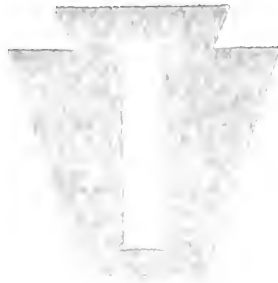


Teachers College Bulletin



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INDIANA, PENNSYLVANIA

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OF THE

State Teachers College

AT

Indiana, Pennsylvania



Announcement for

SUMMER SCHOOL 1931

June 15 to July 25, 1931

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GENERAL INFORMATION

SUMMER SCHOOL 1931

*Dates: The Summer School Will Open on June 15th,
and Close July 25th, 1931*

WHO MAY COME

The 1931 Summer Session at the State Teachers College, Indiana, Pa., is designed to serve specifically and directly the needs of teachers in service and of prospective teachers. The following groupings are indicative of the classes of persons whose interests and needs will be served by the Summer School.

1. Persons now teaching on Partial Elementary or Partial Secondary Certificates that expire with the current school year. (See p. 30 for details.)

2. Holders of Standard and Permanent Certificates who are working toward a State Teachers College Certificate. (See pp. 28-29 for details.)

3. Graduates in two or three-year Curricula who desire to work toward a degree. (See pp. 10-15.)

4. Graduates of four-year high schools who desire to begin, continue, or finish a curriculum offered at the College. Students who have just graduated from high school are advised not to enter until September.

All applicants who have not been in school since September, 1929, must file their applications on the new admission blank which was adopted during the summer of 1929. Upon request, the Registrar will send this blank to any applicant.

5. Holders of College Permanent Certificates or the equivalent, who are desirous of receiving the newly created Principal's Certificate.

REGISTRATION

All students are expected to present themselves on Monday, June 15. The entire day will be given to programming students, assigning rooms, etc., so that classes may begin promptly at the first scheduled hour on June 16th.

The following suggestions will prove helpful:

1. Take all baggage checks to the College Book Room. Pay for delivery. Baggage is delivered to the basement of Sutton Hall. Students find their baggage there and mark it with their room number. Porters then deliver it to the rooms.

2. See the Registrar and pay your fees. (In the Library.)

3. See the Dean of Women (or Men) and get your room. (Deposit of one dollar for return of key is required.)
4. Get your program made out in Leonard Hall.
5. Books are secured at the Book Room. Please do not endeavor to obtain books until you know what ones are to be used in each course.
6. Credits are evaluated by the Dean of Instruction.
7. The President's office is always at your service.

INDIANA'S LOCATION

Indiana is located very near the geographical center of western Pennsylvania, in the foothills of the Alleghenies, at an elevation of approximately 1500 feet above sea level. The town has about 10,000 population and is growing rapidly. It is reached from the north by the Buffalo, Rochester and Pittsburgh R. R. Students from the Allegheny River region change at Kiskiminetas Junction, and also at Blairsville; students from the south reach the main line of the Pennsylvania at Johnstown, Latrobe and Greensburg; all Pennsylvania R. R. main line passengers for Indiana change at Torrance; students on the Cresson Division, Pennsylvania R. R., reach Indiana without change of cars via Black Lick.

Indiana may be reached from any railroad point in western Pennsylvania in less than twelve hours.

THE SCHOOL PLANT

The school owns 32 acres of land of which 23 acres are in its campus. The Training School, Leonard Hall, Clark Hall, Sutton Hall, Arts Building and Gymnasium are the principal buildings. Clark Hall and Sutton Hall are girls' dormitories. Leonard Hall and the new Arts Building are recitation buildings. Sutton Hall, in addition to providing accommodations for 26 women teachers and five hundred twenty girls, houses also the offices, library, recreation hall, parlors, infirmary, auditorium, kitchen and dining room, laundry, and conservatory of music. Such a large building is remarkably comfortable in the summer months. The school plant at Indiana is considered by all who know it as one of the very best to be found in the State. A new gymnasium building containing two large gymnasiums, swimming pool, locker and shower rooms, class rooms, and offices was completed in 1928, and a new Arts Building which contains the Departments of Art, Commerce, and Home Economics, besides additional class rooms, adds greatly to the comfort of students and teachers.

STUDENT LIVING CONDITIONS

Indiana is characteristically a boarding school in the sense that it provides living conditions for its students. Those who

live in Indiana and vicinity are enrolled as day students. The excellent roads leading to Indiana enable far more students to live at home than was formerly the case. *All students who are not living at home are required to live at school.* Students whose homes are not in Indiana and who desire to live with relatives in Indiana as day students must have the approval of the President in advance of registration. Under no circumstances are students permitted to room or board with private families, not relatives.

Board, room, and laundry (ten flat pieces per week, in addition to towels and napkins) is provided at the rate of \$8.00 per week for the entire term of six weeks.

Slight illnesses are cared for in the school's infirmary without charge for a period of three days. After three days, a charge of one dollar per day is made. This charge includes the regular nurse and regular medical service, but does not include special nurse or special medical service.

In case of contagious disease, the student is removed to the school's isolation hospital, a residence set aside for this purpose only. A practical nurse is in charge and students pay ten dollars per week for the additional care and service.

The school has "study hours", and the rules and regulations incident to dormitory life. It is assumed that students come to the school with the purpose of serious study. Recreation is needed and is provided by the school.

Students and teachers are responsible for meals of their guests at current transient rates. All visitors staying in the school's buildings over night must be registered with the Dean of Women by the person or persons entertaining them. This privilege applies only to young women of school age. Students may accompany mothers or older relatives to the hotel for meals or over night if arrangements are made in advance with the Dean of Women. The buildings are closed to guests at 11 P. M.

All students who live in school accommodations must provide themselves with blankets as the school furnishes only the linen and counterpanes. Each student must also provide window curtains, table napkins, soap, towels, and needful toilet articles.

The Dormitories are not open for students until Registration Day, June 15, 1931.

HOW TO SECURE A ROOM

Ten Dollars (\$10.00) must be paid in advance in order to have a room reserved for the Summer School.

It is evident that prospective students wish to know whether rooms can be secured. It is equally evident that the school desires

to know who are coming. Out of these two desires there has grown what is called the "Room Reservation Deposit."

Students who desire to attend Indiana in the summer of 1931 should send the reservation deposit as early as possible. Your check, draft or money order should be made payable to C. R. Foster, President. (Do not send money in a letter.) This is for the reservation of a room for one student for the Summer School of 1931.

The "Room Reservation Deposit" of the boarding student is credited to the basal charge for board, room, and laundry. Therefore on Registration Day, June 15th, the student pays only the balance of the room, board, and laundry charge amounting to \$38.00, plus his enrollment and service fee, making a total of \$53.00 due on entering school.

Students are not permitted to room alone. Therefore, prospective students are urged to apply in pairs. In this way, each student is assured of a congenial room-mate. Single applications are handled to the best possible advantage, but the school prefers that students choose their own room-mates whenever possible. The school does not guarantee a suitable room except in cases where the room reservation deposit has been paid in advance and accepted. Applications for rooms are filed in the order in which they are received.

TABLE OF RATES FOR SUMMER SCHOOL

Enrollment and Service Fee, Day Students	\$15.00
Enrollment and Service Fee, Boarding Students	15.00
Board, Room, Laundry	48.00
Home Economics Students—Fee	12.00
Music Curriculum Students—Fee	24.00
Art Students—Fee	6.00
Commercial Students—Fee	2.00
Students whose residence is out of the State, or who are not seventeen years of age	35.00

(Out-of-state students and students who are not 17 years of age registered in one of the special curricula pay the fee of the department in addition to the \$35.00 summer fee.)

Sheepskin Fee for B. S. Degree	5.00
Extra Room Rent (Rooms with running water)	3.00
Books (Purchased) about	10.00

A charge of \$1.00 shall be made as a deposit for each key.

This deposit will be returned upon return of key.

HOW TO PAY BILLS AND CHARGES

All bills including the enrollment fee, board, room and laundry, extra room rent, special department fees are payable in advance and must be paid on enrollment day.

Bank Drafts, Checks, Express and P. O. Orders are accepted.

Students will not be permitted to enroll for the Summer Session, or any later semester, until all bills previously incurred have been paid, nor will credit be certified to other institutions or to the Department of Public Instruction until all accounts due have been paid.

Students desiring to leave school before the close of a semester must report to the President and settle all unpaid accounts.

Visitors expecting to remain more than three days are requested to make arrangements in advance with the President.

Meal tickets for visitors can be obtained in the Business Office or from the Steward's Office.

All bills are payable to the Department of Revenue. Checks must be made out in the exact amount of the bill which is to be paid. All checks should be made payable to Department of Revenue except checks in payment of Room Reservation Deposits. These should be made payable to C .R. Foster, President.

REPAYMENTS

Repayment will not be granted:

1. To students who are temporarily suspended, indefinitely suspended, dismissed, or who voluntarily withdraw from school, except for personal illness, the same being certified to by an attending physician, or for a family emergency of which the school authorities are fully informed and which the President of the institution approves.

2. For any part of the registration fee for any cause whatsoever.

A repayment allowed for personal illness or for a family emergency will be made for half of the amount of the semester fees chargeable for the part of the semester which the student does not spend in school.

Advance reservation deposit will be returned to students provided they notify the college three weeks before the opening of the semester or of the summer term of their intention not to attend.

COURSES OFFERED DURING THE SUMMER

SESSION OF 1931

The Summer Session will provide courses to meet all demands of the following groups:

1. Those who have already taught in Pennsylvania public schools and who must qualify for a certificate in accordance with the regulations of the State Council of Education.

2. Those who desire to add subjects to existing permanent certificates.

3. Those who desire to begin, continue, or finish a College curriculum, including differentiated curricula for Primary Grades, Intermediate Grades, Junior-Senior High School, Rural School, Art, Home Economics, Commerce and Music.

4. Those who have completed courses in the two or three-year curricula and wish to continue work for a degree in education. It is hoped that a great many former graduates will avail themselves of this opportunity.

5. Those who wish to prepare for a Principal's Certificate. This certificate was created by the State Council of Education at their meeting in December, 1928, and the Teacher Bureau is now ready to issue the certificate to any who can meet the requirements.

COURSES AND HOURS ALLOWED

The same courses will be given as in the regular sessions and the same credit will be given. A regular three-hour course will meet seventy-five minutes per day six days a week, or the equivalent. The time given for two-hour and one-hour courses will be arranged on the same basis.

The maximum number of semester hours of credit to be gained in the summer session will be six except in rare cases. Only on the written approval of the Dean of Instruction on the first or second day of the Summer Session will a student be permitted to carry an extra semester hour credit. No one will be allowed to take more than three courses.

In the following pages are given the curricula in the Primary, Intermediate, Rural, and Junior-Senior High School fields and also the degree curricula in the elementary fields. So far as can now be determined all courses not starred will be given in the summer session.

I. TWO-YEAR CURRICULUM FOR KINDERGARTEN AND PRIMARY GRADES, 1, 2, 3

FIRST SEMESTER

	Credit
Educational Biology	3
*Introduction to Teaching	3
English (1)	3
Music (1)	2
Art (1)	2
Oral Expression	2
Handwriting	1
Physical Education	1
	17

SECOND SEMESTER

Psychology & Child Study	3
English (2)	3
Music (2)	1½
Art (2)	1½
Nature Study	2
Teaching Primary Reading	3
*Teaching of Number	2
Physical Education (2)	1
	17

THIRD SEMESTER

	Credit
Educational Sociology	3
Child. Lit. & Story Telling	3
*Kindergarten-Primary Theory ..	2
Educational Measurements	2
Health & Hygiene, Primary Grds.	3
Elective	3
Physical Education (3)	1
	17

FOURTH SEMESTER

Student Teach. & Conferences	10
*Teaching of Primary Subjects	4
Geography	1
Social Studies	1
Spelling & Language	2
*Technique of Teaching	2
Physical Education (4)	1
	17

II. TWO-YEAR CURRICULUM FOR INTERMEDIATE GRADES, 4, 5, 6

FIRST SEMESTER

Educational Biology	3
*Introduction to Teaching	3
English (1)	3
Music (1)	2
Art (1)	2
Oral Expression	2
Handwriting	1
Physical Education (1)	1
	17

SECOND SEMESTER

Psychology & Child Study	3
English (2)	3
Nature Study	2
Teaching of Arithmetic	3
Teaching of Geography	3
Music (2)	1½
Art (2)	1½
Physical Education (2)	1
	18

THIRD SEMESTER

Educational Sociology	3
Teaching of Social Studies	3
Juvenile Lit. & Silent Reading ..	2
Educational Measurements	2
Health & Hygiene, Int. Grades	3
Elective	3
Physical Education (3)	1
	17

FOURTH SEMESTER

Student Teach. & Conferences	10
*Technique of Teaching	2
*Teaching of English	3
Physical Education (4)	1
	16

III. TWO-YEAR CURRICULUM FOR RURAL TEACHERS

FIRST SEMESTER

Educational Biology	3
*Introduction to Teaching	3
English (1)	3
Music (1)	2
Art (1)	2
Oral Expression	2
Handwriting	1
Physical Education (1)	1
	17

SECOND SEMESTER

Psychology & Child Study	3
English (2)	3
Nature Study & Agriculture	2
Teaching of Arithmetic	3
Teaching of Geography	3
Music (2)	1½
Art (2)	1½
Physical Education (2)	1
	18

THIRD SEMESTER	Credit	FOURTH SEMESTER	Credit
*Rural Sociology	3	Student Teach. & Conferences	10
Teaching of Social Studies	3	*Technique of Teaching	2
Juvenile Lit. & Silent Reading . .	2	Teaching of Reading	3
Educational Measurements	2	Physical Education (4)	1
Health & Hygiene, Rural School	3		
*Primary Methods, Rural School	3		
Physical Education (3)	1		
	17		16

REQUIREMENTS FOR GRADUATION FROM TWO-YEAR CURRICULA AND CERTIFICATION

The completion of the 68 required semester hours in a two-year curriculum entitles the student, who meets all other legal requirements, to the Normal School Certificate which is a valid state license to teach in the elementary school for two years. On the completion of two years of successful teaching, the Normal School Certificate is made into the Normal School Diploma which is a valid life license to teach in the elementary schools of Pennsylvania.

IV. ADVANCED TWO-YEAR CURRICULUM LEADING TO B. S. IN EDUCATION

(Open only to those who have completed the work of Groups I, II, or III.)

Conditions of Entrance to the Third Year of the Four-Year Curriculum in Elementary Education

1. All persons who have completed the work of Groups I, II, or III are admitted to third year standing provided they have previously completed the work of a four-year high school, and all such persons must complete 68 hours of work beyond graduation from Groups I, II, or III.
2. All credits for work less than that required at a State Normal School for graduation between September, 1920, and September, 1926, shall be evaluated by multiplying the number of semester hours already earned by .85.
3. All persons who graduated from a State Normal School prior to September, 1920, and who have had a four-year high school preparation, cannot be awarded more than 68 semester hours of credit for the normal school work required for graduation.
4. Graduates of the State Normal Schools who have not had four years of high school preparation may apply to the Credentials Bureau, Harrisburg, Pennsylvania, for a high school equivalent certificate, which, when issued by the Credentials Bureau, will be

accepted by the State Teachers Colleges as equivalent to graduation from a four-year high school and all credits earned at a State Normal School prior to September, 1926, will be evaluated as indicated above.

5. No credit for public or private school teaching experience, previously credited as high school equivalent or as equivalent professional credit toward graduation, shall be granted or counted toward meeting the requirements for a degree.

6. The following curriculum leading to the degree of B. S. in Education can be completed in two years by a student who has been graduated from the Primary or Intermediate Curricula.

V. FOUR-YEAR CURRICULUM IN ELEMENTARY EDUCATION FOR CLASSROOM TEACHERS

FIRST SEMESTER

Credit

	Credit
Educational Biology	3
*Introduction to Teaching	3
English (1)	3
Oral Expression	2
Art (1)	2
Music (1)	2
Handwriting	1
Physical Education (1)	1
	17

*Teaching Primary Subjects	4
Geography	1
Social Studies	1
Spelling & Language	2
Physical Education (4)	1
	17

SECOND SEMESTER

Psychology & Child Study	3
English (2)	3
Art (2)	1½
Music (2)	1½
Nature Study	2
Teaching Primary Reading	3
Teaching of Number	2
Physical Education (2)	1
	17

FIFTH SEMESTER

Educational Sociology	3
Children's Lit. & Story Telling	3
Health & Hygiene, Elem. School	3
Teaching of Social Studies	3
American Government	3
Elective	2
	17

THIRD SEMESTER

Educational Psychology	3
Teaching of Arithmetic	3
Teaching of Geography	3
Economic Biology	3
American Literature	2
*Nutrition	3
Physical Education (3)	1
	18

SIXTH SEMESTER

History of Education	3
Physiography	3
*Teaching and Supervision of Arithmetic in Elem. Schools	3
Advanced Composition	3
English Literature	2
*Civic Educ. in Elem. School	3
	17

SEVENTH SEMESTER

Student Teach. & Conferences	10
*Technique of Teaching	2
Principles of Human Geography	3
Kindergarten-Primary Theory	2
	17

FOURTH SEMESTER

Teaching of English	3
Descriptive Astronomy	3
Educational Measurements	3
Economics	3
	16

EIGHTH SEMESTER

History and Appr. of Art	2
History and Appr. of Music	2
History & Org. of Educ. in Pa.	2
*Practical School Contacts	4
Supervision & Adm. Elem. School	3
Principles of Education	3
	16

FOUR-YEAR CURRICULUM FOR THE PREPARATION OF JUNIOR-SENIOR HIGH SCHOOL TEACHERS

The State Teachers College at Indiana has for some time given special attention to the important work of preparing teachers for Junior High Schools. In the present course leading to the degree of Bachelor of Science in Education careful provision is made for the preparation of thoroughly qualified teachers for all fields of secondary school work. A study of the following curriculum and the list of electives on pages 13-14 will show that it provides these important features: a broad general foundation in the fields of secondary education; a thorough grounding in the science of education; from twenty-four to thirty-six hours of intensive study in each of two fields of high school work; and, lastly, a full semester's practice teaching under expert supervision in the fields of the student's choice. This combination produces a teacher who is not merely a subject-matter expert but who knows the sciences that lie back of successful teaching and has had a chance to apply these sciences under expert guidance.

The demands for teachers in this department has far exceeded the supply. It offers splendid opportunities for young men and women who wish to enter the field of teaching in Junior and Senior High Schools, no matter what their plans for later teaching may be. It is especially recommended to those young men who have the personal and intellectual qualities to fit them for the splendid opportunities that are now offered in the administrative and supervisory fields of public education.

Graduates of the Primary and Intermediate Curricula who wish to take their degrees in the field of Junior and Senior High School Education will be credited as follows:

Graduates of the Intermediate Curriculum will be required to complete 75 hours work in the secondary curriculum. This can be done by a good student in two years.

Graduates of the Primary Curriculum must complete 84 semester hours. This can be done by a good student in two years and one summer term.

JUNIOR HIGH SCHOOL CURRICULUM

FIRST SEMESTER

SECOND SEMESTER

	Credit		Credit
Educational Biology	3	*Introduction to Teaching	3
English (1)	3	English (2)	3
Oral Expression	2	Everyday Science	3
Social & Indus. U. S. History ..	3	Economics	3
Principles of Human Geography	3	Handwriting	1
Appr. and Application of Art ..	2	World Problems in Geography .	3
Physical Education (1)	1	Physical Education (2)	1

THIRD SEMESTER

	Credit
*Psychology & Adolescence . . .	3
English Literature	2
First Elective Field	3
Second Elective Field	3
American Government	3
Physical Education (3)	1
Free Elective	2
	17

FOURTH SEMESTER

Educational Psychology	3
American Literature	2
First Elective Field	3
Second Elective Field	3
Educational Sociology	3
Physical Education (4)	1
History & Appr. of Music	2
	17

FIFTH SEMESTER

Purpose, Organization and Development Jr. High School	3
Advanced Composition	3
*Guidance	3
First Elective Field	3

	Credit
Second Elective Field	3
Free Elective	2
	17

SIXTH SEMESTER

History of Education	3
Educational Measurements	3
First Elective Field	3
Second Elective Field	3
Dramatic English	3
History & Org. or Educ. in Pa.	2
	17

SEVENTH SEMESTER

Student Teaching, Conferences and School Contacts	14
*Technique of Teaching	2
	16

EIGHTH SEMESTER

Principles of Education	3
Health & Hygiene in Jr. H. S.	3
First Elective Field	6
Second Elective Field	6
	18

REQUIREMENT FOR GRADUATION AND CERTIFICATION

The credential to be awarded on the completion of the 136 semester hours of the foregoing curriculum is the degree of B. S. in Education and the college provisional certificate, which entitles the holder to teach in any public high school any subject in which he has earned 18 or more semester hours of credit and the subjects of the Elementary Curriculum in the seventh and eighth grades. After three years of successful teaching and six semester hours additional work, a life license in the foregoing fields is awarded.

ELECTIVE FIELDS FOR PROSPECTIVE JUNIOR HIGH SCHOOL TEACHERS

The person who is to teach successfully in the Junior-Senior High School must have, in addition to what has been prescribed, a special preparation in at least two fields. There are electives in six fields and each candidate for graduation must secure at least 18 semester hours in each of two fields.

ELECTIVE ARRANGEMENT OF HIGH SCHOOL FIELDS

Electives in Geography	VI. Geographic Influences 3— 3
I. Physiography 3— 3	18 Plus 6 required equals 24
II. U. S. and Canada 3— 3	Foreign Language
III. European Countries 3— 3	I.-V. *French or Latin 15—15
IV. Latin America 3— 3	VI. *Teaching of Language 3— 3
V. Economic Geography 3— 3	18 and none required equals 18

Electives in English

- I. *Philology and Grammar 3—3
- II. *Short Story 3—3
- III. Contemporary Poetry . 3—3
- IV. Teaching of English in
Secondary Schools . . 3—3
- V. Elizabethan Drama . . . 3—3
- VI. *Modern Novel 3—3

18 Plus 18 required equals 36

Electives in Science

- I. *Physics 3—3
- II. *Physics 3—3
- III. *Chemistry 3—3
- IV. *Chemistry 3—3
- V. Economic Biology . . . 3—3
- VI. Advanced Biology . . . 3—3
- XII. *Teaching of Science . . 3—3
- VIII. Descriptive Astronomy 3—3

Minimum of 18 Plus 6
required equals 24

Electives in Social Studies

- 1. Early European History 3—3
- II. *Modern European
History 3—3
- III. American History to
1865 3—3
- IV. *American History since
1865 3—3
- V. Political Science 3—3
- VI. Teaching Social Studies 3—3

18 Plus 15 required equals 33

Electives in Mathematics

- I. Mathematical Analysis 3—3
- II. Trigonometry 3—3
- III. *College Algebra 3—3
- IV. Analytical Geometry . . 3—3
- V. Teaching Mathematics
in Jr. High School . . 3—3
- VI. *Teaching Algebra and
Geometry 3—3

18 and none required equals 18

PREREQUISITES FOR THE ELECTION OF FIELDS IN THE JUNIOR HIGH SCHOOL CURRICULUM

1. To elect Science, a student must present one high school unit in Chemistry and one unit in Physics.
2. To elect Social Studies, a student must present two high school units in Social Studies.
3. To elect Mathematics, a student must present one high school unit in Algebra and one high school unit in Plane Geometry, or two units in Composite Mathematics, one of which at least must have been taken in the Senior High School.
4. To elect French, a student must present two high school units in French.
5. To elect Latin, a student must present three high school units in Latin.

When a student has chosen his elective fields, his curriculum becomes a closed series of courses not subject to change without loss of credit.

NOTE: The same regulations apply regarding admission and advanced credit for work already taken, as are applicable to the Advanced Two-Year Elementary Curriculum.

The College will offer all courses not starred for which there is sufficient demand. Students who have been at Indiana within the last two years should have a Student Record Booklet in which is

recorded a duplicate of the office record of the student's work to date. This should be ready to show the person who makes his program so that the teacher and student may know what subjects should be taken. If any former student at Indiana who will attend summer school does not have such a record he should send five cents to the Registrar or Dean of Instruction and one will be bought, filled out, and mailed to him.

Every teacher now in service should decide whether he is to work for the Standard Certificate or for the Normal School or College Certificate. If one seeks the Standard Certificate, he should familiarize himself with the material found on pp. 28-29 of this Bulletin. If one seeks the Normal School Certificate, he should study what is found on pp. 29 and 9-10.

The following elective courses for teachers in *secondary education* will be offered this summer. These are in *addition* to the regular courses offered in the two-year and four-year curricula that are not starred.

ENGLISH

English Literature—Two semester hours: This is a survey course intended to serve as background for the understanding of contemporary literature as well as to acquaint students with literature valuable in itself as an interpretation of life and art.

American Literature—Two semester hours: This is a survey course dealing with the most important writings of American Literature. Social backgrounds are studied in order that students may understand the changing ideals and interests of the life which is interpreted through our literature.

Elizabethan Drama—Three semester hours: This course presents at least six plays of Shakespeare in detail with a study of the Elizabethan background and one or more plays from Shakespeare's predecessors. Procedure suitable for teaching the plays of Shakespeare in the junior high school is demonstrated.

Contemporary Poetry—The purpose of this course is to awaken an appreciation of poetry and to foster extensive reading of modern poets. It includes the study of tendencies and innovations in the techniques of writing poetry.

Dramatic English—Three semester hours: This course includes the reading of one-act plays, dialogs, adaptations of literary compositions to dramatic group production, original compositions, ~~and~~ ~~work~~ ~~with~~ ~~costuming~~ ~~and~~ ~~teaching~~ ~~dramatic~~ ~~productions~~ interest in the subject matter; and those who, while legally certified for teaching their special subject, desire to improve their preparation by taking additional work. This applies particularly to those who are teaching a special subject on the basis of two or three years of preparation beyond high school graduation.

Study, Everyday Science, and Physics which deal with the forces and phenomena of the world in which we live. This is a non-mathematical course. Field trips, laboratory work and observations, supplement the class-room activities.

Visual Education—One semester hour: This is a new course in the Teachers Colleges. The purpose is to prepare teachers to know how and when to use visual and other sensory aids. Maps, specimens, objects, models, the blackboard, projectors, slides, films, field trips, etc., will constitute the materials of the course.

Biology—Three semester hours: The field of general biology is covered within the limits of the course. Much of the time is devoted to laboratory problems and to a study of the materials most used in the secondary schools.

GEOGRAPHY

Principles of Human Geography—Three semester hours: An analysis and organization of (1) typical adjustments which people are making in various kinds of natural environments, (2) outstanding modifications by man of prominent elements of natural environments. Maladjustments as well as proper adjustments are considered. This course gives a substantial background for effective teaching in all grades.

Geography of United States and Canada—Three semester hours: An analysis of the outstanding adjustments which people are making to the various natural environments in the United States and Canada and of the prominent modification of these natural environments that are being made by man. Maladjustments as well as appropriate adjustments are considered. This course is valuable to teachers of the Intermediate Grades and in the Junior and Senior High Schools.

Economic Geography—Three semester hours: An investigation of the various regions of the earth to discover the specific relationships between the economic life and the natural environments. Fundamental principles of Economic Geography are developed. This course is valuable to teachers in elementary as well as in secondary schools.

Physiography—Three semester hours: Concepts of various natural environments throughout the world are evolved and the outstanding adjustments thereto are considered. Specific skills in the use of appropriate materials are required.

Advanced Two-Year Elementary Curriculum.

The College will offer all courses not starred for which there is sufficient demand. Students who have been at Indiana within the last two years should have a Student Record Booklet in which is

DEPARTMENT OF COMMERCE

The Summer Session courses offered in the Department of Commerce are organized with the needs of three groups in view, as follows:

1. Fully certified teachers who have taught commercial subjects and who desire to become better teachers of those subjects with additional methods for attaining better results.
2. Commercial teachers who wish to secure higher State certification than they now possess for teaching commercial subjects, and to acquire additional methods for attaining better results.

MATHEMATICS

Mathematics I, Mathematical Analysis, will be offered if there is sufficient demand.

Mathematics II, Trigonometry—Three semester hours: Topics: Trigonometric functions, logarithmic and exponential functions, derivation of trigonometric formulae, solution of triangles.

Mathematics IV, Analytical Geometry—Three semester hours: A course including loci and their equations, the straight line, circle, parabola, ellipse, hyperbola.

Mathematics V, Teaching of Junior High School Mathematics—Three semester hours: The course includes a study of the purpose of mathematics in junior high school, together with discussions on courses of study, presentation of suitable topics, recreational mathematics, modern text books, standardized tests and recent literature concerning junior high school mathematics.

COURSES IN SPECIAL SUBJECTS

In the field of special subjects, Indiana regularly gives four-year curricula in Art, Commerce, Home Economics, and Music. The courses to be offered in the Summer School of 1931 have been chosen with reference to the needs of three classes of students, viz: those now enrolled in a given curriculum in a State Teachers College; those who, while meeting all existing teaching requirements, desire some work in a special curriculum because of their interest in the subject matter; and those who, while legally certified for teaching their special subject, desire to improve their preparation by taking additional work. This applies particularly to those who are teaching a special subject on the basis of two or three years of preparation beyond high school graduation.

Study, Everyday Science, and Physics which deal with the forces and phenomena of the world in which we live. This is a non-mathematical course. Field trips, laboratory work and observations, supplement the class-room activities.

Visual Education—One semester hour: This is a new course in the Teachers Colleges. The purpose is to prepare teachers to know how and when to use visual and other sensory aids. Maps, specimens, objects, models, the blackboard, projectors, slides, films, field trips, etc., will constitute the materials of the course.

Biology—Three semester hours: The field of general biology is covered within the limits of the course. Much of the time is devoted to laboratory problems and to a study of the materials most used in the secondary schools. modeling, pottery design, rug and textile design, plans for rooms and houses to acquaint the students with art principles.

With fine reproductions, photographs, and slides, line, mass and color are studied in sculpture, painting, architecture, city planning, landscape gardening, interior decoration, furniture, pottery, printing, advertising and costume.

Design (1)—Three semester hours: For inspiration and suggestions, nature forms and the art of primitive peoples (Asiatics, Copts, European peasants, and American Indians) are studied. All designs made are individual creations by the students, employing some or all of the art principles of subordination, rhythm, opposition, transition, balance, and symmetry. Work is done in tempera color, ink, charcoal, crayon, lettering, and blockprinting.

Design (2)—Two and one-half semester hours: This course is a continuation of Design (1) with stress on lettering, printing, and print making in various ways. A study is made of old manuscripts, illumination, the best types, end-papers, page spacing, fine book covers, etc.

Color—Three semester hours: The properties of color are studied through the use of several mediums. Applications are made by working out color schemes for costumes, interiors, advertisements, etc.

Modeling—Two semester hours: Clay is used for free expression. First, many forms are modeled with attention to line and solidity. After this, imagination is given free range to express forms in composition. The history of sculpture is studied.

For further information concerning the Department of Fine Arts write

MARY EDNA FLEGAL, Director,
Department of Fine Arts.

DEPARTMENT OF COMMERCE

The Summer Session courses offered in the Department of Commerce are organized with the needs of three groups in view, as follows:

1. Fully certified teachers who have taught commercial subjects and who desire to become better teachers of those subjects with additional methods for attaining better results.
2. Commercial teachers who wish to secure higher State certification than they now possess for teaching commercial subjects, and to acquire additional methods for attaining better results.
3. Those who wish to continue their training for the degree.

All those objectives may be worked for at the same time. In this way, present certification is made safe while the higher and more complete professional certification and the degree are being attained.

LATE ENTRANTS

Teachers in service who do not complete their teaching terms until after the opening of the Summer Session here may make arrangements to enter immediately after the close of their high schools. Such arrangements must be made in advance and not to exceed one semester hour of credit for each week of attendance may be earned.

ELECTION OF COURSES

Students may make up their programs by electing any courses they desire, subject to the prerequisite qualifications and the approval of the Director of the Department. Inasmuch as we are offering courses which count towards the degree, the standard load for six weeks is six semester hours. Those who particularly need courses not herein listed should write us outlining their cases fully. Special arrangements will be made to cover emergencies wherever possible.

ADVANCED STANDING

No beginners will be admitted in shorthand, typewriting, or bookkeeping in the Summer Session. Those who have had previous experience in these subjects may enter the courses offered. Those who have earned credits elsewhere and wish to have them transferred to this Department for evaluation should have certified lists of such credits sent directly to us by the institutions attended. We

shall be glad to furnish any teacher with a complete report of this evaluation after it has been made by us.

COURSES OFFERED

All of the courses listed in the Commercial Teacher Curriculum (except those courses marked with a star) will be offered in the Summer Session. The only exception to this plan is in case a sufficient number of students fail to apply for any course, in which case we shall not be justified in offering it. Any course listed in the Commercial Teacher Curriculum, and marked with a star, may be offered by special arrangement if sufficient students request it and qualify for it.

COMMERCIAL TEACHERS CURRICULUM

FIRST SEMESTER

	Credit
*Elementary and Intermediate Bookkeeping	3
Commercial Geography (1)	3
Business English (1)	3
Business Writing (½ hr.)	1
*Rapid Calculation (½ hr.)	2
Introduction to Commercial Teaching	3
*Typewriting Theory (1)	1
Physical Education (1)	1
	17

SECOND SEMESTER

	Credit
Advanced Bookkeeping	3
Commercial Geography (2)	3
Business English (2)	3
*Business Mathematics (1)	3
*Shorthand Theory (1)	3
*Typewriting Theory (2)	1
Physical Educaiton (2)	1
	17

THIRD SEMESTER

Elementary Accounting	3
*Business Organization and Finance	3
*Business Correspondence	3
Business Mathematics (2) with Machine Calculations	3
Shorthand Theory (2)	2
Typewriting Theory (3)	2
Physical Education (3)	1
	17

FOURTH SEMESTER

Cost Accounting and Machine Bookkeeping	3
*Business Law (1)	3
Educational Biology	3

	Credit
Economic History of the United States	3
Shorthand, Theory and Practice (3)	2
Typewriting, Theory and Practice (4)	2
Physical Education (4)	1
	17

FIFTH SEMESTER

*Advanced Accounting	2
Business Law (2)	3
Educational Psychology	3
American Government	3
*Dictation, Office Practice, Typewriting	3
Salesmanship and Advertising	3
	17

SIXTH SEMESTER

Tests and Measurements—Commercial	3
Teaching of Techniques—Methods in Bookkeeping	1
Methods in Shorthand	1
Methods in Typewriting	1
Secondary Education—Purpose and Organization	3
Business Economics (1)	3
*Secretarial Office Practice	3
*Store Practice and Merchandising	2
	17

SEVENTH SEMESTER

Educational Administration and School Law	3
Junior High School—Exploratory	3
Educational Sociology	3
*Business Economics (2)	3
*Clerical Business Practice	3
*Professional Readings	2
	17

EIGHTH SEMESTER

*Student Teaching and Conferences	12
Extracurricular Activities	3
*Research Studies	2
	17

THE LECTURE COURSE

The lecture course for the Summer Session will give those in attendance opportunity to hear a number of the foremost educators of the country and to get acquainted with them. This feature should appeal strongly to all who possess a true professional spirit, and who realize the great value of such contacts. The lectures will cover as wide a range of topics as possible. No extra charge will be made for these lectures.

TEACHER PLACEMENT SERVICE

Every year we have more calls for capable commercial teachers than we can fill. Any commercial teacher who contemplates attending the Summer Session in this department is eligible for free enrollment in our placement bureau. We desire to be of the greatest service possible to the commercial teachers and the commercial department of the Commonwealth.

For further information concerning the work of the Department of Commerce, write

G. G. HILL, Director,
Department of Commerce.

DEPARTMENT OF HOME ECONOMICS SUMMER SESSION

The courses offered in the Summer Session in Home Economics are for students who desire to work toward the completion of their courses in Home Economics leading to the degree of Bachelor of Science in Home Economics. They also provide for students who wish to transfer their credits to the Home Economics Department. The courses offered are the equivalent of the corresponding courses offered in the regular term.

Graduates of the Home Economics Curriculum receive a certificate with their degree which is valid for any vocational (Smith-Hughes) or general Home Economics position in the grade schools or high schools of Pennsylvania. A graduate of this curriculum may also be certified to teach English. After three years of successful teaching in the public schools of Pennsylvania and the completion of six additional hours of approved work, a College Permanent Certificate to teach Home Economics or English is granted.

Students who are planning to enroll in the courses offered in the Summer Session in the Department of Home Economics should file their application blanks as early as possible. If the complete curriculum of the Department of Home Economics is desired it may be obtained by writing to the Registrar for the Annual Catalog.

COURSES OFFERED

Clothing (2)—Three semester hours: This course includes the use of a dress form; a study of the fundamental principles underlying garment construction; a study of commercial patterns; the making of a standard pattern that may be used in testing commercial patterns; the designing and making of a sport dress or suit; a comparison of materials as to their practical, hygienic and economic uses.

Clothing (4)—Three semester hours: This course is designed to make the student a more intelligent consumer. The objectives are to develop interest in securing better conditions in the clothing industry; to give a better understanding of the factors which influence costs in the production, manufacture and sale of staple and novelty materials; to study the relation of clothing to the personal and family budget; to make a comparative study of clothes purchased ready-made with those made in the home.

The laboratory work will include the construction of tailored dresses, suits or coats for both children and adults.

Millinery (Costuming)—Two semester hours: The purpose of this course is to develop an appreciation of what constitutes a good hat as part of the complete ensemble and to choose wisely in buying ready-made hats. It includes the selection and construction of hats for different seasons, problems in renovation, etc.

Home Management (2)—Three semester hours: Economic problems of the home are considered, such as keeping of household accounts, budgeting the income, differences in standards of living for different income levels, methods of purchasing, standards of housing, influence of industry upon household labor, investments, insurance, and the influence of social standards upon household needs.

The School Lunch—Three semester hours: The class prepares a variety of foods in large quantities suitable for serving in public school cafeterias. Foods prepared are discussed as to cost, number of servings and value in the diet. Problems of arranging cafeteria equipment, displaying of foods, buying of foods in large quantities and managing of lunchroom finances are worked out in class.

Physiology and Hygiene (Biology I)—Two semester hours: The student is given an opportunity to understand the application of principles underlying the development and maintenance of normal mental and physical health. Details of anatomical structure are subordinated to the functions of the body, such as respiration, digestion, metabolism, circulation, excretion and nervous control.

For further information concerning courses and credits in the Department of Home Economics write

ISABEL COLLINS, Director,
Department of Home Economics.

DEPARTMENT OF MUSIC

The Summer Session courses in Music are organized to meet the needs of the following named groups:

1. Teachers in the elementary, junior and senior high school fields who desire courses in music which will definitely assist them in their teaching problem.

2. Students who desire courses in music supervision leading to the degree of Bachelor of Science in Public School Music.

The following named courses will be offered:

Music (1)—Two semester hours: The content of this course consists of a study of the use of the adult voice in singing; the use of the child voice in singing; a study of many beautiful art songs by rote, a number of rote songs to be of the character which may serve as study songs; a study of musical symbols, pitch names, note and rest values, time signatures, scales, key signatures and syllable names, rote singing, sight singing, and ear training are used in the procedure of this course. These facts and procedures are presented from the point of view of the prospective elementary teacher.

Music (2)—One and one half semester hours: This course is differentiated to meet the needs of the kindergarten-primary, intermediate and rural school teachers. The content of this course consists of a study of many beautiful songs suitable to the specific group. The social value of music is stressed. Sight reading and ear training are continued as a means to further the singing program.

Child Voice and Rote Songs with Materials and Methods, Grades 1, 2, 3—Three semester hours credit: A comprehensive study of the use of the child's singing voice in the primary grades, including the treatment of monotones; acquaintances with the best collection of rote songs and practice in choosing, memorizing, singing, and presenting a large number of these songs; methods of presenting rhythm through singing games and simple interpretative movements; beginnings of directed music appreciation; foundation studies for later technical developments. This course will be vitalized through a discussion of problems which have developed as a result of the student's own experience in teaching.

Chorus—Tuesday and Thursday, 3:30 P. M.—Credit in Supervisors Curriculum only.

A chorus of selected voices will be formed in which all members of the summer term who qualify will be admitted. This organization will assist in musical programs during the session.

Orchestra—Monday and Wednesday, 3:30 P. M.—Credit in Music Supervisors Curriculum only.

A Summer Session orchestra will be formed of all students who play orchestral instruments. Students playing these instruments are urged to bring them to the Summer Session.

Any advanced course of the Music Supervisors Curriculum will be scheduled provided the demand is sufficient. Persons de-

siring such advanced courses should make their needs known by writing to the Director of the Music Department by May 10th.

FEEES

A fee of \$24.00 per Summer Session is charged each student enrolled in the four-year Music Curriculum for the preparation of special music teachers and supervisors. This fee covers the cost of all regular instruction in this Curriculum.

PRIVATE INSTRUCTION

Private instruction in band and orchestral instruments may be had upon application to the Director of the Department. This is open to all students of the Summer Session.

The charge for private lessons in music, in the State Teachers Colleges maintaining the special curriculum in music, shall be:

Band or orchestral instruments, \$8.00 for the Summer Session—for one lesson per week.

Students taking private instruction in music may secure practice rooms at stipulated hours in the Conservatory. These hours can be arranged to meet any program condition. This service is secured at the following rate:

Rental of piano for practice, 1 period per day, \$2.00 for the six weeks' Summer Session.

The Department owns some Band and Orchestral instruments which may be rented for \$2.00 per Summer Session.

For further information concerning this Department, write
JOHN W. NEFF, Director,
Department of Music.

OUTDOOR SPORTS AND RECREATION

For the past three Summer Sessions, the Department of Health and Physical Education has organized a series of outdoor sports and events which proved to be popular with the entire summer school faculty and student body. These consisted of tennis tournaments, volley ball tournaments, horse shoe pitching tournaments, organized hikes and steak dinners at the "College Lodge" on the summit of a nearby mountain. In the early evening, just after the dinner hour, outdoor games, dances, stunt programs, community sings, pageants, band concerts, and other events added to the interest and enjoyment of the summer session. The Fancy Costume Lawn Fete was the climax of the outdoor activities. It will become an annual summer school event. Better bring along your fancy costume and join the happy throng.

The plans for the Summer Session of 1931 call for a richer and finer program along this line. Indiana, in the foothills of the Alleghenies, 1,500 feet above the sea level, is an excellent place to spend a summer vacation. The improvement of the health of the teachers is of paramount importance. The new physical education building will contribute much in this direction. The swimming pool will furnish ample opportunity for all students who wish to learn to swim. Students who have already developed this important exercise habit will be encouraged to use the pool.

COURSES IN PHYSICAL EDUCATION

Many students leave this institution as teacher-coaches. This school does not train special teachers of physical education but to meet the needs of the field, courses in coaching football, basketball, baseball, track, swimming, and tennis will be offered. Students who have been unable to meet their physical education requirements will be able to do so this summer, as four courses in physical education will be offered.

The elective system of physical education for second year students will be used. This will make it possible for a student to get credit for any semester of physical education needed.

Physical Education (1)—One semester hour: This course is to orient the student in physical education. Much emphasis will be placed upon personal health and physical development. The fundamental physical skills, which enable a student to make wise use of his leisure time, will be taught. This course is the equivalent of a semester's work in physical education.

Physical Education (2)—One semester hour: This course acquaints the student with the activities and methods adapted to the children of the respective groups, viz: Primary, Intermediate, Rural and Junior High. It is the equivalent of the second semester's work given during the winter session.

Physical Education (3)—One semester hour: This course will review the activities in Physical Education (1) and Physical Education (2) by presenting them on two days each week, in as many typical school situations as possible. The various methods of conducting these activities will be learned. Swimming, Natural Dancing, Basketball, Playground Activities and Tennis and Archery will be the activities from which the class may select two.

Physical Education (4)—One semester hour: This course will cover the same material as in Physical Education (3). The activities from which the class may select will be, Track and Field, Swimming, Clog Dancing, Playground, Baseball, Volley Ball and Archery and Tennis.

Football—One-fourth semester hour—This course will cover methods and practice in the teaching of the fundamentals of Football, systems of offense and defense, treatment of football injuries, a study of schedule making, daily and weekly programs in building a team, sportsmanship, and treatment of visiting teams.

Basketball—One-fourth semester hour: Methods and practice in the teaching of fundamentals of Basketball, study of offense and defense systems, out-of-bound plays and floor plays, schedule making, sportsmanship, and treatment of injuries will be studied.

Baseball—One-fourth semester hour: This course will include the study and practice of the technique of playing various positions, team play, practice programs, methods in conditioning a team, and schedule making.

Track and Field—One-fourth semester hour: A study of and practice in the technique of the best forms in the various track and field events, conditioning a team, and treatment of injuries will be made in this course.

Swimming and Life Saving—One semester hour: Study and practice of the fundamental strokes in swimming, such as the side, crawl, back and breast strokes, resuscitation and Red Cross life saving methods, and water games.

Concerning Physical Education Equipment: All students using the swimming pool will be required to use the special tank suit, sold in the College Book Store. The cost of this suit is \$2.25. Regulation gymnasium suits will be worn. Purchase here and save money.

CERTIFICATION REGULATIONS

The following are extracts from the regulations governing the issue of teachers' certificates as adopted by the State Council of Education:

A. *General Qualifications*:

Every teacher in the public schools of this Commonwealth must hold a certificate clearly indicating the work which the holder is qualified to perform. Every teacher must be at least eighteen years of age, of good moral character and sound physical and mental health, not in the habit of using narcotic drugs or intoxicants.

All certificates are issued on credentials of approved training. Examinations will be held only when it is impossible to evaluate the credentials.

All valid certificates are equally valid in day or evening schools unless the scope is specifically restricted.

B. *Kinds of Certificates:*

Teachers' certificates are of the following kinds:

- | | | |
|---------------|----------------|----------------|
| I. Standard | II. Normal | III. College |
| 1. Temporary | 1. Certificate | 1. Provisional |
| 2. Permanent | 2. Diploma | 2. Permanent |
| IV. Emergency | | |

All persons holding Standard, Normal, or College Certificates shall be considered to have the standard qualifications required by the Salary Act.

The certificates mentioned above are described briefly as follows:

I. *Standard Certificate:*

1. Temporary Standard Certificate

This certificate is issued by the Superintendent of Public Instruction and entitles the holder to teach for a period of two years the subjects prescribed for the curriculum of the elementary school or such subjects as may be specifically written upon its face in either the elementary or secondary field of education as may be prescribed.

Applicants for this form of certificate must have had a four-year high school or equivalent education and two years (seventy semester hours) or the equivalent of professional training for teaching. Observation, participation and practice teaching of not less than six semester hours or its equivalent must form a part of this requirement.

The first renewal of this certificate is dependent upon a rating of "low" or better. Subsequent renewals require a rating of "middle" or better.

Temporary standard certificates, valid to teach in a junior high school or a senior high school will be issued in the following fields only, namely: art education, commercial education, health education, vocational education, and music: provided that

(1) After September 1, 1931, no temporary standard certificate will be issued or validated for the secondary field except where three years of approved post high school preparation shall have been completed. Observation, participation, and practice teaching of not fewer than six semester hours or its equivalent must be a part of the required preparation.

(2) After September 1, 1932, the temporary standard certificate will be issued or validated for the secondary field only upon completion of four years of approved post high school preparation.

The custom of adding subjects in the secondary field to a standard certificate in the elementary field has been discontinued by the State Department of Public Instruction.

2. Permanent Standard Certificate

This certificate is issued to the holder of a Temporary Standard Certificate at the end of its first period or any subsequent renewal period on a rating of "middle" or better and evidence of four years of successful teaching experience, not less than two of which have been in the public schools of Pennsylvania on the Temporary Standard Certificate.

In art education, commercial education, health education, home economics, or music, not less than three years of approved training beyond high school grade in the specified field shall be required for a Permanent Standard Certificate.

II. *Normal:*

1. Certificate

A Normal Certificate is issued to graduates of the two-year curriculums offered by the Pennsylvania State Teachers Colleges.

It entitles the holder to teach for two years in any public school of this Commonwealth subject to the limitations indicated on the face of the certificate.

2. Diploma

The Normal Certificate is converted into the Normal Diploma on evidence of two years of successful teaching experience in the public schools of Pennsylvania on the Normal Certificate.

The holder of a Normal Diploma is entitled to teach for life in any public school of this Commonwealth subject to the limitations indicated on the face of the certificate.

III. *College Certificate:*

1. Provisional College Certificate

The graduates of the four-year curriculums leading to the degrees offered by the Pennsylvania State Teachers Colleges are issued the Provisional College Certificate. It is valid for teaching either the elementary subjects or those high school subjects in which the graduate has completed eighteen semester hours.

2. Permanent College Certificate

The Provisional College Certificate is made permanent on evidence of three years of successful teaching experience in the public schools of Pennsylvania and the completion of six semester hours of approved training.

IV. *Emergency Certificate:*

Emergency Certificates will be issued only for a period of three months and will not be extended for the remainder of the school term unless the local superintendent can justify the issuing of such a certificate on the basis that the best educational interests of the district will be served by so doing.

Miscellaneous Regulations:

1. Partial Certificates

The initial issue of the Partial Certificate both Elementary and Secondary was discontinued September 2, 1927. Partial Certificates issued prior to this date may be renewed in accordance with the renewal requirements until the holder qualifies for a certificate of standard grade.

A Partial Certificate may be renewed on a satisfactory rating from a local superintendent and on the completion of six semester hours of additional approved training.

2. Semester Hour

A semester hour represents the amount of time given to a subject one hour per week, for one semester. The ordinary semester hour equals about 18 clock hours, and, therefore, a course of one hour per week for thirty-six weeks equals two semester hours.

In evaluating credit for summer work, a maximum equal to one semester hour for each week of approved work may be allowed for work done in a summer session.

3. Teachers in Service

Teachers in the service of the public school system prior to July 1, 1922, shall be given special consideration in connection with the regulations herein prescribed as provided below.

Permanent professional certificates restricted to the district for which they were issued, and teachers' permanent certificates issued in accordance with the provision of the law of 1867, shall be translated into permanent standard certificates.

Four semester hours of credit toward the Standard Certificate in the elementary field shall be allowed for each year of approved experience prior to July 1, 1927, and a rating of "middle" or better. If rating is below "middle" three semester hours shall be allowed. However, no credit shall be given for experience beyond fifteen years; provided that subsequent to July 1, 1930, no credit will be allowed for teaching experience toward the standard certificate except to meet the practice teaching requirement.

The above regulations apply to the standard certificate only and not to the normal certificate. No credit for experience can be

given to candidates for the normal diploma except for experience previous to September, 1922, and then only to those who were registered for a normal course previous to September, 1927. In no case can experience be counted toward a degree.

4. Professional and Academic Subjects

Professional subjects include all studies relating specifically to the art and science of teaching such as Educational Psychology, History of Education, Methods Courses, Educational Sociology, etc.

Academic subjects include such studies as are commonly designated content courses and are not specifically related to the art and science of teaching. Such subjects as English, History, Latin, etc., are usually considered academic. Content courses given with a distinctively professional objective and organization may be considered professional.

TEACHER PLACEMENT SERVICE

The College maintains a Placement Bureau to aid students in securing satisfactory positions. There is no charge for enrollment and no expense of any kind is incurred by the student or teacher whom we assist. Former students and students in the Summer School are urged to enroll with our Placement Service no matter in what department or field they may be teaching.

A Teacher Placement Service is also maintained by the State Department of Public Instruction at Harrisburg. This is free to all teachers in the State.

