# Chowan College

FOUNDED 1848



Announcements 1951-1952

CATALOGUE'



# **CATALOGUE**

**OF** 

# Chowan College

**FOUNDED 1848** 



FOR THE SCHOLASTIC YEAR 1951-1952
MURFREESBORO, NORTH CAROLINA

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# ADMINISTRATIVE AND GENERAL STAFF

BONNIE DAVID BUNN	President
CHARLES W. DULING	Public Relations Director
ESTELLE S. THIGPEN	Dean of Women
C. V. WILLIAMS, JR.	Acting Registrar
LUCY MCKINNEY CONNELLY	Bursar
ERNEST J. CONELLY	Librarian
REEVES BRANSCOME.	
ASHLEY LIVERMAN Supt.	of Grounds and Buildings

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# **FACULTY**

BONNIE DAVID BUNN, Psychology

B.A., Wake Forest; M.A., University of North Carolina; Peabody College.

DOROTHY BALLINGER, Piano, Organ, and Voice B.M., Westminster Choir College; Philadelphia Musical Academy.

ERNEST J. CONNELLY, Librarian and Social Science B.S., East Carolina Teachers College; Graduate study, East Carolina Teachers College.

Mars Hill Junior College; B.S., West Carolina Teachers College; Wofford College.

HAZEL GRIFFIN, English B.A., Chowan College; M.S., North Carolina State College; University of North Carolina, Wake Forest College.

JOSIE KEETER, Physical Education B.A., East Carolina Teachers College; Graduate study, East Carolina Teachers College.

MELVIN QUINTON LAYTON, Coach and Athletic Director B.S., Wake Forest College; Physical education instructor in Navy.

JOHN EBER MANNING, Science B.S.E., M.S., University of Arkansas; Duke University, University of Z700 North Carolina.

> BENJAMIN J. MARTINDALE, Business B.S., East Carolina Teachers College.

N. GWENDOLYN POTTER, Business Mars Hill Junior College; B.S., East Carolina Teachers College; Wake Forest College.

AUSTIN FREEMAN STAPLES, Religion A.B., Bates College; Th.M., Southern Baptist Theological Seminary; Post graduate study, Southern Baptist Theological Seminary.

C. V. WILLIAMS, JR., Mathematics B.S., Wake Forest College; University of North Carolina.

MARION EUGENE WILLIAMS, French and English B.A., University of Richmond; M.A., Duke University; Premier Degré L'Université de Dijon, France.

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#### **FACULTY COMMITTEES**

- PUBLICATIONS: Miss Hazel Griffin, Ernest J. Connelly, Mrs. Estelle Thigpen.
- REGISTRATION AND CURRICULUM: C. V. Williams, Jr., Miss Gwen Potter, Austin Staples.
- COMMENCEMENT: D. B. Bunn, Eugene Williams, John E. Manning, Miss Dorothy Ballinger.
- ATHLETICS: Melvin Layton, Miss Josie Keeter, Benjamin Martindale.
- LYCEUM AND LECTURE: Eugene Williams, Miss Hazel Griffin, Miss Dorothy Ballinger.

# CALENDAR 1951-52

September 10: All Freshmen arrive.

September 11-12: Orientation and testing.

September 13: Registration for all students.

September 14: Classes begin.

November 17: Last day of mid-semester.

November 21 at 12:45 p.m.: Beginning of Thanksgiving holidays.

November 26 at 8:15 a.m.: Classes resume.

December 16: First day of Christmas holidays.

January 2, 1952 at 8:15 a.m.: Classes resume.

January 23 through January 26: First semester examinations.

January 28: Registration for Spring semester.

January 29: Classes begin.

April 7: Last day of mid-semester.

April 10 at 12:45 p.m.: Spring holidays begin.

April 15 at 8:15 a.m.: Classes resume.

May 28 through May 31: Second semester examinations.

June 1: Baccalaureate sermon.

June 2: Graduation.

# GENERAL INFORMATION

#### Location

Chowan College is located within the corporate limits of Murfreesboro, North Carolina. The entrance to the campus is two blocks from Main Street on the south side of highway 158. The campus and athletic fields contain a tract of 57 acres of land. The college campus is approximately 100 feet in elevation and is one mile from Meherrin River, which is navigable. The beautiful campus immediately in front of the main building is surrounded by a circular drive and through the center is the cedar lane, well lighted at all times. The winding walks, monumented with fine shade trees, shrubbery and flowers, with beautiful old pines skirting the circular drive, together with the surrounding hills and valleys, suggestive of the Piedmont area, add greatly to the beauty and attractiveness of one's environment there, and at the same time furnish recreation grounds for both faculty and students.

The climate is exeedingly healthful, quiet and favorable to study. Murfreesboro is probably one of the most cultured and historic communities in all of that area of North Carolina. The beautiful old historic homes and the beautiful new homes recently erected, give the assurance of the passers by that it is a lovely community in which to live. It would be difficult to find a community with fewer causes to divert one's mind from study. The spirit and atmosphere in the community is all that one can ask for environmental surroundings of a college.

Murfreesboro is 65 miles from Norfolk, Va., on U. S. Routes 158 and 258. There are 23 buses daily which offer convenient schedules.

#### History

Chowan College was founded October 11, 1848, by the Baptists of northeastern North Carolina and southeastern Virginia and was operated on the lot of the old Murfreesboro Academy, using the Banks School building and equipment. In 1851, the present site of the building was purchased, and "The Columns", the main building, was completed.

The institution, known then as Chowan Baptist Female Institute, did not close its doors during the Civil War, nor during the Reconstruction. During the nineteenth century Chowan was recognized throughout the South for its high standards in scholarship and cultural advantages. Since 1878, Chowan has belonged to the Baptists of North Carolina.

During the twentieth century continued progress was noted with the addition of buildings and the maintenance of continued high standards. In 1911, the name of the Institute was changed to Chowan College. In 1925, it was made an accredited school with a standard senior Grade A rating; it became coeducational in 1931, and a junior college in 1937.

Chowan graduates have ranked high among the list of distinguished names in this and other states, and since its founding, its leaders and teachers have been foremost in their fields.

#### **Buildings and Equipment**

The Administration Building, erected in 1851, is a beautiful four-story brick and concrete building. It has a very imposing appearance due to its massive columns and broad veranda, extending its entire length. This building is used principally for classrooms, offices, parlors, literary halls, the infirmary, and dormitory rooms.

The East Building is a commodious brick building four stories high. It houses the kitchen, dining room, library and faculty rooms.

The New Dormitory contains one of the most beautiful college auditoriums in the State, with a seating capacity of eight hundred, and a combination stage and gymnasium. This building houses dormitory rooms with new equipment, studios, practice rooms, the swimming pool, and the central heating plant.

The Science Building is a two-story frame building used by all science departments for classroom and laboratory work.

The Stone House, a two-story stone building, is a faculty residence hall.

Love and Hope Cottages are used as studios. Love Cottage is the oldest building on the campus, having been built before "The Columns", the administration building.

All the main buildings, except the Science Building and cottages, are connected by arcades or corridors, making it extremely convenient for students in severe weather, since they are able to go from one building to another entirely under shelter. All these buildings are well protected against fire, adequately equipped with fire escapes, and sprinkler system giving full protection to every student.

Steam heat makes all the buildings comfortable throughout the year. The four new cottages on the pine drive will accommodate 48 boys. The Scarborough building will accommodate 20 boys.

A post office equipped with modern lock boxes is maintained by the college for the convenience of the faculty and students. Mail is received and sent away three times daily; this makes the mail service as efficient as the city delivery. This branch of government work is in charge of one of the students.

#### Library

The library and reading room occupy the entire second floor of the East Building. The room is well lighted with windows on three sides. Book shelves are arranged along the walls, which provides a spacious reading room.

The library contains seven thousand volumes completely catalogued according to the Dewey Decimal System of classification, and is supplied with card indexes of authors and titles, and more than twelve thousand cross reference cards.

The library is well equipped with encyclopedias, bound volumes of magazines covering a period of several decades. It also subscribes to the leading magazines of literary, scientific, musical, and artistic value, and to daily and weekly newspapers.

The library is open every day except Sunday from 8:10 in the morning until 9:30 in the evening.

#### Infirmary

The college maintains on the third floor of the Administration Building an infirmary equipped with modern hospital beds. A nurse will be on call, who will have complete charge of the infirmary under the direction of the college physician. A complete and modern diet kitchen will be installed and equipped, adjoining the infirmary rooms. Nurses in charge will be able to fix on the spot, light meals for those in the infirmary at the doctor's orders.

This provision has been made for cases of temporary illness, which are treated by the college physician with no expense to the student, other than the medical fee. In case of serious and protracted illness, arrangements will be made according to circumstances and instructions of parents, who will be responsible for additional expense incurred.

Dormitory students too ill to go to dining room or to attend to the regular college duties are expected to go to the infirmary at once.

#### Student Publications

Three publications are sponsored by the student body. Valuable experience is gained by a large staff of workers in writing, organization and administration.

THE CHOWANIAN is a monthly paper which gives the campus news, gives expression to student thinking and helps shape campus opinions.

THE CHOWANOKA is the school annual. It gives a complete illustrated record of the year's work and student activities.

STUDENT HANDBOOK. This is a manual of the "Student Government Association". The manual is published annually and a copy furnished each student.

#### Literary Societies

The two literary societies, the Alathenian and the Lucalian, have as their ultimate aim the development of the individual in public speaking. The programs consist of criticisms of authors, reviews of operas, studies of famous artists, and debates.

An inter-society debate is held each year. To this end, the Thursday nearest the 22nd of February has been designated as Society Day, to be observed as a holiday. The two societies will plan all programs, and the debate will be held in the evening as the main feature of the day. The societies meet monthly.

#### Religious Life

A religious atmosphere pervades the college, and the spiritual welfare of the students is one of the primary considerations. It is the purpose of the college to maintain high ideals of Christian life and devotion, so that students may be surrounded with conditions favorable to the development of spiritual life and service. This purpose pervades every department of instruction and activity. An effort is made to develop a deeper spiritual life, to create a desire for service, and to train for active Christian work. Courses in Religion are required of all students for graduation.

To this end the various organizations are given a prominent place in the college activities. Under the auspices of the B.T.U. and Y.W.A., study courses are held each year. In addition to these, there is a Life Service Band made up of students who are especially interested in Home and Foreign Mission work. Morning and Evening Watch are held throughout the year. The B.S.U. Council has general oversight of the college religious life.

This organization unifies and correlates the work of all the unit organizations of Baptist students under the leadership of the executive body—the Baptist Student Union Council. This council brings together the leaders of the different phases of religious life on the campus in order to plan and direct and stimulate the various activities. Through unification and correlation such as this organization affords, the life of each unit organization is intensified and benefited. The aim of the B.S.U. is to interest the students on the campus in striving to live up to the ideals set by Christ. The unit organizations of the college community under the leadership of the B.S.U. Council are the means to the accomplishment of that aim. The B.S.U. links the campus definitely with the organizations of the church. The organizations included in the B.S.U. of Chowan are: B.S.U., Sunday School, Volunteer and Life Service Bands.

Pastors of the Associations are invited frequently to visit the college and conduct the chapel exercises.

#### Social Life

Very pleasant social life exists among the students. The college regards this of utmost importance and makes ample provision and regulations for it.

Students through their various organizations arrange socials.

During Freshmen Orientation Week the B.S.U. gives a reception for the new students.

The two literary societies entertain at special dinners and receptions.

Other organizations as the Women's Athletic Association, the Monogram Club for men, and the Y.W.A. emphasize social life among their objectives.

Social activities are directed by the Dean of Women with the aid of student committees.

#### Athletics

Chowan offers a diversified athletic program for both men and women.

Major sports provided for men are football, basketball, and baseball. The teams in these sports participate in intercollegiate competition. Monograms are awarded in the major sports.

Physical education is required of all students unless excused by a physician.

Girls do not participate in intercollegiate sports but are offered softball, soccer, badminton, tennis, volleyball, and basketball in their physical education program.

Instruction in swimming is given in the college pool.

On its spacious campus, the college has tennis courts and a large athletic field.

To supplement the interest in athletics, two student organizations are active, the Monogram Club and the Women's Athletic Association.

One of the outstanding advantages of the school is the giving to each student an opportunity to participate in one or more sports.

#### Alumni Association

The Alumni Association was organized in 1911 to form a strong and vital link between the college and its former students. Local chapters supplement the work of the organization and contribute towards the needs and life of the college. A feature of Homecoming Day held in the fall is the return of alumni. It is to be expected that with the revival of Founder's Day, October 11, the association will become more active and more local chapters will be organized.

Graduates are urged to affiliate with the association and their local chapter and to remain active, loyal Chowanians.

#### Recognition

Chowan College, a member of a system of colleges sponsored by the North Carolina Baptist Convention, is accredited by the North Carolina Department of Education, and credits from the college are accepted by senior colleges, such as, E.C.T.C., Wake Forest, Meredith, William and Mary, and N. C. State.

# GENERAL REGULATIONS

The Christian citizen at work is the standard to which every student is expected to conform. All appropriate means are used to develop and confirm a sense of personal honor and sacred regard for truth, as upon these rests the best reliance for good conduct. Students will endeavor to refrain from any conduct either in or out of school, known to be damaging to themselves or not in the interests of the school. In matriculating students, the college reserves the right to require the immediate withdrawal of any student who is found to be undesirable. A few plain and reasonable rules are prescribed.

#### On Moral Conduct

- The use of profanity will be considered a violation of decent rules of conduct. It is obnoxious anywhere.
- (2) Drinking of intoxicants, as wine, beer, whiskey, will not be permitted.
- (3) Smoking is discouraged. It is forbidden in social halls, classrooms, library, and auditorium, and on the steps leading to the main hall from the classrooms.
- (4) Stealing, gambling, cheating, vandalism and other forms of immoral conduct will be dealt with according to the offense.
- (5) The possession of firearms, firecrackers, or explosives of any kind is prohibited on the campus.
- (6) Those who neglect their studies, waste time, disregard the requests of teachers, or fail to conform to the ideals of the College may be asked by the President to withdraw from the College.
- (7) A faculty disciplinary committee appointed by the president, with the judiciaries, will handle cases of moral conduct as outlined above.

#### On Chapel

- (1) All students and teachers assemble three times a week, Monday, Wednesday, Friday, from 10:15-10:45, for chapel. The chapel hour is considered esential for the morale of the school and for each individual's vital need.
- (2) A record of all absences from chapel is kept by monitors and reported to the office of the Dean of Women on the day on which they occur.
- (3) Any student having as many as four unexcused chapel absences during any semester is placed on probation, and one having as many as eight unexcused absences will be required to withdraw from college.

#### On Closed Week-ends

- (1) The first week-end of each semester and the week-end prior to midterm tests and final examinations will be closed.
- (2) If the need arises for closed week-ends other than the ones mentioned above, notice will be posted in advance on the bulletin board.
- (3) Freshmen are allowed three weekends away from the college every two months, and sophomores are allowed two weekends away each month.

#### On Rooms

- (1) Occupants of dormitory rooms will be held responsible for the good order of their rooms, as well as for any damage or defacement they may sustain. Changes from one room to another may be allowed by the Dean of Women, but must not be made without her consent.
- (2) If a student destroys, defaces, or in any way damages college property, or aids and abets others in so doing, such student shall, within twenty-four hours, report the fact to the Bursar. Students will be charged pro rata for all damages not individually accounted for. This pro rata is to be taken from the contingent deposit.

#### On Clubs

(1) No clubs or societies shall be formed unless the faculty, on application made, approve the design of such association, the rule by which it is proposed to be governed, and the hours of meeting.

#### On Point System

The purpose of a college education is to develop intellectual powers and a wholesome capacity for hard work in order to improve the quality of students, to develop them culturally, and to prepare them to earn their living. Extra-curricula activities are encouraged for the well-rounded deevlopment of this purpose; however to prevent some students from being overburdened with activities and thus neglecting their studies, a point system has been devised by the student council to control this.

No student will be allowed to have an excess of 36 points for extracuricula activities.

#### Below is the point system:

President of student body	.20
Publications Editor	.15
President of class	.10
President of BSU, YWA, Society, WAA, Monogram Club.	.10
Major sport	10
Publications business manager	10
Secretary of student body	. 8
Library or office assistant	. 8
Publications staff member	. 8
Club secretary, treasurer, or reporter	. 5
Cheerleader	. 5
Committee chairman	. 5
Club membership	2

Students are urged to join and work with whatever organization they are interested in and to limit their activities in accordance with the point system.

# **EXPENSES**

#### For Semester of 18 Weeks

(The college reserves the	right to make changes in living expenses
with proper notice to parents,	if radical changes occur.)

Tuition\$	50.00
Matriculation (includes registration, library, publications, athletics,	
literary societies, medical, limited; concerts and entertainment).\$	40.00
Publications Fee (Annual, \$7.50, Paper, \$2.50) (first semester only)\$	10.00

#### ROOMS

Girls—Main and East Buildings	)
Boys—Cottages\$ 50.00	)
Scarborough Building\$ 40.00	

Additional rooms for boys may be obtained in the Town of Murfreesboro at reasonable rates.

#### BOARD

A modern cafeteria, operated by the college, is well equipped to accommodate the entire student body. Day students may buy meal tickets at current rates.

Minimum charges for boardi	ng students\$140.00
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#### OTHER FEES

Biology 101-102\$	5.00
Biology 224\$	7.50
Biology 225\$	10.00
Botany 222-223\$	2.50
Chemistry 101-102\$	5.00
Organic Chemistry 221-222\$	8.00
(A contingent fee of \$5.00 per year is charged to cover breakage in each course in Chemistry. A refund, if any be due, will be made at the end of the year.)	
Typing\$	7.50
Office Machines	7.50
Piano Lessons—Two classes per week\$	36.00
Piano Practice \$	5.00
Voice Lessons—Two classes per week\$	36.00
Voice Lessons-In class of six, two hours per week\$	9.00
Music Appreciation—In class of six or more, two hours per	
week, each\$	4.00
Voice Methods-In class of six or more, two hours per week, each\$	4.00
Harmony in Hymnology—In class of six or more, two hours per	
week, each\$	4.00
Books, estimated—First Semester\$	20.00
Second Semester\$	15.00

# **ADMISSION**

To gain admission to the college, the prospective student should do the following:

- 1. Obtain an application blank
- 2. Fill it out completely.
- 3. Mail it, along with a \$5.00 room deposit, to the Registrar of Chowan College.

Students may enter Chowan College by either of three methods:

- 1. BY CERTIFICATE. Graduates of accredited high schools are admitted on certificate from the proper school official. The certificate may not be submitted by the student. It is important that the certificate of high school credits reach the college early in order that all correspondence relating to the application may be completed some weeks before the opening of the next session. Certification blanks for high school records may be obtained on application to the Registrar.
- BY EXAMINATION. All scholarship requirements may be met by examination at the opening of the session for applicants who present satisfactory evidence that they have completed the equivalent of the work required for graduation in the accredited fouryear high school.
- 3. BY SPECIAL PERMISSION. Students who are not qualified to enter under either of the other two methods, or who, for any reason, wish to take college courses may enter as "Special" students. Credit earned by "Special" students is recorded but is not transferable.

#### Requirements for Admission

The subjects in which credit for admission may be offered and the maximum amount of credit acceptable in each subject are given in the following table:

Unit	s	Units	
English	4	Botany 1	
Latin	4	Zoology 1	
Greek	2	General Biology1	
German	2	Physical Geography1	
French	2	General Science1	
Spanish	2	Economics 1	
Mathematics	4	Agriculture 2	
History and Civics	4	Mechanical Drawing2	
Physics	1	Woodwork, Forging and	
Chemistry	1	Machine Work2	
Bible	2	Household Economics2	
Music	2	Commercial Subjects 3	

In vocational subjects not more than a total of three units will be credited. All students, other than commercial students, must submit 4 units of English and 2 units of Mathematics if being admitted upon high school certification. One of the units of Mathematics must be in plane geometry, or else the student will be required to take this, without credit, at the college.

#### Transfer Students

Students who transfer from other colleges must have their transcripts sent before being admitted. No courses with grades lower than  $\mathcal C$  will be accepted. In order to enter as a student of sophomore standing, one must have a minimum of 28 semester-hours of credit and 28 quality points, or the equivalent.

#### Registration Procedure

There are four steps in registration: (1) Payment of fees to Bursar, and securing his permission to register; (2) filling in matriculation forms; (3) consultation with an advisor, who gives such assistance as may be necessary in regard to the program of work; (4) registering for each course under the approval of the respective instructor.

# ACADEMIC REQUIREMENTS

#### Scholastic Requirements

The faculty and administration maintain high scholastic standards, and exact from the students certain requirements for continued attendance in the college:

A student must pass six semester-hours of work his first semester at Chowan College, or else be placed on probation. For semesters thereafter, he must pass ten semester-hours of work or else be placed on probation. Such probation requires the student to relinquish all privileges, and prevents his representing the college in any manner.

#### Academic Load

Each student enrolled in the college is expected to carry 15 semester-hours of work each semester, which is considered to be a normal load for the average student. No regular student will be allowed to carry less than 12 hours in any semester, and the maximum load is 17 hours per semester. To pursue a heavier load than this, the student must obtain the permission of the Registrar, and also pay \$3.00 extra for each additional credit-hour.

#### Examinations and Grades

Students at Chowan College are expected to exercise honesty on all quizzes and examinations. All dishonesty should be reported to the Student Council, which will punish the offender in accordance with rules adopted by the Council and approved by the faculty.

In the system of grading, A represents exceptionally high achievement; B, superior achievement; C, average; D, below average; F, failure. A student who receives a grade of F on a course must repeat the course to secure credit.

If on account of illness or any other emergency a student fails to complete all the work in a course, his grade is recorded as I (incomplete). To remove this grade, the student should arrange with the instructor to remove the deficiencies as soon as possible. Students who take special examinations must pay a fee of \$2.00.

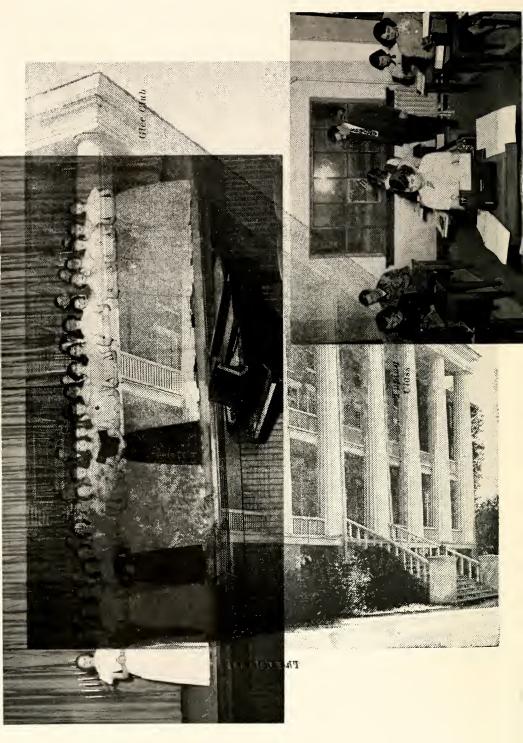
#### Absences

The regulations governing class attendance are intended to allow the student special privileges, providing he is not on probation for scholastic failure. Qualified students are, without penalty, allowed "free cuts" equal in number to the credit hours a course carries per term. Such "free cuts" are to take care of all minor personal emergencies. For absences in excess of the allowed number, a deduction of quality points or a loss of credit hours may result in the course affected.\*

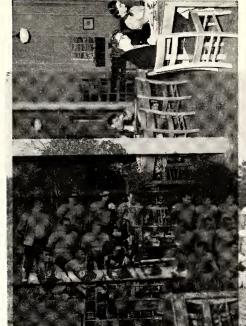
<sup>\*</sup>Explained in the chapter on Graduation Requirements.



The Columns













Pine Drive



Football

Excused absences are granted for three purposes:

- 1. Illness.
- 2. Death in the family.
- 3. Representing the college off campus.

A student must, however, file a request for an excused absence with the Dean within twenty-four hours after the absence occurs, or else the excuse will not be granted.

. As a special privilege, students who have a 2.5 quality point ratio on the previous semester's work are allowed unlimited cuts in all courses except Physical Education.

#### Reports

At the end of each semester reports showing the grade made in each course are given to the student and sent to the parent or guardian of the student. Mid-term reports are also released to show the standing of Freshmen students.

#### **Transcripts**

Every student is entitled to one free copy of his college transcript. For additional copies there is a fee of \$1.00 each. Also, transfer students from other colleges must present to the Registrar a transcript from that college before he can be classified.

#### Withdrawals

All students who withdraw from the college during a semester are urged to make an official withdrawal in the Bursar's Office. Otherwise, all grades for that term will be recorded as F.

#### Change of Course

A student will not be allowed to drop a course and enroll in another course after the semester has been underway for ten days. A student who drops a course after that time will receive an F on the course dropped. However, students carrying as many as 18 semester-hours are allowed to drop one course without penalty anytime prior to mid-term. Students who fail to register for classes at the announced registration time will be charged a fee of \$2.00 for late registration, unless due to an emergency.

#### Honor Roll

Students who have an "A" average for a semester will be placed on the "A" honor roll. Students having a "B" average on all work attempted will be placed on the "B" honor roll.

#### REQUIREMENTS FOR GRADUATION

To receive the Associate in Arts diploma, the student must satisfy the following regulations:

- 1. The student must have satisfactorily completed two years of college work and must have obtained 60 semester-hours of credit in college work, exclusive of Physical Education and non-theory courses.
- 2. Because of the requirements for graduation from four-year colleges, no student can graduate who has not merited at least a quality-point ratio of 1.0. (This is the ratio of quality-points to semester-hours earned).
- 3. The student must have pursued and completed the prescribed curriculum, as outlined in preceding pages.
- 4. The student must have been enrolled at least one full semester in Chowan College.
- 5. The student must have completed six semester-hours of Religion and four semesters of Physical Education.
- 6. The student has the privilege of graduating under the graduation requirements of the catalog under which he enters providing that he completes his course within three years.

In order for a student pursuing the one-year commercial course to obtain the Business Certificate, he must satisfy requirements 2, 3, 4, and 6 above, and the following:

- 1. The student must have satisfactorily completed one year of college work and must have obtained 32 semester-hours of credit, exclusive of Physical Education and non-theory courses.
- 2. The student must have completed 3 semester-hours of Religion and 2 semesters of Physical Education.

#### Quality-Point System

Students are awarded quality points on the basis of the grades he makes:

A-3 quality points per semester-hour credit.

B-2 quality points per semester-hour credit.

C-1 quality point per semester-hour credit.

D-0 quality points per semester-hour credit.

F-No quality points and no hours credit.

While students are awarded quality points for making good grades, quality points are deducted for excess unexcused absences. One quality point is deducted for each excess unexcused absence in the course affected. Since a 1.0 quality point ratio is required for graduation, it is essential that one attend class regularly.

Ten absences, whether excused or unexcused, in a course during any one term causes that student to receive an automatic "F" on the course, unless the student makes up, without the supervision of the instructor, all work missed.

# PRESCRIBED CURRICULA

#### LIBERAL ARTS

The Liberal Arts curriculum which leads to the Associate in Arts diploma must include the following:

English-Courses 101, 102, 201, 202.

Religion-6 semester-hours.

Mathematics-Courses 101, 102.

Social Sciences-6 semester-hours.

Sciences—8 semester-hours.

\*Physical Education-4 semester-hours.

Furthermore, it is recommended that the student take electives in the field in which he wishes to concentrate. Also, students who plan to transfer to other colleges are advised to obtain and study its catalog, and to try to satisfy its requirements for the first two years.

Following are listed various fields and some additional courses which the college advises the student to take if he plans to major in that field at another college:

- I. Pre-Business Administration: Government 204-5, Typewriting 101-2, Accounting 211-12, Economics 240, and Business Law 230.
- II. Pre-Ministerial: As much English, Psychology, and Social Science as the curriculum will permit.
- III. Pre-Medical: A foreign language, Psychology, and as much Science and Mathematics as possible.
- IV. Pre-Nursing: Psychology, Sociology, and as much Science as possible.
- V. Pre-Engineering: Concentration in Mathematics and Science.
- VI. Pre-Law: American history, Business law, Government, and as much Social Science as possible.
- VII. Laboratory Technician: Concentration in Science.
- VIII. Teaching: A well-rounded program, including a foreign language, Psychology, and concentration in the field the student desires to teach.
  - IX. Agriculture: Concentration in Biology and Chemistry.

<sup>\*</sup>Giris must also take one semester of Personal Hygiene.

#### TWO-YEAR COMMERCIAL COURSE (TERMINAL)

The student desiring to fit himself for the commercial field in two years must take the following general courses:

English-101, 102, 201, 202.

Religion-6 semester-hours.

Social Science-6 semester-hours.

\*Physical Education-4 semester-hours.

Mathematics-course 101.

Thirty semester-hours of work must be in business courses, and must include:

Typing 101-2 (may be replaced by electives if the student already has a typing speed of 60 words per minute).

Shorthand 120-21 or Accounting 211-12.

The remaining credits may be taken in elective course.

#### ONE-YEAR SECRETARIAL

Students desiring to fit themselves for secretarial positions must pursue the following curriculum:

Religion—3 semester-hours

Physical Education-2 semester-hours

English-courses 110-11

Shorthand—courses 120-21

Accounting—courses 211-12 One or both of these may be taken.

Office Machines-courses 107-8-9

Typing—courses 101-2 (may be replaced by electives if the student already has a speed of 60 words per minute).

The remaining credits may be taken in elective courses.

<sup>\*</sup>Girls must also take one semester of Personal Hygiene

#### **BUSINESS EDUCATION**

Typewriting. 101. Required of all business education majors. Mastery of keyboard by touch method, technique of machine operation. Instruction in typing manuscripts and centering problems. Speed: 30 words a minute. Three hours a week and laboratory. Credit, two semester hours. Laboratory fee \$5.00.

Typewriting. 102. Required of all business education majors. A continuation of Business Education 101. Business letter writing and other business forms. Speed: 50 words a minute. Three hours a week and laboratory. Credit, two semester hours. Laboratory fee \$5.00.

Office Machines. 107, 108, 109. Technique of operation, care of machine, and skill in operation of machines found in modern offices. One hour a week for each. Credit, three semester hours. Laboratory fee required.

Introduction to Business. 110. Designed to give the student essential familiarity with business environment in which he lives. Survey of business principles and practices. Three hours a week. Credit, three semester hours.

Shorthand. 120. The Functional Method of the Gregg Simplified Method used. Reading skills developed, followed by writing skills. Five laboratory hours a week. Credit, three semester hours.

Shorthand. 121. Gregg simplified dictation given. Development of skill of taking new matter dictation. Transcription at the typewriter. Speed: 80 words a minute. Prerequisite: Business 100 and 120. Five laboratory hours a week. Credit, three semester hours.

Salesmanship. 133. Psychology of selling and advertising, problems of employers, sales talks, customers, sales interest are studied. Demonstrations by successful salesmen; field trips. Three hours a week. Credit, three semester hours.

Advanced Typing. 201. Practice to develop speed and accuracy. Speed. 60 words a minute. Three hours a week and laboratory. Credit, two semester hours. Laboratory fee \$5.00.

Accounting. 211. The following topics discussed: the statements, ledger accounts, trial balance, work sheet, credit transactions, special journals and ledgers, periodic summary, and the voucher system. A workbook used for laboratory. Three hours a week and three hours laboratory. Credit, three semester hours.

Accounting. 212. A continuation of Business Education 211. The partnership, corporation, and specialized accounting studied. Practice sets used for laboratory. Three hours a week and three hours laboratory. Credit, three semester hours.



Business Law. 230. Includes the discussion of law under the following topics: Contracts, Sales, Bailments, Negotiable Instruments, Law of Employment, Partnerships, Corporations, Risk-bearing Devices, Property, and Criminal Offenses. Three hours per week. Credit, three semester hours.

Office Management. 283. A study of office practice and procedure a med to direct the student in developing characteristics and personality traits desirable and essential in the business office. The main phases of study are office behavior, office methods and procedure, filing, mailing, civil service training. Prerequisite, Shorthand 120-121 and Typewriting 101-102.

Economics. 240. A study of the principles of Economics. Three hours per week. Credit, three semester hours.

#### **ENGLISH**

Composition. 101-102. Study of the principles of and intensive practice in written composition; weekly themes; research paper; frequent conferences; introductory acquaintance with types of literature with emphasis on composition and appreciation; directed supplementary readings and reports. Required of freshmen. Three hours a week. First and second semesters. Credit, six semester hours.

Business English. 110-111. A course designed specifically for oneyear business students. Places emphasis on spelling, punctuation, grammar, sentence structure, and business letter writing. Meets three times per week. Credit, six semester hours.

Journalism. 115. An elementary course in the practice of news writing, including a study of the feature story, the editorial, and newspaper make-up. The purpose of the course is to train students for the school paper staff and for school publicity. The course will be offered in the fall semester. Two hours per week. Credit, two semester hours.

English Literature. 201-202. Historical survey of English literature from beginning to 1900 with emphasis on representative authors. Lectures, class discussions, short research papers, parallel readings. Required of sophomores. Prerequisites: Composition 101-102. First and second semesters. Credit, six semester hours.

# HOME ECONOMICS

Courses in Home Economics will be offered if a sufficient number of students desire to register for same during the first and/or second semester.

#### MATHEMATICS

College Algebra. 101. A review of elementary Algebra followed by College Algebra, including the following topics: linear equations, factoring, fractions, exponents and radicals, quadratic equations, systems of equations involving quadratics, ratios, proportions, variations, progressions, mathematical induction and binomial theorem, complex numbers, theory of equations, inequalities, determinants, permutations and combinations, partial fractions, and infinite series. Prerequisites: One and one-half years of high school algebra. Three hours per week. Credit, three semester hours.

Trigonometry. 102. A study of logarithms, the trigonometric functions of angles, trigonometric relations, and trigonometric formulas. Includes practical exercises. Prerequisites: Math. 101 or equivalent. Three hours per week. Credit, three semester hours.

Solid Geometry. 115. A study of figures in space. An elective for students who did not have this course in high school. Required of Math. majors and minors. Includes practical problems. Prerequisite: Math. 101 and 102. However, may be taken in freshman year by students exhibiting a good background in high school mathematics. Three hours per week. Credit, three semester hours.

Plane Analytic Geometry. 221. Fundamentals of Analytic Geometry. A study of the coordinate system, straight line, circle, conic sections, equations, polar coordinates, higher plane curves, tangents and normals and graphs of functions and equations. Prerequisites: Math. 101 and 102. Three hours per week. Credit, three semester hours.

Introductory Calculus. 222. This course attempts to give the student a background in the elements of both Differential and Integral Calculus. Recommended for students who plan to pursue the fields of Chemistry, Physics, Engineering, or Medicine, and is required of students who plan to major in Mathematics. Prerequisites: Math. 221. Three hours per week. Credit, three semester hours.

Theory of Equations. 225. An elective course which includes a study of topics in advanced algebra. Three hours per week. Credit, three semester-hours.

#### **Deficiency Courses**

Algebra 1d. A course in advanced high school algebra for those students who did not have a minimum of one and one-half years of high school algebra. Three hours per week. No college credit.

Plane Geometry 2d. A course required of all liberal arts students who did not have this course in high school. Three hours per week. No college credit.

#### MUSIC

Piano. This course is designed to give the students a solid foundation in musical theory and piano technique and to acquaint them with standard piano repertoire from the time preceding Bach to the present. The development of each student's individual ability is carefully supervised in private lessons and musical selections will be stipulated according to his personal needs. Scales and arpeggios, sight reading and memorization are stressed. Credit, one semester hour.

Organ. Manual and pedal technique; Bach, Eight Short Preludes and Fugues; hymn playing; short pieces using registration and expression pedals; simple works of modern school. Twelve hours practice a week. Two lessons a week. Credit, one semester hour.

Voice. A study of the art of singing including posture, breath control, phrasing and interpretation. Songs and arias of the Classic, Romantic and Contemporary periods. Credit, one semester hour.

Music Appreciation. 101. An introduction to the Symphony Orchestra and a study of the instruments which comprise it. Background and analysis of some major symphonic works. Study of recordings by outstanding orchestras. Credit, two semester hours.

Music Appreciation. 102. History and analysis of music. Relationship of developments in music to developments in general history. Distinguishing features of musical periods and individual composers. Continuation of study of recordings. Credit, two semester hours.

Music majors will receive three semester hours credit on piano, organ, and voice.

#### PHYSICAL EDUCATION

#### GIRLS

- P.E. 101. Skills and Techniques. A basic course consisting of vigorous activities, individual and team games organized to meet individual needs. Required of all first semester freshmen. Credit, one semester hour.
- P.E. 102. Rhythms and Folk Dancing. This offers an opportunity for the student to learn the fundamental folk and national rhythms; to learn the customs, dress and folklore of many countries. Credit, one semester hour.
  - P.E. 103. Tumbling and Softball. Credit, one semester hour.
- P.E. 104. Speedball and Soccer. The fundamental skills and technique of mastering the games will be the purpose. Two hours per week. Credit, one semester hour.

- P.E. 105. Badminton and Tennis. Two hours per week. Credit, one semester hour.
- P.E. 106. Volleyball and Basketball. Two hours per week. Credit, one semester hour.
  - P.E. 107. Swimming.

Health Ed. 101. Personal Hygiene. A course designed to give the student a general knowledge of the body that will result in a more wholesome life for the student. Required of all girls who take the two-year course. Three hours per week. Credit, two semester hours.

#### PHYSICAL EDUCATION

#### BOYS

Physical Education 101 and 102 are required of all freshmen. All other courses in the boy's physical education are electives. Participation in a major sport—football, basketball, baseball—may be substituted for a course in physical education.

Physical Education. 101, 102. Basic courses consisting of conditioning activities of low and high organization, vigorous individual and team games to develop fundamental skills according to the needs of the individual. Three hours per week. Credit, one semester hour.

- P.E. 110. Golf, Handball. Credit, one semester hour.
- P.E. 111. Gymnastics, Tumbling. Credit, one semester hour.
- P.E. 112. Beginning Swimming. Credit, one semester hour.
- P.E. 113. Advanced Swimming. Credit, one semester hour.
- P.E. 114. Badminton, Tennis. Credit, one semester hour.
- P.E. 115. Volleyball, Touch Football. Credit, one semester hour.

#### **PSYCHOLOGY**

Psychology. 201-202. General Psychology. This course is a survey of the methods of psychology, problems, principles and methods. The study leads to advanced work in psychology. It serves as an introduction to liberal education. "Child Adolescent Psychology" 202 will follow for second semester. Three hours per week. Credit, six semester hours.

Psychology. 221, 222. Advanced studies in psychology. Offered on demand. Three hours per week. Credit, three semester hours per semester.

#### RELIGION

New Testament. 101. The Life and Teachings of Jesus Christ. This course is an intensive study of the life and teachings of Jesus. The sayings and parables of Jesus are studied in relation to present conditions and world relations. Credit, three semester hours.

New Testament. 102. The Life and Letters of Paul. This course is designed to study the spread of Christianity and its growth as recorded by the Act and Letters of Paul according to historical development. Prerequisite: Religion 101. Credit, three semester hours.

Old Testament. 201. Old Testament History. The student is led to study the historical material as it is recorded in the Bible. Much consideration is given to the history of surrounding nations, especially Egypt, Syria, Assyria, Babylonia and Persia. Prerequisite: New Testament 101-102 or their equivalent. Credit, three semester hours.

Old Testament. 202. The Prophets. The prophets are studied chronologically and their message examined. The student is required to become familiar with the best books on Israel's prophets. Prerequisite: Religion 201. Credit, three semester hours.

# **ROMANCE LANGUAGES**

French. 1-2. Elementary. For those with no previous study of the language. Fundamentals of grammar. Simple composition. Constant training in pronunciation based on phonetics. Simple readings during second semester. Credit, six semester hours.

French. 101-102. Intermediate. Two years of high school French or French 1 and 2 required. Rapid review of grammar, idiomatic constructions, and vocabulary based on readings of selected authors. Frequent dictations and some conversational French during second semester. Three hours per week. Credit, six semester hours.

French. 201-202. Introduction to Literature. Rapid review of most difficult parts of grammar. Survey of French Literature from Chanson de Roland to eighteenth century with particular emphasis upon seventeenth century selected texts read from literary and linguistic point of view. Three times per week. Credit, six semester hours.

#### SCIENCE

Biology. 101, 102. General Biology. An introductory course in which the fundamental facts of the structure and activity of plants and animals are stressed. The laboratory work will consist of the study of important biological principles, and the study of representatives from the plant and animal kingdoms. Two hours lecture, four hours laboratory. Laboratory fee required. Credit, eight semester hours.

Biology. 115. Anatomy and Physiology. Lectures and readings in human physiology and anatomy. Two hours per week. Credit, two semester hours.

Biology. 221. Invertebrate Zoology. A study of the invertebrate animals from the standpoint of their taxonomy, morphology, physiology and phylogenetic relationships. Prerequisite: Biology 101, 102. Two hours lecture, four hours laboratory. Laboratory fee required. Credit, four semester hours.

Biology. 222. Comparative Anatomy. A comparative study of the anatomy of chordate animals. Study and dissection of type forms in the laboratory. Prerequisite: Biology 101, 102. Two hours lecture, four hours laboratory. Laboratory fee required. Credit, four semester hours.

Biology. 225, 226. General Botany. A study of the taxonomy, physiology, and morphology of plants. A survey of the plant kingdom. Prerequisite: Biology 101, 102. Two hours lecture, two hours laboratory. Laboratory fee required. Credit, eight semester hours.

Chemistry. 101, 102. General Chemistry. An introductory course emphasizing fundamental knowledge and practice. Three hours lecture, two hours laboratory. Laboratory fee required. Credit, eight semester hours.

Chemistry. 221, 222. Organic Chemistry. A survey of the chemistry of aliphatic and aromatic organic compounds. Prerequisite: Chemistry 101, 102. Three hours lecture, six hours laboratory. Laboratory fee required. Credit, twelve semester hours.

#### SOCIAL SCIENCE

#### HISTORY

World History. 101. A survey of history from the ancient times to the Renaissance; emphasis on major civilizations and developments such as empires of Greece and Rome, the Crusades, etc. Credit, three semester hours.

World History. 102. A continuation of World History 101. Includes a study of the Renaissance, the growth of nationalism, the Reformation and other major developments through World War I. Credit, three semester hours.

American History. 203. United States History from the first settlement to 1850. Parallel reading, oral and written reports required. Credit, three semester hours. Prerequisite: History 101 and 102.

American History. 204. United States History from 1850 to present day. Parallel reading, oral and written reports required. Credit, three semester hours. Prerequisite: History 203.

#### SOCIOLOGY

Sociology. 100. An introduction to the principles of sociology, the structure and function of society, the control and adjustment of our social institutions in society. Credit, three semester hours.

#### GOVERNMENT

Government. 201. The National Government of the United States. A course in the problems of American citizenship with a study of the actual working of the American Government. Parallel reading, oral and written reports required. Credit, three semester hours.

Government. 205. A study of the state and local governments in the United States. Emphasis on government in North Carolina and neighboring states.

# LIST OF STUDENTS—1950-51

#### SOPHOMORES

Bass, Raymond A., Jr.	Halifax, N. C.
Bradley, Marvin Ryland, Jr.	Jackson, N. C.
Bryant, Kathryn Ruth	
Clemmer, Billy	
Coker, Jimmy	Roanoke Rapids, N. C.
Copeland, Curtis Barnes	
Davis, Shirley	Seaboard, N. C.
Dough, Robert	
Downs, Ellen Nance	
Farless, Edsel	
Francis, Una	
Griffin, Carolyn	
Harrell, Erwin	Aulander, N. C.
Hart, Richard B.	Greensboro, N. C.
Hughes, Donald	Colerain, N. C.
Hurdle, O'Neil	Hobbsville, N. C.
Jackson, Ann	Gates, N. C.
Jennings, Mary	Elizabeth City, N. C.
Johnson, Willie Mabel	Conway, N. C.
Krider, Betty	Manteo, N. C.
Midgett, Billy	Manteo, N. C.
Modlin, Stanley	
Onley, Anne	Elizabeth City, N. C.
Parker, LaVelle	Ahoskie, N. C.
Peele, John E., III	
Proctor, Earl Gene	Hertford, N. C.
Pruden, Leary	
Stewart, Vance Conlon	
Taylor, Ruth Evelyn	
Vann, Donald	
Ward, Sherald K	
Wilcox, Jay	
Worrell, Lona Nell	Colerain, N. C.
FRESHMEN	
Alexander, Clarance	Plymouth, N. C.
Armstrong, Durwood	
Askew, Lawrence L.	
Baker, Richard, Jr.	
Barnes, Rosa Lane	
Beaman, Walter	
Bennett, C. P.	
Belch, Bettye	
Belch, R. D., Jr.	Murfreesboro, N. C.
Blanchard, June	
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Bluthe, Joseph A.	Enonlylin Vo
Bonney, Gerald R.	
Bradley, Henry R.	
Britt, Franklin "Bill"	Honnellaville N.C.
Britt, Wallace	
Brown, Harold S.	
Browning, Wayne	
Bryant, Maybell	
Buffaloe, Charles D.	
Bunch, Doris Mae	
Bunn, Kyria Ann	
Chamblee, Willie	
Cooke, Gene	
Cross, Nephie Anne	
Davis, Elliott	
Davis, Jesse Glenn	Winton, N. C.
Denton, Peggy Ann	Rocky Mount, N. C.
Dula, James E., Jr.	
Dunning, Nancy Carol	
- Edwards, Dorothy Anne	
Edwards, Mack	
Eure, Eris	
Evans, Jane	
Flanagan, Benjamin	
Flanagan, Haywood	
Fowler, Vaughan D.	
Futrelle, Margaret	
Gardner, Moody Harrison, Jr	Holland, Va.
Gibson, Marvin L., Jr.	
Gillikin, James B	
Goodwin, Earl	Edenton, N. C.
Gregory, Harold	Shawboro, N. C.
Griffin, Edna Joyce	Rocky Mount, N. C.
Harcum, T. G., Jr.	Franklin, Va.
Harrell, Marie	Woodville, N. C.
Harris, Bettye Courtney	
Harris, Stanley M.	Severn, N. C.
Hedgepeth, Alice Louise	
Holland, Audrey	Holland, Va.
Hooker, Herman E., Jr.	
Horton, Frances Ellen	Murfreesboro, N. C.
Jackson, Colon S., Jr.	Hertford, N. C.
Jackson, Mary Alice	Winterville, N. C.
Johnson, William J.	
Jones, Barbara	
Jones, Edmond, Jr.	
Keen, Betty Violet	Rocky Mount, N. C.
Keller, Kathleen B.	Washington 17, D. C.

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Lassiter, James Elliott	
Leary, Fannie Marie	Marsfrank N. C.
Liverman, A. D., Jr.	
Liverman, Alberta	
Liverman, Dora	
Long, John	Margaretsville, N. C.
Manning, Carlos Ervin	
Meiggs, Raymond	
Merritt, Thomas	Harrellsville, N. C.
Mitchell, Robert Louis	Ahoskie, N. C.
Mizell, Kenneth	
Morris, Julia	
McBride, Alvin M., Jr.	
Newsome, Jack	
Odom, Hugh	
Old, Eddie Wayland, Jr	South Mills, N. C.
Owens, Corine B.	Elizabeth City, N. C.
Page, Clyde	Halifax, N. C.
Parker, Donald Ray	Murfreesboro, N. C.
Paul, Edgar Brinson	Bath, N. C.
Perry, Marjorie	
Perry, Sara Lue	Colerain, N. C.
Phelps, Lonnie	Ahoskie, N. C.
Pierce, Cedric	Colerain, N. C.
Price, Wade	-
Proctor, Robert Glenn	
Ross, Donald Roderick	
Sauls, Marjorie L.	
Shackelford, Martin O.	Woodland, N. C.
Silverthorne, Wayne	
Simmons, Lillian	
Singletary, Gene	
Slate, Elizabeth	
Smith, Betty Louise	
Snow, Ralph Ray	
Snowden, Joyce	
Spivey, Mary E.	
Tandy, Doris	
Theodorakis, Mike S.	
Thompson, William Edward	
Timberlake, E. L., Jr.	Woodland N C
Todd, Margaret Inez	Aulandan N. C.
Tucker, Charles W.	
Turner, Hobson D., Jr.	South Mills N. C.
Tyrus, Mary Katherine	South Mills N. C.
Umphlett, Thomas	
Vaughan, John W.	Margarettsville, N. C.
Vick, Marilyn Juliette	Conway, N. C.
Warren, Kay Lee	Pendleton, N. C.

Wellons, Virginia Dare	Franklin, Va.
White, Page	Colerain, N. C.
Whitley, Mary Elizabeth	Murfreesboro, N. C.
Williams, Fred H	Plymouth, N. C.
Willoughby, Janice	Ahoskie, N. C.
Zartman, Elmer	Norfolk, Va.
SPECIAL STU	DENTS
Bunn, Anna Francis	Murfreesboro, N. C.
Campbell, Ann	Murfreesboro, N. C.
Whitley, Ruth	Murfreesboro, N. C.
Parker, Carol Jean	Woodland, N. C.
McGehee, Jean	Murfreesboro, N. C.

# TO APPLICANT

Mail application as early as possible to secure best accommodations. Fill in application blank below. With it, send room deposit and file transcript of courses and credits for entrance.

# APPLICATION FOR ADMISSION

TO

# CHOWAN COLLEGE

MURFREESBORO, N. C.

I hereby apply for admission	n to Chowan College for the school year
Freshm 195 as a Sophom	
Name	Date of birth
Parent's or guardian's name	and
occupation	•
Home Address	
Church preference	Yes Member No
High school attended	
Date of graduation	Number of units
College attendance, if any	Number of units
Course desired	
Room choice	Roommate choice
· ·	the College regulations in the Catalogue, erful obedience to them at all times.
	Name
I enclose \$5.00 for room reservati	on
It is my understanding that th	is fee is not returnable after August 1.
Date	

