

Catalog
of
Chowan College



1955-1956.

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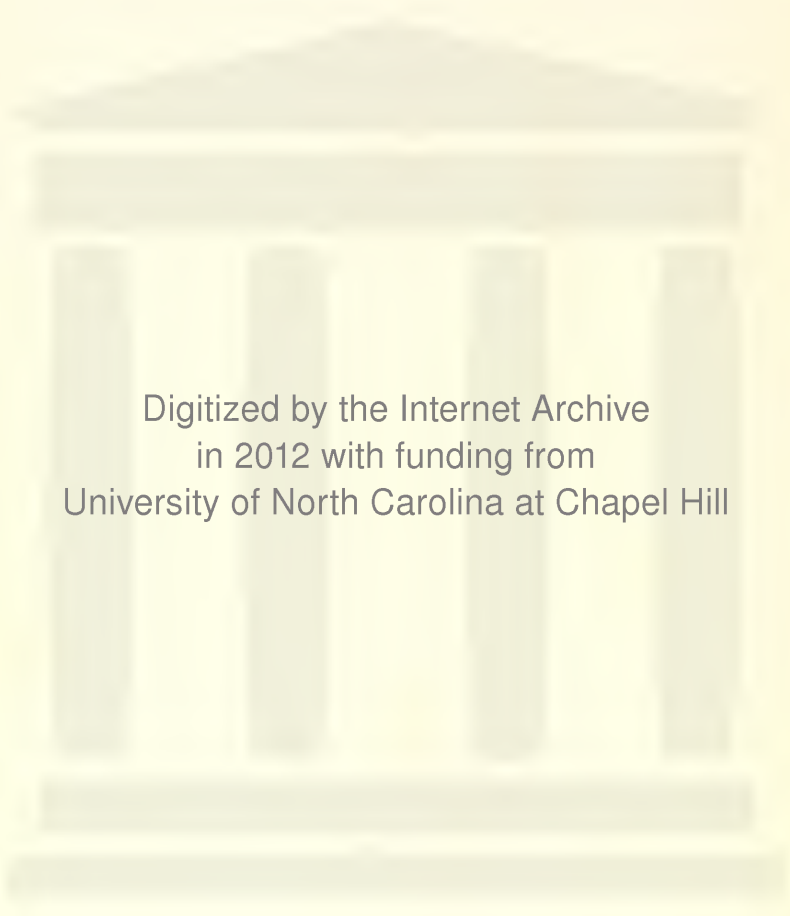


THE COLUMNS

Main Building at Chowan College facing its spacious landscaped campus.



The well-balanced athletic program includes year-round swimming in indoor pool, horseback riding, tennis and golf.



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January, 1955

No. 1

CATALOG
of
Chowan College

FOUNDED 1848

"The Heart of Christian Education
is the Education of the Heart."

A Standard Junior College Controlled by
The North Carolina Baptist State Convention

FOR THE SCHOLASTIC YEAR 1955-1956

Murfreesboro, North Carolina

PURPOSES

1. Quality and not quantity is the philosophy of Chowan College. Our desire is not to be large but to be excellent.
2. It is the purpose of this Institution to meet the demands of the community and section.
3. Furthermore, it is the desire of the college to provide the kind of persons demanded in and by our society with the idea of preserving and enriching our democracy.
4. Chowan College seeks to give to all students who enroll an understanding and appreciation of the ideals of religion fundamental to a positive, Christian philosophy of life.
5. While meeting the needs of those students who are preparing for continuation of college training, we seek to meet the needs of that large group demanding terminal education. Therefore, without minimizing the liberal education, we provide the vocational education demanded.
6. Being a vital part of the training program for religious leaders, we shall maintain and enlarge our program for ministers and religious leaders.
7. Knowing the racial, religious and economic make-up of the United States and the misunderstanding and prejudices therein, we pledge to provide a program which will create good will and reduce tension among these various groups.

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Officers of Administration

BOARD OF TRUSTEES

Herbert Jenkins, Chairman.....	Aulander, N. C.
W. R. Parker, Vice-Chairman.....	Woodland, N. C.
Mrs. W. D. White, Secretary.....	Colerain, N. C.
Grady Davis, Treasurer.....	Conway, N. C.

Term Expiring 1955

Thomas N. Peele.....	Lewiston, N. C.
Mrs. H. C. Lowder.....	Rocky Mount, N. C.
J. Henry Jones.....	Red Oak, N. C.
Mrs. O. C. Turner.....	Gatesville, N. C.
Rev. E. H. Rogers.....	Wendell, N. C.
Herbert Jenkins.....	Aulander, N. C.

Term Expiring 1956

C. W. Parker.....	Rocky Mount, N. C.
Jack Boyd.....	Greenville, N. C.
Grady Davis.....	Conway, N. C.
J. L. Morris.....	Roxobel, N. C.
Charles L. Revelle, Sr.....	Murfreesboro, N. C.
R. C. Shields.....	Scotland Neck, N. C.
A. L. Waters.....	New Bern, N. C.

Term Expiring 1957

Rev. Lonnie Sasser.....	Murfreesboro, N. C.
Craig B. Vaughan.....	Ahoskie, N. C.
Hunter Pope.....	Enfield, N. C.
J. E. Eagles.....	Macclesfield, N. C.
J. C. Leary.....	Edenton, N. C.
W. Dorsey Welch, Jr.....	Washington, N. C.

Term Expiring 1958

Wait Brewer.....	Wake Forest, N. C.
W. A. Thomas.....	Cofield, N. C.
J. H. Edwards.....	Williamston, N. C.
Mrs. I. A. Ward.....	Hertford, N. C.
T. J. Lassiter.....	Smithfield, N. C.
H. O. White.....	Rocky Mount, N. C.

EXECUTIVE COMMITTEE OF THE TRUSTEES

Cohen W. Parker, Chairman.....	Ahoskie, N. C.
Charles L. Revelle.....	Murfreesboro, N. C.
Grady Davis.....	Conway, N. C.
Craig Vaughan.....	Ahoskie, N. C.
Herbert Jenkins.....	Aulander, N. C.
R. C. Shields.....	Scotland Neck, N. C.
Lonnie Sasser.....	Murfreesboro, N. C.

GROUNDS COMMITTEE

J. Henry Jones, Chairman.....	Red Oak, N. C.
Mrs. O. C. Turner.....	Gatesville, N. C.
Mrs. H. C. Lowder.....	Rocky Mount, N. C.
Mrs. J. A. Fleetwood.....	Conway, N. C.
Mrs. J. Roy Parker.....	Ahoskie, N. C.
Mrs. G. B. Story.....	Murfreesboro, N. C.
Mrs. Bynum H. Brown.....	Murfreesboro, N. C.
Mrs. E. P. Benthall.....	Murfreesboro, N. C.

ENDOWMENT COMMITTEE

Herbert Jenkins, Chairman.....	Aulander, N. C.
R. C. Shields.....	Scotland Neck, N. C.
E. B. Lassiter.....	Potecasi, N. C.
C. C. Ward.....	Rocky Mount, N. C.
Sanford Aydtlett.....	Elizabeth City, N. C.
Dr. Burton Ray.....	Franklin, Va.
Edwin P. Brown.....	Murfreesboro, N. C.

OFFICERS OF THE ALUMNI ASSOCIATION

Mrs. Julian Porter, President.....	Severn, N. C.
Mrs. I. A. Ward, Vice-President.....	Hertford, N. C.
Mrs. Grady Bridgers, Secretary.....	Jackson, N. C.
Mrs. Ira Ainsley, Treasurer.....	Ahoskie, N. C.

ADMINISTRATIVE AND GENERAL STAFF

† F. O. Mixon.....	President
× Oscar Creech.....	Associate to President
× Miss Arelia Adams.....	Bursar
× L. Robert Grogan.....	Registrar and Dean of Instruction
× Miss Marie Smithwick.....	Dean of Women
× Mrs. O. C. Kennedy.....	Hostess
× Miss Ann Dacus.....	Librarian
× R. Dwight Wilhelm.....	Dean of Men
× Mrs. R. O. Boston.....	Secretary
× Elton Askew.....	Custodian of Buildings
× Carl C. Lawrence.....	Custodian of Grounds
× Mrs. T. F. Beaman.....	Dietician
× Mrs. R. D. Wilhelm.....	Nurse

1954-55
FACULTY

- † APPENZELLER, HERBERT THOMAS: Latin; Chairman, Department of Physical Education; Director of Athletics.
B.A., Wake Forest College. M.A., Ibid.
- † BICKERS, CARL G., JR.: Business Education.
B.B.A., Wake Forest College.
- † BOSTON, ROBERT O.: Chairman, Department of Business Education.
B.S., University of Alabama. M.S. (C & BA), University of Alabama.
- † BUCK, GEORGE C.: Chairman, Department of Agriculture.
B.A., Wake Forest College. B.S., North Carolina State College. Graduate Work, University of North Carolina, North Carolina State College.
- † DACUS, DOROTHY ANN: Librarian.
B.A., Texas State College for Women. Graduate Study, University of North Carolina.
- † GILLIKIN, LEVI: Mathematics.
B.A., University of Richmond. Graduate Study, Andover Newton Theological School.
- † GROGAN, L. ROBERT: Registrar; Dean of Instruction; Chairman, Department of English.
B.A., Wake Forest College. M.Ed., University of North Carolina.
- † HARRIS, DAN G.: Chairman, Department of Science and Mathematics.
B.S., University of North Carolina. M.Ed., Ibid.
- † KEELER, BEATRICE C.: Business Education.
B.A., Union University. M.S. in Ed., University of Tennessee. Graduate Study, University of Missouri, George Peabody College.
- † McSWEENEY, JOHN: Chairman, Department of Graphic Arts.
University of Pennsylvania, Temple University. Master Printer.
- † MIXON, DAISY LOU: Chairman, Department of Religion.
B. A., Winthrop College. B.RE., Carver School of Missions and Social Work. M.RE., Ibid.
- † MOORE, CATHERINE ELIZABETH: English; Spanish.
B.A., Meredith College. M.A., University of North Carolina.

FACULTY—(Continued)

- ✕ OXFORD, REBA DEAN: Business Education.
 B.S., Wake Forest College.
- ✕ PARKER, JOSEPH ROY: Visiting Lecturer, Journalism.
 B.A., Wake Forest College. Graduate Study, University of Missouri.
- ✕ PICKARD, MARVIN A.: Chairman, Department of Music.
 B.A., University of North Carolina. M.A., Appalachian State Teachers
 College.
- ✕ SMITHWICK, LAURA MARIE: Dean of Women; English.
 B.A., Wake Forest College. Graduate Study, Carver School of Missions
 and Social Work.
- ✕ UDVARNOKI, BELA: Chairman, Department of Social Science.
 Undergraduate work, University of Budapest, Hungary; University of
 Hamburg, Germany; Graduate work at University of Chicago (Summer
 term); Th.M., Ph.D., Southern Baptist Theological Seminary, Louisville,
 Ky.
- ✕ WARREN, ARMETA RHODES: Department of Physical Education.
 B.S., Wake Forest College.
- ✕ WARREN, M. ROGER, JR.: Department of Physical Education.
 B.S., Wake Forest College; M.S., West Virginia University.
- ✕ WHITE, FRANCES ELIZABETH: Department of English.
 B.A., Radford College. B.M.T., Carver School of Missions and Social
 Work. M.R.E., General Assembly's Training School.
- ✕ WILHELM, R. DWIGHT: Dean of Men; English.
 B.A., Wake Forest College. B.D., Southern Baptist Theological Seminary.
 Th.M., Ibid.
- ✕ WILLIAMS, MARION EUGENE: Chairman, Department of Modern Lan-
 guage; English.
 B.A., University of Richmond. M.A., Duke University. Premier Degree,
 L'Universite de Dijon, France.
- ✕ YOUNG, BARBARA JOAN: Department of Music.
 B.M., Shorter College. M.M., Cincinnati Conservatory of Music.

CALENDAR

Fall Term 1955

Sept. 1 Thursday	Faculty, Work Grant Students, Athletes Arrive
Sept. 5 Monday, 10:00	Faculty Workshop
Sept. 9 Friday	
Sept. 9 Friday, 1:00	Freshmen Arrive
	Freshmen Orientation
Sept. 13 Tuesday	
Sept. 14 Wednesday	Registration
Sept. 15 Thursday	
Sept. 16 Friday	Classes Begin
Oct. 11 Tuesday	Founder's Day
Nov. 15 Tuesday	Second payment of tuition for the term
Nov. 24 Thursday	Thanksgiving recess (at conclusion of class Wednesday afternoon)
Nov. 27 Sunday	
Nov. 28 Monday	Classes Resumed
Dec. 17 Saturday	Christmas recess (at conclusion of classes Saturday)
Jan. 1 Sunday	
Jan. 2 Monday	Classes Resumed
Jan. 26 Thursday	Fall term examinations
Jan. 28 Saturday	

Spring Term 1956

Jan. 30 Monday	Registration
Jan. 31 Tuesday	Classes Begin
March 30 Friday	Spring recess (at conclusion of classes Thursday)
April 2 Monday	
April 3 Tuesday	Classes Resumed
	Fourth payment of tuition
April 13 Friday	High School Day
April 14 Saturday	Scholarship examinations
May 27 Sunday	Baccalaureate Sermon
May 28 Monday	Spring term examinations
May 30 Wednesday	
June 1 Friday	Graduation Exercises

FACULTY COMMITTEES

STUDENT HANDBOOK AND PUBLICATIONS: Miss Moore, Miss Young, Miss Smithwick, Mr. Wilhelm, Mr. McSweeney.

CAFETERIA: Mrs. Beaman, Mr. Bickers, Mr. Buck, Miss Smithwick, Miss White.

COMMENCEMENT: Mr. Williams, Chairman.

CHAPEL: Dr. Udvarnoki, Dr. Mixon, Mrs. Mixon, Mr. Grogan, Mr. Gillikin, Mr. Wilhelm.

CURRICULUM: Mr. Grogan, Mr. Boston, Mrs. Mixon, Miss Smithwick, Mr. Harris.

DISCIPLINE: Mr. Appenzeller, Mr. Grogan, Miss Smithwick, Miss Moore, Mr. Wilhelm.

STUDENT ENTERTAINMENT: Miss Smithwick, Miss Young, Mrs. Warren, Mr. Pickard, Mr. Bickers, Mrs. Keeler.

PUBLIC ENTERTAINMENT: Miss White, Miss Smithwick, Mrs. Kennedy, Miss Oxford.

RADIO: Mr. Pickard, Chairman.

POST OFFICE: Mrs. Mixon, Mr. Harris.

ABSENCE: Mr. Grogan, Mr. Williams, Miss Oxford.

BOOK STORE: Mr. Wilhelm, Mr. Boston, Mr. Gillikin, Mr. Bickers, Miss Oxford.

CALENDAR: Dr. Udvarnoki, Mr. Warren, Miss Dacus.

CONCESSION AND TICKET: Mr. Wilhelm, Chairman.

General Information

Location

Chowan College is located within the corporate limits of Murfreesboro, Hertford County, North Carolina. The entrance to the campus is two blocks from Main Street on the south side of highway 158. The campus and athletic fields contain a tract of 57 acres of land. The college campus is approximately 100 feet in elevation and is one mile from the Meherrin River, which is navigable. The beautiful campus immediately in front of the main building is surrounded by a circular drive, and through the center is the cedar lane, well lighted at all times. The winding walks, monumented with fine shade trees, shrubbery and flowers, with beautiful old pines skirting the circular drive, together with the surrounding hills and valleys, suggestive of the Piedmont area, add greatly to the beauty and attractiveness of one's environment here, and at the same time furnish recreation grounds for both faculty and students.

The climate is exceedingly healthful and favorable to study. Murfreesboro is one of the most cultured and historic communities in North Carolina. The lovely historic homes and the beautiful new homes give assurance to the passers-by that it is a lovely community with few things to divert one's mind from study. The spirit and atmosphere is all that one can ask of a college community.

Murfreesboro is 58 miles from Norfolk, Virginia, on U.S. Routes 158 and 258. It is accessible by bus.

Heritage

Chowan College was founded October 11, 1848, by the Baptists of northeastern North Carolina and southeastern Virginia and was operated on the lot of the old Murfreesboro Academy, using the Banks School building and equipment. In 1851, the present site of the building was purchased, and "The Columns," the main building, was completed.

The institution, known then as Chowan Baptist Female Institute, did not close its doors during the Civil War nor during the Reconstruction. During the nineteenth century Chowan was recognized throughout the South for its high standards in scholarship and culture. Since 1878, Chowan has belonged to the Baptists of North Carolina.

During the twentieth century continued progress was noted in the addition of buildings and the maintenance of continued high standards. In 1911, the name of the Institute was changed to Chowan College. In 1925, it was made an accredited school with a standard senior Grade A rating; it became co-educational in 1931, and a junior college in 1937.

Chowan graduates have ranked high among the list of distinguished names in this and other states, and, since its founding, its leaders and teachers have been foremost in their fields.

Rating

Chowan College is an active member of the North Carolina College Conference and the Southern Association of Baptist Colleges and Schools. The College is approved by the North Carolina Department of Public Instruction, by the University of the State of New York for the transfer of credit, and by the United States Office of Education for the admission of foreign students.

Chowan College is approved for the instruction of veterans. Veteran students entering under Public Law 550, Section 254, should note that this institution has and maintains a policy for the refund of the unused portion of tuition, fees, and other charges in the event the veteran fails to enter the course or withdraws or is discontinued therefrom at any time prior to the completion and such policy provides that the amount charged to the veteran for tuition, fees, and other charges for the portion of the course shall not exceed the length of the completed portion of the course bears to its total length.

Buildings and Equipment

The Administration Building, erected in 1851, is a beautiful four-story brick and concrete building. It has a very imposing appearance due to its massive columns and broad veranda extending its entire length. This building is used principally for classrooms, offices, parlors, literary halls, the infirmary, and dormitory rooms.

The East Building is a commodious brick building four stories high. It houses the kitchen, cafeteria, library, and dormitory rooms for 50 students.

The four cottages on Pine Drive accommodate 40 boys.

The South Wing contains the college auditorium with a seating capacity of seven hundred. This building houses dormitory rooms for women, the swimming pool, and the central heating plant.

The Science Building is a two-story frame building used by all the science departments. A new, modern building is to replace this old structure as soon as the building schedule permits.

The Stone House, a two-story stone building, houses the Department of Fine Arts.

Love Cottage is the oldest building on the campus, having been built before "The Columns," the administration building. It is used as a music studio and provides office space for the department chairman.

The gymnasium, as yet unnamed, was erected by friends of the college to provide badly needed space for athletic events and physical education activities. This building contains eight classrooms.

The Graphic Arts Building is a modern structure with complete facilities for instruction in every phase of printing, photography, and journalism.

The Agriculture Building is a concrete block structure having classrooms, workshop, and shed space.

The Business Education Building housing the Department of Business Education is a renovated frame structure. The building was formerly known as the "President's House."

A post office equipped with modern lock boxes is maintained by the college for the convenience of the faculty and students. Mail is received and dispatched once daily.

The program of expansion calls for the erection of a Science Building, Library-Classroom, Infirmary, and Woman's Hall.

Student Publications

Three publications are sponsored by the student body. Valuable experience is gained by a large staff of workers in writing, organization, and administration.

THE CHOWANIAN is a monthly paper which gives the campus news, gives expression to student thinking, and helps shape campus opinions.

THE CHOWANOKA is the school annual. It gives a complete illustrated record of the year's work and student activities.

STUDENT HANDBOOK. This is a manual of the "Student Government Association." The manual is published annually and a copy furnished to each student.

Literary Societies

The two literary societies, Phi Lambda Pi and Zeta Alpha Sigma, have as their ultimate aim the development of the individual in public speaking.

Religious Life

A religious atmosphere pervades the college, and the spiritual welfare of the students is one of the primary considerations. It is the purpose of the college to maintain high ideals of Christian life and devotion, so that students may be surrounded by conditions favorable to the development of spiritual life and service. This purpose pervades every department of instruction and activity. An effort is made to develop a deeper spiritual life, to create a desire for service, and to train for active Christian work. Courses in Religion are required of all students for graduation.

To this end the various organizations are given a prominent place in the college activities. Under the auspices of the B.S.U. and Y.W.A., study courses are held each year. The B.S.U. Council has general oversight of the college religious life.

This organization unifies and correlates the work of all the unit organizations of Baptist students under the leadership of the executive body—the Baptist Student Union Council. This council brings together the leaders of the different phases of religious life on the campus in order to plan, direct, and stimulate the various activities. Through unification and correlation such as this organization affords, the life of each unit organization is intensified and benefited. The aim of the B.S.U. is to interest the

students on the campus in striving to live up to the ideals set by Christ. The unit organizations of the college community under the leadership of the B.S.U. Council are the means to the accomplishment of that aim. The B.S.U. links the campus definitely with the organizations of the church. The organizations included in the B.S.U. of Chowan are: Sunday School, Y.W.A., and the Ministerial Association.

Social Life

Very pleasant social life exists among the students. The college regards this as of utmost importance and makes ample provision and regulations for it. Students, through their various organizations, arrange socials. During Freshman Orientation Week, the B.S.U. gives a reception for the new students; the two literary societies entertain at special dinners and receptions.

Other organizations, as the Women's Athletic Association, the Monogram Club for men, and the Y.W.A. emphasize the social life among their objectives.

Social activities are directed by the Dean of Women and Dean of Men with the aid of student committees.

Athletics

Chowan offers a diversified athletic program for both men and women.

Major sports provided for men are football, basketball, and baseball. The teams in these sports participate in intercollegiate competition. Monograms are awarded in the major sports.

Physical education is required of all students unless excused by a physician.

Girls do not participate in intercollegiate sports but are offered softball, soccer, badminton, tennis, volleyball, basketball, swimming, archery, and horseback riding in their physical education program.

Instruction in swimming is given in the college pool.

On its spacious campus, the college has tennis courts and a large athletic field.

To supplement the interest in athletics, two student organizations are active, the Monogram Club and the Women's Athletic Association.

One of the outstanding advantages of the school is the giving to each student an opportunity to participate in one or more sports.

Alumni Association

The Alumni Association was organized in 1911 to form a strong and vital link between the college and its former students. Local chapters supplement the work of the organization and contribute towards the needs and life of the college. A feature of Homecoming Day held in the fall is the return of Alumni. It is to be expected that with the revival of Founder's

Day, October 11, the association will become more active and more local chapters will be organized.

Graduates are urged to affiliate with the association and their local chapter and to remain active, loyal Chowanians.

General Regulations

The Christian citizen at work is the standard to which every student is expected to conform. All appropriate means are used to develop and confirm a sense of personal honor and sacred regard for truth. Students will endeavor to refrain from any conduct, in or out of school, known to be damaging to themselves or to the school. In matriculating students, the college reserves the right to require the immediate withdrawal of any student who is found to be undesirable. A few plain and reasonable rules are prescribed.

On Moral Conduct

(1) The use of profanity will be considered a violation of decent rules of conduct. It is obnoxious anywhere.

(2) Smoking is discouraged. It is permitted inside only in the smoking lounge and dormitory rooms.

(3) Drinking of intoxicants, as wine, beer, whiskey, will not be permitted.

(4) Stealing, gambling, cheating, vandalism, and other forms of immoral conduct will be dealt with according to the offense.

(5) The possession of firearms, firecrackers, or explosives of any kind is prohibited on the campus.

(6) Those who neglect their studies, waste time, disregard the requests of teachers, or fail to conform to the ideals of the College may be asked by the President to withdraw.

(7) A faculty disciplinary committee appointed by the President, and in some cases, with the judiciaries, will handle cases of moral conduct as outlined above.

On Chapel

All students and professors assemble daily from 10:00-10:30 for chapel. The chapel hour is considered essential for the morale of the school and for each individual's vital need.

On Rooms

(1) Occupants of dormitory rooms will be held responsible for the good order of their rooms, as well as for any damage or defacement they may sustain. Changes from one room to another may be allowed, but must not be made without permission from the Dean of Men or Dean of Women.

(2) If a student destroys, defaces, or in any way damages college property, or aids and abets others in so doing, such student shall, within twenty-

four hours, report the fact to the Bursar. Students will be charged pro rata for all damages not individually accounted for. This prorated amount will be taken from the contingent deposit.

(3) A deposit of \$1 will be charged for the key to each room. After the return of the key, the \$1 is refunded.

On Clubs

No clubs or societies shall be formed unless the faculty, on application made, approves the design of such association, the rules by which it is proposed to be governed, and the hours of meeting.

On Point System

Extra-curricula activities are encouraged; however, to prevent some students from being overburdened with activities and thus neglecting their studies, the following point system has been devised by the student council:

President of student body.....	20
Publications editor.....	15
President of class.....	10
President of BSU, YWA, Society, WAA, Monogram Club.....	10
Major sport.....	10
Publications business manager.....	10
Secretary of student body.....	8
Library or office assistant.....	8
Publications staff member.....	8
Club secretary, treasurer, or reporter.....	5
Cheerleader	5
Committee chairman.....	5
Club membership.....	2

No student will be allowed to have more than 36 points.

Library

The library stacks and reading room occupy the entire second floor of the East Building. The room is well lighted with windows on three sides.

The library contains seven thousand volumes completely catalogued according to the Dewey Decimal System of classification and is supplied with card indexes of authors and titles, and more than twelve thousand cross reference cards.

The library is well equipped with encyclopedias and bound volumes of magazines covering a period of several decades. It also subscribes to the leading magazines of literary, scientific, musical, and artistic value, and to the daily and weekly newspapers.

The library is open every school day from 8:00 in the morning until 9:30 in the evening and from 8:00 to 12:00 on Saturday.

Infirmary

The college maintains on the third floor of the Administration Building a girls' infirmary equipped with modern hospital beds. A complete diet kitchen adjoins the infirmary rooms. The boys' infirmary is located on the first floor of the same building. The college nurse observes regular infirmary hours and is on call in the event of emergencies.

For cases of serious and protracted illness, arrangements will be made according to circumstances and instructions of parents.

Dormitory students too ill to go to class or attend to college duties are expected to go to the infirmary unless the nurse directs otherwise.

All doctor's fees and drugs are the responsibility of the student desiring the services of a doctor and drugs.

ADMISSION

To gain admission to the college, the prospective student who has not previously attended college should do the following:

1. Obtain from the college an application for admission blank, a high school transcript blank, and a medical report.
2. Fill out completely the application for admission and mail it along with a \$5.00 room deposit to the Registrar of Chowan College.
3. Have the high school principal fill out the high school transcript blank and mail it to the Dean of Instruction of Chowan College.
4. Have your family doctor fill out the medical report. This may be sent with application for admission. It must be received before the applicant will be accepted for admission.

The student who transfers to Chowan College from another college should follow the same procedure and ask his registrar to mail a transcript of college work.

1. BY CERTIFICATE. Graduates of accredited High Schools are admitted on certificate from the proper school official. The certificate may not be substituted by the student. It is important that the certificate of high school credits reach the college early in order that all correspondence relating to the application may be completed some weeks before the opening of the next session. Certification blanks for high school records may be obtained on application to the Registrar.
2. BY EXAMINATION. All scholarship requirements may be met by examination at the opening of the session for applicants who present satisfactory evidence that they have completed the equivalent of the work required for graduation in the accredited four-year high school.
3. BY SPECIAL PERMISSION. Students who are not qualified to enter under either of the other two methods, or who, for any reason, wish to take college courses may enter as "Special" students. Credit earned by "Special" students is recorded but is not transferable.

Requirements for Admission

The subjects in which credit for admission may be offered and the maximum amount of credit acceptable in each subject are given in the following table:

	Units		Units
English	4	Botany	1
Latin	4	Zoology	1
Greek	2	General Biology	1
German	2	Physical Geography	1
French	2	General Science	1
Spanish	2	Economics	1
Mathematics	4	Agriculture	2
History and Civics.....	4	Mechanical Drawing	2
Physics	1	Woodwork, Forging and Machine Work.....	2
Chemistry	1	Household Economics	2
Bible	2	Commercial Subjects	3
Music	2		

In vocational subjects not more than a total of three units will be credited. All students, other than commercial students, must submit three units of English, one unit of Biology, and two units of Mathematics if being admitted upon high school certification. One of the units in mathematics must be in plane geometry and one must be in algebra. Otherwise, the student will be required to take these without credit if he intends to work for Associate of Arts or Associate of Science degree.

Transfer Students

Students who transfer from other colleges must have their transcripts sent before being admitted. No courses with grades lower than passing grade will be accepted. In order to enter as a student of sophomore standing, one must have a minimum of 48 quarter-hours of credit and 48 quality points.

Physical Examination

All students are required to present prior to entrance a health certificate or medical report. These reports are sent the student upon application for admission and must be returned before formal approval of the student is made.

Items to Bring

Students who plan to live in the dormitory should bring with them the following personal items:

- 4 single sheets
- 1 pillow and pillow cases
- Woolen blankets
- Bedspread
- Rugs and curtains if desired

ACADEMIC REQUIREMENTS

Scholastic Requirements

The faculty and administration maintain high scholastic standards and exact from the students certain requirements for continued attendance in the college:

A regular student must pass six semester hours work each semester. If at any time during the course of the semester the student fails to pass the required hours, he will be restricted in his activities. If at the end of any semester the student fails to pass the required six hours, he will be placed on scholastic probation. Such probation requires the student to relinquish all privileges and prevents his representing the college in any manner. Unless the student removes himself from probationary status the following semester by passing six semester hours work he will be asked to appear before the Dean of Instruction and Curriculum Committee who will decide whether or not the student will be asked to withdraw from the college for one semester.

Students pursuing a degree in Business Education must make a "C" on all subjects in the major field. No credit toward a degree will be allowed student making below a "C" on any business subject.

Special students can in no way represent the college except with special permission of the Dean of Instruction and the Curriculum Committee.

Academic Load

Each student enrolled in the college is expected to carry sixteen hours of work each semester. Sixteen hours is considered the normal load for the average student. This includes Physical Education and Music. No regular student will be allowed to carry less than nine hours nor more than eighteen hours in any semester. To pursue a heavier load than eighteen hours the student must obtain the permission of the Dean of Instruction.

Quality Point System

Students are awarded quality points on one basis of the grades they make:

- A—three quality points per semester hour credit.
- B—two quality points per semester hour credit.
- C—one quality point per semester hour credit.
- D—no quality points per semester hour credit.

A 1.0 quality point ratio is required for graduation. This means that a student must have at least as many quality points as hours attempted. In addition to the above requirements, students in the Department of Business Education must pass all business subjects with a grade of "C" or better in order to qualify for a certificate or diploma in that department.

Honor Roll

Students who have a 3.0 average for a semester will be placed on the "A" honor roll. Students having a 2.0 average on all work attempted will be placed on the "B" honor roll.

Absences

Class Absences

No free "cuts" or absences are granted. However, last semester sophomores whose names appear on the Dean's List will be granted three free cuts under the provision that no two cuts be taken consecutively.

When absent from a class the student must file a statement of his absence in the office of the Dean of Instruction and secure a class permit card before he or she is entitled to readmission into the class. The Absence Committee will judge each absence on its own merit. Students will be notified twice during each semester of the number of absences he or she has taken.

A student who is absent from class more times than twice the number of periods the class meets per week will be charged with one-half semester hour per course missed, this negative hour to be charged against the total number of hours for which the student is enrolled. If he is absent more than thrice the number of times the class meets per week, he will be automatically dropped from the class. Upon recommendation by the Absence Committee, the student will be dropped without penalty. If not approved by the Absence Committee, the student will be dropped with failures in the courses missed.

In event of personal illness the student should notify the college nurse prior to the scheduled hour of the class.

Chapel Absences

No free absences are granted. The only exception to this rule is listed in the rule concerning Class Absences. That rule stipulates that a last semester sophomore whose name appears on the Dean's List may be granted three excused absences.

Failure to attend chapel exercises will result in probation after the first absence is incurred. Subsequent absences or violations of the terms of probation will result in automatic suspension, will be determined by the Absence Committee.

Holiday Absences

Absences from class and chapel immediately preceding and immediately following stated holidays will be charged as double cuts.

Reports

At the end of each semester reports showing the grade made in each course are given to the student and sent to the parent or guardian of the student. Mid-term reports are also released to students having deficiencies in subjects.

Transcripts

Every student is entitled to one free copy of his college transcript. For additional copies there is a fee of \$1.00 each. Also, transfer students from other colleges must present to the Registrar a transcript from that college before he can be classified.

Changes of Classes

A student making a change in his class schedule after completion of his registration will complete this procedure:

1. Obtain proper forms from Registrar's office.
2. Secure the signature of the professor in whose class he is enrolled.
3. Present to the Dean of Instruction for final approval.

No change may be made in classes after two weeks or six class periods of the semester have elapsed.

Dropping of Classes

Courses may be dropped after the two-week period without penalty under the following circumstances:

1. Extreme illness, in which case a physician's certificate must be submitted and approved by the dean.
2. Other circumstances beyond the student's control, approved by the dean.

In the event of the above conditions the student shall receive the grade of WP signifying passing at the time of withdrawal or the grade of WF signifying failure as indicated by the professor.

All withdrawals without the dean's permission will receive F in all courses pursued.

Students who formally withdraw within one week following the scheduled registration date are entitled to a refund of 80 per cent of the fees paid for the semester; those who withdraw during the period between one and two weeks after the scheduled registration date are entitled to a refund of 60 per cent of the fees paid for that semester; those who withdraw during the period between two and three weeks after the scheduled registration date are entitled to a refund of 40 per cent of the fees paid for that semester. Those students who withdraw as late as three weeks after scheduled registration period are entitled to no refund for any fees paid for any part of the semester. Any student who is asked to withdraw from the college at any time for the infraction of the rules is not entitled to any refund or any part of fees paid for that semester.

Veteran students entering under Public Law 550, Section 254, should note that this institution has and maintains a policy for the refund of the unused portion of tuition, fees, and other charges in the event the veteran fails to enter the course or withdraws or is discontinued therefrom at any time prior to the completion and such policy provides that the amount

charged to the veteran for tuition, fees, and other charges for the portion of the course shall not exceed the length of the completed portion of the course bears to its total length.

Grades

If on account of illness or any other emergency a student does not complete the work of his course, his grade is recorded as I (Incomplete). The work recorded as I must be completed before the end of the following semester.

All conditions must be removed thirty days before the end of the last term of the student's graduating year. Otherwise, the student's name will be dropped from the class roll. Special examination fee is \$5.00.

A student who receives a grade F on a course or fails to remove a conditional failure by one re-examination must repeat the course for credit. No grade higher than a D may be assigned as a result of a re-examination.

If a student is conditioned on a regular examination of the final term of his graduating year, he is not allowed to take a re-examination before the next term.

System of Grades

- A—95-100
- B—90-94
- C—80-89
- D—70-79
- F—Failure
- W—Withdrawn passing
- WF—Withdrawn failing
- I—Incomplete
- NC—No college credit

REQUIREMENTS FOR GRADUATION

To receive the Associate of Arts and Associate of Science diploma, a student must satisfy the following regulations:

1. The student must have satisfactorily completed two years of college work and must have obtained 60 semester hours of credit in college work, exclusive of Physical Education and non-theory courses. He must have completed at least four semester hours of Physical Education.
2. Because of the requirements for graduation from four-year colleges, no student can graduate who has not merited at least a quality-point ratio of 1.0. This means an average of C. Such requirement is based on all courses attempted.
3. The student must have pursued and completed the prescribed curriculum, as outlined in this bulletin.

4. The student must have been enrolled at least two full semesters in Chowan College.
5. The student wishing to graduate under the graduation requirements of a previous catalog must receive approval of such from the Curriculum Committee.

In order for a student pursuing the one-year commercial course to obtain the Business Certificate, he must satisfy requirements 2,3,4, and the following:

1. The student must have satisfactorily completed one year of college work and must have obtained 34 semester hours of credit, exclusive of Physical Education and non-theory courses.
2. The student must have completed six semester hours of Religion and two semesters of Physical Education.
3. The student must make a grade C or better on all work in the major field to receive credit toward a certificate or degree.

EXPENSES

For Semester of 18 Weeks

(The college reserves the right to make changes in expenses with proper notice to parents, if radical changes occur.)

*Tuition (Resident Student).....	\$ 52.00
(Non-resident Student)	77.00
(Out-of-state Student)	152.00
**Matriculation (includes registration, library, athletics, post office box rent, clinical fees, and concerts).....	50.00
Publication Fee (payable first semester only for each student).....	15.00

Rooms

Women—(Front Hall)	50.00
(Middle and Back).....	55.00
(East Wing)	50.00
Men—Dormitory and Cottages.....	55.00

ALL STUDENTS LIVING ON THE CAMPUS or commuting to the campus are required to carry accident insurance provided in a blanket policy by the college or to sign a statement rejecting the insurance. The cost of this insurance is \$7.50 for the men and \$5.00 for the women. It covers each accident up to \$1,000.

*Please consult Calendar for pay periods. Student may pay by the year, semester, or twice a semester. The Calendar lists the pay dates.

**The fee does not care for doctor's fees or clinical medical emergencies. These must be cared for by the individual student.

Board

A modern cafeteria, operated by the college, is well equipped to accommodate the entire student body. All students may buy meal tickets at current rates. This is a change of policy from previous years. Previously, the student paid into the Bursar's Office the board bill for the quarter. Hereafter, the Bursar will not handle any funds for cafeteria expenses. The student will pay the cashier for each meal.

Dormitory

Key Deposit—Refunded when key is returned.....	\$ 1.00
Contingent Fee—A refund, if any be due, will be made at the end of the year	5.00

Business

Typing	\$ 7.50
Office Machines	7.50
Bookkeeping and Accounting (includes practice set).....	5.00
Transcription Fee (2nd and 3rd semester stenographers).....	3.00

Graduation

Graduation fee	\$ 5.00
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(This fee is to be paid at initial registration or pay period and is to be paid only once.)

Graphic Arts

Printing	\$ 50.00
Linotyping	50.00
Teletypesetting	25.00

Music

(Regular Students)

Organ Lessons—Two classes per week.....	\$ 30.00
Piano Lessons—Two classes per week.....	30.00
Piano Practice—One hour daily.....	6.00
Piano Practice—Two hours daily.....	10.00
Voice Lessons—Two classes per week.....	30.00
Glee Club	1.00

Music

(Special Students)

(Music students who are taking no other course in Chowan College will be admitted for course in music when the schedule of music teacher permits.)

Organ Lessons—Two classes per week.....	\$ 40.00
(or) Per lesson.....	2.00
Piano Lessons—Two classes per week.....	35.00
(or) Per lesson.....	1.50

Voice Lessons—Two classes per week.....	35.00
(or) Per lesson.....	1.50

Science

Bacteriology	\$ 5.00
Clinical Pathology	2.50
Comparative Anatomy	7.00
General Biology (per semester)	5.00
General Botony (per semester)	2.50
General Chemistry	5.00
Invertebrate Zoology	7.50
Organic Chemistry	8.00

(A breakage fee of \$5.00 per year is charged in each course in Chemistry. A refund, if any be due, will be made at the end of the year.)

All special fees must be paid before the student will be enrolled for his courses.

SCHOLARSHIPS

Trustee Scholarship

Awarded to North Carolina and Tidewater Virginia high school seniors on the basis of a written competitive examination. One scholarship is available for two years, continuance for the second year being dependent on the maintenance of a superior academic and character record. Those who desire to compete in the examination must first have their principal approve the application as only one person from a school is permitted to apply.

Jack H. Boyd, Jr. Scholarship

Awarded annually to one student from Johnson County on the basis of ability and financial need. This scholarship of \$200 is established by J. H. Boyd, Sr., in honor of his son. Selection is made by the County Superintendent of Public Instruction.

Work Grants

These are not to be construed as scholarships. A limited number of work positions on the campus are open to student employees. The work grants are issued on the basis of financial need. Application blanks for work grants may be obtained from the Registrar.

Others

A number of scholarships are awarded by churches and various organizations of the churches. However, the college does not make the selection of students nor does the college handle the financial transactions. Such awards are made to the individual student.

Several non-designated funds have been set up by churches and other organizations. In all cases requests have been made for the students to work for this financial aid.

RECOMMENDED CURRICULA

Suggested courses of study are herein outlined. These courses of study are divided into two classes—transfer and terminal. Courses pursued in transfer work may be transferred without question to senior institutions. Courses listed in the terminal section are designed for those students who wish to attend only two years of college. During Freshman Orientation each student is reminded of this fact.

A student pursuing a two-year terminal course may at the completion of that course decide to continue his work in a senior institution. If such is done, fifty per cent or more of the terminal work will transfer. The amount of work accepted by a senior institution will depend upon the major and minor in the senior institution and upon admission policies of the senior institution.

Non-English Speaking Students

Students enrolling from territories outside of the United States and/or students who do not comprehend the English language well enough to pursue college work are required to take the Basic English courses prior to enrolling in Introductory Composition. Such student may be required to take additional work in the department in which he is to major. Therefore, it is not possible for a student who is deficient in English to receive a degree in two years. Neither can this student receive a one-year certificate in less than three semesters.

Students Undecided About Curriculum

Students who have not yet decided upon a course of study are urged to take the Liberal Arts Transfer course. Work in the Liberal Arts leads to degrees in teaching, medicine, law, business administration, science, journalism, ministry and others.

Students who follow Pre-Business Administration should consult with chairman of Business Education Department for possible substitutes.

THE DANIEL SCHOOL OF MUSIC

LIBERAL ARTS—TRANSFERS

PRE--MUSIC

Freshman Year		Sophomore Year	
English 1, 2	6	English or American Literature	6
Religion 1, 2	6	Foreign Language (French)	6
Math 1	3	Math 2	3
Physical Education	2	Physical Education	2
Elective	3	Psychology ..	3
Sight-singing and Music Dictation 1, 2	6	Sight-singing and Music Dictation 3, 4	6
Music Theory 1, 2	6	Music Theory 3, 4	6
Applied Music Major	4	Applied Music Major	4
Applied Music minor	2	Applied Music minor	2
	38		38

1½ hour's credit per semester is given for Ensemble participation, which is required.

LIBERAL ARTS—TERMINAL MUSIC

Same as above.

LIBERAL ARTS—TERMINAL (3-year course)

Combination Religious Education—Music Director

First Year		Second Year	
English 1, 2	6	English or American Literature	6
Religion 1, 2	6	History of Church Music, Hymnody	6
Physical Education	2	Physical Education	2
Sight-singing and Music Dictation 1, 2	6	Sight-singing and Music Dictation 3, 4	6
Music Theory 1, 2	6	Music Theory 3, 4	6
Graded Choir Materials and Methods 1, 2	6	Senior Choir Materials and Methods 1, 2	6
Applied Music Major	4	Applied Music Major	4
Applied Music minor	2	Applied Music minor	2
	38		38

1½ hour's credit per semester is given for Ensemble participation, which is required.

Third Year

Religion 3, 4	6	Dramatics	3
Psychology	3	*Supervised Church Work ...	2
Church Administration	3	Applied Music Major	4
Typing	6	Applied Music minor	2
Sociology	3		38
Speech	6		

1½ hour's credit per semester is given for Ensemble participation, which is required.

*Each student will be assigned a church in which to do practice work as a Combination Religious Education—Music Director.

LIBERAL ARTS—TRANSFERS

Freshman Year

First Semester	Second Semester
English 1* 3	English 2 3
Foreign Language 3	Foreign Language 3
Mathematics 1** 3	Mathematics 2 3
Religion 1 3	Religion 2 2
History 3	History 3
Physical Education 1	Physical Education 1
16 hrs.	16 hrs.

Sophomore Year

First Semester	Second Semester
English 21 3	English 22 3
Science 4	Science 4
Psychology 1 3	Government 3
Foreign Language 3	Foreign Language 3
Hygiene 2	Physical Education 1
Physical Education 1	Elective 3
16 hrs.	17 hrs.

*Students deficient in English must take Basic English.

**Students deficient in Mathematics must take basic course or courses.

(Science selected must be one of these: Biology, Chemistry, Physics. To secure credit, consecutive units must be taken.)

PRE-AGRICULTURE OR PRE-FORESTRY

Freshman Year	Sophomore Year
English 6	English 6
Religion 6	Mathematics 6
Biology 8	Chemistry 10
Chemistry 8	Botany 8
Physical Education 2	Social Science 3
Hygiene 2	Physical Education 2
32 hrs.	35 hrs.

PRE-ENGINEERING

Freshman Year	Sophomore Year
English 6	English 6
Religion 6	Mathematics 10
Mathematics 6	Chemistry 10
Chemistry 8	Physics 8
Hygiene 2	Physical Education 2
Physical Education 2	
30 hrs.	36 hrs.

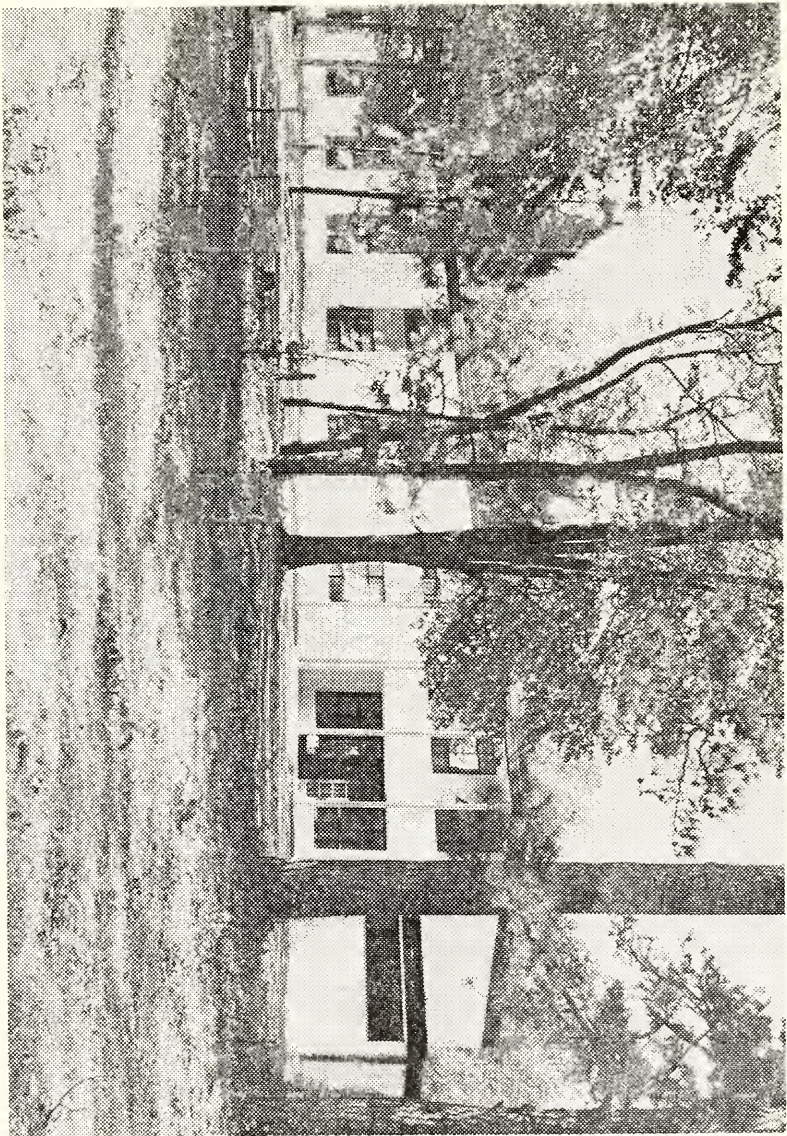
PRE-DENTISTRY

Freshman Year	Sophomore Year
Chemistry 8	English 6
Biology 8	Physics 8
English 6	Chemistry 10
Physical Education 2	Mathematics 3
Health Ed. 2	Electives* 3
Mathematics 3	Religion 6
Anatomy and Physiology 3	
32 hrs.	36 hrs.

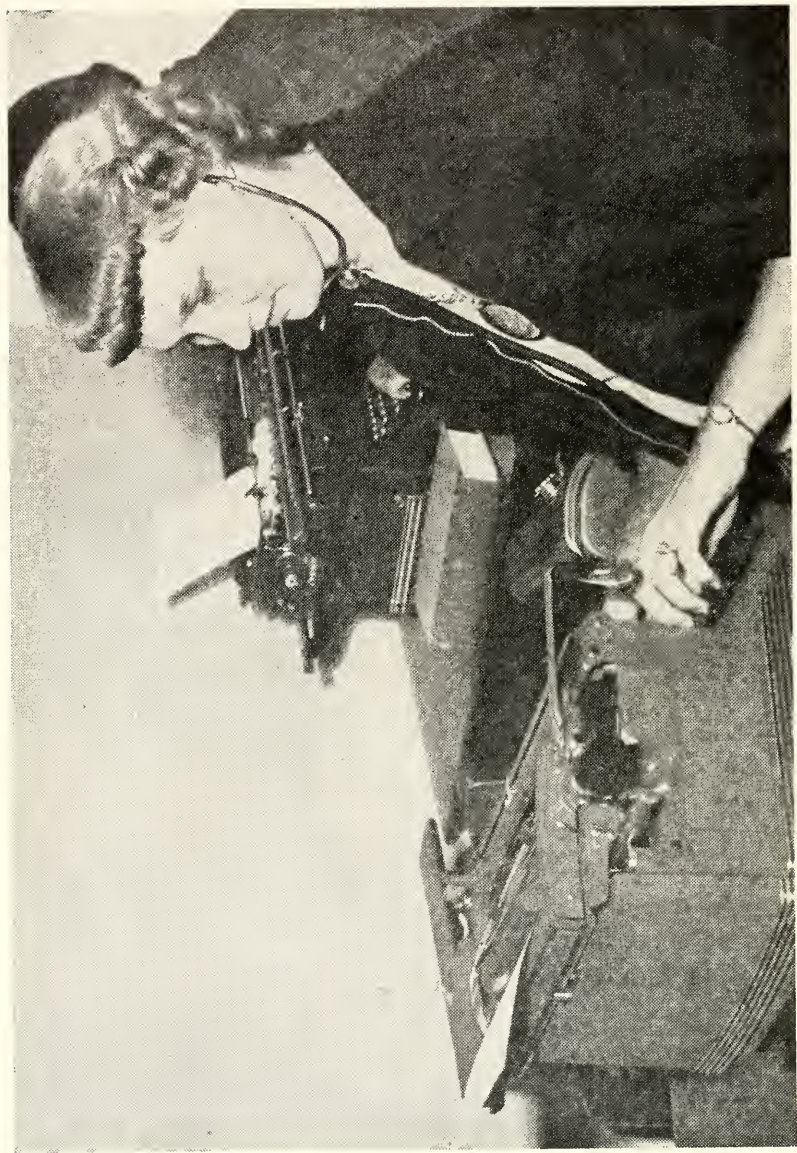
*Recommended electives include Latin, Psychology, History, Economics and Sociology.

PRE-NURSING

Freshman Year	Sophomore Year
English 6	English 6
Religion 6	Sociology 3
Anatomy and Physiology 6	History 6
Biology 8	Chemistry 8
Chemistry 8	Psychology 3
Physical Education 2	Clinical Pathology 6
36 hrs.	32 hrs.



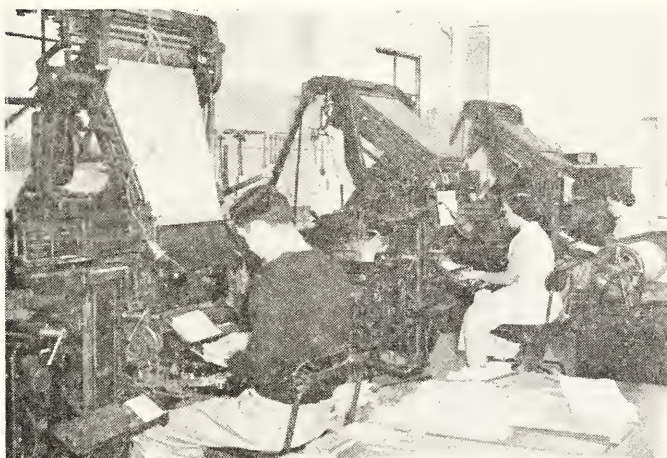
This modern dormitory for men was completed last year.



The Department of Business Education is one of the finest.



Women with typing experience are offered training as Teletypesetter Perforator operators which prepares students for the newspaper, radio and other fields of employment.



The courses in printing offered by the Roy Parker School of Printing at Chowan College includes Linotype operation and maintenance.



A new gymnasium, completed last year, provides for a complete athletic program, which includes football, basketball and baseball.

TERMINAL COURSES

LIBERAL ARTS - TERMINAL

Freshman Year		Sophomore Year	
English, 1, 2	6	English	6
Religion	6	History	6
Government	3	Psychology	3
Science*	8	Economics	6
Physical Education	2	Physical Education	2
Mathematics	3	Music Appreciation	2
Hygiene	2	Electives	9
<hr/>		<hr/>	
30 hrs.		34 hrs.	

*Consecutive courses in Biology, Chemistry, or Physics.

AGRICULTURAL - TERMINAL

Freshman Year		Sophomore Year	
English	6	English	6
Religion	6	Intermediate Algebra	3
Mathematics 81	6	Physical Education	2
Physical Education	2	Agriculture	15
Agriculture	15	Electives	6
<hr/>		<hr/>	
32 hrs.		32 hrs.	

TWO YEAR GENERAL BUSINESS

Freshman Year			Sophomore Year		
Fall Semester			Fall Semester		
Course No.	Subject	Sem. Hrs. Credit	Course No.	Subject	Sem. Hrs. Credit
SS-1	Typewriting	3		Psychology	3
Eng-1	English	3		Hygiene	2
Ec-1	Economic Geography.....	3	SS-24	Office Practice	2
GB-1	Business Arithmetic.....	2		Speech	2
GB-8	Office Machines.....	1	Ec-21	Economics	3
	Physical Education.....	1		English Elective	3
Rel-1	Religion	3		Physical Education.....	1
		<hr/>			<hr/>
		16			16
Spring Semester			Spring Semester		
Course No.	Subject	Sem. Hrs. Credit	Course No.	Subject	Sem. Hrs. Credit
Rel-2	Religion	3	Ec-23	Statistics	3
Eng-2	English	3		Government	3
SS-2	Typewriting	3	GB-23	Business Law	3
Ec-2	Economic History.....	3	Ec-22	Economic Problems	3
GB-2	Bookkeeping	3	Eng-3	English	3
	Music Appreciation.....	2		Business Problems	1
		<hr/>	GB-22	Salesmanship	2
		17			<hr/>
					18

TWO-YEAR ACCOUNTING

**Freshman Year
Fall Semester**

Course No.	Subject	Sem. Hrs. Credit
Eng-1	English	3
Rel-1	Religion	3
GB-1	Business Arithmetic.....	2
Ec-1	Economic Geography.....	3
Acc-1	Accounting	3
SS-1	Typing	2
	Physical Education.....	1
		—
		17

**Sophomore Year
Fall Semester**

Course No.	Subject	Sem. Hrs. Credit
	Hygiene	2
	English Elective.....	3
Acc-21	Intermediate Accounting...	3
	Speech	2
Ec-21	Economic Principles.....	3
Acc-23	Income Tax Accounting...	2
SS-24	Office Practice.....	2
		—
		17

Spring Semester

Course No.	Subject	Sem. Hrs. Credit
Eng-2	English	3
Rel-1	Religion	3
GB-23	Business Law.....	3
	Physical Education.....	1
GB-8	Office Machines.....	1
Ec-2	Economic History.....	3
Acc-2	Accounting	3
		—
		17

Spring Semester

Course No.	Subject	Sem. Hrs. Credit
Ec-23	Statistics	3
Acc-22	Cost Accounting.....	3
Eng-3	Business English.....	3
Ec-22	Economic Problems.....	3
	Elective	3
	Accounting Problems.....	1
		—
		16

TWO-YEAR SECRETARIAL

**Freshman Year
Fall Semester**

Course No.	Subject	Sem. Hrs. Credit
Eng-1	English	3
Rel-1	Religion	3
SS-1	Typewriting	3
SS-6	Shorthand	3
GB-1	Business Arithmetic.....	2
GB-8	Office Machines.....	1
	Physical Education.....	1
		—
		16

**Sophomore Year
Fall Semester**

Course No.	Subject	Sem. Hrs. Credit
	Hygiene	2
	English Elective.....	3
Ec-1	Economic Geography.....	3
GB-24	Office Practice.....	2
	Psychology	3
	Physical Education.....	1
	World History.....	3
		—
		17

Spring Semester

Course No.	Subject	Sem. Hrs. Credit
Rel-2	Religion	3
GB-2	Bookkeeping	3
Eng-2	English	3
SS-2	Typewriting	3
SS-7	Shorthand	3
	Music Appreciation.....	2
		—
		17

Spring Semester

Course No.	Subject	Sem. Hrs. Credit
SS-21	Advanced Shorthand.....	3
Eng-3	Business English.....	3
Ec-2	Economic History.....	3
GB-22	Salesmanship	3
GB-23	Business Law.....	3
	Government	3
		—
		18

MEDICAL SECRETARIES

Freshman Year		Sophomore Year	
English	6	English	6
Chemistry	8	Shorthand	3
Religion	6	Anatomy and Physiology.....	6
Shorthand*	6	Bacteriology	4
Physical Education	2	Clinical Pathology	8
Chemistry 142	4	Medical Shorthand	3
Office Practice	2	Typewriting*	6
34 hrs.		36 hrs.	

LEGAL SECRETARIES

Freshman Year		Sophomore Year	
English	6	English	6
Religion	6	Shorthand	3
Shorthand*	6	Physical Education	2
Typewriting*	6	Office Practice	2
Physical Education	2	Small Business Problems.....	3
Hygiene	2	Government	3
American Economic History.....	3	Salesmanship	2
31 hrs.		Business Law	2
		Psychology	3
		Sociology	3
		Office Machines	2
		34 hrs.	

*Students having a knowledge of typewriting and shorthand shall choose an elective with the approval of the department of business education.

ONE YEAR GENERAL BUSINESS

Fall Semester			Spring Semester		
Course No.	Subject	Sem. Hrs. Credit	Course No.	Subject	Sem. Hrs. Credit
SS-1	Typewriting	3	GB-2	Bookkeeping	3
Eng-1	English	3	GB-23	Business Law.....	3
GB-1	Business Arithmetic.....	2	Eng-3	Business English.....	3
Ec-1	Economic Geography.....	3	Rel-2	Religion	3
Rel-1	Religion	3	SS-2	Typewriting	3
	Physical Education.....	1	GB-22	Salesmanship	2
GB-24	Office Practice.....	2		Physical Education.....	1
GB-3	Office Machines	1			
		18			18

ONE YEAR SECRETARIAL

Fall Semester			Spring Semester		
Course No.	Subject	Sem. Hrs. Credit	Course No.	Subject	Sem. Hrs. Credit
Eng-1	English	3	GB-2	Bookkeeping	3
Rel-1	Religion	3	SS-2	Typewriting	3
SS-1	Typewriting	3	Eng-3	Business English.....	3
GB-1	Business Arithmetic.....	2	SS-7	Shorthand	3
SS-6	Shorthand	3	GB-22	Salesmanship	2
	Physical Education.....	1	Rel-2	Religion	3
GB-24	Office Practice	2		Physical Education.....	1
GB-8	Office Machines	1			—
		—			18
		18			

MEDICAL TECHNOLOGY

Freshman Year		Sophomore Year	
English	6	English	3
Religion	6	Physical Education	2
Physical Education	2	Chemistry	10
Chemistry	8	Anatomy and Physiology.....	6
Biology	8	Bacteriology	4
Electives	3	Clinical Pathology	8
Mathematics	3		—
	—		33 hrs.
	33 hrs.		

No grade lower than C on science courses will be acceptable for medical technology students. This is a two-year course which prepares students to work as medical technicians in hospitals or physician's offices. The curriculum allows actual experience in blood counts, unanalysis and similar techniques.

GRAPHIC ARTS

Freshman Year		Sophomore Year	
English	6	English	6
Mathematics	3	History	3
Religion	3	Practice of Printing (II).....	10
Physical Education	2	Printing Layout and Design.....	5
The Practice of Printing (I).....	10	Linotype Keyboard Operation.10	
Elementary Platen Presswork	10	Linotype and Teletypesetter	
Linotype Keyboard Practice.....	5	Maintenance.....	5
	—	Newspaper Advertising and	
	*42 hrs.	Makeup.....	5
			—
			44 hrs.

ONE-YEAR TELETYPESETTING

Teletypesetting	20
Religion	6
Physical Education	2
Office Practice	2
Office Machines	2
	32 hrs.

LINOTYPING

Freshman Year	Sophomore Year
English 1, 2	Practice of Printing.....
Religion	Linotype Maintenance
Physical Education	Teletypesetter and Main-
Mathematics (G.B. 1).....	tenance.....
Printing Terms and	Linotype Operation
Measurements	
Linotype Operation	40 hrs.
	40 hrs.

*Veterans registered in the Graphic Arts Department do not follow this curricula. The Veterans Administration requires the veteran student to spend a minimum of 30 hours per week in class. Veterans classes cannot be worked out until the number of students is known. Then, the veteran's schedule is worked out on an individual basis.

Description of Courses

AGRICULTURE

The main objective of the Agriculture Department is to fit the instruction to the needs of the student. Each student will know the type and kind of instruction that he needs most, and, as far as possible, this will be given. Instruction in the following courses will be available:

1 Farm Shop: 3 semester hours

Review of all previous training, including proper use and care of farm tools and woodworking machines. Training will be given in forging, soldering, tempering, concrete and masonry work, arc and oxy-acetylene welding, and electric wiring. Some construction, repair, and remodeling jobs may be done in the shop and taken home by the student.

2 Farm Equipment: 3 semester hours

A study of the latest equipment used in modern farming. Emphasis will be placed on the efficiency of the equipment, proper selection for the job, adjustment, and safety in operation.

3 Pasture and Forage Crops: 3 semester hours

A study of the establishment and maintenance of pastures; also the selection, adaptation, fertilizer requirements, harvesting, and use of the principal forage crops.

4 Farm Buildings: 3 semester hours

A course dealing with the proper location, arrangement, estimating cost of materials for construction and remodeling of farm buildings.

5 Livestock Production: 3 semester hours

This course will deal principally with the improvement of the leading types of livestock, including selection, breeding, feeding, management, marketing, and parasite and disease control.

6 Poultry Production: 3 semester hours

A study of the principal factors in poultry production, such as the proper selection, breeding, feeding, brooding, housing, culling, marketing, and parasite and disease control.

7 Field Crops: 3 semester hours

A study of the latest approved and recommended varieties of corn, small grain, legumes, and cash crops, including their adaptation, plant food requirements, cultural methods, harvesting, use, and insect and disease control.

21. Farm Machinery. 3 semester hours

A study of the operation, care, and repair of farm tractors and engines, including the principles of the operation of internal combustion engines, clutches, transmissions, drives, engine troubles, general repair, servicing, and efficient operation.

22. Farm Management. 3 semester hours

A study of the principles of the successful operation of a farm, such as the proper balance between enterprises, farm planning, keeping farm records, measuring farm efficiency, and profitable production and marketing.

23. Farm Machinery. 3 semester hours

A study of the general problems in the management of the farm woodlands, including replanting the farm woodlands, tree identification, tree measurements, growth and development of forest stands, intermediate and final cuttings, forest protection, and utilization of forest products.

24. Fruit and Vegetable Production. 3 semester hours

A study of the principles of fruit growing and vegetable growing, with attention given to the selection of varieties, soil adaptation and preparation, fertilization, cultural practices, harvesting, grading, packing, marketing and insect and disease control.

25. Home Improvement. 3 semester hours

A study of the establishment and care of lawns, shrubbery, and flowers, and the repair of furniture and home appliances. Girls may take this course.

BUSINESS EDUCATION

ACCOUNTING

1. Accounting. 3 semester hours

Beginning accounting. Topics studied include ledger accounts, trial balance, work sheet, credit transactions, special journals. Three hours a week and two hours laboratory. Practice set No. 1. Prerequisite: Business Arithmetic.

2. Accounting. 3 semester hours

A continuation of 1. Partnership, Corporation and Specialized Accounting. Practice set No. 2. Three hours a week and two hours laboratory.

21. Intermediate Accounting. 3 semester hours

An advanced study of partnership and corporation accounting procedures dealing with inventory valuations, depreciation methods, net worth problems, and analysis of financial statements. Prerequisite: Accounting 1 and 2.

22. Cost Accounting. 3 semester hours

A study of accounting theory and principles included in job-order, process, and standard cost procedure. Profess cost practice set. Prerequisite: Accounting 21.

23. Income Tax Accounting. 2 semester hours

A course designed to acquaint the student with preparation of individual returns, and the procedures involved in keeping tax records. Prerequisite: Accounting 21.

ECONOMICS**1. Economic Geography. 3 semester hours**

A study of essential resources, agricultural production, manufacturing, and trade routes.

2. American Economic History. 3 semester hours

A study of the economic factors in the discovery, settlement and development of the United States. Special emphasis is given the influence of the economic factors upon the social and political life of the American people. Prerequisite: Economics 1.

21. Economic Principles. 3 semester hours

A study of the present day economic system; agricultural, industrial, and business organizations in production; organized labor and its policies; money, credit, and banking; international trade. Prerequisite: Economics 1 and 2.

22. Economic Problems. 3 semester hours

Designed to follow economics 21; this course explores the problems of distribution of income, price changes and the business cycle, government finances, and a comparison of the modern economic systems. Prerequisite: Economics 21.

23. Statistics. 3 semester hours

A study of elementary statistical measures and their application to business situations. Prerequisite: Economics 1 and 2 and General Business 1.

SECRETARIAL SCIENCE**1. Beginning Typewriting. 3 semester hours**

Required of all business education majors. Mastery of keyboard by touch method, technique of machine operation. Instruction in typewriting manuscripts and centering problems. Five hours a week. Laboratory fee required.

2. Advanced Typewriting. 3 semester hours

Required of all business education majors. A continuation of Business

Education 1. Business letter writing and other business forms. Five hours a week. Laboratory fee required.

6. Shorthand. 3 semester hours

Gregg Simplified Functional Method. Reading skills developed, followed by writing skills. Five laboratory hours a week.

7. Shorthand. 3 semester hours

A continuation of 6. Further development of skill in taking dictation. Introduction of new matter dictation and transcription on typewriter. Five laboratory hours a week.

8. Office Machines 1 semester hour

Technique of operation, care of machine, and skill in operation of machines found in modern offices. Two hours per week. Laboratory fee required. Prerequisite: Typing.

21. Advanced Shorthand. 3 semester hours

Prerequisite: Business 7 or its equivalent. The purpose of this course is to develop speed and accuracy in Gregg Shorthand and to apply this skill in taking dictation and in the transcribing of business letters.

22. Medical Shorthand. 2 semester hours

Development of skill in taking specialized dictation in the field of medicine. Special attention and drill on medical terminology. Offered on demand.

23. Legal Shorthand. 2 semester hours

Development of skill in taking specialized dictation in the field of law. Special attention and drill on legal terms. Offered on demand.

24. Office Practice. 2 semester hours

Emphasizes training in basic office procedures and routines.

GENERAL BUSINESS

1. Business Arithmetic. 2 semester hours

A comprehensive course in commercial arithmetic given on the level of a college course in business education. It provides training in fundamental arithmetic processes with emphasis on their application to business.

2. Bookkeeping. 3 semester hours

A one semester course designed to acquaint students with basic book-keeping procedures. Not open to accounting majors. Prerequisite: General Business 1.

21. Mathematics of Investment. 3 semester hours

This course deals with compound interest and discount, annuities,

amortization and sinking funds, valuation of bonds, life annuities, and life insurance. Prerequisite: College Algebra.

22. Salesmanship. 2 semester hours

Psychology of selling and advertising, problems of employers. Sales talks emphasized. Demonstrations by successful salesmen; motion picture films demonstrating good selling.

23. Business Law. 3 semester hours

Includes the discussion of law under the following topics: Contracts, Sales, Negotiable Instruments, Law of Employment, Risk Bearing Devices, Property, and Criminal Offenses.

Business English. 3 semester hours

See English. Prerequisite: English 1.

ENGLISH

0. Basic English. 3 semester hours

A remedial course in English grammar and composition with some attention to developing reading skills. This course is required of students showing marked deficiency in English on the basis of placement examinations.

1-2. Freshman English 3 semester hours

A study of the basic language facts, the dictionary, the library, grammar fundamentals, spelling, and punctuation. A research paper and supplementary readings are required.

3. Business English. 3 semester hours

A course designed specifically for both one-year and two-year terminal students in Business Education. Places emphasis on spelling, punctuation, grammar, sentence structure, and various types of business letter writing.

4. Introductory Speech. 2 semester hours

A course which analyzes the basic elements of speech, voice, language, bodily action, speech content, and speech attitudes and makes applications to various speech situations.
power through various media.

21-22. English Literature. 3 semester hours

Historical survey of English literature from beginning to contemporary times with emphasis on representative authors. Lectures, class discussions, short research paper, and brief oral reports are included.

GRAPHIC ARTS—PRINTING

- 1. The Practice of Printing I.** **10 semester hours**

A study of the history of the great industry of printing; types and materials used in printing and how to use them; the setting and makeup of printed forms and advertisements.
- 2. Elementary Platen Presswork.** **10 semester hours**

To learn the mechanics of the platen press and the methods of producing certain types of printing.
- 3. Linotype Keyboard Practice.** **5 semester hours**

To study the fingering system of the Linotype keyboard and to determine if the student has an aptitude necessary to become a competent operator.
- 21. Practice of Printing II.** **10 semester hours**

To study the principle of balance, proportion, harmony and contrast in printing; to set and makeup intricate forms and advertisements; the study of papers used in printing, illustrations and their use.
- 22. Printing Layout and Design.** **5 semester hours**

Practice of designing newspaper ads and printed forms; newspaper adroom practice and procedure; separation of color forms; a knowledge of photo engravings.
- 23. Linotype and Teletypesetter Maintenance.** **5 semester hours**

Diagnosing troublesome conditions that develop in the operation of Linotypes and Teletypesetter attachments; to learn the care and maintenance of the machines.
- 24. Newspaper Advertising and Makeup.** **5 semester hours**

The practice of newspaper makeup; how to put punch in the setting of newspaper advertisements; how to mark ad copy; the setting of effective heads; producing a newspaper.
- 25. The Teletypesetter Perforator.** **3 semester hours**

To study the difference in arrangement of the Teletypesetter keyboard and that of a standard typewriter; to practice operating the keyboard; to learn to read the perforated tape; to prepare students for employment as efficient operators.

LANGUAGES

FRENCH

1-2. Elementary French. 3 semester hours

For those with no previous study of the language. Fundamentals of grammar. Simple composition. Constant training in pronunciation based on phonetics. Simple readings during second semester.

3-4. Intermediate French. 3 semester hours

Two years of high school French or French 1 and 2 required. Rapid review of grammar, idiomatic constructions, and vocabulary based on reading of selected authors. Frequent dictations and some conversational French.

21-22. Introduction to Literature. 3 semester hours

Rapid review of most difficult parts of grammar. Survey of French literature from Chanson de Roland to eighteenth century with particular emphasis upon seventeenth century selected texts read from literature and linguistic point of view.

LATIN

1. Latin. 3 semester hours

A course intended for students who have never studied Latin and for those who present only one unit of Latin for entrance.

2. Latin. 3 semester hours

Continuation of Latin 1. Some study made of the Roman political and social institutions. Reading of selections from Latin masterpieces.

SPANISH

1-2. Elementary Spanish 3 semester hours

Introduction to the Spanish language through contact and use. Emphasis on grammar, graded readings, and simple conversation. Completion of 2 necessary in order to receive credit for 1.

3-4. Intermediate Spanish 3 semester hours

Prerequisite: Spanish 1-2 or two years high school Spanish. Review of grammar. Class readings and conversation. Completion of 4 necessary in order to receive credit for 3.

MATHEMATICS

The courses in this department are organized into two groups—(1) Terminal, (2) Transfer—and are offered as herein described.

GROUP I—Terminal and Remedial:

The courses in this group are designed especially to meet the needs of

one-year and two-year Business Education, Graphic Arts, and Agriculture graduates who are going directly into their vocations and not transferring to senior college immediately for higher training. They furnish the basic principles and skills essential to the successful pursuit of the other practical courses or of a job in these fields. They also furnish opportunity for remedial work to transfer students who may be deficient in the prerequisites to the regular college mathematics courses.

Full terminal credit, therefore, is allowed for the courses of this group, as indicated in each case, but ordinarily no transfer credit is allowed for these courses. However, some senior colleges do allow transfer credit for these courses, because they are all given on a level above that of high school courses of similar title.

A. Mathematics

Basic Mathematics. A course for students who lack the proper background for group II mathematics courses. A general review of fractions, decimals, square root, use of formulas, and other basic mathematical operations to intermediate algebra and trigonometry. Three hours per week. No credit.

B. Plane Geometry

While this course includes the full high school subject of Euclidian Geometry, it covers a great deal more in logical analysis and the psychology of the reasoning process that is of particular value to all Pre-Ministerial and Pre-Law students. The course is required of all liberal arts students whose transcripts indicate a deficiency and who are working for the AA degree. No credit. Three hours per week.

Business Arithmetic. (See Business.)

This is a comprehensive course in commercial arithmetic. It is given on the level of a college course in business education and provides training and practice in all the important topics of fundamental arithmetic with emphasis on their application to business as of today.

C. Intermediate Algebra

3 semester hours

A digest of work usually covered in second year high school algebra, including the fundamental operations, factoring, linear and quadratic equations with special attention to exponents, radicals, the binominal formal, and progressions.

GROUP II—Transfer Credit:

The courses in this group are designed and given strictly on the college freshman and sophomore levels to meet the requirements of Pre-Engineering and other career students who expect to transfer and continue their training in senior colleges and other higher institutions of technology. Full transfer credit is allowed as indicated in each case.

1. College Algebra

3 semester hours

This is the standard Freshman course in college algebra. It meets the

needs of mathematics and physical science majors, as well as the requirements of students of engineering and of higher accountancy and finance. Prerequisites: One and one-half years of high school algebra. Three hours per week.

2. Plane Trigonometry and Solid Geometry **3 semester hours**

The first nine weeks is given to a study of trigonometry beginning with the definitions of trigonometric functions and continuing through the fundamental identities, multiple angles, solutions of trigonometric equations, and solutions of the general plane triangle. Also included is the study of the radian and inverse trigonometric functions. The second nine weeks solid geometry is studied. Prerequisites: Mathematics 1 or equivalent.

Mathematics of Investment. (See Business.)

21-21. Analytic Geometry and Calculus **5 semester hours**

This is the regular course in analytic geometry offered for students who plan to major or minor in mathematics or to study engineering.

Differential and Integral Calculus are offered. The formulas for differentiating algebraic and transcendental functions are developed and applied to the study of problems dealing with maxima and minima, curvature, velocities, and acceleration. Integral deals with the methods of integration with applications to problems such as the determination of areas, volumes, centroids, moments of inertia, and arc length. Double and triple integrals are studied together with a brief treatment of infinite series.

Mathematics 21-22 includes 12 weeks of Analytic Geometry, 12 weeks of Differential Calculus (split between the first and second semesters) and 12 weeks of Integral Calculus.

MUSIC

THE DANIEL SCHOOL OF MUSIC

Theoretical Courses

A basic course of study is provided for students who plan to major in Voice, Piano, Organ, Church Music, or Music Education in the field of Choral Music.

Remedial Sight-Singing **No credit**

A course in sight-singing and music dictation for those with an insufficient background in music. Must be taken the first semester of Freshman year; no prerequisite; 3 hours a week.

Sight-Singing and Music Dictation 1, 2, 3, 4 **3 semester hours**

A course including sight-singing, melodic, and rhythmic dictation; admittance by examination only to non-music majors; no prerequisite to 1 for music majors; all others must be taken in numerical succession. 1 and 3

offered first semester only; 2 and 4 offered second semester only. 3 hours a week.

Theory 1, 2 **3 semester hours**

A course in written and keyboard harmony, required of Freshman Music Majors; may be taken as an elective by other students with suitable preparation. 1 is offered first semester only; 2 is offered second semester only. 3 hours a week.

Theory 3, 4 **3 semester hours**

A continuation of Theory 1 and 2, written and keyboard harmony; all Theory courses must be passed in numerical succession; 3 is offered first semester only; 4 is offered second semester only. 3 hours a week.

Music Appreciation **2 semester hours**

A course designed to increase the non-music major's understanding and enjoyment of music; no pre-requisite; not open to Music Majors; offered both semesters. 2 hours a week.

Graded Choir Materials and Methods 1, 2 **3 semester hours**

A study in inaugurating, organizing, and administering the Multiple Choir Program, and the materials appropriate for each age-group; no pre-requisite; 1 offered first semester only; 2 offered second semester only. 3 hours per week.

Senior Choir Materials and Methods 1, 2 **3 semester hours**

A study in organizing and administering the Senior Choir Program (includes Male Chorus, Women's Chorus); methods for improving Congregational Singing; correlating music into the Worship Service; materials and methods of dealing with different levels of choral ability; the technique and art of choral conducting; 1 is a prerequisite of 2; 1 offered first semester only; 2 offered second semester only. 3 hours per week.

History of Church Music and Hymnody 1, 2 **3 semester hours**

A study of the growth and development of Church Music from its earliest origin to the present day; meters, composers, and hymn stories; hymn interpretation; no prerequisite; 1 offered first semester only; 2 offered second semester only. 3 hours a week.

THE DANIEL SCHOOL OF MUSIC

Applied Music

All numerically numbered courses are for Music Majors only, unless special permission is granted by the head of the Music Department.
Voice

A study in the development of tone production and its easy, natural use and control in singing; vocal repertoire.

MUSIC MAJORS**Voice 1, 2** **2 semester hours**

Simple technical exercises for the development of range, resonance, diction, pure tone quality, ease in singing, phrasing, and correct breath control; interpretation of songs from classical composers, stressing early Italian and Old English songs; 12 hours' practice a week; 2 half-hour lessons a week. Prerequisite is a minimum of vocal facility.

Voice 7, 8 **1 semester hour**

Same as Voice 1, 2 except for 6 hours' practice a week, 1 half-hour lesson a week.

Voice 3, 4 **2 semester hours**

First year technical work continued, with the learning of more difficult songs, stressing French and German songs; 12 hours' practice a week; 2 half-hour lessons a week.

Voice 9, 10 **1 semester hour**

Same as Voice 3, 4 except for 6 hours' practice a week, 1 half-hour lesson a week.

Voice 5, 6 **2 semester hours**

Second year technical work continued; a study of Sacred Solo repertoire for all types voices; 12 hours' practice a week; 2 half-hour lessons a week.

Voice 11, 12 **1 semester hour****NON-MUSIC MAJORS****Voice A, B, C, D** **1 semester hour**

Same as Voice 1, 2, 3, 4 except for greater leniency in repertoire, and 6 hours' practice per week; 2 half-hour lessons a week.

Same as Voice A, B, C, D except for 1 half-hour lesson a week.

Piano

The materials used for technical development depend on the individual needs of the student. A thorough knowledge of all scales and arpeggios is a prerequisite to Piano 1.

MUSIC—MAJORS**Piano 1, 2** **2 semester hours**

Bach Inventions, Preludes, Suites; Sonatas of the not so difficult works by Haydn, Mozart, and Beethoven; the easier Chopin Preludes, Waltzes, Majurkas, and Nocturnes; other works by classical, romantic, and contemporary composers. 12 hours' practice per week; 2 half-hour lessons per week.

Piano 7, 8 **2 semester hours**

Same as Piano 1, 2 except for 6 hours' practice per week; 1 half-hour lesson per week.

Piano 3, 4 **2 semester hours**

Bach Three-Part Inventions, Well-Tempered Clavier, Suites, Partitas; Mozart and Beethoven Sonatas; moderately difficult Chopin works; other classical, romantic, impressionistic, and contemporary composers; 12 hours' practice per week; 2 half-hour lessons per week.

Piano 9, 10 **1 semester hour**

Same as Piano 3, 4 except for 6 hours' practice per week; 1 half-hour lesson per week.

Piano 5, 6 **2 semester hours**

A continuation of Piano 3, 4; accompanying for solos and groups; hymn playing; church music (preludes, postludes, offeratories, etc.). 12 hours' practice per week; 2 half-hour lessons a week.

Piano 11, 12 **1 semester hour**

Same as Piano 5, 6 except for 6 hours' practice per week; 1 half-hour lesson per week.

NON-MUSIC MAJORS**Piano A, B, C, D** **1 semester hour**

Same as Piano 1, 2, 3, 4 except for greater leniency in repertoire and 6 hours' practice per week; 2 half-hour lessons a week.

Piano G, H, J, K **½ semester hour**

Same as Piano A, B, C, D except for 1 half-hour lesson per week.

Organ

A thorough background in Piano, with the mastery of the 5th grade works a prerequisite to Organ 1.

MUSIC MAJORS**Organ 1, 2** **2 semester hours**

Manual and pedal technique; Bach Eight Little Preludes and Fugues; elementary compositions involving the fundamentals of registration; hymn playing; modulation; 12 hours' practice per week; 2 half-hour lessons per week.

Organ 7, 8 **1 semester hour**

Same as Organ 1, 2 except for 6 hours' practice per week; 1 half-hour lesson per week.

Organ 3, 4 **2 semester hours**

Bach first master period Preludes and Fugues; Guilfant, Mendelssohn, sonatas; simpler modern school works; accompanying; improvisation; 12 hours' practice per week; 2 half-hour lessons per week.

Organ 9, 10 **1 semester hour**

Same as Organ 3, 4 except for 6 hours' practice per week; 1 half-hour lesson per week.

Organ 5, 6 **2 semester hours**

A continuation of Organ 3, 4 with greater emphasis on Church Music repertoire (preludes, postludes, offeratories, etc.); a course in directing choirs from the organ; 12 hours practice per week; 2 half-hour lessons per week.

Organ 11, 12 **1 semester hour**

Same as Organ 5, 6 except for 6 hours' practice per week; 1 half-hour lesson per week.

NON-MUSIC MAJORS**Organ A, B, C, D** **1 semester hour**

Same as Organ 1, 2, 3, 4 except for 6 hours' practice per week; 2 half-hour lessons per week.

Organ G, H, J, K **½ semester hour**

Same as Organ A, B, C, D except for 1 half-hour lesson per week. (It is inadvisable to study organ unless the student practices a minimum of 1 hour per day.)

Ensembles

Participation in all choral ensembles is required of all music majors.

Male Chorus **1½ semester hours**

Open to all young men interested in singing, who have blendable voices. Concerts are presented using both sacred and secular music. 2 rehearsals per week, plus Chowan College Chorus, and Chowan Oratorio Society rehearsals.

Women's Glee Club **1½ semester hours**

Open to all young woman interested in singing, who have blendable voices. Concerts are presented using both sacred and secular music. 2 rehearsals per week, plus Chowan College Chorus, and Chowan Oratorio Society rehearsals.

Chowan College Chorus

A combined rehearsal weekly (every Friday) for the purpose of studying and singing mixed chorus numbers, both sacred and secular. Required of all members of the Male Chorus and the Women's Glee Club, to receive credit.

Chowan Oratorio Society

The purpose of this organization is to study and to present two Oratorios yearly; required of all members of the Male Chorus and the Women's Glee Club, to receive credit; open to the general public. 1 rehearsal per week (every Tuesday 8:00-9:15 P. M.).

Student Recitals

It will required of all Voice, Piano, and Organ students to appear in Student Recitals at the discretion of their teachers.

PHYSICAL EDUCATION DEPARTMENT

Every student enrolled in the institution is required to register for and meet gymnasium classes three times a week.

A class is planned for those who present a doctor's statement that they are not physically able to meet the regular classes.

Hygiene **2 semester hours**

A course designed to give a general knowledge of the body that will result in a more wholesome life. Personal community health problems are studied with emphasis on health problems of the individual student. Factors influencing mental health are also considered.

WOMEN

1 W. Recreational Activities **1 semester hour**

A course in indoor and outdoor team sports designed to be helpful in playground and church recreation. Three times per week.

2 W. Rhythm and Games **1 semester hour**

This course offers an opportunity for the student to learn the fundamental folk and national rhythms; to learn the customs, dress, and folklore of many countries. Three hours per week.

3 W. Elementary Swimming **1 semester hour**

The fundamental skills in executing various strokes will be emphasized. Three hours per week.

4 W. Elementary Tennis **1 semester hour**

A beginner's course designed to teach the basic rules and skills. Three hours per week.

5 W. Volleyball and Basketball **1 semester hour**

Development of fundamental skills. Three hours per week.

6 W. Archery **1 semester hour**

A beginner's course organized to teach the basic rules and skills. Some time will be spent on the care of the equipment.

7 W. Stunts and Tumbling **1 semester hour**

23 W. Advanced Swimming **1 semester hour**

Prerequisite: Student must have passed the American Red Cross beginners swimming test. Three hours per week.

24 W. Advanced Tennis **1 semester hour**

Prerequisite: 4 or its equivalent.

MEN

1-2. Basic Physical Education **1 semester hour**

Basic courses consisting of conditioning activities of low and high organization, vigorous individual and team games to develop fundamental skills according to the needs of the individual.

3. Elementary Swimming **1 semester hour**

This course is designed for students who cannot swim. Two hours per week.

4. Recreational Activities **1 semester hour**

Basic course in fundamentals and rules of games and minor sports. This course is designed for those interested in church, Y.M.C.A., Boy Scout, or school work. Two hours per week.

5-6. Organized Games **1 semester hour**

These courses stress team play in games such as volleyball, touch-football, basketball, soccer, badminton, and tennis. Required of all sophomores. Three hours per week.

21. Theory of Football **2 semester hours**

A course recommended for all varsity football players and boys interested in coaching and officiating. A theory course elaborating on offense and defense, methods of teaching fundamentals, purchasing and care of equipment, and treatment of injuries. Two hours per week.

22. Theory of Basketball **2 semester hours**

A course recommended for all basketball players and students interested in coaching and officiating. A theory course elaborating on individual fundamentals, offense and defense, interpretations of rules and training for officiating. Two hours per week.

23. Theory of Baseball **2 semester hours**

A theory course elaborating on individual play and team strategy, official rules of scoring, organization and management, and treatment of injuries. Two hours per week.

24. Advanced Swimming and Lifesaving **2 semester hours**

Physical Education 3 is a prerequisite for this course—American Red Cross swimming course. Two hours per week.

RELIGION

1. New Testament **3 semester hours**

The Life of Christ. Special study is made of the life of Christ, tracing events as carefully as possible by use of maps and in chronological order. An introduction to the Inter-Biblical Period and the New Testament world is included. This course is designed to give the student an intelligent view

of the origin and development of Christianity. First semester. Credit, three hours.

2. New Testament **3 semester hours**

The Spread of Christianity. This course seeks to acquaint the student with the growth and spread of Christianity from the days of Jesus' earthly ministry to the close of the first century. Acts is used as the basis for study, but all the epistles are read, outlined, and discussed. Second semester. Credit, three hours.

21. Old Testament **3 semester hours**

This course seeks to present the leading facts in the history of the Hebrew people as given in the Old Testament. During the first semester special attention is given to the historical books. The student will trace God's dealings with His people from Creation through the period of the Judges. First semester. Credit, three hours.

22. Old Testament **3 semester hours**

This course is a continuation of 21. Beginning with the Hebrew Kingdom the student will trace the history of the Jews from the Golden Age through the decline, the exile, the return and the restoration. The Prophets and the poetic books are studied in connection with the periods and events where they occur. Second semester. Credit, three hours.

SCIENCE

The Science Department offers work which is fully transferable to schools of engineering, medicine, dentistry, and other professions. Work in this department is accepted by all senior institutions.

BIOLOGY

1-2. General Biology **4 semester hours**

An introductory course in which the fundamental facts of the structure and activities of plants and animals are studied. Laboratory work will consist of the study of important biological principles, and the study of representatives from the plant and animal kingdoms. Three hours lecture and recitation and two hours laboratory per week.

3-4. Anatomy and Physiology **3 semester hours**

Prerequisite or corequisite: Biology 2.

Reading and lectures about human anatomy and physiology, including emphasis on health and hygiene. Three hours lecture and recitation per week.

21. Bacteriology **4 semester hours**

Prerequisites: Two biology courses.

A study of bacteria, with emphasis on the pathogenic species. Laboratory work will be devoted to the study of the common species of bacteria and to the development of satisfactory bacteriological technique. Designed pri-

marily for students who plan to enter medicine, nursing, dentistry, public health, or medical technology. Three hours lecture and two hours laboratory per week. On demand.

22. Invertebrate Zoology **4 semester hours**

Prerequisite: Biology 1 and 2.

A study of the invertebrate animals from the standpoint of their taxonomy, morphology, physiology, and relationships. Three hours lecture and recitation and two hours laboratory per week. On demand.

23. Comparative Anatomy **4 semester hours**

Prerequisites: Biology 1 and 2.

A comparative study of the chordate animals. Study and dissection of type forms in the laboratory. Three hours lecture and recitation and two hours laboratory per week. On demand.

24. General Botany **4 semester hours**

Prerequisite: Biology 1 and 2.

A study of the taxonomy, morphology, and physiology of plants. Three hours lecture and recitation and two hours laboratory per week. On demand.

25. Field Botany **4 semester hours**

Collection, identification, and study of plants as they exist in nature. Ecological relationships are stressed. Three hours lecture and recitation and two hours laboratory per week. On demand.

26-27. Clinical Pathology **4 semester hours**

Designed for medical technology, medical secretary, and nursing students. Theory and practice of clinical laboratory procedures, including hematology, urinalysis, and similar topics. Three lecture hours, two laboratory hours per week.

CHEMISTRY

1-2. General Inorganic Chemistry **4 semester hours**

Note: Both 1 and 2 must be taken to secure any credit.

This course emphasizes the fundamental principles, theories, laws, and basic facts of chemistry. Preparation and properties of the more common elements and their compounds are studied. Relations of the periodic table and atomic structures are studied. Special consideration given to writing and balancing equations.

3. Medical Secretary Chemistry **4 semester hours**

A course designed to give a working knowledge of chemistry laboratory procedures to medical secretary students. Theoretical chemistry is kept a minimum. Includes the common laboratory tests used in clinical work. Prerequisites: High school chemistry or two quarters general college chemistry.

4-5. Organic Chemistry **5 semester hours**

Prerequisites: Chemistry 1 and 2.

This course is a survey study of the organic compounds. Both aliphatic and aromatic compounds are considered. Special attention is given to methods of preparation and to reactions of typical organic compounds. Two hours lecture and recitation and six hours laboratory per week.

PHYSICS**1-2. General Physics** **4 semester hours**

Prerequisites or corequisites: College algebra (Required). Trigonometry (Recommended.)

This course treats historically and experimentally the great principles of physics. Such topics as mechanics, heat, magnetism, electricity, sound, and light will be studied. Special emphasis is placed on problem-solving. Three hours lecture and recitation and two hours laboratory per week.

3. Modern Developments in Physics **4 semester hours**

No prerequisite.

This course is a study of topics not usually covered in the classical physics course. Such topics as X rays, television, radio and elementary atomic physics will be considered. This course is limited primarily to developments of the present century. Three hours lecture and recitation and two hours laboratory per week.

SOCIAL SCIENCE**HISTORY****1-2. World History** **3 semester hours**

A survey of history from the ancient times to the present. Emphasis is placed on major civilizations of the Near East, Greece, Rome, the fall of the Roman Empire, the Reformation, and the Renaissance.

3-4. United States History **3 semester hours**

United States History from the first settlement to the present day. Parallel reading, oral and written reports required.

SOCIOLOGY**5. Sociology** **3 semester hours**

An introduction to the principles of sociology, the structure and function of society. A basic course prepared to meet the needs of beginners in this field.

GOVERNMENT**6. Government 3 semester hours**

The National Government of the United States. A course in the problems of American citizenship with a study of the actual working of the American Government. Parallel reading, oral and written reports required.

7. Government 3 semester hours

A study of the state and local governments in the United States. Emphasis on government in North Carolina and neighboring states.

PSYCHOLOGY**1-2. Psychology 3 semester hours**

This course is a survey of the problems, principles and methods of psychology. The study leads to advanced work in psychology. It serves as an introduction to liberal education.

STUDENT ROSTER 1954-55

Adams, James E. Jr.	Norfolk, Va.
Adam, Eva	Camaguey, Cuba
Adcock, Elbert Brantley	Fuquay Springs, N. C.
Alligood, C. E.	Washington, N. C.
✓ Barden, H. Travis	New Bern, N. C.
Barnes, Eddie	Fayetteville, N. C.
✓ Barnes, Reginald	Jackson, N. C.
✓ Bell, Daisy Mae	Halifax, N. C.
Bell, Mary Alice	Suffolk, Va.
✓ Fannie Lou Bisette	Sims, N. C.
Blizzard, Shirley	Richlands, N. C.
Boggs, Bobby	Haw River, N. C.
✓ Box, Lawton	1529 1/2 J. P. ... Norfolk, Va.
✓ Box, Luda	" " " " " " Norfolk, Va.
Boyd, Betty Ruth	Monroe, N. C.
✓ Boyd, Judy Beth	326 New ... Raleigh, N. C.
✓ Boyette, Samuel Donald	Zebulon, N. C.
Bradley, Carroll Brown	Jackson, N. C.
Bridges, Charles	Waynesville, N. C.
Britt, Johnny L. Jr.	Murfreesboro, N. C.
✓ Britton, Bette King	Ahoskie, N. C.
✓ Brock, Billy	Goldsboro, N. C.
Broughton, Forest Jr.	Zebulon, N. C.
✓ Brown, Harold F.	8 Mrs. ... Hamlet, N. C. Mrs.
✓ Brown, Peggy Ann	Colerain, N. C.
✓ Burgess, Huey	807 Western Bro ... Portsmouth, Va.
Burgess, William Patrick	Pendleton, N. C.
✓ Burt, Irene	Swansboro, N. C.
✓ Capps, Daniel Wood	Rocky Mount, N. C.
✓ Carter, Toye Ann	Flushing, N. Y.
✓ Cathey, Thomas W.	Monroe, N. C.
✓ Chaffin, Robert Ryland	South Mills, N. C.
✓ Chaplin, Edward W.	Emporia, Va.
✓ Chauncey, William	Washington, N. C.
✓ Clack, Glenn	E. Rockingham, N. C.
✓ Clark, Herman	Victoria, Va.
✓ Clarke, Lowell Kenneth	219 ... Norfolk, Va.
✓ Coggins, Frances	Conway, N. C.
✓ Coley, Phyllis	Stem, N. C.
✓ Cordoves, Francisco	5 mi. N. ... Cienfuegos, Cuba
✓ Corum, Robert M.	Reidsville, N. C.
✓ Covington, Everette L.	Fayetteville, N. C.
✓ Craddock, Wildon	Manns Harbor, N. C.
✓ Cratch, Geoffrey A. Jr.	Purcellville, Va.
✓ Crenshaw, Garland	Victoria, Va.
✓ Crenshaw, John Whitworth	Victoria, Va.
Crowder, George	Zebulon, N. C.
Cutler, Samuel	Vanceboro, N. C.
Daniels, C. Carroll	Colerain, N. C.

STUDENT ROSTER (Continued)

Daughtry, Annie Mae.....	Conway, N. C.
Davis, Carolyn.....	Severn, N. C.
Davis, Jessie-Lee.....	Davis, N. C.
Deaton, Don W.....	Portsmouth, Va.
Cruz, Paul de-la.....	Portsmouth, Va.
Dennis, Frank-Mike.....	Spartanburg, S. C.
Dew, Janice Fay.....	Sims, N. C.
Dickens, Billy Joe.....	Fuquay Springs, N. C.
Dilda, Sigbee.....	Farmville, N. C.
Drake, Virginia.....	Pinetops, N. C.
Dunlow, Manly.....	Windsor, N. C.
Early, Relda Jean.....	Old Fort, N. C.
Edwards, Aubrey.....	Knightdale, N. C.
Epps, Mahlon.....	Roanoke Rapids, N. C.
Eure, Linda.....	Hobbsville, N. C.
Evans, Iris Nan.....	Harrellsville, N. C.
Evans, Samuel.....	St. Pauls, N. C.
Farmer, Walter Milton.....	Spring Hope, N. C.
Ferguson, Gene.....	Emporia, Va.
Finch, William D.....	Emporia, Va.
Flythe, Rebecca.....	Conway, N. C.
Forbes, Elizabeth.....	Macclesfield, N. C.
French, Edgar Thomas.....	Reidsville, N. C.
Futrelle, Patsy.....	Murfreesboro, N. C.
Futrell, Roy.....	Severn, N. C.
Galloway, Jean.....	George, N. C.
Gatling, John Deans.....	Franklin, Va.
Gay, Gordon.....	Victoria, Va.
Godfroy, Vincent Lee.....	Elizabeth City, N. C.
Godwin, Betty Sue.....	Selma, N. C.
Gravelly, James H.....	Mt. Airy, N. C.
Gray, Ernest.....	Norfolk, Va.
Griffin, Edward.....	Neuse, N. C.
Guthrie, Herbert Carlton.....	Stovall, N. C.
Guthrie, Patricia.....	Belhaven, N. C.
Hale, Fred.....	Windsor, N. C.
Hales, Ann.....	Machipongo, Va.
Hardee, Pauline.....	Enfield, N. C.
Harrell, Bobby.....	Fentress, Va.
Harrington, Edith.....	Aulander, N. C.
Harrington, Robert.....	Rich Square, N. C.
Harkey, Joseph.....	Wadesboro, N. C.
Harris, Carolyn.....	Williamston, N. C.
Harris, Charles.....	Washington, N. C.
Harris, F-Joe.....	Washington, N. C.
Harris, Joyce.....	Garysburg, N. C.
Harris, Richard.....	Oxford, N. C.
Hendricks, Edward.....	Nashville, N. C.
Hill, Johnny F.....	Murfreesboro, N. C.
Hodges, Edward F.....	Norfolk, Va.

STUDENT ROSTER—(Continued)

Hoggard, Pat.....	Colerain, N. C.
Holland, Leora.....	Stella, N. C.
Holloman, Bill.....	Seaboard, N. C.
Hughes, Jane.....	Aulander, N. C.
Jones, Billy.....	Washington, N. C.
Jones, Harry Byrd.....	Ebony, Va.
Jones, Lee Roy.....	Nashville, N. C.
Jordan, Edna.....	Farmville, N. C.
Jones, Vassar.....	Harrellsville, N. C.
Joyner, Marilyn.....	Hobgood, N. C.
Joyner, William R.....	Murfreesboro, N. C.
King, Freddie A. Jr.....	Hampton, Va.
Klatt, Robert C.....	Cary, N. C.
Laughinghouse, Pat.....	Vanceboro, N. C.
Lee, Vernon Franklin.....	Merry Hill, N. C.
Lewis, John Robert.....	Ayden, N. C.
Lindsey, Jack.....	Reidsville, N. C.
Liverman, Robert B.....	Murfreesboro, N. C.
Long, Ann.....	Seaboard, N. C.
Loret De Mola, Ubaldo.....	Camaguey, Cuba
Lucas, Don.....	Nashville, N. C.
McManus, Curtis F. Jr.....	Midland, N. C.
Martin, Shirley.....	Conway, N. C.
Martinez, Jesus.....	Habana, Cuba
Matthews, Dorothy.....	Nashville, N. C.
Meador, Edward K.....	Victoria, Va.
Melero, Gladys.....	Camaguey, Cuba
Messer, Robert.....	Roanoke Rapids, N. C.
Mills, Jesse Thomas.....	Greenville, N. C.
Middleton, Charles.....	Daytona Beach, Fla.
Mizell, Kenneth.....	Roanoke Rapids, N. C.
Morris, Luther Rudolph.....	Ahoskie, N. C.
Morris, Marian Gray.....	Aulander, N. C.
Mulder, Robert Jr.....	Conway, N. C.
Murray, Billy.....	Milton, N. C.
Murray, Bobby.....	Middlesex, N. C.
Myers, Lawrence Wood.....	Ahoskie, N. C.
Northcutt, Carroll.....	Colerain, N. C.
Ødem, Carl.....	Aulander, N. C.
Oms, Angela.....	Habana, Cuba
Orozco, Juan.....	Habana, Cuba
Orozco, Rolando.....	Habana, Cuba
Padgett, Richard.....	Hartsell, Ala.
Page, Dan Franklin.....	Clarkton, N. C.
Parker, Emily Woff.....	Gates, N. C.
Parker, Jean Carol.....	Hubert, N. C.
Parsons, Winston.....	Norfolk, Va.
Partin, Bobby S.....	Angier, N. C.
Paul, Charles L.....	Davis, N. C.
Pearce, Jimmy.....	Wake Forest, N. C.

STUDENT ROSTER—(Continued)

Peppard, Harry		Sayre, Pa.
Perry, Coil Douglas	<i>Rt 2</i>	Wake Forest, N. C.
Perry, Eugene	<i>Rt 2</i>	Wake Forest, N. C.
Perry, Joseph Boyd	<i>Rt 4</i>	Louisburg, N. C.
Perry, Robert E.		Colerain, N. C.
Perry, Roland Lee		Colerain, N. C.
Perry, Troy		Colerain, N. C.
Phillips, John Kirby		Zebulon, N. C.
Pierce, Al McDonald		Ahoskie, N. C.
Pittman, Thomas		Franklin, Va.
Pittman, Asa Gene		Scotland Neck, N. C.
Pope, Walter	<i>26 Benton Ave</i>	Portsmouth, Va.
Pulley, Leonard Thurston		Pleasant Hill, N. C.
Pulley, Ted Gay	<i>Rt 2</i>	Wake Forest, N. C.
Rawls, Nancy		Robersonville, N. C.
Ray, John Phillip		Burlington, N. C.
Reid, F. Donald		Norfolk, Va.
Reynolds, Harry		Clinton, N. C.
Rhymer, William E.		Forest City, N. C.
Rich, Benjamin	<i>Duffield College</i>	E. Rockingham, N. C.
Ricks, William*		Conway, N. C.
Roberts, Ted	<i>Rt 1</i>	Wendell, N. C.
Robertson, Wayne		Wake Forest, N. C.
Rollins, Ted	<i>717 N. Pollock</i>	Selma, N. C.
Rountree, Harry L.		Gates, N. C.
Ruiz, Wilmina		Habana, Cuba
Ryder, Robert L. Jr.	<i>2 Feski St</i>	Portsmouth, Va.
Saunders, Mary Frances		Enfield, N. C.
Sexton, Mildred		Winton, N. C.
Simpson, William D.		Barco, N. C.
Smith, J. Bryan, Jr.		Harbinger, N. C.
Smith, Elta Jane		Rose Hill, N. C.
Sowell, William	<i>2 Mrs</i>	Pageland, S. C. <i>mary</i>
Stainback, Bobby L.		Henderson, N. C.
Stallings, James W.		Spring Hope, N. C.
Stephenson, Charles J.		Seaboard, N. C.
Stokes, Charles H.		New Bern, N. C.
Stone, J. Marvin		Reidsville, N. C.
Stone, Kelton L.		Nashville, N. C.
Sumner, Ronald	<i>Box 214 - Woodland Me.</i>	Norfolk, Va.
Swindell, Barbara	<i>709 N. 5th</i>	Washington, N. C.
Sykes, Walter		Haw River, N. C.
Taylor, Betty		Maysville, N. C.
Taylor, Billy Hayes		Chocowinity, N. C.
Taylor, Donnie		Raleigh, N. C.
Taylor, Jack		Vanceboro, N. C.
Taylor, Milton		Reidsville, N. C.
Taylor, Nancy		Como, N. C.
Thomas, Raymond		Woodland, N. C.
Theodorakis, Nick		Murfreesboro, N. C.

STUDENT ROSTER—(Continued)

Thomas, Don.....	Norfolk, Va.
Tilley, James D.....	Greensboro, N. C.
Tito, Thomas.....	Oriente, Cuba
Tucker, June.....	Moyock, N. C.
Turner, Marilyn.....	Castalia, N. C.
Udvarnoki, Gene.....	Murfreesboro, N. C.
Valle, Jorge del.....	Cienfuegos, Cuba ✓
Vann, Robert E.....	Jackson, N. C.
Vega, Bernardo de la.....	Habana, Cuba ✓
Ward, Phyllis.....	Whaleyville, Va.
Ward, Walter, Jr.....	Corapeake, N. C.
Warren, Billy.....	Raleigh, N. C.
Warrick, Elizabeth.....	Jackson, N. C.
Wheeler, Mildred.....	Jackson, N. C.
White, Lula Pearl.....	Harrellsville, N. C.
Whitley, Shirley.....	Murfreesboro, N. C.
White, Meredith.....	Windsor, N. C.
Whittington, Ernest Windle.....	Roanoke Rapids, N. C.
Wilder, James F.....	Spring Hope, N. C.
Williams, Larry.....	Norfolk, Va.
Williams, Robert Worth.....	Raleigh, N. C.
Willis, Harold.....	Hampton, Va.
Wollenschlaeger, Jim R.....	Port Huron, Mich.
Worrell, Tommie Ruth.....	Coleman, N. C.
Wright, Earl.....	Vanceboro, N. C.

✓ SPECIAL STUDENTS ✓ . .

Boston, Geneva.....	Murfreesboro, N. C.
Bazemore, Mrs. Henry.....	Ahoskie, N. C.
Copeland, Emily.....	Murfreesboro, N. C.
Downs, Mrs. P. G.....	Winton, N. C.
Evans, Beulah.....	Edenton, N. C.
Everett, Raymond.....	Raleigh, N. C.
Flornes, Elizabeth.....	Ahoskie, N. C.
Gibbs, Mrs. George.....	Murfreesboro, N. C.
Graber, Betty.....	Victoria, Va.
Griffin, L. B.....	Rich Square, N. C.
Hendricks, Edward.....	Nashville, N. C.
Knight, Mrs. Hazel.....	Ahoskie, N. C.
Lee, Robbie.....	Murfreesboro, N. C.
Liverman, Edith.....	Murfreesboro, N. C.
Miller, Mrs. Shirley.....	Ahoskie, N. C.
Mixon, Lynn.....	Murfreesboro, N. C.
Parker, Norman.....	Kelford, N. C.
Perry, Mrs. Lynn.....	Edenton, N. C.
Raines, Karen.....	Edenton, N. C.
Raines, Margaret.....	Edenton, N. C.

STUDENT ROSTER—(Continued)

Takesian, Elsie.....	Hopewell, Va.
Vick, J. J.....	Rich Square, N. C.
Webb, Mrs. Georgia A.....	Colerain, N. C.
Whaley, Mrs. M. O.....	Ahoskie, N. C.
Whitley, Shirley.....	Murfreesboro, N. C.
Wilhelm, Louise.....	Albemarle, N. C.
Williams, Mrs. Ben.....	Ahoskie, N. C.

TO APPLICANT

Application blanks may be secured by writing to **The Registrar, Chowan College, Murfreesboro, North Carolina.** Applications must be mailed as early as possible to secure accommodations.

HERALD, AHSKIE, N. C.

