

Dr. Whitaker

Chowan College

Established in 1848



Academic Year 1960-1961

Marion, North Carolina

Vol. CVI

January, 1960

CHOWAN COLLEGE
Murfreesboro, North Carolina



GENERAL CATALOGUE
For The Academic Year 1960-1961

"The Heart of Christian Education
is Education of the Heart"

What sculpture is to a block of marble, education is to the soul.

—Addison

The most important business in which a people may engage is education.

—Lincoln

The more extensive a man's knowledge of what has been done, the greater will be his power of knowing what to do.

—Disraeli

The good education of youth has been esteemed by wise men of all ages as the surest foundation of the happiness both of private families and of commonwealths.

—Franklin

The true purpose of education is to cherish and unfold the seed of immortality already sown within us; to develop, to their fullest extent, the capacities of every kind with which God who made us has endowed us

—Jameson

If a nation expects to be ignorant and free, it expects what never was and never will be.

—Jefferson

Study to show thyself approved unto God, a workman that needeth not to be ashamed, rightly dividing the word of truth.

—II Timothy 2:15

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ACADEMIC CALENDAR

SUMMER TERM 1960

June 13—July 22

FALL TERM 1960

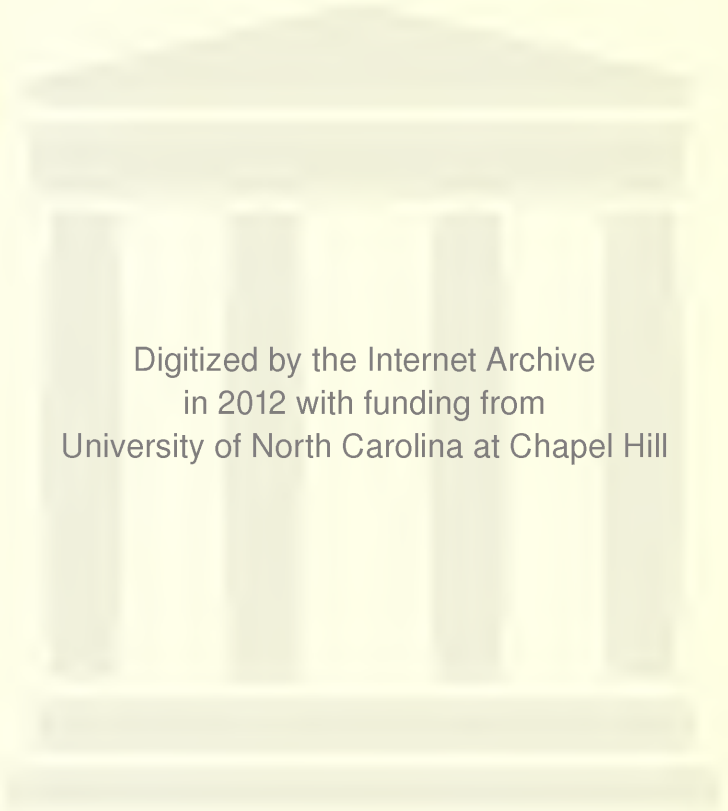
Aug. 22, Monday	Football Players Arrive, Register with Bursar
Aug. 31—Sept. 1 Wednesday-Thursday	Faculty Workshop
Sept. 5, Monday	Freshmen and Transfer Students Arrive, Register with Bursar
Sept. 5-7, Monday-Wednesday	Orientation for Freshmen and Transfer Students
Sept. 7, Wednesday	Sophomores Register with Bursar and for Classes
Sept. 8, Thursday	Freshman Class Registration
Sept. 9, Friday	Classes Begin
Sept. 10-11, Saturday-Sunday	Closed Weekend
Cct. 15, Saturday	Homecoming, Closed Weekend
Oct. 27-28, Thursday-Friday	Second Pay Period
Nov. 23, Wednesday	Thanksgiving Holidays Begin at Noon
Nov. 28, Monday	Classes Resume
Dec. 16, Friday	Christmas Holidays Begin at Conclusion of Friday's Classes
Jan. 2, Monday	Classes Resume
Jan. 18, Wednesday	Examinations Begin

SPRING TERM 1961

Jan. 23, Monday	Registration—Second Semester
Jan. 24, Tuesday	Classes Begin
March 23-24, Thursday-Friday	Second Pay Period
March 31, Friday	Spring Holidays Begin at Conclusion of Friday's Classes
April 5, Wednesday	Classes Resume
May 6, Saturday	May Day—Closed Weekend
May 23, Tuesday	Examinations Begin
May 28, Sunday	Baccalaureate Sermon
May 29, Monday	Graduation Exercises

PART I

GENERAL INFORMATION



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GENERAL INFORMATION

CHOWAN COLLEGE IS ACCREDITED BY

The Southern Association of Colleges
and Secondary Schools



The North Carolina State Department
of Education



The North Carolina College Conference

A MEMBER OF

The Southern Association of Baptist Colleges



The American Association of Junior Colleges



The North Carolina Association of Church-
Related Colleges



The North Carolina Foundation of Church-
Related Colleges

AND APPROVED BY

The American Medical Association for Pre-
Medical Training



The United States Immigration Service for
Foreign Student Training

Board of Trustees

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Term Expiring 1960

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Frank Shields	Scotland Neck
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Term Expiring 1961

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Term Expiring 1962

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Randolph Sutton	Rocky Mount
Craig Vaughan	Ahoskie
J. L. Darden, Sr.	Ahoskie
E. Lewis Bryan	Goldsboro

Term Expiring 1963

The Rev. Gordon Conklin	Williamston
R. H. Goodmon	Williamston
Mrs. W. S. Penny	Raleigh
Bennie Daniels	Wake Forest
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J. C. Leary	Edenton
Dewey Wells	Elizabeth City

EXECUTIVE COMMITTEE

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J. Henry Jones	Red Oak
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Don Matthews, Jr.	Hamilton
Craig Vaughan	Ahoskie
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ENDOWMENT COMMITTEE

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E. W. Parker	Murfreesboro
George Underwood	Murfreesboro
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Grady P. Davis	Conway

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Mrs. Bynum H. Brown	Murfreesboro
Mrs. T. J. Benthall	Ahoskie
Mrs. M. H. Mitchell	Ahoskie

OFFICERS OF THE ALUMNI ASSOCIATION

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Mrs. R. H. Underwood, Secretary	Murfreesboro
Mrs. Henry Miller, Treasurer	Murfreesboro
Mrs. J. Craig Revelle, Executive Secretary	Murfreesboro

Administrative and General Staff

Bruce E. Whitaker	President
J. Irving Brooks	Dean of the College
John C. Gill, Jr.	Assistant to the President in Charge of Public Relations
Oscar Creech	Director of Development
Ross A. Cadle	Director of Student Admissions
Miss Arelia Adams	Bursar
Mrs. Sybil Grimes	Acting Dean of Women, Nurse
Miss Anna Belle Crouch	Assistant Dean of Women
Jerry L. Hawkins	Dean of Men
James R. Masters	Assistant Dean of Men
Mrs. J. Irving Brooks	Men's Counselor
Mrs. Neva Campbell	Librarian
Mrs. Ross A. Cadle	Assistant Librarian
Mrs. J. F. Beaman	Dietician
Jack Vaughan	Superintendent of Buildings and Grounds

Office Staff

Mrs. Virginia Dansey	Secretary to the President
Mrs. Marjorie Lee	Assistant Registrar
Miss Patsy Delaney	Secretary to the Bursar
Mrs. Marguerite Miller	Administrative Secretary
Mrs. Marjorie Sewell	Administrative Secretary

NATURE AND PURPOSE

Chowan College is a two-year (or junior) co-educational college, owned and supported by the Baptist State Convention of North Carolina.

It is following in the time-honored tradition of small, church-related colleges, believing that such institutions are indispensable in our educational system. Only in this kind of college can one find such advantages as—a real sense of "belonging" to the college family, instruction based on Christian pre-suppositions, economy in tuition and boarding expenses, and definite interest in the individual student on the part of the faculty.

Chowan is a small college with a student body of some 400. In the face of the present and expected heavy increases in college enrollments, however, plans are being made to equip the college to provide for 600 boarding students and 150 day students. Still, the trustees and the administration are determined that quality rather than quantity shall ever be the primary consideration. They know that the small, well-equipped and accredited junior college is able to offer a quality and kind of education which the larger universities and colleges can never provide for youth who are standing at the doorway of their higher educational experience.

Because Chowan College is a Christian college, it has a keen sense of mission regarding its part in and responsibility for the advancement of the Kingdom of God in the hearts of people. In this connection, Chowan's purposes are several:

1. To provide quality education which is grounded in Christian truth, and thus, to help the individual student to gain a truly Christian philosophy of life.
2. To enlist as members of its faculty and staff only those persons who are scholastically proficient, morally excellent, and who are genuine lovers of youth and its strong potential.
3. To train and develop for our Baptist denomination, future leaders—both lay and professional—who will serve their churches and communities with humility, with efficiency, and with joy.
4. To build its program after thoughtful and intelligent consideration of the needs of the people in its particular geographical section, so that these needs might be met.
5. To give thorough training in the standard disciplines to those students who wish to continue their education in other and higher institutions of learning. But also, to give the most well-rounded training possible to those students whose formal education will end here. And, further, to give to those students who are seeking vocational education, excellent trade instruction on the backdrop of a broad liberal arts education.
6. Finally, Chowan College purposes to exist not to be served, but to serve—not to be ministered unto, but to minister—not merely to receive, but to give its life in the cause of Christ.

FACULTY

BRUCE E. WHITAKER, (1957) President of the College.

B. A., Wake Forest College

B. D., Th. M., Th. D., Southern Baptist Theological Seminary
Additional Graduate Study, George Peabody College for
Teachers

LIONEL L. BISHOP, Jr., (1956) Mathematics.

B. S., M. A., East Carolina College

Additional Graduate Study, Florida State University

J. IRVING BROOKS, (1956) Dean of the College.

B. A., William and Mary

M. A., University of Virginia

Additional Graduate Study, University of Richmond

HAROLD F. BROWN, (1956) Graphic Arts.

Diploma in Graphic Arts, Continued Study, Chowan College

LOIS C. CADLE, (1955) Assistant Librarian.

B. A., Westhampton College

B. M. T., Carver School of Missions and Social Work

NEVA F. CAMBELL, (1957) Librarian.

A. B., Chowan College

B. S., University of North Carolina

CARLA S. CHAMBLEE, (1959) Music.

B. A., Graduate Study, University of North Carolina

JAMES M. CHAMBLEE, (1959) Acting Chairman, Department of
Music

B. A., University of North Carolina

M. A., Columbia University

Additional Graduate Study, University of North Carolina

ANNA BELLE CROUCH, (1958) Music, Physical Education.

B. S., Southeastern Missouri State College

M. R. E., Carver School of Missions and Social Work

Additional Graduate Study, School of Music of Southern Baptist
Theological Seminary

Additional Graduate Study, East Carolina College

FACULTY--(Continued)

JAMES G. GARRISON, (1958) Chairman, Department of Physical
Education

B. A., Western Carolina College
Graduate Study, East Carolina College

JERRY LEE HAWKINS, (1958) Physical Education.

B. S., Graduate Study, Western Carolina College

F. MILAM JOHNSON, Chairman, Department of Science

B. A., M. A., East Carolina College
Additional Graduate Study, North Carolina State College
Additional Graduate Study, Florida State University.

JAMES E. LISTON, (1959) Science.

A. B., Graduate Study, Marshall College
Graduate Study, University of Illinois

WILLIAM I. MARABLE, (1956) English, Languages.

B. A., William and Mary
M. A., University of Virginia
Teaching Fellow, Duke University

JAMES R. MASTERS, (1958) Business Education

B. S., Berea College
Graduate Study, University of Tennessee

DAISY LOU MIXON, (1951) Chairman, Department of Religion.

B. A., Winthrop College
B. R. E., M. R. E., Carver School of Missions and Social Work
Additional Graduate Study, New York University

JOHN McSWEENEY, (1952) Chairman, Department of Graphic
Arts.

B. A., Bissell College
Graduate Study, University of Pennsylvania
Graduate Study, Temple University
Master Printer

*BARBARA Y. REVELLE, (1954) Music.

B. M., Shorter College
M. M., Cincinnati Conservatory of Music

FACULTY--(Continued)

THOMAS E. RUFFIN, Jr., (1957) Chairman, Department of Business Education.

B. S., M. A., East Carolina College.

CHARLEY L. SANDIFER, (1959) English.

A. B., Mississippi College

Th. M., New Orleans Baptist Theological Seminary

M. A., University of Mississippi

MRS. CHARLEY L. SANDIFER, (1959) Assistant Librarian.

B. A., Mississippi College

Graduate Study, Mississippi College

Graduate Study, New Orleans Baptist Theological Seminary

WARREN G.. SEXTON, (1959) Social Science.

B. S., M. A., Appalachian State Teachers College.

WILLIAM B. SOWELL, (1955) Graphic Arts.

Diploma in Graphic Arts, Continued Study, Chowan College

FRANCIS M. TUCKER, (1958) Science.

A. B., M. A., University of North Carolina.

BELA UDVARNOKI, (1952) Chairman, Department of Social Science.

Undergraduate Degree, University of Budapest

Th. M., Ph. D., Southern Baptist Theological Seminary

Additional Graduate Study, University of Hamburg

Additional Graduate Study, University of Chicago

L. M. WALLACE, Jr., (1958) Business Education.

B. S., Graduate Study, East Carolina College.

ESTHER A. WHITAKER, (1957) Religion.

B. S., Appalachian State Teachers College

M. R. E., Carver School of Missions and Social Work

M. A., George Peabody College for Teachers

FRANCES E. WHITE, (1953) English, Religion.

B. A., Radford College

B. M. T., Carver School of Missions and Social Work

M. R. E., Presbyterian General Assembly Training School

FACULTY--(Continued)

M. EUGENE WILLIAMS, (1949) Chairman, Department of Modern Languages

B. A., University of Richmond

M. A., Duke University

Premier Degree, L'Universite de Dijon, France

WILLIAM C. YOUNG, (1959) College Chaplain and Student Counselor.

B. A., Stetson University

B. D., M. R. E., D. R. E., New Orleans Baptist Theological Seminary

Clinical Training, Mississippi State Hospital

Clinical Training, Southern Baptist Hospital, New Orleans

*On Leave of Absence, 1959-1960

HERITAGE

The Baptists of Northeastern North Carolina and Southeastern Virginia began to recognize the need for a college in their area in the 1830's; but the idea did not become a reality until October 11, 1848—the day Chowan College first opened its doors. For the first 63 years, the institution was known as the Chowan Baptist Female Institute; in 1911, the name was changed to Chowan College.

The college was first located on one of the old Murfreesboro Academy lots, and it used the Banks School Building and equipment. Three years later the college moved to "The Columns" Building, which serves today as the administrative headquarters of the present campus.

During the Civil War and during the Reconstruction period, Chowan College remained open. In the latter part of the 19th century, Chowan was recognized throughout the South for its high standards in scholarship and culture. Since 1878 the college has belonged to the Baptist State Convention of North Carolina.

The twentieth century has brought continued progress to Chowan College by way of additional buildings and equipment and the maintenance of consistently high standards. However, due to a student shortage occasioned by World War II the college was forced to close in the spring of 1943. It reopened in the fall of 1949 and has since had a remarkable growth. The present student body of over 400 young men and women represents the largest enrollment in Chowan College's 112-year history.

Chowan graduates have ranked high on the list of distinguished leaders in this and other states, and, since its founding, its Alumni have been foremost in their respective fields.

LOCATION AND ENVIRONMENT

Chowan College is located in Murfreesboro, Hertford County, North Carolina, a town with a population of about 2500. It is 16 miles from Ahoskie, 58 miles from Norfolk, Virginia, and 34 miles from Roanoke Rapids. U. S. Highways 158, 258, and 13 make the town easily accessible.

In the northeastern section of North Carolina, Murfreesboro is on the Meherrin River, a navigable stream which empties into the Chowan River. The Chowan River, in turn, flows into the Albemarle Sound at Edenton, 55 miles from Murfreesboro. Murfreesboro is in close proximity to Jamestown, Williamsburg, and Virginia Beach, Virginia, and Elizabeth City, Kitty Hawk, Manteo and the Outer Banks in North Carolina.

The climate is exceedingly healthful, and Murfreesboro is one of the most cultured and historic communities in North Carolina. The atmosphere and general surroundings are all that one can ask of a college community.

THE CAMPUS

The main campus and athletic fields are a part of a tract of 60 acres of land. The east campus, which is the college farm, contains 54 acres.

The campus is approximately 100 feet in elevation and is one mile from the Meherrin River. The beautiful campus immediately in front of "The Columns" is surrounded by a circular drive, and through the center is a cedar lane. The winding walks, monumented with fine shade trees, shrubbery and flowers, with beautiful old pines skirting the circular drive, together with the surrounding hills and valleys, suggestive of the Piedmont area, add greatly to the beauty and attractiveness of one's environment here. The spacious campus furnishes recreation grounds for both faculty, students, and residents of the area.

BUILDINGS

The Columns, or the Administration Building. Erected in 1851, The Columns is a beautiful four-story brick and concrete building. It has a very imposing appearance due to its massive columns and broad veranda. The first floor houses faculty offices. The second floor is occupied by administrative offices and lounges. Male students reside in the third and fourth floors.

The South Building. The first floor of this building, which joins the rear of the Administration Building, has the men's infirmary, faculty offices, and the swimming pool. The second floor is occupied by the auditorium which has a seating capacity of 750. The third floor is used as a woman's hall.

The East Building. Classroom and faculty offices occupy the first floor of the East Building, and the library occupies the second floor.

The Greene Science Building. Completed in the spring of 1956, the Science Building is modern in all respects, having spacious laboratories, classrooms, lecture halls and offices. Biology, Chemistry, and Physics are taught in this building. The Laboratory Technician or Medical Technology courses are taught here also.

The Stone House. The Daniel School of Music is housed in this two-story stone building. Practice rooms are provided here for piano and voice students, as well as classrooms.

The Askew Student Union. The Student Union has a post office, snack bar, lounge—assembly room, and kitchen.

Love Cottage. This building is the oldest building on the campus, having been built before "The Columns". It is used as the Alumni office.

The Gymnasium. This building was erected by friends of the college to provide badly needed space for athletic events and physical education activities. The building has eight modern classrooms which are being used for liberal arts instruction until such time as a classroom building may be erected.

The Graphic Arts Building. This building houses the Roy Parker School of Printing, a school made possible through the initial efforts of newspaper publishers of North Carolina. The school has been approved by the East and West Carolina Press Associations and North Carolina Press Association. This building has complete facilities for instruction in teletypesetter keyboard operation, linotype operation, presswork, composition, and photography.

The Old President's House. Due to a shortage of dormitory space for young men, this building has been renovated to provide temporary living quarters for 20 male students.

The President's Home. This is a two-story brick house at the entrance to the campus.

The Cottages. To provide needed space for male students, four five-room cottages were built in 1949. The cottages accommodate 40 young men. When sufficient dormitory space has been provided, the cottages will be moved and used, perhaps, for married students.

The F. O. Mixon Dormitory. This building, a two-story solite block building of modern design erected in 1954, accommodates 100 men. It has lounge space and an apartment for the Dean of Men.

The Women's Dormitory. A recent addition to the campus is the ultra modern and functional dormitory for young ladies which was completed in 1958. Erected at a cost of \$300,000, the new building provides an attractive and desirable "Home Away from Home" for 104 young women while they are being trained as Christian business and professional leaders.

The Cafeteria. The new air-conditioned cafeteria building, erected in 1959 at a cost of \$165,000, will seat 400. In addition to the main dining area, two private dining rooms are available for special meetings of students, faculty, or other groups.

PROPOSED BUILDINGS

In 1957, the Chowan College Board of Trustees launched a new enlargement-development program which has as its goal, seven new buildings. The first two of the seven are the women's dormitory and the cafeteria described above. The total enlargement program calls for the following additional units:

Men's Dormitory. Because of enrollment increases, some young men have been rooming in private homes in the community. It is important that our entire college family live on the campus. So, more dormitory space for male students is urgently needed. Plans call for the proposed new dormitory to be completed and ready for use in 1960.

Classroom-Administration Building. New classroom and administrative office space is urgently needed because of Chowan's increased enrollment. The modern, well-lighted classrooms in the

proposed building will provide both improvement and expansion in the liberal arts curriculum. With new administrative office space, a greater degree of efficiency in operation will be accomplished.

Business Administration Building. Enrollment in the Business Administration Department has increased over 100% in the past five years. The proposed new building is to be constructed not only to meet the present acute need for more space and equipment, but also, with the anticipated future growth in mind.

Library. The present library has only one large reading room, and it contains too little work space for processing books. The proposed new Library, with its greater space and modern facilities, will further strengthen Chowan's academic standing. It is to have, in addition to the main reading room, a number of small reading rooms and a special section for the preservation of historical materials.

Addition to Graphic Arts Building. The Graphic Arts Department at Chowan is truly unique in that it offers top-grade instruction in the field of printing on the backdrop of a broad liberal arts education. Each year, the demand for Chowan's Graphic Arts graduates exceeds the supply. More space is urgently needed for new and more equipment, and this will be provided in the proposed addition to the present building.

The College Board of Trustees, in its long-range planning, is giving serious consideration to two other needed buildings:

Music Building. This proposed new building will contain modern, more adequate facilities and equipment to meet the needs of an expanding department. More and more demands are being placed upon this department to provide church organists, pianists, and choir directors.

Infirmery. At present, the men's infirmery is located on the first floor of "The Columns" Building, and the women's on the third floor of the same building. The proposed infirmery would enable the college nurse to perform her duties more efficiently and eliminate the necessity of maintaining two offices.

ENDOWMENT

The General Endowment of Chowan College is gradually increasing—approximately \$12,000.00 at present—and is carefully safeguarded as to its investments.

In 1958, the Board of Trustees launched an intensified but long term effort to raise a minimum of \$2,000,000.00 for General Endowment purposes.

Dr. Gilbert T. Stephenson, nationally known author and consultant in the field of Wills and Trusts, is Chairman of the General Endowment Committee of the college which is giving special attention and time to this effort. The Planters National Bank and Trust Company of Rocky Mount, North Carolina, with offices in Ahoskie, Plymouth, and Roanoke Rapids, is the agent of the Chowan Endowment funds.

Loan Funds and Special Funds. Several thousand dollars are available to aid worthy young men and women in their struggle for an education.. These funds are mentioned in detail on later pages of the catalogue.

Wills. The college has been and can be benefited greatly by bequests of friends. Many others should make Chowan the beneficiary of their estates through legacies, insurance policies, and trusts. Dr. Stephenson, when requested to do so by interested men or women or their lawyers, will provide, with no obligation whatsoever, professional and legal advice regarding wills in behalf of Chowan College. Both he and President Bruce E. Whitaker stand ready to counsel with interested parties at their convenience.

FOREIGN STUDENTS

Chowan College is approved by the United States Immigration Service and the Office of Education for the admission of foreign students.

VETERANS

Chowan College is fully approved by the Veterans Administration for the instruction of veterans.

PART II

STUDENT LIFE

STUDENT LIFE

The extra-curricular life of the student is a major concern of the faculty and administration of Chowan College. This is true because the college aims to promote the development of the individual student's personality to the point that the student will become a responsible citizen and leader. To help integrate the student into the college community and to help set up and direct the extra-curricular activities, a faculty-student committee is named each year.

GUIDANCE AND COUNSELING

The Chowan College staff believes that a close relationship between student and teacher is an essential phase of education. This friendly association, which a junior college offers, makes for easy transition from high school to college.

Upon arrival on the Chowan campus, the new student goes through a two-day orientation period which serves to make him thoroughly acquainted with his new home. Through a testing program—a study of his high school record, activities, experiences and vocational interests—effort is made to discover his strengths and weaknesses. Trained advisers offer guidance as he pursues his selected course of study. The new student soon learns that every member of the Chowan College faculty and administrative staff is interested in his success and adjustment to college life.

Upon graduation the student receives help and advice in finding a responsible position or guidance in the selection of another institution in which to continue his formal education.

CLUBS

Phi Theta Kappa. Phi Theta Kappa is the national honorary scholarship fraternity for the junior colleges of America. To be eligible for membership, the student must have made a two-point average for the preceding semester. Also, he must be recommended by the faculty committee and approved by the student-members of the organization.

Monogram Club. To be eligible for membership in the Monogram Club, the student must be a member of a varsity team and participate in intercollegiate competition.

Alpha Pi Epsilon. APE is a national honorary society for secretarial students who make a two-point-plus average in their studies.

Student Chapter of the National Education Association. This organization is open to students who plan to teach. It aims to keep the prospective teacher informed of educational developments, and to develop a strong professional attitude toward the teaching profession.

MUSIC

Those students who choose music as a vocation will pursue the course prescribed by the catalogue in the Daniel School of Music. However, a variety of opportunities is offered to those students who are interested in music as a cultural pursuit. These

include participation in performing organizations, general courses in music, and private study.

The College Choir. Membership in the choir is by competitive audition only. On-campus appearances include annual Christmas and Spring concerts. Frequent off-campus engagements include an extended tour of churches and high schools in the Spring.

General Courses in Music. General courses in music include Music Appreciation, Music Theory, Hymnology.

Private Study. Private lessons are offered in voice, piano, and organ.

RELIGIOUS ORGANIZATIONS

Baptist Student Union. This organization unifies and correlates the work of all the unit organizations of Baptist students under the leadership of the executive body—the Baptist Student Union Council. This council brings together the leaders of the different phases of religious life on the campus in order to plan, direct, and stimulate Christian activities.

Young Woman's Auxiliary. The Young Woman's Auxiliary is related to the work of the Woman's Missionary Union, and has for its purpose the development in young women of an interest in and appreciation for world missions.

Ministerial Alliance. The Alliance, composed of the ministerial students, co-operates in all religious activities and seeks to promote a spiritual atmosphere on the campus. Meetings of the organization are designed to study the problems of the ministry. Members hold pastorates, conduct revivals, do supply and mission work.

Sunday School. The Sunday School is a part of the program of the Murfreesboro Baptist and Methodist Churches and the Meherrin Baptist Church. All of these churches have special classes for students.

Training Union. This organization is also a part of the program of the local Baptist churches. Meetings are held each Sunday evening, with the local Baptist churches providing a fellowship supper for the college unions.

Methodist Youth Fellowship. This organization is a part of the program of the local Methodist church. Supper meetings are held each Sunday evening.

PUBLICATIONS

The Chowanian. This monthly publication is the college newspaper. Edited by the students, the paper is printed by students in the Department of Printing at the college.

The Chowanoka. The Chowanoka is the college yearbook, a record of the activities of each year. This pictorial life of Chowan College is edited by the students, and, like *The Chowanian*, is printed on the campus.

The Handbook. A handbook, edited by the publications committee, contains valuable information for all students, especially freshmen. This book contains the principal rules governing student conduct.

LIBRARY

The library stacks and reading room occupy the entire second floor of the East Building. The room is well lighted with windows on three sides.

At present, the college library contains over ten thousand volumes. It is catalogued according to the Dewey Decimal System of classification and is supplied with more than twelve thousand cross reference cards.

The library is well equipped with encyclopedias, bound volumes of magazines, and other reference materials. It subscribes to leading magazines of literary, scientific, musical, and artistic value, and to leading daily and weekly newspapers.

This important unit is open from 8:30 in the morning until 10:00 at night.

ATHLETICS

Chowan College offers a diversified athletic program for both men and women. Major sports provided for men are football, basketball, and baseball. Teams compete in these sports with other junior colleges, preparatory schools, and junior varsity teams of senior institutions. Women do not participate in inter-collegiate sports but are offered softball, soccer, badminton, tennis, volleyball, basketball, swimming, and archery in their physical education program.

Physical education is required of all students, unless they are excused by a physician. The college has a spacious gymnasium, athletic fields, tennis courts, and an indoor swimming pool. The swimming pool is used throughout the year by the students for both instruction and recreation.

The intramural program at Chowan is concerned, primarily, with meeting the needs of those students who wish to participate in sports other than varsity. Female students engage in softball, ping pong, volleyball, and basketball. Male students participate competitively in these same sports, as well as in tag football.

The personnel in the Athletic Department makes every effort to prevent accidents and injuries to students participating in both the varsity and intramural athletic programs. Each student is covered by an accident insurance policy. However, the college assumes no liability for accidents or injuries sustained in athletic events.

GENERAL REGULATIONS

The Christian citizen at work is the standard to which every student is expected to conform. All appropriate means are used to develop and confirm within the student a sense of personal honor and sacred regard for truth. Conduct becoming a lady or gentleman is expected at all times of Chowan students, whether on or off the campus. It is assumed that college students will understand what constitutes good citizenship and conduct. However, certain specific regulations concerning student conduct are listed below. Students are expected to be loyal to the spirit as well as to the letter of the college regulations and traditions. A committee on student affairs, and, in some cases, the student judiciaries, will handle student misconduct.

The college reserves the right at all times to exclude students whose conduct or academic standing it regards as undesirable, and without specifying any further reason. In such cases, fees will not be refunded or remitted, in whole or in part, and neither the college nor any of its personnel or officials shall be under any liability whatsoever for such exclusion.

STUDENT CONDUCT

(1) The use of profanity is considered a violation of decent rules of conduct and is dealt with accordingly.

(2) Smoking is discouraged. It is permitted in the smoking lounge and dormitory rooms.

(3) Drinking or possession of intoxicants will not be permitted. Students convicted of the possession or use of alcoholic beverages will be summarily dismissed from the college.

(4) Gambling, cheating, theft, vandalism, and other forms of immoral conduct are considered to be serious offenses, and will be dealt with according to the offense.

(5) The possession of firearms, firecrackers, or explosives of any kind is prohibited on the campus.

(6) Dancing on the campus of Chowan College is neither sanctioned nor permitted by the college administration.

(7) Those students who neglect their studies, waste time, ignore constituted authority, or fail to conform to the ideals and rules of Chowan, a Christian college, may be asked to withdraw.

(8) Students will be held responsible for any disturbances in their rooms, whether such disturbances are caused by them or by their visitors.

CHAPEL

All students and professors assemble three times each week, from 10:00-10:30 a. m. for chapel. The chapel period is considered essential for the building of the morale of the school and for each individual's personal need.

ROOMS

(1) Occupants of on-campus living quarters will be held responsible for the good order of their rooms, as well as for any damage or defacement the rooms may sustain.

(2) If a student destroys, defaces, or in any way damages college property, or aids and abets others in so doing, such student shall, within twenty-four hours, report this fact to the Bursar. IF DAMAGES ARE NOT INDIVIDUALLY ACCOUNTED FOR, ALL BOARDING STUDENTS WILL BE CHARGED PRO RATA FOR SUCH DAMAGES. This prorated amount will be taken from the contingent property deposit. This deposit of \$5.00—payable at the beginning of each semester—or the unused portion thereof, is refunded at the end of each academic year.

(3) A student who moves from the room assigned without permission from the Dean of the College, the Dean of Men, or the Dean of Women will be charged \$5.00.

(4) A deposit of \$1.00 will be charged for the key to each room. After the return of the key, the deposit is refunded.

ORGANIZATIONS

All student organizations must be approved by the college before meetings can be held on the campus. New clubs or societies can be formed only after application is made to the faculty and approval is given of the design of such association, of the rules by which it proposes to be governed, and of the hours of meetings.

STUDENT GOVERNMENT

Chowan College recognizes the educational value of student co-operation and leadership. The administration and faculty delegate to the student organizations the supervision and control of certain affairs. This is done to the degree that the students are able and willing to assume the responsibilities involved. Students are encouraged to accept responsibility for the improvement of conduct in the dormitories, student center, cafeteria, and in other areas of vital interest to them. This is implemented on a democratic basis by a Men's Council and a Women's Judiciary. The students elected to membership in these organizations jointly constitute the all-campus Student Council, which is headed by the president of the student body. Faculty members selected or approved by the administration meet with these organizations as advisors.

POINT SYSTEM

Extra-curricular activities are encouraged. However, to prevent some students from being overburdened with activities and thus neglecting their studies, the following point system has been devised:

President of student body	20
Publication editor	15
President of class	10
President of approved club or organization	10
Participation in major sport	10
Publication business manager	10
Secretary of student body	8
Publication staff member	8
Library or office assistant	8
Club secretary, treasurer, or reporter	5
Cheerleader	5
Committee chairman	5
Club membership	2

No student will be allowed to have more than 36 points.

INFIRMARY

The college maintains on the third floor of the Administration Building a girls' infirmary equipped with modern hospital beds. A complete diet kitchen adjoins the infirmary rooms. The boys' infirmary is located on the first floor of the same building. The college nurse observes regular infirmary hours and is on call in the event of emergencies.

For cases of serious and protracted illness, arrangements will be made according to circumstances, and the instructions of the parents.

Dormitory students too ill to go to class or attend to college duties are expected to go to the infirmary unless the nurse directs otherwise.

All doctor's fees and drugs are the responsibility of the student desiring these services.

INSURANCE

The college carries, with the American Casualty Company of Reading, Pa., with offices in Raleigh, North Carolina, accident insurance on all students for the nine months of the college year. After the insurance is in force, it applies at all times on or off the campus. The benefits are up to \$1,000 for each student. The individual student is responsible for filing with the insurance company his own claim for any accident in which he is involved.

WITHDRAWAL FROM THE COLLEGE

One who finds it necessary to withdraw from the college must consult the Dean of the College and arrange regular withdrawal. Unless this is done, honorable dismissal will not be granted.

PART III

FINANCIAL INFORMATION

1960 Finance Spread

Tuition	155.00
Matriculation	155.00
Room	150.00
(Plus 12.50 New)	

Board	320.00
	<hr/>
	780.00

Registration	10.00
Contingent	10.00
	<hr/>
	800.00

Commuting Students

Tuition	155.00	
Matriculation	155.00	
		<hr/>
Registration		10.00
		<hr/>
		330.00

FINANCIAL INFORMATION

Chowan College has two classifications of students: Boarding and Commuting. A *Commuting Student* is considered to be one who is (1) obviously a resident of Murfreesboro, (2) one who lives in such proximity to Murfreesboro that he drives to and from the college each day, and (3) such students as those who are married and have established a residence for their families with them in the Murfreesboro area. *Boarding Students* include all students who live in college dormitories and cottages, and also those who are unable to secure a room on the campus and thus are forced to room in a home of the local community.

By order of the Board of Trustees, all students rooming in college dormitories and cottages, as well as those rooming in the local community, are required to take their meals in the college dining room. Such students are classified as *Boarding Students*.

Further, when the college has rooms available, *Boarding Students* are required to live on campus.

The college reserves the right at all times to make changes in student charges upon proper and reasonable notice to patrons.

Expenses for Boarding Students

*Full year	\$780.00
(Includes tuition, matriculation, room, board, publications, and admission to college activities and athletic events.)	
One Semester	390.00
**One-fourth Payment	195.00
***Contingent Property Deposit (Per Semester)	5.00

With the addition of a second dormitory for men, and the consequent return of women to dormitory facilities provided in "The Columns" building, students residing in the new men's dormitory and the new women's dormitory will pay an additional \$12.50 per semester for housing.

Expenses for Commuting Students

*Full Year	\$320.00
One Semester	160.00
**One-fourth Payment	80.00

*This figure does not include books, laundry, registration fee, doctor's fees and medical emergencies. AT LEAST \$15.00 OF THIS AMOUNT MUST BE PAID BY JULY 15, IN ADDITION TO THE REGISTRATION FEE.

**Student accounts may be paid in three ways: in full at the beginning of the school year; for a semester when it begins; or in four payments. If the last course is followed, a payment of one-fourth is due on each of the following days: September 5, October 27, January 25, and March 23.

***This deposit is held for the purpose of covering any damage to college property which a student may do. SEE (6) UNDER GENERAL FINANCIAL REGULATIONS, PAGE 35. It or the unused portion thereof is refunded at the end of each academic year.

SPECIAL FEES PER SEMESTER

BUSINESS

Typing	\$7.50
Office Machines	\$7.50

GRAPHIC ARTS

Printing	\$62.50
Linotyping	\$62.50
Teletypsetting	\$62.50

MUSIC

Organ or Piano Lessons (Two classes per week)	\$47.50
Voice Lessons(Two classes per week)	47.50
Organ Practice	15.00
Piano Practice(Two hours daily)	10.00
Piano Practice(One hour daily)	6.50
Glee Club	1.00

SCIENCE

Biology, Chemistry, Physics, etc	\$7.50
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CIVIL TECHNOLOGY

Surveying	\$5.00
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OTHER

Physical Education	\$2.00
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*SCHOLARSHIPS

Several \$100.00 Academic Scholarships. Donor: Chowan College.

College Conditions: In the main recipients are valedictorians and salutatorians of high school graduating classes, but in all cases, recipients must have outstanding scholastic ability.

Adalia Futrell Scholarship of \$120.00. Donor: Her son, William Futrell, Rich Square, N. C.

Two Scholarships of \$100.00 each. Donor: J. Henry Jones, Red Oak, N. C.

Two Scholarships of \$100.00 each. Donor Baptist Woman's Missionary Union of Bertie County. Conditions: Recipients must be from Bertie County, and are selected by the donor.

A Scholarship of \$100.00. Donor: Baptist Woman's Missionary Union of Northampton County. Conditions: Recipient must be from Northampton County, and is selected by the donor.

A Scholarship of \$100.00. Donor: First Baptist Church, Ahoskie, N. C. Conditions: Recipient must be from Hertford County.

Mrs. Jesse Smith Scholarship (Income from \$5,000.00 endowment fund). Donor: The late Mrs. Jesse Smith. Conditions: Recipient must be from the Baptist Children's Home, Thomasville, N. C.

Jack H. Boyd, Jr. Scholarship of \$200.00. Donor: His father, Jack H. Boyd, Sr., Greenville, N. C. Conditions: Recipient must be from Johnston County and selected by that county's Superintendent of Public Instruction.

Mary Pearce Music Scholarship of \$50.00 (An endowed scholarship). Donor: Mrs. W. S. Penny, Raleigh, N. C. Conditions: Recipient is that student selected as the outstanding freshman musician at Chowan College. Scholarship grant is for the second year of study.

Two Scholarships of \$400.00 each. Donor: Chowan College. Conditions: Recipients must be from the Baptist Children's Homes of North Carolina. They must be in the upper 10% of their graduating classes, and, in no case, have less than a "B" average.

Two Don G. Matthews, Sr. Competitive Scholarships of \$500.00 each. Donor: Don G. Matthews Sr., Hamilton, N. C. Conditions: Recipients are selected on the basis of competitive examinations, character, and financial need.

F. O. Mixon Memorial Scholarship of \$75.00 (An endowed scholarship). Donor: Friends of the late Dr. Mixon, a former president of Chowan College.

David L. Boone Memorial Scholarship of \$50.00 (An endowed scholarship). Donor: His mother, Mrs. Frances B. Boone, Beaufort, N. C.

NOTE: Unless otherwise indicated, recipients of scholarships are selected by the Chowan College administration and scholarship committee on the basis of scholastic ability, character, and financial need.

*SPECIAL GRANTS TO MINISTERS, CHILDREN OF MINISTERS, CHILDREN OF FACULTY MEMBERS, AND STUDENTS FROM THE BAPTIST CHILDREN'S HOMES.

To the ministerial student, Chowan College grants \$145.00 per year. Recipients are required to sign notes for the amount of aid given, and the notes must be co-signed by a parent, guardian, or some other responsible person. If, at the end of five years, recipients have met the conditions set forth in the notes, the principal condition being that recipients enter the field of service for which they are being trained, the notes are cancelled. Otherwise, the notes must be paid.

Children of ministers, children of Chowan College faculty members, and students from the Baptist Children's Homes of North Carolina receive grants-in-aid of \$72.50 per year.

*By action of the Board of Trustees, to receive the full amount of a scholarship or special grant, a student must be a boarding

student. Commuting students are eligible to receive only half the amount of the listed scholarship or special grant.

WORK GRANTS

These are not scholarships. A limited number of work positions on the campus are open to student employees. The work grants are issued on the basis of financial need, and on the basis of the student's willingness and ability to perform the work assigned.

LOAN FUNDS

National Defense Education Loan Fund. Qualified students may borrow up to the total amount of student charges. Loans made from this fund are not repaid until the student has completed his education.

Joseph Lee Parker Loan Fund of \$500.00. Loans from this fund are made only to "A" students from Hertford County.

Chowan College Loan Fund. The college maintains a small loan fund to aid qualified students who have financial need.

NOTE: Loans from all of these funds are made only by the administration.

APPLICATIONS FOR SCHOLARSHIPS, SPECIAL GRANTS, WORK GRANTS, OR LOANS MAY BE OBTAINED FROM THE OFFICE OF THE DEAN OF THE COLLEGE.

GENERAL FINANCIAL REGULATIONS

(1) No credit for academic work will be given for a diploma or for transfer purposes until all financial obligations to the college have been paid or adequately secured.

(2) The \$10.00 registration fee, which must accompany the student's application for admission, is refundable under certain conditions. Request for its return must reach the college no later than 30 days from the date on which the applicant was accepted. After such time, the college does not refund the registration fee; and, in no case, will the college refund registration fees if the requests for these are received after July 15.

(3) In addition to the \$10.00 registration fee, a \$15.00 prepayment on student charges (which is credited to the student's account at the beginning of the academic year) must be made by July 15. Students who apply after July 15, must send this prepayment with the registration fee.

(4) Students who formally withdraw from the college within one week following the beginning of a pay period are entitled to a refund of 80% of the fees paid; those who withdraw during the period between one and two weeks after a pay period begins are entitled to a refund of 60% of the fees paid; those who withdraw during the period between two and three weeks after a pay period begins are entitled to a refund of 40% of the fees paid; and those

who withdraw as late as three weeks after a pay period begins are entitled to no refund. Any student who is asked to withdraw from the college at any time for some infraction of the rules is not entitled to any refund or any part of the fees paid for that semester.

(5) Any student who is placed on probation for any reason whatsoever will lose his scholarship, special grant, or work grant privilege during the period of this probation.

(6) If a student destroys, defaces or in any way damages college property, or aids and abets others in so doing, such student shall, within twenty-four hours, report this fact to the Bursar. IF DAMAGES ARE NOT INDIVIDUALLY ACCOUNTED FOR, ALL BOARDING STUDENTS WILL BE CHARGED PRO RATA FOR SUCH DAMAGES. This prorated amount will be taken from the contingent property deposit. This deposit of \$5.00—payable at the beginning of each semester—or the unused portion thereof, is refunded at the end of the academic year.

(7) A student who moves from the room assigned without permission from the Dean of the College, the Dean of Men or the Dean of Women, will be charged \$5.00.

(8) A deposit of \$1.00 will be charged for the key to each room. After the return of the key, the deposit is refunded.

(9) Students who have an automobile on the campus are charged a \$5.00 fee per semester for the registration and supervision of their automobile.



The new \$310,000 dormitory for women is the first of seven additions proposed for the Chowan campus in the college's current enlargement program. It houses 104 young ladies.



The new \$165,000 cafeteria, dedicated in the fall of 1959, is the second building erected in the expansion program.

PART IV

ACADEMIC PROGRAM

ACADEMIC PROGRAM

DEGREES OFFERED

Chowan College offers the Associate of Arts degree. The college also offers a diploma in Business Education and Graphic Arts.

ADMISSION PROCEDURE

To gain admission to the college, the prospective student who has not previously attended college should:

1. Obtain from the college an application for admission blank, a high school transcript, a medical report and three character references.

2. Fill out completely the application for admission and mail it along with a \$10.00 registration fee to the Director of Admissions, Chowan College. The registration fee takes care of the student's insurance and graduation fees. This fee, which applies to both new and returning students, must be paid before a room can be reserved.

3. Have the high school principal fill out the high school transcript blank and mail it to the Director of Admissions.

4. Have the family doctor fill out the medical report. This may be sent with application for admission. It must be received before the applicant is accepted for admission.

The student who transfers to Chowan College from another college should follow the same procedure and ask his registrar to mail a transcript of college work.

1. BY CERTIFICATE. Graduates of accredited high schools are admitted on certificate from the proper school official. It is important that the certificate of high school credits reach the college early. This must be received before the student can be accepted. Certification blanks for high school records may be obtained on application to the Director of Admissions.

2. BY EXAMINATION. All scholarship requirements may be met by examination at the opening of the session for applicants who present satisfactory evidence that they have completed the equivalent of the work required for graduation in an accredited four-year high school.

3. BY SPECIAL PERMISSION. Students who are not qualified to enter under either of the other two methods, or who, for any reason, wish to take college courses may enter as special students. No credit toward graduation will be allowed until the entrance requirements are met.

4. MILITARY VETERANS. A veteran who demonstrates his ability to do college work may enter as a special student or may qualify by taking the G. E. D. Test.

REQUIREMENTS FOR ENTRANCE

Chowan College desires to enroll only persons who are trustworthy and studious and who possess those qualities that make for a congenial adjustment to college life. Evidence of good moral character and desirable personal traits will be considered of first importance.

Graduation from high school with a total of sixteen (16) units is required. All students should submit:

English	3 Units
Algebra (1½ recommended)	1 Unit
Plane Geometry	1 Unit
Science (Biology, Chemistry or Physics)	1 Unit
Electives	10 Units

A student who does not offer the foregoing units and plans to transfer to a college requiring them or to follow a program of study in which they are required, will be expected to take them at Chowan without college credit.

TRANSFER STUDENTS

Students who transfer from other colleges must have their transcript sent before being admitted. No courses with grades lower than C will be accepted. In order to enter as a student of sophomore standing, one must have a minimum of 25 semester hours of credit and 25 quality points.

STUDENT LOAD

Sixteen or seventeen credit hours are considered a load. A student may not carry more than 18 credit hours nor less than 15 credit hours, except by special permission of the Dean. Boarding or on campus students may not be permitted to carry less than 12 credit hours. Exception will be made for commuting or special students. Permission will not be given to carry more than 18 credit hours unless the student has made a "B" average or better the previous semester.

VETERANS

Veterans should file with the Veterans Administration prior to making application to Chowan College. The Veterans Administration will forward all such applications to the College. In the event the candidate's program is not approved prior to registration, two months may be required to get approval.

REGISTRATION

Registration days are indicated on the calendar in the front of this bulletin. All students should complete registration on the days set aside. Those enrolling thereafter will be charged an extra fee of \$5 00

REQUIREMENTS FOR GRADUATION

To receive the Associate of Arts diploma, a student must satisfy the following regulations:

1. The student must have completed satisfactorily two years of college work and must have obtained 60 semester hours of credit in college work, exclusive of physical education and non-theory courses. He must have completed at least two semester hours in physical education.
2. A minimum quality point ratio of 1.0 is required for graduation. This means an average of C.
3. The student must have pursued and completed the prescribed or approved curriculum, as outlined in this bulletin.
4. A student transferring from another college must complete a minimum of one semester of fifteen hours with a quality point ratio of 1.0 or better at Chowan College.

THE BASIC REQUIREMENTS

FOR ASSOCIATE DEGREE

Sem.	Hours	Courses
	6	Religion
	12	English
	8	Science (Biology, Chemistry, Physics)
	*6	Mathematics
	2	Physical Education
	6	History or Social Studies
	*12	Language or Approved Electives

* This requirement will be governed by the requirements of the institution to which the student wishes to transfer.

SYSTEM OF GRADES

A—Excellent
B—Above Average
C—Average
D—Below Average
F—Failing
WP—Withdrawal Passing
WF—Withdrawal Failing
NG—No Grade Reported
I—Incomplete

The grade of "I" is recorded only in case of illness or emergency resulting in the student not being able to complete the work of the course. If the work recorded as "I" is not completed before the end of the following semester, it will be considered as equivalent to an "F".

All deficiencies must be removed thirty days before the end of the last term of the student's graduating year.

RE-EXAMINATION

No grade higher than a "C" may be assigned as a result of re-examination.

A special re-examination will not be given until the student has had adequate time to do further study, which, in the judgment of the professor, justifies a re-examination.

A re-examination must be authorized by the Dean of Instruction and preceded by the payment of the required \$5.00 fee.

A student who receives a grade "F" on a course or fails to remove a conditional failure by one re-examination must repeat the course for credit.

A final semester candidate for graduation will be allowed one re-examination in one subject.

REPORTS

At the end of each semester a report for each student is sent to the student and to the parents or guardians. This report contains the grade and the number of absences. These grades are recorded on the permanent records in the Registrar's Office. A progress report is sent to the parents or guardians and students at the mid-semester.

ACADEMIC REGULATIONS

SCHOLASTIC REQUIREMENTS

The faculty and administration maintain high scholastic standards and exact from the students certain requirements for continued residence in the college.

A regular student must pass nine semester hours work each semester. If at any time during the course of the semester the student fails to pass the required hours, he will be restricted in his activities. If at the end of any semester the student fails to pass the required nine hours, he will be placed on scholastic probation. Such probation requires the student to relinquish all privileges and prevents his representing the college in any manner. Unless the student removes himself from probationary status the following semester by passing nine semester hours work he will be asked to appear before the Dean of Instruction and before a Faculty Committee, who will decide whether or not the student will be asked to withdraw from the college for one semester.

Special students cannot represent the college except with special permission.

ACADEMIC LOAD

Each student enrolled in the College is expected to carry sixteen hours of work each semester.. This is considered the normal load for the average student. No regular student will be allowed to carry fewer than twelve hours nor more than eighteen hours in any semester without special permission of the Dean.

QUALITY POINT SYSTEM

Students are awarded quality points on the basis of the grade they make:

A—three quality points per semester hour credit.

B—two quality points per semester hour credit.

C—one quality point per semester hour credit.

D—no quality points per semester hour credit.

A 1.0 quality point ratio is required for graduation. This means that a student must have at least as many quality points as hours attempted.

HONOR ROLL

Students who have a 2.5 average for a semester will be placed on the Honor Roll. Students having a 2.0 average on all work attempted will be placed on the Dean's list.

CLASS ABSENCES

Students are expected to attend all meetings of their classes. Class absence is a serious matter. It puts the student out of step with class progress and places an additional burden upon him and an added responsibility on the professor. A student should never be absent from class for trivial reasons. An unexpected emergency may arise later in the semester, which might cause him to lose credit for the course.

Absence from class will be excused for the following reasons:

(1) Illness of the student verified by a doctor or by the college nurse on forms provided for this purpose. .Boarding students too ill to attend classes must report to the infirmary, unless otherwise directed by the college nurse.

(2) Representation of the college, when such representation has been reported by the responsible faculty member and approved by the Dean previous to the anticipated absence.

(3) Death of a member of the student's family.

Other reasons for absence must be approved in advance by the professor and a member of the Absence Committee. In case

of emergency, subject to the approval of the faculty member, this permission may be secured from the Dean of the College.

Any student wishing to be excused from class should first report to the Registrar's Office at least two days before leaving the campus. He will be issued a Form "50" which must be submitted to the professor for his approval. This should be returned to the Registrar's Office for future reference. This is required for all absences, whether excused or regarded as cuts. An excused absence gives the student the privilege of making up work missed.

If the student does not arrange to have his absence excused within five (5) days after his return to class, the absence will be recorded as unexcused.

All laboratory absences must be made up in a manner acceptable to the professor. (No laboratory cuts are allowed.)

Students with excessive absences will be called before the Absence Committee and may be placed on academic probation.

When the number of absences, other than excused absences, exceeds the number of times the class meets per week, one-half quality point will be deducted for each such absence.

If a student is absent as many as three (3) times the number of times the class meets per week, he will normally not receive credit for the course, regardless of whether the absences are excused or unexcused. He may, however, apply to the Absence Committee, and to the professor and the Dean for the privilege of making up the work. If most of these absences, in the judgement of the Committee, were caused by an unavoidable emergency, he will be granted the privilege of making up the time and work. The work must be made up in a manner satisfactory to the professor.

A student who is absent more than four (4) times the number of the class meetings per week, for any cause whatsoever, will not receive credit for the course.

CHAPEL ABSENCES

The college requires all students to attend chapel. If a student has more than (3) unexcused chapel absences in one semester, the total number of unexcused absences will be entered on his permanent record in the Registrar's Office. In addition to this, he will be placed on probation.

HOLIDAY ABSENCES

The College grants no excused absences immediately preceding and immediately following stated holidays. Only in case of an emergency will an exception be made.

TRANSCRIPTS

Every student is entitled to one free copy of his college transcript. For additional copies there is a fee of \$1.00 each. Transfer students from other colleges must present to the Registrar a transcript from that college before they can be classified.

CHANGES OF CLASSES

A student making a change in his class schedule after completion of his registration will follow this procedure:

1. Obtain permission from the Registrar or Dean of Instruction on the proper form provided for this purpose.

2. Secure the approval and signature of the professor in whose class he proposes to enroll or drop.

3. Present this to the Registrar for final approval.

4. There is a maximum number of times that a student can be absent from his class and still receive credit. His attention is called to the rules governing absences which apply in this connection.

DROPPING OF CLASSES

Courses may be dropped without penalty under the following circumstances:

1. Extreme illness, in which case a physician's certificate must be submitted and approved by the Dean.

2. Other circumstances beyond the student's control, approved by the Dean.

In the event of the above conditions the student shall receive the grade WP signifying passing at the time of withdrawal or the grade WF signifying failure as indicated by the professor.

All withdrawals without the Dean's permission will receive F.

ACADEMIC PROBATION

A student who is earning or has earned fewer than nine (9) semester hours credit or fewer than nine (9) quality points at the mid-semester or at the end of the semester will be placed on academic probation until the next regular report period. Such a student will be ineligible for a scholarship or a work-grant for the following semester. If a student does not pass nine (9) hours the following semester, he will be asked to report to the Dean of Instruction and a faculty committee, who will decide whether or not the student will be asked to withdraw from the college for one semester.

PROGRAMS OF STUDY

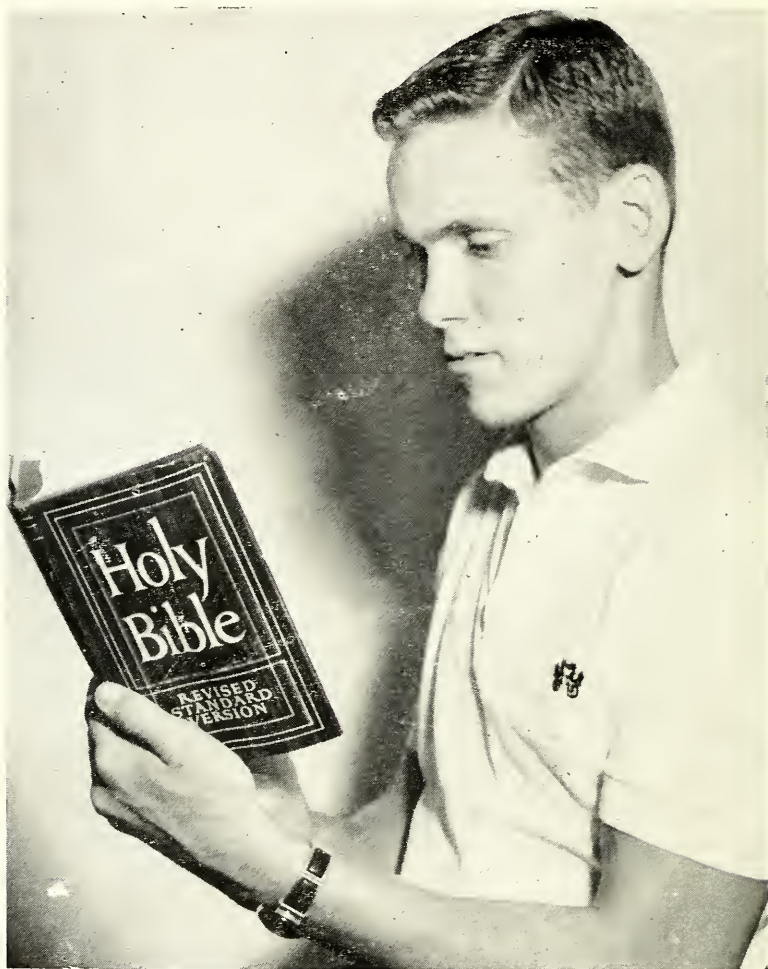
The three programs offered are: First, Vocational for students who wish to enter employment after graduation; second, General Cultural for those who wish to complete their college education at the second year level; and third, the first two years of college leading to the B. S., B. A., and the various professional degrees in four-year colleges.

Courses in the vocational or terminal program are numbered from 1-99. Upon the completion of any of these programs the student is awarded a diploma of efficiency.

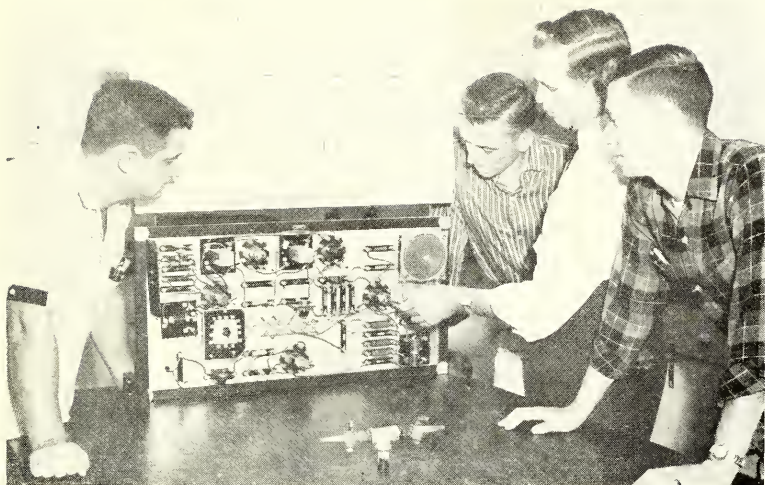
Courses in the general education and the college degree programs are numbered from 101 to 299. Upon the completion of any of these curricula the student is awarded a diploma with the Associate degree.

STUDENTS UNDECIDED ABOUT CURRICULUM

Students who have not yet decided upon a course of study are urged to take the liberal arts course. Work in the liberal arts leads to degrees in teaching, medicine, law, business administration, science, journalism, ministry and others.



Being a church-related college, Chowan's aims and ideals are distinctively Christian. Students at Chowan are given many opportunities for spiritual growth and development.



In Chowan's new and well-equipped science building, students of physics receive excellent instruction in the practical side of electricity and electronics.



Chowan's science department is one of the finest to be found in southern junior colleges. A highly-trained and experienced faculty gives top-flight instruction in most of the major areas of science.



Chowan's indoor swimming pool is in constant use by the students participating in the extensive physical education program, and is used for recreational activities as well.



Cement tennis courts provide a worthwhile place of activity for Chowan students throughout the entire school year.

PART V

THE CURRICULUM

THE CURRICULUM

GENERAL CULTURAL

Leading to the Associate in Arts Diploma.

This course is primarily terminal. However, much of the work may be accepted for Bachelor's degree credit, depending on the electives chosen and the college in which the work is completed.

FIRST YEAR		SECOND YEAR	
FIRST SEMESTER HOURS		SECOND SEMESTER HOURS	
English	3	English	3
Religion	3	Religion	3
History or Geography	3	History or Geography	3
Music or Approved elective	3	Music or Approved elective	3
Physical Education	1	Physical Education	1
Approved Elective*	3 or 4	Approved Elective*	3 or 4
<hr/>		<hr/>	
Total	16-17	Total	16-17

SECOND YEAR		SECOND YEAR	
FIRST SEMESTER HOURS		SECOND SEMESTER HOURS	
English	3	English	3
Psychology or History	3	Psychology or History	3
Physical Education	1	Physical Education	1
Approved Electives*	9 or 12	Approved Electives*	9 or 12
<hr/>		<hr/>	
Total	16-19	Total	16-19

*Electives will be approved that satisfy the student's major interest and vocational plans

LIBERAL ARTS

Leading to a B.A. Degree.

FIRST YEAR		SECOND YEAR	
FIRST SEMESTER HOURS		SECOND SEMESTER HOURS	
English	3	English	3
Mathematics	3	Mathematics	3
Religion	3	Religion	3
Foreign Languages*	3	Foreign Languages*	3
Physical Education	1	Physical Education	1
Approved Elective*	3	Approved Elective*	3
<hr/>		<hr/>	
Total	17	Total	16

SECOND YEAR		SECOND YEAR	
FIRST SEMESTER HOURS		SECOND SEMESTER HOURS	
English	3	English	3
History	3	History	3
Foreign Languages*	3	Foreign Languages*	3
Physical Education	1	Physical Education	1
Science	4	Science	4
Approved Elective**	3	Approved Elective**	3
<hr/>		<hr/>	
Total	17	Total	17

*Approved electives may be substituted.

**Electives will be approved that satisfy the requirements of the college in which the student plans to complete his work.

PRE-EDUCATION

Leading to Teacher's Certificate and B.S. Degree
in Education.

FIRST YEAR			
FIRST SEMESTER HOURS		SECOND SEMESTER HOURS	
English	3	English	3
History or Geography	3	History or Geography	3
Mathematics or Science	3-4	Mathematics or Science	3-4
Religion	3	Religion	3
Physical Education	1	Physical Education	1
Approved Elective*	3	Approved Elective*	3
Total	16-17	Total	16-17

SECOND YEAR			
FIRST SEMESTER HOURS		SECOND SEMESTER HOURS	
English	3	English	3
Psychology	3	Psychology	3
Music or Approved Elective*	3	Music or Approved Elective*	3
Physical Education	1	Physical Education	1
Approved Electives*	6	Approved Electives*	6
Total	16	Total	16

*Students planning to teach in Secondary Schools must begin their major and minors by the second year.

*Electives will be approved that satisfy the requirements of the college in which the student plans to complete his work.

SCIENCE

Leading to B.S. Degree.

FIRST YEAR			
FIRST SEMESTER HOURS		SECOND SEMESTER HOURS	
English	3	English	3
Mathematics	3	Mathematics	3
Religion	3	Religion	3
Biology or Chemistry	4	Biology or Chemistry	4
Physical Education	1	Physical Education	1
Approved Elective*	3	Approved Elective*	3
Total	17	Total	17

SECOND YEAR			
FIRST SEMESTER HOURS		SECOND SEMESTER HOURS	
English	3	English	3
Biology, Chemistry, or Physics	4	Biology, Chemistry, or Physics	4
Physical Education	1	Physical Education	1
Approved Electives*	9	Approved Electives*	9
Total	17	Total	17

*Electives will be approved that satisfy the requirements of the college in which the student plans to complete his work.

PRE-FORESTRY OR PRE-AGRICULTURE

Leading to B.S. Degree.

FIRST SEMESTER HOURS		FIRST YEAR		SECOND SEMESTER HOURS	
English	3			English	3
Mathematics	3			Mathematics	3
Biology	4			Biology	4
Religion	3			Religion	3
Physical Education	1			Physical Education	1
Approved Elective*	3			Approved Elective*	3
<hr/>				<hr/>	
Total	17			Total	17

FIRST SEMESTER HOURS		SECOND YEAR		SECOND SEMESTER HOURS	
English	3			English	3
Biology	4			Biology	4
Chemistry	4			Chemistry	4
Economics	3			Economics	3
Physical Education	1			Physical Education	1
Approved Elective*	3			Approved Elective*	3
<hr/>				<hr/>	
Total	18			Total	18

*Electives will be approved that satisfy the requirements of the college in which the student plans to complete his work.



Chowan College athletic teams compete against other junior colleges, prep schools, and senior college jayvee teams in football, basketball, baseball, tennis, and track.

PRE-ENGINEERING

Leading to B.S. Degree.

FIRST YEAR			
FIRST SEMESTER HOURS		SECOND SEMESTER HOURS	
English	3	English	3
Mathematics	3	Mathematics	3
Chemistry	4	Chemistry	4
Religion	3	Religion	3
Physical Education	1	Physical Education	1
Engineering Drawing	2	Engineering Drawing	2
Total	16	Total	16

SECOND YEAR			
FIRST SEMESTER HOURS		SECOND SEMESTER HOURS	
English	3	English	3
Physics	4	Physics	4
Mathematics	3	Mathematics	3
Physical Education	1	Physical Education	1
Approved Electives*	6	Approved Electives*	6
Total	17	Total	17

*Electives will be approved that satisfy the requirements of the Engineering School the student plans to attend.

CIVIL TECHNOLOGY

Leading to A. A. Degree and Employment.

This course is designed primarily to prepare the student for employment. However, all the work is acceptable for Bachelor's degree credit.

FIRST YEAR			
FIRST SEMESTER HOURS		SECOND SEMESTER HOURS	
English	3	English	3
College Algebra	3	Trigonometry	3
Engineering Drawing	2	Religion	3
Physical Education	1	Physical Education	1
Approved Electives*	9	Engineering Drawing	2
Total	18	Approved Electives*	6
		Total	18

SECOND YEAR			
FIRST SEMESTER HOURS		SECOND SEMESTER HOURS	
Analytic Geometry	3	U. S. History or Gov't	3
Physics	4	Physics	4
Surveying	3	Surveying	3
Approved Electives*	8	Approved Electives*	8
Total	18	Total	18

*Electives will be approved from the Liberal Arts curriculum.

PRE-DENTISTRY OR PRE-MEDICAL

Leading to B.S. Degree or Preparatory for
Medical School.

FIRST YEAR			
FIRST SEMESTER HOURS		SECOND SEMESTER HOURS	
English	3	English	3
Mathematics	3	Mathematics	3
Biology	4	Biology	4
Religion	3	Religion	3
Physical Education	1	Physical Education	1
Approved Elective*	3	Approved Electives*	3
<hr/>		<hr/>	
Total	17	Total	17

SECOND YEAR			
FIRST SEMESTER HOURS		SECOND SEMESTER HOURS	
English	3	English	3
Chemistry	4	Chemistry	4
Physics	4	Physics	4
Physical Education	1	Physical Education	1
Approved Electives*	6	Approved Electives*	6
<hr/>		<hr/>	
Total	18	Total	18

*Electives will be approved that satisfy the requirements of the college in which the student plans to complete his work.

PRE-NURSING

Leading to R.N. and B.S. Degrees.

FIRST YEAR			
FIRST SEMESTER HOURS		SECOND SEMESTER HOURS	
English	3	English	3
Biology	4	Biology	4
Religion	3	Religion	3
Chemistry	4	Chemistry	4
Physical Education	1	Physical Education	1
Approved Elective*	3	Approved Elective*	3
<hr/>		<hr/>	
Total	18	Total	18

SECOND YEAR			
FIRST SEMESTER HOURS		SECOND SEMESTER HOURS	
Chemistry or Physics	4	Chemistry or Physics	4
History	3	History	3
Psychology	3	Psychology	3
Physical Education	1	Physical Education	1
Approved Electives*	6-8	Approved Electives*	6-8
<hr/>		<hr/>	
Total	17-19	Total	17-19

*Electives will be approved which satisfy the requirements of the college in which the student plans to complete his work.

MEDICAL TECHNOLOGY

FIRST YEAR

FIRST SEMESTER HOURS		SECOND SEMESTER HOURS	
English	3	English	3
Religion	3	Religion	3
Biology	4	Biology	4
Mathematics	3	Mathematics*	3
Physical Education	1	Physical Education	1
Chemistry	4	Chemistry	4
Total	18	Total	18

SECOND YEAR

FIRST SEMESTER		SECOND SEMESTER	
	HOURS		HOURS
Biological Sciences	4	Biological Sciences	4
Chemistry	4	Chemistry	4
Physics*	4	Physics*	4
Physical Education	1	Physical Education	1
Approved Electives*	6	Approved Electives*	6
Total	19	Total	19

*Approved elective may be substituted if not required by the Medical School in which the student plans to complete his work.

PRE-PHYSICAL THERAPY

FIRST YEAR

FIRST SEMESTER		SECOND SEMESTER	
	HOURS		HOURS
English	3	English	3
Biology	4	Biology	4
College Algebra	3	Trigonometry	3
Religion	3	Religion	3
Physical Education	1	Physical Education	1
French	3	French	3
Total	17	Total	17

SECOND YEAR

FIRST SEMESTER		SECOND SEMESTER	
	HOURS		HOURS
English	3	Bacteriology	3
Chemistry	4	Chemistry	4
Anatomy & Physiology	3	Anatomy & Physiology	3
Psychology	3	Physical Education	1
Physical Education	1	History	3
French	3	French	3
Total	17	Total	17

* Electives will be approved in terms of regulations of the college in which the student plans to complete his work

BUSINESS ADMINISTRATION

Leading to Degree of B.S. in Business Administration
or Accounting.

FIRST YEAR

FIRST SEMESTER HOURS	
English	3
Religion	3
Laboratory Science	4
Mathematics	3
Physical Education	1
Approved Elective*	3
Total	17

SECOND SEMESTER HOURS	
English	3
Religion	3
Laboratory Science	4
Mathematics or Approved Elective ..	3
Physical Education	1
Approved Elective*	3
Total	17

SECOND YEAR

FIRST SEMESTER HOURS	
English or Speech	3
Economic Principles	3
Accounting	4
Physical Education	1
History	3
Approved Elective*	3
Total	17

SECOND SEMESTER HOURS	
English or Speech	3
Economic Principles	3
Accounting	4
Physical Education	1
History	3
Approved Elective*	3
Total	17

*Electives will be approved in accordance with the requirements of the college to which the student plans to transfer and in keeping with the student's vocational interest.

CHURCH SECRETARY

Leading to Associate Arts Degree or B.S. Degree in
Business Education.

FIRST YEAR

FIRST SEMESTER HOURS	
English	3
Religion	3
Typing*	2
Shorthand*	3
Physical Education	1
Music or Approved Electives	6
Total	18

SECOND SEMESTER HOURS	
English	3
Religion	3
Typing*	2
Shorthand*	3
Physical Education	1
Music or Approved Electives	6
Total	18

SECOND YEAR

FIRST SEMESTER HOURS	
English	3
Typing*	2
Shorthand*	3
Psychology	3
Physical Education	1
Approved Electives	6
Total	18

SECOND SEMESTER HOURS	
English	3
Typing*	2
Shorthand*	3
Psychology	3
Physical Education	1
Approved Electives	6
Total	18

*Students who have adequate skills in typing and shorthand will be required to substitute approved electives from the Liberal Arts curriculum.

SECRETARIAL

Leading to a Two-Year Diploma, and if continued,
to a B.S. Degree in Business Education and a
Teacher's Certificate.

FIRST YEAR			
FIRST SEMESTER HOURS		SECOND SEMESTER HOURS	
English	3	English	3
History or Geography	3	History or Geography	3
Religion	3	Religion	3
Typing*	2	Typing*	2
Shorthand*	3	Shorthand*	3
Physical Education	1	Physical Education	1
Elective*	3	Elective*	3
Total	18	Total	18

SECOND YEAR			
FIRST SEMESTER HOURS		SECOND SEMESTER HOURS	
Advanced Typing	2	Advanced Typing	2
Advanced Shorthand	3	Advanced Shorthand	3
Business Mathematics	3	Business Mathematics	3
Physical Education	1	Physical Education	1
Approved Electives*	9	Approved Electives*	9
Total	18	Total	18

*Electives will be approved in accordance with the requirements of the college to which the student plans to transfer or in keeping with the student's major interest and vocational plans.

TWO-YEAR ACCOUNTING

Leading to the Associate Arts Degree in Accounting.
(This course is designed to qualify a student for employment.
Many of the courses are acceptable for Bachelor's degree credit.)

FIRST YEAR			
FIRST SEMESTER HOURS		SECOND SEMESTER HOURS	
English	3	English	3
Religion	3	Religion	3
Mathematics	3	Economic Geography	3
Accounting	4	Accounting	4
Typing*	2	Typing*	2
Introduction to Business or Approved Elective*	3	Physical Education	1
Physical Education	1	Approved Elective*	3
Total	19	Total	19

SECOND YEAR

FIRST SEMESTER HOURS	
Economics	3
Accounting	4
Accounting Practice & Procedure ...	3
Business Law	3
Physical Education	1
Approved Electives	3
<hr/>	
Total	17

SECOND SEMESTER HOURS	
Economics	3
Accounting	4
Office Management	3
Business Law	3
Physical Education	1
Approved Electives	3
<hr/>	
Total	17

*Electives may be substituted where typing was taken in high school.

MEDICAL AND LEGAL SECRETARIAL

Leading to Two-Year Diploma.

This Course is designed to prepare the students for employment. Many of the courses are acceptable for Bachelor's degree credit.

FIRST YEAR

FIRST SEMESTER HOURS	
English	3
Biology**	4
Religion	3
Typing*	2
Shorthand*	3
Physical Education	1
<hr/>	
Total	16

SECOND SEMESTER HOURS	
English	3
Biology**	4
Religion	3
Typing*	2
Shorthand*	3
Physical Education	1
<hr/>	
Total	16

FIRST SEMESTER HOURS	
Anatomy & Physiology**	3
Typing*	2
Shorthand*	3
Physical Education	1
Approved Elective	6
<hr/>	
Total	18

SECOND SEMESTER HOURS	
Anatomy & Physiology**	3
Typing*	2
Shorthand*	3
Physical Education	1
Approved Elective	6
<hr/>	
Total	18

*Students with adequate skills in typing and shorthand are required to substitute an approved elective.

**Students interested in qualifying as legal secretaries will substitute history, economics, psychology, or office practice.

TWO-YEAR SECRETARIAL

Leading to Two-Year Business Diploma.

FIRST YEAR

FIRST SEMESTER HOURS	
English	3
Religion	3
Typing**	2
Shorthand**	3
Physical Education	1
Approved Elective*	6
<hr/>	
Total	18

SECOND SEMESTER HOURS	
English	3
Religion	3
Typing**	2
Shorthand**	3
Physical Education	1
Approved Elective*	6
<hr/>	
Total	18

FIRST SEMESTER HOURS	
Office Procedures	3
Economic Geography	3
Business Mathematics	3
Advanced Typing	2
Advanced Shorthand	3
Physical Education	1
Elective	3

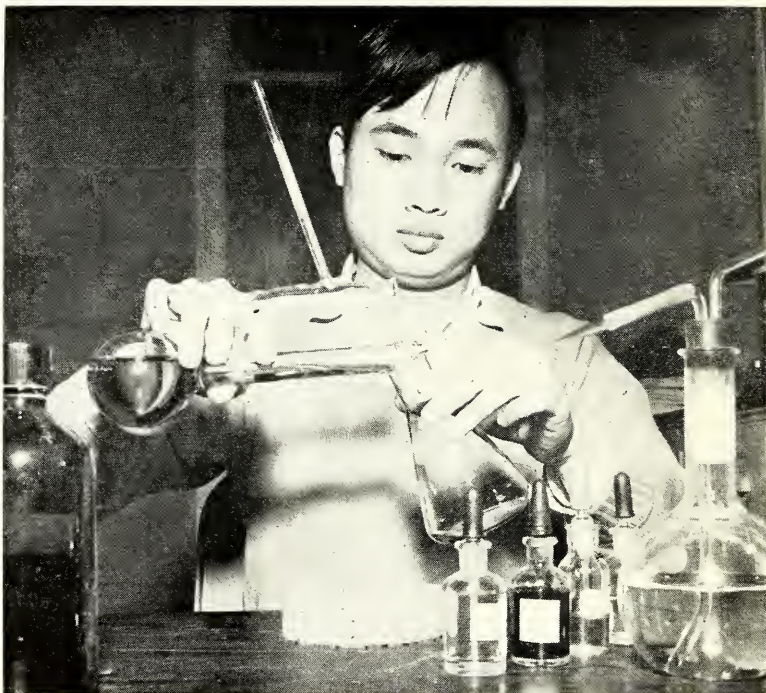
Total 18

SECOND SEMESTER HOURS	
Advanced Typing	2
Advanced Shorthand	3
Approved Electives*	12
Physical Education	1

Total 18

*Electives will be approved in keeping with the student's vocational interest and educational plans.

**Students with adequate skills in typing and shorthand may substitute approved electives.



Each year a number of students from other lands attend Chowan. The budding young scientist above hails from Thailand.



The Chowan College a cappella Choir, which is open to all students who are musically inclined, makes frequent appearances throughout the year both on and off the campus.



Homecoming Day is always a gala affair at Chowan. Traditionally, the president of the college crowns the lovely queen chosen to reign over festivities.

ONE-YEAR GENERAL CLERICAL

A Terminal Course leading to Employment.

FIRST SEMESTER HOURS		SECOND SEMESTER HOURS	
English	3	English	3
Typing*	2	Religion	3
Business Mathematics	3	Salesmanship	3
Accounting Principles	4	Accounting Principles	4
Physical Education	1	Physical Education	1
Business Law or Approved Elective	3	Business Law or Approved Elective	3
<hr/>		<hr/>	
Total	16	Total	17

*Approved elective where student has adequate typing skill.

ONE-YEAR SECRETARIAL

A Terminal Course leading to Employment.

FIRST SEMESTER HOURS		SECOND SEMESTER HOURS	
English	3	Shorthand	3
Typing*	2	Typing*	2
Business Mathematics	3	Salesmanship**	3
Shorthand*	3	Religion	3
Physical Education	1	Physical Education	1
Office Procedures	3	Electives	6
Office Machines	1	<hr/>	
Total	16	Total	18

*Approved electives will be substituted, when the student has acquired adequate skills.

**Approved elective may be substituted.

MUSIC

Leading to B.S. in Music Education.

FIRST YEAR			
FIRST SEMESTER HOURS		SECOND SEMESTER HOURS	
Applied Music Major	1	Applied Music Major	1
Applied Music Minor	1	Applied Music Minor	1
Choir	1	Choir	1
Music Theory	3	Music Theory	3
Religion	3	Religion	3
English	3	English	3
Math or Approved Elective	3	Math or Approved Elective*	3
French or Approved Elective*	3	French or Approved Elective*	3
<hr/>		<hr/>	
Total	18	Total	18

SECOND YEAR

FIRST SEMESTER HOURS		SECOND SEMESTER HOURS	
Applied Music Minor	1	Applied Music Major	1
Applied Music Minor	1	Applied Music Minor	1
Choir	1	Choir	1
Music Theory	3	Music Theory	3
History or Psychology*	3	History or Psychology*	3
English	3	English	3
French or Approved Elective*	3	French or Approved Elective*	3
Science	4	Science	4
<hr/>		<hr/>	
Total	19	Total	19

*Courses will be chosen which satisfy the requirements of the college in which the student wishes to complete his work.

Leading to a Bachelor in Music Degree

FIRST SEMESTER HOURS		SECOND SEMESTER HOURS	
Applied Music Major	2	Applied Music Major	2
Applied Music Minor	1	Applied Music Minor	1
Choir	1	Choir	1
Music Theory	3	Music Theory	3
Religion	3	Religion	3
English	3	English	3
French or Approved Elective*	3	French or Approved Elective*	3
Physical Education	1	Physical Education	1
<hr/>		<hr/>	
Total	17	Total	17

*Courses will be chosen which satisfy the requirements of the college in which the student wishes to complete his work.

FIRST SEMESTER HOURS		SECOND SEMESTER HOURS	
Applied Music Major	1	Applied Music Major	1
Applied Music Minor	1	Applied Music Minor	1
Choir	1	Choir	1
Music Theory	3	Music Theory	3
English	3	English	3
French or Approved Elective*	3	French or Approved Elective*	3
Approved Elective*	3	Approved Elective*	3
Physical Education	1	Physical Education	1
<hr/>		<hr/>	
Total	17	Total	17

*Courses will be chosen which satisfy the requirements of the college in which the student wishes to complete his work.



THE COLUMNS—This is the main building at Chowan College. Built in 1851, the building is now used for administration offices, with male students residing on the upper floors. It faces a large and beautiful campus containing many varieties of trees.

ROY PARKER SCHOOL OF PRINTING

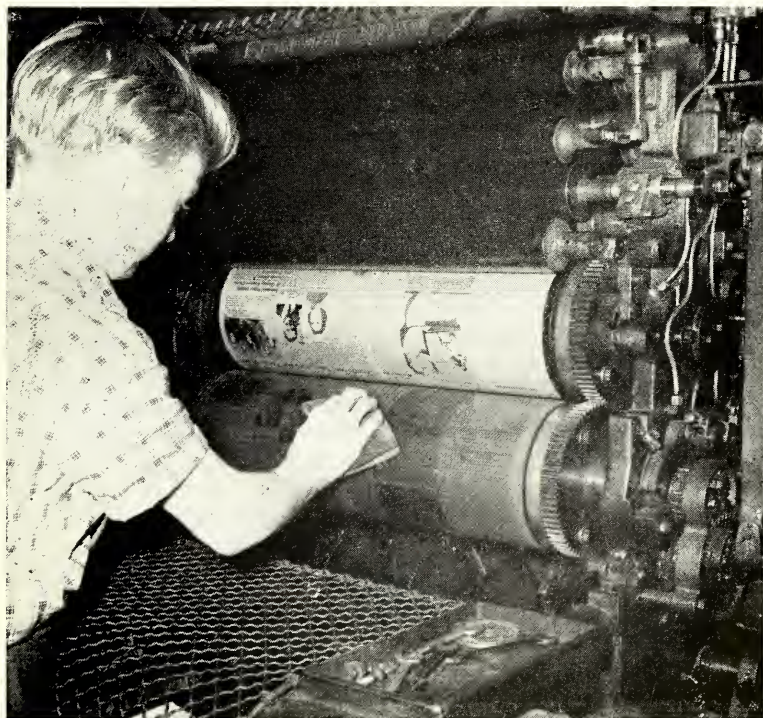
GRAPHIC ARTS (PRINTING)

These Courses are designed to lead to Employment

Freshman Year	
English	6
Religion	6
Mathematics	4
History or Elective	6
The Practice of Printing (1)	8
Elementary Platen Presswork	5
Offset Lithography	5
Linotype Keyboard Practice	5
<hr/>	
Total	45

Sophomore Year	
English	6
U. S. Government or Elective	3
Practice of Printing (11)	5
Printing Layout and Design	5
Linotype Keyboard Operation	15
Linotype and Teletypesetter Maintenance	5
Newspaper Advertising and Makeup	5
<hr/>	
Total	44

*Students may specialize in either Linotyping, Letterpress and/or Offset, Composition and Makeup during their sophomore year.



Offset lithography is an expanding division of the graphic arts industry. The school of printing offers courses in many phases of this interesting reproduction technique.



The teletypesetter tape perforator is similar to a typewriter and is used for automatic operation of Linotypes in newspaper plants. Both men and women operators are in great demand.

ONE-YEAR TELETYPESETTING

Teletypesetting	20
Religion	6
English	6
Advanced Typing	6
Mathematics	4
<hr/>	
Total	44

LINOTYPING

Freshman Year

English	6
Mathematics	4
History or Elective	6
Religion	6
The Practice of Printing (1)	8
Elementary Platen Presswork	5
Offset Lithography	5
Linotype Keyboard Practice	5

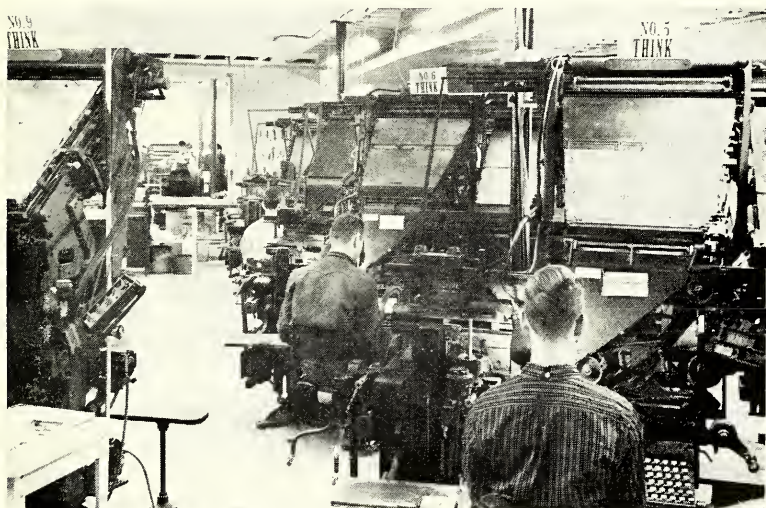
Total 45

Sophomore Year

English	6
U. S. Government or Elective	3
Practice of Printing (11)	5
Printing Layout and Design	5
Linotype Keyboard Operation	15
Linotype and Teletypesetter Maintenance	5
Newspaper Advertising and Makeup	5

Total 44

*Veterans registered in the Graphic Arts Department do not follow this curriculum. The Veterans Administration requires the veteran student to spend a minimum of 30 hours per week in class. Veteran's classes cannot be worked out until the number of students is known. Then, the veteran's schedule is worked out on an individual basis.



The Roy Parker School of Printing is equipped with some of the most modern linotypes, including teletypesetter-equipped machines. Trained craftsmen find ready employment.



Photography plays a large part in the production of the student newspaper, The Chowanian. The photo lab is in the Roy Parker School of Printing.

PART VI

DESCRIPTION OF COURSES

BUSINESS

BUSINESS ADMINISTRATION

131. *Introduction to Modern Business Organizations*

3 hours per week

3 semester hours

A survey course of various types of business organizations, together with related areas.

141-142. *Principles of Accounting*

6 hours per week

8 semester hours

A beginning course in accounting principles used in proprietorships, partnerships, and corporations. A study is made of special journals, worksheets, financial statements, negotiable instruments, and departmental costs.

161. *Business Mathematics*

3 hours per week

3 semester hours

Comprehensive course in arithmetical business problems of today's world.

162. *Techniques of Modern Salesmanship*

3 hours per week

3 semester hours

A study of the psychology of modern-day selling and advertising, and problems of employers.

241-242. *Advanced Accounting Theory*

6 hours per week

8 semester hours

A thorough study in intermediate accounting of the asset, liability, and stockholders' equity accounts of the balance sheet, as well as the income statement accounts.

243. *Income Tax Accounting*

3 hours per week

3 semester hours

A course designed to acquaint the student with preparation of individual returns and the procedures involved in keeping tax records.

244. *Accounting Practice and Procedure*

3 hours per week

3 semester hours

Student must satisfactorily complete Auto Dealer Practice Set, Professional Project Practice Set, and Payroll Accounting Principles and Applications Practice Set in the accounting laboratory.

Prerequisite: BUS 141

251. *Principles of Economics*

3 hours per week

3 semester hours

A study of the fundamentals of modern economic theories with emphasis on the practical applications of our national economic policy.

152. World Economic Geography

3 hours per week

3 semester hours

A study of the essential resources, agricultural and manufacturing production, and trade routes of the world, so as to widen the student's interest in the world about him.

252. Principles of Economics

3 semester hours

A continuation of BUS 251.

261. Office Management

3 hours per week

3 semester hours

A brief history of office management. Office standards, fundamentals of office control, physical facilities, general nature of office work, personnel relations, managerial controls, etc., as used in modern business offices.

281. Business Law

3 hours per week

3 semester hours

A course dealing with law in general, contracts, negotiable instruments, sales, bailments, transportation, suretyship and guarantyship, insurance, principal and agent, employer and employee, and partnerships, as applied in business today.

282. Business Law

3 hours per week

3 semester hours

A continuation of Business Law 281, in which law pertaining to corporations, real property, landlord and tenant, personal property, mortgages, debtor and creditor, wills and estates, wrongs, and remedies, is applied to business life.

SECRETARIAL SCIENCE

99. Personal Typewriting

3 hours per week.

2 semester hours.

A short-term course in personal typewriting for those who do not intend to major in business. Facility in the use of the keyboard by means of the touch system and the proper technique developments that result in both speed and accuracy are objectives of this course.

101. Typewriting.

5 hours per week

2 semester hours

Mastery of the keyboard by the touch method, and the techniques of touch typing, for business majors. Students who have had one year of typewriting in high school will not receive credit for this course.

102. Typewriting.

5 hours per week

2 semester hours

Instructions are given in manuscript typing, letters, and business forms. Required of all business students. Laboratory hours are required.

105. *Office Machines Key-Driven and Rotary Calculator*
2 hours per week 1 semester hour

The student is thoroughly acquainted with mathematical principles involved in operation of calculators most used in today's business offices.

106 *Office Machines*
2 hours per week 1 semester hour

A basic skill of operation is developed in the use of the stencil and fluid process duplicators.

111-112. *Shorthand*
5 hours per week 6 semester hours

Gregg Simplified Method is used to develop reading and writing skills. Two additional laboratory hours are required for the second semester course.

122. *Introdouction to Transcription*
3 hours per week. 3 semester hours

This course deals primarily with the use of Business English at the typewriter. Enroll in this course at the same time you enroll in BUS 112.

Prerequisite: BUS 101, 111, or equivalent.

123. *Secretarial Office Procedures*
3 hours per week 3 semester hours

Designed primarily for secretarial students. The theory of office practice is studied, together with office filing. The use of the dictaphone is introduced in this study.

203. *Advanced Typewriting*
3 hours per week 2 semester hours

Further development of skill and accuracy in touch typing is required. The electric typewriter is introduced.

Prerequisite: BUS 101, 102, or equivalent.

204. *Advanced Typewriting*
3 hours per week 2 semester hours

Skill is developed in the use of statistical and legal work performed in government and public accounting offices.

Prerequisite: BUS 101, 102, or equivalent.

211-212. *Advanced Shorthand*
6 hours per week 6 semester hours

A dictation course for second-year secretarial students. Both legal and medical terminology are included in this study. Laboratory hours are required.

Prerequisite: BUS 111, 112.

GEOGRAPHY

151. *General Regional Geography*

3 hours per week

3 semester hours

An introductory world-wide survey of the elements of the natural environment in their relation to the life of man. A study of Europe and its margins, Asia, Africa, North America, South America, and Australia, showing the interrelationships between people, nations, etc., in the age of scientific development.

152. *World Economic Geography*

3 hours per week

3 semester hours

A study of the essential resources, agricultural and manufacturing production, and trade routes of the world, so as to widen the student's interest in the world about him.

ENGLISH

101. *English*

3 semester hours

A course for freshmen whose records indicate deficiency in English. Frequent themes and a review of fundamentals. 5 hours a week. This course includes also the same work as English 103.

103. *English*

3 semester hours

Regular course for properly qualified freshmen meeting the requirements of the standard placement tests includes frequent drill and practice in the fundamentals of grammar, spelling, and composition, with library assignments. First semester only, unless demand necessitates repetition of course in second semester.

104. *English*

3 semester hours

A continuation of Course 103 with emphasis upon advanced composition, including a research paper and frequent supplementary reading of literary masterpieces.

201. *English*

3 semester hours

A comprehensive survey of representative writers from the beginning of English literature to Samuel Johnson and his circle, with parallel reading and class discussion. First semester.

202. *English*

3 semester hours

A continuation of 201, from the days of Samuel Johnson to contemporary times. Second semester.

203. *English—Introductory Speech*

3 semester hours

The principles of public speaking. Some attention is given to parliamentary procedure. Oral reading and library assignments. Open to those who have completed English 103 or 101.

204. *English—Advanced Speech*

3 semester hours

A course in speaking on a more advanced scale. Oral reading; enunciation; radio and television speaking. Prerequisite, English 101 or 103 and Speech 203.

3. *English—Printers' English* 2 semester hours

A course designed for the students of Graphic Arts, with emphasis on word study, including spelling, syllabication, and hyphening, and a review of grammar, capitalization, and punctuation. Required of first-year students in Graphic Arts. First semester.

4. *English—Printers' English* 2 semester hours

Continuation of English 3. Second semester.

GRAPHIC ARTS—PRINTING

1. *Practice of Printing I* 10 semester hours

A study of the history of the great industry of printing; types and materials used in printing and how to use them; the setting and makeup of printed forms and advertisements.

2. *Elementary Platen Presswork* 10 semester hours

To learn mechanics of the platen press and the methods of producing certain types of printing.

3. *Linotype Keyboard Practice* 5 semester hours

To study the fingering system of the Linotype keyboard and to determine if the student has an aptitude necessary to become a competent operator.

21. *Practice of Printing II* 10 semester hours

To study the principle of balance, proportion, harmony and contrast in printing; to set and makeup intricate forms and advertisements; the study of papers used in printing; illustrations and their use.

22. *Printing layout and Design* 5 semester hours

Practice of designing newspaper advertisements and printed forms; newspaper adroom practice and procedure; separation of color forms; a knowledge of photo engravings.

23. *Linotype and Teletypesetter Maintenance* 5 semester hours

Diagnosing troublesome conditions that develop in the operation of Linotypes and Teletypesetter attachments; to learn the care and maintenance of the machines.

24. *Newspaper Advertising and Makeup* 5 semester hours

The practice of newspaper makeup; how to put punch in the setting of newspaper advertisement; how to mark ad copy; the setting of effective heads; producing a newspaper.

25. *The Teletypesetter Perforator* 3 semester hours

A study of the difference in arrangement of the teletypesetter keyboard and that of a standard typewriter; practice in operating the keyboard; learn to read perforated tape; and to prepare students for employment as efficient operators.

LANGUAGES

FRENCH

101-102. *Elementary French* 3 semester hours each

For those with no previous study of the language. Fundamentals of grammar. Simple composition. Constant training in pronunciation based on phonetics. Simple readings during second semester.

201-202. *Intermediate French* 3 semester hours each

Two years of high school French, or French 101 and 102, required. Rapid review of grammar, idiomatic constructions, and vocabulary based on reading of selected authors. Frequent dictations and some conversational French.

251-252. *Introduction to Literature* 3 semester hours each

Rapid review of most difficult parts of grammar. Survey of French literature from Chanson de Roland to eighteenth century with particular emphasis upon seventeenth century selected texts.

LATIN

101-102. *Latin* 3 semester hours each

A course intended for students who have never studied Latin and for those who present only one unit of Latin for entrance.

201-202. *Latin* 3 semester hours each

Continuation of Latin 101-102. Some study made of the Roman political and social institutions. Reading of selections from Latin masterpieces.

SPANISH

101-102. *Elementary Spanish* 3 semester hours each

Introduction to the Spanish language through contact and use. Emphasis on grammar, graded readings, and simple conversation. Completion of 102 necessary in order to receive credit for 101.

201-202. *Intermediate Spanish* 3 semester hours each

Prerequisite: 101-102 or two years high school Spanish. Review of grammar. Class readings and conversation. Completion of 202 necessary in order to receive credit for 201.

Health And Physical Education

100. *Hygiene* 3 semester hours

A course designed to give a general knowledge of the body that will result in a more wholesome life. Personal health problems are emphasized. Mental, physical, and social factors influencing health are studied.

WOMEN

101W-102W *Basic Physical Education* 1 semester hour each

Basic courses consisting of low and high organization activities, individual and team games to develop fundamental skills according to the needs of the individual. 2 hours per week.

103W *Recreational Activities* 1 semester hour

A course in indoor and outdoor competitive sports designed to be helpful in playground and church recreation. 2 hours per week.

104W *Recreational Games* 1 semester hour

A beginner's course designed to teach the basic rules and skills of archery, badminton, horseshoes, and shuffleboard. This includes training in the care of equipment. 2 hours per week.

121W-122W *Swimming* 1 semester hour each

The fundamental skills in executing various strokes are emphasized. 2 hours per week.

201W-202W *Tennis* 1 semester hour each

A course to teach rules, skills and activity. 2 hours per week.

221W-222W, *Volleyball and Basketball* 1 semester hour each

Development of skills and rules. 2 hours per week.

MEN

151-152. *Basic Physical Education* 1 semester hour each

Basic courses consisting of conditioning activities of low and high organization, vigorous individual and team games to develop fundamental skills according to the needs of the individual. 2 hours per week.

153. *Elementary Swimming* 1 semester hour

The fundamental skills in executing various strokes are emphasized. 2 hours per week.

154. *Recreational Games* 1 semester hour

Basic course in fundamentals and rules of games and minor sports. This course is designed for those interested in church, Y. M. C. A., Boy Scout, or school work. 2 hours per week.

155-156 *Organized Games* 1 semester hour each

These courses stress team play in games such as volleyball, touch-football, basketball, soccer, badminton, tennis, and field and track. 2 hours per week.

157. *Tumbling and Apparatus* 1 semester hour

Primarily basic work on mats and horizontal bars, as well as rope climbing. 2 hours per week.

258. *Advanced Swimming*

1 semester hour

Physical Education 153 or its equivalent is a prerequisite for this course. 2 hours per week.

MATHEMATICS

1. *Mathematics Review*

No college credit

This course is designed for those who have insufficient background in mathematics. It begins with basic arithmetic and attempts to prepare the student for College Algebra 101.

3. *Plane Geometry*

No college credit

While this course includes the full high school subject of Euclidian Geometry, it covers a great deal more in logical analysis and the reasoning process that is of particular value to all engineering and pre-law students. The course is required of all liberal arts students whose transcripts indicate a deficiency and who are candidates for the AA degree. 3 hours per week.

101. *College Algebra*

3 semester hours

A digest of work usually covered in a review of second-year high school algebra, including the fundamental operation, factoring, linear, and quadratic equations with special attention to exponents, radicals, the binomial theorem and progressions. This course includes also the same work as Algebra 103. 5 hours per week.

103. *College Algebra*

3 semester hours

This is the standard freshman course in college algebra. It meets the needs of mathematics and physical science majors, as well as the requirements of students of engineering and of higher accountancy and finance. Prerequisite: One and one-half years algebra. 3 hours per week.

104. *Solid Geometry*

2 semester hours

Geometry of figures in space; including a review of plane geometry, a study of formulas and their application. Required of all pre-engineering students who enter without a previous study of solid geometry. Prerequisite: Plane Geometry.

105. *Plane Trigonometry*

3 semester hours

This course is a study of trigonometry, beginning with the definition of trigonometric functions and continuing through the fundamental identities, multiple angles, solutions of trigonometric equations, and solutions of the general plane triangle. Also included is the study of the radian and inverse trigonometric functions. Prerequisite: College Algebra.

107. *Mathematics for Teachers*

This course is planned to meet the requirements in mathematics for students preparing to teach. It will emphasize the funda-

mentals, skills, and operations in arithmetic. Certain phases of elementary algebra and introductory statistics will be covered.

108. *Mathematics for General Education* 3 semester hours

This course is designed to meet the general educational requirement in mathematics which is usually considered the necessary equipment of an educated man. It will emphasize an understanding of the principles of arithmetic and algebra. The basic formulas used in science and business will be treated. Introduction of statistics will be covered. This course may not be substituted for college algebra nor trigonometry. However, it may be used to meet the requirements in mathematics for candidates preparing to teach.

111-112. *Engineering Drawing* 2 semester hours each

Free-hand lettering, orthographic projection, auxiliary views, sectional views, use of working drawings, isometric projection, technical sketching, perspective, pencil and ink tracings.

201. *Analytical Geometry* 3 semester hours

Construction and discussion of loci in the plane; straight lines, circles, simpler properties of the conics, polar coordinates; parametric equations, introduction to solid analytical geometry.

This is the regular course in analytic geometry offered for students who plan to major in mathematics or to study engineering.

202. *Calculus* 6 semester hours

Differential and integral calculus are offered. The formulas for differentiating algebraic and transcendental functions are developed and applied to the study of problems dealing with maxima and minima, curvature, velocities, and acceleration. Integral deals with the methods of integration with application to problems such as the determination of areas, volumes, centroids, moments of inertia, and arc length. Double and triple integrals are studied together with a brief treatment of infinite series. 6 hours per week. Prerequisite: Mathematics 201

203. *Statistics* 3 semester hours

A study of the elements of statistics and their applications.

204. *Surveying* 3 semester hours

Construction, care and use of surveying instruments. Theory and practice in the elements of plane surveying.

205. *Surveying* 3 semester hours

Construction and route surveys, earthwork computations, and related topics.

THE DANIEL SCHOOL OF MUSIC

APPLIED MUSIC

Students will be admitted to credit courses in applied music upon passing an entrance examination in musical performance before a committee of the music faculty.

PIANO

(For Music Education Majors, Non-Music Majors and Piano Minors.)

Piano is required as a minor in applied music of all other applicants.

111.

1 semester hour

All major and harmonic minor scales, hands separately, two octaves in quarter notes, quarter note—M.M. 132. All major and minor triads in block form, hands separately, two octaves in quarter notes, quarter note—M.M. 72. All dominant and diminished seventh chords, block form, hands separately, four positions, two octaves in quarter notes, quarter note—M.M. 72. Hanon, Book I; Bach-Carroll, First Lessons in Bach, Book I; Lambert, A Little Treasury of Sonatinas, Book I. Additional repertory at the discretion of the instructor.

112.

1 semester hour

All major and harmonic minor scales, hands together, one octave in quarter notes, two octaves in eighth notes, three octaves in triplets, four octaves in sixteenth notes, quarter note—M.M. 72. All major and minor triads, block form, hands together, two octaves in quarter notes, quarter note—M.M. 84. All dominant and diminished seventh chords, hands together, four positions, two octaves in quarter notes, quarter note—M.M. 84. Hanon, Book I; Bach-Carroll, First Lessons in Bach, Book II; Bartok, Mikrokosmos, Book II; Supplementary material at the discretion of the instructor.

213.

1 semester hour

All major and harmonic minor scales in the form for Piano 112, quarter note—M.M. 92. Hanon, Book II; Kuhlau, Clementi and Beethoven sonatinas; Bach, Haydn, and Beethoven, Master Series for the Young; Kabalevsky, Children's Pieces, Op. 27; Supplementary material at the discretion of the instructor.

214.

1 semester hour

All major and harmonic minor scales in the form for Piano 112, quarter note—M.M. 100. Hanon, Book II; Mozart, Sonatas K. 545, K. 283, or K. 135; Haydn, Sonata No. 5; MacDowell, Woodland Sketches; Supplementary material at the discretion of the instructor.

PIANO (For Piano Majors)

121.

1 semester hour

All major and harmonic minor scales in the form for Piano

112, quarter note—M.M. 100-112. All major and minor, arpeggii, similarly, quater note—M.M. 80. Technique, at the discretion of the instructor; Bach, Two-Part Inventions; less difficult sonatas of Hayden, Beethoven and Mozart; romantic and modern compositions.

122. *A continuation of Piano 121* 1 semester hour

The selection of material for the first semester examination shall be left to the discretion of the instructor. For the second semester examination, the student shall prepare the following works, to be played from memory; one composition by Bach, one movement of a sonata; and one romantic or modern composition, in addition to all scales and arpeggii.

223. 1 semester hour

All major and harmonic minor scales, in the form for piano 112, quarter note—M.M. 120-132. All arpeggii, similarly, quarter note—M.M. 80-100. Bach, Two and Three-Part Inventions; Sonatas of Haydn, Mozart and Beethoven; romantic and modern compositions.

The selection of materials for examinations shall be the same as that for Piano 121-122.

224. 1 semester hour

A continuation of Piano 223

VOICE

131. 1 semester hour

Fundamentals of vocal technique; posture, breath control, tone production, and the correct usage of vowels and consonants in relation to singing. Vaccai, Practical Method. Introduction to song literature, including early English and Italian examples.

132. 1 semester hour

A continuation of Voice 131

233. 1 semester hour

More advanced problems of vocal technique. Vaccai, Practical Method. German, French and contemporary American songs, and less difficult selections from oratorio and opera.

234. 1 semester hour

A continuation of Voice 233.

ORGAN

ENTRANCE REQUIREMENTS. Organ students should demonstrate at the entrance examination the same degree of proficiency in piano as those registering as piano majors. Previous instruction in organ, although desirable, is not a prerequisite.

141. 1 semester hour

Gleason, A Method of Organ Playing; Buxtehude, Chorale

Preludes; Bach, Short Preludes and Fugues; Bach, Chorale Preludes from the Orgelbuchlein; Selections from Historical Organ Recitals, Vol. I; Bonnet, Representative contemporary works; hymn- playing.

142. 1 semester hour

A continuation of Organ 141.

243. 1 semester hour

Continuation of technical studies; larger works of Bach, including Fugue in B Minor, Fantasy and Fugue in C Minor, Prelude and Fugue in B Minor, and Toccata and Fugue in D Minor; More difficult Chorale Preludes of Bach; Franck, selected compositions; compositions by contemporary composers; service playing.

244. 1 semester hour

A continuation of Organ 243.

EXAMINATIONS. Examinations in applied music are held at the end of each semester. Assignments to applied music courses are tentative until the student has successfully completed one semester's work. The examination committee, composed of the music faculty, shall determine whether the student will continue in his assigned applied music course.

ADMISSION OF OTHER THAN MUSIC MAJORS. College students not majoring in music may, with the consent of their advisor and the Chairman of the Daniel School of Music, register for applied music courses for which they may be qualified. Since the schedule of applied music instructors is limited, the Daniel School of Music will accomodate non-music majors registering for applied music in the order of their registration, reserving the right to close the lists when the limit has been reached. Non-music majors desiring credit in applied music are required to take music theory.

THEORY OF MUSIC

151 3 semester hours

An integrated course designed to give the student a thorough foundation in the melodic, harmonic, and rhythmic aspects of music. Intensive study of intervals, triads, scales, keys, cadences, dominant seventh chords, modulation, and four-part writing. Harmonic, rhythmic reading, and keyboard harmony. Required of freshman music majors and open as an elective to other students with suitable preparation.

152. 3 semester hours

A continuation of Theory 151.

253. 3 semester hours

Intensive study of seventh chords, non-harmonic tones, altered chords, and remote modulations. Harmonic dictation and keyboard harmony correlated with the material under consideration, which

is based on the contrapuntal and harmonic technique of J. S. Bach and his contemporaries. Advanced sight-singing. Required of sophomore music majors and open as an elective to other students who have successfully completed Theory 151-152.

254. 3 semester hours
A continuation of Theory 253.

HYMNOLOGY AND MUSIC APPRECIATION

161. *Music Appreciation* 3 semester hours

A course designed to equip the student with the basic criteria necessary to an intelligent understanding and appreciation of music in all its forms. Required listening to phonograph records, class discussion and research.

181. *Hymnology* 3 semester hours

A critical study of Greek, Latin, German, French and English hymns and the Gospel Song through research, class discussion and analysis.

ENSEMBLE

- College Choir 1 hour each semester

Membership by competitive audition only. On-campus appearances include annual Christmas and Spring concerts. Frequent off-campus engagements during the course of the year, with an extended tour of churches and high schools in the spring. Five rehearsals a week.

RELIGION

101. *New Testament* 3 semester hours

Special study is made of the life of Christ as revealed in the Gospels. The spread of Christianity is traced through the first century with special attention to Acts and the Letters. An effort is made to show the relationship of Christianity to Western Culture.

102. *Old Testament* 3 semester hours

A study is made of the leading facts of the history of the Hebrew people as given in the Old Testament from the time of Creation to the return from Exile. The prophetic and poetic books are studied in connection with the periods and events to which they are related

201. *Religious Education* 3 semester hours

A study of the church, its organizations, doctrines, and programs.

Prerequisites: Religion 101 and 102.

SCIENCE

BIOLOGY

101-102. *General Biology* 4 semester hours each

An introductory course in which the fundamental facts of the structure and activities of plants and animals are studied. Laboratory work consists of the study of important biological principles and the study of representatives from the plant and animal kingdoms. The first semester is primarily Botany, and the second is primarily Zoology. 3 hours lecture and recitation and 2 hours laboratory per week.

221-222. *Anatomy and Physiology* 3 semester hours each

Reading and lectures about human anatomy and physiology, including emphasis on health and hygiene. 3 hours lecture and recitation per week. Prerequisite or corequisite: Biology 101-102.

223. *Comparative Anatomy* 4 semester hours

A comparative study of the chordate animals. Study and dissection of type forms in the laboratory. 3 hours lecture and recitation and 2 hours laboratory per week. On demand. Prerequisites

231. *Parasitology* 4 semester hours

A study of morphology, life cycle, modes of infection, and similar topics. Special emphasis is given to methods of identification of the parasites and their ova. 3 lecture and 2 laboratory hours per week.

241. *Bacteriology* 4 semester hours

A study of bacteria, with emphasis on the pathogenic species. Laboratory work will be devoted to the study of the common species of bacteria and to the development of satisfactory bacteriological technique. Designed primarily for students who plan to enter medicine, nursing, dentistry, public health, or medical technology. 3 lecture and 2 laboratory hours per week.

261. *Invertebrate Zoology* 4 semester hours

A study of the invertebrate animals from the standpoint of their taxonomy, morphology, physiology, and relationships. 3 hours lecture and recitation and 2 hours laboratory per week. On demand. Prerequisite Biology 101 and 102.

CHEMISTRY

171-172. *General Inorganic Chemistry* 4 semester hours each

This course emphasizes the fundamental principles, theories, laws, and basic facts of chemistry. Preparation and properties of the more common elements and their compounds are studied. Relations of the periodic table and atomic structures are studied. Special consideration given to writing and balancing equations.

271-272. *Organic Chemistry* 5 semester hours each

This course is a survey study of the organic compounds. Both aliphatic and aromatic compounds are considered. Special attention is given to methods of preparation and to reactions of typical organic compounds. 2 hours lecture and recitation and 6 hours laboratory per week. Prerequisite: Chemistry 171-172.

PHYSICS

181-182. *General Physics* 4 semester hours each

This course treats historically and experimentally the principles of physics. Such topics as mechanics, heat, magnetism, electricity, sound, and light are studied. Special emphasis is placed on problem-solving. 3 hours lecture and recitation and 2 hours laboratory per week. Prerequisites or corequisites: College Algebra and Trigonometry.

281. *Modern Developments in Physics* 4 semester hours

This course is a study of topics not usually covered in the classical physics course. Such topics as X-rays, television, radio and elementary atomic physics are considered. This course is limited primarily to developments of the present century. 3 hours lecture and recitation and 2 hours laboratory per week.

SOCIAL SCIENCE

HISTORY

101-102. *World History* 3 semester hours each

A survey of history from the ancient times to the present. Emphasis is placed on major civilization of the Near East, Greece Rome, the fall of the Roman Empire, the Reformation, and the Renaissance.

203-204. *United States History* 3 semester hours each

A survey of the influences and forces that have made our country what it is today.

Outside reading, class reports, and field trips. 3 hours a week both semesters.

SOCIOLOGY

105. *Sociology* 3 semester hours

An introduction to the principles of sociology, the structure and function of society. A basic course prepared to meet the needs of beginners in this field.

GOVERNMENT

108. *Government* 3 semester hours

The National Government of the United States. A course in the problems of American citizenship with a study of the actual work-

ing of the American Government. Parallel reading, oral and written reports required.

PSYCHOLOGY

201-202. *General Psychology* 3 semester hours each

These courses are a survey of the problems, principles and methods of psychology. The study leads to advanced work in psychology. It serves as an introduction to a liberal education.

206. *Educational Psychology* 3 semester hours

This course is offered primarily for future teachers, ministers, social workers and coaches. It deals with the problem of child development and the application of psychological principles in teaching and school procedures. Special emphasis is made on the learning process.

Prerequisite: Psychology 202



Chowan's newly-established civil technology course leads to direct employment at the end of two years of study.

PART VII

THE REGISTER

Candidates for Graduation 1958-59

One Year Teletypesetter Diploma

Darwin Theophilus Jackson, Jr.
Charles Raeford Driver

One Year General Clerical Diploma

Shirley Bridges Askew
Myrtle Jane Harris

One Year Secretarial Science Diploma

Barbara Ann Adams
Rosezettia Louise Alston
Mary Ross Beale
Sara Burrus
Mary Claudia Cherry
Gloria Edith Davis
Lenora Lawrence Ellis
Fannie Marie Fuller
Helen Leign Hicks
Jean Carolyn Holiday
Julia Anne Hughes
Mary Alethia Hunter
Frances Elizabeth Johnson
Ann Marie Mitchell
Edna Rae Rhodes
Elaine Smith Robertson
Hortense Costen Taylor
Mavis Carolyn Taylor
Peggy Adair Williams

Graphic Arts Diploma

Benjamin Brown
Herbert Perry Burnette
Jonas Franklin Edwards
Billy Ray Godwin
Hubert Willis Hoyle
Robert Giles Miller
William Lewis Norvell, Jr.
Chester Eugene Page
Howard Ray Rose
Alpheus Temple Seymour, III
Joseph William Sumler
Lewis Gary Taylor

Associate in Secretarial Science Degree

Brenda Catherine Bradshaw
Gwendolyn Ione Eure
Mildred Joyce Ferguson
Greta Faye Fowler
Reba Dare Hale

Hilda Lois Melton
Frances Yelba Outland
Patricia Kaye Picot
Linda Carol Watson

Associate in Business Degree

William Sloan Bowling
Robert Richard Bradley
Leon Ellis Britton
Morris Belvin Carter
Vichai Chavengsaksongkram
Raymond Gillum Clyburn
Robert Lee Darden
Carlton Ray Debnam
James Rozel Darden
Emory Bowman Goodwin
Smith Fenton Gray
Willie Joe Hasty, Jr.
Charles Robert Leonard
Melvin Howell Vinson, Jr.
Norman Glenn Phillips

Associate in General Culture Degree

Lillian Clair Carter
James Calvin Daughtry
Sara Harrell Futrell
Joanne White Hall
Oscar Milton Harrell
John Douglas Hemingway
Betty Jo Lassiter
Edmond Milteer Parker
Raymond Jasper Perkins, Jr.
Paula Katheryn Triplett
Leota Chloe Ward
Robert Earl Williamson

Associate in Engineering Degree

David Melton Futrell
Perry Herbert Jameson, Jr.
David Wayne Joyner
Wesley Mearl Meekins, Jr.
James Oliver Rountree
James Wallace Riddick, Jr.
Alfred McCoy Tillett, Jr.
Ashley Smith Tyler
Gene Wesley Williams

Associate In Arts Degree

David Earl Adams
Willie Jackson Aman
Edward Thomas Britt
Frank Lee Ballenger, III

Candidates for Graduation 1958-1959

Associates in Arts Degree (Continued)

Sellas Martin Carter	Thomas Allsbrook Norvell
Roderick Llewellyn Cotton, Jr.	Shelby Jean Crocker
Verlinda Paige Corbitt	William Thomas Daughtrey, Jr.
Jesse James Duell, Jr.	Paul Robert Dickinson
Grover Gaston Eason	Mitzi Kay Oden
Robert Carter Futrell	Charles Thomas Perlick
Jimmy Eugene Gibbs	Vance Pipkin Pittman, Jr.
James Hoyle Gravelly	Mills Arthur Pruden
John Webb Griffin	Elton Manning Roberson
Janet Glenn Harlow	Lanny Michael Roof
Willie Lee Harris	John Leo Riggs
Carroll Lewis Hawkins	Edward Dodson Tippet
Gary Lee Henman	Ray Turner, Jr.
Timothy Otis Langston, Jr.	John Donovan Upchurch
Julian Randolph Mills	John Leonard Whitley
Richard Walters Murray	Iola Jane Winslow
Joyce Marie Newsom	Edward Dowe Worley
Edward Lee Norris	Jerry Parker Wrenn

Summer School – 1959

East Carolina College Extension

Andrews, Mrs. Ethel P.	Box 63, Ahoskie, N. C.
Bridgers, Mrs. Madge C.	Conway, N. C.
Brown, Helen Chaney	Hobbsville, N. C.
Collier, Mrs. Esther H.	509 Lakeview Dr., Murfreesboro, N. C.
Darden, Betty E.	Newsomes, Va.
Edmond, Mrs. Lena A.	Gatesville, N. C.
Flythe, Mrs. Beatrice M.	Conway, N. C.
Futrell, Reba L.	Severn, N. C.
Gay, Genevieve Hodgkin	Jackson, N. C.
Griffin, Evelyn	Woodland, N. C.
Griffin, Virginia L.	Woodland, N. C.
Hamilton, Charles S.	Conway, N. C.
Hill, Mrs. Bessie F.	509 E. High, Murfreesboro, N. C.
House, Patricia	1023 Jefferson, Roanoke Rapids, N. C.
Hoyle, Ruth Aileen	1504 S. Wms. Circle, Elizabeth City, N. C.
Hughes, Mrs. Garnette B.	501 Colony Ave., Ahoskie, N. C.
Jenkins, Pearl Pantan	Milwaukee, N. C.
Jones, Donald Ralph	Colerain, N. C.
Liverman, Mrs. Zelma P.	Conway, N. C.
Mitchell, Mrs. Grace S.	Harrellsville, N. C.
Morris, Mary L.	Sunbury, N. C.
Parker, Mrs. R. A.	403 E. High, Murfreesboro, N. C.
Porter, Mrs. Julian White	Severn, N. C.
Taylor, Sallie C.	Jackson, N. C.
Trew, Mrs. Antionette B.	Boykins, Va.
White, Mrs. Lucille Long	Winfall, N. C.
Woodard, Mrs. Alice D.	Conway, N. C.
Woodard, Mrs. Harry	Boykins, Va.

Summer School – 1959

Baker, Jeanelle Hill	Colerain, N. C.
Belnay, John Hale	Winton, N. C.
Branch, Patricia Russell	Franklin, Va.
Britton, Linwood Patterson	816 W. Church St., Ahoskie, N. C.
Brown, Robert O.	RFD 3, Windsor, N. C.
Brown, Harold F.	380 Frankin Dr., Murfreesboro, N. C.
Davis, Donald	Franklin, Va.
Davis, Martha Ann	RFD 21, New Bern, N. C.
Early, Elaine Paige	RFD 1, Ahoskie, N. C.
Farmer, John	RFD 2, Raleigh, N. C.
Felts, Jewel Faye	Boykins, Va.
Fitzgerald, Robert K.	308 Wilson Ave., Kinston, N. C.
Futrell, William M., Jr.	Rich Square, N. C.
Garver, Thelma Louise	8204 Meadow Creek Rd., Norfolk, Va.
Guthrie, Earl Wayne	1908 Shepard St., Morehead City
Hall, A. C., Jr.	305 W. Main, Wake Forest, N. C.
Holloman, George	504 E. Main St., Murfreesboro, N. C.
Hughes, Patricia	Seaboard, N. C.
Jernigan, Carolyn S.	Lewiston, N. C.
Johnson, Jesse Leroy	1013 N. Road, Elizabeth City, N. C.
Jones, Larry Dean	Poplar Branch, N. C.
Klima, Milo H.	703 Orange Ave. Ext., Dunedin, Fla.
Lamm, Richard H.	Black Creek, N. C.
Landen, Charles	800 Washington Ave., Weldon, N. C.
Lee, Roberta	Murfreesboro, N. C.
McLain, Lela Marie	4325 Sullivan, Beaumont, Texas
Miller, William P.	415 Carolina Dr., Murfreesboro, N. C.
Moore, Richard A.	Aulander, N. C.
Murray, Robert D.	RFD 2, Middlesex, N. C.
Nidhioothi, Supatra	188 Pattanipedrom Rd., Pattani, Thailand
Norton, Joseph F.	817 Carolina St., Roanoke Rapids, N. C.
Parenti, Millie Street	RFD 1, Fentress, Va.
Perry W. Carlton	1100 W. Wms. Circle, Elizabeth City, N. C.
Revelle, Constance Ann	Conway, N. C.
Roach, Mrs. Audrey S.	Winfall, N. C.
Riddick, James Wallace	Sunbury, N. C.
Sheehan, Joseph Peter	9476 Mason Creek Rd., Norfolk, Va.
Sheek, Linda Carol	Box 381, Yadkinville, N. C.
Snell, David E.	17 Barclay Ave., Portsmouth, Va.
Sowell, William	401 Cotton, Murfreesboro, N. C.
Storey, Lorraine	RFD 1, Murfreesboro, N. C.
Stephenson, James E.	102 Monroe St., Roanoke Rapids, N. C.
Theimides, Mike	710 Pace St., Franklin, Va.
Terry, Thomas A.	207 Winesett Circle, Plymouth, N. C.
Thompson, Charles	Rt. 2, Box 207, Colerain, N. C.
Vaughan, Leroy	Woodville, N. C.
Waanor, Mrs. Dorothy H.	Gatesville, N. C.
Weaver, Linda Coburn	Rich Square, N. C.
Wethington, Ben	Woodland, N. C.
Whitlock, Mrs. Clara N.	Kelford, N. C.
White, Elizabeth	Murfreesboro, N. C.

STUDENT ROSTER 1959 – 60

SOPHOMORES

Abbott, G. Keith Jr.	1400 Gay St., Rocky Mount, N. C.
Adams, Mattie Faye	Rt. 2, New Bern, N. C.
Albright, James	Bolivia, N. C.
Alford, Wayne M.	Rt. 2, Middlesex, N. C.
Andrews, Bruce	1617 Westbrook, Richmond, Va.
Barham, Charles B, III	Rt. 7, Box 404A, Raleigh, N. C.
Barnes, Douglas R.	Box 555, Angier, N. C.
Bates, Philip E.	1712 Harrington Rd., Elizabeth City, N. C.
Batten, Vasco T.	Smithfield, Va.
Beale, Mattie G.	Potocasi, N. C.
Boykins, Luby	Selma, N. C.
Bracey, Robert B.	Box 218, South Hill, Va.
Brake, John I.	Rt. 3, Rocky Mount, N. C.
Breeden, Willie Roy	Rt. 3, Elizabeth City, N. C.
Britton, Horace G.	Box 386, Jackson, N. C.
Britton, Nancy J.	Como, N. C.
Britton, Randolph	Rt. 2, Box 120, Ahoskie, N. C.
Bryant, John H. III	Box 43, Resue, Va.
Bryant, Linwood W.	Rich Square, N. C.
Bunch, Richard E.	311 Mimosa Dr., Newport News, Va.
Byrd, Barbara Ann	104 Brewer Ave., Suffolk, Va.
Byrum, Hal A.	Box 23, Colerain, N. C.
Capps, Leonard F.	Rt. 1, Back Bay, Va.
Carawan, Kitty K.	RFD, Bayboro, N. C.
Carr, Peggy Ann	Rt. 1, Box 4, Pinetops, N. C.
Chaffin, Robert R.	South Mills, N. C.
Clough, J. D.	Columbia, N. C.
Compton, Dwight E.	Cedar Grove, N. C.
Congleton, Geneva J.	309 E. 11th St., Washington, N. C.
Cooper, Marvin J.	Columbia, N. C.
Cox, Adolphus Howard	Rt. 2, Roxboro, N. C.
Cross, Dan	5 N. Davis, Richmond, Va.
Crowder, Willie Lewis	208 Bryan St., South Hill, Va.
Dansey, William E., Jr.	Union Street, Murfreesboro, N. C.
Davis, Carroll A.	506 Cedar St., Elizabeth City, N. C.
Davis, Rose Serina	Davis, N. C.
Day, Maxie Rice, Jr.	Franklin, Va.
Dilday, Joseph M.	Colerain, N. C.
Dixon, Joseph	Murfreesboro, N. C.
Dunn, Mary Jane	212 E. Church, Ahoskie, N. C.
Eason, Gene R.	112 S. Pearl, Rocky Mount, N. C.
Edwards, Charles	Rt. 2, Box 86, Ahoskie, N. C.
Evans, L. Frances	Nashville, N. C.
Ferguson, George R.	625 W. Va. St., South Hill, N. C.
Felts, Jewel	Boykins, Va.
Finch, Ellen Anne	Merry Hill, N. C.
Fortescue, Frank	Tyner, N. C.
Frazier, William B.	Warrenton, N. C.
Grav, Mitchell	400 Chestnut, Franklin, Va.
Griffin, Harry H.	722 Norfleet Rd., Norfolk, Va.
Gentry, Glopheus	Rt. 2, Roxboro, N. C.
Griffin, John A.	Yanceyville, N. C.
Hall, Andrew C.	305 N. Main, Wake Forest, N. C.
Hamilton, John L.	9 Washington St., Pittsfield, Maine
Hardister, Nelson	Box 605, Badin, N. C.
Harris, Mvrtle Jane	Box 85, Columbia, N. C.
Harrell, Nancy V.	Rt. 1, Box 13, Colerain, N. C.

Hawkins, W. Benjamin 4842 N. Fairfax Dr., Arlington, Va.
 Henderson, W. Sherwood Maysville, N. C.
 Hill, Delores L. Woodland, N. C.
 Hodgins, W. Stafford 309 Union St., Murfreesboro, N. C.
 Hotier, Richard D. Box 12, Hobbsville, N. C.
 Howell, George Sarde Commerce St., Camden, Del.
 Howell, Gerald F. 1010 Church St., Smithfield, Va.
 Hunter, Mary A. 645 E. Court St., Marion, N. C.
 Hunter, Richard M. 509 Woodland Dr., Murfreesboro, N. C.
 Iddings, Charles T. 118 Virginia Ave., Vinton, Va.
 Jones, Robert Beasley La Crosse, Va.
 Jones, Guy N. Jr. Maysville, N. C.
 Jones, Robert Beasley La Crosse, Va.
 Kitchings, Henry Box 305 Zebulon, N. C.
 Landen, Mrs. Carol 800 Washington Ave., Weldon, N. C.
 Lassiter, Albert 238 Hamilton, Roanoke Rapids, N. C.
 Lee, Thomas S. P. O. Box 507, Southampton, N. Y.
 Leicester, Catherine Rt. 2, Box 58, Windsor, N. C.
 Leonard, Jerry H. 1021 Georgetown Rd., Norfolk, Va.
 Lee, Roberta W. 706 E. High, Murfreesboro, N. C.
 Little, Robert 407 Market St., Suffolk, Va.
 Lowe, Alton Rt. 1, Gatesville, N. C.
 Ludwig, William T. 716 Henderson, Hamlet, N. C.
 Lyon, Graham Dalton 421 Lloyd St., Ahoskie, N. C.
 McCants, Floyd W. Rt. 1, Wyoming, Del.
 Mangum, Rufus M. Angier, N. C.
 Marriner, Audrey E. Rt. 1, Box 55, Hickory, Va.
 Miller, William P. 415 Carolina Dr., Murfreesboro, N. C.
 Maybud, Ed Shah Ave., Teheran, Iran.
 Maybud, Jay Shah Ave., Teheran, Iran.
 Moon, Jimmie 701 Henderson, Hamlet, N. C.
 Morris, James Avery Rt. 1, Box 185, Columbia, N. C.
 Oakley, Donald Ferrell Rt. 2, Roxboro, N. C.
 O'Brien, Garland Rt. 2, Wooddale, N. C.
 Odom, Kenneth Wayne Conway, N. C.
 Parker, Roy Earl Pendleton, N. C.
 Pearce, Anne Rt. 3, Box 120, Edenton, N. C.
 Peoples, Stanley 710 Lee Drive, Williamsburg, Va.
 Pickett, Neil 23 Sinclair Road, Hampton, Virginia
 Powers, Rebecca Ann Northwest, Virginia
 Ralph, Bobby Corapeake, N. C.
 delRiego, Louis Aramburn No. 59, Apt. 6, 2d0 Piso, Habana, Cuba
 Rhodes, Steve 202 W. Bay Avenue, Norfolk, Va.
 Roberson, James Rt. 3, Box 284, Washington, N. C.
 Roberson, Marcellus 115 Academy St., Ahoskie, N. C.
 Robertson, Roy P. Rt. 2, Macon, N. C.
 Sadler, Edward L. Rt. 4, Box 66A, Suffolk, Va.
 Selby, Sarah Jane Columbia, N. C.
 Severance, William Norlina, N. C.
 Sharber, William G. Rt. 3, Box 602, Elizabeth City, N. C.
 Sheek, Linda C. Rt. 3, Yadkinville, N. C.
 Shouse, Richard J. Rt. 8, Winston-Salem, N. C.
 Smith, James S. 301 Jackson, Roanoke Rapids, N. C.
 Smith, John L. Jr. Gates, N. C.
 Spivey, William 114 Seaboard Ave, Jackson, N. C.
 Storey, Walter 607 Putlaw, Franklin, Va.
 Sumner, Gloria Star Rt., Conway, N. C.
 Taylor, Daniel M. 1408 E. Walnut St., Goldsboro, N. C.
 Thompson, Charles Rt. 2, Box 207, Colerajin, N. C.
 Tinkham, Bonnie 800 Graydon Ave., Norfolk, Va.
 Turner, Ray Courtland Blvd., Franklin, Va.
 Underhill, Alice Rt. 1, Selma, N. C.

Waterfield, Roland Pungoteague, Va.
 Wells, Carl Dewitt, Va.
 White, Crethie S. Aulander, N. C.
 White, James A. Jr. 1 Avon Lane, Havelock, N. C.
 White, Janice Rt. 2, Box 55 Lynnhaven, Va.
 Williams, Bryan Lee Rt. 3, Rocky Mount, N. C.
 Williams, Henry C. Box 305, Spring Hope, N. C.
 Winston, Thomas Rt. 2, Virgilina, Va.

FRESHMEN

Ackiss, Alton J. Jr. Back Bay, Virginia
 Agee, Norman Dillon 207 Morgan St., Spray, N. C.
 Aiorant, Linda R. 208 Chestnut St., Havelock, N. C.
 Aman, Laura Elizabeth Rt. 1, Box 105, Maysville, N. C.
 Anderson, Jacqueline Box 27, Severn, N. C.
 Anderson, Philip D. Rt. 2, Middlesex, N. C.
 Askew, Betty Lou Rich Square, N. C.
 Askew, Janice Faye Rt. 1, Box 143, Plymouth, N. C.
 Askew, Judith Ann Route 2, Conway, N. C.
 Autry, Herman A. 104 Circle Drive, Beaufort, N. C.
 Avelia, Edward Joseph 822 Garfield St., Arlington, Va.
 Avent, Mack Lee Route 1, Spring Hope, N. C.
 Baisden, Leroy F. 131 Apple Ave., Hampton, Va.
 Banks, John Wilbur Rt. 2, Box 158, Jacksonville, N. C.
 Banks, William R. 319 Harrison Ave., Carv, N. C.
 Barnes, Lyman S. Jr. 3525 Chesapeake Blvd., Norfolk 13, Va.
 Barrett, Nettie L. Box 372, Conway, N. C.
 Basden, Mary Jane Route 1, Knightdale, N. C.
 Bazemore, Marjorie 8223 Rambler Drive, Richmond, Va.
 Beaton, Rudolph E. 301½ N. Broad St., Suffolk, Va.
 Beddard, Cyrus 403 S. Adams St., Arlington 1, Va.
 Bedsole, William D. Route 5, Fayetteville, N. C.
 Beecham, Mary Lois Showalter Road, Yorktown, Va.
 Belnay, John Hale Winton, N. C.
 Bess, Albert Moyock, N. C.
 Best, Robert Bruce Box 16, Kitty Hawk, N. C.
 Bishop, James K. 2119 Little Creek Rd., Norfolk, Va.
 Black, Ronald E. 203 Patton St., Morganton, N. C.
 Bradshaw, Linda P. 601 Chestnut St., Franklin, Va.
 Braswell, Annie P. Rt. 2, Nashville, N. C.
 Breedlove, Jerry H. Route 2, Spring Hope, N. C.
 Brenner, John H. Route 2, Franklin, Va.
 Bright, Elaine A. Stella, N. C.
 Britt, Kenneth W. Merry Hill, N. C.
 Brown, Ella Janice Route 1, Oak City, N. C.
 Bryant, Jacqueline H. Route 1, Box 113, Murfreesboro, N. C.
 Bryant, Jake 74 Cavalier Rd., Hampton, Va.
 Bryant, Richard V. 1205 Commerce St., South Norfolk, Va.
 Brinson, Camries T. 2307 Lafayette Blvd., Norfolk, Va.
 Bunch, Edgar Harrell 421 Lloyd St., Ahoskie, N. C.
 Burgess, Vivian Marie Star Rt., Box 18, Conway, N. C.
 Burnham, James W. South Mills, N. C.
 Butler, Audrey E. Meadow Lane, Franklin, Va.
 Byerly, Carolyn F. 2308 Van Buren, High Point, N. C.
 Byrd, Gerald Lee 409 Sewell St., Murfreesboro, N. C.
 Callahan, James M. 9545 11th St., Norfolk 3, Va.
 Carter, Frederick P. 134 Baxter St., Kernersville, N. C.
 Cason, Jamie 11 W. Preston St., Hampton, Va.
 Chappell, Ella Louise Route 2, Box 28, Belvidere, N. C.
 Cherry, Jerry Bradley Route 2, Williamston, N. C.

Collier, James D. 1810 Arrowhead Point, Bayside, Va.
 Cobb, Henry E. Box 23, Como, N. C.
 Cocks, Thomas Otho 21 Barclay Ave., Portsmouth, Va.
 Cooper, Henry T. 39 Woodland St., Portsmouth, Va.
 Copeland, Alice F. Rt. 2, Box 256, Colerain, N. C.
 Copeland, Henry L. 700 Chestnut, Franklin, Va.
 Corbett, Elizabeth Rt. 1, Box 83A, Merry Hill, N. C.
 Corbin, Maude Inez Moseley, Va.
 Cosby, Wayne M. Winterpeck, Va.
 Cox Judith c/o Garth Long, Merry Hill, N. C.
 Crawford, Joe D. Rt. 1, Hillsboro, N. C.
 Cuthriell, Bryan Lee 806 Shell Road, Portsmouth, Va.
 Daniels, Graham Riley Box 428, Chester, Va.
 Daniels, Jimmy F. Rt. 2, Colerain, N. C.
 Davis, Lynda F. Rt. 2, Box 215, Columbia, N. C.
 Davis, Shelby T. Rt. 1, Box 157, Conway, N. C.
 Davis, Stephen W. 147 Manteo Ave., Hampton, Va.
 deDiego, Luther S. Box 313, Mount Pleasant, N. C.
 Dickey, John W. Rt. 2, Hillsboro, N. C.
 Dicks, Frances M. 5600 Cary St., Richmond, Va.
 Dixon, P. Jeanne Rt. 1, Box 218, Murfreesboro, N. C.
 Dodson, Reginald M. 9535 14th St., E. OV., Norfolk, Va.
 Dowdy, Frances J. Powells Point, N. C.
 Draper, Gene L. 421 Marshall St., Roanoke Rapids, N. C.
 Duck, Vivian J. 406 Chestnut, Franklin, Va.
 Dudley, Patrick Swansboro, N. C.
 Dunaway, Samuel M. 212 Deep Creek Rd., Warwick, Va.
 Dunbar Robert K. Scranton, N. C.
 Duncan, Gerald L. Rt. 2, Box 53, Smithfield, Va.
 Eaker, C. Boyce Rt. 1, Crouse, N. C.
 Earley, Elaine P. Rt. 1, Box 30, Ahoskie, N. C.
 Edmonds, Robert Earl 1020 W. 8th St., Roanoke Rapids, N. C.
 Edwards, Doris D. Rt. 1, Wilson, N. C.
 Edwards, Robert M. 102 Roane Drive, Hampton, Va.
 Egan, Charles Martin 434 Second St., Pelham, N. Y.
 Elias, Charlotte Z. 1514 Green St., Weldon, N. C.
 Ellenor, Charlie F. Gates, N. C.
 Enroughty, James E. 2205 National, Richmond, Va.
 Faison, Robert E. 127 Crescent Drive, Hampton, Va.
 Farmer, John G. Rt. 2, Raleigh, N. C.
 Ferguson, Vina R. Rt. 1, Box N-10, Havelock, N. C.
 Fisher, John L. 533 W. Harvie, Gastonia, N. C.
 Folkner, Deborah C. 920½ S. Church, Winston-Salem, N. C.
 Foxwell, Calvin Lee 908 Johnson, Edenton, N. C.
 Futrell, Fenton P. O. Box 31, Severn, N. C.
 Fulford, William Box 171, Harrellsville, N. C.
 Gardner, Joseph R. 708 Jefferson, Hamlet, N. C.
 Gaylord, Albert L. 521 Front St., Belhaven, N. C.
 Gibson, Edward M. 86 Raleigh Rd., Newport News, Va.
 Gough, Claude M. 1105 Forest Drive, Mount Airy, N. C.
 Graffeo, Michael Temple Trailer, Alexandria, Va.
 Grant, Claude M. P. O. Box 51, Churchland, Va.
 Grant, Thomas W. Garysburg, N. C.
 Green, Wallace L. Rt. 2, Spring Hope, N. C.
 Gregory, Lena Rebecca 720 Penn Ave., Hertford, N. C.
 Grizzard, Margaret 606 Vance St., Murfreesboro, N. C.
 Groome, Fred M. Jr. Rt. 7, Box 166, Greensboro, N. C.
 Gupton, Atwood T. Rt. 2, Louisburg, N. C.
 Hardister, Edwin L. 1585 Spruce St., Badin, N. C.
 Harrell, Alton B. Garysburg, N. C.
 Harrell, Norman E. Jr. Box 134, Oak City, N. C.
 Harrell, Emelie A. St. Brides, Va.

Harrell, Fletcher Rt. 1, Box 12, Colerain, N. C.
 Harrell, Priscilla Rt. 2, Holland, Va.
 Harris, Edith L. Rt. 2, Box 117, Macon, N. C.
 Harris, Susan B. Rt. 4, Elizabeth City, N. C.
 Hart, Joseph W. Gumberry, N. C.
 Hasty, Mary Lucy Rt. 1, Box 58, Seaboard, N. C.
 Hatchell, Gene A. Rt. 1, Box 38-A, Norlina, N. C.
 Hayes, Clifton U. 118 Villa Rd., Newport News, Va.
 Hayes, Norma June Gates, N. C.
 Hendrix, Daniel E. 308 Palm Ave., Newport News, Va.
 Henry, James R. 904 S. Main St., Laurinburg, N. C.
 Moore, David E. Jr., Rt. 1, Castalia, N. C.
 Moore, Herman F. 123 Apple Ave., Hampton, Va.
 Moore, Richard Rt. 1, Aulander, N. C.
 Morford, Ellen L. 723 Baldwin Ave., Norfolk, Va.
 Mosely, Andrew J., Jr. 411 Windsor St., South Hill, N. C.
 Motley, Linwood S. 1512 Glenn St., Richmond, Va.
 Mowery, Brenda Sue Rt. 5, Box 501, High Point, N. C.
 Murray, Robert D. Rt. 2, Middlesex, N. C.
 Nelson, Ronald T. 301 Old Point Ave., Hampton, Va.
 Newsom, Rachel N. 706 Elm Ave., Weldon, N. C.
 Nixon, Joseph F. Rt. 1, Box 165, Edenton, N. C.
 Nichols, Romer C. 913 College Circle, Wilson, N. C.
 Oakley, George H. 321 Apple St., Burlington, N. C.
 Outland, Bruce D. 878-A 35th St., Newport News, Va.
 Overton, Mazie Y. 311 College, Henderson, N. C.
 Overton, Ruby Jean R. F. D. 1, Windsor, N. C.
 Overby, Sylvia C. P. O. Box 243, Courtland, Va.
 Owens, Charles E. 915 Hood St., Wilson, N. C.
 Owens, Reggie M. Harbinger, N. C.
 Parker, Phillip J. Box 83, Aulander, N. C.
 Parks, Robert Charles Rt. 1, Box 95-A, Holland, Va.
 Patchimsawat, Primchai Bangkok, Thailand
 Pate, Micheal C. Rt. 4, Zebulon, N. C.
 Patrick, Rudolph W. Creswell, N. C.
 Patterson, William E. Rt. 1, Box 76, Scotland Neck, N. C.
 Peacock, Bobby Gene 500 E. Chestnut St., Goldsboro, N. C.
 Pearce, Herman C. Jr. Wake Forest, N. C.
 Peay, James T. Jr. 8203 Tarkington Dr., Richmond, Va.
 Persinger, Harry B. 444 E. Colonial, Elizabeth City, N. C.
 Perlin, Herbert 1628 Rick Ave., Norfolk, Va.
 Peterson, Nathan D. Rt. 2, Smithfield, N. C.
 Phillips, Glenn W. Rt. 2, Scotland Neck, N. C.
 Phillips, Haywood Rt. 2, Windsor, N. C.
 Picot, Margaret R. 705 Walnut St., Franklin, Va.
 Piland, Judy Winton, N. C.
 Pitt, William P. 312 Main, Tarboro, N. C.
 Pittard, Jesse F. 107 N. Kornegay, Goldsboro, N. C.
 Pope, Evelyn G. Rt. 1, Seaboard, N. C.
 Potter, Raymond Rt. 3, Aulander, N. C.
 Powell, Richard T. 1108 Woodland Ave., Elizabeth City, N. C.
 Price, Don A. Rt. 2, Williamston, N. C.
 Pritchette, Morris G. Columbia, N. C.
 Pullen, Roy Cecil Box 535, Castalia, N. C.
 Parker, Douglas Rt. 1, Box 229, Hubert, N. C.
 Ray, Pansy B. Lumberton, N. C.
 Reinhardt, Harvey W. Box 293, Hillsboro, N. C.
 Richards, Nelson R. Rt. 1, Youngsville, N. C.
 Richardson, James B. Box 285, Toano, Va.
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 Robertson, Mary Rt. 7, Box 47, Richmond, Va.

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 Rollins, Mark N., Jr. Rt. 3, Selma, N. C.
 Rose, Wanda Elaine Rt. 1, Box 85, Pantego, N. C.
 Rountree, Charles H. 201 W. End Ave., Wilson, N. C.
 Rountree, Donald E., Jr. Handsom, Va.
 Rutland, Gordan W., Jr. Rt. 2, Box 2, Scottsville, Va.
 Salmon, Gerald William Rt. 6, Box 32A, Richmond, Va.
 Scarboro, Phillip M. Rt. 4, Zebulon, N. C.
 Sell, Harry D. Box 685, Southport, N. C.
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 Holloman, L. T., Jr. Harrellsville, N. C.
 Hopewell, George R. Rt. 2, New Bern, N. C.
 Hopkins, Conrad W. Rt. 2, Woodsdale, N. C.
 Howard, Harold M. Rt. 1, Morrisville, N. C.
 Howell, Billy Ray Rt. 1, Box 75, Rocky Mount, N. C.
 Howell, Reginald Garysburg, N. C.
 Hudson, N. David 1466 Kempsville Rd., Norfolk, Va.
 Hughes, Darrel J. 4364 Robin Hood Rd., Norfolk 13, Va.
 Hughes, Patricia Seaboard, N. C.
 Hunter, Hugh R. 117 N. Bloodworth, Raleigh, N. C.
 Hurst, Donald P. 1202 Townly Rd., Richmond 29, Va.
 Ivey, William W. Rt. 1, St. Pauls, N. C.
 Jackson, Doris Mae Rt. 5, Box 448, Petersburg, Va.
 Jebson, Arthur L. 107 Corbin Dr., Newport News, Va.
 Jenkins, Thomas S. 112 Caroline St., Fredericksburg, Va.
 Jilcott, Lanny Edwards Roxobel, N. C.
 Jones, Anita L. Star Rt., Box 33, Maysville, N. C.
 Jones, Edwin C. III 38th St. and Holly Rd., Virginia Beach, Va.
 Jones, Harold Lee Rt. 4, Louisburg, N. C.
 Jones, Larry Dean Poplar Branch, N. C.
 Jones, Larry Glenn Rt. 3, Box 129, Goldsboro, N. C.
 Jones, Lois C. Red Oak, N. C.
 Keel, Betty Marie Rt. 3, Box 261, Williamston, N. C.
 Knauss, William 1107 Goodwin, Elizabeth City, N. C.
 Lackey, Julie Mae 425 Harvard, Norfolk 5, Va.
 Landen, Charles M. 800 Washington Ave., Weldon, N. C.
 Langley, Rachel Rt. 1, Box 317, Rocky Mount, N. C.
 Larkins, Simeon J. 30-A Ardennes Rd., Fort Lee, Va.
 Lawson, John F. 1005 Geo. Washington Hwy, Portsmouth, Va.
 Leggett, Hilton Rt. 1, Robersonville, N. C.
 Leonard, Peggy L. Box 257, Rocky Mount, N. C.
 Lewis, James Eugene Jr. 2-F Stacy Rd., Havelock, N. C.
 Lowe, Mary Jo Country Club Rd., Wilkesboro, N. C.
 McDaniel, Donald R. Rt. 1, Trenton, N. C.
 McDonald, John A. 4115 Sprenkle Rd., Richmond, Va.
 McGill, James C. 505 Woodrow St., Clinton, N. C.
 McLaurin, C. Leonard Rt. 1, Stedman, N. C.
 McLawhorn, Robert B. 1420 N. Road, Elizabeth City, N. C.
 McLeod, Herman G. 511 Mayflower Apts., Virginia Beach, Va.
 McLean, Ralph B., Jr. Rt. 1, Holly Springs, N. C.
 McNamee, Dennis W. 4511 Brittles Lane, Richmond, Va.
 Mahle, John A. 584 Lakeside Ave., Richmond, Va.
 Mahler, Sammy 23 Madison Lane, Newport News, Va.
 Mangum, William 211 Pendergrass, Durham, N. C.
 Mansfield, Ervin E. Rt. 1, Box 231, Hertford, N. C.
 Marshall, Richard B. Rt. 1, Louisburg, N. C.

Martin, Harbie L. Rt. 1, Box 111, Jackson, N. C.
 March, Norman K. Rt. 2, Holland, Va.
 Marslender, Shirley Moyock, N. C.
 Matthewson, Joe G. 402 North St., Ahoskie, N. C.
 Matthews, Betty C. 206 Sampson St., Clinton, N. C.
 Mattraw, Robert J. Carrsville, Va.
 Maynard, Richard B. 314 68th St., Newport News, Va.
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 Miles, Arthur C. 5915 Bounneau Rd., Richmond, Va.
 Miller, Mary Ann Rt. 10, Box 359, Richmond, Va.
 Miller, Stanley Brent Rt. 1, Colerain, N. C.
 Montague, David Rt. 3, Box 212, New Bern, N. C.
 Meadows, Dan E. Durants Neck, N. C.
 Morgan, Edward C. Rt. 2, Middlesex, N. C.
 Sherman, Robert W., Jr. 7002-B Rives Dr., Newport News, Va.
 Shortridge, Roger Blair 617 Lee St., Hampton, Va.
 Shields, Luther W. Mills Home, Thomasville, N. C.
 Smoak, Leon H. 315 Parsonage, Elizabeth City, N. C.
 Simpson, G. T. 1226 S. Tarboro St., Wilson, N. C.
 Smith, John T. 310 Live Oak St., Beaufort, N. C.
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 Taylor, Samuel Billy Rt. 2, Box 348, Spring Hope, N. C.
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 Tilling, Sidney 3519 Whitechapple Rd., Norfolk, Va.
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 Tugwell, Robert J. 969 Quail, Norfolk, Va.
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 Tyre, Melba Jean Rt. 3, Box 40, Williamston, N. C.
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 Weaver, Linda C. Box 68, Rich Square, N. C.

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 Wilson, David M.Box 96, Shiloh, N. C.
 Wise, Harold Gene1103 E. Memorial Dr., Ahoskie, N. C.
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 Woodley, Wanda Rt. 1, Box 7, Columbia, N. C.
 Woodson, David Belmont 2307 Clarke St., Richmond, Va.
 Wooten, Sarah Lynn1802 Waughtown, Winston-Salem, N. C.
 Worrell, Bobby Ray 100 N. Broad St., Murfreesboro, N. C.
 Yates, Wayne Box 223 Apex, N. C.



1960

SEPTEMBER

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OCTOBER

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1961

JANUARY

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