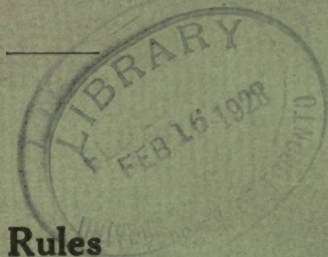


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**UNITED STATES RAILROAD LABOR BOARD
CHICAGO, ILLINOIS**



Rules

for

**Reporting Information on
Railroad Employees**

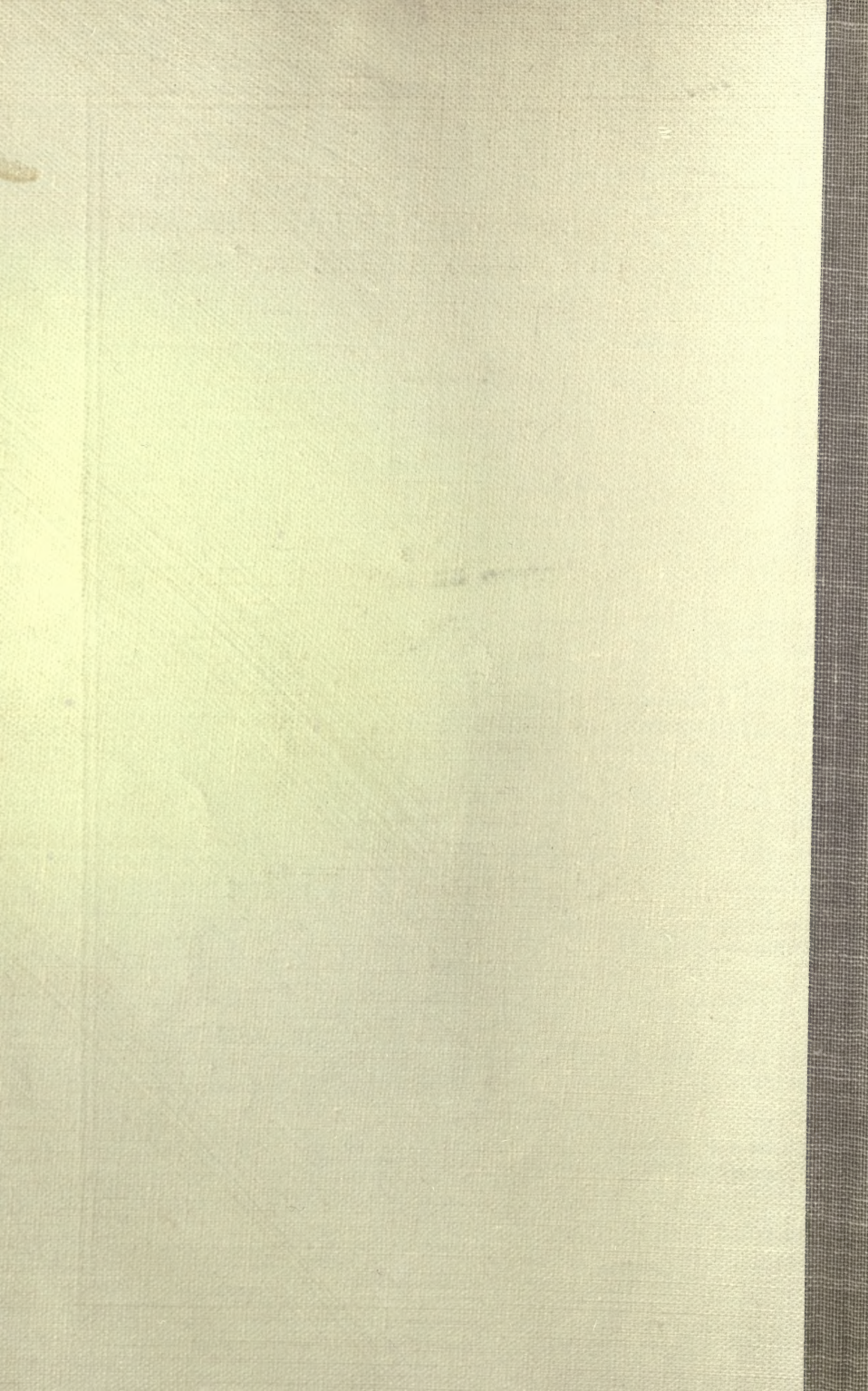
Together with

A Classification and Index

of

Steam Railroad Occupations

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UNITED STATES RAILROAD LABOR BOARD
CHICAGO, ILLINOIS

Rules
for
Reporting Information on Railroad Employees
Together With
A Classification and Index
of
Steam Railroad Occupations

Reporting Forms and Classification Plan, Prepared by the United States Railroad Labor Board, and approved by the Interstate Commerce Commission, to be used by Carriers in Reporting Wage and Compensation data to the United States Railroad Labor Board, and to the Interstate Commerce Commission. (See Wage Order reprinted herein, effective July 1, 1921, superseding Order June 17, 1915, and a supplementary order thereto, July 13, 1917.)

May, 1921.

UNITED STATES RAILROAD LABOR BOARD

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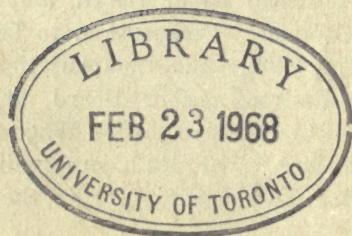
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Introductory Statement

Herewith is presented a statement on the scope, purposes and character of the Occupational Classification of Railroad Positions and the Report Forms which are to be used by steam railroads in reporting service and compensation data to the Interstate Commerce Commission and to the United States Railroad Labor Board.

Contents of the Report

This report includes the following main divisions:

1. Statement on the present reporting plan, and the purposes, character and uses of the revised Occupational Classification of Railroad Positions;
2. Rules governing the Classification of Steam Railway Employees and Reports of their Service and Compensation;
3. Reporting forms to be used by steam railroads in reporting information on railroad employees to the Interstate Commerce Commission and to the United States Railroad Labor Board;
4. Detail on Reporting Divisions contained in the forms for reporting wage and other information by steam railroads to the Interstate Commerce Commission and to the United States Railroad Labor Board;
5. Outline of the Occupational Classification of Railroad Positions;
6. Occupational Classification of Railroad Positions;
7. Alphabetical finding list of illustrative pay-roll and distinctive class titles of railroad positions.

Present Reporting Plan and Need for Revision

Prior to July 1st, 1915, the service and compensation of railroad employees were reported to the Interstate Commerce Commission under eighteen (18) occupational groupings. On July 1st, 1915, a revised classification, providing for the separation of occupations into sixty-eight (68) groups, was issued by the Interstate Commerce Commission, and this grouping is now in effect. The information both as to service and compensation reported annually by the carriers is consolidated and published in the annual report of the Commission, which is issued for the information of the public and provides a measure of comparison of wage and other data for the various classes of railroad occupations involved.

During the period of Federal control the United States Railroad Administration found it difficult in the adjustment of wage and other disputes to secure the type of statistical information as to service and compensation of railroad employees which it required. The Railroad Wage Commission in circulating questionnaires as a basis for the first award—General Order No. 27—used primarily the sixty-eight (68) groupings of occupations in effect at the time.

The Board of Railroad Wages and Working Conditions, appointed by the Railroad Administration, experienced the same difficulty that was encountered by the Railroad Wage Commission in using the data on wages compiled in accordance with the groupings prescribed by the Interstate Commerce Commission. Accordingly, in special cases, elaborate questionnaires were circulated to secure the desired information. Due to the difficulty experienced by it, the Railroad Administration submitted to the Interstate Commerce Commission for its approval a proposed classification of railroad occupations embodying one hundred and twenty-five (125) distinctive groupings of occupations and with it report forms for reporting both service and compensation according to these distinctive groups. These report forms provided not only for expanding the occupational groupings from 68 to 125, but also provided that employees' services should be separated as between overtime, straight time, special allowances, etc. It also provided that compensation should be similarly distributed.

Meanwhile, under the Transportation Act, 1920, the United States Railroad Labor Board was created. This Board inherited a great number of requests for the adjustment of disputes between employers and employees and such an adjustment was provided by the Board in Decision No. 2. In deciding the questions at issue, however, the Board was seriously handicapped because of the absence of wage data relating to homogeneous groups of occupations and classified according to the special working conditions found in railway operation. The absence of data was in part compensated for by the mass of information which was inherited from the Board of Railroad Wages and Working Conditions and without which it would have been difficult, if not impossible, properly to review the claims of the contending parties. Provisions for the current collection of similar data, however, had not been made and it seemed evident that steps would have to be taken by the United States Railroad Labor Board to secure such current and properly classified data if it were correctly to perform its functions according to the provisions of the law.

With this problem before the Board, inquiry was addressed to the Interstate Commerce Commission respecting its attitude on the reporting classification which had been submitted to it by the Railroad Administration for adoption. The Board learned that this classification had not been adopted but had been submitted by the Interstate Commerce Commission to representatives of the railroads and by them to individual railroads for their comment, and also to representatives of employees' organizations. Generally speaking, the comments and criticisms concerning it were favorable. In view of the fact that the classification had not been adopted, and that at the time it was submitted to the Commission the particular problems and purposes of the United States Railroad Labor Board were not known, it was thought desirable for the Board to request that the Commission defer its approval of the classification and Reporting Forms until the United States Railroad Labor Board had had time to study them in the light of its particular problems.

Such a request was addressed by the United States Railroad Labor Board to the Interstate Commerce Commission and was favorably received, approval by the Commission being temporarily deferred. The Commission was also advised that the Board had begun, and was carrying through to completion, a comprehensive classification of railroad positions and the preparation of report forms with supporting instructions and regulations which would serve the needs of the Commission and the Board. Accordingly, a comprehensive study was made of present methods of grouping and classifying positions and of reporting information on wages and services of steam railroad employees. As a result of this study there has been developed a plan for grouping and reporting information concerning such employees as well as a complete Railroad Occupational Classification to be used in connection therewith.

Purpose of Occupational Classification of Railroad Positions

The purpose of the Occupational Classification of railroad positions is to furnish a basis for the collection of wage and other data on homogeneous classes of railroad positions, to establish as nearly as can be a uniform terminology to be used in describing similar occupations, and to describe classes of positions so that all railroads may have the same general understanding of the kinds of positions that are to be included in any class.

The Occupational Classification is in no way and under no circumstances to be interpreted by the Board, by the Interstate Commerce Commission, by the railroads or by other interested parties, as setting up jurisdictional lines for occupations, or as limiting the kinds of work which employees may perform or the duties which they may assume. In preparing the Occupational Classification, the Board has not aimed to standardize for the railroads the occupational duties assigned to, or the kinds of work performed by their employees, and nothing in the classification nor in the report forms is to be construed in this light. Its purpose is solely so to group positions that the wage and other data reported to the Interstate Commerce Commission and to the United States Railroad Labor Board may be used for administrative and public purposes. It specifically provides against grouping together occupations of widely different duties and responsibilities, as well as rates of compensation. By adhering to the classification and the groupings provided for in the Reporting Forms, wage data will be more than indiscriminate totals and the averages computed therefrom will be valuable for administrative and public purposes.

Reference to the Occupational Classification in making the reports to the Interstate Commerce Commission and the United States Railroad Labor Board will facilitate the placement of positions and uniform segregation of wage and other employment data. The value of uniformity and definiteness in classification is particularly clear in the analysis of data on railroad positions which are well defined. In obtaining data on wages and other employment conditions for such positions as those in the Train and Engine Service, where the terminology and language used

are fairly uniform on the different railroads, definite and comparable information can be furnished by the railroads and with the least possible danger of misunderstanding.

With respect to other services it is difficult, under present conditions, for the Board to make clear the exact information desired and for the carriers to furnish classified data suitable for analysis. Positions such as those in the Clerical and Office Administrative Service are good examples. There is no classification or uniform language at present in use as to clerical positions and there is little or no distinction between positions of varying importance and responsibility. It is therefore difficult to obtain comparable wage data and other information necessary to the Board in rendering decisions or in interpreting and applying such decisions by the interested parties. This condition has confronted adjustment bodies and also the carriers. For want of a better alternative it has been necessary to treat such unclassified positions without distinction as to existing differences.

The submission of wage statistics and other information for homogeneous groups of positions will give the Interstate Commerce Commission and the United States Railroad Labor Board uniform, definite and usable data. The use of standard nomenclature based on duties will also enable the Board to make comparisons with similar occupations outside of the railroad service and to detect inequalities between positions on the railroads and in outside organizations.

With the establishment and use of the Occupational Classification by the Interstate Commerce Commission and the Board, as well as by the railroads, a foundation will be laid for securing comparable information. This will obviate the necessity of special explanations and correspondence concerning the precise nature of the data which are required and furnished and will materially reduce the number of special inquiries and studies on wages and working conditions which may be required in carrying out the purposes of the Transportation Act.

The annual reports of the Commission and the Board which are made to the public, are studied from various angles. In order that these reports may fully serve the purposes intended, the statistical information which is incorporated should be precise and capable of clear and definite interpretation. All this rests fundamentally on the presence and use of comparative statistical material.

In order to simplify the Reporting Divisions and at the same time to secure reports suitable to the Interstate Commerce Commission and to the Board, the distinctive classes in the Occupational Classification have been re-grouped into 148 Reporting Divisions. The Reporting Divisions have been arranged according to established broad departmental lines and data relating to them, based as they are upon a comprehensive grouping of positions, will meet the general requirements of both the Commission and the Board, thereby reducing the amount of labor necessary in preparing any special reports which either body may deem necessary.

The distinctive classes of positions falling under the different Reporting Divisions are listed in the Detail under the Reporting Divisions (Pages 21 to 50 inclusive). To minimize the possibility of misinterpretation and to facilitate the use of the descriptions of duties and basic groupings of positions in the Occupational Classification, the distinctive class names, with references to Occupational Classification symbols and page numbers, are given for all the classes in the Reporting Divisions.

Description of the Occupational Classification

The basis and general plan of the Occupational Classification conform to the recognized lines and the best practice which have been followed by industrial and governmental organizations in the development of employment classifications for their services, the entire plan being based upon the principle that duties and responsibilities must control in any orderly arrangement and classification of positions.

The Occupational Classification may be described as a functional grouping of positions, the aim being to set up unit classes which group together positions of essentially similar nature having due regard to the duties and responsibilities which they require or imply.

All railroad positions are separated into main divisions which, for convenience, are called SERVICES. These are the broadest divisions of positions and are determined irrespective of departmental lines. Such a grouping of services admits of a bird's eye view of the entire range of railroad positions.

The services are sub-divided into GROUPS of related positions covering work which is generally performed in the same profession, vocation or trade, or in a particular kind of railroad work.

Wherever there are wide and clearly discernible differences in the importance, difficulty and responsibility of the work performed, the groups are further sub-divided into GRADES which consist of one or more DISTINCTIVE CLASSES of positions. These classes are the smallest units provided for in the classification and are made up of positions carrying essentially similar duties and responsibilities. Each class is given a distinct title and described so far as is necessary to indicate the kinds of positions which fall under such distinctive class.

Under each of the respective services, groups, and grades there is set out general descriptive statements of the duties and responsibilities of the services and groups and of the distinctive classes of positions. These descriptions are set out solely as distinguishing particular kinds of work, so as to provide for essentially homogeneous classes of occupations.

The various positions found in the steam railroad service are grouped in the Occupational Classification under seventeen (17) major

Services; these Services having been set up according to the general railroad functions as well as the special and peculiar requirements in railroad organizations. The Services are sub-divided into 119 Groups. Within the Groups are the separate grades and distinctive class titles, each of which has a description of duties generally performed and illustrative examples.

Outside of the Executive, Official and Staff Assistant Service, which is ungraded and unclassified and in which examples of positions are shown separately under appropriate groups but not distinguished as to importance and responsibilities of work performed, there are 500 distinctive classes which are distributed under the other sixteen (16) Services as follows:

SERVICE	NUMBER OF DISTINCTIVE CLASSES
Attendance Service.....	26
Clerical and Office Administrative Service.....	27
Dining Car, Restaurant and Kitchen Service.....	19
Engine and Equipment Operation Service.....	31
Floating Equipment Service.....	62
Inspectional Service.....	34
Investigational and Instructional Service.....	10
Labor Service.....	50
Police Service.....	6
Professional Service.....	23
Skilled Trades Service.....	103
Sub-Professional Service.....	7
Supervisory Skilled Trades and Labor Service.....	43
Traffic Service.....	10
Train and Engine Service.....	29
Train Dispatching, Telegraph and Station Agent Service.....	20
Total Number of Distinctive Classes.....	500

The Occupational Classification with the alphabetical finding list should be used as a basis in distributing occupations in the reports which are to be made to the Interstate Commerce Commission and to the United States Railroad Labor Board. This does not mean that the railroads are required in making up the regular reports to the Interstate Commerce Commission and to the United States Railroad Labor Board to observe all of the separate class distinctions provided for in the classification, but they are required to follow the definitions and make the distinctions which apply to the divisions of occupations upon which they report. It is hoped, however, that the classification in its detailed form will prove of such value to the railroads in viewing their employment problems as a whole that they will, of their own free will, install it as a basis for employment administration, and reap the advantages which would accrue therefrom.

INTERSTATE COMMERCE COMMISSION

April 18, 1921.

To the Carriers Concerned:

The accompanying rules governing the Classification of Steam Railway Employees and Reports of their Service and Compensation provide for more detailed reports to the Commission relative to railway Employees than have hitherto been required. The resulting statistics are intended to meet the needs of both the United States Railroad Labor Board and the Interstate Commerce Commission. The classification of employees was worked out by the Labor Board. The information required concerning each class or so-called Reporting Division is largely in accord with the recommendation of the Director General of Railroads, with some modifications as the result of conferences and hearings held jointly by the Labor Board and the Commission, at which representatives of labor organizations and carriers were present.

It is requested that a duplicate copy of each monthly wage report made to the Commission be sent to the United States Railroad Labor Board, Kesner Building, Chicago, Ill.

EDGAR E. CLARK, Chairman.

INTERSTATE COMMERCE COMMISSION

Order

At a General Session of the Interstate Commerce Commission, held at its office in Washington, D. C., on the 18th day of April, A. D. 1921.

The subject of statistics of service and compensation of steam railway employees being under consideration, the following order was entered:

It is ordered,

1. That the order of June 17, 1915, prescribing certain "Rules Governing the Classification of Steam Railway Employees and their Compensation," and also an order of July 13, 1917, supplementary to the said order, be and they are hereby annulled as of July 1, 1921.

2. That the annexed "Rules Governing the Classification of Steam Railway Employees and Reports of Their Service and Compensation" be approved to take effect on July 1, 1921, and that all carriers by steam railway within the scope of Section 20 of the Interstate Commerce Act be governed by the said rules in the preparation and submission of their annual and other periodical reports to the Interstate Commerce Commission in accordance with forms adopted for such returns, and also with respect to any other matters covered by these rules.

3. That all carriers of Class I included under this order shall, beginning with a report for the month of July, 1921, render monthly reports of employees, service, and compensation in accordance with forms outlined in connection with the rules specified in Article 2 above. Such reports shall be made under oath and forwarded to the Bureau of Statistics, Interstate Commerce Commission, Washington, D. C., not

later than the 30th day following the close of the month to which they relate. Carriers of Classes II and III and lessor companies shall include a statement of employees, service, and compensation in their annual reports in accordance with the simplified form given in Part II of the annexed Rules.

By the Commission:

(SEAL)

GEORGE B. MCGINTY, Secretary.

INTERSTATE COMMERCE COMMISSION

Rules Governing the Classification of Steam Railway Employees and Reports of their Service and Compensation

1. **DEFINITION OF EMPLOYEES**—The word *employees*, as used herein, is intended to include every person in the service of the reporting carrier subject to its continuing authority to supervise and direct the manner of rendition of his service. Persons engaged to render only specifically defined service and not subject to the continuing authority of the carrier to supervise and control their acts, such as customhouse brokers, lawyers retained only for specific cases and not under general or continuing retainer, etc., are not employees in the meaning of the term used herein.

2. **COUNTING EMPLOYEES**—Since the number of employees fluctuates, carriers are required to classify and count all of their employees at twelve different times each year, with additional counts in certain occupations as provided for in Part II hereof.

3. **JOINT EMPLOYEES**—Each person jointly employed, shall, if carried on the payrolls of the several joint employers, be counted by each employer and represented in its return of number of employees by a fraction based on the number of employers reporting him; if a person, for example, is reportable by three employers, each should include him in its number of employees as one-third of an employee. When the entire compensation of a joint employee is shown on the payroll of a single joint employer and is paid to the employee by that employer such employee should, for the purpose of returns, be treated as if employed solely by such employer.

4. **TIME ON DUTY**—The actual number of hours on duty, or held for duty, is to be ascertained and recorded for every class of employees required to be on duty at regular times. For enginemen and trainmen, the actual number of miles run is to be recorded as well as the number of hours on duty.

Whenever an employee works at more than one occupation, or in more than one class of service, both the number of hours worked and the compensation paid, subject to the modifications indicated in connection with Form B, should be separated and reported under the

proper Reporting Divisions. For example, if an employee is paid a day's wage for a smaller number of hours than constitutes a day's work, the number of hours paid for as well as the actual number of hours the employee is on duty should be ascertained and recorded. Time allowed for meals, part holidays, holidays, absences on leave, vacations, etc., should be excluded from time actually worked, unless such time is paid for, in which case, it should be appropriately reported. These requirements apply to enginemen and trainmen paid on the basis of trips or of miles run, and to employees paid at piece rates, as well as to employees paid on hourly, daily, weekly, monthly, or other time bases. For general officers, division officers, traveling agents and solicitors, and other classes of employees, whose duties are of such a nature that it is impracticable to record accurately the number of hours during which they are on duty, the return should show the number of days on duty, as well as the number of days paid for. Employees whose time on duty and time paid for are measured in days are indicated on Form A by the letter (D), following the title of the Reporting Division. Total overtime hours paid for should be reported separately between pro rata and punitive rates paid therefor, except in Train and Engine Service.

5. COMPENSATION—The compensation of employees as defined in these rules is to be stated in such manner and detail as the forms adopted for periodical returns require.

PART II

1. There are presented in Part II outlines of two forms for the report of information to the Interstate Commerce Commission on railway employees, their service, and compensation, designated as FORM A, which relates to employees other than train and engine service employees, and FORM B, which relates to train and engine service employees. These forms are followed by instructions, or explanatory references, with some illustrative examples, in order that the intent of the forms may be correctly understood.

2. With general reference to the statement of the compensation of employees in Forms A and B, it should be understood that the total compensation received by the employees in each Reporting Division, as well as the amount of work they perform, should be shown properly distributed under the prescribed column heads as indicated by the forms. It should be noted, that if the work of an employee varies during a report period, his time and compensation should be apportioned accordingly.

Illustrations: (a) In the course of a month, an employee works as a Machinist, and as such earns \$65.00, and he works also as a Gang Foreman and earns \$35.00. The pay received by him in the occupation of Machinist with corresponding time should be included in returns for Division 77, "Machinists," and his other pay and time as indicated should be included in returns for Division 67, "Gang Foremen and Gang Leaders." (b) When an employee works at two or more of the occupations of engineer, fireman, conductor, and brakeman his time and

compensation should be assigned in accordance with the facts. For example, in a certain period an employee earns as a Through Freight Engineer \$30.00, as a Local or Way Freight Engineer \$26.00, as a Yard Engineer \$15.00, and as a Local or Way Freight Fireman \$16.00. The time and the compensation of this employee should be correspondingly distributed among Reporting Divisions 142, 143, 144 and 147 as they are respectively applicable, without regard to the predominance of the time worked or the amount earned by him in one occupation.

3. As elsewhere indicated, the statement of the number of employees in the service of a company with respect to Reporting Division depends upon the allocation of the individual employees as of the day of count.

4. The Reporting Divisions shown in Forms A and B following will also be used in connection with the annual report of steam roads of Classes II and III and lessor companies, but only the information indicated by the following column headings will be required for each Reporting Division:

1. Name of Reporting Division.
2. Number of employees in service at middle of the months of January, April, July, and October, (and average of preceding).
3. Hours of service:
 - Straight time
 - Overtime
 - Total
4. Days of service:
 - Straight time
 - Overtime
 - Total
5. Compensation:
 - Straight time
 - Overtime
 - Total

Form A, pages 16-19.

Explanatory Instructions Pertaining to Form A

Column 1. The Reporting Divisions named in Column 1 of Form A are to accord with the definitions of the Divisions given in the Classification and Index of Steam Railroad Occupations of the United States Railroad Labor Board.

Column 2. The 15th day of a month is to be taken as the middle of the month, except when it falls on a Sunday or a holiday, in which case the count should be made as of the last preceding business day. The count should not be restricted to employees actually on duty as of the day of the count, but should cover all employees, including employees under pay on vacation, or sick leave. Employees who are not subject to call for duty, such as employees not under pay, absent on definite leave or under suspension, and pensioners not bound to render service, should be excluded.

Employees whose duties are such as to make them includible in two or more Reporting Divisions should be reported in that Division indicated by the greater part of their duties during the period covered by a report.

Column 3. To arrive at the number of full-time positions reportable for a Division, divide the hours (or days) required in column 4 by the number of hours (or days) that constitutes the straight-time assignment for the month for which report is made. In the computation of averages of this sort for inclusion in reports, fractions of less than one-half are, in general, to be disregarded, and fractions of one-half or more reckoned as one.

Illustrations: (a) With respect to Division No. 77, "Machinists," if in a particular shop or department the assignment of machinists for a given month is 26 days of eight hours, or a total of 208 hours, and the total number of straight-time hours actually worked by all the machinists is 5,230, this total number of hours should be divided by the number representing the assignment for the month (208 hours), to obtain the number of full-time positions, which in this instance would be 25, as the fraction of less than one-half in the quotient would be dropped. (b) If in the case of Division No. 124, "Crossing and Bridge Flagmen and Gatemen," the total number of days for which the men of this Division were paid on a 31-day assignment was 296, the number of full-time positions reportable would be 10, since the quotient of 296 divided by 31 is 9 and a fraction greater than one-half.

Column 4. There should be stated for each of the Reporting Divisions the total number of straight-time hours actually worked by the employees whose service is includible in the particular Division.

Column 5. Enter the total number of overtime hours paid for at pro rata rates.

Column 6. Enter the total number of overtime hours paid for at punitive rates.

Column 7. Enter the totals of time paid for and not worked, such as payment for part holidays, holidays, absence on definite leave, vacations, miscellaneous time paid for and not worked; such as pay for attending court, suspensions, sickness, time allowed for meals, and other time that can properly be considered constructive, such as allowance to complete a minimum day when less than a minimum day is worked.

Illustrations: (a) Certain employees are required to work only four hours on Saturday but are allowed eight hours pay. Enter four hours in Column 4 and 4 hours in Column 7. (b) Certain shop employees work 7 hours on Saturday and are allowed eight hours pay. Enter 7 hours in Column 4 and 1 hour in Column 7.

Column 8. Enter the total of Columns 4 to 7.

Column 9. Enter the compensation for the time shown in Column 4.

Column 10. Enter the compensation for the time shown in Column 5.

Column 11. Enter the compensation for the time shown in Column 6.

Column 12. Enter the compensation for the time shown in Column 7.

Column 13. Enter the total of Columns 9 to 12.

SUPPLEMENT TO FORM A—PIECE WORK

For each Reporting Division in which employees on a piece work basis are represented, the number of employees on such piece work basis, together with their hours of work and compensation, should be shown in a footnote or if necessary on a supplementary sheet in the following form:

Division Number	Reporting Division	Number of Employees at middle of month	Hours of service	Com- pensa- tion
--------------------	-----------------------	---	------------------------	------------------------

Form B, page 20.

Explanatory Instructions Pertaining to Form B

Column 1. The Reporting Divisions named in Column 1 of Form B are to accord with the definitions of the Divisions given in the Classification and Index of Steam Railroad Occupations of the United States Railroad Labor Board.

Column 2. Enter the total number of employees in service or available for service as of the middle of the month. Employees whose duties are such as to make them includible in two or more Reporting Divisions should be included in that Division indicated by the greater part of their time during the month.

The count should not be restricted to employees actually on duty as of the day of the count, but should cover all employees, including employees under pay on vacations or sick leave, as well as "extra" men in train and engine service, who are subject to call for duty. Employees who are not subject to call for duty, such as employees not under pay, absent on definite leave or under suspension, and pensioners not bound to render service, should be excluded.

Column 3. Enter the number of employees ascertained in the following manner:

Employees should be counted four times each month, i. e., on the 7th, 15th, 22nd, and 28th, except when these dates fall on Sundays or holidays, in which case the count should be made as of the last preceding business day.

Employees should be credited to the service in which they are engaged on the particular dates the counts are made. Employees on assigned runs, whose lay-over days fall on these dates, should be included, but "extra" men not working on these dates should be excluded. It should be noted that the counts provided for in column 3 are made on a different basis from the count provided for in column 2. In column 3 employees are to be credited to the Services in which they are engaged on the days of the counts and not according to those in which their preponderant duties fall as provided for in column 2.

Column 4. Enter the number of straight-time hours actually worked.

Column 5. Enter the total straight-time hours paid for covering Divisions Nos. 131, 132, 135, 136, 139, 140, 141, 144, 145 and 148 only.

Column 6. Enter the number of hours of overtime paid for.

Column 7. Enter the number of constructive hours allowed which does not represent actual train service and for which mileage is not allowed, such as pay under "Held away from home terminal" rule, called and not used, run around, deadheading, attending court, suspensions, investigations, claim and safety meetings.

Column 8. Enter the total of amounts shown in columns 5, 6 and 7, for passenger and yard service employees, and the total of amounts shown in columns 4, 6 and 7, for freight service employees.

Column 9. Enter the straight-time compensation for the time shown in column 4.

Column 10. Enter the straight-time compensation for the time shown in column 5.

Column 11. Enter the overtime compensation for the time shown in column 6.

Column 12. Enter the compensation for the time shown in column 7.

Column 13. Enter the sum of the amounts shown in columns 10, 11, and 12 for passenger and yard service employees, and the sum of the amounts shown in columns 9, 11, and 12 for freight service employees.

Column 14. Enter the total compensation paid. The amounts to be shown in this column include those given in column 13, as well as the compensation for time not worked due to additional hours necessary to equalize the miles paid for. The sum of the amounts in this column must agree with the total pay roll.

Column 15. Enter the number of miles run in performing actual train service.

Column 16. Enter the number of miles paid for but not run in connection with actual train service.

Column 17. Include in this column the number of trips made for which not less than a minimum day is paid.

EXAMPLES BASED ON EXISTING WORKING CONDITIONS ILLUSTRATING ENTRIES TO BE MADE

(a) A freight engineer makes a run of 125 miles in 8 hours. (Time from reporting for duty until released at end of run.) Enter eight hours in column 4 and 125 miles in column 15.

(b) A passenger conductor makes a run of 200 miles in nine hours. (Time from reporting for duty until released at end of run.) Enter nine hours in column 4, 10 hours in column 5 and 200 miles in column 15.

(c) A passenger engineer makes a run of 120 miles in 4 hours. (Time from reporting for duty until released at end of run.) Enter four hours in column 4, six hours in column 5 and 120 miles in column 15.

(d) A freight conductor makes a run of 60 miles in four hours. (Time from reporting for duty until released at end of run.) Enter

four hours in column 4, 60 miles in column 15, and 40 miles in column 16.

(e) A passenger conductor makes a straight-away run of 100 miles in five hours (time from reporting for duty until released at end of run), for which a minimum day is paid. Enter five hours in column 4, seven hours and thirty minutes in column 5, 100 miles in column 15, and 50 miles in column 16.

(f) A passenger conductor makes a short turn-around run which is paid for under the 8-within 10-hour rule, making a total of 140 miles, and was actually on duty from 6:00 A. M. to 3:00 P. M., again going on duty at 5:00 P. M. and worked continuously until 6:00 P. M., when he was finally released. Enter eight hours in column 4, eight hours in column 5, and three hours in column 6. 140 miles should be entered in column 15, and 10 miles in column 16.

(g) A passenger engineer makes a short turn-around run which is paid for under the 8-within 10-hour rule, making a total of 80 miles, and was actually on duty from 6:00 A. M. to 1:00 P. M., again going on duty at 5:00 P. M. and working continuously until 7:00 P. M., when he was finally released. Enter seven hours in column 4, eight hours in column 5, three hours in column 6, 80 miles in column 15 and 20 miles in column 16.

(h) A freight conductor goes on "Held away from home terminal" time at 6:00 A. M., is called and reports for duty at 8:00 A. M., runs 80 miles and is released at 4:30 P. M.; rule of schedule provides that overtime of 30 minutes shall be counted as one hour, less than 30 minutes not counted. Enter eight hours in column 4, one hour in column 6, two hours in column 7, 80 miles in column 15 and 20 miles in column 16.

(i) A freight engineer is called and upon reporting at the engine-house is notified that he is not wanted. Rule of schedule provides an allowance of three hours when called and not used. Enter three hours in column 7. Should schedule provide for allowance of 50 miles, enter four hours in column 7, which is the equivalent of 50 miles on speed basis of $12\frac{1}{2}$ miles per hour.

(j) A freight conductor deadheaded 100 miles, consuming three hours, on a passenger train for which, under the deadhead rule of schedule, he was paid 50 miles at freight rate, 50 miles being the equivalent of four hours at the freight speed basis of $12\frac{1}{2}$ miles per hour. Enter four hours in column 7. No entry to be made in the mileage columns 15 and 16.

(k) A freight engineer deadheads from a terminal to an intermediate point on a passenger train, a distance of 50 miles, in two hours, and immediately goes in freight service and runs 50 miles in five hours to another terminal, or to the terminal from which the deadhead service was commenced. The schedule rule provides that deadhead trips made in connection with actual service trips be paid for as a part thereof. The man was paid 100 miles for the entire service. Enter five hours in column 4, four hours in column 7, this being the equiva-

lent of 50 miles at freight speed basis of $12\frac{1}{2}$ miles per hour, 50 miles in column 15 and nothing in column 16.

(l) For allowances in connection with "run arounds," "attending court," "suspensions," "investigations," and "Claim and Safety meetings," where the remuneration is based upon time actually lost, the time lost should be converted into its equivalent in hours and entered in column 7. Where the remuneration is based upon a flat rate per day the hours constituting the minimum day of the employee when in regular train service should be considered the hours paid for per day and the total number of days allowed should be multiplied by the number of hours and the product entered in column 7.

(m) A freight fireman reported for duty at "A" at 6:30 A. M., switched until 8:00 A. M., for which two hours was paid, and ran to "B," an intermediate point 25 miles from "A," arriving at "B" at 10:00 A. M., where he consumed 25 minutes coaling engine and 15 minutes turning engine, after which he was released at 10:40 A. M. Left "B" at 3:00 P. M., on return trip to "A," arriving at main track switch connection at "A" at 5:40 P. M. Delayed getting in yard and released at "A" at 6:20 P. M. Schedule provides that overtime limit be extended by switching at initial terminal, that one hour be paid for coaling engine and one hour for turning engine with deduction of actual time consumed in such work in the computation of overtime and also provides that final terminal delay should be paid after delay of 30 minutes from time train reached main track switch connection; the road overtime ending at that point. This man was paid two hours for switching at "A;" 100 miles for the round trip, "A" to "B" and return; 1 hour for coaling engine, 1 hour for turning engine, 1 hour road overtime and 1 hour final terminal delay. Enter in column 4 three hours and forty minutes; in column 6 one hour; in column 7 five hours; in column 15 fifty miles, and in column 16 fifty miles.

(n) A yard conductor reports for duty at 8:00 A. M., and is released at 2:00 P. M. He was paid for eight hours. Enter six hours in column 4 and eight hours in column 5.

(o) A yard engineer reports for duty at 8:00 A. M., switches in the yard until 12:00 noon; goes out on the main line to assist train over a hill; returns to yard and resumes switching service at 2:00 P. M., switching until 4:00 P. M., when finally released for the day. Schedule provides that work performed outside of yard limits shall be paid for in addition to yard pay, with no deduction therefrom for time consumed in such work outside of yard limits. This man was paid eight hours for service performed in yard work and two hours for work performed outside of yard limits. Enter in column 4 six hours; in column 5 eight hours, and in column 7 two hours. Nothing should be entered in columns 15 and 16.

(p) A through freight engineer makes a run of 100 miles, for which he is paid 135 miles because of mountainous country. One hundred miles should be reported in column 15 and 35 miles in column 16.

Division number	REPORTING DIVISION		Number of employees
	1		middle of month 2
I—Executives, Officials and Staff Assistants			
1	Executives, General Officers and Assistants	D	000
2	Division Officers, Assistants and Staff Assistants	D	000
	TOTAL (Executives, Officials and Staff Assistants)		000
II—Professional, Clerical and General			
3	Architectural, Chemical and Engineering Assistants (A)	D	000
4	Architectural, Chemical and Engineering Assistants (B)	D	000
5	Sub-Professional Engineering and Laboratory Assistants	D	000
6	Professional and Sub-Professional Legal Assistants	D	000
7	Supervisory or Chief Clerks (Major Departments)	D	000
8	Chief Clerks (Minor Departments) and Assistant Chief Clerks and Supervising Cashiers	D	000
9	Clerks and Clerical Specialists (A)	D	000
10	Clerks (B)	D	000
11	Clerks (C)	D	000
12	Mechanical Device Operators (Office)	D	000
13	Stenographers and Secretaries (A)	D	000
14	Stenographers and Typists (B)	D	000
15	Storekeepers, Sales Agents and Buyers	D	000
16	Ticket Agents and Assistant Ticket Agents	D	000
17	Traveling Auditors or Accountants	D	000
18	Telephone Switchboard Operators and Office Assistants	D	000
19	Messengers and Office Boys	D	000
20	Elevator Operators and Other Office Attendants	D	000
21	Lieutenants and Sergeants of Police	D	000
22	Patrolmen	D	000
23	Watchmen (Without police authority)	D	000
24	Supervising Traffic Agents	D	000
25	Traffic Agents, Advertising and Development Agents	D	000
26	Fire Prevention, Smoke and Time Service Inspectors and Office Building Superintendents	D	000
27	Claim Agents and Claim Investigators	D	000
28	Real Estate and Tax Agents and Investigators	D	000
29	Examiners, Instructors and Special Investigators	D	000
30	Miscellaneous Trades Workers (other than Plumbers)	D	000
31	Motor Vehicle and Motor Car Operators	D	000
32	Teamsters and Stablemen	D	000
33	Janitors and Cleaners	D	000
	TOTAL (Professional, Clerical and General)		000
III—Maintenance of Way and Structures			
34	Road Masters and General Foremen (M. of W. & S.)	D	000
35	Assistant General Foremen (M. of W. & S.)	D	000
36	Supervising Maintenance of Way Inspectors and Scale Inspectors	D	000
37	Maintenance of Way Inspectors	D	000
38	Bridge and Building Gang Foremen (Skilled Labor, M. of W. & S.)	D	000
39	Bridge and Building Carpenters	D	000
40	Bridge and Building Iron Workers	D	000
41	Bridge and Building Painters	D	000
42	Masons, Bricklayers, Plasterers and Plumbers	D	000
43	Skilled Trades Helpers (M. of W. & S.)	D	000
44	Regular Apprentices (M. of W. & S.)	D	000
45	Portable Steam Equipment Operators (M. of W. & S.)	D	000
46	Portable Steam Equipment Operator Helpers (M. of W. & S.)	D	000
47	Pumping Equipment Operators (M. of W. & S.)	D	000
48	Gang Foremen (Extra Gang and Work Train Laborers)	D	000
49	Gang Foremen (Bridge and Building, Signal and Telegraph Laborers)	D	000
50	Gang or Section Foremen	D	000
51	Laborers (Extra Gang and Work Train)	D	000
52	Track and Roadway Section Laborers	D	000
53	Maintenance of Way Laborers (other than Track and Roadway) and Gardeners and Farmers	D	000
54	General Foremen and Supervising Inspectors (Signal, Telegraph and Electrical Transmission)	D	000
55	Assistant General Foremen (Signal, Telegraph and Electrical Transmission) and Signal and Telegraph Inspectors	D	000
56	Gang Foremen (Signal and Telegraph Skilled Trades Labor)	D	000
57	Signalmen and Signal Maintainers	D	000
58	Linemen and Groundmen	D	000
59	Assistant Signalmen and Assistant Signal Maintainers	D	000
60	Signalman and Signal Maintainer Helpers	D	000
	TOTAL (Maintenance of Way and Structures)		000

Note: If any employees on a piece-work basis as above represented, give details as per instruction. If none are so represented, that fact should be stated.

Information on Railroad Employees

Railroad

Number of full time positions	SERVICE-HOURS (or days)					COMPENSATION					Division number
	Straight time actually worked	Over-time paid for at pro-rata rates	Over-time paid for at punitive rates	Time paid for but not worked	Total time paid for	Straight time paid for	Over-time paid for at pro-rata rates	Over-time paid for at punitive rates	Time paid for but not worked	Total	
3	4	5	6	7	8	9	10	11	12	13	
000	000	000	000	000	000	000	000	000	000	000	1
000	000	000	000	000	000	000	000	000	000	000	2
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000	000	000	000	000	000	000	000	000	000	000	3
000	000	000	000	000	000	000	000	000	000	000	4
000	000	000	000	000	000	000	000	000	000	000	5
000	000	000	000	000	000	000	000	000	000	000	6
000	000	000	000	000	000	000	000	000	000	000	7
000	000	000	000	000	000	000	000	000	000	000	8
000	000	000	000	000	000	000	000	000	000	000	9
000	000	000	000	000	000	000	000	000	000	000	10
000	000	000	000	000	000	000	000	000	000	000	11
000	000	000	000	000	000	000	000	000	000	000	12
000	000	000	000	000	000	000	000	000	000	000	13
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000	000	000	000	000	000	000	000	000	000	000	49
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000	000	000	000	000	000	000	000	000	000	000	

(1/4 Actual Size)

Division number	REPORTING DIVISION		Number of employees
	1		middle of month
			2
IV—Maintenance of Equipment and Stores			
61	General Foremen (M. E.).....	D	000
62	Assistant General Foremen and Department Foremen (M. E.).....	D	000
63	General Foremen (Stores).....	D	000
64	Assistant General Foremen (Stores).....	D	000
65	Equipment, Shop and Electrical Inspectors (M. E.).....		000
66	Material and Supplies Inspectors.....	D	000
67	Gang Foremen and Gang Leaders (Skilled Labor).....		000
68	Blacksmiths.....		000
69	Boilermakers.....		000
70	Carmen (A).....		000
71	Carmen (B).....		000
72	Carmen (C).....		000
73	Carmen (D).....		000
74	Electrical Workers (A).....		000
75	Electrical Workers (B).....		000
76	Electrical Workers (C).....		000
77	Machinists.....		000
78	Molders.....		000
79	Sheet Metal Workers.....		000
80	Skilled Trades Helpers (M. E. & Stores).....		000
81	Helper Apprentices (M. E. & Stores).....		000
82	Regular Apprentices (M. E. & Stores).....		000
83	Gang Foremen Laborers (Shops, Engine Houses, Power Plants and Stores).....		000
84	Coach Cleaners.....		000
85	Laborers (Shops, Engine Houses and Power Plants and Stores).....		000
86	Common Laborers (Shops, Engine Houses, Power Plants and Stores).....		000
87	Stationary Engineers (Steam).....		000
88	Stationary Firemen and Oilers (Steam and Electrical Plants).....		000
89	Coal Passers and Water Tenders (Steam Station Boiler Rooms).....		000
	TOTAL (Maintenance of Equipment and Stores).....		000
V—Transportation (Other than Train, Engine and Yard)			
90	Chief Train Dispatchers, Train Dispatchers and Train Directors.....		000
91	Station Agents (Supervisory—Major Stations—Non-Telegraphers).....	D	000
92	Station Agents (Supervisory—Smaller Stations—Non-Telegraphers).....		000
93	Station Agents (Non-Supervisory—Smaller Stations—Non-Telegraphers).....		000
94	Station Agents (Telegraphers and Telephoners).....		000
95	Chief Telegraphers and Telephoners or Wire Chiefs.....		000
96	Clerk—Telegraphers and Clerk—Telephoners.....		000
97	Telegraphers, Telephoners and Towermen.....		000
98	Station Masters and Assistants.....	D	000
99	Supervising Baggage Agents.....	D	000
100	Baggage Agents and Assistants.....		000
101	Baggage, Parcel Room and Station Attendants.....		000
102	General Foremen (Freight Stations, Warehouses, Grain Elevators and Docks).....		000
103	Assistant General Foremen (Freight Stations, Warehouses, Grain Elevators and Docks).....		000
104	Gang Foremen (Freight Station, Warehouse, Grain Elevator and Dock Labor).....		000
105	Callers, Loaders, Sealers, Sealers and Perishable Freight Inspectors.....		000
106	Truckers (Stations, Warehouses and Platforms).....		000
107	Laborers (Coal and Ore Docks and Grain Elevators).....		000
108	Common Laborers (Stations, Warehouses, Platforms and Grain Elevators).....		000
109	Stewards, Restaurant and Lodging House Managers and Dining Car Supervisors.....		000
110	Chefs and First Cooks (Dining Cars and Restaurants).....		000
111	Second and Third Cooks (Dining Cars and Restaurants).....		000
112	Waiters and Lodging House Attendants.....		000
113	Camp and Crew Cooks and Kitchen Helpers.....		000
114	Barge, Lighter and Gasoline Launch Officers and Workers.....		000
115	Deck Officers (Ferry Boats and Towing Vessels).....		000
116	Engine Room Officers (Ferry Boats and Towing Vessels).....		000
117	Deck and Engine Room Workers (Ferry Boats and Towing Vessels).....		000
118	Deck and Engine Room Officers and Workers (Steamers).....		000
119	Floating Equipment Shore Workers and Attendants.....		000
120	Transportation and Dining Service Inspectors.....	D	000
121	Parlor and Sleeping Car Conductors.....		000
122	Train Attendants.....		000
123	Bridge Operators and Helpers.....		000
124	Crossing and Bridge Flagmen and Gatemen.....	D	000
125	Foremen (Laundry) and Laundry Workers.....		000
	TOTAL (Transportation—other than Train and Engine).....		000
VI—a—Transportation—(Yard Masters, Switch Tenders and Hostlers)			
126	Yard Masters and Assistants.....	D	000
127	Switch Tenders.....		000
128	Outside Hostlers.....		000
129	Inside Hostlers.....		000
130	Outside Hostler Helpers.....		000
	TOTAL (Transportation—(Yard Masters, Switch Tenders and Hostlers).....		000

Note: If any employees on a piece-work basis as above represented, give details as per instruction. If none are so represented, that fact should be stated.

Information on Railroad Employees (Continued)

FORM "A" (Continued)

Number of full time positions	SERVICE-HOURS (or days)					COMPENSATION					Division number
	Straight time actually worked	Overtime paid for at prorate rates	Overtime paid for at punitive rates	Time paid for but not worked	Total time paid for	Straight time paid for	Overtime paid for at prorate rates	Overtime paid for at punitive rates	Time paid for but not worked	Total	
3	4	5	6	7	8	9	10	11	12	13	
000	000	000	000	000	000	000	000	000	000	000	61
000	000	000	000	000	000	000	000	000	000	000	62
000	000	000	000	000	000	000	000	000	000	000	63
000	000	000	000	000	000	000	000	000	000	000	64
000	000	000	000	000	000	000	000	000	000	000	65
000	000	000	000	000	000	000	000	000	000	000	66
000	000	000	000	000	000	000	000	000	000	000	67
000	000	000	000	000	000	000	000	000	000	000	68
000	000	000	000	000	000	000	000	000	000	000	69
000	000	000	000	000	000	000	000	000	000	000	70
000	000	000	000	000	000	000	000	000	000	000	71
000	000	000	000	000	000	000	000	000	000	000	72
000	000	000	000	000	000	000	000	000	000	000	73
000	000	000	000	000	000	000	000	000	000	000	74
000	000	000	000	000	000	000	000	000	000	000	75
000	000	000	000	000	000	000	000	000	000	000	76
000	000	000	000	000	000	000	000	000	000	000	77
000	000	000	000	000	000	000	000	000	000	000	78
000	000	000	000	000	000	000	000	000	000	000	79
000	000	000	000	000	000	000	000	000	000	000	80
000	000	000	000	000	000	000	000	000	000	000	81
000	000	000	000	000	000	000	000	000	000	000	82
000	000	000	000	000	000	000	000	000	000	000	83
000	000	000	000	000	000	000	000	000	000	000	84
000	000	000	000	000	000	000	000	000	000	000	85
000	000	000	000	000	000	000	000	000	000	000	86
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000	000	000	000	000	000	000	000	000	000	000	88
000	000	000	000	000	000	000	000	000	000	000	89
000	000	000	000	000	000	000	000	000	000	000	90
000	000	000	000	000	000	000	000	000	000	000	91
000	000	000	000	000	000	000	000	000	000	000	92
000	000	000	000	000	000	000	000	000	000	000	93
000	000	000	000	000	000	000	000	000	000	000	94
000	000	000	000	000	000	000	000	000	000	000	95
000	000	000	000	000	000	000	000	000	000	000	96
000	000	000	000	000	000	000	000	000	000	000	97
000	000	000	000	000	000	000	000	000	000	000	98
000	000	000	000	000	000	000	000	000	000	000	99
000	000	000	000	000	000	000	000	000	000	000	100
000	000	000	000	000	000	000	000	000	000	000	101
000	000	000	000	000	000	000	000	000	000	000	102
000	000	000	000	000	000	000	000	000	000	000	103
000	000	000	000	000	000	000	000	000	000	000	104
000	000	000	000	000	000	000	000	000	000	000	105
000	000	000	000	000	000	000	000	000	000	000	106
000	000	000	000	000	000	000	000	000	000	000	107
000	000	000	000	000	000	000	000	000	000	000	108
000	000	000	000	000	000	000	000	000	000	000	109
000	000	000	000	000	000	000	000	000	000	000	110
000	000	000	000	000	000	000	000	000	000	000	111
000	000	000	000	000	000	000	000	000	000	000	112
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000	000	000	000	000	000	000	000	000	000	000	124
000	000	000	000	000	000	000	000	000	000	000	125
000	000	000	000	000	000	000	000	000	000	000	126
000	000	000	000	000	000	000	000	000	000	000	127
000	000	000	000	000	000	000	000	000	000	000	128
000	000	000	000	000	000	000	000	000	000	000	129
000	000	000	000	000	000	000	000	000	000	000	130
000	000	000	000	000	000	000	000	000	000	000	130

Detail on Divisions

For

Reporting Information on Railroad Employees

NOTES: The Reporting Divisions which are listed here are the same as those given on the Report Forms on pages 15 to 20 inclusive.

As an aid for proper placement of positions and to facilitate the use of the descriptions of positions in the Occupational Classification, the distinctive class names, with the references to Occupational Classification symbols and page numbers, are given after each of the classes of positions under the Reporting Divisions.

Illustrative payroll titles falling under these distinctive classes are given in the Occupational Classification and also in the Alphabetical Finding List.

I—EXECUTIVES, OFFICIALS AND STAFF ASSISTANTS

Division No.	Reporting Division and Classes of Position	Classification Symbol	Page
1	Executives, General Officers and Assistants		
	Include under this division all positions falling under the following groups:		
	Executive Officer Group	XEX	116
	General Officer Group	XGN	117
2	Division Officers, Assistants and Staff Assistants		
	Include under this division all positions falling under the following groups:		
	Division Officer Group	XDV	120
	Official Staff Assistant Group	XAS	121

II—PROFESSIONAL, CLERICAL AND GENERAL

(a) PROFESSIONAL AND SUB-PROFESSIONAL—GENERAL

3 Architectural, Chemical and Engineering Assistants (A)

Include under this division all positions falling under the following distinctive classes:

Assistant Architect	PAR-21	187
Chemist	PCM-21	189
Assistant Engineer (Accountant)	PER-21	192
Assistant Engineer (Civil)	PER-22	192
Assistant Engineer (Electrical or Signal)	PER-23	192

Note: For complete description of classes and for illustrative examples, see Occupational Classification and Alphabetical Finding List.

Division No.	Reporting Division and Classes of Position	Classification Symbol	Page
3	Architectural, Chemical and Engineering Assistants (A)		
	(Continued)		
	Assistant Engineer (Mechanical)	PER-24	192
	Assistant Engineer (Valuation)	PER-25	192
	Chief Draftsman	PER-26	192
	Designer and Detailer	PER-27	192
	Division Engineer (not M. of W.)	PER-28	192
	Resident Engineer	PER-29	192

Note: This division does not include Officials and Staff Assistants, which should be reported under Divisions 1 and 2.

4 Architectural, Chemical and Engineering Assistants (B)

Include under this division all positions falling under the following distinctive classes:

Architectural Draftsman	PAR-11	187
Junior Architect	PAR-12	187
Junior Chemist	PCM-11	188
Engineering Computer	PER-11	190
Engineering Draftsman	PER-12	190
Instrumentman	PER-13	190
Junior Engineer (Civil)	PER-14	190
Junior Engineer (Electrical)	PER-15	190
Junior Engineer (Mechanical)	PER-16	190
Leading Draftsman	PER-17	190

Note: Positions of Chainmen, Tracers, Computers, Draftsmen, and other sub-professional engineering positions should be reported under Division 5.

5 Sub-Professional Engineering and Laboratory Assistants

Include under this division all positions falling under the following distinctive classes:

Laboratory Assistant	ULB-11	231
Chainman	UUB-11	233
Tracer	UUB-12	233
Computer	UUB-21	234
Draftsman	UUB-22	234
Rodman	UUB-23	234

Note: This division does not include positions of Engineering Draftsmen, Instrumentmen, Junior Engineers and other professional architectural, chemical and engineering assistants, which should be reported under Division 4.

6 Professional and Sub-Professional Legal Assistants

Include under this division all positions falling under the following distinctive classes:

Assistant Attorney	PAW-11	194
Attorney	PAW-21	195
Legal Assistant	ULA-11	232

Note: This division does not include positions having

Note: For complete description of classes and for illustrative examples, see Occupational Classification and Alphabetical Finding List.

Division No.	Reporting Division and Classes of Position	Classification Symbol	Page
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clerical duties, which positions should be reported under Divisions 7, 8, 9, 10 or 11.

(b) CLERICAL AND OFFICE ADMINISTRATIVE—GENERAL

7 Supervisory or Chief Clerks (Major Departments)

Include under this division all positions falling under the distinctive class of:

Supervisory or Chief Clerk (Grade 2)	CSC-11	93
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Note: This division includes positions in which the preponderant duties of incumbents are to supervise and be responsible for the forces and detailed work of the office of an executive, general or division officer, or of a station when the position ranks in importance with the above.

8 Chief Clerks (Minor Departments) and Assistant Chief Clerks and Supervising Cashiers

Include under this division all positions falling under the following distinctive classes:

Supervisory or Chief Clerk (Grade 1)	CSC-11	93
Supervising Cashier	CCS-21	86

Note: This division includes positions in which the preponderant duties of incumbents are either to assist Chief Clerks (Major Departments) or to supervise and be responsible for the forces and detailed work of bureaus, sections, sub-departments and other supervisory clerical positions not included in Division 7.

9 Clerks and Clerical Specialists (A)

Include under this division all positions falling under the following distinctive classes:

Clerk (Grade 3)	CCK-31	87
Accountant	CCK-32	87
Statistician	CCK-33	87
Cashier or Teller	CCS-11	85

Note: This division includes positions in which the preponderant duties of incumbents are to perform independently responsible and technical clerical work; or to perform work requiring special knowledge of financial, cost or other technical accounting, or of statistical theory and methods.

10 Clerks (B)

Include under this division all positions falling under the following distinctive classes:

Clerk (Grade 2)	CCK-21	87
Ticket Clerk	CTK-11	95

Note: This division includes positions in which the preponderant duties of incumbents are to perform.

Note: For complete description of classes and for illustrative examples, see Occupational Classification and Alphabetical Finding List.

Division	Reporting Division and Classes of Position	Classification	Symbol Page
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under supervision, routine clerical work requiring a knowledge of the branch of service to which assigned or experience in the routine of the department or sub-department in which engaged.

11 Clerks (C)

Include under this division all positions falling under the distinctive class of:

Clerk (Grade 1)	CCK-11	86
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Notes: This division includes positions in which the preponderant duties of incumbents are to perform, under supervision, prescribed routine clerical work requiring little or no previous experience.

Positions involving the performance of such work, as sorting waybills and tickets, operating appliances or machines for perforating, addressing envelopes, numbering claims and other papers, gathering and distributing mail, adjusting dictaphone cylinders and other similar work, should be reported under Division 18.

Positions of Messengers and Office Boys should be reported under Division 19.

12 Mechanical Device Operators (Office)

Include under this division all positions falling under the following distinctive classes:

Mechanical Device Operator	CMC-11	88
Supervising Mechanical Device Operator	CMC-21	89

Note: This division includes positions^d in which the preponderant duties are to operate or to supervise the operation of the more complicated mechanical office devices, such as billing machines, comptometers, multi-graphs, tabulating machines, blue printing and photostat machines, etc.

13 Stenographers and Secretaries (A)

Include under this division all positions falling under the distinctive class of:

Stenographer (Grade 3)	COG-31	91
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Note: This division includes positions in which the preponderant duties of incumbents are to supervise and assign the work of a number of stenographers and typists, and in addition to take and transcribe dictation; or to perform stenographic and secretarial work exclusively for an official.

14 Stenographers and Typists (B)

Include under this division all positions falling under the following distinctive classes:

Note: For complete description of classes and for illustrative examples, see Occupational Classification and Alphabetical Finding List.

Division No.	Reporting Division and Classes of Position	Classification	
		Symbol	Page
14	Stenographers and Typists (B) (Continued)		
	Typist (Grade 1)	COG-11	89
	Stenographer (Grade 2)	COG-21	90
	Typist (Grade 2)	COG-22	90

Note: This division includes positions in which the preponderant duties of incumbents are to perform typewriting work or to take and transcribe dictation, and may involve in addition the performance of clerical work ranking in importance with that described for Clerks (B), reported under Division 10.

15 Storekeepers, Sales Agents and Buyers

Include under this division all positions falling under the following distinctive classes:

Buyer	CBY-11	84
Sales Agent	CBY-12	84
Storekeeper or Assistant Storekeeper (Grade 1)	CKP-11	91
Storekeeper (Grade 2)	CKP-21	92
Traveling Storekeeper (Grade 2)	CKP-22	92

16 Ticket Agents and Assistant Ticket Agents

Include under this division all positions falling under the following distinctive classes:

Assistant Ticket Agent	CTK-21	95
Ticket Agent	CTK-22	95

Note: This division does not include positions of Clerk-Telegrapher, Agent-Telegrapher or Station Agent, which should be reported under Divisions 94, 95 or 96.

17 Traveling Auditors or Accountants

Include under this division all positions falling under the following distinctive classes:

Train Auditor (Passenger Transportation)	CTV-11	96
Traveling Auditor or Accountant (Grade 1)	CTV-12	96
Chief Train Auditor (Passenger Transportation)	CTV-21	97
Traveling Auditor or Accountant (Grade 2)	CTV-22	97

Note: This division includes positions in which the preponderant duties of incumbents are to either audit and check collections of passenger transportation on trains or to perform field work in connection with the auditing of accounting records or the carrying out of accounting rules and regulations.

(c) GENERAL

18 Telephone Switchboard Operators and Office Assistants

Include under this division all positions falling under the following distinctive classes:

Office Assistant	AOA-21	79
Telephone Switchboard Operator	AOA-22	79
Chief Telephone Switchboard Operator	AOA-31	79

Note: For complete description of classes and for illustrative examples, see Occupational Classification and Alphabetical Finding List.

Division No.	Reporting Division and Classes of Position	Classification Symbol	Page
19	Messengers and Office Boys		
	Include under this division all positions falling under the distinctive class of:		
	Messenger and Office Boy	AOA-11	78
20	Elevator Operators and Other Office Attendants		
	Include under this division all positions falling under the following distinctive classes:		
	Elevator Operator	OLV-11	110
	Elevator Starter	OLV-12	110
	Office Matron	AOA-12	78
	Office Porter	AOA-13	78
21	Lieutenants and Sergeants of Police		
	Include under this division all positions falling under the following distinctive classes:		
	Sergeant of Police	BOL-22	184
	Lieutenant of Police	BOL-31	185
22	Patrolmen		
	Include under this division all positions falling under the distinctive class of:		
	Patrolman	BOL-11	184
23	Watchmen (Without police authority)		
	Include under this division all positions falling under the following distinctive classes:		
	Watchman (Office, Station or Warehouse)	BOL-12	184
	Watchman (Shop or Storehouse)	BOL-13	184
	Chief Watchman	BOL-21	184
	Note: Positions of Watchmen guarding engines, cranes, derricks and other steam power equipment, when not in operation, should be reported under Divisions 51, 52, 53, 85 or 86.		
24	Supervising Traffic Agents		
	Include under this division all positions falling under the following distinctive classes:		
	Supervising Freight Traffic Agent	FTF-21	253
	Supervising Passenger and Freight Traffic Agent	FTF-22	253
	Supervising Passenger Traffic Agent	FTF-23	253
25	Traffic Agents, Advertising and Development Agents		
	Include under this division all positions falling under the following distinctive classes:		

Division	Reporting Division and Classes of Position	Classification Symbol	Page
25	Traffic Agents, Advertising and Development Agents (Continued)		
	Advertising Agent	FAD-11	250
	Development Agent	FVL-11	251
	Freight Traffic Agent	FTF-11	252
	Freight and Passenger Traffic Agent	FTF-12	252
	Passenger Traffic Agent	FTF-13	252
	Special Traffic Agent	FTF-14	252
	Station Passenger Representative	FTF-15	252
26	Fire Prevention, Smoke and Time Service Inspectors and Office Building Superintendents		
	Include under this division all positions falling under the following distinctive classes:		
	Fire Equipment Inspector	IPV-11	146
	Fire Prevention and Safety Inspector	IPV-21	146
	Fire Prevention Inspector	IPV-22	146
	Safety Inspector	IPV-23	146
	Smoke Inspector	IOK-11	155
	Clock Inspector	ITI-11	156
	Watch Inspector	ITI-12	156
	Superintendent (Office Building)	SOF-11	241
27	Claim Agents and Claim Investigators		
	Include under this division all positions falling under the following distinctive classes:		
	Claim Agent or Investigator	VCL-11	158
	Freight Claim Agent or Investigator	VCL-12	158
	Chief Claim Agent or Investigator	VCL-21	158
28	Real Estate and Tax Agents and Investigators		
	Include under this division all positions falling under the following distinctive classes:		
	Timber Estimator	VTX-11	161
	Chief Timber Estimator	VTX-21	161
	Real Estate Agent or Investigator	VTX-22	161
	Tax Agent or Investigator	VTX-23	161
	Note: This division does not include Officials and Staff Assistants, which should be reported under Divisions 1 and 2.		
29	Examiners, Instructors and Special Investigators		
	Include under this division all positions falling under the following distinctive classes:		
	Examiner (Railroad Employees)	VXM-11	159
	Instructor (Work and Operations)	VXM-12	159
	Special Investigator	VSV-11	162

Note: For complete description of classes and for illustrative examples, see Occupational Classification and Alphabetical Finding List.

Division No.	Reporting Division and Classes of Position	Classification Symbol	Page
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30 Miscellaneous Trades Workers (Other than Plumbers)

Include under this division all positions falling under the following distinctive classes:

Bookbinder Helper	KMT-11	221
Clock Repairer Helper	KMT-12	221
Diver Helper	KMT-13	221
Photographer Helper	KMT-14	221
Printer Helper	KMT-16	221
Printer Apprentice	KMT-22	222
Bookbinder	KMT-31	222
Clock Repairer	KMT-32	222
Diver	KMT-33	222
Photographer	KMT-34	222
Printer	KMT-36	222
Ship Carpenter	KMT-37	222
Gang Foreman (Miscellaneous Trades Workers)	KMT-41	223
Gang Foreman (Printers)	KMT-43	223

31 Motor Vehicle and Motor Car Operators

Include under this division all positions falling under the following distinctive classes:

Automobile or Auto Truck Driver	OMV-11	111
Motor Car or Motor Truck Operator	OMV-12	111

Note: Positions of Motormen operating passenger motor cars should be reported under Division 141.

32 Teamsters and Stablemen

Include under this division all positions falling under the following distinctive classes:

Stableman Helper	LTM-11	182
Stableman	LTM-21	182
Teamster	LTM-22	182
Stable Foreman	LTM-31	182

33 Janitors and Cleaners

Include under this division all positions falling under the following distinctive classes:

Cleaner (Brass, Marble, etc.)	LJN-11	170
Janitor and Cleaner	LJN-12	170
Head Janitor	LJN-21	170

III—MAINTENANCE OF WAY AND STRUCTURES

(a) MAINTENANCE OF WAY AND STRUCTURES—GENERAL

34 Road Masters and General Foremen (M. of W. & S.)

Include under this division all positions falling under the following distinctive classes:

Note: For complete description of classes and for illustrative examples, see Occupational Classification and Alphabetical Finding List.

Division	Reporting Division and Classes of Position	Classification Symbol	Page
34	Road Masters and General Foremen (M. of W. & S.) (Continued)		
	Assistant Division Roadmaster	SMW-21	239
	General Foreman (Bridges and Buildings)	} SMW-22	239
	Master Carpenter (Bridges and Buildings)		
	Supervisor (Bridges and Buildings)		
	Supervisor of Water Stations	SMW-23	239
	General Foreman (Maintenance of Way)	} SMW-24	239
	Track Supervisor		
	Supervisor of Crossing Flagmen and Gatemen	SMW-25	239
	Division Roadmaster	SMW-31	240
35	Assistant General Foremen (M. of W. & S.) Include under this division all positions falling under the following distinctive classes:		
	Assistant General Foreman (Bridges and Buildings)	} SMW-11	239
	Assistant Master Carpenter (Bridges and Buildings)		
	Assistant Supervisor (Bridges and Buildings)		
	Assistant Supervisor of Water Stations	SMW-12	239
	Assistant General Foreman (Maintenance of Way)	SMW-13	239
36	Supervising Maintenance of Way Inspectors and Scale Inspectors Include under this division all positions falling under the following distinctive classes:		
	Chief Bridge and Building Inspector	IMN-21	150
	Scale Inspector	ISK-11	152
	Chief Scale Inspector	ISK-21	153
37	Maintenance of Way Inspectors Include under this division all positions falling under the following distinctive classes:		
	Bridge and Building Inspector	IMN-11	149
	Roadway Equipment Inspector	IMN-12	149
	Track and Roadway Inspector	IMN-13	149
	Water Service Inspector	IMN-14	149
	Note: Positions of Fire Equipment Inspector, Fire Prevention Inspector and Smoke Inspector should be reported under Division 26.		
38	Bridge and Building Gang Foremen (Skilled Labor—M. of W. & S.) Include under this division all positions falling under the following distinctive classes:		
	Gang Foreman (Bridge and Building Carpen- ters)	KCP-41	204

Division No.	Reporting Division and Classes of Position	Classification Symbol	Page
38	Bridge and Building Gang Foremen (Skilled Labor—M. of W. & S.) (Continued)		
	Gang Foreman (Bridge and Building Iron Workers)	KRN-31	206
	Gang Foreman (Bridge and Building Painters)	KPA-41	208
	Gang Foreman (Masons, Bricklayers and Plasterers)	KMA-41	220
	Gang Foreman (Plumbers)	KMT-42	223
	Notes: Positions of Gang Foremen of Blacksmiths, Boilermakers, Electrical Workers, Machinists and Sheet Metal Workers, should be reported under Division 67.		
	Positions of Blacksmiths, Boilermakers, Electrical Workers, Machinists, Sheet Metal Workers and their helpers and apprentices, should be reported under Divisions 68, 69, 74, 75, 76, 77, 79, 80, 81 or 82.		
39	Bridge and Building Carpenters		
	Include under this division all positions falling under the following distinctive classes:		
	Bridge Carpenter	KCP-31	203
	Building Carpenter	KCP-32	203
40	Bridge and Building Iron Workers		
	Include under this division all positions falling under the distinctive class of:		
	Bridge and Building Iron Worker	KRN-21	205
41	Bridge and Building Painters		
	Include under this division all positions falling under the following distinctive classes:		
	Bridge and Building Painter	KPA-31	207
	Sign Painter	KPA-32	207
42	Masons, Bricklayers, Plasterers and Plumbers		
	Include under this division all positions falling under the following distinctive classes:		
	Mason, Bricklayer and Plasterer	KMA-31	219
	Plumber	KMT-35	222
43	Skilled Trades Helpers (M. of W. & S.)		
	Include under this division all positions falling under the following distinctive classes:		
	Bridge Carpenter Helper	KCP-11	203
	Building Carpenter Helper	KCP-12	203
	Bridge and Building Iron Worker Helper	KRN-11	205
	Bridge and Building Painter Helper	KPA-11	207
	Mason Helper	KMA-11	219
	Plumber Helper	KMT-15	221

Note: For complete description of classes and for illustrative examples, see Occupational Classification and Alphabetical Finding List.

Division No.	Reporting Division and Classes of Position	Classification Symbol	Page
44	Regular Apprentices (M. of W. & S.)		
	Include under this division all positions falling under the following distinctive classes:		
	Bridge Carpenter Apprentice	KCP-21	203
	Building Carpenter Apprentice	KCP-22	203
	Bridge and Building Painter Apprentice	KPA-21	207
	Mason Apprentice	KMA-21	219
	Plumber Apprentice	KMT-21	222
45	Portable Steam Equipment Operators (M. of W. & S.)		
	Include under this division all positions falling under the following distinctive classes:		
	Craneman (Steam)	OPO-21	112
	Portable Equipment Engineer (Steam)	OPO-22	112
46	Portable Steam Equipment Operator Helpers (M. of W. & S.)		
	Include under this division all positions falling under the following distinctive classes:		
	Portable Equipment Fireman (Steam)	OPO-11	112
	Portable Equipment Helper (Steam)	OPO-12	112
	Note: Positions of Stationary Engineers (Steam), Stationary Firemen, Oilers, Coal Passers (Boiler Room), Water Tenders, should be reported under Divisions 87, 88 or 89.		
47	Pumping Equipment Operators (M. of W. & S.)		
	Include under this division all positions falling under the distinctive class of:		
	Pumper	OPU-11	113
48	Gang Foremen (Extra Gang and Work Train Laborers)		
	Include under this division all positions falling under the following distinctive classes:		
	Gang Foreman (Fence Labor)	LMS-22	174
	Gang Foreman (Track and Roadway Extra Gang and Work Train Labor)	LMS-24	174
49	Gang Foremen (Bridge and Building, Signal and Telegraph Laborers)		
	Include under this division all positions falling under the following distinctive classes:		
	Gang Foreman (Bridge and Building Labor)	LMS-21	174
	Gang Foreman (Signal and Telegraph Labor)	LMS-23	174

Note: For complete description of classes and for illustrative examples, see Occupational Classification and Alphabetical Finding List.

Division	Reporting Division and Classes of Position	Classification	Page
No.		Symbol	
50	Gang or Section Foremen		
	Include under this division all positions falling under the distinctive class of:		
	Gang Foreman (Track and Roadway Section Labor)	LMS-25	174
51	Laborers (Extra Gang and Work Train)		
	Include under this division all positions falling under the following distinctive classes:		
	Fence Laborer	LMS-12	173
	Track and Roadway Laborer (Extra Gang and Work Train)	LMS-15	173
52	Track and Roadway Section Laborers		
	Include under this division all positions falling under the distinctive class of:		
	Track and Roadway Section Laborer	LMS-16	173
53	Maintenance of Way Laborers (other than Track and Roadway) and Gardeners and Farmers		
	Include under this division all positions falling under the following distinctive classes:		
	Bridge and Building Laborer	LMS-11	173
	Lampman	LMS-13	173
	Signal and Telegraph Laborer	LMS-14	173
	Farm Laborer	LGD-11	167
	Gardener	LGD-12	167
	Farmer	LGD-21	167
	Head Gardener	LGD-22	167
(b) SIGNAL, TELEGRAPH AND TELEPHONE CONSTRUCTION AND MAINTENANCE			
54	General Foremen and Supervising Inspectors (Signal, Telegraph and Electrical Transmission)		
	Include under this division all positions falling under the following distinctive classes:		
	Chief Signal Inspector	ISG-21	154
	Chief Telegraph and Telephone Inspector	ISG-22	154
	General Foreman (Electrical Transmission)	SIG-21	246
	General Foreman (Signal and Telegraph)	SIG-22	246
55	Assistant General Foremen (Signal, Telegraph and Electrical Transmission) and Signal and Telegraph Inspectors		
	Include under this division all positions falling under the following distinctive classes:		
	Signal Inspector	ISG-11	154
	Telegraph and Telephone Inspector	ISG-12	154

Note: For complete description of classes and for illustrative examples, see Occupational Classification and Alphabetical Finding List.

Division No.	Reporting Division and Classes of Position	Classification Symbol	Page
55	Assistant General Foremen (Signal, Telegraph and Electrical Transmission) and Signal and Telegraph Inspectors (Continued)		
	Assistant General Foreman (Electrical Transmission)	SIG-11	245
	Assistant General Foreman or Supervisor (Signal and Telegraph)	SIG-12	245
56	Gang Foremen (Signal and Telegraph Skilled Trades Labor)		
	Include under this division all positions falling under the following distinctive classes:		
	Gang Foreman (Signalmen)	KSL-41	230
	Leading Signal Maintainer	KSL-42	230
57	Signalmen and Signal Maintainers		
	Include under this division all positions falling under the following distinctive classes:		
	Electrical Worker (Signalman and Signal Maintainer)	KEW-35	214
	Signalman and Signal Maintainer	KSL-31	229
58	Linemen and Groundmen		
	Include under this division all positions falling under the following distinctive classes:		
	Electrical Worker (Groundman)	KEW-33	214
	Electrical Worker (Lineman)	KEW-34	214
59	Assistant Signalmen and Assistant Signal Maintainers		
	Include under this division all positions falling under the distinctive class of:		
	Assistant Signalman and Assistant Signal Maintainer	KSL-21	229
60	Signalman and Signal Maintainer Helpers		
	Include under this division all positions falling under the distinctive class of:		
	Signalman and Signal Maintainer Helper	KSL-11	228

IV—MAINTENANCE OF EQUIPMENT AND STORES

61 General Foremen (M. E.)

Include under this division all positions falling under the following distinctive classes:

General Foreman (Engine Houses)	SSE-41	244
General Foreman (Shops)	SSE-42	244

Note: For complete description of classes and for illustrative examples, see Occupational Classification and Alphabetical Finding List.

Division	Classification
No. Reporting Division and Classes of Position	Symbol Page
62 Assistant General Foremen and Department Foremen (M. E.)	
Include under this division all positions falling under the following distinctive classes:	
Assistant Department Foreman (Shop)	SSE-11 242
Assistant Engine House Foreman	SSE-12 242
Department Foreman (Shop)	SSE-21 243
Engine House Foreman	SSE-22 243
Assistant General Foreman (Engine Houses)	SSE-31 243
Assistant General Foreman (Shops)	SSE-32 243
63 General Foremen (Stores)	
Include under this division all positions falling under the following distinctive classes:	
General Foreman (Reclamation Plant)	SPS-21 248
General Foreman (Stores)	SPS-22 248
General Foreman (Timber Treating Plant)	SPS-23 248
64 Assistant General Foreman (Stores)	
Include under this division all positions falling under the following distinctive classes:	
Assistant General Foreman (Reclamation Plant)	SPS-11 248
Assistant General Foreman (Stores)	SPS-12 248
Assistant General Foreman (Timber Treating Plant)	SPS-13 248
65 Equipment, Shop and Electrical Inspectors (M. E.)	
Include under this division all positions falling under the following distinctive classes:	
Electrical Inspector	IEL-11 142
Chief Electrical Inspector	IEL-21 143
Equipment Inspector	IQP-11 144
Shop and Equipment Inspector	IQP-12 144
Chief Shop and Equipment Inspector	IQP-21 145
66 Material and Supplies Inspectors	
Include under this division all positions falling under the following distinctive classes:	
Fuel Inspector	IML-11 151
Material and Supplies Inspector	IML-12 151
Timber Inspector	IML-13 151
Chief Fuel Inspector	IML-21 151
Chief Material and Supplies Inspector	IML-22 151
Chief Timber Inspector	IML-23 151

Note: For complete description of classes and for illustrative examples, see Occupational Classification and Alphabetical Finding List.

Division No.	Reporting Division and Classes of Position	Classification Symbol	Page
67	Gang Foremen and Gang Leaders (Skilled Labor)		
	Include under this division all positions falling under the following distinctive classes:		
	Gang Foreman (Blacksmiths)	KBS-41	199
	Gang Foreman (Boilermakers)	KBM-41	202
	Gang Foreman (Carmen)	KCR-41	212
	Gang Foreman (Electrical Workers)	KEW-41	215
	Gang Foreman (Machinists)	KMH-41	217
	Gang Foreman (Molders)	KMO-41	225
	Gang Foreman (Sheet Metal Workers)	KSH-41	227
68	Blacksmiths		
	Include under this division all positions falling under the following distinctive classes:		
	Blacksmith	KBS-31	198
	Blacksmith (Autogenous Welder)	KBS-32	198
	Blacksmith (Heavy Fire)	KBS-33	198
	Hammersmith	KBS-34	198
69	Boilermakers		
	Include under this division all positions falling under the following distinctive classes:		
	Boilermaker	KBM-31	201
	Boilermaker (Autogenous Welder)	KBM-32	201
	Boilermaker (Inspector)	KBM-33	201
	Flanger and Layer Out	KBM-34	201
70	Carmen (A)		
	Include under this division all positions falling under the following distinctive classes:		
	Carman (Coach and Locomotive)	KCR-34	211
	Carman (Mill Machine Operator)	KCR-35	211
	Carman (Pattern Maker)	KCR-37	211
	Carman (Upholsterer)	KCR-38	211
	Carman (Welder)	KCR-39	211
71	Carmen (B)		
	Include under this division all positions falling under the distinctive class of:		
	Carman Painter (Coach and Locomotive)	KCR-36	211
72	Carmen (C)		
	Include under this division all positions falling under the following distinctive classes:		
	Carman (Freight)	KCR-31	210
	Carman (Inspector)	KCR-32	210

Note: For complete description of classes and for illustrative examples, see Occupational Classification and Alphabetical Finding List.

Division	Reporting Division and Classes of Position	Classification Symbol	Page
73	Carmen (D)		
	Include under this division all positions falling under the distinctive class of:		
	Carman Painter (Freight)	KCR-33	211
74	Electrical Workers (A)		
	Include under this division all positions falling under the following distinctive classes:		
	Electrical Worker	KEW-31	214
	Electrical Worker (Autogenous Welder)	KEW-32	214
75	Electrical Workers (B)		
	Include under this division all positions falling under the following distinctive classes:		
	Electric Crane Operator	OLR-23	108
	Load Dispatcher	OLR-25	108
	Power Station and Sub-Station Operator	OLR-26	108
	Chief Load Dispatcher	OLR-31	109
	Chief Power Station Operator	OLR-32	109
76	Electrical Workers (C)		
	Include under this division all positions falling under the following distinctive classes:		
	Coal and Ore Elevator Operator (Electric)	OLR-21	108
	Coal and Ore Hoist Operator (Electric)	OLR-21	108
	Coal and Ore Pier Car Dumper (Electric)	OLR-22	108
	Coal and Ore Pier Conveyor Car Operator (Electric)	OLR-22	108
	Grain Elevator Equipment Operator (Electric)	OLR-24	108
	Note: Positions of Linemen and Groundmen and other Electrical Workers engaged primarily on signal, telegraph and telephone maintenance, are to be reported under Divisions 56, 57, 58, 59 or 60.		
77	Machinists		
	Include under this division all positions falling under the following distinctive classes:		
	Machinist	KMH-31	217
	Machinist (Autogenous Welder)	KMH-32	217
	Machinist (Engine Inspector)	KMH-33	217
78	Molders		
	Include under this division all positions falling under the following distinctive classes:		
	Coremaker	KMO-31	224
	Cupola Tender	KMO-32	224
	Molder	KMO-33	224

Note: For complete description of classes and for illustrative examples, see Occupational Classification and Alphabetical Finding List.

Division No.	Reporting Division and Classes of Position	Classification Symbol	Page
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79 Sheet Metal Workers

Include under this division all positions falling under the following distinctive classes:

Sheet Metal Worker	KSH-31	227
Sheet Metal Worker (Autogenous Welder)	KSH-32	227

80 Skilled Trades Helpers (M. E. & Stores)

Include under this division all positions falling under the following distinctive classes:

Blacksmith Helper	KBS-11	197
Hammer Operator or Heavy Fire Helper	KBS-12	197
Heater (Heavy Fire)	KBS-13	197
Boilermaker Helper	KBM-11	200
Flange Fire Helper	KBM-12	200
Carman Helper	KCR-11	209
Electrical Worker Helper	KEW-11	213
Machinist Helper	KMH-11	216
Molder Helper	KMO-11	224
Sheet Metal Worker Helper	KSH-11	226

81 Helper Apprentices (M. E. & Stores)

Include under this division all positions falling under the following distinctive classes:

Blacksmith Helper Apprentice	KBS-21	197
Boilermaker Helper Apprentice	KBM-21	200
Carman Helper Apprentice	KCR-21	210
Electrical Worker Helper Apprentice	KEW-21	213
Machinist Helper Apprentice	KMH-21	216
Molder Helper Apprentice	KMO-21	224
Sheet Metal Worker Helper Apprentice	KSH-21	227

82 Regular Apprentices (M. E. & Stores)

Include under this division all positions falling under the following distinctive classes:

Blacksmith Regular Apprentice	KBS-22	197
Boilermaker Regular Apprentice	KBM-22	200
Carman Regular Apprentice	KCR-22	210
Electrical Worker Regular Apprentice	KEW-22	213
Machinist Regular Apprentice	KMH-22	216
Molder Regular Apprentice	KMO-22	224
Sheet Metal Worker Regular Apprentice	KSH-22	227

83 Gang Foremen Laborers (Shops, Engine Houses, Power Plants and Stores)

Include under this division all positions falling under the following distinctive classes:

Division No.	Reporting Division and Classes of Position	Classification Symbol	Page
83	Gang Foremen Laborers (Shops, Engine Houses, Power Plants and Stores) (Continued)		
	Gang Foreman (Shop, Engine House or Power Plant Labor)	LSP-21	176
	Gang Foreman (Ice Plant Labor)	LOR-21	181
	Gang Foreman (Reclamation Plant Labor)	LOR-22	181
	Gang Foreman (Stores Labor)	LOR-23	181
	Gang Foreman (Timber Treating Labor)	LOR-24	181
84	Coach Cleaners		
	Include under this division all positions falling under the distinctive class of:		
	Coach Cleaner	LCC-11	164
85	Laborers (Shops, Engine Houses and Power Plants)		
	Include under this division all positions falling under the following distinctive classes:		
	Laborer (Shop, Engine House or Power Plant)	LSP-12	175
	Transfer and Turn Table Operator	LSP-13	175
86	Common Laborers (Shops, Engine Houses, Power Plants and Stores)		
	Include under this division all positions falling under the following distinctive classes:		
	Common Laborer (Shop, Engine House or Power Plant)	LSP-11	175
	Laborer (Ice Plant)	LOR-11	180
	Laborer (Reclamation Plant)	LOR-12	180
	Laborer (Stores)	LOR-13	180
	Laborer (Timber Treating Plant)	LOR-14	180
	Note: Positions of Teamsters and Stablemen and Motor Vehicle and Motor Car Operators should be re- ported under Divisions 32 and 31 respectively.		
87	Stationary Engineers (Steam)		
	Include under this division all positions falling under the following distinctive classes:		
	Engineer (Steam Plant)	OST-21	115
	Assistant Chief Engineer (Steam Plant)	OST-31	115
	Chief Engineer (Steam Plant)	OST-32	115
88	Stationary Firemen and Oilers (Steam and Electrical Plants)		
	Include under this division all positions falling under the following distinctive classes:		

Division No.	Reporting Division and Classes of Position	Classification Symbol	Page
88	Stationary Firemen and Oilers (Steam and Electrical Plants) (Continued)		
	Electric Equipment Operator Helper	OLR-11	108
	Power Station Operator Helper	OLR-12	108
	Fireman (Steam Plant)	OST-12	114
	Oiler (Steam Plant)	OST-13	114

89 Coal Passers and Water Tenders (Steam Station Boiler Rooms)

Include under this division all positions falling under the following distinctive classes:

Coal Passer (Steam Plant)	OST-11	114
Water Tender (Steam Plant)	OST-14	114

V—TRANSPORTATION (OTHER THAN TRAIN, ENGINE AND YARD)

(a) TRANSPORTATION—TRAIN DISPATCHERS, STATION AGENTS AND TELEGRAPHERS

90 Chief Train Dispatchers, Train Dispatchers and Train Directors

Include under this division all positions falling under the following distinctive classes:

Train Director	NTW-31	267
Train Dispatcher	NDP-11	268
Assistant Chief Train Dispatcher	NDP-21	268
Chief Train Dispatcher	NDP-22	268

Note: Positions of Towermen and Tower Directors should be reported under Division 97.

91 Station Agents (Supervisory—Major Stations—Non-Telegraphers)

Include under this division all positions falling under the following distinctive classes:

Assistant Supervising Station Agent	NSA-31	263
Supervising Station Agent	NSA-32	263

92 Station Agents (Supervisory—Smaller Stations—Non-Telegraphers)

Include under this division all positions falling under the following distinctive classes:

Assistant Station Agent	NSA-21	262
Station Agent	NSA-22	262

Note: For complete description of classes and for illustrative examples, see Occupational Classification and Alphabetical Finding List.

Division No.	Reporting Division and Classes of Position	Classification Symbol	Page
93	Station Agents (Non-Supervisory—Smaller Stations—Non-Telegraphers)		
	Include under this division all positions falling under the following distinctive classes:		
	Station Agent—Non-Supervisory	NSA-11	262
	Station Agent—Part Time	NSA-12	262
94	Station Agents (Telegraphers and Telephoners)		
	Include under this division all positions falling under the following distinctive classes:		
	Agent—Telegrapher	NTL-11	264
	Agent—Telephoner	NTL-12	264
95	Chief Telegraphers and Telephoners or Wire Chiefs		
	Include under this division all positions falling under the following distinctive classes:		
	Assistant Chief Telegrapher and Telephoner	NTL-21	265
	Chief Telegrapher and Telephoner	NTL-22	265
96	Clerk—Telegraphers and Clerk—Telephoners		
	Include under this division all positions falling under the following distinctive classes:		
	Clerk—Telegrapher	NTL-13	264
	Clerk—Telephoner	NTL-14	264
97	Telegraphers, Telephoners and Towermen		
	Include under this division all positions falling under the following distinctive classes:		
	Telegrapher	NTL-15	264
	Telephoner	NTL-16	264
	Towerman	NTW-11	266
	Tower Director	NTW-21	267
(b) TRANSPORTATION—PASSENGER AND FREIGHT STATION			
98	Station Masters and Assistants		
	Include under this division all positions falling under the following distinctive classes:		
	Assistant Station Master	SSM-11	247
	Station Master	SSM-21	247
99	Supervising Baggage Agents		
	Include under this division all positions falling under the following distinctive classes:		
	Assistant Supervising Baggage Agent	ABG-31	75
	Supervising Baggage Agent	ABG-32	75

Note: For complete description of classes and for illustrative examples, see Occupational Classification and Alphabetical Finding List.

Division No.	Reporting Division and Classes of Position	Classification Symbol	Page
100	Baggage Agents and Assistants		
	Include under this division all positions falling under the following distinctive classes:		
	Baggage Agent	ABG-21	75
	Parcel Room Agent	ABG-22	75
101	Baggage, Parcel Room and Station Attendants		
	Include under this division all positions falling under the following distinctive classes:		
	Baggage Room Attendant	ABG-11	74
	Parcel Room Attendant	ABG-12	74
	Station Attendant	ASN-11	82
	Gateman and Announcer	ASN-21	82
	Information Bureau Attendant	ASN-22	82
	Supervising Station Attendant	ASN-23	82
102	General Foremen (Freight Stations, Warehouses, Grain Elevators and Docks)		
	Include under this division all positions falling under the following distinctive classes:		
	General Foreman (Freight Station or Freight Dock)	SFT-21	236
	General Foreman (Coal and Ore Dock)	SED-21	237
	General Foreman (Grain Elevator)	SED-22	237
103	Assistant General Foremen (Freight Stations, Warehouses, Grain Elevators and Docks)		
	Include under this division all positions falling under the following distinctive classes:		
	Assistant General Foreman (Freight Station or Freight Dock)	SFT-11	236
	Assistant General Foreman (Coal and Ore Dock)	SED-11	237
	Assistant General Foreman (Grain Elevator)	SED-12	237
104	Gang Foremen (Freight Station, Warehouse, Grain Elevator and Dock Labor)		
	Include under this division all positions falling under the following distinctive classes:		
	Gang Foreman (Coal and Ore Dock Labor)	LDX-21	165
	Gang Foreman (Grain Elevator Labor)	LGL-21	169
	Gang Foreman (Station, Warehouse and Platform Labor)	LSW-31	179

Note: For complete description of classes and for illustrative examples, see Occupational Classification and Alphabetical Finding List.

Division No.	Reporting Division and Classes of Position	Classification Symbol	Page
105	Callers, Loaders, Scalers, Sealers and Perishable Freight Inspectors		
	Include under this division all positions falling under the following distinctive classes:		
	Caller, Loader, Stower or Cooper	LSW-21	178
	Scaler, Sealer or Perishable Freight Inspector	LSW-22	178
106	Truckers (Stations, Warehouses and Platforms)		
	Include under this division all positions falling under the following distinctive classes:		
	Trucker (Station, Warehouse and Platform)	LSW-12	177
107	Laborers (Coal and Ore Docks and Grain Elevators)		
	Include under this division all positions falling under the following distinctive classes:		
	Laborer (Coal and Ore Dock)	LDX-11	164
	Laborer (Grain Elevator)	LGL-12	168
108	Common Laborer (Stations, Warehouses, Platforms and Grain Elevators)		
	Include under this division all positions falling under the distinctive class of:		
	Common Laborer (Grain Elevator)	LGL-11	168
	Common Laborer (Station, Warehouse and Platform)	LSW-11	177
(c) TRANSPORTATION—DINING CARS, RESTAURANTS AND LODGING HOUSES			
109	Stewards, Restaurant and Lodging House Managers and Dining Car Supervisors		
	Include under this division all positions falling under the following distinctive classes:		
	Manager (Lodging House)	ALG-21	77
	Assistant Dining Car Steward	DSR-11	103
	Assistant Restaurant Manager	DSR-12	103
	Dining Car Steward	DSR-13	103
	Restaurant Manager	DSR-14	103
	Supervisor of Dining Cars	DSR-21	103
110	Chefs and First Cooks (Dining Cars and Restaurants)		
	Include under this division all positions falling under the following distinctive classes:		
	Dining Car Chief Cook	DDI-41	102
	Restaurant Chief Cook	DDI-42	102

Division No.	Reporting Division and Classes of Position	Classification Symbol	Page
111	Second and Third Cooks (Dining Cars and Restaurants)		
	Include under this division all positions falling under the following distinctive classes:		
	Assistant Dining Car Cook	DDI-21	101
	Assistant Restaurant Cook	DDI-22	101
	Dining Car Cook	DDI-31	101
	Restaurant Cook	DDI-32	101
112	Waiters and Lodging House Attendants		
	Include under this division all positions falling under the following distinctive classes:		
	Lodging House Attendant	ALG-11	77
	Waiter	DWA-11	104
	Head Waiter	DWA-21	105
113	Camp and Crew Cooks and Kitchen Helpers		
	Include under this division all positions falling under the following distinctive classes:		
	Kitchen Helper (Camp)	DCA-11	98
	Kitchen Helper (Boat Crew)	DCA-12	98
	Camp Car Cook	DCA-21	99
	Cook (Boat Crew)	DCA-22	99
	Dining Car Helper	DDI-11	100
	Restaurant Helper	DDI-12	100
(d) TRANSPORTATION—FLOATING EQUIPMENT			
114	Barge, Lighter and Gasoline Launch Officers and Workers		
	Include under this division all positions falling under the following distinctive classes:		
	Captain or Bargeman (Barge or Car Float)	MBR-11	124
	Captain or Bargeman (Covered Barge)	MBR-12	124
	Captain (Lighter)	MBR-13	124
	Engineer (Lighter Hoisting Machinery)	MBR-14	124
	Fireman (Self-Propelled Barge)	MBR-15	124
	Captain (Self Propelled Barge)	MBR-21	124
	Engineer (Self Propelled Barge)	MBR-22	124
	Deck Hand (Gasoline Launch)	MGS-11	135
	Captain (Gasoline Launch)	MGS-21	135
	Engineer (Gasoline Launch)	MGS-22	135
115	Deck Officers (Ferry Boats and Towing Vessels)		
	Include under this division all positions falling under the following distinctive classes:		
	First Mate (Ferry Boat)	MDF-21	126
	Second Mate (Ferry Boat)	MDF-22	126
	Third Mate (Ferry Boat)	MDF-23	126
	Captain or Pilot (Ferry Boat)	MDF-31	127

Note: For complete description of classes and for illustrative examples, see Occupational Classification and Alphabetical Finding List.

Division No.	Reporting Division and Classes of Position	Classification Symbol	Page
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115 Deck Officers (Ferry Boats and Towing Vessels)

(Continued)

First Mate (Towing Vessel)	MDT-21	128
Second Mate (Towing Vessel)	MDT-22	128
Captain (Towing Vessel)	MDT-31	129
Pilot (Towing Vessel)	MDT-32	129

116 Engine Room Officers (Ferry Boats and Towing Vessels)

Include under this division all positions falling under the following distinctive classes:

First Assistant Engineer (Ferry Boat)	MEF-21	130
Second Assistant Engineer (Ferry Boat)	MEF-22	130
Third Assistant Engineer (Ferry Boat)	MEF-23	130
Assistant Chief Engineer (Ferry Boat)	MEF-31	131
Chief Engineer (Ferry Boat)	MEF-32	131
Assistant Engineer (Towing Vessel)	MET-21	132
Engineer (Towing Vessel)	MET-22	132

117 Deck and Engine Room Workers (Ferry Boats and Towing Vessels)

Include under this division all positions falling under the following distinctive classes:

Deck Hand (Ferry Boat)	MDF-11	125
Quartermaster or Wheelman (Ferry Boat)	MDF-12	125
Deck Hand (Towing Vessel)	MDT-11	128
Mate or First Deck Hand (Towing Vessel)	MDT-12	128
Fireman (Ferry Boat) Licensed	MEF-11	130
Oiler (Ferry Boat) Licensed	MEF-12	130
Fireman (Ferry Boat) Unlicensed	MEF-13	130
Oiler (Ferry Boat) Unlicensed	MEF-14	130
Coal Pässer (Ferry Boat)	MEF-15	130
Water Tender (Ferry Boat)	MEF-16	130
Fireman (Towing Vessel) Licensed	MET-11	132
Oiler (Towing Vessel) Licensed	MET-12	132
Fireman (Towing Vessel) Unlicensed	MET-13	132
Oiler (Towing Vessel) Unlicensed	MET-14	132

118 Deck and Engine Room Officers and Workers (Steamers)

Include under this division all positions falling under the following distinctive classes:

Able Seaman (Steamer)	MDS-11	137
Ordinary Seaman (Steamer)	MDS-12	137
First Mate (Steamer)	MDS-21	138
Second Mate (Steamer)	MDS-22	138
Third Mate (Steamer)	MDS-23	138

Note: For complete description of classes and for illustrative examples, see Occupational Classification and Alphabetical Finding List.

Division No.	Reporting Division and Classes of Position	Classification		
		Symbol	Page	
118	Deck and Engine Room Officers and Workers (Steamers) (Continued)			
	Fourth Mate (Steamer)	MDS-24	133	
	Captain (Steamer)	MDS-31	138	
	Fireman (Steamer)	MES-11	139	
	Oiler (Steamer)	MES-12	139	
	Water Tender (Steamer)	MES-13	139	
	Assistant Engineer (Steamer)	MES-21	139	
	Assistant Chief Engineer (Steamer)	MES-31	140	
	Chief Engineer (Steamer)	MES-32	140	

119 Floating Equipment Shore Workers and Attendants

Include under this division all positions falling under the following distinctive classes:

Marine Attendant	AMR-11	76
Boat Dispatcher	MWS-11	133
Ticket Collector (Ferry Station)	MWS-12	133
Boat Master	MWS-21	134
Chief Boat Dispatcher	MWS-22	134
Wharf Master	MWS-23	134
Assistant Floating Equipment Supervisor	MWS-31	134
Floating Equipment Supervisor	MWS-32	134
Assistant Purser	MPR-11	136
Baggageman (Marine)	MPR-12	136
Purser	MPR-13	136

(e) TRANSPORTATION—GENERAL

120 Transportation and Dining Service Inspectors

Include under this division all positions falling under the following distinctive classes:

Dining Car and Restaurant Inspector	IDN-11	141
Baggage, Mail and Express Service Inspector	IFG-11	147
Freight Service Inspector	IFG-12	147
Perishable Freight and Refrigeration Service Inspector	IFG-13	147
Transportation Service Inspector	IFG-14	147

Note: Positions of Safety Inspector, Clock Inspector and Watch Inspector should be reported under Division 26.

121 Parlor and Sleeping Car Conductors

Include under this division all positions falling under the distinctive class of:

Parlor and Sleeping Car Conductor	ATR-21	81
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Note: For complete description of classes and for illustrative examples, see Occupational Classification and Alphabetical Finding List.

Division No.	Reporting Division and Classes of Positions	Classification Symbol	Page
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122 Train Attendants

Include under this division all positions falling under the following distinctive classes:

Buffet Car Porter	ATR-11	80
Business Car Porter	ATR-12	80
Parlor and Sleeping Car Porter	ATR-13	80
Train Barber	ATR-14	80
Train Matron	ATR-15	80
Train Porter	ATR-16	80

123 Bridge Operators and Helpers

Include under this division all positions falling under the following distinctive classes:

Bridge Operator (Electric)	OOP-11	106
Bridge Operator Helper	OOP-12	106
Bridge Operator (Steam)	OOP-13	106

124 Crossing and Bridge Flagmen and Gatemen

Include under this division all positions falling under the following distinctive classes:

Bridge Flagman	LCF-11	166
Crossing Flagman and Crossing Gateman	LCF-12	166

125 Foremen (Laundry) and Laundry Workers

Include under this division all positions falling under the following distinctive classes:

Laundry Helper	LDY-11	171
Seamstress	LDY-12	171
Foreman (Laundry Workers)	LDY-21	172

VI—TRANSPORTATION (TRAIN, ENGINE AND YARD)

(a) TRANSPORTATION—YARD MASTERS, SWITCH TENDERS AND HOSTLERS

126 Yard Masters and Assistants

Include under this division all positions falling under the following distinctive classes:

Assistant Yard Master	SYM-11	249
Yard Master	SYM-21	249

127 Switch Tenders

Include under this division all positions falling under the distinctive class of:

Switch Tender	TYK-12	258
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Division No.	Reporting Division and Classes of Position	Classification Symbol	Page
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128 Outside Hostlers

Include under this division all positions falling under the distinctive class of:

Outside Hostler	THO-11	260
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129 Inside Hostlers

Include under this division all positions falling under the distinctive class of:

Inside Hostler	THO-13	260
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130 Outside Hostler Helpers

Include under this division all positions falling under the distinctive class of:

Outside Hostler Helper	THO-12	260
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(b) —TRANSPORTATION—TRAIN AND ENGINE SERVICE**131 Road Passenger Conductors**

Include under this division all positions falling under the following distinctive classes:

Road Passenger Conductor	TPC-11	256
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Passenger Conductor (on Suburban Passenger Trains)	TPC-12	256
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132 Assistant Road Passenger Conductors and Ticket Collectors

Include under this division all positions falling under the following distinctive classes:

Assistant Road Passenger Conductor or Ticket Collector	TAC-11	257
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Assistant Passenger Conductor or Ticket Collector (on Suburban Passenger Trains)	TAC-12	257
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133 Road Freight Conductors (Through Freight)

Include under this division all positions falling under the distinctive class of:

Road Freight Conductor (Through Freight)	TFC-11	256
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134 Road Freight Conductors (Local and Way Freight)

Include under this division all positions falling under the distinctive class of:

Road Freight Conductor (Local and Way Freight)	TFC-12	256
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Division No.	Reporting Division and Classes of Position	Classification Symbol	Page
135	Road Passenger Baggage men		
	Include under this division all positions falling under the following distinctive classes:		
	Road Passenger Baggage man	TPB-11	256
	Road Passenger Baggage man (Handling Dynamo)	TPB-12	256
	Road Passenger Baggage man (Handling Express)	TPB-13	256
	Road Passenger Baggage man (Handling Express and Dynamo)	TPB-14	256
136	Road Passenger Brakemen and Flagmen		
	Include under this division all positions falling under the following distinctive classes:		
	Road Passenger Brakeman or Flagman Guard (performing duties of Brakeman or Flagman on Suburban Passenger Trains)	TPK-11	258
	Passenger Brakeman or Flagman (on Suburban Passenger Trains)	TPK-12	258
		TPK-13	258
137	Road Freight Brakemen and Flagmen (Through Freight)		
	Include under this division all positions falling under the distinctive class of:		
	Road Freight Brakeman or Flagman (Through Freight)	TFK-11	257
138	Road Freight Brakemen and Flagmen (Local and Way Freight)		
	Include under this division all positions falling under the distinctive class of:		
	Road Freight Brakeman or Flagman (Local and Way Freight)	TFK-12	257
139	Yard Conductors and Yard Foremen		
	Include under this division all positions falling under the distinctive class of:		
	Yard Conductor or Yard Foreman	TYC-11	257
140	Yard Brakemen and Yard Helpers		
	Include under this division all positions falling under the distinctive class of:		
	Yard Brakeman or Yard Helper	TYK-11	258

Note: For complete description of classes and for illustrative examples, see Occupational Classification and Alphabetical Finding List.

Division No.	Reporting Division and Classes of Position	Classification Symbol Page
141	Road Passenger Engineers and Motormen Include under this division all positions falling under the distinctive class of: Road Passenger Engineer or Motorman	TPE-11 259
142	Road Freight Engineers and Motormen (Through Freight) Include under this division all positions falling under the distinctive class of: Road Freight Engineer or Motorman (Through Freight)	TFE-11 258
143	Road Freight Engineers and Motormen (Local and Way Freight) Include under this division all positions falling under the distinctive class of: Road Freight Engineer or Motorman (Local and Way Freight)	TFE-12 258
144	Yard Engineers and Motormen Include under this division all positions falling under the distinctive class of: Yard Engineer or Motorman	TYE-11 259
145	Road Passenger Firemen and Helpers Include under this division all positions falling under the distinctive class of: Road Passenger Fireman or Helper	TPF-11 259
146	Road Freight Firemen and Helpers (Through Freight) Include under this division all positions falling under the distinctive class of: Road Freight Fireman or Helper (Through Freight)	TFF-11 259

Note: For complete description of classes and for illustrative examples, see Occupational Classification and Alphabetical Finding List.

Division No.	Reporting Division and Classes of Position	Classification Symbol	Page
147	Road Freight Firemen and Helpers (Local and Way Freight)		
	Include under this division all positions falling under the distinctive class of:		
	Road Freight Fireman or Helper (Local and Way Freight)	TFF-12	259

148 Yard Firemen and Helpers

Include under this division all positions falling under the distinctive class of:

Yard Fireman or Helper TYF-11 260

Note: For complete description of classes and for illustrative examples, see Occupational Classification and Alphabetical Finding List.

Outline and Index

of

Railroad Occupational Classification

NOTE: The Services, Groups and Distinctive Classes are arranged in the same order as given in the detail of the Occupational Classification, which begins on page 73.

ATTENDANCE SERVICE

SYMBOL (A)

GRADE	DISTINCTIVE CLASS OF POSITIONS	SYMBOL
Baggage and Parcel Room Attendant Group (ABG)		
Grade 1:	Baggage Room Attendant	ABG-11
	Parcel Room Attendant	ABG-12
Grade 2:	Baggage Agent	ABG-21
	Parcel Room Agent	ABG-22
Grade 3:	Assistant Supervising Baggage Agent	ABG-31
	Supervising Baggage Agent	ABG-32
Floating Equipment Attendant Group (AMR)		
Grade 1:	Marine Attendant	AMR-11
Lodging House Attendant Group (ALG)		
Grade 1:	Lodging House Attendant	ALG-11
Grade 2:	Manager (Lodging House)	ALG-21
Office Attendant and Messenger Group (AOA)		
Grade 1:	Messenger and Office Boy	AOA-11
	Office Matron	AOA-12
	Office Porter	AOA-13
Grade 2:	Office Assistant	AOA-21
	Telephone Switchboard Operator	AOA-22
Grade 3:	Chief Telephone Switchboard Operator	AOA-31

ATTENDANCE SERVICE (Continued)

GRADE	DISTINCTIVE CLASS OF POSITIONS	SYMBOL
Parlor and Sleeping Car Conductor and Train Attendant Group (ATR)		
Grade 1:	Buffet Car Porter	ATR-11
	Business Car Porter	ATR-12
	Parlor and Sleeping Car Porter	ATR-13
	Train Barber	ATR-14
	Train Matron	ATR-15
	Train Porter	ATR-16
Grade 2:	Parlor and Sleeping Car Conductor	ATR-21
Passenger Station Attendant Group (ASN)		
Grade 1:	Station Attendant	ASN-11
Grade 2:	Gateman and Announcer	ASN-21
	Information Bureau Attendant	ASN-22
	Supervising Station Attendant	ASN-23

CLERICAL AND OFFICE ADMINISTRATIVE SERVICE

SYMBOL (C)

GRADE	DISTINCTIVE CLASS OF POSITIONS	SYMBOL
Buyer and Sales Agent Group (CBY)		
Grade 1:	Buyer	CBY-11
	Sales Agent	CBY-12
Cashier Group (CCS)		
Grade 1:	Cashier or Teller	CCS-11
Grade 2:	Supervising Cashier	CCS-21
Clerk Group (CCK)		
Grade 1:	Clerk (Grade 1)	CCK-11
Grade 2:	Clerk (Grade 2)	CCK-21
Grade 3:	Clerk (Grade 3)	CCK-31
	Accountant	CCK-32
	Statistician	CCK-33
Mechanical Device Operator Group (CMC)		
Grade 1:	Mechanical Device Operator	CMC-11
Grade 2:	Supervising Mechanical Device Operator	CMC-21

CLERICAL AND OFFICE ADMINISTRATIVE SERVICE (Continued)

GRADE	DISTINCTIVE CLASS OF POSITIONS	SYMBOL
Stenographer and Typist Group (COG)		
Grade 1:	Typist (Grade 1)	COG-11
Grade 2:	Stenographer (Grade 2)	COG-21
	Typist (Grade 2)	COG-22
Grade 3:	Stenographer (Grade 3)	COG-31
Storekeeper Group (CKP)		
Grade 1:	Storekeeper or Assistant Storekeeper (Grade 1)	CKP-11
Grade 2:	Storekeeper (Grade 2)	CKP-21
	Traveling Storekeeper (Grade 2)	CKP-22
Supervisory Clerk Group (CSC)		
Grade 1:	Supervisory or Chief Clerk (Grade 1)	CSC-11
Grade 2:	Supervisory or Chief Clerk (Grade 2)	CSC-21
Ticket Clerk Group (CTK)		
Grade 1:	Ticket Clerk	CTK-11
Grade 2:	Assistant Ticket Agent	CTK-21
	Ticket Agent	CTK-22
Traveling Auditor and Accountant Group (CTV)		
Grade 1:	Train Auditor (Passenger Transportation)	CTV-11
	Traveling Auditor or Accountant (Grade 1)	CTV-12
Grade 2:	Chief Train Auditor (Passenger Transportation)	CTV-21
	Traveling Auditor or Accountant (Grade 2)	CTV-22

DINING CAR, RESTAURANT AND KITCHEN SERVICE

SYMBOL (D)

GRADE	DISTINCTIVE CLASS OF POSITIONS	SYMBOL
Camp and Crew Cook Group (DCA)		
Grade 1:	Kitchen Helper (Camp)	DCA-11
	Kitchen Helper (Boat Crew)	DCA-12
Grade 2:	Camp Car Cook	DCA-21
	Cook (Boat Crew)	DCA-22
Dining Car and Restaurant Cook Group (DDI)		
Grade 1:	Dining Car Helper	DDI-11
	Restaurant Helper	DDI-12

DINING CAR, RESTAURANT AND KITCHEN SERVICE (Continued)

GRADE	DISTINCTIVE CLASS OF POSITIONS	SYMBOL
Grade 2:	Assistant Dining Car Cook	DDI-21
	Assistant Restaurant Cook	DDI-22
Grade 3:	Dining Car Cook	DDI-31
	Restaurant Cook	DDI-32
Grade 4:	Dining Car Chief Cook	DDI-41
	Restaurant Chief Cook	DDI-42

Steward and Restaurant Manager Group (DSR)

Grade 1:	Assistant Dining Car Steward	DSR-11
	Assistant Restaurant Manager	DSR-12
	Dining Car Steward	DSR-13
	Restaurant Manager	DSR-14
Grade 2:	Supervisor of Dining Cars	DSR-21

Waiter Group (DWA)

Grade 1:	Waiter	DWA-11
Grade 2:	Head Waiter	DWA-21

ENGINE AND EQUIPMENT OPERATION SERVICE

SYMBOL (O)

GRADE	DISTINCTIVE CLASS OF POSITIONS	SYMBOL
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Bridge Operator Group (OOP)

Grade 1:	Bridge Operator (Electric)	OOP-11
	Bridge Operator Helper	OOP-12
	Bridge Operator (Steam)	OOP-13

Electric Station and Equipment Operator Group (OLR)

Grade 1:	Electric Equipment Operator Helper	OLR-11
	Power Station Operator Helper	OLR-12
Grade 2:	Coal and Ore Elevator Operator (Electric)	} OLR-21
	Coal and Ore Hoist Operator (Electric)	
	Coal and Ore Pier Car Dumper (Electric)	} OLR-22
	Coal and Ore Pier Conveyer Car Operator (Electric)	
Grade 3:	Electric Crane Operator	OLR-23
	Grain Elevator Equipment Operator (Electric)	OLR-24
	Load Dispatcher	OLR-25
	Power Station and Sub-Station Operator	OLR-26
	Chief Load Dispatcher	OLR-31
	Chief Power Station Operator	OLR-32

ENGINE AND EQUIPMENT OPERATION SERVICE (Continued)

GRADE	DISTINCTIVE CLASS OF POSITIONS	SYMBOL
Elevator Operator Group (OLV)		
Grade 1:	Elevator Operator	OLV-11
	Elevator Starter	OLV-12
Motor Vehicle and Motor Car Operator Group (OMV)		
Grade 1:	Automobile or Auto Truck Driver	OMV-11
	Motor Car or Motor Truck Operator	OMV-12
Portable Steam Equipment Operator Group (OPO)		
Grade 1:	Portable Equipment Fireman (Steam)	OPO-11
	Portable Equipment Helper (Steam)	OPO-12
Grade 2:	Craneman (Steam)	OPO-21
	Portable Equipment Engineer (Steam)	OPO-22
Pumping Station Operator Group (OPU)		
Grade 1:	Pumper	OPU-11
Steam Station Engineman Group (OST)		
Grade 1:	Coal Passer (Steam Plant)	OST-11
	Fireman (Steam Plant)	OST-12
	Oiler (Steam Plant)	OST-13
	Water Tender (Steam Plant)	OST-14
Grade 2:	Engineer (Steam Plant)	OST-21
Grade 3:	Assistant Chief Engineer (Steam Plant)	OST-31
	Chief Engineer (Steam Plant)	OST-32

EXECUTIVE, OFFICIAL AND STAFF ASSISTANT SERVICE

SYMBOL (X)

GROUP	SYMBOL
Executive Officer Group	XEX
General Officer Group	XGN
Division Officer Group	XDV
Official Staff Assistant Group	XAS

Note: This Service is ungraded and unclassified, the examples of positions being shown separately under the appropriate groups, but not being distinguished as to comparative importance and responsibility of work performed.

FLOATING EQUIPMENT SERVICE

SYMBOL (M)

GRADE	DISTINCTIVE CLASS OF POSITIONS	SYMBOL
Barge and Lighter Officer and Worker Group (MBR)		
Grade 1:	Captain or Bargeman (Barge or Car Float)	MBR-11
	Captain or Bargeman (Covered Barge)	MBR-12
	Captain (Lighter)	MBR-13
	Engineer (Lighter Hoisting Machinery)	MBR-14
	Fireman (Self-Propelled Barge)	MBR-15
Grade 2:	Captain (Self Propelled Barge)	MBR-21
	Engineer (Self Propelled Barge)	MBR-22
Deck Officer and Worker Group (Ferry Boat) (MDF)		
Grade 1:	Deck Hand (Ferry Boat)	MDF-11
	Quartermaster or Wheelsman (Ferry Boat)	MDF-12
Grade 2:	First Mate (Ferry Boat)	MDF-21
	Second Mate (Ferry Boat)	MDF-22
	Third Mate (Ferry Boat)	MDF-23
Grade 3:	Captain or Pilot (Ferry Boat)	MDF-31
Deck Officer and Worker Group (Towing Vessel) (MDT)		
Grade 1:	Deck Hand (Towing Vessel)	MDT-11
	Mate or First Deck Hand (Towing Vessel)	MDT-12
Grade 2:	First Mate (Towing Vessel)	MDT-21
	Second Mate (Towing Vessel)	MDT-22
Grade 3:	Captain (Towing Vessel)	MDT-31
	Pilot (Towing Vessel)	MDT-32
Engine Room Officer and Worker Group (Ferry Boat) (MEF)		
Grade 1:	Fireman (Ferry Boat), Licensed	MEF-11
	Oiler (Ferry Boat); Licensed	MEF-12
	Fireman (Ferry Boat), Unlicensed	MEF-13
	Oiler (Ferry Boat), Unlicensed	MEF-14
	Coal Passer (Ferry Boat)	MEF-15
	Water Tender (Ferry Boat)	MEF-16
Grade 2:	First Assistant Engineer (Ferry Boat)	MEF-21
	Second Assistant Engineer (Ferry Boat)	MEF-22
	Third Assistant Engineer (Ferry Boat)	MEF-23
Grade 3:	Assistant Chief Engineer (Ferry Boat)	MEF-31
	Chief Engineer (Ferry Boat)	MEF-32

FLOATING EQUIPMENT SERVICE (Continued)

GRADE	DISTINCTIVE CLASS OF POSITIONS	SYMBOL
Engine Room Officer and Worker Group (Towing Vessel) (MET)		
Grade 1:	Fireman (Towing Vessel), Licensed	MET-11
	Oiler (Towing Vessel), Licensed	MET-12
Grade 2:	Fireman (Towing Vessel), Unlicensed	MET-13
	Oiler (Towing Vessel), Unlicensed	MET-14
	Assistant Engineer (Towing Vessel)	MET-21
	Engineer (Towing Vessel)	MET-22
Floating Equipment Shore Worker Group (MWS)		
Grade 1:	Boat Dispatcher	MWS-11
	Ticket Collector (Ferry Station)	MWS-12
Grade 2:	Boat Master	MWS-21
	Chief Boat Dispatcher	MWS-22
Grade 3:	Wharf Master	MWS-23
	Assistant Floating Equipment Supervisor	MWS-31
	Floating Equipment Supervisor	MWS-32
Gasoline Launch Officer and Worker Group (MGS)		
Grade 1:	Deck Hand (Gasoline Launch)	MGS-11
Grade 2:	Captain (Gasoline Launch)	MGS-21
	Engineer (Gasoline Launch)	MGS-22
Purser and Marine Baggage Man Group (MPR)		
Grade 1:	Assistant Purser	MPR-11
	Baggage Man, Marine	MPR-12
	Purser	MPR-13
Deck Officer and Worker Group (Steamer) (MDS)		
Grade 1:	Able Seaman (Steamer)	MDS-11
	Ordinary Seaman (Steamer)	MDS-12
Grade 2:	First Mate (Steamer)	MDS-21
	Second Mate (Steamer)	MDS-22
	Third Mate (Steamer)	MDS-23
	Fourth Mate (Steamer)	MDS-24
Grade 3:	Captain (Steamer)	MDS-31
Engine Room Officer and Worker Group (Steamer) (MES)		
Grade 1:	Fireman (Steamer)	MES-11
	Oiler (Steamer)	MES-12
	Water Tender (Steamer)	MES-13
Grade 2:	Assistant Engineer (Steamer)	MES-21
Grade 3:	Assistant Chief Engineer (Steamer)	MES-31
	Chief Engineer (Steamer)	MES-32

INSPECTIONAL SERVICE

SYMBOL (I)

GRADE	DISTINCTIVE CLASS OF POSITIONS	SYMBOL
Dining Car and Restaurant Inspector Group (IDN)		
Grade 1:	Dining Car and Restaurant Inspector	IDN-11
Electrical Inspector Group (IEL)		
Grade 1:	Electrical Inspector	IEL-11
Grade 2:	Chief Electrical Inspector	IEL-21
Equipment and Shop Inspector Group (IQP)		
Grade 1:	Equipment Inspector	IQP-11
	Shop and Equipment Inspector	IQP-12
Grade 2:	Chief Shop and Equipment Inspector	IQP-21
Fire Prevention and Safety Inspector Group (IPV)		
Grade 1:	Fire Equipment Inspector	IPV-11
Grade 2:	Fire Prevention and Safety Inspector	IPV-21
	Fire Prevention Inspector	IPV-22
	Safety Inspector	IPV-23
Freight and Transportation Service Inspector Group (IFG)		
Grade 1:	Baggage, Mail and Express Service Inspector	IFG-11
	Freight Service Inspector	IFG-12
	Perishable Freight and Refrigeration Service Inspector	IFG-13
	Transportation Service Inspector	IFG-14
Maintenance of Way and Structures Inspector Group (IMN)		
Grade 1:	Bridge and Building Inspector	IMN-11
	Roadway Equipment Inspector	IMN-12
	Track and Roadway Inspector	IMN-13
	Water Service Inspector	IMN-14
Grade 2:	Chief Bridge and Building Inspector	IMN-21
Material and Supplies Inspector Group (IML)		
Grade 1:	Fuel Inspector	IML-11
	Material and Supplies Inspector	IML-12
	Timber Inspector	IML-13
Grade 2:	Chief Fuel Inspector	IML-21
	Chief Material and Supplies Inspector	IML-22
	Chief Timber Inspector	IML-23

INSPECTIONAL SERVICE (Continued)

GRADE	DISTINCTIVE CLASS OF POSITIONS	SYMBOL
Scale Inspector Group (ISK)		
Grade 1:	Scale Inspector	ISK-11
Grade 2:	Chief Scale Inspector	ISK-21
Signal and Telegraph Inspector Group (ISG)		
Grade 1:	Signal Inspector	ISG-11
	Telegraph and Telephone Inspector	ISG-12
Grade 2:	Chief Signal Inspector	ISG-21
	Chief Telegraph and Telephone Inspector	ISG-22
Smoke Inspector Group (IOK)		
Grade 1:	Smoke Inspector	IOK-11
Time Service Inspector Group (ITI)		
Grade 1:	Clock Inspector	ITI-11
	Watch Inspector	ITI-12

INVESTIGATIONAL AND INSTRUCTIONAL
SERVICE

SYMBOL (V)

GRADE	DISTINCTIVE CLASS OF POSITIONS	SYMBOL
Claim Agent and Claim Investigator Group (VCL)		
Grade 1:	Claim Agent or Investigator	VCL-11
	Freight Claim Agent or Investigator	VCL-12
Grade 2:	Chief Claim Agent or Investigator	VCL-21
Examiner and Instructor Group (VXM)		
Grade 1:	Examiner (Railroad Employees)	VXM-11
	Instructor (Work and Operation)	VXM-12
Real Estate and Tax Agent and Investigator Group (VTX)		
Grade 1:	Timber Estimator	VTX-11
Grade 2:	Chief Timber Estimator	VTX-21
	Real Estate Agent or Investigator	VTX-22
	Tax Agent or Investigator	VTX-23
Special Investigator Group (VSV)		
Grade 1:	Special Investigator	VSV-11

LABOR SERVICE

SYMBOL (L)

GRADE	DISTINCTIVE CLASS OF POSITIONS	SYMBOL
Coach Cleaner Group (LCC)		
Grade 1:	Coach Cleaner	LCC-11
Coal and Ore Dock Worker Group (LDX)		
Grade 1:	Laborer (Coal and Ore Dock)	LDX-11
Grade 2:	Gang Foreman (Coal and Ore Dock Labor)	LDX-21
Crossing and Bridge Flagman and Gateman Group (LCF)		
Grade 1:	Bridge Flagman	LCF-11
	Crossing Flagman and Crossing Gateman	LCF-12
Gardener and Farmer Group (LGD)		
Grade 1:	Farm Laborer	LGD-11
	Gardener	LGD-12
Grade 2:	Farmer	LGD-21
	Head Gardener	LGD-22
Grain Elevator Worker Group (LGL)		
Grade 1:	Common Laborer (Grain Elevator)	LGL-11
	Laborer (Grain Elevator)	LGL-12
Grade 2:	Gang Foreman (Grain Elevator Labor)	LGL-21
Janitor and Cleaner Group (LJN)		
Grade 1:	Cleaner (Brass, Marble, Etc.)	LJN-11
	Janitor and Cleaner	LJN-12
Grade 2:	Head Janitor	LJN-21
Laundry Worker Group (LDY)		
Grade 1:	Laundry Helper	LDY-11
	Seamstress	LDY-12
Grade 2:	Foreman (Laundry Workers)	LDY-21
Maintenance of Way and Structures Worker Group (LMS)		
Grade 1:	Bridge and Building Laborer	LMS-11
	Fence Laborer	LMS-12
	Lamp Man	LMS-13
	Signal and Telegraph Laborer	LMS-14
	Track and Roadway Laborer (Extra Gang and Work Train)	LMS-15
	Track and Roadway Section Laborer	LMS-16

LABOR SERVICE (Continued)

GRADE	DISTINCTIVE CLASS OF POSITIONS	SYMBOL
Grade 2:	Gang Foreman (Bridge and Building Labor)	LMS-21
	Gang Foreman (Fence Labor)	LMS-22
	Gang Foreman (Signal and Telegraph Labor)	LMS-23
	Gang Foreman (Track and Roadway Extra Gang and Work Train Labor)	LMS-24
	Gang Foreman (Track and Roadway Section Labor)	LMS-25
 Shop, Enginehouse and Power Plant Worker Group (LSP)		
Grade 1:	Common Laborer (Shop, Enginehouse or Power Plant)	LSP-11
	Laborer (Shop, Enginehouse or Power Plant)	LSP-12
	Transfer and Turn Table Operator	LSP-13
Grade 2:	Gang Foreman (Shop, Enginehouse or Power Plant Labor)	LSP-21
 Station, Warehouse and Platform Worker Group (LSW)		
Grade 1:	Common Laborer (Station, Warehouse and Platform)	LSW-11
	Trucker (Station, Warehouse and Platform)	LSW-12
Grade 2:	Caller, Loader, Stower or Cooper	LSW-21
	Scaler, Sealer or Perishable Freight Inspector	LSW-22
Grade 3:	Gang Foreman (Station, Warehouse and Platform Labor)	LSW-31
 Stores Handling and Timber Treating Worker Group (LOR)		
Grade 1:	Laborer (Ice Plant)	LOR-11
	Laborer (Reclamation Plant)	LOR-12
	Laborer (Stores)	LOR-13
	Laborer (Timber Treating Plant)	LOR-14
Grade 2:	Gang Foreman (Ice Plant Labor)	LOR-21
	Gang Foreman (Reclamation Plant Labor)	LOR-22
	Gang Foreman (Stores Labor)	LOR-23
	Gang Foreman (Timber Treating Labor)	LOR-24
 Teamster and Stableman Group (LTM)		
Grade 1:	Stableman Helper	LTM-11
Grade 2:	Stableman	LTM-21
	Teamster	LTM-22
Grade 3:	Stable Foreman	LTM-31

POLICE SERVICE

SYMBOL (B)

GRADE	DISTINCTIVE CLASS OF POSITIONS	SYMBOL
Police and Watchman Group (BOL)		
Grade 1:	Patrolman	BOL-11
	Watchman (Office, Station or Warehouse)	BOL-12
	Watchman (Shop or Storehouse)	BOL-13
Grade 2:	Chief Watchman (without police authority)	BOL-21
	Sergeant of Police	BOL-22
Grade 3:	Lieutenant of Police	BOL-31

PROFESSIONAL SERVICE

SYMBOL (P)

GRADE	DISTINCTIVE CLASS OF POSITIONS	SYMBOL	
Architect Group (PAR)			
Grade 1:	Architectural Draftsman	PAR-11	
	Junior Architect	PAR-12	
Grade 2:	Assistant Architect	PAR-21	
Chemist Group (PCM)			
Grade 1:	Junior Chemist	PCM-11	
Grade 2:	Chemist	PCM-21	
Engineer Group (PER)			
Grade 1:	Engineering Computer	PER-11	
	Engineering Draftsman	PER-12	
	Instrumentman	PER-13	
	Junior Engineer (Civil)	PER-14	
	Junior Engineer (Electrical)	PER-15	
	Junior Engineer (Mechanical)	PER-16	
	Leading Draftsman	PER-17	
	Grade 2:	Assistant Engineer (Accountant)	PER-21
		Assistant Engineer (Civil)	PER-22
Assistant Engineer (Electrical or Signal)		PER-23	
Assistant Engineer (Mechanical)		PER-24	
Assistant Engineer (Valuation)		PER-25	
Chief Draftsman		PER-26	
Designer and Detailer		PER-27	
Division Engineer (not M. of W.)		PER-28	
Resident Engineer	PER-29		

PROFESSIONAL SERVICE (Continued)

GRADE	DISTINCTIVE CLASS OF POSITIONS	SYMBOL
Lawyer Group (PAW)		
Grade 1:	Assistant Attorney	PAW-11
Grade 2:	Attorney	PAW-21

SKILLED TRADES SERVICE

SYMBOL (K)

GRADE	DISTINCTIVE CLASS OF POSITIONS	SYMBOL
Blacksmith Group (KBS)		
Grade 1:	Blacksmith Helper	KBS-11
	Hammer Operator or Heavy Fire Helper	KBS-12
	Heater (Heavy Fire)	KBS-13
Grade 2:	Blacksmith Helper Apprentice	KBS-21
	Blacksmith Regular Apprentice	KBS-22
Grade 3:	Blacksmith	KBS-31
	Blacksmith (Autogenous Welder)	KBS-32
	Blacksmith (Heavy Fire)	KBS-33
	Hammersmith	KBS-34
Grade 4:	Gang Foreman (Blacksmiths)	KBS-41

Boilermaker Group (KBM)

Grade 1:	Boilermaker Helper	KBM-11
	Flange Fire Helper	KBM-12
Grade 2:	Boilermaker Helper Apprentice	KBM-21
	Boilermaker Regular Apprentice	KBM-22
Grade 3:	Boilermaker	KBM-31
	Boilermaker (Autogenous Welder)	KBM-32
	Boilermaker (Inspector)	KBM-33
	Flanger and Layer Out	KBM-34
Grade 4:	Gang Foreman (Boilermakers)	KBM-41

Bridge and Building Carpenter Group (KCP)

Grade 1:	Bridge Carpenter Helper	KCP-11
	Building Carpenter Helper	KCP-12
Grade 2:	Bridge Carpenter Apprentice	KCP-21
	Building Carpenter Apprentice	KCP-22
Grade 3:	Bridge Carpenter	KCP-31
	Building Carpenter	KCP-32
Grade 4:	Gang Foreman (Bridge and Building Carpenters)	KCP-41

SKILLED TRADES SERVICE (Continued)

GRADE	DISTINCTIVE CLASS OF POSITIONS	SYMBOL
Bridge and Building Iron Worker Group (KRN)		
Grade 1:	Bridge and Building Iron Worker Helper	KRN-11
Grade 2:	Bridge and Building Iron Worker	KRN-21
Grade 3:	Gang Foreman (Bridge and Building Iron Workers)	KRN-31
Bridge and Building Painter Group (KPA)		
Grade 1:	Bridge and Building Painter Helper	KPA-11
Grade 2:	Bridge and Building Painter Apprentice	KPA-21
Grade 3:	Bridge and Building Painter Sign Painter	KPA-31 KPA-32
Grade 4:	Gang Foreman (Bridge and Building Painters)	KPA-41
Carman Group (KCR)		
Grade 1:	Carman Helper	KCR-11
Grade 2:	Carman Helper Apprentice Carman Regular Apprentice	KCR-21 KCR-22
Grade 3:	Carman (Freight) Carman (Inspector) Carman Painter (Freight) Carman (Coach and Locomotive) Carman (Mill Machine Operator) Carman Painter (Coach and Locomotive) Carman (Pattern Maker) Carman (Upholsterer) Carman (Welder)	KCR-31 KCR-32 KCR-33 KCR-34 KCR-35 KCR-36 KCR-37 KCR-38 KCR-39
Grade 4:	Gang Foreman (Carmen)	KCR-41
Electrical Worker Group (KEW)		
Grade 1:	Electrical Worker Helper	KEW-11
Grade 2:	Electrical Worker Helper Apprentice Electrical Worker Regular Apprentice	KEW-21 KEW-22
Grade 3:	Electrical Worker Electrical Worker (Autogenous Welder) Electrical Worker (Groundman) Electrical Worker (Lineman) Electrical Worker (Signalman and Signal Maintainer)	KEW-31 KEW-32 KEW-33 KEW-34 KEW-35
Grade 4:	Gang Foreman (Electrical Workers)	KEW-41
Machinist Group (KMH)		
Grade 1:	Machinist Helper	KMH-11
Grade 2:	Machinist Helper Apprentice Machinist Regular Apprentice	KMH-21 KMH-22

SKILLED TRADES SERVICE (Continued)

GRADE	DISTINCTIVE CLASS OF POSITIONS	SYMBOL
Grade 3:	Machinist	KMH-31
	Machinist (Autogenous Welder)	KMH-32
	Machinist (Engine Inspector)	KMH-33
Grade 4:	Gang Foreman (Machinists)	KMH-41

Mason, Bricklayer and Plasterer Group (KMA)

Grade 1:	Mason Helper	KMA-11
Grade 2:	Mason Apprentice	KMA-21
Grade 3:	Mason, Bricklayer and Plasterer	KMA-31
Grade 4:	Gang Foreman (Masons, Bricklayers and Plasterers)	KMA-41

Miscellaneous Skilled Trade Worker Group (KMT)

Grade 1:	Bookbinder Helper	KMT-11
	Clock Repairer Helper	KMT-12
	Diver Helper	KMT-13
	Photographer Helper	KMT-14
	Plumber Helper	KMT-15
	Printer Helper	KMT-16
Grade 2:	Plumber Apprentice	KMT-21
	Printer Apprentice	KMT-22
Grade 3:	Bookbinder	KMT-31
	Clock Repairer	KMT-32
	Diver	KMT-33
	Photographer	KMT-34
	Plumber	KMT-35
	Printer	KMT-36
Grade 4:	Ship Carpenter	KMT-37
	Gang Foreman (Miscellaneous Trade Workers)	KMT-41
	Gang Foreman (Plumbers)	KMT-42
	Gang Foreman (Printers)	KMT-43

Molder Group (KMO)

Grade 1:	Molder Helper	KMO-11
Grade 2:	Molder Helper Apprentice	KMO-21
	Molder Regular Apprentice	KMO-22
Grade 3:	Coremaker	KMO-31
	Cupola Tender	KMO-32
	Molder	KMO-33
Grade 4:	Gang Foreman (Molders)	KMO-41

Sheet Metal Worker Group (KSH)

Grade 1:	Sheet Metal Worker Helper	KSH-11
Grade 2:	Sheet Metal Worker Helper Apprentice	KSH-21
	Sheet Metal Worker Regular Apprentice	KSH-22

SKILLED TRADES SERVICE (Continued)

GRADE	DISTINCTIVE CLASS OF POSITIONS	SYMBOL
Grade 3:	Sheet Metal Worker	KSH-31
	Sheet Metal Worker (Autogenous Welder)	KSH-32
Grade 4:	Gang Foreman (Sheet Metal Workers)	KSH-41

Signalman Group (KSL)

Grade 1:	Signalman and Signal Maintainer Helper	KSL-11
Grade 2:	Assistant Signalman and Assistant Signal Maintainer	KSL-21
Grade 3:	Signalman and Signal Maintainer	KSL-31
Grade 4:	Gang Foreman (Signalmen)	KSL-41
	Leading Signal Maintainer	KSL-42

SUB-PROFESSIONAL SERVICE

SYMBOL (U)

GRADE	DISTINCTIVE CLASS OF POSITIONS	SYMBOL
Laboratory Assistant Group (ULB)		
Grade 1:	Laboratory Assistant	ULB-11
Legal Assistant Group (ULA)		
Grade 1:	Legal Assistant	ULA-11
Sub-Professional Engineer Group (UUB)		
Grade 1:	Chainman	UUB-11
	Tracer	UUB-12
Grade 2:	Computer	UUB-21
	Draftsman	UUB-22
	Rodman	UUB-23

SUPERVISORY SKILLED TRADES AND LABOR SERVICE

SYMBOL (S)

GRADE	DISTINCTIVE CLASS OF POSITIONS	SYMBOL
Freight Station and Freight Dock Supervisor Group (SFT)		
Grade 1:	Assistant General Foreman (Freight Station or Freight Dock)	SFT-11
Grade 2:	General Foreman (Freight Station or Freight Dock)	SFT-21

SUPERVISORY SKILLED TRADES AND LABOR SERVICE (Continued)

GRADE	DISTINCTIVE CLASS OF POSITIONS	SYMBOL
Grain Elevator, Coal and Ore Dock Supervisor Group (SED)		
Grade 1:	Assistant General Foreman (Coal and Ore Dock)	SED-11
	Assistant General Foreman (Grain Elevator)	SED-12
Grade 2:	General Foreman (Coal and Ore Dock)	SED-21
	General Foreman (Grain Elevator)	SED-22
Maintenance of Way and Structures Supervisor Group (SMW)		
Grade 1:	Assistant General Foreman (Bridges and Buildings)	} SMW-11
	Assistant Master Carpenter (Bridges and Buildings)	
	Assistant Supervisor (Bridges and Buildings)	
	Assistant Supervisor of Water Stations	SMW-12
	Assistant General Foreman (Maintenance of Way)	SMW-13
Grade 2:	Assistant Division Roadmaster	SMW-21
	General Foreman (Bridges and Buildings)	} SMW-22
	Master Carpenter (Bridges and Buildings)	
	Supervisor (Bridges and Buildings)	
	Supervisor of Water Stations	SMW-23
	General Foreman (Maintenance of Way Track Supervisor)	SMW-24
Grade 3:	Supervisor of Crossing Flagmen and Gatemen	SMW-25
	Division Roadmaster	SMW-31
Office Building Supervisor Group (SOF)		
Grade 1:	Superintendent (Office Building)	SOF-11
Shop and Engine House Supervisor Group (SSE)		
Grade 1:	Assistant Department Foreman (Shop)	SSE-11
	Assistant Engine House Foreman	SSE-12
Grade 2:	Department Foreman (Shop)	SSE-21
	Engine House Foreman	SSE-22
Grade 3:	Assistant General Foreman (Engine Houses)	SSE-31
	Assistant General Foreman (Shops)	SSE-32
Grade 4:	General Foreman (Engine Houses)	SSE-41
	General Foreman (Shops)	SSE-42
Signal, Telegraph and Electrical Transmission Supervisor Group (SIG)		
Grade 1:	Assistant General Foreman (Electrical Transmission)	SIG-11
	Assistant General Foreman or Supervisor (Signal and Telegraph)	SIG-12

SUPERVISORY SKILLED TRADES AND LABOR SERVICE (Continued)

GRADE	DISTINCTIVE CLASS OF POSITIONS	SYMBOL
Grade 2:	General Foreman (Electrical Transmission)	SIG-21
	General Foreman (Signal and Telegraph)	SIG-22
Station Master Group (SSM)		
Grade 1:	Assistant Station Master	SSM-11
Grade 2:	Station Master	SSM-21
Stores Supervisor Group (SPS)		
Grade 1:	Assistant General Foreman (Reclamation Plant)	SPS-11
	Assistant General Foreman (Stores)	SPS-12
	Assistant General Foreman (Timber Treating Plant)	SPS-13
Grade 2:	General Foreman (Reclamation Plant)	SPS-21
	General Foreman (Stores)	SPS-22
	General Foreman (Timber Treating Plant)	SPS-23
Yard Master Group (SYM)		
Grade 1:	Assistant Yard Master	SYM-11
Grade 2:	Yard Master	SYM-21

TRAFFIC SERVICE

SYMBOL (F)

GRADE	DISTINCTIVE CLASS OF POSITIONS	SYMBOL
Advertising Agent Group (FAD)		
Grade 1:	Advertising Agent	FAD-11
Development Agent Group (FVL)		
Grade 1:	Development Agent	FVL-11
Traffic Agent Group (FTF)		
Grade 1:	Freight Traffic Agent	FTF-11
	Freight and Passenger Traffic Agent	FTF-12
	Passenger Traffic Agent	FTF-13
	Special Traffic Agent	FTF-14
	Station Passenger Representative	FTF-15
Grade 2:	Supervising Freight Traffic Agent	FTF-21
	Supervising Passenger and Freight Traffic Agent	FTF-22
	Supervising Passenger Traffic Agent	FTF-23

TRAIN AND ENGINE SERVICE

SYMBOL (T)

Note: This Service is ungraded, the distinctive classes of positions being shown separately in the appropriate groups, but not being distinguished as to comparative importance and responsibility of work performed.

GROUP	DISTINCTIVE CLASS OF POSITIONS	SYMBOL
Road Passenger Baggage Group (TPB)		
	Road Passenger Baggage	TPB-11
	Road Passenger Baggage (Handling Dynamo)	TPB-12
	Road Passenger Baggage (Handling Express)	TPB-13
	Road Passenger Baggage (Handling Express and Dynamo)	TPB-14
Road Freight Conductor Group (TFC)		
	Road Freight Conductor (Through Freight)	TFC-11
	Road Freight Conductor (Local and Way Freight)	TFC-12
Road Passenger Conductor Group (TPC)		
	Road Passenger Conductor	TPC-11
	Passenger Conductor (On Suburban Passenger Trains)	TPC-12
Assistant Road Passenger Conductor and Ticket Collector Group (TAC)		
	Assistant Road Passenger Conductor or Ticket Collector	TAC-11
	Assistant Passenger Conductor or Ticket Col- lector (On Suburban Passenger Trains)	TAC-12
Yard Conductor and Yard Foreman Group (TYC)		
	Yard Conductor or Yard Foreman	TYC-11
Road Freight Brakeman and Flagman Group (TFK)		
	Road Freight Brakeman or Flagman (Through Freight)	TFK-11
	Road Freight Brakeman or Flagman (Local and Way Freight)	TFK-12

TRAIN AND ENGINE SERVICE (Continued)

GRADE	DISTINCTIVE CLASS OF POSITIONS	SYMBOL
Road Passenger Brakeman and Flagman Group (TPK)		
	Road Passenger Brakeman or Flagman	TPK-11
	Guard (Performing Duties of Brakeman or Flagman on Suburban Passenger Trains)	TPK-12
	Passenger Brakeman or Flagman (On Suburban Passenger Trains)	TPK-13
Yard Brakeman and Yard Helper and Switch Tender Group (TYK)		
	Yard Brakeman or Yard Helper	TYK-11
	Switch Tender	TYK-12
Road Freight Engineer and Motorman Group (TFE)		
	Road Freight Engineer or Motorman (Through Freight)	TFE-11
	Road Freight Engineer or Motorman (Local and Way Freight)	TFE-12
Road Passenger Engineer and Motorman Group (TPE)		
	Road Passenger Engineer or Motorman	TPE-11
Yard Engineer and Motorman Group (TYE)		
	Yard Engineer or Motorman	TYE-11
Road Freight Fireman and Helper Group (TFF)		
	Road Freight Fireman or Helper (Through Freight)	TFF-11
	Road Freight Fireman or Helper (Local and Way Freight)	TFF-12
Road Passenger Fireman and Helper Group (TPF)		
	Road Passenger Fireman or Helper	TPF-11
Yard Fireman and Helper Group (TYF)		
	Yard Fireman or Helper	TYF-11
Hostler Group (THO)		
	Outside Hostler	THO-11
	Outside Hostler Helper	THO-12
	Inside Hostler	THO-13

TRAIN DISPATCHING, TELEGRAPH AND STATION AGENT SERVICE

SYMBOL (N)

GRADE	DISTINCTIVE CLASS OF POSITIONS	SYMBOL
Station Agent Group (Non-Telegrapher) (NSA)		
Grade 1:	Station Agent—Non-Supervisory	NSA-11
	Station Agent—Part Time	NSA-12
Grade 2:	Assistant Station Agent	NSA-21
	Station Agent	NSA-22
Grade 3:	Assistant Supervising Station Agent	NSA-31
	Supervising Station Agent	NSA-32
 Telegrapher and Telephoner Group (NTL)		
Grade 1:	Agent-Telegrapher	NTL-11
	Agent-Telephoner	NTL-12
	Clerk-Telegrapher	NTL-13
	Clerk-Telephoner	NTL-14
	Telegrapher	NTL-15
	Telephoner	NTL-16
Grade 2:	Assistant Chief Telegrapher and Telephoner	NTL-21
	Chief Telegrapher and Telephoner	NTL-22
 Tower-Man Group (NTW)		
Grade 1:	Tower Man	NTW-11
Grade 2:	Tower Director	NTW-21
Grade 3:	Train Director	NTW-31
 Train Dispatcher Group (NDP)		
Grade 1:	Train Dispatcher	NDP-11
Grade 2:	Assistant Chief Train Dispatcher	NDP-21
	Chief Train Dispatcher	NDP-22



Occupational Classification

of

Railroad Positions

NOTE: Descriptions of the duties generally performed and illustrative examples of payroll positions and duties are given under the distinctive classes which are classified under appropriate groups and services. The Services and the Groups within the Services are arranged alphabetically.

ATTENDANCE SERVICE

SYMBOL (A)

This Service includes positions in which the preponderant duties of incumbents are to render assistance and give service to the public and to railroad officers and employees, of the kind defined in the several groups.

This Service includes the following Groups:	Symbol
BAGGAGE AND PARCEL ROOM ATTENDANT GROUP	ABG
FLOATING EQUIPMENT ATTENDANT GROUP	AMR
LODGING HOUSE ATTENDANT GROUP	ALG
OFFICE ATTENDANT AND MESSENGER GROUP	AOA
PARLOR AND SLEEPING CAR CONDUCTOR AND TRAIN ATTENDANT GROUP	ATR
PASSENGER STATION ATTENDANT GROUP	ASN

BAGGAGE AND PARCEL ROOM ATTENDANT GROUP

SYMBOL (ABG)

This Group includes positions in which the preponderant duties of incumbents are to perform or to supervise the performance of parcel or baggage room work, requiring knowledge of baggage department rules; to receive, check, forward, care for and deliver baggage, mail, express, parcels and hand baggage, including custody of funds collected.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:	Baggage Room Attendant	ABG-11
	Parcel Room Attendant	ABG-12
GRADE 2:	Baggage Agent	ABG-21
	Parcel Room Agent	ABG-22
GRADE 3:	Assistant Supervising Baggage Agent	ABG-31
	Supervising Baggage Agent	ABG-32

**GRADE 1—BAGGAGE AND PARCEL ROOM ATTENDANT
GROUP
SYMBOL (ABG-1)**

Distinctive Classes of Positions:	Symbol
BAGGAGE ROOM ATTENDANT	ABG-11
PARCEL ROOM ATTENDANT	ABG-12

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to receive, weigh, check, forward, care for and deliver baggage, mail and express, and to perform other details of baggage room work, under supervision of a baggage agent or independently; or to receive, check, care for and deliver hand baggage, parcels and other articles at station parcel rooms; and to perform related work.

Illustrative Examples of Positions and Duties:

Baggage Room Attendant:

- Baggage Check Man, checking baggage.
- Baggage Man, checking, delivering and handling baggage.
- Baggage Stripper, delivering baggage to passengers and draymen.
- Station Baggage Man, performing the duties at a small baggage room, including trucking.

Parcel Room Attendant:

- Parcel Room Helper, receiving, checking and delivering parcels, hand baggage and similar articles.

Note: Positions such as truckers, mail handlers, etc., involving the handling or trucking of mail and baggage, but not general baggage room duties, are classified in the Station, Warehouse and Platform Worker Group of the Labor Service (Symbol LSW).

**GRADE 2—BAGGAGE AND PARCEL ROOM ATTENDANT
GROUP**

SYMBOL (ABG-2)

Distinctive Classes of Positions:	Symbol
BAGGAGE AGENT	ABG-21
PARCEL ROOM AGENT	ABG-22

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to have charge of the baggage room department or parcel room of a station involving the supervision of a limited number of employees; and to perform related work.

Illustrative Examples of Positions and Duties:

Baggage Agent:

Baggage Agent, supervising baggage room employees in medium sized station.

Baggage and Mail Room Supervisor.

Parcel Room Agent:

Chief, Parcel Room, supervising employees, taking care of receipts and checking parcels.

Parcel Agent, in charge of parcel room.

**GRADE 3—BAGGAGE AND PARCEL ROOM ATTENDANT
GROUP**

SYMBOL (ABG-3)

Distinctive Classes of Positions:	Symbol
ASSISTANT SUPERVISING BAGGAGE AGENT	ABG-31
SUPERVISING BAGGAGE AGENT	ABG-32

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to assist in supervising or to supervise the work of the baggage department of a large station or terminal; and to perform related work.

Illustrative Examples of Positions and Duties:

Assistant Supervising Baggage Agent:

Assistant Baggage Agent, in charge of a group of employees performing baggage department work.

Assistant Supervising Baggage Agent, assisting the agent in the general supervision of employees.

Supervising Baggage Agent:

Supervising Baggage Agent, in charge of the baggage department of a large union station or terminal.

FLOATING EQUIPMENT ATTENDANT GROUP

SYMBOL (AMR)

This Group includes positions in which the preponderant duties of incumbents are to assist passengers and others on boats which are directly operated by railroads; and to assist in keeping quarters in an orderly condition.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:		
	Marine Attendant	AMR-11

GRADE 1—FLOATING EQUIPMENT ATTENDANT GROUP

SYMBOL (AMR-1)

Distinctive Class of Positions:	Symbol
MARINE ATTENDANT	AMR-11

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to render assistance to passengers and crews on boats which are directly operated by railroads; to assist in keeping cabins and saloons clean and orderly; and to perform related work.

Illustrative Examples of Positions and Duties:

Marine Attendant:

Assistant Stewardess.

Porter on Ferry Boat or Passenger Steamer.

Stewardess, caring for officers' and passengers' quarters, assisting women passengers, etc.

Note: The above class is intended primarily for attendants on passenger boats. Where such work is performed by deck hands and similar members of the crew of the vessel, the positions are classified in Floating Equipment Service. (Symbol M.)

LODGING HOUSE ATTENDANT GROUP

SYMBOL (ALG)

This Group includes positions in which the preponderant duties of incumbents are to care for or to supervise the work of caring for rooms and render related services in lodging houses, reading rooms and club rooms operated by railroads, primarily for accommodation of railroad employees.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:		
	Lodging House Attendant	ALG-11
GRADE 2:		
	Manager (Lodging House)	ALG-21

GRADE 1—LODGING HOUSE ATTENDANT GROUP

SYMBOL (ALG-1)

Distinctive Class of Positions:	Symbol
LODGING HOUSE ATTENDANT	ALG-11

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to care for rooms, answer calls, and to perform related services at railroad lodging houses, reading rooms and club rooms.

Illustrative Examples of Positions and Duties:

Lodging House Attendant:

Chamber Maid, making up beds, cleaning hotel rooms used as sleeping quarters.

Porteress, caring for and making up beds in rooms used as sleeping quarters for employees.

Porter, caring for and making up of beds in club rooms and sleeping quarters.

GRADE 2—LODGING HOUSE ATTENDANT GROUP

SYMBOL (ALG-2)

Distinctive Class of Positions:	Symbol
MANAGER (LODGING HOUSE)	ALG-21

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to supervise the forces employed in a lodging house, reading room or club room operated primarily for the accommodation of railroad employees; and to perform incidental clerical and related work.

Illustrative Examples of Positions and Duties:

Manager (Lodging House):

Room Clerk and Supervisor.

Supervisor, in charge of employees' lodging house.

OFFICE ATTENDANT AND MESSENGER GROUP

SYMBOL (AOA)

This Group includes positions in which the preponderant duties of incumbents are to be in attendance at offices and to carry messages; to keep desks in order and supplied with necessary supplies; to receive and direct callers; and to perform related services including incidental minor office work; or to operate or supervise the operation of a telephone switchboard.

This Group includes the following distinctive classes of positions:

Grade	Classes of Positions	Symbol
GRADE 1:	Messenger and Office Boy	AOA-11
	Office Matron	AOA-12
	Office Porter	AOA-13
GRADE 2:	Office Assistant	AOA-21
	Telephone Switchboard Operator	AOA-22
GRADE 3:	Chief Telephone Switchboard Operator	AOA-31

GRADE 1—OFFICE ATTENDANT AND MESSENGER GROUP
SYMBOL (AOA-1)

Distinctive Classes of Positions:	Symbol
MESSENGER AND OFFICE BOY	AOA-11
OFFICE MATRON	AOA-12
OFFICE PORTER	AOA-13

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to act as messenger and perform incidental minor office work; to be in attendance at offices, to carry messages and to perform such services as keeping desks supplied and in order and receiving and directing callers; or to be in charge of rest rooms; and to perform related work.

Illustrative Examples of Positions and Duties:

Messenger and Office Boy:

Messenger.

Office Boy, carrying messages, operating mimeograph machine; shaving dictaphone cylinders; opening mail; inserting carbons.

Doorman and Ante Room Attendant, receiving and directing callers.

Office Matron:

Matron, in charge of women's rest rooms in offices.

Office Porter:

Porter, assisting in moving furniture, carrying heavy parcels, carrying mail, sorting papers, opening mail.

Note: Positions of Cleaners and Janitors are classified in the Janitor and Cleaner Group of the Labor Service (Symbol LJJ).

GRADE 2—OFFICE ATTENDANT AND MESSENGER GROUP
SYMBOL (AOA-2)

Distinctive Classes of Positions:	Symbol
OFFICE ASSISTANT	AOA-21
TELEPHONE SWITCHBOARD OPERATOR	AOA-22

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to assist in an office by performing such work as sorting waybills and tickets, operating appliances or machines for perforating, addressing envelopes, numbering claims and other papers, gathering and distributing mail, adjusting dictaphone cylinders, and other similar work when not incidental to service as an Office Boy or Messenger; or to operate a telephone switchboard; and to perform duties incidental to the above classes of work.

Notes: Positions of Telephone Operator engaged in the handling of train orders and similar work are classified in the Telegrapher and Telephoner Group of the Train Dispatching, Telegraph and Station Agent Service. (Symbol NTL)

Positions of office employees who are engaged in the operation of a monitor board and similar cordless switchboards are classified in Grade 1 of this Group.

GRADE 3—OFFICE ATTENDANT AND MESSENGER GROUP
SYMBOL (AOA-3)

Distinctive Class of Positions:	Symbol
CHIEF TELEPHONE SWITCHBOARD OPERATOR	AOA-31

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to have charge of the work of telephone switchboard operators in a large office building or station; to operate a switchboard when necessary; and to perform incidental clerical and related work.

Illustrative Examples of Positions and Duties:

Chief Telephone Switchboard Operator:

Chief Telephone Operator, supervising operators of central switchboards, checking bills, making collections for personal calls, etc.

Chief Telephone Operator, in charge of operators at a Branch Exchange.

PARLOR AND SLEEPING CAR CONDUCTOR AND TRAIN ATTENDANT GROUP

SYMBOL (ATR)

This Group includes positions in which the preponderant duties of incumbents are to assist passengers in parlor, sleeping, buffet and similar cars operated directly by a railroad, and in day coaches; to clean, heat, ventilate and care for such cars en route; or to care for business and buffet cars, and prepare and serve refreshments and meals where required; or to perform tonsorial work; or to be in entire charge of parlor or sleeping cars.

This Group includes the following distinctive classes of positions:

Grade	Classes of Positions	Symbol
GRADE 1:		
	Buffet Car Porter	ATR-11
	Business Car Porter	ATR-12
	Parlor and Sleeping Car Porter	ATR-13
	Train Barber	ATR-14
	Train Matron	ATR-15
	Train Porter	ATR-16
GRADE 2:		
	Parlor and Sleeping Car Conductor	ATR-21

GRADE 1—PARLOR AND SLEEPING CAR CONDUCTOR AND TRAIN ATTENDANT GROUP

SYMBOL (ATR-1)

Distinctive Classes of Positions:	Symbol
BUFFET CAR PORTER	ATR-11
BUSINESS CAR PORTER	ATR-12
PARLOR AND SLEEPING CAR PORTER	ATR-13
TRAIN BARBER	ATR-14
TRAIN MATRON	ATR-15
TRAIN PORTER	ATR-16

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to assist passengers on parlor, sleeping, buffet and similar cars operated directly by a railroad and on day coaches; or to clean, ventilate and otherwise care for a single car or a number of day coaches en route; or to care for business and buffet cars, including the preparation and serving of refreshments and meals; or to perform work requiring special skill, such as tonsorial work.

Illustrative Examples of Positions and Duties:

Buffet Car Porter:

Buffet Car Porter, keeping car clean, mailing letters and messages, assisting passengers on and off train, keeping writing desks supplied, and serving refreshments.

Buffet or Club Car Porter, preparing and serving buffet meals.

Business Car Porter:

Business Car Attendant or Porter, caring for official or business car and preparing and serving meals.

Parlor and Sleeping Car Porter:

Parlor Car Porter, assisting passengers with baggage, seating passengers, attending to their wants, keeping car clean and properly heated and ventilated.

Sleeping Car Porter, caring for car, making and unmaking berths and assisting passengers.

Train Barber:

Train Barber, when directly paid by a railroad.

Train Matron:

Train Matron, assisting women passengers.

Train Porter:

Train Porter, acting as porter on day coaches, assisting passengers on and off, keeping coaches clean and properly heated and ventilated, calling stations.

GRADE 2—PARLOR AND SLEEPING CAR CONDUCTOR AND TRAIN ATTENDANT GROUP

SYMBOL (ATR-2)

Distinctive Class of Positions:	Symbol
PARLOR AND SLEEPING CAR CONDUCTOR	ATR:21

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to collect parlor and sleeping car passenger transportation; to supervise and direct the work of buffet, parlor and sleeping car porters; to see that passengers are properly cared for and that cars are maintained in proper condition; and to perform related work.

Illustrative Examples of Positions:

Parlor and Sleeping Car Conductor:

Parlor Car Conductor.

Sleeping Car Conductor.

PASSENGER STATION ATTENDANT GROUP

SYMBOL (ASN)

This Group includes positions in which the preponderant duties of incumbents are to assist and give information to the public using passenger stations; or to attend gates and examine tickets, to announce the arrival and departure of trains and maintain train bulletin boards; or to supervise the above work.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:		
	Station Attendant	ASN-11
GRADE 2:		
	Gateman and Announcer	ASN-21
	Information Bureau Attendant	ASN-22
	Supervising Station Attendant	ASN-23

GRADE 1—PASSENGER STATION ATTENDANT GROUP

SYMBOL (ASN-1)

Distinctive Class of Positions:	Symbol
STATION ATTENDANT	ASN-11

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to be in attendance at stations and to render assistance to the public, such as carrying baggage and parcels, procuring taxicabs and other conveyances, maintaining retiring rooms and lavatories in a clean condition, supplying towels, soap, and other toilet supplies; and to perform related work.

Illustrative Examples of Positions and Duties:

Station Attendant:

- Immigrant Matron, looking after the comfort of immigrants.
- Matron, in charge of women's rest room and lavatory at station.
- Porter, assisting passengers with baggage and parcels, procuring cabs, etc.

GRADE 2—PASSENGER STATION ATTENDANT GROUP

SYMBOL (ASN-2)

Distinctive Classes of Positions:	Symbol
GATEMAN AND ANNOUNCER	ASN-21
INFORMATION BUREAU ATTENDANT	ASN-22
SUPERVISING STATION ATTENDANT	ASN-23

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to give information to the public; or to attend gates

and examine tickets, to announce the arrival and departure of trains, to maintain train bulletin boards; and to perform related duties; or to supervise and direct the work of station attendants.

Illustrative Examples of Positions and Duties:

Gateman and Announcer:

Gateman and Guard, scrutinizing transportation and directing passengers.

Train Announcer, announcing the arrival and departure of trains.

Information Bureau Attendant:

Information Bureau Clerk, directing and giving information to the public.

Supervising Station Attendant:

Chief Usher or Chief Attendant, in charge of force of ushers, or porters.

Head Matron, supervising other matrons.

CLERICAL AND OFFICE ADMINIS- TRATIVE SERVICE

SYMBOL (C)

This Service includes positions in which the preponderant duties are to assist in, perform, or supervise the performance of clerical and office administrative work of the kinds defined in the several Groups.

This Service includes the following Groups:	Symbol
BUYER AND SALES AGENT GROUP	CBY
CASHIER GROUP	CCS
CLERK GROUP	CCK
MECHANICAL DEVICE OPERATOR GROUP	CMC
STENOGRAPHER AND TYPIST GROUP	COG
STOREKEEPER GROUP	CKP
SUPERVISORY CLERK GROUP	CSC
TICKET CLERK GROUP	CTK
TRAVELING AUDITOR AND ACCOUNTANT GROUP	CTV

BUYER AND SALES AGENT GROUP

SYMBOL (CBY)

This Group includes positions in which the preponderant duties of incumbents are to make minor purchases of materials, stationery and other supplies, subject to the supervision of an executive or general officer; or to conduct sales of material, supplies or equipment, or of unclaimed, refused or damaged freight.

This Group includes the following distinctive classes of positions.

Grade	Class of Positions	Symbol
GRADE 1:		
	Buyer	CBY-11
	Sales Agent	CBY-12

Notes: Positions of clerks in the Purchasing Department of a railroad who do not assume responsibility for the making of purchases, or make only minor purchases, are classified in the appropriate grades of the Clerk Group of this Service (Symbol CCK).

Positions of Purchasing Agent and Assistant Purchasing Agent are classified in the Executive, Official and Staff Assistant Service (Symbol X).

GRADE 1—BUYER AND SALES AGENT GROUP

SYMBOL (CBY-1)

Distinctive Classes of Positions:	Symbol
BUYER	CBY-11
SALES AGENT	CBY-12

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to make minor purchases of material, stationery and

other supplies, subject to the supervision of an executive or general officer; or to conduct sales of material, supplies or equipment, or of unclaimed, refused and damaged freight; and to perform related work.

CASHIER GROUP

SYMBOL (CCS)

This Group includes positions in which the preponderant duties of incumbents are to receive, disburse, be responsible for the custody of, and account for cash and other funds.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:	Cashier or Teller	CCS-11
GRADE 2:	Supervising Cashier	CCS-21

Note: Positions involving the handling of minor amounts of cash or the handling of cash incidental to other duties, such as cashiers in restaurants or lodging houses, are classified in the Clerk Group or other appropriate Group of this Service (Symbol C).

GRADE 1—CASHIER GROUP

SYMBOL (CCS-1)

Distinctive Class of Positions:	Symbol
CASHIER OR TELLER	CCS-11

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to receive, disburse and be responsible for the custody of and accounting for cash and other funds when only incidental supervision of other employees is involved; or to act as teller or otherwise assist Supervising Cashiers; and to perform related work.

Illustrative Examples of Positions and Duties:

Cashier or Teller:

- Cashier, at a local freight office.
- Cashier, at a city ticket office.
- Teller or Assistant Cashier, in Treasurer's office.
- Teller or Assistant Cashier, at Freight Station.

GRADE 2—CASHIER GROUP

SYMBOL (CCS-2)

Distinctive Class of Positions:	Symbol
SUPERVISING CASHIER	CCS-21

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to receive, disburse and be responsible for the custody of and accounting for cash and other funds involving supervision of Grade 1 employees and other clerical employees engaged in the details of such work; and to perform related work.

CLERK GROUP

SYMBOL (CCK)

This Group includes positions in which the preponderant duties of incumbents are to perform clerical work not specifically included in the other Groups of this Service.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:		
	Clerk (Grade 1)	CCK-11
GRADE 2:		
	Clerk (Grade 2)	CCK-21
GRADE 3:		
	Clerk (Grade 3)	CCK-31
	Accountant	CCK-32
	Statistician	CCK-33

Notes: Positions of Traveling Accountants and Auditors and traveling clerical employees are classified in the Traveling Auditor and Accountant Group of this Service (Symbol CTV).

This Group includes non-supervisory clerical positions or those having only minor supervision. Positions of Chief Clerks, Assistant Chief Clerks, Bureau Heads, and other supervisory clerks are classified in the Supervisory Clerk Group of this Service (Symbol CSC).

GRADE 1—CLERK GROUP

SYMBOL (CCK-1)

Distinctive Class of Positions:	Symbol
CLERK (GRADE 1)	CCK-11

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to perform, under supervision, prescribed routine

clerical work requiring little or no previous experience; and to perform related work.

Note: Positions of Messengers and Office Boys and positions involving the performance of such work as sorting waybills and tickets, operating appliances or machines for perforating, addressing envelopes, numbering claims and other papers, gathering and distributing mail, adjusting dicta-phone cylinders and other similar work, are classified in the Office Attendant and Messenger Group of the Attendance Service (Symbol AOA).

GRADE 2—CLERK GROUP

SYMBOL (CCK-2)

Distinctive Class of Positions:	Symbol
CLERK (GRADE 2)	CCK-21

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to perform, under supervision, routine clerical work requiring a knowledge of the branch of service to which assigned, or experience in the routine of the department or sub-department in which engaged; and to perform related work.

Note: Positions of distinctly high grade clerical specialists are included in Grade 3.

GRADE 3—CLERK GROUP

SYMBOL (CCK-3)

Distinctive Classes of Positions:	Symbol
CLERK (GRADE 3)	CCK-31
ACCOUNTANT	CCK-32
STATISTICIAN	CCK-33

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to perform independently responsible and technical clerical work; or work requiring special knowledge of financial, cost or other technical accounting, or of statistical theory and methods; and to perform related work.

Notes: The classes "Accountant" and "Statistician" include only positions requiring special training and experience in financial, cost or other technical accounting or statistical theory, methods and practice. Some

positions designated as Statistician or Accountant may involve performance of such clerical work as is properly classifiable in Grade 2 of this Group.

This Grade is intended to cover only distinctly high grade clerical specialists in the types of work noted above.

MECHANICAL DEVICE OPERATOR GROUP

SYMBOL (CMC)

This Group includes positions in which the preponderant duties are to operate, or to supervise the operation of the more complicated mechanical office devices.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:	Mechanical Device Operator	CMC-11
GRADE 2:	Supervising Mechanical Device Operator	CMC-21

GRADE 1—MECHANICAL DEVICE OPERATOR GROUP

SYMBOL (CMC-1)

Distinctive Class of Positions:	Symbol
MECHANICAL DEVICE OPERATOR	CMC-11

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to operate the more complicated mechanical office devices; and to perform related clerical work.

Illustrative Examples of Duties:

- Operating blue printing or photostat machine.
- Operating billing machine.
- Operating comptometer.
- Operating key punch.
- Operating multigraph.
- Operating tabulating machines.

Notes: Positions of Telephone Switchboard Operator are classified in the Office Attendant and Messenger Group of the Attendance Service (Symbol AOA).

Positions involving the operation of such simple mechanical office devices as mimeographs, stamping and sealing machines, machines and appliances for perforating, addressing envelopes, etc., are classified in the Office Attendant and Messenger Group of the Attendance Service (Symbol AOA).

GRADE 2—MECHANICAL DEVICE OPERATOR GROUP
SYMBOL (CMC-2)

Distinctive Class of Positions:	Symbol
SUPERVISING MECHANICAL DEVICE OPERATOR	CMC-21

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to supervise or instruct employees in the operation of such mechanical office devices as are described in Grade 1; and to perform related clerical work.

Notes: Positions of Chief Telephone Switchboard Operator are classified in the Office Attendant and Messenger Group of the Attendance Service (Symbol AOA).

Positions of Bureau Heads or Assistant Chief Clerks are classified in the Supervisory Clerk Group of this Service (Symbol CSC).

STENOGRAPHER AND TYPIST GROUP
SYMBOL (COG)

This Group includes positions in which the preponderant duties of incumbents are to take and transcribe dictation or to operate a typewriter and in addition to perform assigned clerical work.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:	Typist (Grade 1)	COG-11
GRADE 2:	Stenographer (Grade 2)	COG-21
	Typist (Grade 2)	COG-22
GRADE 3:	Stenographer (Grade 3)	COG-31

GRADE 1—STENOGRAPHER AND TYPIST GROUP
SYMBOL (COG-1)

Distinctive Class of Positions:	Symbol
TYPIST (GRADE 1)	COG-11

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to perform simple typewriting work and incidental clerical work, requiring ability to use a typewriter but little previous experience in railroad or office work; and to perform related work.

Illustrative Examples of Duties:

Typist (Grade 1):

- Doing plain routine copying.
- Making typed copies of information on cards or prepared forms.
- Typing, listing and addressing form letters.
- Typing notices and acknowledgments.

GRADE 2—STENOGRAPHER AND TYPIST GROUP

SYMBOL (COG-2)

Distinctive Classes of Positions:

	Symbol
STENOGRAPHER (GRADE 2)	COG-21
TYPIST (GRADE 2)	COG-22

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to take and transcribe dictation; or to perform difficult typewriting work requiring considerable ability in the use of a typewriter; and may involve, in addition, the performance of clerical work ranking in importance with that described in Grade 2 of the Clerk Group; and to perform related work.

Illustrative Examples of Duties:

Stenographer (Grade 2):

- Taking and transcribing correspondence, reports and statements.
- Taking dictation, either in shorthand or on the stenotype machine.

Typist (Grade 2):

- Copying such information as schedules, recapitulations, reconciliation sheets.
- Performing typewriting in connection with clerical work requiring a knowledge of the work of the department or sub-department to which assigned.
- Tabulating statistical and accounting reports.
- Typing technical reports and statistics.
- Typing from dictaphone records.

Note: Positions of stenographers who, in addition to taking and transcribing dictation, transcribe dictaphone records, are to be classified as stenographers.

GROUP 3—STENOGRAPHER AND TYPIST GROUP

SYMBOL (COG-3)

Distinctive Class of Positions:	Symbol
STENOGRAPHER (GRADE 3)	COG-31

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to supervise and assign the work of a number of stenographers and typists, and in addition, to take and transcribe dictation; or to perform stenographic and secretarial work exclusively for an official; or to perform other stenographic and clerical work ranking in importance with the work described in Grade 3 of the Clerk Group; and to perform related work.

STOREKEEPER GROUP

SYMBOL (CKP)

This Group includes positions in which the preponderant duties of incumbents are to have charge of and be responsible for the receipt, issue and accounting for materials, supplies and equipment; or to install and investigate stores methods, and examine stores records and accounts.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:		
	Storekeeper or Assistant Storekeeper (Grade 1)	CKP-11
GRADE 2:		
	Storekeeper (Grade 2)	CKP-21
	Traveling Storekeeper (Grade 2)	CKP-22

Notes: Positions of General Storekeeper and Assistant General Storekeeper are classified in the Executive, Official and Staff Assistant Service (Symbol X).

Positions of clerks and other subordinate employees engaged in stores work under the direction of a Storekeeper are classified in the Clerk Group of this Service (Symbol CCK).

GRADE 1—STOREKEEPER GROUP

SYMBOL (CKP-1)

Distinctive Class of Positions:	Symbol
STOREKEEPER OR ASSISTANT STOREKEEPER (GRADE 1)	CKP-11

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to assist storekeepers or to have charge of, and be

responsible for the receipt, issue and accounting of materials, supplies or equipment at a local storehouse or storeroom carrying a limited quantity of stores or serving a single department; and to perform related work.

Illustrative Examples of Duties:

Storekeeper or Assistant Storekeeper (Grade 1):

Responsible for stores at a local storeroom; in charge of section of large storehouse.

Assisting Storekeeper on general supervision.

GRADE 2—STOREKEEPER GROUP

SYMBOL (CKP-2)

Distinctive Classes of Positions:	Symbol
STOREKEEPER (GRADE 2)	CKP-21
TRAVELING STOREKEEPER (GRADE 2)	CKP-22

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to have charge of, and be responsible for the receipt, issue and accounting for materials, supplies, or equipment for a major department or division or at the largest storehouses; or to examine stores records, accounts, organization and methods of various storehouses with a view to securing efficiency in the handling of stores; and to perform related work.

Illustrative Examples of Positions and Duties:

Storekeeper (Grade 2):

Supervising the requisitioning, accounting for, storage and distribution of materials in a major department.

In charge of receipt and issue of salvaged supplies; separation, sorting and inspection of serviceable material.

In charge of stores at a large central storehouse.

Traveling Storekeeper (Grade 2):

Inspector of stores and Traveling Storekeeper.

SUPERVISORY CLERK GROUP

SYMBOL (CSC)

This Group includes positions in which the preponderant duties of incumbents are to supervise and be responsible for the work of office forces.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:	Supervisory or Chief Clerk (Grade 1)	CSC-11
GRADE 2:	Supervisory or Chief Clerk (Grade 2)	CSC-21

Note: Clerical positions involving incidental or minor supervision of groups of clerks in connection with other specialized clerical work, are classified in the Clerk Group of this Service (Symbol CCK).

GRADE 1—SUPERVISORY CLERK GROUP SYMBOL (CSC-1)

Distinctive Class of Positions:	Symbol
SUPERVISORY OR CHIEF CLERK (GRADE 1)	CSC-11

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to supervise and be responsible for the forces and detailed work of bureaus, sections, sub-departments and other offices not included in Grade 2; or to assist Chief Clerks (Grade 2) in their supervisory work; and to perform related work.

Illustrative Examples of Positions:

Supervisory or Chief Clerk (Grade 1):

Chief Clerks, Head Clerks, Bureau Heads, Section Heads and other Supervising Clerks in charge of bureaus, sections, sub-departments or other sub-divisions of departments.

Chief Clerks and Head Clerks in charge of the clerical work of minor general offices.

Chief Clerks and Head Clerks in charge of the clerical work of minor division offices.

Supervisory Clerks whose positions are analogous to the above.

GRADE 2—SUPERVISORY CLERK GROUP SYMBOL (CSC-2)

Distinctive Class of Positions:	Symbol
SUPERVISORY OR CHIEF CLERK (GRADE 2)	CSC-21

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to supervise and be responsible for the forces and

detailed work of the office of an executive, general or division officer, or of a station when the position ranks in importance with the above; and to perform related work.

Illustrative Examples of Positions:

Supervisory or Chief Clerk (Grade 2):

Chief Clerk, Offices of Auditor of Disbursements, Auditor of Freight Accounts, Auditor of Passenger Accounts, Auditor of Revenue, Auditor of Ticket Accounts, Car Accountant, Claim Department, and similar major accounting departments.

Chief Clerk, Offices of President, Vice-President, Secretary, Treasurer, Comptroller, General Auditor, General Manager, Traffic Manager, and other offices where the responsibility and importance of the position ranks with that of other positions in this grade.

Chief Clerk, Offices of General Superintendent, Superintendent of Transportation, General Freight Agent, General Passenger Agent, Tariff Bureau, General Superintendent of Motive Power, Chief Engineer, General Purchasing Agent and positions of similar importance and responsibility.

Chief Clerk, Office of Division Superintendent, Superintendent of Motive Power, Master Mechanic, large stations, and other important division offices.

Other Chief Clerks, whose positions in general rank in importance with the above.

Note: Positions designated as Chief Clerk, whose supervision and responsibility are comparable with Assistant Chief Clerks and Bureau Heads, as described in Grade 1, are classified in that Grade.

TICKET CLERK GROUP

SYMBOL (CTK)

This Group includes positions in which the preponderant duties of incumbents are to sell, or to supervise the sale of passenger transportation.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:	Ticket Clerk	CTK-11
	Assistant Ticket Agent	CTK-21
GRADE 2:	Ticket Agent	CTK-22

Note: This Group does not include positions of Agent-Telegraphers, Clerk-Telegraphers and Station Agents, which are included under the Train Dispatching, Telegraph and Station Agent Service (Symbol N).

GRADE 1—TICKET CLERK GROUP

SYMBOL (CTK-1)

Distinctive Class of Positions:	Symbol
TICKET CLERK	CTK-11

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to sell passenger transportation at a station or ticket office; and to perform related work.

Illustrative Examples of Duties:

Ticket Clerk:

- Selling tickets to the public at stations, giving information as to rates, routes and reservations.
- Selling tickets at city ticket office.

Note: Positions of Cashiers in ticket offices are classified in the Cashier Group of this Service (Symbol CCS).

GRADE 2—TICKET CLERK GROUP

SYMBOL (CTK-2)

Distinctive Classes of Positions:	Symbol
ASSISTANT TICKET AGENT	CTK-21
TICKET AGENT	CTK-22

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to have charge of the sale of passenger transportation at a station or ticket office; to supervise or assist in supervising the clerks engaged in this work; and to perform related work.

Illustrative Examples of Positions and Duties:

Assistant Ticket Agent:

- Assisting Ticket Agent in charge of city ticket office, supervising the accounting, and acting for the Agent during his absence.
- Assisting agent in supervising sale of tickets, correspondence and accounting in connection with sale of tickets in a passenger station.

Ticket Agent:

- In charge of sale of tickets at a station.
- In charge of city ticket office.

TRAVELING AUDITOR AND ACCOUNTANT GROUP

SYMBOL (CTV)

This Group includes positions in which the preponderant duties of incumbents are to perform field work in connection with collecting and checking passenger transportation on trains or in connection with auditing of records or the carrying out of accounting rules and regulations.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:		
	Train Auditor (Passenger Transportation)	CTV-11
	Traveling Auditor or Accountant (Grade 1)	CTV-12
GRADE 2:		
	Chief Train Auditor (Passenger Transportation)	CTV-21
	Traveling Auditor or Accountant (Grade 2)	CTV-22

Notes: Positions of Bookkeepers and Accountants who are employed in office work are classified in the Clerk Group of this Service (Symbol CCK).

Positions of Traveling Storekeeper are classified in the Storekeeper Group of this Service (Symbol CKP).

GRADE 1—TRAVELING AUDITOR AND ACCOUNTANT GROUP

SYMBOL (CTV-1)

Distinctive Classes of Positions:	Symbol
TRAIN AUDITOR (PASSENGER TRANSPORTATION)	CTV-11
TRAVELING AUDITOR OR ACCOUNTANT (GRADE 1)	CTV-12

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to audit or check collections of passenger transportation on trains; or to assist in making complete audits of financial accounts at outside agencies and offices; or to make independent routine accounting checks or examinations of records in the field, ranking with the above in importance and responsibility; and to perform related work.

Illustrative Examples of Duties:

Train Auditor (Passenger Transportation):

Collecting and checking passenger transportation on trains.

Traveling Auditor or Accountant (Grade 1):

Assisting in making audits of station agency accounts and independently auditing small agencies.

- Making routine checks of time records and reports.
- Checking car reports and records and instructing in the application of car service rules.
- Making routine examinations of distribution of charges on repair and betterment work and checking repair accounts.

GRADE 2—TRAVELING AUDITOR AND ACCOUNTANT GROUP

SYMBOL (CTV-2)

Distinctive Classes of Positions:	Symbol
CHIEF TRAIN AUDITOR (PASSENGER TRANSPORTATION)	CTV-21
TRAVELING AUDITOR OR ACCOUNTANT (GRADE 2)	CTV-22

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to make complete audits of financial records and accounts at stations and other outside accounting offices; or to perform or supervise field accounting or auditing work which ranks with the above in importance and responsibility; and to perform related work.

Illustrative Examples of Duties:

Chief Train Auditor (Passenger Transportation):

Supervising work of Train Auditors (Passenger Transportation).

Traveling Auditor or Accountant (Grade 2):

- Making complete audits of agents' accounts.
- Transferring accounts from outgoing to incoming agents.
- Responsible for auditing agency accounts on a division.
- Checking the details of foreign line bills for joint facilities at offices of billing company.
- Making complete audits of disbursements in various branch accounting offices.
- Checking up on the application of wage and schedule allowances.
- Supervising the audit of time records.
- Examining demurrage, switching, and similar records and reports, and seeing that rules and regulations are properly carried out.
- Supervising and instructing in the application of freight rates.
- Checking records covering the use of joint facilities.
- Making important field investigations for executive accounting officers.
- Making important examinations of records in connection with expenses incident to the operation of shops and engine houses.

DINING CAR, RESTAURANT AND KITCHEN SERVICE

SYMBOL (D)

This Service includes positions in which the preponderant duties of incumbents are to prepare and serve meals and care for kitchens, food supplies and equipment, in dining cars and restaurants owned and operated directly by railroads; or to supervise such work; or to prepare and serve meals for railroad employees in camps and on boats.

This service includes the following Groups:	Symbol
CAMP AND CREW COOK GROUP	DCA
DINING CAR AND RESTAURANT COOK GROUP	DDI
STEWARD AND RESTAURANT MANAGER GROUP	DSR
WAITER GROUP	DWA

CAMP AND CREW COOK GROUP

SYMBOL (DCA)

This Group includes positions in which the preponderant duties of incumbents are to cook and serve food for gangs of workers in boarding cars and construction camps, or for the crews of boats; the care of kitchens, food supplies and equipment; or to assist in such work.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:		
	Kitchen Helper (Camp)	DCA-11
	Kitchen Helper (Boat Crew)	DCA-12
Grade 2:		
	Camp Car Cook	DCA-21
	Cook (Boat Crew)	DCA-22

GRADE 1—CAMP AND CREW COOK GROUP

SYMBOL (DCA-1)

Distinctive Classes of Positions:	Symbol
KITCHEN HELPER (CAMP)	DCA-11
KITCHEN HELPER (BOAT CREW)	DCA-12

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to assist cooks at camps or on boarding cars, or

cooks of boat crews, in the preparation and serving of meals and the care of food supplies and kitchen equipment; and to perform related work.

Illustrative Examples of Positions and Duties:

Kitchen Helper (Camp):

Kitchen Helper (Boat Crew):

Kitchen Helper, removing dishes from tables, washing dishes, cleaning kitchen and service equipment, building fires.

Note: Positions of laborer in construction, maintenance and wrecking gangs or deck worker of which incidental duties may involve preparation or serving of meals, are classified according to their preponderant duties in the Labor Service (Symbol L) or in the Floating Equipment Service (Symbol M).

GRADE 2—CAMP AND CREW COOK GROUP

SYMBOL (DCA-2)

Distinctive Classes of Positions:

Symbol

CAMP CAR COOK

DCA-21

COOK (BOAT CREW)

DCA-22

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to prepare and cook food for men in boarding cars or construction camps or crews of boats; to keep cooking outfits and kitchens clean; to be responsible for the proper use and care of food supplies; and to perform related work.

Illustrative Examples of Positions:

Camp Car Cook:

Cook on boarding car.

Cook at construction camp.

Cook for men in line gang.

Cook (Boat Crew):

Cook on car float.

Cook for crew's mess on steamboat.

DINING CAR AND RESTAURANT COOK GROUP

SYMBOL (DDI)

This Group includes positions in which the preponderant duties of incumbents are to prepare or supervise the preparation of food in dining cars and restaurants owned and operated directly by railroads; to be responsible for the proper care of food supplies, and of kitchens and kitchen equipment; or to assist in the preparation of food and the care of kitchens and equipment.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:		
	Dining Car Helper	DDI-11
	Restaurant Helper	DDI-12
GRADE 2:		
	Assistant Dining Car Cook	DDI-21
	Assistant Restaurant Cook	DDI-22
GRADE 3:		
	Dining Car Cook	DDI-31
	Restaurant Cook	DDI-32
GRADE 4:		
	Dining Car Chief Cook	DDI-41
	Restaurant Chief Cook	DDI-42

Note: Positions of Buffet Car Porter and Business Car Porter, which may involve cooking and serving of meals are classified in the Parlor and Sleeping Car Conductor and Train Attendant Group of the Attendance Service (Symbol ATR).

GRADE 1—DINING CAR AND RESTAURANT COOK GROUP

SYMBOL (DDI-1)

Distinctive Classes of Positions:	Symbol
DINING CAR HELPER	DDI-11
RESTAURANT HELPER	DDI-12

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to assist in the preparation and serving of meals and care of kitchens and equipment in dining cars and restaurants, and to perform related work.

Illustrative Examples of Positions and Duties:

Dining Car Helper:

Restaurant Helper:

Dish Washer, washing and cleaning dining room equipment.

Fourth Cook, who does no cooking or baking, but assists in the preparation of food.

Kitchen Helper, removing dishes from tables, washing dishes, cleaning kitchen and service equipment, building fires.

Pantry Man, in charge of pantry and pantry supplies.

GRADE 2—DINING CAR AND RESTAURANT COOK GROUP

SYMBOL (DDI-2)

Distinctive Classes of Positions:	Symbol
ASSISTANT DINING CAR COOK	DDI-21
ASSISTANT RESTAURANT COOK	DDI-22

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to assist cooks and chief cooks in the preparation and cooking of food and in other kitchen work, involving cooking under supervision, and to perform related work.

Illustrative Examples of Positions and Duties:

Assistant Dining Car Cook:

Assistant Restaurant Cook:

Third Cook, who actually does minor cooking or assists cooks and is not merely a kitchen helper, but who may also perform general kitchen work.

GRADE 3—DINING CAR AND RESTAURANT COOK GROUP

SYMBOL (DDI-3)

Distinctive Classes of Positions:	Symbol
DINING CAR COOK	DDI-31
RESTAURANT COOK	DDI-32

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to assist in the preparation and cooking of food and in the other work of a kitchen, under direction of a Chief Cook, involving specialized or other cooking which requires considerable ability and experience; or to be in charge of cooking and kitchen work without supervision of a Chief Cook; and to perform related work.

Illustrative Examples of Positions and Duties:

Dining Car Cook:

Restaurant Cook:

Assistant Cook, in restaurant operated by a railroad.

Butcher, cutting and preparing meats.

- Cook, assisting Chef or Chief Cook in Dining Car or Restaurant.
- Cook, specializing in one type of cooking, such as roast cook, pastry cook, vegetable cook.
- Second Cook in Dining Car or Station Restaurant.

GRADE 4—DINING CAR AND RESTAURANT COOK GROUP
SYMBOL (DDI-4)

Distinctive Classes of Positions:	Symbol
DINING CAR CHIEF COOK	DDI-41
RESTAURANT CHIEF COOK	DDI-42

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to have charge of the preparation and cooking of foods under the supervision of a dining car steward or restaurant manager; to supervise and direct the work of other cooks and helpers; to be responsible for the proper care of food supplies and kitchen, and for the maintenance of a proper stock of supplies and equipment; and to perform related work.

Illustrative Examples of Positions:

Dining Car Chief Cook:

Chef or First Cook, in dining car.

Restaurant Chief Cook:

Chef or First Cook, in railroad restaurant.

Chef, in restaurant on steamer operated by a railroad.

Note: Positions of Assistant Dining Car Steward, Assistant Restaurant Manager, Dining Car Steward and Restaurant Manager are classified in the Steward and Restaurant Manager Group (Symbol DSR).

STEWARD AND RESTAURANT MANAGER GROUP
SYMBOL (DSR)

This Group includes positions in which the preponderant duties of incumbents are to have immediate charge of the management of a dining car or railroad restaurant; or to supervise and direct the preparation, cooking and serving of meals; or to have charge of the dining cars at a terminal or over a district.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:		
	Assistant Dining Car Steward	DSR-11
	Assistant Restaurant Manager	DSR-12
	Dining Car Steward	DSR-13
	Restaurant Manager	DSR-14

GRADE 2:	Supervisor of Dining Cars	DSR-21
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GRADE 1—STEWARD AND RESTAURANT MANAGER GROUP
SYMBOL (DSR-1)

Distinctive Classes of Positions:	Symbol
ASSISTANT DINING CAR STEWARD	DSR-11
ASSISTANT RESTAURANT MANAGER	DSR-12
DINING CAR STEWARD	DSR-13
RESTAURANT MANAGER	DSR-14

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to have charge of the management of a dining car or railroad restaurant; to be responsible for the proper care and custody of supplies and equipment; to be responsible for money collected for meals and sundries; to see that dining car or restaurant is properly equipped and stocked; to see that meals are properly prepared and served; or to assist in such supervision; and to perform related work.

Note: Positions of Head Waiter are classified in the Waiter Group of this Service (Symbol DWA).

GRADE 2—STEWARD AND RESTAURANT MANAGER GROUP
SYMBOL (DSR-2)

Distinctive Class of Positions:	Symbol
SUPERVISOR OF DINING CARS	DSR-21

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to be in charge of the dining car service at a terminal or over a district; to supervise the employment of dining car help, the provisioning of cars and the condition of dining car equipment; and to perform related work.

Illustrative Examples of Positions and Duties:*Supervisor of Dining Cars:*

Dining Car Supervisor, supervising dining car service at a terminal.

Commissary Agent, in charge of dining car service throughout a district.

Platform Man, inspecting and checking cars at a terminal, employing and assigning cooks and waiters.

Note: Positions of Superintendent of Dining Cars and Restaurants and General Inspectors or Supervisors of Dining Car Service are included in the Executive, Official and Staff Assistant Service (Symbol X).

WAITER GROUP

SYMBOL (DWA)

This Group includes positions in which the preponderant duties of incumbents are to serve or be in charge of the serving of meals in dining cars or railroad restaurants.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:		
	Waiter	DWA-11
GRADE 2:		
	Head Waiter	DWA-21

GRADE 1—WAITER GROUP

SYMBOL (DWA-1)

Distinctive Class of Positions:	Symbol
WAITER	DWA-11

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to prepare dining tables for meals; to serve meals to patrons; and to perform related work.

Illustrative Examples of Positions and Duties:

Waiter:

Waiter or Waitress, Restaurant or Lunch Counter.

Waiter, Dining Car, taking orders for and serving meals to patrons.

Note: Positions of Buffet Car Porter and Business Car Porter which involve cooking and serving of light refreshments and meals are classified in the Parlor and Sleeping Car Conductor and Train Attendant Group of the Attendance Service (Symbol ATR).

GRADE 2—WAITER GROUP

SYMBOL (DWA-2)

Distinctive Class of Positions:

HEAD WAITER

Symbol

DWA-21

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to supervise the work of waiters in the preparation of dining tables and lunch counters and serving of meals either under a Steward or Restaurant Manager or without supervision; and to perform related work.

Illustrative Examples of Positions:

Head Waiter:

Head Waiter.

Head Waitress.

Waiter-in-charge.

Note: Positions of Assistant Dining Car Stewards, Assistant Restaurant Managers, Dining Car Stewards and Restaurant Managers are classified in the Steward and Restaurant Manager Group of this Service (Symbol DSR).

ENGINE AND EQUIPMENT OPERATION SERVICE

SYMBOL (O)

This Service includes positions in which the preponderant duties of incumbents are to assist in, to have charge of, or to supervise the operation of stationary engines and power plants; portable steam equipment; electrically operated power plant facilities and other electrical equipment; passenger and freight carrying elevators; motor vehicles and motor cars, and similar equipment.

This Service includes the following groups:	Symbol
BRIDGE OPERATOR GROUP	OOP
ELECTRIC STATION AND EQUIPMENT OPERATOR GROUP	OLR
ELEVATOR OPERATOR GROUP	OLV
MOTOR VEHICLE AND MOTOR CAR OPERATOR GROUP	OMV
PORTABLE STEAM EQUIPMENT OPERATOR GROUP	OPO
PUMPING STATION OPERATOR GROUP	OPU
STEAM STATION ENGINEMAN GROUP	OST

BRIDGE OPERATOR GROUP

SYMBOL (OOP)

This Group includes positions in which the preponderant duties of incumbents are to assist in, or to have charge of, the operation of machinery used in opening and closing bridges.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:		
	Bridge Operator (Electric)	OOP-11
	Bridge Operator Helper	OOP-12
	Bridge Operator (Steam)	OOP-13

GRADE 1—BRIDGE OPERATOR GROUP

SYMBOL (OOP-1)

Distinctive Classes of Positions:	Symbol
BRIDGE OPERATOR (ELECTRIC)	OOP-11
BRIDGE OPERATOR HELPER	OOP-12
BRIDGE OPERATOR (STEAM)	OOP-13

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to assist in, or have charge of, the operation of

steam or electric machinery used in opening and closing bridges; to maintain bridges and operate protection signals; and to perform related work.

Illustrative Examples of Positions and Duties:

Bridge Operator (Electric):

Bridge Tender.
 Bridge Motorman.
 Leverman, Drawbridge.

Bridge Operator Helper:

Assistant Drawbridge Operator, assisting in care of machinery and in opening and closing bridges.
 Oiler, lubricating and cleaning machinery.
 Bridge Tender Helper.

ELECTRIC STATION AND EQUIPMENT OPERATOR GROUP

SYMBOL (OLR)

This Group includes positions in which the preponderant duties of incumbents are to assist in, to have charge of, or to supervise the operation of electric power plant equipment or of electrically operated material handling equipment.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:		
	Electric Equipment Operator Helper	OLR-11
	Power Station Operator Helper	OLR-12
GRADE 2:		
	Coal and Ore Elevator Operator (Electric)	} OLR-21
	Coal and Ore Hoist Operator (Electric)	
	Coal and Ore Pier Car Dumper (Electric)	
	Coal and Ore Pier Conveyer Car Operator (Electric)	
	Electric Crane Operator	OLR-23
	Grain Elevator Equipment Operator (Electric)	OLR-24
	Load Dispatcher	OLR-25
	Power Station and Sub-Station Operator	OLR-26

GRADE 3:

Chief Load Dispatcher	OLR-31
Chief Power Station Operator	OLR-32

Note: Positions of Electrical Workers engaged in the construction, maintenance and repair of electric power plant equipment and systems are classified in the Skilled Trades Service (Symbol K).

**GRADE 1—ELECTRIC STATION AND EQUIPMENT
OPERATOR GROUP
SYMBOL (OLR-1)**

Distinctive Classes of Positions:	Symbol
ELECTRIC EQUIPMENT OPERATOR HELPER	OLR-11
POWER STATION OPERATOR HELPER	OLR-12

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to assist electric equipment operators in the operation of electric power stations or electric material handling equipment; and to perform related work.

Illustrative Examples of Positions:*Power Station Operator Helper:*

- Electric Machinery Oiler.
- Motor Attendant Helper.
- Power House Operator Helper.
- Sub-Station Attendant Helper.

**GRADE 2—ELECTRIC STATION AND EQUIPMENT
OPERATOR GROUP
SYMBOL (OLR-2)**

Distinctive Classes of Positions:	Symbol
COAL AND ORE ELEVATOR OPERATOR (ELECTRIC)	} OLR-21
COAL AND ORE HOIST OPERATOR (ELECTRIC)	
COAL AND ORE PIER CAR DUMPER (ELECTRIC)	} OLR-22
COAL AND ORE PIER CONVEYER CAR OPERATOR (ELECTRIC)	
ELECTRIC CRANE OPERATOR	OLR-23
GRAIN ELEVATOR EQUIPMENT OPERATOR (ELECTRIC)	OLR-24
LOAD DISPATCHER	OLR-25
POWER STATION AND SUB-STATION OPERATOR	OLR-26

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to operate electric material handling equipment in-

cluding coal and ore handling equipment, grain elevator equipment and electric cranes; or to attend to and operate generators, transformers, switchboards, and other electric machinery and auxiliary apparatus at a power station or sub-station; or to be in charge during a watch of the dispatching of power over a transmission system; and to perform related work.

Illustrative Examples of Positions:

Coal and Ore Elevator Operator (Electric):

Coal and Ore Hoist Operator (Electric):

- Barney Operator.
- Chute Operator.
- Cradle Operator.
- Elevator Operator.
- Hoist Operator.
- Tower Operator.
- Trimmer Operator.
- Trolley Engineer.

Coal and Ore Pier Car Dumper (Electric):

Coal and Ore Pier Conveyor Car Operator (Electric):

- Coal Pier Car Dumper.
- Coal Pier Car Conveyer Operator.

Grain Elevator Equipment Operator (Electric):

- Conveyer Operator, operating electric-driven machinery used in the handling of grain.

**Power Station and Sub-Station Operator:*

- Generator Attendant.
- Motor Attendant.
- Power House Attendant.
- Stationary Engineer (Electrical).
- Sub-Station Attendant.
- Switchboard Operator.

*Employees who start and stop electric equipment and change and adjust brushes for the proper running of the equipment.

**GRADE 3—ELECTRIC STATION AND EQUIPMENT
OPERATOR GROUP**

SYMBOL (OLR-3)

Distinctive Classes of Positions:	Symbol
CHIEF LOAD DISPATCHER	OLR-31
CHIEF POWER STATION OPERATOR	OLR-32

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to have charge of the distribution of power through-

out a transmission system and to supervise the work of load dispatchers; or to have charge of the operation and maintenance of an electric power station and supervise the work of power station employees; and to perform related work.

Note: Positions of Superintendent of Electric Power Plant or Chief Electrical Engineer, in general charge of the operation and maintenance of large power plants generating electricity primarily for trains, are included in the Executive, Official and Staff Assistant Service (Symbol X).

ELEVATOR OPERATOR GROUP

SYMBOL (OLV)

This Group includes positions in which the preponderant duties of incumbents are to operate freight or passenger elevators.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:	Elevator Operator	OLV-11
	Elevator Starter	OLV-12

GRADE 1—ELEVATOR OPERATOR GROUP

SYMBOL (OLV-1)

Distinctive Classes of Positions:	Symbol
ELEVATOR OPERATOR	OLV-11
ELEVATOR STARTER	OLV-12

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to operate or to supervise the operation of freight and passenger carrying elevators; to give information to the public as to the location of offices; and to perform related work.

MOTOR VEHICLE AND MOTOR CAR OPERATOR GROUP

SYMBOL (OMV)

This Group includes positions in which the preponderant duties of incumbents are to operate passenger automobiles, auto trucks, small motor cars, other than cars operated by employees in the Train and Engine Service and small gasoline or electric motor trucks.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:	Automobile or Auto Truck Driver	OMV-11
	Motor Car or Motor Truck Operator	OMV-12

GRADE 1—MOTOR VEHICLE AND MOTOR CAR OPERATOR GROUP

SYMBOL (OMV-1)

Distinctive Classes of Positions:	Symbol
AUTOMOBILE OR AUTO TRUCK DRIVER	OMV-11
MOTOR CAR OR MOTOR TRUCK OPERATOR	OMV-12

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to operate passenger automobiles or to operate and assist in loading and unloading auto trucks; or to operate small gasoline or electric trucks in and around shops, storehouses or freight houses; and to perform related work.

Illustrative Examples of Positions and Duties:

Automobile or Auto Truck Driver:

Chauffeur, driving passenger automobile.

Truck Driver, operating auto truck in transferring freight and supplies.

Motor Car Operator or Motor Truck Operator:

Motor Car Operator, operating small gasoline motor car carrying employees to work.

Motor Truck Operator, operating small gasoline or electric trucks in or around shops, storehouses or freight houses.

Note: Positions of Motormen who operate motor cars carrying passengers are classified in the Train and Engine Service (Symbol T).

PORTABLE STEAM EQUIPMENT OPERATOR GROUP

SYMBOL (OPO)

This Group includes positions in which the preponderant duties of incumbents are to assist in or have charge of the operation of portable steam power equipment.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:	Portable Equipment Fireman (Steam)	OPO-11
	Portable Equipment Helper (Steam)	OPO-12
GRADE 2:	Craneman (Steam)	OPO-21
	Portable Equipment Engineer (Steam)	OPO-22

**GRADE 1—PORTABLE STEAM EQUIPMENT
OPERATOR GROUP
SYMBOL (OPO-1)**

Distinctive Classes of Positions:	Symbol
PORTABLE EQUIPMENT FIREMAN (STEAM)	OPO-11
PORTABLE EQUIPMENT HELPER (STEAM)	OPO-12

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to assist in the operation of portable steam power equipment; to fire boilers and to assist in oiling and caring for equipment; and to perform related work.

Illustrative Examples of Positions:

Portable Equipment Fireman (Steam):

Clam Shell Fireman.
Crane Fireman.
Derrick Fireman.
Ditcher Fireman.
Dredge Fireman.
Pile Driver Fireman.
Steam Shovel Fireman.

Portable Equipment Helper (Steam):

Crane Helper.
Oiler.
Steam Shovel Helper.

**GRADE 2—PORTABLE STEAM EQUIPMENT
OPERATOR GROUP
SYMBOL (OPO-2)**

Distinctive Classes of Positions:	Symbol
CRANEMAN (STEAM)	OPO-21
PORTABLE EQUIPMENT ENGINEER (STEAM)	OPO-22

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to operate cranes, on steam shovels or dredges

when operated as separate units; or to operate portable steam equipment including such equipment as steam shovels, pile drivers, ditchers, concrete mixers and dredges; and to perform related work.

Illustrative Examples of Positions:

Craneman (Steam):

Dredge Craneman.
Steam Shovel Craneman.

Portable Equipment Engineer (Steam):

Clam Shell Engineer.
Concrete Mixer and Conveyer Engineer.
Derrick Engineer.
Ditcher Engineer.
Dredge Engineer.
Hoisting Engineer.
Operator Grain Elevator Portable Steam Equipment.
Pile Driver Engineer.
Steam Shovel Engineer.

Note: Positions of Carmen who operate locomotive cranes and wrecking derricks in connection with locomotive, passenger and freight car work are classified in the Carman Group of the Skilled Trades Service (Symbol KCR).

PUMPING STATION OPERATOR GROUP

SYMBOL (OPU)

This Group includes positions in which the preponderant duties of incumbents are to operate pumping stations in connection with the water supply of railroads.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:	Pumper	OPU-11

GRADE 1—PUMPING STATION OPERATOR GROUP

SYMBOL (OPU-1)

Distinctive Class of Positions:	Symbol
PUMPER	OPU-11

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to operate pumping stations in connection with the

water supply of railroads; to operate steam boilers and engines or gasoline engines at such stations; and to perform related work.

Illustrative Examples of Positions and Duties:

Pumper:

Pumper, operating and caring for pumps, firing boilers.
 Pump Operator, operating gasoline engine pumps, seeing that gasoline engines are properly maintained.

STEAM STATION ENGINEMAN GROUP

SYMBOL (OST)

This Group includes positions in which the preponderant duties of incumbents are to assist in, to have charge of or to supervise the operation of boilers and machinery, in steam plants used in connection with the production of light, heat and power.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:		
	Coal Passer (Steam Plant)	OST-11
	Fireman (Steam Plant)	OST-12
	Oiler (Steam Plant)	OST-13
	Water Tender (Steam Plant)	OST-14
GRADE 2:		
	Engineer (Steam Plant)	OST-21
GRADE 3:		
	Assistant Chief Engineer (Steam Plant)	OST-31
	Chief Engineer (Steam Plant)	OST-32

GRADE 1—STEAM STATION ENGINEMAN GROUP

SYMBOL (OST-1)

Distinctive Classes of Positions:	Symbol
COAL PASSER (STEAM PLANT)	OST-11
FIREMAN (STEAM PLANT)	OST-12
OILER (STEAM PLANT)	OST-13
WATER TENDER (STEAM PLANT)	OST-14

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to assist in the operation of boilers and machinery

in steam plants; involving such work as the shoveling of coal and maintaining proper steam pressure on boilers; oiling and cleaning machinery; maintaining proper supply of water in boiler; assisting in the care of engine rooms; and to perform related work.

Note: Positions of Laborer in and around power plants are classified in the Shop, Enginehouse and Power Plant Worker Group of the Labor Service (Symbol LSP).

GRADE 2—STEAM STATION ENGINEMAN GROUP

SYMBOL (OST-2)

Distinctive Class of Positions:	Symbol
ENGINEER (STEAM PLANT)	OST-21

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are, either independently or under supervision, to operate stationary steam engine turbines, air or gas compressors, pumps and other auxiliary power apparatus in a steam station plant; to supervise firemen, oilers, water tenders, coal passers and laborers; and to perform related work.

Illustrative Examples of Positions and Duties:

Engineer (Steam Plant):

Feed Water Pump Man, operating vacuum pumps, circulating engines, surface condensers and similar machines.

Stationary Engineer.

Steam Power Plant Engineer.

GRADE 3—STEAM STATION ENGINEMAN GROUP

SYMBOL (OST-3)

Distinctive Classes of Positions:	Symbol
ASSISTANT CHIEF ENGINEER (STEAM PLANT)	OST-31
CHIEF ENGINEER (STEAM PLANT)	OST-32

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to have charge of a large steam power station or boiler room, involving supervision of engineers (steam plant) and which may involve supervision over other operating employees engaged in the operation, maintenance and care of the plant.

EXECUTIVE, OFFICIAL AND STAFF ASSISTANT SERVICE

SYMBOL (X)

This Service includes positions in which the duties of incumbents are to assume primary responsibility for the planning, direction and control of the affairs and operation of an entire railroad system, of a designated region or portion of a railroad system larger than an operating division, of a major department or sub-department of a railroad system, or of an operating division. This Service also includes positions in which the preponderant duties of incumbents are to assist Executives and Officers in the groups above described, either as Assistants who assist and act for such Executives and Officers, or as General Staff Assistants.

This Service includes the following groups:	Symbol
EXECUTIVE OFFICER GROUP	XEX
GENERAL OFFICER GROUP	XGN
DIVISION OFFICER GROUP	XDV
OFFICIAL STAFF ASSISTANT GROUP	XAS

Note: This Service is ungraded and unclassified, the examples of positions being shown separately under the appropriate groups, but not being distinguished as to comparative importance and responsibility of work performed.

EXECUTIVE OFFICER GROUP

SYMBOL (XEX)

This Group includes positions of executives who assume primary responsibility for the planning, determination and general direction of the policies and affairs of a railroad system; and their assistants.

Illustrative Examples of Positions:

- Chairman of Board.
- President.
- Vice-President (Senior).
- Vice-President (Operation).
- Vice-President (Traffic).
- Vice-President (Accounts).
- Vice-President (Finance).
- Vice-President (Law).
- Vice-President (Purchases).
- Vice-President (Construction).

Vice-President (Real Estate).
 Vice-President (Insurance).
 General Treasurer.
 Assistant General Treasurer.
 Secretary.
 Assistant Secretary.

GENERAL OFFICER GROUP

SYMBOL (XGN)

This Group includes positions of general officers who have responsible control over the operation of a major department or sub-department of a railroad system or of a designated region or portion of a railroad larger than an operating division; and their assistants.

Illustrative Examples of Positions:

Operation—General:

General Manager.
 Assistant General Manager.
 General Superintendent.
 Assistant General Superintendent.

Transportation:

General Superintendent of Transportation.
 Superintendent of Freight or Passenger Transportation.
 Superintendent of Transportation.
 Superintendent of Car Service.
 Car Accountant.
 Superintendent of Stations and Transfers.
 Superintendent of Marine or Floating Equipment.
 Superintendent of Tonnage Bureau.
 Manager of Baggage and Mail Traffic.
 Manager of Express Traffic.
 Manager of Through Freight Traffic.
 Manager of Perishable Freight Service.

Also Assistants who assist and act for the General Officers listed above.

Maintenance of Equipment:

General Superintendent of Motive Power.
 Superintendent of Motive Power and Machinery.
 Mechanical Superintendent.
 Mechanical Engineer.
 Engineer of Motive Power.
 Superintendent of Rolling Stock.
 Superintendent of Electrical Construction.
 Superintendent of Electrical Transmission.

Electrical Engineer.
 Engineer of Shops.
 Engineer of Tests.
 Chief Chemist.
 General Master Mechanic.
 District Master Mechanic.
 Master Car Builder or Superintendent of Car Construction.
 Superintendent, Passenger Car Department.
 Superintendent, Freight Car Department.
 Also Assistants who assist and act for the General Officers listed above.

Engineering and Maintenance of Way:

Chief Engineer.
 Consulting Engineer.
 Architect or Consulting Architect.
 Valuation Engineer.
 Engineer of Maintenance of Way.
 Engineer of Surveys.
 Signal Engineer.
 Engineer of Bridges and Buildings.
 Engineer of Bridges.
 Engineer of Buildings.
 District Engineer.
 Engineer of Construction.
 Engineer of Track Elevation.

Also Assistants who assist and act for the General Officers listed above.

Telegraph, Telephone and Signals:

Superintendent of Telegraph and Signals.
 Superintendent of Telegraph and Telephone.

Also Assistants who assist and act for the General Officers listed above.

OTHER DEPARTMENTS

Accounting and Treasury:

Treasurer.
 Paymaster.
 Registrar of Stocks.
 Registrar of Bonds.
 Comptroller.
 General Auditor.
 General Accountant.
 Auditor of Disbursements or Expenditures.
 Auditor of Revenue.
 Auditor of Capital Expenditures.
 Auditor of Freight Accounts.
 Auditor of Passenger Accounts.

Auditor of Station Accounts.
 Auditor of Miscellaneous Accounts.
 Auditor of Traffic.
 Auditor of Freight Claims or Freight Claim Agent.
 Auditor, Other Accounts.

Also Assistants who assist and act for the General Officers listed above.

Law:

General Counsel.
 General Solicitor.
 General Attorney.
 Commerce Counsel.
 General Claim Agent or General Claim Adjuster.
 District or State Attorney.
 General Land Attorney.
 Tax Attorney.

Also Assistants who assist and act for the General Officers listed above.

Purchasing and Stores:

General Purchasing Agent.
 General Storekeeper.
 General Commissary Agent.
 General Fuel Agent.
 Superintendent of Timber Department.

Also Assistants who assist and act for the General Officers listed above.

Real Estate and Taxes:

Commissioner of Real Estate or General Real Estate and Tax Agent.
 General Right of Way Agent.
 Land and Tax Commissioner.

Also Assistants who assist and act for the General Officers listed above.

Traffic:

General Traffic Manager.
 Freight Traffic Manager.
 Passenger Traffic Manager.
 General Baggage Agent.
 General Foreign Agent.
 General Freight Agent.
 General Passenger Agent.
 General Coal Freight Agent.
 General Dairy Freight Agent.
 General Live Stock Agent.
 General Industrial Agent or Industrial Commissioner.

Manager of Parks and Resorts.

Superintendent of Agriculture.

Also Assistants who assist and act for the General Officers listed above.

Miscellaneous:

Chief Medical Examiner.

Chief Surgeon.

Chief Statistician.

Secretary, Board of Pensions.

Superintendent of Dining Cars and Restaurants.

Superintendent of Employment.

Superintendent of Insurance Department.

Superintendent of Pension Department.

Superintendent of Police or Chief Special Agent.

Superintendent of Relief Department.

Superintendent of Wage Bureau.

Also Assistants who assist and act for the General Officers listed above.

DIVISION OFFICER GROUP

SYMBOL (XDV)

This Group includes positions of division officers who have responsible control over the operation of a division; or a terminal; or of a major activity within an operating division; and their assistants.

Illustrative Examples of Positions:

Operation—General:

Division Superintendent.

Terminal Superintendent.

Also Assistants who assist and act for the Division Officers listed above.

Transportation:

Trainmaster.

Terminal Trainmaster.

General Yardmaster.

Superintendent of Transfer.

Superintendent of Towing.

Superintendent of Ferries.

Superintendent of Electric Operation.

Also Assistants who assist and act for the Division Officers listed above.

Maintenance of Equipment:

Division Master Mechanic.
 Shop Superintendent.
 Superintendent of Electric Power.
 Superintendent of Electric Power Plant or Chief Electrical Engineer.
 Traveling Engineer or Road Foreman of Engines.
 Traveling Fireman.
 Also Assistants who assist and act for the Division Officers listed above.

Engineering and Maintenance of Way:

Division Engineer (M. of W.)
 Division Signal Engineer.
 Office Engineer.
 Superintendent of Bridges and Buildings.
 Superintendent of Reclamation Plants.
 Superintendent of Signals and Telegraph.
 Water Service Engineer.
 Also Assistants who assist and act for the Division Officers listed above.

Miscellaneous:

Captain of Police.
 Manager (Ice Plants).
 Manager (Printing Plant).
 Superintendent of Timber Preservation Plants.

OFFICIAL STAFF ASSISTANT GROUP**SYMBOL (XAS)**

This Group includes positions in which the duties of incumbents are to assist executive officers and heads of major departments in executive staff work, which involves the making of important inspections and investigations in connection therewith, but does not involve primary administrative responsibility or supervision of activities or operation of a department, sub-department or an operating division.

Illustrative Examples of Positions:**Executive—General:**

Assistant to President.
 Assistant to Vice-President.
 Assistant to General Treasurer.
 Assistant to Secretary.

Operation—General:

Assistant to General Manager.
 Assistant to General Superintendent.

Transportation:

Assistant to General Superintendent of Transportation.
 Supervisor of Demurrage and Storage.
 Supervisor or General Inspector of Transportation.
 Supervisor of Perishable Freight or Refrigeration (other than Inspector).
 Supervisor of Safety and Examinations.
 Supervisor of Weighing of Freight.

Maintenance of Equipment:

General Air Brake Inspector.
 General Air Brake Instructor.
 General Boiler Inspector.
 General Car Inspector.
 General Electric Instructor.
 General Locomotive Inspector.
 General Shop Inspector.
 Supervisor of Electric Installation or Transmission.
 Supervisor of Fuel Consumption.
 Supervisor of Piece Work Schedules.
 Supervisor of Stationary Power Plants.
 Supervisor or General Inspector of Work Equipment.

Engineering and Maintenance of Way:

Assistant to Chief Engineer.
 General Signal Instructor or Supervisor.
 General Signal Inspector.
 Special Staff Engineer.

Miscellaneous:

Inspector of Police.
 Supervisor of Claim Prevention.
 Supervisor of Fire Protection or Chairman General Safety Committee.
 General Inspector of Dining Car Service.
 Supervisor or General Scale Inspector.
 Supervisor or General Watch Inspector (Supervising system watch and clock inspection).
 Supervisor of Mail Traffic.

FLOATING EQUIPMENT SERVICE

SYMBOL (M)

This Service includes positions in which the preponderant duties of incumbents are to assist in, to have charge of, or to supervise the navigation and operation of tugs, ferry boats, steamers, and other self-propelled floating equipment, or the towing of car floats, lighters, barges and other non self-propelled floating equipment operated by a railroad.

This Service includes the following Groups:	Symbol
BARGE AND LIGHTER OFFICER AND WORKER GROUP	MBR
DECK OFFICER AND WORKER GROUP (FERRY BOAT)	MDF
DECK OFFICER AND WORKER GROUP (TOWING VESSEL)	MDT
ENGINE ROOM OFFICER AND WORKER GROUP (FERRY BOAT)	MEF
ENGINE ROOM OFFICER AND WORKER GROUP (TOWING VESSEL)	MET
FLOATING EQUIPMENT SHORE WORKER GROUP	MWS
GASOLINE LAUNCH OFFICER AND WORKER GROUP	MGS
PURSER AND MARINE BAGGAGEMAN GROUP	MPR
DECK OFFICER AND WORKER GROUP (STEAMER)	MDS
ENGINE ROOM OFFICER AND WORKER GROUP (STEAMER)	MES

BARGE AND LIGHTER OFFICER AND WORKER GROUP

SYMBOL (MBR)

This Group includes positions in which the preponderant duties of incumbents are to perform work in connection with the docking, undocking, loading, unloading and towing of barges, lighters, car floats and similar non self-propelling floating equipment, or of barges which have auxiliary propelling machinery for use while under tow; to operate the machinery on the latter class of barges, or to supervise the work on such barges.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:		
	Captain or Bargeman (Barge or Car Float)	MBR-11
	Captain or Bargeman (Covered Barge)	MBR-12
	Captain (Lighter)	MBR-13
	Engineer (Lighter Hoisting Machinery)	MBR-14
	Fireman (Self-Propelled Barge)	MBR-15

GRADE 2:

Captain (Self-Propelled Barge)	MBR-21
Engineer (Self-Propelled Barge)	MBR-22

**GRADE 1—BARGE AND LIGHTER OFFICER AND
WORKER GROUP**

SYMBOL (MBR-1)

Distinctive Classes of Positions:	Symbol
CAPTAIN OR BARGEMAN (BARGE OR CAR FLOAT)	MBR-11
CAPTAIN OR BARGEMAN (COVERED BARGE)	MBR-12
CAPTAIN (LIGHTER)	MBR-13
ENGINEER (LIGHTER HOISTING MACHINERY)	MBR-14
FIREMAN (SELF-PROPELLED) BARGE)	MBR-15

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to perform work on barges, lighters, car floats, or similar floating equipment in connection with loading, unloading, docking, undocking and towing; to check and receipt for cargo loaded or unloaded; or to assist in the handling of a barge with auxiliary propelling machinery; or to operate steam or gasoline hoisting machinery on lighters; and to perform related work.

Illustrative Examples of Positions:

Captain or Bargeman (Barge or Car Float):

Captain or Bargeman (Covered Barge):

Captain (Lighter):

Barge Master.

Bridgeman on Car Float.

Float Man (Car Float).

Engineer (Lighter Hoisting Machinery):

Engineer (Gasoline Engine).

Engineer (Steam Hoisting Machinery).

Lighter Engineer.

**GRADE 2—BARGE AND LIGHTER OFFICER AND
WORKER GROUP**

SYMBOL (MBR-2)

Distinctive Classes of Positions:	Symbol
CAPTAIN (SELF-PROPELLED BARGE)	MBR-21
ENGINEER (SELF-PROPELLED BARGE)	MBR-22

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to have charge of a large barge with auxiliary pro-

PELLING machinery, and to supervise the work of the crew; or to operate the engines and machinery on such vessels; and to perform related work.

Illustrative Examples of Positions and Duties:

Captain (Self Propelled Barge):

Supervising deck hands or barge men.

Engineer (Self Propelled Barge):

Operating propelling machinery and supervising firemen.

**DECK OFFICER AND WORKER GROUP
(FERRY BOAT)**

SYMBOL (MDF)

This Group includes positions in which the preponderant duties of incumbents are to assist in, have charge of or to supervise the navigation and operation of passenger and car ferry boats and to perform all marine work connected with such operation, except that performed by engine room officers and workers.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:	Deck Hand (Ferry Boat)	MDF-11
	Quartermaster or Wheelsman (Ferry Boat)	MDF-12
GRADE 2:	First Mate (Ferry Boat)	MDF-21
	Second Mate (Ferry Boat)	MDF-22
	Third Mate (Ferry Boat)	MDF-23
GRADE 3:	Captain or Pilot (Ferry Boat)	MDF-31

**GRADE 1—DECK OFFICER AND WORKER GROUP
(FERRY BOAT)**

SYMBOL (MDF-1)

Distinctive Classes of Positions:	Symbol
DECK HAND (FERRY BOAT)	MDF-11
QUARTERMASTER OR WHEELSMAN (FERRY BOAT)	MDF-12

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to perform manual labor in connection with the

operation, or to assist in the navigation of a passenger or car ferry; and to perform related work.

Illustrative Examples of Positions:

Deck Hand (Ferry Boat):

Bridge Man.
Deck Hand.
Lower Deck Hand.
Seaman.
Upper Deck Hand.

Quartermaster or Wheelsman (Ferry Boat):

Lookout or Watchman.
Quartermaster.
Wheelsman.

**GRADE 2—DECK OFFICER AND WORKER GROUP
(FERRY BOAT)
SYMBOL (MDF-2)**

Distinctive Classes of Positions:	Symbol
FIRST MATE (FERRY BOAT)	MDF-21
SECOND MATE (FERRY BOAT)	MDF-22
THIRD MATE (FERRY BOAT)	MDF-23

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to assist the captain in the navigation and operation of passenger and car ferries, including supervision of the work of ferry employees, and may include taking charge of a vessel during a watch, or in the absence of the captain; and to perform related work.

Illustrative Examples of Positions:

First Mate (Ferry Boat):

Second Mate (Ferry Boat):

Third Mate (Ferry Boat):

First Mate.
Second Mate.
Third Mate.
First Officer.
Second Officer.
Third Officer.

GRADE 3—DECK OFFICER AND WORKER GROUP
(FERRY BOAT)
SYMBOL (MDF-3)

Distinctive Class of Positions:	Symbol
CAPTAIN OR PILOT (FERRY BOAT)	MDF-31

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to have charge of the navigation and operation of a passenger or car ferry, including supervision of the work of the entire crew; and to perform related work.

Illustrative Examples of Positions:

Captain or Pilot (Ferry Boat):

Captain.
 Master.
 Pilot.

DECK OFFICER AND WORKER GROUP
(TOWING VESSEL)
SYMBOL (MDT)

This Group includes positions in which the preponderant duties of incumbents are to assist in, have charge of or to supervise the navigation and operation of tugs and other towing vessels, including the docking, undocking and towing of barges and other non-self-propelled floating equipment, and to perform all marine work connected with such operation, except work performed by engine room officers and workers.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:		
	Deck Hands (Towing Vessel)	MDT-11
	Mate or First Deck Hand (Towing Vessel)	MDT-12
GRADE 2:		
	First Mate (Towing Vessel)	MDT-21
	Second Mate (Towing Vessel)	MDT-22
GRADE 3:		
	Captain (Towing Vessel)	MDT-31
	Pilot (Towing Vessel)	MDT-32

**GRADE 1—DECK OFFICER AND WORKER GROUP
(TOWING VESSEL)**

SYMBOL (MDT-1)

Distinctive Classes of Positions:	Symbol
DECK HAND (TOWING VESSEL)	MDT-11
MATE OR FIRST DECK HAND (TOWING VESSEL)	MDT-12

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to perform, under supervision, on a towing vessel, labor in connection with the operation of tugs and other towing vessels; including the docking, undocking and towing of barges, car floats, lighters and similar equipment, except engine room work; and to perform related work.

Illustrative Examples of Positions and Duties:

Deck Hand (Towing Vessel):

Lineman or Seaman, on tug boat or steam lighter.

Sailor.

Handling lines when docking or undocking or docking boats under tow.

Splicing lines and wire cables.

Sweeping, cleaning and painting boat and equipment.

Adjusting aprons and cradles.

Note: Positions designated as "Mate," except on the largest tug boats where mates may take entire charge of the boat in the absence of the captain, are classified in this Grade as Mate or as Deck Hand.

**GRADE 2—DECK OFFICER AND WORKER GROUP
(TOWING VESSEL)**

SYMBOL (MDT-2)

Distinctive Classes of Positions:	Symbol
FIRST MATE (TOWING VESSEL)	MDT-21
SECOND MATE (TOWING VESSEL)	MDT-22

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to assist the captain in the navigation and operation of tugs and other towing vessels and to have charge of the boat in the absence of the captain; to perform work in the towing of vessels, including the docking, undocking and towing of barges, lighters, car floats and other floating equipment; and to perform related work.

Illustrative Examples of Positions and Duties:

First Mate (Towing Vessel):

First Mate, on tug, acting as assistant to Captain and assuming Captain's duties in his absence.

First Mate, on large bay tug, having charge of navigation of boat one-half the time.

Second Mate (Towing Vessel):

Second Mate, on large bay tug.

GRADE 3—DECK OFFICER AND WORKER GROUP (TOWING VESSEL)

SYMBOL (MDT-3)

Distinctive Classes of Positions:	Symbol
CAPTAIN (TOWING VESSEL)	MDT-31
PILOT (TOWING VESSEL)	MDT-32

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to have charge of the navigation and operation of tugs and other towing vessels, including the docking and undocking and towing of barges, lighters, car floats and similar equipment; to supervise the work of the crew; or to pilot a towing vessel when not in full command; and to perform related work.

Note: Positions of "Pilot" having duties which involve complete charge of a towing vessel, are classified as Captain. The class "Pilot" is intended to include only Pilots on tugs which also carry a Captain.

ENGINE ROOM OFFICER AND WORKER GROUP (FERRY BOAT)

SYMBOL (MEF)

This Group includes positions in which the preponderant duties of incumbents are to assist in, to have charge of, or to supervise the operation of the engines and auxiliary machinery, and to perform or supervise the performance of other engine room work on passenger or car ferries.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:	Fireman (Ferry Boat), Licensed	MEF-11
	Oiler (Ferry Boat), Licensed	MEF-12

Fireman (Ferry Boat), Unlicensed	MEF-13
Oiler (Ferry Boat), Unlicensed	MEF-14
Coal Passer (Ferry Boat)	MEF-15
Water Tender (Ferry Boat)	MEF-16

GRADE 2:

First Assistant Engineer (Ferry Boat)	MEF-21
Second Assistant Engineer (Ferry Boat)	MEF-22
Third Assistant Engineer (Ferry Boat)	MEF-23

GRADE 3:

Assistant Chief Engineer (Ferry Boat)	MEF-31
Chief Engineer (Ferry Boat)	MEF-32

**GRADE 1—ENGINE ROOM OFFICER AND WORKER GROUP
(FERRY BOAT)**

SYMBOL (MEF-1)

Distinctive Classes of Positions:	Symbol
FIREMAN (FERRY BOAT), LICENSED	MEF-11
OILER (FERRY BOAT), LICENSED	MEF-12
FIREMAN (FERRY BOAT), UNLICENSED	MEF-13
OILER (FERRY BOAT), UNLICENSED	MEF-14
COAL PASSER (FERRY BOAT)	MEF-15
WATER TENDER (FERRY BOAT)	MEF-16

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to perform, under supervision, on passenger and car ferries, engine room work including firing boilers, cleaning and oiling engines and machinery, keeping sufficient water in boilers, and cleaning engine room; and to perform related work. Licensed firemen and oilers may also assist engineers in the operation of engine room machinery.

Note: Positions requiring that incumbents have a license are classified as Licensed Fireman or Licensed Oiler.

**GRADE 2—ENGINE ROOM OFFICER AND WORKER GROUP
(FERRY BOAT)**

SYMBOL (MEF-2)

Distinctive Classes of Positions:	Symbol
FIRST ASSISTANT ENGINEER (FERRY BOAT)	MEF-21
SECOND ASSISTANT ENGINEER (FERRY BOAT)	MEF-22
THIRD ASSISTANT ENGINEER (FERRY BOAT)	MEF-23

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to assist in the operation of engine room machinery

and equipment on passenger and car ferries and in supervising the work of firemen, oilers, water tenders and stokers; and to perform related work.

GRADE 3—ENGINE ROOM OFFICER AND WORKER GROUP (FERRY BOAT)

SYMBOL (MEF-3)

Distinctive Classes of Positions:	Symbol
ASSISTANT CHIEF ENGINEER (FERRY BOAT)	MEF-31
CHIEF ENGINEER (FERRY BOAT)	MEF-32

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to supervise or assist in supervising the work in an engine room of passenger or car ferries; to be in responsible charge of the operation of engine room machinery and equipment; and to perform related work.

Note: Positions of Assistant Chief Engineer occur only on the largest boats. In most cases only the Engineer or Chief Engineer in full charge of engine room work are classified in this Grade, Assistants being classified in Grade 2 of this Group.

ENGINE ROOM OFFICER AND WORKER GROUP (TOWING VESSEL)

SYMBOL (MET)

This Group includes positions in which the preponderant duties of incumbents are to assist in, to have charge of, or to supervise the operation of engines and auxiliary machinery, and to perform or supervise the performance of other engine room work on towing vessels.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:	Fireman (Towing Vessel), Licensed	MET-11
	Oiler (Towing Vessel), Licensed	MET-12
	Fireman (Towing Vessel), Unlicensed	MET-13
	Oiler (Towing Vessel), Unlicensed	MET-14

GRADE 2:

Assistant Engineer (Towing Vessel)	MET-21
Engineer (Towing Vessel)	MET-22

**GRADE 1—ENGINE ROOM OFFICER AND WORKER GROUP
(TOWING VESSEL)**

SYMBOL (MET-1)

Distinctive Classes of Positions:**Symbol**

FIREMAN (TOWING VESSEL), LICENSED	MET-11
OILER (TOWING VESSEL), LICENSED	MET-12
FIREMAN (TOWING VESSEL), UNLICENSED	MET-13
OILER (TOWING VESSEL), UNLICENSED	MET-14

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to perform engine room work on tugs and other towing vessels, including firing boilers, cleaning and oiling engine and machinery, keeping sufficient water in boilers and cleaning engine room; and to perform related work. Licensed firemen and oilers may also assist the engineer in the operation of the engine room machinery.

Note: Positions requiring that incumbents have a license are classified as Licensed Firemen or Licensed Oilers. Firemen or Oilers having a license but filling positions which do not require a license, are classified as Fireman (Towing Vessels), Unlicensed or Oiler (Towing Vessels) Unlicensed.

**GRADE 2—ENGINE ROOM OFFICER AND WORKER GROUP
(TOWING VESSEL)**

SYMBOL (MET-2)

Distinctive Classes of Positions:**Symbol**

ASSISTANT ENGINEER (TOWING VESSEL)	MET-21
ENGINEER (TOWING VESSEL)	MET-22

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to operate or assist in the operation of engine room machinery and equipment on tugs and other towing vessels; to supervise and direct the work of firemen and oilers; and to perform related work.

FLOATING EQUIPMENT SHORE WORKER GROUP

SYMBOL (MWS)

This Group includes positions in which the preponderant duties of incumbents are to assist in or to have charge of dispatching and keeping of records of the movement of ferry boats and other floating equipment; to assist in berthing of floating equipment or to collect tickets at entrance to ferry boats; or to have supervision of employees engaged in the operation and in the loading and unloading of floating equipment at docks and wharves; and to perform related work not requiring presence on board floating equipment.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:		
	Boat Dispatcher	MWS-11
	Ticket Collector (Ferry Station)	MWS-12
GRADE 2:		
	Boat Master	MWS-21
	Chief Boat Dispatcher	MWS-22
	Wharf Master	MWS-23
GRADE 3:		
	Assistant Floating Equipment Supervisor	MWS-31
	Floating Equipment Supervisor	MWS-32

GRADE 1—FLOATING EQUIPMENT SHORE WORKER GROUP

SYMBOL (MWS-1)

Distinctive Classes of Positions:	Symbol
BOAT DISPATCHER	MWS-11
TICKET COLLECTOR (FERRY STATION)	MWS-12

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to dispatch and keep record of the movement of floating equipment; or to collect fares for transportation on ferry boats; to open and close gates from waiting room; and to perform related work.

Illustrative Examples of Positions:

Boat Dispatcher:

- Boat Dispatcher (Ferry Station).
- Dispatcher (Ferry Boats).

Ticket Collector (Ferry Station):

- Box Man (Ferry Station).

GRADE 2—FLOATING EQUIPMENT SHORE WORKER GROUP
SYMBOL (MWS-2)

Distinctive Classes of Positions:	Symbol
BOAT MASTER	MWS-21
CHIEF BOAT DISPATCHER	MWS-22
WHARF MASTER	MWS-23

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to have supervision of land forces in connection with the operation and movement of floating equipment at time of arrival and departure; or to have supervision of the dispatching of floating equipment; and to perform related work.

Illustrative Examples of Positions and Duties:

Boat Master:

In charge of the operation and maintenance of floating equipment.

Supervising employees engaged in operation of ferries.

Chief Boat Dispatcher:

Supervising Boat Dispatchers, responsible for proper movement of harbor facilities for a railroad.

Wharf Master:

In charge of the employees on wharfs engaged in loading and unloading of boats.

GRADE 3—FLOATING EQUIPMENT SHORE WORKER GROUP
SYMBOL (MWS-3)

Distinctive Classes of Positions:	Symbol
ASSISTANT FLOATING EQUIPMENT SUPERVISOR	MWS-31
FLOATING EQUIPMENT SUPERVISOR	MWS-32

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to be in responsible charge of the operation of floating equipment, involving supervision of Boat Masters or Chief Wharf Master, who may be in charge of the operation of a single class of such equipment; and to perform related work.

Note: Positions of Marine Superintendent and Assistant Marine Superintendent are classified in the Executive, Official and Staff Assistant Service (Symbol X).

GASOLINE LAUNCH OFFICER AND WORKER GROUP

SYMBOL (MGS)

This Group includes positions in which the preponderant duties of incumbents are to navigate and operate, or assist in the navigation and operation of floating equipment propelled by gasoline engines.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:		
	Deck Hand (Gasoline Launch)	MGS-11
GRADE 2:		
	Captain (Gasoline Launch)	MGS-21
	Engineer (Gasoline Launch)	MGS-22

GRADE 1—GASOLINE LAUNCH OFFICER AND WORKER GROUP

SYMBOL (MGS-1)

Distinctive Class of Positions:	Symbol
DECK HAND (GASOLINE LAUNCH)	MGS-11

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to perform manual labor in connection with the operation and care of a gasoline launch; and to perform related work.

GRADE 2—GASOLINE LAUNCH OFFICER AND WORKER GROUP

SYMBOL (MGS-2)

Distinctive Classes of Positions:	Symbol
CAPTAIN (GASOLINE LAUNCH)	MGS-21
ENGINEER (GASOLINE LAUNCH)	MGS-22

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to have charge of the navigation and operation of a gasoline launch, including supervision of one or more deck hands; or to operate the engine on a gasoline launch.

PURSER AND MARINE BAGGAGEMAN GROUP

SYMBOL (MPR)

This Group includes positions in which the preponderant duties of incumbents are to perform work aboard ship in keeping of the ship's papers and accounts; or to take charge of baggage and to receive, care for and deliver baggage on board ferry boats.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:		
	Assistant Purser	MPR-11
	Baggageman (Marine)	MPR-12
	Purser	MPR-13

GRADE 1—PURSER AND MARINE BAGGAGEMAN GROUP

SYMBOL (MPR-1)

Distinctive Classes of Positions;	Symbol
ASSISTANT PURSER	MPR-11
BAGGAGEMAN (MARINE)	MPR-12
PURSER	MPR-13

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to perform work aboard ship, in keeping of the manifests, clearance papers, wage accounts of the crew, and which may include collection and sale of passenger transportation; or to take charge of baggage and to receive, care for and deliver baggage on board ferry boats.

Illustrative Examples of Positions and Duties:

Baggageman (Marine):

Baggagemaster, handling baggage and mail, and performing related duties under direction of purser.

DECK OFFICER AND WORKER GROUP (STEAMER)

SYMBOL (MDS)

This Group includes positions in which the preponderant duties of incumbents are to assist in, to have charge of, or to supervise the

navigation and operation of steamers engaged in carrying passengers or cargo in lakes, rivers and in the coastwise service, other than towing vessels and ferry boats, and to perform marine work connected with such operation except that performed by engine room officers and workers.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:		
	Able Seaman (Steamer)	MDS-11
	Ordinary Seaman (Steamer)	MDS-12
GRADE 2:		
	First Mate (Steamer)	MDS-21
	Second Mate (Steamer)	MDS-22
	Third Mate (Steamer)	MDS-23
	Fourth Mate (Steamer)	MDS-24
GRADE 3:		
	Captain (Steamer)	MDS-31

GRADE 1—DECK OFFICER AND WORKER GROUP (STEAMER)

SYMBOL (MDS-1)

Distinctive Classes of Positions:	Symbol
ABLE SEAMAN (STEAMER)	MDS-11
ORDINARY SEAMAN (STEAMER)	MDS-12

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to perform manual labor in connection with the navigation and operation of a steamer; or to assist in the navigation of steamers; and to perform related work.

Illustrative Examples of Positions:

Able Seaman (Steamer):

Boatswain.
Boatswain Mate.
Quartermaster.

Ordinary Seaman (Steamer):

Seaman.
Seaman (Ordinary).

**GRADE 2—DECK OFFICER AND WORKER GROUP
(STEAMER)**

SYMBOL (MDS-2)

Distinctive Classes of Positions:	Symbol
FIRST MATE (STEAMER)	MDS-21
SECOND MATE (STEAMER)	MDS-22
THIRD MATE (STEAMER)	MDS-23
FOURTH MATE (STEAMER)	MDS-24

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to assist the Captain in the navigation and operation of steamers, including the supervision of the work of deck workers; to take charge of the vessel during a definite watch or in the absence of the Captain; and to perform related work.

**GRADE 3—DECK OFFICER AND WORKER GROUP
(STEAMER)**

SYMBOL (MDS-3)

Distinctive Class of Positions:	Symbol
CAPTAIN (STEAMER)	MDS-31

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to have charge of the navigation and operation of a steamer, including the supervision of the work of the entire crew; and to perform related work.

**ENGINE ROOM OFFICER AND WORKER GROUP
(STEAMER)**

SYMBOL (MES)

This Group includes positions in which the preponderant duties of incumbents are to assist in, to have charge of, or to supervise the operation of engines and auxiliary machinery of steamers engaged in carrying passengers or cargo on lakes, rivers, and in the coastwise service, other than towing vessels and ferry boats.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:	Fireman (Steamer)	MES-11
	Oiler (Steamer)	MES-12
	Water Tender (Steamer)	MES-13
GRADE 2:	Assistant Engineer (Steamer)	MES-21
GRADE 3:	Assistant Chief Engineer (Steamer)	MES-31
	Chief Engineer (Steamer)	MES-32

**GRADE 1—ENGINE ROOM OFFICER AND WORKER GROUP
(STEAMER)**

SYMBOL (MES-1)

Distinctive Classes of Positions:	Symbol
FIREMAN (STEAMER)	MES-11
OILER (STEAMER)	MES-12
WATER TENDER (STEAMER)	MES-13

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to perform under supervision engine room work on steamers, including firing boilers, cleaning and oiling engines and machinery, keeping sufficient water in boilers, and cleaning engine room; and to perform related work.

**GRADE 2—ENGINE ROOM OFFICER AND WORKER GROUP
(STEAMER)**

SYMBOL (MES-2)

Distinctive Class of Positions:	Symbol
ASSISTANT ENGINEER (STEAMER)	MES-21

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to have charge, under the Chief Engineer, of the the watches; to supervise the work of engine room employees; and to operation of engines and auxiliary machinery of the steamer during perform related work.

**GRADE 3—ENGINE ROOM OFFICER AND WORKER GROUP
(STEAMER)**

SYMBOL (MES-3)

Distinctive Classes of Positions:	Symbol
ASSISTANT CHIEF ENGINEER (STEAMER)	MES-31
CHIEF ENGINEER (STEAMER)	MES-32

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to supervise and assist in supervising the work of an engine room on a steamer; to be in responsible charge of the operation of engine room machinery and equipment; and to perform related work.

INSPECTIONAL SERVICE

SYMBOL (I)

This Service includes positions in which the preponderant duties of incumbents are to observe and report or to supervise such observation and reporting upon materials and equipment, work performed or conditions, for the purpose of insuring compliance with established standards, specifications or regulations, as defined in the several Groups of this Service.

This Service includes the following Groups:	Symbol
DINING CAR AND RESTAURANT INSPECTOR GROUP	IDN
ELECTRICAL INSPECTOR GROUP	IEL
EQUIPMENT AND SHOP INSPECTOR GROUP	IQP
FIRE PREVENTION AND SAFETY INSPECTOR GROUP	IPV
FREIGHT AND TRANSPORTATION SERVICE INSPECTOR GROUP	IFG
MAINTENANCE OF WAY AND STRUCTURES INSPECTOR GROUP	IMN
MATERIAL AND SUPPLIES INSPECTOR GROUP	IML
SCALE INSPECTOR GROUP	ISK
SIGNAL AND TELEGRAPH INSPECTOR GROUP	ISG
SMOKE INSPECTOR GROUP	IOK
TIME SERVICE INSPECTOR GROUP	ITI

DINING CAR AND RESTAURANT INSPECTOR GROUP

SYMBOL (IDN)

This Group includes positions in which the preponderant duties of incumbents are to inspect dining cars and restaurants, with a view to seeing that proper standards of service are maintained.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:	Dining Car and Restaurant Inspector	IDN-11

GRADE 1—DINING CAR AND RESTAURANT INSPECTOR GROUP

SYMBOL (IDN-1)

Distinctive Class of Positions:	Symbol
DINING CAR AND RESTAURANT INSPECTOR	IDN-11

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to inspect dining cars and restaurants and the sup-

plies and equipment used in dining cars and restaurants, with a view to seeing that proper standards of service are maintained; and to perform related work.

Illustrative Examples of Positions and Duties:

Dining Car and Restaurant Inspector:

Dining Car Agent, inspecting condition of dining cars at terminal points.

Restaurant Inspector, inspecting condition of restaurants.

Traveling Inspector, inspecting dining car service on the road, seeing that regulations as to department of employees and service are carried out.

ELECTRICAL INSPECTOR GROUP

SYMBOL (IEL)

This Group includes positions in which the preponderant duties of incumbents are to inspect or to supervise the inspection of electrical machinery, equipment and apparatus, or electrical installation and wiring; and to make such other inspections as require experience in electrical work, except signal and telegraph inspections.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:		
	Electrical Inspector	IEL-11
GRADE 2:		
	Chief Electrical Inspector	IEL-21

GRADE 1—ELECTRICAL INSPECTOR GROUP

SYMBOL (IEL-1)

Distinctive Class of Positions:	Symbol
ELECTRICAL INSPECTOR	IEL-11

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to make routine inspection of electrical machinery, equipment and apparatus, or electrical installations and wiring, with a

view to securing proper installation, maintenance, operation and service; and to perform related work.

Illustrative Examples of Positions and Duties:

Electrical Inspector:

- Inspecting and testing wiring and other electrical installations.
- Inspecting and testing motors, generators, switchboards and other power plant equipment.
- Inspecting Electric Headlights.
- Inspecting lighting equipment on cars.
- Inspecting electrical equipment and installations in shops and engine houses.
- Inspecting electrical equipment on electric locomotives.

GRADE 2—ELECTRICAL INSPECTOR GROUP

SYMBOL (IEL-2)

Distinctive Class of Positions:	Symbol
CHIEF ELECTRICAL INSPECTOR	IEL-21

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to supervise the work of electrical inspectors; to make important electrical inspections in connection with such supervision; and to perform related work.

Illustrative Examples of Positions and Duties:

Chief Electrical Inspector:

Chief Electrical Inspector, in charge of a number of junior inspectors.

Notes: Positions of executive heads of electrical departments such as Superintendent of Electric Transmission, are included in the Executive, Official and Staff Assistant Service (Symbol X).

Positions of Supervisor of Electrical Installations and Supervisor of Power Plants are included in the Executive, Official and Staff Assistant Service (Symbol X).

EQUIPMENT AND SHOP INSPECTOR GROUP

SYMBOL (IQP)

This Group includes positions in which the preponderant duties of incumbents are to inspect or supervise the inspection of machinery, locomotives, rolling stock and other equipment and parts thereof owned or purchased by a railroad, and of specific work performed in connec-

tion with the manufacture, repair and installation of such machinery and equipment, and of work performed and conditions in railroad shops and engine houses, except electrical work.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:		
	Equipment Inspector	IQP-11
	Shop and Equipment Inspector	IQP-12
GRADE 2:		
	Chief Shop and Equipment Inspector	IQP-21

Notes: Positions of Electrical Inspectors and Signal and Telegraph Inspectors are classified in the Electrical Inspector Group (Symbol IEL) and the Signal and Telegraph Inspector Group of this Service (Symbol ISG).

Positions having inspectional duties which are incidental to the construction, repair or maintenance of equipment and machinery or in shop work are classified under the Skilled Trades Service (Symbol K), and the Engineer Group of the Professional Service (Symbol PER).

GRADE 1—EQUIPMENT AND SHOP INSPECTOR GROUP

SYMBOL (IQP-1)

Distinctive Classes of Positions:	Symbol
EQUIPMENT INSPECTOR	IQP-11
SHOP AND EQUIPMENT INSPECTOR	IQP-12

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are, under supervision, to make routine inspections of locomotives, rolling stock and other equipment, or at outside plants before acceptance in order to determine compliance with specifications and standards; or to make routine inspections of shop work in connection with the manufacture, repair and maintenance of such parts, equipment and machinery or inspections while in service; and to perform related work.

Illustrative Examples of Positions and Duties:

Equipment Inspector:

Inspecting locomotives, cars and work equipment at manufacturing plants before acceptance.

Making inspections at plants of car and locomotive wheels.

Shop and Equipment Inspector:

Inspecting boilers and engines of steam shovels, ditchers and other equipment.

Inspecting cars and locomotives.
 Inspecting work equipment under direction of Chief Inspector.
 Inspecting steam locomotives and mechanically operated work equipment.

GRADE 2—EQUIPMENT AND SHOP INSPECTOR GROUP

SYMBOL (IQP-2)

Distinctive Class of Positions:	Symbol
CHIEF SHOP AND EQUIPMENT INSPECTOR	IQP-21

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to supervise the work of inspectors of Grade 1 of this Group; or to make special inspections of equipment and shop work in connection with such supervision; and to perform related work.

Illustrative Examples of Positions and Duties:

Chief Shop and Equipment Inspector:

Chief Equipment Inspector, supervising a number of inspectors at manufacturing plants.

Note: Positions of General Air Brake Inspectors, Air Brake Instructors, General Boiler Inspectors, General Car Inspector, General Locomotive Inspector and Supervisor, or General Inspector of Work Equipment, are included in the Official Staff Assistant Group of the Executive, Official and Staff Assistant Service (Symbol XAS).

FIRE PREVENTION AND SAFETY INSPECTOR GROUP

SYMBOL (IPV)

This Group includes positions in which the preponderant duties of incumbents are to inspect fire apparatus and equipment and conditions which involve fire hazards to the lives and safety of employees and the public, to see that fire extinguishing equipment is maintained in working condition and to make specific recommendations for the prevention of fires and the elimination or lessening of hazards and dangers.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:	Fire Equipment Inspector	IPV-11
GRADE 2:	Fire Prevention and Safety Inspector	IPV-21
	Fire Prevention Inspector	IPV-22
	Safety Inspector	IPV-23

**GRADE 1—FIRE PREVENTION AND SAFETY
INSPECTOR GROUP**

SYMBOL (IPV-1)

Distinctive Class of Positions:	Symbol
FIRE EQUIPMENT INSPECTOR	IPV-11

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to make routine inspections of fire extinguishing equipment and see that it is maintained in proper condition; and to perform related work.

Illustrative Examples of Positions and Duties:

Fire Equipment Inspector:

Inspecting fire apparatus and equipment, including barrels, pails, hose and fire extinguishers, reporting violations of fire prevention instructions.

. **GRADE 2—FIRE PREVENTION AND SAFETY
INSPECTOR GROUP**

SYMBOL (IPV-2)

Distinctive Classes of Positions:	Symbol
FIRE PREVENTION AND SAFETY INSPECTOR	IPV-21
FIRE PREVENTION INSPECTOR	IPV-22
SAFETY INSPECTOR	IPV-23

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to make regular inspections of equipment, structures and yards, and of conditions which may be the source of fire hazards and dangers to employees and the public; or to make inspections and specific recommendations for the prevention of fires; or to make inspections and recommendations looking toward the elimination or lessening of hazards and dangers; and to perform related work.

Illustrative Examples of Positions and Duties:

Fire Prevention and Safety Inspector:

Inspecting structures throughout system, recommending measures to guard against fire hazards.

Fire Prevention Inspector:

Instructing employees in fire prevention methods.

Safety Inspector:

Inspecting conditions about plants; and making reports on suggestions for eliminating hazards to employees and the public.

Note: Positions of Supervisor of Fire Protection, Chairman General Safety Committee or Supervisor of Safety and Fire Prevention are included in the Executive, Official and Staff Assistant Service (Symbol X).

FREIGHT AND TRANSPORTATION SERVICE INSPECTOR GROUP

SYMBOL (IFG)

This Group includes positions in which the preponderant duties of incumbents are to inspect, investigate and report on the handling of perishable and other freight, baggage, mail and express, conditions in stations and yards and operating conditions with a view to securing efficient operation and compliance with the rules and regulations.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:		
	Baggage, Mail and Express Service Inspector	IFG-11
	Freight Service Inspector	IFG-12
	Perishable Freight and Refrigeration Service Inspector	IFG-13
	Transportation Service Inspector	IFG-14

GRADE 1—FREIGHT AND TRANSPORTATION SERVICE INSPECTOR GROUP

SYMBOL (IFG-1)

Distinctive Classes of Positions:	Symbol
BAGGAGE, MAIL AND EXPRESS SERVICE INSPECTOR	IFG-11
FREIGHT SERVICE INSPECTOR	IFG-12
PERISHABLE FREIGHT AND REFRIGERATION SERVICE INSPECTOR	IFG-13
TRANSPORTATION SERVICE INSPECTOR	IFG-14

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to inspect and report on the handling of baggage, mail and express, perishable and other freight; or on the operation of stations and yards; to inspect, investigate and report upon movement

of equipment and other operating conditions with a view to securing efficient transportation service and compliance with regulations and orders; and to perform related work.

Illustrative Examples of Positions and Duties:

Baggage, Mail and Express Service Inspector:

Inspecting the handling of baggage, mail and express at stations and on trains.

Freight Service Inspector:

Inspecting freight station operation with reference to compliance with rules of demurrage, storage, switching, re-consigning; seeing that freight is properly handled at various stations, inspecting as to loading, stowing, tracing, etc., inspecting and instructing in weighing matters; checking handling of less than car load freight.

Perishable Freight and Refrigeration Service Inspector:

Inspecting the handling of perishable freight, seeing that cars are properly loaded, heated, iced and ventilated.

Inspecting perishable freight to determine condition when received by a railroad.

Transportation Service Inspector:

Inspecting stations and yards; checking work of train and station employees and conditions of service; inspecting compliance with orders on movement and distribution of equipment; making investigations of transportation service matters for the management.

Note: Positions of Supervisor of Perishable Freight or Refrigeration, Supervisor of Demurrage and Storage and Supervisor of Weighing of Freight are included in the Official Staff Assistant Group of the Executive, Official and Staff Assistant Service (Symbol XAS).

MAINTENANCE OF WAY AND STRUCTURES INSPECTOR GROUP

SYMBOL (IMN)

This Group includes positions in which the preponderant duties of incumbents are to inspect or supervise the inspection of bridges, buildings and other structures, and specific work done thereon (except inspections of electrical, signal, telegraph, telephone or scale work); or to inspect tracks and roadbed and other maintenance of way facilities in connection with construction and maintenance.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:	Bridge and Building Inspector	IMN-11
	Roadway Equipment Inspector	IMN-12

Track and Roadway Inspector	IMN-13
Water Service Inspector	IMN-14

GRADE 2:

Chief Bridge and Building Inspector	IMN-21
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Notes: Positions having inspectional duties which are incidental to professional engineering work are classified in the Engineer Group of the Professional Service (Symbol PER).

Positions having inspectional duties which are incidental to construction, maintenance or repair work on buildings and structures are classified in the appropriate Groups of the Skilled Trades Service (Symbol K).

GRADE 1—MAINTENANCE OF WAY AND STRUCTURES INSPECTOR GROUP

SYMBOL (IMN-1)

Distinctive Classes of Positions:	Symbol
BRIDGE AND BUILDING INSPECTOR	IMN-11
ROADWAY EQUIPMENT INSPECTOR	IMN-12
TRACK AND ROADWAY INSPECTOR	IMN-13
WATER SERVICE INSPECTOR	IMN-14

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to make regular inspections of bridges, buildings, tunnels, track elevations and other structures, and work done thereon, including masonry and concrete work, and to check and verify work performed for a railroad; or to determine the need for repairs; or to inspect work on the maintenance of tracks and roadway; or to inspect water service facilities; and to perform related work.

Illustrative Examples of Positions and Duties:*Bridge and Building Inspector:*

Inspecting bridges, tunnels and other structures in assigned territory.

Inspecting contract work on buildings.

Inspecting construction and maintenance work on tunnels, steel tanks, etc.

Inspecting masonry and concrete work of all kinds.

Roadway Equipment Inspector:

Inspecting steam shovels, ditchers and other roadway equipment regarding operation and use.

Track and Roadway Inspector:

Inspecting construction and maintenance work on track and roadbed.

Water Service Inspector:

Inspecting water facilities, locating defects and recommending improvements.

GRADE 2—MAINTENANCE OF WAY AND STRUCTURES INSPECTOR GROUP

SYMBOL (IMN-2)

Distinctive Class of Positions:	Symbol
CHIEF BRIDGE AND BUILDING INSPECTOR	IMN-21

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to supervise the work of inspectors of Grade 1 of this Group; to make important inspections in connection with such supervision; and to perform related work.

Illustrative Examples of Positions and Duties:

Chief Bridge and Building Inspector:

Chief Building Inspector, supervising contract work on buildings and directly supervising work of a number of inspectors.

Note: Positions of Division Road Master, Track Supervisor, Supervisor of Bridges and Buildings, and Supervisors of Water Stations are classified in the Maintenance of Way and Structures Supervisor Group of the Supervisory Skilled Trades and Labor Service (Symbol SMW).

MATERIAL AND SUPPLIES INSPECTOR GROUP

SYMBOL (IML)

This Group includes positions in which the preponderant duties of incumbents are to inspect or supervise the inspection of materials, including fuel and timber, purchased or owned by railroads, or the handling and treatment of materials.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:		
	Fuel Inspector	IML-11
	Material and Supplies Inspector	IML-12
	Timber Inspector	IML-13
GRADE 2:		
	Chief Fuel Inspector	IML-21
	Chief Material and Supplies Inspector	IML-22
	Chief Timber Inspector	IML-23

GRADE 1—MATERIAL AND SUPPLIES INSPECTOR GROUP
SYMBOL (IML-1)

Distinctive Classes of Positions:	Symbol
FUEL INSPECTOR	IML-11
MATERIAL AND SUPPLIES INSPECTOR	IML-12
TIMBER INSPECTOR	IML-13

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to inspect coal and other fuel and see that it is properly prepared, handled and loaded; or to make regular inspections of materials and supplies purchased or owned by railroads, in order to determine quality, condition and compliance with specifications and standards; or to inspect the handling and treatment of lumber and ties, and inspect and grade lumber and ties in connection with acceptance or treatment; and to perform related work.

Illustrative Examples of Positions and Duties:

Fuel Inspector:

Inspecting coal to prevent excessive impurities and secure proper screening, grading, handling and loading.
 Inspecting oil or other fuel.

Material and Supplies Inspector:

Inspecting materials purchased for use in locomotives, cars, on maintenance of way, or in structures.
 Inspecting materials at place of manufacture.
 Inspecting ballasting materials at quarries and on cars.

Timber Inspector:

Inspecting lumber, ties, timber, piling, etc., either at source of supply or after receipt, selecting timber or ties before or after treatment.

GRADE 2—MATERIAL AND SUPPLIES INSPECTOR GROUP
SYMBOL (IML-2)

Distinctive Classes of Positions:	Symbol
CHIEF FUEL INSPECTOR	IML-21
CHIEF MATERIAL AND SUPPLIES INSPECTOR	IML-22
CHIEF TIMBER INSPECTOR	IML-23

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to supervise the work of fuel inspectors, material

inspectors or timber inspectors; to make important inspections in connection with such supervision; and to perform related work.

Illustrative Examples of Positions and Duties:

Chief Fuel Inspector:

Supervising fuel inspectors throughout the mining and other districts.

Chief Material and Supplies Inspector:

In charge of material inspectors inspecting at outside plants.

Chief Timber Inspector:

Chief Treating Inspector, in charge of treatment inspection work.

Chief Lumber and Tie Inspector, in charge of inspection work in connection with purchase and acceptance.

SCALE INSPECTOR GROUP

SYMBOL (ISK)

This Group includes positions in which the preponderant duties of incumbents are to inspect or supervise the inspection of scales of all kinds, including track, platform and grain elevator scales; to make minor adjustments in connection with such inspections, and to see that scales are properly maintained.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:		
	Scale Inspector	ISK-11
GRADE 2:		
	Chief Scale Inspector	ISK-21

Note: Positions having inspectional duties which are incident to scale construction and repair work, are classified in the Skilled Trades Service (Symbol K).

GRADE 1—SCALE INSPECTOR GROUP

SYMBOL (ISK-1)

Distinctive Class of Positions:	Symbol
SCALE INSPECTOR	ISK-11

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to inspect scales of all kinds, including track, plat-

form, wagon, truck and grain elevator scales, in order to see that they are properly installed, adjusted and maintained; or to determine the need for repairs; and to perform related work.

Illustrative Examples of Positions and Duties:

Scale Inspector:

Scale Adjuster and Inspector.

Inspecting and adjusting scales on a division or other assigned territory.

Seeing that scales are properly cleaned and maintained.

GRADE 2—SCALE INSPECTOR GROUP

SYMBOL (ISK-2)

Distinctive Class of Positions:	Symbol
CHIEF SCALE INSPECTOR	ISK-21

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to supervise the work of Scale Inspectors; to make important inspections in connection with such supervision; and to perform related work.

Illustrative Examples of Positions and Duties:

Chief Scale Inspector:

Chief Scale Inspector, supervising work of a number of scale inspectors and performing important scale inspection work.

SIGNAL AND TELEGRAPH INSPECTOR GROUP

SYMBOL (ISG)

This Group includes positions in which the preponderant duties of incumbents are to inspect or supervise the inspection of the construction, maintenance, repair and operation of automatic block signals, interlocking plants and non-automatic fixed signals, or of telegraph and telephone systems, and of equipment and accessories used in connection therewith.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:	Signal Inspector	ISG-11
	Telegraph and Telephone Inspector	ISG-12

GRADE 2:

Chief Signal Inspector	ISG-21
Chief Telegraph and Telephone Inspector	ISG-22

Note: Positions having inspectional duties which are incident to signal or telegraph and telephone construction, repair and maintenance, are classified in the Signalman Group of the Skilled Trades Service (Symbol KSL).

GRADE 1—SIGNAL AND TELEGRAPH INSPECTOR GROUP
SYMBOL (ISG-1)

Distinctive Classes of Positions:	Symbol
SIGNAL INSPECTOR	ISG-11
TELEGRAPH AND TELEPHONE INSPECTOR	ISG-12

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to inspect automatic block signals, interlocking plants and non-automatic fixed signals, or telegraph and telephone systems and the equipment and accessories used in connection therewith, in order to secure compliance with specifications and standards, and satisfactory construction, installation, repair and maintenance; and to perform related work.

Illustrative Examples of Positions and Duties:*Signal Inspector:*

- Inspecting signal instruments and other installation and operation.
- Inspecting and reporting on the condition of interlocking plants and automatic signals.
- Inspecting non-automatic or non-electrical signals.

Telegraph and Telephone Inspector:

- Inspecting telegraph and telephone circuits.
- Inspecting telegraph and telephone equipment and seeing that defective instruments are repaired.

GRADE 2—SIGNAL AND TELEGRAPH INSPECTOR GROUP
SYMBOL (ISG-2)

Distinctive Classes of Positions:	Symbol
CHIEF SIGNAL INSPECTOR	ISG-21
CHIEF TELEGRAPH AND TELEPHONE INSPECTOR	ISG-22

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to supervise the work of signal and telegraph and

telephone inspectors; to make important inspections in connection with the installation and maintenance of signal or telegraph and telephone systems; and to perform related work.

Notes: Positions of Superintendent of Signals and Telegraph or other executive heads of Signal and Telegraph Departments are included in the Executive, Official and Staff Assistant Service (Symbol X).

Positions of Signal Supervisor and Supervisor of Telegraph below the rank of Superintendent are classified in the Supervisory Service (Symbol S).

SMOKE INSPECTOR GROUP

SYMBOL (IOK)

This Group includes positions in which the preponderant duties of incumbents are to inspect conditions resulting in undue smoke, with a view to its elimination and avoidance of violations of anti-smoke ordinances and regulations.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:		
	Smoke Inspector	IOK-11

GRADE 1—SMOKE INSPECTOR GROUP

SYMBOL (IOK-1)

Distinctive Class of Positions:	Symbol
SMOKE INSPECTOR	IOK-11

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to inspect conditions resulting in undue smoke in order to insure suppression of smoke; to secure economical consumption of fuel and avoidance of smoke violations; and to perform related work.

Illustrative Examples of Positions and Duties:

Smoke Inspector:

Riding engines and inspecting power plants, roundhouses, locomotives, buildings, etc., to eliminate unnecessary smoke; and instructing firemen.

Examining and reporting defective apparatus.

Note: Positions of General Fuel Supervisor are included in the Official Staff Assistant Group of the Executive, Official and Staff Assistant Service (Symbol XAS).

TIME SERVICE INSPECTOR GROUP

SYMBOL (ITI)

This Group includes positions in which the preponderant duties of incumbents are to inspect, regulate and set watches and clocks, including the making of incidental repairs and cleaning.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:		
	Clock Inspector	ITI-11
	Watch Inspector	ITI-12

GRADE 1—TIME SERVICE INSPECTOR GROUP

SYMBOL (ITI-1)

Distinctive Classes of Positions:	Symbol
CLOCK INSPECTOR	ITI-11
WATCH INSPECTOR	ITI-12

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to inspect, regulate and set clocks and watches, including incidental repairs and cleaning; and to perform related work.

Illustrative Examples of Positions:

Clock Inspector:

- Clock Inspector (Electrical).
- Resident Clock Inspector.
- Traveling Clock Inspector.
- Time Recording Clock Inspector.

Watch Inspector:

- Traveling Watch Inspector.

Note: Positions of General Watch Inspector are included in the Official Staff Assistant Group of the Executive, Official and Staff Assistant Service (Symbol XAS).

INVESTIGATIONAL AND INSTRUCTIONAL SERVICE

SYMBOL (V)

This service includes positions in which the preponderant duties of incumbents are to perform investigational, examining or instructional work in connection with the settlement of claims; the examination and instruction of railroad personnel; or the purchase, sale, lease and taxation of real estate; and to perform similar work as specifically defined in the several Groups.

This Service includes the following Groups:	Symbol
CLAIM AGENT AND CLAIM INVESTIGATOR GROUP	VCL
EXAMINER AND INSTRUCTOR GROUP	VXM
REAL ESTATE AND TAX AGENT AND INVESTIGATOR GROUP	VTX
SPECIAL INVESTIGATOR GROUP	VSV

CLAIM AGENT AND CLAIM INVESTIGATOR GROUP

SYMBOL (VCL)

This Group includes positions in which the preponderant duties of incumbents are to investigate and adjust or to supervise the investigation and adjustment of claims for loss of life, injuries to persons, or injury of live stock, or to property not in transit; or to investigate claims for loss of and damage to freight in transit.

This Group includes the following distinctive classes of positions:

Grade	Class of Position	Symbol
GRADE 1:		
	Claim Agent or Investigator	VCL-11
	Freight Claim Agent or Investigator	VCL-12
GRADE 2:		
	Chief Claim Agent or Investigator	VCL-21

Notes: Positions of General Claim Agent in general charge of the Claim Department are included in the Executive, Official and Staff Assistant Service (Symbol X).

Positions of Claim Adjuster, Examiner or Investigator, the duties of which involve principally office clerical work are classified in the Clerk Group of the Clerical Service (Symbol CCK).

**GRADE 1—CLAIM AGENT AND CLAIM
INVESTIGATOR GROUP**

SYMBOL (VCL-1)

Distinctive Classes of Positions:	Symbol
CLAIM AGENT OR INVESTIGATOR	VCL-11
FREIGHT CLAIM AGENT OR INVESTIGATOR	VCL-12

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to make routine field investigations and adjustments of claims against a railroad for loss of life or injuries to persons, and loss of and damage to property other than freight in transit, and to make reports of the facts in the case of unsettled claims; or to make field investigations in connection with the examination and settlement of claims for loss of and damage to freight in transit; to look after damaged freight and to assist in disposing of damaged freight; to perform other field and related work of a Claim Department.

Illustrative Examples of Positions and Duties:

Claim Agent or Investigator:

Claim Adjuster or Claim Investigator, having no supervisory duties.

Claim Agent, investigating claims for loss of life and injuries to persons, or for damage to live stock and other property through the operation of the road; settling minor claims.

Fire Claim Adjuster, investigating and adjusting losses by fire.

Traveling Claim Investigator, making investigations of special claims.

Freight Claim Agent or Investigator:

Assistant Claim Agent, investigating and adjusting claims for loss and damage to freight and looking after freight at wrecks and fires.

Freight Claim Inspector, verifying the facts of claims for damage and freight.

**GRADE 2—CLAIM AGENT AND CLAIM
INVESTIGATOR GROUP**

SYMBOL (VCL-2)

Distinctive Class of Positions:	Symbol
CHIEF CLAIM AGENT OR INVESTIGATOR	VCL-21

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to make the more important investigations and

adjustments of claims for loss of or damage to property not in transit, or loss of life or injuries to persons, and which may involve the supervision of claim agents or investigators in Grade 1; or to have complete charge of the work of claim investigation in an assigned territory; and to perform related work.

Illustrative Examples of Positions and Duties:

Chief Claim Agent or Investigator:

Chief Claim Agent, supervising the work of a number of Claim Agents and Investigators.

District Claim Agent, having considerable latitude in settlement of claims.

Special Investigator, investigating more serious freight claims.

Note: Positions of heads of clerical or examining forces in the Freight Claim Department or other similar departments are classified in the Supervisory Clerk Group of the Clerical and Office Administrative Service (Symbol CSC).

EXAMINER AND INSTRUCTOR GROUP

SYMBOL (VXM)

This Group includes positions in which the preponderant duties of incumbents are to examine railroad employees as to their knowledge of regulations and other subjects to determine their qualifications for positions or to perform routine work in the instruction of employees in various phases of railroad work.

This Group includes the following distinctive classes of positions:

Grade	Class of Position	Symbol
GRADE 1:		
	Examiner (Railroad Employees)	VXM-11
	Instructor (Work and Operations)	VXM-12

Note: Positions of General Air Brake Instructor, General Electric Instructor and similar positions in which the duties of incumbents include responsibility for instruction in a particular line of railroad work over an entire system and positions of Traveling Engineer or Road Foreman of Engines and Traveling Fireman or Assistant Road Foreman of Engines are included in the Executive, Official and Staff Assistant Service (Symbol X).

GRADE 1—EXAMINER AND INSTRUCTOR GROUP

SYMBOL (VXM-1)

Distinctive Classes of Positions:	Symbol
EXAMINER (RAILROAD EMPLOYEES)	VXM-11
INSTRUCTOR (WORK AND OPERATIONS)	VXM-12

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to make examinations of employees to determine

their knowledge of rules and regulations and other matters with which they may be required to be familiar, or to perform routine work in the instruction of employees in special phases of railroad work or in the performance of operating duties; and to perform related work.

Illustrative Examples of Positions and Duties:

Examiner (Railroad Employees):

Book of Rules Examiner or Train Rules Examiner, examining train and engine men.

Engine Man Examiner.

Traveling Examiner, examining engineers, conductors, flagman and other employees on rules and regulations.

Instructor (Work and Operations):

Acetylene Welding Instructor.

Air Brake Instructor, under supervision of General Air Brake Instructor, instructing train and enginemen in operation of air brakes.

Apprentice Instructor.

Shop Demonstrator, outlining and making practical demonstrations of how to handle various kinds of work.

REAL ESTATE AND TAX AGENT AND INVESTIGATOR GROUP

SYMBOL (VTX)

This Group includes positions in which the preponderant duties of incumbents are to make or supervise the making of investigations in connection with taxation, purchase and leasing of real estate; to collect data for the compilation of tax reports; to represent a railroad in connection with the purchase, sale or lease of real estate; and to examine and arrange for adjustment of assessments and other taxes.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:		
	Timber Estimator	VTX-11
GRADE 2:		
	Chief Timber Estimator	VTX-21
	Real Estate Agent or Investigator	VTX-22
	Tax Agent or Investigator	VTX-23

**GRADE 1—REAL ESTATE AND TAX AGENT AND
INVESTIGATOR GROUP**

SYMBOL (VTX-1)

Distinctive Class of Positions:	Symbol
TIMBER ESTIMATOR	VTX-11

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to cruise timber lands, to estimate and make reports on the amount of timber and on other conditions found; and to perform related work.

Illustrative Examples of Position and Duties:

Timber Estimator:

Timber Cruiser, cruising timber lands, counting trees of different varieties; measuring trees; reporting on character of soil, topography, windfalls, fire-burnings, etc.

**GRADE 2—REAL ESTATE AND TAX AGENT AND
INVESTIGATOR GROUP**

SYMBOL (VTX-2)

Distinctive Classes of Positions:	Symbol
CHIEF TIMBER ESTIMATOR	VTX-21
REAL ESTATE AGENT OR INVESTIGATOR	VTX-22
TAX AGENT OR INVESTIGATOR	VTX-23

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to supervise the work of Timber Estimators; or to represent a railroad in the purchase, sale or leasing of real estate; or to compile information regarding land and real estate values for taxation purposes, and examine and arrange for adjustments of assessments and other property taxes; and to perform related work.

Illustrative Examples of Positions:

Real Estate Agent or Investigator:

Land Agent.

Real Estate Inspector.

Right-of-way Agent.

Tax Agent or Investigator:

Rent and Tax Agent.

Tax Agent.

Note: Positions of Land Commissioner, Land and Tax Commissioner, or other responsible heads of the Land, Tax or Real Estate Departments are included in the Executive, Official and Staff Assistant Service (Symbol **X**).

SPECIAL INVESTIGATOR GROUP**SYMBOL (VSV)**

This Group includes positions in which the preponderant duties of incumbents are to perform investigational work of kinds not included in the other Groups of this Service.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:		
	Special Investigator	VSV-11

GRADE 1—SPECIAL INVESTIGATOR GROUP**SYMBOL (VSV-1)**

Distinctive Class of Positions:	Symbol
SPECIAL INVESTIGATOR	VSV-11

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to make special confidential investigations or to perform investigational work of kinds not included in the other Groups of this Service.

Illustrative Examples of Positions:

Confidential Investigator.

LABOR SERVICE

SYMBOL (L)

This Service includes positions in which the preponderant duties of incumbents are to perform or supervise the performance of unskilled or semi-skilled manual labor, such as is defined in the several Groups.

This Service includes the following Groups:	Symbol
COACH CLEANER GROUP	LCC
COAL AND ORE DOCK WORKER GROUP	LDX
CROSSING AND BRIDGE FLAGMAN AND GATEMAN GROUP	LCF
GARDENER AND FARMER GROUP	LGD
GRAIN ELEVATOR WORKER GROUP	LGL
JANITOR AND CLEANER GROUP	LJN
LAUNDRY WORKER GROUP	LDY
MAINTENANCE OF WAY AND STRUCTURES WORKER GROUP	LMS
SHOP, ENGINE HOUSE AND POWER PLANT WORKER GROUP	LSP
STATION, WAREHOUSE AND PLATFORM WORKER GROUP	LSW
STORES HANDLING AND TIMBER TREATING WORKER GROUP	LOR
TEAMSTER AND STABLEMAN GROUP	LTM

COACH CLEANER GROUP

SYMBOL (LCC)

This Group includes positions in which the duties of incumbents are to clean the inside and outside of passenger cars.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:		
	Coach Cleaner	LCC-11

Note: Positions of which the duties are to clean and scrub passenger and mail cars preparatory to painting and varnishing are classified as Carmen Helpers in the Carman Group of the Skilled Trades Service (Symbol KCR).

GRADE 1—COACH CLEANER GROUP

SYMBOL (LCC-1)

Distinctive Class of Positions:	Symbol
COACH CLEANER	LCC-11

Description of Class:

The above class includes positions in which the duties of incumbents are to clean the inside and outside of passenger cars, and to perform related work.

COAL AND ORE DOCK WORKER GROUP

SYMBOL (LDX)

This Group includes positions in which the preponderant duties of incumbents are to perform or supervise the performance of manual labor in connection with the handling of coal and ore at railroad docks.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:		
	Laborer (Coal and Ore Dock)	LDX-11
GRADE 2:		
	Gang Foreman (Coal and Ore Dock Labor)	LDX-21

GRADE 1—COAL AND ORE DOCK WORKER GROUP

SYMBOL (LDX-1)

Distinctive Class of Positions:	Symbol
LABORER (COAL AND ORE DOCK)	LDX-11

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to perform, under supervision, manual labor in connection with the handling of coal and ore at railroad docks; and to perform related work.

Illustrative Examples of Positions:

Laborer (Coal and Ore Dock):
 Beltman.
 Berth Master.

Boarder Up.
 Boat Spotter.
 Cableman.
 Car Trimmer.
 Laborer (Working ore out of cars, loading ore, or poling ore through chutes).
 Rigger.
 Runman.
 Topman.
 Trapper.
 Trimmer (Vessels).
 Wrenchman.

Note: Positions of Operators of cranes, hoists, derricks, and similar material handling equipment are classified in the appropriate groups of the Engine and Equipment Operation Service (Symbol O).

GRADE 2—COAL AND ORE DOCK WORKER GROUP

SYMBOL (LDX-2)

Distinctive Class of Positions:	Symbol
GANG FOREMAN (COAL AND ORE DOCK LABOR)	LDX-21

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to have immediate supervision of laborers handling coal or ore at railroad docks or over a section of coal or ore dock work, not involving supervision of other foremen; and to perform related work.

Illustrative Examples of Positions:

Gang Foreman (Coal and Ore Dock Labor):

Foreman (Car Riders).
 Foreman (Coal or Ore Dock Labor).
 Foreman (Towerman).
 Foreman (Vessel Loaders).

CROSSING AND BRIDGE FLAGMAN AND GATEMAN GROUP

SYMBOL (LCF)

This Group includes positions in which the preponderant duties of incumbents are to regulate pedestrian and vehicle traffic at grade crossings and bridges.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:	Bridge Flagman	LCF-11
	Crossing Flagman and Crossing Gateman	LCF-12

GRADE 1—CROSSING AND BRIDGE FLAGMAN AND GATEMAN GROUP

SYMBOL (LCF-1)

Distinctive Classes of Positions:	Symbol
BRIDGE FLAGMAN	LCF-11
CROSSING FLAGMAN AND CROSSING GATEMAN	LCF-12

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to regulate pedestrian and vehicle traffic at grade crossings, drawbridges and other bridges; to protect tracks leading to drawbridges by displaying proper signals when draw is open; and to perform related work.

Illustrative Examples of Positions:

Crossing Flagman and Crossing Gateman:

Crossing Flagman.

Crossing Gateman.

Crossing Tender.

Crossing Watchman.

Note: Positions of operators of bridges are classified in the Bridge Operator Group of the Engine and Equipment Operation Service (Symbol OOP).

GARDENER AND FARMER GROUP

SYMBOL (LGD)

This Group includes positions in which the preponderant duties of incumbents are to perform or supervise the performance of gardening work such as the planting, cultivation and care of flowers, plants, shrubs and lawns; or to cultivate the soil, raise vegetables, grains and other farm products, care for live stock and farm implements; and to perform other related work on farms operated by a railroad.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:	Farm Laborer	LGD-11
	Gardener	LGD-12

GRADE 2:

Farmer	LGD-21
Head Gardener	LGD-22

GRADE 1—GARDENER AND FARMER GROUP

SYMBOL (LGD-1)

Distinctive Classes of Positions:	Symbol
FARM LABORER	LGD-11
GARDENER	LGD-12

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to perform, under supervision, or independently, gardening work such as the planting, cultivating and care of flowers, plants, shrubs and lawns; or to cultivate the soil, raise vegetables, grains and other farm products; care for live stock and farm implements, and perform similar work on farms operated by railroads; and to perform related work.

Illustrative Examples of Positions and Duties:*Farm Laborer:*

Farm Worker, performing the duties of a general farm hand, including care of live stock.

Gardener:

Parkman, caring for shrubbery, hedges, plants, flowers, lawns around stations and buildings.

Gardener, working in greenhouses, assisting head gardener in charge.

GRADE 2—GARDENER AND FARMER GROUP

SYMBOL (LGD-2)

Distinctive Classes of Positions:	Symbol
FARMER	LGD-21
HEAD GARDENER	LGD-22

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to have immediate supervision of the work of gardeners and others engaged in caring for railroad grounds; to be in charge of the operation of a greenhouse or nursery; or to be in charge of a farm; and to perform related work.

Illustrative Examples of Positions and Duties:

Farmer:

Farmer, in charge of farm operated by railroads to produce hay and grain for stock feeding purposes.

Head Gardener:

Chief Gardener, in charge of gardening work.

Greenhouse Gardener, in charge of the operation of greenhouses and nurseries, and assisting the chief gardener on special projects.

GRAIN ELEVATOR WORKER GROUP

SYMBOL (LGL)

This Group includes positions in which the preponderant duties of incumbents are to perform or supervise the performance of unskilled or semi-skilled manual labor in connection with the handling of grain at elevators.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:	Common Laborer (Grain Elevator)	LGL-11
	Laborer (Grain Elevator)	LGL-12
GRADE 2:	Gang Foreman (Grain Elevator Labor)	LGL-21

GRADE 1—GRAIN ELEVATOR WORKER GROUP

SYMBOL (LGL-1)

Distinctive Classes of Positions:	Symbol
COMMON LABORER (GRAIN ELEVATOR)	LGL-11
LABORER (GRAIN ELEVATOR)	LGL-12

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to perform, under supervision, unskilled or semi-skilled manual labor in connection with the handling of grain at elevators.

Illustrative Examples of Positions and Duties:

Common Laborer (Grain Elevator):

Laborer, performing general labor in and around elevators.
Shoveler.

Laborer (Grain Elevator):

Beltman.
 Dock Legman.
 Drierman or Operator.
 Floorman.
 Houseman.
 Spoutsman.
 Windowman.

GRADE 2—GRAIN ELEVATOR WORKER GROUP

SYMBOL (LGL-2)

Distinctive Class of Positions:	Symbol
GANG FOREMAN (GRAIN ELEVATOR LABOR)	LGL-21

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to have immediate supervision of laborers in connection with the handling of grain at elevators or over a section of grain elevator work not involving supervision of subordinate foremen; and to perform related work.

Illustrative Examples of Positions:*Gang Foreman (Grain Elevator Labor):*

Foreman, Dock.
 Foreman, Hopper.
 Foreman, in charge of laborers at grain elevator.
 Foreman, Shipper.

JANITOR AND CLEANER GROUP

SYMBOL (LJN)

This Group includes positions in which the preponderant duties of incumbents are to maintain, clean, heat and care for stations, office and small buildings operated by railroads; or to supervise such work.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:	Cleaner (Brass, marble, etc.).	LJN-11
	Janitor and Cleaner	LJN-12
GRADE 2:	Head Janitor	LJN-21

GRADE 1—JANITOR AND CLEANER GROUP

SYMBOL (LJN-1)

Distinctive Classes of Positions:	Symbol
CLEANER (BRASS, MARBLE, ETC.)	LJN-11
JANITOR AND CLEANER	LJN-12

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to clean and polish brass, marble and similar materials; or to clean, heat and care for stations, offices and grounds; and to perform related work.

Illustrative Examples of Positions and Duties:

Cleaner (Brass, Marble, Etc.):

Brass Cleaner, cleaning and polishing brass and other metals.
Marble Man, dusting and cleaning marble.

Janitor and Cleaner:

Caretaker, cleaning, caring for and heating stations.
Charwoman, scrubbing, cleaning and dusting.
Janitor, cleaning office and service buildings in and about shops and engine houses.
Janitor, cleaning stations or terminals, taking care of furnace and grounds.
Janitress, cleaning offices, after business hours.
Traveling Janitor, cleaning various stations.
Window Washer.

GRADE 2—JANITOR AND CLEANER GROUP

SYMBOL (LJN-2)

Distinctive Class of Positions:	Symbol
HEAD JANITOR	LJN-21

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to have immediate supervision of the work of cleaners and other laborers engaged in the care, cleaning and heating of railroad stations, terminals and buildings, and may involve the entire responsibility for the care of a building, including the operation of furnaces; and to perform related duties.

Illustrative Examples of Positions:

Head Janitor:

Foreman of Janitors, supervising a night or day cleaning force in terminal or office building.

Head Janitor, in charge of a small building.

Head Janitress, in charge of a force of cleaners and scrub-women.

Janitor Foreman, supervising a gang of cleaners.

Note: Positions of Superintendent (Office Building) of which the preponderant duties are to be in responsible charge of the operation and maintenance of large office buildings, are classified in the Office Building Supervisor Group of the Supervisory Service (Symbol SOF).

LAUNDRY WORKER GROUP

SYMBOL (LDY)

This Group includes positions in which the preponderant duties of incumbents are to perform or supervise the performance of laundry work in laundries operated by railroads.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:	Laundry Helper	LDY-11
	Seamstress	LDY-12
GRADE 2:	Foreman (Laundry Workers)	LDY-21

GRADE 1—LAUNDRY WORKER GROUP

SYMBOL (LDY-1)

Distinctive Classes of Positions:	Symbol
LAUNDRY HELPER	LDY-11
SEAMSTRESS	LDY-12

Description of Classes:

The above classes includes positions in which the preponderant duties of incumbents are to assist in or perform, under supervision, general laundry work; to mend linens and clothing; and to perform related work.

Illustrative Examples of Positions and Duties:

Laundry Helper:

Counters, markers, sorters and packers.
Drying Room Attendants.
Extractors, operating extracting machines.
Hand and machine ironers.

Laundry Worker, assisting in operation of washing machine or extractor.

Mangle Operator and Helpers, operating mangle.

Washers and Assistant Washers, making soap, starch, blueing, and operating washing machines.

Seamstress:

Seamstress, mending linens.

GRADE 2—LAUNDRY WORKER GROUP

SYMBOL (LDY-2)

Distinctive Class of Positions:	Symbol
FOREMAN (LAUNDRY WORKERS)	LDY-21

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to have immediate supervision of a group of employees engaged in the operation of a laundry; and to perform related work.

Illustrative Examples of Positions:

Foreman (Laundry Workers):

Forelady Laundry Worker.

Foreman Laundry Worker.

Head Laundress, supervising work machine operators.

Head Washer, supervising the work of washers.

MAINTENANCE OF WAY AND STRUCTURES WORKER GROUP

SYMBOL (LMS)

This Group includes positions in which the preponderant duties of incumbents are to perform or supervise the performance of unskilled or semi-skilled manual labor in connection with the construction and maintenance of roadway, tracks, bridges, buildings, fences, signals, telegraph and telephone lines, water service facilities; and similar work.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:		
	Bridge and Building Laborer	LMS-11
	Fence Laborer	LMS-12

Lamp Man	LMS-13
Signal and Telegraph Laborer	LMS-14
Track and Roadway Laborer (Extra Gang and Work Train)	LMS-15
Track and Roadway Section Laborer	LMS-16

GRADE 2:

Gang Foreman (Bridge and Building Labor)	LMS-21
Gang Foreman (Fence Labor)	LMS-22
Gang Foreman (Signal and Telegraph Labor)	LMS-23
Gang Foreman (Track and Roadway Extra Gang and Work Train Labor)	LMS-24
Gang Foreman (Track and Roadway Section Labor)	LMS-25

**GRADE 1—MAINTENANCE OF WAY AND STRUCTURES
WORKER GROUP**

SYMBOL (LMS-1)

Distinctive Classes of Positions:	Symbol
BRIDGE AND BUILDING LABORER	LMS-11
FENCE LABORER	LMS-12
LAMP MAN	LMS-13
SIGNAL AND TELEGRAPH LABORER	LMS-14
TRACK AND ROADWAY LABORER (EXTRA GANG AND WORK TRAIN)	LMS-15
TRACK AND ROADWAY SECTION LABORER	LMS-16

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to perform, under supervision, unskilled or semi-skilled manual labor in connection with the construction and maintenance of roadway, tracks, bridges, buildings, signals, telegraph and telephone lines, water service facilities, and similar work, including labor in connection with the cleaning and maintenance of station yards and grounds; cleaning, filling, lighting and caring for switch and other signal lamps and guarding bridges, tunnels and equipment used in connection with such work.

Illustrative Examples of Positions:

<i>Bridge and Building Laborer:</i>	Derrick Laborer.
Asphalt Laborer.	Derrick Watchman.
Bridge Laborer.	Dredge Laborer.
Bridge Watchman.	Pile Driver Laborer.
Building Laborer.	Pile Driver Watchman.
Cement and Concrete Laborer.	Sawmill Laborer.
	Water Service Laborer.

Fence Laborer:

Snow Fence Laborer
Wire Fence Laborer.

Lamp Man:

Lamp Lighter.
Lamp Tender.

Signal and Telegraph Laborer:

Signal Laborer.
Telegraph and Telephone
Laborer.

Track and Roadway Laborer:

Ballast Gang Laborer.
Construction Gang Laborer.
Cut and Tunnel Watchman.

Track and Roadway Laborer (Cont.):

Ditcher Laborer.
Ditcher Watchman.
Extra Gang Laborer.
Floating Gang Laborer.
Gravel Pit Laborer.
Quarry Laborer.
Rail Gang Laborer.
Section Laborer.
Steam Shovel Watchman.
Steam Shovel Pitman.
Track Patrolman.
Tunnel Laborer.
Weed Killer Gang Laborer
Work Train Laborer.

**GRADE 2—MAINTENANCE OF WAY AND STRUCTURES
WORKER GROUP
SYMBOL (LMS-2)**

Distinctive Classes of Positions:	Symbol
GANG FOREMAN (BRIDGE AND BUILDING LABOR)	LMS-21
GANG FOREMAN (FENCE LABOR)	LMS-22
GANG FOREMAN (SIGNAL AND TELEGRAPH LABOR)	LMS-23
GANG FOREMAN (TRACK AND ROADWAY EXTRA GANG AND WORK TRAIN LABOR)	LMS-24
GANG FOREMAN (TRACK AND ROADWAY SECTION LABOR)	LMS-25

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to have immediate supervision of the work of a gang of common or semi-skilled laborers engaged in the construction and maintenance of roadway, tracks, and structures; and to perform related work.

Illustrative Examples of Positions:*Gang Foreman (Bridge and Building Labor):*

Gang Foreman (Asphalt Labor).
Gang Foreman (Bridge Labor).
Gang Foreman (Building Labor).
Gang Foreman (Cement and Concrete Labor).
Gang Foreman (Water Service Labor).

Gang Foreman (Signal and Telegraph Labor):

Gang Foreman (Signal Labor).
Gang Foreman (Telegraph and Telephone Labor).

Gang Foreman (Track and Roadway Labor):

- Gang Foreman (Apprentice)
- Gang Foreman (Ballast Labor).
- Gang Foreman (Construction Labor).
- Gang Foreman (Extra Labor).
- Gang Foreman (Floating Labor).
- Gang Foreman (Gravel Pit Labor).
- Gang Foreman (Rail Labor).
- Gang Foreman (Section Labor).
- Gang Foreman (Tunnel Labor).
- Gang Foreman (Work Train Labor).
- Gang Foreman (Weed Killers).

SHOP, ENGINE HOUSE AND POWER PLANT WORKER GROUP

SYMBOL (LSP)

This Group includes positions in which the preponderant duties of incumbents are to perform or supervise the performance of unskilled or semi-skilled manual labor in and around shops, engine houses or power plants.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:		
	Common Laborer (Shop, Engine House or Power Plant)	LSP-11
	Laborer (Shop, Engine House or Power Plant)	LSP-12
	Transfer and Turntable Operator	LSP-13
GRADE 2:		
	Gang Foreman (Shop, Engine House or Power Plant Labor)	LSP-21

GRADE 1—SHOP, ENGINE HOUSE AND POWER PLANT WORKER GROUP

SYMBOL (LSP-1)

Distinctive Classes of Positions:	Symbol
COMMON LABORER (SHOP, ENGINE HOUSE OR POWER PLANT)	LSP-11
LABORER (SHOP, ENGINE HOUSE OR POWER PLANT)	LSP-12
TRANSFER AND TURNTABLE OPERATOR	LSP-13

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to perform, under supervision, unskilled or semi-

skilled manual labor in connection with the operation of shops, engine houses, and power plants, including positions of which the duties involve the watching of engines either at terminals or outlying points.

Illustrative Examples of Positions and Duties:

Common Laborer (Shop, Engine House or Power Plant):

Cleaning freight cars preparatory to repairing.
 Cleaning material at lye vats.
 Handling fuel oil.
 Handling transfer table cables.
 Picking up scrap material.
 Removing shavings and chips from machinery.
 Sweeping and cleaning.

Laborer (Shop, Engine House or Power Plant):

Ash Pit Man.
 Cinder Pit Man.
 Coal Chute Laborer.
 Engine Watchman.
 Engine Wiper.
 Fire Builder.
 Fire Knocker.
 Flue Borer.
 Front End Polisher.
 Sandhouse Man.
 Tank Washer.

Transfer and Turntable Operator:

Transfer Table Operator (Power).
 Turntable Operator (Power).

**GRADE 2—SHOP, ENGINE HOUSE AND POWER PLANT
 WORKER GROUP**

SYMBOL (LSP-2)

Distinctive Class of Positions:

Symbol

**GANG FOREMAN (SHOP, ENGINE HOUSE OR POWER
 PLANT LABOR)**

LSP-21

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to have immediate supervision of the work of unskilled and semi-skilled labor engaged on work in connection with the operation of shops, engine houses and power plants; and to perform related work.

Illustrative Examples of Positions:

- Gang Foreman (Shop, Engine House or Power Plant Labor):*
 Gang Foreman (Engine house or round house labor).
 Gang Foreman (Shop yard gang).
 Gang Foreman (Transfer table labor).
 Gang Foreman (Wipers).

**STATION, WAREHOUSE AND PLATFORM WORKER
 GROUP**

SYMBOL (LSW)

This Group includes positions in which the preponderant duties of incumbents are to handle or to supervise the handling of baggage, mail, express and freight, and to perform other unskilled and semi-skilled manual work in and around passenger and freight stations, freight docks, warehouses or platforms.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:	Common Laborer (Station, Warehouse and Platform)	LSW-11
	Trucker (Station, Warehouse and Platform)	LSW-12
GRADE 2:	Caller, Loader, Stower or Cooper	LSW-21
	Scaler, Sealer or Perishable Freight Inspector	LSW-22
GRADE 3:	Gang Foreman (Station, Warehouse and Platform Labor)	LSW-31

**GRADE 1—STATION, WAREHOUSE AND PLATFORM
 WORKER GROUP**

SYMBOL (LSW-1)

Distinctive Classes of Positions:	Symbol
COMMON LABORER (STATION, WAREHOUSE AND PLATFORM)	LSW-11
TRUCKER (STATION, WAREHOUSE AND PLATFORM)	LSW-12

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to handle, under supervision, baggage, mail, express and freight, and to perform other unskilled and semi-skilled manual labor in and around freight and passenger stations, warehouses and platforms, including such work as cleaning freight cars, icing cars,

unloading, feeding, watering and loading live stock, sweeping and cleaning stations in connection with the above work; and to perform related duties.

Illustrative Examples of Positions and Duties:

Common Laborer (Station, Warehouse and Platform):

Freight Car Cleaner, preparatory to loading.

Icing Laborer.

Laborer, handling live stock in transit or in stock yards operated by railroads.

Station Laborer.

Trucker (Station, Warehouse and Platform):

Trucker, baggage, mail, milk and express.

Trucker, handling freight.

**GRADE 2—STATION, WAREHOUSE AND PLATFORM
WORKER GROUP**

SYMBOL (LSW-2)

Distinctive Classes of Positions:	Symbol
CALLER, LOADER, STOWER OR COOPER	LSW-21
SCALER, SEALER OR PERISHABLE FREIGHT INSPECTOR	LSW-22

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to perform semi-skilled work in connection with the sealing, scaling, loading, stowing and coopering of freight, and to perform related work in connection with station operation.

Illustrative Examples of Positions and Duties:

Caller, Loader, Stower or Cooper:

Caller or Loader, calling package marks, and loading freight on trucks or team tracks.

Cooper, repairing containers.

Stower or Stevedore, stowing merchandise in cars.

Scaler, Sealer or Perishable Freight Inspector:

Perishable Freight Inspector.

Scaler, weighing freight.

Sealer, sealing cars and taking seal records.

Note: Positions of Inspectors, of which the preponderant duties are to inspect the handling of freight and general freight conditions over a territory, are classified in the Freight and Transportation Service Inspector Group of the Inspectional Service (Symbol IFG).

GRADE 3—STATION, WAREHOUSE AND PLATFORM WORKER GROUP

SYMBOL (LSW-3)

Distinctive Class of Positions:	Symbol
GANG FOREMAN (STATION, WAREHOUSE AND PLATFORM LABOR)	LSW-31

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to have immediate supervision of unskilled and semi-skilled labor engaged in the handling of freight, baggage, mail or express from passenger stations, freight stations, docks, warehouses or platforms; and to perform related work.

Illustrative Examples of Positions:

Gang Foreman (Station, Warehouse and Platform Labor):

- Foreman, Freight and Transfer Labor.
- Foreman, Freight Station Workers.
- Foreman, Icing Labor.
- Foreman, Mail Labor.
- Foreman, Milk Station Labor.
- Foreman, Platform Labor.
- Foreman, Team Track.
- Foreman, Warehouse Labor.

Note: Positions of Checkers of which the preponderant duties are to check freight in or out of cars, and which may involve supervision of laborers, are classified in the Clerk Group of the Clerical and Office Administrative Service (Symbol CCK).

STORES HANDLING AND TIMBER TREATING WORKER GROUP

SYMBOL (LOR)

This Group includes positions in which the preponderant duties of incumbents are to perform or supervise the performance of unskilled and semi-skilled manual labor involved in the handling of supplies and materials in storehouses, store supply yards, scrap yards, reclamation plants, timber treating plants, and ice manufacturing and refrigeration plants.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:		
	Laborer (Ice Plant)	LOR-11
	Laborer (Reclamation Plant)	LOR-12
	Laborer (Stores)	LOR-13
	Laborer (Timber Treating Plant)	LOR-14

GRADE 2:

Gang Foreman (Ice Plant Labor)	LOR-21
Gang Foreman (Reclamation Plant Labor)	LOR-22
Gang Foreman (Stores Labor)	LOR-23
Gang Foreman (Timber Treating Labor)	LOR-24

**GRADE 1—STORES HANDLING AND TIMBER TREATING
WORKER GROUP**

SYMBOL (LOR-1)

Distinctive Classes of Positions:	Symbol
LABORER (ICE PLANT)	LOR-11
LABORER (RECLAMATION PLANT)	LOR-12
LABORER (STORES)	LOR-13
LABORER (TIMBER TREATING PLANT)	LOR-14

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to pack, unpack, load, unload, distribute, sort, and otherwise handle supplies, materials and equipment in storehouses, yards, timber treating and reclamation plants; or to perform labor work at ice manufacturing and refrigerating plants; and to perform related work.

Illustrative Examples of Positions:*Laborer (Ice Plant):*

Ice Plant Laborer.

Laborer (Reclamation Plant):

Reclamation Plant Laborer.

Scrap Yard Laborer.

Laborer (Stores):

Loading and Unloading Laborer.

Lumber Handler.

Material Handler.

Packer.

Storeroom Laborer.

Wrapper.

Laborer (Timber Treating Plant):

Timber Treating Laborer.

Timber Treating Retort Man.

GRADE 2—STORES HANDLING AND TIMBER TREATING WORKER GROUP

SYMBOL (LOR-2)

Distinctive Classes of Positions:	Symbol
GANG FOREMAN (ICE PLANT LABOR)	LOR-21
GANG FOREMAN (RECLAMATION PLANT LABOR)	LOR-22
GANG FOREMAN (STORES LABOR)	LOR-23
GANG FOREMAN (TIMBER TREATING LABOR)	LOR-24

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to have immediate supervision of the work of unskilled and semi-skilled labor engaged in handling materials, supplies and equipment in ice manufacturing and refrigeration plants, stores, timber treating and reclamation plants; and to perform related work.

Illustrative Examples of Positions:

Gang Foreman (Reclamation Plant Labor):

Foreman, Scrap Yard Labor.

Gang Foreman (Stores Labor):

Foreman, Loading Labor.

Foreman, Receiving Labor.

Foreman, Shipping Labor.

TEAMSTER AND STABLEMAN GROUP

SYMBOL (LTM)

This Group includes positions in which the preponderant duties of incumbents are to drive and care for horses, and to perform manual labor in connection with the handling of materials incidental to teaming service; or to clean stables, to clean and care for horses, wagons and harness equipment; and to perform related stable work.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:	Stableman Helper	LTM-11
GRADE 2:	Stableman	LTM-21
	Teamster	LTM-22
GRADE 3:	Stable Foreman	LTM-31

GRADE 1—TEAMSTER AND STABLEMAN GROUP

SYMBOL (LTM-1)

Distinctive Class of Positions:	Symbol
STABLEMAN HELPER	LTM-11

Description of Class:

The above classes include positions in which the preponderant duties of incumbents are to assist in cleaning of stables and equipment and to perform other manual work in stables.

GRADE 2—TEAMSTER AND STABLEMAN GROUP

SYMBOL (LTM-2)

Distinctive Classes of Positions:	Symbol
STABLEMAN	LTM-21
TEAMSTER	LTM-22

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to clean stables and clean and care for horses, wagons and harness equipment; or to drive and care for horses, and to perform manual work in connection with hauling materials, and general teaming; and to perform related work.

Note: Positions of Automobile or Auto Truck Driver are classified in the Motor Vehicle and Motor Car Operator Group of the Engine and Equipment Operation Service (Symbol OMV).

GRADE 3—TEAMSTER AND STABLEMAN GROUP

SYMBOL (LTM-3)

Distinctive Class of Positions:	Symbol
STABLE FOREMAN	LTM-31

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to supervise the work of stablemen, stable helpers and other laborers; to be responsible for the operation and maintenance of a large stable, including the care of horses, equipment and supplies; and to perform related work.

POLICE SERVICE

SYMBOL (B)

This Service includes positions in which the preponderant duties of incumbents are to perform or supervise the performance of work in connection with the protection of railroad property, and property in the custody of a railroad from theft and damage; to protect persons in the service of, or using the facilities of, the railroad; to co-operate with municipal, state and governmental authorities in the apprehension of criminals.

This Service includes the following Groups:

Symbol

POLICE AND WATCHMAN GROUP

BOL

Note: Positions of Chief Special Agent, Superintendent of Police or other executive heads of police work are included in the Executive, Official and Staff Assistant Service (Symbol X).

POLICE AND WATCHMAN GROUP

SYMBOL (BOL)

This Group includes positions in which the preponderant duties of incumbents are to perform or supervise the performance of work in connection with the protection of persons and the guarding of property from theft or other crime, involving the exercise of police power; to make investigations and assist in collecting evidence for the preparation of cases for court; or to protect and guard property from theft, fire or other hazards not involving the exercise of police power.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:		
	Patrolman	BOL-11
	Watchman (Office, Station or Warehouse)	BOL-12
	Watchman (Shop or Storehouse)	BOL-13
GRADE 2:		
	Chief Watchman (without police authority)	BOL-21
	Sergeant of Police	BOL-22
GRADE 3:		
	Lieutenant of Police	BOL-31

GRADE 1—POLICE AND WATCHMAN GROUP

SYMBOL (BOL-1)

Distinctive Classes of Positions:	Symbol
PATROLMAN	BOL-11
WATCHMAN (OFFICE, STATION OR WAREHOUSE)	BOL-12
WATCHMAN (SHOP OR STOREHOUSE)	BOL-13

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to protect persons and to guard property from theft, fire or other danger, involving the exercise of police power; to make arrests when necessary and to assist in collecting evidence for preparation of cases for court; or to perform work in connection with the protection of railroad property or property in the custody of a railroad from theft, fire or other hazard, which work does not involve the exercise of police power; and to perform related work.

Illustrative Examples of Positions and Duties:

Patrolman:

Guard.

Patrolman, patrol duty in passenger terminal, having city police power.

Roundsman, patrolling freight yards, freight and passenger stations.

Special Officer, when duties are limited to above.

Train Rider.

Watchman (with police power).

Watchman (Office, Station or Warehouse):

General Office Watchman.

Station Watchman.

Store Watchman.

Watchman (Shop or Storehouse):

Watchman (Shop Yards).

Watchman (Storehouse).

Watchman (Store Yard).

Note: Positions of Watchmen, guarding engines, trains, derricks and other steam power equipment when not in operation are classified in the appropriate groups of the Labor Service (Symbol L).

GRADE 2—POLICE AND WATCHMAN GROUP

SYMBOL (BOL-2)

Distinctive Classes of Positions:	Symbol
CHIEF WATCHMAN (WITHOUT POLICE AUTHORITY)	BOL-21
SERGEANT OF POLICE	BOL-22

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to supervise the work of a squad of patrolmen; to

have charge of policing work in an assigned territory; to conduct investigations and assist in collecting evidence for the preparation of cases for court, and to assist government officials in the maintenance of law and order; or to undertake important detective work; and to perform related work.

Illustrative Examples of Positions and Duties:

Chief Watchman (without police authority):

Watchman in Charge (no police authority)

Sergeant of Police:

Chief Watchman, in charge of an assigned territory, with police power.

Detective.

Detective-Sergeant.

Special Agent, in charge of a squad, or performing important independent investigational work.

Special Officer, in charge of a squad of men.

GRADE 3—POLICE AND WATCHMAN GROUP

SYMBOL (BOL-3)

Distinctive Class of Positions:	Symbol
LIEUTENANT OF POLICE	BOL-31

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to supervise the police work of squads of patrolmen, each in charge of a Sergeant or Officer of equal rank; to direct the conducting of investigations and assisting in the collection of evidence for the preparation of cases for court; to make special investigations or inspections and in other ways assist in the protection of persons and guarding of property; and to perform related work.

Illustrative Examples of Positions and Duties:

Lieutenant of Police:

Lieutenant of Police, under a division Captain of Police, supervising the policing of a large terminal and yards.

Lieutenant of Police, prosecuting special investigations.

Notes: When the title of Captain is given to a position with the same degree of authority as the above, the position is classified in this Grade.

Positions of Superintendent of Police, and Captain of Police in responsible charge of a division of police work, are included in the Executive, Official and Staff Assistant Service (Symbol X).

PROFESSIONAL SERVICE

SYMBOL (P)

This Service includes positions in which the preponderant duties of incumbents are to perform routine, administrative or research work, as specifically defined in the several groups, which work is based upon the established principles of and which requires training, ability or experience in a recognized profession.

This Service includes the following Groups:	Symbol
ARCHITECT GROUP	PAR
CHEMIST GROUP	PCM
ENGINEER GROUP	PER
LAWYER GROUP	PAW

Note: Positions of Physicians, Surgeons, Nurses, Pharmacists and similar positions are not included in this classification as they are not properly considered as railroad employees, their salaries being paid from other than railroad funds.

ARCHITECT GROUP

SYMBOL (PAR)

This Group includes positions in which the preponderant duties of incumbents are to make architectural designs, plans and specifications for buildings and bridges or structures, parks, or other railroad projects; and to perform related professional architectural work.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:	Architectural Draftsman	PAR-11
	Junior Architect	PAR-12
GRADE 2:	Assistant Architect	PAR-21

Note: Positions of Architect or Consulting Architect, the duties of which are to perform executive or supervisory work, entailing entire responsibility and authority for the architectural work of a system or to act in a consulting capacity to executives in connection with work of this character, are included in the Executive, Official and Staff Assistant Service (Symbol X).

GRADE 1—ARCHITECT GROUP

SYMBOL (PAR-1)]

Distinctive Classes of Positions:	Symbol
ARCHITECTURAL DRAFTSMAN	PAR-11
JUNIOR ARCHITECT	PAR-12

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents, which may involve supervision, are to execute definite instructions in minor architectural work in the field or office in connection with the preparation of working drawings, details, sketches or specifications, or the making of architectural inspections on buildings and other railroad structures; and to perform related work.

Illustrative Examples of Positions and Duties:

Architectural Draftsman:

Preparing architectural working drawings, details and sketches; inspecting architectural work.

Junior Architect:

Supervising a group of junior draftsmen or architectural assistants, making freehand sketches and designs.

GRADE 2—ARCHITECT GROUP

SYMBOL (PAR-2)

Distinctive Class of Positions:	Symbol
ASSISTANT ARCHITECT	PAR-21

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to assume responsibility for the planning, design, preparation of specifications for construction and inspection of small building projects or minor divisions of large projects; or to perform other important architectural work requiring the exercise of independent judgment and a high order of skill, but not necessarily involving supervision; and to perform related work.

Illustrative Examples of Positions and Duties:

Assistant Architect:

In charge of the preparation of Architectural designs for buildings; supervising the work of architectural draftsmen.

Preparing architectural specifications, estimating quantities and cost of materials, checking plans and assisting Architect in other architectural work.

In charge of the architectural designs and estimates for bridges and miscellaneous structures.
 Inspecting construction work on projects to secure compliance with architectural specifications.

Note: Positions of Bridge and Building Inspectors are classified in the Maintenance of Way and Structures Inspector Group of the Inspectional Service (Symbol IMN).

CHEMIST GROUP

SYMBOL (PCM)

This Group includes positions in which the preponderant duties of incumbents are to make chemical and physical tests in connection with the analysis and inspection of materials and substances; to prepare data and reports on such tests; and to perform related professional laboratory work.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:		
	Junior Chemist	PCM-11
GRADE 2:		
	Chemist	PCM-21

GRADE 1—CHEMIST GROUP

SYMBOL (PCM-1)

Distinctive Class of Positions:	Symbol
JUNIOR CHEMIST	PCM-11

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to assist in the making of chemical and physical tests, and in the preparation of data and reports on such tests; to do research work, under supervision; and to perform related work.

Illustrative Examples of Positions and Duties:

Junior Chemist:

Making chemical analysis of materials.

Testing chemicals as to strength and quality in connection with the preparation of tie and timber treating solutions.

GRADE 2—CHEMIST GROUP
SYMBOL (PCM-2)

Distinctive Class of Positions:	Symbol
CHEMIST	PCM-21

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to make chemical tests and examinations of materials or substances at the testing laboratory or at plants; to carry out important research work on materials used by railroads; to have charge of and direct the work of assistant chemists and laboratory assistants; and to perform related work.

Illustrative Examples of Positions and Duties:*Chemist:*

Under supervision of Chief Chemist, analyzing materials purchased on specification.

Supervising water tests at water treating stations.

Note: Positions of Chief Chemist in which the preponderant duties of incumbents are to supervise and be responsible for chemical, physical or bacteriological testing or research at a testing laboratory or a plant or to act in a consulting capacity to executives in connection with work of this character, are included in the Executive, Official and Staff Assistant Service (Symbol X).

ENGINEER GROUP
SYMBOL (PER)

This Group includes positions in which the preponderant duties of incumbents are to perform technical engineering work in the office or field, based upon established principles of and requiring training, ability and experience in civil, electrical, mechanical, sanitary or other specialized professional engineering.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:		
	Engineering Computer	PER-11
	Engineering Draftsman	PER-12
	Instrumentman	PER-13
	Junior Engineer (Civil)	PER-14
	Junior Engineer (Electrical)	PER-15
	Junior Engineer (Mechanical)	PER-16
	Leading Draftsman	PER-17
GRADE 2:		
	Assistant Engineer (Accountant)	PER-21
	Assistant Engineer (Civil)	PER-22
	Assistant Engineer (Electrical or Signal)	PER-23

Assistant Engineer (Mechanical)	PER-24
Assistant Engineer (Valuation)	PER-25
Chief Draftsman	PER-26
Designer and Detailer	PER-27
Division Engineer (not M. of W.)	PER-28
Resident Engineer	PER-29

Notes: Positions of Division Engineer (M of W); Office Engineer, Senior Assistant Engineer of Bridges and Buildings, Senior Assistant Engineer of Design, Senior Assistant Electrical Engineer, Senior Assistant Fuel Engineer, Senior Assistant Mechanical Engineer, Senior Assistant Engineer (Shops), Senior Assistant Valuation Engineer, Water Service Engineer or other senior assistants to incumbents of positions indicated in the following two notes, are included in the Executive, Official and Staff Assistant Service (Symbol X).

Positions of District Engineer (Maintenance of Way), Engineer of Bridges, Engineer of Buildings, Engineer of Signals, Engineer of Tests, Engineer of Track Elevation, Mechanical Engineer, Electrical Engineer, Valuation Engineer, Engineer of Motive Power, Engineer and Assistant Engineer of Maintenance of Way and their Assistants, the preponderant duties of which are to perform or assist in executive or supervisory work, entailing responsibility for engineering or maintenance work in a large and important engineering department or bureau; or for a geographical unit larger than an operating division, or of an engineering project involving complex problems of construction or maintenance and administration, are included in the Executive, Official and Staff Assistant Service (Symbol X).

Positions of Consulting Engineer, Chief Engineer, Assistant Chief Engineer, the duties of which are to assume entire responsibility for engineering work of a railroad, involving the more difficult problems of construction, maintenance, operation and administration, or which involve the giving of independent expert or critical engineering advice of a high order for executive action relative to work of this scope, are included in the Executive, Official and Staff Assistant Service (Symbol X).

Positions of which the preponderant duties are to perform technical work subordinate or preparatory to work outlined in the Professional Engineer Group and which do not require training in a recognized profession are classified in the Sub-Professional Engineer Group of the Sub-Professional Service (Symbol UUB).

GRADE 1—ENGINEER GROUP

SYMBOL (PER-1)

Distinctive Classes of Positions:	Symbol
ENGINEERING COMPUTER	PER-11
ENGINEERING DRAFTSMAN	PER-12
INSTRUMENTMAN	PER-13
JUNIOR ENGINEER (CIVIL)	PER-14
JUNIOR ENGINEER (ELECTRICAL)	PER-15
JUNIOR ENGINEER (MECHANICAL)	PER-16
LEADING DRAFTSMAN	PER-17

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents, which may involve supervision of assistants, draftsmen.

rodmen, chainmen or others, and which require training and ability in an engineering profession, are to execute definite instructions in minor engineering work in field or office, involving the use of surveying and drafting instruments and including such work as preparation of preliminary details and designs from sketches, the computation and compilation of engineering data, the inspection of details of construction of engineering projects, the making of routine tests of materials, devices, equipment and processes; and the making of surveys, or to have charge of a small drafting squad or of a field survey party assigned to specific engineering work; and to perform related work.

Illustrative Examples of Positions and Duties:

Engineering Computer:

Under supervision, compiling estimates and quantities on an engineering work, compiling inventory and unit prices.

Engineering Draftsman:

Doing structural, electrical, or mechanical drafting work, under supervision; making preliminary designs for structures; drafting in connection with the designing and detailing of plans.

Instrumentman:

In charge of small survey party, with such office duties as plotting of notes, assisting in the preparation of field plans and simple drafting.

Junior Engineer (Civil):

Inspecting division construction, taking charge of field party on surveys, preparing plans and estimates; making inspections and reports on designated engineering work, and directing field party on surveys, construction or repair work.

Junior Engineer (Electrical):

Under supervision, making preliminary electrical equipment designs; estimating and calculating in connection with designs of same, assisting in writing specifications for equipment.

Junior Engineer (Mechanical):

Under supervision, conducting tests and investigations of materials and apparatus for use on locomotives, cars, or maintenance-of-way, in shops and other railroad plants, compiling cost data in connection with valuation work, making preliminary engineering estimates, assisting in preliminary design and detail of locomotives, cars and other mechanical equipment; checking engineering calculations.

Leading Draftsman:

Directing drafting and designing work of office squad.

GRADE 2—ENGINEER GROUP

SYMBOL (PER-2)

Distinctive Classes of Positions:	Symbol
ASSISTANT ENGINEER (ACCOUNTANT)	PER-21
ASSISTANT ENGINEER (CIVIL)	PER-22
ASSISTANT ENGINEER (ELECTRICAL OR SIGNAL)	PER-23
ASSISTANT ENGINEER (MECHANICAL)	PER-24
ASSISTANT ENGINEER (VALUATION)	PER-25
CHIEF DRAFTSMAN	PER-26
DESIGNER AND DETAILER	PER-27
DIVISION ENGINEER (NOT MAINTENANCE OF WAY)	PER-28
RESIDENT ENGINEER	PER-29

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are, under specific direction, to assume responsibility for the conduct of engineering work in a minor sub-division of a department or an engineering project; to take immediate charge of important field surveys; to lay out and develop work from specifications or to supervise the work of a drafting, designing or computing force; or to make engineering inspections, estimates and reports on railroad constructions, maintenance and repair work, or on the valuation of same; to investigate, collect and compile data for specific items of engineering problems; and to perform independently other important engineering work.

Illustrative Examples of Positions and Duties:

Assistant Engineer (Accountant):

Making examinations into distribution of costs on engineering projects, making important engineering accounting investigations and reports.

Supervision of checking of contract vouchers, charge of engineering accounts and special investigations and reports on same.

Assistant Engineer (Civil):

Inspecting steel bridges for Bridge and Building Engineer and taking charge of assigned bridge construction work.

Preparing detailed estimates, bills of material and specifications, and making inspections and reports on construction projects.

Immediate supervision of construction of bridges, buildings or other construction work, seeing that material is received as per contract and that work is done according to plans and specifications.

Assistant Engineer (Electrical):

Assistant in charge of electrical sub-division, charge of electrical construction and maintenance work, illumination tests, etc.; testing of motors, wiring and other electrical apparatus on road regardless of location or kind.

Detail engineering, drafting and other work, such as drawing up of estimates, etc.; assigned to general and special electrical engineering work, such as testing electrical equipment and inspecting and reporting on the condition of same.

Assistant Engineer (Signal):

Supervising preparation of plans for mechanical, electro-mechanical, electro-pneumatic, and electric interlocking plants, alternating and direct current, automatic block signaling, highway crossing protection.

Assistant Engineer (Mechanical):

Under direction, writing specifications and preparing plans and designs of locomotives, cars and other mechanical equipment.

In charge of dynamometer car, making indicator and tests of locomotives, also making tests of stationary boilers and engines and special mechanical tests.

Assistant Engineer (Valuation):

Compiling Federal and State valuations and making valuations of facilities as basis of operating contracts; supervising work of assistants.

Making field investigations, estimating value of real estate, preparing appraisal maps.

Chief Draftsman:

General supervision over preparation of maps, plans, designs and maintenance of way construction work, keeping record of physical changes in property of the railroad.

Supervision of checking in connection with estimates and preparation of designs and specifications for all classes of equipment.

Designer and Detailer:

Designer and Draftsman, designing and direction of detailing of large and difficult work, including steel, concrete and timber bridges and structures.

Division Engineer (Not M. of W.):

In responsible charge of division improvement and construction work, reporting to Division Engineer or Special Assistant Engineer, supervising preparation of plans and estimates and determination of quantities in construction work on which payments are made to contractors.

Note: See note which follows the definition of Engineer Group for the classification of engineering positions in the higher grades and on the classification of sub-professional engineering positions.

LAWYER GROUP

SYMBOL (PAW)

This Group includes positions in which the preponderant duties of incumbents are to perform professional legal work in the preparation of cases and the conduct of actions and proceedings in which the railroad, a department or an officer thereof is a party or is interested, or to render legal advice or assistance to railroad officers or employees.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:	Assistant Attorney	PAW-11
GRADE 2:	Attorney	PAW-21

Notes: The positions of General Counsel, General Solicitor, General Attorney, General Claim Adjuster, District Attorney, Commerce Attorney and their assistants are included in the Executive, Official and Staff Assistant Service (Symbol X).

The positions of Legal Assistants, performing technical routine or specialized sub-professional work, not requiring training or experience in the legal profession, are classified in the Legal Assistant Group of the Sub-Professional Service (Symbol ULA).

GRADE 1—LAWYER GROUP

SYMBOL (PAW-1)

Distinctive Class of Positions:	Symbol
ASSISTANT ATTORNEY	PAW-11

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to perform important legal work, requiring professional experience, skill and judgment, and to perform related work.

Illustrative Examples of Positions and Duties:

Assistant Attorney:

Preparing and handling personal injury or accident cases.

Assisting in the preparation of contracts and agreements covering joint use of railroad facilities, reviewing contracts and specifications on railroad construction.

Preparing preliminary opinions, briefs, instruments and pleadings and trying actions and proceedings.

Assisting in the preparation of instruments and giving advice on land, special assessments, taxation, and related matters.

GRADE 2—LAWYER GROUP

SYMBOL (PAW-2)

Distinctive Class of Positions:**Symbol**

ATTORNEY

PAW-21

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to be responsible for important work of a legal branch or bureau, or to perform independently a high order of legal work under a general legal officer of a railroad.

Illustrative Examples of Positions and Duties:*Attorney:*

Conducting litigations with reference to loss and damage, personal injury and other claims.

Preparing drafts of contracts, specifications, etc., for approval. Preparation and trial of litigations in which the railroad is concerned, co-operating with and obtaining direction and advice on legal matters from District Attorney.

Investigation and conduct of litigations, preparing briefs and special opinions.

SKILLED TRADES SERVICE

SYMBOL (K)

This Service includes positions in which the duties of incumbents are to assist in, to perform or to supervise work in a trade or craft, requiring manual and mechanical skill of the character and degree indicated under the respective Groups of this Service.

This Service includes the following Groups: Symbol

BLACKSMITH GROUP	KBS
BOILERMAKER GROUP	KBM
BRIDGE AND BUILDING CARPENTER GROUP	KCP
BRIDGE AND BUILDING IRON WORKER GROUP	KRN
BRIDGE AND BUILDING PAINTER GROUP	KPA
CARMAN GROUP	KCR
ELECTRICAL WORKER GROUP	KEW
MACHINIST GROUP	KMH
MASON, BRICKLAYER AND PLASTERER GROUP	KMA
MISCELLANEOUS SKILLED TRADE WORKER GROUP	KMT
MOLDER GROUP	KMO
SHEET METAL WORKER GROUP	KSH
SIGNALMAN GROUP	KSL

BLACKSMITH GROUP

SYMBOL (KBS)

This Group includes positions in which the duties of incumbents are to assist in, to perform or to supervise work of welding, forging, shaping and bending of metal; tool dressing and tempering, spring making, tempering and repairing, potashing, case and bichloride hardening; drop hammer work, trimmer work, and such other work as is generally recognized as coming within the scope of the blacksmith trade.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:		
	Blacksmith Helper	KBS-11
	Hammer Operator or Heavy Fire Helper	KBS-12
	Heater (Heavy Fire)	KBS-13
GRADE 2:		
	Blacksmith Helper Apprentice	KBS-21
	Blacksmith Regular Apprentice	KBS-22

GRADE 3:

Blacksmith	KBS-31
Blacksmith (Autogenous Welder)	KBS-32
Blacksmith (Heavy Fire)	KBS-33
Hammersmith	KBS-34

GRADE 4:

Gang Foreman (Blacksmith)	KBS-41
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GRADE 1—BLACKSMITH GROUP

SYMBOL (KBS-1)

Distinctive Classes of Positions:

	Symbol
BLACKSMITH HELPER	KBS-11
HAMMER OPERATOR OR HEAVY FIRE HELPER	KBS-12
HEATER (HEAVY FIRE)	KBS-13

Description of Classes:

The above classes include positions in which the duties of incumbents are to help blacksmiths and their apprentices, or to operate or assist in the operation of machines in connection with blacksmith's work when such work is recognized as that of helpers; and to perform related work.

Illustrative Examples of Positions and Duties:*Blacksmith Helper:*

Blacksmith Helper.

*Bolt Cutter Operator.

*Drill Press Operator.

Punch and Shear Operator, cutting only bar stock and scrap.

Steam Hammer Operator.

Hammer Operator or Heavy Fire Helper:

Working with hammersmiths or heavy fire blacksmiths.

Heater (Heavy Fire):

On heavy fires engaged in taking care of fire and heating material to be worked.

* **Note:** Not equipped with a facing, boring or turning head or milling apparatus.

GRADE 2—BLACKSMITH GROUP

SYMBOL (KBS-2)

Distinctive Classes of Positions:

	Symbol
BLACKSMITH HELPER APPRENTICE	KBS-21
BLACKSMITH REGULAR APPRENTICE	KBS-22

Description of Classes:

The above classes include positions in which the duties of incumbents are to assist or to perform the work of blacksmith; such posi-

tions being filled by those serving recognized apprenticeships in the blacksmith trade, including those who enter the service as apprentices (known as Regular Apprentices) and those who are selected from the ranks of helpers to serve an apprenticeship, (known as Helper Apprentices).

GRADE 3—BLACKSMITH GROUP

SYMBOL (KBS-3)

Distinctive Classes of Positions:	Symbol
BLACKSMITH	KBS-31
BLACKSMITH (AUTOGENOUS WELDER)	KBS-32
BLACKSMITH (HEAVY FIRE)	KBS-33
HAMMERSMITH	KBS-34

Description of Classes:

The above classes include positions in which the duties of incumbents are to perform the work recognized as that of journeymen blacksmiths, of the character indicated in the Group definition.

Illustrative Examples of Positions and Duties:

Blacksmith:

Blacksmith.
 Bolt Machine Operator.
 Bull Dozer Operator.
 Flue Welder-Blacksmith.
 Forging Machine Operator.
 Furnace Operator-Heaters.
 Punch and Shear Operator, doing shaping and forming.
 Rolling Mill Operator.
 Spring Maker.
 Tool Dresser.

Blacksmith (Autogenous Welder):

Engaged in the operation of oxy-acetylene, thermit or electric welding processes in connection with blacksmiths' work.

Blacksmith (Heavy Fire):

Heavy Fire Blacksmith.

Hammersmith:

Hammersmith (Blacksmith).

GRADE 4—BLACKSMITH GROUP

SYMBOL (KBS-4)

Distinctive Class of Positions:	Symbol
GANG FOREMAN (BLACKSMITHS)	KBS-41

Description of Class:

The above class includes positions in which the duties of incumbents are to have direct supervision and be responsible for the work of a group or gang of employees performing blacksmith work, of the character indicated in the group definition; and to perform related work.

Illustrative Examples of Positions:*Gang Foreman (Blacksmiths):*

Bolt Machine Foreman.
 Forging Machine Foreman.
 Frog and Switch Foreman.
 Blacksmith Gang Foreman.
 Gang Foreman or Gang Leader.
 Spring Gang Foreman.

Note: Positions in which incumbents are in supervisory charge over one or more foremen or in full charge of a shop, regardless of whether or not there are subordinate foremen, are classified in the Supervisory Skilled Trades and Labor Service (Symbol S.).

BOILERMAKER GROUP

SYMBOL (KBM)

This Group includes positions in which the duties of incumbents are to assist in, to perform, or to supervise the work of laying out, building or repairing boilers, tanks and drums; patching, riveting, chipping, caulking, flanging and flue work; building, repairing, removing and applying steel cabs and running boards; laying out and fitting up sheet iron or sheet steel work; and performing such other work as is generally recognized as coming within the scope of the boilermaker trade.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:		
	Boilermaker Helper	KBM-11
	Flange Fire Helper	KBM-12
GRADE 2:		
	Boilermaker Helper Apprentice	KBM-21
	Boilermaker Regular Apprentice	KBM-22

GRADE 3:

Boilermaker	KBM-31
Boilermaker (Autogenous Welder)	KBM-32
Boilermaker (Inspector)	KBM-33
Flanger and Layer Out	KBM-34

GRADE 4:

Gang Foreman (Boilermakers)	KBM-41
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GRADE 1—BOILERMAKER GROUP

SYMBOL (KBM-1)

Distinctive Classes of Positions:	Symbol
BOILERMAKER HELPER	KBM-11
FLANGE FIRE HELPER	KBM-12

Description of Classes:

The above classes include positions in which the duties of incumbents are to help boilermakers and their apprentices; or to operate or assist in the operation of machines in connection with boilermakers' work; when such work is recognized as that of boilermaker helper; and to perform related work.

Illustrative Examples of Positions and Duties:*Boilermaker Helper:*

- Boilermakers' Helper.
- Boiler Washer.
- *Drill Press Operator (Boiler Shop).
- *Bolt Cutter (Boiler Shop).
- Punch and Shear Operator (Cutting bar stock and scrap).
- Rivet Heater.
- Tool Room Attendant (Boiler Shop).

Flange Fire Helper:

Boilermaker Helper—Flange Fire.

*Not equipped with a facing, boring or turning head or milling apparatus.

GRADE 2—BOILERMAKER GROUP

SYMBOL (KBM-2)

Distinctive Classes of Positions:	Symbol
BOILERMAKER HELPER APPRENTICE	KBM-21
BOILERMAKER REGULAR APPRENTICE	KBM-22

Description of Classes:

The above classes include positions in which the duties of incumbents are to assist or to perform the work of boilermakers; such posi-

tions being filled by those serving apprenticeships in the boilermaker trade, including those who enter the service as apprentices (known as Regular Apprentices) and those who are selected from the ranks of helpers to serve an apprenticeship, (known as Helper Apprentices).

GRADE 3—BOILERMAKER GROUP

SYMBOL (KBM-3)

Distinctive Classes of Positions:	Symbol
BOILERMAKER	KBM-31
BOILERMAKER (AUTOGENOUS WELDER)	KBM-32
BOILERMAKER (INSPECTOR)	KBM-33
FLANGER AND LAYER OUT	KBM-34

Description of Classes:

The above classes include positions in which the duties of incumbents are to perform the work recognized as that of journeymen boilermakers, of the character indicated in the Group definition.

Illustrative Examples of Positions and Duties:

Boilermaker:

Ash Pan Inspector.
 Ash Pan Repairer.
 Bull Riveter.
 Caulker.
 Chipper.
 Diaphragm and Netting Repairer.
 Fitter Up.
 Flue Welder (Boilermaker).
 Journeyman Boilermaker.
 Riveter.
 Stay Bolt Setter.

Boilermaker (Autogenous Welder):

Engaged in operation of oxy-acetylene, thermit or electrical welding process in connection with boilermakers' work.

Boilermaker (Inspector):

Inspector (Boilers).

Flanger and Layer Out:

Flanger, either by hand or power press.
 Layer Out, indicating by lines and marks exact position of holes and for shaping and bending of work.

GRADE 4—BOILERMAKER GROUP

SYMBOL (KBM-4)

Distinctive Class of Positions:	Symbol
GANG FOREMAN (BOILERMAKERS)	KBM-41

Description of Class:

The above class includes positions in which the duties of incumbents are to have direct supervision and be responsible for the work of a group or gang of employees performing boilermakers' work, of the character indicated in the group definition; and to perform related work.

Illustrative Examples of Positions:

Gang Foreman (Boilermakers):

- Ash Pan Foreman.
- Boilermaker Foreman.
- Fire Box Foreman.
- Flanger Foreman.
- Gang Foreman or Gang Leader.
- Tank Foreman.

Note: Positions in which incumbents are in supervisory charge over one or more foremen or in full charge of a shop, regardless of whether or not there are subordinate foremen, are classified in the Supervisory Skilled Trades and Labor Service (Symbol S).

BRIDGE AND BUILDING CARPENTER GROUP

SYMBOL (KCP)

This Group includes positions in which the duties of incumbents are to assist in, to perform or to supervise carpenter work in connection with the construction, repair and maintenance of buildings, wooden bridges, docks, piers, depots, platforms, coaling stations, and other structures or parts thereof; building of concrete forms; framing lumber, erecting false work; and to perform such other work as is generally recognized as coming within the scope of the carpenter trade, but which is not properly classified as work of Carmen.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:		
	Bridge Carpenter Helper	KCP-11
	Building Carpenter Helper	KCP-12

GRADE 2:	Bridge Carpenter Apprentice	KCP-21
	Building Carpenter Apprentice	KCP-22
GRADE 3:	Bridge Carpenter	KCP-31
	Building Carpenter	KCP-32
GRADE 4:	Gang Foreman (Bridge and Building Carpenters)	KCP-41

GRADE 1—BRIDGE AND BUILDING CARPENTER GROUP
SYMBOL (KCP-1)

Distinctive Classes of Positions:	Symbol
BRIDGE CARPENTER HELPER	KCP-11
BUILDING CARPENTER HELPER	KCP-12

Description of Classes:

The above classes include positions in which the duties of incumbents are to help bridge and building carpenters and house carpenters and their apprentices; and to perform related work.

GRADE 2—BRIDGE AND BUILDING CARPENTER GROUP
SYMBOL (KCP-2)

Distinctive Classes of Positions:	Symbol
BRIDGE CARPENTER APPRENTICE	KCP-21
BUILDING CARPENTER APPRENTICE	KCP-22

Description of Classes:

The above classes include positions in which the duties of incumbents are to assist or to perform the work of carpenters, such positions being filled by those who enter the service as apprentices.

GRADE 3—BRIDGE AND BUILDING CARPENTER GROUP
SYMBOL (KCP-3)

Distinctive Classes of Positions:	Symbol
BRIDGE CARPENTER	KCP-31
BUILDING CARPENTER	KCP-32

Description of Classes:

The above classes include positions in which the duties of incumbents are to perform work recognized as that of journeymen carpenters, of the character indicated in the Group definition.

Illustrative Examples of Positions:

Bridge Carpenter:

Bridge Carpenter.
Carpenter.

Building Carpenter:

Building Carpenter.
House Carpenter.

GRADE 4—BRIDGE AND BUILDING CARPENTER GROUP

SYMBOL (KCP-4)

Distinctive Class of Positions:

Symbol

GANG FOREMAN (BRIDGE AND BUILDING
CARPENTERS)

KCP-41

Description of Class:

The above class includes positions in which the duties of incumbents are to have direct supervision and be responsible for the work of a group or gang of employees performing carpenter work of the character indicated in the Group definition; and to perform related work.

Illustrative Examples of Positions:

Gang Foreman (Bridge and Building Carpenters):

Assistant Carpenter Foreman.
Carpenter Crew Foreman.
Carpenter Foreman.
Gang Foreman or Gang Leader.

BRIDGE AND BUILDING IRON WORKER GROUP

SYMBOL (KRN)

This Group includes positions in which the duties of incumbents are to assist in, to perform, or to supervise work of setting columns, beams, girders, trusses and general structural steel in buildings or bridges, and plate girder or truss bridges, pneumatic and hand riveting, rivet heating, and such other related bridge and building iron work not properly classified as work of boilermakers or sheet metal workers, in construction, repair and maintenance.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:	Bridge and Building Iron Worker Helper	KRN-11
GRADE 2:	Bridge and Building Iron Worker	KRN-21
GRADE 3:	Gang Foreman (Bridge and Building Iron Workers)	KRN-31

GRADE 1—BRIDGE AND BUILDING IRON WORKER GROUP
SYMBOL (KRN-1)

Distinctive Class of Positions:	Symbol
BRIDGE AND BUILDING IRON WORKER HELPER	KRN-11

Description of Class:

The above class includes positions in which the duties of incumbents are to help journeymen bridge and building iron workers in connection with bridge and building iron work; and to perform related work.

Illustrative Examples of Positions:

Bridge and Building Iron Worker Helper:

- Bridge Helper.
- Rivet Heater.
- Structural Iron Worker Helper.

GRADE 2—BRIDGE AND BUILDING IRON WORKER GROUP
SYMBOL (KRN-2)

Distinctive Class of Positions:	Symbol
BRIDGE AND BUILDING IRON WORKER	KRN-21

Description of Class:

The above class includes positions in which the duties of incumbents are to perform work recognized as that of journeymen bridge and building iron workers of the character indicated in the Group definition.

Illustrative Examples of Positions:

Bridge and Building Iron Worker:

- Steel Bridgeman.
- Structural Iron Worker.

GRADE 3—BRIDGE AND BUILDING IRON WORKER GROUP

SYMBOL (KRN-3)

Distinctive Class of Positions:	Symbol
GANG FOREMAN (BRIDGE AND BUILDING IRON WORKERS)	KRN-31

Description of Class:

The above class includes positions in which the duties of incumbents are to have direct supervision and be responsible for the work of a group or gang of employees engaged in bridge and building iron work, of the character indicated in the group definition; and to perform related work.

Illustrative Examples of Positions:*Gang Foreman (Bridge and Building Iron Workers):*

Bridge Foreman.

Gang Foreman or Gang Leader.

BRIDGE AND BUILDING PAINTER GROUP

SYMBOL (KPA)

This Group includes positions in which the duties of incumbents are to assist in, to perform or to supervise work of painting bridges, buildings, signs, mile posts, signal apparatus; painting the interior and exterior of stations, offices and other buildings; and such other work pertaining to the painter trade and its allied specialties of decorating, graining, lettering, striping and varnishing; except such work as is recognized as that of Carmen (Painters).

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:	Bridge and Building Painter Helper	KPA-11
GRADE 2:	Bridge and Building Painter Apprentice	KPA-21
GRADE 3:	Bridge and Building Painter	KPA-31
	Sign Painter	KPA-32
GRADE 4:	Gang Foreman (Bridge and Building Painters)	KPA-41

GRADE 1—BRIDGE AND BUILDING PAINTER GROUP

SYMBOL (KPA-1)

Distinctive Class of Positions:	Symbol
BRIDGE AND BUILDING PAINTER HELPER	KPA-11

Description of Class:

The above class includes positions in which the duties of incumbents are to help journeymen bridge and building painters and their apprentices; and to perform related work.

Illustrative Examples of Positions:

Bridge and Building Painter Helper:

- Bridge Painters' Helper.
- Building Painters' Helper.
- General Painters' Helper.

GRADE 2—BRIDGE AND BUILDING PAINTER GROUP

SYMBOL (KPA-2)

Distinctive Class of Positions:	Symbol
BRIDGE AND BUILDING PAINTER APPRENTICE	KPA-21

Description of Class:

The above class includes positions in which the duties of incumbents are to assist or to perform the work of bridge and building painters, such positions being filled by those who are serving recognized apprenticeship in the painters' trade.

Illustrative Examples of Positions:

Bridge and Building Painter Apprentice:

- Bridge Painter Apprentice.
- Building Painter Apprentice.
- General Painter Apprentice.

GRADE 3—BRIDGE AND BUILDING PAINTER GROUP

SYMBOL (KPA-3)

Distinctive Classes of Positions:	Symbol
BRIDGE AND BUILDING PAINTER	KPA-31
SIGN PAINTER	KPA-32

Description of Classes:

The above classes include positions in which the duties of incumbents

are to perform work recognized as that of journeymen painters, of the character indicated in the Group definition.

Illustrative Examples of Positions:

Bridge and Building Painter:

Bridge Painter.
Building Painter.
Paint Mixer.
General Painter.

Sign Painter:

Painter of Station Signs.
Sign Painter.

GRADE 4—BRIDGE AND BUILDING PAINTER GROUP

SYMBOL (KPA-4)

Distinctive Class of Positions:

Symbol

GANG FOREMAN (BRIDGE AND BUILDING
PAINTERS)

KPA-41

Description of Class:

The above class includes positions in which the duties of incumbents are to have direct supervision and be responsible for the work of a group or gang of employees performing painting work, of the character indicated in the Group definition; and to perform related work.

Illustrative Examples of Positions:

Gang Foreman (Bridge and Building Painters):

Gang Foreman or Gang Leader.
Paint Crew Foreman.
Painter Foreman.

CARMAN GROUP

SYMBOL (KCR)

This Group includes positions in which the duties of incumbents are to assist in, to perform or to supervise work in connection with building, repairing, dismantling, painting, upholstering and inspecting passenger and freight cars, both wood and steel; building and repairing of motor cars, lever cars, hand cars and station trucks; building and re-

pairing, removing and applying locomotive cabs, pilots, pilot beams, running boards foot and headlight boards, tender frames and trucks; planing mill, cabinet and bench carpenter work, pattern and flask making, and all other carpenter work in shop and yards; and such other work as is generally recognized as coming within the work of Carmen.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:	Carman Helper	KCR-11
GRADE 2:	Carman Helper Apprentice	KCR-21
	Carman Regular Apprentice	KCR-22
GRADE 3:	Carman (Freight)	KCR-31
	Carman (Inspector)	KCR-32
	Carman Painter (Freight)	KCR-33
	Carman (Coach and Locomotive)	KCR-34
	Carman (Mill Machine Operator)	KCR-35
	Carman Painter (Coach and Locomotive)	KCR-36
	Carman (Pattern Maker)	KCR-37
	Carman (Upholsterer)	KCR-38
	Carman (Welder)	KCR-39
GRADE 4:	Gang Foreman (Carmen)	KCR-41

GRADE 1—CARMAN GROUP

SYMBOL (KCR-1)

Distinctive Class of Positions:	Symbol
CARMAN HELPER	KCR-11

Description of Class:

The above class includes positions in which the duties of incumbents are to regularly help carmen and their apprentices; and to perform related work.

Illustrative Examples of Positions:

Carman Helper:

- *Bolt Threader.
- Carman Helper.
- Car Oiler and Packer.
- Carpenter Helper.
- *Drill Press Operator.
- Material Carrier.

Painter Helper.
 Punch and Shear Operator (Cutting only bar stock and scrap).
 Rivet Heater.
 Stock Keeper (Car Dept.).

Notes: Positions in which the duties of incumbents are to clean and scrub passenger and mail cars preparatory to painting and varnishing, are classified as Carman Helper.

Positions of Coach Cleaner are classified in the Coach Cleaner Group of the Labor Service (Symbol LCC).

*Not equipped with a facing, boring or turning head or milling apparatus.

GRADE 2—CARMAN GROUP

SYMBOL (KCR-2)

Distinctive Classes of Positions:

CARMAN HELPER APPRENTICE	KCR-21
CARMAN REGULAR APPRENTICE	KCR-22

Description of Classes:

The above classes include positions in which the duties of incumbents are to assist or to perform the work of carmen, such positions being filled by those serving recognized apprenticeships in carmen's work, including those who enter the service as apprentices (known as Regular Apprentices) and those who are selected from the ranks of helpers to serve an apprenticeship (known as Helper Apprentices).

Illustrative Examples of Positions:

Carman Helper Apprentice:

Carman Helper Apprentice.
 Upholsterer Helper Apprentice.
 Painter Helper Apprentice.
 Pattern Maker Helper Apprentice.

Carman Regular Apprentice:

Carman Regular Apprentice.
 Upholsterer Regular Apprentice.
 Painter Regular Apprentice.
 Pattern Maker Regular Apprentice.

GRADE 3—CARMAN GROUP

SYMBOL (KCR-3)

Distinctive Classes of Positions:

	Symbol
CARMAN (FREIGHT)	KCR-31
CARMAN (INSPECTOR)	KCR-32

CARMAN PAINTER (FREIGHT)	KCR-33
CARMAN (COACH AND LOCOMOTIVE)	KCR-34
CARMAN (MILL MACHINE OPERATOR)	KCR-35
CARMAN PAINTER (COACH AND LOCOMOTIVE)	KCR-36
CARMAN (PATTERN MAKER)	KCR-37
CARMAN (UPHOLSTERER)	KCR-38
CARMAN (WELDER)	KCR-39

Description of Classes:

The above classes include positions in which the duties of incumbents are to perform the work recognized as that of freight and passenger carmen, including positions having duties of patternmaking, planing mill machine work or carmen's work on locomotives of the character indicated in the Group definition.

Illustrative Examples of Positions:

Carman (Freight):

- Air Brake Repairer (Freight).
- Carman (Freight Car Carpenter).
- Carman (Freight Car Repairer).
- Carman (Locomotive Crane Engineer).
- Carman (Punch and Shear Operator, Shaping and Forming).
- Carman (Safety Appliance Man).
- Carman (Shop Carpenter).
- Carman (Truck Repairer Freight).
- Carman (Wrecking Derrick Engineer or Fireman).

Carman (Inspector):

- Carman (Inspector and Repairer).

Carman Painter (Freight):

- Carman (Freight Car Painter).
- Carman (Shop Painter).

Carman (Coach and Locomotive):

- Carman (Coach Airbrake Repairer).
- Carman (Cabinet Maker).
- Carman (Coach Carpenter).
- Carman (Coach Trimmer).
- Carman (Locomotive Carpenter).
- Carman (Triple Valve Repairer).
- Carman (Triple Valve Tester).

Carman (Mill Machine Operator):

- Carman (Planing Mill Mechanic).

Carman Painter (Coach and Locomotive):

- Carman (Coach Painter).
- Carman (Locomotive Painter).

Carman (Welder):

- Carman (Electric Welder).
- Carman (Oxy-acetylene Welder).
- Carman (Thermit Welder).

GRADE 4—CARMAN GROUP

SYMBOL (KCR-4)

Distinctive Class of Positions:

Symbol

GANG FOREMAN (CARMEN)

KCR-41

Description of Class:

The above class includes positions in which the duties of incumbents are to have direct supervision and be responsible for the work of a group or gang of employees engaged in the work of Carmen, of the character indicated in the Group definitions; and to perform related work.

Illustrative Examples of Positions:

Gang Foreman (Carmen):

- Carman (Air Brake Gang Foreman).
- Carman (Carpenter Gang Foreman).
- Carman (Foreman).
- Carman (Gang Foreman or Gang Leader).
- Carman (Mill Gang Foreman).
- Carman (Painter Gang Foreman).
- Carman (Repair Track Gang Foreman).
- Carman (Steel Gang Foreman).
- Carman (Truck Gang Foreman).

Note: Positions in which incumbents are in supervisory charge over one or more foremen or in full charge of a shop, regardless of whether or not there are subordinate foremen, are classified in the Supervisory Skilled Trades and Labor Service (Symbol S).

ELECTRICAL WORKER GROUP

SYMBOL (KEW)

This Group includes positions in which the duties of incumbents are to assist in, to perform or to supervise work of repairing, rebuilding, installing and maintaining electrical equipment and appurtenances and performing such other work as is recognized as coming within the scope of the electrical worker's trade.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:	Electrical Worker Helper	KEW-11
GRADE 2:	Electrical Worker Helper Apprentice	KEW-21
	Electrical Worker Regular Apprentice	KEW-22
GRADE 3:	Electrical Worker	KEW-31
	Electrical Worker (Autogenous Welder)	KEW-32

Electrical Worker (Groundman)	KEW-33
Electrical Worker (Lineman)	KEW-34
Electrical Worker (Signalman and Signal Maintainer)	KEW-35

GRADE 4:

Gang Foreman (Electrical Workers)	KEW-41
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Note: Positions of Electrical Worker, Helper and Apprentice, of which the duties involve primarily the operation of electrical power plant equipment or electrically operated coal and ore, grain or material handling equipment are classified in the Electric Station and Equipment Operator Group (Symbol OLR).

GRADE 1—ELECTRICAL WORKER GROUP

SYMBOL (KEW-1)

Distinctive Class of Positions:	Symbol
ELECTRICAL WORKER HELPER	KEW-11

Description of Class:

The above class includes positions in which the duties of incumbents are to assist electrical workers and their apprentices, including electric lamp trimmers who do no mechanical work; and to perform related work.

Illustrative Examples of Positions:*Electrical Worker Helper:*

- Battery Man Helper.
- Electrical Worker Helper.
- Groundman Helper.
- Lamp Trimmer.
- Lineman Helper.

Note: Position of Electrical Worker, Helper and Apprentice of which the duties involve primarily work of attending to the operation of electrical power plant equipment or electrically operated coal and ore, grain or material handling equipment are classified in the Electric Station and Equipment Operator Group (Symbol OLR).

GRADE 2—ELECTRICAL WORKER GROUP

SYMBOL (KEW-2)

Distinctive Classes of Positions:	Symbol
ELECTRICAL WORKER HELPER APPRENTICE	KEW-21
ELECTRICAL WORKER REGULAR APPRENTICE	KEW-22

Description of Classes:

The above classes include positions in which the duties of incumbents are to assist or to perform the work of electrical workers, such positions

being filled by those serving an apprenticeship in the electrical worker trade, including those who enter the service as apprentices (known as Regular Apprentices), and those who are selected from the ranks of helpers to serve an apprenticeship (known as Helper Apprentices).

GRADE 3—ELECTRICAL WORKER GROUP

SYMBOL (KEW-3)

Distinctive Classes of Positions:	Symbol
ELECTRICAL WORKER	KEW-31
ELECTRICAL WORKER (AUTOGENOUS WELDER)	KEW-32
ELECTRICAL WORKER (GROUNDMAN)	KEW-33
ELECTRICAL WORKER (LINEMAN)	KEW-34
ELECTRICAL WORKER (SIGNALMAN AND SIGNAL MAINTAINER)	KEW-35

Description of Classes:

The above classes include positions in which the duties of incumbents are to perform the work of journeyman electrical workers, or to perform electrical work, of the character indicated in the Group definition.

Illustrative Examples of Positions and Duties:

Electrical Worker:

Armature Winder.
 Batteryman.
 Cable Splicer.
 Electrician.
 Train Electrician.
 Wireman.

Electrical Worker (Autogenous Welder):

Autogenous Welder.

Electrical Worker (Groundman):

Assisting linemen in their duties when such work is performed on the ground.

Electrical Worker (Lineman):

Building, repairing and maintaining pole lines and supports for service wires and cables, catenary and monorail conductors and feed wires, overhead and underground and outside wiring in yards.

Electrical Worker (Signalman and Signal Maintainer):

Signal Maintainer.
Signal Repairman.

Note: Positions of Electrical Worker, in which the duties of incumbents involve primarily work on the operation of electrical power plant equipment or electrically operated coal and ore, grain or material handling equipment, are classified in the Electric Station and Equipment Operator Group (Symbol OLR).

GRADE 4—ELECTRICAL WORKER GROUP

SYMBOL (KEW-4)

Distinctive Class of Positions:

GANG FOREMAN (ELECTRICAL WORKERS)

Symbol

KEW-41

Description of Class:

The above class includes positions in which the duties of incumbents are to have direct supervision and be responsible for the work of a group or gang of employees performing electrical work, of the character indicated in the Group definition; and to perform related work.

Illustrative Examples of Positions:*Gang Foreman (Electrical Workers):*

Chief Electrician.
Electrical Foreman.
Foreman Lineman.
Gang Foreman or Gang Leader.

Note: Positions in which incumbents are in supervisory charge over one or more foremen or in full charge of a shop, regardless of whether or not there are subordinate foremen, are classified in the Supervisory Skilled Trades and Labor Service (Symbol S).

MACHINIST GROUP

SYMBOL (KMH)

This Group includes positions in which the duties of incumbents are to assist in, to perform, or to supervise work of erecting, assembling or dismantling engines, machinery or parts of machinery; laying out, fitting, adjusting, shaping, boring, slotting, milling, and grinding of metals used in building; assembling, maintaining, dismantling and installing locomotives and engines (operated by steam or other power), ratchet and other skilled drilling and reaming; the operation of machines used in such work; and to perform such other work as is recognized as that coming within the scope of the machinists' trade.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:	Machinist Helper	KMH-11

GRADE 2:	Machinist Helper Apprentice	KMH-21
	Machinist Regular Apprentice	KMH-22
GRADE 3:	Machinist	KMH-31
	Machinist (Autogenous Welder)	KMH-32
	Machinist (Engine Inspector)	KMH-33
GRADE 4:	Gang Foreman (Machinists)	KMH-41

GRADE 1—MACHINIST GROUP

SYMBOL (KMH-1)

Distinctive Class of Positions:	Symbol
MACHINIST HELPER	KMH-11

Description of Class:

The above class includes positions in which the duties of incumbents are to help journeymen machinists and their apprentices, or to operate or assist in the operation of machines used in connection with machinists' work, when such work is recognized as that of machinists' helpers; and to perform related work.

Illustrative Examples of Positions:

Machinist Helper:

- Bolt Pointer.
- *Bolt Threader.
- Box Packer.
- Craneman Helper.
- *Drill Press Operator.
- Grease Cup Filler and Oiler.
- Machinery Oiler.
- Nut Tapper and Facer.
- Tool Room Attendant.

*Not equipped with a facing, boring, or turning head or milling apparatus.

GRADE 2—MACHINIST GROUP

SYMBOL (KMH-2)

Distinctive Classes of Positions:	Symbol
MACHINIST HELPER APPRENTICE	KMH-21
MACHINIST REGULAR APPRENTICE	KMH-22

Description of Classes:

The above classes include positions in which the duties of incumbents are to assist or to perform the work of machinists, such positions being

filled by those serving recognized apprenticeships in the machinist trade, including those who enter the service as apprentices (known as Regular Apprentices) and those who are selected from the ranks of helpers to serve an apprenticeship (known as Helper Apprentices).

GRADE 3—MACHINIST GROUP

SYMBOL (KMH-3)

Distinctive Classes of Positions:	Symbol
MACHINIST	KMH-31
MACHINIST (AUTOGENOUS WELDER)	KMH-32
MACHINIST (ENGINE INSPECTOR)	KMH-33

Description of Classes:

The above classes include positions in which the duties of incumbents are to perform work of journeymen machinists, of the character indicated in the Group definition.

Illustrative Examples of Positions:

Machinist:

- Axle Turner.
- Brake Rigging Man.
- Die Maker.
- Grinder.
- Machine Operator.
- Machinist.
- Spring Rigging Man.
- Tool Grinder.
- Tool Maker.
- Wheel Borer.
- Wheel Grinder.

Machinist (Autogenous Welder):

Engaged in the operation of oxy-acetylene, thermit or electrical welding processes in connection with machinist work.

Machinist (Engine Inspector):

Engaged in inspecting locomotives and swearing to reports required by Federal Locomotive Inspection Law.

GRADE 4—MACHINIST GROUP

SYMBOL (KMH-4)

Distinctive Class of Positions:	Symbol
GANG FOREMAN (MACHINISTS)	KMH-41

Description of Class:

The above class includes positions in which the duties of incumbents are to have direct supervision and be responsible for the work of a

group or gang of employees performing machinist work, of the character indicated in the Group definition; and to perform related work.

Illustrative Examples of Positions:

Gang Foreman (Machinists):

Bench Foreman.
 Foreman Cylinder Gang.
 Foreman Rod Gang.
 Foreman Steam and Dry Pipe Gang.
 Foreman Turret Lathe Gang.
 Foreman Valve Gang.
 Gang Foreman or Gang Leader.
 Guide and Piston Foreman.
 Machinist Foreman.
 Shoe and Wedge Foreman.
 Stripping Foreman.

Note: Positions in which incumbents are in supervisory charge over one or more foremen or in full charge of a shop, regardless of whether or not there are subordinate foremen, are classified in the Supervisory Skilled Trades and Labor Service (Symbol S).

MASON, BRICKLAYER AND PLASTERER GROUP

SYMBOL (KMA)

This Group includes positions in which the duties of incumbents are to assist in, to perform or to supervise work of laying out, grading and laying floors, pavements, etc.; or work of laying bricks to line and grade in or upon any structure; fireproofing, block arching; terra cotta cutting and setting; or work of interior or exterior plastering, plain or ornamental, with stucco, cement and lime mortars or other materials; and to perform such other work as is generally recognized as coming within the scope of the brick, stone and concrete masons and plasterers trades.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:	Mason Helper	KMA-11
GRADE 2:	Mason Apprentice	KMA-21
GRADE 3:	Mason, Bricklayer and Plasterer	KMA-31
GRADE 4:	Gang Foreman (Masons, Bricklayers and Plasterers)	KMA-41

GRADE 1—MASON, BRICKLAYER AND PLASTERER GROUP
SYMBOL (KMA-1)

Distinctive Class of Positions:	Symbol
MASON HELPER	KMA-11

Description of Class:

The above class includes positions in which the duties of incumbents are to help brick, stone or concrete masons and plasterers and their apprentices in the performance of the work of the trade; and to perform related work.

Illustrative Examples of Positions:

Mason Helper:

Brick Mason Helper.
 Concrete Mason Helper.
 Plasterers' Helper.
 Stone Mason Helper.

GRADE 2—MASON, BRICKLAYER AND PLASTERER GROUP
SYMBOL (KMA-2)

Distinctive Class of Positions:	Symbol
MASON APPRENTICE	KMA-21

Description of Class:

The above class includes positions in which the duties of incumbents are to assist or to perform the work of brick, stone or concrete masons and plasterers, such positions being filled by those serving recognized apprenticeships in the brick, stone or concrete mason and plasterer trade.

Illustrative Examples of Positions:

Mason Apprentice:

Brick Mason Apprentice.
 Concrete Mason Apprentice.
 Stone Mason Apprentice.

GRADE 3—MASON, BRICKLAYER AND PLASTERER GROUP
SYMBOL (KMA-3)

Distinctive Class of Positions:	Symbol
MASON, BRICKLAYER AND PLASTERER	KMA-31

Description of Class:

The above class includes positions in which the duties of incumbents are to perform work recognized as that of journeymen brick, stone,

concrete masons and plasterers, of the character indicated in the Group definition.

Illustrative Examples of Positions and Duties:

Mason, Bricklayer and Plasterer:

Brick Mason, engaged in laying interior and exterior walls for buildings, using soft brick or glass brick, setting terra cotta and light ornamental stone work.

Cement Finisher, engaged in finishing surfaces on cement floors, base boards, stair treads.

Marble Setter, placing ornamental structural marble.

Plasterer, engaged in plain and ornamental plastering

Stone Cutter, engaged in cutting and shaping granite, marble or hard stone by means of hand or pneumatic tools.

Stone Mason, engaged in laying foundation and rough walls from ordinary quarry stone or miscellaneous ground stone.

Stone Setter, engaged in placing heavy ornamental structural stone.

Tile Layer, engaged in laying all kinds of ornamental tile.

GRADE 4—MASON, BRICKLAYER AND PLASTERER GROUP
SYMBOL (KMA-4)

Distinctive Class of Positions:	Symbol
GANG FOREMAN (MASONS, BRICKLAYERS AND PLASTERERS)	KMA-41

Description of Class:

The above class includes positions in which the duties of incumbents are to have direct supervision over and be responsible for the work of a group or gang of employees performing brick, stone, marble, cement, tile or plasterer work, of the character indicated in the Group definition; and to perform related work.

Illustrative Examples of Positions:

Gang Foreman (Masons, Bricklayers and Plasterers):

Bricklayer Foreman.

Gang Foreman or Gang Leader.

Plasterer Foreman.

Stone Mason Foreman.

MISCELLANEOUS SKILLED TRADE WORKER GROUP**SYMBOL (KMT)**

This Group includes positions in which the duties of incumbents are to assist in, to perform, or to supervise work pertaining to bookbinding, clock repairing, photographing, plumbing, printing, or other trade work not specifically covered in the other Groups of this Service, which classes of positions occur only occasionally in the railroad service.

This Group includes the following distinctive classes of positions:

Grade	Class of Position	Symbol
GRADE 1:		
	Bookbinder Helper	KMT-11
	Clock Repairer Helper	KMT-12
	Diver Helper	KMT-13
	Photographer Helper	KMT-14
	Plumber Helper	KMT-15
	Printer Helper	KMT-16
GRADE 2:		
	Plumber Apprentice	KMT-21
	Printer Apprentice	KMT-22
GRADE 3:		
	Bookbinder	KMT-31
	Clock Repairer	KMT-32
	Diver	KMT-33
	Photographer	KMT-34
	Plumber	KMT-35
	Printer	KMT-36
	Ship Carpenter	KMT-37
GRADE 4:		
	Gang Foreman (Miscellaneous Trade Workers)	KMT-41
	Gang Foreman (Plumbers)	KMT-42
	Gang Foreman (Printers)	KMT-43

GRADE 1—MISCELLANEOUS SKILLED TRADE WORKER GROUP**SYMBOL (KMT-1)**

Distinctive Classes of Positions:	Symbol
BOOKBINDER HELPER	KMT-11
CLOCK REPAIRER HELPER	KMT-12
DIVER HELPER	KMT-13
PHOTOGRAPHER HELPER	KMT-14
PLUMBER HELPER	KMT-15
PRINTER HELPER	KMT-16

Description of Classes:

The above classes include positions in which the duties of incumbents are to help bookbinders, clock repairers, divers, photographers, plumbers,

printers, or other journeymen mechanics in connection with such work as is recognized as coming within the scope of the respective trades; and to perform related work.

**GRADE 2—MISCELLANEOUS SKILLED TRADE
WORKER GROUP
SYMBOL (KMT-2)**

Distinctive Classes of Positions:	Symbol
PLUMBER APPRENTICE	KMT-21
PRINTER APPRENTICE	KMT-22

Description of Classes:

The above classes include positions in which the duties of incumbents are to assist or to perform the work of plumbers, printers or other trades, such positions being filled by those serving recognized apprenticeships in the respective trades.

**GRADE 3—MISCELLANEOUS SKILLED TRADE
WORKER GROUP
SYMBOL (KMT-3)**

Distinctive Classes of Positions:	Symbol
BOOKBINDER	KMT-31
CLOCK REPAIRER	KMT-32
DIVER	KMT-33
▪ PHOTOGRAPHER	KMT-34
PLUMBER	KMT-35
PRINTER	KMT-36
SHIP CARPENTER	KMT-37

Description of Classes:

The above classes include positions in which the duties of incumbents are to perform journeyman work, of the character regularly recognized as coming within the scope of the respective trades or of other trades not specifically covered in the other groups of this service.

**GRADE 4—MISCELLANEOUS SKILLED TRADE
WORKER GROUP**

SYMBOL (KMT-4)

Distinctive Classes of Positions:	Symbol
GANG FOREMAN (MISCELLANEOUS TRADE WORKERS)	KMT-41
GANG FOREMAN (PLUMBERS)	KMT-42
GANG FOREMAN (PRINTERS)	KMT-43

Description of Classes:

The above classes include positions in which the duties of incumbents are to have direct supervision and be responsible for the work of a group or gang of employees performing work recognized as coming within the scope of their respective trades; and to perform related work.

MOLDER GROUP

SYMBOL (KMO)

This Group includes positions in which the duties of incumbents are to assist in, to perform or to supervise work of making molds by the use of patterns from which castings are made; tapping cupolas; operating and heating furnaces in which metals are melted; and such other work as is generally recognized as coming within the scope of the molder trade.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:	Molder Helper	KMO-11
GRADE 2:	Molder Helper Apprentice	KMO-21
	Molder Regular Apprentice	KMO-22
GRADE 3:	Coremaker	KMO-31
	Cupola Tender	KMO-32
	Molder	KMO-33
GRADE 4:	Gang Foreman (Molders)	KMO-41

GRADE 1—MOLDER GROUP

SYMBOL (KMO-1)

Distinctive Classes of Positions:	Symbol
MOLDER HELPER	KMO-11

Description of Class:

The above class includes positions in which the duties of incumbents are to help molders and their apprentices and to perform related work in the foundry generally recognized as that of molder helpers.

Illustrative Examples of Positions and Duties:

Molder Helper:

- Engaged in helping molders, delivering and removing flasks from floor; helping molders in pouring molten metal for castings, etc.
- Casting Chipper.
- Casting Cleaner.
- Core Maker Helper.
- Cupola Attendant Helper.
- Furnaceman Helper.
- Molding Machine Operator Helper.

GRADE 2—MOLDER GROUP

SYMBOL (KMO-2)

Distinctive Classes of Positions:	Symbol
MOLDER HELPER APPRENTICE	KMO-21
MOLDER REGULAR APPRENTICE	KMO-22

Description of Classes:

The above classes include positions in which the duties of incumbents are to assist or to perform work of molders, such positions being filled by those serving recognized apprenticeships in the molder trade, including those who enter the service as apprentices (known as Regular Apprentice) and those who are selected from the ranks of helpers to serve as apprentices (known as Helper Apprentice).

GRADE 3—MOLDER GROUP

SYMBOL (KMO-3)

Distinctive Classes of Positions:	Symbol
COREMAKER	KMO-31
CUPOLA TENDER	KMO-32
MOLDER	KMO-33

Description of Classes:

The above classes include positions in which the duties of incumbents

are to perform work generally recognized as that of journeymen in the molder trade, of the character indicated in the Group definition.

Illustrative Examples of Positions and Duties:

Coremaker:

Making sand molds to be used in forming the hollow parts of castings.

Cupola Tender:

Prescribing the charge, the fuel to be used and drawing the melt; tapping cupolas to fill ladles and molds, lining and patching cupolas and spouts, etc.

Molder:

Making molds by the use of patterns from which castings are made.

Testing and inspecting various metals used in making castings. Operating and heating furnaces in foundry.

GRADE 4—MOLDER GROUP

SYMBOL (KMO-4)

Distinctive Class of Positions:

GANG FOREMAN (MOLDERS)

Symbol

KMO-41

Description of Class:

The above class includes positions in which the duties of incumbents are to have direct supervision and be responsible for the work of a group or gang of employees performing molder work, of the character indicated in the Group definition; and to perform related work.

Illustrative Examples of Positions:

Gang Foreman (Molders):

Brass Molder Foreman.

Core Room Foreman.

Cupola Foreman.

Gang Foreman or Gang Leader.

Iron Molder Foreman.

Wheel Foreman.

Note: Positions in which incumbents are in supervisory charge over one or more foremen or in full charge of a shop, regardless of whether or not there are subordinate foremen, are classified in the Supervisory Skilled Trades and Labor Service (Symbol S).

SHEET METAL WORKER GROUP

SYMBOL (KSH)

This Group includes positions in which the duties of incumbents are to assist in, to perform, or to supervise work of tanners, coppersmiths and pipefitters employed in shop yards and buildings and on passenger coaches and engines of all kinds, engaged in building, erecting, assembling, installing, dismantling, and maintaining parts made of sheet copper, brass, tin, zinc, white metal, black, planished, pickled and galvanized iron of light gauge,—including brazing, soldering, tinning, leading and babbiting; the bending, fitting, cutting, threading, brazing, connecting and disconnecting of air, water, gas, oil and steam pipes; the operation of babbitt fires and pipe threading machines; oxy-acetylene, thermit and electric welding on work generally recognized as sheet metal workers' work, and to perform such other work generally recognized as sheet metal workers' work.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:	Sheet Metal Worker Helper	KSH-11
GRADE 2:	Sheet Metal Worker Helper Apprentice	KSH-21
	Sheet Metal Worker Regular Apprentice	KSH-22
GRADE 3:	Sheet Metal Worker	KSH-31
	Sheet Metal Worker (Autogenous Welder)	KSH-32
GRADE 4:	Gang Foreman (Sheet Metal Workers)	KSH-41

GRADE 1—SHEET METAL WORKER GROUP

SYMBOL: (KSH-1)

Distinctive Class of Positions:	Symbol
SHEET METAL WORKER HELPER	KSH-11

Description of Class:

The above class includes positions in which the duties of incumbents are to help sheet metal workers and their apprentices in their various kinds of sheet metal workers' work.

Illustrative Examples of Positions:

Sheet Metal Worker Helper:

Coppersmith Helper.

Pipe Fitter Helper.

Tinner Helper.

GRADE 2—SHEET METAL WORKER GROUP

SYMBOL (KSH-2)

Distinctive Classes of Positions:	Symbol
SHEET METAL WORKER HELPER APPRENTICE	KSH-21
SHEET METAL WORKER REGULAR APPRENTICE	KSH-22

Description of Classes:

The above classes include positions in which the duties of incumbents are to assist or to perform the work of Sheet Metal Workers, such positions being filled by those serving recognized apprenticeships in the sheet metal workers' trade, including those who enter the service as apprentices (known as Regular Apprentice) and those who are selected from the ranks of helpers to serve an apprenticeship (known as Helper Apprentice).

GRADE 3—SHEET METAL WORKER GROUP

SYMBOL (KSH-3)

Distinctive Classes of Positions:	Symbol
SHEET METAL WORKER	KSH-31
SHEET METAL WORKER (AUTOGENOUS WELDER)	KSH-32

Description of Classes:

The above classes include positions in which the duties of incumbents are to perform the work of journeymen tanners, coppersmiths, pipe fitters and other work of the character indicated in the Group definition.

Illustrative Examples of Positions:

Sheet Metal Worker:

Coppersmith.
Pipe Fitter.
Sheet Metal Worker.
Tinner.

Sheet Metal Worker (Autogenous Welder):

Autogenous Welder (Sheet Metal Worker).

GRADE 4—SHEET METAL WORKER GROUP

SYMBOL (KSH-4)

Distinctive Class of Positions:	Symbol
GANG FOREMAN (SHEET METAL WORKERS)	KSH-41

Description of Class:

The above class includes positions in which the duties of incumbents are to have direct supervision and be responsible for the work of a

group or gang of employees performing sheet metal workers' work of the character indicated in the Group definition; and to perform related work.

Illustrative Examples of Positions:

Gang Foreman (Sheet Metal Workers):

Coppersmith Foreman.
 Gang Foreman or Gang Leader.
 Pipe Fitter Foreman.
 Sheet Metal Worker Foreman.
 Tinner Foreman.

Note: Positions in which incumbents are in supervisory charge over one or more foremen, or in full charge of a shop, regardless of whether or not there are subordinate foremen, are classified in the Supervisory Skilled Trades and Labor Service (Symbol S).

SIGNALMAN GROUP

SYMBOL (KSL)

This Group includes positions in which the duties of incumbents are to assist in, to perform or to supervise work of construction, repair and maintenance of signals and signal apparatus, except where such positions are properly covered under the Electrical Worker Group.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:		
	Signalman and Signal Maintainer Helper	KSL-11
GRADE 2:		
	Assistant Signalman and Assistant Signal Maintainer	KSL-21
GRADE 3:		
	Signalman and Signal Maintainer	KSL-31
GRADE 4:		
	Gang Foreman (Signalmen)	KSL-41
	Leading Signal Maintainer	KSL-42

GRADE 1—SIGNALMAN GROUP

SYMBOL (KSL-1)

Distinctive Class of Positions:	Symbol
SIGNALMAN AND SIGNAL MAINTAINER HELPER	KSL-11

Description of Class:

The above class includes positions in which the duties of incumbents

are to help signalmen, assistant signalmen, signal maintainers or assistant signal maintainers; and to perform related work.

GRADE 2—SIGNALMAN GROUP

SYMBOL (KSL-2)

Distinctive Class of Positions:

ASSISTANT SIGNALMAN AND ASSISTANT SIGNAL
MAINTAINER

Symbol

KSL-21

Description of Class:

The above class includes positions in which the duties of incumbents are to assist or to perform the work of signalmen, such positions being filled by those who are in training for the position of signalman or signal maintainer.

GRADE 3—SIGNALMAN GROUP

SYMBOL (KSL-3)

Distinctive Class of Positions:

SIGNALMAN AND SIGNAL MAINTAINER

Symbol

KSL-31

Description of Class:

The above class includes positions in which the duties of incumbents are to perform work in connection with the construction, repair and maintenance of signals and signalling apparatus, performing the mechanical work in connection therewith, where such positions are not covered under the Electrical Worker Group.

Illustrative Examples of Positions and Duties:

Signalman and Signal Maintainer:

Engaged in repairing, rebuilding, installing, inspecting and maintaining signals and signalling apparatus used in interlocking plants and mechanically operated signalling systems, including highway crossing signals, gates, automatic flagman and bells.

GRADE 4—SIGNALMAN GROUP

SYMBOL (KSL-4)

Distinctive Classes of Positions:	Symbol
GANG FOREMAN (SIGNALMEN)	KSL-41
LEADING SIGNAL MAINTAINER	KSL-42

Description of Classes:

The above classes include positions in which the duties of incumbents are to have charge and be responsible for the work of a group or gang of signalmen and others doing work of signalmen; or to perform the services of leading maintainers assisted by one or more signal maintainers with their assistants or helpers in charge of a section or plant; and to perform related work.

Illustrative Examples of Positions:*Gang Foreman (Signalmen):*

Foreman (Signalmen).

Leading Signalman.

Leading Signal Maintainer:

Leading Maintainer (Signals).

SUB-PROFESSIONAL SERVICE

SYMBOL (U)

This Service includes positions in which the preponderant duties of incumbents are to perform technical work, which is subordinate or preparatory to work outlined in the various groups of the Professional Service, but not requiring training or experience in a recognized profession.

This Service includes the following Groups:	Symbol
LABORATORY ASSISTANT GROUP	ULB
LEGAL ASSISTANT GROUP	ULA
SUB-PROFESSIONAL ENGINEER GROUP	UUB

LABORATORY ASSISTANT GROUP

SYMBOL (ULB)

This Group includes positions in which the preponderant duties of incumbents are to assist chemists and other laboratory workers in the collection, preparation and examination of samples, the making of tests, the recording of findings and such other laboratory work as does not require professional training and experience.

This Group includes the following distinctive class of positions:

Grade	Class of Positions	Symbol
GRADE 1:		
	Laboratory Assistant	ULB-11

GRADE 1—LABORATORY ASSISTANT GROUP

SYMBOL (ULB-1)

Distinctive Class of Positions:	Symbol
LABORATORY ASSISTANT	ULB-11

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to assist chemists and other laboratory workers in the collection, preparation and examination of samples, the making of

tests, the recording of findings and such other laboratory work as does not require professional training and experience; and to perform related work.

Illustrative Examples of Positions and Duties:

Laboratory Assistant:

Assisting in mixing solutions for timber treatment.
 Caring for slides, plates and specimens.
 Collecting and plating samples of water.
 Mixing solutions.
 Preparing samples of coal for analysis.
 Recording findings.
 Taking specimens for tests.

LEGAL ASSISTANT GROUP

SYMBOL (ULA)

This Group includes positions in which the preponderant duties of incumbents are to perform technical work involving a knowledge of legal procedure, but not requiring professional training and experience.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:		
	Legal Assistant	ULA-11

GRADE 1—LEGAL ASSISTANT GROUP

SYMBOL (ULA-1)

Distinctive Class of Positions:	Symbol
LEGAL ASSISTANT	ULA-11

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to perform, under supervision, technical work involving a knowledge of legal procedure; but not requiring professional training and experience; and to perform related work.

Illustrative Examples of Positions and Duties:

Legal Assistant:

Assembling facts and exhibits for trial.
 Assisting in preparation of briefs.
 Making special investigations and performing related sub-professional work.
 Taking charge of law library.

SUB-PROFESSIONAL ENGINEER GROUP

SYMBOL (UUB)

This Group includes positions in which the preponderant duties of incumbents are to perform tracing, drafting, computing or other routine technical office or field work incidental or subordinate to professional engineering work, and requiring the use of drafting, surveying and other engineering instruments, or of mathematical tables, but not requiring professional training and experience.

This Group includes the following distinctive classes of positions:

Grade	Classes of Positions	Symbol
GRADE 1:		
	Chainman	UUB-11
	Tracer	UUB-12
GRADE 2		
	Computer	UUB-21
	Draftsman	UUB-22
	Rodman	UUB-23

GRADE 1—SUB-PROFESSIONAL ENGINEER GROUP

SYMBOL (UUB-1)

Distinctive Classes of Positions:	Symbol
CHAINMAN	UUB-11
TRACER	UUB-12

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to perform, under supervision, simple tracing, drafting and computing work in the office, or to do chaining and otherwise assist a survey party in the field or office; and to perform related work, requiring some skill and accuracy but not necessarily much practical experience.

Illustrative Examples of Positions and Duties:

Chainman:

- Assisting field engineering party.
- Indexing field notes and arranging field data.
- Making and driving bench marks, plotting notes.
- Making measurements and assisting in simple computations.
- Running tape or leveling rod.

Tracer:

- Indexing and filing notes, plans and maps.
- Making minor calculations, comparing office engineering data.
- Making simple drawings from sketches and data.
- Tracing and lettering maps and plans.

GRADE 2—SUB-PROFESSIONAL ENGINEER GROUP

SYMBOL (UUB-2)

Distinctive Classes of Positions:	Symbol
COMPUTER	UUB-21
DRAFTSMAN	UUB-22
RODMAN	UUB-23

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to perform, under direction, assigned tasks which require experience and ability on field party work; or in tracing, lettering, drafting and computing; including such work as making and checking computations and compilations in connection with engineering works and plans; or preparing, under direction, maps and general working drawings where the designs are furnished; plotting notes and taking off quantities from tables and records, preparing preliminary estimates on minor engineering work; or assisting in running of surveying instruments, adjusting and caring for same, laying out work in the field, and making preliminary inspections of engineering works, and performing related work in the field or office, which does not require training or experience in the engineering profession.

Illustrative Examples of Positions and Duties:

Computer:

Estimating and compiling preliminary data on engineering improvements.

Making and checking simple computations and preliminary inspections of engineering work.

Preparing preliminary reports on calculations.

Draftsman:

Making and checking calculations by use of tables or formula.

Making preliminary estimates and computations.

Tracing, lettering and preparing maps or general working drawings where designs are furnished.

Rodman:

Assisting in running surveying instruments.

Performing simple drafting and making engineering computations.

Preparing field notes and plotting notes.

Preparing preliminary estimates on minor engineering work.

Taking off quantities from tables and records.

SUPERVISORY SKILLED TRADES AND LABOR SERVICE

SYMBOL (S)

This Service includes positions in which the preponderant duties of incumbents are to supervise or to assist in supervising the work of subordinate foremen and other employees, primarily supervising or performing skilled, semi-skilled, and unskilled labor work as specifically defined in the several Groups of this Service.

This Service includes the following Groups: Symbol

FREIGHT STATION AND FREIGHT DOCK SUPERVISOR GROUP	SFT
GRAIN ELEVATOR, COAL AND ORE DOCK SUPERVISOR GROUP	SED
MAINTENANCE OF WAY AND STRUCTURES SUPERVISOR GROUP	SMW
OFFICE BUILDING SUPERVISOR GROUP	SOF
SHOP AND ENGINEHOUSE SUPERVISOR GROUP	SSE
SIGNAL, TELEGRAPH AND ELECTRICAL TRANSMISSION SUPERVISOR GROUP	SIG
STATION MASTER GROUP	SSM
STORES SUPERVISOR GROUP	SPS
YARD MASTER GROUP	SYM

FREIGHT STATION AND FREIGHT DOCK SUPERVISOR GROUP

SYMBOL (SFT)

This Group includes positions in which the preponderant duties of incumbents are to supervise or to assist in supervising the work of subordinate foremen and other employees engaged in the handling of general freight and live stock and in the operation of freight stations and docks, except grain elevators or coal and ore docks.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:	Assistant General Foreman (Freight Station or Freight Dock)	SFT-11
GRADE 2	General Foreman (Freight Station or Freight Dock)	SFT-21

Note: Positions of Agents at freight stations or freight docks are classified in the Station Agent Group of the Train Dispatching, Telegraph and Station Agent Service (Symbol NSA).

GRADE 1—FREIGHT STATION AND FREIGHT DOCK SUPERVISOR GROUP

SYMBOL (SFT-1)

Distinctive Class of Positions:	Symbol
ASSISTANT GENERAL FOREMAN (FREIGHT STATION OR FREIGHT DOCK)	SFT-11

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to assist in supervising the work of subordinate foremen and other employees engaged in the loading, unloading, transfer, and delivery of freight; the feeding, care, loading and unloading of live stock, and the maintenance of freight stations or docks; and to perform related work.

Note: Positions of Foremen, the duties of which involve responsibility only for the work of a single gang, are classified as Gang Foremen in the Coal and Ore Dock Worker Group (Symbol LDX) or the Station Warehouse and Platform Worker Group (Symbol LSW) of the Labor Service.

GRADE 2—FREIGHT STATION AND FREIGHT DOCK SUPERVISOR GROUP

SYMBOL (SFT-2)

Distinctive Class of Positions:	Symbol
GENERAL FOREMAN (FREIGHT STATION OR FREIGHT DOCK)	SFT-21

The above class includes positions in which the preponderant duties of incumbents are to supervise the work of subordinate foremen and other employees engaged in the loading, unloading, transfer and delivery of freight; or the feeding, care, loading and unloading of live stock; and to perform related work.

Illustrative Examples of Positions:

General Foreman (Freight Station or Freight Dock):

General Freight House Foreman.

General Foreman (Freight Dock).

General Stock Yards Foreman.

GRAIN, ELEVATOR, COAL AND ORE DOCK SUPERVISOR GROUP

SYMBOL (SED)

This Group includes positions in which the preponderant duties of incumbents are to supervise or to assist in supervising the work of

subordinate foremen and other employees engaged in the handling of grain, coal and ore at grain elevators and coal and ore docks.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:	Assistant General Foreman (Coal and Ore Dock)	SED-11
	Assistant General Foreman (Grain Elevator)	SED-12
GRADE 2:	General Foreman (Coal and Ore Dock)	SED-21
	General Foreman (Grain Elevator)	SED-22

GRADE 1—GRAIN ELEVATOR, COAL AND ORE DOCK SUPERVISOR GROUP

SYMBOL (SED-1)

Distinctive Classes of Positions:	Symbol
ASSISTANT GENERAL FOREMAN (COAL AND ORE DOCK)	SED-11
ASSISTANT GENERAL FOREMAN (GRAIN ELEVATOR)	SED-12

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to assist in supervising the work of subordinate foremen and other employees engaged in the handling of grain at grain elevators or of coal and ore at coal and ore docks; and in the operation of equipment used in such handling; and to perform related work.

Note: Positions of Foremen which involve responsibility only for the work of a single gang are classified as Gang Foreman in the Coal and Ore Dock Worker Group (Symbol LDX) or the Grain Elevator Worker Group (Symbol LGL) of the Labor Service.

GRADE 2—GRAIN ELEVATOR, COAL AND ORE DOCK SUPERVISOR GROUP

SYMBOL (SED-2)

Distinctive Classes of Positions:	Symbol
GENERAL FOREMAN (COAL AND ORE DOCK)	SED-21
GENERAL FOREMAN (GRAIN ELEVATOR)	SED-22

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to supervise the work of subordinate foremen and

other employees engaged in the handling of grain at grain elevators, or coal and ore at coal and ore docks; and in the operation of equipment used in such handling; and to perform related work.

MAINTENANCE OF WAY AND STRUCTURES SUPERVISOR GROUP

SYMBOL (SMW)

This Group includes positions in which the preponderant duties of incumbents are to supervise or to assist in supervising the work of subordinate foremen and other employees engaged in the construction and maintenance of roadway, tracks, bridges, buildings, fences, water service facilities and similar work; or to supervise crossing flagmen and gatemen within an assigned territory.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:		
	Assistant General Foreman (Bridges and Buildings)	} SMW-11
	Assistant Master Carpenter (Bridges and Buildings)	
	Assistant Supervisor (Bridges and Buildings)	
	Assistant Supervisor of Water Stations	SMW-12
	Assistant General Foreman (Maintenance of Way)	SMW-13
GRADE 2:		
	Assistant Division Roadmaster	SMW-21
	General Foreman (Bridges and Buildings)	} SMW-22
	Master Carpenter (Bridges and Buildings)	
	Supervisor (Bridges and Buildings)	
	Supervisor of Water Stations	SMW-23
	General Foreman (Maintenance of Way)	} SMW-24
	Track Supervisor	
	Supervisor of Crossing Flagmen and Gatemen	SMW-25
GRADE 3:		
	Division Roadmaster	SMW-31

Note: Positions of Superintendent of Bridges, and Superintendent of Buildings and other executive heads of the Bridge and Building Department are included in the Executive, Official and Staff Assistant Service (Symbol X).

**GRADE 1—MAINTENANCE OF WAY AND STRUCTURES
SUPERVISOR GROUP**

SYMBOL (SMW-1)

Distinctive Classes of Positions:	Symbol
ASSISTANT GENERAL FOREMAN (BRIDGES AND BUILDINGS)	} SMW-11
ASSISTANT MASTER CARPENTER (BRIDGES AND BUILDINGS)	
ASSISTANT SUPERVISOR (BRIDGES AND BUILDINGS)	
ASSISTANT SUPERVISOR OF WATER STATIONS	SMW-12
ASSISTANT GENERAL FOREMAN (MAINTENANCE OF WAY)	SMW-13

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to assist in supervising the work of subordinate foremen and other employees engaged in the construction and maintenance of roadway, tracks, bridges, buildings, water service facilities, fences, yards, crossings, switches and other similar maintenance of way and structures work; and to perform related work.

Note: Positions of Foremen, who have responsibility for the work of a single gang, are classified as Gang Foreman in the appropriate group of the Skilled Trades Service (Symbol K) and the Labor Service (Symbol L).

**GRADE 2—MAINTENANCE OF WAY AND STRUCTURES
SUPERVISOR GROUP**

SYMBOL (SMW-2)

Distinctive Classes of Positions:	Symbol
ASSISTANT DIVISION ROADMASTER	SMW-21
GENERAL FOREMAN (BRIDGES AND BUILDINGS)	} SMW-22
MASTER CARPENTER (BRIDGES AND BUILDINGS)	
SUPERVISOR (BRIDGES AND BUILDINGS)	
SUPERVISOR OF WATER STATIONS	SMW-23
GENERAL FOREMAN (MAINTENANCE OF WAY)	} SMW-24
TRACK SUPERVISOR	
SUPERVISOR OF CROSSING FLAGMEN AND GATEMEN	SMW-25

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to supervise the work of subordinate foremen and other employees engaged in the construction and maintenance of road-

way, tracks, bridges, buildings, water service facilities, fences, yards, crossings, switches and other similar maintenance of way and structures work; or to supervise crossing flagmen and gatemen within an assigned territory; and to perform related work.

Illustrative Examples of Positions:

Assistant Division Roadmaster:
General Foreman (Bridges and Buildings):
Master Carpenter (Bridges and Buildings):
Supervisor (Bridges and Buildings):

Chief Carpenter.
 General Foreman, Track Elevation.

General Foreman (Maintenance of Way):
Track Supervisor:

General Foreman in charge of track construction and maintenance.

Supervisor of Crossing Flagmen and Gatemen:
 Grade Crossing Supervisor.

**GRADE 3—MAINTENANCE OF WAY AND STRUCTURES
 SUPERVISOR GROUP**

SYMBOL (SMW-3)

Distinctive Class of Positions:

Symbol

DIVISION ROADMASTER

SMW-31

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to be in responsible charge of the maintenance of track on an operating division; to supervise the work of assistant roadmasters, general foremen and other maintenance of way employees; and to perform related work.

Illustrative Examples of Positions and Duties:

Division Roadmaster:

In supervisory charge of track work throughout a division.

Notes: Positions of Division Engineer, the duties of which involve responsibility for maintenance of way and structures on an operating division, are included in the Executive, Official and Staff Assistant Service (Symbol X).

Positions of Supervisor (Bridges and Buildings) with rank and title below that of Superintendent of Bridges and Buildings, and positions of Master Carpenter or Supervising Carpenter with rank below that of Superintendent are classified in this Group. Positions of higher rank are included in the Executive, Official and Staff Assistant Service (Symbol X).

OFFICE BUILDING SUPERVISOR GROUP

SYMBOL (SOF)

This Group includes positions in which the preponderant duties of incumbents are to supervise and be responsible for the operation of a railroad office building.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:		
	Superintendent (Office Building)	SOF-11

GRADE 1—OFFICE BUILDING SUPERVISOR GROUP

SYMBOL (SOF-1)

Distinctive Class of Positions:	Symbol
SUPERINTENDENT (OFFICE BUILDING)	SOF-11

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to be in responsible charge of the operation and maintenance of an office building, involving the supervision of subordinate foremen and other employees engaged in such work as the operation of building power plant, the operation of elevators, and the cleaning and maintenance of the building and equipment; and to perform related work.

Illustrative Examples of Positions:

Superintendent (Office Building):
 Custodian (large terminal).
 Superintendent of Building.

Note: Positions of Chief Janitor, Foreman of Cleaners, etc., are classified in the Janitor and Cleaner Group of the Labor Service (Symbol LJJN).

SHOP AND ENGINE HOUSE SUPERVISOR GROUP

SYMBOL (SSE)

This Group includes positions in which the preponderant duties of incumbents are to supervise or to assist in supervising the work of subordinate foremen and other employees engaged in the operation of an engine house or shop plant.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:	Assistant Department Foreman (Shop)	SSE-11
	Assistant Engine House Foreman	SSE-12
GRADE 2:	Department Foreman (Shop)	SSE-21
	Engine House Foreman	SSE-22
GRADE 3:	Assistant General Foreman (Engine Houses)	SSE-31
	Assistant General Foreman (Shops)	SSE-32
GRADE 4:	General Foreman (Engine Houses)	SSE-41
	General Foreman (Shops)	SSE-42

GRADE 1—SHOP AND ENGINE HOUSE SUPERVISOR GROUP
SYMBOL (SSE-1)

Distinctive Classes of Positions:	Symbol
ASSISTANT DEPARTMENT FOREMAN (SHOP)	SSE-11
ASSISTANT ENGINE HOUSE FOREMAN	SSE-12

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to assist in supervising the work of an engine house or of one or more shops, involving the supervision of subordinate foremen and other employees engaged in the manufacture, repair and maintenance of locomotives, rolling stock and machinery; and to perform related work.

Illustrative Examples of Positions:

Assistant Department Foreman (Shop):

- Assistant Blacksmith Shop Foreman.
- Assistant Coach Repair Shop Foreman.
- Assistant Erecting Shop Foreman.
- Assistant Foundry Foreman.
- Assistant Machine Shop Foreman.
- Assistant Sheet Metal Shop Foreman.

Assistant Engine House Foreman:

- Assistant Roundhouse Foreman.

Note: Positions of Foreman, the duties of which involve responsibility only for the work of a single gang, are classified as Gang Foreman in the appropriate groups of the Skilled Trades Service (Symbol K).

GRADE 2—SHOP AND ENGINE HOUSE SUPERVISOR GROUP

SYMBOL (SSE-2)

Distinctive Classes of Positions:	Symbol
DEPARTMENT FOREMAN (SHOP)	SSE-21
ENGINE HOUSE FOREMAN	SSE-22

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to supervise the work of an engine house or of shop departments, involving the supervision of subordinate foremen and other employees engaged in the manufacture, repair and maintenance of locomotives, rolling stock and machinery and other shop work; and to perform related work.

Illustrative Examples of Positions:

Department Foreman (Shop):

Blacksmith Shop Foreman.
 Boiler Shop Foreman.
 Coach Paint Shop Foreman.
 Erecting Shop Foreman.
 Foreman (Electrical Dept.).
 Foundry Foreman.
 Freight Shop Foreman.
 Machine Shop Foreman.
 Passenger Shop Foreman.
 Sheet Metal Shop Foreman.

Engine House Foreman:

Engine House Foreman.
 Round House Foreman.

Note: Positions of Foremen of small shops (not regarded as shop departments), which involve responsibility only for the work of a single gang, are classified as Gang Foreman in the appropriate groups of the Skilled Trades Service (Symbol K).

GRADE 3—SHOP AND ENGINE HOUSE SUPERVISOR GROUP

SYMBOL (SSE-3)

Distinctive Classes of Positions:	Symbol
ASSISTANT GENERAL FOREMAN (ENGINE HOUSES)	SSE-31
ASSISTANT GENERAL FOREMAN (SHOPS)	SSE-32

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to assist in supervising the work of a major division

of a shop plant, consisting of a number of shop departments or an entire shop plant or a number of engine houses; and to perform related work.

Illustrative Examples of Positions:

Assistant General Foreman (Engine Houses):

Assistant General Roundhouse Foreman.

Assistant General Foreman (Shops):

Assistant General Foreman (Car Department).

Assistant General Foreman (Locomotive Department).

GRADE 4—SHOP AND ENGINE HOUSE SUPERVISOR GROUP

SYMBOL (SSE-4)

Distinctive Classes of Positions:

	Symbol
GENERAL FOREMAN (ENGINE HOUSES)	SSE-41
GENERAL FOREMAN (SHOPS)	SSE-42

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to supervise the work of a major division of a shop plant consisting of a number of shop departments, or an entire shop plant, or a number of engine houses; and to perform related work.

Illustrative Examples of Positions:

General Foreman (Engine Houses):

General Round House Foreman.

General Foreman (Shops):

General Foreman (Car Department).

General Foreman (Locomotive Department).

Note: Positions of Shop Superintendent, Master Mechanic and Assistant Master Mechanic are included in the Executive, Official and Staff Assistant Service (Symbol X).

**SIGNAL, TELEGRAPH AND ELECTRICAL TRANSMISSION
SUPERVISOR GROUP**

SYMBOL (SIG)

This Group includes positions in which the preponderant duties of incumbents are to supervise or to assist in supervising the work of subordinate foremen and other employees engaged in the construction,

repair and maintenance of telegraph, telephone, signalling and electrical transmission systems and highway crossing protection devices.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:	Assistant General Foreman (Electrical Transmission)	SIG-11
	Assistant General Foreman or Supervisor (Signal and Telegraph)	SIG-12
GRADE 2:	General Foreman (Signal and Telegraph)	SIG-22
	General Foreman (Electrical Transmission)	SIG-21

Note: Positions of Chief Telegrapher and Telephoner and Assistant Chief Telegrapher and Telephoner who supervise the work of Operators and test the telegraph and telephone wires, are classified in the Telegrapher and Telephoner Group of the Train Dispatching Telegraph and Station Agent Service (Symbol NTL).

GRADE 1—SIGNAL, TELEGRAPH AND ELECTRICAL TRANSMISSION SUPERVISOR GROUP SYMBOL (SIG-1)

Distinctive Classes of Positions:	Symbol
ASSISTANT GENERAL FOREMAN (ELECTRICAL TRANSMISSION)	SIG-11
ASSISTANT GENERAL FOREMAN OR SUPERVISOR (SIGNAL AND TELEGRAPH)	SIG-12

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to assist in supervising the work of subordinate foremen and other employees engaged in the construction, repair and maintenance of telegraph, telephone, signalling and electrical transmission systems and highway crossing protection devices; and to perform related work.

Illustrative Examples of Positions and Duties:

Assistant General Foreman (Electrical Transmission):

Assistant General Line Foreman.

Assistant General Foreman or Supervisor (Signal and Telegraph):

Assistant Wire Chief, without responsibility for work of telegraph office.

Note: Positions of Foreman, the duties of which involve responsibility for the work of a single gang, are classified as Gang Foreman in the Electrical Worker Group (Symbol KEW), or Signalman Group (Symbol KSL) of the Skilled Trades Service.

GRADE 2—SIGNAL, TELEGRAPH AND ELECTRICAL TRANSMISSION SUPERVISOR GROUP

SYMBOL (SIG-2)

Distinctive Classes of Positions:

GENERAL FOREMAN (ELECTRICAL TRANSMISSION)	SIG-21
GENERAL FOREMAN (SIGNAL AND TELEGRAPH)	SIG-22

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to supervise the work of subordinate foremen and other employees engaged in the construction, repair and maintenance of telegraph, telephone, signalling and electrical transmission systems and highway crossing protection devices; and to perform related work.

Illustrative Examples of Positions:

General Foreman (Electrical Transmission):

Chief Lineman.

General Foreman (Signal and Telegraph):

General Electrical Foreman (Signal and Telegraph).

General Telegraph Foreman.

Supervisor of Signals.

Wire Chief, without responsibility for work of telegraph office.

Note: Positions of Supervisors of Signals with rank and title below that of Assistant Signal Engineer are included in this Group. When such positions have higher rank they are included in the Executive, Official and Staff Assistant Service (Symbol X).

STATION MASTER GROUP

SYMBOL (SSM)

This Group includes positions in which the preponderant duties of incumbents are to supervise or to assist in supervising the work of employees engaged in operating passenger terminals or similar stations.

This Group includes the following distinctive classes of positions:

Grade	Class of Position	Symbol
GRADE 1:		
	Assistant Station Master	SSM-11
GRADE 2:		
	Station Master	SSM-21

GRADE 1—STATION MASTER GROUP

SYMBOL (SSM-1)

Distinctive Class of Positions:	Symbol
ASSISTANT STATION MASTER	SSM-11

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to assist in supervising the work of subordinate assistants and other employees engaged in the operation of large passenger stations; and to perform related work.

GRADE 2—STATION MASTER GROUP

SYMBOL (SSM-2)

Distinctive Class of Positions:	Symbol
STATION MASTER	SSM-21

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to supervise the work of subordinate assistants and other employees engaged in the operation of large passenger terminals and stations; to supervise the movement of trains within such stations; and to perform related work.

STORES SUPERVISOR GROUP

SYMBOL (SPS)

This Group includes positions in which the preponderant duties of incumbents are to supervise the work of subordinate foremen and other employees engaged in the handling of materials and supplies at storehouses and yards or at reclamation plants; or in the handling and treatment of timber at timber treating plants.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:		
	Assistant General Foreman (Reclamation Plant)	SPS-11
	Assistant General Foreman (Stores)	SPS-12
	Assistant General Foreman (Timber Treating Plant)	SPS-13

GRADE 2:

General Foreman (Reclamation Plant)	SPS-21
General Foreman (Stores)	SPS-22
General Foreman (Timber Treating Plant)	SPS-23

Note: Positions of Storekeepers, the duties of which involve responsibility for the custody of materials and supplies, are classified in the Storekeeper Group of the Clerical Service (Symbol CKP).

GRADE 1—STORES SUPERVISOR GROUP**SYMBOL (SPS-1)**

Distinctive Classes of Positions:	Symbol
ASSISTANT GENERAL FOREMAN (RECLAMATION PLANT)	SPS-11
ASSISTANT GENERAL FOREMAN (STORES)	SPS-12
ASSISTANT GENERAL FOREMAN (TIMBER TREATING PLANT)	SPS-13

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to assist in supervising the work of subordinate foremen and other employees engaged in the handling of materials and supplies at storehouses and yards or at reclamation plants; or in handling and treating of timber at timber treating plants; and to perform related work.

Note: Positions of Foremen, the duties of which involve responsibility only for the work of a single gang, are classified as Gang Foreman in the Stores Handling and Timber Treating Worker Group of the Labor Service (Symbol LOR).

GRADE 2—STORES SUPERVISOR GROUP**SYMBOL (SPS-2)**

Distinctive Classes of Positions:	Symbol
GENERAL FOREMAN (RECLAMATION PLANT)	SPS-21
GENERAL FOREMAN (STORES)	SPS-22
GENERAL FOREMAN (TIMBER TREATING PLANT)	SPS-23

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to supervise the work of subordinate foremen and other employees engaged in the handling of materials and supplies at

storehouses and yards or at reclamation plants; or in handling and treating of timber at timber treating plants; and to perform related work.

YARD MASTER GROUP

SYMBOL (SYM)

This Group includes positions in which the preponderant duties of incumbents are to supervise or to assist in supervising the work of employees engaged in the making up, breaking up and movement of trains within a yard.

This Group includes the following distinctive classes of positions:

Grade	Class of Position	Symbol
GRADE 1:	Assistant Yard Master	SYM-11
GRADE 2:	Yard Master	SYM-21

GRADE 1—YARD MASTER GROUP

SYMBOL (SYM-1)

Distinctive Class of Positions:	Symbol
ASSISTANT YARD MASTER	SYM-11

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to assist in supervising the work of employees engaged in breaking up, making up and handling trains and in general yard switching over a small yard or an assigned district of a large railroad yard; and to perform related work.

GRADE 2—YARD MASTER GROUP

SYMBOL (SYM-2)

Distinctive Class of Positions:	Symbol
YARD MASTER	SYM-21

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to supervise the work of employees engaged in breaking up, making up and handling trains and general yard switching within a railroad yard or an assigned district of a large railroad yard; and to perform related work.

Note: Positions of General Yardmasters and Assistant General Yard Masters, at large and important switching centers, are included in the Executive, Official and Staff Assistant Service (Symbol X).

TRAFFIC SERVICE

SYMBOL (F)

This Service includes positions in which the preponderant duties of incumbents are to promote, solicit and procure traffic for a railroad, as specifically defined in the several Groups.

This Service includes the following Groups.	Symbol
ADVERTISING AGENT GROUP	FAD
DEVELOPMENT AGENT GROUP	FVL
TRAFFIC AGENT GROUP	FTF

ADVERTISING AGENT GROUP

SYMBOL (FAD)

This Group includes positions in which the preponderant duties of incumbents are to handle advertising and other publicity for the information of the public and the development of business.

This Group includes the following distinctive class of positions:

Grade	Class of Positions	Symbol
GRADE 1:		
	Advertising Agent	FAD-11

GRADE 1—ADVERTISING AGENT GROUP

SYMBOL (FAD-1)

Distinctive Class of Positions:	Symbol
ADVERTISING AGENT	FAD-11

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to handle advertising and other publicity coming within the scope of the Traffic and other departments of a road, such as the preparation and issue of public notices relating to train service, time tables for the use of the public, booklets, and similar publications; the planning of newspaper advertising and other publicity, with a view to developing business and informing the public; and to perform related work.

Illustrative Examples of Positions and Duties:

Advertising Agent:

Advertising Agent, preparing advertising, issuing time table folders, and general publicity work.

Advertising Manager, handling newspaper and magazine advertising, preparing copy for folders, booklets, etc.

Publicity Agent, handling all publicity work.

Special Publicity Assistant, giving out information to press.

Special Publicity Representative, circulating claim prevention publicity matter.

DEVELOPMENT AGENT GROUP

SYMBOL (FVL)

This Group includes positions in which the preponderant duties of incumbents are to plan and carry out agricultural and industrial programs for the development of the business of a railroad.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:		
	Development Agent	FVL-11

GRADE 1—DEVELOPMENT AGENT GROUP

SYMBOL (FVL-1)

Distinctive Class of Positions:	Symbol
DEVELOPMENT AGENT	FVL-11

Description of Class:

The above class includes positions in which the preponderant duties of incumbents are to plan and carry out agricultural and industrial programs for the development of the business of a railroad; and to perform related work.

Illustrative Examples of Positions and Duties:

Development Agent:

Development Agent, conducting educational campaigns, attending and speaking at agricultural meetings, collecting data, assisting in organizing producers' associations.

Industrial Agent, endeavoring to secure the location of industries along the railroad.

Agricultural Agent, conducting agricultural campaigns and other work in connection with development of agriculture in territory tributary to a road.

Note: Position of executive head of development work for a railroad such as General Development Agent or General Industrial Agent are included in the Executive, Official and Staff Assistant Service (Symbol X).

TRAFFIC AGENT GROUP

SYMBOL (FTF)

This Group includes positions in which the preponderant duties of incumbents are to solicit passenger and freight business for a railroad, including such specialized business as dairy, live stock, coal; and to perform related work in connection with the development and proper handling of such business; or to supervise this work.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:		
	Freight Traffic Agent	FTF-11
	Freight and Passenger Traffic Agent	FTF-12
	Passenger Traffic Agent	FTF-13
	Special Traffic Agent	FTF-14
	Station Passenger Representative	FTF-15
GRADE 2:		
	Supervising Freight Traffic Agent	FTF-21
	Supervising Passenger and Freight Traffic Agent	FTF-22
	Supervising Passenger Traffic Agent	FTF-23

Note: Positions of executive head of a major sub-department or bureau of the Traffic Department of a railroad, such as General Passenger Agent, General Freight Agent, General Baggage Agent, General Dairy Agent, and their assistants are included in the Executive, Official and Staff Assistant Service (Symbol X).

GRADE 1—TRAFFIC AGENT GROUP

SYMBOL (FTF-1)

Distinctive Classes of Positions:	Symbol
FREIGHT TRAFFIC AGENT	FTF-11
FREIGHT AND PASSENGER TRAFFIC AGENT	FTF-12
PASSENGER TRAFFIC AGENT	FTF-13
SPECIAL TRAFFIC AGENT	FTF-14
STATION PASSENGER REPRESENTATIVE	FTF-15

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to solicit passenger and freight business, including such specialized freight traffic as dairy, live stock or coal, and other business; or to meet trains and assist passengers; and to perform related work.

Illustrative Examples of Positions and Duties:*Freight Traffic Agent:*

City Freight Agent, soliciting freight business.

Traveling Freight Agent, seeing that station agents are properly informed on traffic matters.

Freight and Passenger Traffic Agent:

Traveling Agent (Freight and Passenger).

Passenger Traffic Agent:

City Passenger Agent, or Passenger Agent, soliciting passenger business, arranging for reservations and extra equipment.

Tourist Guide, handling of special parties, conduct of personally conducted tours.

Traveling Passenger Agent.

Special Traffic Agent:

Coal Agent.

Dairy Agent .

Live Stock Agent.

Milk Agent.

Station Passenger Representative:

Depot Passenger Agent, meeting trains, advising and assisting passengers concerning tickets, parlor and sleeping car accommodations, handling requests for change of routes, observing service conditions, etc.

Immigrant Agent.

Station Passenger Agent.

GRADE 2—TRAFFIC AGENT GROUP**SYMBOL (FTF-2)****Distinctive Classes of Positions:**

	Symbol
SUPERVISING FREIGHT TRAFFIC AGENT	FTF-21
SUPERVISING PASSENGER AND FREIGHT TRAFFIC AGENT	FTF-22
SUPERVISING PASSENGER TRAFFIC AGENT	FTF-23

Description of Classes:

The above classes include positions in which the preponderant duties of incumbents are to supervise and have charge of the work of traveling and other traffic agents in an assigned territory, involving the proper handling of passenger and freight traffic within such territory; and in addition the personal performance of such work as is described in Grade 1; and to perform related work.

Illustrative Examples of Positions and Duties:*Supervising Freight Traffic Agent:*

Division Freight Agent, soliciting freight traffic in an assigned territory.

Foreign Freight Agent, soliciting import and export freight.

Supervising Passenger and Freight Traffic Agent:

General Agent, supervision over traffic matters in an assigned territory.

Commercial Agent, directing work of Traveling Freight and Passenger Agents.

Supervising Passenger Traffic Agent:

Division Passenger Agent, supervising the solicitation of passenger traffic in an assigned territory.

General Traveling Passenger Agent, supervising traveling passenger representatives.

Note: Positions of Executive Heads of important bureaus or subdivisions of the Traffic Department, such as General Passenger Agent, General Freight Agent, General Baggage Agent, General Coal Freight Agent or General Dairy Agent, and their assistants are included in the Executive, Official and Staff Assistant Service (Symbol X).

TRAIN AND ENGINE SERVICE

SYMBOL (T)

This Service includes positions in which the duties of incumbents are to operate or to assist in the operation of trains and engines in road and yard service; or to handle locomotives in and around yards and engine houses when not in road or switching service.

This Service includes the following Groups: Symbol

ROAD PASSENGER BAGGAGEMAN GROUP	TPB
ROAD FREIGHT CONDUCTOR GROUP	TFC
ROAD PASSENGER CONDUCTOR GROUP	TPC
ASSISTANT ROAD PASSENGER CONDUCTOR AND TICKET COLLECTOR GROUP	TAC
YARD CONDUCTOR AND YARD FOREMAN GROUP	TYC
ROAD FREIGHT BRAKEMAN AND FLAGMAN GROUP	TFK
ROAD PASSENGER BRAKEMAN AND FLAGMAN GROUP	TPK
YARD BRAKEMAN AND YARD HELPER AND SWITCH TENDER GROUP	TYK
ROAD FREIGHT ENGINEER AND MOTORMAN GROUP	TFE
ROAD PASSENGER ENGINEER AND MOTORMAN GROUP	TPE
YARD ENGINEER AND MOTORMAN GROUP	TYE
ROAD FREIGHT FIREMAN AND HELPER GROUP	TFF
ROAD PASSENGER FIREMAN AND HELPER GROUP	TPF
YARD FIREMAN AND HELPER GROUP	TYF
HOSTLER GROUP	THO

Notes: This Service is ungraded, the distinctive classes of positions being shown separately in the appropriate groups, but not being distinguished as to comparative importance and responsibility of work performed.

Positions in which incumbents devote their entire time to classes of service not named herein shall be included in the class of service under which they are paid.

ROAD PASSENGER BAGGAGEMAN GROUP

SYMBOL (TPB)

Distinctive Classes of Positions:	Symbol
ROAD PASSENGER BAGGAGEMAN	TPB-11
ROAD PASSENGER BAGGAGEMAN (HANDLING DYNAMO)	TPB-12
ROAD PASSENGER BAGGAGEMAN (HANDLING EXPRESS)	TPB-13
ROAD PASSENGER BAGGAGEMAN (HANDLING EXPRESS AND DYNAMO)	TPB-14

Description of Classes:

The above classes include positions in which the duties of incumbents are to receive, care for and handle baggage, mail and express on trains; to operate dynamos in baggage cars when required; and to perform related work.

ROAD FREIGHT CONDUCTOR GROUP

SYMBOL (TFC)

Distinctive Classes of Positions:	Symbol
ROAD FREIGHT CONDUCTOR (THROUGH FREIGHT)	TFC-11
ROAD FREIGHT CONDUCTOR (LOCAL AND WAY FREIGHT)	TFC-12

Description of Classes:

The above classes include positions in which the duties of incumbents are to have charge of the operation of freight trains enroute and at stations, between terminals; and to perform related work.

ROAD PASSENGER CONDUCTOR GROUP

SYMBOL (TPC)

Distinctive Classes of Positions:	Symbol
ROAD PASSENGER CONDUCTOR	TPC-11
PASSENGER CONDUCTOR (ON SUBURBAN PASSENGER TRAINS)	TPC-12

Description of Classes:

The above classes include positions in which the duties of incumbents are to have charge of the operation of passenger trains enroute and at

stations, between terminals; including responsibility for the collection of passenger transportation; and to perform related work.

ASSISTANT ROAD PASSENGER CONDUCTOR AND TICKET COLLECTOR GROUP

SYMBOL (TAC)

Distinctive Classes of Positions:	Symbol
ASSISTANT ROAD PASSENGER CONDUCTOR OR TICKET COLLECTOR	TAC-11
ASSISTANT PASSENGER CONDUCTOR OR TICKET COLLECTOR (ON SUBURBAN PASSENGER TRAINS)	TAC-12

Description of Classes:

The above classes include positions in which the duties of the incumbents are to assist conductors in collecting passenger transportation and keeping records; and to perform related work.

YARD CONDUCTOR AND YARD FOREMAN GROUP

SYMBOL (TYC)

Distinctive Class of Positions:	Symbol
YARD CONDUCTOR OR YARD FOREMAN	TYC-11

Description of Class:

The above class includes positions in which the duties of incumbents are to supervise and assist the work of switchmen and helpers in yard switching and yard work train service, including supervision of the breaking up and making up of trains; and to perform related work.

ROAD FREIGHT BRAKEMAN AND FLAGMAN GROUP

SYMBOL (TFK)

Distinctive Classes of Positions:	Symbol
ROAD FREIGHT BRAKEMAN OR FLAGMAN (THROUGH FREIGHT)	TFK-11
ROAD FREIGHT BRAKEMAN OR FLAGMAN (LOCAL AND WAY FREIGHT)	TFK-12

Description of Classes:

The above classes include positions in which the duties of incumbents are to assist conductors in the operation and protection of freight trains; and to perform related work.

ROAD PASSENGER BRAKEMAN AND FLAGMAN GROUP

SYMBOL (TPK)

Distinctive Classes of Positions:	Symbol
ROAD PASSENGER BRAKEMAN OR FLAGMAN	TPK-11
GUARD (PERFORMING DUTIES OF BRAKEMAN OR FLAGMAN ON SUBURBAN PASSENGER TRAINS)	TPK-12
PASSENGER BRAKEMAN OR FLAGMAN (ON SUBURBAN PASSENGER TRAINS)	TPK-13

Description of Classes:

The above classes include positions in which the duties of incumbents are to assist conductors in the operation and protection of passenger trains; and to perform related work.

YARD BRAKEMAN AND YARD HELPER AND SWITCH TENDER GROUP

SYMBOL (TYK)

Distinctive Classes of Positions:	Symbol
YARD BRAKEMAN OR YARD HELPER	TYK-11
SWITCH TENDER	TYK-12

Description of Classes:

The above classes include positions in which the duties of incumbents are to couple, uncouple and ride cars in connection with the breaking up and making up of trains; to handle switches; and to perform related work in connection with yard switching or switch tending service.

ROAD FREIGHT ENGINEER AND MOTORMAN GROUP

SYMBOL (TFE)

Distinctive Classes of Positions:	Symbol
ROAD FREIGHT ENGINEER OR MOTORMAN (THROUGH FREIGHT)	TFE-11
ROAD FREIGHT ENGINEER OR MOTORMAN (LOCAL AND WAY FREIGHT)	TFE-12

Description of Classes:

The above classes include positions in which the duties of incumbents are to operate steam, electrical or other power used in moving freight trains, and to perform related work.

ROAD PASSENGER ENGINEER AND MOTORMAN GROUP**SYMBOL (TPE)**

Distinctive Class of Positions:	Symbol
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ROAD PASSENGER ENGINEER OR MOTORMAN	TPE-11
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Description of Class:

The above class includes positions in which the duties of incumbents are to operate steam, electrical or other power used in moving passenger trains; and to perform related work.

YARD ENGINEER AND MOTORMAN GROUP**SYMBOL (TYE)**

Distinctive Class of Positions:	Symbol
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YARD ENGINEER OR MOTORMAN	TYE-11
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Description of Class:

The above classes include positions in which the duties of incumbents are to operate steam, electrical or other power used in yard switching and yard work train service; and to perform related work.

ROAD FREIGHT FIREMAN AND HELPER GROUP**SYMBOL (TFF)**

Distinctive Classes of Positions:	Symbol
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ROAD FREIGHT FIREMAN OR HELPER (THROUGH FREIGHT)	TFF-11
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ROAD FREIGHT FIREMAN OR HELPER (LOCAL AND WAY FREIGHT)	TFF-12
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Description of Classes:

The above classes include positions in which the duties of incumbents are to fire engines or to assist motormen in the operation of electrical locomotives used in moving freight trains; and to perform related work.

ROAD PASSENGER FIREMAN AND HELPER GROUP**SYMBOL (TPF)**

Distinctive Class of Positions:	Symbol
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ROAD PASSENGER FIREMAN OR HELPER	TPF-11
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Description of Class:

The above class includes positions in which the duties of incumbents are to fire engines or to assist motormen in the operation of electrical

locomotives used in moving passenger trains; and to perform related work.

YARD FIREMAN AND HELPER GROUP

SYMBOL (TYF)

Distinctive Class of Positions:	Symbol
YARD FIREMAN OR HELPER	TYF-11

Description of Class:

The above class includes positions in which the duties of incumbents are to fire engines or assist motormen in operating electric locomotives used in yard switching and yard work train service; and to perform related work.

HOSTLER GROUP

SYMBOL (THO)

Distinctive Classes of Positions:	Symbol
OUTSIDE HOSTLER	THO-11
OUTSIDE HOSTLER HELPER	THO-12
INSIDE HOSTLER	THO-13

Description of Classes:

The class "Outside Hostler" includes positions in which the duties of incumbents are to handle locomotives between passenger stations and engine houses or yards or on main tracks, having unrestricted territory within yard limits; other than the operation of engines in yard switching service or road service.

The class "Outside Hostler Helper" includes positions in which the duties of incumbents are to assist outside hostlers in the handling of locomotives.

The class "Inside Hostler" includes positions in which the duties of incumbents are to handle locomotives in and around engine houses, or on engine tracks at tie-up points, having restricted territory.

TRAIN DISPATCHING, TELEGRAPH AND STATION AGENT SERVICE

SYMBOL (N)

This Service includes positions in which the duties of incumbents are to perform work in connection with the conduct of business at stations, the operation of telegraph and telephone instruments and the receipt and delivery of train orders; or the operation of signals and switches from central points; or the dispatching of trains, as specifically defined in the several Groups.

This Service includes the following Groups:	Symbol
STATION AGENT GROUP (NON-TELEGRAPHER)	NSA
TELEGRAPHER AND TELEPHONER GROUP	NTL
TOWERMAN GROUP	NTW
TRAIN DISPATCHER GROUP	NDP

STATION AGENT GROUP (NON-TELEGRAPHER)

SYMBOL (NSA)

This Group includes positions in which the duties of incumbents are to have charge of and conduct the business of a railroad at freight and passenger stations.

This Group includes the following distinctive classes:

Grade	Classes of Positions	Symbol
GRADE 1:	Station Agent—Non-Supervisory	NSA-11
	Station Agent—Part Time	NSA-12
GRADE 2:	Assistant Station Agent	NSA-21
	Station Agent	NSA-22
GRADE 3:	Assistant Supervising Station Agent	NSA-31
	Supervising Station Agent	NSA-32

Note: Positions of Station Agent having duties in connection with the operation of telegraph or telephone instruments in connection with the receipt and delivery of train orders are classified in the Telegrapher and Telephoner Group of this Service (Symbol NTL).

GRADE 1—STATION AGENT GROUP (NON-TELEGRAPHER)

SYMBOL (NSA-1)

Distinctive Classes of Positions:	Symbol
STATION AGENT—NON-SUPERVISORY	NSA-11
STATION AGENT—PART TIME	NSA-12

Description of Classes:

The above classes include positions in which the duties of incumbents are to attend personally to all station work at one-man stations, including such work as selling tickets, receiving and forwarding freight, baggage, mail and express, and keeping necessary records; and to perform related work.

Illustrative Examples of Positions and Duties:*Station Agent—Non-Supervisory:*

Agent, at small non-telegraph station.

Agent, personally performing all station work and having no supervision.

Station Agent—Part Time:

Agent, responsible for meeting trains and conducting business at non-telegraph station which only requires a portion of his time.

GRADE 2—STATION AGENT GROUP (NON-TELEGRAPHER)

SYMBOL (NSA-2)

Distinctive Classes of Positions:	Symbol
ASSISTANT STATION AGENT	NSA-21
STATION AGENT	NSA-22

Description of Classes:

The above classes include positions in which the duties of incumbents are to conduct or assist in the conduct of the business of a railroad at freight or passenger stations; to supervise and direct the work of station employees and perform personally such work as is recognized as station agent's work; or to conduct the business of a station when assigned to relieve the regular agent; and to perform related work.

Illustrative Examples of Positions and Duties:*Assistant Station Agent:*

Assistant Agent, performing a portion of station work and without primary responsibility for property and records.

Assistant Agent, in charge of a branch station but responsible to a supervising agent at a central station.

Station Agent:

Agent, supervising other station employees and performing part of the station work himself; also performing duties of yardmaster, where yardmasters are not stationed.

Agent, who in addition to other work may also handle the duties of yardmaster where no yardmaster is employed.

Relief Agent, traveling from station to station and relieving regular agents during their absence.

GRADE 3—STATION AGENT GROUP (NON-TELEGRAPHER)

SYMBOL (NSA-3)

Distinctive Classes of Positions:	Symbol
ASSISTANT SUPERVISING STATION AGENT	NSA-31
SUPERVISING STATION AGENT	NSA-32

Description of Classes:

The above classes include positions in which the duties of incumbents are to supervise or assist in supervising the work of station forces, and the conduct of the business of a railroad at passenger or freight stations and terminals, not usually involving the personal performance of such work as is described in Grades 1 and 2; and to perform related work.

Illustrative Examples of Positions and Duties:

Assistant Supervising Station Agent:

Assistant Supervising Agent.

Supervising Station Agent:

Supervising Freight Agent, in charge of the business of a large freight station, directing the work of platform and clerical forces.

Exclusive Agent, supervision and conduct of general business of a railroad at a large station.

TELEGRAPHER AND TELEPHONER GROUP

SYMBOL (NTL)

This Group includes positions in which the duties of incumbents are to receive and deliver train orders and other messages, involving the operation of telegraph and telephone instruments; to operate staff machines, manual block signals or interlocking signals and

switches; or to assist or to supervise the above work; or to perform the above duties and in addition have charge of the business of a station or assist the agent in station clerical work.

This Group includes the following distinctive classes:

Grade	Class of Positions	Symbol
GRADE 1:		
	Agent-Telegrapher	NTL-11
	Agent-Telephoner	NTL-12
	Clerk-Telegrapher	NTL-13
	Clerk-Telephoner	NTL-14
	Telegrapher	NTL-15
	Telephoner	NTL-16
GRADE 2:		
	Assistant Chief Telegrapher and Telephoner	NTL-21
	Chief Telegrapher and Telephoner	NTL-22

Notes: This Group includes all positions whether composite or otherwise, which require a knowledge of telegraphy or the use of telephones or telegraph in the handling of train orders or messages.

Positions of Telephone Switchboard Operators are classified in the Office Attendant Group of the Attendance Service (Symbol AOA).

GRADE 1—TELEGRAPHER AND TELEPHONER GROUP

SYMBOL (NTL-1)

Distinctive Classes of Positions:	Symbol
AGENT-TELEGRAPHER	NTL-11
AGENT-TELEPHONER	NTL-12
CLERK-TELEGRAPHER	NTL-13
CLERK-TELEPHONER	NTL-14
TELEGRAPHER	NTL-15
TELEPHONER	NTL-16

Description of Classes:

The above classes include positions in which the duties of incumbents are to receive and deliver train orders and other messages involving the operation and use of telegraph and telephone instruments; to operate staff machines, interlocking signals or switches; and to perform related work.

The classes "Agent-Telegrapher," "Agent-Telephoner," "Clerk-Telegrapher," and "Clerk-Telephoner" are composite classes involving the conduct of the railroad's business at a station or the performance of clerical work in addition to duties as a Telegrapher or Telephoner.

Illustrative Examples of Positions:

Agent Telegrapher:

Agent-Telegrapher or Agent-Operator.

Agent Telephoner:

Agent-Telephoner Message Operator.

Clerk-Telegrapher:

Cashier-Operator.

Clerk-Telegrapher or Clerk-Operator.

Ticket Clerk-Operator.

Clerk-Telephoner:

Clerk-Telephoner or Clerk-Operator.

Telegrapher:

Block Operator (Required to do telegraphing).

Copy Operator.

Leverman (Required to do telegraphy).

Relay Operator.

Staff Operator (Required to do telegraphing).

Telegraph Operator or Telegrapher.

Telephoner:

Telephone Operator or Telephoner.

GRADE 2—TELEGRAPHER AND TELEPHONER GROUP**SYMBOL (NTL-2)**

Distinctive Classes of Positions:	Symbol
ASSISTANT CHIEF TELEGRAPHER AND TELEPHONER	NTL-21
CHIEF TELEGRAPHER AND TELEPHONER	NTL-22

Description of Classes:

The above classes include positions in which the duties of incumbents are to supervise or assist in supervising the work of operators and other employees in a telegraph or telephone office, engaged in receiving and delivering train orders and other messages; to supervise and direct the telegraph and telephone service in an assigned territory; to see that the wires are in working order; and to perform related work.

Illustrative Examples of Positions:*Assistant Chief Telegrapher and Telephoner:*

Assistant Chief Telegraph Operators.

Chief Telegrapher and Telephoner:

Chief Telegraph Operator.
 Day Chief, Telegraph Office.
 Manager and Wire Chief, Telegraph Office.
 Manager Telegraph Office.
 Night Chief, Telegraph Office.

Notes: The above classes include positions in which the Manager or Chief of a Telegraph Office is also responsible for the keeping of wires in working order, and making of necessary repairs.

Where positions of Wire Chief or Assistant Wire Chief are not responsible for the work of a telegraph office, such positions are classified in the Supervisory Skilled Trades and Labor Service (Symbol S).

TOWERMAN GROUP

SYMBOL (NTW)

This Group includes positions in which the duties of incumbents are to line up switches controlled from towers; to operate interlocking switches and signals and staff machines, when ability as a telegrapher or a telephoner may or may not be required; or to supervise such work.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:	Towerman	NTW-11
GRADE 2:	Tower Director	NTW-21
GRADE 3:	Train Director	NTW-31

Note: Positions having duties which involve the receipt and delivery of train orders or messages by telegraph are classified as "Telegrapher" in the Telegrapher and Telephoner Group of this Service (Symbol NTL).

GRADE 1—TOWERMAN GROUP

SYMBOL (NTW-1)

Distinctive Class of Positions:	Symbol
TOWERMAN	NTW-11

Description of Class:

The above class includes positions in which the duties of incumbents are to operate interlocking signals and switches, when ability as a telegrapher or telephoner is not required; and to perform related work.

Illustrative Examples of Positions:*Towerman:*

Interlocking Operator—non-telegrapher.
 Leverman—non-telegrapher.
 Towerman—non-telegrapher.

Note: Positions of Towerman having duties which involve the receipt and delivery of train orders or messages by telegraph or telephone, are classified as "Telegrapher" or "Telephoner" in the Telegrapher and Telephoner Group of this Service (Symbol NTL).

GRADE 2—TOWERMAN GROUP

SYMBOL (NTW-2)

Distinctive Class of Positions:**Symbol**

TOWER DIRECTOR

NTW-21

Description of Class:

The above class includes positions in which the duties of incumbents are to supervise the work of levermen, interlocking operators and towermen; and to perform related work.

GRADE 3—TOWERMAN GROUP

SYMBOL (NTW-3)

Distinctive Class of Positions**Symbol**

TRAIN DIRECTOR

NTW-31

Description of Class:

The above class includes positions in which the duties of incumbents are to direct the movement of trains by signals within a designated territory; and to perform related work.

TRAIN DISPATCHER GROUP

SYMBOL (NDP)

This Group includes positions in which the duties of incumbents are to supervise or to be primarily responsible for the movement of trains by train orders and otherwise; to give orders directing the movements of trains; and to supervise forces engaged in handling train orders.

This Group includes the following distinctive classes of positions:

Grade	Class of Positions	Symbol
GRADE 1:	Train Dispatcher	NDP-11
GRADE 2:	Assistant Chief Train Dispatcher	NDP-21
	Chief Train Dispatcher	NDP-22

GRADE 1—TRAIN DISPATCHER GROUP

SYMBOL (NDP-1)

Distinctive Class of Positions:	Symbol
TRAIN DISPATCHER	NDP-11

Description of Class:

The above class includes positions in which the duties of incumbents are to be primarily responsible for the movement of trains by train orders, or otherwise; to supervise forces employed in handling train orders; to keep necessary records incident thereto; and to perform related work.

Illustrative Examples of Positions:

Train Dispatcher:

- Extra Train Dispatcher.
- Relief Train Dispatcher.
- Train Dispatcher.

GRADE 2—TRAIN DISPATCHER GROUP

SYMBOL (NDP-2)

Distinctive Classes of Positions:	Symbol
ASSISTANT CHIEF TRAIN DISPATCHER	NDP-21
CHIEF TRAIN DISPATCHER	NDP-22

Description of Classes:

The above classes include positions in which the duties of incumbents are to be responsible for the movement of trains on a division or other assigned territory, involving the supervision of Train Dispatchers and other similar employees; to supervise the handling of trains and the distribution of power and equipment incident thereto; and to perform related work.

Illustrative Examples of Positions:

Assistant Chief Train Dispatcher:

- Night Chief Train Dispatcher.

Chief Train Dispatcher:

- Chief Dispatcher.

Alphabetical List and Index

to

Occupational Classification and Reporting Divisions

NOTES: Titles of positions which are in *bold face* type are the distinctive class titles of positions given in the Occupational Classification and also under the Reporting Divisions. The other titles are illustrative payroll titles, including those shown under the class descriptions in the Occupational Classification.

If the position cannot be found under the title first thought of, look for it under a transposed or alternative name. For example: "Passenger Receipts' Auditor" will be found under "Auditor of Passenger Receipts."

Payroll and Distinctive Class Title	Occupational Classification		Reporting Division	
	Class Symbol	Page	No.	Page
A				
Able Seaman (Steamer)	MDS-11	137	118	44
Abstractor or Abstract Clerk (Prescribed routine clerical work, see Classification)	CCK-11	86	11	24
Abstractor or Abstract Clerk (Specialized routine clerical work, see Classification)	CCK-21	87	10	23
Accountant, Car	XGN	117	1	21
Accountant or Auditor (Traveling)—Grade 1	CTV-12	96	17	25
Accountant or Auditor (Traveling)—Grade 2	CTV-22	97	17	25
Accountant (Supervising Bureau or Minor Department)	CSC-11	93	8	23
Accountant (Supervising Major Department)	CSC-21	93	7	23
Accountant (With limited or no supervision)	CCK-32	87	9	23
Acetylene Welding Instructor	VXM-12	159	29	27
Adding Machine Clerk (Specialized routine work, see Classification)	CCK-21	87	10	23
Addressograph Operator	AOA-21	79	18	25
Adjuster, Claim (Investigating and adjusting claims, etc., outside office)	VCL-11	158	27	27
Adjuster, Claim (Prescribed routine clerical work, see Classification)	CCK-11	86	11	24
Adjuster, Claim (Specialized routine clerical work, see Classification)	CCK-21	87	10	23

Payroll and Distinctive Class Title	Occupational Classification Class		Reporting Division	
	Symbol	Page	No.	Page
Advertising Agent	FAD-11	250	25	27
Adzing Machine Operator	KCP-31	203	39	30
Agent, Commercial (Non-supervisory)	FTF-12	252	25	27
Agent, Commercial (Supervising)	FTF-22	253	24	26
Agent, Commissary (Buying)	CBY-11	84	15	25
Agent (Development or Agricultural Bureau)	FVL-11	251	25	27
Agent (Real Estate)	VTX-22	161	28	27
Agent, Station (Non-Supervisory, Small Station, Non-telegrapher)	NSA-11	262	93	40
Agent, Station (Supervisory, Major Station, Non-telegrapher)	NSA-32	263	91	39
Agent, Station (Supervisory, Small Station, Non-telegrapher)	NSA-22	262	92	39
Agent-Telegrapher	NTL-11	264	94	40
Agent-Telephoner	NTL-12	264	94	40
Agent (Warehouse Storekeeper)	CKP-21	92	15	25
Agricultural Agent	FVL-11	251	25	27
Air Bleeder	KCR-32	210	72	35
Air-Brake Gang Foreman (Carman work)	KCR-41	212	67	35
Air-Brake Inspector (Engine)	KMH-33	217	77	36
Air-Brake Inspector (Under direction)	IQP-12	144	65	34
Air-Brake Instructor, General (Staff Officer)	XAS	122	2	21
Air-Brake Instructor (Under direction)	VXM-12	159	29	27
Air-Brake Repairer (Coach) (Carman work)	KCR-34	211	70	35
Air-Brake Repairer (Freight) (Carman work)	KCR-31	210	72	35
Air-Brake Test Room Inspector	IQP-12	144	65	34
Air Compressor Operator (Electric Plant)	OLR-26	108	75	36
Air Compressor Operator (Steam Plant)	OST-21	115	87	38
Anteroom Attendant	AOA-11	78	19	26
Apprentice (See specific class of Apprentice, such as Blacksmith Regular Apprentice, Boilermaker Helper Apprentice, Carpenter Apprentice, etc.)				
Architect, Assistant (Official)	XGN	118	1	21
Architect, Assistant (Under direction)	PAR-21	187	3	21
Architect (Official)	XGN	118	1	21
Architectural Draftsman	PAR-11	187	4	22
Armature Winder	KEW-31	214	74	36
Ash Conveyer or Ash Hoist Man	LSP-12	175	85	38
Ash Pan Foreman	KBM-41	202	67	35
Ash Pan Inspector or Repairer	KBM-31	201	69	35
Ash Passer or Ash Wheeler	LSP-12	175	85	38
Ash Pit Cleaner	LSP-12	175	85	38
Asphalt Laborer	LMS-11	173	53	32
Assistant Architect (Official)	XGN	118	1	21
Assistant Architect (Under direction)	PAR-21	187	3	21
Assistant Attorney (Under direction)	PAW-11	194	6	22
Assistant Auditor (Official)	XGN	118	1	21
Assistant Auditor (Under direction) (See specific class of Assistant Auditor or Accountant, such as Travelling Auditor; Accountant (Bureau); etc.)				
Assistant Baggage Agent (Non-supervisory)	ABG-21	75	100	41
Assistant Baggage Agent (Supervisory)	ABG-31	75	99	40
Assistant Bridge Engineer (Official)	XGN	118	1	21

Payroll and Distinctive Class Title	Occupational Classification		Reporting Division	
	Class Symbol	Page	Division No.	Page
Assistant Carpenter Foreman (Bridge and Building work)	KCP-41	204	38	29
Assistant Cashier (Other than Cashier's Clerk, and Cashiers at Eating Houses, etc.)	CCS-11	85	9	23
Assistant Chief Clerk (Major Department)	CSC-11	93	8	23
Assistant Chief Draftsman or Leading Draftsman	PER-17	190	4	22
Assistant Chief Engineer (Department)	XGN	118	1	21
Assistant Chief Engineer (Ferry Boat)	MEF-31	131	116	44
Assistant Chief Engineer (Steamer)	MES-31	140	118	45
Assistant Chief Engineer (Steam Plant)	OST-31	115	87	38
Assistant Chief Engineer (Tug)	MET-21	132	116	44
Assistant Chief Scale Inspector	ISK-21	153	36	29
Assistant Chief Special Agent	XGN	120	1	21
Assistant Chief Telegrapher and Telephoner	NTL-21	265	95	40
Assistant Chief Tie or Timber Inspector	IML-23	151	66	34
Assistant Chief Train Dispatcher	NDP-21	268	90	39
Assistant Claim Agent	VCL-11	158	27	27
Assistant Coach Repair Foreman (Shop)	SSE-11	242	62	34
Assistant Coal Traffic Agent (Supervisory)	FTF-21	253	24	26
Assistant Commercial Agent (Supervisory)	FTF-22	253	24	26
Assistant Commissary Agent (Supervisory)	DSR-21	103	109	42
Assistant Comptroller	XGN	118	1	21
Assistant Conductor (Passenger)	TAC-11	257	132	47
Assistant Conductor, Passenger (On Suburban Passenger Trains)	TAC-12	257	132	47
Assistant Department Foreman (Shop)	SSE-11	242	62	34
Assistant Department Head (Clerical)	CSC-11	93	8	23
Assistant Dining Car Cook (Third Cook)	DDI-21	101	111	43
Assistant Dining Car Steward	DSR-11	103	109	42
Assistant Division Engineer (Maintenance of Way Official)	XDV	121	2	21
Assistant Division Freight Traffic Agent	FTF-11	252	25	27
Assistant Division Roadmaster	SMW-21	239	34	29
Assistant Division Storekeeper (Under direction)	CKP-21	92	15	25
Assistant Division Superintendent	XDV	120	2	21
Assistant Drawbridge Operator	OOP-12	106	123	46
Assistant Engineer (Accountant) (Under direction)	PER-21	192	3	21
Assistant Engineer (Civil) (Under direction)	PER-22	192	3	21
Assistant Engineer (Electrical or Signal) (Under direction)	PER-23	192	3	21
Assistant Engineer (Ferry Boat) (See First Assistant Engineer, Second Assistant Engineer, Third Assistant Engineer, etc.)				
Assistant Engineer (Mechanical) (Under direction)	PER-24	192	3	22
Assistant Engineer of Bridges and Buildings	XGN	118	1	21
Assistant Engineer of Maintenance	XGN	118	1	21
Assistant Engineer of Motive Power	XGN	117	1	21
Assistant Engineer of Scales	XGN	118	1	21
Assistant Engineer of Tests	XGN	118	1	21

Payroll and Distinctive Class Title	Occupational Classification		Reporting Division	
	Class Symbol	Page	No.	Page
Assistant Engineer (Steamer)	MES-21	139	118	45
Assistant Engineer (Structural) (Under direction)	PER-22	192	3	21
Assistant Engineer (Towing Vessel)	MET-21	132	116	44
Assistant Engineer (Valuation)	PER-25	192	3	22
Assistant Engine House Foreman	SSE-12	242	62	34
Assistant Erecting Shop Foreman	SSE-11	242	62	34
Assistant Floating Equipment Supervisor	MWS-31	134	119	45
Assistant Foreman (Shop labor)	LSP-21	176	83	38
Assistant Foreman (Station labor)	LSW-31	179	104	41
Assistant Foreman (Stores labor)	LOR-23	181	83	38
Assistant Foundry Foreman (Labor gang)	LSP-21	176	83	38
Assistant Foundry Foreman (In charge of Shop)	SSE-11	242	62	34
Assistant Freight Claim Agent	VCL-12	158	27	27
Assistant Freight House Foreman	LSW-31	179	104	41
Assistant Freight Traffic Manager	XGN	119	1	21
Assistant General Attorney or Counsel	XGN	119	1	21
Assistant General Baggage Agent	XGN	119	1	21
Assistant General Claim Agent	XGN	119	1	21
Assistant General Coal Freight Agent	XGN	119	1	21
Assistant General Commissary Agent	XGN	119	1	21
Assistant General Dairy Freight Agent	XGN	119	1	21
Assistant General Foreman (Bridges and Buildings)	SMW-11	239	35	29
Assistant General Foreman (Coal and Ore Dock)	SED-11	237	103	41
Assistant General Foreman (Electrical Department)	SSE-32	243	62	34
Assistant General Foreman (Electrical Transmission)	SIG-11	245	55	33
Assistant General Foreman (Engine Houses)	SSE-31	243	62	34
Assistant General Foreman (Freight car repairs)	SSE-32	243	62	34
Assistant General Foreman (Freight Station or Freight Dock)	SFT-11	236	103	41
Assistant General Foreman (Grain Elevator)	SED-12	237	103	41
Assistant General Foreman (Maintenance of Way)	SMW-13	239	35	29
Assistant General Foreman or Supervisor (Signal and Telegraph)	SIG-12	245	55	33
Assistant General Foreman (Reclamation Plant)	SPS-11	248	64	34
Assistant General Foreman (Shops)	SSE-32	243	62	34
Assistant General Foreman (Stores)	SPS-12	248	64	34
Assistant General Foreman (Timber Treating Plant)	SPS-13	248	64	34
Assistant General Freight Agent	XGN	119	1	21
Assistant General Freight Claim Agent	XGN	119	1	21
Assistant General Immigration Agent	XGN	119	1	21
Assistant General Industrial Agent	XGN	119	1	21
Assistant General Land Attorney	XGN	119	1	21
Assistant General Line Foreman	SIG-11	245	55	33
Assistant General Live Stock Agent	XGN	119	1	21
Assistant General Manager	XGN	117	1	21
Assistant General Passenger Agent	XGN	119	1	21
Assistant General Purchasing Agent	XGN	119	1	21

Payroll and Distinctive Class Title	Occupational Classification		Reporting Division	
	Class Symbol	Page	No.	Page
Assistant General Right of Way Agent	XGN	119	1	21
Assistant General Solicitor	XGN	119	1	21
Assistant General Storekeeper	XGN	119	1	21
Assistant General Superintendent	XGN	117	1	21
Assistant General Superintendent of Motive Power	XGN	117	1	21
Assistant General Superintendent of Transportation	XGN	117	1	21
Assistant General Traffic Manager	XGN	119	1	21
Assistant General Treasurer	XEX	117	1	21
Assistant Land Commissioner	XGN	119	1	21
Assistant Load Dispatcher	OLR-25	108	75	36
Assistant Local Treasurer (Official)	XGN	118	1	21
Assistant Machine Shop Foreman (Assistant in charge of Shop)	SSE-11	242	62	34
Assistant Machinist Foreman (Gang)	KMH-41	217	67	35
Assistant Manager (Restaurant)	DSR-12	103	109	42
Assistant Manager (Telegraph Office)	NTL-21	265	95	40
Assistant Master Carpenter (Bridges and Buildings)	SMW-11	239	35	29
Assistant Mechanical Engineer (Assistant department head)	XGN	117	1	21
Assistant Mechanical Engineer (Under direction)	PER-24	192	3	22
Assistant Office Engineer (Under direction)	PER-22	192	3	21
Assistant Passenger Conductor or Ticket Collector (On Suburban Passenger Trains)	TAC-12	257	132	47
Assistant Pay Master (Official)	XGN	118	1	21
Assistant Pilot Engineer (Valuation work)	PER-25	192	3	22
Assistant Purchasing Agent (Making minor purchases, under supervision)	CBY-11	84	15	25
Assistant Purchasing Agent (Official)	XGN	119	1	21
Assistant Purser (Ferry or Steamer)	MPR-11	136	119	45
Assistant Restaurant Cook	DDI-22	101	111	43
Assistant Restaurant Manager	DSR-12	103	109	42
Assistant Right-of-Way Engineer (Under direction)	PER-22	192	3	21
Assistant Road Foreman of Engines	XDV	120	2	21
Assistant Roadmaster (Division)	SMW-21	239	34	29
Assistant Road Passenger Conductor or Ticket Collector	TAC-11	257	132	47
Assistant Roundhouse Foreman (Assistant in charge of Roundhouse)	SSE-12	242	62	34
Assistant Seamstress (Laundry)	LDY-12	171	125	46
Assistant Secretary (Official)	XEX	117	1	21
Assistant Section Foreman (Maintenance of Way)	LMS-25	174	50	32
Assistant Sheet Metal Foreman (Assistant in charge of shop)	SSE-11	242	62	34
Assistant Sheet Metal Foreman (Gang)	KSH-41	227	67	35
Assistant Signal Engineer (Department)	XGN	117	1	21
Assistant Signal Engineer (Under direction)	PER-23	192	3	21
Assistant Signalman and Assistant Signal Maintainer	KSL-21	229	59	33
Assistant Signal Supervisor	SIG-12	245	55	33

Payroll and Distinctive Class Title	Occupational Classification		Reporting Division	
	Symbol	Page	No.	Page
Assistant Special Agent (Police work)	BOL-11	184	22	26
Assistant Special Agent on other than police work see particular kind of Agent, as Agent, Commercial, etc.				
Assistant State Attorney (Official)	XGN	119	1	21
Assistant Station Agent (Supervisory, Non-Telegrapher, Large Station)	NSA-31	263	91	39
Assistant Station Agent (Supervisory, Non-Telegrapher, Small Station)	NSA-21	262	92	39
Assistant Station Master	SSM-11	247	98	40
Assistant Steward (Dining Service)	DSR-11	103	109	42
Assistant Steward or Stewardess (Floating Equipment Service)	AMR-11	76	119	45
Assistant Storekeeper (Grade 1)	CKP-11	91	15	25
Assistant Storekeeper (Grade 2)	CKP-21	92	15	25
Assistant Superintendent (Freight Car Department)	XGN	118	1	21
Assistant Superintendent of Agriculture	XGN	120	1	21
Assistant Superintendent of Car Service	XGN	117	1	21
Assistant Superintendent of Dining Cars and Restaurants	XGN	120	1	21
Assistant Superintendent of Electrical Construction	XGN	117	1	21
Assistant Superintendent of Electrical Transmission	XGN	117	1	21
Assistant Superintendent of Freight or Passenegr Transportation	XGN	117	1	21
Assistant Superintendent of Marine or Floating Equipment	XGN	117	1	21
Assistant Superintendent of Motive Power and Machinery	XGN	117	1	21
Assistant Superintendent of Rolling Stock	XGN	117	1	21
Assistant Superintendent of Stations and Transfers	XGN	117	1	21
Assistant Superintendent of Telegraph, Telephone or Signals	XGN	118	1	21
Assistant Superintendent of Timber Department	XGN	119	1	21
Assistant Superintendent of Tonnage Bureau	XGN	117	1	21
Assistant Superintendent of Transportation	XGN	117	1	21
Assistant Superintendent (Passenger Car Department)	XGN	117	1	21
Assistant Supervising Baggage Agent	ABG-31	75	99	40
Assistant Supervising Station Agent	NSA-31	263	91	39
Assistant Supervisor (Bridges and Buildings)	SMW-11	239	35	29
Assistant Supervisor (Mail Traffic)	XAS	122	2	21
Assistant Supervisor of Water Stations	SMW-12	239	35	29
Assistant Supervisor (Signals)	SIG-12	245	55	33
Assistant Supervisor (Track)	SMW-13	239	35	29
Assistant Terminal Station Agent (Supervisory)	NSA-31	263	91	39
Assistant Ticket Agent	CTK-21	95	16	25
Assistant to Chief Engineer	XAS	122	2	21
Assistant to General Manager	XAS	122	2	21
Assistant to General Secretary	XAS	121	2	21
Assistant to General Superintendent	XAS	122	2	21

Payroll and Distinctive Class Title	Occupational Classification		Reporting Division	
	Class Symbol	Page	Division No.	Page
Assistant to General Superintendent of Motive Power	XAS	122	2	21
Assistant to General Superintendent of Transportation	XAS	122	2	21
Assistant to General Treasurer	XAS	121	2	21
Assistant to President	XAS	121	2	21
Assistant to Secretary	XAS	121	2	21
Assistant to Vice-President	XAS	121	2	21
Assistant Track Gang Foreman (Extra gang and work train labor)	LMS-24	174	48	31
Assistant Track Gang Foreman (Section labor)	LMS-25	174	50	32
Assistant Track Supervisor	SMW-13	239	35	29
Assistant Traffic Manager	XGN	119	1	21
Assistant Wire Chief (Without responsibility for Telegraph Office)	SIG-12	245	55	33
Assistant Wire Chief (With responsibility for Telegraph Office)	NTL-21	265	95	40
Assistant Yard Master	SYM-11	249	126	46
Attendant (See specific class of Attendant; such as Baggage Attendant, Office Attendant, Parcel Room Attendant, Station Attendant, etc.)				
Attorney (Under direction)	PAW-21	195	6	22
Attorney District or General (Official)	XGN	118	1	21
Auditor (Claims, vouchers, etc., other than Officer or Traveling Auditor or Accountant)	CCK-32	87	9	23
Auditor of Capital Expenditures	XGN	118	1	21
Auditor of Disbursements or Expenditures	XGN	118	1	21
Auditor (Official)	XGN	118	1	21
Auditor of Freight Accounts	XGN	118	1	21
Auditor of Freight Claims or Freight Claim Agent	XGN	119	1	21
Auditor of Other Accounts	XGN	119	1	21
Auditor of Passenger Receipts	XGN	118	1	21
Auditor of Revenue	XGN	118	1	21
Auditor of Station Accounts	XGN	119	1	21
Auditor of Traffic	XGN	119	1	21
Auditor or Accountant, Traveling (Making routine checks or assisting in auditing station accounts).	CTV-12	96	17	25
Auditor or Accountant, Traveling (Making complete or difficult audits)	CTV-22	97	17	25
Auditor, Train (Passenger Transportation)	CTV-11	96	17	25
Autogenous Welder (See Welder)				
Automobile or Auto Truck Driver	OMV-11	111	31	28
Auxiliary Oiler	OST-13	114	83	39
Axle Turner	KMH-31	217	77	36
B				
Baggage Agent	ABG-21	75	100	41
Baggage Agent, Assistant	ABG-21	75	100	41
Baggage Agent, General	XGN	119	1	21
Baggage Agent, Supervising	ABG-32	75	99	40
Baggage Check Man	ABG-11	74	101	41
Baggage Check Man, Head (Not involving work of Agent)	ABG-11	74	101	41
Baggage, Mail and Express Service Inspector	IFG-11	147	120	45

Payroll and Distinctive Class Title	Occupational Classification		Reporting Division	
	Class Symbol	Page	No.	Page
Baggageman (Marine)	MPR-12	136	119	45
Baggageman, Station (Under supervision of Baggage Agent or at Small Station)	ABG-11	74	101	41
Baggageman, Train	TPB-11	256	135	48
Baggage-Master, Ferry Boat	MPR-12	136	119	45
Baggage-Master, Station (Baggage Agent)	ABG-21	75	100	41
Baggage Room Attendant	ABG-11	74	101	41
Baggage Stripper	ABG-11	74	101	41
Baggage Truckee	LSW-12	177	106	42
Baker (Dining car)	DDI-31	101	111	43
Baker (Restaurant)	DDI-32	101	111	43
Baker's Helper (Dining car)	DDI-21	101	111	43
Baker's Helper (Restaurant)	DDI-22	101	111	43
Ballast Gang Foreman (Extra gang and work train labor)	LMS-24	174	48	31
Ballast Gang Laborer	LMS-15	173	51	32
Barber, Train	ATR-14	80	122	46
Bargeman or Bargemaster (Barge or Car Float)	MBR-11	124	114	43
Bargeman or Bargemaster (Covered Barge)	MBR-12	124	114	43
Barney Foreman	LDX-21	165	104	41
Barney Operator (Electric)	OLR-21	108	76	36
Batteryman (Electrical Worker)	KEW-31	214	74	36
Batteryman Helper (Electrical Worker Helper)	KEW-11	213	80	37
Beltman, Belt Repairer or Belt Threader (Shop)	LSP-12	175	85	38
Beltman (Coal and Ore Dock)	LDX-11	164	107	42
Beltman (Grain Elevator)	LGL-12	168	107	42
Bench Foreman (Machinists)	KMH-41	217	67	35
Berth Master (Coal and Ore Dock)	LDX-11	164	107	42
Bill Collector (Collecting special accounts)	CCK-21	87	10	23
Bill Collector (Making routine collections)	CCK-11	86	11	24
Billing Machine Operator	CMC-11	88	12	24
Binding Machine Operator	AOA-11	78	19	26
Blacksmith (Autogenous Welder)	KBS-32	198	68	35
Blacksmith Foreman (Charge of Blacksmith Shop)	SSE-21	243	62	34
Blacksmith Foreman (Gang)	KBS-41	199	67	35
Blacksmith (Heavy Fire)	KBS-33	198	68	35
Blacksmith Helper	KBS-11	197	80	37
Blacksmith Helper Apprentice	KBS-21	197	81	37
Blacksmith, Journeyman	KBS-31	198	68	35
Blacksmith Regular Apprentice	KBS-22	197	82	37
Block Operator (Telegrapher)	NTL-15	264	97	40
Blueprint Boy (Delivering prints or assisting Blue Printer)	AOA-11	78	19	26
Blue Printer	CMC-11	88	12	24
Boarder Up (Coal and Ore Dock)	LDX-11	164	107	42
Boarder Up (Station)	LSW-11	177	108	42
Boat Cleaner (Towing Vessels and Ferries)	LJN-12	170	33	28
Boat Cleaner Labor Foreman (Towing Vessels and Ferries)	LJN-21	170	33	28
Boat Cook (Crew)	DCA-22	99	113	43
Boat Dispatcher	MWS-11	133	119	45
Boat Loader (Coal and Ore Dock)	LDX-11	164	107	42
Boat Master	MWS-21	134	119	45

Payroll and Distinctive Class Title	Occupational Classification		Reporting Division	
	Class Symbol	Page	No.	Page
Boat Mess Man	DCA-22	99	113	43
Boat Spotter (Coal and Ore Dock)	LDX-11	164	107	42
Boatswain	MDS-11	137	118	44
Boatswain's Mate	MDS-11	137	118	44
Body Ironer	LDY-11	171	125	46
Boiler Inspector, General (Staff Officer)	XAS	122	2	21
Boilermaker (Autogenous Welder)	KBM-32	201	69	35
Boilermaker Foreman (Charge of Boiler Shop)	SSE-21	243	62	34
Boilermaker Foreman (Gang)	KBM-41	202	67	35
Boilermaker Helper	KBM-11	200	80	37
Boilermaker Helper Apprentice	KBM-21	200	81	37
Boilermaker Helper (Flange Fire)	KBM-12	200	80	37
Boilermaker. (Inspector)	KBM-33	201	69	35
Boilermaker (Journeyman)	KBM-31	201	69	35
Boilermaker Regular Apprentice	KBM-22	200	82	37
Boilerroom Engineer, Fireman, Chief Engineer, etc.; see Engineer (Steam Plant); Fireman (Steam Station); etc.				
Boiler Washer	KBM-11	200	80	37
*Bolt Cutter Operator (Blacksmith work)	KBS-11	197	80	37
Bolt Machine Foreman (Blacksmith work)	KBS-41	199	67	35
Bolt Machine Operator (Blacksmith work)	KBS-31	198	68	35
Bolt Pointer (Machinist work)	KMH-11	216	80	37
*Bolt Threader (Carman work)	KCR-11	209	80	37
*Bolt Threader (Machinist work)	KMH-11	216	80	37
Bookbinder	KMT-31	222	30	28
Bookbinder Foreman	KMT-41	223	30	28
Bookbinder Helper	KMT-11	221	30	28
Bookkeeper, General (Bureau or Sub-department Supervisor)	CSC-11	93	8	23
Bookkeeper (Under supervision)	CCK-21	87	10	23
Book of Rules Examiner	VXM-11	153	29	27
Boxman (Ferry Station)	MWS-12	133	119	45
Box Packer (Carman work)	KCR-11	209	80	37
Box Packer (Machinist work)	KMH-11	216	80	37
Brakeman (See Road Freight Brakeman, Road Passenger Brakeman, Yard Brakeman, etc.)				
Brake Rigging Man (Machinist work).	KMH-31	217	77	36
Brass Cleaner (Offices, Stations, etc.)	LJN-11	170	33	28
Brass Foundry Foreman (Charge of Foundry)	SSE-21	243	62	34
Brass Foundry Foreman (Gang Foreman, Molders)	KMO-41	225	67	35
Brass House Foreman (Reclamation Plant Labor)	LOR-22	181	83	38
Brick and Concrete Laborer	LMS-11	173	53	32
Brick Mason Apprentice	KMA-21	219	44	31
Brick Mason Foreman	KMA-41	220	38	30
Brick Mason Helper	KMA-11	219	43	30
Brick Mason, Journeyman	KMA-31	219	42	30
Bridge and Building Inspector	IMN-11	149	37	29
Bridge and Building Iron Worker Foreman (Gang)	KRN-31	206	38	30
Bridge and Building Iron Worker Helper	KRN-11	205	43	30

*Not equipped with a facing, boring or turning head or milling apparatus.

Payroll and Distinctive Class Title	Occupational Classification		Reporting Division	
	Class Symbol	Page	Division No.	Page
Bridge and Building Iron Worker (Journeyman)	KRN-21	205	40	30
Bridge and Building Laborer	LMS-11	173	53	32
Bridge and Building Painter Apprentice	KPA-21	207	44	31
Bridge and Building Painter Foreman (Gang)	KPA-41	208	38	30
Bridge and Building Painter Helper	KPA-11	207	43	30
Bridge and Building Painter (Journeyman)	KPA-31	207	41	30
Bridge and Building Painters, General Foreman	SMW-22	239	34	29
Bridge Carpenter Apprentice	KCP-21	203	44	31
Bridge Carpenter Foreman (Gang)	KCP-41	204	38	29
Bridge Carpenter Helper	KCP-11	203	43	30
Bridge Carpenter, Journeyman	KCP-31	203	39	30
Bridge Carpenters, General Foreman	SMW-22	239	34	29
Bridge Draftsman, Leading	PER-17	190	4	22
Bridge Draftsman (Under supervision)	PER-12	190	4	22
Bridge Engineer (Department head)	XGN	118	1	21
Bridge Flagman	LCF-11	166	124	46
Bridge Foreman (Structural Iron Workers)	KRN-31	206	38	30
Bridge Gateman	LCF-11	166	124	46
Bridge Helper (Iron Workers Helper)	KRN-11	205	43	30
Bridge Inspector	IMN-11	149	37	29
Bridge Laborer	LMS-11	173	53	32
Bridgeman (Ferry Boat)	MDF-11	125	117	44
Bridgeman on Car Float	MBR-11	124	114	43
Bridge Motorman	OOP-11	106	123	46
Bridge Oiler	OOP-12	106	123	46
Bridge Operator (Electric)	OOP-11	106	123	46
Bridge Operator Helper	OOP-12	106	123	46
Bridge Operator, Ore	OLR-21	108	76	36
Bridge Operator (Steam)	OOP-13	106	123	46
Bridge Painter Apprentice	KPA-21	207	44	31
Bridge Painter Foreman (Gang)	KPA-41	208	38	30
Bridge Painter Helper	KPA-11	207	43	30
Bridge Painter (Journeyman)	KPA-31	207	41	30
Bridge Tender (Electric)	OOP-11	106	123	46
Bridge Tender Helper	OOP-12	106	123	46
Bridge Watchman	LMS-11	173	53	32
Buffet Car Porter	ATR-11	80	122	46
Building Carpenter Apprentice	KCP-22	203	44	31
Building Carpenter Foreman (Gang)	KCP-41	204	38	29
Building Carpenter Helper	KCP-12	203	43	30
Building Carpenter (Journeyman)	KCP-32	203	39	30
Building Inspector	IMN-11	149	37	29
Building Laborer	LMS-11	173	53	32
Building Painter Apprentice	KPA-21	207	44	31
Building Painter Foreman (Gang)	KPA-41	208	38	30
Building Painter Helper	KPA-11	207	43	30
Building Painter (Journeyman)	KPA-31	207	41	30
Bull Dozer Operator	KBS-31	198	68	35
Bulletin Board Attendant (Passenger Station)	ASN-21	82	101	41
Bull Riveter (Boilermaker work)	KBM-31	201	69	35
Bureau Head (Supervising clerical office work)	CSC-11	93	8	22

Payroll and Distinctive Class Title	Occupational Classification		Reporting Division	
	Class Symbol	Page	Division No.	Page
Bureau of Information Attendant	ASN-22	82	101	41
Bus Boy (Dining Car or Restaurant)	DDI-11	100	113	43
Business Car Attendant	ATR-12	80	122	46
Business Car Cook	ATR-12	80	122	46
Business Car Porter	ATR-12	80	122	46
Butcher (Dining Car Service)	DDI-31	101	110	42
Buyer	CBY-11	84	15	25

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Cab Cleaner	LSP-12	175	85	38
Cabin Boy (Ferry Boat)	MDF-11	125	117	44
Cabinet Maker (Carman work)	KCR-34	211	70	35
Cableman (Coal and Ore Dock)	LDX-11	164	107	42
Cableman (Derrick)—Carman work	KCR-11	209	80	37
Cableman (Derrick)—Other than carman work	OPO-11	112	46	31
Cable Splicer (Electrical work)	KEW-31	214	74	36
Calculating Machine Operator	CMC-11	88	12	24
Caller and Dispatcher (Train and Engine Crews)	CCK-11	86	11	24
Caller, Loader, Stower or Cooper	LSW-21	178	105	42
Camp Car Cook	DCA-21	99	113	43
Captain (Ferry Boat)	MDF-31	127	115	43
Captain (Gasoline Launch)	MGS-21	135	114	43
Captain (In charge Marine Equipment)	MWS-21	134	119	45
Captain (Lighter)	MBR-13	124	114	43
Captain of Police	XDV	121	2	21
Captain or Bargeman (Barge or Car Float)	MBR-11	124	114	43
Captain or Bargeman (Covered Barge)	MBR-12	124	114	43
Captain or Pilot (Ferry Boat)	MDF-31	127	115	43
Captain (Self Propelled Barge)	MBR-21	124	114	43
Captain (Steamer)	MDS-31	138	118	45
Captain (Towing Vessel)	MDT-31	129	115	44
Car Accountant	XGN	117	1	21
Car Booker, Checker, Locator, Number Taker, Tracer	CCK-11	86	11	24
Car Distributor, Chief (Bureau or Section head)	CSC-11	93	8	23
Car Distributor (Clerk-telegrapher)	NTL-13	264	96	40
Car Distributor (Division)	CCK-31	87	9	23
Card Puncher (For tabulating machines)	CMC-11	88	12	24
Caretaker (Station)	LJN-12	170	33	28
Car Lighting Supervisor	XAS	122	2	21
Carman (Cabinet Maker)	KCR-34	211	70	35
Carman (Coach Airbrake Repairer)	KCR-34	211	70	35
Carman (Coach and Locomotive)	KCR-34	211	70	35
Carman (Coach Trimmer)	KCR-34	211	70	35
Carman (Freight)	KCR-31	210	72	35
Carman (Freight Car Carpenter)	KCR-31	210	72	35
Carman (Freight Car Painter)	KCR-33	211	73	36
Carman (Freight Car Repairer)	KCR-31	210	72	35
Carman (Gang Foreman)	KCR-41	212	67	35
Carman Helper	KCR-11	209	80	37
Carman Helper Apprentice	KCR-21	210	81	37
Carman (Inspector)	KCR-32	210	72	35

Payroll and Distinctive Class Title	Occupational Classification		Reporting Division	
	Class Symbol	Page	Division No.	Page
Carman (Locomotive Carpenter)	KCR-34	211	70	35
Carman (Locomotive Crane Engineer)	KCR-31	210	72	35
Carman (Mill Machine Operator)	KCR-35	211	70	35
Carman Painter (Coach and Locomotive)	KCR-36	211	71	35
Carman Painter (Freight)	KCR-33	211	73	36
Carman (Pattern Maker)	KCR-37	211	70	35
Carman (Planing Mill Mechanic)	KCR-35	211	70	35
Carman (Punch and Shear Operator, cutting bar, stock and scrap)	KCR-11	209	80	37
Carman (Punch and Shear Operator, Shaping and Forming)	KCR-31	210	72	35
Carman Regular Apprentice	KCR-22	210	82	37
Carman (Shop Painter)	KCR-33	211	73	36
Carman (Triple Valve Repairer)	KCR-34	211	70	35
Carman (Triple Valve Tester)	KCR-34	211	70	35
Carman (Upholsterer)	KCR-38	211	70	35
Carman (Welder)	KCR-39	211	70	35
Carman (Wrecking Derrick Engineer)	KCR-31	210	72	35
Car Oiler and Packer	KCR-11	209	80	37
Carpenter (Bridge and Building) (See Bridge Carpenter Apprentice, Bridge Carpenter Helper, etc.)				
Carpenter (Carman work; see Carman, Freight Car or Locomotive Carpenter)				
Car Rider (Coal and Ore Dock)	LDX-11	164	107	42
Car Sealer	LSW-22	178	105	42
Car Shop Foreman	SSE-21	243	62	34
Car Spotter (Ore Dock)	LDX-11	164	107	42
Car Spotter (Timber Treating Plant)	LOR-14	180	86	38
Car Trimmer (Coal and Ore Dock)	LDX-11	164	107	42
Cashier, Assistant (Other than Cashier's Clerk and Cashier at Eating Houses, etc.)	CCS-11	85	9	23
Cashier (Eating House or Restaurant)	CCK-11	86	11	24
Cashier (Lodging House)	CCK-11	86	11	24
Cashier (Operator)	NTL-13	264	96	40
Cashier or Teller	CCS-11	85	9	23
Cashier's Clerk (Other than Teller)	CCK-21	87	10	23
Cashier, Supervising	CCS-21	86	8	23
Casting Chipper or Cleaner	KMO-11	224	80	37
Caulker (Boilermaker work)	KBM-31	201	69	35
Cement Finisher	KMA-31	219	42	30
Cement Laborer	LMS-11	173	53	32
Censor (Reviewing office clerical work)	CCK-31	87	9	23
Chairman (Sub-professional engineering work)	UUB-11	233	5	22
Chairman (General Safety Committee)	XAS	122	2	21
Chairman of Board	XEX	116	1	21
Chambermaid	ALG-11	77	112	43
Charwoman	LJN-12	170	33	28
Chauffeur	OMV-11	111	31	28
Check Clerk (Baggage Room)	ABG-11	74	101	41
Check Clerk (Parcel or Check Room)	ABG-12	74	101	41
Checker (Freight Station)	CCK-21	87	10	23
Checker (Office clerical work)	CCK-21	87	10	23
Chef and Porter (Business car)	ATR-12	80	122	46

Payroll and Distinctive Class Title	Occupational Classification		Reporting Division	
	Class	Page	No.	Page
Chief (Dining car)	DDI-41	102	110	42
Chief (Restaurant)	DDI-42	102	110	42
Chemical Worker or Laboratory Assistant	ULB-11	231	5	22
Chemist (Under direction)	PCM-21	189	3	21
Chief Attendant (Passenger Station)	ASN-23	82	101	41
Chief Boat Dispatcher	MWS-22	134	119	45
Chief Bridge and Building Inspector	IMN-21	150	36	29
Chief Chemist (Official)	XGN	118	1	21
Chief Claim Agent or Investigator	VCL-21	158	27	27
Chief Clerk, Assistant (Assisting in supervising major clerical department)	CSC-11	93	8	23
Chief Clerk (Supervising clerical bureau or sub-department)	CSC-11	93	8	23
Chief Clerk (Supervising major clerical department)	CSC-21	93	7	23
Chief Comptometer Operator	CMC-21	89	12	24
Chief Dispatcher	NDP-22	268	90	39
Chief Draftsman	PER-26	192	3	22
Chief Electrical Inspector	IEL-21	143	65	34
Chief Electrician (Gang Foreman)	KEW-41	215	67	35
Chief Electrician (In charge of electrical department or shop)	SSE-21	243	62	34
Chief Engineer (Ferry Boat)	MEF-32	131	116	44
Chief Engineer (Official)	XGN	118	1	21
Chief Engineer (Steamer)	MES-32	140	118	45
Chief Engineer (Steam Plant)	OST-32	115	87	38
Chief Engineer (Tie Plant)	OST-32	115	87	38
Chief Engineer (Towing Vessel)	MET-22	132	116	44
Chief Equipment Inspector	IQP-21	145	65	34
Chief Fuel Inspector	IML-21	151	66	34
Chief Head Light Supervisor	XAS	122	2	21
Chief Lineman	SIG-21	246	54	32
Chief Load Dispatcher	OLR-31	109	75	36
Chief Loss and Damage Investigator	VCL-21	158	27	27
Chief Lumber and Tie Inspector	IML-23	151	66	34
Chief Material and Supplies Inspector	IML-22	151	66	34
Chief Mechanical Device Operator	CMC-21	89	12	24
Chief Medical Examiner	XGN	120	1	21
Chief of Police	XGN	120	1	21
Chief Operator (Telegraph)	NTL-22	265	95	40
Chief Parcel Agent or Clerk	ABG-22	75	100	41
Chief Power Station Operator	OLR-32	109	75	36
Chief Scale Inspector	ISK-21	153	36	29
Chief Shop and Equipment Inspector	IQP-21	145	65	34
Chief Signal Inspector	ISG-21	154	54	32
Chief Special Agent	XGN	120	1	21
Chief Stationary Engineer (Steam)	OST-32	115	87	38
Chief Statistician (Supervising major clerical department)	CSC-21	93	7	23
Chief Statistician (Supervising minor clerical department)	CSC-11	93	8	23
Chief (Supervising clerical bureau)	CSC-11	93	8	23

Payroll and Distinctive Class Title	Occupational Classification		Reporting Division	
	Class Symbol	Page	No.	Page
Chief Surgeon	XGN	120	1	21
Chief Tabulating Machine Operator	CMC-21	89	12	24
Chief Telegraph and Telephone Inspector	ISG-22	154	54	32
Chief Telegrapher and Telephoner	NTL-22	265	95	40
Chief Telephone Switchboard Operator	AOA-31	79	18	25
Chief Tie and Timber Inspector	IML-23	151	66	34
Chief Timber Estimator	VTX-21	161	28	27
Chief Timber Inspector	IML-23	151	66	34
Chief Train Auditor (Passenger Transportation)	CTV-21	97	17	25
Chief Train Dispatcher	NDP-22	268	90	39
Chief Traveling Auditor	CTV-22	97	17	25
Chief Treating Inspector	IML-23	151	66	34
Chief Usher (Passenger Station)	ASN-23	82	101	41
Chief Watchman (With police authority)	BOL-22	184	21	26
Chief Watchman (Without police authority)	BOL-21	184	23	26
Chipper (Boilermaker work)	KBM-31	201	69	35
Chipper (Molder work)	KMO-11	224	80	37
Chore Boy (Office)	AOA-11	78	19	26
Chute Operator (Electric)	OLR-21	108	76	36
Cinder Pit Man and Wheeler	LSP-12	175	85	38
City Delivery Messenger	AOA-11	78	19	26
City Freight Agent	FTF-11	252	25	27
City Freight and Passenger Agent	FTF-12	252	25	27
City Passenger Agent	FTF-13	252	25	27
Claim Agent, Investigator, Examiner or Adjuster (Official clerical work)	CCK-21	87	10	23
Claim Agent or Investigator (Freight claims, outside office)	VCL-12	158	27	27
Claim Agent or Investigator (Other than freight claims, outside office)	VCL-11	158	27	27
Claim Attorney	XGN	119	1	21
Clam Shell Engineer	OPO-22	112	45	31
Clam Shell Fireman	OPO-11	112	46	31
Classifier (Specialized routine clerical work)	CCK-21	87	10	23
Cleaner, Ash Pit	LSP-12	175	85	38
Cleaner (Brass, Marble, etc.)	LJN-11	170	33	28
Cleaner (Coach)	LCC-11	164	84	38
Cleaner (Engine)	LSP-12	175	85	38
Cleaner, Freight Car (Before Loading)	LSW-11	177	108	42
Cleaner (Shop Labor)	LSP-11	175	86	38
Clerk, Assistant Chief (Major department)	CSC-11	93	8	23
Clerk, Chief (Supervising bureau or sub-department)	CSC-11	93	8	23
Clerk, Chief (Supervising major department)	CSC-21	93	7	23
Clerk (Grade 1) (Performing prescribed routine clerical work, requiring little or no previous experience)	CCK-11	86	11	24
Clerk (Grade 2) (Performing routine clerical work, requiring a knowledge of the branch of work or experience in the routine of the department)	CCK-21	87	10	23
Clerk (Grade 3) (Performing independently technical clerical work)	CCK-31	87	9	23
Clerk (Information Bureau)	ASN-22	82	101	41

Payroll and Distinctive Class Title	Occupational Classification		Reporting Division	
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Clerk, Law (Sub-professional legal work)	ULA-11	232	6	22
Clerk (Operator or Telegrapher)	NTL-13	264	96	40
Clerk, Principal (With limited or no supervision)	CCK-31	87	9	23
Clerk-Stenographer (Under supervision)	COG-21	90	14	25
Clerk, Supervisory (Bureau or sub-department)	CSC-11	93	8	23
Clerk, Supervisory (Major department)	CSC-21	93	7	23
Clerk-Telegrapher	NTL-13	264	96	40
Clerk-Telegrapher (Car distributor)	NTL-13	264	96	40
Clerk-Telephoner	NTL-14	264	96	40
Clerk-Typist	COG-11	90	14	25
Clock Inspector	ITI-11	156	26	27
Clock Repairer	KMT-32	222	30	28
Clock Repairer Helper	KMT-12	221	30	28
Club Car Porter	ATR-11	80	122	46
Coach Airbrake Repairer (Carman work)	KCR-34	211	70	35
Coach Carpenter (Carman work)	KCR-34	211	70	35
Coach Cleaner	LCC-11	164	84	38
Coach Paint Shop Foreman	SSE-21	243	62	34
Coach Shop Foreman	SSE-21	243	62	34
Coach Trimmer (Carman work)	KCR-34	211	70	35
Coal Agent (Traffic)	FTF-14	252	25	27
Coal and Ore Elevator Operator (Electric)	OLR-21	108	76	36
Coal and Ore Hoist Operator (Electric)	OLR-21	108	76	36
Coal and Ore Pier Car Dumper (Electric)	OLR-22	108	76	36
Coal and Ore Pier Conveyor Car Operator (Electric)	OLR-22	108	76	36
Coal Chute Foreman (Shop)	LSP-21	176	83	38
Coal Chute Laborer or Coal Breaker (Enginehouse)	LSP-12	175	85	38
Coal Distributor (Clerk)	CCK-31	87	9	23
Coal Dock or Wharf Foreman	LDX-21	165	104	41
Coal Freight Agent, General	XGN	119	1	21
Coal Heaver (Steam Plant)	OST-11	114	89	39
Coal Passer (Ferry Boat)	MEF-15	130	117	44
Coal Passer (Steam Plant)	OST-11	114	89	39
Coal Passer (Towing Vessel)	MET-11	132	117	44
Collector, Bill (Collecting special accounts)	CCK-21	87	10	23
Collector, Bill (Making routine collections)	CCK-11	86	11	24
Commerce Counsel	XGN	119	1	21
Commercial Agent (Non-supervisory)	FTF-12	252	25	27
Commercial Agent (Supervisory)	FTF-22	253	24	26
Commissary Agent (Buying)	CBY-11	84	15	25
Commissary Storekeeper	CKP-11	91	15	25
Commissioner of Real Estate	XGN	119	1	21
Commissioner (Tax)	XGN	119	1	21
Common Laborer (Grain Elevator)	LGL-11	168	108	42
Common Laborer (Shop, Engine House or Power Plant)	LSP-11	175	86	38
Common Laborer (Station, Warehouse and Platform)	LSW-11	177	108	42
Compensation Claim Agent	VCL-11	158	27	27
Compiler (Statistical data, reports, etc.)	CCK-21	87	10	23

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Compiler (Technical statistical work)	CCK-31	87	9	23
Comptometer Operator	CMC-11	88	12	24
Comptroller	XGN	118	1	21
Computer (Office clerical work)	CCK-21	87	10	23
Computer (Professional engineering work)	PER-11	190	4	22
Computer (Sub-professional engineering work)	UUB-21	234	5	22
Concrete Laborer	LMS-11	173	53	32
Concrete Mason (See specific class of Mason under Mason Apprentice, Mason Helper, etc.)				
Concrete Mixer and Conveyor Engineer	OPO-22	112	45	31
Conductor, Assistant (On suburban passenger trains)	TAC-12	257	132	47
Conductor (See Road Freight Conductor, Road Passenger Conductor, Yard Conductor, etc.)				
Conductor, Dining Car	DSR-13	103	109	42
Confidential Investigator	VSV-11	162	29	27
Conductor, Sleeping Car	ATR-21	81	121	45
Construction Gang Laborer	LMS-15	173	51	32
Consulting Architect	XGN	118	1	21
Consulting Engineer	XGN	118	1	21
Contract Attorney	XGN	119	1	21
Cook, Assistant (Fourth Cook) Dining Car	DDI-11	100	113	43
Cook, Assistant (Fourth Cook) Restaurant	DDI-12	100	113	43
Cook, Assistant (Second Cook) Dining Car	DDI-31	101	111	43
Cook, Assistant (Second Cook) Restaurant	DDI-32	101	111	43
Cook, Assistant (Third Cook) Dining Car	DDI-21	101	111	43
Cook, Assistant (Third Cook) Restaurant	DDI-22	101	111	43
Cook (Boarding car)	DCA-21	99	113	43
Cook (Boat Crew)	DCA-22	99	113	43
Cook, (Business car)	ATR-12	80	122	46
Cook, First (Dining Car, Chief Cook)	DDI-41	102	110	42
Cook, First (Restaurant, Chief Cook)	DDI-42	102	110	42
Cooper (Freight station)	LSW-21	178	105	42
Coppersmith Foreman	KSH-41	227	67	35
Coppersmith Helper	KSH-11	226	80	37
Coppersmith Helper Apprentice	KSH-21	227	81	37
Coppersmith Journeyman	KSH-31	227	79	37
Coppersmith Regular Apprentice	KSH-22	227	82	37
Copy Operator (Telegrapher)	NTL-15	264	97	40
Coremaker	KMO-31	224	78	36
Coremaker Helper	KMO-11	224	80	37
Core Room Gang Foreman	KMO-41	225	67	35
Counter (Laundry)	LDY-11	171	125	46
Counter Man (Lunch room)	DWA-11	104	112	43
Counterman (Stores department)	CCK-21	87	10	23
Cradle Operator (Coal pier)	OLR-21	108	76	36
Crane Engineer (Carman work)	KCR-31	210	72	35
Crane Engineer (Steam) Other than carman work	OPO-21	112	45	31
Crane Fireman (Carman work)	KCR-11	209	80	37
Crane Fireman—Other than carman work	OPO-11	112	46	31
Crane Helper (Carman work)	KCR-11	209	80	37
Crane Helper (Steam) Other than carman work	OPO-12	112	46	31
Craneman (Electrical work)	OLR-23	108	75	36
Craneman Helper (Machinist work)	KMH-11	216	80	37
Craneman (Steam)	OPO-21	112	45	31

Payroll and Distinctive Class Title	Occupational Classification		Reporting Division	
	Class Symbol	Page	No.	Page
Craneman (Steam) Carman work	KCR-31	210	72	35
Crane Oiler (Carman work)	KCR-11	209	80	37
Crane Oiler (Electric)	OLR-11	108	88	39
Crane Oiler (Steam) Other than carman work	OPO-12	112	46	31
Crane Operator (Electrical work)	OLR-23	108	75	36
Credit Man or Credit Clerk	CCK-31	87	9	23
Crossing Flagman and Crossing Gateman	LCF-12	166	124	46
Crossing Watchman	LCF-12	166	124	46
Crossing Watchman, Supervisor	SMW-25	239	34	29
Cupola Foreman	KMO-41	225	67	35
Cupola Tender	KMO-32	224	78	36
Cupola Tender Helper	KMO-11	224	80	37
Custodian (Large terminal station)	SOF-11	241	26	27
Custodian (Record room)	CCK-21	87	10	23
Cut and Tunnel Watchman	LMS-16	173	52	32

D

Dairy Traffic Agent	FTF-14	252	25	27
Dairy Traffic Agent, General	XGN	119	1	21
Deck Hand (Ferry Boat)	MDF-11	125	117	44
Deck Hand (Gasoline Launch)	MGS-11	135	114	43
Deck Hand (Towing Vessel)	MDT-11	128	117	44
Demonstrator (Instructor)	VXM-12	159	29	27
Department Foreman (Shop)	SSE-21	243	62	34
Depot Passenger Agent	FTF-15	252	25	27
Derrick and Hoisting Foreman	LMS-21	174	49	31
Derrick Engineer (Other than carman work)	OPO-22	112	45	31
Derrick Fireman (Other than carman work)	OPO-11	112	46	31
Derrick Laborer	LMS-11	173	53	32
Derrick Watchman	LMS-11	173	53	32
Designer and Detailer	PER-27	192	3	22
Designer (Architectural work)	PAR-21	187	3	21
Detective	BOL-22	184	21	26
Detective Sergeant	BOL-22	184	21	26
Development Agent	FVL-11	251	25	27
Diaphragm Repairer	KBM-31	201	69	35
Dictaphone Operator	COG-22	90	14	25
Dictaphone Shaver	AOA-11	78	19	26
Die Maker	KMH-31	217	77	36
Dining Car Agent (Inspecting dining car service)	IDN-11	141	120	45
Dining Car Agent (Supervisory)	DSR-21	103	109	42
Dining Car and Restaurant Inspector	IDN-11	141	120	45
Dining Car Chief Cook (Chef or First Cook)	DDI-41	102	110	42
Dining Car Conductor	DSR-13	103	109	42
Dining Car Cook (Second Cook)	DDI-31	101	111	43
Dining Car Cook, Assistant (Third Cook)	DDI-21	101	111	43
Dining Car Helper (Fourth Cook)	DDI-11	100	113	43
Dining Car Steward	DSR-13	103	109	42
Dining Car Supervisor	DSR-21	103	109	42
Dining Car Waiter	DWA-11	104	112	43
Dishwasher (Dining car)	DDI-11	100	113	43
Dishwasher (Restaurant)	DDI-12	100	113	43

Payroll and Distinctive Class Title	Occupational Classification Class		Reporting Division	
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Dispatcher and Caller (Train engine crews)	CCK-11	86	11	24
Dispatcher, Boat	MWS-11	133	119	45
Dispatcher, Chief	NDP-22	268	90	39
Dispatcher, Train	NDP-11	268	90	39
Distributor, Car (Clerk-telegrapher)	NTL-13	264	96	40
Distributor, Car (Division)	CCK-31	87	9	23
District Claim Agent or Adjuster	VCL-21	158	27	27
District Engineer (Official)	XGN	118	1	21
District Freight Agent	FTF-11	252	25	27
District Freight and Passenger Agent	FTF-12	252	25	27
District Freight Claim Agent	VCL-12	158	27	27
District Master Mechanic	XGN	118	1	21
District or State Attorney	XGN	119	1	21
District Passenger Agent	FTF-13	252	25	27
District Supervisor (Fuel economy)	XAS	122	2	21
Ditcher Engineer	OPO-22	112	45	31
Ditcher Fireman	OPO-11	112	46	31
Ditcher Laborer	LMS-16	173	51	32
Ditcher Labor Foreman	LMS-25	174	50	32
Ditcher Watchman	LMS-15	173	51	32
Diver	KMT-33	222	30	28
Diver Helper	KMT-13	221	30	28
Division Accountant (Supervisory)	CSC-11	93	8	23
Division Engineer, Assistant (M. of W.)	XDV	121	2	21
Division Engineer, Assistant (Not M. of W.)	PER-14	190	4	22
Division Engineer (M. of W.)	XDV	121	2	21
Division Engineer (Not M. of W.)	PER-28	192	3	22
Division Freight Agent	FTF-11	252	25	27
Division Freight and Passenger Agent	FTF-12	252	25	27
Division Master Mechanic	XDV	121	2	21
Division Mechanical Superintendent	XDV	121	2	21
Division-Passenger Agent	FTF-13	252	25	27
Division Roadmaster	SMW-31	240	34	29
Division Signal Engineer	XDV	121	2	21
Division Stationer	CKP-21	92	15	25
Division Storekeeper	CKP-21	92	15	25
Division Storekeeper, Assistant	CKP-21	92	15	25
Division Superintendent	XDV	120	2	21
Division Superintendent, Assistant	XDV	120	2	21
Dock Foreman (Coal and Ore Dock)	LDX-21	165	104	41
Dock Foreman (Grain Elevator)	LGL-21	169	104	41
Dock Laborer	LDX-11	164	107	42
Dock Leg Man	LGL-12	163	107	42
Dock Master	MWS-23	134	119	45
Doorman and Anteroom Attendant	AOA-11	78	19	26
Draftsman, Architectural	PAR-11	187	4	22
Draftsman, Chief	PER-26	192	3	22
Draftsman, Engineering	PER-12	190	4	22
Draftsman, Leading	PER-17	190	4	22
Draftsman (Sub-professional engineering work)	UUB-22	234	5	22
Drawbridge Engineer	OOP-13	106	123	46
Drawbridge Tender	OOP-13	106	123	46
Drawbridge Tender, Assistant	OOP-12	106	123	46
Dredge Craneman	OPO-21	112	45	31
Dredge Deckman	LMS-11	173	53	32
Dredge Engineer	OPO-22	112	45	31

Payroll and Distinctive Class Title	Occupational Classification Class		Reporting Division	
	Symbol	Page	No.	Page
Dredge Fireman	OPO-11	112	46	31
Dredge Laborer or Scowman	LMS-11	173	53	32
Drierman	LGL-12	168	107	42
Driller, Rail	KBS-31	198	68	35
*Drill Press Operator (Blacksmith work)	KBS-11	197	80	37
*Drill Press Operator (Boilermaker work)	KBM-11	200	80	37
*Drill Press Operator (Carman work)	KCR-11	209	80	37
*Drill Press Operator (Machinist work)	KMH-11	216	80	37
Dropman	MDF-11	125	117	44
Drying Room Attendant	LDY-11	171	125	46
Dynamo Man	OLR-12	108	88	39

E

Editor Employees Magazine	CCK-31	87	9	22
Electrical Draftsman	PER-12	190	4	22
Electrical Engineer (Department head)	XGN	117	1	21
Electrical Engineer (Under direction)	PER-23	192	3	21
Electrical Foreman	KEW-41	215	67	35
Electrical Inspector	IEL-11	142	65	34
Electrical Worker	KEW-31	214	74	36
Electrical Worker (Autogenous Welder)	KEW-32	214	74	36
Electrical Worker (Groundman)	KEW-33	214	58	33
Electrical Worker Helper	KEW-11	213	80	37
Electrical Worker Helper Apprentice	KEW-21	213	81	37
Electrical Worker (Lineman work)	KEW-34	214	58	33
Electrical Worker Regular Apprentice	KEW-22	213	82	37
Electrical Worker (Signalman and Signal Maintainer)	KEW-35	214	57	33
Electric Conveyor Operator (Coal and Ore Pier)	OLR-22	108	76	36
Electric Crane Operator	OLR-23	108	75	36
Electric Equipment Operator Helper	OLR-11	108	88	39
Electrician (See Electrical Worker)				
Electric Machinery Oiler	OLR-12	108	88	39
Elevator Operator	OLV-11	110	20	26
Elevator Operator, Electric (Coal and Ore Dock)	OLR-21	108	76	36
Elevator Starter	OLV-12	110	20	26
Engine Cleaner	LSP-12	175	85	38
Engine Accountant (Under direction)	PER-21	192	3	21
Engineer, Assistant Civil (Under direction)	PER-22	192	3	21
Engineer, Barge (Self Propelled Barge)	MBR-22	124	114	43
Engineer, Chief (Tie Plant)	OST-32	115	87	38
Engineer, Consulting	XGN	118	1	21
Engineer (Division—M. of W.)	XDV	121	2	21
Engineer (Division—Not M. of W.)	PER-28	192	3	21
Engineer (Drawbridge tending boat)	MET-22	132	116	44
Engineer, Electrical or Signal (Under direction)	PER-23	192	3	21
Engineer (Ferry Boat), Assistant Chief	MEF-31	131	116	44
Engineer (Ferry Boat), Chief	MEF-32	131	116	44
Engineer (Ferry Boat), First Assistant	MEF-21	130	116	44
Engineer (Ferry Boat), Second Assistant	MEF-22	130	116	44
Engineer (Ferry Boat), Third Assistant	MEF-23	130	116	44

*Not equipped with a facing, boring or turning head or milling apparatus.

Payroll and Distinctive Class Title	Occupational Classification		Reporting Division	
	Class Symbol	Page	No.	Page
Engineer (Gasoline Launch)	MGS-22	155	114	43
Engineering Computer (Professional engineering work)	PER-11	190	4	22
Engineering Draftsman	PER-12	190	4	22
Engineer (Lighter hoisting machinery)	MBR-14	124	114	43
Engineer, Locomotive (See Road Freight Engineer, Road Passenger Engineer, Yard Engineer, etc.)				
Engineer (Material standards)	PER-24	192	3	22
Engineer of Bridges and Building (Department head)	XGN	118	1	21
Engineer of Construction (Department head)	XGN	118	1	21
Engineer of Maintenance of Way (Department head)	XGN	118	1	21
Engineer of Mines	XGN	118	1	21
Engineer of Motive Power	XGN	117	1	21
Engineer of Scales	XGN	118	1	21
Engineer of Shops	XGN	118	1	21
Engineer of Surveys	XGN	118	1	21
Engineer of Tests	XGN	118	1	21
Engineer of Track Elevation	XGN	118	1	21
Engineer of Water Service	XGN	118	1	21
Engineer (Self Propelled Barge)	MBR-22	124	114	43
Engineer, Signal (Department head)	XGN	118	1	21
Engineer (Steamer), Assistant	MES-21	139	118	45
Engineer (Steamer), Assistant Chief	MES-31	140	118	45
Engineer (Steamer), Chief	MES-32	140	118	45
Engineer, Steam Hoist Lighter	MBR-14	124	114	43
Engineer (Steam Plant)	OST-21	115	87	38
Engineer (Tie Treating Plant)	OST-21	115	87	38
Engineer (Towing Vessel)	MET-22	132	116	44
Engineer (Towing Vessel), Assistant	MET-21	132	116	44
Engineer, Valuation (Department head)	XGN	118	1	21
Engine House Foreman	SSE-22	243	62	34
Engine Oiler (Steam plant)	OST-13	114	88	39
Engine Supply Man	LSP-12	175	85	38
Engine Washer and Wiper	LSP-12	175	85	38
Engine Watchman	LSP-12	175	85	38
Equipment Inspector (Inspecting equipment as part of shop work in connection with repair of equipment) See particular craft inspector as Boilermaker (Inspector); Carman (Inspector), etc.				
Equipment Inspector (Making inspections other than as a part of shop work)	IQP-11	144	65	34
Equipment Inspector Chief	IQP-21	145	65	34
Erecting Shop Foreman	SSE-21	243	62	34
Erecting Shop Foreman, Assistant	SSE-21	243	62	34
Estimator (Office clerical work)	CCK-21	87	10	23
Estimator (Professional engineering work)	PER-11	190	4	22
Examiner (Bills, claims, vouchers)	CCK-31	87	9	23
Examiner (Railroad Employees)	VXM-11	159	29	27
Express Service Inspector	IFG-11	147	120	45
Extender (Office clerical work)	CCK-21	87	10	23

Payroll and Distinctive Class Title	Occupational Classification		Reporting Division	
	Class Symbol	Page	No.	Page
Extractor (Laundry worker)	LDY-11	171	125	46
Extra Gang Laborer (M. of W. & S.)	LMS-15	173	51	32
F				
Farmer	LGD-21	167	53	32
Farm Laborer	LGD-11	167	53	32
Fence Gang Foreman	LMS-22	174	48	31
Fence Laborer	LMS-12	173	51	32
Ferry Captain, Engineer, Mate, Deck Hand, etc. (See Captain, Ferry Boat; First Mate, Ferry Boat, etc.)				
Field Agent (Industrial Bureau)	FVL-11	251	25	27
Filler and Oiler (Grease cups)	KMH-11	216	80	37
Fire Box Foreman	KBM 41	202	67	35
Fire Builder	LSP-12	175	85	38
Fire Claim Adjuster	VCL-11	158	27	27
Fire Cleaner	LSP-12	175	85	38
Fire Equipment Inspector	IPV-11	146	26	27
Fire Kindler or Lighter	LSP-12	175	85	38
Fire Knocker	LSP-12	175	85	38
Fireman (Ditcher Dredge, Pile Driver, Rail Saw, etc.)	OPO-11	112	46	31
Fireman (Ferry Boat), Licensed	MEF-11	130	117	44
Fireman (Ferry Boat), Unlicensed	MEF-13	130	117	44
Fireman, Locomotive Crane (Carman work)	KCR-11	209	80	37
Fireman, Locomotive (Train and Engine Service) See Road Passenger Fireman, Road Freight Fireman, Yard Fireman, etc.				
Fireman, Portable Equipment	OPO-11	112	46	31
Fireman (Self Propelled Barge)	MBR-15	124	114	43
Fireman (Steamer)	MES-11	139	118	45
Fireman (Steam Plant)	OST-12	114	88	39
Fireman (Steam Shovel)	OPO-11	112	46	31
Fireman (Timber Treating Plant)	OST-12	114	88	39
Fireman (Towing Vessel), Licensed	MET-11	132	117	44
Fireman (Towing Vessel), Unlicensed	MET-13	132	117	44
Fire Prevention and Safety Inspector	IPV-21	146	26	27
Fire Prevention Inspector	IPV-22	146	26	27
First Assistant Engineer (Ferry Boat)	MEF-21	130	116	44
First Cook (Dining car)	DDI-41	102	110	42
First Cook (Restaurant)	DDI-42	102	110	42
First Mate (Ferry Boat)	MDF-21	126	115	43
First Mate (Steamer)	MDS-21	138	118	44
First Mate (Towing Vessel)	MDT-21	128	115	44
First Officer (Ferry Boat)	MDF-21	126	115	43
Fitter Up (Boilermaker work)	KBM-31	201	69	35
Flagman, Bridge and Crossing	LCF-11	166	124	46
Flagman or Brakeman (See Road Freight Brakeman, Road Passenger Brakeman, Yard Brakeman, etc.)				
Flange Fire Helper (Boilermaker work)	KBM-12	200	80	37
Flanger and Layer Out	KBM-34	201	69	35

Payroll and Distinctive Class Title	Occupational Classification		Reporting Division	
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Flanger Foreman (Boilermaker work)	KBM-41	202	67	35
Flanger Operator (Snow Plow)	LMS-16	173	52	32
Floating Equipment Supervisor	MWS-32	134	119	45
Floating Gang Foreman (Bridge and Building Labor)	LMS-21	174	49	31
Floating Gang Foreman (Signal and Telegraph Labor)	LMS-23	174	49	31
Floating Gang Foreman (Track and Roadway)	LMS-24	174	48	31
Floating Gang Laborer (Bridge and Building)	LMS-11	173	53	32
Floating Gang Laborer (Signal and Telegraph)	LMS-14	173	53	32
Floating Gang Laborer (Track and Roadway)	LMS-15	173	51	32
Floating Pile Driver Engineer	OPO-22	112	45	31
Floating Pile Driver Rigger	OPO-12	112	46	31
Floatman (Barge or Car Float)	MBR-11	124	114	43
Floatman (Covered Barge)	MBR-12	124	114	43
Floorman (Grain Elevator)	LGL-12	168	107	42
Flue Borer and Cleaner	LSP-12	175	85	38
Flue Welder (Blacksmith work)	KBS-31	198	68	35
Flue Welder (Boilermaker work)	KBM-31	201	69	35
Folder (Laundry)	LDY-11	171	125	46
Footboard Yard Master	TYC-11	257	139	48
Forelady (Laundry Workers)	LDY-21	172	125	46
Foreman (Laundry Workers)	LDY-21	172	125	46
Foreman in charge of Gang of skilled, semi-skilled or unskilled laborers—See Gang Foreman:				
Foreman in charge of Shop; such as Foreman (Coach Shop); Foreman (Erecting Shop); Foreman (Paint Shop), etc.	SSE-21	243	62	34
Foreman supervising subordinate foremen—See General Foreman and Assistant General Foreman.				
Foreman (Yard Service)	TYC-11	257	139	48
Forging Machine Foreman	KBS-41	199	67	35
Forging Machine Operator	KBS-31	198	68	35
Foundry Foreman or Manager	SSE-21	243	62	34
Fourth Cook (Dining car)	DDI-11	100	113	43
Fourth Cook (Restaurant)	DDI-12	100	113	43
Fourth Mate (Steamer)	MDS-24	138	118	45
Freight Agent	FTF-11	252	25	27
Freight and Passenger Traffic Agent	FTF-12	252	25	27
Freight Brakeman (See Road Freight Brakeman, etc.)				
Freight Caller or Loader	LSW-21	178	105	42
Freight Car Carpenter (Carman work)	KCR-31	210	72	35
Freight Car Cleaner (Before loading)	LSW-11	177	108	42
Freight Car Distributor (System)	CCK-31	87	9	23
Freight Car Painter (Carman work)	KCR-33	211	73	36
Freight Car Repairer (Carman work)	KCR-31	210	72	35
Freight Checker	CCK-21	87	10	23
Freight Claim Agent or Investigator	VCL-12	158	27	27
Freight Conductor, Engineer, Fireman, Flagman, Helper, Motorman—See Road Freight Conductor, Road Freight Engineer, etc.				
Freight Handler (Common laborer)	LSW-11	177	108	42
Freight House Foreman	LSW-31	179	104	41

Payroll and Distinctive Class Title	Occupational Classification Class Symbol	Page	Reporting Division	
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Freight House Stower and Cooper	LSW-21	178	105	42
Freight Service Inspector	IFG-12	147	120	45
Freight Shop Foreman	SSE-21	243	62	34
Freight Tallyman (Clerical work)	CCK-21	87	10	23
Freight Traffic Agent	FTF-11	252	25	27
Freight Traffic Manager	XGN	119	1	21
Freight Trucker	LSW-12	177	106	42
Frog and Switch Foreman	KBS-41	199	67	35
Front End Polisher	LSP-12	175	85	38
Fuel Agent (Buying Fuel)	CBY-11	84	15	25
Fuel Agent (General)	XGN	119	1	21
Fuel Inspector	IML-11	151	66	34
Fuel Inspector, Chief	IML-21	151	66	34
Fuel Passer (Steam Station)	OST-11	114	89	39
Fuel Supervisor	XAS	122	2	21
Furnace Man Helper (Molder work)	KMO-11	224	80	37
Furnace Operator-Heater (Blacksmith work)	KBS-31	198	68	35

G

Gang Foreman (Air-brake Gang)	KCR-41	212	67	35
Gang Foreman (Asphalt labor)	LMS-21	174	49	31
Gang Foreman (Ballast labor)	LMS-24	174	48	31
Gang Foreman (Blacksmiths)	KBS-41	199	67	35
Gang Foreman (Boilermakers)	KBM-41	202	67	35
Gang Foreman (Bricklayers)	KMA-41	220	38	30
Gang Foreman (Bridge and Building Carpenters)	KCP-41	204	38	29
Gang Foreman (Bridge and Building Iron Workers)	KRN-31	206	38	30
Gang Foreman (Bridge and Building Labor)	LMS-21	174	49	31
Gang Foreman (Bridge and Building Painters)	KPA-41	208	38	30
Gang Foreman (Carmen)	KCR-41	212	67	35
Gang Foreman (Cement and concrete labor)	LMS-21	174	49	31
Gang Foreman (Coal and Ore Dock labor)	LDX-21	165	104	41
Gang Foreman (Coppersmiths)	KSH-41	227	67	35
Gang Foreman (Electrical workers)	KEW-41	215	67	35
Gang Foreman (Engine house labor)	LSP-21	176	83	38
Gang Foreman (Extra gang and work train labor)	LMS-24	174	48	31
Gang Foreman (Fence labor)	LMS-22	174	48	31
Gang Foreman (Forging machine)	KBS-41	199	67	35
Gang Foreman (Grain Elevator labor)	LGL-21	169	104	41
Gang Foreman (Gravel Pit labor)	LMS-24	174	48	31
Gang Foreman (Ice Plant labor)	LOR-21	181	83	38
Gang Foreman (Labor, icing cars)	LSW-31	179	104	41
Gang Foreman (Lathe gang)	KMH-41	217	67	35
Gang Foreman (Laundry Workers)	LDY-21	172	125	46
Gang Foreman (Machinists)	KMH-41	217	67	35
Gang Foreman (Mail labor)	LSW-31	179	104	41
Gang Foreman (Masons, Bricklayers and Plasterers)	KMA-41	220	38	30

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Gang Foreman (Miscellaneous Trade Workers) (Other than Plumbers and Printers)	KMT-41	223	30	28
Gang Foreman (Molders)	KMO-41	225	67	35
Gang Foreman (Plasterers)	KMA-41	220	38	30
Gang Foreman (Plumbers)	KMT-42	223	38	30
Gang Foreman (Printers)	KMT-43	223	30	28
Gang Foreman (Rail labor)	LMS-24	174	48	31
Gang Foreman (Reclamation Plant labor)	LOR-22	181	83	38
Gang Foreman (Round House labor)	LSP-21	176	83	38
Gang Foreman (Section labor)	LMS-25	174	50	32
Gang Foreman (Sheet Metal Workers)	KSH-41	227	67	35
Gang Foreman (Shop, Engine House or Power Plant Labor)	LSP-21	176	83	38
Gang Foreman (Signal and Telegraph Labor)	LMS-23	174	49	31
Gang Foreman (Signalmen)	KSL-41	230	56	33
Gang Foreman (Station, Warehouse and Platform Labor)	LSW-31	179	104	41
Gang Foreman (Stores Labor)	LOR-23	181	83	38
Gang Foreman (Team Track labor)	LSW-31	179	104	41
Gang Foreman (Telegraph and Telephone labor)	LMS-23	174	49	31
Gang Foreman (Timber Treating Labor)	LOR-24	181	83	38
Gang Foreman (Track and Roadway Extra Gang and Work Train Labor)	LMS-24	174	48	31
Gang Foreman (Track and Roadway Section Labor)	LMS-25	174	50	32
Gang Foreman (Transfer and Turn Table labor)	LSP-21	176	83	38
Gang Foreman (Tunnel labor) (Bridge and Building)	LMS-21	174	49	31
Gang Foreman (Tunnel labor) Track and Roadway	LMS-24	174	48	31
Gang Foreman (Upholsterers, Carman work)	KCR-41	212	67	35
Gang Foreman (Warehouse labor)	LSW-31	179	104	41
Gang Foreman (Water service labor)	LMS-21	174	49	31
Gang Foreman (Weed Killers)	LMS-24	174	48	31
Gang Foreman (Work Train Labor)	LMS-24	174	48	31
Gang Leader (See Gang Foreman such as Gang Foreman (Boilermakers) Gang Foreman (Molders); etc.)				
Gardener	LGD-12	167	53	32
Gardener, Head	LGD-22	167	53	32
Gasoline Launch Captain	MGS-21	135	114	43
Gasoline Launch Deck Hand	MGS-11	135	114	43
Gasoline Launch Engineer	MGS-22	135	114	43
Gateman and Announcer (Passenger Station)	ASN-21	82	101	41
Gateman, Bridge and Crossing	LCF-11	166	124	46
General Accountant (Official)	XGN	118	1	21
General Advertising Agent	FAD-11	250	25	27
General Agent, Mail Traffic	XGN	117	1	21
General Agent, Refrigerator Service	XGN	117	1	21
General Agent, Traffic (Assigned territory)	PTF-22	253	24	26

Payroll and Distinctive Class Title	Occupational Classification		Reporting Division	
	Class Symbol	Page	No.	Page
General Agent, Traffic (System)	XGN	117	1	21
General Air Brake Inspector (Staff Officer)	XAS	122	2	21
General Air Brake Instructor (Staff Officer)	XAS	122	2	21
General Attorney	XGN	119	1	21
General Auditor	XGN	118	1	21
General Baggage Agent	XGN	119	1	21
General Boiler Inspector (Staff Officer)	XAS	122	2	21
General Bookkeeper (Supervising Bureau or sub-department)	CSC-11	93	8	23
General Building Foreman	SMW-22	239	34	29
General Car Foreman	SSE-42	244	61	33
General Car Inspector (Staff Officer)	XAS	122	2	21
General Claim Agent or Adjuster	XGN	119	1	21
General Coal Freight Agent	XGN	119	1	21
General Commissary Agent	XGN	119	1	21
General Counsel	XGN	119	1	21
General Dairy Freight Agent	XGN	119	1	21
General Development Agent	XGN	119	1	21
General Dining Car Inspector (Staff Officer)	XAS	122	2	21
General Electrical Foreman (Signal and Telegraph)	SIG-22	246	54	32
General Electrical Instructor (Staff Officer)	XAS	122	2	21
General Equipment Inspector (Staff Officer)	XAS	122	2	21
General Fire Claim Agent	XGN	119	1	21
General Foreign Agent	XGN	119	1	21
General Foreman, Assistant—See Assistant General Foreman.				
General Foreman (Bridges and Buildings)	SMW-22	239	34	29
General Foreman (Car Department)	SSE-42	244	61	33
General Foreman (Coal and Ore Dock)	SED-21	237	102	41
General Foreman (Electrical Transmission)	SIG-21	246	54	32
General Foreman (Engine Houses)	SSE-41	244	61	33
General Foreman (Foundry Shop)	SSE-21	243	62	34
General Foreman (Freight Shop)	SSE-21	243	62	34
General Foreman (Freight Station or Freight Dock)	SFT-21	236	102	41
General Foreman (Grain Elevator)	SED-22	237	102	41
General Foreman (Locomotive Department)	SSE-42	244	61	33
General Foreman (Maintenance of Way)	SMW-24	239	34	29
General Foreman (Passenger Car Shops)	SSE-32	243	62	34
General Foreman (Reclamation Plant)	SPS-21	248	63	34
General Foreman (Shops)	SSE-42	244	61	33
General Foreman (Signal and Telegraph)	SIG-22	246	54	32
General Foreman (Stores)	SPS-22	248	63	34
General Foreman (Timber Treating Plant)	SPS-23	248	63	34
General Foreman (Track Elevation)	SMW-24	239	34	29
General Freight Agent	XGN	119	1	21
General Freight House Foreman	SFT-21	236	102	41
General Fuel Agent	XGN	119	1	21
General Industrial Agent or Industrial Commissioner	XGN	119	1	21
General Inspector (Dining Car Service)	XAS	122	2	21
General Land Agent	XGN	119	1	21
General Land Attorney	XGN	119	1	21

Payroll and Distinctive Class Title	Occupational Classification		Reporting Division	
	Class Symbol	Page	No.	Page
General Live Stock Agent	XGN	119	1	21
General Locomotive Inspector (Staff Officer)	XAS	122	2	21
General Manager	XGN	117	1	21
General Master Carpenter	XGN	117	1	21
General Master Mechanic	XGN	117	1	21
General Mechanical Superintendent	XGN	117	1	21
General Passenger Agent	XGN	119	1	21
General Pattern Foreman	SSE-21	243	62	34
General Piece Work Inspector (Staff Officer)	XAS	122	2	21
General Purchasing Agent	XGN	119	1	21
General Real Estate and Tax Agent	XGN	119	1	21
General Right of Way Agent	XGN	119	1	21
General Road Foreman of Engines	XGN	117	1	21
General Roadmaster	XGN	118	1	21
General Roundhouse Foreman	SSE-41	244	61	33
General Safety Committeeman	XAS	122	2	21
General Safety Supervisor	XAS	122	2	21
General Scale Inspector	XAS	122	2	21
General Scrap Dock Foreman	SPS-21	248	63	34
General Shop Inspector (Staff Officer)	XAS	122	2	21
General Signal Inspector (Staff Officer)	XAS	122	2	21
General Signal Instructor or Supervisor (Staff Officer)	XAS	122	2	21
General Solicitor	XGN	119	1	21
General Station Master	SSM-21	247	98	40
General Stock Yards Foreman	SFT-21	236	102	41
General Storekeeper	XGN	119	1	21
General Superintendent	XGN	117	1	21
General Superintendent of Motive Power	XGN	117	1	21
General Superintendent of Purchasing and Stores	XGN	119	1	21
General Superintendent of Transportation	XGN	117	1	21
General Telegraph Foreman	SIG-22	246	54	32
General Traffic Agent (System)	XGN	119	1	21
General Traffic Manager	XGN	119	1	21
General Treasurer	XEX	118	1	21
General Watch Inspector (Staff Officer)	XAS	122	2	21
General Wire Chief (Telegraph Office)	NTL-22	265	95	40
General Wire Chief (Without responsibility for work of Telegraph Office)	SIG-22	246	54	32
General Yard Master	XDV	120	2	21
Generator Attendant	OLR-26	108	75	36
Grade Crossing Supervisor	SMW-25	239	34	29
Grain Elevator Equipment Operator (Electric)	OLR-24	108	76	36
Gravel Pit Laborer	LMS-15	173	51	32
Gravel Pit Labor Foreman	LMS-24	174	48	31
Grease Cup Filler and Oiler	KMH-11	216	80	37
Greenhouse Gardener	LGD-12	167	53	32
Grinder (Tool)	KMH-31	217	77	36
Groundman (Coal and Ore Dock)	LDX-11	164	107	42
Groundman (Electrical work)	KEW-33	214	58	33
Groundman Helper (Electrical work)	KEW-11	213	80	37
Guard (Performing duties of Brakeman or Flagman on Suburban Passenger Trains)	TPK-12	258	136	48
Guard (Station Attendant)	ASN-11	82	101	41
Guard (Watchman at Office, Station or (Warehouse))	BOL-12	184	23	26
Guard (Watchman at Shop or Storehouse)	BOL-13	184	23	26

Payroll and Distinctive Class Title	Occupational Classification		Reporting Division	
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H				
Hammer Operator or Heavy Fire Helper	KBS-12	197	80	37
Hammersmith	KBS-34	198	68	35
Head Baggage Checkman (Other than Agent)	ABG-11	74	101	41
Head Bookkeeper (Supervising bureau or sub-department)	CSC-11	93	8	23
Head Clerk (Supervising bureau or sub-department)	CSC-11	93	8	23
Head Gardener	LGD-22	167	53	32
Head Janitor	LJN-21	170	33	28
Head Janitress	LJN-21	170	33	28
Head Key Punch Operator	CMC-21	89	12	24
Head Laundress	LDY-21	172	125	46
Headlight Cleaner	LSP-12	175	85	38
Head Matron (Passenger Station)	ASN-23	82	101	41
Head Waiter	DWA-21	105	112	43
Head Washer	LDY-21	172	125	46
Heater (Heavy Fire)	KBS-13	197	80	37
Heavy Fire Blacksmith	KBS-33	198	68	35
Heavy Fire Blacksmith Helper	KBS-12	197	80	37
Helper (See specific class of Helper; such as Blacksmith Helper, Boilermaker Apprentice Helper, Laundry Helper, Yard Helper, etc.)				
Hoisting Engineer (Electrical)	OLR-21	108	76	36
Hoisting Engineer, Portable (Steam)	OPO-22	112	45	31
Hoisting Engineer, Stationary (Steam)	OST-21	115	87	38
Hoisting Fireman, Portable (Steam)	OPO-11	112	46	31
Hoisting Fireman, Stationary (Steam)	OST-12	114	88	39
Hopper Boss (Grain Elevator)	LGL-21	169	104	41
Hose Foreman (Stores)	LOR-23	181	83	38
Hose Houseman (Stores)	LOR-13	180	86	38
Hostler Helper (Outside)	THO-12	260	130	47
Hostler (Inside)	THO-13	260	129	47
Hostler (Outside)	THO-11	260	128	47
House Carpenter	KCP-32	203	39	30
Houseman (Grain Elevator)	LGL-12	168	107	42
I				
Ice Plant Laborer	LOR-11	180	86	38
Icing Laborer	LSW-11	177	108	42
Immigrant Agent	FTF-15	252	25	27
Immigrant Matron	ASN-11	82	101	41
Industrial Agent	FVL-11	251	25	27
Information Bureau Attendant	ASN-22	82	101	41
Inside Hostler	THO-13	260	129	47
Inspector, Air Brake (Under direction)	IQP-12	144	65	34
Inspector, Ash Pan	KBM-31	201	69	35
Inspector and Repairer (Carman work)	KCR-32	210	72	35
Inspector, Baggage, Mail and Express Service	IFG-11	147	120	45
Inspector, Boiler (General-Staff Officer)	XAS	122	2	21
Inspector (Boilermaker work)	KBM-33	201	69	35
Inspector (Bridge and Building work)	IMN-11	149	37	29
Inspector (Carman work)	KCR-32	210	72	35
Inspector, Chief (Bridge and Building)	IMN-21	150	36	29
Inspector, Chief (Electrical)	IEL-21	143	65	34
Inspector, Chief (Equipment)	IQP-21	145	65	34

Payroll and Distinctive Class Title	Occupational Classification		Reporting Division	
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Inspector, Chief (Fuel)	IML-21	151	66	34
Inspector, Chief (Material and Supplies)	IML-22	151	66	34
Inspector, Chief (Scale)	ISK-21	153	36	29
Inspector, Chief (Shop and Equipment)	IQP-21	145	65	34
Inspector, Chief (Telegraph and Telephone)	ISG-22	154	54	32
Inspector, Chief (Timber)	IML-23	151	66	34
Inspector, Clock	ITI-11	156	26	27
Inspector, Demurrage	CTV-22	97	17	25
Inspector, Dining Service	IDN-11	141	120	45
Inspector, Electrical	IEL-11	142	65	34
Inspector, Equipment (Making regular routine inspections of equipment, other than of shop work)	IQP-11	144	65	34
Inspector, Equipment (Inspecting equipment as part of shop work, in connection with construction and repair of equipment)—See particular craft inspector, as Air-Brake Inspector; Boilermaker (Inspector); Carman (Inspector); Machinist (Engine Inspector), etc.				
Inspector, Equipment and Shop	IQP-12	144	65	34
Inspector (Equipment and Shop), Chief	IQP-21	145	65	34
Inspector, Express Service	IFG-11	147	120	45
Inspector, Fire Equipment	IPV-11	146	26	27
Inspector, Fire Prevention	IPV-22	146	26	27
Inspector, Fire Prevention and Safety	IPV-21	146	26	27
Inspector, Freight and Refrigeration Service	IFG-13	147	120	45
Inspector, Freight Service	IFG-12	147	120	45
Inspector, General Air Brake (Staff Officer)	XAS	122	2	21
Inspector, General Car (Staff Officer)	XAS	122	2	21
Inspector, General Locomotive	XAS	122	2	21
Inspector, General Scale (Staff Officer)	XAS	122	2	21
Inspector, General Signal (Staff Officer)	XAS	122	2	21
Inspector, Lumber	IML-13	151	66	34
Inspector, General Watch (Staff Officer)	XAS	122	2	21
Inspector, Material and Supplies	IML-12	151	66	34
Inspector, Office Equipment	IML-12	151	66	34
Inspector, Paint	IML-12	151	66	34
Inspector, Passenger Equipment	IQP-11	144	65	34
Inspector, Perishable Freight (General)	IFG-13	147	120	45
Inspector, Perishable Freight (Local)	LSW-22	178	105	42
Inspector, Pipe	IML-12	151	66	34
Inspector, Powder (Shipping Regulations)	IFG-12	147	120	45
Inspector, Purchasing and Stores	IML-12	151	66	34
Inspector, Real Estate	VTX-22	161	28	27
Inspector, Refrigeration	IFG-13	147	120	45
Inspector, Restaurant	IDN-11	141	120	45
Inspector, Roadway Equipment	IQP-12	144	65	34
Inspector, Rolling Stock	IQP-11	144	65	34
Inspector, Safety	IPV-23	146	26	27
Inspector, Scale	ISK-11	152	36	29
Inspector, Shop and Equipment	IQP-12	144	65	31
Inspector, Signal	ISG-11	154	55	32
Inspector, Smoke	IOK-11	155	26	27
Inspector, Stationery	IML-12	151	66	34
Inspector, Stores	IML-12	151	66	34
Inspector, Telegraph and Telephone	ISG-12	154	55	32
Inspector, Timber	IML-13	151	66	34
Inspector, Track and Roadway	IMN-13	149	37	29

Payroll and Distinctive Class Title	Occupational Classification Class		Reporting Division	
	Symbol	Page	No.	Page
Inspector, Transportation Service	IFG-14	147	120	45
Inspector, Traveling (Dining Service)	IDN-11	141	120	45
Inspector, Traveling Watch	ITY-12	156	26	27
Inspector, Treating	IML-13	151	66	34
Inspector, Treating, Chief	IML-23	151	66	34
Inspector, Tunnel	IMN-11	149	37	29
Inspector, Watch	ITI-12	156	26	27
Inspector, Water Service and Station	IMN-14	149	37	29
Inspector (Weighmaster)	IFG-12	147	120	45
Inspector, Work Equipment	IQP-12	144	65	34
Instructor, Air Brake, General (Staff Officer)	XAS	122	2	21
Instructor, Air Brake (Under direction)	VXM-12	159	29	27
Instructor, Apprentice	VXM-12	159	29	27
Instructor (Claim checking, mail distributing, filing, voucher making and other clerical work)	CCK-31	87	9	23
Instructor (Work and Operations) (Under direction)	VXM-12	159	29	27
Instrumentman (Professional engineering work)	PER-13	190	4	22
Interlocker Operator (Non-telegrapher)	NTW-11	266	97	40
Interlocker Operator (Telegrapher)	NTL-15	264	97	40
Investigator and Tax Agent	VTX-23	161	28	27
Investigator (Claim, examination and adjustment—clerical office work)	CCK-21	87	10	23
Investigator, Confidential	VSV-11	162	29	27
Investigator (Investigating and adjusting claims other than freight, outside office)	VCL-11	158	27	27
Investigator (Investigating and adjusting freight claims outside office)	VCL-12	158	27	27
Investigator (Land and Industrial)	VTX-22	161	28	27
Investigator (Loss and Damage)	VCL-12	158	27	27
Investigator, (Loss and Damage), Chief	VCL-21	158	27	27
Investigator, Special (Not claims or otherwise classified)	VSV-11	162	29	27
Ironer (Hand or Machine)	LDY-11	171	125	46
Iron Molder Foreman	KMO-41	225	67	35

J

Jacket Wiper	LSP-12	175	85	38
Janitor and Cleaner	LJN-12	170	33	28
Janitor (Foreman or Head)	LJN-21	170	33	28
Janitress (General Office Building)	LJN-12	170	33	28
Journeyman (see specific class of Journeyman; such as Boilermaker, Bridge and Building Carpenter, etc.)				
Junior Architect	PAR-12	187	4	22
Junior Chemist	PCM-11	188	4	22
Junior Clerk (Performing routine work requiring little or no supervision)	CCK-11	86	11	24
Junior Draftsman (Sub-professional engineering work)	UUB-22	234	5	22
Junior Engineer (Civil)	PER-14	190	4	22
Junior Engineer (Electrical)	PER-15	190	4	22
Junior Engineer (Mechanical)	PER-16	190	4	22
Junior Engineer (Valuation)	PER-14	190	4	22

Payroll and Distinctive Class Title	Occupational Classification		Reporting Division	
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Junior Stenographer (Stenographer—Grade 2)	COG-21	90	14	25
Junior Transitman or Rodman (Sub-professional engineering work)	UUB-23	234	5	22
Junior Typist	COG-11	89	14	25
K				
Key Punch Operator	CMC-11	88	12	24
Kitchen Helper (Boat Crew)	DCA-12	98	113	43
Kitchen Helper (Camp)	DCA-11	98	113	43
Kitchen Helper (Dining Car)	DDI-11	100	113	43
Kitchen Helper (Restaurant)	DDI-12	100	113	43
L				
Labor Agent	CCK-31	87	9	23
Laboratory Assistant	ULB-11	231	5	22
Laborer (Asphalt)	LMS-11	173	53	32
Laborer (Boarding car—Extra gang and work train labor)	LMS-15	173	51	32
Laborer (Boarding Car—Section labor)	LMS-16	173	52	32
Laborer (Boiler Room)	LSP-12	175	85	38
Laborer (Bridge and Building)	LMS-11	173	53	32
Laborer (Cement and concrete)	LMS-11	173	53	32
Laborer (Coach Cleaner)	LCC-11	164	84	38
Laborer (Coal and Ore Dock)	LDX-11	164	107	42
Laborer, Common (Freight Station or Freight Dock)	LSW-11	177	108	42
Laborer, Common (Grain Elevator)	LGL-11	168	108	42
Laborer, Common (Shop, Engine House or Power Plant)	LSP-11	175	86	38
Laborer, Common (Station, Warehouse or Platform)	LSW-11	177	108	42
Laborer, Construction Gang	LMS-15	173	51	32
Laborer, Cut and Tunnel (Construction work)	LMS-15	173	51	32
Laborer, Cut and Tunnel (Section Gang)	LMS-16	173	52	32
Laborer, Derrick (Bridge and Building)	LMS-11	173	53	32
Laborer, Dredge	LMS-11	173	53	32
Laborer, Extra Gang and Work Train	LMS-15	173	51	32
Laborer, Farm	LGD 11	167	53	32
Laborer, Fence	LMS-12	173	51	32
Laborer, Floating Gang (Bridge and Building)	LMS-11	173	53	32
Laborer, Floating Gang (Signal and Telegraph)	LMS-14	173	53	32
Laborer, Floating Gang (Track and Roadway)	LMS-15	173	51	32
Laborer (Freight, Station or Freight Dock)				
—See Caller, Loader, Stower and Cooper, and Scaler, Sealer and Perishable Freight Inspector				
Laborer (Freight Station or Freight Dock) Common	LSW-11	177	108	42
Laborer (Grain Elevator)	LGL-12	168	107	42
Laborer (Grain Elevator), Common	LGL-11	168	108	42
Laborer (Ice Plant)	LOR-11	180	86	38
Laborer, Laundry	LDY-11	171	125	46
Laborer, Ore Dock	LDX-11	164	107	42
Laborer, Pile Driver	LMS-11	173	53	32
Laborer, Quarry	LMS-15	173	51	32
Laborer, Rail Gang	LMS-15	173	51	32

Payroll and Distinctive Class Title	Occupational Classification		Reporting Division	
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Laborer (Reclamation Plant)	LOR-12	180	86	38
Laborer, Sawmill (Maintenance of Way)	LMS-11	173	53	32
Laborer, Section	LMS-16	173	52	32
Laborer (Shop, Engine House or Power Plant)	LSP-12	175	85	38
Laborer (Shop, Engine House or Power Plant), Common	LSP-11	175	86	38
Laborer, Signal and Telegraph	LMS-14	173	53	32
Laborer, Snow Fence	LMS-12	173	51	32
Laborer, Stable	LTM-11	182	32	28
Laborer, Steam Shovel (Bridge and Building)	LMS-11	173	53	32
Laborer, Steam Shovel (Track and Roadway)	LMS-15	173	51	32
Laborer (Stores)	LOR-13	180	86	38
Laborer (Timber Treating Plant)	LOR-14	180	86	38
Laborer, Track and Roadway (Extra gang and work train)	LMS-15	173	51	32
Laborer, Track and Roadway (Section)	LMS-16	173	52	32
Laborer, Warehouse	LSW-11	177	108	42
Laborer, Water Service	LMS-11	173	53	32
Laborer, Work Train	LMS-15	173	51	32
Labor Foreman (See Gang Foreman)				
Labor Recruiter	CCK-31	87	9	23
Lamp Man, (Lamp Lighter or Tender)	LMS-13	173	53	32
Lamp Trimmer (Electrical work)	KEW-11	213	80	37
Land Agent	VTX-22	161	28	27
Land and Tax Commissioner	XGN	119	1	21
Lantern Inspector (Storehouse)	IML-12	151	66	34
Larry Car Operator (Coal and Ore Pier)	OLR-22	108	76	36
Laundress	LDY-11	171	125	46
Laundry Counter or Folder	LDY-11	171	125	46
Laundry Foreman or Forelady	LDY-21	172	125	46
Laundry Helper	LDY-11	171	125	46
Laundryman	LDY-11	171	125	46
Law Clerk (Sub-professional legal work)	ULA-11	232	6	22
Layer Out (Boilermaker work)	KBM-34	201	69	35
Leading Draftsman	PER-17	190	4	22
Leading Signal Maintainer	KSL-42	230	56	33
Ledger Poster	CCK-21	87	10	23
Legal Assistant	ULA-11	232	6	22
Levelman (In charge of survey party)	PER-13	190	4	22
Levelman (Sub-professional engineering work)	UUB-23	234	5	22
Leverman, Drawbridge	OOP-11	106	123	46
Leverman (Non-telegrapher)	NTW-11	266	97	40
Leverman (Required to do telegraphing)	NTL-15	264	97	40
Lieutenant of Police	BOL-31	185	21	26
Lighter Engineer	MBR-14	124	114	43
Lineman (Electrical work)	KEW-34	214	58	33
Lineman Foreman	KEW-41	215	67	35
Lineman Helper	KEW-11	213	80	37
Lineman (Tug)	MDT-11	128	117	44
Listing Machine Operator	CMC-11	88	12	24
Live Stock Agent	FTF-14	252	25	27
Live Stock Inspector	IFG-12	147	120	45
Live Stock Laborer	LSW-11	177	108	42
Load Dispatcher	OLR-25	108	75	36

Payroll and Distinctive Class Title	Occupational Classification		Reporting Division	
	Class	Page	No.	Page
Load Dispatcher, Chief	OLR-11	109	75	36
Loader, Boat (Coal and Ore Dock)	LDX-11	164	107	42
Loader (Freight)	LSW-21	178	105	42
Loading Inspector (Freight)	IFG-12	147	120	45
Local Attorney	PAW-21	195	5	22
Local Storekeeper	CKP-11	91	15	25
Local Treasurer	XGN	118	1	21
Locomotive Carpenter (Carman work)	KCR-34	211	70	35
Locomotive Crane Engineer (Carman work)	KCR-31	210	72	35
Locomotive Crane Engineer, Steam (Other than Carman work)	OPO-22	112	45	31
Locomotive Crane Fireman (Carman work)	KCR-11	209	80	37
Locomotive Crane Fireman, Steam (Other than Carman work)	OPO-11	112	46	31
Locomotive Crane Operator (Electrical)	OLR-23	108	75	36
Locomotive Distributor	CCK-31	87	9	23
Locomotive Engineer (See Road Freight Engineer, Road Passenger Engineer, Yard Engineer, etc.)				
Locomotive Fire Builder or Cleaner	LSP-12	175	85	38
Locomotive Fireman or Helper (See Road Freight Fireman, Road Passenger Fireman, etc.)				
Locomotive Foreman	SSE-22	243	62	34
Lodging House Attendant	ALG-11	77	112	43
Lodging House Cashier	CKK-11	86	11	24
Lodging House Manager	ALG-21	77	109	42
Longshoreman	LSW-21	178	105	42
Lookout (Ferry boat)	MDF-12	125	117	44
Lounge Car Porter	ATR-11	80	122	46
Lumber Agent (Buyer)	CBY-11	84	15	25
Lumber Agent (Traffic)	FTF-14	252	25	27
Lumber and Tie Inspector	IML-13	151	66	34
Lumber and Tie Inspector, Chief	IML-23	151	66	34
Lumber Handler	LOR-13	180	86	38
Lumber Surveyor	VTX-11	161	28	27
M				
Machine Operator, Bolt (Blacksmith work)	KBS-31	198	68	35
Machine Operator (Machinist work)	KMH-31	217	77	36
Machine Operator (Clerical office work)	CMC-11	88	12	24
Machinery Oiler (Machinist work)	KMH-11	216	80	37
Machine Shop Foreman	SSE-21	243	62	34
Machinist (Air-Brake Inspector)	KMH-33	217	77	36
Machinist (Autogenous Welder)	KMH-32	217	77	36
Machinist (Engine Inspector)	KMH-33	217	77	36
Machinist Foreman (Charge of Machine Shop)	SSE-21	243	62	34
Machinist Foreman (Gang)	KMH-41	217	67	35
Machinist Helper	KMH-11	216	80	37
Machinist Helper Apprentice	KMH-21	216	81	37
Machinist, Journeyman	KMH-31	217	77	36
Machinist Regular Apprentice	KMH-22	216	82	37
Maid (Boat)	AMR-11	76	119	45
Mail Boy	AOA-11	78	19	26
Mail Distributor	AOA-11	78	19	26
Mail Handler (Station)	LSW-11	177	108	42
Mail Opener, Sorter or Distributor	AOA-21	79	18	25
Mail Service Inspector	IFG-11	147	120	45

Payroll and Distinctive Class Title	Occupational Classification Class	Page	Reporting Division	
			No.	Page
Manager and Wire Chief (Telegraph Office)	NTL-22	265	95	40
Manager, Eating House	DSR-14	103	109	42
Manager, Freight or Passenger Traffic	XGN	119	1	21
Manager, General	XGN	117	1	21
Manager, General Traffic	XGN	119	1	21
Manager (Ice Plants)	XDV	121	2	21
Manager (Lodging House)	ALG-21	77	109	42
Manager of Baggage and Mail Traffic	XGN	117	1	21
Manager of Express Traffic	XGN	117	1	21
Manager of Parks and Resorts	XGN	120	1	21
Manager of Perishable Freight Service	XGN	117	1	21
Manager of Through Freight Traffic	XGN	117	1	21
Manager Pass Bureau	CSC-11	93	8	23
Manager, Printing Plant	XDV	121	2	21
Manager, Traffic	XGN	119	1	21
Mangle Helper	LDY-11	171	125	46
Mangle Operator	LDY-11	171	125	46
Map Draftsman (Sub-professional engineering work)	UUB-22	234	5	22
Marble Cleaner	LJN-11	170	33	28
Marble Setter	KMA-31	219	42	30
Marine Attendant	AMR-11	76	119	45
Marine Baggage man	MPR-12	136	119	45
Marine Captain (See Captain, Towing Vessel; Captain, Ferry Boat; etc.)				
Marine Engineer (See Engineer, Towing Vessel; Engineer, Ferry Boat; etc.)				
Marine Leg Tender	LGL-12	168	107	42
Marker (Laundry)	LDY-11	171	125	46
Mason Apprentice	KMA-21	219	44	31
Mason, Bricklayer and Plasterer—Journeyman	KMA-31	219	42	30
Mason Foreman (Gang)	KMA-41	220	38	30
Mason Helper	KMA-11	219	43	30
Master Car Builder	XGN	118	1	21
Master Carpenter (Bridges and Buildings)	SMW-22	239	34	29
Master Carpenter (Car Department)	SSE-21	243	62	34
Master, Ferry Boat, Tugboat or Steamer; (See Captain, Ferry Boat, etc.)				
Master Mechanic, Division	XDV	121	2	21
Master Mechanic, General or District	XGN	118	1	21
Master Painter (Bridges and Buildings)	SMW-11	239	35	29
Master Painter (Car Department)	SSE-21	243	62	34
Mate (Ferry Boat), First	MDF-21	126	115	43
Mate (Ferry Boat), Second	MDF-22	126	115	43
Mate (Ferry Boat), Third	MDF-23	126	115	43
Mate or First Deck Hand (Towing Vessel)	MDT-12	128	117	44
Material and Supplies Inspector	IML-12	151	66	34
Material and Supplies Inspector, Chief	IML-22	151	66	34
Material Checker	CKK-21	87	10	23
Material Handler	LOR-13	180	86	38
Material Inspector	IML-12	151	66	34
Mate (Steamer), First	MDS-21	138	118	44
Mate (Steamer), Second	MDS-22	138	118	44
Mate (Steamer), Third	MDS-23	138	118	44
Mate (Steamer), Fourth	MDS-24	138	118	45

Payroll and Distinctive Class Title	Occupational Classification Class		Reporting Division	
	Symbol	Page	No.	Page
Mate (Towing Vessel), First	MDT-21	128	115	44
Mate (Towing Vessel), Second	MDT-22	128	115	44
Matron (Floating Equipment)	AMR-11	76	119	45
Matron (Office)	AOA-12	78	20	26
Matron (Passenger Station)	ASN-11	82	101	41
Matron (Train)	ATR-15	80	122	46
Mechanical Device Operator (Office)	CMC-11	88	12	24
Mechanical Device Operator, Supervising	CMC-21	89	12	24
Mechanical Draftsman (Professional engineering work)	PER-12	190	4	22
Mechanical Engineer, Assistant (Department head)	XGN	118	1	21
Mechanical Engineer, Assistant (Under direction)	PER-24	192	3	22
Mechanical Engineer (Department head)	XGN	118	1	21
Mechanical Superintendent, Division	XDV	121	2	21
Mechanical Superintendent, General	XGN	117	1	21
Medical Examiner, Chief	XGN	120	1	21
Messenger and Office Boy	AOA-11	78	19	26
Messman (Boat)	DCA-22	99	113	43
Milk Caretaker	LSW-11	177	108	42
Milk Traffic Agent	FTF-14	252	25	27
Mill Gang Foreman (Carman work)	KCR-41	212	67	35
Mill Machine Operator (Carman work)	KCR-35	211	70	35
Molder Foreman (Gang)	KMO-41	225	67	35
Molder Helper	KMO-11	224	80	37
Molder Helper Apprentice	KMO-21	224	81	37
Molder, Journeyman	KMO-33	224	78	36
Molder Regular Apprentice	KMO-22	224	82	37
Motor Attendant	OLR-26	108	75	36
Motor Attendant Helper	OLR-12	108	88	39
Motor Car or Motor Truck Operator	OMV-12	111	31	23
Motorman (See Road Passenger Motorman, Road Freight Motorman, etc.)				
Multigraph Operator	CMC-11	88	12	24
Multigraph Operator Helper	AOA-11	78	19	26
N				
Netting Repairer	KBM-31	201	69	35
Night Chief Dispatcher	NDP-21	268	90	39
Night Foreman (Cleaners)	LJN-21	170	33	28
Night Watchman (Office, Station or Warehouse)	BOL-12	184	23	26
Night Watchman (Shop or Storehouse)	BOL-13	184	23	26
Night Yardmaster	SYM-21	249	126	46
Nut Tapper and Facer	KMH-11	216	80	37
O				
Office Assistant	AOA-21	79	18	25
Office Boy or Office Girl	AOA-11	78	19	26
Office Claim Adjuster and Examiner	CCK-31	87	9	23
Office Engineer (Assistant department head)	XDV	121	2	21
Office Engineer (Under direction)	PER-22	192	3	21
Office Equipment Inspector	IML-12	151	66	34
Office Manager (Supervising clerical bureau or sub-department)	CSC-11	93	8	23

Payroll and Distinctive Class Title	Occupational Classification		Reporting Division	
	Class Symbol	Page	No.	Page
Office Manager (Supervising major clerical department)	CSC-21	93	7	23
Office Matron	AOA-12	78	20	26
Office Messenger	AOA-11	78	19	26
Office Porter	AOA-13	78	20	26
Office Telephone Switchboard Operator	AOA-22	79	18	25
Office Telephone Switchboard Supervisor	AOA-31	79	18	25
Office Watchman	BOL-12	184	23	26
Oiler and Grease Cup Filler	KMH-11	216	80	37
Oiler, Auxiliary	OST-13	114	88	39
Oiler (Bridge)	OOP-12	106	123	46
Oiler (Electrical Equipment)	OLR-11	108	88	39
Oiler (Ferry Boat), Licensed	MEF-12	130	117	44
Oiler (Ferry Boat), Unlicensed	MEF-14	130	117	44
Oiler (Portable Equipment)	OPO-12	112	46	31
Oiler (Steamer)	MES-12	139	118	45
Oiler (Steam Plant)	OST-13	114	88	39
Oiler (Towing Vessel), Licensed	MET-12	132	117	44
Oiler (Towing Vessel), Unlicensed	MET-14	132	117	44
Operator, Bridge—See Bridge Operator, etc.				
Operator-Clerk (Clerk-telegrapher)	NTL-13	264	96	40
Operator-Clerk (Clerk-telephoner)	NTL-14	264	96	40
Operator, Crane (Carman work)	KCR-31	210	72	35
Operator, Crane (Electric)	OLR-23	108	75	36
Operator, Crane (Steam)—except Carman work	OPO 21	112	45	31
Operator, Grain Elevator Portable Steam Equipment	OPO-22	112	45	31
Operator-Leverman (Telegrapher)	NTL-15	264	97	40
Operator (Snowplow or Flange)	LMS-16	173	52	32
Operator, Telegraph Operator, Telephone, etc. See Telegrapher, Telephoner, etc.				
Ordinary Seaman (Steamer)	MDS-12	137	118	44
Ore Bridge Operator	OLR-21	108	76	36
Outside Hostler	THO-11	260	128	47
Outside Hostler Helper	THO-12	260	130	47
Overcharge Investigator (Field work)	VCL-12	158	27	27
Overcharge Investigator (Office clerical work)	CCK-21	87	10	23
Oxy-acetylene Welder (See Welder)				
P				
Packer (Laundry)	LDY-11	171	125	46
Packer (Stores)	LOR-13	180	86	38
Painter (Bridge and Building work)—For Painter, Painter Helper, Painter Apprentice, etc., Bridge and Building work, see Bridge Painter Helper, etc., or Building Painter Helper, etc.)				
Painter Foreman, Coach and Locomotive (Gang)	KCR-41	212	67	35
Painter Foreman, Coach and Locomotive (In charge of Shop)	SSE-21	243	62	34
Painter Foreman, Freight Car (Gang)	KCR-41	212	67	35
Painter Foreman, Freight Car (In charge of Shop)	SSE-21	243	62	34
Painter Helper Apprentice (Coach and Locomotive work)	KCR-21	210	81	37

Payroll and Distinctive Class Title	Occupational Classification Class	Page	Reporting Division	
			No.	Page
Painter Helper Apprentice (Freight car work)	KCR-21	210	81	37
Painter Helper (Coach and Locomotive work)	KCR-11	209	80	37
Painter Helper (Freight car work)	KCR-11	209	80	37
Painter, Journeyman (Coach and locomotive work)	KCR-36	211	71	35
Painter, Journeyman (Freight car work)	KCR-33	211	73	36
Painter Regular Apprentice (Coach and Locomotive work)	KCR-22	210	82	37
Painter Regular Apprentice (Freight car work)	KCR-22	210	82	37
Painter (Station Signs and Signals)	KPA-32	207	41	30
Paint Inspector	IML-12	151	66	34
Paint Mixer (Bridge and Building work)	KPA-31	207	41	30
Pantry Man (Dining car)	DDI-11	100	113	43
Pantry Man or Pantry Girl (Restaurant)	DDI-12	100	113	43
Parcel Room Agent	ABG-22	75	100	41
Parcel Room Attendant	ABG-12	74	101	41
Parcel Room Helper	ABG-12	74	101	41
Parlor and Sleeping Car Conductor	ATR-21	81	121	45
Parlor and Sleeping Car Porter	ATR-13	80	122	46
Passenger Agent, Depot	FTF-13	252	25	27
Passenger Agent, General	XGN	119	1	21
Passenger Brakeman or Flagman (On Suburban Passenger Trains)	TPK-13	258	136	48
Passenger Brakeman, Flagman, Conductor, Engineer, Fireman, Motorman (See Road Passenger Brakeman or Flagman, etc.)				
Passenger Car Foreman	SSE-21	243	62	34
Passenger Conductor, Assistant (On Suburban Passenger Trains)	TAC-12	257	132	47
Passenger Conductor (On Suburban Passenger Trains)	TPC-12	256	131	47
Passenger Shop Foreman	SSE-21	243	62	34
Passenger Traffic Agent	FTF-13	252	25	27
Passenger Traffic Manager (Official)	XGN	119	1	21
Patrolman	BOL-11	184	22	26
Pattern Maker Foreman (In charge of Shop)	SSE-21	243	62	34
Pattern Maker Foreman, Gang (Carman work)	KCR-41	212	67	35
Pattern Maker Helper Apprentice (Carman work)	KCR-21	210	81	37
Pattern Maker Helper (Carman work)	KCR-11	209	80	37
Pattern Maker, Journeyman (Carman work)	KCR-37	211	70	35
Pattern Maker Regular Apprentice (Carman work)	KCR-22	210	82	37
Paver Laborer	LMS-11	173	53	32
Paving Labor Gang Foreman	LMS-21	174	49	31
Paying Teller	CCS-11	85	9	23
Paymaster	XGN	118	1	21
Perishable Freight and Refrigeration Service Inspector	IFG-13	147	120	45
Photographer	KMT-34	222	30	28
Photographer Helper	KMT-14	221	30	28
Photostat Operator	CMC-11	88	12	24
Piece Work Inspector, General	XAS	122	2	21
Piece Work Inspector (Reclamation Plant)	IML-12	151	66	34

Payroll and Distinctive Class Title	Occupational Classification		Reporting Division	
	Class Symbol	Page	No.	Page
Pile Driver Engineer	OPO-22	112	45	31
Pile Driver Fireman	OPO-11	112	46	31
Pile Driver Laborer	LMS-11	173	53	32
Pile Driver Labor Foreman	LMS-21	174	49	31
Pile Driver Rigger	OPO-12	112	46	31
Pile Driver Watchman	LMS-11	173	53	32
Piler Boss (Freight)	LSW-31	179	104	41
Piler (Freight)	LSW-21	178	105	42
Pilot Engineer (Valuation work)	PER-25	192	3	22
Pilot (Ferry Boat)	MDF-31	127	115	43
Pilot (Towing Vessel)	MDT-32	129	115	44
Pipe Fitter Foreman (Gang)	KSH-41	227	67	35
Pipe Fitter Foreman (In charge of Pipe Shop)	SSE-21	243	62	34
Pipe Fitter Helper	KSH-11	226	80	37
Pipe Fitter Helper Apprentice	KSH-21	227	81	37
Pipe Fitter, Journeyman	KSH-31	227	79	37
Pipe Fitter Regular Apprentice	KSH-22	227	82	37
Pitman (Reclamation or Timber Treating Plant)	LOR-14	180	86	38
Planing Mill Foreman, Gang (Carman work)	KCR-41	212	67	35
Planing Mill Foreman (In charge of Mill)	SSE-21	243	62	34
Planing Mill Mechanic Helper Apprentice (Carman work)	KCR-21	210	81	37
Planing Mill Mechanic Helper (Carman work)	KCR-11	209	80	37
Planing Mill Mechanic, Journeyman (Carman work)	KCR-35	211	70	35
Planing Mill Mechanic Regular Apprentice (Carman work)	KCR-22	210	82	37
Plasterer, Apprentice	KMA-21	219	44	31
Plasterer Foreman (Gang)	KMA-41	220	38	30
Plasterer Helper	KMA-11	219	43	30
Plasterer, Journeyman	KMA-11	219	43	30
Platform Man (Dining Service)	DSR-21	103	109	42
Plumber Apprentice	KMT-21	222	44	31
Plumber Foreman (Gang)	KMT-42	223	33	30
Plumber Helper	KMT-15	221	43	30
Plumber, Journeyman	KMT-35	222	42	30
Pointer, Bolt (Machinist work)	KMH-11	216	80	37
Policeman	BOL-11	184	22	28
Police Chief	XGN	120	1	21
Portable Equipment Engineer (Steam)	OPO-22	112	45	31
Portable Equipment Fireman (Steam)	OPO-11	112	46	31
Portable Equipment Helper (Steam)	OPO-12	112	46	31
Porter and Waiter (Buffet car)	ATR-11	80	122	46
Porter and Waiter (Business car)	ATR-12	80	122	46
Porter (Boat)	AMR-11	76	119	45
Porter (Cleaner)	LJN-12	170	33	28
Porter (Club car)	ATR-11	80	122	46
Porter (Club Room or Lodging House)	ALG-11	77	112	43
Porteress (Lodging House)	ALG-11	77	112	43
Porter (Office)	AOA-13	78	20	26
Porter (Sleeping car)	ATR-13	80	122	46
Porter (Station Attendant)	ASN-11	82	101	41
Porter (Train)	ATR-16	80	122	46
Poultry Agent	F7TF-14	252	25	27
Powder Inspector (Shipping regulations)	IFG-12	147	120	45
Power and Drawbridge Engineer	OOP-11	106	123	46

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Power Director Chief (Electric transmission system)	OLR-31	109	75	36
Power Director (Electric transmission system)	OLR-25	108	75	36
Power Station and Sub-Station Operator	OLR-26	108	75	36
Power Station, Assistant Chief Engineer	OST-31	115	87	38
Power Station Attendant (Electrical)	OLR-26	108	75	36
Power Station, Chief Engineer (Steam)	OST-32	115	87	38
Power Station, Chief Operator (Electrical)	OLR-32	109	75	36
Power Station Engineer (Electrical)	OLR-26	108	75	36
Power Station Engineer (Steam)	OST-21	115	87	38
Power Station Fireman	OST-12	114	88	39
Power Station Helper (Electrical)	OLR-12	108	88	39
Power Station Oiler (Electric machinery)	OLR-12	108	88	39
Power Station Oiler (Steam machinery)	OST-13	114	88	39
Power Station Operator Helper	OLR-12	108	88	39
President	XEX	116	1	21
Printer Apprentice	KMT-22	222	30	28
Printer Helper	KMT-16	221	30	28
Printer, Journeyman	KMT-36	222	30	28
Printing Plant, Manager	XDV	121	2	21
Private Secretary (No stenographic work and without supervision)	CCK-31	87	9	23
Private Secretary (Stenographer)	COG-31	91	13	24
Publicity Agent or representative	FAD-11	250	25	27
Pumper	OPU-11	113	47	31
Punch and Shear Operator (Blacksmith work, cutting bar stock and scrap)	KBS-11	197	80	37
Punch and Shear Operator (Blacksmith work, doing shaping and forming)	KBS-31	198	68	35
Punch and Shear Operator (Boilermaker work, cutting bar stock and scrap)	KBM-11	200	80	37
Punch and Shear Operator (Boilermaker work, doing shaping and forming)	KBM-31	201	69	35
Punch and Shear Operator (Carman work, cutting bar stock and scrap)	KCR-11	209	80	37
Punch and Shear Operator (Carman work, doing shaping and forming)	KCR-31	210	72	35
Punching Machine Operator (Office)	CMC-11	88	12	24
Purchasing Agent, Assistant	XGN	119	1	21
Purchasing Agent, Assistant (Making minor purchases, under direction)	CBY-11	84	15	25
Purchasing Agent, General	XGN	119	1	21
Purser	MPR-13	136	119	45
Purser, Assistant	MPR-11	136	119	45
Q				
Quad Attendant (Telegrapher)	NTL-15	264	97	40
Quarry Gang Foreman	LMS-24	174	48	31
Quarry Gang Laborer	LMS-15	173	51	32
Quartermaster or Wheelman (Ferry Boat)	MDF-12	125	117	44
Quartermaster (Steamer)	MDS-11	137	118	44
R				
Rail Driller	KBS-31	198	68	35
Rail Gang Foreman	LMS-24	174	48	31
Rail Gang Laborer	LMS-15	173	51	32

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Rail Loader Engineer	OPO-22	112	45	31
Rail Saw Foreman	KBS-41	199	67	35
Rail Sawyer	KBS-31	198	68	35
Real Estate Agent or Investigator	VTX-22	161	28	27
Real Estate Commissioner and Tax Agent	XGN	119	1	21
Real Estate Inspector	VTX-22	161	28	27
Receiving Teller	CCS-11	85	9	23
Receiving Weigher	CCK-21	87	10	23
Reclamation Plant, Assistant General Foreman	SPS-11	248	64	34
Reclamation Plant, General Foreman	SPS-21	248	63	34
Reclamation Plant, Laborer	LOR-12	180	86	38
Reclamation Plant, Labor Gang Foreman	LOR-22	181	83	38
Recorder	CCK-21	87	10	23
Red Cap (Station Attendant)	ASN-11	82	101	41
Refrigerator Service Inspector	IFG-13	147	120	45
Regional Accountant	XGN	118	1	21
Registrar of Bonds	XGN	118	1	21
Registrar of Stock	XGN	118	1	21
Relay Operator (Telegrapher)	NTL-15	264	97	40
Relief Agent (Non-supervisory)	NSA-11	262	93	40
Relief Agent (Supervisory)	NSA-32	263	91	39
Relief Agent (Telegrapher)	NTL-11	264	94	40
Relief Agent (Telephoner)	NTL-12	264	94	40
Relief Investigator (Field work)	VCL-11	158	27	27
Rent and Tax Agent	VTX-23	161	28	27
Representative (Freight traffic)	FTF-11	252	25	27
Resident Clock Inspector	ITI-11	156	26	27
Resident Engineer	PER-29	192	3	22
Restaurant Cashier	CCK-11	86	11	24
Restaurant Chief Cook (First Cook)	DDI-42	102	110	42
Restaurant Cook (Second Cook)	DDI-32	101	111	43
Restaurant Cook, Assistant (Third Cook)	DDI-22	101	111	43
Restaurant Helper (Fourth Cook)	DDI-12	100	113	43
Restaurant Inspector	IDN-11	141	120	45
Restaurant Manager	DSR-14	103	109	42
Restaurant Waiter	DWA-11	104	112	43
Reviser (Office clerical work)	CCK-31	87	9	23
Rigger (Coal and Ore Dock)	LDX-11	164	107	42
Rigging Man, Brake	KMH-31	217	77	36
Right of Way Agent	VTX-22	161	28	27
Right of Way Engineer (Department head)	XGN	118	1	21
Riveter (Boilermaker work)	KBM-31	201	69	35
Riveter (Bridge and Building Iron Worker work)	KRN-21	205	40	30
Riveter (Carman work)	KCR-31	210	72	35
Rivet Heater (Boilermaker work)	KBM-11	200	80	37
Rivet Heater (Bridge and Building Iron Worker work)	KRN-11	205	43	30
Rivet Heater (Carman work)	KCR-11	209	80	37
Road Foreman of Engines	XDV	121	2	21
Road Foreman of Engines, Assistant	XDV	121	2	21
Road Freight Brakeman or Flagman (Local and Way Freight)	TFK-12	257	138	48
Road Freight Brakeman or Flagman (Through Freight)	TFK-11	257	137	48

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Road Freight Conductor (Local and Way Freight)	TFC-12	256	134	47
Road Freight Conductor (Through Freight)	TFC-11	256	133	47
Road Freight Engineer or Motorman (Local and Way Freight)	TFE-12	258	143	49
Road Freight Engineer or Motorman (Through Freight)	TFE-11	259	142	49
Road Freight Fireman or Helper (Local and Way Freight)	TFF-12	259	147	50
Road Freight Fireman or Helper (Through Freight)	TFF-11	259	146	49
Roadmaster, Assistant Division	SMW-21	239	34	29
Roadmaster, Division	SMW-31	240	34	29
Roadmaster, General	NGN	118	1	21
Road Passenger Baggage man	TPB-11	256	135	48
Road Passenger Baggage man (Handling Dynamo)	TPB-12	256	135	48
Road Passenger Baggage man (Handling Express)	TPB-13	256	135	48
Road Passenger Baggage man (Handling Express and Dynamo)	TPB-14	256	135	48
Road Passenger Brakeman or Flagman	TPK-11	258	136	48
Road Passenger Conductor	TPC-11	256	131	47
Road Passenger Conductor, Assistant (or Ticket Collector)	TAC-11	257	132	47
Road Passenger Conductor, Assistant (on Suburban Passenger Trains)	TAC-12	257	132	47
Road Passenger Conductor (on Suburban Passenger Trains)	TPC-12	256	131	47
Road Passenger Engineer or Motorman	TPE-11	258	141	49
Road Passenger Fireman or Helper	TPF-11	259	145	49
Road Passenger Guard (Performing duties of Brakeman or Flagman on Suburban Passenger Trains)	TPK-12	258	136	48
Roadway Equipment Inspector	IMN-12	149	37	29
Roadway Machine Engineer	OPO-22	112	45	31
Rodman (Sub-professional engineering work)	UUB-23	234	5	22
Rolling Mill Foreman	SSE-21	243	62	34
Rolling Mill Operator	KBS-31	198	68	35
Rolling Stock Inspector	IQP-11	144	65	34
Room Clerk and Supervisor (Lodging House)	ALG-21	77	109	42
Roundhouse, Foreman (Charge of Roundhouse)	SSE-22	243	62	34
Roundhouse, General Foreman	SSE-41	244	61	33
Roundsman	BOL-11	184	22	26
Rules Examiner	VXM-11	159	29	27
Rynman (Coal and Ore Dock)	LDX-11	164	107	42
S				
Safety Inspector	IPV-23	146	26	27
Sailor (Ferry)	MDF-11	125	117	44
Sailor (Towing Vessel)	MDT-12	128	117	44
Sales Agent	CBY-12	84	15	25
Salvage Agent	CBY-12	84	15	25

Payroll and Distinctive Class Title	Occupational Classification		Reporting Division	
	Symbol	Page	No.	Page
Sand House Man or Sand Drier	LSP-12	175	85	38
Sanitary Engineer (Department head)	XGN	118	1	21
Saw Mill Gang Foreman (Bridge and Building)	LMS-21	174	49	31
Saw Mill Laborer (Bridge and Building)	LMS-11	173	53	32
Scagliola Cleaner	LJN-11	170	33	28
Scale Inspector	ISK-11	152	36	29
Scale Inspector, Chief	ISK-21	153	36	29
Sealer, Sealer or Perishable Freight Inspector	LSW-22	178	105	42
Scale Shop Foreman	SSE-21	243	62	34
Scale Supervisor (In charge Scale Inspectors)	ISK-21	153	36	29
Scale Tester or Inspector	ISK-11	152	36	29
Scrap Bin Man, Sorter or Scrap Yard Laborer	LOR-12	180	86	38
Scrap Department Foreman	LOR-23	181	83	38
Scrub Woman (Office Building)	LJN-12	170	33	28
Seal Clerk	CCK-21	87	10	23
Sealer (Freight Car)	LSW-22	178	105	42
Seaman, Able (Steamer)	MDS-11	137	118	44
Seaman (Ferry)	MDF-11	125	117	44
Seaman (Towing Vessel)	MDT-12	128	117	44
Seamstress	LDY-12	171	125	46
Second Assistant Engineer (Ferry boat)	MEF-22	130	116	44
Second Cook (Dining car)	DDI-31	101	111	43
Second Cook (Restaurant)	DDI-32	101	111	43
Second Mate (Ferry boat)	MDF-22	126	115	43
Second Mate (Steamer)	MDS-22	138	118	44
Second Mate (Towing Vessel)	MDT-22	128	115	44
Second Officer (Ferry boat)	MDF-22	126	115	43
Secretary	XEX	117	1	21
Secretary (Board of Pensions)	XGN	120	1	21
Secretary (Private, no stenographic work and without supervision)	CCK-31	87	9	23
Secretary (Stenographer)	COG-31	91	13	24
Section Flagman	LMS-16	173	52	32
Section Foreman	LMS-25	174	50	32
Section Head (Office)	CSC-11	93	8	23
Section Laborer	LMS-16	173	52	32
Section Supervisor (Office clerical work)	CSC-11	93	8	23
Senior Building Inspector	IMN-21	150	36	29
Senior Land Appraiser	VTX-22	161	28	27
Sergeant of Police	BOL-22	184	21	26
Sheet Metal Worker (Autogenous Welder)	KSH-32	227	79	37
Sheet Metal Worker Foreman (Gang)	KSH-41	227	67	35
Sheet Metal Worker Foreman (In charge of Sheet Metal Shops)	SSE-21	243	62	34
Sheet Metal Worker Helper	KSH-11	226	80	37
Sheet Metal Worker Helper Apprentice	KSH-21	227	81	37
Sheet Metal Worker, Journeyman	KSH-31	227	79	37
Sheet Metal Worker Regular Apprentice	KSH-22	227	82	37
Ship Carpenter	KMT-37	222	30	28
Shipper (Grain Elevator)	LGL-12	168	107	42
Shipping Foreman (Stores Department)	LOR-23	181	83	38
Shoe and Wedge Foreman (Machinist work)	KMH-41	217	67	35
Shop and Equipment Inspector	IQP-12	144	65	34

Payroll and Distinctive Class Title	Occupational Classification Class		Reporting Division	
	Symbol	Page	No.	Page
Shop and Equipment Inspector, Chief	IQP-21	145	65	34
Shop Demonstrator and Apprentice Instructor	VXM-12	159	29	27
Shop Superintendent	XDV	121	2	21
Shop Watchman (Without police authority)	BOL-13	184	23	26
Shoveler (Grain Elevator)	LGL-11	168	108	42
Signal and Telegraph Laborer	LMS-14	173	53	32
Signal Draftsman (Professional engineering work)	PER-12	190	4	22
Signal Engineer (Department head)	XGN	118	1	21
Signal Inspector	ISG-11	154	55	32
Signal Laborer	LMS-14	173	53	32
Signal Labor, Gang Foreman	LMS-23	174	49	31
Signal Lamp Man	LMS-13	173	53	32
Signal Maintainer and Signalman (Electrical work)	KEW-35	214	57	33
Signalman and Signal Maintainer	KSL-31	229	57	33
Signalman and Signal Maintainer Helper	KSL-11	228	60	33
Signal Repairman (Electrical work)	KEW-35	214	57	33
Signal Supervisor (Assistant General Foreman)	SIG-12	245	55	33
Sign Painter	KPA-32	207	41	30
Sleeping Car Conductor	ATR-21	81	121	45
Sleeping Car Porter	ATR-13	80	122	46
Smoke Inspector	IOK-11	155	26	27
Snow Plow and Flanger Laborer	LMS-16	173	52	32
Snow Plow Labor Foreman	LMS-25	174	50	32
Sorter (Laundry)	LDY-11	171	125	46
Sorter (Waybills, tickets, etc.)	AOA-21	79	18	25
Sorting Machine Operator (Office)	CMC-11	88	12	24
Special Agent or Patrolman	BOL-11	184	22	26
Special Agent other than on police work. See particular kind of Agent such as Agent, Commercial, etc.				
Special Investigator (Claims)	VCL-11	158	27	27
Special Investigator (Other than claims or otherwise classified)	VSV-11	162	29	27
Special Officer or Patrolman	BOL-11	184	22	26
Special Staff Engineer	XAS	122	2	21
Special Traffic Agent	FTF-14	252	25	27
Spotter, Car (Ore Dock)	LDX-11	164	107	42
Spotter, Car (Timber Treating Plant)	LOR-14	180	86	38
Spoutsman (Grain Elevator)	LGL-12	168	107	42
Spring Maker	KBS-31	198	68	35
Spring Maker Gang Foreman	KBS-41	199	67	35
Spring Rigging Man	KMH-31	217	77	36
Stable Foreman	LTM-31	182	32	28
Stableman	LTM-21	182	32	28
Stableman Helper	LTM-11	182	32	28
Staffman (Non-telegrapher)	NTW-11	266	97	40
Staff Operator (Required to do telegraphing)	NTL-15	264	97	40
Station Agent—Non-Supervisory (Non-telegrapher)	NSA-11	262	93	40
Station Agent—Part Time (Non-telegrapher)	NSA-12	262	93	40

Payroll and Distinctive Class Title	Occupational Classification		Reporting Division	
	Class Symbol	Page	No.	Page
Station Agent—Supervisory, Major Station (Non-telegrapher)	NSA-32	263	91	39
Station Agent—Supervisory, Small Station (Non-telegrapher)	NSA-22	262	92	39
Station Agent—Telegrapher	NLT-11	264	94	40
Stationary Engineer (Electrical)	OLR-26	108	75	36
Stationary Engineer (Steam)	OST-21	115	87	38
Stationary Engine Helper (Electrical)	OLR-12	108	88	39
Stationary Fireman (Power House)	OST-12	114	88	39
Station Attendant	ASN-11	82	101	41
Station Baggage Agent	ABG-21	75	100	41
Station Baggage Attendant	ABG-11	74	101	41
Stationer, Division	CKP-21	92	15	25
Stationer, Local	CKP-11	91	15	25
Stationery Inspector	IML-12	151	66	34
Stationery Storekeeper	CKP-11	91	15	25
Stationery Wrapper	LOR-13	180	86	38
Station Laborer (Common)	LSW-11	177	108	42
Station Laborer (see Caller, Loader, Stower or Cooper; and Scaler, Sealer or Perishable Freight Inspector)				
Station Lamp Man	LMS-13	173	53	32
Station Master	SSM-21	247	98	40
Station Master (Ferry boat)	MWS-21	134	119	45
Station Passenger Representative	FTF-15	252	25	27
Station Patrolman	BOL-11	184	22	26
Station Porter (Janitor)	LJN-12	170	33	28
Station Porter or Attendant (Red Cap)	ASN-11	82	101	41
Station Watchman	BOL-12	184	23	26
Statistician (Supervising bureau or sub-department)	CSC-11	93	8	23
Statistician (In charge of major department)	CSC-21	93	7	23
Statistician (Performing independently responsible and technical statistical work)	CCK-33	87	9	23
Stay Bolt Setter (Boilermaker work)	KBM-31	201	69	35
Steamer Captain, Engineer, Mate, Fireman, etc. —See Captain (Steamer); Fireman (Steamer), etc.				
Steam Hammer Operator	KBS-34	198	68	35
Steam Power Plant Engineer	OST-21	115	87	38
Steam Shovel Crane Operator	OPO-21	112	45	31
Steam Shovel Engineer	OPO-22	112	45	31
Steam Shovel Fireman	OPO-11	112	46	31
Steam Shovel Foreman (Bridge and Building)	LMS-21	174	49	31
Steam Shovel Foreman (Extra gang and work train labor)	LMS-24	174	48	31
Steam Shovel Helper	OPO-12	112	46	31
Steam Shovel Pitman	LMS-15	173	51	32
Steam Shovel Watchman	LMS-15	173	51	32
Steam Tractor Fireman	OPO-11	112	46	31
Steel Bridgeman	KRN-21	205	40	30
Steel Inspector	IML-12	151	66	34
Steel Worker, Structural (See Bridge and Building Iron Worker, etc.)				
Stenographer—Clerk	COG-21	90	14	25
Stenographer (Dictaphone Operator)	COG-22	90	14	25

Payroll and Distinctive Class Title	Occupational Classification		Reporting Division	
	Symbol	Page	No.	Page
Stenographer—Typist (Grade 1)	COG-11	89	14	25
Stenographer—Typist (Grade 2)	COG-22	90	14	25
Stenographer (Grade 2)	COG-21	90	14	25
Stenographer (Grade 3) or Secretary	COG-31	91	13	24
Stenotypist	COG-21	90	14	25
Stevedore	LSW-21	178	105	42
Steward (Dining Car)	DSR-13	103	109	42
Steward or Stewardess (Floating equipment)	AMR-11	76	119	45
Steward (Restaurant)	DSR-14	103	109	42
Stockkeeper (Car Department)	KCR-11	209	80	37
Stockkeeper (In charge of storeroom—see Storekeeper).				
Stoker and Oiler (Power Plant)	OST-13	114	88	39
Stone Cutter or Stone Setter	KMA-31	219	42	30
Stone Mason Apprentice	KMA-21	219	44	31
Stone Mason Foreman (Gang)	KMA-41	220	38	30
Stone Mason Helper	KMA-11	219	43	30
Stone Mason, Journeyman	KMA-31	219	42	30
Storekeeper or Assistant Storekeeper (Grade 1)	CKP-11	91	15	25
Storekeeper (Grade 2)	CKP-21	92	15	25
Storeroom Laborer	LOR-13	180	86	38
Stores Foreman (Assistant General Foreman)	SPS-12	248	64	34
Stores Foreman (Gang)	LOR-23	181	83	38
Stores Foreman (General Foreman)	SPS-22	248	63	34
Stores Watchman	BOL-13	184	23	26
Stower	LSW-21	178	105	42
Stripping Foreman (Machinist work)	KMH-41	217	67	35
Structural Designer and Detailer	PER-27	192	3	22
Structural Engineer (Department head)	XGN	118	1	21
Structural Engineer (Under direction)	PER-22	192	3	21
Structural Iron Worker (See Bridge and Building Iron Worker Apprentice, etc.)				
Student Clerk	CCK-11	86	11	24
Sub-Station Attendant or Operator	OLR-26	108	75	36
Sub-Station Operator Helper	OLR-12	108	88	39
Superintendent (Freight Car Department)	XGN	118	1	21
Superintendent of Agriculture	XGN	120	1	21
Superintendent of Bridges and Buildings	XDV	121	2	21
Superintendent of Car Construction	XGN	118	1	21
Superintendent of Car Service	XGN	117	1	21
Superintendent of Dining Cars and Restaurants	XGN	120	1	21
Superintendent of Electrical Construction	XGN	117	1	21
Superintendent of Electrical Transmission	XGN	117	1	21
Superintendent of Electric Operation	XDV	120	2	21
Superintendent of Electric Power	XDV	121	2	21
Superintendent of Electric Power Plant	XDV	121	2	21
Superintendent of Employment	XGN	120	1	21
Superintendent of Ferries	XDV	120	2	21
Superintendent (Office Building)	SOF-11	241	26	27
Superintendent of Freight Car Department	XGN	118	1	21
Superintendent of Freight or Passenger Transportation	XGN	117	1	21
Superintendent of Grain Elevators	XDV	120	2	21
Superintendent of Insurance Department	XGN	120	1	21
Superintendent of Marine or Floating Equipment	XGN	117	1	21

Payroll and Distinctive Class Title	Occupational Classification		Reporting Division	
	Class Symbol	Page	No.	Page
Superintendent of Motive Power and Machinery	XGN	117	1	21
Superintendent of Passenger Car Department	XGN	118	1	21
Superintendent of Passenger Service (Division)	XDV	120	2	21
Superintendent of Pension Department	XGN	120	1	21
Superintendent of Police	XGN	120	1	21
Superintendent of Reclamation Plants	XDV	121	2	21
Superintendent of Relief Department	XGN	120	1	21
Superintendent of Restaurant Service	XGN	120	1	21
Superintendent of Rolling Stock	XGN	117	1	21
Superintendent of Shops	XDV	121	2	21
Superintendent of Signals and Telegraph (Division)	XDV	121	2	21
Superintendent of Stations and Transfers	XGN	117	1	21
Superintendent of Telegraph and Telephone (General)	XGN	118	1	21
Superintendent of Timber Department	XDV	121	2	21
Superintendent of Timber Preservation Plant	XDV	121	2	21
Superintendent of Tonnage Bureau	XGN	117	1	21
Superintendent of Towing	XDV	120	2	21
Superintendent of Transfer	XDV	120	2	21
Superintendent of Transportation	XGN	117	1	21
Superintendent of Wage Bureau	XGN	120	1	21
Supervising Baggage Agent	ABG-32	75	99	40
Supervising Cashier	CCS-21	86	8	23
Supervising Clerk (In charge of bureau or sub-department)	CSC-11	93	8	23
Supervising Clerk (In charge major department)	CSC-21	93	7	23
Supervising Freight Agent (Station)	NSA-32	263	91	39
Supervising Freight Traffic Agent	FTF-21	253	24	26
Supervising Fuel Inspector	IML-21	151	66	34
Supervising Mechanical Device Operator (Office)	CMC-21	89	12	24
Supervising Passenger and Freight Traffic Agent	FTF-22	253	24	26
Supervising Passenger Traffic Agent	FTF-23	253	24	26
Supervising Scale Inspector, General (Staff Officer)	XAS	122	2	21
Supervising Scale Inspector (Supervising Inspectors)	ISK-21	153	36	29
Supervising Station Agent	NSA-32	263	91	39
Supervising Station Attendant	ASN-23	82	101	41
Supervisor (Bridges and Buildings)	SMW-22	239	34	29
Supervisor, Dining Car	DSR-21	103	109	42
Supervisor (Electric Installation or Transmission)	XAS	122	2	21
Supervisor (Electric Welding Instructor)	VXM-12	159	29	27
Supervisor (Lodging House)	ALG-21	77	109	42
Supervisor of Car Material	SPS-22	248	63	34
Supervisor of Claim Prevention	XAS	122	2	21
Supervisor of Crossing Flagmen and Gatemen	SMW-25	239	34	29
Supervisor of Demurrage and Storage	XAS	122	2	21
Supervisor of Dining Cars	DSR-21	103	109	42

Payroll and Distinctive Class Title	Occupational Classification		Reporting Division	
	Symbol	Page	No.	Page
Supervisor of Drafting Room (Chief Draftsman)	PER-26	192	3	22
Supervisor of Electrical Construction	XAS	122	2	21
Supervisor of Electric Lighting	XAS	122	2	21
Supervisor of Floating Equipment	MWS-32	134	119	45
Supervisor of Fuel Economy	XAS	122	2	21
Supervisor of Locomotive or Fuel Operation	XAS	122	2	21
Supervisor of Mail Traffic	XAS	122	2	21
Supervisor of Perishable Freight or Refrigeration (other than Inspector)	XAS	122	2	21
Supervisor of Piece Work Schedules	XAS	122	2	21
Supervisor of Refrigeration	XAS	122	2	21
Supervisor of Safety and Examinations	XAS	122	2	21
Supervisor of Shop Practices	XAS	122	2	21
Supervisor of Signals	SIG-22	246	54	32
Supervisor of Stationary Power Plants	XAS	122	2	21
Supervisor of Station Operation	XAS	122	2	21
Supervisor of Telegraph and Signal Construction (General Foreman)	SIG-22	246	54	32
Supervisor of Tool Equipment	XAS	122	2	21
Supervisor of Watch Inspections	XAS	122	2	21
Supervisor of Water Stations	SMW-23	239	34	29
Supervisor of Weighing of Freight	XAS	122	2	21
Supervisor of Work Equipment and Motor Cars	XAS	122	2	21
Supervisor or General Inspector of Transportation	XAS	122	2	21
Supervisor or General Inspector of Work Equipment	XAS	122	2	21
Supervisor (Perishable Freight)	XAS	122	2	21
Supervisor (Track and Roadway)	SMW-24	239	34	29
Supervisory or Chief Clerk (Grade 1) (In charge bureau or sub-department)	CSC-11	93	8	23
Supervisory or Chief Clerk (Grade 2) (In charge major department)	CSC-21	93	7	23
Supply Train Foreman or Storekeeper	CKP-11	91	15	25
Surgeon, Chief	XGN	120	1	21
Surveyor (Lumber)	VTX-11	161	28	27
Surveyor (See Instrumentman or Engineer, Assistant)				
Sweeper (Dock)	LDX-11	164	107	42
Sweeper (Freight Station)	LSW-11	177	108	42
Sweeper (Grain Elevator)	LGL-11	168	108	42
Sweeper (Shop)	LSP-11	175	86	38
Sweeper (Storeroom)	LOR-13	180	86	38
Switchboard Operator, Chief (Office telephone)	AOA-31	79	18	25
Switchboard Operator (Electric Station)	OLR-26	108	75	36
Switchboard Operator (Office telephone)	AOA-22	79	18	25
Switching Inspector	IFG-14	147	120	45
Switchman (Yard service)	TYK-11	258	140	48
Switch Tender	TYK-12	258	127	46
T				
Tabulating Machine Operator	CMC-11	88	12	24
Tallyman (Freight House)	CCK-21	87	10	23
Tank Foreman (Boilermakers)	KBM-41	202	67	35
Tank Washer	LSP-12	175	85	38
Tapeman (Sub-professional engineering work)	UUB-11	233	5	22
Tax Agent or Investigator	VTX-23	161	28	27

Payroll and Distinctive Class Title	Occupational Classification		Reporting Division	
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Tax Attorney	XGN	119	1	21
Tax Commissioner	XGN	119	1	21
Teamster	LTM-22	182	32	28
Team Track Crane Operator	OPO-21	112	45	31
Team Track Foreman	LSW-31	179	104	41
Telegraph and Telephone Engineer (Official)	XGN	118	1	21
Telegraph and Telephone Inspector	ISG-12	154	55	32
Telegraph and Telephone Laborer	LMS-14	173	53	32
Telegraph and Telephone Supervisor	SIG-22	246	54	32
Telegrapher	NTL-15	264	97	40
Telegrapher-Clerk	NTL-13	264	96	40
Telegraph Inspector	ISG-12	154	55	32
Telegraph Inspector, Chief	ISG-22	154	54	32
Telegraph Manager	NTL-22	265	95	40
Telegraph Operator	NTL-15	264	97	40
Telegraph Traffic Supervisor	NTL-22	265	95	40
Telephone and Telegraph Inspector	ISG-12	154	55	32
Telephone Inspector	ISG-12	154	55	32
Telephoner	NTL-16	264	97	40
Telephoner—Clerk	NTL-14	264	96	40
Telephone Switchboard Operator (Office)	AOA-22	79	18	25
Telephone Switchboard Supervisor (Office)	AOA-31	79	18	25
Teller or Cashier	CCS-11	85	9	23
Terminal Agent	NSA-32	263	91	39
Terminal Superintendent	XDV	120	2	21
Terminal Trainmaster	XDV	120	2	21
Test Car Foreman (Scales)	ISK-11	152	36	29
Test Supervisor (Testing Material)	IML-12	151	66	34
Thermite Welder (See Welder)				
Third Assistant Engineer (Ferry boat)	MEF-23	130	116	44
Third Mate (Ferry boat)	MDF-23	126	115	43
Third Mate (Steamer)	MDS-23	138	118	44
Third Officer (Ferry boat)	MDF-23	126	115	43
*Threader (Bolt) (Carman work)	KCR-11	209	80	37
*Threader (Bolt) (Machinist work)	KMH-11	216	80	37
Ticket Agent	CTK-22	95	16	25
Ticket Clerk	CTK-11	95	10	23
Ticket Collector and Assistant Passenger Conductor	TAC-11	257	132	47
Ticket Collector and Train Auditor	CTV-11	96	17	25
Ticket Collector (Ferry Station)	MWS-12	133	119	45
Ticket Examiner (Station)	ASN-21	82	101	41
Ticket Seller	CTK-11	95	10	23
Ticket Seller (Ferry Station)	MWS-12	133	119	45
Ticket Sorter	AOA-21	79	18	25
Tie and Timber Inspector	IML-13	151	66	34
Tie and Timber Inspector, Chief	IML-23	151	66	34
Tie Peeler	LOR-14	180	86	38
Tile Layer (See Mason)				
Timber Cruiser	VTX-11	161	28	27
Timber Estimator	VTX-11	161	28	27
Timber Inspector	IML-13	151	66	34

*Not equipped with a facing, boring or turning head or milling apparatus.

Payroll and Distinctive Class Title	Occupational Classification		Reporting Division	
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Timber Laborer	LOR-14	180	86	38
Timber Treater	LOR-14	180	86	38
Timber Treating Labor, Gang Foreman	LOR-24	181	83	38
Timber Treating Plant, Assistant General Foreman	SPS-13	248	64	34
Timber Treating Plant, General Foreman	SPS-23	248	63	34
Timber Treating Retort Man	LOR-14	180	86	38
Time Keeper and Accountant, Traveling	CTV-22	97	17	25
Time Keeper, Chief (Supervisory)	CSC-11	93	8	23
Time Keeper (Prescribed routine clerical work)	CCK-21	87	10	23
Time Recording Clock Inspector	ITI-11	156	26	27
Tinner Foreman (Gang)	KSH-41	227	67	35
Tinner Foreman (In charge of Tin Shop)	SSE-21	243	62	34
Tinner Helper	KSH-11	226	80	37
Tinner Helper Apprentice	KSH-21	227	81	37
Tinner, Journeyman	KSH-31	227	79	37
Tinner Regular Apprentice	KSH-22	227	82	37
Tool Dresser	KBS-31	198	68	35
Tool Grinder	KMH-31	217	77	36
Tool Inspector	IQP-12	144	65	34
Tool Maker	KMH-31	217	77	36
Tool Room Attendant (Machinist work)	KMH-11	216	80	37
Tool Room Foreman (Large district department)	SSE-21	243	62	34
Topman (Coal and Ore Dock)	LDX-11	164	107	42
Tourist Guide	FTF-13	252	25	27
Tower Director	NTW-21	267	97	40
Tower Foreman (Coal Discharging Plant)	LDX-21	165	104	41
Towerman (Non-telegrapher)	NTW-11	266	97	40
Towerman (Telegrapher)	NTL-15	264	97	40
Tower Operator (Coal Pier)	OLR-21	108	76	36
Tracer (Sub-professional engineering work)	UUB-12	233	5	22
Tracer (Tracing shipments, way-bills, etc.—office clerical work)	CCK-21	87	10	23
Track and Roadway Foreman (Extra gang and work train labor)	LMS-24	174	48	31
Track and Roadway Foreman (Section labor)	LMS-25	174	50	32
Track and Roadway Inspector	IMN-13	149	37	29
Track and Roadway Laborer (Extra gang and work train)	LMS-15	173	51	32
Track and Roadway Section Laborer	LMS-16	173	52	32
Track Patrolman	LMS-16	173	52	32
Track Supervisor	SMW-24	239	34	29
Track Tank Tender	LMS-16	173	52	32
Track Walker or Watchman	LMS-16	173	52	32
Tractor Driver	OMV-11	111	31	28
Traffic Agent, Dairy	FTF-14	252	25	27
Traffic Agent, Freight	FTF-11	252	25	27
Traffic Agent, General	XGN	119	1	21
Traffic Agent, Freight and Passenger	FTF-12	252	25	27
Traffic Agent, Milk	FTF-14	252	25	27
Traffic Agent, Passenger	FTF-13	252	25	27
Traffic Agent, Live Stock	FTF-14	252	25	27
Traffic Agent, Special	FTF-14	252	25	27
Traffic Agent, Supervising Freight	FTF-21	253	24	26

Payroll and Distinctive Class Title	Occupational Classification		Reporting Division	
	Class Symbol	Page	No.	Page
Traffic Agent, Supervising Passenger	FTF-23	253	24	26
Traffic Agent, Supervising Freight and Passenger	FTF-22	253	24	26
Traffic Manager	XGN	119	1	21
Train Announcer	ASN-21	82	101	41
Train Auditor, Chief	CTV-21	97	17	25
Train Auditor (Passenger Transportation)	CTV-11	96	17	25
Train Barber	ATR-14	80	122	46
Train Caller (Station)	ASN-21	82	101	41
Train Director	NTW-31	267	90	39
Train Dispatcher	NDP-11	268	90	39
Train Electrician	KEW-31	214	74	36
Train Gateman	ASN-21	82	101	41
Train Master	XDV	120	2	21
Train Matron	ATR-15	80	122	46
Train Porter	ATR-16	80	122	46
Train Rider or Patrolman	BOL-11	184	22	26
Train Rule Examiner	VXM-11	159	29	27
Train Stenographer	COG-21	90	14	25
Transfer and Turntable Operator	LSP-13	175	85	38
Transfer Track Foreman	LSW-31	179	104	41
Transit Inspector	IFG-14	147	120	45
Transitman or Instrumentman	PER-13	190	4	22
Transportation Service Inspector	IFG-14	147	120	45
Trapper (Ore Dock)	LDX-11	164	107	42
Traveling Auditor or Accountant (Grade 1)	CTV-12	96	17	25
Traveling Auditor or Accountant (Grade 2)	CTV-22	97	17	25
Traveling Boiler Inspector	IQP-12	144	65	34
Traveling Car Checker	CTV-12	96	17	25
Traveling Chief Dispatcher	NDP-22	268	90	39
Traveling Claim Adjuster	VCL-11	158	27	27
Traveling Claim Investigator	VCL-11	158	27	27
Traveling Clock Inspector	ITI-11	156	26	27
Traveling Demurrage Inspector	CTV-22	97	17	25
Traveling Dining Car Inspector	IDN-11	141	120	45
Traveling Engineer or Road Foreman of Engines	XDV	121	2	21
Traveling Examiner (Railroad Employees)	VXM-11	159	29	27
Traveling Fireman	XDV	121	2	21
Traveling Freight Agent	FTF-11	252	25	27
Traveling Freight Claim Agent	VCL-12	158	27	27
Traveling Freight and Passenger Agent	FTF-12	252	25	27
Traveling Instructor and Accountant (Stores)	CTV-21	97	17	25
Traveling Land and Tax Agent	VTX-23	161	28	27
Traveling Passenger Agent	FTF-13	252	25	27
Traveling Payroll Accountant	CTV-22	97	17	25
Traveling Rate Clerk	CTV-22	97	17	25
Traveling Refrigerator Inspector	IFG-13	147	120	45
Traveling Schedule Clerk	CTV-12	96	17	25
Traveling Secretary (Stenographic work)	COG-31	91	13	24
Traveling Shop Clerk	CTV-12	96	17	25
Traveling Storekeeper (Grade 2)	CKP-22	92	15	25
Traveling Switching Clerk	CTV-12	96	17	25
Traveling Time Inspector (Routine check of time records)	CTV-12	96	17	25

Payroll and Distinctive Class Title	Occupational Classification Class	Reporting Division		
		Symbol	Page	No.
Traveling Time-Keeper	CTV-22	97	17	25
Traveling Watch Inspector	ITI-12	156	26	27
Traveling Yard Checker	CTV-12	96	17	25
Treasurer, General (Official)	XEX	118	1	21
Treasurer, Local (Official)	XGN	118	1	21
Trimmer Operator (Coal and Ore Docks)	OLR-21	108	76	36
Trimmer (Vessel)	LDX-11	164	107	42
Triple Valve Repairer (Carman work)	KCR-34	211	70	35
Triple Valve Tester (Carman work)	KCR-34	211	70	35
Trolley Engineer (Coal and Ore Docks)	OLR-21	108	76	36
Truck Driver (Auto truck)	OMV-11	111	31	28
Truck Operator (Small gasoline truck in shops, storehouses, etc.)	OMV-12	111	31	28
Trucker or Common Laborer (Roundhouse)	LSP-11	175	86	38
Trucker (Station, Warehouse and Platform)	LSW-12	177	106	42
Truck Gang Foreman (Carman)	KCR-41	212	67	35
Tugboat Captain, Deck Hand, Engineer, Fire- man, Pilot and Mate—See Captain, Towing Vessel; Engineer, Towing Vessel; etc.				
Tunnel Foreman (Extra gang and work train)	LMS-24	174	48	31
Tunnel Foreman (Section labor)	LMS-25	174	50	32
Tunnel Laborer (Extra gang and work train)	LMS-15	173	51	32
Tunnel Section Laborer	LMS-16	173	52	32
Tunnel Watchman (M. of W.)	LMS-16	173	52	32
Turbine Engineer (Electrical)	OLR-26	108	75	36
Turbine Oiler (Power House)	OLR-12	108	88	39
Turntable Operator (Power)	LSP-13	175	85	38
Typist (Grade 1) (Simple typing work)	COG-11	89	14	25
Typist (Grade 2) (Difficult typing and tabulations)	COG-22	90	14	25
U				
Uniform Agent (Purchasing)	CBY-11	84	15	25
Uniform Inspector	IML-12	151	66	34
Upholsterer Foreman (Gang) (Carman work)	KCR-41	212	67	35
Upholsterer Foreman (In charge of Upholsterers Shop) (Carman work)	SSE-21	243	62	34
Upholsterer Helper Apprentice (Carman work)	KCR-21	210	81	37
Upholsterer Helper (Carman work)	KCR-11	209	80	37
Upholsterer (Journeyman) (Carman work)	KCR-38	211	70	35
Upholsterer Regular Apprentice (Carman work)	KCR-22	210	82	37
Usher, Chief (Passenger Station)	ASN-23	82	101	41
Usher (Office)	AOA-11	78	19	26
Usher (Passenger Station)	ASN-11	82	101	41
V				
Valuation Agent (Land)	VTX-22	161	28	27
Valuation Engineer, Assistant (Under direction)	PER-25	192	3	22
Valuation Engineer, Junior (Civil)	PER-14	190	4	22
Valuation Engineer (Official)	XGN	118	1	21
Vault Boy	AOA-11	78	19	26
Vice-President	XEX	116	1	21
Voucher Checker, Examiner, or other similar Voucher Clerks	CCK-21	87	10	23
W				
Walter (Dining Car and Restaurant)	DWA-11	104	112	43
Waiter, Head (Dining Car and Restaurant)	DWA-21	105	112	43
Waiter in Charge	DWA-21	105	112	43

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	Class Symbol	Page	Division No.	Page
Washer, Head	LDY-21	172	125	46
Washer (Laundry)	LDY-11	171	125	46
Washroom Attendant (Matron)	AOA-12	78	20	26
Washroom Attendant (Cleaner and Janitor)	LJN-12	170	33	28
Watch Inspector	ITI-12	156	26	27
Watchman (Bridge)	LMS-11	173	53	32
Watchman (Bridge and Building equipment)	LMS-11	173	53	32
Watchman, Chief (With police authority)	BOL-22	184	21	26
Watchman, Chief (Without police authority)	BOL-21	184	23	26
Watchman (Engine)	LSP-12	175	85	38
Watchman (Ferry boat)	BOL-12	184	23	26
Watchman (Maintenance of Way Equipment— Extra Gang and Work Train)	LMS-15	173	51	32
Watchman (Maintenance of Way Equipment— Section Gang)	LMS-16	173	52	32
Watchman (Office, Station or Warehouse)	BOL-12	184	23	26
Watchman (Shop or Storehouse)	BOL-13	184	23	26
Watchman (Warehouse)	BOL-12	184	23	26
Water Boy (Bridge and Building labor)	LMS-11	173	53	32
Water Boy (Extra gang and work train)	LMS-15	173	51	32
Water Boy (Section labor)	LMS-16	173	52	32
Waterman (Roundhouse)	LSP-12	175	85	38
Water Service Engineer (Department head)	XDV	121	2	21
Water Service Inspector	IMN-14	149	37	29
Water Service Laborer	LMS-11	173	53	32
Water Service Labor Foreman	LMS-21	174	49	31
Water Station Foreman	LMS-21	174	49	31
Water Tender (Ferry boat)	MEF-16	130	117	44
Water Tender (Steamer)	MES-13	139	118	45
Water Tender (Steam Plant)	OST-14	114	89	39
Water Treater	LSP-12	175	85	38
Water Works Inspector	IMN-14	149	37	29
Waybill and Abstract Stuffer	AOA-21	79	18	25
Waybill Checker, Correction Applier, Tracer and other Waybill Clerks	CCK-21	87	10	23
Waybill Sorter	AOA-21	79	18	25
Weed Killer (Gang laborer)	LMS-15	173	51	32
Weed Killer Labor Gang Foreman	LMS-24	174	48	31
Weigher	CCK-21	87	10	23
Welder (Blacksmith work)	KBS-32	198	68	35
Welder (Boilermaker work)	KBM-32	201	69	35
Welder (Bridge and Building Iron work)	KRN-21	205	40	30
Welder (Carman work)	KCR-39	211	70	35
Welder (Electrical work)	KEW-32	214	74	36
Welder (Machinist work)	KMH-32	217	77	36
Welder (Sheet Metal work)	KSH-32	227	79	37
Welding Instructor	VXM-12	159	29	27
Wharfmaster	MWS-23	134	119	45
Wheel Borer or Grinder	KMH-31	217	77	36
Wheel Foreman (Molders)	KMO-41	225	67	35
Wheel Shop Foreman (Mechanical)	SSE-21	243	62	34
Wheelsman (Ferry Boat)	MDF-12	125	117	44
Wheelsman (Steamer)	MDS-11	137	118	44
Windowman (Grain Elevator)	LGL-12	168	107	42
Window Teller or Cashier	CCS-11	85	9	23

Payroll and Distinctive Class Title	Occupational Classification		Reporting Division	
	Symbol	Page	No.	Page
Window Washer	LJN-12	170	33	23
Wiper (Engine)	LSP-12	175	85	38
Wire Chief (Without responsibility for telegraph office)	SIG-22	246	54	32
Wire Chief (With responsibility for telegraph office)	NTL-22	265	95	40
Wood-up-man	LSP-11	175	86	38
Work Equipment Engineer	OPO-22	112	45	31
Work Equipment Fireman (Maintenance of Way)	OPO-11	112	46	31
Work Train Laborer	LMS-15	173	51	32
Work Train Labor Foreman (Track and Roadway labor)	LMS-24	174	48	31
Wrapper (Storeroom)	LOR-13	180	86	38
Wrecking Derrick Engineer (Carman work)	KCR-31	210	72	35
Wrecking Derrick Fireman (Carman work)	KCR-11	209	80	37
Wrenchman (Coal and Ore Dock)	LDX-11	164	107	42
Y				
Yard Brakeman or Yard Helper	TYK-11	258	140	48
Yard Chalker, Checker and other similar Yard Clerks	CCK-21	87	10	23
Yard Cleaner (Maintenance of Way)	LMS-16	173	52	32
Yard Conductor or Yard Foreman	TYC-11	257	139	48
Yard Engineer or Motorman	TYE-11	259	144	49
Yard Fireman or Helper	TYF-11	260	148	50
Yard Flagman	TYK-11	258	140	48
Yard Foreman (Yard Service)	TYC-11	257	139	48
Yard Helper (Yard Service)	TYK-11	258	140	48
Yard Laborer (Maintenance of Way)	LMS-16	173	52	32
Yard Master	SYM-21	249	126	46
Yard Master, Assistant	SYM-11	249	126	46
Yard Master, Foot-Board	TYC-11	257	139	48
Yard Motorman	TYE-11	259	144	49
Yard Section Foreman	LMS-25	174	50	32
Yard Switchman	TYK-11	258	140	48
Yard Watchman (Without police authority)	BOL-13	184	23	26
Yard Watchman (With police authority)	BOL-11	184	22	26

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