. 21,29; Constitution of 1870, Art. X, sec. 8.
  6. Constitution of 1848, Art. V, sec. 19.
  7. R.S.1874, p. 260.
  8. Constitution of 1870, Art. X, sec. 8.
  9. L.1819, p. 175.
  10. L.1821, p. 119,120; R.L.1837, p. 177,178.
  11. L.1849, p. 66.
  12. R.S.1874, p. 260.
  13. L.1819, p. 165-97 (no specific record-keeping requirement listed among general duties of justices), 326 (establishing fees to be paid justices for keeping records); R.L.1827, p. 260 (becomes definite provision for justices to keep own records); L.1895, p. 221,222.
  14. Constitution of 1818, Art. III, sec. 11.



ment of deputies by the principal officer;<sup>1</sup> since 1870, the number of deputies that the sheriff may appoint has been determined by rule of the circuit court.<sup>2</sup> The ministerial duties of the sheriff have undergone little change in more than one hundred years. Essentially, he is to attend, in person or by deputy, all courts of record in the county, obeying the orders and directions of the court, and to serve, execute, and return all writs, warrants, process, orders, and decrees legally directed to him.<sup>3</sup>

The coroner was originally given equal power with the sheriff as a ministerial officer of the courts.<sup>4</sup> He was also required to serve all process in any suit in which the sheriff was an interested party<sup>5</sup> and to perform all the duties of the sheriff when that office was vacant.<sup>6</sup> The last two functions are still incumbent upon the coroner.<sup>7</sup>

Justices of the peace are served similarly in a ministerial capacity by constables. Not until 1870 was the office of constable given constitutional recognition;<sup>8</sup> at its creation by the first General Assembly, the county commissioners' court was empowered to appoint one or more constables in each township;<sup>9</sup> in 1827 it was provided that two constables should be elected in each justice of the peace district.<sup>10</sup> Since that date, subsequent legislation has grouped justices of the peace and constables in all provisions regarding their election.<sup>11</sup> Constables, like sheriffs and coroners, have always been required to serve and execute all process legally directed to them;<sup>12</sup> process issuing from a justice of the peace court, however, may be directed only to some constable of the same county.<sup>13</sup>

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1. R.L.1827, p. 373.
  2. Constitution of 1870, Art. X, sec. 9.
  3. L.1819, p. 111; R.S.1874, p. 990,991.
  4. L.1819, p. 111.
  5. L.1821, p. 20-23.
  6. R.L.1827, p. 372,373.
  7. R.S.1874, p. 282. Despite the absence from the present law of statutory provision for the coroner to serve process originally directed to him (Ibid., p. 281,282), the courts have held that he may so do, an emergency being presumed to exist without need for the process to recite reason for its issuance to the coroner (20 Ill. 185; 57 Ill. 268).
  8. Constitution of 1870, Art. VII, sec. 21.
  9. L.1819, p. 162.
  10. R.L.1827, p. 258.
  11. See Courts, p. 11.
  12. L.1819, p. 162,163; R.S.1874, p. 400.
  13. L.1819, p. 186; R.S.1845, p. 317; L.1871-72, p. 525; L.1895, p. 191, 193; L.1937, p. 900. Similarly, process issuing from courts of record is required to be directed to the sheriff or, under certain conditions noted (notes 4, 5, and 6), to the coroner (R.S.1845, p. 413; L.1871-72, p. 338; R.S.1874, p. 774; L.1907, p. 444,445; L.1933, p. 786; L.1937, p. 989).



### Prosecutions

The duty of the present state's attorney to prosecute and defend all actions, civil or criminal, involving the county, the people, or officers of the state or county,<sup>1</sup> was incumbent during the first constitutional period upon the circuit attorney.<sup>2</sup> Also in effect from an early date is the officer's other major duty, apart from the enforcement of law,<sup>3</sup> of giving opinions on any questions of law relating to criminal or other matters in which the people of the county may be concerned.<sup>4</sup>

The office of circuit attorney which existed solely by statutory provision,<sup>5</sup> was appointive by the Governor until 1835,<sup>6</sup> and thereafter by the General Assembly.<sup>7</sup> The second constitution replaced the circuit attorney with an elected state's attorney;<sup>8</sup> since each judicial circuit was an elective district for this purpose, the territorial jurisdiction of the new officer remained the same as that of the former officer.<sup>9</sup> Not until the adoption of the present constitution was provision made for the election of a separate state's attorney in each county.<sup>10</sup>

### Inquests

The holding of inquests, one of the duties of the coroner in Illinois counties, is also a part of the administration of justice. The office of coroner was created by the first constitution and required to be filled by election;<sup>11</sup> the statutory provisions concerning the inquest function have not changed substantially since their enactment by the second General Assembly.<sup>12</sup> The coroner, when informed of the body of any person being

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1. R.S.1874, p. 173,174.
  2. L.1819, p. 204; R.S.1845, p. 76.
  3. See Enforcement of Law, p. 17.
  4. R.S.1845, p. 76; R.S.1874, p. 174.
  5. L.1819, p. 204-6.
  6. Ibid., p. 204.
  7. L.1835, p. 44.
  8. Constitution of 1848, Art. V, sec. 21. The new title, however, had already come into occasional use in the interim (R.L.1827, p. 79; L.1835, p. 44; L.1847, p. 18).
  9. Constitution of 1848, Art. V, sec. 22.
  10. Constitution of 1870, Art. VI, sec. 22.
  11. Constitution of 1818, Art. III, sec. 11.
  12. Cf. L.1821, p. 22-24; R.S.1845, p. 517,518; R.S.1874, p. 282-84; R.S.1937, p. 780-82.





found dead, supposedly by violence, casualty, or undue means, is required to summon a jury to inquire how, in what manner, and by whom or what, death was caused; testimony of witnesses is taken; witnesses whose evidence implicates any person as the unlawful slayer of the deceased are bound over to the circuit court; the verdict of the jury is returned to the clerk of that court.<sup>1</sup>

The verdict of the coroner's jury, however, is not generally admissible in evidence;<sup>2</sup> additionally, it is not held to be prima facie proof of matters stated therein with regard to the cause and manner of death;<sup>3</sup> its essential nature, therefore, is that of a finding of facts upon the basis of which the coroner may be led to discharge his collateral duty to apprehend and commit to jail any person implicated by the inquest as the unlawful slayer of the deceased.<sup>4</sup> To this extent, the coroner's inquest duties overlap his function as an officer for the enforcement of law.

#### Enforcement of Law

Sheriffs, coroners, and constables have always been charged equally with keeping the peace and apprehending all offenders against the law.<sup>5</sup> The state's attorney's powers as an officer for the enforcement of law originally derive by implication from another duty;<sup>6</sup> the gathering of evidence and the apprehension of offenders is necessarily involved in commencing and prosecuting actions in which the people of the state or county are concerned.<sup>7</sup> In relatively recent years, however, the state's attorney has been given more specific statutory powers to enforce laws and to investigate violations and secure necessary evidence thereof.<sup>8</sup> But at any time the effective spheres of authority of law enforcement officers have been determined less by statutory provisions than by local conditions and individual circumstances.

#### Education

The act of Congress providing for the creation and admission of the State of Illinois to the Union set aside section sixteen of every township

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1. L.1821, p. 24,25; R.S.1845, p. 518; R.S.1874, p. 284.
  2. 46 N.W. 872. It is, however, held to be proper practice to offer, in cross-examining witnesses sought to be impeached, excerpts from transcripts of testimony taken at the inquest (189 Ill. App. 556; 211 Ill. App. 474).
  3. 201 Ill. App. 287.
  4. L.1821, p. 25; R.S.1845, p. 518; R.S.1874, p. 285.
  5. L.1819, p. 111,162,163; R.S.1845, p. 328,515; R.S.1874, p. 400,900.
  6. See Prosecutions, p. 16.
  7. Previously cited; see p. 16, note 2.
  8. L.1885, p. 3; L.1907, p. 268; L.1913, p. 395; L.1915, p. 368; L.1927, p. 33.



for the use of schools.<sup>1</sup> The first state legislation on the subject was concerned only with the establishment of school districts and the sale or leasing of school land to provide necessary funds, for which purposes three trustees of school lands were appointed in each township by the county commissioners' court.<sup>2</sup>

In 1825, however, with a common school system in operation, provision was made for its educational as well as financial administration. Three elected officers, known as township school trustees, were charged in each township with superintending schools, examining and employing teachers, leasing all land belonging to the district, and reporting annually to the county commissioners' court; this report, however, was limited to such matters as were concerned in the financial administration of the schools.<sup>3</sup> In 1827 the county commissioners' court was again empowered to appoint trustees of school lands, but despite the use of the earlier, more limited title, these officers were charged with all the duties of the former township school trustees.<sup>4</sup> The creation of the office of county school commissioner in 1829 brought a new element into the complex situation. The commissioner was at first given limited duties with regard to the sale of school lands and the management of school funds;<sup>5</sup> his subsequent gains in this respect at the expense of the township trustees foreshadowed the demarcation of spheres of authority that was made in 1847.<sup>6</sup> In the interim, the school commissioner, who had first been appointed by the county commissioners' court,<sup>7</sup> became an elected officer;<sup>8</sup> in such townships as elected to incorporate for the purpose of organizing and supporting schools, township trustees also became elected officers and were there denominated trustees of schools.<sup>9</sup>

The situation created by the legislation of 1847 in certain respects has not since been substantially altered. In all counties, township trustees became, and still are elected officers styled township school trustees.<sup>10</sup> The relative authority of the officer of the county<sup>11</sup>

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1. U.S.S. at Large, v. 3, p. 428.
  2. L.1819, p. 107,108.
  3. L.1825, p. 121,122.
  4. R.L.1827, p. 366-70.
  5. R.L.1829, p. 150-54.
  6. Cf. L.1831, p. 176; L.1841, p. 275-79.
  7. R.L.1829, p. 150.
  8. L.1841, p. 261,262.
  9. Ibid., p. 273,274. In unincorporated townships, trustees continued to be appointed by the county commissioners' court (Ibid., p. 259, 260).
  10. L.1847, p. 126; L.1909, p. 350.
  11. The subsequent substitution of an independent, elected superintendent of schools for the school commissioner who had additionally been ex-officio superintendent (see notes 3,5,6, p. 19), was only a change in the legal status of the officer of the county and had no further import.



and of officers of the township with regard to financial administration was fixed essentially as at present.<sup>1</sup> Moreover, township trustees lost practically all their former duties with regard to matters purely educational as a result of a development that occurred in 1845.

It was at that time that the county first entered into the actual administration of education with the creation of the office of superintendent of schools.<sup>2</sup> Filled at first by the school commissioner in an ex-officio capacity,<sup>3</sup> it quickly absorbed most of the functions of township trustees with regard to the advancement of education;<sup>4</sup> later, the office came to be filled by election<sup>5</sup> and completely absorbed that of school commissioner.<sup>6</sup> In the new field of county administration of education, the superintendent's duties remained constant through his change in legal status, requiring him to visit all the townships in his county and inquire into the condition and manner of conducting their schools, to examine persons proposing to teach school, to grant certificates to persons qualified to teach in schools, and to report to the county board on all his acts relating to the management of school funds and lands.<sup>7</sup> Subsequent legislation has enlarged the scope of this phase of the superintendent's functions, but it is in his role as an agent of state supervision that he has been charged with numerous duties of a new character.<sup>8</sup>

The authority of the state with regard to education, first manifested in 1845, has, like that of the county, been extended beyond its original bounds. Originally the county superintendent was required only to communicate to the state superintendent of common schools<sup>9</sup> information concerning

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1. L.1847, p. 123,124,128,129; L.1909, p. 351-54; L.1927, p. 794,795.
  2. R.S.1845, p. 498.
  3. Ibid.
  4. R.S.1845, p. 497-503. Cf.L.1825, p. 121,122; R.L.1827, p. 366-70; L.1831, p. 173; L.1841, p. 270,275,276,279. The only duty of this category that was left to township trustees in the laws of 1847 concerned the examination of prospective teachers and the issuance of certificates where merited (L.1847, p. 130). It was omitted from the revised school law of 1851 (L.1851, p. 127).
  5. L.1865, p. 112.
  6. Ibid., p. 112,113.
  7. R.S.1845, p. 498,500,501. Cf.L.1847, p. 121-25; L.1857, p. 261-65, 278,279,296,297; L.1861, p. 190,191; L.1865, p. 114,119-21.
  8. L.1909, p. 345-50; L.1915, p. 636-38.
  9. The Secretary of State in ex-officio capacity (L.1845, p. 52). In 1854 the office became independent, filled by election, and known as that of superintendent of public instruction (L.1854, p. 13), which is its present status (L.1909, p. 343).



the schools in his county.<sup>1</sup> Today, as a consequence of the state's increasing intervention in matters of public health and safety, the county superintendent is required to inspect, with regard to specifications, plans submitted to him for the heating, ventilation, lighting, etc., of public school rooms and buildings; to visit and notice such public school buildings which appear to him to be unsafe, insanitary, or otherwise unfit for occupancy; and to request the State Board of Health, the state fire marshal, or the state architect to inspect such buildings and issue reports upon which condemnation proceedings can be based.<sup>2</sup>

### Recordation

For the function of making legal record of written instruments, the first General Assembly established the office of recorder.<sup>3</sup> Originally appointed by the Governor,<sup>4</sup> the recorder was required to be elected after 1835.<sup>5</sup> The second constitution made the clerk of the circuit court<sup>6</sup> ex-officio recorder in all counties;<sup>7</sup> the present constitution continues the earlier provision in counties of under sixty thousand population and provides for the election of a recorder in counties of that population or more.<sup>8</sup> Adams County met the population requirement in 1890, and a recorder was accordingly elected.

The basic duty of the recorder, to record at length and in the order of their receipt all instruments in writing, has remained essentially unchanged; legislation has been directed toward the extension of categories of instruments entitled to be recorded.<sup>9</sup> Conveyances of title to land, a major category of such records, frequently involve another county officer, the surveyor. Established by the General Assembly, the office of surveyor was at first filled by appointment of that body,<sup>10</sup> later by election.<sup>11</sup> In

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1. L.1845, p. 54.
  2. L.1915, p. 637-40.
  3. L.1819, p. 18-20.
  4. Ibid., p. 18,19.
  5. L.1835, p. 166.
  6. An elected officer; see Clerks of Courts, p. 14.
  7. Constitution of 1848, Art. V, sec. 19; L.1849, p. 64.
  8. Constitution of 1870, Art. X, sec. 8; R.S.1874, p. 833.
  9. L.1819, p. 18,20; R.L.1829, p. 117,118; R.L.1833, p. 511; R.S.1845, p. 305,432,606; L.1851, p. 80; L.1859, p. 124; L.1869, p. 2; R.S.1874, p. 833,834; L.1921, p. 756,757; L.1925, p. 520-22.
  10. L.1821, p. 62.
  11. L.1835, p. 166.





1936 the surveyor again became an appointed officer, with the power of appointment delegated to the county board.<sup>1</sup> His duty to perform all surveys he may be called on to make within his county has undergone only minor change, but its importance has declined; the acts of any surveyor, properly acknowledged and certified, have equal standing before the law with those of the county surveyor; no maps or plats have any legal effect unless recorded by the recorder.<sup>2</sup>

## Public Works

### Roads and Bridges

Public roads and bridges were first under the superintendence of the county commissioners' court which was authorized to locate new roads and alter or vacate existing roads.<sup>3</sup> The act providing for such superintendence empowered the commissioners to appoint freeholders in each township to act as supervisors, each appointment to be for a one-year period. New roads were to be opened by the county commissioners' court upon petition of residents of the county and a favorable report from the road viewers and surveyor. A few years later the county commissioners were authorized to divide the county into road districts and to appoint annually one supervisor to serve in each district.<sup>4</sup> With a change in the county administrative body under the second constitution, the county court was granted supervision and control over public roads,<sup>5</sup> but the care and superintendence of roads and bridges in counties electing the township form of government, were granted to the commissioners of highways, elected in each town for one year.<sup>6</sup> The commissioners divided the town into road districts, and overseers of highways in each district were to repair the roads and carry out orders of the commissioners. In counties not electing the township form, the system of road districts was continued.<sup>7</sup> In 1913 the State Highway Department was established, and provision was made for the appointment by the county board of a county superintendent of highways.<sup>8</sup>

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1. L.1933, p. 1104. Provision effective in 1936.
  2. R.L.1829, p. 173; R.L.1833, p. 511; L.1845, p. 201; L.1869, p. 241,242; R.S.1874, p. 1050,1051; L.1901, p. 307,308; L.1915, p. 575.
  3. L.1819, p. 333.
  4. L.1825, p. 130.
  5. L.1849, p. 65; L.1851, p. 179.
  6. L.1849, p. 212.
  7. L.1847, p. 111-13; L.1849, p. 65,212,213; L.1851, p. 64,149.
  8. L.1913, p. 521-25,537-46.



The entire system was centralized by subjecting the county superintendent to the rules and regulations of the state highway commissioner and by requiring candidates for county superintendent to be approved by the state commissioner before appointment by the county board. The term of office of the county superintendent was set at six years, and his salary was to be fixed by the county board. A board of highway commissioners was set up in each township to superintend matters relating to roads and bridges. Although the county superintendent was to act on behalf of the county in regard to roads and bridges, and although he was subject to removal by the county board, he was regarded as a deputy of the state highway engineer, subject to his directions. This indicates the intention of the legislature to unify the entire state system of roads and bridges. In 1917 the Department of Public Works and Buildings assumed the rights, powers, and duties vested in the State Highway Department,<sup>1</sup> but the county organization has remained essentially the same since 1913.

### Public Buildings

The county is given the power to hold, own, and convey real estate for county purposes.<sup>2</sup> This power is exercised by the county board which is charged with the care and custody of all the real and personal property owned by the county. Throughout the period of statchood it has been provided that a courthouse and jail be erected in each county, and that the sheriff of each county be charged with custody of such buildings.<sup>3</sup> The county is further empowered to erect buildings for a county hospital, workhouse, tuberculosis sanitarium, and other county needs.<sup>4</sup>

The county superintendent of schools is charged with the inspection of plans and specifications for public school rooms and buildings; and the approval of only those which comply with the specifications prepared by the state superintendent of public instruction.<sup>5</sup> He is also to request the State Board of Health, the state fire marshal, or the state architect to inspect public school buildings which appear to be unsafe, insanitary, or unfit for occupancy. Upon receipt of an unfavorable report from these officials, the county superintendent is to condemn the building and notify the board of directors or board of education, and the board of school trustees.

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1. L.1917, p. 24.

2. R.S.1874, p. 302.

3. L.1819, p. 111; R.L.1827, p. 246,247,372; R.S.1874, p. 989.

4. R.S.1874, p. 307; L.1909, p. 163; L.1911, p. 246.

5. L.1915, p. 637-40.



Drainage

In 1850 an act of Congress provided for the granting of swamp and overflowed lands to various states.<sup>1</sup> The land so granted to Illinois was turned over to the counties in 1852 to be reclaimed by drainage and used for county purposes.<sup>2</sup> Such lands were to be under the care and superintendence of the county court which was to appoint a "Drainage Commissioner" to conduct the sales of such lands. The county surveyor was to prepare plats of the swamp lands and return such plats to the clerk of the county court, whereupon the court fixed the valuation upon each tract. The purchasers of these tracts were given a certificate by the drainage commissioner, and a deed was later executed by the county court. The court was to sell only enough swamp lands to insure reclamation of all such land, any balance to be granted to the several townships to be used for educational purposes. At the discretion of the county, such balance could also be used for the construction of roads, bridges, or other public works.

In 1865 the commissioners of highways in each town became ex-officio boards of drainage commissioners.<sup>3</sup> Where a proposed drain ran through more than one town, the commissioners of all the towns affected made up the board of drainage commissioners.<sup>4</sup> In 1879 drainage construction by special assessment was handled by the drainage commissioners, a body corporate and politic composed of commissioners of highways.<sup>5</sup>

Provision was first made for the organization of drainage districts for agricultural, sanitary, and mining purposes in 1879.<sup>6</sup> Petitions were to be filed with the county clerk, and hearings on the same were to be had before the county court. When the court found in favor of the petitioners, it appointed three disinterested persons as commissioners to lay out and construct the work. Petitions for the construction of drains to cost less than \$5,000 were to be presented to justices of the peace, if the petitioners so elected, and the commissioners of highways were to perform the duties of drainage commissioners in such cases. In 1885 this law was amended to include drains costing less than \$2,000 and provided for the appointment of three residents as commissioners.<sup>7</sup>

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1. U.S.S. at Large, v. 9, p. 519.
  2. L.1852, p. 178.
  3. L.1865, p. 50.
  4. L.1867, p. 91,92.
  5. L.1879, p. 142.
  6. Ibid., p. 120.
  7. L.1885, p. 130,131.



Public Services

Public Health

The State Department of Public Health, created in 1917,<sup>1</sup> is charged with general supervision of the health and lives of the people of the state. In conformance with this legislative order it is empowered to supervise, aid, direct, and assist local health authorities or agencies in the administration of the health laws. Public health districts may be organized along subcounty lines with a board of health in each. The names of such districts are to be filed with the county clerk to complete their organization. Annually, each board of health certifies to the county clerk the rate of a public health tax to be levied in each district, the clerk being responsible for setting out the proper taxes upon the warrant books and transmitting them to the collector as provided for in regard to other taxes.<sup>2</sup>

Control of the State Health Department over lodging houses, boarding houses, taverns, inns, and hotels is effected through the county clerk, the proprietors of such establishments being required to file with the clerk an annual statement containing details as to sleeping accommodations for guests.<sup>3</sup> The clerk is also required to report annually to the State Health Department the names and addresses of township officials.<sup>4</sup>

Mosquito abatement districts are organized upon petition to the county judge of the county in which such territory lies,<sup>5</sup> such petitions being filed with the county clerk. If, after hearing, the county judge determines that the organization of a district is necessary, the question is submitted to the residents of the territory at a special election. The judges of election make return to the county judge, and the results are entered upon the records of the county court. A majority of the votes favoring it, a mosquito abatement district is thereupon organized.

County officials also enter into the state's control of public swimming pools. When a representative of the State Department of Public Health finds conditions that warrant the closing of such a pool, the owner of the pool and the sheriff and state's attorney of the county are notified to that effect, it being the duty of these officers to enforce such notice.<sup>6</sup>

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1. L.1917, p. 4.
  2. Ibid., p. 27,28,763,765,767,768.
  3. L.1901, p. 305.
  4. L.1923, p. 480.
  5. L.1927, p. 694.
  6. L.1931, p. 735,736.





### Vital Statistics

The State Department of Public Health has charged of the registration of births, stillbirths, and deaths throughout the state.<sup>1</sup> To effect proper control of this matter the state is divided into vital statistics registration districts which, in Adams County, are identical with the townships. The township clerk acts as the local registrar in these districts and receives certificates of births and deaths occurring in the district. Burial permits are issued by the registrar and are later returned to him for filing.

The local registrar is required to deposit monthly with the county clerk a complete set of records of births, stillbirths, and deaths registered during the month, and the clerk is charged with binding and indexing, or recording, and safe-keeping of such records. The original certificates are sent monthly by the local registrars to the State Health Department which certifies annually to the county clerk the number of births, stillbirths, and deaths registered in the county.

The county board is to appropriate money for the payment of the local registrars' fees. Such amounts are charges against the county, and the county clerk is required to issue warrants on the county treasurer for the amount of the fees payable to the registrars.

The county also enters into the enforcement phase of this matter. The State Health Department reports cases of violations of any provision of the act relating to registration to the state's attorney who is to initiate and follow up court proceedings against violators.

### Public Assistance

Public assistance is administered through the services of the county department of public welfare, the county home and hospital, the blind examiner, the probation officers, the county clerk, and the county board.

The county department of public welfare is headed by a superintendent appointed by the county board after approval by the State Department of Public Welfare.<sup>2</sup> He assists the state department in the operation of welfare plans and policies within the county and has charge of the administration of old age assistance.<sup>3</sup> In this latter regard the county department acts morely as the agent of the state department, investigating applicants and reporting results.

The county home is an establishment for the maintenance and care of indigents. Its management and finances are provided by the county board.<sup>4</sup> Blind assistance is administered in the county through appropriations by

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1. L.1915, p. 660-70.  
2. L.1937, p. 451,452.  
3. L.1935-36, First Sp. Sess., p. 54-61; L.1937, p. 265-70.  
4. L.1935, p. 1057.



the county board together with state funds. An examiner of the blind, appointed by the county board, examines all applicants referred to him by the county clerk.<sup>1</sup> The county court has jurisdiction in the administration of the mothers' pension fund. A probation officer, an appointee of the court for this purpose, investigates and visits cases of indigent mothers who are entitled to benefits.<sup>2</sup>

#### Coordination of Functions

From the foregoing discussion of functions of the county government it is apparent that the county plays a dual role, that of a body politic and that of an agent of the state. In its first capacity the county, through its officials, is capable of suing and being sued, purchasing, holding, and selling property, making contracts, and raising revenue for its proper operation. As a state agent it fits into a state-wide program on various matters of public concern, acting under the supervision and control of the state and coordinating the activities of subcounty agencies and officials.

Coordination of county activities is effected chiefly through the county clerk. An illustration of this is the part this official plays in the election procedure. He notifies the judges and clerks of elections of their appointment, supplies them with blanks and poll books, receives copies of registers of voters, issues notices of election, receives and preserves returns, canvasses votes with the assistance of two justices of the peace and retains the abstracts, transmits copies of election returns and abstracts of votes to the Secretary of State, and issues certificates of election.

#### Records System

County records in the State of Illinois have suffered from the lack of an adequate program of legislation designed to secure uniformity in recordation and to insure the proper care of those documents which have permanent value. However, from the inception of statehood, some effort has been made to coordinate the records systems of the several counties and to preserve their archives.

In attempting to establish state-wide uniformity among counties, the General Assembly has at times provided detailed descriptions of required records and in many instances has supplied the very forms to be used. Laws relating to the duties and powers of county officers usually contained some

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1. L.1903, p. 138; L.1915, p. 256,257; L.1935, p. 264,265.  
2. L.1913, p. 27-30; L.1915, p. 243-45; L.1921, p. 162-64; L.1935, p. 256-59.



such provisions. Thus, in 1819, the recorder of the county was ordered to supply "parchment or good large books, of royal or other large paper, well bound and covered" wherein to record all deeds and conveyances brought to him for that purpose. He was also to keep a fair book in which to enter every deed or writing to be recorded, noting the date, the parties, and the place where the lands were situated, such entries to be made according to priority of time.<sup>1</sup> In 1833 he was required to keep an alphabetical index to each book,<sup>2</sup> and by 1874 the General Assembly had prescribed a complete list of books to be kept in the office of the recorder, with a description of the contents of each, which list has been continued, substantially unchanged, to the present.<sup>3</sup>

In like manner, legislation was enacted prescribing records to be kept by the county clerk and his predecessors, acting in their several capacities,<sup>4</sup> the clerk of the circuit court,<sup>5</sup> the judge<sup>6</sup> and justice<sup>7</sup> of the probate court, the coroner,<sup>8</sup> the county superintendent of schools,<sup>9</sup> the county surveyor,<sup>10</sup> and the county treasurer.<sup>11</sup>

Descriptions of records and forms to be used are frequently found in legislation pertaining to the holding of elections,<sup>12</sup> assessments and the collection of revenue,<sup>13</sup> the organization and maintenance of common schools,<sup>14</sup> the registration of marriages<sup>15</sup> and the recording of vital statistics.<sup>16</sup>

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1. L.1819, p. 18,20.
  2. R.L.1833, p. 511.
  3. R.S.1874, p. 334.
  4. L.1849, p. 66,191,203; L.1859, p. 92,94; L.1865, p. 93; R.S.1874, p. 261-65,332; L.1933, p. 203,204.
  5. R.L.1833, p. 152; R.S.1845, p. 147; L.1847, p. 70; L.1849, p. 9; L.1865, p. 93; R.S.1874, p. 262,263; L.1933, p. 293,294.
  6. R.L.1839, p. 231.
  7. R.S.1845, p. 427,428.
  8. R.L.1833, p. 574; L.1869, p. 104,105; R.S.1874, p. 283.
  9. L.1849, p. 155,156; L.1865, p. 119; L.1909, p. 346,348,349.
  10. R.L.1829, p. 173; R.S.1845, p. 524.
  11. R.S.1845, p. 138; R.S.1874, p. 323,324.
  12. L.1819, p. 92,94; R.L.1827, p. 291,292; R.L.1829, p. 59,60; L.1845, p. 41,42; L.1849, p. 73,74; L.1865, p. 54,55; L.1871-72, p. 386-89, 391; L.1885, p. 143,148,173,176; L.1937, p. 522-29,531-48.
  13. R.L.1827, p. 329-33; L.1838-39, p. 4,5,7,8,12,13,17; L.1845, p. 6-9, 12,14,15; L.1849, p. 37,38,124-26,128; L.1851, p. 53,55,56; L.1853, p. 17,24,50,55,77,78,111,112; L.1871-72, p. 19,23,32,48,49,54.
  14. L.1825, p. 127; R.L.1833, p. 563; L.1841, p. 263,270-72; L.1845, p. 53, 54,65,68; L.1847, p. 121-23,142-44; R.S.1874, p. 950,957,958,964.
  15. L.1819, p. 27; R.L.1827, p. 288,289; R.S.1874, p. 694,695.
  16. L.1842-43, p. 210-12; L.1877, p. 209; L.1901, p. 301-4; L.1903, p. 315, 317,318; L.1915, p. 667.



While there has been enacted much legislation prescribing the kinds of records to be kept, only a few laws deal with the safeguarding and preservation of county archives. In 1819 the General Assembly directed the clerks of the circuit and county commissioners' courts to provide "a safe press or presses with locks and keys for the safe keeping of the archives of their offices . . . ." <sup>1</sup> In 1843 the county commissioners' courts were authorized, and required whenever the finances of the county would justify the expenditure, to erect a fireproof recorder's office at the county seat, or if the commissioners were of the opinion that any unappropriated room in their courthouses could be made fireproof, to make it so and house the office and records of the recorder there. At the discretion of the county commissioners' courts, the provisions of this act might be deemed to apply to the offices of the clerks of the circuit and county commissioners' courts. <sup>2</sup> Similar in content but slightly different in wording is a later enactment in which the county commissioners' courts are authorized to "erect, build, and provide permanent fireproof rooms, houses or vaults, for the purpose of placing therein and preserving from injury, damage, loss, or destruction by fire, the records and documents of their respective counties." <sup>3</sup> The preservation of county archives has been greatly aided by an act to provide for the copying of old, worn-out records, <sup>4</sup> and by a law authorizing the transfer of county records having historic value to the Illinois State Historical Library at Urbana. Provision is made in this act for the substitution of accurate copies of these documents if such action be deemed necessary. <sup>5</sup> In 1907 the act was amended to include among the institutions to which old records might be sent, the Illinois State Historical Society and the State University Library at Urbana. <sup>6</sup> Laws have also been passed which provide for the restoration of certain classes of records which have been destroyed by fire or other means. <sup>7</sup> In 1935 the General Assembly appropriated money for the construction of a fireproof building at Springfield for the purpose of storing therein the archives and records of the state. <sup>8</sup> The erection of this structure, the State Archives Building, has helped to make possible the inauguration of an intelligent, far-sighted program for the preservation of papers and documents of historic value.

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1. L.1819, p. 332.
  2. L.1842-43, p. 210.
  3. L.1845, p. 46.
  4. L.1871-72, p. 648.
  5. L.1837, p. 205.
  6. L.1907, p. 375.
  7. L.1871-72, p. 649,650,652.
  8. L.1935, p. 138.



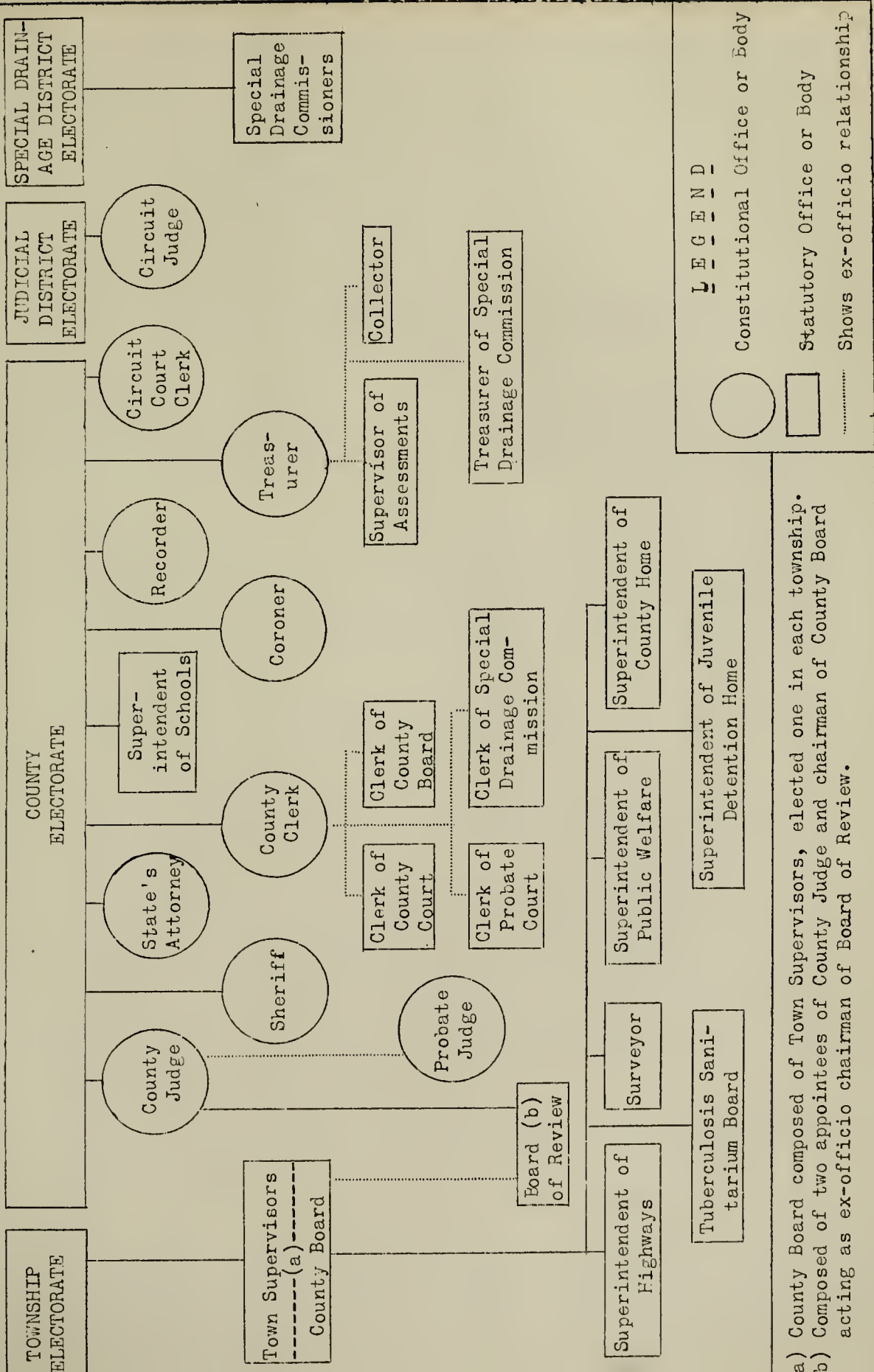


There are still serious omissions in legislation pertaining to recordation. For instance, Illinois has no law prescribing the kinds of inks to be used in making records. And, although laws have been enacted authorizing the provision of fireproof accommodations for county documents, they are permissive rather than mandatory in character.<sup>1</sup> Legislation enabling the destruction of worthless archives apparently is nonexistent with the exception of laws relating to certain election papers.<sup>2</sup> The enactment of legislation which would remedy these defects in the laws and continue the trend toward state-wide uniformity among counties would result in an intelligent, economical records system for the State of Illinois.

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1. L.1842-43, p. 210; L.1845, p. 46.
  2. L.1861, p. 269; L.1871-72, p. 389; L.1885, p. 145,193; L.1891, p. 118, 119; L.1917, p. 438,444,445; L.1937, p. 525,526.



GOVERNMENTAL ORGANIZATION OF ADAMS COUNTY, 1939



L E G E N D



Constitutional Office or Body



Statutory Office or Body



Shows ex-officio relationship

(a) County Board composed of Town Supervisors, elected one in each township.  
 (b) Composed of two appointees of County Judge and chairman of County Board acting as ex-officio chairman of Board of Review.



ROSTER OF COUNTY OFFICERS\*

(Date after name of officer refers to date of commission, unless otherwise stated)

County Commissioners\*\*

(Subsequent to 1849, the board of supervisors replaced the county commissioners' court as the administrative unit of the county)

Peter Journey, Willard Keyes,  
Levi Wells, July 2, 1825<sup>1</sup>  
John A. Wakefield, Levi Wells,  
Luther Whitney, August 1826<sup>2</sup>

James White, George Frazer,  
Samuel Stone, June 3, 1828<sup>3</sup>  
Francis Kirkpatrick, Robert P. Harrison  
James U. Seehorn, September 6, 1830<sup>4</sup>

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\* This list was compiled from the following sources:

- A. Secretary of State. Index Department, Election Returns. Returns from County Clerk to Secretary of State, 1809-47, 78 volumes (1-78), third tier, bay 1. 1848--, 53 file drawers (2-54), third tier, bay 2, State Archives Building, Springfield, Ill.
- B. Secretary of State. Executive Department. Certificates of Qualification, 1819--. 22 file drawers (1-22), fourth tier, bay 5, State Archives Building, Springfield, Ill.
- C.(1) Secretary of State. Executive Department Official Records. List of Commissions Issued to County Officers, 1809-1918, 5 volumes, fourth tier, bay 6, State Archives Building, Springfield, Ill.
- (2) Secretary of State. Executive Department Official Records. List of Commissions Issued to County Officers, 1869--, 4 volumes, room 208, second floor, Secretary of State's Office, Executive Department, State Capitol Building, Springfield, Ill.
- D. County Commissioners' Court Record, 1 v. not labeled (1825-38); Adams County Records, 1 v. not labeled (1838-49).
- E. Supervisors' Record, 1 v. not labeled (1849-60).

\*\* All dates after commissioners' names indicate the year elected, or show first record of official service.

- 1. Commissioners' Court Record, 1825-38, p. 1.
- 2. Ibid., p. 23. Took seats September 4, 1826. John A. Wakefield resigned June 4, 1827, p. 45, and Daniel Lile shown as new commissioner, September 3, 1827, p. 50.
- 3. Ibid., p. 65. Philip W. Martin succeeds James White, September 14, 1829, p. 87.
- 4. Ibid., p. 101. Francis Kirkpatrick and Robert P. Harrison shown as new commissioners. James U. Seehorn shown as commissioner, December 6, 1830, p. 104. Francis Kirkpatrick, James U. Seehorn, Geo. W. Hight shown as county commissioners, March 25, 26, 1831, p. 112, 113; no record found of Hight's election.



County Commissioners (cont.)

Hans Patten, John Riddle, James U. Seehorn, September 3, 1832 <sup>1</sup>	William Richards, August 1, 1842 <sup>8</sup>
John Riddle, Daniel Harrison, John A. Williams, September 1, 1834 <sup>2</sup>	John W. Sterne, August 7, 1843 <sup>9</sup>
George Taylor, John B. Young, Abel W. Shims, September 5, 1836 <sup>3</sup>	William Eubank, September 2, 1844 <sup>10</sup>
William Laughlin, Eli Seehorn, William Richards, August 6, 1838 <sup>4</sup>	James G. Smith, August 4, 1845 <sup>11</sup>
William Richards, September 2, 1839 <sup>5</sup>	Eli Seehorn, August 3, 1846 <sup>12</sup>
Eli Seehorn, William Richards, George Smith, December 7, 1840 <sup>6</sup>	Jebez Lovejoy, August 2, 1847 <sup>13</sup>
George Smith, August 2, 1841 <sup>7</sup>	Thomas Enlow, Joseph Turner, August 7, 1848 <sup>14</sup>

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1. Commissioners' Court Record, 1825-38, p. 141.
  2. Ibid., p. 181.
  3. Ibid., p. 219.
  4. Adams County Records, 1838-49, p. 42; met September 3, 1838. By a law passed in 1837, the three commissioners elected in 1838 drew lots for one, two, and three years to determine their length of term. Subsequently, one commissioner was elected each year to serve a three-year term.
  5. Ibid., p. 106. Certificate of election submitted.
  6. Ibid., p. 198. Smith succeeds William Laughlin, resigned.
  7. Ibid., elected for three years; recorded September 6, 1841, p. 231.
  8. Ibid., elected for three years; recorded September 5, 1842, p. 282.
  9. Ibid., elected for three years; recorded September 4, 1843, p. 329; Eli Seehorn recorded taking oath of office December 4, 1843, p. 344, but records do not show whom he succeeded.
  10. Ibid., p. 375. Takes oath of office.
  11. Ibid., elected for three years; recorded September 1, 1845, p. 408.
  12. Ibid., elected for three years; recorded September 7, 1846, p. 442.
  13. Ibid., elected for three years; recorded September 6, 1847, p. 484.
  14. Ibid., Thomas Enlow elected for three years and Joseph Turner for two years; recorded September 4, 1848, p. 537. The last three commissioners to serve before township government was adopted were Eli Seehorn, Thomas Enlow, and Joseph Turner.





## County Board of Supervisors

The several township supervisors, one elected from each township, together with any additional and assistant supervisors elected upon proportional representation, make up the membership of the county board of supervisors. Because these supervisors individually are township officials, and only as a group constitute the county board, they are not commissioned by the State as county officers, and no data concerning them, from which a list could be compiled, are kept by the State. The county had been divided into twenty townships by the special commissioners, William Berry, Thomas Enlow, and A. E. Bowles on March 8, 1850, but only seventeen township supervisors met at the first meeting of the county board June 3;<sup>1</sup> no record could be found to explain the absence of three supervisors; the recordation does not indicate the township represented by each of the following supervisors:

John P. Robbins	John F. Battall	Thomas Baily
John M. Ruddle	Joseph Kern	William H. Tandy
Edward Sharp	Alexander M. Smith	Robert G. Kay
Grayson Orr	David Wolf	Thomas Crocker
Babtist Hardy	Welleston Stephens	Stephen F. Safford
Jabez Lovejoy	Solomon Gusick	

## County Clerks

(Clerks of the county commissioners' court,  
of the county and probate courts, and  
of the county board of supervisors)

H. H. Snow, <sup>2</sup>	G. W. Leech,
July 4, 1825 (appointed)	November 21, 1853
Nick Wren,	John Field,
August 7, 1838 (elected),	April 11, 1854
August 28, 1839 (elected)	Alexander Johnson,
James C. Bernard,	November 21, 1857,
August 2, 1847 (elected) <sup>3</sup>	November 18, 1861
J. C. Bernard,	Charles H. Morton,
November 22, 1849	November 15, 1865,
	November 10, 1869

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- Supervisors' Record, 1849-60, p. 50. William H. Tandy elected Chairman.
  - Commissioners' Court Record, p. 1; Nicholas Wren, *ibid.*, September 4, 1837, p. 251, and September 3, 1839, p. 108; James C. Bernard, Adams County Records, August 13, 1847, p. 480.
  - No record of reelection of Nick Wren in 1843, for four years, has been found. But recordation shows James C. Bernard elected August 2, 1847, for two years, succeeding Nicholas Wren. Adams County Records, 1838-49, p. 480.



County Clerks (cont.)

Willis Haselwood,  
 November 20, 1873,  
 December 1, 1877,  
 December 1, 1882,  
 December 6, 1886,  
 December 1, 1890,  
 November 28, 1894  
 Jackson R. Pearce,  
 November 30, 1898,  
 November 19, 1902,  
 November 23, 1906

John A. Connery,  
 November 30, 1910  
 William J. Smith,  
 December 3, 1914,  
 November 25, 1918,  
 December 1, 1922,  
 December 19, 1926,  
 November 24, 1930  
 Arthur F. White,<sup>1</sup>  
 November 19, 1934

Recorders

(In 1849 the circuit clerk became  
 ex-officio recorder to 1892 when a  
 separate office of recorder was established)

James Black,  
 July 8, 1825 (resigned)  
 Henry H. Snow,  
 January 23, 1826  
 Charles M. Billington,  
 August 22, 1835  
 John H. Holton,  
 August 17, 1839,  
 August 29, 1843,  
 August 19, 1847  
 Benjamine Heckle,  
 November 26, 1892  
 Rolla E. McNeall,  
 December 7, 1896

Benjamine Heckle,  
 November 30, 1900  
 David P. Lawless,  
 November 28, 1904  
 James M. Buffington,  
 November 25, 1908,  
 November 25, 1912,  
 December 2, 1916  
 Rolla E. McNeall,  
 November 22, 1920,  
 December 4, 1924,  
 November 17, 1928  
 J. Harvey Swango,  
 November 30, 1932,  
 December 2, 1936

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1. This name is shown as Witte in the Official List of State and County Officers of Illinois, July 1, 1936, compiled by Edward J. Hughes, Secretary of State, p. 3.



Judges of Probate and Probate Justices of the Peace  
(In 1849 the probate justice is succeeded by the  
county judge as ex-officio judge of the probate court)

Judges of Probate  
Henry H. Snow,  
September 15, 1825,  
January 25, 1826  
William G. Flood,  
February 17, 1837

Probate Justices of the Peace  
Andrew Miller,  
November 6, 1837,  
August 17, 1839  
Philo A. Goodwin,  
August 17, 1847  
Thos. Durant,  
August 27, 1847

County Judges

Philo A. Goodwin,  
November 17, 1849  
W. H. Cather,  
November 21, 1853,  
November 21, 1857  
E. B. Barker,  
November 18, 1861  
Thos. J. Mitchell,  
November 22, 1865,  
November 23, 1869  
Joseph C. Thompson,  
November 20, 1873  
Benjamin F. Berrian,  
December 1, 1877,  
December 1, 1882,  
December 6, 1886,  
December 1, 1890

Earl C. Epler,  
November 28, 1894,  
November 30, 1898  
Charles B. McCrory,  
November 19, 1902,  
November 23, 1906  
John F. Garner,<sup>1</sup>  
February 4, 1910  
Lyman McCarl,  
November 30, 1910,  
November 18, 1914  
Fred G. Wolf,  
November 25, 1918  
Charles G. Nauert,  
December 1, 1922,  
December 19, 1926  
S. S. Groves,  
November 24, 1930,  
November 22, 1934

Circuit Court Clerks

(Prior to 1848, circuit clerk appointed by  
circuit judge)

Peter Lott,  
September 4, 1848 (elected)  
C. M. Woods,  
November 20, 1852  
Thos. W. McFall,  
November 14, 1856  
Wm. S. M. Anderson,  
November 26, 1860

Samuel S. Brooks,  
November 28, 1864  
John W. Morehead,  
November 26, 1866,  
November 19, 1868  
Napoleon Morehead,  
November 2, 1869 (elected),  
November 29, 1870 (to fill vacancy)

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1. See John F. Gainer, state's attorney, 1920.



Circuit Court Clerks (cont.)

George Brophy,  
 November 5, 1872,  
 December 5, 1876,  
 December 1, 1880,  
 November 19, 1884,  
 December 3, 1888,  
 November 26, 1892  
 Joseph L. Sheridan,  
 December 7, 1896  
 Hiram R. Wheat,  
 November 30, 1900  
 Stanford C. Pitney,  
 November 28, 1904

Erde W. Beatty,  
 November 30, 1908,  
 December 3, 1912,  
 December 2, 1916  
 Lee E. Donley,  
 November 24, 1920,  
 December 6, 1924  
 Geo. F. Cunnane,  
 November 17, 1928,  
 November 30, 1932,  
 November 16, 1936

Sheriffs

(County collectors to 1839 and 1844 to 1850)

Levi Hadley,<sup>1</sup>  
 August 3, 1825  
 Earl Pierce,  
 September 6, 1826,  
 December 3, 1828,  
 November 27, 1830,  
 September 5, 1832,  
 August 29, 1834,  
 August 24, 1836  
 William H. Gandy,  
 November 29, 1837,  
 August 21, 1838  
 Thos. Jasper,  
 August 12, 1840  
 William H. Gandy,  
 August 13, 1842  
 James M. Pitman,  
 August 12, 1844,  
 August 18, 1846  
 Washington Wren,  
 August 16, 1848  
 A. V. Humphrey,  
 November 20, 1850  
 Levi Palmer,  
 November 20, 1852

Wm. Lane,  
 November 15, 1854  
 John P. Cadagan,  
 November 12, 1856  
 James H. Hendrickson,  
 November 10, 1858  
 Maurice Kelly,  
 November 26, 1860  
 John Steinagel,  
 November 28, 1862  
 William V. Humphreys,  
 November 28, 1864  
 Henry C. Craig,  
 November 23, 1866  
 J. M. Earel,  
 November 17, 1868  
 John M. Earel,  
 December 3, 1870  
 Green C. Trotter,  
 November 29, 1872  
 George W. Craig,  
 November 20, 1874  
 John L. Pollock,  
 November 21, 1876  
 Henry Ordning,  
 December 2, 1878

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1. Also served as treasurer; legislation of 1825 made sheriff the county treasurer. L.1825, p. 178.





## Sheriffs (cont.)

Richard M. Gray, December 1, 1880	Joseph H. Lipps, November 28, 1906
Benjamin Heckle, December 1, 1882	John Coens, November 18, 1914
Richard Seaton, December 6, 1886	E. J. Simmons, November 25, 1918
John W. Vancil, December 1, 1890	E. J. Grubb, December 1, 1922
A. F. Roth, November 28, 1894, November 30, 1898	Kenneth A. Elmore, December 19, 1926
Ed P. Smith, November 19, 1902	J. W. Jacobs, November 4, 1930 (elected)
Bennett W. Thomas, November 23, 1906	Ray Robertson, November 6, 1934 (elected)

## Coroners

Asa Gyrer, August 30, 1825, September 6, 1826	Thadeus Monroe, August 18, 1846, August 16, 1848,
Herman Wallace, September 11, 1828	August 20, 1850, November 20, 1852,
Thos. Moon, November 27, 1830	November 15, 1854, November 12, 1856,
Wm. P. Reader, September 5, 1832	November 10, 1858
I. W. Whitney, August 22, 1834	James Minean, November 26, 1860
Thos. C. King, August 24, 1835	Geo. D. Watson, November 28, 1862, November 28, 1864
James W. Hatton, August 23, 1838	Patrick Corcoran, November 21, 1866
John G. Gilmer, August 12, 1840	Alexander Brown, <sup>1</sup> November 28, 1866, November 30, 1868, December 3, 1870, November 30, 1872, November 24, 1874 (deceased April 1876)
Jonas Grubb, August 12, 1842	
Samuel Frazer, August 16, 1844	

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1. No record of reasons pertaining to commission of Alexander Brown as coroner November 28, 1866, one week after commission issued to Patrick Corcoran, for same office.



## Coroners (cont.)

John H. Holton, November 21, 1876 <sup>1</sup>	William R. Thomas, November 28, 1904
Elihu R. Sechorn, November 21, 1876, December 2, 1878, December 1, 1880, December 1, 1882, December 1, 1884	Michael J. Haley, November 25, 1908, November 25, 1912
Ichaboo H. Miller, December 3, 1888	Lawrence Amen, December 2, 1916
John A. Bamber (vice Miller, deceased), September 19, 1892	Aug. F. Storner, December 22, 1920
Michael Ryan, November 26, 1892	Louis Terlisner, December 1, 1924, November 17, 1928, November 30, 1932 (deceased)
Wm. K. Haselwood, September 18, 1897	Mary Terlisner, April 27, 1933 (deceased)
Benjamin B. Lummis, November 30, 1900	Eugene A. Johnston, November 22, 1934, November 23, 1936

## State's Attorneys

(Appointed by the Governor to 1835; elected by General Assembly, 1835 to 1849; 1849 to 1872, elected by circuit court electorate)

William G. Ewing, November 30, 1872	Wm. B. Sheets, November 28, 1904
William H. Govert, December 5, 1876, December 1, 1880	John T. Gilmer, November 25, 1908
Oscar P. Bonney, November 15, 1884, December 3, 1888 (resigned)	Fred G. Wolf, November 25, 1912
Earl E. Epler, June 13, 1891	J. Leroy Adair, December 2, 1916
Albert Akers, November 26, 1892	John F. Gainer, <sup>2</sup> November 24, 1920
Geo. H. Wilson, December 7, 1896	J. Leroy Adair, December 1, 1924
Clay Crewdson, November 30, 1900	Edw. P. Allen, November 17, 1928, November 30, 1932
	Mack A. Fenick, November 23, 1936

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1. John H. Holton appointed April 25, 1876, to fill unexpired term of Alexander Brown, deceased. Supervisors' Record, v. C, p. 252.
  2. See John F. Garner, county judge, 1910. It is believed that Garner and Gainer may be one and the same person.



Treasurers\*

(Treasurer and assessor to 1839 and 1844 to 1850;  
treasurer and collector, 1850 to date)

Levi Hadley, July 6, 1825 <sup>1</sup>	Nicholas Wren, March 4, 1833 <sup>7</sup>
Wesley Williams, March 31, 1827 <sup>2</sup>	March 14, 1837
March 19, 1828 <sup>3</sup>	John B. Curl, September 6, 1837 <sup>8</sup>
Charles Holmes, September 14, 1829 <sup>4</sup>	Enoch Conjers, September 3, 1839 <sup>9</sup>
John W. Stern, March 4, 1830 <sup>5</sup>	G. W. Chapman (elected), August 7, 1843 <sup>10</sup>
George Frazer, March 26, 1831	Enoch Conjers, December 4, 1843 <sup>11</sup>
P. W. Martin, September 7, 1831	Andrew Wood (elected), August 2, 1847 <sup>12</sup>
March 5, 1832 <sup>6</sup>	J. J. Fielding, November 27, 1849 <sup>13</sup>

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- \* State records begin in 1837; records of treasurers, 1825-57, are taken from the County Commissioners' Court Record, one volume, 1825-38; Adams County Records, one volume, 1838-49; and first volume Supervisors' Record, 1849-60. Treasurers appointed to 1837.
1. Ordered that the sheriff (Levi Hadley) as treasurer be authorized to receive county orders and certificates. Commissioners' Court Record, 1825-38, p. 8.
  2. Appointed treasurer, *ibid.*, p. 43; appointed to receive county revenues from State, September 5, 1827, p. 53, which order was revoked October 2, 1827, p. 56 and Levi Wells appointed in his place.
  3. Appointed treasurer, *ibid.*, p. 63.
  4. Appointed treasurer, *ibid.*, p. 86.
  5. Appointed treasurer, 1 year, *ibid.*, p. 97; resigns March 25, 1831, p. 112, and George Frazer appointed March 26, p. 113; Frazer resigns September 7, 1831, and P. W. Martin appointed, p. 119.
  6. P. W. Martin reappointed treasurer, *ibid.*, p. 131.
  7. Appointed treasurer, *ibid.*, p. 150; submits bond, March 14, 1837, p. 243. Records do not show that Wren served as treasurer for four years but his submission of bond four years after his first appointment indicates that he served this length of time. He was elected county clerk in the August election of 1837.
  8. Tenders bond as treasurer, *ibid.*, p. 255.
  9. Submitted bond, Adams County Records, 1838-49, p. 110.
  10. Recorded September 5, 1843, *ibid.*, p. 330.
  11. Took oath of office as treasurer, *ibid.*, p. 345. Records do not show cause for retirement of G. W. Chapman, elected August 7, 1843.
  12. Elected for two years; recorded August 13, 1847, *ibid.*, p. 481.
  13. Took oath of office as treasurer, Supervisors' Record, 1849-60, p. 3.



Treasurers (cont.)

Caleb M. Pomroy,  
 November 12, 1850<sup>1</sup>  
 J. H. Luce,  
 December 1, 1853<sup>2</sup>  
 Thomas C. Young,  
 January 4, 1856<sup>3</sup>  
 Wilson Lane,  
 December 7, 1857<sup>4</sup>  
 Eli Seehorn,  
 November 10, 1859  
 Frederick G. Johnston,  
 November 13, 1863  
 Thos. W. Gaines,  
 November 25, 1865  
 Joseph Lummis,  
 November 22, 1867  
 Wm. Fletcher,  
 November 30, 1869  
 Edwin Cleveland,  
 December 5, 1871,  
 November 20, 1873  
 Selden G. Earel,  
 November 23, 1875  
 Anton Binkert,  
 December 1, 1877,  
 December 1, 1879  
 John S. Crittenden,  
 December 1, 1882  
 John B. Kreitz,  
 December 6, 1886

Lycurgus E. Finley,  
 August 20, 1890 (vice Kreitz,  
 September 12, 1890 deceased)  
 James B. Corrigan,  
 December 1, 1890  
 George McAdams,  
 November 28, 1894  
 James McKinnay,  
 November 30, 1898  
 Frank Sonnet,  
 November 20, 1902  
 Blatchford A. McCoy,  
 November 23, 1906  
 Joseph L. Thomas,  
 November 28, 1910  
 Edward W. Peter,  
 November 18, 1914  
 Frank A. Jasper,  
 November 25, 1918  
 I. Otho Arnold,  
 December 1, 1922  
 Charles F. Hildrbrand,  
 December 19, 1926  
 Arthur F. Witte,  
 November 24, 1930  
 Robert Boyer,  
 November 22, 1934

Superintendent of Schools  
 (School commissioners to 1865)

School Commissioners

George Frazer,  
 March 6, 1833<sup>5</sup>  
 June 7, 1837<sup>6</sup>

Hiram Rogers,  
 October 1, 1839<sup>7</sup>  
 Daniel Harrison,  
 September 6, 1841<sup>8</sup>

- 
1. Filed bond as treasurer, Supervisors' Record, 1849-60, p. 68.
  2. Filed bond as treasurer, *ibid.*, p. 232.
  3. Filed bond as treasurer, *ibid.*, p. 328.
  4. Filed bond as treasurer, *ibid.*, p. 408; commissioned November 3, 1857, beginning of State records.
  5. Filed bond as school commissioner, Commissioners' Court Record, 1825-38, p. 151.
  6. Filed bond as school commissioner, *ibid.*, p. 247.
  7. Appointed in place of George Frazer who resigned, Adams County Records, 1838-49, p. 133.
  8. Filed bond as school commissioner, *ibid.*, p. 232.





Superintendents of Schools (cont.)

School Commissioners (cont.)

Basil D. Stevenson,  
 September 6, 1843<sup>1</sup>  
 March 3, 1847<sup>2</sup>  
 Wm. Richards,  
 December 5, 1849<sup>3</sup>  
 Benjamine F. Grover,  
 November 6, 1855 (elected)  
 Ash W. Blakesly,  
 November 21, 1857  
 Nat T. Lane,  
 ----- 1859 (deceased)  
 Wm. N. Avis,  
 December 25, 1860 (appointed  
 by county court)<sup>4</sup>  
 Hope S. Davis,  
 November 13, 1863

John Jamison,  
 December 1, 1882,  
 December 6, 1886,  
 December 1, 1890 (deceased)  
 Ella M. Grubb,  
 July 14, 1893 (vice Jamison,  
 deceased)  
 A. A. Seehorn,  
 November 28, 1894  
 Albert R. Smith,  
 September 18, 1897 (vice Seehorn,  
 November 30, 1898, resigned)  
 November 24, 1902,  
 November 23, 1906  
 John H. Steiner,  
 November 28, 1910,  
 December 4, 1914,  
 November 30, 1918

Superintendents of Schools

John H. Black,  
 November 29, 1869,  
 November 28, 1873,  
 December 1, 1877  
 Sam'l S. Nesbith,  
 December 19, 1881 (appointed)

George M. Smith,  
 December 9, 1922 (elected),  
 November 26, 1926 (elected),  
 September 2, 1930 (elected)  
 William D. Mitchell,  
 June 19, 1935 (elected)

- 
1. Filed bond as school commissioner, Adams County Records, 1838-49, p. 332.
  2. Filed bond as school commissioner, *ibid.*, p. 460.
  3. Bond as school commissioner approved, Supervisors' Record, 1849-60, p. 11.
  4. N. T. Lane's death was announced December 25, 1860, *ibid.*, p. 588; a ballot was had by the board of supervisors to appoint a successor, and Wm. M. Avise received eleven votes and B. B. Wentworth ten votes; Avise was declared elected December 25, 1860, p. 592. It is believed that this election was challenged and the matter was submitted to the county court for decision.



Surveyors  
(Beginning September 1936, surveyor appointed by county board of supervisors)

Hugh White, January 23, 1826 <sup>1</sup>	Philip Fahs, December 5, 1871,
H. Patton, April 28, 1834,	November 23, 1875
June 2, 1834,	Peter Smith, December 1, 1879,
December 24, 1834,	December 1, 1884 (resigned)
August 22, 1835	John R. Nevins, October 13, 1885 (vice Smith, resigned)
Joel G. Williams, August 17, 1839	Ferguson A. Grover, December 3, 1888,
Thos. P. Williams, August 29, 1843	November 26, 1892
B. J. Chatten, November 22, 1851,	Edward C. Wills, September 18, 1897
November 15, 1855,	Fred L. Hancock, November 30, 1898
November 21, 1857,	William H. De Groot, November 28, 1904
November 10, 1859	Fred A. Wever, November 3, 1908 (elected)
Peter Smith, November 18, 1861,	Lillburn H. Richardson, November 5, 1912 (elected)
November 13, 1863	Herbert Z. Mueller, November 7, 1916 (elected)
Charles Petri, November 25, 1865	H. C. Schoonover, November 8, 1932 (elected) <sup>2</sup>
Peter Smith, November 20, 1867	
B. T. Chatten, November 29, 1869	

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1. H. H. Snow was employed November 9, 1825, at \$1.00 per day, to survey town of Quincy, Commissioners' Court Record, 1825-38, p. 6.
  2. The Official List of State and County Officers of Illinois, compiled by Edward J. Hughes, secretary of state, received in 1938, p. 4, shows Schoonover as surveyor, indicating his appointment in 1936.



## 2. HOUSING, CARE, AND ACCESSIBILITY OF THE RECORDS

On December 16, 1825,<sup>1</sup> six months after Adams County elected its first officials, the commissioners' court entered into contracts with John L. Soule, Willard Keyes, and Levi Hadley for the erection of a courthouse at Quincy. Constructed after detailed specifications given by the commissioners' court,<sup>2</sup> and costing \$106.50,<sup>3</sup> it was completed for occupancy on May 15, 1826. Built of hewn logs, the courthouse was a two-story building, 22 feet in length and 18 feet in width. The upper floor was partitioned across the center to provide offices; the lower was left as one large room. After several years of agitation for a new courthouse, the commissioners' court ordered one built on the south half of lot number four, and the north half of lot number five in block eleven.<sup>4</sup> The site selected was 99 feet broad and 198 feet deep, and fronted on the public square. On September 10, 1835, a committee was appointed to superintend the construction,<sup>5</sup> and appropriations were made to cover the cost.<sup>6</sup> Curiously, very little definite information concerning this courthouse is extant; however, it was completed sometime in 1838 at a total cost of \$21,174.62.<sup>7</sup> It was a two-story brick building with a large four-columned portico extending over the entire width, and continuing the lines, of the structure. In 1853 the county board ordered an addition built with fireproof vaults, the cost to be shared by the county, and the city of Quincy.<sup>8</sup>

The second courthouse remained in use for many years, though in time there were efforts to build another new courthouse. These efforts generally came to nothing, but on January 9, 1875, a fire destroyed the building, and forced the issue of constructing a new courthouse.<sup>9</sup> The county board selected Jefferson Square as the site but, since it was the property of the city of Quincy, a trade for Market Square which belonged to the county was effected on December 6, 1875.<sup>10</sup> During construction of the new court-

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1. County Commissioners' Court Record (1825-38), p. 1.
  2. Ibid., p. 13,14.
  3. Ibid., p. 14.
  4. Ibid., p. 199. Another source gives the site as Fifth Street between Main and Hampshire Streets. The History of Adams County, Illinois (Chicago: Murray, Williamson and Phelps, 85 Washington St., 1879), p. 267.
  5. County Commissioners' Court Record (1825-38), p. 200.
  6. Ibid., p. 212,226,230,242,245.
  7. County Commissioners' Court Record (1838-49), p. 82,83.
  8. Supervisors' Record, v. 3, p. 193,194.
  9. Ibid., v. 5, p. 117,118.
  10. Ibid., v. 5, p. 122-25,139-41,152-57,171-77,181-84,194-98.



house, county officials carried on their business in the old courthouse, the first floor of which had been repaired at a cost of \$948.75.<sup>1</sup> On May 8, 1878, the old courthouse was sold for \$1,008.20.<sup>2</sup>

Meanwhile, the cornerstone of the new courthouse was laid July 4, 1876, and the completed building formally presented to the board of supervisors on July 9, 1877. The total cost of construction was \$289,619.55.<sup>3</sup>

In the classic lines of its dignified porticos and towering dome, the present courthouse bears semblance to a state capitol. It occupies a slight promontory in the center of Jefferson Square, the main facade facing south. The beautifully landscaped and well-kept grounds are bounded by Fifth and Sixth, and Broadway and Vermont Streets - just a block from the heart of Quincy's business district and seven blocks from the wide sweeping Mississippi River.

The building, substantially built of brick faced with stone, is 70 feet in height, 170 feet in width, and 128 feet in depth. Two stories high with a full-sized stone basement, the courthouse has a space content of approximately 1,500,000 cubic feet. It is judged to be only fifty percent fireproof. Over a narrow north-south transverse garret, the great dome, 33 feet in circumference at the base, rises 90 feet above the roof. Stately columned porticos surmount square pillared entrances projecting from the center of each facade, flanked by turrets on the south and north fronts, and with towers at the extreme corners of the building. At each entrance a broad flight of concrete steps leads to halls 10 feet wide running north to south and east to west. Stairways extend from the center of these hallways to the second floor, from where another flight of stairs leads to the garret and dome.

The offices and all records of the county and probate clerk, circuit court clerk, recorder, county treasurer, sheriff, coroner, superintendent of schools, and superintendent of highways are located in the courthouse. The county surveyor and state's attorney do not have separate offices, the former's records being stored in the recorder's office while the latter's are in the circuit court clerk's main office.

The county and probate clerk's suite of offices is located in the southwest part of the courthouse, just to the left of the main entrance, and covers 2,000 square feet of floor space divided among a record room, a main office, and a private office. In the largest of these, the record room, which is 16 feet high, 27 feet wide, and 46½ feet deep, fifty-three percent of the clerk's records are housed. Arranged along

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1. Supervisors' Record, v. 5, p. 128.
  2. Ibid., p. 438, 439.
  3. Ibid., p. 204-6, 362.





the four walls are 1,600 linear feet of metal shelves, 840 feet of which are for bound volumes, and 760 for unbound records, and also twenty-one hundred file boxes, 13 inches in depth. There are four windows to give natural light which is supplemented by illumination from electric fixtures. There is no room for expansion but accommodations are good. Ten percent of the clerk's records are stored in his adjoining main office. This office has along the east wall 410 linear feet of metal and wood shelving, 396 feet of which are for bound volumes, and 14 feet for unbound records. There are also fourteen file boxes, 13 inches in depth. Accommodations for users of the records are sufficiently ample. Light is furnished by three windows supplemented by that from a number of hanging type electric fixtures. The clerk's private office houses three percent of his records. Well-lighted by four large windows, this room is 16 feet high and 18 feet square. There are 30 linear feet of metal shelves for bound volumes and two hundred and sixty file boxes, 10 inches deep, arranged along the north, east, and west walls, providing ample room for expansion. Accommodations for record users are sufficient.

By means of a spiral stairway leading from the county clerk's office, and affording the only means of entrance, a storeroom in the basement may be reached in which sixteen percent of the clerk's records are stored. Two file boxes and 220 linear feet of wooden shelving barely provide space for the records, leaving no room for expansion. There are four windows in this storeroom, but only a single drop cord electric light. No accommodations are provided for users of the records. The room is 15 feet high and 17 feet square. Atmospheric conditions are good, with no sign of dampness being evident. Two percent of the clerk's records are kept in a storeroom in the northeast corner of the third floor, or attic, on 25 linear feet of wood shelving. Four windows, very small in size, afford poor light, the single electric drop cord light adding very little to convenience. Accommodations for users of the records are nonexistent. However, there is ample room for expansion of record-housing facilities. In addition to the foregoing rooms, the clerk also shares storage space with the county treasurer in the latter's vault on the first floor, where sixteen percent of his records are kept. Then, also, the files of the probation officer are kept by the clerk in the county judge's private office on the second floor, and several volumes of the transfer docket of the probate judge are kept in the county court room on the same floor.

Across the corridor from the county clerk's record room, in the northwest corner of the courthouse, is the recorder's suite of offices, composed of the main office, which is also the record room, and the recorder's private office located in the tower part of the building. These two rooms have an area of some 1,600 square feet. The main office houses eighty-seven percent of the recorder's records in sixty-five file boxes and on 1,620 linear feet of metal shelving, arranged along all four walls, on which are stacked more than eight hundred bound volumes of records. Additional space, as well as a metal filing rack, desk, and metal rolling covers for present bookracks, are needed. However, accommodations for users of records are sufficient. The room is well lighted by five large



windows, supplemented by hanging electric light fixtures. In the recorder's private office, 20 linear feet of wooden shelving consisting of a cabinet of pigeonholes and placed against the east wall, provide ample space for one percent of the records stored there. Some of these records are uncalled for recorded instruments dated as far back as 1838. The two desks and four chairs are for private use only, there being no accommodations for the public. Four windows and hanging electric light fixtures adequately light this office. In addition, the recorder keeps twelve percent of his old discontinued records in a room called the boiler room annex, in the south end of the basement adjacent to the boiler room. This is a room 12 feet wide and 24 feet deep with a 15-foot ceiling. The floor is of cement and the walls and ceiling of rock and cement. Part of this room is a workshop and only the south end of it is used to store records. There are 60 linear feet of wood shelves. The room is hot, poorly ventilated, with only one window and one drop cord electric light. By properly improving this room, the overcrowded condition of the main office could be easily remedied.

Occupying the southeast corner of the courthouse are the treasurer's and collector's main office, vault, and private office, the latter being located in the tower on the extreme corner of the building. The vault and offices cover approximately 1,800 square feet of space. The main office has five windows which give sufficient ventilation and light, and is divided into an east and a west room where five and two percent of the records are kept respectively. In the east room, metal shelving, 20 feet in length, for bound volumes and unbound records, is adequate and affords space for further expansion. Two long counters, two desks, and four chairs afford good accommodations for all who want to consult the records. In the west room, 40 feet of wood shelving hold 12 feet of bound and 12 feet of unbound records; in addition there are fifteen file boxes. Users of records will find all conveniences. Fifty-three percent of the records are kept in the vault, access to which is by a door in the northwest corner of the west room. This, although a small room about 200 square feet in area, has 80 feet of wood shelving, placed along the north and south walls, which offers some space for expansion. The vault is poorly ventilated and lighted, having no windows and only one drop cord electric light. There is no accommodation for users of the records. The treasurer at times stores certain records in his private office in 13 feet of pigeonholes and in eight file boxes. In addition to the above mentioned rooms, the treasurer stores thirty-nine percent of his records in the county clerk's record room and the remaining one percent in the main office of the same official.

The circuit court clerk's office is in the northeast part of the county building, across the hall from the treasurer's suite. It consists of two rooms, the main and the private offices. The greater part of the main office is reserved for storage of records and a crowded condition has been created as this room contains ninety-nine percent of all the circuit court clerk's records though having an area of only 1,200 square feet. Placed against the south, west, and north walls are 1,500 linear feet of metal shelving, 922 for bound volumes and 581 for unbound records. In excess of seven hundred volumes and thirteen hundred file boxes, 13 inches in depth, are kept here. Four large windows afford



adequate ventilation as well as light. Hanging type electric fixtures give auxilliary light. Accommodations for users of the records are sufficient. A door in the northeast corner of the room leads into the private office of the circuit court clerk in the tower where one percent of the records is stored on 12 linear feet of metal shelving, in three file boxes, and in one file drawer. The private nature of the office does not permit storage of records on a more extensive scale. What furniture there is in this office, is for private use only.

Just a few steps to the right of the south, or main, entrance of the courthouse, is the office of the sheriff. This room is less than 500 square feet in area, and contains all of the sheriff's records, stored along the east and south walls, on 80 linear feet of metal shelving. All available space has been utilized, forcing the sheriff to seek additional space elsewhere should there be any increase of his records. At least fifty percent more space is needed. The room has three large windows for ventilation and light. Additional light is furnished from hanging type electric fixtures. A stairway in the northeast corner of the room leads to the basement where are located the sheriff's living quarters and the county jail.

The coroner's office is located on the west side of the courthouse as one enters by the north entrance and consists of a room 300 square feet in area, and a vault 11 feet square. Ninety-nine percent of the coroner's records are kept in the coroner's office, the vault being used exclusively by the superintendent of highways. Twenty-seven file boxes, 13 inches deep, and 20 linear feet of metal shelving, equally divided between the bound volumes and unbound records, are placed along the east wall of the coroner's office; there is ample room for expansion. There are three windows, giving fine ventilation, and natural light is supplemented by hanging type electric fixtures. Accommodations for users of records are good.

Across the corridor from the coroner's office is the suite of the superintendent of highways, consisting of two rooms and covering 700 square feet of area. In the larger of these rooms, forty-five percent of the records of the superintendent are kept on 100 linear feet of wood shelving, placed along the south wall, and in twenty-three file boxes, 13 inches in depth. The smaller room is the superintendent's private office and contains no important records. Two desks and four chairs afford ample accommodation for those consulting the records. Three windows give ample ventilation and natural light, the latter augmented by electric lights of the hanging fixture type. In the vault adjacent to the coroner's office fifty-five percent of the more valuable records are stored in one hundred steel file boxes, 10 inches deep. There are also 110 feet of wooden shelving for unbound records. The vault is otherwise unfurnished and the only light is supplied by a drop cord electric fixture. With some additional shelving, the capacity of the vault could be greatly expanded.

The superintendent of schools is the only county official with an office on the second floor. A door at the north end of the hall leads into the main office covering over 500 square feet of floor space.



Three file boxes, 15 inches in depth, one file drawer, and 20 linear feet of wood shelving installed along the south wall, care for all of the superintendent's bound and unbound records. There is ample room for expansion. Adjacent to the main office is a private office. Six windows provide the suite with ample ventilation and natural light. Hanging electric light fixtures supply sufficient artificial light. Accommodations for users of records are adequate.

The records of the department of public welfare are stored in the old age assistance office in rooms 233-238, Wells Building, Quincy. Records of the county juvenile detention home are located in the superintendent's office on the first floor of the home at 527 Broadway, in Quincy. This building is a remodeled dwelling which was erected in 1860, and has a space content of 78,250 cubic feet. The records of the county home are in the superintendent's office on the second floor of the county home, located 13 miles northeast of Quincy, 2 $\frac{1}{2}$  miles southeast of Paloma in Gilmer township. This structure, built of brick, is three stories in height and has a space content of 157,500 cubic feet. It was built in 1850 and is estimated to be forty-three percent fire-proof. The records of the county tuberculosis hospital, known as the Hillcrest Tuberculosis Sanitarium, located at State and Thirty-second Streets, are found in three depositories: forty percent in the superintendent's office and an equal amount in his private office on the first floor; and twenty percent in a basement storeroom. The main building is two stories high, with a basement, constructed of brick and has a cubic content of 93,750 feet. It was opened May 1, 1920, and dedicated to the memory of Theresa Woodruff who left her estate for the care of tubercular patients of the county. Since its erection, several additions have been made, the most recent a preventorium for the care of children suffering from malnutrition.

It may be stated that provisions for the careful maintenance of records have been carried out within the limitations of a building built over sixty years ago. Fireproof vaults are needed not only to provide adequate protection for valuable records but also to relieve crowded conditions in the offices and storage rooms of the county and circuit clerks, the recorder, and the sheriff. Record storage facilities in the basement and attic storerooms could be improved upon by the addition of metal shelving. No serious gaps, because of the fire of 1875 or other causes, occur in the records of Adams County. Except for election ballots which are kept the required time and then burned, none of the county's records have ever been officially destroyed. Improvements as to uniformity of record books are ususally made from time to time, though there is no fixed policy governing this. Any recommendations for rebinding or repairing records are made directly to the board of supervisors. As to the indexing and filing of records in Adams County, the practices followed correspond on the whole with those generally adopted by other counties in the state.





3. ABBREVIATIONS, SYMBOLS, AND EXPLANATORY NOTES

alph.	alphabetical(ly)
app.	appendix
arr.	arranged (arrangement)
Art.	Article
assr.	assessor
atty.	attorney
aud.	auditor
bd.	board
bdl.	bundle(s)
bldg.	building
bsmt.	basement
cf.	confer (compare)
ch.	chapter(s)
chron.	chronological(ly)
cir.	circuit
clk.	clerk
co.	county
coll.	collector
cont.	continued
cor.	coroner
ct.	court
dept.	department
f.b.	file box(es)
f.d.	file drawer(s)
fl.	floor
fm.	form
ft.	feet
hdgs.	headings
hdw.	handwritten
hwys.	highways
ibid.	ibidem (in the same place)
i.e.	id est (that is)
Ill.	Illinois Reports (Supreme Court)
Ill. App.	Illinois Appellate Court (Reports)
Ill.S.A.	Illinois Statutes Annotated
in.	inch(es)
L.	Laws (of Illinois)
mi.	mile(s)
no.(s)	number(s)
N.W.	Northwestern Reporter
off.	office
op. cit.	opera citato (in the work cited)
p.	page(s)
pr.	printed
pro.	probate
rec.	recorder
R.L.	Revised Laws (of Illinois)
rm.	room
R.S.	Revised Statutes (of Illinois)
sch.	school(s)



sec. ....	section(s)
sep. ....	separate
Sess. ....	Session
sh. ....	sheriff
Sp. ....	Special
strm. ....	storeroom
supt. ....	superintendent
surv. ....	surveyor
treas. ....	treasurer
twp.(s) .....	township(s)
U.S.R.S. ....	United States Revised Statutes
U.S.S. ....	United States Statutes
v. ....	volume(s)
vet. ....	veterinarian
vlt. ....	vault
-- .....	current

1. Despite inaccuracies in spelling and punctuation, titles of records are shown in the inventory proper exactly as on volumes and file boxes. The current or most recent title is used as the title of the entry.

2. Explanatory additions to inadequate titles and corrections of erroneous titles are enclosed in parentheses and have initial capitals.

3. In the absence of titles, supplied titles are capitalized and enclosed in parentheses.

4. In the title set-up, letters or numbers in parentheses indicate the exact labeling on volumes or file boxes. If the volumes or file boxes are unlabeled, no labeling is indicated.

5. Title line cross references are used to complete series for records kept separately for a period of time, and in other records for different periods of time. They are also used in all artificial entries - records which must be shown separately under their own proper office or section heading even though they are kept in files or records appearing elsewhere in the inventory. In both instances, the description of the master entry shows the title and entry number of the record from which the cross reference is made. Dates shown in the description of the master entry are only for the part or parts of the record contained therein, and are shown only when they vary from those of the master entry.

6. Separate third paragraph cross references from entry to entry, and "see also" references under subject headings, are used to show prior, subsequent, or related records which are not part of the same series.

7. Unless the index is self-contained, an entry for the index immediately follows its record entry. Cross references are given for exceptions to this rule.

8. Records may be assumed to be in good condition unless otherwise indicated.

9. On maps and plat records, the names of author, engraver, and publisher, and information on scale have been omitted only when these data were not ascertainable.

10. Unless otherwise specified, all records are located in the county courthouse.



## I. COUNTY BOARD

In Illinois, the county board is that body which exercises the corporate or politic power of the county. In Adams County since 1825<sup>1</sup> two bodies have successively acted as a county board, the county commissioners' court and the board of supervisors.

The Constitution of 1818 provided that there should be elected in each county, for the purpose of transacting all county business, three commissioners whose term of service, powers, and duties should be regulated and defined by law.<sup>2</sup> The first General Assembly denominated the commissioners a court of record, styled the county commissioners' court.<sup>3</sup> Four annual sessions were required to be held for six days each, unless the business should be completed sooner; additionally, any one of the commissioners had power, upon giving five days notice to the remaining commissioners and the clerk of the court, to call a special session which had the same authority as a regular session.<sup>4</sup> The first commissioners were elected for an irregular term;<sup>5</sup> subsequently, it was provided that they should be elected at each biennial general election;<sup>6</sup> and in 1837, the term was lengthened to three years and staggered, with one new commissioner elected annually.<sup>7</sup> Thereafter, the commissioner who was longest in office was to be recognized as the presiding officer of the court.<sup>8</sup> Compensation, originally set at the sum of \$2.50 for each day's attendance in holding court,<sup>9</sup> later was reduced to \$1.50.<sup>10</sup>

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1. Adams County was created in 1825. L.1825, p. 93.
  2. Constitution of 1818, Schedule, sec. 4.
  3. L.1819, p. 175.
  4. Ibid., p. 175,176.
  5. Ibid., p. 100. The commissioners were to continue in office from the election held on the fourth Monday in April 1819, until the first Wednesday in August 1820, and until their successors were elected and qualified. Not until 1821 was provision made for the election of such successors (see footnote 6). In Adams County the first commissioners held office from July 2, 1825 to August 1826, the next occurrence of a regular biennial election.
  6. L.1821, p. 80.
  7. R.L.1837, p. 103,104. In 1838, to initiate the new procedure, three commissioners were elected; by lot, they held office respectively for one, two, and three years.
  8. Ibid., p. 104.
  9. L.1819, p. 176.
  10. R.L.1827, p. 205.



In 1821 provision was made for the removal of commissioners for malfeasance or nonfeasance of duties, with proceedings as in criminal cases;<sup>1</sup> when the first criminal code was enacted in 1827, the penalty was modified to a fine of not more than \$200, with removal from office only upon recommendation of the jury.<sup>2</sup> Vacancies resulting from any cause were filled by special election upon order of the clerk of the court to the district judges of election.<sup>3</sup>

In 1848 when the State of Illinois adopted a new constitution, the county commissioners' court was discontinued. In its place, the constitution provided for an administrative body to be composed of an elected officer, the county judge, and such number of justices of the peace as should be required by law.<sup>4</sup> In the following legislative session, the General Assembly provided for the election of two justices of the peace to sit with the county judge to transact county business.<sup>5</sup> This body, styled the county court, had all power, jurisdiction, and authority formerly conferred upon the county commissioners' court.<sup>6</sup>

The new constitution also directed the General Assembly to provide, by general law, for a township organization under which any county might organize whenever a majority of the voters in the county should so determine.<sup>7</sup> By provision of the subsequent enabling acts,<sup>8</sup> a board of supervisors, whose members were to be elected one in each township annually,<sup>9</sup> was created to transact all county business in counties adopting township organization.<sup>10</sup> The board of supervisors was to meet for one regular session a year with the provision that special meetings might be held when convenient.<sup>11</sup> The board members were compensated at

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1. L.1821, p. 20-22. Conviction further carried disqualification from holding office for one year.
  2. R.L.1827, p. 145.
  3. R.L.1837, p. 104. No election was required to be held if the term of the commissioner vacating office would have expired within six months from the date of vacancy.
  4. Constitution of 1848, Art. V, sec. 16,17,19.
  5. L.1849, p. 65,66.
  6. Ibid., p. 65.
  7. Constitution of 1848, Art. VII, sec. 6.
  8. L.1849, p. 190-224; L.1851, p. 35-78. The later law repealed and was a complete substitute for the earlier, but so far as their effect on the sphere of county government is concerned, there was almost no difference between the two.
  9. L.1849, p. 182; L.1851, p. 38.
  10. L.1849, p. 202-4; L.1851, p. 50-52.
  11. L.1849, p. 202; L.1851, p. 51. In 1861 it was provided that special meetings could be called by request of one third of the members of the board (L.1861, p. 236). Since 1899 two regular meetings have been required to be held by the board (L.1899, p. 363).





the rate of \$1.50 a day,<sup>1</sup> and a fine was provided in the sum of \$250.00 for refusal to perform, or neglect of, duties;<sup>2</sup> Adams County adopted township organization in 1849, and in 1850 the board of supervisors assumed the administrative duties in the county.

In 1870 Illinois adopted a new constitution which, while continuing township organization,<sup>3</sup> also provided for a different form of county board to supplant the county court. This board was to consist of three elected officers, styled county commissioners, and by subsequent legislation, was given all powers, jurisdiction, and authority formerly vested in the county court when acting in its administrative capacity.<sup>4</sup> Adams County, having retained township organization from 1849 to the present, was not affected at any time by this change.

Since 1874 population has been recognized as a factor in local representation on the board of supervisors. In that year, each town or city, besides its regular supervisor, became entitled to one assistant supervisor if it had four thousand or more inhabitants, two, if sixty-five hundred, and one more for every additional twenty-five hundred.<sup>5</sup> The assistant supervisors, whose terms run concurrently with those of the regular supervisors,<sup>6</sup> have no powers or duties as town officers, but are members of the county board and enjoy the same powers and rights as other members.<sup>7</sup> The population requirements in this respect have since changed, but have not affected Adams County.<sup>8</sup> At present its board of supervisors has thirty-eight members. The term of office of supervisors, lengthened in 1925 to two years,<sup>9</sup> was further extended in 1931 to four years.<sup>10</sup> Compensation was increased from \$2.00 to \$5.00 a day in 1919,<sup>11</sup> lowered to \$4.00 in 1933,<sup>12</sup> and raised again to \$5.00 in 1937, with an allowance of five cents per mile for necessary travel.<sup>13</sup>

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1. L.1849, p. 203; L.1851, p. 52. In 1861 compensation was increased to \$2.00 a day (L.1861, p. 238).
  2. L.1849, p. 203,204. Subsequent legislation reduced the fine to \$50 and added the more frequent penalty for misfeasance, disqualification from office (R.S.1874, p. 1080).
  3. Constitution of 1870, Art. X, sec. 5.
  4. Ibid., Art. X, sec. 6; L.1873-74, p. 79,80.
  5. R.S.1874, p. 1075.
  6. L.1933, p. 1115.
  7. R.S.1874, p. 1080; L.1925, p. 605; L.1929, p. 774; L.1931, p. 905, 907; L.1933, p. 1115.
  8. In 1931 a different set of population requirements was applied in counties of one hundred thousand or more inhabitants (L.1931, p. 908). Two years later the differentiating figure was reduced to ninety thousand (L.1933, p. 1116). Adams County with its population of sixty-two thousand seven hundred and eighty-four (U.S. Census, 1930, Illinois) was not affected at either time.
  9. L.1925, p. 605.
  10. L.1931, p. 905.
  11. L.1919, p. 589.
  12. L.1933, p. 615.
  13. L.1937, p. 601.



The functions of the county board, in contrast to its legal status, have undergone little change since the beginning of statehood, the development being merely one of accretion and increasing complexity of duties within a well-defined and nearly static sphere of authority and jurisdiction. The law establishing the court of county commissioners conferred upon it jurisdiction in all matters concerning county revenue.<sup>1</sup> Of this basic provision, nearly all other statutory powers of the court can be considered extensions; some, enunciated in the same law, already show such a legislative viewpoint. The court was given power to regulate and impose the county tax and to grant such licenses as might also bring in a revenue; additionally, it was given authority over all public roads, canals, turnpike roads, and toll bridges.<sup>2</sup> Other legislation by the first General Assembly gave the court power to buy and sell lots whereon to erect county buildings and to contract for their construction;<sup>3</sup> later, in the case of the courthouse at least, the court was declared to have care and custody of the property and the right to make certain disposition of it.<sup>4</sup> Care of the indigent was also made a function of the court; it was required to make appropriations, to be levied and collected in the same manner as other county revenue, for their support. As an extension of this fiscal function, it was required to appoint an overseer of the poor in every township and establish a county poorhouse if necessary.<sup>5</sup> Fiscal control over school lands was exercised at first solely through the court's power of appointment of the trustees of school lands;<sup>6</sup> after the creation of the office of county school commissioner,<sup>7</sup> firmer control was effected through the medium of reports which the commissioner was required to submit to the court.<sup>8</sup> By the terms of another early provision, a significant precursor of many similar ones to be found in more recent years, the court also had authority to examine the full accounts of the commissioner.<sup>9</sup> Other aspects of government which come early into this jurisdictional sphere are elections and juries. With regard to the former, the court was authorized to establish election precincts,<sup>10</sup> appoint judges of election,<sup>11</sup>

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1. L.1819, p. 175.
  2. Ibid.
  3. Ibid., p. 237, 238.
  4. L.1845, p. 128.
  5. L.1819, p. 127; L.1839, p. 138, 139.
  6. R.L.1827, p. 366.
  7. R.L.1829, p. 150.
  8. L.1831, p. 175; R.S.1845, p. 500, 501.
  9. L.1831, p. 175.
  10. L.1821, p. 74. There was in this law and many of those following limits to the number of precincts which could be established. Cf. L.1825, p. 168; R.L.1827, p. 255; R.L.1829, p. 54; L.1835, p. 141. Prior to 1821 each township was declared by statute to constitute an election district (L.1819, p. 90).
  11. L.1819, p. 90.



and allow compensation to election officials for services and stationery.<sup>1</sup> Its duty with regard to juries was relatively simple; it was required to select two panels each of petit and grand jurors. The former were required to be enrolled on the list of taxable inhabitants; the latter, only to be freeholders or householders.<sup>2</sup> The court's early and brief jurisdiction over probate matters<sup>3</sup> is not part of its history as a county board.

The revised law on township organization, in the main, only made more inclusive and definite the powers of the board.<sup>4</sup> The board was given capacity to purchase and hold any land within the county for the use of its inhabitants; it was also given authority to make such contracts, and to purchase and hold such personal property, as might be necessary to the exercise of its powers; moreover, it could make such orders for the disposition, regulation, or use of the corporate property as might seem to be to the interest of the inhabitants.<sup>5</sup> Explicit also, was the authority to audit all claims against the county, and the accounts of such officers as were not otherwise provided for by law.<sup>6</sup> The board was also given power to appropriate funds for the construction of roads and bridges in any part of the county whenever a majority of the whole board might deem it proper and expedient.<sup>7</sup>

From the enabling legislation of the present constitutional period is drawn the following brief statement of the principal functions of the county board:

1. The purchase, sale, and custody of the real and personal property of the county.
2. Examining and settling accounts against the county.
3. Issuing orders on the county treasury in pursuance of its fiscal administration.
4. Examining accounts concerning the receipts and expenditures of county officers.
5. Supervision of elections, schools, and the selection of juries; construction and maintenance of roads and bridges; care of the indigent, infirm, and disabled.
6. Appropriating funds necessary to the effecting of its functions; raising such sums through taxation; and in general, the management of county funds and county business.<sup>8</sup>

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1. L.1819, p. 99.
  2. Ibid., p. 255; L.1823, p. 182.
  3. L.1819, p. 19-22, 223-30, 301; L.1821, p. 119, 121.
  4. L.1851, p. 35-78.
  5. Ibid., p. 50.
  6. Ibid., p. 51.
  7. Ibid.
  8. R.S.1874, p. 306.



At all times the county board has had a clerk who has served it in a ministerial capacity. The law creating the county commissioners' court provided that it should have such an officer and gave it the power to appoint him.<sup>1</sup> This appointive power was rescinded in 1837 by an act which made the office elective.<sup>2</sup>

With the discontinuance of the county commissioners' court, the office of clerk of that body ceased to exist. A new office was created by statute, that of clerk of the county court.<sup>3</sup> The law enabling the adoption of township organization provided that this officer should serve as clerk of the board of supervisors.<sup>4</sup>

In 1870 the new constitution established the office of county clerk;<sup>5</sup> subsequently, the General Assembly provided that the county clerk should act as clerk of the county board as well as ex-officio clerk of the county court.<sup>6</sup> From that time to the present, the county board has been served in a ministerial capacity by this officer.

The major record kept by the clerk for the board of supervisors is the minutes of its proceedings. This heterogeneous record includes orders to issue warrants on the county treasury; the board's consideration of the action on reports of committees of its members on roads and bridges, indigent and infirm relief, schools, taxation, etc.; and its orders in regard to juries, licenses, and other matters within its jurisdiction.<sup>7</sup>

The clerk also keeps, separately, a register of orders issued on the county treasury and lists of jury venire; files and preserves all bills of accounts acted on by the board; and has custody of reports required to be made to the board by the county treasurer, various school bodies, and a number of county officers.<sup>8</sup> An obligation to preserve a multiplicity of other records is clearly set forth in the general provision requiring the clerk to have the care and custody of all papers appertaining to, as well as filed in, his office.<sup>9</sup>

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1. L.1819, p. 175.
  2. R.L.1837, p. 49.
  3. L.1849, p. 63.
  4. Ibid., p. 203.
  5. Constitution of 1870, Art. X, sec. 8.
  6. R.S.1874, p. 260,322.
  7. L.1819, p. 5,6,28,77,127,334,335,352; L.1823, p. 145,148; L.1826, p. 130, 131; R.L.1829, p. 126,132-37,151-53; L.1831, p. 89,90; L.1835, p. 131, 132,136; L.1839, p. 71,72; R.S.1845, p. 287,342,403,437; L.1849, p. 66; L.1861, p. 234-37; R.S.1874, p. 323.
  8. L.1819, p. 201,315; L.1825, p. 147; R.L.1827, p. 366; L.1845, p. 169; R.S.1845, p. 136; L.1861, p. 237; R.S.1874, p. 325.
  9. R.S.1874, p. 322.





Proceedings of Board

- 1. (INDEX TO SUPERVISORS' PAPERS), 1850--. In (General Index to Files), entry 183.

Index to various county board files, showing title of subject, dates, and file box number.

- 2. (SUPERVISORS' FILES), 1850--. 372 f.b. (842-912, 914-953, 955-962, 966-971, 974-983, 991-1024, 1027, 1059-1065, 1072-1074, 1076, 1080, 1081, 1086, 1087, 1092, 1097, 1176, 1177, 1180, 1184, 1185, 1201, 1202, 1220, 1221, 1225, 1226, 1252, 1253, 1268, 1272, 1274-1295, 1297-1322, 1345-1360, 1367, 1393, 1394, 1418-1423, 1450, 1431, 1442, 1443, 1446-1448, 1451, 1453, 1454, 1456, 36 not numbered). No prior records found.

Original papers of the county board, including correspondence, officers' and committees' reports, resolutions, petitions, bills and claims, financial statements, tax levies, jury lists, county budgets, and roll calls. Also contains (Bills Paid), 1850-75, entry 17; (Contracts and Bonds), 1850-84, entry 22; Notice to Contractors, 1850-1914, entry 24; Corporation, Town, Road and Bridge Levies, 1850-1934, entry 42; (Special School Levies), 1850-1911, entry 43; Assessment and Statement of Taxes Charged, 1850-1929, entry 50; (Oaths, Board of Review), 1899-1911, entry 115; and (Tax Objections), 1850-90, entry 363. Arr. chron. For index, 1850-1913, see entry 1; 1919--, no index. Hdw., typed, and hdw. and typed on pr. fm. 6 1/2 x 4 1/2 x 9 1/2 - 10 x 5 x 14. Co. clk.'s record rm., 1st fl.

- 3. SUPERVISORS' RECORD, 1825--. 16 v. (4 not lettered, C, D, 2 not lettered, G-N). Title varies: Adams County Records; County Commissioners' Court Record.

Proceedings of the county board, showing date of session and names of chairman and members of board; includes correspondence, committees' reports, resolutions on petitions, county officers' reports, actions on claims, township and county officers' bonds, and other major transactions of county business. Also contains Bonds and Contracts with Board of Supervisors, 1849-97, entry 25; Bridge Record (of Costs), 1849-70, entry 26; (Road and Plat Record), 1872--, entry 27; and Bonds Issued, 1891--, entry 28. Arr. chron. 1825-48, no index; 1849--, indexed alph. by title of subject. Hdw. 1825-49, binding poor, writing faded. 277 - 640 p. 18 1/2 x 11 x 1 - 18 x 12 x 2. Co. clk.'s record rm., 1st fl.

Disposition of Accounts

Registers of County Warrants (See also entries 387-389)

- 4. VOUCHER REGISTER (Register of County Warrants), 1858--. 23 v. (10 not numbered, 3-15). Title varies: Register of County Orders.

Register of county warrants for all purposes, showing date, warrant number, to whom paid, purpose and amount of payment, and date of cancellation. Also contains Petit Jurors (Warrant Register), 1858-82, entry 5; Register of Warrants Paid, 1931--, entry 387; including Jurors' Certificates and Other Claims Paid, entry 389; and Register of County Orders Paid, 1927--, entry 388. Arr. by warrant no. No index. Hdw. under pr. hdgs. 235 p. 16 x 22 x 2. Co. clk.'s record rm., 1st fl.



5. PETIT JURORS (Warrant Register), 1883--. 1 v. 1858-82 in Voucher Register (Register of County Warrants), entry 4. Register of petit jury warrants, showing name of juror, warrant number, number of days served, miles of travel, and date and amount of payment. Arr. by warrant no. No index. Hdw. Binding poor. 119 p. 13 x 8 x 1. Co. clk.'s record rm., 1st fl.

6. COUNTY HIGHWAY WARRANT REGISTER, 1932--. 1 v. Register of county highway warrants, showing name of fund, date, warrant and claim numbers, to whom issued, purpose, and date of cancellation. Arr. chron. No index. Hdw. and typed under pr. hdgs. 107 p. 14 x 13 x 1½. Co. clk.'s private off., 1st fl.

7. MOTOR FUEL TAX WARRANT REGISTER, 1932--. 1 v. Register of motor fuel tax warrants, showing date, warrant, purchase order, and requisition numbers, name and address of claimant, purpose and amount of claim, and amount of payment. Arr. chron. No index. Hdw. under pr. hdgs. 200 p. 12 x 10 x 3. Co. clk.'s record rm., 1st fl.

8. (CHECK REGISTER), 1935--. 1 v. Prior records destroyed. Register of checks issued, showing date, name of payee, check number, purpose, amount, fee book number, and page of entry. Arr. alph. by name of payee. No index. Hdw. under pr. hdgs. 46 p. 14 x 8 x 1½. Co. clk.'s main off., 1st fl.

Cancelled County Orders (See also entry 390)

9. CANCELLED CHECKS, 1916--. 41 bdl. Cancelled checks issued by the county clerk, showing check number, name of payee, date, amount paid, purpose, and date of cancellation. Arr. chron. No index. Hdw. on pr. fm. 20 x 23 x 6½. 35 bdl., 1916-32, co. clk.'s strm., bsmt.; 6 bdl., 1933--, co. clk.'s private off., 1st fl.

10. (BOUNTY CERTIFICATES), 1855--. 3 f.b. (182, 1078, 1296). Last entry 1910. Bounty certificates for English sparrows, hawks, crows, and wolves, showing name of claimant, date, place, and number killed, amount of payment, and signature of county clerk. Also contains (Wolf Scalp Affidavits), 1855-76, entry 21. Arr. chron. For index, see entry 1. Hdw. on pr. fm. 6½ x 4½ x 9½. Co. clk.'s record rm., 1st fl.

11. (CANCELLED MOTOR FUEL TAX VOUCHERS), 1933--. 1 f.b. Prior records cannot be located. Cancelled motor fuel tax vouchers showing name of payee, number, date, amount, and purpose of voucher, and date of cancellation. Arr. chron. No index. Hdw. on pr. fm. 9 x 3 x 13. Co. clk.'s private off., 1st fl.

12. (CANCELLED STATE-AID ROAD VOUCHERS), 1932--. 3 f.b. Prior records cannot be located. Cancelled state aid road vouchers showing name of payee, number, date, amount, and purpose of voucher, and date of cancellation. Arr. chron. No index. Hdw. on pr. fm. 9 x 3½ x 13. Co. clk.'s private off., 1st fl.



- 13. SPARROW WARRANTS (Stubs), 1898---. 1 v. Last entry 1909.  
Prior records cannot be located.

Stub record of sparrow bounty orders, showing order number, name of payee, certification, and date and amount of payment. Arr. by order no. No index. Hdw. on pr. fm. Binding poor. 200 p. 16 x 11 x 1/2. Co. clk.'s strm., 1st fl.

- 14. ORDERS ON TREASURER (Births and Deaths), 1903-15. 4 v.  
Discontinued.

Stub record of warrants issued for reporting births and deaths, showing name of registrar, number of births and deaths reported, warrant number, and date and amount of payment. Arr. by warrant no. No index. Hdw. on pr. fm. 200 p. 17 x 11 x 1. Co. clk.'s strm., 1st fl.

Pension Funds and Applications (See also entries 128, 214, 215)

- 15. (APPLICATIONS FOR BLIND PENSIONS), 1930---. 1 f.b. (91).  
Prior records destroyed.

Original applications for relief of blind, showing name, address, marital status, and age of applicant, amount of income, date of application, and sworn statement by examining physician. Arr: chron. For index, see entry 1. Hdw. on pr. fm. 10 x 5 x 14. Co. clk.'s record rm., 1st fl.

- 16. RECORD OF APPLICATIONS FOR RELIEF OF BLIND (Blind Pension Record), 1916---. 2 v. (A, B).

Register of applications and warrants issued for relief of blind, showing date, application and warrant numbers, name and address of applicant, affidavits of two citizens, date referred to examiner, and amount and date of payment. Arr. by application no. No index. Hdw. under pr. hdgs. 158 p. 18 x 12 x 1. Co. clk.'s record rm., 1st fl.

Bills and Claims

(See also entries 2, 3, 390, 413, 424-428)

- 17. (BILLS PAID), 1876---. 5 f.b. (45, 43, 58, 192, 1 not numbered), 25 bdl., 1 f.d. Missing: 1897-1911, 1913. 1850-75 in (Supervisors' Files), entry 2.

Bills allowed by board of supervisors, showing name and address of claimant, date, amount, and nature of claim, and date of payment. Arr. chron. No index. Hdw. and typed on pr. fm. F.b. 10 x 5 x 14; bdl. 8 x 5 x 13; f.d. 39 x 28 x 19. 4 f.b., 1876-1912, co. clk.'s record rm., 1st fl.; 25 bdl., 1 f.d., 1914-35, co. clk.'s strm., 1st fl.; 1 f.b., 1936---, co. clk.'s main off., 1st fl.

- 18. STATE-AID CLAIMS, 1932---. 12 f.b. Prior records cannot be located.

Claims against state-aid road fund, showing name and address of claimant, requisition, claim, and purchase order numbers, quantity, description and price, amount of claim, and dates of claim, approval, and payment. Arr. chron. No index. Typed on pr. fm. 9 x 3 1/2 x 13. Co. clk.'s private off., 1st fl.



19. BILLS TO BE ALLOWED, 1936--. 1 f.b.

Current bills presented to finance committee of the board of supervisors, showing name and address of claimant, and date, amount, and nature of claim. Arr. chron. No index. Hdw. and typed on pr. fm. 10 x 5 x 14. Co. clk.'s main off., 1st fl.

20. (DISALLOWED CLAIMS), 1915--. 2 f.b.

Claims presented to board of supervisors and disallowed, showing name and address of claimant, date, amount, and nature of claim, and date and reason for rejection. Arr. chron. No index. Hdw. and typed. 10 x 5 x 14. Co. clk.'s main off., 1st fl.

21. (WOLF SCALP AFFIDAVITS), 1877--. 1 f.b. (445). 1855-76 in (Bounty Certificates), entry 10. Last entry 1917.

Affidavits for wolves killed, showing name of affiant, number of wolf scalps presented, date killed, amount to be paid, and signature of county clerk. Arr. chron. For index, see entry 1. Hdw. on pr. fm. 10 x 5 x 14. Co. clk.'s record rm., 1st fl.

Management of County Properties and Roads

Proposals, Bids, and Contracts (See also entries 414-417, 436)

22. (CONTRACTS AND BONDS), 1885--. 7 f.b. (179, 209, 259, 260, 986, 1069, 1273). 1850-84 in (Supervisors' Files), entry 2.

Contracts for building supplies, light, gas, power, ice, coal, and other services, with bonds, showing names of contractor, sureties, and chairman of board of supervisors, and dates, terms, and amounts of contract and bond. Arr. chron. For index, see entry 1. Hdw., typed, and typed on pr. fm. 6 $\frac{1}{2}$  x 4 $\frac{1}{2}$  x 9 $\frac{1}{2}$ . Co. clk.'s record rm., 1st fl.

23. PUBLIC WORKS AND BUILDINGS PAPERS, 1914--. 16 envelopes. Prior records cannot be located.

Plans, specifications, maps, bids and contracts for the construction of state-aid roads, and correspondence to and from Department of Public Works and Buildings, Division of Highways. Arr. chron. No index. Typed, and typed on pr. fm.; maps and plans hand-drawn. 10 x 12 x  $\frac{1}{2}$ . Co. clk.'s private off., 1st fl.

24. NOTICE TO CONTRACTORS, 1915--. 4 f.b. 1850-1914 in (Supervisors' Files), entry 2.

Contracts for road improvements, showing notice to contractors, special provisions, proposals, amounts of contracts and bond, description of improvement, dates of notice and contract, and signatures of county board and contractor. Arr. chron. No index. Typed on pr. fm. 9 x 3 x 13. Co. clk.'s private off., 1st fl.





- 25. BONDS AND CONTRACTS WITH BOARD OF SUPERVISORS, 1898--. 5 v. (3 not numbered, 4, 5). 1849-97 in Supervisors' Record, entry 3.

Copies of bonds and contracts with the board of supervisors for supplies and services, showing date, names of contracting parties, consideration, and terms of agreement. Arr. chron. Indexed alph. by name of contractor. Hdw. 200 p. 14 x 9 x 1½. 3 v. not numbered, 1898-1928, co. clk.'s strm., 1st fl.; v. 4, 5, 1929--, co. clk.'s record rm., 1st fl.

Roads and Bridges (See also entries 381, 414-436)

- 26. BRIDGE RECORD (of Costs), 1871--. 1 v. Last entry 1933. 1849-70 in Supervisors' Record, entry 3.

Township bridge register showing location of bridge, estimates of cost, amount of appropriation, value, date of completion, and amount of payment. Arr. alph. by name of twp. No index. Hdw. under pr. hdgs. 160 p. 18 x 12½ x 1. Co. clk.'s record rm., 1st fl.

- 27. (ROAD AND PLAT RECORD), 1826-71. 1 v. 1872-- in Supervisors' Record, entry 3.

Record of roads, including plats, showing marking, condition, and location of roads, date, and names of commissioners. Arr. chron. Indexed alph. by name of twp. Hdw. Binding and paper poor, writing faded, 350 p. 16½ x 11½ x 2. Co. clk.'s record rm., 1st fl.

Bond Issues (See also entry 31)

- 28. BONDS ISSUED, 1870-90. 1 v. 1891-- in Supervisors' Record, entry 3.

Register of county and township bonds, showing number, date, and amount of bond, interest, rate, purpose of bond issue, to whom issued, and date of cancellation. Arr. chron. No index. Hdw. under pr. hdgs. 125 p. 18 x 12 x 1. Co. clk.'s strm., 1st fl.

Insurance

- 29. (INSURANCE POLICIES IN FORCE), 1928--. 1 f.b. (249).

Insurance policies in force on county property, showing name and address of insurance company, description of property insured, amount of policy, rate, and expiration date. Arr. chron. No index. Typed on pr. fm. 6½ x 4½ x 9½. Co. clk.'s record rm., 1st fl.

- 30. (INSURANCE POLICIES ANNULLED), 1859--. 3 f.b. (250, 251, 1093).

Expired insurance policies covering county property, showing name of insurance company, description of property insured, amount of policy, and date of expiration. Arr. chron. No index. Hdw. and typed on pr. fm. 6½ x 4½ x 9½. Co. clk.'s record rm., 1st fl.



Inventories and Correspondence

31. ADAMS COUNTY RELIEF FUND BONDS (Correspondence), 1933. 1 f.b.  
Discontinued.

Correspondence to and from Illinois Emergency Relief Commission, relative to special meeting of board of supervisors and proposed relief bond issue. Arr. chron. No index. Typed. 12 x 11 x 26. Co. clk.'s record rm., 1st fl.

32. INVOICE ADAMS COUNTY PROPERTY (Inventory), 1905. 1 v.

Inventory of county property, showing number, location, value, and description of items. Arr. chron. No index. Hdw. 300 p. 14 x 9<sup>1</sup>/<sub>2</sub> x 1<sup>1</sup>/<sub>2</sub>. Co. clk.'s strm., 1st fl.

Reports to Board

(See also entries 2, 3, 131, 360)

33. (REPORTS OF COUNTY OFFICERS), 1853--. 14 f.b. (95, 193, 208, 234-237, 262, 279, 280, 1075, 1088, 1100, 1270).

County officers' reports to the board of supervisors, showing activities and financial proceedings of each office, name of officer, and dates of report and filing. Arr. chron. For index, 1853-1931, see entry 1; 1932--, no index. Hdw. 6<sup>1</sup>/<sub>2</sub> x 4<sup>1</sup>/<sub>2</sub> x 9<sup>1</sup>/<sub>2</sub> - 10 x 5 x 14. Co. clk.'s record rm., 1st fl.

34. MONTHLY REPORT OF WARRANTS CANCELLED, 1933--. 1 v. Prior records cannot be located.

County clerk's monthly reports of bridge, culvert, and motor fuel tax warrants cancelled, showing name of fund, warrant number, to whom paid, amount, and date of cancellation. Arr. by warrant no. No index. Hdw. under pr. hdgs. 100 p. 11 x 12 x 1. Co. clk.'s private off., 1st fl.

Jury Lists

(See also entries 2, 5, 275, 277, 279, 282, 284, 289, 322-324, 355-357, 359, 389)

35. JURY LIST, 1872--. 4 v. (2 not numbered, 3, 4).

Lists of jurors selected by the board of supervisors, showing names and addresses of jurors, dates of selection and drawing, and name of court. Arr. chron. No index. Hdw. under pr. hdgs. 480 p. 16 x 14<sup>1</sup>/<sub>2</sub> x 2. 2 v. not numbered, 1872-1916, co. clk.'s strm., 1st fl.; v. 3, 4, 1917--, co. clk.'s record rm., 1st fl.

Rules

36. RULES BOARD OF SUPERVISORS, 1899. 1 v.

Rules of board of supervisors, outlining dates of meetings, duties of committees, and policies and duties of chairman and other officers. Arr. by type of procedure. Indexed alph. by title of subject. Hdw. 200 p. 14 x 9 x 1. Co. clk.'s strm., 1st fl.



## II. COUNTY CLERK

Forerunner of the present county clerk was the clerk of the county commissioners' court. This court was the administrative body in Adams County from the organization of the county in 1825 to 1849.<sup>1</sup> The Constitution of 1848 and laws of 1849 created a new judicial branch of county government presided over by the county judge and entitled the "county court," and provided for the quadrennial election of a "clerk of the county court."<sup>2</sup> Further legislation of 1849, enabled the adoption of an optional form of county government, township organization, and stated that the clerk of the county court should act as clerk of the board of supervisors, the administrative body for that form of government.<sup>3</sup>

The above-mentioned clerks all performed the duties of county clerk as well as those of clerks of a judicial or administrative body. In fact, legislation frequently referred to these incumbents as "county clerks" when defining duties relating to county business as distinct from duties as clerks of judicial or administrative bodies. The Constitution of 1870 specifically provided for a county clerk<sup>4</sup> who has continued to act to the present in this capacity, and also as clerk of the county board<sup>5</sup> and clerk of the county court.<sup>6</sup> The revised statutes of 1874 adopted the use of a distinction of titles for each of his ex-officio capacities, applying the title "county clerk" only when referring to his duties as such. It is the performance of these duties that gives rise to the records dealt with in this section.

The clerk was an appointee of the county commissioners' court in Adams County from 1825 to 1837.<sup>7</sup> In the latter year the office became elective with a four-year term;<sup>8</sup> a two-year term became effective in 1847.<sup>9</sup> A bond of \$1,000 was set.<sup>10</sup> The clerk of the county court served

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1. Constitution of 1818, Schedule, sec. 4; L.1819, p. 175.
  2. Constitution of 1848, Art. V, sec. 16,18,19; L.1849, p. 62,63.
  3. L.1849, p. 203. The Constitution of 1848 (Art. VII, sec. 6) had directed the legislature to provide for this form of government.
  4. Constitution of 1870, Art. VI, sec. 18 and Art. X, sec. 8.
  5. R.S.1874, p. 322.
  6. Ibid., p. 260.
  7. L.1819, p. 175.
  8. R.L.1837, p. 49.
  9. L.1845, p. 28.
  10. L.1819, p. 176,177; R.L.1835, p. 143; R.S.1845, p. 131.



for a four-year term and was bonded in the sum of \$3,000.<sup>1</sup> The Constitution of 1870 and the revised statutes of 1874, establishing the office of county clerk, provided for his election for a quadrennial term, and that the amount of his bond be set by the county board.<sup>2</sup> The bond is entered upon the records of his office, and deposited with the clerk of the circuit court. He is required to take oath, and is commissioned by the Governor.<sup>3</sup> The county seal is kept by the clerk and used by him when required.

In general, the county clerk's performance of his functions results in records relating to the following: taxation, vital statistics, licenses, and bonds. Various officials and agencies having authority over these matters report to, or deposit records with, the county clerk, who in this manner acts as a coordinating factor in the execution of local and state affairs. In regard to other of these matters, the clerk is required to perform duties on his own behalf and retain the records resulting from such performance.

Illustrations of both of these procedures may be found by examining the various duties and records relating to taxation. It is the duty of the county clerk to procure all books and blanks used in the assessment and collection of taxes, and to list in such books the lands and lots subject to taxation.<sup>4</sup> These books are then turned over to the supervisor of assessments who has the township assessors enter the valuations against each piece of property listed. The supervisor completes revisions and corrections upon complaint of property owners and returns the books in duplicate to the county clerk.<sup>5</sup> Personal property assessments are handled in essentially the same manner. The board of review then makes adjustments on complaints and equalizes assessments between districts, certifying

1. L.1849, p. 63,64.
2. Constitution of 1870, Art. X, sec. 8; R.S.1874, p. 260.
3. R.S.1874, p. 321.
4. L.1867, p. 106; L.1871-72, p. 19,32; L.1903, p. 297. During the period of the first constitution such books and lists were prepared by the auditor of public accounts and turned over to the clerk of the county commissioners' court (L.1825, p. 173; R.L.1827, p. 329; L.1839, p. 3,4; L.1847, p. 79,80).
5. The first assessment officer was the county treasurer (L.1819, p. 315; R.L.1827, p. 328-36). In 1839 this function was performed by the district assessors, who received from the county clerk copies of the auditor's transcripts (L.1839, p. 3,4). The treasurer resumed these duties in 1844 (L.1843, p. 231), retaining them until the adoption of township organization in 1849 saw the township assessors acting in each township (L.1849, p. 192). The treasurer now acts as ex-officio supervisor of assessments (L.1898, p. 36-44).





corrections and revisions to the county clerk.<sup>1</sup> The county clerk then reports the entire assessment list to the State Tax Commission for equalization, the equalized list then being used by the county clerk in ascertaining tax rates and extending taxes.<sup>2</sup>

The State Tax Commission also certifies to the county clerk the assessments of the capital stock of corporations and railroad and telegraph companies, it being the duty of the clerk to extend these taxes and retain the books after use by the collector.<sup>3</sup>

The books are next turned over to the county collector, who, after collection, returns lists of collections, together with lists of uncollected real and personal property taxes.<sup>4</sup> The county clerk attends all tax sales, prepares a list of all sales and issues duplicate reports thereof, records affidavits of purchases of property for taxes, and keeps a record known as the "tax judgment, sale, redemption, and forfeiture record."<sup>5</sup>

An extensive group of vital statistics records is kept by the county clerk, including records relating to births and deaths, marriages, physicians, and midwives. It is interesting to note that the first legislation with regard to the keeping of vital statistics was included in the act for the establishment of medical societies.<sup>6</sup> One section of this act made it the duty of every physician to keep a record of births, deaths, and diseases occurring within the vicinity of his practice, and to transmit such record to his medical society, whereupon the record was to be published in the newspapers. In 1842 it was provided that a parent could appear before the clerk of the county commissioners' court and make affidavit as to the birth of a child, and the eldest next of kin of a deceased person could similarly appear and make affidavit as to death.<sup>7</sup> It is probable that the tenor of the above-mentioned laws explains the fact that no birth or death records exist in Adams County prior to 1877, the first law, 1819, requiring no public record to be kept, and the 1842 law providing that affidavits "may" be made. The act of 1877 creating the State Board of Health required that all births and deaths in the county be reported to the county clerk by the physicians and accoucheurs supervising such events.<sup>8</sup> Teeth were put

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1. L.1898, p. 36-44.

2. L.1919, p. 723.

3. L.1871-72, p. 11,13,16; L.1937, p. 1011-12.

4. L.1849, p. 124,125; L.1871-72, p. 55; L.1931, p. 759. In 1821 the auditor of public accounts was charged with the collection of taxes on nonresidents' lands (L.1821, p. 182).

5. L.1839, p. 3; L.1871-72, p. 48; L.1879, p. 250.

6. L.1819, p. 233.

7. L.1842-43, p. 210-12.

8. L.1877, p. 209.



into this and subsequent laws by providing penalties for noncompliance. In 1901 death certificates issued by physicians, midwives, or coroners were to be presented to town clerks who issued burial permits and forwarded the certificates to the county clerk.<sup>1</sup> In 1903 certificates of death were to be turned over to the State Board of Health, which board, in turn, delivered to the county clerk all certificates so received.<sup>2</sup> In 1915 it was provided that for the registration of all births, stillbirths, and deaths outside any city, village, or incorporated town, the township clerks should deposit a complete set of such records with the county clerk who was charged with the binding and indexing, or recording, and safe-keeping of such records.<sup>3</sup> From the earliest date, the legislation in regard to these matters provided that the clerk retain the abstracts and certificates, keep a record of births and deaths, maintain alphabetical indexes, and issue certified copies of certificates upon request. The clerk has also been required to prepare a register of all physicians and accoucheurs in the county.<sup>4</sup>

From the date of the establishment of Adams County, the county clerk, or clerk of the county commissioners' court, has been required to file marriage certificates and certificates of parents' consent to the marriage of minors.<sup>5</sup> In 1827 the clerk was required to keep a separate register of marriages in addition to his file of certificates.<sup>6</sup> Before 1877 persons desiring to marry were required to secure licenses from the county clerk only when they had not previously published such intention, but in that year the securing of a license was made mandatory.<sup>7</sup> Although a record of applications for marriage licenses has been kept by the clerk in this county since 1868, an act of 1937 appears to be the first legislation requiring the maintenance of such a record.<sup>8</sup> The same act provides that persons desiring to marry shall present to the county clerk a certificate setting forth that such person is free from venereal diseases, such certificates to be filed with the application for license to marry.<sup>9</sup> Indexes to marriage records have been kept in Adams County since 1825.

The county clerk is charged with a number of duties relating to elections, such as preparing and issuing blank ballots, poll books, and certificates of election, and keeping a record of registers of elections, petitions, and marked ballots, tally sheets, and election returns which

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1. L.1901, p. 302,303.
  2. L.1903, p. 315-18.
  3. L.1915, p. 660.
  4. L.1877, p. 209.
  5. L.1819, p. 27.
  6. R.L.1827, p. 289.
  7. L.1877, p. 130.
  8. L.1937, p. 909.
  9. Ibid., p. 910.



are transmitted to him by the judges of election.<sup>1</sup> Abstracts of returns were formerly prepared by the clerk, but these are now originated by the election commissioners or judges of election and deposited with the clerk. Returned ballots are destroyed by the clerk six months after election, provided no contest in which the ballots are needed is in progress.<sup>2</sup> In 1889 when returns of elections for school trustees were made to the county clerk, in counties under township organization, he was charged with furnishing to the county superintendent of schools a list of all such trustees.<sup>3</sup> Now the clerk does not enter into the procedure, the school trustees canvassing the returns and certifying directly to the superintendent of schools.<sup>4</sup>

The bonds of a number of officials are required to be transmitted to the clerk for filing and entering in a book maintained for that purpose.<sup>5</sup> Justices' of the peace and constables' oaths, bonds, and securities are approved by the clerk and entered in a separate book in accordance with statutory requirement. This book shows the date on which each justice of the peace and constable was sworn into office and the date of commission by the Governor. Resignations from these offices are made to the county clerk who enters such fact in the justices' and constables' record.<sup>6</sup>

The clerk is also charged with issuing licenses to peddlers, taverns, ferries, etc., and keeping records of the same.<sup>7</sup> Other records kept are: those relating to estrays; registers of professionals, including physicians, midwives, optometrists, dentists, chiroprudists, and veterinarians;<sup>8</sup> list of county officers; list of town officers which is furnished annually by the town clerk;<sup>9</sup> record of notaries public;<sup>10</sup> and book of state civil service rules.<sup>11</sup> Referring to his list of town officers, the county clerk reports annually to the State Department of Public Health the names and

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1. L.1819, p. 95,96; L.1821, p.77; L.1823, p. 54,55; R.L.1829, p. 59, 60; L.1845, p. 41,42; L.1865, p. 54; L.1871-72, p. 380; L.1885, p. 142; L.1911, p. 310; L.1929, p. 421,
  2. L.1917, p. 444.
  3. L.1889, p. 271,322.
  4. L.1909, p. 352.
  5. R.S.1845, p. 396,397; L.1861, p. 237,238; R.S.1874, p. 325; L.1895, p. 188.
  6. L.1895, p. 188.
  7. L.1819, p. 77-79; R.L.1827, p. 320; R.L.1833, p. 438,439; R.S.1874, p. 530.
  8. L.1819, p. 206,207; L.1877, p. 209; L.1881, p. 79; L.1899, p. 273, 275,280; L.1917, p. 588; L.1923, p. 436; L.1927, p. 600; L.1935, p. 990.
  9. L.1861, p. 226; R.S.1874, p. 1077.
  10. L.1871-72, p. 575; R.S.1874, p. 721; L.1875, p. 88.
  11. L.1905, p. 115.



addresses of the supervisor, assessor, and clerk of each township in Adams County, and the dates of the expiration of their terms of office.<sup>1</sup>

Included in the provision that the county clerk be charged with the care and custody of all records, books, and papers appertaining to, and filed or deposited in, his office<sup>2</sup> are those duties as clerk of the board, wherein he is required to record the proceedings of the board and to file all their books, records, and accounts.<sup>3</sup> Also included are his record-keeping duties as ex-officio clerk of the county court, with its resulting duties in relation to probate matters.<sup>4</sup> The clerk is also required to keep jury lists<sup>5</sup> and a book in which he enters details as to orders upon the treasurer. He is further required to maintain alphabetical indexes to all records and papers in his office, and to supply copies of these records or papers to any person upon request and payment of the required fee.<sup>6</sup>

#### General Index

37. (INDEX TO COUNTY CLERK'S FILES), 1850--. In (General Index to Files), entry 183.

Index to various files throughout county clerk's office including taxation, vital statistics, licenses, election papers, and bonds of officers, showing title of subject, dates, and file box and document numbers.

#### Taxation

(See also entries 120, 129, 189, 196, 197, 361-377, 386, 439, 440, 442, 443, 445-450)

#### Lists of Taxable Property, Levies

38. LAND ENTRY BOOK, 1817-55. 1 v. Discontinued.

List of Adams County property compiled by the state auditor of public accounts for the use of supervisors for the assessment of taxes, showing date of conveyance, name of owner, legal description, and value of property. Record antedates formation of county by eight years to show data on lands from territorial period. Condition poor. Arr. by sec. and range. No index. Hdw. 285 p. 17 x 11 x 1 $\frac{1}{2}$ . Co. clk.'s record rm., 1st fl.

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1. L.1923, p. 480.
  2. R.S.1874, p. 322.
  3. L.1861, p. 238; R.S.1874, p. 322.
  4. R.S.1874, p. 260.
  5. Ibid., p. 630.
  6. Ibid., p. 321.





59. ENTRIES OF CONVEYANCES (Lands), 1843-72. 1 v. Discontinued. Entries of land conveyances compiled for use in assessment of taxes, showing names of grantor and grantee, kind of instrument, legal description of property, consideration, and date of conveyance. Arr. by sec., twp., and range. No index. Hdw. under pr. hdgs. 640 p. 18 x 13 x 2 $\frac{1}{2}$ . Co. clk.'s strm., 1st fl.
40. ENTRIES OF CONVEYANCES (Lots), 1843-72. 1 v. Discontinued. Entries of conveyances of lots compiled for use in assessment of taxes, showing names of grantor and grantee, kind of instrument, legal description of property, consideration, and date of conveyance. Arr. by sec., twp., and range. No index. Hdw. under pr. hdgs. 320 p. 18 x 13 x 2 $\frac{1}{2}$ . Co. clk.'s strm., 1st fl.
41. (TOWN TAX LEVIES), 1897--. 63 f.b., 10 bdl. Lists of tax levies for townships, towns, and villages, with attached ordinance, showing names of township, town, or village, amount needed, description of property, total sum to be levied, certified statement of board of trustees and township clerk, and dates of levy and filing. Arr. chron. No index. F.b. 5 x 4 $\frac{1}{2}$  x 11; bdl. 8 $\frac{1}{2}$  x 8 x 14. Co. clk.'s record rm., 1st fl.
42. CORPORATION, TOWN, ROAD AND BRIDGE LEVIES, 1935--. 1 f.b. 1850-1934 in (Supervisors' Files), entry 2. Lists of corporation, town, and road and bridge tax levies, and copies of resolutions adopted at annual town meetings, showing purpose of levy, amounts needed, legal description of property, date, and certified statement of town clerk. Arr. chron. No index. Hdw. under pr. hdgs. 5 x 4 $\frac{1}{2}$  x 11. Co. clk.'s record rm., 1st fl.
43. (SPECIAL SCHOOL LEVIES), 1912--. 6 f.b. 1850-1911 in (Supervisors' Files), entry 2. Certificates of special levy by board of directors of county school districts, showing school district number, names of township and directors, amounts wanted, and date of certificate of levy. Arr. chron. No index. Hdw. on pr. fn. 5 x 4 $\frac{1}{2}$  x 11. Co. clk.'s record rm., 1st fl.
44. ASSESSOR'S BOOKS, 1841--. 753 v.  
 (Adams County, Real Estate and Personal Property, 1841-1903.  
 2 v. Missing: 1843-1903.  
 Beverly Township, Real Estate and Personal Property, 1904--.  
 26 v. Missing: 1905, 1908-14.  
 Burton Township, Real Estate and Personal Property, 1906--.  
 25 v. Missing: 1904, 1905, 1908-14.  
 Camp Point Township, Real Estate and Personal Property, 1906--.  
 25 v. Missing: 1904, 1905, 1908-14.  
 Clayton Township, Real Estate and Personal Property, 1906--.  
 24 v. Missing: 1904, 1905, 1907-14.  
 Columbus Township, Real Estate and Personal Property, 1906--.  
 25 v. Missing: 1904, 1905, 1908-14.



- Concord Township, Real Estate and Personal Property, 1906--.  
25 v. Missing: 1904, 1905, 1908-14.
- Ellington Township, Real Estate and Personal Property, 1904--.  
26 v. Missing: 1905, 1908-14.
- Fall Creek Township, Real Estate and Personal Property, 1904--.  
27 v. Missing: 1905, 1909-14.
- Gilmer Township, Real Estate and Personal Property, 1904--.  
26 v. Missing: 1905, 1908-14.
- Honey Creek Township, Real Estate and Personal Property, 1906--.  
25 v. Missing: 1904, 1905, 1908-14.
- Houston Township, Real Estate and Personal Property, 1906--.  
25 v. Missing: 1904, 1905, 1908-14.
- Keene Township, Real Estate and Personal Property, 1906--.  
25 v. Missing: 1904, 1905, 1908-14.
- Liberty Township, Real Estate and Personal Property, 1906--.  
25 v. Missing: 1904, 1905, 1908-14.
- Lima Township, Real Estate and Personal Property, 1906--.  
24 v. Missing: 1904, 1905, 1907-14.
- McKee Township, Real Estate and Personal Property, 1906--.  
24 v. Missing: 1904, 1905, 1907-14.
- Melrose Township, Real Estate and Personal Property, 1906--.  
24 v. Missing: 1904, 1905, 1907-14.
- Mendon Township, Real Estate and Personal Property, 1904--.  
26 v. Missing: 1905, 1908-14.
- Northeast Township, Real Estate and Personal Property, 1906--.  
25 v. Missing: 1904, 1905, 1908-14.
- Fayson Township, Real Estate and Personal Property, 1906--.  
25 v. Missing: 1904, 1905, 1908-14.
- Quincy (Township and City), Real Estate, 1906--. 98 v. [1-4  
with duplications]. Missing: 1904, 1905, 1909-14.
- Quincy (Township and City), Personal Property, 1904--. 102 v.  
[1-4 with duplications]. Missing: 1905, 1907-15.
- Richfield Township, Real Estate and Personal Property, 1906--.  
24 v. Missing: 1904, 1905, 1907-14.
- Riverside Township, Real Estate and Personal Property, 1906--.  
25 v. Missing: 1904, 1905, 1908-14.
- Ursa Township, Real Estate and Personal Property, 1906--.  
25 v. Missing: 1904, 1905, 1908-14).

Assessor's lists of taxable real estate and personal property, showing name of owner, description of property, assessed and equalized values, tax spread, and total tax. All assessor's books from 1843-1903 destroyed. Also contains (Telephone and Telegraph Books), 1903--, entry 49; and (Dog Tag Record), 1918--, entry 103. Real Estate arr. by sec., twp., and range; personal property arr. alph. by name of taxpayer. No index. 1841-42, hdw.; 1904--, hdw. under pr. hdgs. 70 p. 17 x 14 x 1. 2 v., 1841-42, co. clk.'s strm., 1st fl.; 91 v., 1904-15, strm., 3rd fl.; 660 v., 1916--, treas.'s vlt., 1st fl.



## 45. ASSESSOR'S AND COLLECTOR'S BOOKS (Duplicates), 1880-83. 80 v.

Missing: Payson, Quincy, and Riverside Townships.

Duplicate combined assessor's and collector's books, four volumes for each of the following townships: Beverly, Burton, Camp Point, Clayton, Columbus, Concord, Ellington, Fall Creek, Gilmer, Honey Creek, Houston, Keene, Liberty, Lima, McKee, Melrose, Mendon, Northeast, Richfield, and Ursa, showing name of owner, legal description of property, assessed and equalized value, tax spread, total tax, amount, and date of payment. Arr. by sec., twp., and range. No index. Hdw. under pr. hdgs. Binding poor. 150 p. 17 x 13½ x 1. Co. clk.'s strm., 1st fl.

## 46. RAILROAD LEVY, 1898--. 3 f.b.

Railroad tax levy lists showing name of railroad, property classification, listed and assessed values of right of way, improvements, real estate, personal property, and rolling stock, tax spread, and total amount assessed. Arr. chron. No index. 5 x 4½ x 11. Co. clk.'s record rm., 1st fl.

## 47. RAILROAD TAX BOOK, 1873--. 9 v.

Lists of taxable railroad property, showing name of railroad company, legal description of property, number of acres of right of way, miles of track, rolling stock, value as listed by railroad company, equalized value as fixed by county and state boards, rate, tax spread, amount of back tax, and total tax. Arr. alph. by name of railroad. No index. Hdw. under pr. hdgs. 150 p. 19 x 13 x 1½. 8 v., 1873-1920, co. clk.'s strm., 1st fl.; 1 v., 1921-- , co. clk.'s record rm., 1st fl.

48. ASSESSOR'S BOOK (Railroad Property), 1904-21. 9 v. Discontinued. Assessor's list of assessments on railroad property for Ursa, Keene, Gilmer, Northeast, Clayton, Fall Creek, Honey Creek, Mendon, and Ellington townships, showing name of railroad company, legal description of property, number of acres of right of way, miles of track, rolling stock, value as listed by railroad company, equalized value as fixed by county and state boards, tax spread, and total tax. Arr. by sec., twp., and range. No index. Hdw. under pr. hdgs. Binding poor. 18 p. 17 x 14 x ¼. Strm., 3rd fl.

## 49. (TELEPHONE AND TELEGRAPH BOOKS), 1903--. In Assessor's Books, entry 44.

Schedules of taxes of telephone and telegraph company properties, showing in whose name assessed, legal description of property, tax spread, total tax, and date.

## 50. ASSESSMENT AND STATEMENT OF TAXES CHARGED, 1930--. 1 f.b.

1850-1929 in (Supervisors' Files), entry 2.

Certified statements of the total valuation of all property listed for taxation in the county, and the amount of taxes charged thereon, showing class and value of property as corrected and assessed, and as equalized by the county board of review, forfeited property, local bonds registered with the State of Illinois, and state, county, township, city, village, school, and miscellaneous taxes. Arr. chron. No index. Typed on pr. fm. 5 x 4½ x 11. Co. clk.'s record rm., 1st fl.



51. (STATEMENT OF ASSESSMENTS, REAL ESTATE AND PERSONAL PROPERTY), 1909--. 1 v. (250). Prior records cannot be located.

Statements of the assessments of property in Adams County and the taxes levied thereon, showing date, name of owner, description of property, assessed value, value as equalized by county and state boards, tax spread, and total amount assessed. Arr. chron. No index. Hdw. on pr. fm. 250 p. 17 x 13 $\frac{1}{2}$  x 1 $\frac{1}{2}$ . Co. clk.'s record rm., 1st fl.

52. ABSTRACTS (Personal Property), 1907--. 1 f.b. Prior records cannot be located.

Abstracts of taxes on personal property compiled for the use of assessors, showing name of township, taxable property, and assessed valuation. Arr. chron. No index. Hdw. and typed. 5 x 4 $\frac{1}{2}$  x 11. Co. clk.'s record rm., 1st fl.

53. ASSESSOR'S ABSTRACTS FOR TOWN OF QUINCY (Lots), 1888--. 19 v. Missing: 1889-90, 1893-1907, 1909-12.

Assessor's abstract of taxes on lots in the town of Quincy, showing name and address of owner, assessed and equalized values, tax spread, total tax, amount, and date. Arr. by lot and block nos. No index. Hdw. on pr. fm. 250 p. 17 x 14 x  $\frac{1}{2}$ . 17 v., 1888-1934, co. clk.'s strm., 1st fl.; 2 v., 1935--, treas.'s off., 1st fl.

54. ASSESSOR'S ABSTRACT FOR TOWN OF QUINCY (Personal), 1888--. 31 v. Missing: 1890, 1892-1905, 1908.

Assessor's abstract of taxes on personal property in town of Quincy, showing name and address of owner, assessed and equalized values, tax spread, total taxes, amount, and date. Arr. chron. No index. Hdw. on pr. fm. 25 p. 18 x 12 x  $\frac{1}{2}$ . 5 v., 1888-1907, co. clk.'s strm., 1st fl.; 25 v., 1909-34, strm., 3rd fl.; 1 v., 1935--, treas.'s off., 1st fl.

55. ABSTRACT OF SCHOOL TAX, 1910--. 2 v. (1 not numbered, 3). Prior records cannot be located.

Abstract of taxes on school property, showing name of owner, legal description of property, tax spread, and total. Arr. chron. No index. Hdw. on pr. fm. 400 p. 17 x 16 x 1. Co. clk.'s record rm., 1st fl.

56. TAX BOOK (Lima Lake Drainage District), 1887--. 39 v. Missing: 1888, 1894, 1923-24.

Lists of taxable lands in Lima Lake drainage district, showing names of owners, legal description of property, amounts of assessment, interest and damages, total amount due, and date and amount of payment. Arr. by twp. and range. No index. Hdw. under pr. hdgs. 25 p. 14 $\frac{1}{2}$  x 11 x  $\frac{1}{2}$ . Co. clk.'s record rm., 1st fl.

57. TAX BOOKS (South Quincy Drainage District), 1915--. 5 v. Missing: 1925. Prior records cannot be located.

Lists of taxable property in South Quincy drainage district, showing names of owners, legal description of property, amount of postponement and repair assessments, interest, damages, and amount and date of payment. Arr. by sec., twp., and range. No index. Hdw. under pr. hdgs. 210 p. 18 x 11 $\frac{1}{2}$  x 2. Co. clk.'s record rm., 1st fl.





58. TAX BOOK (Indian Grave Drainage District), 1880---. 25 v. Last entry 1924. Missing: 1883-85, 1888, 1901-2.

Lists of taxable real estate in Indian Grave drainage district, showing names of owners, legal description of property, postponed and repair assessments, interest, and amount and date of payment. Arr. by sec., twp., and range. No index. Hdw. under pr. hdgs. 25 p. 14 x 11 x  $\frac{1}{2}$ . Co. clk.'s record rm., 1st fl.

59. TAX BOOK (Fall Creek Drainage District), 1888---. 34 v. Missing: 1889-99, 1919, 1923-24, 1930.

List of taxable lands in Fall Creek drainage district, showing names of owners, legal description of property, amounts of assessment, interest, damages, total amount due, and date of payment. Arr. by sec., twp., and range. No index. Hdw. under pr. hdgs. 25 p. 14 x 11 x  $\frac{1}{2}$ . Co. clk.'s record rm., 1st fl.

### Collection, Abatement

60. COLLECTOR'S BOOKS, 1850---. 444 v.

(North, Real Estate and Personal Property, 1850-72. 28 v.

One North, Real Estate and Personal Property, 1876---. 59 v.

Missing: 1877-79.

Two North, Real Estate and Personal Property, 1876---. 62 v.

South, Real Estate and Personal Property, 1851-72. 20 v.

Missing: 1854-55.

One South, Real Estate and Personal Property, 1876---. 60 v.

Missing: 1913-14.

Two South, Real Estate and Personal Property, 1876---. 61 v.

Missing: 1880.

Three South, Real Estate and Personal Property, 1876---. 60 v.

Missing: 1913-14.

Five West, Real Estate and Personal Property, 1873-75. 2 v.

Six West, Real Estate and Personal Property, 1873-75. 2 v.

Seven West, Real Estate and Personal Property, 1873-75. 2 v.

Eight West, Real Estate and Personal Property, 1873-75. 2 v.

Nine West, Real Estate and Personal Property, 1873-75. 2 v.

Ten West, Real Estate and Personal Property, 1873-75. 2 v.

City and Township of Quincy, Real Estate and Personal Property, 1883---. 54 v. Missing: 1918.

City and Township of Quincy, Personal Property, 1873-82. 10 v.

Beverly Township, Personal Property, 1880. 1 v.

Burton Township, Personal Property, 1880. 1 v.

Camp Point Township, Personal Property, 1880. 1 v.

Clayton Township, Personal Property, 1880. 1 v.

Columbus Township, Personal Property, 1880. 1 v.

Concord Township, Personal Property, 1880. 1 v.

Ellington Township, Personal Property, 1880. 1 v.

Gilmer Township, Personal Property, 1880. 1 v.

Honey Creek Township, Personal Property, 1880. 1 v.

Houston and Northeast Townships, Personal Property, 1880. 1 v.

Keene Township, Personal Property, 1880. 1 v.



Liberty Township, Personal Property, 1880. 1 v.  
 Lima Township, Personal Property, 1880. 1 v.  
 McKee Township, Personal Property, 1880. 1 v.  
 Melrose Township, Personal Property, 1880. 1 v.  
 Mendon Township, Personal Property, 1880. 1 v.  
 Richfield Township, Personal Property, 1880. 1 v.  
 Ursa Township, Personal Property, 1880. 1 v.).

Collector's books showing names of owner, township, and city, legal description of property, tax spread, amount, date paid, and amount delinquent. Also contains Abstract of Taxes, 1908-- , entry 366. Real estate arr. by sec., twp., and range; personal property arr. alph. by name of taxpayer. No index. Hdw. under pr. hdgs. 75 p. 16 x 10 x 1. 307 v., 1850-1914, co. clk.'s strm., 1st fl.; 119 v., 1915-34, co. clk.'s main off., 1st fl.; 18 v., 1935-- , treas.'s vlt., 1st fl.

61. RECORD OF ABATEMENTS, 1877-87. 1 v. 1888-- in Tax Judgment, Sale, Redemption, and Forfeiture Record, entry 63.

Lists of tax abatements, showing date, name of owner, legal description of property, value, equalized value as fixed by state board, road and school district numbers, tax spread, total tax abatement, and remarks. Arr. chron. Indexed alph. by name of owner. Hdw. under pr. hdgs. 157 p. 18½ x 12½ x 1½. Co. clk.'s record rm., 1st fl.

62. ABATEMENT OF ASSESSMENTS, INDIAN GRAVE DRAINAGE DISTRICT, 1896. 1 v. Prior and subsequent records cannot be located.

Report of county clerk to the county court of abated assessments of Indian Grave drainage district, showing name of owner, legal description of property, value, equalized value, tax spread, total tax, and remarks. Arr. chron. No index. Hdw. under pr. hdgs. 69 p. 17 x 17 x 1. Co. clk.'s strm., 1st fl.

### Judgment, Sale, Redemption

63. TAX JUDGMENT, SALE, REDEMPTION, AND FORFEITURE RECORD, 1880-- . 15 v.

Record of tax judgments, sales, redemptions, and forfeitures, showing names of owner and redeemer or purchaser, legal description and value of property, amounts of taxes, costs, and penalties due, dates of judgment, sale, and redemption or deed, and certification by county clerk. Tax Judgment Record, entry 64; Tax Sale and Redemption Record, entry 65; and Record of Forfeited Lands, entry 67, formerly kept separately. Also contains Abstract of Lands Sold for Taxes, entry 68; Record of Abatements, 1888-- , entry 61; and Delinquent Tax Record, entry 69. Arr. chron. No index. Hdw. under pr. hdgs. 500 p. 18 x 15 x 2½. 8 v., 1880-1900, co. clk.'s strm., 1st fl.; 7 v., 1901-- , co. clk.'s main off., 1st fl.

64. TAX JUDGMENT RECORD, 1823-79. 5 v. (A, B, 1, 2 not labeled). 1880-- in Tax Judgment, Sale, Redemption, and Forfeiture Record, entry 63.

Record of judgments against real estate for delinquent taxes, showing name and address of owner, legal description of property, valuation, tax spread, amount of taxes and costs due, and amount of payment. Arr. chron. Indexed alph. by name of owner. 1823-65, hdw.; 1866-79, hdw. under pr. hdgs. Binding poor. 300 p. 16 x 13 x 1½. Co. clk.'s strm., 1st fl.



65. TAX SALE AND REDEMPTION RECORD, 1822-79. 8 v. 1880-- in Tax Judgment, Sale, Redemption, and Forfeiture Record, entry 63.

Tax sale and redemption record showing date of sale or redemption, number of acres offered and sold, legal description of property, names of owner and redeemer or purchaser, amount of taxes and costs due, amount paid, and remarks. Arr. chron. No index. 1822-67, hdw.; 1868-79, hdw. under pr. hdgs. 125 p. 13 x 9 x 1. Co. clk.'s strm., 1st fl.

66. REGISTER OF REDEMPTION, 1883--. 1 v.

Register of land redemptions, showing names of owner and redeemer, legal description of property, amounts of taxes, penalties, costs, and interest due, date, and amount of redemption. Arr. chron. Indexed alph. by name of redeemer. Hdw. under pr. hdgs. 171 p. 14 x 8 x 1. Co. clk.'s main off., 1st fl.

67. RECORD OF FORFEITED LANDS, 1871-79. 1 v. 1823-70 in Abstract of Lands Sold for Taxes, entry 68; 1880-- in Tax Judgment, Sale, Redemption, and Forfeiture Record, entry 63.

Record of lands forfeited for delinquent taxes, showing name of owner, legal description of property, value, tax spread, amount of taxes, costs, and penalties due. Arr. chron. No index. Hdw. under pr. hdgs. 500 p. 18 x 15 x 2 1/2. Co. clk.'s strm., 1st fl.

68. ABSTRACT OF LANDS SOLD FOR TAXES, 1823-81. 2 v. (3, 5). 1882-- in Tax Judgment, Sale, Redemption, and Forfeiture Record, entry 63.

Abstract of lands and lots sold for taxes, showing names of owner and purchaser, legal description of property, amount of taxes due, and date and amount of payment. Also contains Record of Forfeited Lands, 1823-70, entry 67. Arr. chron. No index. Hdw. 350 p. 16 1/2 x 13 x 2 1/2. Co. clk.'s strm., 1st fl.

69. DELINQUENT TAX RECORD, 1846-79. 5 v. Missing: 1850-63, 1873, 1875-78. 1880-- in Tax Judgment, Sale, Redemption, and Forfeiture Record, entry 63.

Lists of delinquent taxes, showing name of owner, legal description of property, assessed value, amounts of taxes, costs, and interest, tax spread, and date and amount of payment. Arr. chron. No index. 1846-49, hdw.; 1864-79, hdw. under pr. hdgs. 173 - 480 p. 16 x 11 x 1/2 - 17 x 12 x 2. 1 v., 1846-49, cir. clk.'s main off., 1st fl.; 4 v., 1864-79, co. clk.'s strm., 1st fl.

70. CERTIFICATES OF PURCHASE, 1879--. 5 f.b. (57, 62, 63, 212, 217).

Tax sale certificates of purchase, showing name of purchaser, amount of purchase, legal description of property, signature of county clerk, and dates of sale and filing. Arr. chron. For index, see entry 37. Hdw. and typed on pr. fm. 6 1/2 x 4 1/2 x 9 1/2. Co. clk.'s record rm., 1st fl.

71. (RECEIPTS FOR TAX SALES), 1901--. 2 f.b. (196, 216). Prior records cannot be located.

Tax sale receipts showing name of purchaser, legal description of property, amounts of taxes, costs, and interest due, amount paid, date of sale, and signature of county clerk. Arr. chron. For index, see entry 37. Hdw. on pr. fm. 6 1/2 x 4 1/2 x 9 1/2. Co. clk.'s record rm., 1st fl.



72. (AFFIDAVITS FOR TAX DEEDS), 1850--. 10 f.b. (195, 201, 205, 218, 220, 233, 265, 1077, 1083, 1250).

Affidavits for tax deeds, showing name of purchaser, consideration, legal description of property, and signatures of owner and county clerk. Arr. chron. For index, see entry 37. Hdw. on pr. fm. 6½ x 4½ x 9½. Co. clk.'s record rm., 1st fl.

73. AFFIDAVITS FOR TAX DEEDS, 1849--. 4 v. (2 not numbered, 3, 4).

Copies of affidavits for tax deeds and sale notices, showing date and place of sale, name of purchaser, legal description of property, total tax, interest and costs, and signatures of treasurer and county clerk. Arr. chron. Indexed alph. by name of purchaser. Hdw. on pr. fm. 400 p. 18 x 13 x 3. Co. clk.'s record rm., 1st fl.

Motor Fuel Tax (See also entries  
7, 11, 381, 425, 426, 428, 436)

74. MOTOR FUEL TAX ALLOTMENT RECORD, 1932--. 1 v. (Ch-16).

Motor fuel tax allotment record showing amount allotted to state-aid road fund, section of road, date, receipt and claim numbers, explanation, amounts received and disbursed, and balance available. Arr. chron. No index. Hdw. on pr. fm. 65 p. 10 x 13 x 1. Co. clk.'s record rm., 1st fl.

Vital Statistics

Births (See also entries  
14, 118, 389)

75. BIRTH CERTIFICATES, 1877--. 15 f.b. (913, 989, 990, 1025, 1028, 1029, 1058, 1095, 1096, 1105, 1251, 1254-1256, 1393), 23 v.

Birth certificates showing certificate number, date and place of birth, names of child, parents, physician or midwife, personal and statistical particulars, signatures of physician and county clerk, and date of filing. 1877-1915, arr. chron.; 1916--, arr. by certificate no. For index, 1877-1915, see entry 37; 1916--, no index. Hdw. on pr. fm. F.b. 6½ x 4½ x 9½; v. 850 p. 10 x 8 x 5. 15 f.b., 1877-1915, co. clk.'s record rm., 1st fl.; 23 v., 1916--, co. clk.'s private off., 1st fl.

76. REGISTER OF BIRTHS, 1877-1915. 10 v. (2 not numbered, 3, 4, 3 not numbered, 1-3). Discontinued.

Register of births, showing certificate number, place and date of birth, sex, color, names of child, parents, and physician or midwife, number of children of mother, signatures of physician and county clerk, and date of filing. 1877-87, 1903-15, arr. chron; 1888-1902, arr. alph. by name of child. 1877-87, 1903-15, indexed alph. by name of child; 1888-1902, no index. Hdw. under pr. hdgs. 360 p. 18 x 12 x 2. Co. clk.'s record rm., 1st fl.





Deaths (See also entries 14,  
118, 163, 358, 389)

77. DEATHS (Certificates), 1877--. 13 f.b. (988, 1066, 1101, 1103, 1104, 1179, 1181-1183, 1186, 1257, 1267, 1369), 23 v.

Original death and stillbirth certificates, also soldiers' and sailors' death certificates, showing place, cause, and date of death, registration and primary district numbers, personal and statistical particulars, names of deceased, informant, undertaker, and physician, and signature of county clerk. Arr. chron. For index, 1877-1915, see entry 37; 1916--, no index. Hdw. and typed on pr. fm. F.b.  $6\frac{1}{2}$  x  $4\frac{1}{2}$  x  $9\frac{1}{2}$ ; v. 850 p. 10 x  $8\frac{1}{2}$  x 5. 13 f.b., 1877-1915, co. clk.'s record rm., 1st fl.; 23 v., 1916--, co. clk.'s private off., 1st fl.

78. REGISTER OF DEATHS, 1877-1915. 9 v. (1-3, 2 not numbered, 1-4).  
Discontinued.

Death, stillbirth, and veterans' death certificate record, showing names of deceased, parents, physician, and undertaker, cause, date, and place of death, and date of filing. 1877-87, 1903-15, arr. chron.; 1888-1902, arr. alph. by name of deceased. 1877-87, 1903-15, indexed alph. by name of deceased; 1888-1902, no index. Hdw. on pr. fm. 320 p. 18 x 12 x 2. Co. clk.'s record rm., 1st fl.

### Marriages

79. (APPLICATIONS FOR MARRIAGE LICENSES), 1868--. 37 f.b. (46, 169-171, 1022-1024, 1188-1197, 1199, 1239-1249, 1259-1266), 72 v.  
(47 not numbered, 48-52, 20 not numbered). Missing: 1875-86.

Applications for marriage licenses, showing names of male and female, addresses, ages, date and number of application, and signature of county clerk. Arr. by application no. No index. Hdw. on pr. fm. F.b.  $6\frac{1}{2}$  x  $4\frac{1}{2}$  x  $9\frac{1}{2}$ ; v. 450 p. 14 x 9 x 2. 37 f.b., 1868-1904, co. clk.'s record rm., 1st fl.; 68 v., 1905-32, co. clk.'s strm., 1st fl.; 4 v., 1933--, co. clk.'s private off., 1st fl.

80. INDEX TO MARRIAGE RECORDS, 1825--. 3 v. (1-3).

Index to marriage records, showing names of bride and groom, license and file box numbers, and record book and page of entry. Arr. alph. by name of groom. Hdw. under pr, hdgs. 600 p.  $18\frac{1}{2}$  x  $13\frac{1}{2}$  x 3. Co. clk.'s main off., 1st fl.

81. (MARRIAGE LICENSES), 1825--. 111 f.b. (985, 987, 1106-1174, 1178, 1198, 1200, 1203-1219, 20 not numbered).

Marriage licenses returned to county clerk, showing names of bride, groom, and official performing ceremony, personal and statistical particulars, license number, and dates of license, ceremony, and return. Arr. by license no. For index, see entry 80; for sep. index, 1825-1905, see entry 82. Hdw. on pr. fm.  $6\frac{1}{2}$  x  $4\frac{1}{2}$  x  $9\frac{1}{2}$  - 10 x 5 x 14. Co. clk.'s record rm., 1st fl.



82. GUIDE TO MARRIAGE LICENSES, 1825-1905. 1 sheet pasted to card-board. Discontinued.

Guide to (Marriage Licenses), entry 81, showing file box number, and inclusive dates, 1825-85; file box and license number, 1886-1905. Arr. chron. Typed. 14 x 8½. Co. clk.'s record rm., 1st fl.

83. MARRIAGE REGISTER, 1834--. 14 v. (2 not numbered, 1-12).  
Title varies: Record of Marriages.

Register of marriages, showing names of bride, groom, parents, and witnesses, personal and statistical particulars, by whom married, dates of license, ceremony, return of license, and registration. Arr. chron. For index, see entry 80. Hdw. on pr. fm. 320 p. 18½ x 13 x 2½. Co. clk.'s main off., 1st fl.

Licenses and Registers

Registers of Officers

84. (OFFICERS ELECTED), 1855--. 15 f.b. (210, 219, 238, 252, 277, 965, 1026, 1067, 1091, 1341-1344, 1365, 1366).

Lists of officers elected, showing names of officers and office, date and place of election, certificate of election, and date of filing. Arr. chron. For index, see entry 37. Hdw. under pr. hdgs. 6½ x 4½ x 9½. Co. clk.'s record rm., 1st fl.

85. REGISTER OF OFFICERS, 1835--. 5 v. (A-E).

Register of county officers, showing name and address of officer, title of office, qualifications, and dates of election, and oath of office. Arr. alph. by name of officer. No index. Hdw. under pr. hdgs. 212 p. 18 x 13 x 1½. Co. clk.'s record rm., 1st fl.

Professional Licenses  
and Registers

86. RECORD OF PHYSICIANS' CERTIFICATES, 1877--. 1 v.

Copies of physicians' certificates on State Board of Health forms, showing names of physician and college from which graduated, dates of graduation and certificate, and signatures of president, secretary, and members of the board. Also contains (Record of Optometrists), 1915--, entry 89. Arr. chron. Indexed alph. by name of physician. Hdw. on pr. fm. Binding poor. 305 p. 18 x 11½ x 1. Co. clk.'s record rm., 1st fl.

87. REGISTER OF PHYSICIANS AND ACCOUCHEURS, 1877--. 1 v. (1).

Register of physicians' and accoucheurs' certificates, showing date of registration, name, age, and nativity of physician or accoucheur, school of practice, certification, and signatures of board members. Also contains Dental Register, 1877-92, entry 90 and Veterinary License Record, 1877-1909, entry 91. Arr. chron. Indexed alph. by name of physician or accoucheur. Hdw. under pr. hdgs. Binding poor. 200 p. 18 x 12 x 1½. Co. clk.'s record rm., 1st fl.



88. NURSE REGISTER, 1909--. 1 v. (1). Last entry 1932.  
Register of nurses' certificates, showing name and address of nurse,  
certificate number, certification and signatures of board of examiners,  
and dates of certificate, graduation, and registration. Arr. chron.  
Indexed alph. by name of nurse. Hdw. on pr. fm. 238 p. 18 x 13 x 1½.  
Co. clk.'s record rm., 1st fl.

89. (RECORD OF OPTOMETRISTS), 1915--. In Record of Physicians' Cer-  
tificates, entry 86.  
Register of optometrists' certificates, showing name and address of optome-  
trist, names of secretary and president of state board of examiners, number  
and date of license, date of filing, and signature of clerk.

90. DENTAL REGISTER, 1893--. 1 v. Last entry 1935. 1877-92 in  
Register of Physicians and Accoucheurs, entry 87.  
Register of dental certificates, showing certificate number, name and  
address of dentist, date of certificate, and signatures of president, sec-  
retary, and members of the board. Arr. chron. No index. Hdw. under pr.  
hdgs. Binding poor. 400 p. 17 x 14 x 2. Co. clk.'s record rm., 1st fl.

91. VETERINARY LICENSE RECORD, 1910--. 1 v. Last entry 1930.  
1877-1909 in Register of Physicians and Accoucheurs, entry 87.  
Register of veterinary licenses, showing license number, name and address  
of veterinarian and college, certification and signatures of board of  
veterinary examiners, and board of livestock commissioners, and date and  
time of recording. Arr. chron. Indexed alph. by name of veterinarian.  
Hdw. under pr. hdgs. Binding poor. 240 p. 18 x 12 x 1½. Co. clk.'s  
record rm., 1st fl.

92. RECORD OF ARCHITECTS' LICENSE, 1897--. 1 v. Last entry 1912.  
Copies of forms "A" and "B" of the State Board of Architects' examiners,  
showing license number, name and address of architect, certification to  
practice, and signatures of president and secretary of board. Arr. chron.  
No index. Hdw. on pr. fm. 134 p. 16½ x 11 x 1. Co. clk.'s record rm.,  
1st fl.

Patents

93. PATENT RECORD, 1869-72. 1 v. Discontinued.  
Record of registered patents, showing number and date of patent, name and  
address of patentee, description of invention, duration of patent rights,  
names of secretary of interior and commissioner of patents, affidavit of  
patentee, and signature of county clerk. Arr. chron. Indexed alph. by  
name of patentee. Hdw. on pr. fm. 420 p. 18 x 12½ x 2. Co. clk.'s  
record rm., 1st fl.

Militia Roll (See also  
entries 162, 163)

94. MILITIA ROLL RECORD, 1861-62. 1 v. Discontinued.  
Militia enlistment roll showing name and age of enlisted person, date and  
place of enrollment, and rank. Arr. chron. No index. Hdw. under pr.  
hdgs. 600 p. 16 x 12 x 2. Co. clk.'s strm., 1st fl.



Stallion Certificates (See also  
entry 160)

95. REGISTRY OF STALLIONS, 1898-1909. 1 f.b. (186). Discontinued. Stallion certificates and statements concerning sires, showing name of person filing statement, registration number, by whom owned, description of sire, year foaled, where bred, record of pedigree, terms, where stationed, statement of certification, and signature of secretary of state board of agriculture. Arr. chron. For index, see entry 37. Hdw. on pr. fm. 10 x 5 x 14. Co. clk.'s record rm., 1st fl.

Estrays, Marks and Brands

96. (ESTRAY PAPERS), 1870--. 4 f.b. (64, 207, 1069, 1089). Last entry 1925.

Estray notices showing name of finder, appraised value, date and place found, and description and disposition of estray. Arr. chron. For index, see entry 37. Hdw. and printed.  $6\frac{1}{2}$  x  $4\frac{1}{2}$  x  $9\frac{1}{2}$ . Co. clk.'s record rm., 1st fl.

97. ESTRAY RECORD, 1866--. 2 v. Last entry 1925.

Record of estray notices, showing date, kind, description, and appraised value of animal, place and by whom taken up, costs, and signature of justice of peace. Arr. chron. No index. Hdw. 564 p. 13 x 9 x  $1\frac{1}{2}$ . Co. clk.'s record rm., 1st fl.

98. RECORD OF MARKS, 1825--. 1 v. Last entry 1895.

Record of marks and brands, showing name of owner, description and illustration of mark or brand, and date of recordation. Arr. chron. No index. Hdw. 24 p. 12 x 8 x  $1\frac{1}{2}$ . Co. clk.'s record rm., 1st fl.

99. (AFFIDAVIT FOR TRADE MARKS), 1898. 1 f.b. (199). Prior and subsequent records cannot be located.

Affidavits for trade marks, showing name and address of applicant, description of trade mark, date of application, and signature of county clerk. Arr. chron. For index, see entry 37. Hdw. on pr. fm.  $6\frac{1}{2}$  x  $4\frac{1}{2}$  x  $9\frac{1}{2}$ . Co. clk.'s record rm., 1st fl.

Tavern Licenses

100. (APPLICATIONS FOR LIQUOR LICENSE), 1932--. In (Miscellaneous Correspondence), entry 128.

Applications for liquor licenses, showing name and address of applicant, location of place of business, type of license, date of application, and acknowledgment.

101. BEER LICENSE BOOK, 1932--. 1 v.

Record of beer licenses issued, showing number, amount, term and date of license, name of licensee, and location of business. Arr. chron. Indexed alph. by name of licensee. Hdw. on pr. fm. 395 p.  $14\frac{1}{2}$  x 9 x  $\frac{1}{2}$ . Co. clk.'s main off., 1st fl.





102. LICENSE TO SELL ALCOHOLIC LIQUOR, 1934--. 1 v.  
 Stub record of liquor license certificates issued, showing certificate number, to whom issued, location of business, date, amount and term of license, and signatures of chairman of board of supervisors and county clerk. Arr. by certificate no. No index. Hdw. on pr. fm. 75 p.  
 7 x 3 x  $\frac{1}{2}$ . Co. clk.'s main off., 1st fl.

Dog Licenses (See also entries 378, 382, 390)

103. (DOG TAG RECORD), 1918--. In Assessor's Books, entry 44.  
 Record of dog license tags issued, showing name of owner, number of dogs, tag numbers, and amount paid.

Indentures

104. (INDENTURES), 1846-86. 1 f.b. (1071). Discontinued.  
 Tradesmen's contracts of apprenticeship, showing names of tradesman and apprentice, terms of contract, consent of parents, and dates of contract and filing. Arr. chron. No index. Hdw. 6 x 4 x 10. Co. clk.'s private off., 1st fl.

Elections  
 (See also entries 410, 411)

Election of County Officers

105. (MISCELLANEOUS ELECTION PAPERS), 1918--. 1 f.b. (94).  
 Contracts for polling places, convention halls, applications for ballots, and lists of election supplies and petition blanks issued. Arr. chron. For index, see entry 37. Hdw. and typed.  $6\frac{1}{2}$  x  $4\frac{1}{2}$  x  $9\frac{1}{2}$ . Co. clk.'s record rm., 1st fl.

106. (PETITIONS FOR NOMINATION), 1913--. 4 f.b. (88, 89, 93, 96).  
 Missing: 1915-19.  
 Nomination petitions for place on ballot, with attached lists of signers, showing names of petitioner and office, dates of petition and filing, and notarial acknowledgment. Arr. chron. For index, see entry 37. Hdw.  $6\frac{1}{2}$  x  $4\frac{1}{2}$  x  $9\frac{1}{2}$ . Co. clk.'s record rm., 1st fl.

107. (NOMINATIONS OF OFFICERS), 1897--. 1 f.b. (232). Last entry 1934.  
 Published notices of officers nominated at primary elections, showing names of candidates and office for which nominated, number of votes received by each candidate, and dates of election and publication. Arr. chron. For index, see entry 37. Printed.  $6\frac{1}{2}$  x  $4\frac{1}{2}$  x  $9\frac{1}{2}$ . Co. clk.'s record rm., 1st fl.

108. (REGISTER OF VOTERS), 1930--. 6 bdl.  
 Lists of qualified voters in the city of Quincy, showing name and address of voter, precinct number, and date of registration. Arr. chron. No index. Hdw.  $8\frac{1}{2}$  x 8 x 14. 5 bdl., 1930-35, co. clk.'s strn., 1st fl.; 1 bdl., 1936--., co. clk.'s record rm., 1st fl.



109. ABSTRACT OF VOTES CAST, 1896--. 42 bdl.

Final abstract of votes cast at primary and general elections, showing names of office, candidate, township, town or village, precinct number, number of votes received by each candidate, total votes cast, and dates of election and filing. Arr. chron. No index. Hdw. on pr. fm. 23 x 18 x  $\frac{1}{2}$ . Co. clk.'s record rm., 1st fl.

110. POLL AND TALLY BOOKS, 1936. 1 f.d. Prior records destroyed.

Election poll books and tally sheets showing ward and precinct numbers, names of voters, township, city or village, office, and candidates, polling place, number of votes received by each candidate, total votes cast, affidavits of judges and clerks, and date of filing. Arr. by ward and precinct nos. No index. Hdw. on pr. fm. 26 x 24 x 28. Co. clk.'s private off., 1st fl.

111. PRIMARY ELECTION CORRESPONDENCE, 1932--. 2 f.b.

Correspondence to and from county clerk relative to primary elections. Arr. chron. No index. Typed. 10 x 5 x 14. Co. clk.'s main off., 1st fl.

112. (GENERAL ELECTION CORRESPONDENCE), 1919--. 1 f.b.

Correspondence to and from county clerk relative to general election of county officer. Arr. chron. No index. Typed. 10 x 5 x 14. Co. clk.'s main off., 1st fl.

Bonds of Officers

(See also entries 3, 165, 166, 300,  
325, 408, 442, 445, 448)

113. (OFFICERS' BONDS), 1854--. 16 f.b. (12, 80, 92, 116, 984, 1068, 1070, 1084, 1085, 1098, 1099, 1102, 1258, 1271, 1415, 1417).

County and township officers' original bonds showing names of officer and sureties, and date, amount, and obligations of bond. Arr. chron. For index, see entry 37. Hdw. on pr. fm.  $6\frac{1}{2}$  x  $4\frac{1}{2}$  x  $9\frac{1}{2}$ . Co. clk.'s record rm., 1st fl.

114. RECORD OF ASSESSORS' BONDS, 1899--. 3 v. (A-C). Prior records cannot be located.

Copies of assessors' bonds, showing names of assessor and sureties, date, amount, and obligation of bond, acknowledgment, and date of recording. Arr. chron. Indexed alph. by name of assessor. Hdw. on pr. fm. 274 p. 16 x  $11\frac{1}{2}$  x 2. V. A, B, 1899-1925, co. clk.'s strm., 1st fl.; v. C, 1926--, co. clk.'s record rm., 1st fl.

Oaths of County Officers

(See also entries 85, 300)

115. (OATHS, BOARD OF REVIEW), 1912--. 1 f.b. (194). 1899-1911 in (Supervisors' Files), entry 2.

Oaths of members of board of review, showing names of members, dates of appointment, oath, and acknowledgment, and date of filing. Arr. chron. For index, see entry 37.  $6\frac{1}{2}$  x  $4\frac{1}{2}$  x  $9\frac{1}{2}$ . Co. clk.'s record rm., 1st fl.



Fees, Receipts and Expenditures

116. FEE REGISTER, 1872--. 13 v. (4 not numbered, 1-4, 1-5). Register of fees received by county clerk, showing date, amount, from whom received, purpose, and remarks. Also contains Alimony Record, 1879-1913, entry 224. Arr. chron. No index. Hdw. under pr. hdgs. 310 p. 18 x 13 x 2. 4 v. not numbered, v. 1-4, 1-3, 1872-1930, co. clk.'s strm., 1st fl.; v. 4, 5, 1930--, co. clk.'s main off., 1st fl.

117. CASH BOOK, 1880--. 8 v. (2 not numbered, 1, 2, 1, 1 not numbered, 4, 5). Title varies: Journal. County clerk's journal of receipts and disbursements, showing date, names of payer and payee, amounts received and disbursed, and balance available. Arr. chron. No index. Hdw. under pr. hdgs. 117 p. 13 x 12½ x 1½. 2 v. not numbered, v. 1, 2, 1 not numbered, 1880-1910, 1919-29, co. clk.'s strm., 1st fl.; v. 1, 4, 5, 1911-18, 1930--, co. clk.'s main off., 1st fl.

118. (BIRTH AND DEATH REPORTS - ACCOUNTS), 1904-8. 7 f.b. (1175, 1187, 1227, 1228, 1232, 1233, 1238). Birth, stillbirth, and death reports, showing name of registrar, number of births and deaths reported, and date and amount of payment. Arr. chron. No index. Hdw. and typed on pr. fm. 8½ x 4½ x 9½. Co. clk.'s record rm., 1st fl.

For record of birth and death report fees, see entry 14; for register of cancelled birth and death warrants, see entry 389.

119. TREASURER'S ACCOUNTS COUNTY FUNDS, 1872--. 1 v. Prior records cannot be located. County clerk's record of treasurer's receipts, showing name of treasurer, date, amounts received in cash, county orders, jury certificates, and from other sources, from whom received, on what account, and total. Arr. chron. No index. Hdw. under pr. hdgs. 240 p. 18 x 14 x 2½. Co. clk.'s private off., 1st fl.

120. COUNTY IN ACCOUNT WITH COLLECTOR, 1872--. 1 v. County clerk's record of collector's receipts, showing name of collector, date, amounts received from regular county tax, tax sales, redemptions of forfeited property, and other sources, and total. Arr. chron. No index. Hdw. under pr. hdgs. 238 p. 18 x 15 x 2. Co. clk.'s record rm., 1st fl.

Maps and Plats

121. ADAMS COUNTY, ILLINOIS, 1921. 1 map. Political map showing outline of townships, and location of railroads, cities, and villages. Springfield, Illinois: Federal Map Company, publishers. Printed. 1 3/16 in. to 1 mi. 36 x 39. Co. clk.'s main off., 1st fl.



122. TOWNSHIPS OF ADAMS COUNTY, AND ADAMS COUNTY, 1888. 10 maps. Political maps of county and townships, showing location of scenic views, farms, residences of prominent citizens, and business firms of Adams County. Arr. alph. by name of twp. Author, D. W. Ensign. Davenport, Iowa: Andreas, Lyter and Company, publisher. Printed. 1 in. to 50 mi. 18 x 17. Co. clk.'s strm., 1st fl.

123. TOWNSHIP SCHOOLS, 1890--. 25 plats. Township school plats showing locations of schools, boundaries of each school district, and school district number. Arr. by sec., twp., and range. Quincy, Illinois: board of trustees of school districts, publisher. Hand-drawn. 1 in. to 40 chains. 8 x 10. Co. clk.'s record rm., 1st fl.

124. COMMUNITY HIGH SCHOOLS, 1919--. 10 plats. Community high school district plats showing boundaries of each school district, names of schools, and school district number. Arr. chron. Quincy, Illinois: board of trustees, publisher. Hand-drawn. 8 x 10. Co. clk.'s record rm., 1st fl.

125. TOWNSHIP SCHOOL DISTRICTS, 1911. 28 maps. Political maps showing boundaries of each school district in the townships. Arr. geodetically by school district. Printed. 1 in. to 40 chains. 16 x 16. Co. clk.'s main off., 1st fl.

126. MAP OF CITY OF QUINCY, 1921. 1 map. Political map of the city of Quincy, showing names of streets, precinct number, parks, railroads, creeks, rivers, schools, churches, and county buildings. Author, B. W. Bartlett. Published in Quincy, Illinois. Blueprint. 1 in. to 300 ft. 55½ x 46. Co. clk.'s private off., 1st fl.

127. PLANS OF PROPOSED STATE ROAD, 1921. 10 maps. Construction details of section "B" state route 5, showing length, width, grades, elevation, cross sections, and material specifications. Arr. by sec. no. and division. Blueprint. Springfield, Illinois: state highway department, publisher. 1 in. to 100 ft. 10 x 70. Co. clk.'s main off., 1st fl.

Correspondence and Miscellaneous Records

128. (MISCELLANEOUS CORRESPONDENCE), 1932--. 5 f.b. (4 not numbered, 223).

Miscellaneous correspondence to and from county clerk relative to contracts with supervisors, mothers' and blind pensions, purchases, department of finance, department of public welfare, division of highways, auditor of public accounts, secretary of state, public accountant, overseer of the poor, and liquor licenses. Also contains (Applications for Liquor License), entry 100. Arr. alph. by name of correspondent or applicant. No index. Hdw. and typed. 10 x 5 x 14 - 12 x 12 x 26. Co. clk.'s record rm., 1st fl.





129. (CORRESPONDENCE), 1924--. 1 f.b. Prior records destroyed. Correspondence to and from township treasurers relative to county taxes. Arr. chron. No index. Hdw. and typed, 5 x 4½ x 11. Co. clk.'s record rm., 1st fl.

130. LETTERS, 1933--. 2 f.b. Prior records cannot be located. Correspondence to and from the state highway department relative to state-aid roads and motor fuel tax allotments. Arr. chron. No index. Hdw. and typed. 9 x 3 x 13. Co. clk.'s private off., 1st fl.

131. MISCELLANEOUS RECORDS, 1928--. 1 v. (160). Record of appointments and oaths of deputy sheriffs, and copies of sheriff's reports to board. Also contains Record of South Quincy Drainage District, 1929-30, entry 447. Arr. chron. Indexed alph. by name of appointee. Hdw. 600 p. 19 x 12 x 3. Co. clk.'s record rm., 1st fl.

### III. RECORDER

The recorder of Adams County was originally appointed by the Governor with the advice and consent of the senate,<sup>1</sup> His bond, set at \$1,500, was to be filed with the Secretary of State. In 1829 the amount of bond was reduced to \$500.<sup>2</sup> The office became elective in 1835, for a four-year term, and bond to be approved by the county commissioners' court.<sup>3</sup> The term was reduced to two years in 1845.<sup>4</sup> With the adoption of the second constitution the office of recorder was abolished, and the duties of that office were delegated to the circuit court clerk in an ex-officio capacity.<sup>5</sup> The present constitution reestablished the office of recorder in counties having a population of sixty thousand or more but continued the provision of the prior constitution for other counties.<sup>6</sup> The population of Adams County reached the minimum set by the constitution in 1890, and, accordingly, a recorder was elected. The amount of the recorder's bond was set at \$5,000 in 1872, and the county judge was to give approval.<sup>7</sup> This amount was raised in 1874 to \$20,000 for counties having the population of Adams.<sup>8</sup> A copy of the bond is entered upon the records of the county clerk.

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1. L.1819, p. 19.
  2. R.L.1829, p. 117.
  3. L.1835, p. 166.
  4. L.1845, p. 28.
  5. Constitution of 1848, Art. V, sec. 19; L.1849, p. 64.
  6. Constitution of 1870, Art. X, sec. 8; R.S.1874, p. 833.
  7. L.1871-72, p. 645.
  8. R.S.1874, p. 833.



Assistants and deputies are appointed by the recorder in a number as determined by rule of the circuit court and as entered upon the court record.<sup>1</sup> The compensation of the assistants and deputies is set by the county board. Written oaths of deputies are filed with the Secretary of State.<sup>2</sup>

In accordance with the duty of the recorder to record at length all written instruments, the following records are required to be kept:

1. An entry book in which data relating to date and order of receipt of instruments to be recorded or filed, and the names of parties and location of property, with a brief description of the premises, are entered. Each of such instruments is numbered by the recorder with the corresponding number of the entry. The entry book serves as a table of contents, with descriptive memoranda, for all instruments recorded at length or filed in the recorder's office.
2. Well-bound books for recording at length any instrument in writing entitled to be recorded, in the order of time of its reception. Separate books are allowed to be kept for the recording of different classes of instruments, and two distinct series of document numbers may be used in recording documents received for recordation. One series preceded by the letter "B" is for the recordation of bills of sales of personal property, chattel mortgages, releases, extensions, and assignments thereof. The other series of document numbers is for all other instruments received for recordation.
3. Grantors' and grantees' indexes. In the grantors' index are listed the names of the grantors in alphabetical order and the names of the grantees. The grantees' index shows the names of the grantees in alphabetical order and the names of the grantors. Each index also shows the date of the instrument, time of receipt, kind of instrument, consideration, book and page of recordation or the number under which it is filed, and a brief description of the premises.

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1. Constitution of 1870, Art. X, sec. 9; R.S.1874, p. 833.  
2. R.S.1874, p. 833.



4. Indexes to each book of record in which are entered in alphabetical order the names of each grantor and grantee and page on which the instrument is recorded. This series indexes instruments such as powers of attorney, chattel mortgages, and those recorded by corporations.
5. An index to recorded maps and plats, based on location of property, sometimes arranged by section, township, and range.
6. An abstract book, in effect indexing records by showing for each tract every conveyance or incumbrance recorded, its execution and filing date, and the book and page of its recordation; series optional with county board.
7. A separate book to record certificates of honorable discharge from military, aviation, and naval service.<sup>1</sup>

The recorder, in recording at length any instrument in writing, is permitted to make a handwritten or typewritten transcription, a photographic or photostatic reproduction, or use a combination of these methods.<sup>2</sup> In addition to the instruments received for recordation, the recorder is required, upon receipt, to file any mortgage, trust deed, or conveyance of personal property having the effect of a mortgage or lien upon such property, which is endorsed with the words, "This instrument to be filed, but not recorded." The recorder marks such instruments "filed" and enters the time of their receipt and files them in his office.<sup>3</sup>

Entry Books  
(See also entries 38-40)

132. ENTRY BOOK, 1825--. 60 v. (1, 2, 3A, 3B, 4-49, 50A, 50B, 51A, 51B, 52A, 52B, 53A, 53B, 54A, 54B).

Entry book of recorded instruments, showing type, date, and number of instrument, names of grantor and grantee, consideration, legal description of property, record book and page numbers, and date of filing. Arr. chron. No index. 1825-79, hdw.; 1880--, hdw. under pr. hdgs. 1825-79, binding very poor, writing faded. 280 p. 20 x 16 x 3. Rec.'s off., 1st fl.

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1. L.1819, p. 18,20,21; R.L.1829, p. 116,117; L.1847, p. 69; L.1853, p. 254; L.1867, p. 148; L.1869, p. 2; L.1871-72, p. 645,646; L.1873, p. 144; R.S.1874, p. 834-37; L.1917, p. 652; L.1925, p. 521; L.1933-34, Third Sp. Sess., p. 214.
  2. L.1933-34, Third Sp. Sess., p. 214.
  3. L.1927, p. 521; L.1929, p. 592-94; L.1933, p. 860.



133. TRANSCRIBED CONVEYANCES, 1818-32. 5 v. (1-5). Discontinued. Transcript of entries from Madison County records, for conveyances of land which in 1825 became part of Adams County, showing names of grantor and grantee, consideration, legal description of property, type, date, and terms of instrument, and original record book and page numbers. Arr. chron. Indexed alph. by names of grantor and grantee. Hdw. 576 p. 17 x 12 $\frac{1}{2}$  x 3. Rec.'s off., 1st fl.

134. PATENTS, 1817-60. 1 v. Discontinued. Recorded patents to lands, showing name of patentee, legal description of land, consideration, and dates of issue and recording. Some of these patents antedate the creation of the county by eight years. Arr. chron. No index. Hdw. Binding and paper poor, writing faded. 250 p. 12 x 8 x 2. Rec.'s off., 1st fl.

135. ORIGINAL LAND ENTRY, 1817-60. 1 v. Discontinued. Recorded land patents issued showing date of issue, name of patentee, legal description of lands, and consideration. This volume is a transcription of Patents, entry 134. Arr. chron. No index. Hdw. 410 p. 18 x 12 x 3. Rec.'s off., 1st fl.

#### Instruments Recorded

General (See  
also entry 133)

136. GENERAL INDEX GRANTOR-GRANTEE, 1873--. 38 v. (1-38). General index to instruments recorded, showing names of grantor and grantee, date and type of instrument, consideration, legal description of property, record book and page numbers, and date of recordation. Arr. alph. by names of grantor and grantee. Hdw. under pr. hdgs. 319 p. 19 x 13 x 3. Rec.'s off., 1st fl.

137. (INSTRUMENTS LEFT FOR RECORDING AND NOT CALLED FOR), 1838--.  
21 pigeon holes, 58 f.b.  
Recorded instruments not called for, including land grants, deeds, chattel and real estate mortgages, and certificates of purchase and sale, showing names of grantor and grantee, description of property, consideration, and dates of filing and recording. 1838-94, arr. chron.; 1895-- , arr. alph. by name of grantor. No index. Hdw. and hdw. on pr. fm. Pigeon holes 6 x 4 x 10; f.b. 10 x 5 x 14. 21 pigeon holes, 1838-94, rec.'s private off., 1st fl.; 58 f.b., 1895-- , rec.'s off., 1st fl.

138. DEED RECORDS, 1825--. 287 v. (A-H, J-Z, 1-276, not consecutive). Copies of deeds, showing names of grantor and grantee, instrument number, consideration, legal description of property, and dates of filing and recording. Also contains Warranty Deeds, 1825-85, entry 139; Master's Deeds, 1825-85, entry 140; Mortgage Record, 1825-35, entry 143, including Marginal Record, entry 144; Release Records, 1825-83, entry 145; Chattel Mortgages, 1825-35, entry 147, including Marginal Release Record (Chattel Mortgages), entry 149; and Miscellaneous Record, 1825-92, entry 151. Arr. chron. Indexed alph. by names of grantor and grantee; for sep. index, 1873-- , see entry 136. 1825-63, hdw.; 1864-1905, hdw. and hdw. on pr. fm.; 1906-- , hdw., typed, and hdw. and typed on pr. fm. 560 p. 18 x 12 x 2 $\frac{1}{2}$ . Rec.'s off., 1st fl.





Deeds (See also  
entry 133)

139. WARRANTY DEEDS, 1886--. 2 v. (124, 211). 1825-85 in Deed Records, entry 138.

Copies of warranty deeds, showing instrument number, names of grantor, grantee, and recorder, dates of filing and recording, legal description of property, consideration, and acknowledgment. Arr. chron. Indexed alph. by names of grantor and grantee; for sep. index, see entry 136. Hdw. on pr. fm. 550 p. 18 x 12 x 2. Rec.'s off., 1st fl.

140. MASTER'S DEEDS, 1886--. 2 v. (129, 179). 1825-85 in Deed Records, entry 138.

Copies of master-in-chancery deeds, showing names of master, grantee, and recorder, dates of filing and recording, instrument number, consideration, and legal description of property. Arr. chron. Indexed alph. by names of grantor and grantee; for sep. index, see entry 136. Hdw. on pr. fm. 550 p. 18 x 12 x 2 $\frac{1}{2}$ . Rec.'s off., 1st fl.

141. CEMETERY DEED RECORD, 1859--. 6 v. (1-6).

Copies of deeds to cemetery lots, showing date, instrument number, names of grantor and grantee, consideration, location of lots, and date of recording. Arr. chron. Hdw. on pr. fm. 640 p. 18 x 13 x 3. Rec.'s off., 1st fl.

142. INDEX TO CEMETERY DEEDS, 1859--. 5 v. (1, 2, 1, 2, 1).

Index to Cemetery Deed Record, entry 141, showing date, names of grantee and grantor, and record book and page numbers. Arr. alph. by names of grantee and grantor. Hdw. under pr. hdgs. 55 - 450 p. 18 x 11 $\frac{1}{2}$  x 1 $\frac{1}{2}$  - 18 x 13 x 3. Rec.'s off., 1st fl.

Mortgages - Real Property (See  
also entry 133)

143. MORTGAGE RECORD, 1836--. 205 v. (A-C, C, D-H, J, J, K, L, L, M-Z, 1-177). 1825-35 in Deed Records, entry 138.

Copies of real estate mortgages, showing names of mortgagor and mortgagee, date and number of instrument, consideration, legal description of property, date of filing, and acknowledgment. Also contains Marginal Record, 1836-1907, entry 144. V. C, J, L, 1842-45, 1854-55, 1857 are transcription of originals. Arr. chron. Indexed alph. by names of mortgagor and mortgagee; for sep. index, 1873--, see entry 136. 1836-68, hdw.; 1869--, hdw. on pr. fm. 1836-68, binding and paper poor, writing faded. 600 p. 17 x 11 $\frac{1}{2}$  x 2. Rec.'s off., 1st fl.

144. MARGINAL RECORD, 1908--. 4 v. (1-4). 1825-35 in Deed Records, entry 138; 1836-1907 in Mortgage Record, entry 143.

Marginal release record of real estate mortgages, showing names of mortgagor and mortgagee, legal description of property, consideration, date of release, amount of fees, and record book and page numbers. Also contains Marginal Release Record (Chattel Mortgages), 1908-32, entry 149. Arr. chron. No index. Hdw. on pr. fm. 198 p. 14 x 11 x 1. Rec.'s off., 1st fl.



145. RELEASE RECORDS, 1884--. 10 v. (121, 135, 145, 149, 189, 197, 214, 229, 249, 275). 1825-83 in Deed Records, entry 138.

Copies of releases of recorded mortgages, showing names of grantor and grantee, legal description of property, consideration, terms of release, and dates of instrument and recording. Arr. chron. Indexed alph. by names of grantor and grantee; for sep. index, see entry 136. Hdw. on pr. fm. 560 p. 18 x 12 x 2 $\frac{1}{2}$ . Rec.'s off., 1st fl.

Mortgages - Chattel (See also entries 205, 206)

146. CHATTEL MORTGAGES, 1934--. 2 f.d.

Chattel mortgages left for filing or recording, showing names of mortgagor and mortgagee, consideration, date, terms, description of property, and acknowledgment. Arr. alph. by name of mortgagor. No index. Hdw. on pr. fm. 14 x 11 x 27. Rec.'s off., 1st fl.

147. CHATTEL MORTGAGES, 1836--. 116 v. (1, 2, 2-115). 1825-35 in Deed Records, entry 138.

Copies of chattel mortgages, showing names of mortgagor and mortgagee, dates of instrument and recording, description of property, consideration, obligation, and acknowledgment. Also contains Marginal Release Record (Chattel Mortgages), 1836-1907, entry 149. V. 2, 1858-59, is a transcription of original. Arr. chron. 1836-66, hdw.; 1867--, hdw. on pr. fm. 640 p. 18 x 13 x 3. V. 1-64, 1836-1923, boiler rm. annex, bsmt.; v. 2, 1858-59, rec.'s private off., 1st fl.; v. 65-115, 1924--, rec.'s off., 1st fl.

148. CHATTEL MORTGAGE INDEX, 1836--. 29 v. (1-24, 1-5).

Index to Chattel Mortgages, entry 147, showing names of mortgagor and mortgagee, date of instrument, and record book and page numbers. Arr. alph. by names of mortgagor and mortgagee. 1836-99, hdw.; 1900--, hdw. under pr. hdgs. 1836-99, binding poor. 300 p. 18 x 12 x 3. V. 1-24, 1836-99, boiler rm. annex, bsmt.; v. 1-5, 1900--, rec.'s off., 1st fl.

149. MARGINAL RELEASE RECORD (Chattel Mortgages), 1933--. 1 v. (4). 1825-35 in Deed Records, entry 138; 1836-1907 in Chattel Mortgages, entry 147; 1908-32 in Marginal Record, entry 144.

Chattel mortgage release record showing names of mortgagor and mortgagee, legal description of property, consideration, chattel mortgage record book and page numbers, date of release, and amount of fees. Arr. chron. No index. Hdw. on pr. fm. 200 p. 14 x 11 x 1. Rec.'s off., 1st fl.

Certificates of Levy

150. CERTIFICATES OF LEVY, SALES, AND REDEMPTION, 1841--. 7 v. (A-G).

Copies of master's and sheriff's certificates of levy, sale, and redemption, showing certificate number, names of plaintiff, defendant, master or sheriff, purchaser, and county collector, date, amount, and place of sale, legal description of property, acknowledgment, date of filing, names of witnesses to redemption, and consideration. Arr. chron. Indexed alph. by names of plaintiff and defendant. 1841-83, hdw.; 1884-1927, hdw. and hdw. on pr. fm.; 1928--, hdw. on pr. fm. 430 p. 18 x 13 x 3. Rec.'s off., 1st fl.



Other Instruments

151. MISCELLANEOUS RECORD, 1893--. 7 v. (1-7). 1825-92 in Deed Records, entry 138.

Recorded miscellaneous documents, such as assignments of mortgages, bills of sale, leases, private and county contracts, articles of agreement, affidavits, adjudication of bankruptcy, all types of deeds, powers of attorney, copies of charters of corporations, certificates of naturalization, letters of conservatorship, Federal tax and mechanics' liens, petitions for letters testamentary, and contractors' waivers of liens. Also contains Attachments, 1913--, entry 153. Arr. chron. For index, see entry 136; for index to mechanics' and Federal tax liens, 1928-33, see entry 152. 1893-1917, hdw.; 1918--, typed. 624 p. 18 x 12 $\frac{1}{2}$  x 2 $\frac{1}{2}$ . Rec.'s off., 1st fl.

152. INDEX MECHANICS' LIENS AND FEDERAL TAX LIENS, 1928-33. 1 v.

Index to mechanics' and Federal tax liens recorded in Miscellaneous Record, entry 151, showing names of claimant and defendant, address, date of filing, and amount of lien, and record book and page numbers. Arr. alph. by name of defendant. Hdw. under pr. hdgs. 28 p. 18 x 12 x  $\frac{1}{2}$ . Rec.'s off., 1st fl.

153. ATTACHMENTS, 1861-1912. 1 v. 1913-- in Miscellaneous Record, entry 151.

Recordation of property attachments, showing names of plaintiff and defendant, amount of judgment, date of execution, legal description of property, and acknowledgment. Arr. chron. Indexed alph. by names of plaintiff and defendant. Hdw. Binding poor. 616 p. 14 x 11 $\frac{1}{2}$  x 2. Rec.'s off., 1st fl.

154. CERTIFICATES OF ELECTION, 1853--. 1 v. (1).

Recordation of certificates of election of trustees of churches, lodges, societies, and orders, showing date, names of trustees and congregation, acknowledgment, and date of recording. Arr. chron. Indexed alph. by name of church, lodge, and society or order. Hdw. 529 p. 18 x 13 x 3. Rec.'s off., 1st fl.

155. POWERS (of Attorney), 1855--. 3 v. (1-3).

Recorded powers of attorney, showing names of assignor and assignee, power given, acknowledgment, and date of recording. Arr. chron. Hdw. on pr. fm. 600 p. 18 x 12 x 2 $\frac{1}{2}$ . Rec.'s off., 1st fl.

156. INDEX TO POWERS, 1855--. 2 v. (1, 2).

Index to Powers (of Attorney), entry 155, showing dates of power and entry, names of assignor and assignee, and record book and page numbers. Arr. alph. by name of assignee. Hdw. 55 p. 18 x 11 $\frac{1}{2}$  x  $\frac{1}{2}$ . Rec.'s off., 1st fl.

157. RECORD OF CORPORATIONS, 1872--. 7 v. (1-7).

Copies of certificates of incorporation, showing increase of capital stock of corporations, with names of corporations, incorporators, and commissioners, reports of commissioners, signature of secretary of state, purpose of organization, acknowledgment, and date of recording. Arr. chron. Indexed alph. by name of corporation. 1872-1903, hdw.; 1904-19, hdw. and typed; 1920--, typed. 600 p. 19 x 13 x 3. Rec.'s off., 1st fl.



158. WILL RECORDS, 1897--. 2 v. (1, 2).

Recordation of wills and testaments, showing names of estates, heirs, witnesses, and attorney, and date and provisions of will, and dates of processes of administration thereof, acknowledgment, and recording. Arr. chron. Indexed alph. by name of estate. 1897-1920, hdw.; 1921--, typed. 334 p. 19 x 15 x 3. Rec.'s off., 1st fl.

159. ORDINANCE BOOK, 1901--. 1 v. (1).

Copies of ordinances of cities, towns, and villages in Adams County, showing name of city, town or village, and dates of enactment, application, and recording. Arr. chron. Indexed alph. by subject of ordinance. Hdw. 640 p. 18 x 12½ x 3. Rec.'s off., 1st fl.

160. STALLION REGISTRATION, 1910--. 1 v. (1). Last entry 1928.

Copies of stallion certificates and renewals, showing certificate and registration numbers, names of owner, examiner, and breeder, name and description of stallion, dates of foaling, expiration, and renewal of license, signature of secretary of board, and date and time of filing. Arr. chron. Indexed alph. by name of owner. Hdw. on pr. fm. 280 p. 14 x 9 x 1½. Rec.'s off., 1st fl.

For prior stallion certificates, see entry 95.

161. REGISTER OF NAMES OF LANDS, 1900--. 1 v. Last entry 1910.

Register of farm names, showing owner's name and residence, name and address of farm, legal description of land, and remarks. Arr. alph. by name of owner. No index. Hdw. under pr. hdgs. 300 p. 17 x 15½ x 1½. Rec.'s off., 1st fl.

162. (DISCHARGE REGISTER), 1919--. 1 v.

Register of honorable discharges issued to soldiers, sailors, marines, and Red Cross nurses, showing identification number, name and rank of veteran, nature of service, place of birth, age, personal description, occupation before service, term of service, reason for discharge, and military record. Arr. chron. No index. Hdw. Binding poor. 300 p. 13 x 8 x 1. Rec.'s off., 1st fl.

163. ROLL OF HONOR, 1929. 2 v. (1, 2).

Record of burial places of soldiers, sailors, marines, nurses, and militiamen buried in Illinois, showing county, name, war, rank, and company, regiment or vessel, date of death, and grave and lot numbers. Arr. chron. No index. Typed on pr. fm. 876 p. 9 x 6½ x 1½. Rec.'s off., 1st fl.

164. RIGHT-OF-WAY RECORD, 1921--. 2 v. (1, 2).

Recorded copies of right-of-way dedications, showing name of road and date of dedication. Arr. chron. No index. Typed. 632 p. 18 x 12 x 3. Rec.'s off., 1st fl.

165. TOWN COLLECTORS' BONDS, 1850-1918. 4 v. (9, 2-4). Discontinued.

Recorded township collectors' bonds showing names of collector, sureties, and town, amount and date of bond, term, acknowledgment, and date of recording. Arr. chron. Indexed alph. by name of twp. collector. 1850-74, hdw.; 1875-1918, hdw. on pr. fm. 400 p. 17½ x 12½ x 2½. V. 9, 3, 4, 1850-74, 1891-1918, boiler rm. annex, bsmt.; v. 2, 1875-90, rec.'s off., 1st fl.





166. TOWNSHIP SCHOOL TREASURERS' BOND, 1891-1918. 2 v. (1, 1 not numbered). Missing: 1903-11. Discontinued.

Copies of township school treasurers' bonds, showing names of sureties and treasurer, location of township, amount and date of bond, signatures of sureties, approval and acceptance by trustees, acknowledgment, and date and time of filing. Arr. chron. Indexed alph. by name of principal. Hdw. on pr. fm. 400 p. 18 $\frac{1}{2}$  x 13 x 2. V. 1, 1891-1902, cir. clk.'s off., 1st fl.; 1 v. not numbered, 1912-18, rec.'s off., 1st fl.

For other township school treasurers' bonds, see entry 408.

Special Indexes  
(See also entry 136)

167. ABSTRACT (Tract Index to Lands), 1817---. 26 v.

Tract index to lands, showing dates of conveyance and recordation, names of grantor and grantee, and record book and page numbers. The volumes from 1817 to 1915 are a transcription from Abstract (Tract Index to Lands and Town Lots), entry 170. Arr. by sec., twp., and range. Hdw. under pr. hdgs. 640 p. 20 $\frac{1}{2}$  x 16 x 3. Rec.'s off., 1st fl.

168. ABSTRACTS (Tract Index to Lots, City of Quincy), 1817---.  
29 v. (2, 2-31).

Tract index to lots in Quincy, showing legal description of property, date and kind of instrument, names of grantor and grantee, record book and page numbers, date of recording, and memoranda. The volumes from 1817 to 1915 are a transcription from Abstract (Tract Index to Lands and Town Lots), entry 170. Arr. by lot and block nos. Typed under pr. hdgs. 500 p. 18 x 14 x 3. Rec.'s off., 1st fl.

169. ABSTRACT OF TOWN LOTS (Tract Index to Town Lots), 1817---.  
12 v. (A-H, J-M).

Tract index to town lots, showing legal description of property, date and kind of instrument, names of grantor and grantee, date of recordation, and record book and page numbers. The volumes from 1817 to 1915 are a transcription from Abstract (Tract Index to Lands and Town Lots), entry 170. Arr. by town and subdivision. No index. Hdw. 400 p. 20 $\frac{1}{2}$  x 15 x 2. Rec.'s off., 1st fl.

170. ABSTRACT (Tract Index to Lands and Town Lots), 1817-1915. 55 v.  
Discontinued.

Original tract index to lands, showing legal description of property, date and kind of instrument, names of grantor and grantee, date of recordation, and record book and page numbers. Transcribed because of poor condition into new volumes, entries 167, 168, 169. Arr. by sec., twp., and range. Hdw. Binding and paper poor, writing faded. 275 p. 20 x 15 x 1 $\frac{1}{2}$ . Boiler rm. annex, bsmt.



Recorder - Maps and  
Plats

Maps and Plats

171. INDEX TO ORIGINAL PLATS, 1853--. 6 v. (1-3, 1-3).  
Index to plats of Adams County, showing title of subdivision and legal description of lands. Because of poor condition of writing and paper, second series 1-3 are transcriptions of originals. Arr. by subdivision. Hdw. under pr. hdgs. 28 p. 18 x 11 $\frac{1}{2}$  x 1 $\frac{1}{2}$ . Rec.'s off., 1st fl.
172. MAPS OF ADAMS COUNTY, 1853--. 2 v.  
Political maps of towns, villages, subdivisions, additions, and cemeteries in Adams County, showing boundaries and locations with a written description of location, lot and block numbers, number of acres, and chains. 1 volume, 1853-85, is a transcription of entry 173. Arr. by sec., twp., and range. For index, see entry 171. Drawn by city and county engineers. Published in Quincy, Illinois. Printed. 600 p. 26 $\frac{1}{2}$  x 11 $\frac{1}{2}$  x 2. Rec.'s off., 1st fl.
173. ADAMS COUNTY, 1853-85. 1 v.  
Old recorded political plats of towns and villages in county, and additions and subdivisions to same. Transcribed into Maps of Adams County, entry 172. Condition poor, writing faded. Arr. by sec., twp., and range. For index, see entry 171. Drawn by county surveyor, Quincy, Illinois. Blueprint. 165 p. 27 $\frac{1}{2}$  x 21 x 2. Rec.'s off., 1st fl.
174. TOWNSHIP PLATS, 1870. 1 v.  
Recorded government surveys of townships, showing name of township, numbers of base line, range, and principal meridian, exterior, interior, and quarter section corners, witness trees and courses they bear, and number of links distant. 40 chains to 1 in. Arr. chron. Indexed alph. by name of township. Hdw. on pr. fm. 80 p. 21 x 16 x 2. Rec.'s off., 1st fl.
175. QUINCY, ILLINOIS, 1929. 1 map.  
Mounted political map showing streets, subdivisions, additions, block and lot numbers, and sizes of lots of the land bounded by Twelfth Street, Thirtieth Street, Harrison Avenue, and one block north of Grand Avenue. Rockford, Illinois: Stacy Map Publishers. Printed. 89 x 41. Rec.'s off., 1st fl.
176. QUINCY, ILLINOIS, 1929. 1 map.  
Mounted political map showing streets, subdivisions, additions, block and lot numbers, and sizes of lots bounded by Front Street, Twelfth Street, South Quincy Levee District, and north end of Soldiers' and Sailors' Home. Rockford, Illinois: Stacy Map Publishers. Printed. 87 x 35 $\frac{1}{2}$ . Rec.'s off., 1st fl.
177. (FARM OWNERSHIP PLAT BOOK), 1925--. 2 v.  
Plats of farms, showing townships, farms, roads, and names of owners. Arr. by twps. No index. Printed. 25 p. 8 x 10 x 1 $\frac{1}{2}$ . Rec.'s off., 1st fl.
178. FOWLER CEMETERY, 1912. 1 plat.  
Land tenure plats of additional lots of Fowler Cemetery, showing legal description of lots and name of owner. Artist, F. A. Wever, county surveyor. Hand-drawn. 19 $\frac{1}{2}$  x 15. Rec.'s off., 1st fl.



179. RIGHTS OF WAY, 1921--. 167 plats.

Communication plats of routes 31, 36, 96, 102, and 105, showing road right of way, legal description of land, and number of acres. Arr. by route no. Drawn by county surveyor. Blueprint. 35½ x 19½ x 1½. Rec.'s off., 1st fl.

Fees, Receipts and Expenditures

180. FEE BOOK, 1908--. 9 v. (1-9). 1873-1907 in Cash Account of Fees, entry 336.

Ledger of fees received for recording, showing date of filing, type and number of instrument, name of person filing instrument, and amount of fee. Arr. chron. No index. Hdw. under pr. hdgs. 340 p. 17 x 12 x 1½. Rec.'s off., 1st fl.

181. CASH BOOK, 1932--. 1 v. Prior records lost or destroyed.

Journal of receipts and expenditures, showing date, amount, name of payee or payor, and purpose of receipt or expenditure. Arr. chron. No index. Hdw. 240 p. 16 x 10 x 1½. Rec.'s off., 1st fl.

182. RECEIPTS FOR INSTRUMENTS, 1893--. 8 v. (A-G, 8).

Register of receipts for instruments delivered, showing date of delivery, number and type of instrument, signature of receiving party, and remarks. Arr. chron. No index. Hdw. under pr. hdgs. 640 p. 18½ x 13 x 2. Rec.'s off., 1st fl.

IV. COUNTY COURT

The county court serves as the judicial branch of county government. This court is administered by the county judge who is elected for a four-year term by the county electorate. Before entering upon the duties of his office, the county judge is required to take and subscribe to an oath which he files with the Secretary of State. The compensation of the Adams county judge was originally set at \$2.50 per diem for holding court, which was paid quarterly from the county treasury.<sup>1</sup> Today, the judge in this county receives \$4,500 per annum.<sup>2</sup> The court hears and determines matters in which it has original or concurrent jurisdiction.<sup>3</sup>

The powers of the judiciary in Adams were originally administered only

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1. L.1849, p. 62,63.  
2. L.1933, p. 616.  
3. R.S.1874, p. 340; L.1881, p. 70.



by the justices of the peace,<sup>1</sup> the probate judge,<sup>2</sup> and the circuit court.<sup>3</sup> Later, a civil and criminal court with jurisdiction coextensive with the county lines, was established under the provisions of the Constitution of 1848 and legislation of 1849.<sup>4</sup> The court created was the county court. This unit of county government was established with a partial reversion to the dual function, administrative and judicial, of the local judiciary in Illinois under the Territorial Laws prior to 1818. The court was different from the territorial courts in that its composition varied for each of the two functions. The judicial court was administered by the county judge, who was elected by the county electorate and commissioned by the Governor. His original four-year tenure of office has remained effective to the present.<sup>5</sup> As the governing body, the court was made up of the county judge and two justices of the peace.<sup>6</sup>

Under the second constitution, complete separation of county business powers from the judicial could be had with the acceptance by the county electorate of an independent administrative body, the board of supervisors, established under township organization. Adams County adopted this form of government in 1849, and from that date on, the county court has served only as a judicial court in this county.

The county court as established in 1849 was vested with the same civil and criminal jurisdiction as the justices of the peace. The county judge was made conservator of the peace for the county. He was given the same power and authority as the circuit judge in preserving order in the court and punishing contempts offered the court while in session.<sup>7</sup> Suits for sale of delinquent lands for taxes of 1848, and prior years, could be brought and presented in either the circuit or county court, but for taxes of subsequent years the county court was given exclusive original jurisdiction.<sup>8</sup> The court also exercised jurisdiction equal with that of the circuit court over naturalization.<sup>9</sup>

In addition to its civil and criminal jurisdiction, the court was vested with all the powers and jurisdiction in probate matters which were vested prior to this date in the court of the probate justice. The court was given concurrent jurisdiction with the circuit court in hearing and determining applications for the sale of real estate of deceased persons and for the payment of debts for the estate.<sup>10</sup> The county judge in Adams has served to date in his ex-officio capacity as judge of the probate court.

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1. Constitution of 1818, Art. IV, sec. 3; L.1819, p. 192.
  2. L.1821, p. 119.
  3. L.1819, p. 380.
  4. Constitution of 1848, Art. V, sec. 16; L.1849, p. 62.
  5. L.1849, p. 62; R.S.1874, p. 339; L.1933, p. 451.
  6. L.1849, p. 65.
  7. L.1849, p. 65; L.1859, p. 99; R.S.1874, p. 340; L.1933, p. 451.
  8. L.1849, p. 126.
  9. U.S.S. at Large, 1802, p. 155.
  10. L.1849, p. 65.





The law jurisdiction of the county court in Adams County from 1874 to the present has been concurrent with that of the circuit court in that class of cases wherein the justices of the peace have jurisdiction where the value of the amount in controversy does not exceed \$1,000,<sup>1</sup> in all cases of appeals from justices of the peace and police magistrates, and in all criminal offenses and misdemeanors where the punishment is not imprisonment in the penitentiary or death.<sup>2</sup> The county court also has original jurisdiction in matters relating to indigent mothers,<sup>3</sup> jurisdiction over insane persons not charged with crime, and authority to appoint a conservator for the estates of insane persons.<sup>4</sup> This authority was formerly vested in the circuit court.<sup>5</sup>

In Adams County the county and circuit courts have original jurisdiction in cases involving juvenile offenders. This jurisdiction is over matters dealing with dependent, neglected, and delinquent children. The authority includes provision for the treatment, control, maintenance, adoption, and guardianship of such children.<sup>6</sup>

In this class of cases the juvenile probation officer functions as an assistant of the county court in the administration of justice. Provision was first made for a probation officer under the laws of 1899. This legislation provided for the appointment of probation officers by the court to serve without compensation from the public treasury and at the pleasure of the court.<sup>7</sup> In 1907 an amendment to this act authorized the court to allow compensation to such officers in a sum set by the county board, but the power of the court to appoint probation officers to serve without pay was in no way abridged by this legislation.<sup>8</sup> An amendment of 1925 provided that if more than one probation officer were appointed, one was to be designated the chief probation officer. To be eligible for the position of chief probation officer the candidate was required to have had experience in social welfare work equivalent to one year spent in active practical welfare work. Minimum rates, based upon population, were established for the compensation of these officers, the county board to fix the amount. In the case that a county had only one probation office, the salary rates

1. Under the laws of 1872, the jurisdiction was in cases not exceeding \$500. The revised statutes of 1874 and subsequent legislation extended the jurisdiction to cases wherein the amount involved was not over \$1,000 (L.1923, p. 449,452). An amendment to an act of 1874 was passed on May 8, 1933, which extended the jurisdiction to \$2,000, and a later amendment in the same session, passed June 21, 1933, placed the jurisdiction in cases where the amount involved is not over \$1,000.
2. R.S.1874, p. 339; L.1877, p. 77; L.1933, p. 448.
3. L.1913, p. 127; L.1915, p. 243; L.1931, p. 164; L.1935, p. 256.
4. L.1869, p. 366; R.S.1874, p. 685; L.1903, p. 247.
5. R.S.1845, p. 685.
6. L.1899, p. 131-37; L.1901, p. 141-44; L.1905, p. 152-56; L.1907, p. 70-78.
7. L.1899, p. 133.
8. L.1907, p. 69,70.



were made to apply to that individual. For Adams County, and others with more than fifty thousand and less than one hundred thousand inhabitants, the rate is set at a sum not less than \$150 a month. The court, however, retains the power to appoint probation officers to serve without pay.<sup>1</sup>

The officer under consideration makes investigation on order of the court and takes charge of the child before and after trial. He is required to be present at the court hearings in order that he may represent the interests of the child. This officer also furnishes information and assistance as required by the court.<sup>2</sup>

Upon petition filed with the clerk of the court for the removal of a neglected or dependent child from the custody of its parent or guardian, process is issued for appearance. The summons may be served by the sheriff or the duly appointed probation officer.<sup>3</sup>

At any time after the filing of the petition and pending final disposition, the court may allow the child to remain in the possession of its custodian or in its home subject to the visitation of the probation officer; or the child may be ordered in custody of the probation officer.<sup>4</sup> If upon hearing the case the court finds the child to be dependent or neglected, the court may commit the child to an association or institution, or allow the child to remain in its home subject to the visitation of the probation officer.<sup>5</sup> In a similar fashion the probation officer for adults, an appointee of the circuit court, assists the county court in the administration of justice among adult violators.<sup>6</sup>

In cases of delinquency, if the court finds any child to be delinquent, the court may commit the child to an institution or to the custody of the probation officer. The court may, upon its discretion, send juvenile offenders and vagrants to the state reform school rather than to the county jail.<sup>7</sup>

Another probation officer, also an appointee of the county court, assists the court in mothers' pension cases. The state and county funds for indigent mothers and their children are administered by the county court, its appointed probation officers, the county board with the assistance of the county clerk, the county treasurer, and the State Department of Public Welfare. The county court, however, is given original jurisdiction in these matters.<sup>8</sup>

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1. L.1925, p. 127,128.  
 2. L.1899, p. 133; L.1925, p. 127,128.  
 3. L.1899, p. 132,133; L.1905, p. 153,154; L.1907, p. 72,73.  
 4. L.1907, p. 74.  
 5. L.1923, p. 180,181.  
 6. L.1911, p. 220-22.  
 7. L.1907, p. 75.  
 8. L.1913, p. 127; L.1915, p. 243; L.1921, p. 164; L.1935, p. 256.



A mother whose husband is dead or incapacitated, or who is abandoned by her husband, is entitled to the benefits of the mothers' pension fund. Such mother in need may file an application with the county court for relief. The case of the applicant is then investigated by the probation officer under the direction of the court.

A report and recommendation of the approval or disapproval of such application is then made by this officer to the court. If the application is approved, the probation officer or other person may file with the clerk of the court a written petition verified by affidavit setting forth the facts giving the court jurisdiction and other facts upon which an order for relief is entered. Upon receipt of the petition, a summons is issued to the mother and the county board for appearance. The usual procedure is for the board to make a written appearance. Upon the hearing in court, the court may make an order upon the county board to pay monthly such money as may be necessary for the care of the mother and her child or children in accordance with the provisions of law.

To carry out this procedure, the county court appoints the probation officer who serves during the pleasure of the court and is compensated for his services by the county in such amount as determined by the county board. As noted above, this officer investigates all applications for relief and makes a written report to the court. In addition to this duty, the probation officer makes quarterly visits and supervises, under the direction of the court, the families to which such assistance has been granted.<sup>1</sup>

The county board annually levies a tax on all taxable property to provide for the mothers' pension fund. The levy is made not in excess of two fifths of one mill on a dollar in Adams County.<sup>2</sup> In addition the General Assembly, from time to time, makes appropriations to the State Department of Public Welfare, which funds, in turn, are distributed to the several counties to supplement the pension fund. To become entitled to the state appropriation, the county must meet the standards of administration set by the state agency. The county treasurer certifies to the state department an itemized statement, attested by the county clerk, of the money paid out during each quarter in accordance with the legislative provisions for this pension; and also certifies annually the total assessed valuation and amount of money raised by tax levy for the mothers' pension fund.<sup>3</sup>

Jurisdiction in the election procedure is vested variously in the county board, the county court, and the county clerk. The Adams county court performs an important function in this procedure. In each city, village, and incorporated town adopting the act regulating elections in

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1. L.1933, p. 194; L.1935, p. 256.
  2. L.1919, p. 780,781; L.1927, p. 196,197; L.1928, First Sp. Sess., p. 3, 4; L.1933, p. 194.
  3. L.1935, p. 259.



such political units, there is a board of election commissioners composed of three appointees of the county court who serve alternately for three-year terms.<sup>1</sup> The election boards have authority and are charged with the organization of election districts and precincts, the appointment of judges and clerks of election, the provision of election ballots, and the application of the rules and regulations for permanent registration and elections.<sup>2</sup> Otherwise, jurisdiction is vested in the county board, county court, and county clerk. The county court has original jurisdiction in election contests for certain county, district, and township offices.<sup>3</sup>

Aiding in the settlement of questions arising in the course of the election procedure is the county officers electoral board. This body consists of the county judge as chairman, the county clerk, and the state's attorney.<sup>4</sup>

The several nomination papers for county offices are filed with the county clerk and are considered valid unless objections are made within five days after the last day for filing such papers. Objections to nominations are made to the county officers electoral board for any office of the county, park district, or other division coterminous with or less than the county and other than a city, village, incorporated town, or township.<sup>5</sup>

The objector's petition is filed with the county clerk who presents the same together with the nomination papers or certificate before the electoral board.<sup>6</sup> The petition contains the objector's name and residence, the nature of the objection, the interest of the objector, and the relief sought of the board.<sup>7</sup> A notice of the hearing is sent to the candidate. Upon hearing the objections, the board renders a final decision by majority vote. In the event the candidate whose nomination is protested is a member of the electoral board, the circuit judge is required to fill his place.<sup>8</sup>

Under an act of 1933, housing corporations may be organized in Illinois for the express purpose of improving housing conditions.<sup>9</sup> Such corporations are subject to the supervision and control of the State Housing Board. This state agency has authority, after investigations and public hearings, to approve the acquisition of property and construction of housing projects. If the State Housing Board approves a project over the objections of ten percent of the property owners within a mile, but not included in the project, it must then file an application with the clerk of the county court

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1. L.1885, p. 142; L.1899, p. 157; L.1917, p. 445; L.1929, p. 399; L.1933, p. 534; L.1935-36, Fourth Sp. Sess., p. 33.
  2. Ibid.
  3. L.1895, p. 170.
  4. L.1891, p. 110; L.1933, p. 552.
  5. L.1891, p. 110, 111; L.1929, p. 394.
  6. L.1891, p. 111; L.1929, p. 394; L.1933, p. 552.
  7. L.1929, p. 394, 395.
  8. L.1933, p. 552.
  9. Ibid., p. 396-415; L.1933-34, Third Sp. Sess., p. 167-74.





to be submitted to the county judge for the confirmation of its approval. Such application is to contain copies of the findings and order of the board, transcript of testimony, description of the project and public spaces, statement of location, and reasons for approval by the board. The objectors to the project may file objections in the county court to the confirmation of such a project. The county judge then examines the application, objections, and any additional evidence before rendering a decision of "approved" or "not approved" of the application.<sup>1</sup>

Appeals from the judgments and decisions of the county court may be taken to the circuit court.<sup>2</sup> To the appellate court or supreme court may be taken the prosecuted appeals and writs of error in proceedings for the sale of lands for taxes and special assessments, and in all common law and attachment cases, and in cases of forcible detainer and forcible entry and detainer. Such appeals and writs of error are, when not otherwise provided, taken and prosecuted in the same manner as appeals and writs of error from the circuit court.<sup>3</sup>

The records of the county court are kept by its clerk. In Adams County the county clerk is ex-officio clerk of the county court. In addition to the statutory records described below the clerk necessarily maintains others in effecting the court's orders.<sup>4</sup>

For the court, the clerk keeps the following records:

1. Books of record of the proceedings and judgments of the court with alphabetical indexes by names of parties. Proceedings are recorded at length only in cases designated by law or when the court, at the motion and assumption of expenses by one of the parties, so orders. In practice, the court record has been broken down from an early date into segregated types of proceedings and judgments.
2. "Plaintiff-Defendant Index to Court Records" and "Defendant-Plaintiff Index to Court Records," intended to be separate records, but frequently combined in a single volume with the two indexes segregated in each volume.
3. A general docket in which all suits are entered in the order they are commenced.
4. A judgment and execution docket containing a column for the entry of satisfaction or other disposition. In practice, an execution docket is frequently set up independently.
5. Additional dockets, designated as the clerk's judge's, and

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1. L.1933, p. 396-415; L.1933-34, Third Sp. Sess., p. 167-74.

2. R.S.1874, p. 339; L.1935, p. 396.

3. R.S.1874, p. 539; L.1877, p. 77; L.1881, p. 66.

4. The form which such records take is generally determined by court order (L.1849, p. 66; R.S.1874, p. 263).



bar docket. In practice, the bar docket has tended to drop out of use.<sup>1</sup>

6. A fee book in which costs and fees are to be entered under the proper title of the cause. In practice, separate series of volumes are maintained under these titles of causes.
7. Transcripts of proceedings in appeals from justices' courts, dockets thereof, and transcripts of judgments for liens, etc., from justices' courts.
8. Naturalization records including petitions, proceedings, final certificates, etc. The county courts in Illinois prior to 1906 met the requirement of Federal statutes to exercise naturalization jurisdiction.<sup>2</sup>
9. Original documents used in court hearings and determinations; of particular importance in the large number of cases where complete proceedings are not spread on court record.<sup>3</sup>
10. Monthly reports of the warden of the county jail, containing a list of all prisoners in his custody and showing the cause of commitment and names of persons by whom committed.<sup>4</sup>

General Indexes

183. (GENERAL INDEX TO FILES), 1826--. 1 v.

General index to county and probate court files, showing title of subject, dates, file box, case, and certificate or application numbers, and book and page of entry. Also contains (Index to Supervisors' Papers), 1850--., entry 1 and (Index to County Clerk's Files), entry 57. Arr. alph. by title of subject. Hdw. under pr. hdgs. 400 p. 18 x 12 x 3. Co. clk.'s record rm., 1st fl.

184. CIVIL LAW INDEX, 1872--. 2 v. (1,2).

Index to common law cases, showing names of plaintiff and defendant, dates of commencement, disposal of case, and judgment, judgment and execution docket numbers, pages of book, and file box number. Also contains Index to Criminal Records, 1872-1905, entry 185. Arr. alph. by name of defendant. Hdw. under pr. hdgs. 161 p. 18½ x 12½ x 2. Co. clk.'s record rm., 1st fl.

1. The Civil Practice Act of 1933 grants authority to county courts, subject to rules promulgated by the supreme court and not inconsistent with statutory requirements, to make such rules as they may deem expedient, regulating dockets and calendars of said court (L.1933, p. 786).
2. U.S.S. at Large, v. 2, p. 153; U.S.R.S.1789-1874, p. 378.
3. R.S.1845, p. 323, 324, 414, 418, 419; L.1865, p. 79, 80; L.1871-72, p. 325; R.S.1874, p. 262, 263, 339; L.1877, p. 77; L.1933, p. 448, 451; U.S.S. at Large, v. 2, p. 153-55; U.S.R.S.1789-1874, p. 378-80; U.S.S. at Large, v. 34, part 1, p. 596-607; U.S.S. at Large, v. 44, part 2, p. 709, 710.
4. R.S.1874, p. 616; L.1933, p. 678.



- 185. INDEX TO CRIMINAL RECORDS, 1906--. 1 v. 1872-1905 in Civil Law Index, entry 184.

Index to criminal cases, showing name of defendant, action, dates of commencement, disposal of case, and judgment, judgment and execution docket numbers, pages of book, and file box number. Arr. alph. by name of defendant. Hdw. under pr. hdgs. 318 p. 18 x 12 $\frac{1}{2}$  x 2. Co. clk.'s record rm., 1st fl.

Proceedings of Court

- 186. (COMMON LAW AND CRIMINAL FILES), 1872--. 218 f.b. (1-6, 8-29, 32-44, 50, 52, 54, 56, 59, 81-140, 142, 145-148, 152-165, 167, 168, 181, 206, 222, 246, 281-367).

Files of common law and criminal cases, including summonses, subpoenas, pleas, transcripts of evidence, jury verdicts, appeals, and court orders. Arr. chron. For index, see entries 183-185. Hdw. and typed on pr. fm. 6 x 4 x 10. Co. clk.'s record rm., 1st fl.

- 187. EXECUTIONS, 1872--. 15 f.b. (65-79).

Executions on judgments acknowledged, showing names of plaintiff, defendant, attorney, sheriff, and county clerk, date, nature, and amount of judgment, sheriff's and clerk's fees, and dates of issue, service, and return. Arr. chron. For index, see entry 183. Hdw. on pr. fm. 6 $\frac{1}{2}$  x 4 $\frac{1}{2}$  x 9 $\frac{1}{2}$ . Co. clk.'s record rm., 1st fl.

- 188. (DELINQUENT, DEPENDENT, ADOPTION AND INSANITY PAPERS), 1872--. 34 f.b. (9, 168, 252, 255, 264, 287, 300, 301, 325, 326, 335, 343, 359, 391, 402, 420, 431, 432, 439, 460, 520, 533, 564, 572, 580, 584, 585, 661, 676, 735, 772, 798, 801, 809).

Miscellaneous papers in delinquent, dependent, adoption, and insanity cases, including petitions, affidavits, complaints, investigation reports, and jury verdicts. Arr. chron. For index, see entry 183. Nature of recording varies. 10 x 5 x 14. Co. clk.'s record rm., 1st fl.

- 189. (SPECIAL ASSESSMENTS), 1873--. 68 f.b. (7, 30, 31, 53, 55, 60, 61, 141, 143, 144, 149-151, 166, 172-178, 180, 188-191, 228-231, 239-245, 253-258, 271, 278, 1416, 1432-1441, 1444, 1445, 1459-1463, 1465, 4 not numbered), 2 bdl.

Applications and petitions to county court to levy special assessments for payment of improvements, showing names of improvement, township, and city, location and description of improvement, estimated cost, amount of assessment asked, signatures of petitioners, and date of filing. Arr. chron. For index, see entry 183. Hdw. on pr. fm. F.b. 6 $\frac{1}{2}$  x 9 x 14 - 10 x 5 x 14; bdl. 14 x 9 x 2. Co. clk.'s record rm., 1st fl.

- 190. MISCELLANEOUS PAPERS, 1937--. 3 f.b.

Files of current miscellaneous county court and probate papers to be recorded and filed in respective files. Arr. chron. No index. Nature of recording varies. 10 x 5 x 14. Co. clk.'s main off., 1st fl.



191. CIVIL LAW RECORD, 1872--. 6 v. (A-C, E-G).

Record of common law cases in court session and vacation, and proceedings on petitions for special assessments, showing term date, case number, names of plaintiff, defendant, and attorneys, action, court orders, and final disposition. Also contains Law Confessions and Cognovit, 1872-1928, entry 193; (Default Record), entry 194; and Insanity Proceedings, 1872-82, entry 195. Arr. chron. For index, see entry 184. 1872-1933, hdw.; 1934--, typed. 550 p. 18 x 12 x 3. Co. clk.'s record rm., 1st fl.

For other records of common law cases, see entry 232.

192. CRIMINAL RECORD, 1872--. 8 v. (A-D, G-J).

Record of criminal cases, showing term date, names of plaintiff, defendant, and attorneys, action, court orders, and final disposition. Also contains Recognizance (Bond Record), 1872-1915, entry 210, and Record of Parole and Juvenile Orders, 1872-1911, entry 213. Arr. chron. For index, 1872-1905, see entry 184; for index, 1906--, see entry 185. 1872-1916, hdw.; 1917--, typed. 640 p. 18½ x 13½ x 3. Co. clk.'s record rm., 1st fl.

For other records of criminal cases, see entry 232.

193. LAW CONFESSIONS AND COGNOVIT, 1929--. 1 v. (1). 1872-1928 in Civil Law Record, entry 191.

Record of judgments by confession, showing term date, case number, names of plaintiff, defendant, and attorneys, and amount of judgment. Arr. chron. For index, see entry 184. Hdw. on pr. fm. 640 p. 18 x 13 x 3. Co. clk.'s record rm., 1st fl.

194. (DEFAULT RECORD), 1872--. In Civil Law Record, entry 191.

Record of judgments by default, showing term date, names of plaintiff, defendant, judge, clerk, and sheriff, action, amount of judgment, and signature of clerk.

195. INSANITY PROCEEDINGS, 1883--. 6 v. (41, 71, 132, 176, 210, 265).

Title varies: Insane and Conservators' Record. 1872-82 in Civil Law Record, entry 191.

Record of proceedings in insanity cases, showing dates, names of petitioner, defendant, judge, witnesses, clerk, and members of examining commission, physicians' reports, and orders of court; also contains conservators' bonds and letters, 1883-96. Arr. chron. For index, see entry 226. Hdw. on pr. fm. 600 p. 18 x 12 x 2. Co. clk.'s record rm., 1st fl.

196. SPECIAL ASSESSMENTS, 1893--. 7 v. (70, 138, 172, 191, 239, 255, 1 not numbered). Last entry 1933.

Copies of ordinances of City of Quincy, and petitions for special assessments for city improvements, showing names of owners and improvement, legal description of property, amount of assessment, value of assessed property, and remarks. Arr. chron. No index. 1893-1925, hdw.; 1926--, typed. 625 p. 18 x 13 x 2½. Co. clk.'s record rm., 1st fl.





197. (JURY VERDICT, INDIAN GRAVE DRAINAGE DISTRICT), 1916. 1 v. Jury verdict on application for additional one-fifth assessment for the Indian Grave drainage district and additional verdict of damages for lands taken for right of way, showing names of owners, legal description of property, number of acres assessed, amount of assessment, benefits, damages, date, and amount of compensation allowed. Only case in volume. Arr. chron. No index. Hdw., typed, and typed on pr. rm. 186 p. 9 x 14 x 1. Co. clk.'s record rm., 1st fl.

## Dockets

Court Dockets

198. LAW DOCKET (General Docket), 1872--. 10 v. County clerk's docket of criminal, civil, and probate cases, showing case number, names of plaintiff, defendant, and attorneys, and abstract of proceedings. Arr. chron. No index. Hdw. under pr. hdgs. 400 p. 14 x 10 x 2½. 4 v., 1872-1910, co. clk.'s strm., 1st fl.; 6 v., 1911--, co. clk.'s main off., 1st fl.

199. JUDGE'S TRANSFER DOCKET, COMMON LAW, 1875-89, 1898--. 3 v. Title varies: Judge's Docket, Law. 1872-74, 1890-97 in Judge's Docket, Civil and Criminal, entry 201. Judge's docket of common law cases, showing term date, names of plaintiff, defendant, and attorneys, type of case, abstract of proceedings, and book and page of entry. Also contains Record (Insanity Docket), 1875-89, 1903--, entry 204. Arr. chron. No index. Hdw. and typed under pr. hdgs. 400 p. 12 x 9 x 5. Co. clk.'s main off., 1st fl.

200. JUDGE'S TRANSFER DOCKET, CRIMINAL, 1875-89, 1898--. 8 v. Title varies: Judge's Docket, Criminal. 1872-74, 1890-97 in Judge's Docket, Civil and Criminal, entry 201. Judge's docket of criminal cases, showing term date, names of plaintiff, defendant, and attorneys, type of case, abstract of proceedings, and book and page of entry. Arr. chron. No index. Hdw. and typed under pr. hdgs. 400 p. 12 x 9 x 5. Co. clk.'s main off., 1st fl.

201. JUDGE'S DOCKET, CIVIL AND CRIMINAL, 1872-74, 1890-97. 2 v. (1 not lettered, A). Judge's docket of common law and criminal cases, showing term date, case number, names of plaintiff, defendant, attorneys, and judge, type of case, and abstract of proceedings. Also contains Record (Insanity Docket), 1872-74, 1890-92, entry 204 and (Probate Judge's Transfer Docket), 1872-74, entry 267. During the period, 1875-89, and from 1898--, Judge's Transfer Docket, Common Law, entry 199 and Judge's Transfer Docket, Criminal, entry 200, kept separately. Arr. chron. No index. Hdw. under pr. hdgs. 190 - 350 p. 18 x 12 x 2 - 16 x 14 x 1½. Co. clk.'s strm., 1st fl.



202. JUDGMENT AND DECREE DOCKET, 1872--. 3 v. (A-C).

Docket of judgments and decrees entered, showing names of plaintiff and defendant, nature of judgement or decree, amounts of costs, debt, and damages, record and fee book numbers and page of entry, dates of judgment or decree, and satisfaction. Arr. alph. by name of party against whom judgment is entered. No index. Hdw. under pr. hdgs. 500 p. 18 x 13 x 3. Co. clk.'s main off., 1st fl.

203. EXECUTION DOCKET, 1872--. 1 v. (A).

Docket of executions, showing names of plaintiff and defendant, amounts of debts, damages, costs, and judgment, book and page of entry, dates of execution, and sheriff's return. Arr. chron. For index, see entries 184, 185. Hdw. under pr. hdgs. 328 p. 18 x 13 x 3. Co. clk.'s main off., 1st fl.

204. RECORD (Insanity Docket), 1893-1902. 1 v. 1872-74, 1890-92 in Judge's Docket Civil and Criminal, entry 201; 1875-89, 1903-- in Judge's Transfer Docket, Common Law, entry 199.

Docket of insanity cases, showing case number, names of patient and attorneys, date, action taken, and book and page of entry. Arr. chron. No index. Hdw. 361 p. 14 x 9½ x 2. Strm., 1st fl.

Justices' Dockets

205. JUSTICE OF PEACE DOCKETS, 1841-1934. 55 v. (B, 7, 9-12, 18, 19, 21-41, 2, 3, 5, 45, 47, 70, 20 not numbered), 2 cartons, sealed. Missing: 1842-55. Subsequent dockets kept in local office of present justices.

Docket of common law and criminal cases in justice of the peace courts, showing names of plaintiff, defendant, and justice, action taken, and date of trial. Also contains Chattel Mortgage Justice Peace Docket, 1841-72, 1932-34, entry 206. Arr. chron. Indexed alph. by name of defendant. Hdw. 300 p. 14 x 10 x 1½. Co. clk.'s strm., 1st fl.

206. CHATEL MORTGAGE JUSTICE PEACE DOCKET, 1873-1931. 3 v. 1841-72, 1932-34 in Justice of Peace Dockets, entry 205.

Justice of peace chattel mortgage docket, showing names of mortgagor and mortgagee, description of property, consideration, date, and signature of justice. Arr. chron. Indexed alph. by name of mortgagee. Hdw. 300 p. 14 x 10 x 1½. Strm., 1st fl.

Fee Books

207. CIVIL FEE BOOK, 1872--. 5 v. (A-E).

Register of fees received and disbursed in common law cases, showing names of plaintiff and defendant, and date and amount of receipts and disbursements. Arr. chron. For index, see entry 184. 1872-77, hdw.; 1878-- , hdw. under pr. hdgs. 600 p. 18½ x 13 x 2. V. A-C, 1872-1915, co. clk.'s strm., 1st fl.; v. D-E, 1916-- , co. clk.'s record rm., 1st fl.



208. CRIMINAL FEE BOOK, 1872--. 6 v. (A-F).

Register of fees received and disbursed in criminal cases, showing names of plaintiff and defendant, and date and amount of receipts and disbursements. Arr. chron. For index, 1872-1905, see entry 184; for index, 1906--, see entry 185. Hdw. under pr. hdgs. 500 p. 18 x 13 x 2. Co. clk.'s record rm., 1st fl.

Reports to Court

209. (JUSTICE OF PEACE REPORTS), 1910--. 1 bdl., 2 f.b. Missing: 1911-24.

Justices' reports to county court, showing names of justice and county clerk, amounts of fees and fines collected, fines paid to county judge, and date of filing. Arr. chron. No index. Hdw. Bdl. 13½ x 10 x 4; f.b. 11 x 6½ x 18. Co. clk.'s strn., 1st fl.

Bonds

210. RECOGNIZANCE (Bond Record), 1916--. 2 v. (2, 3). 1872-1915 in Criminal Record, entry 192.

Copies of bonds insuring return of defendant for trial, showing names of judge, defendant, and sureties, amount of bond, and date and place of appearance. Arr. chron. For index, see entry 185. Hdw. on pr. fm. 640 p. 18½ x 13 x 2. Co. clk.'s record rm., 1st fl.

Probation and Parole

Juvenile

211. REPORTS OF COUNTY PROBATION OFFICER, 1930--. 2 f.d. Prior records destroyed.

Juvenile probation officer's case record and reports to county court, showing case number, date, name, address, age, personal and school history, criminal record of juvenile, nature of crime, terms of probation, names of parents or guardian, and recommendation for discharge. Arr. alph. by name of juvenile. No index. Hdw. on pr. fm. 12 x 16 x 26. Judge's private off., 2nd fl.

212. REPORTS OF PROBATIONER, 1930--. 1 f.b. Prior records destroyed.

Card record of delinquent juveniles reporting to probation officer, showing case number, name of juvenile, nature of charge, term of probation, date of report, and remarks. Arr. alph. by name of juvenile. No index. Hdw. on pr. fm. 5 x 6 x 18. Co. judge's private off., 2nd fl.

213. RECORD OF PAROLE AND JUVENILE ORDERS, 1912--. 2 v. (F, G). 1872-1911 in Criminal Record, entry 192.

Record of juvenile probations granted, showing name of probationer, period of probation, prison record, terms, and signature of county judge. Arr. chron. Indexed alph. by name of offender. Hdw. on pr. fm. 640 p. 18½ x 13 x 3. Co. clk.'s record rm., 1st fl.



Mothers' Pension (See  
also entry 128)

214. (MOTHERS' PENSION APPLICATIONS), 1914--. 15 f.b. (441, 464, 482, 531, 534, 640, 671, 701, 710, 729, 761, 783, 800, 805, 811). Applications for mothers' pensions, showing date of application, name and address of applicant, personal, occupational, and financial particulars, endorsements, and petition to county court. Arr. chron. For index, see entry 183. Typed on pr. fm. 10 x 5 x 14. Co. clk.'s record rm., 1st fl.

215. MOTHERS' PENSION RECORD, 1913--. 2 v. Record of mothers' pensions, showing case number, dates of application and hearing, name of mother, number of dependent children, amount allowed, and court orders. Arr. by case no. Indexed alph. by name of mother. Hdw. 300 p. 15 x 10 x 1 $\frac{1}{2}$ . Co. judge's private off., 2nd fl.

Naturalization

(See also entries 151, 329-335)

216. (NATURALIZATION PAPERS), 1871-97. 5 f.b. (266, 954, 963, 1079, 1090). Naturalization papers including declaration of intention, oath, and petition, showing names of petitioner, witnesses, and clerk, nativity of alien, and date of arrival in the United States. Arr. chron. For index, see entry 183. Hdw. on pr. fm. 8 $\frac{1}{2}$  x 4 $\frac{1}{2}$  x 9 $\frac{1}{2}$ . Co. clk.'s record rm., 1st fl.

217. NATURALIZATION RECORD DECLARATION, 1872-1906. 3 v. (D1-D3). Copies of adults' declaration of intention, showing date, name and nativity of alien, oath of allegiance, and signature of clerk. Record is now in the custody of the circuit clerk, by order of board of supervisors. Arr. chron. Indexed alph. by name of declarant. Hdw. on pr. fm. 300 p. 15 x 12 x 3. Cir. clk.'s main off., 1st fl.

218. MINORS' DECLARATIONS, NATURALIZATION RECORD MINORS, 1872-1906. 4 v. (N1-N4). Copies of minors' declarations of intention and final certificates of naturalization, showing date, names of minor, witnesses, and judge, nativity of minor, date and mode of arrival in the United States, oath of allegiance, and order of court granting citizenship. Record is now in the custody of the circuit clerk, by order of board of supervisors. Arr. chron. Indexed alph. by name of declarant. Hdw. on pr. fm. 300 p. 15 x 12 x 1 $\frac{1}{2}$ . Cir. clk.'s main off., 1st fl.

219. NATURALIZATION RECORD (Final), 1872-1906. 6 v. (N1-N6). Copies of final certificates of naturalization, showing date, name and nationality of alien, names of witnesses, and judge, and dates of petition, oath, and court order granting citizenship. Also contains Naturalization Record Soldiers Discharged, 1872-87, entry 220. Record is now in custody of the circuit clerk, by order of board of supervisors. Arr. chron. Indexed alph. by name of applicant. Hdw. on pr. fm. 350 p. 14 x 10 x 1 $\frac{1}{2}$ . Cir. clk.'s main off., 1st fl.





- 220. NATURALIZATION RECORD SOLDIERS DISCHARGED, 1888-1906. 1 v. 1872-87 in Naturalization Record (Final), entry 219.

Naturalization record of discharged soldiers, showing date, name and nativity of soldier, names of judge and clerk, oath of allegiance, and order of court granting citizenship. Record is now in the custody of the circuit clerk, by order of board of supervisors. Arr. chron. Indexed alph. by name of declarant. Hdw. on pr. fm. 370 p. 12 x 9 x 2. Cir. clk.'s main off., 1st fl.

- 221. NATURALIZATION DOCKET, 1874-1906. 2 v. (1, 2).

Docket of naturalization cases in county court, showing date, names of alien, judge, and clerk, abstract of proceedings, and orders of court. Record is now in the custody of the circuit clerk, by order of board of supervisors. No index. Hdw. under pr. hdgs. 400 p. 16 x 12 x 2. Cir. clk.'s main off., 1st fl.

Office Transactions

Receipts and Expenditures

- 222. AFFIDAVITS OF WITNESSES (Stubs), 1900--. 3 v. Prior records destroyed.

Stub record of witness affidavits, showing date, affidavit number, names of witness, plaintiff, and defendant, days of service, mileage, and amount due. Arr. chron. No index. Hdw. on pr. fm. 500 p. 17 x 11 x 2. 1 v., 1900-1915, co. clk.'s strm., 1st fl.; 1 v., 1916--., co. clk.'s main off., 1st fl.

- 223. STUBS OF RECEIPTS FOR FEES RECEIVED, 1902--. 167 v. Prior records destroyed.

Receipt stubs for fees received, showing date, name of payer, kind of fee, amount, total received, and fee book number and page of entry. Arr. chron. No index. Hdw. on pr. fm. 100 p. 5 x 4 x  $\frac{1}{2}$ . 160 v., 1902-33, co. clk.'s strm., 1st fl; 7 v., 1934--., co. clk.'s main off., 1st fl.

Court Business

- 224. ALIMONY RECORD, 1914--. 9 v. (A, B, 1-7). 1879-1913 in Fee Register, entry 116.

Register of payments of temporary alimony, showing name and address of payer and payee, date received, amount, and date of mailing. Arr. chron. Indexed alph. by name of payer. Hdw. under pr. hdgs. 120 p. 13 x 8 x 1. Co. clk.'s off., 1st fl.

- 225. RECEIPTS FOR FILES, 1894-97. 1 v. Discontinued.

List of documents taken out of files, showing case or docket number, by whom taken, and dates of withdrawal and return. Arr. alph. by name of person taking document. No index. Hdw. under pr. hdgs. Binding poor. 160 p. 16 x 10 $\frac{1}{2}$  x 1. Co. clk.'s strm., 1st fl.



## V. PROBATE COURT

Jurisdiction in probate matters in Adams County was vested in a separate probate court from 1825 until 1837. The judge of probate was appointed by the General Assembly and held office during good behavior.<sup>1</sup> The next incumbent was the probate justice who was elected by the county electorate for a four-year term;<sup>2</sup> in 1845 the term was reduced to two years.<sup>3</sup> The jurisdiction of the probate court was transferred to the newly created county court in 1849.<sup>4</sup> The Adams county court has retained probate jurisdiction from 1849 to the present.<sup>5</sup>

As enunciated by the present constitution and subsequent legislation, the jurisdiction of the court extends to all probate matters, the settlement of estates of deceased persons, the appointment of guardians and conservators and settlements of their accounts, and all matters relating to apprentices, and in cases of sales of real estate of deceased persons for payment of debts, proceedings for the collection of taxes and special assessments of property in probate.<sup>6</sup> The court has power to impanel a jury for the trial of issues or matters of fact in any of these proceedings before it.<sup>7</sup>

Aiding the court in its jurisdiction over the administration of intestate estates and the guardianship of minors, are, respectively, the public administrator and the public guardian. Each officer is appointed quadrennially by the Governor with the advice and consent of the senate. The public administrator and public guardian are required to enter into bonds set and approved by the court in sums not less than \$5,000.<sup>8</sup> Their duties are performed under the direction and orders of the court. The records that result from their prescribed duties appear among the records of the court with those of other administrators, executors, and guardians.

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1. L.1821, p. 119; L.1823, p. 132; L.1825, p. 87.
  2. L.1836-37, p. 176.
  3. R.S.1845, p. 425.
  4. Constitution of 1848, Art. V, sec. 16,18; L.1849, p. 65.
  5. R.S.1874, p. 339,340; L.1933, p. 449,458.
  6. Constitution of 1870, Art. VI, sec. 20; R.S.1874, p. 339,340; L.1877, p. 80.
  7. R.S.1845, p. 425; L.1933, p. 460.
  8. L.1825, p. 70-72; R.L.1829, p. 208; R.L.1833, p. 627,628; R.S.1845, p. 548; L.1871-72, p. 77; L.1881, p. 3; L.1889, p. 165.



When there is no relative or creditor who will administer an intestate estate, the court commits the administration to the public administrator upon application of any person interested in the deceased estate.<sup>1</sup> If a widow or next of kin, or creditor of the deceased appears within six months after the administration is granted to the public administrator, the court then revokes its grant of administration to the public administrator and orders letters of administration granted to such person interested in the estate. If any balance of the intestate estate remains, after all debts and charges against the estate which have been presented within two years after the administration of the estate was committed to such public administrator are fully paid, the administrator causes a notice to be published requiring persons still having claims against the estate to present them to the county court within six months. If no claims are presented, the balance is paid into the county treasury, upon the expiration of the six-month period, the county remaining answerable to any future claims.<sup>2</sup>

As already noted, the court has authority to appoint guardians of minor heirs of deceased persons.<sup>3</sup> In cases where the minor is under fourteen years of age the court appoints his guardian. When the minor is over fourteen he may nominate his own guardian, subject to the approval of the court.<sup>4</sup> Under the direction of the court, the guardian is responsible for the custody, nurture, and tuition of his ward and the care and management of his estate. The court may assign the guardianship of the estate to one guardian and the custody and tuition of the ward to another.<sup>5</sup> Within sixty days after his appointment, the guardian returns to the court a complete inventory of the real and personal estate of the ward in the form prescribed by law.<sup>6</sup> At the end of the first year of his appointment, and every three years thereafter, he makes a settlement of his accounts. When his trust is completed or upon the death of the ward, the guardian makes final settlement and delivers over to persons entitled to them, the property and papers in his hands as guardian.<sup>7</sup> Upon failure of a guardian appointed by the court to act within three months in this capacity, the court commits the guardianship of the minor to the public guardian.<sup>8</sup> The latter's records appear with those of other guardians.

The early probate judge, 1825 to 1837, and the probate justice, 1837 to 1849, each performed the ministerial function of the probate

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1. R.L.1833, p. 628; R.S.1845, p. 548; L.1871-72, p. 89.
  2. R.S.1845, p. 549; L.1871-72, p. 89,90.
  3. L.1831, p. 100; L.1835, p. 36; R.S.1845, p. 265,266; L.1873-74, p. 107; L.1919, p. 582; L.1931, p. 618; L.1937, p. 660.
  4. Ibid.
  5. L.1871-72, p. 469; L.1877, p. 114.
  6. L.1919, p. 583; L.1933, p. 644.
  7. L.1871-72, p. 471; L.1919, p. 583; L.1929, p. 506.
  8. L.1889, p. 165.



clerk.<sup>1</sup> With the creation of the county court in 1849, until the present, the county clerk has served as ex-officio probate clerk.<sup>2</sup>

The clerk is required to attend the sessions of court, issue all process, preserve all the files and papers thereof, make, keep, and preserve complete records of all the proceedings and determinations, do and perform all other duties pertaining to his office as required by law or the rules and orders of his court, and enter of record all judgments, decrees, and orders of the court.<sup>3</sup>

The major records of the probate court kept by the clerk are the following:

1. Journal of all judicial proceedings and determinations of the judge.
2. A judgment docket with a direct and an indirect index: former, by name of claimant against estate; latter, by estate. In practice, the requirements of two indexes often leads to two dockets.
3. Books for recordation of bonds and letters of administrators, executors, guardians, and conservators; appraisement and sale bills; widows' relinquishment and selection of property; wills and the probate thereof; annual and final reports of administrators, executors, guardians, and conservators. Generally, each category of these probate business matters is recorded separately, but the segregation is not always carefully maintained.
4. Separate dockets of unsettled estates and claims against estates, and a ledger of the accounts of executors, administrators, and guardians. Note that the dockets of probate business matters are separated from dockets of court proceedings, just as are the books of recordation of the two categories; the intention of the law to make this distinction is further shown in its granting the clerk, during vacation of the court, power to receive petitions, accept bonds, grant letters testamentary, etc.
5. Files of original documents not subject to recordation; indexes to such; records of office transactions in pursuance of the court's orders to the clerk, necessary in the latter's settlement with that body.<sup>4</sup>

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1. L.1821, p. 119,120; R.L.1829, p. 215; L.1831, p. 192; R.S.1845, p. 427, 428.  
2. Constitution of 1848, Art. V, sec. 16,18; L.1849, p. 63-65; R.S.1874, p. 359,340.  
3. L.1877, p. 82.  
4. L.1821, p. 119,120; R.L.1829, p. 215,231; R.L.1837, p. 429; R.S.1845, p. 427,428; L.1851, p. 193; L.1859, p. 92-94; R.S.1874, p. 260-65; L.1877, p. 63; L.1953, p. 293.





General Indexes  
(See also entries 183-185)

226. INDEX TO PROBATE RECORDS, 1826--. 5 v. (1-5).

Index to probate records and documents, showing names of estate, executor, administrator, guardian, and conservator, dates of issuance, record book and page, and file box numbers. Arr. alph. by name of estate. Hdw. under pr. hdgs. 300 p. 18 x 13 x 3. Co. clk.'s main off., 1st fl.

227. GUARDIANS' INDEX, 1826--. 4 v. (1-4).

Index to records of estates in guardianship and conservatorship, showing names of guardian, conservator, minor, ward, and sureties, dates, book and page of entry, and file box number. Arr. alph. by name of guardian or conservator. Hdw. under pr. hdgs. 500 p. 18 x 12 x 2. Co. clk.'s main off., 1st fl.

228. MINORS' AND WARDS' INDEX, 1875--. 1 v. (1).

Index to files of minors' and wards' estates, showing names of minor, ward, guardian, and conservator, dates of letters, and file box number. Arr. alph. by name of minor or ward. Hdw. under pr. hdgs. 400 p. 18 x 13 x 2. Co. clk.'s record rm., 1st fl.

Proceedings of Court

229. MISCELLANEOUS ESTATE PAPERS, 1826--. 726 f.b. (1-1094, not consecutive).

Miscellaneous papers in proceedings on estates in probate, including original petitions, oaths, bonds, and letters of administrators, executors, guardians, and conservators, proof of will, proof of heirship, accounts current and final, reports on condition of estate, inventories and appraisements, sale bills, widows' selections, and claims against estates. Also contains (Wills), 1826-48, entry 236 and (Petitions to Sell Real Estate), 1826-74, entry 257. Arr. chron. For indexes, see entries 183, 226-228. Hdw. and typed on pr. fm. 10 x 5 x 14. Co. clk.'s record rm., 1st fl.

For current papers not yet filed, see entry 190.

230. CLAIMS FILED, 1914--. 2 f.b. Prior records destroyed.

Claims filed against estates in probate, showing names of estate and claimant, date, amount, certification of claim, and date of filing. Arr. chron. No index. Hdw. and typed on pr. fm. 10 x 5 x 14. Co. clk.'s record rm., 1st fl.



231. PROBATE RECORD ORDERS AND DECREES, 1826--. 70 v. (A, A, 2, 1-284, not consecutive). Title varies: Probate Record; Order Book; Letters of Administration.

Record of proceedings in probate court, showing petitions, bonds, oaths, and letters of administrators, administrators de bonis non and with will annexed, executors, guardians, and conservators, orders finding heirship, and other orders and decrees of the court. Also contains Voluntary Assignment Record, 1826-76, 1914--, entry 233; Settlement Record, 1826-36, 1850--, entry 234; Wills, 1826-35, entry 233; Inventory Appraisement, and Sale Record, 1826-39, entry 253, including Appraisement Record, entry 252, Inventory Record, entry 250 (which in turn includes Guardians' Inventory Record, entry 251), and Sale Record, entry 258 (which in turn includes Record of Sales of Real Estate, entry 259); Widows' Relinquishment and Selections, 1847-82, entry 255; Record of Reports, 1826-71, entry 260, including Guardians' and Conservators' Reports, entry 261, and Accounts Current, 1826-46, 1867-71, entry 262; Record of Inheritance Tax Orders, 1897-1910, 1916-26, entry 265; Claims (Docket), 1826-47, entry 270; and Probate Fee Book, 1826-49, entry 271. Arr. chron. For index, see entry 226. 1826-75, hdw.; 1876-1929, hdw. on pr. fm.; 1930--, hdw. on pr. fm. and typed. V. A, 1826-41, binding poor. 400 - 630 p. 12 x 9 x 1 1/2 - 18 x 13 x 2 1/2. Co. clk.'s record rm., 1st fl.

232. RECORD (Minutes of Probate Court), 1859--. 65 v.

Minutes of probate cases, and common law and criminal cases appearing on probate days for 1872 to 1915 only, showing case number, date, proceedings, and final disposition. Arr. chron. Indexed alph. by name of estate or plaintiff. Hdw. 400 p. 14 x 9 1/2 x 2. 51 v., 1859-1930, co. clk.'s strn., 1st fl.; 14 v., 1931--, co. clk.'s record rm., 1st fl.

233. VOLUNTARY ASSIGNMENT RECORD, 1877-1913. 3 v. (20, 46, 67).

1826-76, 1914-- in Probate Record Orders and Decrees, entry 231. Copies of assignments of lands, chattels, and effects to be sold and disposed of for the benefit and use of creditors, showing date, names of debtors and assignee, amount and conditions of bond, inventory of real and personal property, valuation, list of articles exempt by law, names and addresses of creditors, amounts of claims, and report of assets of debtor against claims of creditor. Arr. chron. For index, see entry 226. Hdw. 636 p. 18 1/2 x 13 x 3. Co. clk.'s record rm., 1st fl.

234. (SETTLEMENT RECORD), 1837-49. 1 v. 1826-36, 1850-- in Probate Record Orders and Decrees, entry 231.

Statements of settlements of insolvent estates, showing date of settlement, assets of estates, names of creditors with accounts due, and balance due on claims. Binding poor. Arr. chron. For index, see entry 226. Hdw. 350 p. 12 x 8 x 1. Co. clk.'s record rm., 1st fl.

235. RULES OF ADAMS COUNTY COURT (Probate), 1902-9. 1 v. Discontinued.

Copy of adopted and recorded rules of practice of the county court in probate. Arr. chron. Indexed alph. by title of subject. Hdw. 375 p. 14 x 9 x 1 1/2. Co. clk.'s record rm., 1st fl.



Probate Business

Wills, Bonds, Letters

236. (WILLS), 1849--. 215 f.b. (1-8, 15-67, 69-88, 90-115, 117-222).  
1826-48 in Miscellaneous Estate Papers, entry 229.

Original wills filed for probate, showing names of testator, witnesses, attorney, and heirs, provisions of will, and dates of execution, probate, and filing. Arr. chron. For index, see entry 226; for index to unprobated wills, 1909--, see entry 237. 1849-1905, hdw. and hdw. on pr. fm.; 1906--, hdw., typed, and hdw. and typed on pr. fm. 10 x 5 x 14. Co. clk.'s record rm., 1st fl.

237. INDEX TO UNPROBATED WILLS, 1909--. 1 v. (1).

Index to unprobated wills in (Wills), entry 236, showing file box number, name of deceased, and dates filed and admitted to record. Arr. alph. by name of deceased. Hdw. under pr. hdgs. 200 p. 18 x 12 x 2. Co. clk.'s main off., 1st fl.

238. WILLS, 1836--. 16 v. (1-16). 1826-35 in Probate Record Orders and Decrees, entry 231.

Record of wills, application to probate wills, proof of death, and proof of wills, showing names of deceased, county clerk, sheriff, executor, county judge, witnesses, and legal heirs, and dates of death and hearing. Arr. chron. For index, see entry 226. Hdw. 600 p. 18 x 13 x 3. Co. clk.'s main off., 1st fl.

239. LETTERS OF ADMINISTRATION, BONDS, AND PETITIONS, 1857--.

19 v. (1 not numbered, 24, 37, 52, 63, 76, 90, 103, 122, 142, 158, 179, 192, 202, 216, 227, 257, 258, 270).

Record of administrators' bonds, letters, oaths and petitions, showing names of estate, judge, administrator, bondsmen, and heirs, dates of petition, letters, bond, and oath, amount and obligations of bond, and notarial acknowledgment. Also contains Letters of Administration De Bonis Non, 1857-94, entry 242, including Letters of Administration with Will Annexed, entry 243. Arr. chron. For index, see entry 226. 1857-1934, hdw. on pr. fm.; 1935--, typed on pr. fm. 600 p. 18 x 12 x 2. Co. clk.'s record rm., 1st fl.

For prior records of administrators' letters, see entries 231, 240, 247.

240. LETTERS OF ADMINISTRATION, 1837-49. 2 v. (C, 1 not lettered).

Copies of letters of administrators, administrators de bonis non, and administrators with will annexed, showing names of estate, petitioner, clerk, and judge, dates of petition and letters, orders of court, and acknowledgment. Binding poor. Arr. chron. For index, see entry 226; for sep. index, 1847-49, see entry 241. Hdw. 400 p. 12 x 10 x 1. Co. clk.'s record rm., 1st fl.

For prior letters of administration, see entry 231; for subsequent letters of administration, see entries 239, 242, 243, 247.



241. INDEX TO LETTERS, 1847-49. 1 v.

Index to Letters of Administration, entry 240, showing names of estate and petitioner, and book and page of entry. Binding poor. Arr. alph. by name of estate. Hdw. 35 p. 12 x 8 x  $\frac{1}{2}$ . Co. clk.'s record rm., 1st fl.

242. LETTERS OF ADMINISTRATION DE BONIS NON, 1895--. 2 v. (105, 268).  
1857-94 in Letters of Administration, Bonds, and Petitions,  
entry 239.

Copies of bonds, letters, oaths, and petitions of administrator de bonis non, showing names of deceased, judge, clerk, heirs, administrator, and bondsmen, dates of petition, oath, bond and letters, amount of bond, and acknowledgment. Also contains Letters of Administration with Will Annexed, 1895-1903, entry 243. Arr. chron. For index, see entry 226. Hdw. on pr. fm. 600 p. 18 x 12 x 2. Co. clk.'s record rm., 1st fl.

243. LETTERS OF ADMINISTRATION WITH WILL ANNEXED, 1904--. 3 v.  
(127, 180, 246). 1857-94 in Letters of Administration, Bonds, and  
Petitions, entry 239; 1895-1903 in Letters of Administration De  
Bonis Non, entry 242.

Copies of bonds, letters, oaths, and petitions of administrators with will annexed, showing names of judge, clerk, deceased, heirs, administrator, and sureties, dates of petition, letters, oath, and bond, amount and obligation of bond, oath of office, and order for appointment. Arr. chron. For index, see entry 226. Hdw. on pr. fm. 360 p. 18 x 13 x 3. Co. clk.'s record rm., 1st fl.

For letters prior to 1857, see entries 240, 247; for bonds prior to 1857, see entries 247, 248.

244. LETTERS TESTAMENTARY (Executors' Bonds and Letters), 1876--. 19 v.  
(39, 57, 72, 86, 102, 123, 143, 156, 171, 184, 195, 206, 218, 226,  
250, 261, 272, 288).

Copies of executors' bonds, letters, and oaths, showing names of estate, judge, executor, and sureties, dates of letters, oath, and bond, amount and obligation of bond, and acknowledgment. Arr. chron. For index, see entry 226. 1876-1933, hdw. on pr. fm.; 1934--, typed on pr. fm. 600 p. 18 x 12 x 2. Co. clk.'s record rm., 1st fl.

For prior records of executors' bonds, see entries 231, 247, 248; for prior records of executors' letters, see entries 231, 247.

245. GUARDIANS' LETTERS AND BONDS, 1858-72, 1877--. 10 v.  
(1, 2, 38, 56, 75, 111, 148, 178, 217, 253). 1850-57, 1873-76 in  
Letters and Bonds, entry 247.

Copies of guardians' letters and bonds, showing names of estate, guardian, sureties, and clerk, amount, date, and obligation of bond, and date, order for, and terms of letters. Arr. chron. For index, see entry 227. 1858-83, hdw.; 1884--, hdw. on pr. fm. 450 p. 18 x 12 x 3. Co. clk.'s record rm., 1st fl.

For prior record of guardians' letters, see entry 231; for prior record of guardians' bonds, see entries 247, 248.





246. CONSERVATORS' BONDS AND LETTERS, 1897--. 3 v. (89, 189, 274). Copies of conservators' letters and bonds, showing names of petitioner, ward, witnesses, judge, and sureties, dates of letters and bond, amount and terms of bond, and acknowledgment. Arr. chron. For index, see entry 226. Hdw. on pr. fm. 635 p. 18 x 13 x 3. Co. clk.'s record rm., 1st fl.

For prior record of conservators' letters, see entries 195, 231, 247; for prior records of conservators' bonds, see entries 195, 231, 247, 248.

247. LETTERS AND BONDS, 1850-82. 5 v. (4-7, 18). Copies of probate letters and bonds, including those of administrators, administrators de bonis non and with will annexed, executors, and conservators, showing names of estate, petitioner, judge, and sureties, petition for letters, dates of petition, letters, and bond, amount and terms of bond, oath of office, and acknowledgment. Also contains Guardians' Letters and Bonds, 1850-57, 1873-76, entry 245. Binding poor. Arr. chron. For index, see entry 226. Hdw. 455 p. 18 x 12 x 2. Co. clk.'s record rm., 1st fl.

For prior letters, see entries 231, 240; for prior bonds, see entries 231, 248; for subsequent bonds and letters, see entries 239, 242-246.

248. BONDS, 1827-49. 2 v. (1, 1 not numbered). Record of bonds submitted to and approved by probate court, showing names of estate, principal, and sureties, terms, amount, and date of bond, date of expiration, certified statement, and signatures of principal and county clerk. Arr. chron. For index, see entry 226; for sep. index, 1847-49, see entry 249. Hdw. 400 p. 12 x  $7\frac{1}{2}$  x  $1\frac{1}{2}$ . Co. clk.'s record rm., 1st fl.  
For subsequent records of bonds, see entry 239, 242-247.

249. (INDEX TO BOND RECORD), 1847-49. 1 v. Index to Bonds, entry 248, showing names of principal and estate, and book and page of entry. Binding poor. Arr. alph. by name of estate. Hdw. 35 p. 12 x  $8\frac{1}{2}$  x  $\frac{1}{2}$ . Co. clk.'s record rm., 1st fl.

#### Inventories and Appraisements

250. INVENTORY RECORD. 1872--. 29 v. (12-278, not consecutive).  
1826-39 in Probate Record Orders and Decrees, entry 231;  
1840-71 in Inventory Appraisalment, and Sale Record, entry 253.  
Administrators' and executors' inventory record showing date, names of estate, judge, administrator, and executor, list and value of estate and chattel property, status of notes and accounts, and oaths and signatures of administrator, executor, and judge. Also contains Guardians' Inventory Record, 1872-94, entry 251. Arr. chron. For index, see entry 226.  
1872-1928, hdw. on pr. fm.; 1929--, typed on pr. fm. 630 p. 18 x 13 x  $2\frac{1}{2}$ . Co. clk.'s record rm., 1st fl.



- 251. GUARDIANS' INVENTORY RECORD, 1895--. 3 v. (79, 135, 215).  
1826-39 in Probate Record Orders and Decrees, entry 231; 1840-71  
in Inventory, Appraisement, and Sale Record, entry 253; 1872-94  
in Inventory Record, entry 250.

Guardians' and conservators' inventory record showing legal description and value of real estate, probable rental, list and value of chattel property, list of annuities, credits, and creditors, statement of true bill by guardian, and dates of filing, recording, and approval. Arr. chron. For index, see entry 227. Hdw. on pr. fm. 638 p. 18 x 13 x 3. Co. clk.'s record rm., 1st fl.

- 252. APPRAISEMENT RECORD, 1871--. 18 v. (12-280, not consecutive).  
1826-39 in Probate Record Orders and Decrees, entry 231; 1840-  
70 in Inventory, Appraisement, and Sale Record, entry 253.

Record of appraisements of estates in probate, showing names of estate, appraiser, widow, and minor heirs, court order appointing appraiser, date of oath, itemized statement and value of real estate and personal property, total value, and amount allowed widow and minor children. Arr. chron. For index, see entry 226. Hdw. on pr. fm. 600 p. 18 x 12 x 2. Co. clk.'s record rm., 1st fl.

- 253. INVENTORY, APPRAISEMENT, AND SALE RECORD, 1840-71. 14 v. (1, 3,  
3 not numbered, 1, 4-11). 1826-39 in Probate Record Orders and  
Decrees, entry 231.

Record of inventories, appraisements, and sales of estates in probate, showing names of estate, administrator, executor, conservator, and guardian, list of chattel properties, value, notes and accounts, by whom owing, date, interest, and amount due, dates of appraisal and sale, appraiser's oath and warrant, estimate of value of property and articles sold, amount of sale, and acknowledgment. Contains: Inventory Record, entry 250, including Guardians' Inventory Record, entry 251; Appraisement Record, 1840-70, entry 252; and Sale Record, 1840-70, entry 258, including Record of Sales of Real Estate, entry 259. Arr. chron. For index, see entry 226; for index to real estate sales, 1845-71, see entry 256. Hdw. 600 p. 18 x 13 x 2 $\frac{1}{2}$ . Co. clk.'s record rm., 1st fl.

- 254. DAY BOOK (Court Exhibits), 1914. 1 v.

Exhibit A in probate court, containing an inventory of A. Doerr Department Store and a report of the appraisement bill of stock, chattels, and personal property of Andrew Doerr, deceased. Arr. chron. No index. Hdw. 299 p. 17 x 7 x 1. Co. clk.'s record rm., 1st fl.

Widows' Relinquishment and  
Selection

- 255. WIDOWS' RELINQUISHMENT AND SELECTIONS, 1883--. 4 v. (40, 73, 106,  
188). 1847-82 in Probate Record Orders and Decrees, entry 231.

List of widows' relinquishments and selections from decedents' estates, showing names of estate, widow, and appraiser, list of items selected, relinquished, and allowed, appraised value, appraisement bill of personal property, statement of appraiser, and date of filing. Arr. chron. For index, see entry 226. Hdw. on pr. fm. 640 p. 18 x 13 x 3. Co. clk.'s record rm., 1st fl.



Petitions, Decrees, Reports of Sale

256. INDEX TO REAL ESTATE SALES, 1845--. 1 v.  
Index to real estate sale records, showing name of estate, date of filing,  
and record book, page, and file box numbers. Arr. alph. by name of estate.  
Hdw. under pr. hdgs. 150 p. 18 x 12 x 1. Co. clk.'s main off., 1st fl.
257. (PETITIONS TO SELL REAL ESTATE), 1875--. 32 f.b. (11-814, not  
consecutive). 1826-74 in Miscellaneous Estate Papers, entry 229.  
Petitions to sell real estate of estates, showing names of estate and  
petitioner, legal description of property, value, and dates of petition  
and filing. Arr. chron. For index, see entries 226, 256. Hdw. on pr.  
fm. 10 x 5 x 14. Co. clk.'s record rm., 1st fl.
258. SALE RECORD, 1871--. 7 v. (12, 13, 27, 55, 94, 137, 158).  
1826-39 in Probate Record Orders and Decrees, entry 231; 1840-70  
in Inventory, Appraisalment, and Sale Record, entry 253.  
Sale record of personal property of estates in probate, showing names of  
deceased, petitioner, judge, clerk, and purchaser, dates of petition and  
sale, list and description of property sold, and amount of sale. Also  
contains Record of Sales of Real Estate, 1871-74, entry 259. Arr. chron.  
No index to personal property; for index to real estate, see entry 256.  
Hdw. on pr. fm. 600 p. 18 x 12 x 2. Co. clk.'s record rm., 1st fl.
259. RECORD OF SALES OF REAL ESTATE, 1875--. 23 v. (16-273, not  
consecutive). 1826-39 in Probate Record Orders and Decrees,  
entry 231; 1840-70 in Inventory, Appraisalment, and Sale Record,  
entry 253; 1871-74 in Sale Record, entry 258.  
Record of proceedings on petitions to sell real estate to pay debts,  
showing names of estate, petitioner, judge, clerk, and creditors, dates,  
and action taken. Arr. chron. For index, see entry 256. 1875-1920,  
hdw.; 1921--, typed. 635 p. 18 x 13 x 3. Co. clk.'s record rm., 1st fl.

Reports, Current and Final Accounts

260. RECORD OF REPORTS, 1872--. 59 v. (1-283, not consecutive).  
1826-71 in Probate Record Orders and Decrees, entry 231.  
Administrators' and executors' report record showing names of estate,  
petitioner, and heirs, dates of petition and letters, date and amount  
paid or received, purpose, statement of true bill, signature of heirs  
and agent, and recapitulation. Also contains Guardians' and Conservators'  
Reports, 1872-98, 1908, entry 261, and Accounts Current, entry 262. Arr.  
chron. For index, see entry 226. 1872-1919, hdw.; 1920--, typed. 640 p.  
18 x 13 x 3. Co. clk.'s record rm., 1st fl.



261. GUARDIANS' AND CONSERVATORS' REPORTS, 1899-1907.

3 v. (98, 112, 131). 1826-71 in Probate Record Orders and Decrees, entry 231; 1872-98, 1908 in Record of Reports, entry 260.

Guardians' and conservators' report records, showing names of minor or ward, and guardian or conservator, date of report, itemized receipts and expenditures, recapitulation, and statement of guardian or conservator. Arr. chron. For index, see entry 227. Hdw. on pr. fm. 638 p. 18 x 13 x 2. Co. clk.'s record rm., 1st fl.

262. ACCOUNTS CURRENT, 1847-66. 1 v. 1826-46, 1867-71 in Probate Record Orders and Decrees, entry 231; 1872-- in Record of Reports, entry 260.

Accounts of estates in probate, showing names of estate, deceased, and administrator, guardian, or executor, list and amount of debits and credits, dates, and reference to probate record. Arr. chron. For index, see entry 226; for sep. index, 1847, see entry 263. Hdw. 439 p. 18 x 12 x 2 $\frac{1}{2}$ . Co. clk.'s strm., 1st fl.

263. (INDEX TO ADMINISTRATOR, EXECUTOR, AND GUARDIAN ACCOUNTS), 1847. 1 v. Discontinued.

Index to Accounts Current, entry 262, showing name of estate, and record book and page of entry. Arr. alph. by name of estate. Hdw. 52 p. 18 x 11 $\frac{1}{2}$  x  $\frac{1}{2}$ . Co. clk.'s strm., 1st fl.

Inheritance Taxes (See also entries 384, 385)

264. (INHERITANCE TAX PAPERS), 1897--. 14 f.b. (10, 430, 435, 437, 438, 444, 455, 457, 466, 615, 621, 703, 720, 740).

Inheritance tax assessment papers, including inheritance tax returns, and certificate of mailing notice. Arr. chron. For index., see entry 183. 10 x 5 x 14. Co. clk.'s record rm., 1st fl.

265. RECORD OF INHERITANCE TAX ORDERS, 1911-15, 1927--. 2 v. (167, 241). Title varies: Inheritance Tax Record Orders and Decrees. 1897-1910, 1916-26 in Probate Record Orders and Decrees, entry 231.

Orders appointing appraisers to fix fair market value on property of estates subject to payment of inheritance tax, and affidavits of appraisers, showing names of estate, heirs, and appraiser, date of appraisal, description and value of property, and amount of tax. Arr. chron. For index, see entry 226. Hdw. on pr. fm. 320 p. 18 x 13 x 3. Co. clk.'s record rm., 1st fl.

266. INHERITANCE TAX RECEIPTS, 1897-1917. 1 v. Discontinued.

Duplicates of treasurer's inheritance tax receipts pasted in book, showing receipt number, date, name of payer, description of estate, appraised value, cash value taxed, tax rate, and amount of payment. Arr. chron. Indexed alph. by name of estate. Hdw. on pr. fm. 116 p. 13 x 11 x 1. Strm., 1st fl.

For original inheritance tax receipts subsequent to 1917, see entry 384.





Dockets

Court Proceedings (See  
also entry 198)

267. (PROBATE JUDGE'S TRANSFER DOCKET), 1875--. 7 v. 1872-74 in Judge's Docket, Civil and Criminal, entry 201. Judge's docket of probate cases, including inheritance tax cases, showing names of estate, administrator, executor, guardian, conservator, claimant, attorneys, witnesses, judge, and clerk, type of action, date, and abstract of proceedings. Arr. chron. No index. 1875-1915, hdw. under pr. hdgs.; 1916--, hdw. and typed under pr. hdgs. 190 - 400 p. 18 x 12 x 2 - 12 x 9 x 5. 5 v., 1875-1915, co. clk.'s strm., 1st fl.; 2 v., 1916--, co. ct. rm., 2nd fl.

268. PROBATE ESTATE DOCKET, 1857-66. 1 v. Discontinued. Docket of court proceedings on estates in probate, showing names of estate, guardian, administrator, and executor, dates of petition, bond, letters, inventory, appraisement, sale, and report, and court orders. Binding poor. Arr. chron. Indexed alph. by name of estate. Hdw. under pr. hdgs. 586 p. 18 x 12 x 2½. Co. clk.'s strm., 1st fl.

269. PROBATE RECORD OF JUDGMENTS ON CLAIMS (Judgment Docket ), 1857--. 12 v. (A-L). Docket of judgments on claims against estates, showing names of claimant and estate, amount, number, date, and nature of claim, memoranda as to summons and notice, and judgment of court. Binding poor. Arr. alph. by name of party against whom judgment is entered. Indexed alph. by name of estate. Hdw. under pr. hdgs. 290 p. 18 x 12 x 2½. V. A-G, 1857-99, co. clk.'s record rm., 1st fl.; v. H-L, 1900--, co. clk.'s main off., 1st fl.

Probate Business

270. CLAIMS (Docket), 1848--. 12 v. (1-12). 1826-47 in Probate Record Orders and Decrees, entry 231. Docket of claims against estates in probate, showing names of claimant and estate, date, nature, and amount of claim, and amount allowed. Arr. chron. Indexed alph. by name of estate. Hdw. under pr. hdgs. 640 p. 18 x 13 x 2½. V. 1-7, 1848-1901, co. clk.'s strm., 1st fl.; v. 8-12, 1902--, co. clk.'s main off., 1st fl.

Fee Books

271. PROBATE FEE BOOK, 1850--. 32 v. (1, 4-34). Missing: 1854-61. 1826-49 in Probate Record Orders and Decrees, entry 231. Record of fees received in probate cases, showing date, names of estate, guardian, conservator, administrator, and executor, fees charged, amount received, dates received and paid out, and itemized statement of fees. Arr. chron. Indexed alph. by name of estate. 1850-1900, hdw.; 1901--, hdw. on pr. fm. 600 p. 19 x 12½ x 2½. V. 1, 4-10, 1850-79, co. clk.'s strm., 1st fl.; v. 11-34, 1880--, co. clk.'s main off., 1st fl.



## VI. CIRCUIT COURT

The circuit court has original jurisdiction of all causes of law and equity and acts as a court of appeals in probate matters and causes cognizable by the county court and justices of the peace.<sup>1</sup> In addition, it is one of the courts capable of having naturalization jurisdiction according to Federal statutes.<sup>2</sup>

Originally, the circuit court was held in Adams County by a circuit court judge who was appointed by both branches of the General Assembly and who held office during good behavior.<sup>3</sup> An act of 1827 repealed this provision and provided that circuit courts be held by supreme court justices.<sup>4</sup> In 1829 a new circuit was created and a circuit court judge was appointed to act therein. This new circuit was composed of five counties, one of which was Adams.<sup>5</sup> The circuit court in Adams County continued to be held by a circuit court judge until 1841 when additional associate justices of the supreme court were elected by joint ballot of the General Assembly, which justices, together with the other justices of the supreme court, held the circuit courts in all counties.<sup>6</sup> In 1849 another change was made in accordance with the second constitution which provided for the election of circuit judges by the judicial district electorate.<sup>7</sup> The Constitution of 1870 altered the circuit districts and established population requirements for counties that may comprise a circuit.<sup>8</sup> From 1849 to the present the circuit judges have been elected officers of the judicial district electorate. The eighth circuit is made up of eight counties, one of which is Adams.<sup>9</sup>

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1. Constitution of 1870, Art. VI, sec. 12; L.1871-72, p. 109; R.S.1874, p. 344; L.1895, p. 189; L.1933, p. 688; L.1935, p. 1.
  2. U.S.S. at Large, v. 2, p. 155; U.S.R.S. 1789-1874, p. 378-80; U.S.S. at Large, v. 34, part 1, p. 596; U.S.S. at Large, v. 37, part 1, p. 737; U.S.S. at Large, v. 44, part 2, p. 709.
  3. L.1824, p. 41
  4. R.L.1827, p. 118.
  5. R.L.1829, p. 48.
  6. L.1841, p. 173; R.S.1845, p. 143.
  7. Constitution of 1848, Art. V, sec. 7.
  8. Constitution of 1870, Art. VI, sec. 13.
  9. L.1933, p. 436.



Three circuit judges, who serve for six-year terms, are elected for the district.<sup>1</sup> Before entering upon the duties of his office, each circuit judge is required to subscribe to an oath which is filed with the Secretary of State. Those elected after the first Monday of June 1933, receive a salary of \$7,200 which is paid from the state treasury.<sup>2</sup>

The hearings of several of the election contests are held before this court. Jurisdiction is granted to the court to hear and determine contests of the election of judges of the supreme court, judges of the circuit court, and members of the state board of equalization; but no judge of the circuit court is allowed to sit upon the hearing of any case in which he is a party.<sup>3</sup> The circuit court also hears and determines the election contests of some of the local and county offices. These include contests of judge of the county court, mayors of cities, president of the county board, presidents of villages, and elections in reference to removal of county seats and in reference to any other subject which may be submitted to the vote of the people of the county. The circuit court has concurrent jurisdiction with the county court in cases of contested elections under the latter's jurisdiction.<sup>4</sup>

Included under the jurisdiction of the circuit court are appeals from the Illinois Commerce Commission's rules, regulations, orders, or decisions. Such appeals may be taken to the circuit court serving Adams County when the subject matter of the hearing is situated in this county. The appeal may be heard for the purpose of having the reasonableness or lawfulness of the rule, regulation, order, or decision inquired into and determined.<sup>5</sup>

To expedite the handling of litigation, a branch circuit court may be held at the same time that the main or regular circuit court for Adams County is in session. A branch court is held by any circuit judge or by any judge of any other circuit called in for the purpose of hearing and deciding motions and settling the issues in any or all causes pending in the circuit court, and for the purpose of hearing chancery causes and cases at law which

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1. Constitution of 1870, Art. VI, sec. 12; L.1933, p. 436.
  2. L.1933, p. 621; L.1937, p. 189,606. In 1835 the salary of the circuit judge was \$750 per annum (L.1835, p. 167). The Constitution of 1870 set the salary at \$3,000 until otherwise provided by law (Constitution of 1870, Art. VI, sec. 16). A few of the recent changes were: from 1919 to 1925 for judges elected during this period, \$6,500; for the period 1925 to 1933, those elected received \$8,000 per year (L.1919, p. 553,554; L.1925, p. 400; L.1931, p. 148).
  3. L.1899, p. 152.
  4. L.1871-72, p. 396; L.1895, p. 170.
  5. L.1921, p. 742,743.



are pending in such court for that term. The presiding judge of the main circuit court assigns to the branch court as many of the law and chancery cases as the presiding judge of the branch court will possibly have time to hear.<sup>1</sup>

Also to aid in the speedy administration of justice, the judges or a majority of them, may, by an order entered of record in the office of the clerk of the circuit court, dispense with either or both the grand and petit juries for any term or part of term of the circuit court, and may designate what term or part thereof shall be devoted to criminal business, and what term or part thereof to civil business.<sup>2</sup>

Each of the three judges of the circuit court is authorized to appoint one official shorthand reporter. This appointee is required to be skilled in verbatim reporting and is not allowed to hold more than one such official appointment. The appointment is in writing and is required to be filed in the office of the auditor of public accounts. The reporter holds office until his appointment is revoked by the appointing judge or until the termination of the judge's term. When the official reporter is absent or disabled the presiding judge may appoint any other competent reporter to act during such absence or disability. The substitute is paid by the official reporter for his services. The reporter causes full stenographic notes of the evidence in all trials before the court to be taken down and transcript of the same to be correctly made if desired by either party to the suit, their attorneys, or the judge. Each of the reporters receives and is paid out of the state treasury an annual salary of \$3,240. The salaries are paid out monthly on the warrant of the auditor of public accounts.<sup>3</sup>

The probation officer for adult probationers is an appointee of the circuit court.<sup>4</sup> His services extend throughout the county. Courts exercising criminal or quasi-criminal jurisdiction are given power to release on probation adult or juvenile offenders convicted of specified offenses.<sup>5</sup> In the performance of his prescribed duties, the probation officer principally serves the county and circuit courts. He is required to give bond as determined by the circuit court in a sum not exceeding \$5,000 and is subject to the rules of and removal by the appointing court.<sup>6</sup> Adams County is allowed two probation officers under the allowance of one for each fifty thousand, or fraction thereof, of population.<sup>7</sup>

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1. L.1873-74, p. 82,83; L.1905, p. 146.

2. L.1835, p. 168; L.1873-74, p. 81; L.1933, p. 441,442.

3. L.1933, p. 464.

4. L.1911, p. 280.

5. Ibid., p. 277,278.

6. Ibid., p. 280,281; L.1915, p. 380,381.

7. L.1915, p. 380.





The probation officer is compensated at a rate determined by the county board. In the performance of his duties, he is required to investigate the cases of defendants requesting probation; notify the court of previous conviction or probation; make reports to the respective courts; keep a set of records as described below; take charge of, and watch over, all persons placed on probation in his county and all probationers moving from another county into his county. He is also required to notify probation officers in other counties of any probationers under his supervision who may move into those counties.<sup>1</sup>

The reports made by the probation officer to the courts are kept by the clerks in the respective cases. The courts' probation records include orders granting or refusing release on probation, probationers' bonds, the reports of probation officers noted above, and discharge of probationers.

The probation officer is required to keep complete and accurate records of investigated cases, including descriptions of the investigated persons, the action of the court, and the subsequent history of probationers. These records are open to inspection by any judge or by any probation officer pursuant to a court order but are not public records.<sup>2</sup>

Unlike the judges of the circuit court who are elected by the judicial district electorate, the clerk of this court is elected by the county electorate.<sup>3</sup> This official performs the ministerial duties of the circuit court of Adams County and files and preserves its records as well as those of the branch circuit courts.<sup>4</sup> He is commissioned by the Governor and before entering upon the duties of his office, gives bond with sureties which are approved by any two of the judges of the court. His bond is given in the sum of not less than \$5,000 as agreed upon by the judges. The oath to which he subscribes is filed with the Secretary of State.<sup>5</sup> If a vacancy occurs in this office and the unexpired term does not exceed one year, the court is required to fill such vacancy by appointment of a clerk pro tempore. The appointee is then required to qualify for office in the same manner as the clerk of the circuit court. When the appointment is made, the court notifies the Governor of the filled vacancy. The Governor in turn, as soon as practicable, issues a writ of election for the circuit court clerk.<sup>6</sup>

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1. L.1911, p. 281,282; L.1915, p. 381,382.
  2. L.1911, p. 277-84; L.1915, p. 378-84.
  3. Constitution of 1848, Art. V, sec. 7; Constitution of 1870, Art. X, sec. 8.
  4. L.1905, p. 147.
  5. R.S.1874, p. 260.
  6. L.1873-74, p. 95.



The clerk of the circuit court was first appointed by the circuit judges in Adams County.<sup>1</sup> He kept a record of all the oaths that he administered and certified a copy annually to the Secretary of State.<sup>2</sup> The clerk preserved a complete record of all proceedings and determinations of the court of which he was clerk.<sup>3</sup> At each term of the circuit court the clerk inquired into the condition of the treatment of prisoners and was required to see that they all were humanely treated.<sup>4</sup> This authority was in later years, and is at present, delegated to the circuit court.<sup>5</sup> One of the early requisites of this office was for the clerk of the circuit court to reside near the county seat in order that he could attend to his duties daily. In the event that it were not possible for him to be in daily attendance, the presiding judge was to fill such vacancy.<sup>6</sup> The Constitution of 1848 made the clerk of the circuit court an elective officer of the county with a four-year term. This arrangement has continued until the present.<sup>7</sup>

The clerk is able to perform the several duties of his office with the aid of his staff which consists of assistants and deputy clerks who are appointed by him in a number determined by rule of the circuit court.<sup>8</sup> This order is entered as of record, and the compensation of such assistants and deputies is set by the county board.<sup>9</sup>

Among the records kept by the clerk for the circuit court are the following:<sup>10</sup>

1. Books of record of the proceedings and judgments of the court with alphabetical indexes by parties. Proceedings are recorded at length only in cases designated by law, or when the court, at the motion and assumption of expense by one of the parties, so orders. In practice, the court record from an early date, has been broken down into segregated types of proceedings and judgments.

1. Constitution of 1813, Art. IV, sec. 6; R.L.1833, p. 152; R.S.1845, p. 146.
2. L.1819, p. 349.
3. R.L.1829, p. 44; R.L.1833, p. 152; R.S.1845, p. 147.
4. R.L.1827, p. 248.
5. R.S.1874, p. 616; L.1923, p. 423.
6. R.L.1829, p. 35.
7. Constitution of 1848, Art. V, sec. 29; Constitution of 1870, Art. X, sec. 9.
8. L.1831, p. 49; Constitution of 1870, Art X, sec. 9.
9. Constitution of 1870, Art. X, sec. 9.
10. The Civil Practice Act of 1933 grants authority to the circuit courts, subject to rules promulgated by the supreme court and not inconsistent with statutory requirements, to make such rules as they may deem expedient, regulating dockets and calendars of said court (L.1933, p. 785).



2. "Plaintiff-Defendant Index to Court Records" and "Defendant-Plaintiff Index to Court Records," intended to be separate records, but frequently combined in a single volume with the two indexes segregated in each volume.
3. A general docket in which all suits are entered in the order they are commenced.
4. A judgment and execution docket containing a column for the entry of satisfaction or other disposition. In practice, an execution docket is frequently set up independently.
5. Additional dockets designated as the clerk's, judge's, and bar docket. In practice, the bar docket has tended to drop out of use.
6. A fee book in which costs and fees are to be entered under the proper title of the case. In practice, separate series of volumes are maintained under such titles of causes.
7. Transcripts of proceedings in appeals from justices', city, and foreign courts, dockets thereof, and transcripts of judgments for liens, etc., from the former. Separate well-bound books are required to be kept for each city court. These books are to contain an alphabetical docket of all judgment decrees rendered in the city court. They also provide for entry of data relating to the filing of the transcript with the corresponding number of the transcript.<sup>1</sup>
8. Naturalization proceedings from petitions to final certificates; Federal statutes allow the circuit court to exercise jurisdiction.
9. Reports to the court from its designated masters in chancery, the state's attorney, and the coroner's inquest juries.
10. Jury venires, summonses, certificates, etc.
11. Original documents used in court hearings and determinations. These documents are of particular importance because in a large number of cases the complete proceedings are not spread on court record.
12. Monthly reports of the warden of the county jail, containing a list of all prisoners in his custody, showing causes of commitment and names of persons by whom committed.<sup>2</sup>

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1. R.S.1874, p. 347; L.1901, p. 136,137.

2. R.L.1327, p. 217; R.S.1845, p. 323-26,414,418,419,518; L.1865, p. 79, 80; L.1871-72, p. 325; R.S.1874, p. 262,263,339,616; L.1877, p. 77; L.1895, p. 217; L.1953, p. 442,677; U.S.S. at Large, v. 2, p. 153-55; U.S.R.S.1789-1874, p. 378-80; U.S.S. at Large, v. 54, part 1, p. 596-607,709,710; U.S.S. at Large, v. 45, part 1, p. 1514,1515.



Proceedings of Court

272. INDEX TO COURT RECORDS COMMON LAW PLAINTIFF - DEFENDANT, 1852--.  
3 v. (1-4, plaintiff; 1-4, defendant).

Index to court records of common law cases, showing names of plaintiff and defendant, action, terms of commencement and disposal, date of judgment, record and fee book, judgment and execution dockets, file box and page numbers, and satisfaction. Arr. alph. by names of plaintiff and defendant. Hdw. under pr. hdgs. 280 p. 17 x 11 $\frac{1}{2}$  x 2 $\frac{1}{2}$ . Cir. clk.'s main off., 1st fl.

273. (COMMON LAW FILES), 1825--. 451 f.b.

Original documents in common law cases, including summonses, subpoenas, affidavits of witnesses, defendants' answers, instructions to jury, stipulations, pleas, replications, motions for new trial, praecipes for execution, challenges to array of jurors, depositions of evidence, jury verdicts, court orders, and receipts for fees paid. Also contains Mechanics' Liens, 1835-87, entry 292. Arr. by case no. 1825-51, no index; for index, 1852--, see entry 272. Hdw. on pr. fm. 10 x 5 x 14. Cir. clk.'s main off., 1st fl.

274. (COMMON LAW CASES PENDING), 1919--. 4 f.b.

Files of pending common law cases, including the same type of documents as those found in (Common Law Files), entry 273. Arr. chron. No index. Hdw. on pr. fm. 10 x 5 x 14. Cir. clk.'s main off., 1st fl.

275. LAW RECORD, 1852--. 23 v. (4, 5, 8, 10-13, 15, 16, 18, 20-29, 32, 34, 36). 1825-51 in Common Law and People's Record, entry 284.

Record of proceedings in common law cases, showing date, case number, names of plaintiff, defendant, attorneys, judge, clerk, jurors, and witnesses, type of action, and orders and decrees of court. Also contains Law Default and Court Assessment Record, 1852-57, entry 276; Law Confession Record, 1852-57, entry 277; and Claims for Liens, 1852-86, entry 293. Arr. chron. Indexed alph. by name of plaintiff; for sep. index, see entry 272. Hdw. 550 p. 18 $\frac{1}{2}$  x 13 x 3. Cir. clk.'s main off., 1st fl.

276. LAW DEFAULT AND COURT ASSESSMENT RECORD, 1858--. 5 v. (6, 9, 14, 19, 30). 1825-51 in Common Law and People's Record, entry 284; 1852-57 in Law Record, entry 275.

Judgments by default and court assessment of damage record, showing date, case number, names of plaintiff, defendant, attorneys, judge, and clerk, evidence of default, type of action, and judgment of court. Arr. chron. Indexed alph. by name of defendant; for sep. index, see entry 272. Hdw. on pr. fm. 575 p. 18 x 13 x 3. Cir. clk.'s main off., 1st fl.

277. LAW CONFESSION RECORD, 1858--. 5 v. (7, 17, 31, 37, 38).  
1825-51 in Common Law and People's Record, entry 284;  
1852-57 in Law Record, entry 275.

Record of judgments by confession, showing date, case number, names of judge, clerk, sheriff, plaintiff, defendant, jurors, and attorneys, type of action, amount of judgment, and order for execution. Arr. chron. Indexed alph. by name of defendant; for sep. index, see entry 272. Hdw. on pr. fm. 640 p. 18 x 13 x 3. Cir. clk.'s main off., 1st fl.





278. LAW RECORD SPECIAL ASSESSMENT, 1922-26. 2 v. (33, 1 not numbered). Record of proceedings on petitions to levy special assessment against property for Quincy local improvements, showing case number, date, names of petitioners, purpose and location of improvement, presentation of petition, and signature of judge. Arr. chron. Indexed alph. by title of improvement. Hdw. 584 p. 18 x 13 x 3. Cir. clk.'s main off., 1st fl.

For other special assessment records, see entry 191.

279. COMPLETE COMMON LAW RECORD, 1838-42. 1 v. Discontinued. Complete record of law cases, showing case number, date, names of judge, clerk, sheriff, plaintiff, defendant, jurors, and attorneys, minutes of case, and final disposition. Arr. chron. Indexed alph. by name of plaintiff. Hdw. Binding and paper poor. 450 p. 17 x 11½ x 2½. Cir. clk.'s main off., 1st fl.

280. INDEX TO COURT RECORDS PEOPLE'S PLAINTIFF - DEFENDANT, 1852-65. 2 v. (1, plaintiff; 1, defendant). Discontinued. Index to people's cases, showing names of defendant and plaintiff, type of action, term of commencement and disposal, date of judgment, and file box, record book, and page numbers. Arr. alph. by names of plaintiff and defendant. Hdw. under pr. hdgs. 300 p. 17 x 11 x 2. Cir. clk.'s main off., 1st fl.

281. (CRIMINAL FILES), 1825--. 128 f.b. Files of criminal cases, including praecipes for execution, habeas corpus writs, complaints before justices, warrants for arrest, bail records, indictments, depositions of evidence, instructions to jury, jury verdicts, receipts for fees, and orders of court. Arr. by case no. 1825-51, 1866--, no index; for index, 1852-65, see entry 280. Hdw. on pr. fm. 10 x 5 x 14. Cir. clk.'s main off., 1st fl.

282. PEOPLE'S RECORD, 1852--. 22 v. (1-12, 14-17, 19-24). 1825-51 in Common Law and People's Record, entry 284. Record of proceedings and indictments in people's cases, showing date, names of plaintiff, defendant, judge, clerk, sureties, jurors, and attorneys, type of action, amount of bond, date of return, and orders of court. Also contains People's Record Reformatories and Jails, 1852-1933, entry 283; (Recognizance Record), entry 326; and People's Record Probation, 1852-1914, entry 327. Arr. chron. For index, 1852-65, see entry 280; 1866--, indexed alph. by name of defendant. Hdw. on pr. fm. 350 p. 18 x 12½ x 2½. Cir. clk.'s main off., 1st fl.

283. PEOPLE'S RECORD REFORMATORIES AND JAILS, 1934--. 1 v. (25). 1825-51 in Common Law and People's Record, entry 284; 1852-1933 in People's Record, entry 282. Record of commitments to imprisonment at Illinois state farm and houses of correction, showing date, names of plaintiff, defendant, counsel, and judge, commitment number, type of action, and term of commitment. Arr. chron. Indexed alph. by name of defendant. Hdw. on pr. fm. 588 p. 18 x 13 x 3. Cir. clk.'s main off., 1st fl.



284. COMMON LAW AND PEOPLE'S RECORD, 1825-51. 9 v. (1 not labeled, B, C, K, O-Q, 2, 3). Title varies: Law, Chancery and People's Record.

Record of proceedings in circuit court cases, showing case number, date, names of plaintiff, defendant, attorneys, judge, witnesses, jurors, and clerk, and action, orders, and decrees of court. Subsequent to 1851, Law Record, entry 275 and People's Record, entry 282, kept separately. Also contains Law Default and Court Assessment Record, entry 276; Law Confession Record, entry 277; People's Record Reformatories and Jails, entry 283; Chancery Record, 1825-36, entry 288, including Chancery Record (Divorce), entry 289; Claims for Liens, 1833-51, entry 293; (Recognizance Record), entry 326; and People's Record Probation, entry 327. Arr. chron. Indexed alph. by names of plaintiff or defendant. Hdw. 330 p. 17 x 11 $\frac{1}{2}$  x 2 $\frac{1}{2}$ . Cir. clk.'s main off., 1st fl.

285. MINUTES CIVIL AND CRIMINAL, 1830--. 68 v. Missing: 1844, 1852-54, 1860-66, 1919-24, 1928-29.

Minutes of daily court proceedings, showing date, case number, names of plaintiff, defendant, attorneys, judge, and clerk, type of action, judge's orders and decrees. Arr. chron. No index. Hdw. 150 p. 13 x 8 x  $\frac{1}{2}$ . Cir. clk.'s main off., 1st fl.

286. INDEX TO COURT RECORDS CHANCERY COMPLAINANT - DEFENDANT, 1853--. 7 v. (1-3, complainant; 1, 2A, 2B, 3, defendant).

Index to records and documents in chancery cases, showing names of complainant and defendant, action, term of commencement and disposal, file box, record book, and page numbers, and date of judgment. Arr. alph. by names of complainant and defendant. Hdw. under pr. hdgs. 260 p. 17 x 11 $\frac{1}{2}$  x 2 $\frac{1}{2}$ . Cir. clk.'s main off., 1st fl.

287. (CHANCERY FILES), 1826--. 615 f.b.

Chancery files, including summonses, citations, petitions, affidavits, subpoenas, defendant's answers, bills for divorce, final orders of reversal, instructions to jury, stipulations, praecipe for execution, depositions of evidence, and receipts for fees, with court orders. 1826-40, arr. alph. by name of plaintiff; 1841--, arr. by case no. 1826-52, no index; for index, 1853--, see entry 286. Hdw. and typed on pr. fm. 10 x 5 x 14. Cir. clk.'s main off., 1st fl.

288. CHANCERY RECORD, 1837--. 77 v. (D, S, A2-A35, A37-A48, A50-A56, A58-A65, A67-A71, A73-A81). 1825-36 in Common Law and People's Record, entry 284.

Record of proceedings in chancery cases, showing date, case number, names of plaintiff, defendant, judge, clerk, witnesses, and attorneys, and action, orders, and decrees of the court. Also contains Chancery Record (Divorce), 1837-98, entry 289. Arr. chron. Indexed alph. by name of defendant; for sep. index, 1853--, see entry 286. 1837-96, hdw.; 1897-1923, hdw. and hdw. on pr. fm.; 1924--, hdw. and typed on pr. fm. 600 p. 18 x 12 x 2. Cir. clk.'s main off., 1st fl.



289. CHANCERY RECORD (Divorce), 1899--. 6 v. (A36, A49, A57, A66, A72, A82). 1825-36 in Common Law and People's Record, entry 284. 1837-98 in Chancery Record, entry 288.

Divorce records showing date, case number, names of plaintiff, defendant, attorneys, judge, clerk, jurors, and witnesses, allegations, court orders, and decrees. Arr. chron. Indexed alph. by name of defendant; for sep. index, see entry 286. Hdw. on pr. fm. 640 p. 18 x 13 x 2. Cir. clk.'s main off., 1st fl.

290. DISSOLUTION OF CORPORATIONS, 1896-1926. 5 v. (1, 2, 1896-1926; 1-3, 1920-26). 1927-- kept by Secretary of State, Springfield, Illinois.

Record of decrees for dissolution of corporations, showing date, case number, names of plaintiff and defendant, nature of action, fees received by master in chancery, costs received and paid out, and court decrees. Arr. chron. Indexed alph. by name of corporation. Hdw. on pr. fm. 640 p. 17 x 11 $\frac{1}{2}$  x 2 $\frac{1}{2}$ . Cir. clk.'s main off., 1st fl.

291. CHANCERY COMPLETE RECORD, 1841-99. 5 v. (1-5). Discontinued. Complete record of cases affecting titles of land, showing date, names of plaintiff, defendant, judge, and attorneys, legal description of property, amount involved, and action taken. Arr. chron. Indexed alph. by name of defendant; for sep. index, 1853-99, see entry 286. Hdw. 445 p. 17 x 11 $\frac{1}{2}$  x 2 $\frac{1}{2}$ . Cir. clk.'s main off., 1st fl.

292. MECHANICS' LIENS, 1888--. 5 f.b. 1833-87 in (Common Law Files), entry 273.

Mechanics' liens showing lien number, names of owner and claimant, legal description of property, terms and conditions of contract, value of materials furnished, cost of labor, date of completion, amount of claim, and statement of claimant. Arr. by lien no. No index. Typed and hdw. 10 x 5 x 14. Cir. clk.'s main off., 1st fl.

293. CLAIMS FOR LIENS, 1887--. 3 v. (1-3). 1833-51 in Common Law and People's Record, entry 284. 1852-76 in Law Record, entry 275.

Register of claims for liens, showing names of claimant and defendant, amount of lien, description of property charged with lien, and date of filing. Arr. chron. Indexed alph. by name of claimant. Hdw. under pr. hdgs. 100 p. 16 x 11 x 1. Cir. clk.'s main off., 1st fl.

294. STOCK LIEN RECORD, 1888--. 1 v. (1). Last entry 1909.

Record of accounts and claims for services of studs, showing names of owner and sire, certificate number, date, name of owner of female, amount of lien, and date of service. Arr. chron. No index. Hdw. on pr. fm. 320 p. 18 x 13 x 2. Boiler rm. annex, bsmt.

295. TAX LIENS, 1923--. 1 v. Last entry 1924.

Notices of tax liens, and certificates of discharge under internal revenue laws, showing date, certificate number, text of lien, name and residence or place of business of taxpayer, taxable period, nature and amount of tax assessed, additional penalty, signature of collector, and statement of recording. Arr. chron. Indexed alph. by name of defendant. Hdw. 300 p. 14 x 9 x 1 $\frac{1}{2}$ . Cir. clk.'s main off., 1st fl.



296. EXECUTIONS, 1826---. 72 f.b.

Original executions showing fee and record book and page of entry, execution number, amounts of judgment, fine, costs, and sheriff's fees, dates of court term, execution, and filing, and names of defendant, sheriff, clerk, and witnesses. Arr. chron. No index. Hdw. and hdw. on pr. fm. 10 x 5 x 14. Cir. clk.'s main off., 1st fl.

297. PRAECIPE FOR RECORDS, 1876---. 1 f.b.

Files of praecipis for clerk to prepare transcripts of records, showing date, and names of plaintiff, defendant, and attorney. Arr. chron. No index. Hdw. on pr. fm. 10 x 5 x 14. Cir. clk.'s main off., 1st fl.

298. PRAECIPE FOR EXECUTION, 1853-1919. 2 f.b. Discontinued.

Original praecipis for execution, showing date, number, names of plaintiff, defendant, plaintiff's attorney, and county in which execution served, date of filing, and signature of clerk. Arr. chron. No index. Hdw. on pr. fm. 10 x 5 x 14. Cir. clk.'s off., 1st fl.

For subsequent praecipis for executions, see entries 273, 281, 287.

299. HABEAS CORPUS PAPERS, 1856-83. 1 f.b. Discontinued.

Original habeas corpus writs, showing names of defendant, petitioner, and attorneys, and dates of petition, order, and writ. Arr. chron. No index. Hdw. on pr. fm. 10 x 5 x 15. Cir. clk.'s main off., 1st fl.

For subsequent habeas corpus writs, see entry 281.

300. (MISCELLANEOUS PAPERS AND SPECIAL ORDERS), 1829---. 1 f.b.

Miscellaneous file of special orders, appointments of deputy circuit clerk and court stenographer, order fixing office hours of circuit clerk, rules of court procedure, attorneys' certificates of moral character, applications for admission to the bar, memorials to deceased judges and attorneys, and county clerk's oaths and bonds. Arr. chron. No index. 1829-1900, hdw. and hdw. on pr. fm.; 1901---, hdw., typed, and typed on pr. fm. 10 x 5 x 14. Cir. clk.'s main off., 1st fl.

301. DEPOSITIONS, ABSTRACT OF MASTER'S RECORD, 1840---. 29 f.b.

Files of depositions, abstracts of master's records, exhibits, verbatim copies of testimonies, bills of exception, and stenographer's minutes. Arr. chron. No index. Hdw., typed, hdw. on pr. fm., and typed on pr. fm. 20 x 8 $\frac{1}{2}$  x 20. Cir. clk.'s main off., 1st fl.

302. MASTER IN CHANCERY'S APPOINTMENTS, 1905---. 1 f.b.

File of appointments by circuit judge, of master in chancery, showing names of appointee and sureties, date and amount of bond, and date of oath. Arr. chron. No index. Typed. 10 x 5 x 14. Cir. clk.'s main off., 1st fl.

303. (RECORD OF DEPOSITIONS OF EVIDENCE), 1877. 1 v. Discontinued.

Depositions of evidence, showing date, names of plaintiff, defendant, and defendant's attorney, text of deposition, signatures of plaintiff and defendant, and notarial acknowledgment. Arr. chron. No index. Hdw. 300 p. 8 x 12 x 1. Cir. clk.'s main off., 1st fl.

For prior and subsequent record of depositions, see entries 273, 281, 287.





Transcripts

304. TRANSCRIPTS, 1874--. 6 f.b.

Transcripts of judgment as awarded by foreign and justice of peace courts, showing title of case, state warrant, recognizance, warrant of commitment, names of plaintiff, defendant, attorneys, judge, and witnesses, type of action, and date of judgment. Arr. chron. No index. 1874-1900, hdw. on pr. fm.; 1901--., typed on pr. fm. 10 x 5 x 14. Cir. clk.'s main off., 1st fl.

305. RECORD OF JUSTICES' TRANSCRIPTS, 1847--. 7 v. (1-7).

Record of transcript of judgments from foreign and justice courts, showing date, names of attorneys, plaintiff, defendant, and officers of court, type of action, petition, testimonies, and court orders. Arr. chron. Indexed alph. by names of plaintiff and defendant. Hdw. on pr. fm. 500 p. 17 x 11 $\frac{1}{2}$  x 2 $\frac{1}{2}$ . Cir. clk.'s main off., 1st fl.

Dockets

306. JUDGES' DOCKET CIVIL, 1912--. 6 v. (1-6). 1834-1911 in Judges' Docket, entry 309.

Judges' docket of civil cases, showing date, case number, names of plaintiff, defendant, and attorneys, type of action, and abstract of proceedings. Also contains Lien Docket, entry 311 and (Naturalization Docket), entry 335. Arr. chron. No index. Hdw. under pr. hdgs. 500 p. 18 x 12 x 3. Cir. clk.'s main off., 1st fl.

307. JUDGES' DOCKET CRIMINAL, 1867--. 25 v. (21 not numbered, 1-4). 1834-66 in Judges' Docket, entry 309.

Judges' docket of criminal cases, showing date, case number, names of attorneys, plaintiff, and defendant, type of action, and abstract of proceedings. Arr. chron. No index. Hdw. under pr. hdgs. 100 - 730 p. 16 x 10 x 1 - 18 x 12 x 3. Cir. clk.'s main off., 1st fl.

308. JUDGES' DOCKET CHANCERY, 1912--. 9 v. (1-9). 1834-1911 in Judges' Docket, entry 309.

Judges' docket of chancery cases, showing date, case number, names of plaintiff, defendant, and attorneys, type of action, and abstract of proceedings. Arr. chron. No index. Hdw. under pr. hdgs. 500 p. 18 x 12 x 3. Cir. clk.'s main off., 1st fl.

309. JUDGES' DOCKET, 1834-1911. 189 v. Missing: 1855. Title varies: Circuit Court Docket.

Circuit court judges' docket showing date, names of attorneys, plaintiff, and defendant, previous proceedings, judges' orders, and remarks. Contains Judges' Docket Civil, entry 306; Judges' Docket Criminal, 1834-66, entry 307; Judges' Docket Chancery, entry 308; Lien Docket, 1834-71, 1873-1911, entry 311; and (Naturalization Docket), 1840-1900, 1907-11, entry 335. Arr. chron. No index. Hdw. 120 p. 18 x 12 x 1. Cir. clk.'s main off., 1st fl.



310. OFFICE DOCKET (Clerk's Docket), 1845--. 22 v.  
Clerk's docket showing date, names of plaintiff, defendant, judge, and attorneys, previous proceedings, and judge's remarks. Arr. chron. No index. 1845-80, hdw.; 1881--, hdw. under pr. hdgs. 225 p.  $13\frac{1}{2}$  x 9 x  $1\frac{1}{2}$ . Cir. clk.'s main off., 1st fl.
311. LIEN DOCKET, 1872. 1 v. 1834-71, 1873-1911 in Judges' Docket, entry 309; 1912--, Judges' Docket Civil, entry 306.  
Docket of mechanics' liens, showing names of owner, contractors, and laborers, legal description of property, filing date of specifications, and amount of claim. Arr. chron. No index. Hdw. under pr. hdgs. 100 p. 13 x 9 x 1. Cir. clk.'s main off., 1st fl.
312. JUDGMENT DOCKET, 1826--. 38 v. (1-4, A, B, B2, B3, C, C2, D-G, H1, H2, I-L, M1, M2, N-S, S2, S3, T-W, W2, X-Z).  
Docket of judgments entered, showing case number, date, type of action, against whom entered, amount of debt, date of execution, and satisfaction. Arr. alph. by name of person against whom judgment is entered. No index. 1826-54, hdw.; 1855--, hdw. under pr. hdgs. 250 p. 19 x 13 x 2. Cir. clk.'s main off., 1st fl.
313. EXECUTION DOCKET, 1826--. 12 v. (H, XQ, X1-X7, 3 not labeled).  
Docket of executions issued, showing date and number of execution, names of plaintiff and defendant, amount of costs and debt, clerk's fees, to whom delivered, and sheriff's return. Arr. chron. No index. 1826-40, hdw.; 1841--, hdw. under pr. hdgs. 400 p.  $15\frac{1}{2}$  x  $10\frac{1}{2}$  x 2. Cir. clk.'s main off., 1st fl.
314. FEE BILL DOCKET, 1870-99. 2 v. (1, 2). Discontinued.  
Fee bill docket showing docket number, title of suit, fee book and page of entry, clerk's fees, date of return, and total fees. Arr. chron. No index. Hdw. Binding poor. 310 p. 16 x 10 x 2. Cir. clk.'s main off., 1st fl.

## Fee Books

315. COMMON LAW FEE BOOK, 1846--. 35 v. (K1-K35). Title varies:  
Fee Book; Ledger. 1825-45 in (Circuit Court Fee Book), entry 318.  
Register of fees received in common law cases, showing case number, term date, names of plaintiff, defendant, and attorneys, type of action, plaintiff's and defendant's costs, items of fees, and date of payment. Arr. chron. Indexed alph. by names of plaintiff and defendant; for sep. index, 1852--, see entry 272. Hdw. under pr. hdgs. 600 p. 18 x 12 x 2. Cir. clk.'s main off., 1st fl.
316. PEOPLE'S FEE BOOK, 1854--. 13 v. (B3-B15). 1825-53 in (Circuit Court Fee Book), entry 318.  
Register of fees received in criminal cases, showing case number, term date, names of defendant, type of action, court costs, items of fees, and date of payment. Arr. chron. Indexed alph. by name of defendant. Hdw. under pr. hdgs. 535 p. 18 x 12 x 2. Cir. clk.'s main off., 1st fl.



317. CHANCERY FEE BOOKS, 1841--. 24 v. (I-I20, 21-24). 1825-40 in (Circuit Court Fee Book), entry 318.

Register of fees received in chancery cases, showing case number, date, names of plaintiff, defendant, and solicitors, type of action, court costs, items of fees, and date of payment. Arr. chron. Indexed alph. by names of plaintiff and defendant; for sep. index, 1853--, see entry 286. Hdw. under pr. hdgs. 560 p. 16 x 11 x 2. Cir. clk.'s main off., 1st fl.

318. (CIRCUIT COURT FEE BOOK), 1825-53. 11 v.

Register of fees received in court cases, showing case number, term date, names of plaintiff and defendant, type of action, plaintiff's and defendant's costs, items of fees, and date of payment. Also contains Common Law Fee Book, 1825-45, entry 315; People's Fee Book, entry 316; and Chancery Fee Book, 1825-40, entry 317. Arr. chron. Indexed alph. by names of plaintiff and defendant. Hdw. Binding poor. 500 p. 16 x 11 x 2. Cir. clk.'s main off., 1st fl.

319. TRANSCRIPT FEE BOOK, 1869--. 4 v. (T1-T4).

Transcript fee register showing date, amount of judgment, date and time of filing, names of plaintiff, defendant, and justice, case number, items of fees, court costs, and by whom received. Arr. chron. Indexed alph. by names of defendant and plaintiff. Hdw. under pr. hdgs. 475 p. 16 x 12 x 2. Cir. clk.'s main off., 1st fl.

320. MISCELLANEOUS FEE BOOK, 1888--. 2 v. (1, 2).

Miscellaneous account of alimony payments, witness fees, and plaintiff's costs, showing date, names of plaintiff and defendant, type of action, amounts received and paid out, and purpose. Arr. chron. Indexed alph. by name of payer. Hdw. under pr. hdgs. 260 p. 18 x 12 x 2. Cir. clk.'s main off., 1st fl.

#### Reports to Court

321. STATE'S ATTORNEY'S REPORTS AND MASTER IN CHANCERY REPORTS, 1858--. 2 f.b.

Reports of state's attorney; showing name of state's attorney, amounts of fees and fines collected, and money on hand; master's reports, showing title of case, amount derived from each case, names of persons entitled to money, amount due, and itemized statement of all indebtedness. Arr. chron. No index. Hdw. and typed. 10 x 5 x 14. Cir. clk.'s main off., 1st fl.

#### Jury Records

(See also entries 2, 5, 35, 275, 277, 279,  
282, 284, 289, 355-357, 359, 389)

322. JURY VENIRES, 1847--. 2 f.b., 1 f.d.

Circuit court petit and grand jury venires showing names and addresses of jurors selected, dates of appearance, service, and venire, and signature of circuit clerk. Arr. chron. No index. 1847-1900, hdw. under pr. hdgs.; 1901--, typed under pr. hdgs. F.b. 10 x 5 x 14; f.d. 5 x 12 x 18. 2 f.b., 1847-1926, cir. clk.'s main off., 1st fl.; 1 f.d., 1927--, cir. clk.'s private off., 1st fl.



323. LIST OF JURORS, 1837--. 6 v. (3 not numbered, 2-4). Missing: 1874-83.

Register of petit and grand jurors serving in circuit court, showing names and addresses of jurors, number of days of service, mileage, amount paid, and receipt for payment. Arr. chron. No index. 1837-52, hdw.; 1853-- , hdw. under pr. hdgs. 150 p. 16 x 10½ x 1. Cir. clk.'s main off., 1st fl.

324. JURORS' CERTIFICATES (Stubs), 1906--. 10 v. Prior records destroyed.

Stubs of circuit court jury certificates, showing term date, docket number, name of juror, days of service, mileage, and amount of payment. Arr. chron. No index. Hdw. on pr. fm. 200 p. 13 x 11 x 1. Cir. clk.'s main off., 1st fl.

Bonds

325. BONDS, 1873--. 5 f.b.

Attachment, replevin, cost, receivership, injunction, trusteeship, and special commissioners' bonds, and appeal bonds from justice of peace and county courts, showing names of principal and sureties, and date, amount, and obligation of bond. Arr. chron. No index. Hdw. on pr. fm. 10 x 5 x 14. 3 f.b., 1873-1917, cir. clk.'s main off., 1st fl.; 2 f.b., 1918-- , cir. clk.'s private off., 1st fl.

326. (RECOGNIZANCE RECORD), 1825--. 1825-51 in Common Law and People's Record, entry 284; 1852-- in People's Record, entry 282.

Recognizance bond record showing date and amount of bond, names of principal and sureties, reason for indictment, orders of court, and date and place of appearance.

Probation

327. PEOPLE'S RECORD PROBATION, 1915--. 1 v. (18). 1825-51 in Common Law and People's Record, entry 284; 1852-1914 in People's Record, entry 282.

Record of orders for release on probation, showing term of court, probation number, names of attorneys, judge, and defendant, and date and terms of probation. Arr. chron. Indexed alph. by name of defendant. Hdw. on pr. fm. 424 p. 18 x 13 x 2. Cir. clk.'s main off., 1st fl.

328. (Adult) PROBATION RECORD, 1915--. 1 v.

Adult probation record showing case number, name, address, habits and occupation of probationer, nature of charge, terms of probation, amount of bond, amount of restitution to be paid for damages, date of report to probation officer, and recommendation to court for discharge. Arr. by case no. Indexed alph. by name of probationer. Hdw. on pr. fm. 500 p, 9 x 14 x 2½. Cir. clk.'s private off., 1st fl.





## Naturalization

(See also entries 151, 216-221)

329. NATURALIZATION PAPERS DECLARATIONS, 1907--. 1 f.d. Last entry 1916.

Declarations of intention, showing date, place of emigration, name, address, age, and occupation of alien, oath to renounce allegiance to any foreign power, and signature of clerk. Arr. chron. No index. Hdw. on pr. fm. 10 x 5 x 14. Cir. clk.'s main off., 1st fl.

330. NATURALIZATION PETITION AND RECORD, 1840--. 11 v. (N1-N7, N9-N12). Missing: 1895-1906. Title varies: Naturalization Record; Aliens' Record.

Copies of petitions for, and final certificates of naturalization, showing names of petitioner, witnesses, and judge, oath to renounce allegiance to foreign power, certificate of arrival, oath of allegiance, dates of arrival, petitions, and final certificate, and certificate and case numbers. Also contains Naturalization Service Declaration of Intention, 1930--, entry 331; Alien Naturalization Minors, 1907--, entry 332; and (Discharged) Soldiers' (Certificates), 1907--, entry 333. Arr. chron. Indexed alph. by name of petitioner. 1840-1929, hdw. on pr. fm.; 1930--, typed on pr. fm. 200 - 300 p. 12 x 10 x 2 - 15 x 12 x 2 $\frac{1}{2}$ . Cir. clk.'s main off., 1st fl.

331. NATURALIZATION SERVICE DECLARATION OF INTENTION, 1840-1929. 10 v. (D1-D10). Missing: 1900-1906. Title varies: Aliens' Declaration; Aliens' Report. 1930-- in Naturalization Petition and Record, entry 330.

Copies of declarations of intention, showing name of alien, age, nativity, address, oath to renounce allegiance to foreign power, date, and signature of clerk. Arr. chron. Indexed alph. by name of declarant. Hdw. on pr. fm. 300 p. 15 x 12 x 1 $\frac{1}{2}$ . Cir. clk.'s main off., 1st fl.

332. ALIEN NATURALIZATION MINORS, 1854-1900. 3 v. (M1-M3). Missing: 1901-6. 1907-- in Naturalization Petition and Record, entry 330.

Copies of minors' petition for citizenship, showing term of court, date of petition, names of judge, petitioner, and clerk, nativity of alien, petition number, renunciation of allegiance to foreign power, oath of allegiance, date, and signatures of petitioner and clerk. Arr. chron. Indexed alph. by name of applicant. Hdw. on pr. fm. 100 p. 8 x 11 x 1. Cir. clk.'s main off., 1st fl.

333. (Discharged) SOLDIERS (Certificates), 1864-75. 1 v. 1907-- in Naturalization Petition and Record, entry 330.

Copies of naturalization certificates for discharged soldiers, showing names of judge, sheriff, clerk, and soldier, term date, renunciation of allegiance to foreign power, oath of allegiance, and order of court. Arr. chron. Indexed alph. by name of soldier. Hdw. on pr. fm. 370 p. 12 x 9 x 2. Cir. clk.'s main off., 1st fl.



354. CERTIFICATES OF NATURALIZATION (Stubs), 1907---. 7 v. (1-7);  
1 f.b.

Stubs of naturalization certificates, showing date and number of certificate, court to whom declaration of intention was made, date of filing petition, names, ages, and residence of alien, wife, and minor children, date of order, and signature of holder. Arr. chron. No index. Hdw. on pr. n. V. 25 p. 14 $\frac{1}{2}$  x 8 $\frac{1}{2}$  x  $\frac{1}{2}$ ; f.b. 6 x 4 x 3. Cir. clk.'s main off., 1st fl.

355. (NATURALIZATION DOCKET), 1840---. 1840-1900, 1907-11 in Judges' Docket, entry 309; 1912-- in Judges' Docket Civil, entry 306. Docket of naturalization cases in circuit court, showing term date, names of alien, judge, and clerk, and abstract of proceedings.

Office Transactions

336. CASH ACCOUNT OF FEES, 1873---. 30 v. (2-28, 2 not numbered, 30). Clerk's account of receipts and expenditures, showing term date, case number, names of plaintiff and defendant, type of action, costs and fees received, amount of payments, dates, and signature of circuit clerk. Also contains Fee Book, 1873-1907, entry 180. Arr. chron. 1873-1931, indexed alph. by names of defendant and plaintiff; 1932---, no index. Hdw. under pr. hdgs. 1873-1900, binding poor. 200 p. 15 x 11 x 2. Cir. clk.'s main off., 1st fl.

337. JOURNAL, 1929---. 5 v. Prior records lost or destroyed. Daily record of fees received and paid out by circuit clerk, showing date, case number, names of plaintiff and defendant, type of action, from whom received and to whom paid, and amount. Arr. chron. No index. Hdw. 150 p. 12 x 7 $\frac{1}{2}$  x 1. Cir. clk.'s main off., 1st fl.

338. ORDERS FOR FEES AND RECEIPTS FOR FEES PAID, 1897-1921, 1 f.b. Orders to clerk to pay fees and receipts for payment of same. Arr. chron. No index. Typed. 10 x 5 x 14. Cir. clk.'s main off., 1st fl.

Court Business

339. POWERS OF ATTORNEY, 1921---. 1 f.b. Files of powers of attorney, showing names and addresses of signer and appointee, power given appointee, signatures of witnesses, and dates of grant of power and filing. Arr. chron. No index. Hdw. and typed on pr. fm. 10 x 5 x 14. Cir. clk.'s main off., 1st fl.

340. (Register of) CIRCUIT COURT PAPERS (Taken from Office), 1872-90. 1 v. Discontinued. Register of court papers taken from office of circuit clerk, showing document number, date, and by whom taken and returned. Arr. chron. No index. Hdw. under pr. hdgs. Binding poor. 200 p. 13 x 12 x 1 $\frac{1}{2}$ , Cir. clk.'s main off., 1st fl.

341. LETTER FILE, 1935---. 1 f.b. Prior records destroyed. Correspondence to and from circuit clerk relative to circuit court cases. Arr. chron. No index. Typed. 11 $\frac{1}{2}$  x 3 x 12. Cir. clk.'s private off., 1st fl.



## VII. SHERIFF

The sheriff, by constitutional provision, has been an elected officer in Adams County from the organization of the county to the present.<sup>1</sup> The term of his office, originally set at two years,<sup>2</sup> is now four years.<sup>3</sup> In 1880, it was provided, by constitutional amendment, that no person elected to the office of sheriff should be eligible for reelection to that office until four years after the expiration of his term.<sup>4</sup> His bond in this county is required in the sum of \$10,000 and must be approved by the county judge.<sup>5</sup> Memoranda of this bond are entered at large upon the records of the county court, and the bond is filed in the office of the county clerk.<sup>6</sup> One or more deputies are appointed by the sheriff in accordance with the number allowed by rule of the circuit court. Compensation of the deputies is determined by the county board.<sup>7</sup> The sheriff is warden of the county jail and has custody and regulation of the same and of all prisoners.<sup>8</sup> To assist him in this administration, he appoints a superintendent of the county jail for whose conduct he is responsible, and whom he may remove at pleasure.<sup>9</sup>

Essentially without change for over one hundred years, the principal duties of the sheriff are the following:

1. To act as conservator of the peace, with power to arrest offenders on view.
2. To attend, in person or by deputy, all courts of rec-

1. Constitution of 1818, Art. III, sec. 11; Constitution of 1848, Art. VII, sec. 7; Constitution of 1870, Art. X, sec. 8; second amendment November 22, 1880, to the Constitution of 1870, Art. X, sec. 8; also L.1819, p. 110; R.S.1874, p. 989.
2. Constitution of 1818, Art. III, sec. 11; Constitution of 1848, Art. VII, sec. 7.
3. Constitution of 1870, Art. X, sec. 8.
4. *Ibid.*, Art. X, sec. 8, as amended November 1880.
5. R.S.1874, p. 990. Cf. R.L.1827, p. 371. Prior to the organization of the county court, the sheriff's bond and securities were approved by the circuit court.
6. R.S.1845, p. 514; R.S.1874, p. 989.
7. R.L.1827, p. 373; R.S.1845, p. 515; L.1869, p. 399; Constitution of 1870, Art. X, sec. 9.
8. L.1819, p. 111, 112, 160-62, 314-17, 332, 333; L.1821, p. 37, 63, 64; R.L.1827, p. 247-50; L.1831, p. 103, 104, 105; R.L.1833, p. 574, 575; L.1845, p. 10, 19; R.S.1845, p. 133, 134, 515-17; R.S.1874, p. 616, 989-91; L.1901, p. 137, 138; L.1923, p. 423. The citations also include references to duties not included in the general outline noted above.
9. L.1923, p. 423.



ord (city, county, probate, circuit, and appellate courts) in his county, and to obey the orders and directions of the courts.

3. To serve, execute, and return all writs, warrants, process, orders, and decrees legally directed to him.
4. To sell real or personal property by virtue of execution or other process.
5. To send finger prints of criminals to the State Bureau of Criminal Identification and Investigation.<sup>1</sup>

In the course of the sheriff's many detailed duties included in these broad provisions, the following records may be kept but do not appear in Adams County:

1. Receipts of deliveries of prisoners in changes of venue.
2. Copies of reports to the county court and circuit court.<sup>2</sup>
3. Reports of pawnbrokers on loans and articles pawned.<sup>3</sup>

The following records may be kept and do appear:

1. Register of prisoners.
2. Docket of executions.
3. "Books of Accounts," including records of fees and disbursements.
4. Data of identification of criminals and stolen property.

All of the sheriff's records are kept in his office on the first floor of the courthouse.

#### Process

342. EXECUTION DOCKET (Process and Execution), 1933--. 2 v.

Prior records cannot be located.

Docket of process and executions, showing case number, names of plaintiff and defendant, type of action, amounts of judgment and fees, dates of judgment, execution, and return, and court of issue. Arr. chron. No index. Hdw. 475 p. 18 x 12 x 2 $\frac{1}{2}$ .

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1. R.L.1827, p. 311,312,372,573; R.L.1829, p. 121; L.1839, p. 14-18,20; L.1877, p. 72; L.1905, p. 147; L.1921, p. 500; L.1931, p. 465.
  2. L.1819, p. 200-202,317; R.L.1827, p. 249,275; L.1845, p. 11; R.S.1345, p. 305; R.S.1874, p. 568,991,992,1096; L.1907, p. 316-19; L.1909, p. 301; L.1921, p. 500; L.1923, p. 424; L.1929, p. 549; L.1931, p. 465; L.1933, p. 187-90.
  3. L.1909, p. 301.





343. CIRCUIT COURT SUMMONS, 1931--. 6 f.b. Prior records cannot be located.

Summonses of circuit court in common law and chancery cases, showing case number, names of complainant, defendant, and deputy serving summons, amounts of sheriff's fees, and date of service. Arr. chron. No index. Hdw. on pr. fm. 10 x 5 x 14.

344. COUNTY COURT SUMMONS, 1930--. 1 f.b. Prior records cannot be located.

Summonses of county court served by sheriff, showing names of complainant, defendant, and deputy serving summons, dates of summons, service, and return, case number, and amounts of sheriff's fees. Arr. chron. No index. Hdw. on pr. fm. 10 x 5 x 14.

345. WARRANTS, 1931--. 1 f.b.

Card record of warrants served, showing number and date of warrant, nature of charge, name and address of defendant, and date of service. Arr. alph. by name of defendant. No index. Typed. 4 x 6 x 16.

346. WARRANTS (State), 1931--. 5 f.b. Prior records cannot be located.

Executed state warrants and warrants awaiting execution, showing name of defendant, nature of charge, and dates of service and return. Arr. chron. No index. Hdw. on pr. fm. 10 x 5 x 14.

347. WARRANTS OF COMMITMENTS, 1933--. 1 f.b. Prior records cannot be located.

Warrants of commitment to jail, showing names of prisoner and sheriff, nature of charge, length of term, and date of commitment. Arr. chron. No index. Hdw. on pr. fm. 10 x 5 x 14.

348. FIERI FACIAS EXECUTION, 1931--. 13 f.b. Prior records cannot be located.

County and circuit court fieri facias executions, showing dates of issue and service, names of plaintiff, defendant, attorneys, and sheriff, case number, and amounts of debt, damages, interest, and defendant's costs. Arr. chron. No index. Hdw. on pr. fm. 10 x 5 x 14.

349. FINGER-PRINT RECORDS, 1927--. 3 f.d.

Card record of fingerprints taken by sheriff, showing name and record of criminal, classification, and report from Federal Bureau of Investigation. Arr. alph. by name of criminal. No index. Hdw. on pr. fm. 10 x 9 x 24.

350. FINGER-PRINT GUIDE, 1927--. 1 f.b.

Fingerprint guide to criminal identification of prisoners in county jail, showing name of prisoner, and criminal record. Arr. alph. by name of prisoner. No index. Typed. 6 x 4 x 16.

351. COMPLAINTS AND RETURNS, 1931--. 1 f.b. Prior records cannot be located.

Complaint reports showing name and address of complainant, date and nature of complaint, and investigator's return. Arr. chron. No index. Hdw. on pr. fm. 7 $\frac{1}{2}$  x 5 x 13 $\frac{1}{2}$ .



## Jail Records

352. PRISONERS' RECORD, 1911--. 2 v. Prior records cannot be located.

County jail register of prisoners, showing name of prisoner, nature of charge, date of commitment, period of incarceration, rate per day, and date of discharge. Arr. chron. No index. Hdw. under pr. hdgs. 200 p.  $17\frac{1}{2}$  x  $15\frac{1}{2}$  x  $1\frac{1}{2}$ .

## Fees, Receipts, Expenditures

353. CASH BOOK, 1926--. 1 v.

Journal of sheriff's receipts and expenditures, showing case number, title of cause, dates and amounts of receipts and expenditures, name of payee, purpose of expenditure, amount of delinquency, and totals. Arr. chron. No index. Hdw. under pr. hdgs. 200 p. 18 x 12 x  $1\frac{1}{2}$ .

354. MISCELLANEOUS CORRESPONDENCE, 1931--. 3 f.b.

Miscellaneous correspondence to and from the sheriff's office. Arr. alph. by name of correspondent. No index. Typed. 3 x 11 x 23.

## VIII. CORONER

The coroner's office in Adams County has continued in existence from the organization of the county to the present.<sup>1</sup> The coroner is elected by the county electorate for a four-year term. After certification of his election by the county clerk, filing of his bond, and taking oath of office, he receives his commission from the Governor.<sup>2</sup> The inquest duties of this official have changed little over a period of more than a century. The coroner acts as a conservator of the peace with powers equal to those of the sheriff in this respect and serves as a ministerial officer of the courts in the absence or disqualification of the sheriff; he also performs all the other duties of the latter when the office is vacant.<sup>3</sup>

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1. Constitution of 1818, Art. III, sec. 11; L.1849, Second Sess., p. 7; Constitution of 1870, Art. X, sec. 8.
  2. The office is constitutional and elective (Constitution of 1818, Art. III, sec. 11; Constitution of 1870, Art. X, sec. 8). The term, formerly two years, is now four years (second amendment, November 22, 1880, to Constitution of 1870, Art. X, sec. 8).
  3. L.1819, p. 111,160; L.1821, p. 20-23; L.1825, p. 63,64; R.L.1827, p. 246-50,372,373,375; R.S.1845, p. 515,517; R.S.1874, p. 281,282.



The most important function of the coroner is to hold inquests over the bodies of persons supposed to have come to their death by violence, casualty, or other undue means. When notification of such death is received, the coroner proceeds to the body, takes charge of it, and summons a jury composed of six men from the vicinity in which the body was found. The jury is instructed to convene at a stated time and place to view the body and to inquire into the cause and manner of the death. If the inquest is continued and a vacancy should occur on the jury, the coroner is allowed to fill such vacancy.<sup>1</sup>

To the custody of the clerk of the circuit court are returned the verdict of the jury, and such recognizances as may be given the coroner by witnesses whose testimony implicates any person as the unlawful slayer of the deceased.<sup>2</sup> In his own office, the coroner files and preserves the record of such testimony.<sup>3</sup> The coroner also keeps one record which he originates, the "inquest record." This record recapitulates all the data involved in the entire inquest procedure and includes an inventory and accounting of the personal property and money of the deceased.<sup>4</sup>

Deputy coroners appointed by this official assist him in the performance of the duties of his office. The number of deputies is set by rule of the circuit court, and their compensation is determined by the county board of supervisors. The bond or securities of these assistants are taken by the coroner, and the oath to which each subscribes is filed in the county clerk's office.<sup>5</sup>

355. CORONER'S INQUESTS, 1869--. 26 bdl. (A-Z), 26 f.b. (A-Z). Coroner's inquest papers including transcripts of testimony, and verdicts of juries, showing names of deceased, jurors and witnesses, personal description of deceased, inventory and disposition of personal effects, and remarks. Arr. alph. by name of deceased. No index. 1869-1901, hdw.; 1902--, typed. Bdl., 10 x 6 x 4 $\frac{1}{2}$ ; f.b., 10 x 5 x 14. Cor.'s off., 1st fl.

356. CORONER'S INQUESTS, 1847--. 7 f.b. Missing: 1893-1924. Sealed duplicate verdicts of coroner's juries, showing names of deceased and coroner, place and date of inquisition, and signatures of jurors. Arr. by file no. No index. Hdw. on pr. fm. 10 x 5 x 14. Cir. clk.'s main off., 1st fl.

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1. L.1821, p. 22-24; R.S.1845, p. 517,518; R.S.1874, p. 282-84; L.1879, p. 82; L.1907, p. 213; L.1919, p. 403; L.1931, p. 388.
  2. L.1821, p. 24,25; R.S.1845, p. 518; R.S.1874, p. 284.
  3. L.1869, p. 104; R.S.1874, p. 283; L.1907, p. 213; L.1919, p. 293.
  4. L.1821, p. 25,26; R.S.1874, p. 283.
  5. L.1881, p. 63.



## 357. CORONER'S RECORD, 1869--. 2 v.

Record of coroner's inquests, showing names of deceased, jurors, and witnesses, verdict of jury, date of inquest, and amount of fees. Arr. chron. No index. Edw. 300 p. 16 x 12 x 2 $\frac{1}{2}$ . Cor.'s off., 1st fl.

## 358. CERTIFICATES, 1884--. 1 f. 3.

Coroner's duplicate certificates of death, showing names of deceased, informant, undertaker, dates and places of death and burial, personal and occupational particulars, coroner's certification as to cause of death, and date of filing. Arr. chron. No index. Edw. on pr. fm. 15 x 11 $\frac{1}{2}$  x 2 $\frac{1}{4}$ . Cor.'s off., 1st fl.

## 359. (JURY WARRANTS). 1910--. 2 v. Missing: 1902, 1921-22.

Stat record of certificates issued in payment of jury service, showing date and number of certificate, names of juror and deceased, and amount of payment. Arr. chron. No index. Edw. on pr. fm. 500 p. 16 x 12 x 1. Cor.'s off., 1st fl.

## IX. STATE'S ATTORNEY

The functions of the office of state's attorney in Adams County were performed by a circuit attorney from the organization of the county in 1825 to 1827 when he was replaced by an officer "styled and called state's attorney."<sup>1</sup> In Adams County, as in each of the counties of the judicial district, this officer commenced and prosecuted in courts of record all actions in which the people of the state or county were concerned.<sup>2</sup> The state's attorney was appointed by the Governor until 1835, when he became an official elected by the General Assembly. This latter provision remained effective until 1848, when the state's attorney became an elective officer of the circuit district electorate. At this time his services also were expanded to include the newly created county court. Finally, the present constitution made the office elective in and for each county.<sup>3</sup> From the creation of this office in the state until the present, the state's attorney has continued to receive his commission from the Governor for the tenure of his office.<sup>4</sup> In 1827 his appointment was set at a four-year term, until 1835, when he was elected by the Assembly for a two-year term. Then, in 1849, the state's attorney's office became elective by

1. L. 1825, p. 304; L. 1825, p. 176, 179; E. L. 1827, p. 79, 80.

2. L. 1835, p. 44; L. S. 1845, p. 76.

3. E. L. 1835, p. 98; L. 1835, p. 44; Constitution of 1848, Art. V, sec. 21, 25; Constitution of 1870, Art. VI, sec. 22; E. S. 1874, p. 172.

4. Ibid.





the district electorate for a four-year term, the first term, however, being only for three years and ending in 1852.<sup>1</sup> In Adams County the state's attorney receives an annual salary of \$5,500, with an additional \$400 paid by the state. Statutory fee rates are allowed him for convictions on specified offenses and crimes before justices of the peace, police magistrates, county and circuit courts. Also, rates are established for preliminary examinations of defendants; for attendance at trials, and for appeals. These several fees and rates make up a county fund from which is paid his salary.<sup>2</sup> Bond, originally set at \$1,000,<sup>3</sup> has been required in the sum of \$5,000 since 1874.<sup>4</sup>

The duties of the state's attorney are the following:

1. To commence and prosecute all actions, suits, indictments, and prosecutions, civil or criminal, in any court of record in his county in which the people of the state or county may be concerned.
2. To prosecute all forfeited bonds and recognizances and all actions and proceedings for the recovery of debts, revenues, moneys, fines, penalties, and forfeitures accruing to the state or his county, or to any school district in his county; also to prosecute all suits in his county against railroads or transportation companies, which may be prosecuted in the name of the people of the State of Illinois.
3. To prosecute all actions and proceedings brought up by any county officer in his official capacity.
4. To defend all actions and proceedings brought against his county or against any county or state officer in his official capacity, in his county.
5. To attend the examination of all persons brought before any judge on habeas corpus when the prosecution is in his county.
6. To attend before justices of the peace and prosecute charges of felony or misdemeanor for which the offender is required to be recognized and to appear before a court of record when it is within his power to do so.
7. To give his opinion, without fee or reward, to any county officer or justice of the peace in his county upon any question of law relating to any criminal or other matter in which the people of the state or county may be concerned.

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1. R.L.1827, p. 79;80; L.1835, p. 44; Constitution of 1848, Art. V, sec. 21; Constitution of 1870, Art. VI, sec. 22.  
2. L.1871-72, p. 422; L.1873-74, p. 104,105; L.1909, p. 231-33; L.1929, p. 474-76.  
3. L.1819, p. 178.  
4. R.S.1874, p. 172; R.S.1937, p. 177.



8. To assist the attorney general whenever it may be necessary, and in cases of appeal or writ of error from his county to the supreme court, to which it is the duty of the attorney general to attend, he shall, a reasonable time before the trial of such appeal or writ of error, furnish the attorney general with a brief showing the nature of the case and the questions involved.
9. To pay all moneys received by him in trust, without delay, to the officer who by law is entitled to their custody.
10. To perform such other and further duties as may from time to time be enjoined upon him by law.
11. To appear in all proceedings by collectors of taxes against delinquent taxpayers for judgment to sell real estate, and to see that all the necessary preliminary steps have been legally taken to make the judgment legal and binding.<sup>1</sup>
12. To enforce the collection of all fines, forfeitures, and penalties imposed or incurred in the courts of record in his county; and to report to the circuit court on the collection of these moneys.<sup>2</sup>

For reports of state's attorney to circuit court, see entry 321.

360. STATE'S ATTORNEY RECORD, 1872--. 2 v. (1 not lettered, 1872-76; A, 1872--).

Register of state's attorney's reports of collections of fines and fees and expenditures, showing date, names of defendant and judge, nature of action, nature and amount of fees, total receipts, and signature of attorney. Binding poor. Arr. chron. Indexed alph. by name of attorney. Hdw. 355 p. 18 x 13 x 2. Cir. clk.'s main off., 1st fl.

#### X. SUPERVISOR OF ASSESSMENTS

The county supervisor of assessments, with the aid of the township assessors in Adams County, is responsible for the assessment of property upon which the township, district, county, state, and other taxes are levied. Principally, these officers annually revise the assess-

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1. R.S.1845, p. 76; R.S.1874, p. 172.

2. L.1909, p. 406; L.1911-12, p. 88; L.1929, p. 475.



ment of property, correct the same upon complaint, and quadrennially assess real and personal property. Many statutory provisions have regulated this function in Adams County. Early laws fixed the value of the several categories of real and personal property, leaving to the assessing officer only limited discretion.<sup>1</sup>

Property assessments in Adams County were first made by the county assessor, an appointee of the county commissioners' court.<sup>2</sup> From 1827 to 1839 the county treasurer performed that function in the county; in the latter year, the General Assembly again made provision for the appointment, by the county commissioners' court, of a county assessor.<sup>3</sup> The duty of property assessment reverted to the treasurer in 1844<sup>4</sup> and continued to be vested in that office until 1849 when Adams County adopted township organization, and assessments were made by township assessors, elected one in each township.<sup>5</sup> These officers have continued to perform this function ever since.

Between 1849 and 1898, the assessors received their assessment lists from, and reported assessments to, the county clerk.<sup>6</sup> In 1898 the legislature provided that the county treasurer should be ex-officio supervisor of assessments. From that date until the present, the township assessors have worked under the direction of, and reported the assessment of property to, the county treasurer, acting in this ex-officio capacity. Every assessor is bonded in the sum of \$500. Bond for the supervisor of assessments is \$2,000 or such larger sum as the county board may determine.<sup>7</sup>

For other taxation records, see entries 38-74, 120, 129, 189, 196, 197, 363-377, 386, 439, 440, 442, 443, 445-450.

### 361. RAILROAD SCHEDULES, 1917--. 6 envelopes.

Tax schedules of railroad property, showing name of railroad, school district number, itemized list and value of property, date of filing, and signature of assessor. Arr. chron. No index. Hdw. on pr. fm. 14 x 10 x 2. Co. clk.'s record rm., 1st fl.

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1. L.1819, p. 313,319; L.1825, p. 173; L.1839, p. 4-6; L.1840, p. 4; L.1845, p. 6.
  2. L.1825, p. 173.
  3. R.L.1827, p. 330; L.1839, p. 4.
  4. L.1843, p. 231,237.
  5. L.1849, p. 192,206,207.
  6. Ibid., p. 121,128; L.1849, Second Sess., p. 38; L.1851, p. 55,56; L.1871-72, p. 19,20,22,23.
  7. L.1898, p. 37; L.1931-32, First Sp. Sess., p. 66.



362. PERSONAL PROPERTY AND CORPORATION SCHEDULES, 1933--. 2 shelves.  
Prior records destroyed.

Assessor's personal property and corporation tax schedules, showing name of property owner or corporation, school district number, itemized list and value of personal property, date of filing schedule, and signature of assessor. Arr. by twp. no. No index. Hdw. on pr. fm. 24 x 36 x 15. Treas.'s vlt., 1st fl.

## XI. BOARD OF REVIEW

An important aspect of the revenue procedure is the authority for the review of assessments on property. In Adams County this power is exercised by the board of review. The duties of this board are essentially to assess, equalize, and review or revise the assessment of property. Early legislation provided for appeals from assessments to the county commissioners' court. The court was empowered to review and revise assessments on real and personal property.<sup>1</sup>

In 1849, when Adams County adopted township organization, appeals were made to the township assessor;<sup>2</sup> later, in 1851, this jurisdiction was given to the town board, composed of the township supervisor, clerk, and assessor.<sup>3</sup> In accordance with a provision of the same act, the board of supervisors in their annual meeting examined the assessment rolls in the several towns to ascertain whether the valuations in one town bore just relation to the valuations in all other towns in the county, and were empowered to increase or diminish the aggregate valuation of real estate in any town accordingly. They could make whatever alterations in the description of the lands of non-residents they deemed necessary, and were required to assess the value of any lands omitted by the assessor.<sup>4</sup> In 1872 the duties of the board of supervisors with regard to assessments were the following:

1. To assess omitted property.
2. To review assessments upon complaint.
3. To hear and determine the application of any person assessed on property claimed to be exempt from taxation.
4. To ascertain whether the valuations in one town or district bore just relation to the valuations in all towns or districts in the county and adjust the assessment accordingly.<sup>5</sup>

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1. L.1859, p. 7; L.1845, p. 8; R.S.1845, p. 441.  
2. L.1849, p. 206.  
3. L.1851, p. 56.  
4. Ibid., p. 57.  
5. L.1871-72, p. 24, 25.





In 1898 this authority was transferred to the newly created board of review, composed of the chairman of the county board who became ex-officio chairman of the board of review, the county clerk, and one citizen appointed by the county judge.<sup>1</sup> Since 1923 the board has consisted of the chairman of the county board as ex-officio chairman of the board of review and two citizens appointed by the county judge. The members of the board select their own clerk. The two citizen members of the board are appointed alternately for a two-year term. The board may reduce or increase the entire assessment of property.<sup>2</sup>

For other taxation records, see entries 38-74, 120, 129, 189, 196, 197, 361, 362, 366-377, 386, 439, 440, 442, 443, 445-450.

363. (TAX OBJECTIONS), 1891--. 7 f.b. (267, 269, 270, 272-275). 1850-90 in (Supervisors' Files), entry 2.

Tax objections filed by taxpayers, showing name of owner, legal description of property, amount of taxes, cause for objection, and date of filing. Arr. chron. For index, see entry 192. 6½ x 4½ x 9½. Co. clk.'s record rm., 1st fl.

364. BOARD OF REVIEW RECORD, 1899--. 19 v.

Minutes of proceedings of board of review, showing date, names of board members and complainant, cause for complaint, legal description of property, and action taken by board. Also contains Complaint Docket Board of Review, 1906--, entry 365, and Dog License Record, 1920-29, entry 382. Arr. chron. Indexed alph. by name of complainant. Hdw. 300 p. 14 x 10 x 1. Treas.'s vlt., 1st fl.

365. COMPLAINT DOCKET BOARD OF REVIEW, 1899-1905. 3 v. (1-3). 1906-- in Board of Review Record, entry 364.

Docket of tax complaints, showing number and date of complaint, name of complainant, legal description of property, assessed value, value as alleged by complainant, cause of complaint, and findings and orders of board. Arr. chron. Indexed alph. by name of complainant. Hdw. under pr. hdgs. 400 p. 18 x 12 x 2. Treas.'s vlt., 1st fl.

## XII. COLLECTOR

In Adams County tax collections were first made by the sheriff, acting as ex-officio county collector.<sup>3</sup> With the exception of four years, 1839 to 1843, when there existed an independent office of county collector filled

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1. L.1898, p. 46.  
 2. L.1923, p. 496,497; L.1931-32, First Sp. Sess., p. 71,72.  
 3. L.1819, p. 316; L.1821, p. 100; L.1823, p. 80; R.L.1827, p. 370,374.



by appointment by the county commissioners' court, the sheriff continued to act in this capacity until 1849, the year in which Adams adopted township organization. At that time tax collections were made the joint responsibility of the township and the county.<sup>1</sup>

Under this plan, town collectors, elected one in each township,<sup>2</sup> made collections of resident property taxes,<sup>3</sup> while nonresident and delinquent taxes were collected by the county treasurer.<sup>4</sup> An act of 1853 required the latter official, in counties under township organization, to serve also as county collector.<sup>5</sup> In 1855 the town collectors were required to return their tax lists or books to the county collector who delivered them to the county clerk.<sup>6</sup> This provision was changed in 1871 when an act of the General Assembly provided that the county collector make an annual sworn statement to the county clerk, showing the total amount of each kind of tax collected, the amount received from each town collector, and the amount collected by himself.<sup>7</sup> A further change in the collection procedure occurred in 1917, when the legislature provided for the abolishment of the office of town collector in counties with less than one hundred thousand inhabitants, the county collector to be ex-officio town collector.<sup>8</sup> Today in Adams County, with its population of sixty-two thousand seven hundred eighty-four,<sup>9</sup> the county treasurer, as ex-officio collector, makes collection of all taxes.<sup>10</sup>

The county collector is bonded in an amount determined upon by the county board in addition to that bond required of him as county treasurer.<sup>11</sup> Under statutory provisions he collects taxes for the state, county, and other governmental agencies, and pays to the proper authorities the amount in his hands payable to them.<sup>12</sup> He also settles annually with the county board.<sup>13</sup> He prepares an annual list of delinquent property and files it with the county clerk;<sup>14</sup> advertises his intention of applying for judgment for sale of delinquent lands and lots;<sup>15</sup> and is required to attend, in person or by deputy, all tax sales resulting from

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1. L.1839, p. 7; L.1843, p. 234; L.1849, p. 208-12.
  2. L.1849, p. 190.
  3. Ibid., p. 208.
  4. Ibid., p. 204.
  5. L.1853, p. 67.
  6. L.1855, p. 37.
  7. L.1871-72, p. 56, 57.
  8. L.1917, p. 793.
  9. U. S. Census, 1930, Population Bulletin, Illinois, p. 8.
  10. L.1933, p. 1116.
  11. Ibid., p. 931.
  12. L.1871-72, p. 56-59; L.1933, p. 922; L.1935, p. 1156, 1213; L.1935-36, Fourth Sp. Sess., p. 69, 70.
  13. L.1871-72, p. 55; L.1935, p. 1155, 1156.
  14. L.1898, p. 51; L.1931, p. 759.
  15. L.1871-72, p. 44; L.1937, p. 1010.



this action.<sup>1</sup> The county clerk, in person or by deputy, is also required to attend all tax sales.<sup>2</sup> At such sales, the clerk and collector note and make entry of all tax sales and forfeitures to the state.<sup>3</sup>

The county collector is required by statute to keep his records as collector of taxes separate from his records as county treasurer.<sup>4</sup> The records of the collector's office include duplicates of receipts issued to taxpayers, state auditor's and county clerk's certificates of the collector's settlement with them, duplicates of the collector's reports, delinquent property records, and tax sale and forfeiture records.

For other taxation records, see entries 38-74, 120, 129, 189, 196, 197, 361-365, 386, 439, 440, 442, 443, 445-450.

Collection and Settlement

366. ABSTRACT OF TAXES, 1873-1907. 1 v. 1908-- in Collector's Books, entry 60.

Abstracts of taxes, showing date, name of township, tax spread, amounts of collection and delinquency, and grand total. Arr. chron. No index. Hdw. under pr. hdgs. 100 p. 18 x 12 x 1 1/2. Treas.'s vlt., 1st fl.

367. TAX RECEIPTS, 1935--. 66 bdl.

County collector's tax receipts, showing name of taxpayer, legal description of property, amounts of payment, delinquency, interest and advertising costs, date of payment, and treasurer's signature. Arr. by sec., twp., and range. No index. Hdw. on pr. fm. 8 x 4 x 6. Treas.'s vlt., 1st fl.

368. DOG TAX RECEIPTS STUBS, 1935--. 66 bdl.

Stubs of receipts issued in payment for dog licenses, showing name of owner, quantity of tags, tag numbers, date and amount of payment, and clerk's signature. Arr. by sec., twp., and range. No index. Hdw. on pr. fm. 5 x 6 x 1/2. Treas.'s vlt., 1st fl.

For other records of dog license receipts, see entry 378.

369. (FORFEITED TAX, ABATEMENT, AND DELINQUENT SPECIAL TAX RECORD), 1925--. 2 v.

List of forfeited taxes, abatements, and delinquent special assessments, showing names of owner and township or city, valuation and legal description of property, tax spread, amounts of delinquent special and drainage taxes, interest and costs, years for which tax forfeited, and totals. Arr. by sec., twp., and range. No index. Hdw. under pr. hdgs. 900 p. 24 x 10 x 6. Treas.'s west off., 1st fl.

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1. L.1871-72, p. 48; L.1930, First Sp. Sess., p. 64.

2. L.1871-72, p. 48.

3. Ibid.; L.1933, p. 886.

4. L.1917, p. 604, 605; L.1930, First Sp. Sess., p. 60-62; L.1935, p. 1149-58.



370. TREASURER'S ACCOUNTS WITH TOWNSHIPS, 1865--. 9 v. (A, A, 1 not labeled, 2-7). Title varies: Town Settlement Record; Collector's Accounts with Treasurer.

Accounts with township collectors, showing name of collector, amounts charged to each account, tax spread, amounts of collection and delinquency, collectors' commission, clerk's fees, and date of final settlement. Arr. chron. No index. Hdw. under pr. hdgs. 400 p. 18 x 12 x 2. V. A, A, 1 not labeled, 2-6, 1865-1927, treas.'s vlt., 1st fl.; v. 7, 1928--, treas.'s east off., 1st fl.

371. SETTLEMENT OF COUNTY COLLECTOR, 1915--. 1 f.b. Prior records cannot be located.

Certified copies of collector's tax lists, showing name of collector, amount of collection, date, and signature of county clerk. Arr. chron. No index. Hdw. on pr. fm. 5 x 4 $\frac{1}{2}$  x 11. Co. clk.'s record rm., 1st fl.

372. (NEWSPAPER CLIPPINGS OF PUBLISHED DELINQUENT TAX NOTICES), 1880-1924. 6 f.b. (200-204, 221, 268).

Published delinquent tax notices, showing name of owner, legal description of property, amount of delinquent taxes, and date of notice. Arr. chron. For index, see entry 183. Printed. 6 $\frac{1}{2}$  x 4 $\frac{1}{2}$  x 9 $\frac{1}{2}$ . Co. clk.'s record rm., 1st fl.

373. (COPIES OF WEEKLY PAPERS), December 1931, October 1935. 20 papers. (2 each, Clayton Enterprise, Farm Labor Journal, Fowler Record, Golden New Era, Labor News, Liberty Bell, Mendon Dispatch Times and Quincy Times, Payson Times, Plainville News, and Western Catholic).

Copies of local papers containing the delinquent tax list of lands and town lots in the various townships of Adams County with notice of the intended application for judgment and order of sale, showing name of owner, legal description of property, and amount of taxes due. No arr. No index. Printed. Co. clk.'s main off., 1st fl.

374. CAMP POINT JOURNAL, Camp Point, Illinois, 1931-35. 20 papers.

Newspaper lists of delinquent taxes for lands and town lots in the townships of Adams County, with annexed notice of the intended application for judgment and order of sale, showing name of owner, legal description of property, and amount of taxes due. No arr. No index. Printed. Co. clk.'s main off., 1st fl.

375. QUINCY-HERALD-WHIG, Quincy, Illinois, December 10, 1931, October 15, 1935. 2 papers.

Newspaper lists of delinquent taxes for lands and town lots in townships of Adams County, with annexed notice of the intended application for judgment and order of sale, showing name of owner, legal description of property, and amount of taxes due. No arr. No index. Printed. Co. clk.'s main off., 1st fl.





Delinquent Special Assessments

376. DELINQUENT TAX LIST (Indian Grave Drainage District), 1880--. 24 v. Last entry 1927. Missing: 1900-1902, 1904-6, 1908-18, 1920-23.

Lists of delinquent taxes of the Indian Grave drainage district, showing name of owner, legal description of property, amounts of assessment for benefits, material, maintenance, and annual repairs, total amount due, and date and amount of payment. Arr. by sec., twp., and range. No index. Hdw. under pr. hdgs. 7 p. 16 x 11 x 1/2. Co. clk.'s record rm., 1st fl.

377. DELINQUENT TAX LIST (Sny Island Levee Drainage District), 1885--. 47 v. Missing: 1914, 1918-20, 1923-24.

List of delinquent taxes for Sny Island Levee drainage district, showing name of owner, legal description of property, amounts of benefits from proposed work as fixed by jury and as corrected by county court, total amount of delinquency, and name of payer. Arr. chron. No index. Hdw. under pr. hdgs. 9 p. 17 x 11 x 1/2. Co. clk.'s record rm., 1st fl.

XIII. TREASURER

In 1825, the year in which Adams County was organized,<sup>1</sup> the office of county treasurer, created by the first General Assembly,<sup>2</sup> was abolished. The sheriff, by statutory provision, was required to act as treasurer, in an ex-officio capacity, during the following two years.<sup>3</sup> In 1827 the legislature reestablished the office, providing that a treasurer be appointed annually by the county commissioners' court.<sup>4</sup> From 1837 to the present, the treasurer has been elected by the people of the county,<sup>5</sup> and is commissioned by the Governor for a four-year term.<sup>6</sup> In 1880, by

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1. L.1825, p. 95.
  2. L.1819, p. 315.
  3. L.1825, p. 178.
  4. R.L.1827, p. 329; R.L.1833, p. 515,516.
  5. R.L.1837, p. 49,274; L.1845, p. 28; R.S.1845, p. 137; L.1851, p. 144; Constitution of 1870, Art. X, sec. 8.
  6. The term was set at four years in 1837 (R.L.1837, p. 274); it was later reduced to two years (L.1845, p. 28; L.1851, p. 144). The office was made constitutional in 1870 without change of term (Constitution of 1870, Art. X, sec. 8). Then in 1880, the term was lengthened to four years (Constitution of 1870, Art. X, sec. 8, as amended November 1880).



amendment to the Constitution of 1870, it was provided that no treasurer be eligible for reelection until four years after the expiration of his term of office.<sup>1</sup> The penal sum of the treasurer's bond and his securities are determined by the county board.<sup>2</sup> Upon request of the treasurer, the board designates the bank in which the public funds are to be deposited.

In the performance of his duties, the treasurer receives the county revenue, has custody of its funds, and disburses them in accordance with orders of the county board or specific authorization by law. He is required to keep books of accounts of all funds received and disbursed by him, to maintain a register of county orders countersigned and paid, to report annually to the county board on the financial transactions of his office, and to settle his accounts with the board semiannually.<sup>3</sup> The last two requirements give rise to a number of segregated records of accounts beyond strict statutory requirements. In addition, reports are made to the treasurer by other county, district, public, and semipublic authorities in the process of transacting business with him; and, finally, a large number of records arise from the requirements for collectors of taxes to settle their accounts with the treasurer.<sup>4</sup>

### Receipts and Disbursements

#### Registers and Ledgers

378. (TREASURER'S ACCOUNTS), 1925--. 4 v. Prior records cannot be located.

Treasurer's accounts of county funds, showing date, credits and debits of county, trust, inheritance tax, non-high-school, institute, and state's attorney's funds, unclaimed fees, dog license receipts, and bank deposits. Arr. chron. No index. Hdw. 150 p. 12 x 4 x 1. 3 v., 1925-32, treas.'s vlt., 1st fl.; 1 v., 1933--, treas.'s east off., 1st fl.

379. SCHOOL COMMISSIONERS' RECEIPTS, 1839-56. 1 v. Discontinued. Register of funds received from school commissioners, showing date, name of commissioner, amount received, purpose, and place of deposit. Binding poor. Arr. chron. No index. Hdw. 240 p. 12 x 9 x 1. Treas.'s vlt., 1st fl.

- 
1. Constitution of 1870, Art. X, sec. 8, as amended November 1880.
  2. R.L.1827, p. 329; R.S.1874, p. 323. The bond is required to be filed in the office of the county clerk.
  3. R.L.1837, p. 582,583; L.1843, p. 151; R.S.1845, p. 137-39; L.1861, p. 239,240; R.S.1874, p. 323,324.
  4. R.L.1827, p. 330-33; L.1839, p. 8-10; L.1845, p. 11; L.1895, p. 304; L.1913, p. 516; L.1933, p. 898.



Special Accounts

Probate

380. MONEYS OF MINORS AND UNKNOWN HEIRS, 1877--. 1 v.  
Register of trust funds for minors and unknown heirs, showing date, case number, name of estate, date and amount of payment, and signature of claimant. Arr. chron. Indexed alph. by name of estate. Hdw. under pr. hdgs. 300 p. 18 x 12 x 2. Treas.'s vlt., 1st fl.

Highway (See also entries 6, 7,  
18, 417, 418, 422, 434-438)

381. STATE MOTOR FUEL TAX, 1930--. 2 v.  
Record of motor-fuel-tax receipts and disbursements, showing date, amount, names of payee and payer, and amount available. Arr. chron. No index. Hdw. 100 p. 14 x 10 x 1. 1 v., 1930-34, treas.'s vlt., 1st fl.; 1 v., 1935--, treas.'s east off., 1st fl.

Dog License (See also  
entries 44, 103, 378)

382. DOG LICENSE RECORD, 1930--. 1 v. 1920-29 in Board of Review  
Record, entry 364.  
Dog license fund record showing date, amount, from what township received, from whom collected, name of dog owner, sex and name of dog, and amount and date of payment for sheep killed or damaged. Arr. chron. Indexed alph. by name of owner. Hdw. 400 p. 16 x 10 x 1½. Treas.'s off., 1st fl.

Court Costs

383. RECORD OF FEES AND COSTS, 1880-1925. 1 v. Discontinued.  
Register of witness fees and costs, showing case number, name of claimant, and date and amount of payment. Arr. chron. No index. Hdw. under pr. hdgs. 400 p. 18 x 12 x 2. Treas.'s vlt., 1st fl.

Inheritance Tax (See also  
entries 264-266)

384. INHERITANCE TAX RECEIPTS, 1897-1928. 1 v. Discontinued.  
Inheritance tax receipts pasted in book, showing receipt number, date, names of deceased, heirs, legatees, and treasurer, description and value of estate, cash value, tax rate, and amount of payment. Arr. chron. No index. Hdw. on pr. fm. 310 p. 17 x 11 x 1. Treas.'s vlt., 1st fl.  
For duplicate inheritance tax receipts, see entry 266.

385. INHERITANCE TAX RECORD, 1915--. 4 v.  
Inheritance tax docket, showing names of deceased, heirs, legatees, and claimants, amount taxable, rate of tax, date, discount on amount collected from each heir, total commission and expense, amount paid estate and treasurer, and receipt of claimant. Arr. chron. Indexed alph. by name of legatee. Hdw. under pr. hdgs. 300 p. 10 x 16 x 1. 3 v., 1915-32, treas.'s vlt., 1st fl.; 1 v., 1933--, treas.'s east off., 1st fl.



Treasurer - Refunds;  
County Orders; Receipts

(386-391)

Refunds

386. STATE TAX REFUND, 1873. 4 v. Discontinued.

Register of refunds of illegally assessed taxes, showing name of owner, legal description of property, tax spread, and date and amount of refund. Arr. by sec., twp., and range. No index. Hdw. under pr. hdgs. 400 p. 18 x 12 x 2. Treas.'s vlt., 1st fl.

County Orders

(See also entries 4-14)

387. REGISTER OF WARRANTS PAID, 1873-1930. 11 v. (1-6, 2 not numbered, 8-10). 1931-- in Voucher Register (Register of County Warrants), entry 4.

Register of county orders paid, showing date, warrant number, name of payee, to what account charged, and amount of payment. Also contains Jurors' Certificates and Other Claims Paid, 1926-30, entry 389. Arr. by warrant no. No index. Hdw. under pr. hdgs. 400 p. 18 x 12 x 2. Treas.'s vlt., 1st fl.

388. REGISTER OF COUNTY ORDERS PAID, 1863-1926. 9 v. (A-F, 2 not labeled, 9). 1927-- in Voucher Register (Register of County Warrants), entry 4.

Register of county orders paid, showing order number, name of payee, date and amount of payment. Arr. by order no. No index. Hdw. under pr. hdgs. 400 p. 18 x 12 x 2. Treas.'s vlt., 1st fl.

389. JURORS' CERTIFICATES AND OTHER CLAIMS PAID, 1867-1925. 8 v. 1926-30 in Register of Warrants Paid, entry 387; 1931-- in Voucher Register (Register of County Warrants), entry 4.

Register of jury certificates, sparrow bounties, and birth and death warrants paid, showing name of claimant, and date and amount of payment. Arr. chron. No index. 1867-79, hdw.; 1880-1925, hdw. under pr. hdgs. 240 p. 18 x 12 x  $1\frac{1}{2}$ . Treas.'s vlt., 1st fl.

390. SHEEP CLAIMS, 1925--. 2 boxes.

Orders for sheep claims paid from dog license fund, showing name of claimant, number and value of sheep killed, amount and date of claim, and date of payment. Arr. chron. No index. Hdw. on pr. fm. 5 x 7 x 4. Treas.'s vlt., 1st fl.

Receipts

391. TREASURER'S RECEIPTS, 1905-19. 2 v. Discontinued.

Stub record of money received from collectors, showing date, amount received, names of collector and township, and remarks. Arr. chron. No index. Hdw. on pr. fm. 100 p. 10 x 8 x 1. Treas.'s vlt., 1st fl.





#### XIV. SUPERINTENDENT OF SCHOOLS

The first school official in Adams County was the county school commissioner.<sup>1</sup> The principal duties of this officer, an appointee of the county commissioners' court, centered around the sale of school lands. His reports of these sales were made to the county commissioners' court and recorded by their clerk in a well-bound book kept for that purpose.<sup>2</sup> The school commissioner also reported to the commissioners' court on his other transactions in regard to the school fund.<sup>3</sup> His office became elective in 1841.<sup>4</sup> In 1845 the office of county superintendent of schools was created as an ex-officio office of the county school commissioner.<sup>5</sup> For his ex-officio duties as superintendent of schools, the commissioner received additional compensation for the days actually engaged in the performance of these duties.<sup>6</sup> Beginning with the year 1847, the school commissioner was elected for a two-year term.<sup>7</sup> In 1865 the office of county superintendent of schools was established as an independent office, and had delegated to it the authority formerly vested in the county school commissioner.<sup>8</sup>

The superintendent of schools is a statutory office, now elective for a term of four years.<sup>9</sup> The superintendent's office serves as the central school administrative agency for the county. One or more of the several congressional townships comprise the several school districts. Within these administrative units are elected boards of trustees who have executive and financial responsibilities which come under the supervision of the county superintendent.<sup>10</sup> The boards of trustees elect their own treasurers who also act as clerks of the township (or school district) boards.<sup>11</sup>

The superintendent makes quarterly and annual reports to the county board and also reports to the state superintendent of public instruction, the State Department of Public Health, the state fire marshal, and the state architect. His original duties are the following:

1. To sell township fund lands and issue certificates of purchase.

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1. R.L.1829, p. 150,151.
  2. Ibid., p. 152,153; L.1849, p. 155,156,159,160; L.1851, p. 130.
  3. L.1831, p. 175.
  4. L.1841, p. 261,262.
  5. L.1845, p. 54.
  6. L.1849, p. 178; L.1867, p. 161.
  7. L.1847, p. 120; L.1849, p. 154.
  8. L.1865, p. 112; L.1871-72, p. 702; L.1889, p. 312; L.1909, p. 343.
  9. L.1871-72, p. 702; L.1909, p. 343; L.1915, p. 628; L.1923, p. 596.
  10. L.1847, p. 126; L.1909, p. 350; L.1929, p. 745.
  11. L.1927, p. 843; L.1929, p. 745.



2. To examine the complete accounts of every township treasurer in his county and report irregularities to the township trustees.
3. To conduct a teachers' institute, hold quarterly examinations for teachers' certificates, and issue such.
4. To hold examinations for normal and university scholarships.
5. To visit the public schools in the county, observe methods of instruction, make recommendations to teachers, and advise school officers; to observe sanitary and safety conditions, and notify trustees and state authorities of unsatisfactory conditions; to inspect plans and specifications, and approve those meeting state regulations.<sup>1</sup>

A noteworthy undertaking of the superintendent of schools is the annual teachers' institute. Pioneer legislation of 1869 provided that the school directors were to allow school teachers to attend the teachers' institute in their county without the loss of time or pay.<sup>2</sup> Twenty years later, the superintendent of schools was required to hold the institute annually.<sup>3</sup> A fund was set up for this purpose which has continued to be made up of the fees received from applicants for teachers' certificates and from teachers' registrations. Money from the fund is paid out only on the order of the superintendent to defray the expenses of the annual institute. When the fund exceeds the annual cost of the institute, the excess may be paid out for special meetings of teachers.<sup>4</sup>

All records are in the main office of the superintendent of schools, on the second floor of the courthouse.

Accounts of School Funds  
(See also entries 378, 379)

392. COUNTY SUPERINTENDENT RECORD OF DISTRIBUTIVE FUND, 1935---

1 v. Prior records cannot be located.

Superintendent's account of distributive fund, showing names of township and treasurer, location of township, school district number, and amounts of receipts and disbursements of distributive fund for each month of school term. Arr. by school district no. No index. Typed under pr. hdgs. 150 p. 18 x 14 x 1.

1. R.S.1845, p. 498,499; L.1847, p. 122; L.1849, p. 156; L.1853, p. 246, 247; L.1855, p. 66,67; L.1861, p. 190,191; L.1865, p. 119,120; L.1909, p. 347-50; L.1915, p. 636-38.
2. L.1869, p. 394.
3. L.1889, p. 312.
4. L.1905, p. 385; L.1931, p. 876.



393. TOWNSHIP SCHOOL FUND STATEMENT, 1935--. 1 f.b. Prior records cannot be located.

Statements of township school fund loans, showing date, name of borrower, amount of loan, interest rate, date due, nature of securities, date of payment of interest, and remarks. Arr. chron. No index. Hdw. on pr. fm. 16 x 12 x 24.

#### Teachers' Records

394. ILLINOIS TEACHERS PROFESSIONAL AND SERVICE RECORDS, 1914--.

2 v., 4 bdl., 1 f.d. Title varies: Teachers' Permanent Record. Teachers' permanent record showing teacher's name and address, age, grade, and number of certificate, school of graduation, salary, teaching experience, and amount of contribution to teachers' pension and retirement fund. Arr. chron. Indexed alph. by name of teacher. Hdw. on pr. fm. V. 400 p. 10 x 16 x  $1\frac{1}{2}$ ; bdl.  $8\frac{1}{2}$  x 5 x  $2\frac{1}{2}$ ; f.d. 12 x 14 x 26.

395. FORM A - EXAMINATION FOR CERTIFIED CREDITS, 1921-27. 23 bdl. Discontinued.

Applications to Illinois State Examining Board for examination for teachers' certificate, showing name and address of teacher, subject of examination, and grade received. Arr. chron. No index. Hdw. on pr. fm. 11 x  $8\frac{1}{2}$  x 1.

396. TEACHERS' EXAMINATIONS, 1910-14. 1 v. Discontinued.

Reports to county superintendent of schools of teachers' examinations, showing name, age, and address of teacher, subject grades, rating, and date of examination. Arr. chron. No index. Hdw. under pr. hdgs. 50 p. 13 x 9 x  $\frac{1}{2}$ .

397. CLASSIFICATION OF ELEMENTARY SCHOOL TEACHERS, 1924. 1 bdl. Discontinued.

Lists of teachers of academic and special elementary school subjects and principals, employed during school year in school districts of Adams County. Arr. chron. No index. Hdw. and typed. 8 x  $3\frac{1}{2}$  x  $2\frac{1}{2}$ .

398. ILLINOIS COUNTY SUPERINTENDENT'S LIST OF SCHOOL TEACHERS, 1926. 1 bdl. No prior or subsequent records.

Lists of school teachers in Illinois, showing name and address of teacher, teaching experience, number and grade of certificate, and date of issue. Arr. chron. No index. Hdw. under pr. hdgs.  $8\frac{1}{2}$  x 4 x 11.

#### Pupil Records

399. 8TH GRADE GRADUATES, 1915---. 3 v., 1 bdl. Missing: 1917-21, 1934.

Lists of eighth grade graduates of county schools, showing number of graduates, names of pupils, age, rating, and signature of principal. Arr. chron. No index. Hdw. under pr. hdgs. V. 25 p. 12 x 9 x  $\frac{1}{2}$ ; bdl.  $14\frac{1}{2}$  x 9 x  $\frac{1}{2}$ .



400. (PUPILS' ATTENDANCE RECORD), 1935--. 1 bdl.  
Attendance reports showing names of teachers and schools, names, ages, and addresses of pupils, and rating. Arr. chron. No index. Hdw. on pr. fm. 10 x 8 x 3.
401. (APPLICATIONS FOR HIGH SCHOOL PRIVILEGES), 1935--. 1 pigeon hole. Prior records cannot be located.  
Pupils' certificates of application for high school privileges, certificate of principal of recognized high school, and approval of non-high-school board, showing names of pupil, principal, and school, dates of certificates and approval, and signatures of board members. Arr. chron. No index. Hdw. on pr. fm. 10 x 12 x 16.
402. CERTIFICATES OF ATTENDANCE OF NON-HIGH-SCHOOL PUPILS AND CLAIMS FOR TUITION, 1935--. 1 pigeon hole. Prior records not found.  
Certificates of attendance of non-high-school pupils and claims for tuition, showing name of pupil, names and addresses of parents or guardian, home district number, age, term of course, months of attendance, amount of claim for tuition, and date of certificate and claim. Arr. chron. No index. Hdw. on pr. fm. 10 x 12 x 16.
403. (TRUANT OFFICER'S RECORD), 1935--. 1 v. Prior records cannot be located.  
Record of truants, showing names of truant and person making report, date of report, grade in school, and name and address of parents. Arr. chron. No index. Hdw. 100 p. 10 x 8 x  $\frac{1}{2}$ .

Reports

404. ANNUAL REPORTS, 1864--. 69 v. Missing: 1875, 1879-80, 1900, 1909.  
Annual report of superintendent of schools, showing school census, enrollments, names of teachers, positions, qualifications, promotion of health and attendance, tax levies, annual salaries of elementary and high school teachers, district, distributive, and township funds, receipts and expenditures, tuitions paid, exhibits, investments, general and financial reports, number of one-room schools, and remarks. Arr. chron. No index. Hdw. on pr. fm. 20 p. 14 x  $8\frac{1}{2}$  x  $\frac{1}{2}$ .
405. TRUSTEES' ANNUAL REPORTS, 1904--. 34 bdl.  
School trustees' annual reports, showing names of school, trustees, and teachers, school census, district number, number of students in each school, qualifications of teachers, income from taxes and other sources, and account of expenditures. Arr. chron. No index. Hdw. on pr. fm.  $8\frac{1}{2}$  x  $5\frac{1}{2}$  x  $3\frac{1}{2}$ .
406. TEACHERS' ANNUAL REPORT AND SCHOOL DISTRICT BUDGET, 1923--. 5 bdl. Missing: 1927-30. Prior records cannot be located.  
Teachers' reports to superintendent of schools, showing school district number, names of teachers and schools, school term, total number of pupils, and promotions; also school budget, showing amounts of expenditures for salaries and supplies, and balance on hand. Arr. chron. No index. Hdw. on pr. fm.  $8\frac{1}{2}$  x  $3\frac{1}{2}$  x  $3\frac{1}{2}$ .





Superintendent of Schools -  
Bonds; Registers of Officers;  
Elections; Maps and Plats

407. TEACHERS' MONTHLY REPORT, 1931--. 7 bdl. Prior records cannot be located.

Teachers' monthly reports to county superintendent of schools, showing names of township and teacher, school district number, date, total enrollment, average and percentage of daily attendance, and names of pupils eligible for promotion. Arr. chron. No index. Hdw. on pr. fm. 14 x 8 $\frac{1}{2}$  x 1.

#### Bonds

(See also entry 166)

408. (TOWNSHIP SCHOOL TREASURERS' BONDS), 1935--. 1 bdl. Prior records cannot be located.

Township school treasurers' bonds showing names of principal, trustees, and surties, and date, amount, and terms of bond. Arr. chron. No index. Hdw. on pr. fm. 9 x 4 x  $\frac{1}{2}$ .

#### Registers of School Officers

409. SCHOOL OFFICERS' AND TEACHERS' RECORD, 1935--. 1 v. Prior records cannot be located.

Register of school officers and teachers, showing district number, names and addresses of directors, trustees, and teachers, date of expiration of director's term, grade of teacher's certificate, salary, inclusive months of service per term, and name of township. Arr. by district no. No index. Hdw. under pr. hdgs. 200 p. 15 x 8 x 1.

#### School Elections

410. NON-HIGH-SCHOOL DISTRICT ELECTION RETURNS, 1933--. 5 bdl. Prior records cannot be located.

Returns of non-high-school district elections, showing names of candidate and office, date of election, tally of votes of each candidate, and signatures of election clerks and judges. Arr. chron. No index. Hdw. on pr. fm. 12 x 10 x 4 $\frac{1}{2}$ .

411. (SCHOOL ELECTIONS);, 1935--. 1 f.b. Prior records cannot be located.

Poll books of school elections, showing date of election, address of polling place, legal description of school district, names and oaths of judges and clerks, and list of voters. Arr. chron. No index. Hdw. under pr. hdgs. 10 x 2 x 18.

#### Maps and Plats

412. ADAMS COUNTY, 1921. 1 map.

Physical map of Adams County, showing comparative population (1930 census), county and township lines, and land survey. Springfield, Illinois: Federal Map Company, publishers. Printed. 1 3/16 in. to 1 mi. 39 $\frac{1}{2}$  x 40.



## Receipts and Expenditures

413. CLAIMS FOR STATE AID, 1935--. 1 f.b. Prior records cannot be located.

Claims for state aid for schools, showing number of school district, financial statement of district, general information, names of teachers, and budget. Arr. chron. No index. Hdw. on pr. fm. 16 x 12 x 24.

## XV. SUPERINTENDENT OF HIGHWAYS

From 1825 to 1849 the county commissioners' court exercised jurisdiction over roads and bridges in Adams County.<sup>1</sup> The commissioners were empowered to locate new roads and to alter or vacate old roads. They were also required to divide the county into road districts and to appoint a supervisor for each district.<sup>2</sup> The construction and maintenance of roads were effected by means of a labor tax levied on all able-bodied men between the ages of eighteen and fifty. It was the supervisors' duty to summon these men for work when road labor was needed.<sup>3</sup>

In 1849 when Adams County adopted township organization, the care and superintendence of roads became the responsibility of the townships. The legislation enabling the adoption of this form of county government provided for the election in each township of a highway commissioner and as many overseers of highways as there were road districts in the county. The commissioners at their annual meeting determined necessary action for establishing new roads and repairing, altering, or vacating old roads; the overseers of highways were then required to carry out the commissioners' instructions.<sup>4</sup> This system of road control and maintenance obtained until 1913; in that year the office of superintendent of highways was first established.<sup>5</sup> The boards of highway commissioners which existed prior to that date have continued to function, but their powers are principally subordinated to those of the superintendent of highways.

The superintendent is appointed by the county board. The board submits a list of three to five candidates to the State Department of Public Works and Buildings, which department examines the candidates to determine

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1. L.1819, p. 175.
  2. Ibid., p. 333; L.1825, p. 130.
  3. L.1819, p. 334.
  4. L.1849, p. 212.
  5. L.1913, p. 524.



the person best fitted for the office.<sup>1</sup> The successful candidate holds office for six years and is remunerated in a sum fixed by the county board.

The powers and duties of the superintendent of highways come under the rules and regulations of the State Department of Public Works and Buildings. However, the superintendent is subject, upon hearing, to removal by the county board and is required to perform such duties as may be prescribed by the chief highway engineer of the state.<sup>2</sup> The superintendent exercises supervision over township, county, and state-aid roads, and bridges and culverts in his county.

His principal duties are as follows:

1. To prepare plans, specifications, and estimates for all bridges to be built by the county.
2. To supervise the construction and maintenance of county roads and bridges, and state-aid roads.
3. To inspect the highways and bridges in each town or district of his county at least once a year.
4. To advise and direct the highway commissioners in each town or district as to the best methods of repair, maintenance, and improvement of highways and bridges.
5. To approve any purchase in excess of \$200 for materials, machinery, or apparatus to be used in road construction in any town or district.<sup>3</sup>

He is required to keep the following records:

1. Records of contracts, purchases, and expenditures authorized by himself, the county board, or township commissioners.
2. Maps, plats, blueprints, specifications, etc., arising from his supervision of roads and bridges, or the planning of new construction.
3. Accounts of the funds handled by his office.
4. Reports from other officers or bodies touching upon the affairs of his office; copies of his own reports on the administration of his office; related papers.<sup>4</sup>

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1. L.1921, p. 781; L.1933, p. 961. From 1913 to 1917 the list was submitted to the State Highway Commission; in 1917 this state agency was abolished, and its rights, powers, and duties were vested in the Department of Public Works and Buildings, created in the same year (L.1913, p. 524; L.1917, p. 16, 24).

2. L.1921, p. 781; L.1933, p. 961.

3. L.1913, p. 523-26.

4. Ibid., p. 525.



Construction and Maintenance Records

414. (MISCELLANEOUS FILES), 1929--. 67 f.b.

Miscellaneous papers including contracts, contractors' bids, maintenance and construction expense lists, payrolls, receipts, cancelled checks, expense accounts, freight bills, and labor, material, and supervisors' daily reports. Also contains Gravel Checks, 1929-35, entry 429. Arr. chron. No index. Hdw. on pr. fm. 5 x 5 x 10. 66 f.b., 1929-36, cor.'s vlt., 1st fl.; 1 f.b., 1937--, off. of supt. of hwys., 1st fl.

415. CONTRACTS NEW, 1934--. 2 f.b.

Contracts with various firms for gas, oil, lumber, gravel, building supplies, and machinery, showing name of firm, date, terms, nature, and amount of contract. Arr. chron. No index. Hdw. on pr. fm. 12 x 5 x 14. Off. of supt. of hwys., 1st fl.

416. MACHINERY APPROVALS, 1922--. 1 f.b.

Approvals of contracts for purchase of highway machinery, showing name of company, description of machinery, consideration, and dates of contract and approval. Arr. chron. No index. Hdw. on pr. fm. 12 x 5 x 14. Off. of supt. of hwys., 1st fl.

417. COST LEDGER, 1931--. 1 v. (CH-12).

County highway contract, construction, and maintenance ledger, showing name of contractor, cost summary, contract price, additions, deductions, class and type of work, materials to be furnished by contractor and county, State of Illinois refund, maintenance patrol number, cost and fund distribution, and dates of award, and completion of contract. Also contains County Roads (Expenditures), entry 418. Arr. chron. No index. Hdw. on pr. fm. 200 p. 12 x 18 x 2. Off. of supt. of hwys., 1st fl.

418. COUNTY ROADS (Expenditures), 1923-30. 1 v. 1931-- in Cost Ledger, entry 417.

Record of bills paid by superintendent of highways, showing voucher number, date, name of payee, and purpose and amount of payment. Arr. chron. No index. Hdw. 190 p. 14 x 10 x 1. Off. of supt. of hwys., 1st fl.

419. REQUISITIONS, 1932--. 2 v. (CH-1, CH-2).

Copies of requisitions and purchase orders for material and supplies, showing name of firm, quantity and unit price of material, total amount, date, and place of delivery. Arr. chron. No index. Hdw. on pr. fm. 600 p. 8 x 9 $\frac{1}{2}$  x 3 $\frac{3}{4}$ . Off. of supt. of hwys., 1st fl.

420. INVOICES, 1932--. 1 v. (CH-17).

Copies of invoices, showing name and address of consignee, invoice number, date, description of material, unit price, and total cost. Arr. chron. No index. Hdw. on pr. fm. 56 p. 8 x 9 $\frac{1}{2}$  x  $\frac{1}{2}$ . Off. of supt. of hwys., 1st fl.

421. GRAVEL RECORDS, 1933--. 1 v.

Record of gravel purchased, showing date, amount, and from whom purchased, cost, and route number on which used. Arr. chron. No index. Hdw. 138 p. 10 x 8 x  $\frac{1}{2}$ . Off. of supt. of hwys., 1st fl.





422. ACCOUNTS RECEIVABLE, 1932--. 1 v. (CH-18).

Register of accounts receivable, showing date, number, amount and purpose of invoice, to whom and where issued, date, and amount collected and deposited. Arr. chron. No index. Hdw. under pr. hdgs. 35 p. 12 x 15 x 1. Off. of supt. of hwys., 1st fl.

423. RECORDED RIGHT-OF-WAY DEDICATIONS, 1934--. 3 f.b. Prior records cannot be located.

Original dedications of right of way, showing name of grantor, legal description of lands, consideration, terms, and dates of purchase and recording. Arr. chron. No index. Hdw. on pr. fm. 12 x 5 x 14. Off. of supt. of hwys., 1st fl.

Claims and Allotments  
(See also entry 18)

424. STATE-AID CLAIMS, 1931--. 9 f.b. Prior records cannot be located.

Claims allowed from state-aid fund, showing description, price, quality, and quantity of materials purchased, certification of approval, from whom purchased, and date and amount of payment. Arr. chron. No index. Hdw. on pr. fm. 12 x 5 x 14. 8 f.b., 1931-35, cor.'s vlt., 1st fl.; 1 f.b., 1936--, off. of supt. of hwys., 1st fl.

425. MOTOR FUEL TAX CLAIMS, 1931--. 1 f.b.

Claims allowed from motor fuel tax fund, showing claim number, name of claimant, nature of claim, amount, and date allowed. Arr. chron. No index. Hdw. on pr. fm. 14 x 5 x 18. Off. of supt. of hwys., 1st fl.

426. MOTOR FUEL TAX REQUESTS, 1931--. 1 f.b.

Resolutions and requests for motor fuel tax funds, showing date, amount, for what purpose requested, and whether allowed. Arr. chron. No index. Hdw. on pr. fm. 12 x 12 x 24. Off. of supt. of hwys., 1st fl.

427. CLAIM REGISTER, 1921--. 6 v. (5 not labeled, CH-6); 1 bdl.  
Title varies: Record.

Record of claims, showing date, number of claim, purchase order, or requisition, name and address of claimant, itemized account of claim, and total amount of payment. Arr. chron. No index. Hdw. and typed on pr. fm. 200 p. 12 x 18 x 3. 6 v., 1921-31, 1935--, off. of supt. of hwys., 1st fl.; 1 bdl., 1932-34, cor.'s vlt., 1st fl.

428. MOTOR FUEL TAX ALLOTMENT RECORD, 1931--. 2 v. (2, CH-16).

Register of motor fuel tax allotments, showing date, amount requested by county board, claim and receipt numbers, explanation, amounts received and disbursed, and balance available. Arr. chron. No index. Hdw. under pr. hdgs. 160 p. 10 x 13 x 1 1/2. V. 2, 1931-32, cor.'s vlt., 1st fl.; v. CH-16, 1933--, off. of supt. of hwys., 1st fl.



Warrants

429. GRAVEL CHECKS, 1936--. 2 f.b. 1929-35 in (Miscellaneous Files), entry 414.

Cancelled checks issued for delivery of gravel, showing amount, grade, and cost of gravel, date, name of payee, and amount of payment. Arr. chron. No index. Hdw. on pr. fm. 10 x 6 x 18. Off. of supt. of hwys., 1st fl.

Reports

(See also entry 414)

430. COMMISSIONER'S REPORTS, 1931--. 1 f.b.

Monthly financial reports of highway commissioner to superintendent of highways, showing cost distribution of construction and maintenance of county highways. Arr. chron. No index. Hdw. under pr. hdgs. 12 x 5 x 14. Off. of supt. of hwys., 1st fl.

431. REPORT OF HIGHWAY FUNDS, 1932--. 1 bdl. (not labeled); 1 v. (CH-19).

Treasurer's monthly report of highway funds, showing date, deposit for month, subtotal after cancellation of warrants, balance exclusive of outstanding warrants, and fund surplus or deficit. Arr. chron. No index. Hdw. and typed on pr. fm. Bdl. 9 x 12 x 1; v. 50 p. 9 x 12 x  $\frac{1}{2}$ . Bdl., 1932-34, cor.'s vlt., 1st fl.; v. CH-19, 1935--, off. of supt. of hwys., 1st fl.

432. MONTHLY REPORT OF WARRANTS CANCELLED, 1932--. 1 bdl. (not labeled); 1 v. (CH-11).

County treasurer's monthly report of cancelled warrants, showing name of fund, date of report, number and amount of warrant, and total amount. Arr. chron. No index. Hdw. and typed on pr. fm. Bdl. 12 x 12 x 1; v. 41 p. 12 x 12 x  $\frac{1}{2}$ . Bdl., 1932-34, cor.'s vlt., 1st fl.; v. CH-11, 1935--, off. of supt. of hwys., 1st fl.

433. (CURRENT FILES), 1937. 8 f.b.

Miscellaneous papers including current orders, bills, and daily reports of workers. Arr. chron. No index. Hdw. on pr. fm. 10 x 6 x 18. Off. of supt. of hwys., 1st fl.

Surveys

434. ROAD AND BRIDGE PLANS, 1929--. 26 f.b.

Construction detail maps of roads and bridges, showing route and section numbers, date, plan of road or bridge, location, dimensions, and materials to be used. Arr. chron. No index. Blueprint. 5 x 5 x 10. Cor.'s vlt., 1st fl.



## Correspondence

## 435. CORRESPONDENCE, 1937. 1 f.b.

General correspondence to and from superintendent of highways, pertaining to construction and maintenance of county highway and state aid roads. Arr. chron. No index. Typed. 12 x 12 x 25. Off. of supt. of hwy., 1st fl.

## 436. MOTOR FUEL TAX FILE, 1931--. 1 f.b.

Construction file including contracts, correspondence, and weekly and monthly reports on sections of roads under construction. Arr. chron. No index. Hdw. on pr. fm. 12 x 12 x 24. Off. of supt. of hwy., 1st fl.

## XVI. SURVEYOR

In 1825, when Adams County was established,<sup>1</sup> the county surveyor was an appointee of the General Assembly.<sup>2</sup> In vacation, nominations were made by the county commissioners' court to the Governor.<sup>3</sup> From 1855 to 1936, the county surveyor was an elected officer of the county electorate.<sup>4</sup> Since September 1936, he has been an appointee of the county board.<sup>5</sup> His appointment is for a four-year term. He takes and subscribes to an oath which is filed in the county clerk's office.

The surveyor is required by law to make all surveys within the bounds of his county that he may be called upon to make by the county board or interested persons. Such surveys include surveys of lands of persons requesting the same, of additions or subdivisions, and marking of county lines. Few changes have been made in the original statutory requirements for the duties of this office. The surveyor may appoint one or more deputies. Any individual requesting a survey must employ his own chainmen subject to the approval of the surveyor.

The surveyor is required by law to keep a well-bound book in which to record all surveys made by him, giving such information as the names of the persons whose land is surveyed and descriptive data of the survey. This record is required to be kept by the surveyor in the recorder's office. The surveyor also preserves his field notes and retains copies of plats.<sup>6</sup>

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1. L.1825, p. 93.

2. L.1821, p. 62.

3. Ibid.; R.L. 1829, p. 172; R.L.1833, p. 591.

4. L.1835, p. 166; L.1837, p. 558; R.S.1845, p. 523; R.S.1874, p. 456, 1050; L.1903, p. 349.

5. L.1933, p. 1104 (to be effective in 1936).

6. L.1821, p. 63, 64; R.L.1829, p. 173; R.L.1833, p. 591-93, 599, 600; L.1845, p. 201; R.S.1845, p. 524; R.S.1874, p. 1050; L.1885, p. 248; L.1915, p. 575; L.1933, p. 1104.



437. SURVEYOR'S RECORD, 1830--. 6 v. (1, 1 not numbered, 3-5, 1 not numbered).

Original record of surveys made by the county surveyor, showing section, township, and range, date and plat of survey, surveyor's name, and date of recording. Arr. chron. Hdw. on pr. fm. 500 p. 18 x 12 x 3. Rec.'s off., 1st fl.

438. SURVEYOR'S INDEX, 1830--. 1 v.

Index to Surveyor's Record, entry 437, showing section, quarter section, township, range, and book and page of entry. Binding poor, writing faded. Arr. by sec., twp., and range. Hdw. under pr. hdgs. 170 p. 18 x 23 x 1. Rec.'s off., 1st fl.

## XVII. DRAINAGE COMMISSIONERS

For the purpose of aiding in public welfare and health, the constitution has delegated to the General Assembly broad power to provide laws in regard to drainage.<sup>1</sup> By statutory provision, these activities are exercised by drainage commissioners in districts of Adams County. The corporate authorities of the drainage districts have power to acquire rights of way, issue bonds, construct and maintain drains, ditches, and levees for agricultural, sanitary, or mining purposes, and assess the benefited property.<sup>2</sup>

Drainage districts have been organized by land owners upon petition to the Adams county court. When the court found in favor of the petitioners, it entered an order to that effect and appointed three commissioners to examine and survey the proposed lands. When the commissioners completed their assignment they made a final report to the court with recommendations and the copies of surveys, maps, plats, and estimates.<sup>3</sup> The districts are of three kinds: regular, which is composed of property lying in a single town; union, where the lands organized lie in two towns; special, with three or more towns involved.<sup>4</sup>

- 
1. Constitution of 1870, Art. IV, sec. 31.
  2. Constitution of 1870, Art. IV, sec. 31, as modified by amendment ratified November 29, 1878; L.1879, p. 120,124-28.
  3. L.1871-72, p. 356; R.S.1874, p. 429; L.1875, p. 76; L.1879, p. 120,155; L.1885, p. 77,93,95,108; L.1907, p. 274; L.1913, p. 260.
  4. L.1879, p. 123; L.1885, p. 93,94,113. River districts, though not in this category, may be organized similarly and with like powers. L.1885, p. 106.





After the report on a proposed district had been made, the court completed the organization of the district.<sup>1</sup> The corporate powers of regular and union districts are vested in three commissioners appointed by town clerks. The corporate authority in special drainage districts is vested in three elected commissioners of the district.<sup>2</sup> In regular districts the commissioners appoint one of their number to act as secretary. The town clerk in union districts acts as the clerk of the district. The county clerk and county treasurer in cases of special drainage districts are, respectively, ex-officio clerk and treasurer of each district.<sup>3</sup>

The following records belong to the drainage commissioners:

1. Record of bonds issued.
2. Assessment books.
3. Petitions of owners of land to stay assessments, orders of commissioners thereupon, and other proceedings.
4. State auditor's certificates of interest due on bonds.
5. Tax lists showing pro rata share of levy for bond interest (union and special districts only).
6. Copies of reports to county court on conditions of district and estimated expenditures; and to county treasurer on delinquent lands; maps and plats, surveys and estimates; office transactions.<sup>4</sup>

The first two records are required to be kept in separate books; the next three generally are known as the "Drainage Record"; and the remaining records are kept desultorily.

For other drainage district records, see entries 56-59, 62.

439. (LIMA LAKE DRAINAGE DISTRICT FILES), 1893--. 2 f.b. (509, 510). Miscellaneous file of the Lima Lake drainage district including petitions, affidavits, plats, profiles, annual and engineers' reports, estimates, bids, contracts, tax levies and special assessments, contractors' and officers' bonds, and court decrees. Arr. chron. For index, see entry 183. Hdw. and typed, and hdw. and typed on pr. fm. 10 x 5 x 14. Co. clk.'s record rm., 1st fl.

440. LIMA LAKE DRAINAGE DISTRICT, 1918--. 2 v. Record of Lima Lake drainage district assessment of taxes, showing plats of district, exhibits, names of owners, legal descriptions of property, and amounts of assessments. Arr. chron. No index. Typed and typed on pr. fm. 400 p. 14 $\frac{1}{2}$  x 9 x 4. Co. clk.'s record rm., 1st fl.

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1. See note 3.
  2. L.1879, p. 123; L.1885, p. 93,95,113.
  3. L.1885, p. 77; L.1915, p. 389; L.1919, p. 467; L.1933, p. 505.
  4. L.1879, p. 120-34; L.1885, p. 78-104.



441. ENGINEER'S REPORTS (Lima Lake), 1918--. 4 v. Last entry 1925. Engineer's reports and amended reports to the Lima Lake drainage district commissioners, showing plans and specifications for drainage and protection from overflow of water, survey of right of way for interior ditches, name of engineer, and date of survey. Arr. chron. No index. Typed. 125 p.  $14\frac{1}{2}$  x 9 x  $1\frac{1}{2}$ . Co. clk.'s record rm., 1st fl.

442. (INDIAN GRAVE DRAINAGE DISTRICT PAPERS), 1895--. 2 f.b., 4 bdl. Miscellaneous papers of the Indian Grave drainage district, including petitions, publications, reports, estimates, bids, contracts, plats, tax levies, bonds of officers, commissioners, and contractors, and court decrees. Arr. chron. For index, see entry 183. Hdw. and typed. 10 x 5 x 14. Co. clk.'s record rm., 1st fl.

443. INDIAN GRAVE DRAINAGE DISTRICT, 1912--. 3 v. (166, 174, 204). Record of proceedings of the Indian Grave drainage district commissioners, showing assessment lists, reports of engineers, petitions, and court orders. Arr. chron. Indexed alph. by title of subject. 1912-19, hdw.; 1920--, typed. 562 p. 18 x 13 x 3. Co. clk.'s record rm., 1st fl.

444. ENGINEER'S REPORT (Indian Grave), 1914, 1930. 2 v. Engineer's amended reports to the Indian Grave drainage district, including plans of drainage of the district, and plan for additional protection from overflow of water, showing name of engineer, location of interior ditches, and specifications. Arr. chron. No index. Typed. 100 p. 14 x 9 x 1. Co. clk.'s record rm., 1st fl.

445. (SOUTH QUINCY DRAINAGE DISTRICT PAPERS), 1910--. 1 f.b. (440), 2 bdl. Miscellaneous papers of South Quincy drainage district, including petitions, affidavits, estimates, bids, contracts, plats, reports, tax levies, special assessment lists, bonds of commissioners and contractors, and court decrees. Arr. chron. For index, see entry 183. Hdw. and typed. F.b. 10 x 5 x 14; bdl.  $14\frac{1}{2}$  x 9 x 4. Co. clk.'s record rm., 1st fl.

446. PROCEEDINGS OF SOUTH QUINCY DRAINAGE DISTRICT, 1920, 1932--. 2 v. (2, 1 not numbered). Record of proceedings of South Quincy drainage district commissioners, including petitions for assessment of taxes, plats, maps, exhibits, lists of owners of land and respective acreage, assessment lists, and court orders. Arr. chron. No index. Typed under pr. hdgs. 500 p. 13 x 9 x  $1\frac{1}{2}$ . Co. clk.'s record rm., 1st fl.

447. RECORD OF SOUTH QUINCY DRAINAGE DISTRICT, 1909-28, 1931--. 2 v. (154, 267). 1929-30 in Miscellaneous Record, entry 131. Record of reports and proceedings of the South Quincy drainage district commissioners, reports of engineers, petitions for additional assessments, and court orders. Arr. chron. Indexed alph. by title of subject. Typed. 500 p. 18 x 13 x  $2\frac{1}{2}$ . Co. clk.'s record rm., 1st fl.



448. (FALL CREEK DRAINAGE DISTRICT PAPERS), 1922--. 1 f.b. (436).

Prior records cannot be located.

Fall Creek drainage district papers, including affidavits, petitions, plats, profiles, estimates, bids, reports, tax levies, officers' bonds, and court decrees. Arr. chron. For index, see entry 183. Typed. 10 x 5 x 14. Co. clk.'s record rm., 1st fl.

449. FALL CREEK DRAINAGE DISTRICT, 1924--. 2 v.

Record of proceedings and reports of Fall Creek drainage district commissioners, showing names of owners, legal description and acreage of property assessed, amounts of assessments, damages, and benefits, and court orders. Arr. chron. No index. Typed and typed under pr. hdgs. 300 p.  $14\frac{1}{2}$  x  $9\frac{1}{2}$  x  $2\frac{1}{2}$ . Co. clk.'s record rm., 1st fl.

450. LONG ISLAND DRAINAGE DISTRICT, 1924--. 1 v. Last entry 1930.

Record of proceedings and reports of Long Island drainage district, showing plats of district, lists of owners and respective acreage, amounts of assessments, and court orders. Arr. chron. No index. Typed and typed under pr. hdgs. 74 p. 14 x 9 x 1. Co. clk.'s record rm., 1st fl.

451. SWAMP LAND BOOK, 1851-55. 3 v. Discontinued.

Record of sale of swamp lands, showing legal description of lands, number of acres, price per acre, date, name of purchaser, and amount of payment. Arr. chron. No index. Hdw. 100 p.  $12\frac{1}{2}$  x 8 x  $\frac{1}{2}$ . Co. clk.'s record rm., 1st fl.

452. INDIAN GRAVE DRAINAGE DISTRICT, 1913-14. 31 maps.

Physical maps of Indian Grave drainage district, showing beginnings, routes, termini, and dimensions of ditches and levees, profiles of ditches, names of owners of lands and plans, and profile of pump station tramway. Arr. chron. Draftsman, Jacob A. Harmon, Harmon Engineering Co., Peoria, Illinois. Blueprint. 1 in. to 400 ft. - 1 in. to 4 mi. 11 x 16 - 24 x 35. Co. clk.'s main off., 1st fl.

453. LIMA LAKE DRAINAGE DISTRICT, 1925. 1 map.

Physical map showing routes, dimensions, beginnings and termini of levees and ditches. Draftsman, L. H. Williams, Randolph and Bushnell Co., Chicago, Illinois. 1 in. to 600 ft.  $51\frac{1}{2}$  x  $50\frac{1}{2}$ . Co. clk.'s main off., 1st fl.

454. HUNT DRAINAGE DISTRICT, Hancock County, Illinois, 1917. 1 map.

Physical map of the Hunt drainage district, extending into Adams County, showing dimensions, beginnings, and termini of levees and ditches. Elgin, Illinois: Williams Topography Mapping Company, printer. Blueprint. Scale illegible.  $39\frac{1}{2}$  x  $92\frac{1}{2}$ . Co. clk.'s main off., 1st fl.



### XVIII. DEPARTMENT OF PUBLIC WELFARE

Matters relating to public assistance and welfare in the county are handled by the department of public welfare, which was established in 1937 as successor to the county commission of public welfare.<sup>1</sup> This department consists of the superintendent of public welfare and a staff selected by him in accordance with, and subject to, the approval of the State Department of Public Welfare.

The county board submits to the state department a list of five residents as candidates for the office of superintendent. An eligible list of these candidates is prepared by the state department by competitive examination and certified to the county board. The board in turn makes an order appointing one of the eligibles as superintendent of public welfare.<sup>2</sup>

The superintendent is charged with all the executive and administrative duties and responsibilities of the department of public welfare. He is subject to the rules and regulations of, and removal by, the state agency.<sup>3</sup>

This officer has power and it is his duty to:

1. Have charge of and develop plans for the administration of old age assistance.
2. Investigate and study problems of assistance, correction, and general welfare within his county.
3. Cooperate with the State Department of Public Welfare in the operation of welfare plans and policies in his county.
4. Maintain such records and file such reports with the State Department of Public Welfare as that department may require.
5. Serve as agent and executive officer of the State Department of Public Welfare in the administration of all forms of public assistance administered by that department.<sup>4</sup>

All the records of the county department are subject to the inspection and supervision of the agents of this central authority.

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1. L.1935-36, First Sp. Sess., p. 70-73; L.1937, p. 451.

2. L.1937, p. 451,452.

3. Ibid., p. 452.

4. L.1935-36, First Sp. Sess., p. 72; L.1937, p. 452.





The department of public welfare also serves as the county department for the administration of old age assistance and is subject to the rules and regulations of the state department.<sup>1</sup> Upon receipt of an application the department makes an investigation of the case. In the course of the investigation the department is allowed to hold hearings and compel the attendance of witnesses and the production of papers and books.<sup>2</sup>

The county department for old age assistance keeps such records and accounts as are prescribed by the state department. All applications and records in these matters are considered public records.<sup>3</sup>

All of the records of this office are kept in the old age assistance office, rooms 233-238, Wells Building, Quincy, Illinois.

455. MASTER CARD FILE (Index), 1936--. 4 f.b.

Master card index to old age assistance applications and case records, showing case number, date, name and address of applicant, and dates of application and approval. Arr. alph. by name of applicant. Typed on pr. fm. 3 x 5 x 12.

456. APPLICATIONS, 1936--. 4 f.d.

Applications for old age assistance, showing name, address, and age of applicant, application number, number of years in county, state, and the United States, marital status, list and value of property owned, notarized affidavit, and date of filing. Arr. by application no. For index, see entry 455. Hdw. and typed on pr. fm. 12 x 14 x 26.

457. CASE RECORDS (Pending), 1936--. 1 f.d.

Record of old age assistance cases to be investigated and acted on, showing name and address of applicant, application number, financial and occupational particulars, and date of filing of application. Arr. chron. For index, see entry 455. Hdw. and typed on pr. fm. 12 x 14 x 26.

458. CASE RECORDS (Active), 1936--. 5 f.d.

Case record of active old age assistance cases, showing date of application, case number, name, address, age, sex, and marital status of applicant, list of property owned, amount of insurance, income, applicant's living expense for past twelve months, investigator's report, correspondence, and amount allowed. Arr. by case no. For index, see entry 455. Typed and hdw. on pr. fm. 12 x 14 x 26.

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1. L.1935, p. 259,260; L.1935-36, First Sp. Sess., p. 54,55; L.1937, p. 265.  
2. L.1935-36, First Sp. Sess., p. 57-59; L.1937, p. 267,268.  
3. L.1937, p. 268,269.



459. CASE RECORDS (Closed), 1936--. 4 f.d.

Record of closed old age assistance cases, showing case number, name, address, age, sex, and occupation of applicant, marital status, property list, amount of insurance, income, estimated living expense, correspondence, investigator's report, date, and reason for closing case. Arr. by case no. For index, see entry 455. Hdw. and typed on pr. fm. 12 x 14 x 26.

460. CASE RECORDS (Deceased), 1936--. 1 f.d.

Case records of recipients of old age assistance now deceased, showing case number, name, address, and sex of deceased, investigator's report, amount allowed, total amount paid, and date of death. Arr. by case no. For index, see entry 455. Hdw. and typed on pr. fm. 12 x 14 x 26.

461. STATISTICAL FILES (Active), 1936--. 4 f.d.

Statistical data of active old age assistance cases, showing name, address, age, and sex of applicant, case number, investigator's report, amount allowed and approved and amount of payment. Arr. alph. by name of applicant. For index, see entry 455. Typed on pr. fm. 12 x 14 x 26.

462. STATISTICAL FILES (Closed), 1936--. 1 f.d.

Statistical data of closed cases, showing name, address, age, and sex of applicant, case number, investigator's report, amount allowed, and dates of filing and closing. Arr. alph. by name of applicant. For index, see entry 455. Typed on pr. fm. 12 x 14 x 26.

## XIX. COUNTY HOME

One phase of public assistance is administered by the county home. All county poorhouses, poor farms, and institutions for the support and care of indigents in Illinois are known as county homes.<sup>1</sup> County poorhouses and farms have existed in this state under statutory provisions for nearly a century. The legislation creating these county establishments for the indigent has changed little since the original enactments. The county boards of the various counties may establish a county home, and are granted the following powers:

1. To acquire by purchase, grant, gift or devise, a suitable tract or tracts upon which to erect and maintain a county poorhouse and other necessary buildings, and for the establishment and maintenance of a farm for the employment of the poor.

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1. L.1919, p. 699; L.1935, p. 1058.



2. To receive gifts and bequests to aid in the erection and maintenance of the poorhouse, or in the care of the indigents.
3. To make rules and regulations for the same.
4. To appoint a keeper of the poorhouse and all necessary agents and servants for the management and control of the poorhouse and farm, and to prescribe their compensation and duties.
5. To appoint a county physician and prescribe his compensation and duties.
6. To appoint an agent to have the general supervision and charge of all matters in relation to the care and support of the poor, and to prescribe his compensation and duties.
7. To make the necessary appropriations for the erection and maintenance of the county home.<sup>1</sup>

Records of the county home are prepared and kept by the keeper (superintendent) of the home. He is required to keep an account showing the name of each person admitted to the county poorhouse, the time of his admission and discharge, the place of his birth, and the cause of his dependency. He is also required, at the same time each year, to file with the county clerk of his county a copy of this record, together with a statement showing the average number of persons kept in the poorhouse each month during the year.<sup>2</sup>

463. RECORD OF ADMISSION, 1860-- . 3 v. (A-C).

Record of application, permit, and statement of admission, showing name, age, sex, and last residence of inmate, marital status, physical and mental condition, description of property owned, names of relatives, conservator or guardian, and date of admission. Indexed alph. by name of inmate. Hdw. under pr. hdgs. 65 p. 18 x 12 x 3. Off. of supt. of co. home.

XX. TUBERCULOSIS SANITARIUM BOARD

In 1909 the powers of the county were extended to permit the establishment of a sanitarium for the care and treatment of county residents suffering from tuberculosis.<sup>3</sup> This provision was greatly

- 
1. L.1839, p. 139; R.S.1845, p. 404, 405; L.1861, p. 180; R.S.1874, p. 757; L.1917, p. 638; L.1919, p. 698; L.1935, p. 1057, 1058.
  2. R.S.1874, p. 758.
  3. L.1909, p. 162.



amplified in an act of 1915 which described in detail the conditions necessary to the establishment of such an institution and the manner in which it was to be supported, managed, and controlled.<sup>1</sup>

The act provided that whenever one hundred legal voters in a county should petition the county board to levy a tax for the establishment and maintenance of a tuberculosis sanitarium, the board was required to submit the question to the voters of the county at the next regular general election. A favorable majority of all votes cast upon the proposition was necessary for adoption.<sup>2</sup> In the original legislation of 1915, the amount of the tax levy was limited to not more than three mills on the dollar annually on all taxable property in the county.<sup>3</sup> This limit was lowered in 1923 to two mills,<sup>4</sup> and further reduced in 1929 to one and one-half,<sup>5</sup> the present statutory requirement. The money thus received was to be set apart in a special Tuberculosis Sanitarium Fund.<sup>6</sup>

The management of the sanitarium was vested in a board of three directors appointed by the president or chairman of the county board with the approval of that body. The directors were to serve for three years.<sup>7</sup> Vacancies on the board were to be filled in the manner in which original appointments were made. Immediately after their appointment, the directors were required to meet and elect from their number a president, secretary, and such other officers as they might deem necessary.<sup>8</sup> The Adams County electorate voted on November 7, 1916 for the levying of a tax to establish such an institution; the following month the first board of directors was appointed.<sup>9</sup>

Today the powers and duties of the board of directors are essentially the same as in 1915.<sup>10</sup> The directors are required to make and adopt such by-laws, rules, and regulations for their own guidance and the government of the sanitarium and all its auxiliary activities as may be expedient and consistent with statutory requirements. They are also granted exclusive control of the expenditure of all moneys collected to the credit of the

- 
1. L.1915, p. 346-49.
  2. Ibid., p. 346,347.
  3. Ibid., p. 346.
  4. L.1923, p. 302.
  5. L.1929, p. 304.
  6. L.1915, p. 346; L.1923, p. 302; L.1929, p. 304,305.
  7. The first three directors, however, were required to serve for irregular terms of one, two, and three years in order to permit the appointment of one new director annually. Choice of terms was decided by lot. (L.1915, p. 347).
  8. Ibid.
  9. Supervisors' Record, Vol. J, p. 226,284.
  10. L.1915, p. 346-49; L.1923, p. 302,303; L.1929, p. 304,305. Cf. R.S.1937, §. 956-59.





fund and may receive, in the name of the county, contributions or donations to the sanitarium of money or property. The same act provides that persons desiring to make a donation, bequest, or devise of any money, personal property, or real estate may vest the title to such property in the board of directors who shall, upon acceptance, hold and control it and act as special trustees. Otherwise, all moneys received for the use of the sanitarium are deposited in the county treasury within a month after their receipt, to be drawn upon only by the proper officers upon presentation of properly authenticated vouchers of the board of directors. Whenever such a deposit is made the board is required to secure a receipt from the treasurer.<sup>1</sup>

The board may purchase or lease ground within the limits of the county and may occupy, lease, or erect an appropriate building or buildings for the use of the sanitarium and its auxiliary institutions or activities. No building may be constructed, however, until the plans have been approved by the secretary of the State Board of Health,<sup>2</sup> and no building in which tuberculosis patients are to be housed may be erected on the grounds of a county poor farm. The board has exclusive control of the supervision, care, and custody of the grounds, rooms, or buildings so constructed, leased, or set apart. The board is empowered to appoint and remove superintendents, matrons, and all other necessary assistants, and to fix their compensation. It is required that one or more of the directors shall visit the sanitarium and all its branches, dispensaries, and auxiliary institutions and activities at least twice in each month. No board member may receive compensation for his services nor be interested either directly or indirectly in the purchase or sale of any supplies for the institution.<sup>3</sup>

All sanitariums established under the provisions of this act are required to be free for the benefit of all tubercular inhabitants of the county. Such inhabitants are entitled to occupancy, nursing, care, medicine, and attendance, subject to the rules and regulations adopted by the board of directors. A person who violates these rules and regulations may be excluded from the use of the sanitarium. No person may be compelled to enter the sanitarium or any of its branches, dispensaries or other auxiliary institutions unless his consent in writing has first been obtained. In the case of a minor or person under a disability the written consent must be secured from his parent, guardian, or conservator. In the same manner, provision is made for home treatment under proper rules and regulations. The board may also extend the privileges and use of the sanitarium to tubercular residents of Illinois who live outside of the county, upon such terms and conditions as the directors prescribe. The board has power to make rules and regulations

1. L.1915, p. 347-49.
2. In 1917 the State Board of Health was abolished (L.1917, p. 17); since that year all plans for sanitarium buildings have been submitted to the Department of Public Health, successor to the Board (Ibid., p. 27).
3. L.1915, p. 347,348.



governing all physicians, nurses, attendants, patients, or other persons approaching or coming within the limits of the grounds, and all articles used or brought there. These rules extend to all branches, dispensaries, and other auxiliary institutions located in the county, to their employees, and to all employees sent into the homes of patients. All reputable physicians are entitled to equal privileges in treating patients in any county tuberculosis sanitarium.<sup>1</sup>

Since 1923, to insure greater working efficiency, counties maintaining tuberculosis sanitariums have been permitted to convey property to any adjacent county or counties upon such terms and conditions as the respective county boards agree on by a majority vote of all members of each board. In the same year it was also provided that counties without public tuberculosis facilities might use funds secured for that purpose to give patients sanitarium care in private or public sanitariums of the state.<sup>2</sup>

The directors are required to report monthly to the county board on conditions in the sanitarium. They also return to that body a monthly list of the names of all persons making contributions and donations, the amount and nature of the property so received, and the date of its receipt. On or before the second Monday in June in each year, the directors make an annual report to the county board, stating the condition of their trust on the first day of June, the various sums of money received from all sources and how and for what purpose expended, the number of patients, and other pertinent statistics, information, and suggestions.<sup>3</sup>

All of the records of the county hospital<sup>4</sup> are kept in the superintendent's office on the first floor of the building unless otherwise indicated.

464. CURRENT CASES, 1930--. 1 f.b.

Record of current cases, showing names of patient and members of family, history of case, record of tests, and date of entry. Arr. chron. No index. Hdw. on pr. fm. 12 x 14 x 24.

465. DISCHARGES, 1930--. 2 f.b.

Record of discharged patients, showing name of patient, reason for discharge, history of case, and dates of entry and discharge. Arr. alph. by name of patient. No index. Hdw. on pr. fm. 12 x 14 x 24.

466. (EXPENSE BILLS), 1929--. 2 bdl., 1 f.b.

Monthly expense bills showing name of claimant, nature of claim, and date and amount of payment. Arr. chron. No index. Hdw. on pr. fm. Bdl. 12 x 14 x 14; f.b. 12 x 15 x 18. 2 bdl., 1929-35, strm., bsmt.; 1 f.b. 1936--, supt.'s off., 1st fl., sanitarium.

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1. L.1915, p. 348,349.

2. L.1923, p. 303.

3. L.1915, p. 348,349.

4. Adams County (Hillcrest) Tuberculosis Sanitarium.



467. (Expense) JOURNAL, 1927--. 1 v. Prior records cannot be located, Monthly expense and payroll journal, showing date, name of payee, amount and purpose of payment, and balance available. Arr. chron. No index. Hdw. 500 p. 14 x 9 x 2.

468. CORRESPONDENCE AND LABORATORY REPORTS, 1930--. 1 f.b. General correspondence and reports on laboratory tests, showing names of patient and person making test, history of case, date, nature of test, and results. Arr. chron. No index. Typed. 12 x 14 x 24.

469. CORRESPONDENCE, 1929--. 1 f.b. General correspondence to and from superintendent of county tuberculosis sanitarium. Arr. alph. by name of correspondent. No index. Typed. 12 x 15 x 18.

XXI. JUVENILE DETENTION HOME

The fact that juvenile delinquents constitute a class of criminals entitled to special consideration under the law has been recognized in Illinois from the early days of statehood. According to the revised criminal code of 1827, "infants" under ten years were not to be found guilty of any crime or misdemeanor, and no person under the age of fourteen could be held responsible for a criminal act unless he knew the difference between right and wrong.<sup>1</sup> Later, in 1833, the General Assembly abolished penitentiary sentences for offenders under eighteen except in cases of robbery, burglary, or arson. For all other crimes punishable by imprisonment, juvenile delinquents were to be confined in the county jail for a period not exceeding eighteen months.<sup>2</sup>

In 1867 the General Assembly provided for the establishment and maintenance of an institution "for the discipline, education, employment and reformation of juvenile offenders and vagrants between the ages of eight and eighteen years . . . ." <sup>3</sup> Under this act, courts of competent

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1. R.L.1827, p. 124.  
2. R.L.1833, p. 209.  
3. L.1867, p. 38. The act was amended in 1873 to apply only to boys between the ages of ten and sixteen years (L.1873, p. 147); in 1891 the upper age limit was extended to twenty-one years (L.1891, p. 54); and in 1915 the institution was set aside for youths between the ages of sixteen and twenty-six years (L.1915, p. 560). By that time, the Illinois State Home for Delinquent Boys had been established for boys between the ages of ten and sixteen years (L.1901, p. 68,69). It has subsequently been called the St. Charles School for Boys (L.1905-06, p. 87).



jurisdiction could exercise their discretion in sentencing juvenile offenders either to the county jail, in accordance with the existing law, or to the State Reform School; as the institution was called at that time. The act repealed those sections of the revised statutes of 1845 which permitted the courts to impose penitentiary sentences upon persons under eighteen convicted of burglary, arson, or robbery.<sup>1</sup> In 1893 the General Assembly established the State Home for Juvenile Female Offenders.<sup>2</sup> Prior to that year, the General Assembly had provided that delinquent girls under sixteen years of age could be sent to the reform school in Chicago if the guardians of that school were willing to receive them,<sup>3</sup> and, two years later, that the trustees of the State Reform School might create a special department in the school for girls if such action seemed advisable.<sup>4</sup> The act of 1893 stated that whenever a girl between the ages of ten and sixteen<sup>5</sup> was convicted of any offence which, if committed by an adult, would be punishable by confinement in a house of correction or county jail, she might be committed to the state home or to the house of correction or county jail at the discretion of the court.<sup>6</sup>

An act of 1899 vested original jurisdiction over dependent, neglected, and delinquent children in the county and circuit courts.<sup>7</sup> The act prescribed regulations for the treatment, control, maintenance, adoption, and guardianship of such children;<sup>8</sup> provided for the establishment, in counties having more than five hundred thousand inhabitants, of a branch of the regular circuit court to try juvenile cases in a separate court room;<sup>9</sup> and authorized the appointment of juvenile probation officers to assist the courts in dealing with children coming under the provisions of the act.<sup>10</sup>

County detention homes for the temporary care and custody of dependent, delinquent, or truant children are of comparatively recent origin. Legislation authorizing the establishment of such homes was first enacted in 1907.<sup>11</sup> The act provided that upon petition to the county judge by twenty-five percent of the legal voters voting at the preceding general election, the question of levying a tax for the establishment and

- 
1. L.1867, p. 42-44.
  2. L.1893, p. 24. The name was changed in 1901 to the State Training School for Girls (L.1901, p. 62).
  3. L.1867, p. 42.
  4. L.1869, p. 328.
  5. In 1901 the upper age limit was increased to eighteen (L.1901, p. 62).
  6. L.1893, p. 27.
  7. L.1899, p. 132.
  8. Ibid., p. 131-37.
  9. Ibid., p. 132.
  10. Ibid., p. 133.
  11. L.1907, p. 59-62.





maintenance of a juvenile detention home should be submitted to the county electorate at the next regular general election. If a majority of the voters favored adoption, the county board was authorized to levy such a tax.<sup>1</sup>

The act states that the home shall be arranged, furnished, and conducted in a manner approximating conditions in a family home. During the period of their detention, the children are taught those subjects contained in the regular school curriculum for the first eight grades.<sup>2</sup>

Management of the home is vested in a matron, or superintendent and matron, appointed by the county judge, to serve during his pleasure. Additional help may be employed if he deems it necessary. All appointments, however, are subject to the approval of the county board, and the amount of salary paid to each employee is also set by that body. The superintendent or matron is required to receive and detain temporarily all children committed to the home by the court until further order of the court and to keep a complete record of every child so detained. The superintendent also keeps a record of all expenditures made by the county for the care and maintenance of the home and makes an annual report to the county board of all expenses necessary to maintain the institution together with a list of the number of children detained there each month. A copy of this report is filed with the county clerk.<sup>3</sup>

Although the board of supervisors in Adams County made provision for the establishment of such a home in 1910, no records appear until 1929.

470. (RECORD OF JUVENILE CASES), 1929---. 2 v.

Case record of juveniles admitted to detention home, showing name of juvenile, date of admittance, amount of allowance for lodging, board, and laundry, list of clothing purchases by the county, and reason for and date of dismissal. Arr. chron. Indexed alph. by name of juvenile. Hdw. 200 p. 12 x 8 x 1. Main off. of supt. of juvenile detention home, 1st fl.

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1. L.1907, p. 61,62.
  2. Ibid., p. 60.
  3. Ibid., p. 60,61.



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