## Chowan College



Murfreesboro, North Carolina

1956-57

## CORRESPONDENCE

Admission Registrar
Alumni Affairs Director of Alumni Activities
Athletics Director of Athletics
Business Administration Director of Business Education
Catalogs Registrar
Financial Matters Bursar
Genusal Policy of the College President
Gifts and Bequests President, Associate to the
Loan Funds Associate to the President, Vice President President, Vice President
Director of Placement Bureau PlacementProsident, Associate toPresident, Vice President
Requirements, Academic;
Curricula and courses Dean
Scholarships ..... Dean
Student Affairs ..... Dean
Ten Year Program and Development Program President
Transcripts Registrar

## CATALOG

 of
# CHOWAN COLLEGE 

FOUNDED 1848
'"The Heart of Christian Education is the Education of the Heart."

A Standard Junior College Controlled by
The North Carolina Baptist State Convention

FOR THE SCHOLASTIC YEAR 1956-1957
Murfreesboro, North Carolina

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## PURPOSES

1. Quality and not quantity is the philosophy of Chowan College. Our desire is not to be large but to be excellent.
2. It is the purpose of this Institution to meet the demands of the community and section.
3. Furthermore, it is the desire of the college to provide the kind of persons demanded in and by our society with the idea of preserving and enriching our democracy.
4. Chowan College seeks to give to all students who enroll an understanding and appreciation of the ideals of religion fundamental to a positive, Christian philosophy of life.
5. While meeting the needs of those students who are preparing for continuation of college training, we seek to meet the needs of that large group demanding terminal education. Therefore, without minimizing the liberal education, we provide the vocational education demanded.
6. Being a vital part of the training program for religious leaders, we shall maintain and enlarge our program for ministers and religious leaders.
7. Knowing the racial, religious and economic make-up of the United States and the misunderstanding and prejudices therein, we pledge to provide a program which will create good will and reduce tension among these various groups.

# Offices of Administration BOARD OF TRUSTEES 

| Cohen W. Parker, Chairman | Aulander, N. C. |
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| Oscar Creech, Secretary | Ahoskie, N. C. |
| Grady Davis, Treasurer | Conway, N. C. |

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| R. C. Shields | Scotland Neck, N. C. |
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Craig B. Vaughan................................................ Ahoskie, N. C.
Hunter Pope .........................................................Enfield, N. C.
J. E. Eagles . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . Macclesfield, N. C.
J. C. Leary ................................................ Edenton, N. C.
W. Dorsey Welch, Jr. .................................. Washington, N. C.

Term Expiring 1953
Wait Brewer ...................................................Wake Forest, N. C.
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Mrs. I. A. Ward ................................................ Hertford, N. C.
T. J. Lassiter ....................................... Smithfield, N. C.
H. O. White ............................................................

Term Expiring 1959

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| :---: | :---: |
| Colon Jackson | Middlesex, N. C. |
| Raleigh Parker | Woodland, N. C. |
| Craig Revelle | Murfreesboro, N. C. |
| Roy Symons | Elizabeth City, N. C. |
| Ray Stephenson | Pendleton, N. C. |

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| :---: | :---: |
| Cohen W. Parker | Ahoskie, N. C. |
| Charles L. Revelle, Sr. | Murfreesboro, N. C. |
| Grady Davis | Conway, N. C. |
| Craig Vaughan | Ahoskie, N. C. |
| R. C. Shields | Scotland Neck, N. C. |
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| :---: | :---: |
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| Mrs. G. B. Story | Murfreesboro, N. C. |
| Mrs. Bynum H. Brown | Murfreesboro, N. C. |
| Mrs. E. P. Benthall | Murfreesboro, N. C |

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| Charles Boykins | Halifax, N. C |
| Dr. Burton Ray | Franklin, Va. |
| Edwin P. Brown | Murfreesboro, N. C |

## FINANCE COMMITTEE

| Charles Reve | Murfreesboro, N. C. |
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| R. C. Shields | Scotland Neck, N. C. |
| Jack Boyd | Greenville, N. C. |
| H. O. White | Rocky Mount, N. C. |
| J. C. Leary | Edenton, N. |

## OFFICERS OF ALUMNI ASSOCIATION

Miss Addie Mae Cooke, President<br>Murfreesboro, N. C.<br>Mrs. W. D. Boone, Vice-President<br>Winton, N. C.<br>Mrs. Craig Revelle, Secretary<br>Murfreesboro, N. C.<br>Mrs. T. J. Benthall, Treasurer<br>Ahoskie, N. C.

## ADMINISTRATIVE AND GENERAL STAFF



X appenzeller, herbert thomas: Latin; Chairman, Department of Physical Education; Director of Athletics. B.A., Wake Forest College. M.A., Ibid.
$\ell_{\text {BICKERS, CARL G., JR.: Chairman, Department of Business }}$ Education.
BBA., Wake Forest College.
BRISSON, JAMES WILLIAM: Chairman, Department of Music. B.A., Wake Forest College. M.M., Cincinnati Conservatory of Music.
DACUS, DOROTHY ANN: Librarian. B.A., Texas State College for Women. Graduate Study, University of North Carolina.

DAVIS, PAUL VERNON, JR.: Department of Physical Education. B.S., Wake Forest College, M.A., East Carolina College.

GARDNER, NELLIE RHEA: Department of Business Education. B.S., East Carolina College.
$千_{\text {GASTON, OTIS }}$ LEE: Department of Business Education. B.S.C., Georgia Institute of Technology. Graduate Study, Ibid.

Xgrogan, L. Robert: Registrar; Dean of Instruction; Chairman, Department of English.
B. A., Wake Forest College. M. Ed., University of North Carolina.
Tharris, DaN G.: Chairman, Department of Science and Mathematics.
B.S., University of North Carolina. M.Ed., Ibid.

## FACULTY-(Continued)

JOHNSON, FRANKFORD MILAM: Department of Science and Mathematics.
B.S., East Carolina College. M.A., Ibid.

YKEELER, BEATRICE C.: Business Education.
B.A., Union University. M.S. in Ed., University of Tennessee. Graduate Study, University of Missouri, George Peabody College.
$X_{\text {meSWEENEY, JOHN: Chairman, Department of Graphic Arts. }}$ University of Pennsylvania, Terple University. Master Printer.

MIXON, DAISY LOU: Chairman, Department of Religion. B.A., Winthrop College. B.RE., Carver School of Missions and Social Work. M.RE., Ibid.

MIZELL, STELLA RUTH: Mathematics.
A.B., Woman's College of U. N. C. Graduate Study, University of North Carolina.
YPARKER, JOHN DANIEL: Chairman, Department of Agriculture. B.S., North Carolina State College.

Y SMITHWICK, LAURA MARIE: Dean of Women; English. B.A., Wake Forest College. Graduate Study, Carver School of Missions and Social Work.
†SOWELL, WILLIAM BERRY: Department of Graphic Arts. Chowan College.
Y UDVARNOKI, BELA: Chairman, Department of Social Science. Undergraduate work, University of Budapest, Hungary; University of Hamburg, Germany; Graduate work at University of Chicago (Summer term); Th.M., Ph.D., Southern Baptist Theological Seminary, Louisville, Ky.

WHITE, FRANCES ELIZABETH: Department of English. B.A., Radford College. B.M.T., Carver School of Missions and Social Work. M.R.E., General Assembly's Training School.
WILLIAMS, MARION EUGENE: Chairman, Department of Modern Language; English.
B.A., University of Richmond. M.A., Duke University. Premier Degree, L’Universite de Dijon, France.

YOUNG, BARBARA JOAN: Department of Music.
B.M., Shorter College M.M., Cincinnati Conservatory of Music.

## CALENDAR

Fall Term 1956

Sept. 1 Saturday
Sept. 3 Monday, 10:00
Sept. 7 Friday
Sept. 7 Friday, 1:00

Sept. 12 Wednesday
Sept. 13 Thursday
Sept. 14 Friday
Oct. 11 Thursday
Nov. 15 Thursday
Nov. 22 Thursday

Nov. 24 Sunday
Nov. 25 Monday
Dec. 18 Tuesday

Jan. 1 Tuesday
Jan. 2 Wednesday
Jan. 23 Wednesday
Jan. 26 Saturday

Athletes, Work Grant Students Arrive
Faculty Workshop

Freshmen Arrive Freshmen Orientation
Registration

Classes Begin Founder's Day
Second Payment of tuition for the term.
Thanksgiving Recess (at conclusion of classes Wed. afternoon)

Classes Resumed
Christmas Recess (at conclusion of classes Tuesday afternoon)

Classes Resumed
Fall Term Examinations

Spring Term 1957

Registration
Classes Begin
Fourth Payment of Tuition
Easter Recess (at conclusion of classes Thursday afternoon)
Classes Resumed
Spring Term Examinations
Baccalaureate Sermon

Graduation Exercises

# INTRODUCTION TO CHOWAN COLLEGE 

## Heritage

The Baptists of northeastern North Carolina and southeastern Virginia conceived the idea of a college in the 1830 's, but the talk of ten years did not materialize until October 11, 1848. For it was on that date that Chowan College was founded. The institution was known as Chowan Baptist Female Institute for the first 63 years, the name being changed to Chowan College in 1911.

The college opened its doors on a lot of the old Murfreesboro Academy, using the Banks School Building and equipment. In 1851 the College moved to "The Columns," now the main building on the campus.

The Civil War did not force the College to close its doors, nor did it close during the Reconstruction. During the nineteenth century Chowan was recognized throughout the South for its high standards in scholarshipand culture. Since 1878 Chowan has belonged to the Baptists of North Carolina.

During the twentieth century progress continued in the addition of buildings and the maintenance of continued high standards. In 1925 the College became an accredited school with a standard senior Grade rating; in 1931 it became coeducational; in 1937 it became a junior college.

Due to the lack of students the College was forced to close in the Spring of 1943. However, the College reopened in the Fall of 1949 and has grown steadily since.

Chowan graduates have ranked high among the list of distinguished names in this and other states; and, since its founding, its leaders and teachers have been foremost in their fields.

## Location and Environment

Chowan College is located at Murfreesboro, Hertford County, North Carolina, a town with a population of about 2500 , 18 miles from Ahoskie, 58 miles from Norfolk, Virginia, and 33 miles from Roanoke Rapids. U. S. Highways 158, 258, and 13 make the town easily accessible.

In the northeastern section of North Carolina, Murfreesboro is on the Meherrin River, a navigable stream which empties into the Chowan River. The Chowan River, in turn, flows into the Albemarle Sound at Edenton, 55 miles from Murfreesboro. Too, Murfreesboro is in close proximity to Jamestown, Williamsburg and Virginia Beach, Virginia, and Elizabeth City,Kitty Hawk, Manteo and the Outer Banks in North Carolina.

The climate is exceedingly healthful and favorable to study. Murfreesboro is one of the most cultured and historic communities in North Carolina. The spirit and atmosphere is all that one can ask of a college community.

## The Campus

The main campus and athletic fields contain a tract of 57 acres of land. The College farm, or east campus, is a tract of 54 acres on which is located the Sandy Hollow Stables-stables housing the riding horses used by the students in instruction and recreation.

The campus is approximately 100 feet in elevation and is one mile from the Meherrin River. The beautiful campus immediately in front of "The Columns" is surrounded by a circular drive, and through the center is the cedar lane. The winding walks, monumented with fine shade trees, shrubbery and flowers, with beautiful old pines skirting the circular drive, together with the surrounding hills and valleys, suggestive of the Piedmont area, add greatly to the beauty and attractiveness of one's environment here. At the same time the spacious campus furnishes recreation grounds for both faculty and students.

## Buildings

The Columns, or the Administration Building. Erected in 1851, The Columns is a beautiful four-story brick and concrete building. It has a very imposing appearance due to its massive columns and broad veranda extending the entire length. The first floor houses the Student Center and Bookstore, the Post Office, and faculty offices. The second floor is occupied by administrative offices and lounges. Women students occupy the third and fourth floors.

The South Building. The first floor of this building, which joins the rear of the Administration Building, has the Men's Infirmary, faculty offices, and the swimming pool. The pool is used throughout the year for swimming instruction and for recreation. The second floor is occupied by the auditorium. The auditorium has a seating capacity of 800 . The third floor is used as a woman's hall.

The East Building. The college cafeteria occupies the first floor of the East Building, and the Library occupies the second floor. The top floors of this four-story brick building house 40 women students.

The Science Building. Completed in the Spring of 1956, the Science Building is modern in all respects, having spacious laboratories, classrooms, lecture halls and offices. This building was made possible largely through the contribution of $\$ 40,000$ by Rufus J. Greene of Emporia, Virginia. Biology, Chemistry, and Physics are taught in this building. The Laboratory Technician or Medical Technology courses are taught here also.

The Stone House. The Department of Fine Arts uses the twostory stone building. Practice rooms are provided for piano and voice students, and space is provided for the teaching of art.

Love Cottage. This building is the oldest building on the campus, having been built before The Columns. It is used as a music studio and office by the department chairman.

The Gymnasium. This building, as yet unnared, was erected by friends of the College to provide badly needed space for athletic events and physical education activities. The building has eight modern classrooms which are being uscd for liberal arts instruction until such time as a classroom building may be erected.

The Graphic Arts Building. This building houses the Roy Parker School of Printing, a school made possible through the initial efforts of Newspaper Publishers of North Carolina. The School has been approved by the East and West Carolina press Associations and North Carolina Press Association. This building has complete facilities for instruction in Teletypesetter keyboard operation, Linotype operation, presswork, composition, and photography. A new addition to the building will be completed by the 1956-57 term.

The Agriculture Building. This building is a concrete block structure which has classroom, shop and shed space.

The Business Education Building. Formerly known as the "President's House," the building was renovated to make space for five classrooms and an office.

The President's House. A two-story brick house at the cntrance to the campus, this building is the home of the president.

The Cottages. To provide much needed space for men students, iour five-room cottages were built in 1949. The cottages accommoaate 40 men students. When sufficient dormitory space has been provided, the cottages will be moved and used, pcrhaps, for married students.

The Men's Dormitory. This building was erected in 1954. A twostory solite block building of modern design, it accommodates 100 men. Too, the building has an apartment for the counselor and lounge space.

## Proposed Buildings

In 1955 the College projected its needs for the next ten years. The estimates of these needs were concluded after weeks of study by six different committees from the Trustees, Faculty, Alumni, Business Men, School Men, and Ministers. The following buildings are proposed:

Library Building. The present library is cramped for space. Too, the library has no reading rooms other than the main reading room and little work space for processing books. The proposed library building would have small reading rooms and roums in which historical material might be preserved.

Music Building. The proposed music building will contain modern and adequate facilities and equipment to meet the needs of an expanding department. More pressure is being placed upon the department to provide church organists, pianists and choir directors. Consequently, the department needs more space.

Business Education Building. The Business Education Department has grown by about 100 per cent in four years. Present quarters are inadequate. The proposed building would be constructed with future needs in mind as well as the acute needs of the present.

Administration Building. This building would accommodate the administrative offices and would contain classrooms for liberal arts instruction. Office space in The Columns has been inadequate. With new administrative office space a greater degree of efficiency in operation would be accomplished.

Student Center. The proposed Student Center will have a post office, snack bar, lounge area, assembly rooms, and a kitchen. The present Student Center is located on the first floor of The Columns.

Infirmary. Present infirmary space is adequate. However, the men's infirmary is located on the first floor of The Columns, and the women's infirmary is located on the third floor of the same building. The proposed infirmary would enable the college nurse to perform her duties more efficiently and would allow consolidation of offices.

Dormitories. Three dormitories are proposed for the near future-one for women and two for men. The men's dormitories will be erected in line with the present men's dormitory,one unit being located behind the Cottages and one to be located near the first Cottage.

## Endowment

The Ten-Year Program sets up an endowment of $\$ 2,000,000$. General endowment will be $\$ 1,500,000$ and particular endowment, $\$ 500,000$. The latter will include the Liberal Arts, Graphic Arts, Business Education and vocation training.

## Accreditation

Chowan College is an active member of the North Carolina College Conference and the South Association of Baptist Colleges and Schools. The College is approved by the North Carolina Department of Public Instruction, by the University of the State of New York for the transfer of credit, and by the United States Office of Education for the admission of foreign students.

The College is approved for the instruction of veterans. Veteran students entering under Public Law 550, Section 254, should note that this institution has and maintains a policy for the refund of the unused portion of tuition, fees, and other charges in the event the veteran fails to enter the course or withdraws or is discontinued therefrom at any time prior to the completion and such policy provides that the amount charged to the veteran for tuition, fees, and other charges for the portion of the course shall not exceed the length of the completed portion of the course bears to its total length.

## STUDENT LIFE, ACTIVITIES AND SERVICES

The social life of the student is a major concern of the faculty and administration of Chowan College. The philosophy of Chowan sceks to promote the development of the individual student's personality to the point that the student will become a responsible citizen and leader. To help integrate the student into the college community and to help set up, direct and control the social activities a faculty-student committee and a social director are named each year.

## Organizations

All organizations of students must be approved by the College before meetings can be held on the campus. Official organizations must have filed constitutions with the Dean. The constitutions state the purpose of the organizations, membership qualifications, and by-laws.

Spanish Club. Any student of Spanish, former student of the language, or anyone interested in the language or the people is invited to join the organization. The group is interested in learning to sing Spanish songs, speak the language, understand the art, customs, et cetera, of the people.

Block C Club. To be eligible for membership in the Block C Club the student must be a participant in intercollegiate sports. The club sponsors the Blue-White football game at the close of spring practice, assumes an active role in providing student entertainment, and endeavors through sponsorship of public and student entertainment to raise funds annually for award jackets.

Phi Lambda Pi. The purpose of the literary societies, of which Phi Lambda Pi is one of the two, is to provide and to encourage an atmosphere of friendliness on the campus, to provide entertainment and social life, to discuss literary trends and materials, to develop oratorical abilities, and to train members in the procedure of conducting meetings.

Zeła Alpha Sigma. The purpose of this organization are explained in the preceding paragraph. The two societies enjoy friendly rivalry. Members of the organizations enjoy a bond of fellowship which is manifest in the social life of the campus.

## Musical Organizations

Students who are musically inclined may join the Glee Club, the Oratorio Society, and the instrumental group. The Glee Club receives many invitations for appearances during the annual tour. The tour is usually the highlight of the year. The Oratorio Society
usually sponsors two concerts each year-one at Christmas and one at Easter.

## Religious Organizations

Baptist Student Union. This organization unifies and correlates the work of all the unit organizations of Baptist students under the leadership of the executive body-the Baptist Student Union Council. This council brings together the leaders of the different phases of religious life on the campus in order to plan, direct, and stimulate the various activities. The aim of the B. S. U. is to interest the students on the campus in striving to live up to the ideals set by Christ. The unit organizations of the college community under the leadership of the B. S. U. Council are the means to the accomplishment of that aim.

Young Woman's Auxiliary. The Young Woman's Auxiliary is related to the work of the Woman's Missionary Union, and has for its purpose the development in young women of an interest in supporting the work on the mission fields.

Ministerial Alliance. The Alliance, composed of the ministerial students, cooperates in religious activities seeking to promote a spiritual atmosphere on the campus. Meetings of the organization are designed to study the problems of the ministry and of the denomination. Members hold pastorates, conduct revivals, do supply work, and do mission work.

Sunday School Classes. The Sunday School is a part of the program of the Murfreesboro Baptist Church and of Meherrin Baptist Church.

Baptist Training Union. This organization, too, is a part of the program of the churches. It is an organization composed of young men and women who are members of Baptist Churches.

## Publications

The Chowanian. The College newspaper is a monthly publication of the students. The paper is printed by the students in the College Printing School. Those interested in the journalistic and printing fields receive valuable experience.

The Chowanoka. The activities of each year are recorded in an annual. This pictorial life of Chowan College is gathered and edited by the students.

The Handbook. A handbook, edited by the Publications Committee, contains valuable information for all students, especially freshmen. This book contains the principle rules governing itudent conduct.

## Government

Chowan College recognizes the value of student cooperation and leadership in the matters of personal and general welfare. Democratic practices in the college community can prepare students for democratic life outside the school. Therefore, the College administration has provided for student government in the men's and women's dormitories. Every student who enrolls in the College automatically becomes a member of the student government.

## Athletics

Chowan College offers a diversified athletic program for both men and women. Major sports provided for men are football, basketball, and baseball. Teams in these sports compete with other junior colleges, preparatory schools, and junior varsity teams of the senior institutions. Women do not participate in intercollegiate sports but are offered softball, soccer, badminton, tennis, volleyball, basketball, swimming, archery and horseback riding in their physical education program.

Physical education is required of all students, veterans and nonveterans, unless excused by a physician. The College has a spacious gymnasium, athletic field for intramural sports, tennis courts, and an indoor swimming pool. The swimming pool is used all year by the students for instruction and recreation.

One of the outstanding advantages of the school is the giving to each student an opportunity to participate in one or more sports.

The personnel in the athletic department make every effort to prevent accidents and injuries to students participating in the program. Students are required to purchase accident insurance policies prior to or at registration or sign a waiver. The College assumes no liability for accidents or injuries sustained in athletic events.

## GENERAL REGULATIONS

## General Regulations

The Christian citizen at work is the standard to which every student is expected to conform. All appropriate means are used to develop and confirm a sense of personal honor and sacred regard for truth. Students will endeavor to refrain from any conduct, in or out of school, known to be damaging to themselves or to the school. In matriculating students, the college reserves the right to require the immediate withdrawal of any student who is found to be undesirable. A few plain and reasonable rules are prescribed.

## On Moral Conduct

(1) The use of profanity will be considered a violation of decent rules of conduct. It is obnoxious anywhere.
(2) Smoking is discouraged. It is permitted inside only in the smoking lounge and dormitory rooms.
(3) Drinking of intoxicants, as wine, beer, whiskey, will not be permitted.
(4) Stealing, gambling, cheating, vandalism, and other forms of immoral conduct will be dealt with according to the offense.
(5) The possession of firearms, firecrackers, or explosives of any kind is prohibited on the campus.
(6) Those who neglect their studies, waste time, disregard the request of teachers, or fail to conform to the ideals of the College may be asked by the President to withdraw.
(7) A faculty disciplinary committce appointed by the President, and in some cases, with the judiciaries, will handle cases of moral conduct as outlined above.

## On Chapel

All students and professors essemble daily from 11:00-11:30 for chape! The chapel hour is considered essential for the morale of the sehool and for each individual's vital need.

## On Rooms

(1) Occupants of dormitory rooms will be held responsible for the good order of their rooms, as well as for any damage or defacement they may sustain. Changes from one room to another may be allowed, but must not be made without permission from the Dean of Men or Dean of Women.
(2) If a student destroys, defaces, or in any way damages college property, or aids and abets others in so doing, such student shall, within twenty-four hours, report the fact to the Bursar. Students will be charged pro rata for all damages not individually accounted for. This prorated amount will be taken from the contingent deposit.
(3) A deposit of $\$ 1$ will be charged for the key to each room. After the return of the key, the $\$ 1$ is refunded.

## On Clubs

No clubs or societies shall be formed unless the faculty, on application made, approves the design of such association, the rules by which it is proposed to be governed, and the hours of meeting.

## On Point System

Extra-curricula activities are encouraged; however, to prevent some students from being overburdened with activities and thus neglecting their studies, the following point system has been devised by the student council:
President of student body 20
Publication editor ............................. . . . . . . . . . . . . . . . . . . . . . . . . . . . . 15
President of class . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 10
President of BSU, YWA, Society, WAA, Monogram Club ...... 10
Major sport ...................................................................... . 10

Secretary of student body...................................................... 8
Library or office assistant ................................................ 8
Publication staff member ..................................................... . 8
Club secretary, treasurer, or reporter ................................. 5
Cheerleader .................................................................... . . . . 5
Committee chairman .......................................................... 5
Club membership . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 2
No student will be allowed to have more than 36 points.

## Library

The library stacks and reading room occupy the entire second floor of the East Building. The room is well lighted with windows on three sides.

The library contains seven thousand volumes completely catalogued according to the Dewey Decimal System of classification and is supplied with card indexes of authors and titles, and more than twelve thousand cross reference cards.

The library is well equipped with encyclopediae and bound volumes of magazines covering a period of several decades. It also subscribes to the leading magazines of literary, scientific, musical, and artistic value, and to the daily and weekly newspapers.

The library is open every school day from $8: 00$ in the morning until $9: 30$ in the evening and from 8:00 to $12: 00$ on Saturday.

## Infirmary

The college maintains on the third floor of the Administration Building a girls' infirmary equipped with modern hospital beds. A complete diet kitchen adjoins the infirmary rooms. The boys' infirmary is located on the first floor of the same building. The
college nurse observes regular infirmary hours and is on call in the event of emergencies.

For cases of serious and protracted illness, arrangements will be made according to circumstances and instructions of parents.

Dormitory students too ill to go to class or attend to college duties are expected to go to the infirmary unless the nurse directs etherwise.

All doctor's fees and drugs are the responsibility of the student desiring the services of the doctor and drugs.

# ACADEMIC REQUIREMENTS 

## Degrees Offered

Chowan College offers the Associate of Arts and Associate of Science degrees. The College also offers certificates in Business Education, Graphic Arts, and Agriculture.

## ADMISSION

To gain admission to the college, the prospective student who ras not previously attended college should do the following:

1. Obtain from the college an application for admission blank, a high school transcript blank, and a medical report.
2. Fill out completely the application for admission and mail it along with a $\$ 5.00$ registration fee to the Registrar of Chowan College.
3. Have the high school principal fill out the high school transcript blank and mail it to the Dean of Instruction of Chowan College.
4. Have your family doctor fill out the medical report. This may be sent with application for admission. It must be received before the applicant will be accepted for admission.

The student who transfers to Chowan College from another college should follow the same procedure and ask his registrar to mail a transcript of college work.

1. BY CERTIFICATE. Graduates of accredited high schools are admitted on certificate from the proper school official. The certificate may not be substituted by the student. It is important that the certificate of high school credits reach the college early in order that all correspondence relating to the application may be completed some weeks before the opening of the next session. Certification blanks for high school records may be obtained on application to the Registrar.
2. BY EXAMINATION. All scholarship requirements may be met by examination at the opening of the session for applicants who present satisfactory evidence that they have completed the equivalent of the work required for graduation in the accredited four-year high school.
3. BY SPECIAL PERMISSION. Students who are not qualified to enter under either of the other two methods, or who, for any reason, wish to take college courses may enter as "Special" students. Credit earned by "Special" students is recorded but is not transferable.

The subjects in which credit for admission may be offered and tie maximum amount of credit acceptable in each subject are given in the following table:

| Units |  |  | Units |
| :---: | :---: | :---: | :---: |
| English | 4 | Botany | 1 |
| Latin | 4 | Zoology | 1 |
| Greek | 2 | General Biology | 1 |
| German | 2 | Physical Geography | 1 |
| French | 2 | General Science | 1 |
| Spanish | 2 | Economics | 1 |
| Mathematics | 4 | Agriculture | 2 |
| History and Civics | 4 | Mechanical Drawing | 2 |
| Physics | 1 | Woodwork, Forging and |  |
| Chemistry | 1 | Machine Work | 2 |
| Bible | 2 | Household Economics | 2 |
| Music | 2 | Commercial Subjects | - 3 |

In vocational subjects not more than a total of three units will be credited. All students, other than commercial students, must submit three units of English, one unit of Biology, and two units of Niathematics if being admitted upon high school certification. One of the units in mathematics must be in plane geometry and one must be in algebra. Otherwise, the student will be required to take these without credit if he intends to work for Associate of Arts or Associate of Science degree.

## Transfer Studenis

Students who transfer from other colleges must have their transcripts sent before being admitted. No courses with grades lower than C will be accepted. In order to enter as a student of sophomore standing, one must have a minimum of 25 semester hours of credit and 25 quality points.

## Physical Examination

All students are required to present prior to entrance a health certificate or medical report. These reports are sent the student upon application for admission and must be returned before formal approval of the student is made.

## Veterans

Veterans should file with the Veterans Administration prior to making application to Chowan College. The Veterans Administration will forward all such applications to the College. In the
event the candidates program is not approved prior to registration, two months may be required to get approval.

## Registration

Registration days are indicated on the Calendar in the front of this bulletin. All students should complete registration on the days set aside. Those enrolling thereafter will be charged an extra fee of $\$ 5.00$.

## REQUIREMENTS FOR GRADUATION

To receive the Associate of Arts and Associate of Science diploma, a student must satisfy the following regulations:

1. The student must have satisfactorily completed two years of college work and must have obtained 60 semester hours of credit in college work, exclusive of Physical Education and non-theory courses. He must have completed at least two semester hours of Physical Education.
2. Because of the requirements for graduation from four-year colleges, no student can graduate who has not merited at least a quality-point ratio of 1.0 . This means an average of C. Such requirement is based on all courses attempted.
3. The student must have pursued and completed the prescribed curriculum, as outlined in this bulletin.

## THE BASIC REQUIREMENTS

Sem. Hours
6
12
8
6

2

6
*12

## For Associate Degrees

## Courses

Religion
English
Science (Biology, Chemistry, Physics)
College Algebra, Trigonometry
Physical Education
History
Language
*Language requirements will be governed by the requirements of the institution to which the student wishes to transfer.

## System of Grades

A-95-100
B-90-94
C-80-89
D-70-79
F-Failure
W-Withdrawn passing
WF-Withdrawn failing
I-Incomplete
NC-No college credit

## Grades

If on account of illness or any other emergency a student does not complete the work of his course, his grade is recorded as I (Incomplete). The work recorded as I must be completed before the end of the following semester.

All conditions must be removed thirty days before the end of the last term of the student's graduating year. Otherwise, the student's name will be dropped from the class roll. Special examination fee is $\$ 5.00$

A student who receives a grade F on a course or fails to remove a conditional failure by one re-examination must repeat the course for credit. No grade higher than a D may be assigned as a result of a re-examination.

If a student is conditioned on a regular examination of the final term of his graduating year, he is not allowed to take a reexamination before the next term.

## Reports

At the end of each semester a report for each student is sent to the student and to the parents or guardians. This report contains the letter grade and the number of absences. These grades are recorded on the permanent records in the Registrar's Office.

## ACADEMIC REQUIREMENTS

## Scholastic Requirements

The faculty and administration maintain high scholastic standards and exact from the students certain requirements for continued attendance in the college:

A regular student must pass nine semester hours work each semester. If at any time during the course of the semester the student fails to pass the required hours, he will be restricted in his
activities. If at the end of any semester the student fails to pass the required nine hours, he will be placed on scholastic probation. Such probation requires the student to relinquish all privileges and prevents his representing the College in any manner. Unless the student removes himself from probationary status the following semester by passing nine semester hours work he will be asked to appear before the Dean of Instruction and Curriculum Committee who will decide whether or not the student will be asked to withdraw from the College for one semester.

Students pursuing a degree in Business Education must make a "C"' on all subjects in the major field. No credit toward a degree will be allowed student making below a "C'" on any business subject.

Special students can in no way represent the College except with special permission of the Dean of Instruction and the Curriculum Committee.

## Academic Load

Each student enrolled in the College is expected to carry sxteen hours of work each semester. Sixteen hours are considered the normal load for the average siudent. This includes Physical Education and Music. No regular student will be allowed to carry less than nine hours nor more than eighteen hours in any semester. To pursue a heavier load than eighteen hours the student must obtain the permission of the Dean of Instruction.

## Quality Point System

Students are awarded quality points on the basis of the grade they make:

A-three quality points per semester hour credit
B-two quality points per semester hour credit.
C-one quality point per semester hour credit.
D-no quality points per ssmester hour credit.
A 1.0 quality point ratio is required for graduation. This means that a student must have at least as many quality points as hours attemptcd. In addition to the above requirements, students in the Department of Business Education must pass all business subjects with a grade of "C" or better in order to qualify for a certificate or diploma in that department.

## Honor Roll

Students who have a 2.5 average for a semester will be placed on the honor roll. Students having a 2.0 average on all work attempted will be placed on the " $B$ " honor roll.

## Absences

## Class Absences

No free "cuts" or absences are granted. However, last semester sophomores whose names appear on the Dean's List will be granted three free cuts under the provision that no two cuts be taken consecutively.

A student who is absent from class more times than twice the number of periods the class meets per week will be charged with one-half semester hour per course missed, this negative hour to be charged against the total number of hours for which the student is enrolled. If he is absent more than thrice the number of times the class meets per week, he will be automatically dropped from the class. Upon recommendation by the Absence Committee, the student will be dropped without penalty. If not approved by the Absence Committee, the student will be dropped with failures in the courses missed.

In event of personal illness the student should notify the college nurse prior to the scheduled hour of the class.

## Chapel Absences

No free absences are granted. The only exception to this rule is listed in the rule concerning Class Absences. That rule stipulates that a last semester sophomore whose name appears on the Dean's List may be granted three excused absences.

Failure to attend chapel exercises will result in probation after the first absence is incurred. Subsequent absences or violations of the terms of probation will result in automatic suspension.

## Holiday Absences

The College grants no excused absences immediately preceding and immediately following stated holidays. The College has discontinued the policy of allowing students to miss class in order to work during holiday seasons. A student may not use free cuts preceding or following an announced holiday.

## FINANCES

## For Semester of 18 Weeks

(The college reserves the right to make changes in expenses with proper notice to parents, if radical changes occur.) *Tuition (Resident Student)
\$ 60.00
(Non-resident Student) .............. ............ ........... . . 85.00
Matriculation (includes registration, library, athletics,
post office box rent, clinical fees, and concerts) ...... 50.00

Rooms
Women-(Front Hall) . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . \$ 55.00
(Middle and Back) ................................................. 55.00
(East Wing) ............................................................ . 55.00
Men—Dormitory and Cottages ............................. 55.00
ALL SIUDENTS LIVING ON THE CAMPUS or commuting to the campus are required to carry accident insurance provided in a blanket policy by the college or to sign a statement rejecting the insurance. The cost of this insurance is $\$ 7.50$ for the men and $\$ 5.00$ for the women. It covers each accident up to $\$ 1,000$.

## Board

A modern cafeteria, operated by the college, is well equipped to accommodate the entire student body.

## Dormitory

Key Deposit-Refunded when key is returned ............. \$ 1.00

Business
Typing ..................................................................... . \$ 7.50
Office Machines ............................................................. 7.50
Bookkeeping and Accounting (includes practice set)......... 5.00
Transcription Fee (2nd and 3rd semester stenographers) ... 3.00
*Please cousult Calendar for pay periods. Student may pay by the year, semester, or twice a semester. The Calendar lists the pay dates.
**The fee does not care for doctor's fees or cinieal medical emergencies. These must be cared for by the individual student.

## Graduation

> Graduation fee (This fee is to be paid at initial registration or pay period and is to be paid only once.)

## Graphic Arts

Printing ..... \$ 50.00
Linotyping ..... 50.00
Teletypesetting ..... 25.00
Music
Organ Lessons-Two classes per week ..... \$ 45.00
Organ Practice ..... 15.00
Piano Lessons-Two classes per week ..... 45.00
Piano Practice-One hour daily ..... 9.00
Piano Practice-Two hours daily ..... 15.00
Voice Lessons-Two classes per week ..... 45.00
Glee Club ..... 1.00
Science
Bacteriology ..... \$ 7.50
Clinical Pathology ..... 3.50
Comparative Anatomy ..... 10.00
General Biology (per semester) ..... 7.50
General Botony (per semester) ..... 3.50
General Chemistry ..... 7.50
Invertebrate Zoology ..... 10.00
Organic Chemistry ..... 10.00A summary of finances, exclusive of books and special fees,such as music, machine fees, etc.:
Board ..... \$310.00
Room ..... 110.00
Tuition ..... 120.00
Matriculation ..... 100.00
Total per year ..... \$640.00
(Resident Student)

## STUDENT AID

## Trustee Scholarship

Awarded to North Carolina and Tidewater Virginia high school seniors on the basis of a written competitive examination. Six $\$ 100$ scholarships are available for two years, continuance for the second year being dependent on the maintenance of a superior academic and character record. Those who desire to compete in the examination must first have their principal approve the application.

## Jack H. Boyd, Jr. Scholarship

Awarded annually to one student from Johnson County on the basis of ability and financial need. This scholarship of $\$ 200$ is established by J. H. Boyd, Sr., in honor of his son. Selection is made by the County Superintendent of Public Instruction.

## Work Grants

These are not to be construed as scholarships. A limited number of work positions on the campus are open to student employees. The work grants are issued on the basis of financial need. Application blanks for work grants may be obtained from the Registrar.

## Others

A number of scholarships are awarded by churches and various organizations of the churches. However, the college does not make the selection of students nor does the college handle the financial transactions. Such awards are made to the individual student.

## Honor Scholarships

Chowan College offers to the student having the highest scholastic average in high school a $\$ 100$ scholarship; and, to the student having the second highest scholastic average, the College grants a $\$ 50$ scholarship.

## Ministers, Children of Ministers, Children of Faculty Members

To the ministerial student Chowan College grants free tuition. However, ministerial students must sign notes for the amount of aid given. If at the end of five years they have met the conditions set out in the notes, the principal condition being that the student enter the field of service for which he is being trained, the notes are cancelled. Otherwise, the notes must be paid.

Children of ministers and children of faculty members receive one-half of their tuition.

## PROGRAMS OF STUDY

Suggested courses of study are herein outlined. These courses of study are divided into two classes-transfer and terminal. Courses pursued in transfer work may be transferred without question to senior institutions. Courses listed in the terminal section are designed for those students who wish to attend only two years of college. During Freshman Orientation each student is reminded of this fact.

A student pursuing a two-year terminal course may at the completion of that course decide to continue his work in a senior institution. If such is done, fifty per cent or more of the terminal work will transfer. The amount of work accepted by a senior institution will depend upon the major and minor in the senior institution and upon admission policies of the senior institution.

## Non-English Speaking Students

Students enrolling from territories outside of the United States and or students who do not comprehend the English language well enough to pursue college work are required to take the Basic English courses prior to enrolling in Introductory Composition. Such student may be required to take additional work in the department in which he is to major. Therefore, it is not possible for a student who is deficient in English to receive a degree in two years. Neither can this student receive a one-year certificate in less than three semesters.

## Students Undecided About Curriculum

Students who have not yet decided upon a course of study are urged to take the Liberal Arts Transfer course. Work in the Liberal Arts leads to degrees in teaching, medicine, law, business administration, science, journalism, ministry and others.

Students who follow Pre-Business Administration should consult with chairman of Business Education Department for possible substitutes.

## Transcripts

Every student is entitled to one free copy of his college transcript. For additional copies there is a fee of $\$ 1.00$ each. Also, transfer students from other colleges must present to the Registrar a transcript from that college before he can be classified.

## Changes of Classes

A student making a change in his class schedule after completion of his registration will complete this procedure:

1. Obtain proper forms from Registrar's office.
2. Secure the signature of the professor in whose class he is enrolled.
3. Present to the Registrar for final approval.

No change may be made in classes after two weeks or six class periods of the semester have elapsed.

## Dropping of Classes

Courses may be dropped after the two-week period without penalty under the following circumstances:

1. Extreme illness, in which case a physician's certificate must be submitted and approved by the dean.
2. Other circumstances beyond the student's control, approved by the dean.

In the event of the above conditions the student shall receive the grade of WP signifying passing at the time of withdrawal or the grade of WF signifying failure as indicated by the professor.

All withdrawals without the dean's permission will receive $F$ in all courses pursued.

Students who formally withdraw within one week following the scheduled pay period are entitled to a refund of 80 per cent of the fees paid for the semester; those who withdraw during the period between one and two weeks after the scheduled pay period are entitled to a refund of 60 per cent of the fees paid for that semester; those who withdraw during the period between two and three weeks after the scheduled pay period are entitled to a refund of 40 per cent of the fees paid for that semester. Those students who withdraw as late as three weeks after scheduled pay period are entitled to no refund for any fees paid for any part of the semester. Any student who is asked to withdraw from the college at any time for the infraction of the rules is not entitled to any refund or any part of fees paid for that semester.

Veteran students entering under Public Law 550, Section 254, should note that this institution has and maintains a policy for the refund of the unused portion of tuition, fees, and other charges in the event the veteran fails to enter the course or withdraws or is discontinued therefrom at any time prior to the completion and such policy provides that the amount charged to the veteran for tuition, fees, and other charges for the portion of the course shall not exceed the length of the completed portion of the course bears to its total length.

## LIBERAL ARTS—TRANSFERS

(Suggested curricula leading to degrees in education, medicine, law, business administration, science, journalism, ministry and others.)

## Freshman Year

| First Semester | Second Semester |
| :---: | :---: |
| English (a) .-- ${ }^{\text {a }}$ |  |
| Foreign Language (b) --- 3 | Foreign Language |
|  | Mathematics 2 (d) .--- 3 |
|  | Religion 2 .......................... 3 |
| History 1 - 3 |  |
| Physical Education ----------.-. 1 | Physical Education --.-.-........ 1 |
| 16 | 16 |
| Sophom | Year |
| First Semester | Second Semester |
| English 21 ............................-3 | English 22 -........................... 3 |
| Science (e) .-......................... 4 | Science -...........-...........---....- 4 |
| Psychology 1 (f) ----------3 | Government (g) --- 3 |
|  | Foreign Language .-.-.-.-......... 3 |
|  |  |
| 16 | 16 |

[^0](Science selected must be one of these: Biology, Chemistry, Physics. To secure credit, consecutive units must be taken.)

## PRE-AGRICULTURE OR PRE-FORESTRY

Freshman Year
English ..... 6
Religion ..... 6
Biology ..... 8
Chemistry ..... 8
Fhysical Education ..... 2
Hygiene ..... 2

## Sophomore Year

English ..... 6
Mathematics ..... 6
Chemistry ..... 10
Botany ..... 8
Social Science ..... 3
Physical Education ..... 2$-\frac{}{35}$

## PRE-ENGINEERING

Freshman Year
English ..... 6
Religion ..... 6
Mathematics ..... 6
Chemistry ..... 8
Hygiene ..... 2
Physical Education ..... 2

Sophomore Year

Sophomore Year

Sophomore Year

Sophomore Year

Sophomore Year

Sophomore Year

English

English

English

English

English .....  .....  .....  ..... 6 .....  .....  .....  ..... 6 .....  .....  .....  ..... 6 .....  .....  .....  ..... 6 .....  .....  .....  ..... 6

Mathematics

Mathematics

Mathematics

Mathematics

Mathematics .....  .....  .....  ..... 10 .....  .....  .....  ..... 10 .....  .....  .....  ..... 10 .....  .....  .....  ..... 10 .....  .....  .....  ..... 10

Chemistry

Chemistry

Chemistry

Chemistry

Chemistry .....  .....  ..... 10 .....  .....  ..... 10 .....  .....  ..... 10 .....  .....  ..... 10 .....  .....  ..... 10

Physics

Physics

Physics

Physics

Physics .....  ..... 8 .....  ..... 8 .....  ..... 8 .....  ..... 8 .....  ..... 8
Physical Education
Physical Education
Physical Education
Physical Education
Physical Education ..... 2 ..... 2 ..... 2 ..... 2 ..... 2 ..... - ..... - ..... - ..... - ..... - ..... 34 ..... 34 ..... 34 ..... 34 ..... 3430
PRE-DENTISTRY
Freshman Year
Chemistry ..... 8
Biology ..... 8
English ..... 6
Physical Education ..... 2
Health Ed. ..... 2
Mathenatics ..... 3
Anatomy and Physiology ..... 3
Sophomore Year
English ..... 6
Physics ..... 8
Chemistry ..... 10
Matherratics ..... 3
Electives* ..... 3
Religion ..... 6 ..... 3632
-Recommended electives include Lat:n, Psprhology, History, Economics and Soc'ology,
PRE-NURSING
Freshman Year
English ..... 6
Religion ..... 6
Anatomy and Physiology ..... 6
Biology ..... 8
Chemistry ..... 8
Physical Education ..... 2
36 ..... 32 ..... 31

## AGRICULTURAL - TERMINAL

| Freshman Year | Sophomore Year |
| :---: | :---: |
| English .-.------........................--- 6 |  |
| Religion ----------------------1-6 | Intermediate Algebra |
| Basic Mathematics -----------6 | Physical Education |
| Physical Education ------------ 2 | Agriculture |
|  |  |
| 32 | 33 |

## TWO YEAR GENERAL BUSINESS

| Freshman Year <br> Fall Semester | Sophomore Year <br> Fall Semester |
| :--- | :--- | :--- |
| Typewriting |  |

## TWO-YEAR ACCOUNTING

Freshman Year Fall Semester
English ..... 3
Religion ..... 3
Business Aritmetic ..... 2
Economic Geography ..... 3
Accounting ..... 3
Typing ..... 2
Physical Education ..... 1
17
Spring Semester
English ..... 3
Religion ..... 3
Business Law ..... 3
Physical Education ..... 1
Office Machines ..... 1
Accounting ..... 3
Money \& Banking ..... 3
Sophomore Year Fall Semester
Hygiene ..... 2
Interm. Accounting ..... 3
Speech ..... 2
Economic Principles ..... 3
Income Tax Acct. ..... 2
Management ..... 3
Elective ..... 318
Spring Semester
Statistics ..... 3
Cost Accounting ..... 3
Economic Problems ..... 3
Elective ..... 6
Accounting Problems ..... 1
Business Correspondence ..... 2

## TWO-YEAR SECRETARIAL



34

[^1]
## ONE YEAR GENERAL BUSINESS

| Fall Semester | Spring Semester |
| :---: | :---: |
| Typewriting ---------------------3 | Business Law ..- ........- 3 |
| Business Arithmetic --.-..----.-- 2 | Religion ----u- 3 |
| Economic Geography .-......-...- 3 | Salesmanship --------.-..-. 2 |
| Physical Education -----.-.----.-...- 1 | Physical Education |
| Office Practice .------ 2 | Accounting Principles .-.-. 3 |
| Office Machines ---------1 | English 1 _-.-.-.-.-.-.-.- 3 |
| Accounting Principles .-----.-----3 |  |
|  | 15 |
| 15 |  |
| ONE YEAR | CRETARIAL |
| Fall Semester | Spring Semester |
|  | Typewriting .----.-.-...-.-.-.-........... 3 |
| Typewriting -------------3 | Shorthand |
| Business Arithmetic .----......-. 2 | Salesmanship ------------ 2 |
|  |  |
| Physical Education ..-...--------1 | Physical Education -----.-...--.-...- 1 |
| Office Practice ........------------ 2 | Sec. Accounting ----------.---3 |
| Office Machines .---.-.-.-------1 |  |
| 15 |  |
| MEDICAL T | HNOLOGY |
| Freshman Year | Sophomore Year |
| English .----------------------------1-6 | English -------------------------------30 |
|  | Chemistry ------------------------10 |
| Physical Education -- 2 | Anatomy \& Physiology .-. 6 |
|  | Bacteriology |
| Biology -- 8 | Clinical Pathology .-.-. 8 |
|  | Parasitology .----------------------14 |
| Mathematics -------------3 |  |
| 36 | 35 |

No grade lower than C on science courses will be acceptable for medical technology students. This is a two-year course which prepares students to work as medical technicians in hospitals or physician's offices. The curriculum allows actual experience in blood counts, urinalysis and similar techniques.

## GRAPHIC ARTS

Freshman Year

Freshman Year

Freshman Year

Freshman Year

Freshman Year

Freshman Year

Freshman Year

Freshman Year

English

English

English

English

English

English

English

English .....  .....  .....  .....  .....  ..... 6 .....  .....  .....  .....  .....  ..... 6 .....  .....  .....  .....  .....  ..... 6 .....  .....  .....  .....  .....  ..... 6 .....  .....  .....  .....  .....  ..... 6 .....  .....  .....  .....  .....  ..... 6 .....  .....  .....  .....  .....  ..... 6 .....  .....  .....  .....  .....  ..... 6

Mathematics

Mathematics

Mathematics

Mathematics

Mathematics

Mathematics

Mathematics

Mathematics .....  .....  .....  .....  ..... 3 .....  .....  .....  .....  ..... 3 .....  .....  .....  .....  ..... 3 .....  .....  .....  .....  ..... 3 .....  .....  .....  .....  ..... 3 .....  .....  .....  .....  ..... 3 .....  .....  .....  .....  ..... 3 .....  .....  .....  .....  ..... 3
Religion
Religion
Religion
Religion
Religion
Religion
Religion
Religion ..... 3 ..... 3 ..... 3 ..... 3 ..... 3 ..... 3 ..... 3 ..... 3
Physical Education
Physical Education
Physical Education
Physical Education
Physical Education
Physical Education
Physical Education
Physical Education ..... 2 ..... 2 ..... 2 ..... 2 ..... 2 ..... 2 ..... 2 ..... 2
The Practice of Printing (I) 10
The Practice of Printing (I) 10
The Practice of Printing (I) 10
The Practice of Printing (I) 10
The Practice of Printing (I) 10
The Practice of Printing (I) 10
The Practice of Printing (I) 10
The Practice of Printing (I) 10
Elementary Platen Presswork 10
Elementary Platen Presswork 10
Elementary Platen Presswork 10
Elementary Platen Presswork 10
Elementary Platen Presswork 10
Elementary Platen Presswork 10
Elementary Platen Presswork 10
Elementary Platen Presswork 10
Linotype Keyboard Practice
Linotype Keyboard Practice
Linotype Keyboard Practice
Linotype Keyboard Practice
Linotype Keyboard Practice
Linotype Keyboard Practice
Linotype Keyboard Practice
Linotype Keyboard Practice ..... 5 ..... 5 ..... 5 ..... 5 ..... 5 ..... 5 ..... 5 ..... 5 ..... 5 ..... 5 ..... 5 ..... 5 ..... 5 ..... 5 ..... 5 ..... 5
42

## ONE-YEAR TELETYPESETTING

Teletypesetting ..... 20
Religion ..... 6
Physical Education ..... 2
Office Practice ..... 2
Office Machines ..... 2
Sophomore Year
English ..... 6
History ..... 3
Pratice of Printing (II) ..... 10
Printing Layout and Design ..... 5
Linotype Keyboard Operation ..... 10
Linotype and Teletypesetter Maintenance ..... 5
Newspaŋer Advertising and Makeup ..... 5
LINOTYPING
Freshman Year
English 1, 2 ..... 9
Religion
10
Practice of Printing
Physical Education ..... 2
Mathematics (G. B. 1) ..... 2
Printing Terms and
10
Linotype Maintenance
Teletypsetter and Main- tenance ..... 5
Linotype Operation ..... 15
Measurements ..... 3
Linotype Operation ..... 18

[^2]
# Discription of Courses 

## VOCATIONAL ARTS

The main objective of the Agriculture Department is to fit the instruction to the needs of the student. Each student will know the type and kind of instruction that he needs most, and, as far as possible, this will be given. Instruction in the following courses will be available:

## 1. Farm Shop: <br> 3 semester hours

Review of all previous training, including proper use and care of farm tools and woodworking machines. Training will be given in forging, soldering, tempering, concrete and masonry work, arc and oxy-acetylene welding, and electric wiring. Some construction, repair, and remodeling jobs may be done in the shop and taken home by the student.

## 2. Farm Equipmeni:

3 semester hours
A study of the latest equipment used in modern farming. Emphasis will be placed on the efficiency of the equipment, proper selection for the job, adjustment, and safety in operation.
3. Pasture and Forage Crops:

3 semester hours
A study of the establishment and maintenance of pastures; also the selection, adaptation, fertilizer requirements, harvesting, and use of the principal forage crops.
4. Farm Buildings:

3 semester hours
A course dealing with the proper location, arrangement, estimating cost of materials for construction and remodeling of farm buildings.
5. Livestock Production:

3 semester hours
This course will deal principally with the improvement of the leading types of livestock, including selection, breeding, feeding, management, marketing, and parasite and disease control.
6. Poultry Production:

3 semester hours
A study of the principal factors in poultry production, such as the proper selection, breeding, feeding, brooding, housing, culling, marketing, and parasite and disease control.

## 7. Field Crops:

3 semester hours
A study of the latest approved and recommended varieties of corn, small grain, legumes, and cash crops, including their adaptation, plant food requirements, cultural methods, harvesting, use, and insect and disease control.

A study of the operation, care, and repair of farm tractors and engines, including the principles of the operation of internal combustion engines, clutches, transmissions, drives, engine troubles, general repair, servicing, and efficient operation.

## 22. Farm Management.

3 semester hours
A study of the principles of the successful operation of a farm, such as the proper balance between enterprises, farm planning, keeping farm records, measuring farm efficiency, and profitable production and marketing.
23. Farm Machinery.

3 semester hours
A study of the general problems in the management of the farm woodlands, including replanting the farm woodlands, tree identification, tree measurements, growth and development of forest stands, intermediate and final cuttings, forest protection, and utilization of forest products.
24. Fruit and Vegetable Production. 3 semester hours

A study of the principles of fruit growing and vegetable growing, with attention given to the selection of varieties, soil adaptation and preparation, fertilization, cultural practices, harvesting, grading, packing, marketing and insect and disease control.

## 25. Home Improvement.

3 semester hours
A study of the establishment and care of lawns, shrubbery, and flowers, and the repair of furniture and home appliances. Girls may take this course.

## MECHANICS

## 1. Gasoline Engines

A practical study of the operation and care of the engine, including the principles of operation.

## 2. Transmissions

A study of clutches, transmissions, differentials and final drives.

## 3. Cooling System

A study and repair of radiators, water pumps and water hoses.
4. Electrical System

A study of generators, starters, lighting and wiring of the auto.

## BUSINESS EDUCATION

## 1. Beginning Typewriting.

3 semester hours
Required of all business education majors. Mastery of keyboard by touch method, technique of machine operation. Instruction in typewriting manuscripts and centering problems. Five hours a week. Laboratory fee required.

## 2. Advanced Typewriting. <br> 3 semester hours

Required of all business education majors. A continuation of Business Education 1. Business letter writing and other business forms. Five hours a week. Laboratory fee required.

## 3. Economic Geography.

3 semester hours
A study of essential resources, agricultural production, manufacturing, and trade routes.
4. Business Arithmetic. 2 semester hours

A comprehensive course in commercial arithmetic given on the level of a college course in business education. It provides training in fundamental arithmetic processes with emphasis on their application to business.
5. Secretarial Accounting.

3 semester hours
A one semester course designed to acquaint students with basic bookkeeping procedures. Not open to accounting majors or General Business students.
6. Salesmanship.

2 semester hours
Psychology of selling and advertising, problems of employers. Sales talks emphasized. Demonstrations by successful salesmen; motion picture films demonstrating good selling.

## 7. Business Law.

3 semester hours
Includes the discussion of law under the following topics: Contracts, Sales, Negotiable Instruments, Law of Employment, Risk Bearing Devices, Property, and Criminal Offenses in business.

## 8. Shorthand.

3 semester tours
Gregg Simplified Functional Method. Reading skills developed, followed by writing skills. Five laboratory hours a week.

## 9. Shorthand.

## 3 semester hours

A continuation of 8 Further development of skill in taking dictation. Introduction of new matter, dictation and transeription on typewriter. Five laboratory hours a week.

Prerequisite: Business 8 or its equivalent. The purpose of this course is to develop speed and accuracy in Gregg Shorthand and to apply this skill in taking dictation and in the transcribing of business letters.

## 11. Medical Shorthand.

2 semester hours
Development of skill in taking specialized dictation in the field of medicine. Special attention and drill on medical terminology. Offered on demand.

## 12. Legal Shorthand.

2 semester hours
Development of skill in taking specialized dictation in the field of law. Special attention and drill on legal terms. Offered on demand.

## 13. Office Machines.

1 semester hour
Technique of operation, care of machine, and skill in operation of machines found in modern offices. Two hours per week. Laboratory fee required. Prerequisite: Typing.

## 14. Office Practice.

2 semester hours
Emphasizes training in basic office procedures and routines.

## 20. Business Correspondence.

2 semester hours
A comprehensive study of the essentials of business-letter writing. Designing letterheads, planning lay-outs of business letters including letters of acknowledgment, inquiry, etc. will be covered.
21. Management.

3 semester hours
Basic fundamentals of office and industrial management. Planning, organizing, executive personnel, etc. are studied in detail.

## 22. Economic Principles.

3 semester hours
A study of the present day economic system; agricultural, industrial, and business organizations in production; organized labor and its policies; money, credit, and banking; international trade. Prerequisite: Business 3

## 23. Economic Problems.

3 semester hours
Designed to follow Economics 22 ; this course explores the problems of distribution of income, price changes and the business cycle, government finances, and a comparison of the modern economic systems. Prerequisite: Economics 22.
24. Money and Banking.

3 semester hours
A course in the history of money, its development, and use. Descriptive treatment of banking procedures.

A study of elementary statistical measures and their application to business situations. Prerequisite: Business Education 3 and 4.
20. Accounting.

3 semester hours
Beginning accounting. Topics studied include ledger accounts, trial balance, work sheet, credit transactions, special journals. Three hours a week and two hours laboratory. Practice set No. 1. Prerequisite: Business Arithmetic.

## 27. Accounting.

3 semester hours
A continuation of 1. Partnership, Corporation and Specialized Accounting. Practice set No. 2. Three hours a week and two hours laboratory.
23. Intermeさiate Accounting.

3 semester hours
An advanced study of partnership and corporation accounting procedures dealing with inventory valuations, depreciation methods, net worth problems, and analysis of financial statements. Prerequisite: Accounting 26 and 27.
23. Cost Accounting.

3 semester hours
A study of accounting theory and principles included in joborder, process, and standard cost procedure. Process cost practice set. Prerequisite: Accounting 23.
30. Income Tax Accounting.

2 semester hours
A course designed to acquaint the student with preparation of individual returns, and the procedures involved in keeping tax records. Prerequisite: Accounting 28.

## 31. Nathematics of Investment.

3 semester hours
This course deals with compound interest and discount, annuitics, amortization and sinking funds, valuation of bonds, life annuities, and life insurance. Prerequisite: College Algebra.

## ENGLISH

## C. Easic English.

3 semester hours
A remedial course in English grammar and composition with some attention to developing reading skills. This course is required of students showing marked deficiency in English on the basis of placement examinations.

1-2. Freshman English.
3 semester hours
A study of the basic language facts, the dictionary, the library, grammar fundamentals, spelling, and punctuation. A research paper and supplementary readings are required.

A course which analyzes the basic elements of speech, voice, language, bodily action, speech content, and speech attitudes and makes applications to various speech situations.

## 21-22. English Literature.

3 semester hours
Historical survey of English literature from beginning to contemporary times with emphasis on representative authors. Lectures, ciass discussions, short research paper, and brief oral reports are included.

## GRAPHIC ARTS—PRINTING

## 1. The Practice of Printing I. <br> 10 semester hours

A study of the history of the great industry of printing; types and materials used in printing and how to use them; the setting and makeup of printed forms and advertisements.

## 2. Elementary Platen Presswork. <br> 10 semester hours

To learn the machanics of the platen press and the methods of producing certain types of printing.

## 3. Linotype Keyboard Practice. <br> 5 semester hours

To study the fingering system of the Linotype keyboard and to determine if the student has an aptitude necessary to become a competent operator.
21. Practice of Printing II.

10 semester hours
To study the principle of balance, proportion, harmony and contrast in printing; to set and makeup intricate forms and advertisements; the study of papers used in printing, illustrations and their use.
22. Printing Layout and Design.

5 semester hours
Practice of designing newspaper ads and printed forms; newspaper adroom practice and procedure; separation of color forms; a knowledge of photo engravings.

## 23. Linotype and Teleifpesefter Maintenance. 5 semester hours

Diagnosing troublesome conditions that develop in the operation of Linotypes and Teletypesetter attachments; to learn the care and maintenance of the machines.

## 24. Newspaper Adveriising and Makeup.

5 semester hours
The practice of newspaper makeup; how to put punch in the setting of newspaper advertisements; how to mark ad copy; the setting of effective heads; producing a newspaper.

To study the difference in arrangement of the Teletypesetter keyboard and that of a standard typewriter; to practice operating the keyboard; to learn to read the perforated tape; to prepare students for employment as efficient operators.

## LANGUAGES

## FRENCH

1-2. Elementary French.
3 semester hours
For those with no previous study of the language. Fundamentals of grammar. Simple composition. Constant training in pronunciation based on phonetics. Simple readings during second semester.

## 3-4. Iniermediate French. <br> 3 semester hours

Two years of high school French or French 1 and 2 required. Rapid review of grammar, idiomatic constructions, and vocabulary based on reading of selected authors. Frequent dictations and some conversational French.

21-22. Introduction to Literature.
3 semester hours
Rapid review of most difficult parts of grammar. Survey of French literature from Chanson de Roland to eighteenth century with particular emphasis upon seventeenth century selected texts read from literature and linguistic point of view.

## LATIN

1. Latin.

3 semester hours
A course intended for students who have never studied Latin and for those who present only one unit of Latin for entrance.
2. Lâin.

3 semester hours

Continuation of Latin 1. Some study made of the Roman political and social institutions. Reading of selections from Latin masterpieces.

## SPANISTI

## 1-2. Elementary Spanish.

3 semester hours
Introduction to the Spanish language through contact and use. Emphasis on grammar, graded readings, and simple conversation. Completion of 2 necessary in order to receive credit for 1 .

Prerequisite: Spanish 1-2 or two years high school Spanish. Review of grammar. Class readings and conversation. Completion of 4 necessary in order to receive credit for 3 .

## MATHEMATICS

The courses in this department are organized into two groups -(1) Terminal, (2) Transfer-and are offered as herein described. GROUP I-Terminal and Remedial:

The courses in this group are designed especially to meet the needs of one-year and two-year Business Education, Graphic Arts, and Agriculture graduates who are going directly into their vocations and not transferring to senior college immediately for higher training. They furnish the basic principles and skills essential to the successful pursuit of the other practical courses or of a job in these fields. They also furnish opportunity for remedial work to transfer students who may be deficient in the prerequisites to the regular college mathematics courses.

Full terminal credit, therefore, is allowed for the courses of this group as indicated in each case, but ordinarily no transfer credit is allowed for these courses. However, some senior colleges do allow transfer credit for these courses, because they are all given on a level above that of high school courses of similar title.

## A. Mathematics.

Basic Mathematics. A course for students who lack the proper background for group II mathematics courses.A general review of fractions, decimals, square root, use of formulas, and other basic mathematical operations to intermediate algebra and trigonometry. Three hours per week. No credit.

## B. Plane Geometry.

While this course includes the full high school subject of Euclidian Geometry, it covers a great deal more in logical analysis and the psychology of the reasoning process that is of particular value to all Pre-Ministerial and Pre-Law students. The course is required of all liberal arts students whose transcripts indicate a deficiency and who are working for the AA degree. No credit. Three hours per week.

## Business Arithmetic. (See Business.)

This is a comprehensive course in commercial arithmetic. It is given on the level of a college course in business education and provides training and practices in all the important topics of fundamental arithmetic with emphasis on their application to business as of today.

A digest of work usually covered in second year high school algebra, including the fundamental operations, factoring linear and quadratic equations with special attention to exponents, radicals, the binominal formal, and progressions.

## GROUP II-Transfer Credit:

The courses in this group are designed and given strictly on the coilege freshman and sophomore levels to meet the requirements of Pre-Engineering and other career students who expect to transfer and continue their training in senior colleges and other higher institutions of technology. Full transfer credit is allowed as indicated in each case.

## 1. College Algebra.

3 semester hours
This is the standard Freshman course in college algerba. It meets the needs of mathematics and physical science majors, as well as the requirements of students of engineering and of higher accountancy and finance. Prerequisites: One and one-half years algebra. Three hours per week.
2. Plane Trigonometry and Solid Geometry. 3 semester hours

This course is a study of trigonometry beginning with the definition of trigonometric functions and continuing through the fundamental identities, multiple angles, solutions of trigonometric equations, and solutions of the general plane triangle. Also included is the study of the radian and inverse trigonometic functions. Prerequisites: Mathematics 1 or equivalent.

Mathematics of Investment. (See Business.)

## 21-21. Analytic Geometry and Calculus.

5 semester hours
This is the regular course in analytic geometry offered for students who plan to major or minor in mathematics or to study engineering.

Differential and Integral Calculus are offered. The formulas for differentiating algebraic and transcendental functions are developed and applied to the study of problems dealing with maxima and minima, curvature, velocities, and acceleration. Integral deals with the methods of integration with applications to problens such as the determination of areas, volumes, centroids, moments of inertia, and arc length. Double and triple integrals are studied together with a brief treatment of infinite series.

Mathematics 21-22 includes 12 weeks of Analytic Geometry. 12 weeks of Differential Calculus (split between the first and second semesters) and 12 weeks of Integral Calculus.

## MUSIC

## THE DANIEL SCHOOL OF MUSIC

## Theoretical Courses

A basic course of study is provided for students who plan to major in Voice, Piano, Organ, Church Music, or Music Education in the field of Choral Music.

## Remedial Sight-Singing.

No credit
A course in sight-singing und music dication for those with an insufficient background in music. Must be taken the first semester of Freshman year; no prerequisite; 3 hours a week.

Sight-Singing and Music Dictation 1, 2, 3, 4.
3 semester hours
A course including sight-singing, melodic, and rhythmic dictation; admittance by examination only to non-music majors; no prerequisite to 1 for music majors; all others must be taken in numerical succession. 1 and 3 offered first semester only; 2 and $\frac{1}{4}$ offered second semester only. 3 hours a week.

Theory 1, 2.
3 semester hours
A course in written and keyboard harmony, required of Freshman Music Majors; may be taken as an elective by other students with suitable preparation 1 is offered first semester only; 2 is offered second semester only. 3 hours a week.

## Theory 3, 4.

3 semester hours
A continuation of Theory 1 and 2 , written and keyboard harmony; all Theory courses must be passed in numerical succession: 3 is offered first semester only; 4 is offered second semester only 3 hours a week.

## Míusic Appreciation.

2 semester hours
A course designed to increase the non-m!usic major's understanding and enjoyment of music; no prerequisite; not open to Music Majors; offered both semesters. 2 hours a week.

## Graded Choir Materials and Methods 1, 2.

3 semester hours
A study in inaugurating, organizing, and administering the Multiple Choir Program, and the materials appropriate for each age-group; no prerequisite; 1 offered first semester only; 2 offered second semester only. 3 hours per week.

Senior Choir Materials and Methods 1, $2 . \quad 3$ semester hovrs
A study in organizing and administering the Senior Chior Program (includes Male Chorus, Women's Chorus); method for im-
proving Congregational Singing; correlating music into the Worship Service; materials and methods of dealing with different levels of choral ability; the technique and art of choral conducting; 1 is a prerequisite of 2 ; 1 offered first semester only; 2 offered second semester only. 3 hours per week.

History of Church Music and Hymnody 1, $2 . \quad 3$ semester hours
A study of the growth and development of Church Music from its earliest origin to the present day; meters, composers, and hymn stories; hymn interpretation; no prequisite; 1 offered first semester only; 2 offered second semester only. 3 hours a week.

## THE DANIEL SCHOOL OF MUSIC

## Applied Music

All numerically numbered courses are Music Majors only, unless special permission is granted by the head of the Music Department

## Voice.

A study in the development of tone production and its easy. natural use and control in singing; vocal repertoire.

## MUSIC MAJORS

Voice 1, 2
2 semester hours
Simple technical exercises for the development of range, resonance, diction, pure tone quality, ease in singing, phrasing, and correct breath control; interpretation of songs from classical composers, stressing early Italian and Old English songs; 12 hours' practice a week; 2 half-hour lessons a week. Prerequisite is a minimum of vocal facility.

Voice 7, 8
l semester hour
Same as Voice 1, 2 except for 6 hours' practice a week, 1 half-hour lesson a week.

## Voice 3, 4

2 semester hours
First year technical work continued, with the learning of more difficult songs, stressing French and German songs; 12 hours' practice a week; 2 half-hour lessons a week.

## Voice 9, 10

1 semester hour
Same as Voice 3, 4 except for 6 hours' practice a week, 1 halfhour lesson a week.

## Voice 5, 6

2 semester hours
Second year technical work continued; a study of Sacred Solo
repertoire for all types voices; 12 hours' practice a week; 2 halfhour lessons a week.

Voice 11, $12 \quad 1$ semester hour

## NON-MUSIC MiAJORS

Voice A, B, C, D

l semester hour
Same as Voice 1, 2, 3, 4, except for greater leniency in repertoire, and 6 hours' practice per week; 2 half-hour lessons a week.

Same as Voice A, B, C, D except for 1 half-hour lesson a week.

## Piano

The materials used for technical development depend on the individual needs for the student. A thorough knowledge of all scales and arpeggios is a prerequisit to Piano 1.

Piano 1, 2
2 semester hours
Bach Inventions, Preludes, Suites; Sonatas of the not so difficult works by Haydn, Mozart, and Beethoven; the easier Chopin Preludes, Waltzes, Majurkas, and Nocturnes; other works by classical, romantic, and contemporary composers. 12 hours’ practice per week; 2 half-hour lessons per week.

Pisno 7, 8
2 semester hours
Same as Piano 1, 2 except for 6 hours' practice per week; 1 half-hour lesson per week.

Pi』no 3, 4
2 semester hours
Bach Three-Part Inventions, Well-Tempered Clavier, Suites, Partitas; Mozart and Beethoven Sonatas; moderately difficult Chopin works; other classical, romantic, impressionistic, and contemporary composers; 12 hours' practice per week; 2 half-hour lessons per week.

Piano 9, 10
1 semester hour
Same as Piano 3, 4 except for 6 hours' practice per week; 1 half-hour lesson per week.

Piano 5, 6
2 semester hours
A continuation of Piano 3, 4; accompanying for solos and groups; hymn playing; church music (preludes, postludes, offertories, etc.). 12 hours' practice per week; 2 half-hour lessons a week.

Piano 11, 12
l semester hour
Same as Piano 5, 6 except for 6 hours' practice per week; 1 half-hour lesson per week.

Piano A, B, C, D

1 semester hour
Same as Piano 1, 2, 3, 4 except for greater leniency in repertoire and 6 hours' practice per week; 2 half-hour lessons a week.

## Piano G, H, J, K $\quad 1 / 2$ semester hour

Same as Piano A, B, C, D except for 1 half-hour lesson per week.

## Organ

A thorough background in Piano, with the mastery of the 5th grade work a prerequisite to Organ 1.

## MUSIC MAJORS

## Organ 1, 2

2 semester hours
Manual and pedal technique; Bach Eight Little Preludes and Fugues; elementary compositions involving the fundamentals of registration; hymn playing; modulation; 12 hours' practice per week; 2 half-hour lessons per week.

Organ 7, 8
1 semester hour
Same as Organ 1, 2, except for 6 hours' practice per week; 1 half-hour lesson per week.

Organ 3, 4 2 semester hours
Bach first master period Preludes and Fugues; Guilmant, Mendelssohn, sonatas; simpler modern school works; accompanying; improvisation; 12 hours' practice per week; 2 half-hour lessons per week.

Organ 9, 10
l semester hour
Same as Organ 3, 4, except for 6 hours' practice per week; 1 half-hour lesson per week.

## Organ 5, 6

2 semester hours
A continuation of Organ 3, 4 with greater emphasis on Church Niusic repertoire (preludes, postludes, offertories, etc.) a course in directing choirs from the organ; 12 hours practice per week; 2 half-hour lessons per week.

## Organ 11, 12

1 semester hour
Same as Organ 5, 6 except for 6 hours' practice per week; 1 half-hour lesson per week.

NON-MUSIC MAJORS
Organ A, B, C, D
l semester hour
Same as Organ 1, 2, 3, 4 except for 6 hours' practice per week; 2 half-hour lessons per week.

Same as Organ A, B, C, D except for 1 half-hour lesson per week. (It is inadvisable to study organ unless the student practices a minimum of 1 hour per day.)

## Ensembies

Participation in all choral ensembles is required of all music majors.

## Male Chorus

1 semester hour
Open to all young men interested in singing, who have blendable voices. Concerts are presented using both sacred and secular music. 2 rehearsals per week, plus Chowan College Chorus, and Chowan Oratorio Society rehearsals.

Women's Glee Club
1 semester hour
Open to all young women interested in singing, who have blendable voices. Concerts are presented using both sacred and secular music. 2 rehearsals per week, plus Chowan College Chorus, and Chowan Oratorio Society rehearsals.

## Chowan College Chorus

A combined rehearsal weekly (every Friday) for the purpose of studying and singing mixed chorus numbers, both sacred and secular. Required of all members of the Male Chorus and the Women's Glee Club, to receive credit.

## Chowan Oratorio Society

The purpose of this organization is to study and to present two Oratorios yearly; required of all members of the Male Chorus and the Women's Glee Club, to receive credit; open to the general public. 1 rehearsal per week (every Tuesday 8:00-9:15 P. M.).

## Student Recitals

It is required of all Voice, Piano, and Organ students to appear in Student Recitals at the discretion of their teachers.

## PHYSICAL EDUCATION DEPARTMENT

Every student enrolled in the institution is required to register for and meet gymnasium classes three times a week.

A class is planned for those who present a doctor's statement that they are not physically able to meet the regular classes.

## Hygiene

2 semester hours
A course designed to give a general knowledge of the body that will result in a more wholesome life. Personal community
health problems are studied with emphasis on health problems of the individual student. Factors influencing mental health are also considered.

## WOMEN

## 1 W. Recreational Activities

l semester hour
A course in indoor and outdoor team sports designed to be helpful in playground and church recreation. Three times per week.

## 2 W. Rhythm and Games

1 semester hour
This course offers an opportunity for the student to learn the fundamental folk and national rhythms; to learn the customs, dress, and folklore of many countries. Three hours per week.

## 3 W. Elementary Swimming <br> $l$ semester hour

The fundamental skills in executing various strokes will be cmphasized. Three hours per week.

4 W . Elementary Tennis
1 semester hour
A beginner's course designed to teach basic rules and skills. Three hours per week.

5 W. Volleyball and Basketball l semester hour
Development of fundamental skills. Three hours per week.
6 W. Archery
1 semester hour
A beginner's course designed to teach the basic rules and skills. Some time will be spent on the care of the equipment.

7 W. Stunts and Tumbling l semester hour
23 W . Advanced Swimming
1 semester hour
Prerequisite: Student must have passed the American Red Cross beginners swimming test. Three hours per week.

24 W. Advanced Tennis
$l$ semester hour
Prerequisite: 4 or its equivalent.

## MEN

1-2. Basic Physical Education
l semester hour
Basic courses consisting of conditioning activities of low and high organization, vigorous individual and team games to develop fundamental skills according to the needs of the individual.

## 3. Elementary Swimming

l semester hour
This course is designed for students who cannot swim. Two hours per ween.

Basic course in fundamentals and rules of games and minor sports. This course is designed for those interested in church, Y. M. C. A., Boy Scout, or school work. Two hours per week.

## 5-6 Organized Games

1 semester hour
These courses stress team play in games such as volleyball, touch-football, basketball, soccer, badminton, and tennis. Required of all sophomores. Three hours per week.
21. Theory of Football

2 semester hours
A course recommended for all varsity football players and boys interested in coaching and officiating. A theory course elaborating on offense and defense, methods of teaching fundamentals, purchasing and care of equipment, and treatment of injuries. Two hours per week.

## 22. Theory of Basketball

2 semester hours
A course recommended for all basketball players and students interested in coaching and officiating. A theory course elaborating on individual fundamentals, offense and defense, interpretations of rules and training for officiating. Two hours per week.
23. Theory of Baseball

2 semester hours
A theory course elaborating on individual play and team strategy, official rules of scoring, organization and management, and treatment of injuries. Two hours per week.
24. Advanced Swimming and Lifesaving

2 semester hours
Physical Education 3 is a prerequisite for this course-American Red Cross swimming course. Two hours per week.

## RELIGION

## 1. Old Testament

3 semester hours
A study is made of the leading facts in the history of the Hebrew people, as given in the Old Testament, from the time of Creation to the return from Exile. The Prophets and the Poetic Books are studied in connection with the periods and events where they occur.

First Semester

## 2. New Testament

3 semester hours
Special study is made of the life of Christ as revealed in the Gospels. The Spread of Christianity is traced through the first cen-
tury with special attention to Acts and the Letters. An effort is made to show the relationship of Christianity to Western Culture.

Second semester

## 3. The Church and its Organizations. <br> 2 semester hours

A study is made of the purposes, methods, and organizational set-up of the Sunday School, the Brotherhood, the Training Union, and W. M. U.

Prerequisite: Religion 1 and 2
First Semester
4. The Church and its Program of Religious Education.

2 semester hours
A study is made of the doctrines, officers, and government of the church. Attention is also given to the methods and specialized services of the church: religious drama, visual aids, stewardship and missions.

Prerequisite: Religion 1 and 2
Second Semester

## SCIENCE

The Science Department offers work which is fully transferable to schools of engineering, medicine, dentistry, and other professions. Work in this department is accepted by all senior institutions.

## BIOLOGY

## 1-2 General Biology

4 semester hours
An introductory course in which the fundamental facts of the structure and activities of plants and animals are studied. Laboratory work will consist of the study of important biological principles, and the study of representatives from the plant and animal kingdoms. Three hours lecture and recitation and two hours laboratory per week.

### 3.4 Anatomy and Physiology

3 semester hours
Prerequisites or corequisite: Biology 2.
Reading and lectures about human anatomy and physiology, including emphasis on health and hygiene. Three hours lecture and recitation per week.

[^3]A study of bacteria, with emphasis on the pathogenic species. Laboratory work will be devoted to the study of the common species of bacteria and to the development of satisfactory bacteriological technique. Designed primarily for students who plan to enter medicine, nursing, dentistry, public health, or medical technology. Three hours lecture and two hours laboratory per week. On demanū.

## 22. Invertebrate Zoology

4 semester hours
Prerequisite: Biology 1 and 2.
A study of the invertebrate animals from the standpoint of their taxonomy, morphology, physiology, and relationships. Three hours lecture and recitation and two hours laboratory per week. On demand.
23. Comparative Anatomy

4 semester hours
Prerequisites: Biology 1 and 2.
A comparative study of the chordate animals. Study and dissection of type forms in the laboratory. Three hours lecture and recitation and two hours laboratory per week. On demand.

## 24. General Botany

4 semester hours
Prerequisites: Biology 1 and 2.
A study of the taxonomy, morphology, and physiology of plants. Three hours lecture and recitation and two hours laboratory per week. On demand,

## 25. Field Botany

4 semester hours
Collection, identification, and study of plants as they exist in nature. Ecological relationships are stressed. Three hours lecture and recitation and two hours laboratory per week. On demand.

## 25-27. Clinical Pathology 5 semester hours

Designed for medical technology, medical secretary, and nursing students. Theory and practice of clinical laboratory procedures, including hematology, urinalysis, and similar topics. Three lecture hours, four laboratory hours per week.
23. Parasitology

4 semester hours
A study of morphology, life cycle, modes of infection, and similar topics. Special emphasis is given to methods of identification of the parasites and their ova. Three lecture and two laboratory hours per week.

## CHEMISTRY

## 1-2. General Inorganic Chemistry

4 semester hours
Note: Both 1 and 2 must be taken to secure any credit.
This course emphasizes the fundamental principles, theories, laws, and basic facts of chemistry. Preparation and properties of the more common elements and their compounds are studied. Relations of the periodic table and atomic structures are studied. Special consideration given to writing and balancing equations.

## 3. Medical Secretary Chemistry <br> 4 semester hours

A course designed to give a working knowledge of chemistry laboratory procedures to medical secretary students. Theoretical chemistry is kept a minimum. Includes the common laboratory tests used in clinical work. Prerequisites: High school chemistry or two quarters general college chemistry.

## 4-5. Organic Chemistry

5 semester hours
Prerequisites: Chemistry 1 and 2.
This course is a survey study of the organic compounds. Both aliphatic and aromatic compounds are considered. Special attention is given to methods of preparation and to reactions of typical organic compounds. Two hours lecture and recitation and six hours laboratory per week.

## PHYSICS

## 1-2. General Physics

4 semester hours
Prerequisites or corequisites: College algebra and Trigonometry.

This course treats historically and experimentally the great principles of physics. Such topics as mechanics, heat, magnetism, electricity, sound, and light will be studied. Special emphasis is placed on problem-solving. Three hours lecture and recitation and two hours laboratory per week.

## 3. Modern Developments in Physics <br> 4 semester hours

No prerequisiie.
This course is a study of topics not usually covered in the classical physics course. Such topics as X rays, television, radio and elementary atomic physics will be considered. This course is limited primarily to developments of the present century. Three hours lecture and recitation and two hours laboratory per week.

## SOCIAL SCIENCE

## HISTORY

## 1-2. World History

3 semester hours
A survey of history from the ancient times to the present. Emphasis is placed on major civilizations of the Near East, Greece, Rome, the fall of the Roman Empire, the Reformation, and the Renaissance.

## 3-4. United States History <br> 3 semester hours

United States History from the first settlement to the present day. Parallel reading, oral and written reports required.

## SOCIOLOGY

## 1-2. Sociology

3 semester hours
An introduction to the principles of sociology, the structure and function of society. A basic course prepared to meet the needs of beginners in this field.

## GOVERNMENT

6. Government

3 semester hours
The National Government of the United States. A course in the problems of American citizenship with a study of the actual working of the American Government. Parallel reading, oral and written reports required.
7. Government

3 semester hours
A study of the state and local governments in the United States. Emphasis on government in North Carolina and neighboring states.

## PSYCHOLOGY

## 1-2. Psychology

3 semester hours
This course is a survey of the problems, principles and methods of psychology. The study leads to advanced work in psychology. It serves as an introduction to liberal education.

## 1. Ancient Philosophy

3 semester hours
The development of philosophic thought from the dawn of Greek philosophy to the Christian era.

## 2. Modern Philosophy

3 semester hours
The development of philosophic thought from the Renaissance to the present. Chief emphasis on the seventeenth and eighteenth centuries.

## STUDENT ROSTER 1955-56




Jones, Harry B. ... ..Ebony, Va.
Jones, Lee Roy --- P. O. Box 124, Nashville, N. C.
Jones, Vassar Wilson --- Box 171, Harrellsville, N. C.
Jordan, Patrick Wayne
Joyner, Cecil Alvin
Kearney, Lewis Marshall
Kimball, Patricia Ann
Liverman Edith Hines
Liver
405 E. Main St.. Murfreesboro, N
Lloyd, Robert Myrtland -....................................... 1 Rockville, Va.
Long. Mason Thomas ----------........... 204 Turlington Rd., Warwick, Va.
Lynch, James Plummer

McGhee. Frank Thomas ..-.-.-.-. 528 Hickory St., Henderson, N. C.
McGowan, James Douglas ...-.............................. 1 Vanceboro, N. C.
McLean, Joseph Davidson ----------------------- Box 109, Montreat, N. C.
Martin, Nell Robertson ---.-.-.- RFD 1 Jackson, N. C.
Martin, Mrs. Virginia - 208 West St., Ahoskie, N. C.
Meador, Edward Kirby --- Route 5 Box 654 Roanoke, Va.
Melero, Gladys .-................... 20 de Mays 160 Camaguey, Cuba
Messer, Robert --- 403 Madison St. Roanoke Rapids, N. C.
Mills, Elizabeth Rose .-...------ .-. Route 1, Maysville, N. C.
Mills, Snowden C., Jr.--------- 205 W. Queen St., Edenton, N. C.
Miranda, Elsa Beatriz ..... Estacion de Terrocarril-Cartagena, L. V. Cuba

Mitchell, Rudolph N. Jr. 701 West Church St., Ahoskie, N. C.
Moore, Sally Parker Route 4, Box 145, Ahoskie, N. C.
Mooneyham, William W. Raleigh, N. C.
Mulder, Robert G., Jr. -------------- RFD 47, Conway, N. C.
Nicholson, John Joseph, Jr....-......- Route 1, Box 95 Macon, N. C.


Oliver, William C.--- 1205 Grace Ave., Burlington, N. C. Owens, Alvin Herrington --------- 317 Jefferson St., Plymouth, N. C. Padgett, Richard Gene -.......... 503 Rock St., Hartselle, Ala.


Parker, Harry Hillburn --...-...-.-.-.-.-.- 805 Kings St., Winton, N. C.
Parker, Sarah Virginia --- Star Route, Box 28, Conway, N. C.

Payne, Harold F. - Route 1, Crewe, Va.
Perry, Troy Layfayette --------------- Route 2, Colerain, N. C.
Phillips, Diane Kenney -..------. 608 East Main St., Murfreesboro, N. C.
Picot, Bettelu 303 High St., Franklin, Va.


Powell, John G.
Pritchett, Robert Odell, Jr.-..---- RFD 6, Box 104, Reidsville, N. C.
Puckette, Willie Kermitte -................................. 322 Spring Hope, N. C.
Pulley, Leonard T. - Box 16, Pleasant Hill, N. C.
Pulley, Ted Gay $-\quad$ Route 2, Wake Forest, N. c.
Rankin, Sarah Frances $\quad$ Route 2, Gastonia, N. C.
Rawls, Nancy --------------------- P. Box 172 Robersonville, N. C.
Rich, Benjamin Cam --- School St. Rochingham, N. C.

Riddick, Fred Norman
Roberson, Carlton Lee --- Green St., Robersonville, N. C.

Roberts, Bobby Dean
Roberts, Ted Green
Rollins, Ted
Rose, Charles Robert
Ross, William Carlton
Rountree, Nancy Carole
Revelte, Mrs. Chas., Sr.
Rhymer, Wiltiam Erwin.
Salmon. Wade Preston
Sheppard, Lyman H., Jr.
Sheridan, Rose Marie
Smith, James Albert
Smithwick, Shirley Deans
Snowden, Janet June
Sowell. Henry Berry
Stokes. Charles Henry
Stokes, Louis Theodore
Stery, Robert Taylor
Stone, Kelton Louis
Strange, Norma Lee
Stroud, Irvin Glenn
Sumner, Albert Lineberry
Sumner. Ronald
Sykes, Walter Mack
Taylor, Billy Hayes
Taylor, Donnie
Taylor, John Milton
Thrower, Roy Lee
Trevathan, Leroy
「ucker, June Dale
Turner, Shelton Jackson
Vaughan, Albert Lee
Wadford, Emmett C.
Walker, Lloyd W.
Ward, Walter Aleck, Jr.
Warren John Ellis

Warrick, Elizabeth Carter-..----..-........ Route 1, Box 183, Jackson, N. C.
Webb, Barbara Jean
White, Effie Ann
Williamson, Paul J., Jr. Williams, Larry J.------------ 1823 Great Bridge Blvd., Norfolk, Va. Willis, Harold Hàines, Jr..-
 Wimbish, Louise -... 5808 George Washington Highway, Portsmouth, Va. Winslow, Derl Gray
Wise, Paul W, ------------- RFD 3 Box 99, Portsmouth, Va.
Wood, Calvin Harding --------- 318 McGlohon St., Ahoskie, N. C.
Wood, qibbert ------------------ Route 2, Box 601, Wendell, N. C.


Wright, Earl



## GRADUATES 1954-55

ONE YEAR CERTIFICATES: Bette King Britton
Phyllis Ann Coley
Aubrey Edwards
Samuel Gene Evans
Patricia Ann Guthrie
Joseph Harry Harkey
Freddie Arnold King Jr.
Luther Rudolph Morris
Daniel Franklin Page
Charles Livingston Paul
Mildred Vick Wheeler
Lula Pearl White
Meredith Tyler White
Tommie Ruth Worrels

GRAPHIC ARTS CERTIFICATE:
ASSOCIATE OF SCIENCE:
William B. Sowell
Betty Ruth Boyd
Billy Joe Dickens
Royster S. Futrell
Betty Sue Godwin
Charles C. Harris)
Marilyn Wingate Joyner
Anne Marie Long
Billy Allen Murray
Jean Carol Parker
John P. Peele III
John Kirby Phillips
Ella Jane Smith
Nancy Catherine Taylor
Marilyn Anna Turner
Robert Earl Vann
Phyllis Wrae Ward

## ASSOCIATE OF ARTS:

Elbert Brantley Adcock
Clyde E. Alligood
Eunice J. Bandy
TELETYPESETTER OPERATORS:

Daisy Mae Bell
Betty Ruth Boyd
Fannie Lou Bissette
Janice Faye Dew
Mary Pauline Hardee
Mary Frances Saunders

## ONE-YEAR LINOTYPE OPERATORS:

Jane Patricia Hughes
Curtis Franklin McManus, Jr.
Joseph Boyd Perry
William Erwin Rhymer
James Weldon Stallings
Lee Roy Jones
Bobby Lee Stainback
James Franklin Wilder

## CHOWAN COLLEGE

## Application for Admission

Name
(Last Name) (First Name) (Mddle Name)
Home Address
Name of parent or guardian
Address, if different from applicant's
$\qquad$Secondary Schools Attended LocationDates of Attendance
Check if applying for work grant ..... $\square$
Check if you have been in the service ..... $\square$
Date of application
Year and semester of proposed entrance
Mail to The Registrar, Chowan College, Murfreesboro, N. C.)
CATALOG 1956-57 ..... 61

## 1958

| SEPTEMBER |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| S | M | T | W | T | 1 |  |
| 2 |  |  | 5 | 6 | 7 | $\begin{aligned} & 8 \end{aligned}$ |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 |  | 28 | 29 |
| 30 |  |  |  |  |  |  |


| OCTOBER |  |  |  |  |  |  |
| ---: | ---: | ---: | ---: | ---: | ---: | ---: |
| S | M | T | W | T | F | S |
|  | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 |  |  |  |


| NOVEMBER |  |  |  |  |  |  |
| ---: | ---: | ---: | ---: | ---: | ---: | ---: |
| S | M | T | W | T | F | S |
| 4 |  |  |  | 1 | 2 | 3 |
| 4 | 5 | 6 | 8 | 9 | 10 |  |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 |  |

DECEMBER

| S | M | T | W | T | F | S |
| ---: | ---: | ---: | ---: | ---: | ---: | ---: |
| 2 |  |  |  |  |  |  |

FEBRUARY

| S | M | T | W | T | F | S |
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| 3 |  |  |  |  |  | 1 |

MARCH

| S | M | T | W | T | F | S |
| ---: | ---: | ---: | ---: | ---: | ---: | ---: |
|  |  |  |  |  |  | 1 |

## JUNE




[^0]:    (a) Students deficient in English must take Las: English.
    (1)) fioverned by requiremsints of institution to whirh student prans to transfur. If transfer not definite. foreign language is rechired for deploma from fhowan.
    (e) Students deficient in Jathematies must take basic fourse or commes.
    (d) stndents transferring to Wake lorest college must shbstate political science or sociology.
    (e) biolos, Chemistry, lhysies. for serne redit, consecontive mats mant be takem
    (t) Students tramferring to Wake Forest College must substitute lhilosophy - …
    (of) Students transfering to Wake Forest Collge monst have six hours of Iolitioal sefence or six hours of sociology.

[^1]:    *Students having a knowledge of typewriting and shorthand shail choose an elective with the apuroval of the department of business education.

[^2]:    - Veterans registered in the Graphic Arts Itpartment do not follow this currleula. The Veterans Administration requires the veteian student to spend a minimum of 30 hours per week in class. Veterans classes camot be worked out until the number of students is known. Then, the reteran's schedule is worked out on an individual basis.

[^3]:    21. Bacteriology

    4 semester hours
    Prerequisites: Two biology courses.

