

*The Chowanian*

September, 1972

CATALOG ISSUE  
1973-1974



*Chowan College*

Murfreesboro, North Carolina 27855

NEW SCIENCE-  
ENGINEERING  
FACILITY



# Correspondence

Inquiries to the college should be addressed as indicated below:

Academic Matters	Dean of the College
Admissions	Director of Admissions
Alumni Affairs	Director of Alumni Affairs
Athletics	Director of Athletics
Catalogs	Director of Admissions
Financial Matters, Fees	Business Manager
General College Policies	President of the College
Gifts and Bequests	President of the College
Housing	Director of Housing
Public Relations	Director of College Relations
Scholarships, Financial Aid	Director of Student Financial Aid
Student Affairs	Dean of Students
Summer School	Dean of the College
Transcripts, Permanent Records	Registrar

All Addresses are:

**CHOWAN COLLEGE**

Murfreesboro, N. C. 27855

Telephone (919) 398-4101

OUR COVER . . .

Miss Doris Smith, of Wilson, N. C.,  
in the modern Whitaker Library.

# The Chowanian

Catalog Issue — For Academic Year 1973-1974

PUBLICATION OF

# CHOWAN COLLEGE

MURFREESBORO, NORTH CAROLINA 27855

Chowan College, established in 1848, is accredited by The Southern Association of Colleges and Schools, the North Carolina State Department of Education and the Association of North Carolina Colleges and Universities. It is a member of the American Association of Junior Colleges, the Council of Protestant Colleges and Universities and the American Council on Education.

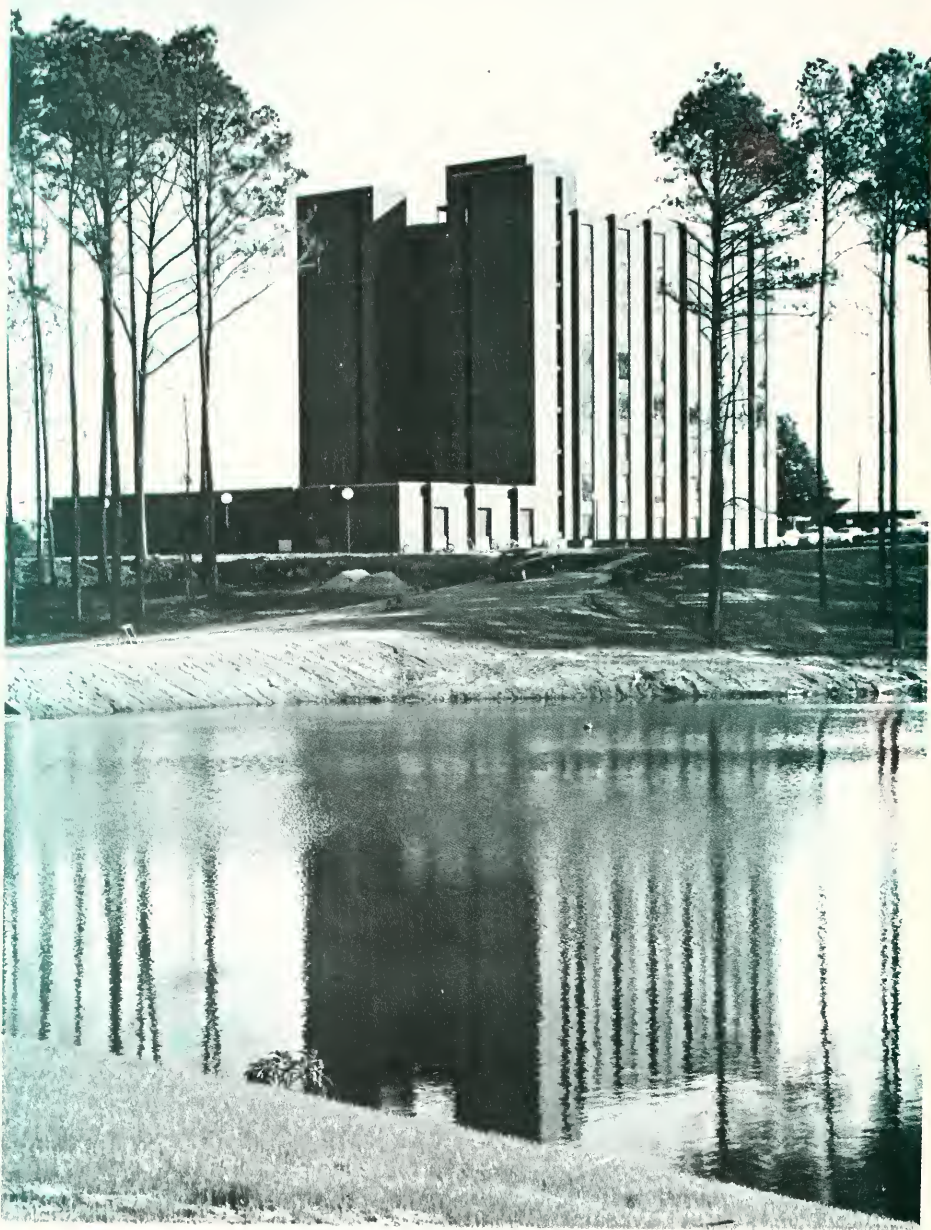
"THE HEART OF CHRISTIAN EDUCATION  
IS EDUCATION OF THE HEART"

VOLUME CXXV

SEPTEMBER, 1972

NUMBER 1

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PARKER HALL AND LAKE COMPLEX

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# 1973

JANUARY							JULY						
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# 1974

JANUARY							JULY						
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MAY							NOVEMBER						
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17	18	19	20	21	22	23	15	16	17	18	19	20	21
24	25	26	27	28	29	30	22	23	24	25	26	27	28
31	..	..	..	..	..	..	29	30	31	..	..	..	..

# College Calendar

## Summer Session, 1973

FIRST TERM, JUNE 4 - JULY 10

SECOND TERM, JULY 11 - AUGUST 16

## Fall Semester, 1973

August 30 - September 1, Thursday-Saturday.....	Faculty Workshop
September 2, Sunday.....	Freshman and Transfer Students Arrive on Campus. Dormitories Open at 2:00 P. M. Meet in College Stadium at 7:30 P. M.
September 3-4, Monday-Tuesday.....	Orientation for Freshmen and Transfer Students
September 3, Monday.....	Returning Students Arrive on Campus
September 4, Tuesday.....	Returning Students Meet with Advisors at 8:30 A. M.
September 5, Wednesday.....	Registration for Fall Semester Classes
September 6, Thursday.....	Fall Semester Classes Begin
September 7, Friday .....	Fall Convocation
September 8-9, Saturday, Sunday.....	Closed Weekend
September 12, Wednesday.....	Last Day Tuesday-Thursday Classes May Be Added
September 13, Thursday.....	Last Day Monday-Wednesday-Friday Classes May Be Added
September 19, Wednesday.....	Last Day Classes May Be Dropped Without Penalty
October 12, Friday.....	Founder's Day Program
October — (Date to be Announced).....	Homecoming

October 26, Friday.....Mid-Term Grading Period

October 29-November 2, Monday-Friday.....Campus Evangelism Week

November 21, Wednesday.....Thanksgiving Holidays Begin  
at 4:00 P. M.

November 26, Monday.....Classes Resume

December 17-21, Monday-Friday.....Fall Semester Examinations

December 21, Friday.....Christmas Holidays Begin

## Spring Semester, 1974

January 14, Monday.....Faculty Workshop

January 14, Monday.....Students Arrive on Campus.  
Dormitories Open at 2:00 P. M.

January 15, Tuesday.....All Sophomores Meet with Advisers  
at 8:30 A. M. All Freshmen Meet with Advisors  
at 1:30 P. M.

January 16, Wednesday.....Registration for Spring Semester Classes

January 17, Thursday.....Spring Semester Classes Begin

January 21, Monday.....Spring Convocation

January 23, Wednesday.....Last Day Tuesday-Thursday Classes  
May Be Added

January 24, Thursday.....Last Day Monday-Wednesday-Friday  
Classes May Be Added

January 30, Wednesday.....Last Day Classes May Be Dropped  
Without Penalty

March 8, Friday.....Mid-Term Grading Period

March 8, Friday.....Spring Holidays Begin at Close of Classes

March 18, Monday.....Classes Resume

March 18-22, Monday-Friday.....Religious Emphasis Week

April 27, Saturday.....Spring Festival

May 3, Friday.....Honors Day

May 10-17, Friday-Friday.....Spring Semester Examinations

May 19, Sunday.....Baccalaureate Service

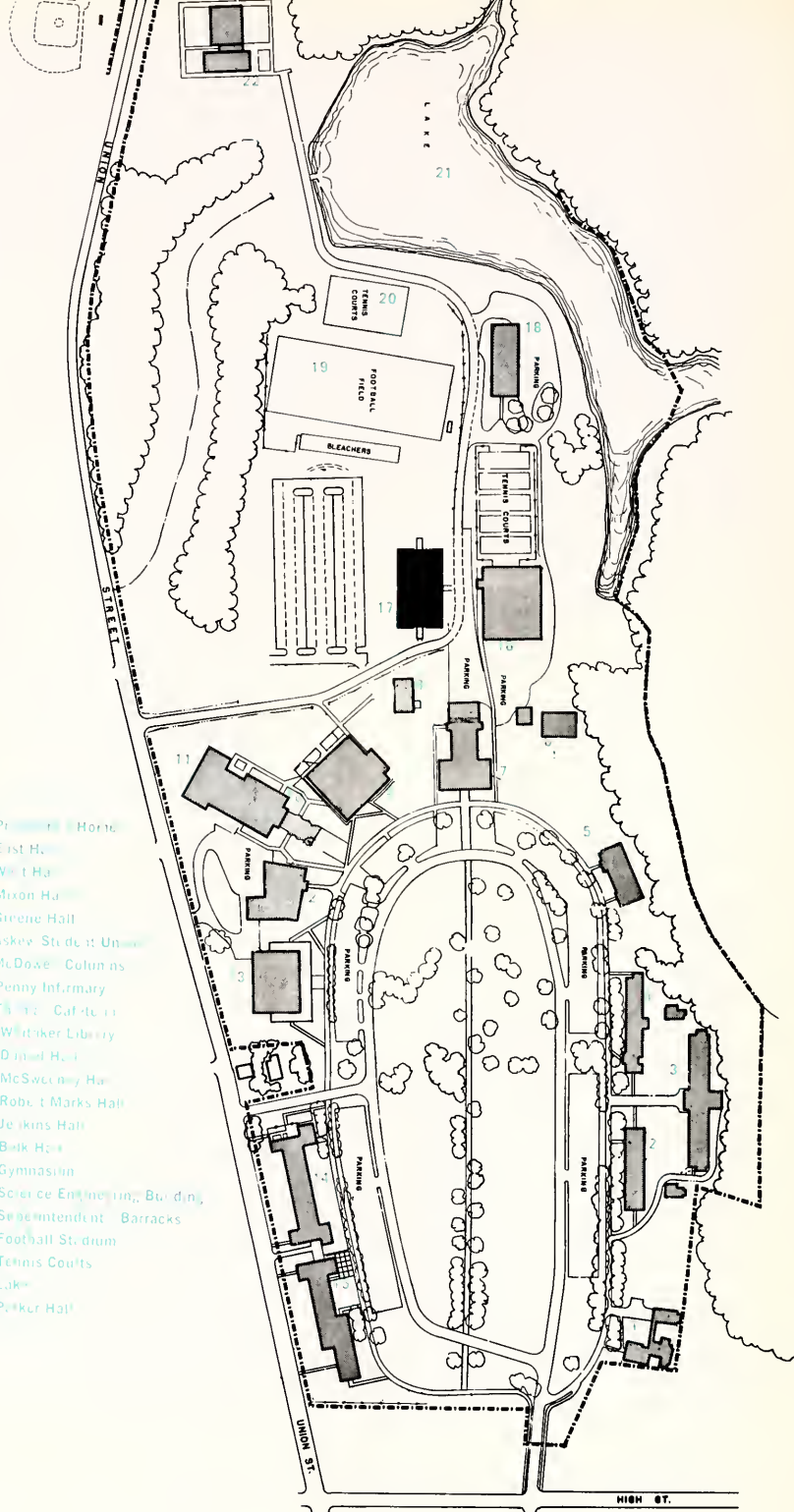
May 19, Sunday.....Graduation Services



**DR. BRUCE E. WHITAKER**

President of the College

- 1—President's Home
- 2—East Hall
- 3—West Hall
- 4—Mixon Hall
- 5—Greene Hall
- 6—Askey Student Unions
- 7—McDowell Commons
- 8—Penny Infirmary
- 9—Thatcher Cafeteria
- 10—Whitaker Library
- 11—Daniel Hall
- 12—McSwain Hall
- 13—Robert Marks Hall
- 14—Jefferies Hall
- 15—Bank Hall
- 16—Gymnasium
- 17—Science Engineering Building
- 18—Sergeant's Barracks
- 19—Football Stadium
- 20—Tennis Courts
- 21—Lake
- 22—Parker Hall





**DR. B. FRANKLIN LOWE, JR., Dean of the College**



**CLAYTON LEWIS, Dean of Students**



**BELK HALL . . . Residence for Women**



**DANIEL HALL FOR THE FINE ARTS**

# General Information

## *Nature of the College*

Chowan College is a two-year, co-educational college, supported by the Baptist State Convention of North Carolina.

Chowan College follows in the time-honored tradition of smaller, church-related colleges where one finds such advantages as a real sense of "belonging" to the college family, instruction based on Christian presuppositions, economy in tuition and boarding expenses and definite interest in the individual on the part of the faculty.

Chowan is the second largest two-year college related to the Southern Baptist Convention and the second oldest (1848) of North Carolina's seven Baptist colleges.

This co-educational institution has celebrated an unprecedented period of progress in growth and service as an institution of Christian Higher Education. The total enrollment is over 1,400 students. The plant evaluation is over \$10,500,000. However, the trustees and administration are determined that quality rather than quantity shall ever be the primary consideration. They realize that the smaller, well-equipped and accredited junior college is able to offer a quality and type of education which the larger institution can never provide for youth who are standing at the doorway of their higher educational experience.

This Christian Junior College exists for the student, propagates with unyielding tenacity its avowed purposes, and operates within a framework of responsibility to achieve academic excellence, while shouldering the responsibility of maintaining Christian commitment through its entire program.

By action of the Board of Trustees of Chowan College, the college is operated on a non-discriminatory basis as regards race, creed or color. This includes employment, admissions, housing, scholarships and grants-in-aid, and public functions.

## Purposes of the College

1. To provide quality higher education—influenced by Christian pre-suppositions relative to the educational task—and to help the individual student to gain a philosophy of life which will lead to the development of responsible citizens and Christian leaders—both lay and profession.
2. To give thorough training in the standard disciplines to those students who wish to pursue the baccalaureate in other higher educational institutions, and to afford those whose formal education will not extend beyond an associate degree an excellent vocational instruction on the backdrop of a liberal arts education.
3. To meet the personal needs of the individual student and to make his stay at Chowan as meaningful as possible by providing him with effective academic and social counseling.

## Heritage

Chowan College first opened its doors on October 11, 1848, as a result of the interest and influence of the Baptists of Northeastern North Carolina and Southeastern Virginia. For 62 years the institution was known as the Chowan Baptist Female Institute; in 1910, its name was changed to Chowan College.

The college was first located on the old Hertford Academy lot and it used the Banks Building and equipment. Three years later the college moved to the McDowell Columns, a building which serves today as the campus administration headquarters.

Chowan College remained open during the Civil War, although a number of southern colleges closed. By the latter part of the 19th Century, Chowan was recognized throughout the South for its high standards in scholarship and culture.

The 20th Century brought continued progress to the college by the way of additional buildings and equipment and the maintaining of consistently high standards. However, due to a shortage of students occasioned by World War II, the college closed its doors in 1943. Since its reopening in 1949, Chowan has had a phenomenal growth both in enrollment and physical facilities. It also received full accreditation from the Southern Association of Colleges and Schools in 1956.

Now in its 125th year of service, Chowan is recognized as one of the outstanding two-year colleges in the nation.

## Campus

The college's campus consists of 235 acres with the main campus and athletic fields being a part of a tract of 60 contiguous acres of land.



The main campus is monumented with ancient pines and majestic oaks. A circular drive (seven-tenths of a mile in length) provides easy access to the campus facilities and encircles a beautifully landscaped oval lawn, which is divided only by historic Pine Walk, the main approach to the graceful McDowell Columns.

Numerous new buildings, of both contemporary and modern design, front on Pine Walk and provide comfortable space for living and study. Nine of these buildings—three dormitories, four classroom buildings, cafeteria, and library—are fully air-conditioned.

## Buildings

**McDowell Columns** (Administration) Building, erected in 1851 is a beautiful brick and concrete structure, with massive columns and broad veranda, so characteristic of the old South.

**The South Building**, a later addition which joins the rear of "The Columns," contains administrative offices, and an indoor swimming pool, as well as the college auditorium, which has a seating capacity of 800.

**The Whitaker Library**, a three-story contemporary structure of modern design, was constructed in 1968 to shelve 100,000 volumes and contains space for more than 400 students and faculty in several reading areas. Also housed in this structure are items of historical interest to Chowan College and the region of northeastern North Carolina and Tidewater Virginia.

**The Daniel Fine Arts Building**, an ultra-modern structure erected in 1968, contains space and equipment for music, drama, and art, including practice rooms and choral rooms for various musical organizations active on campus and functioning as part of the Department of Fine Arts.

**The Green Science Hall**, erected in 1956, was modern in every respect at the time of its construction, having spacious laboratories, classrooms, lecture halls, and faculty offices. With a rapidly expanding body of scientific knowledge and a larger student body, this building is becoming inadequate. Thus a new science building is currently under construction.

**The Askew Student Union**, located on the banks of a beautiful, tree-studded ravine, is the headquarters for the work of the Baptist Student Union and contains a large activities room as well as the office of the college chaplain and a lounge area.

**Robert Marks Hall** was erected in 1963-64 and dedicated in May of 1964. Marks Hall is a three-story building of contemporary and modern design housing 23 classrooms, 22 faculty offices and equipment for closed circuit television. An outstanding feature of this facility is a large 175 opera-type seat lecture hall. The building was provided primarily by gifts from the family of the late Robert Marks of Boykins, Virginia.

**The Penny Infirmary**, erected in 1964, was provided primarily

4 by Mrs. W. S. Penny of Raleigh. The facility serves both men and women with two floors of space, including treatment rooms, wards and complete air-conditioning.

**The Gymnasium** is used for indoor physical education activities and athletic events. The building also has classrooms for physical education purposes, dressing rooms for physical education classes, visiting teams and home team, and offices for members of the department of physical education.

**McSweeney Hall** houses the Department of Graphic Arts. This unique department of the college was made possible by newspaper publishers of North Carolina and Tidewater Virginia. The first building (40'x70') was erected in 1953; a 40'x60' addition was completed in 1956. In 1962 members of the North Carolina Press Association contributed funds for the erection of a modern and attractive addition that doubled the floor space. The building is named in honor of John McSweeney, first chairman of the department, and now Professor-Emeritus of Graphic Arts.

**Thomas Cafeteria**, erected in 1959, is fully air-conditioned. It provides the main dining area and private dining rooms for special meetings of students, faculty, or other groups. During the summer of 1964 an addition was made to the cafeteria which doubled the dining area and now provides a student store and



related facilities. This structure is named in memory of Dr. R. P. Thomas, long-time member of Chowan's Board of Trustees.

**The President's Home** is a two-story brick house at the entrance to the campus.

**Belk Hall for Women**, erected in 1964, is a three-story brick building. It houses 200 students and is fully air-conditioned. The structure is completely modern in design and provides lounges on each floor as well as convenient built-in furniture. The hall is named in honor of Mrs. Erwin Belk, Charlotte, North Carolina.

**Jenkins Hall for Women**, erected in 1958, is an ultramodern and functional unit which provides most attractive and desirable accommodations for young women at Chowan. This residence was named in memory of Charles H. Jenkins and in honor of his mother, Mrs. Olivia Benthall Jenkins.

**College Street Residence for Men**, acquired in 1964, was renovated completely and now provides residence for 36 students. It includes modern facilities, lounges, kitchenette and an apartment.

**The F. O. Mixon Hall for Men**, a two-story residence hall of modern design erected in 1954, accommodates 100 students. It has lounge space and an apartment for a dormitory resident.

**East Hall for Men**, was erected in 1960. The three-story brick building provides the most modern living accommodations for 118 students.

**West Hall for Men** was erected in 1963. The three-story brick building houses 216 students. It is completely modern, with lounges on each floor, lavatories in each room, convenient built-in furniture and is fully air-conditioned.

**Parker Hall** is a nine-story men's residence hall, erected in 1970. This beautiful building, located on Union Street, is fully air-conditioned and modern in every respect. It houses 280 men, and is named in honor of Elwood W. Parker, of Murfreesboro. modern three-story building features an amphitheatre, study areas, and fully equipped laboratories and classrooms.

## DEVELOPMENT

Projected expansion of facilities by 1973, the year Chowan College observes its 125th anniversary, necessitated the launching of a campaign to raise funds to turn these needed facilities into realities. Chowan College's Board of Trustees and administration were immediately aided in projecting development needs by members of the college's Board of Advisors and other outstanding leaders, friends of the college, from several states. The goal for the first phase of the campaign, adopted by the Board of Trustees in session September 26, 1966, was \$500,000.00 to be applied to the cost of the Bruce E. Whitaker Library and the Fine Arts building. The first phase goal was

exceeded by \$38,387.00 by December 16, 1966, and other phases following have been as successful.

Mission Possible, the campaign to raise funds for the new science-engineering facility, conducted in the fall of 1971, found wide support from the college's publics.

Annual Planning Conferences, utilizing outstanding leaders from North Carolina and Virginia, have helped give wise direction to Chowan College's development programs, sustaining the college's campaign to raise funds for necessary expansion of facilities. Planning conference discussions and conclusions related to many matters other than buildings and expansions of the physical plant, yet these conclusions and recommendations all require "bricks and mortar" for successful attainment.

DEVELOPMENT PROGRAM  
ATTAINMENT PROJECTION

COST	ITEM	GRANTS-LOANS	GIFTS
\$ 850,000.00	Library-Fine Arts (completed)	\$ 600,000.00	\$ 250,000.00
1,160,000.00	Residence Hall (South) (completed)	975,000.00	185,000.00
275,000.00	Land Acquisition (completed)	175,000.00	100,000.00
1,500,000.00	Science-Engineering Building		1,500,000.00
450,000.00	Living Endowment		450,000.00
4,500,000.00	General Endowment		4,500,000.00
1,000,000.00	Gym-Fieldhouse		1,000,000.00
1,000,000.00	Chapel-Auditorium		1,000,000.00
1,150,000.00	Residence Hall	1,000,000.00	150,000.00
350,000.00	Administration Building		350,000.00
<hr/>		<hr/>	
\$ 12,235,000.00		\$2,750,000.00	\$9,485,000.00

A program of Planned Giving has been established through the Endowment Committee of the college to increase the college endowment through gifts by will and trust agreements.

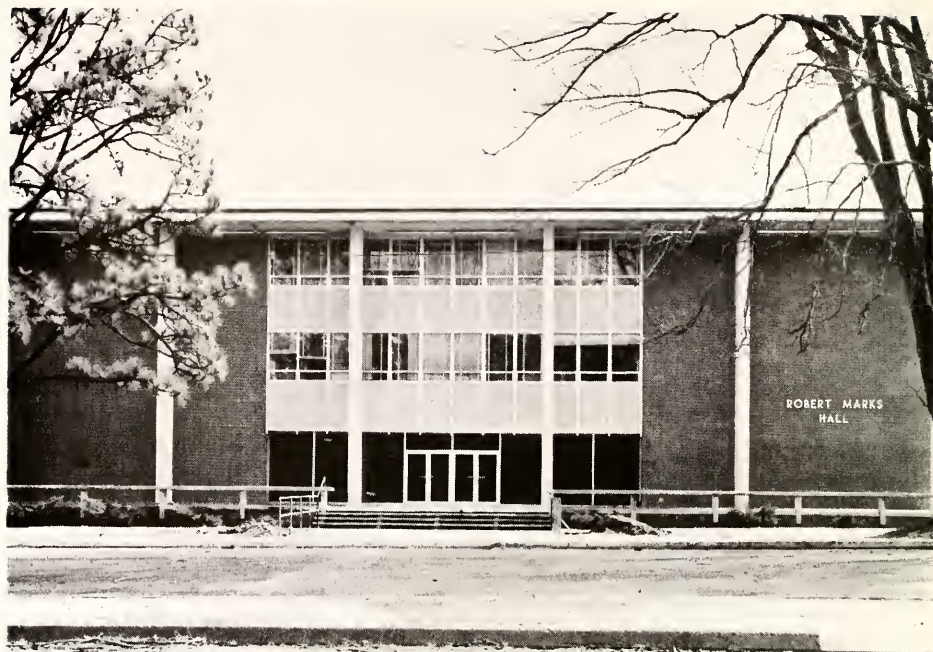




HISTORIC McDOWELL COLUMNS



McSWEENEY HALL . . Department of Graphic Arts



ROBERT MARKS HALL . . Classroom Building



MODERN WHITAKER LIBRARY

# Campus Life

## **COLLEGE ORGANIZATIONS**

New students are welcomed into all organizations except those whose members are invited in recognition of their eminence in scholarship, athletics, writing, music, dramatics or special phases of leadership. Announcements concerning organizational activities are posted on bulletin boards, published in the college newspaper, and noted in assembly bulletins.

## **COLLEGE COMMITTEES**

Students are currently serving on the following college committees: Chapel-Assembly, Class Absences, Scholarship, Library, Athletic, Graduation, Housing, Cafeteria, Clothing and Etiquette, Publications, Intramurals, Hospitality, Health, Events, Student Activities, and Faculty-Student Relations. The student members have voting rights and thus share in planning social, operational and academic phases of the College.

## **STUDENT GOVERNMENT**

All students are automatically members of the Student Government Association of Chowan College. The organization offers them opportunities for gaining experience in democratic procedures and for participating in the operation of the college. Through the legislature they voice their points of view and recommendations to the administration. Also, within the limitations of power granted to the association by the President of the College, the organization administers and enforces regulations governing student conduct.

## **RELIGIOUS ACTIVITIES**

A full-time chaplain, whose office is in the Askew Student Union, is a member of the college staff. He seeks to interpret the place of religion in society and in the Chowan College community. He ministers to students by helping them translate their worship into Christian living. All religious activities, including

the weekly chapel-assembly programs, are coordinated by the chaplain.

A varied program of religious activities is offered to challenge the interest of students and to meet their needs. Each semester the Baptist Student Union sponsors a lecture series by Christian laymen and scholars who relate Christianity to some phase of contemporary life. During Evangelism Week and Christian Emphasis Week, students have opportunity to hold individual and small group conferences with guest speakers.

Opportunities for effective service, spiritual growth, and social fellowship are provided for students through the activities of the B.S.U., Young Woman's Auxiliary and the Ministerial Alliance.

Students are invited by the churches of Murfreesboro and the surrounding area to participate in their worship services. Located within Murfreesboro itself are Baptist, Methodist and Episcopal churches. Other churches located in the immediate vicinity of Murfreesboro are Roman Catholic, Presbyterian, Friends, Latter Day Saints, Free Will Baptist and Church of God.



**Monogram Club.** To be eligible for membership in the Monogram Club, the student must be a member of a varsity athletic team and participate in intercollegiate competition.

**Student Chapter of National Education Association.** This organization is open to students who plan to teach. It aims to keep the prospective teacher informed of educational developments and to develop a strong professional attitude toward the teaching profession.

**Student Nurse Association of Chowan College.** This organization is open to students of Nursing. Its purpose is to help students understand developments in Nursing as a profession and to help them understand the responsibilities of Registered Nurses in society.

**Circle K International.** The club offers both service and social opportunities to the student. It is affiliated with Kiwanis International and is open to male students with 2.0 grade point average.

**Spanish Club.** Composed of students who have satisfactorily completed two years of high school Spanish or two semesters of College Spanish, the club meets once a month. The purpose of the club is to encourage the use of the oral language and to learn more about the culture and customs of the Spanish-speaking countries.

**Women's Recreation Association (WRA)** . See athletics.

**Chowan Motor Sports Club.** This club meets twice monthly with prepared programs on driving techniques, rallying, auto-crossing, hazards and legal restrictions. Sports car events are organized and sponsored by this organization.

**Chowan College Surfing Association.** Open meetings are held with prepared lectures on such subjects as the history of surfing, beginning techniques, safety in surfing, dangerous marine animals, local surfing areas, legal restrictions and hazards. The club sponsors surfing movies for the enjoyment of all citizens of the College community.

**Chowan Science Service Organization.** This is a campus organization which is affiliated with the North Carolina Collegiate Academy of Science. Its purpose is to stimulate interest in the sciences by introducing the lesser known fields through informative programs and projects.

**Chowan Aviation and Parachute Association.** Members of this organization use the facilities of the Halifax County Airport in Roanoke Rapids. The purpose of the organization is to promote interest and advancement among Chowan students in aviation and parachuting.

**Chowan College Scuba Diving Club.** This club brings together students with a common interest in scuba diving. Demonstrations are held in the college pool. Occasional field trips are taken to different areas of Tidewater, Virginia.



## ATHLETICS

### INTERCOLLEGIATE ATHLETICS

The intercollegiate sports program for men consists of basketball, baseball, cross country, golf, football, tennis, and track. For women the intercollegiate program includes volleyball, basketball, and tennis. Every intercollegiate activity is under the personal supervision of qualified coaches.

The Director of Athletics has general supervision of intercollegiate athletic activities. Chowan College is a member of the National Junior College Athletics Association, the Cavalier-Tar Heel Junior College Athletic Conference and the Coastal Football Conference and is governed in matters of eligibility by the constitution and bylaws of these organizations.

### INTRAMURAL SPORTS

Recognizing the importance of physical education in maintaining good health, Chowan makes available to every student an extensive program of intramural athletics. This program, conducted under the supervision of the Athletic Department and Student Personnel, includes flag football, volleyball, basketball, softball, tennis, horseshoes, ping pong, golf, basketball foul shooting, track, badminton and wrestling.

### WOMEN'S RECREATION ASSOCIATION (WRA)

A varied program of athletic and recreational activities for women is provided by the Women's Recreation Association under the supervision of the Department of Athletics. Intramural competition is held in volleyball, basketball, softball, tennis, badminton, and horseshoes. Recreational clubs such as Choreography, Knitting, and Varsity Pep Squads for Cheerleaders, Majorettes, and Drill Team (Bravettes) are also sponsored by WRA. The Spring Festival Pageant and Spring Festival are planned, organized and sponsored annually by this organization.

### FELLOWSHIP OF CHRISTIAN ATHLETES

A chapter of Fellowship of Christian Athletes is sponsored by faculty members and coaches in the Department of Athletics. Members of this group meet weekly for breakfast in the President's Room of Thomas Cafeteria.

### DRAMA

**Chowan Players.** For students interested in theatrical activities, Chowan Players offers opportunities for helping to produce plays for both the student body and community, and for neighboring high schools. Plays ranging from classic to modern are selected. For instance, **South Pacific, Our Town, Pygmalion, Diary of Ann Frank, Were You There? Showboat and Summer and Smoke** have been produced in the past few years.

**Children's Theatre.** Established in 1966 for the purpose of taking "live theatre" to Eastern North Carolina and Virginia elementary schools, Children's Theatre has brought pleasure to

many children. Adult parts are taken by Chowan Players and children's parts are taken by local school children.

## MUSIC

Membership in the **College Choir** is open to all students who are interested in choral music. On-campus appearances of the Choir include annual Christmas and Spring concerts.

The **Chowan Drum and Bugle Corps** is open to all students with the permission of the director.

Membership in the **Chowan Touring Choir** is selected by audition from the College Choir. The Touring Choir takes an extended off-campus tour in the Spring of the year as well as making several off-campus and television appearances throughout the year.

Membership in the **College-Community Chorus** is open to all students and persons from the surrounding communities. This organization presents two concerts, one in the Fall and one in the Spring, each accompanied by orchestra.

Membership in the **College Band** is open to all students who are interested in playing band music.

The **Chowan College Orchestra** is open to all students, faculty and community persons with the permission of the director.

Other **Ensembles** are organized from time to time as the demand exists.

The **Chowan College Concert Association** brings outstanding vocal and instrumental musicians to the campus four times each year.

## HONOR SOCIETIES

**Phi Theta Kappa** is a national, honorary, scholarship fraternity for the junior colleges of America and is open to students with a three point average, who are recommended by a faculty committee and approved by the student members of the organization.

**Phi Beta Lambda**, an organization affiliated with both state and national organizations, is open to all students who are enrolled in the Department of Business and maintain a "C" average. The organization provides a means for social contacts within the department. It sponsors programs, the purpose of which is to prepare students for useful citizenship and better qualities that will enable more effective participation in business, professional, and community life.



**Alpha Pi Epsilon** is a national honorary society for secretarial students who make a two-point-plus average in their studies.

**Delta Psi Omega** is an honorary dramatic fraternity for those students who do a high standard of work in dramatics. It also provides a wider fellowship in the college theatre throughout the United States and Canada.

### CULTURAL ACTIVITIES

Through the combined facilities of the college and the community, students have the opportunity to attend numerous programs—lectures, plays, concerts, recitals, motion pictures, and art exhibits—designed to enrich their educational experiences.

The Chowan Student Government Association through the help of the Student Activities Committee sponsors an entertainment series which brings popular groups to the campus.

### PROGRAM OF VISITING SCHOLARS

The visiting scholars program is sponsored by the various academic departments. This program brings outstanding scholars to the campus. They lecture at student convocations, lead seminars, visit classes, and meet informally with students and faculty. The Visiting Scholars Program serves as a supplement to existing curricular offerings since the distinguished scholars come from different parts of the country and from a wide range of academic disciplines.

### MATHEMATICS AND SCIENCE SEMINARS

Professors in the Mathematics and Science Departments present monthly seminars on related topics of a general nature. These seminar topics are purposely nontechnical.

### SOCIAL LIFE

Many occasions for individual and group expression are offered by College-sponsored student organizations. Included are motion pictures, a comprehensive intramural program, weekend tours, and a variety of residence hall and club events. The Student Government Association is actively engaged in sponsoring a broad range of social and entertainment events.

### COLLEGE PUBLICATIONS

All Chowan College publications, brochures and booklets, are produced by students under the instruction and supervision of faculty members in the Department of Graphic Arts.

**The Chowanian:** This is a pictorial periodical disseminating information about Chowan College to alumni, high schools in North Carolina and Virginia, and friends of the College.

**The Chowanoka:** This is the yearbook, edited by a staff of students with the guidance of a committee of faculty advisors. Student staff members are responsible for the layout and design of this publication.

**Smoke Signals:** This is a bi-weekly newspaper edited by

students under the supervision of a faculty advisor. It carries news and pictures of student activities.

**The Student Handbook:** This publication contains information about social rules and regulations for Chowan College students. It is distributed and studied during orientation programs.

All student publications must be approved by the administration before they can be printed and circulated.

### **CHOWAN COLLEGE SPEAKERS BUREAU**

Students, faculty, and staff members are available as speakers through the Office of College Relations. Citizens of the Chowan College Community serve as guest speakers at conventions, banquets, civic clubs, commencements, PTA meetings, social affairs, and church activities. The Speakers Bureau serves as a link between the college and the communities of Chowan College students and friends.

### **STUDENT SERVICES**

#### ***COUNSELING***

Chowan College maintains an active counseling relationship with each of its students through an advisory system. Each student is assigned to a faculty advisor, who is available for academic and personal counseling. Advisor-advisee meetings are held twice each semester, and students are expected to confer individually with their advisors at least once each semester.

Counseling in non-academic matters is provided by the Dean of Students, Associate Dean of Students for Women, Associate Dean of Students for Men, the Chaplain, and the Counselor who is housed in the College Counseling Center.

Professional counseling services are oriented to early identification of the assistance with academic, vocational, and personal problems. Testing facilities of a vocational and diagnostic nature are available.

Because Chowan College is a two-year institution with ninety per-cent of the enrollment participating in transfer programs, professional counseling is available to students transferring to senior colleges and universities. A college day program with representatives from senior institutions in North Carolina, Virginia, and neighboring states is held annually on the Chowan College campus for the benefit of transferring students.

#### **TRANSFER TO SENIOR INSTITUTIONS**

Chowan College graduates—over 85 per cent—transfer to a wide variety of senior institutions. Representative of the senior colleges and universities to which Chowan's graduates are attracted are Appalachian State University, Arkansas State University, Atlantic Christian College, Baylor University, Belmont Abbey College, Campbell College, Carnegie Institute of Technology, Carson-Newman College, Catawba College, Clemson University,





State University, Elon College, Emory and Henry College, Florida State University, Furman University, Gardner-Webb College, George Washington University, Georgia Institute of Technology, Greensboro College, Guilford College, Hampden-Sydney College, High Point College, Hollins College, Longwood College, Lynchburg College, Mars Hill College, Marshall University, Mary Washington College, Memphis State University, Meredith College, Methodist College, North Carolina State University, North Carolina Wesleyan College, Old Dominion University, Pembroke State University, Pfeiffer College, Queens College, Radford College, Randolph-Macon College, Rochester Institute of Technology, Salem College, Saint Andrews Presbyterian College, Salisbury State College, Sam Houston State University, South Dakota State University, Stratford College, Temple University, University of Connecticut, University of Delaware, University of Florida, University of Georgia, University of Hawaii, University of Kentucky, University of Maryland, University of Miami, Universities of North Carolina at Asheville, at Chapel Hill, at Charlotte, at Greensboro, and at Wilmington, University of Pennsylvania, University of Richmond, University of South Carolina, University of Southern Mississippi, University of Tennessee, University of Virginia, University of West Virginia, Virginia Commonwealth University, Virginia Polytechnic Institute, Virginia Wesleyan College, Wake Forest University, Western Carolina University, West Virginia State University. This is, of course, only a partial listing. The individual's curriculum, preference and grade-point average will determine, in most cases, the senior institution to which a Chowan graduate will transfer. Last year's graduates transferred to 53 different colleges and universities.



## HEALTH SERVICES

Each incoming student is required to forward to the Director of Admissions a physical examination and health report. This report is made available to the college nurse, who maintains a health record on every student.

Nurses are on twenty-four-hour duty in Penny Infirmary. A Registered Nurse is on duty from 7:30 a.m. to 4:00 p.m. daily, Monday through Friday. A Licensed Practical Nurse is on duty at night, Monday through Friday, and on call during weekends.

Beds in Penny Infirmary are used primarily for acutely ill students who respond rapidly to rest and conservative treatment. If the student's condition worsens or response to treatment is slow, arrangements are made for treatment and laboratory studies according to instructions from parents.

Hospital accommodations are available in Ahoskie, North Carolina, a twenty-minute drive from the college. The services of local physicians are used by Chowan students. Such services and any prescriptions are the financial responsibility of the student.

Dormitory students who find it necessary to miss classes because of illness should consult the nurse before the time the class meets in order to obtain an official excuse. Day students who miss classes must bring a note from home or a physician in case of a prolonged illness.

## HOSPITAL AND ACCIDENT INSURANCE

Chowan College carries Hospital and Accident Insurance on all students. After the insurance is in force, it applies at all times, on and off the campus. The individual student is responsible for seeing that his claim is filed.



For the convenience of all Chowan College students, there is provided in the Student Center, located on the ground floor of Thomas Cafeteria, a book store, the post office, and a recreation room containing a snack bar operated by the cafeteria management.

### **STUDENT MAIL AND MESSAGES**

Every student, whether boarding or day, is assigned a post office box and receives mail and intra-college messages through the College Post Office.

### **LAUNDRY**

Arrangements have been made with a local linen supplier to furnish a dormitory student two sheets, one pillow case, and three bath towels each week. These linens are distributed weekly to individual lockers in the dormitories. Further information and a reservation card will be mailed to students prior to the opening of the fall term. There is a fee for this service and students participate on a voluntary basis.

### **THOMAS CAFETERIA**

Thomas Cafeteria seats 750 persons. All resident students and students staying in approved homes are required to take their meals in Thomas Cafeteria.

Students and faculty serve on the **Cafeteria Committee**, which meets monthly with the Food Service Director to discuss all matters dealing with food service.



Whitaker Library, dedicated in 1968, is a handsome, efficient, modern building designed to be the center of the educational process. It provides seating space for more than 400 students, including space at 176 individual study tables. Here also is the Antiquities Room, which serves as a despository for old and rare books.

The book collection numbers approximately 42,000 volumes and is growing at the rate of 3,000 volumes yearly. Periodicals, microfilm, and books are selected by the teaching faculty and are readily accessible on open shelves.

Whitaker Library is open 76 hours per week and is well staffed to provide complete services to students.

### CAMPUS VISITS AND ORIENTATION

An admissions interview by applicants is not normally required by the Committee on Admissions, but it strongly recommends that candidates visit the College if possible. With sufficient notice, the Admissions Office will make arrangements for overnight accommodations and meals on campus for visiting applicants.

Prior to enrollment all new students will receive a letter informing them when to arrive on the campus for an orientation program. Orientation affords new students the opportunity to become acquainted with rules and regulations, the aims and objectives of the college, its traditions and customs, the curriculum, extracurricular activities, student leaders, and faculty and staff members.

### DISCIPLINE

Ultimately, college discipline is in the hands of the Student Government Association, the Faculty Judiciary, student personnel deans and the president, who administer policies adopted by the Board of Trustees. The purpose of discipline is to maintain order in the institution and to develop good character in its students. At Chowan discipline is guidance oriented. Fortunately, other means are seldom needed to secure good conduct, but when necessary, they are used in the form of probation, suspension, or expulsion.

The College reserves the right at all times to exclude students whose conduct or academic standing it regards as undesirable without specifying any further reason for exclusion. In some cases, fees will not be refunded, in whole or in part, and neither the college nor any of its personnel or officials shall be under any liability whatsoever for such exclusion.

Furthermore, the college reserves the right to change its policies upon proper notice.

### CAMPUS GUIDELINES

Among the guidelines of the college are:

1. The College will not tolerate student disorders. Any student found guilty of violating the Chowan College Policy on Student Disorders, a policy explained during orientation programs, will



be subject to suspension or expulsion, depending upon the nature of the violation.

2. The College is opposed to the use of alcohol beverages by students. Drinking or the possession of intoxicating beverages on the campus is not permitted.

3. Gambling, lying, cheating, stealing, and using profanity are forms of unacceptable behavior, and may be cause for suspension.

4. Any student who without medical prescription, possesses, transports, or engages in the illegal sale or use of amphetamines, barbiturates, hallucinogenic narcotics, and marijuana will be subject to dismissal from the college.

5. The possession of firearms and pyrotechnics, whether in the dormitory or at any other place on the campus, is prohibited both by College policy and state law.

### IDENTIFICATION CARDS

Until permanent ID cards are issued, the Bursar's receipt serves as a temporary means of identification. Once ID cards have been received, students are responsible for having them in their possession at all times, on and off campus.

Since students are required to present ID cards when eating in Thomas Cafeteria and cashing checks in Murfreesboro, caution should be taken in caring for the card.

Any Chowan student must produce his identification card when called upon to do so by any authorized official of the college, or any authorized civil official.

Lost ID cards can be replaced for \$3.00.

Lending an ID card or using another student's ID card is forbidden and is considered an act of falsification.

### LIVING ACCOMMODATIONS

All students who do not live in Murfreesboro or near Murfreesboro with their parents must live on campus unless given permission in writing to seek rooming accommodations in conveniently located private homes which have been approved by the Director of Housing.

Room assignments are made in the office of the Director of Housing on a non-discriminatory basis as regards to race, color, or creed. No one is permitted to change rooms without written permission from the Director of Housing. A fee of \$5.00 is charged for an authorized room change. Students making unauthorized changes are subject to penalties. No furnishings may be taken from a room in any residence hall without permission of the Head Resident.

No student is allowed to keep pets in residence halls.

Students are required to keep their rooms clean and in order. The occupants are held responsible for any damage to their rooms, both furnishings and to the buildings. The cost of damage to the building outside the occupants' room may be charged on a pro rata basis to the residents of the building.

The misuses of a radio, television, record player, or tape re-



cord will necessitate confiscation until the end of the term.

Residence Halls are to provide the wholesome influence of a well-ordered Christian home and should afford conditions favorable to study and group living.

### AUTO REGULATIONS

The college encourages students not to bring cars to the campus. In the event however, that a student feels that he has need of an automobile, he will be permitted to bring one, providing that it is properly insured and providing that it is properly registered through the Office of the Dean of Students and the Business Manager of the College. The request to register a car will be initiated through the Office of the Dean of Students. Registration decals will be given to the student when he pays his automobile registration fee in the Office of the Business Manager and must be displayed as designated by existing policy. At such time the student will be assigned a specific parking lot, and a student will be permitted to park only in the lot assigned to him. Improper parking will result in parking violation tickets and may result in the forfeiture of one's rights to have a car on campus. Towing is also enforced.

Automobile registration fees are as follows: (1) \$15 for nine months (two semesters in the same academic year), or (2) \$10 per semester. For summer school the registration fee will be \$5 per each term of the summer session. These fees are non-refundable under any circumstances.

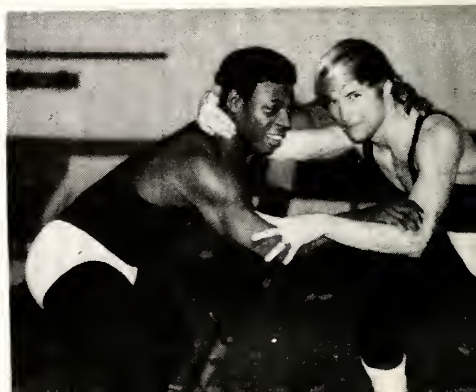
Students on preliminary suspension, social campus, or disciplinary probation may have a car only with the permission of the Dean of Students.

The Dean of Students may revoke the automobile privileges of any student when there is due cause.

While the college will, through its normal security measures, attempt to patrol parking areas, the college assumes no liability for personal property of others; moreover, the college has no insurance to cover losses the owner may experience.

A student is expected to observe the car regulations given him at the time he registers his car. If a student is given a campus traffic ticket, he is expected to pay the amount of the fine in the Business Office of the College. Unpaid fines will become a part of the individual's College account.

Automobile regulations apply to all motor vehicles, i.e., motorcycles, motorbikes, motorscooters.



# Financial Information

The average cost to CHOWAN COLLEGE over and above what the student is required to pay is approximately \$300 per student. This amount is contributed by the Baptist State Convention of North Carolina, the North Carolina Foundation of Church Related Colleges, churches, individuals, corporations, foundations, and from endowment funds of the college.

As a private, church-related college, Chowan is compelled to seek financial support from its college family, alumni, parents, friends, businesses and corporations and foundations to provide special funds needed for projects over and above those which tuition and endowment sources can support. These gifts have permitted Chowan College to keep its tuition and fees at a minimum level while elevating its educational program toward a position of esteem among independent liberal arts institutions. Every effort is made at Chowan College to keep student fees and tuition at the lowest possible level, realizing that actual instructional and service costs exceed the stated charges. We encourage parents and others who are able and willing to make gifts through the Chowan Parents Association to assist in keeping costs and fees to the student at a level and strengthen the educational program of the college. Such gifts should be made payable to the Chowan College Parents Association and mailed to Chowan College, Murfreesboro, North Carolina 27855, and are fully tax deductible.

## *Classification of Students*

Chowan College has two classifications of students: **Boarding** and **Commuting**. A **Commuting Student** is considered to be one (1) who is obviously a resident of Murfreesboro, (2) whose permanent residence is in such proximity to Murfreesboro that he

drives to and from the college each day, or (3) who is married and has established a residence for his family in the Murfreesboro area. **Boarding Students** include all students who live in college dormitories and cottages, and also those who are unable to secure a room on the campus and must room in a home in the local community approved by the college.

By order of the Board of Trustees, all students rooming in college dormitories and cottages, as well as those rooming in the community, are required to take their meals in the college dining room. Such students are classified as **Boarding Students**. Off-campus **Boarding Students** may reside only in homes approved by the college administration.

Students assigned to rooms on the campus are not permitted to move off the campus during any given semester, except by special permission from the administration.

Further when the college has rooms available, **Boarding Students** are required to live on campus. While the college cooperates with students in honoring their dorm and roommate choices, the college does reserve the right to make room assignments for students. Moving without prior permission from an assigned room is prohibited (see item 7 under Financial Regulations).

### FINANCIAL INFORMATION FOR YEAR 1973-74

All students applying for admission should send \$10.00 with the completed application to the Director of Admissions. This is an application processing fee and is **non-refundable nor is it included in the charges listed below:**

#### Tuition and Fees — Boarding Student

	Per Semester	Per Year
Registration Fee . . . . .	\$ 5.00	\$ 10.00
Tuition . . . . .	362.50	725.00
General Fees . . . . .	125.00	250.00
Student Activity Fee . . . . .	40.00	80.00
Student Health Fee . . . . .	25.00	50.00
Board . . . . .	220.00	440.00
Room . . . . .	170.00	340.00
Total . . . . .	\$947.50	\$1,895.00

#### Add Out-of-State Fee \$150.00 Per Year

#### Tuition and Fees — Commuting Student

Registration Fee . . . . .	\$ 5.00	\$ 10.00
Tuition and Fees . . . . .	350.00	700.00
Student Activities Fee . . . . .	40.00	80.00
Student Health Fee . . . . .	25.00	50.00
Total . . . . .	\$420.00	\$840.00

Any student who desires to take more than 18 semester hours must have special permission from the Dean of the College and there will be an additional charge of \$30 per semester hour over 18 hours.

In addition to the \$10 application fee, (1) All students must make an advance payment of \$50.00 by April 1. If accepted after April 1, payment must be made immediately upon acceptance. The payment will be applied to the Student's account at the college. It is refundable IN FULL only in the case of serious illness or death in the student's immediate family. (2) All returning students must make a \$50.00 advance payment by April 1. It is subject to refund due to academic deficiencies or as above. (3) In the event that a student is eligible for a refund of his advance payment, he must make WRITTEN APPLICATION BY SEPTEMBER 1 OF THE SAME YEAR.

**GENERAL INFORMATION**

General fees include all laboratory fees (except Graphic Arts, Art, Dance and Music) in the Departments of Science or Business, Physical Education and other charges related to the curricula of the college.

The Student Activities Fee is charged each student to provide a variety of extra-curricular activities throughout the year. The Student Activities Committee, made up of students, faculty and staff, is charged with the responsibility of promoting and administering these various events. The fee is distributed to and includes student publications, religious activities, drama, athletics and intramurals, music and special student events.

(1) The expenses listed do not include books, which will cost approximately \$100.00 per year, laundry, doctor's fees or medical emergencies, except those covered by the Student Health Insurance.

(2) The college reserves the right to change the price of room and board upon proper notice to its students.



(3) To qualify as a North Carolina Resident and thereby be exempt from the OUT OF STATE FEE, it is necessary that the applicant and/or his parents shall have been domiciled in the State of North Carolina for at least one year immediately preceding the beginning of that semester, and the applicant or his parents must have been bona fide taxpayers to the State of North Carolina for the **full calendar year** immediately preceding registration. Residence in the State for the purpose of securing an education does not qualify an individual for classification as a North Carolina student.

(4) All money is handled through the College Business Office only by administrative staff bonded to receive and disburse all funds.

The Student Health Fee includes health insurance and services rendered by the College Infirmary.

**SPECIAL FEES (Per Semester)**

**GRAPHIC ARTS**

Laboratory Fees . . . . . \$50.00

**MUSIC**

Music Majors . . . . . \$75.00 per semester  
(Includes lessons in major and minor instruments and use of practice room at no additional charge.)

Private Instruction for College students . . . \$40.00 per semester  
(Includes lessons in voice or instruments and use of practice room at no additional charge.)

Special Music Students (non-college students)  
\$20.00 per month for 2 lessons per week  
\$15.00 per month for 1 lesson per week

**ART**

Students who are enrolled in studio courses will pay the following special fees: 1 course, \$20.00 per semester; 2 courses, \$40.00 per semester; more than 2 courses, \$50.00 per semester.

**SPECIAL STUDENTS**

Special students are normally those who live within commuting distance of the college and take less than 12 semester hours. No special student may register as a boarding student except with special permission of the Dean of the College and the Dean of Students. In the event that such a student is permitted to live in a dormitory, he will pay full fees as described in the catalog for boarding students. No special student may represent the college in any manner, except with special permission of the Dean of the College. Regular fee is 30.00 per semester hour.

**AUDITING—\$15.00 PER SEMESTER HOUR**

With the permission of the Dean of the College a person may

attend the course lectures in a selected subject and participate with the class, but will not receive any credit for the course.

### SCHEDULE OF PAYMENT

Your account is due and payable at the Business Office **on or before the date of registration for classes**. It is recommended that your payment be made several days in advance so that your receipt and other credentials may be returned to you before you register for classes. If you anticipate difficulty in making full semester payments, please contact the Business Manager or investigate one of the loan plans outlined on the following pages.

### LATE REGISTRATION FEE

There will be a \$5 registration fee for all students who register after the registration date listed on the calendar in this catalog.

### GRADUATION FEE

All candidates for graduation will pay \$10.00 to cover the expense of a cap and gown, diploma, diploma cover, and other expenses related to the commencement exercises. All candidates for graduation must pay this fee by the first day of April. Moreover, **any student who is a candidate for graduation and does not appear for commencement exercises will be charged an additional \$10.00. This absentia fee must be paid to the business office before grades will be released, diploma issued, or transcript forwarded.**

### FINANCIAL ASSISTANCE

To receive the full amount of a scholarship or special grant, the recipient must be a boarding student. Commuting students are eligible to receive only half the amount of a scholarship or special grant. Moreover, a student may be eligible for only one scholarship unless otherwise indicated. This policy is applicable to the academic year only; scholarships and grants-in-aid are not available for summer sessions, nor do they apply to a student enrolled for less than twelve semester hours.

### SCHOLARSHIPS

Chowan College offers a **Competitive Honor Scholarship Program** administered by the Scholarship Committee. These scholarships are not necessarily based on financial need. However, need will be considered as one factor. Primary emphasis is upon the demonstration of academic ability, motivation, and seriousness of purpose. **Information concerning all scholarships may be obtained from the office of the Director of Student Financial Aid.**

These Competitive Honor Scholarships are:

1. Five Scholarships, valued at \$1,000.00 each; awarded and made available to the recipients on the basis of \$250.00 per semester. At the end of the freshman year the holder must have a quality point ratio of 3.0 for the scholarship to remain in effect.



2. Eight Scholarships, valued at \$500.00 each; awarded and made available to the recipients on the basis of \$125.00 each semester. At the end of the freshman year the holder must have a quality point ratio of 3.0 for the scholarship to remain in effect.
3. Ten Scholarships, of \$300.00 each; awarded on the basis of \$75.00 a semester. The holder must have a 3.0 scholastic average at the end of the freshman year for the scholarship to remain in effect.

**NOTE:** A student holding an honor scholarship who wins the \$500.00 offered by Chowan College for the highest scholastic average as a freshman shall continue to receive the full amount of his honor scholarship, except that combined scholarships shall not exceed student fees.

All contestants for honor scholarships are required to complete competitive examinations, which will be reviewed by the Scholarship Committee.

Other scholarships offered by Chowan College and interested friends of the College are listed below:

**SEVERAL \$100.00 SCHOLARSHIPS.** Donor: Chowan College. Conditions: In the main, recipients are valedictorians and salutatorians of high school graduating classes; but, in all cases, recipients are students with outstanding scholastic ability. These scholarships are applicable to the first year's expenses only.

**\$100 Justice Memorial Scholarship.** An endowed scholarship provided by Mrs. J. M. Justice, Boone, N. C., in memory of her husband and his mother, Mrs. Susie Latimer Mitchell Justice. The award is based on need and motivation and is a one year scholarship designated by the scholarship committee.

**INTERNATIONAL STUDENTS WHO ARE ACADEMICALLY QUALIFIED FOR COLLEGE WORK AND WHO ARE RECEIVING NO FINANCIAL ASSISTANCE FROM CIVIC ORGANIZATIONS WILL BE GRANTED SCHOLARSHIPS IN THE AMOUNT OF \$100.00 A SEMESTER FOR FOUR (4) semesters.** This amount will be applied to tuition cost and no more than four students may be considered. Two scholarships may be awarded each year.

**JOSEPH LEE PARKER SCHOLARSHIP FOR PHYSICAL FITNESS.** (an endowed scholarship). Donors: Mr. and Mrs. Lee Parker, Raleigh, N. C. Conditions: Recipient is that male student selected as most improved in physical fitness at Chowan College. Scholarship grant is for the second year of study at Chowan College.

**TWO SCHOLARSHIPS OF \$500 EACH.** Donor: Chowan College. Conditions: Recipient must be from the Baptist Children's Homes of North Carolina. To qualify for this scholarship, the student must have maintained at least a "90" average throughout high school and be recommended by the Baptist Children's Homes. The recipient may be eligible to receive this award for the second year of study at Chowan College.

**TWO DON G. MATTHEWS, SR., COMPETITIVE SCHOLARSHIPS OF \$500 EACH.** Donor: Don G. Matthews, Jr., Hamilton, N. C. Condition: Character and financial need. Recipients are selected by Chowan College on the basis of competitive examinations. The recipient may be eligible to receive this award for the second year of study at Chowan College.

**WILLIAM CARR ROBERTS MEMORIAL SCHOLARSHIP OF \$1,000.00.** Donor: His wife, Mrs. Lessie Hill Roberts. A scholarship of \$1,000.00 is awarded by the Scholarship Committee, based primarily on need and motivation. Preference is given to graduates of the Baptist Children's Homes of North Carolina, Inc.

**A SCHOLARSHIP OF \$500.** Donor: Chowan College. Conditions: Highest scholastic average by a Chowan College Freshman who is a returning student.

**F. O. MIXON MEMORIAL SCHOLARSHIP OF \$125.** (An endowed scholar-

ship.) Donor: Friends of the late Dr. Mixon, a former president of Chowan College. A one-year award.

**MYRA VANN HOLLAND MEMORIAL SCHOLARSHIP OF \$250.00.** An endowed scholarship provided in the will of Mrs. Myra Vann Holland (Edenton). Conditions: To assist worthy, ambitious and outstanding young men and women, residing in Chowan County, N. C., in furthering their education at Chowan College. The scholarship may be divided for the purpose of award to two qualified students.

**DAVID L. BOONE MEMORIAL SCHOLARSHIP OF \$100.** (An endowed scholarship.) Donor: His mother, Mrs. Francis B. Boone, Beaufort, N. C. A one-year award.

**MRS. JENNIE H. SMITH SCHOLARSHIP.** (Income from an endowment fund established by the late Mrs. Smith of Pitt County.) Conditions: Recipient must be from the Baptist Children's Homes. Application should be submitted to the Treasurer, Baptist Children's Homes, Thomasville, N. C. Recipient may apply for a second year award.

**TWO SCHOLARSHIPS OF \$100.00 EACH.** Donor: Baptist Woman's Missionary Union of Bertie County. Conditions: Recipient must be from Bertie County, and is selected by the donor. Recipient may apply for a second year award. Apply directly to the W.M.U. of Bertie County, Windsor, N. C.

**MARY PEARCE MUSIC SCHOLARSHIP OF \$75.00.** (An endowed scholarship.) Donor: Mrs. W. S. Penny, Raleigh, N. C. Conditions: Recipient is that student selected as the outstanding Freshman musician at Chowan College.

**THE REVELLE SCHOLARS.** (A \$300 endowed scholarship.) Donor: Mr. and Mrs. J. Guy Revelle, Sr. Conditions: Recipient chosen on basis of merit and need. Preference given to students from Northampton and Hertford Counties, North Carolina. A one year award.

**WILMA L. MCCURDY MEMORIAL FUND.** Annual scholarship of \$750 to worthy students who desire to attend Chowan College. This trust fund is administered by the First National Bank of Albermarle, N. C. The Trustees have sole discretionary power to designate the recipients.



**JOHNSON SCHOLARSHIP.** (A \$300 endowed scholarship.) Donors: Mr. Henry S. Johnson, Jr., and Mr. Mike H. Johnson of Hamilton, N. C. Recipient chosen on basis of scholastic ability, character and financial need, and must be a student majoring in the area of business. Preference will be given to a student from the Hamilton area of N. C. A one year award, but may be continued for a second year on recommendation of the Scholarship Committee of the College.

**ALPHA PI EPSILON SCHOLARSHIP AWARD.** (\$50) Donor: Alpha Pi Chapter, Alpha Pi Epsilon, National Honor Society at Chowan College. A scholarship award given to a two-year Secretarial Administration or Business Education student who has the highest academic average at the end of two years of study at the college.

**JOHN NEWTON OGLETREE SCHOLARSHIP OF \$100.** An endowed scholarship to a sophomore student in Graphic Arts; awarded on the basis of motivation, vocational skills and need. The recipient is selected by the College Scholarship Committee, and the funds are provided by Mr. and Mrs. Charles F. Ogletree of Roanoke Rapids.

### SCHOLARSHIPS IN THE FINE ARTS

**KEYBOARD.** Two freshmen scholarships in the amount of \$250 each. Renewable for a second year on approval of the Scholarship Committee. Award based primarily on talent, with audition required. Recipients recommended to Scholarship Committee by the faculty of the Department of Fine Arts.

**VOICE.** Two freshmen scholarships in the amount of \$250 each. Renewable for a second year on approval of Scholarship Committee. Award based primarily on talent, with audition required. Recipients recommended to Scholarship Committee by the faculty of the Department of Fine Arts.

**BAND-ORCHESTRA.** Two freshmen scholarships in the amount of \$250 each. Renewable for a second year on approval of the Scholarship Committee. Award based primarily on talent, with audition required. Recipients recommended to the Scholarship Committee by the faculty of the Department of Fine Arts.

**ART.** One freshman scholarship in the amount of \$250. Renewable for a second year on approval of the Scholarship Committee. Award based primarily on talent. Applicants should furnish art faculty with samples of work for viewing and evaluation. Recipients recommended to Scholarship Committee by the faculty of the Department of Fine Arts.

**DRAMA.** A one year award in the amount of \$250. Applicants should have had experience in high school dramatics. The Director of Dramatics will make recommendations to the Scholarship Committee.

In addition to these scholarships, the college also makes available two grants-in-aid in the amount of \$75 per semester, one of which will be awarded to the college choir accompanist and the other to a student music librarian. Recipients are recommended to the Scholarship Committee by the faculty of the Department of Fine Arts.

**NOTE:** Unless otherwise indicated, recipients of scholarships and grants are selected by the Chowan College Administration and scholarship committee on the basis of scholastic ability, character, and financial need.

### GRANTS-IN-AID

Athletic grants-in-aid are made by Chowan College. Details and information may be obtained from the Athletic Director of the College.

An athletic grant of \$125.00. Donor: The Exchange Club of Murfreesboro.

\$100 Cash Award by the N. C. Press Association Mechanical Conference. Conditions: Graphic Arts Freshman for Outstanding ability.

**Educational Opportunity Grants** (Range from \$200 to \$1,000 per year.) The primary consideration for this award is **FINANCIAL NEED**. The College must match these grants in the form of scholarships, self-help work opportunities or other grants-in-aid. A personal interview with the Director of Student Aid is required prior to submitting a formal letter of application for this grant.

Ministerial students related to the Southern Baptist Convention and who are certified by their local churches, receive \$325.00 per semester for four (4) semesters, if they maintain requirements for continued residence and carry a normal college load. Recipients are required to sign notes which must be co-signed by their parents, guardians, or another responsible person. If, at the end of five years, recipients have met the conditions set forth in the notes, the principal condition being that recipients enter the field of service for which they are being trained, the notes are cancelled. Otherwise, the notes must be paid. (Commuting students receive \$162.50 per semester for four (4) semesters.)

Children and wives of ordained ministers related to the Southern Baptist Convention receive \$162.50 per semester for a maximum of four semesters, if they maintain requirements for continued residence and carry a normal college academic load. Formal request by letter should be directed to the scholarship committee of the college.

Students from the Baptist Children's Homes of North Carolina receive grant-in-aid of \$162.50 per semester for four semesters if requirements for continued residence are maintained and they carry a normal college academic load.



An unmarried son or daughter, the wife or husband of a member of the Chowan College faculty or administrative staff pays \$25 per semester tuition and fees. Medical insurance coverage and extra fees such as music, art, and Graphic Arts are not included. The same policy will apply to secretarial staff and employees classified as supervisory personnel who have completed three years of continuous service with the College. All employees who meet admissions requirements may audit or take for credit any course offering that does not conflict with their work schedules.

## STUDENT EMPLOYMENT

Employment opportunities are available at the College. These work grants are made available on the basis of financial need and on the basis of the student's willingness and ability to perform the work assigned. The College participates in the Work Study Program of the Economic Opportunity Act, and PACE, Inc. (Plan Assuring College Education in North Carolina.)

Applications for Employment may be obtained from the Director of Student Aid.

## LOAN FUNDS

**Educational Loans for medical and related studies** are available from The N. C. Medical Care Commission, Raleigh, N. C. Conditions: Must be a resident of N. C. Loans are available in the following specialties: Dental Hygiene, Dentistry, Medicine, Nursing and other related studies. Nurses pursuing the Associate Degree may borrow \$1,000 for the second year. Applications and information may be obtained from the Medical Care Commission.

**National Defense Student Loan.** Qualified students may borrow up to \$1,000 per year. The loans do not have to be repaid until the student terminates his education. A personal interview with the Director of Student Aid is **required**. Applications for the loan should be completed at the earliest possible date, but no later than thirty days before a term begins. These notes begin to earn interest (3 percent) nine months from the date borrower terminates his college education.

**The Mamie A. Crawley Memorial Trust Fund** is available on a loan basis to any North Carolina Baptist student entering the Christian ministry. The fund is administered by the People's Bank and Trust Company of Rocky Mount of North Carolina, and bears interest at 4 per cent, beginning six months after graduation or termination of study. This fund has been made available by the Harris Chapel Baptist Church of Hollister, North Carolina.

**North Carolina Scholarship-Loan for Prospective Teachers.** North Carolina grants a limited number of \$600 scholarship-loans to prospective teachers who are legal residents of North Carolina. Those who receive these awards will be credited toward payment of these loans for each year they teach in North Carolina public schools during a period of five years after receiving their teaching certificate. Write: Department of Public Instruction Board of Higher Education, Raleigh, North Carolina prior to March 1.

## DEFERRED PAYMENT OF EDUCATION COSTS

For parents desiring to pay education expenses in monthly installments, a low deferred payment program is available through Education Funds, Inc., a nationwide organization specializing in education financing.

All EFI plans include insurance on the life of the parent, plus trust administration in event of the parent's death or disability.

Parents desiring to use this financing plan should write to the Director of Student Aid, Chowan College or Education Funds, Inc., 10 Dorrance Street, Providence, Rhode Island 02901.

**The Tuition Plan, Inc.** is a national student loan fund organization that specializes in providing low cost programs for educational cost. The funds are made available to Chowan College students in any amount necessary for the financing of educational expenses. Arrangements for participating in this plan can be made by writing direct to Tuition Plan, Inc., 575 Madison Avenue, New York, New York 10022 or by communication with the Director of Student Aid of the College.

#### **NORTH CAROLINA BANKERS STUDENT LOAN PLAN**

Established by the North Carolina Bankers Association, 1962, at the request of Governor Terry Sanford and administered by the **College Foundation, Inc.**, in Raleigh. North Carolina students may borrow up to \$1,500.00 per academic year. Direct inquiries to 714 St. Mary's Street, Raleigh, N. C. Applications may be obtained from the Director of Student Aid, Chowan College.

#### **T. M. STANBACK STUDENT LOAN FUND**

Established by Mr. & Mrs. T. M. Stanback of Salisbury, N. C. Administered by College Foundation, Inc., Raleigh, N. C. Direct Inquiries to the Director of Student Aid, Chowan College.

#### **JAMES E. and MARY Z. BRYAN FOUNDATION STUDENT LOAN PLAN**

Established by Mary Z. Bryan, in 1953, as a memorial to her husband and administered by the College Foundation, Inc., in Raleigh. North Carolina students may borrow up to \$1,500.00 per academic year. Direct inquiries to 714 St. Mary's Street, Raleigh, N. C. Applications may be obtained from the Director of Student Aid, Chowan College.

**APPLICATIONS FOR FINANCIAL AID** (scholarships, loans, grants, employment) **SHOULD BE REQUESTED AFTER BEING NOTIFIED OF ACCEPTANCE FOR ADMISSION TO THE COLLEGE.**

### **GENERAL FINANCIAL REGULATIONS**

1. No credit for academic work is given for a diploma or for transfer purposes until all financial obligations to the College have been paid or adequately secured.
2. The \$10.00 application fee, which must accompany the student's application for admission, is not refundable under any conditions.
3. In addition to the \$10 application fee, (1) ALL students ATTENDING CHOWAN COLLEGE FOR THE FIRST TIME must make an advance payment of \$50.00 by April 1. If accepted after April 1, payment must be made immediately upon acceptance. The payment will be applied to the student's account at the College. It is refundable only in case of serious illness or death in the student's immediate family. (2) ALL returning students must pay a \$50.00 advance payment by April 1. It is subject to refund due to academic deficiencies or as above. APPLICATION FOR REFUND MUST BE MADE, IN WRITING BY THE STUDENT IN ALL CASES BY SEPTEMBER 1 OF THE SAME YEAR. (Refer to page 24 "Advance Payment".)
4. Students who formally withdraw from the college within two weeks after the beginning of a semester are entitled to a refund of 80 per cent of the fees paid; those who withdraw later than two weeks after a semester begins, but not later than three weeks, are entitled to a refund of 60 per cent of

- the fees paid; those who withdraw later than three weeks after a semester begins but not later than four weeks, are due a refund of 40 per cent of the fees paid; **and those who withdraw as late as five weeks after the beginning of a semester are entitled to no refund.** ANY STUDENT WHO IS ASKED TO WITHDRAW FROM THE COLLEGE AT ANY TIME FOR SOME INFRACTION OF THE RULES IS NOT ENTITLED TO ANY REFUND OR ANY PART OF THE FEES PAID FOR THAT SEMESTER.
5. Any student who is placed on probation for any reason whatsoever may lose his scholarship, special grant or financial aid during the period of this probation.
  6. A student who loses, destroys, defaces, or in any way damages college property, or aids and abets others in so doing, shall, within twenty-four hours, report this fact to the Business Manager. **If damages or losses are not individually accounted for, all students will be charged pro rata for such damages or losses.**
  7. A student who moves from the room assigned with **permission** from the Director of Housing will be charged \$5.00. Moving **without permission** will incur a \$5.00 fine and may result in the student's return to the room originally assigned.
  8. A deposit of \$5.00 is charged for the key to each room. The deposit is refunded when the original key is returned.
  9. A student eligible to keep an automobile on the campus or in Murfreesboro or vicinity, is charged a \$15.00 fee per year, \$10.00 per semester, for the registration and parking of his automobile. Failure to register a car will result in a fine being levied upon the negligent student, not to exceed \$10.00, and may also result in the forfeiture of the privilege of keeping his car with him at college. Further, no student will be allowed to register a car belonging to someone other than himself, his parents, or his legal guardian. All commuting students are required to register their cars.

### **GENERAL ENDOWMENT OF THE COLLEGE**

The General Endowment of Chowan College is gradually increasing, and is carefully safeguarded as to its investment. The Planters National Bank and Trust Company of Rocky Mount and Ahoskie is the agent of the Chowan College General Endowment Fund.

The College Board of Trustees has begun a concentrated effort to increase the General Endowment to five million dollars. Gilbert W. Francis, attorney of Boykins, Virginia, is Chairman of the Endowment Committee, which is giving special time and effort to this endeavor. The book value of the Endowment Fund passed the \$200,000 mark in 1967, not only reaching a new high but making most significant growth in the history of the College.

Principal donors and the years in which the contributions were made are listed for information and as an evidence of appreciation:

Edwin P. Brown, Sr., Estate, Murfreesboro (1972); Mrs. Lennie G. Hoggard (Mrs. Linwood L.) (1972), Suffolk, Va.; Miss D. Emily Barnes Estate, Southampton County, Va. (1971); Dr. and Mrs. R. Kelly White, Conway (1971); Mrs. Neith Osborne, Arlington, Va. (1971); Mrs. Mary Powell Murphy Estate, Boston, Massachusetts, (1971); Dr. Victor R. Small Estate, Clinton (1971); Hugh C. Griffin Estate, Raleigh (1971); Susie Latimer Mitchell Justice (Mrs. J. M.), Boone (1971); Mrs. Lucy Hofler Spivey, Sunbury (1971); Mr. and Mrs. T. M. Stanback, Salisbury (1971); Mrs. Wilma L. McCurdy Estate, Albemarle (1971); George L. Vann, Murfreesboro (1971); H.C. Ferebee, Camden (1970); Dr. and Mrs. Gilbert T. Stephenson, Pendleton (1970); Mr. and Mrs. Charles F. Ogletree, Roanoke Rapids (1970); Mrs. Mimie Cox (Herbert, Sr.) Jenkins, Aulander (1969); Mr. and Mrs. J. Guy Revelle, Sr., Northampton County (1969); Samuel A. Adams Estate, Merry Hill (1969); Dr. Donald S. Daniel Estate, Richmond, Virginia (1969); Sallie M. Boettcher Estate, Pasquotank County (1969); Mrs. Myra Vann Holland Estate, Edenton (1968); Mrs. Willie Phelps Coleman Estate, Henderson (1968); Grady D. Askew Foundation, Harrellsville (1967)-a trust fund administered by the Wachovia Bank and Trust Company; George T. Underwood, Murfreesboro (1967); Mrs. Olivia Benthall Jenkins Estate, Aulander (1967); Bennie P. Daniel Estate, Wake Forest (1966); J. H. Boyd, Jr. Estate, Greenville (1965); Charles H. Jenkins Estate, Aulander (1963); R. C. Holland Estate, Edenton (1962); J. H. Dempsey Estate, Windsor (1962); Miss Grace L. Sykes Estate, Woodland (1962); D. N. Evans Estate, Harrellsville (1962); Lizzie C. Pritchard Estate, Windsor (1961); H. A. Eure Estate, Corapeake (1961); Mrs. Francis B. Boone, Beaufort (1959); J. M. Camp, Franklin, Virginia (1959); W. S. Pritchard Estate, Windsor (1958); Kimball Endowment Fund (1957); Mrs. F. O. Mixon, Murfreesboro (1957); Mr. and Mrs. Lee Parker, Raleigh (1954); Mrs. W. S. Penny, Raleigh (1953); Mrs. Jennie H. Smith Estate, Pitt County (1952); and a gift in 1927 by B. N. Duke, New York. Also, the Virginia National Bank, formerly the Meherrin Valley Bank of Boykins, Virginia, has made several substantial gifts to the General Endowment Fund.

Chowan College has been and can be benefitted greatly by bequests of friends and alumni, including gifts to the College for the Book of Memory, whereby friends and relatives memorialize deceased loved ones through contributions to the General Endowment Fund. Many others should make Chowan College a beneficiary of their estates through legacies, insurance policies, and trusts. College officials, when requested to do so by interested persons or their attorneys, will provide, at no obligation whatsoever, professional and legal advice regarding wills in behalf of the college. President Bruce E. Whitaker stands ready to counsel with such parties at their convenience. The legal name to be used for this purpose is **Chowan College**.

**Suggested wording for those who wish to remember Chowan College in their wills:** "I give, devise, and bequeath to Chowan College, Murfreesboro, Hertford County, North Carolina, (here insert the amount of money and/or describe the personal property or real estate) for the general purposes of Chowan College."



# Academic Program

## Degrees Offered

Chowan College offers various Associate degrees, as well as certificates and diplomas in business and graphic arts (printing).

## Programs of Study

Two programs of study are offered at Chowan: one, the first two years of college, leading to the B.S., B.A., and the various professional degrees in four-year colleges and universities; two, vocational programs for students who wish to enter specialized employment after graduation from Chowan. **All students must follow a curriculum as outlined in the college catalog.**

**Department Honors Program:** A number of departments in the college offer specialized honors programs for highly qualified students. Participation in these courses is by invitation only. Information on these is given under the departmental headings listed in the Courses of Instruction. Interested students should contact the chairman of the department in which they wish to study.

## Requirements for Admission

1. Chowan College desires to enroll only those persons who are trustworthy and studious and who possess those qualities that make for a congenial adjustment to college life. Evidence of good moral character, seriousness of purpose, and desirable personal traits will be considered of first importance.
2. Every applicant for admission to the freshman class is required to take the Scholastic Aptitude Test of the College Entrance

Examination Board. The test is given in November, December, January, March, May, and July. It is recommended that the Scholastic Aptitude Test be taken early in the senior year.

Student wishing to make application to take the tests should procure application forms from their secondary schools or write directly to the College Entrance Examination Board, Box 592, Princeton, New Jersey 08540, or Box 1052, Berkeley, California 94701, for the **Bulletin of Information**, which includes an application form and is available without charge. The bulletin lists test centers and gives complete information concerning the tests.

Because of deadlines for filing application to take the College Board tests, the student must make his arrangements well in advance of the testing date so that his application may be received in Princeton or Berkeley by the closing date.

An applicant taking the tests later than February will necessarily delay action on his application for admission. Low scores on the College Board will not automatically be the basis for rejection of an applicant, but careful consideration will be given to the candidate's scholastic record in high school, evidences of character, purposes in life and motivation, and general fitness for college life at Chowan.

3. The basic academic requirement for admission is graduation from an approved high school with a minimum of eighteen (18) units. It is desirable, but not mandatory, that a liberal arts student submit:

English . . . . .	4 units
Algebra . . . . .	2 units
Foreign Language . . . . .	2 units
Plane Geometry . . . . .	1 unit
Lab. Science (other than general)	1 unit
Other Courses . . . . .	8 units

A student who does not offer any one of the foregoing units and who plans to transfer to a college requiring them, or to follow a program of study in which they are required, will be expected to take them at Chowan.

The Board of Trustees of the College reserves the right to change Admission Requirements at any time.

## Transfer Students

A transfer student is any student who has been enrolled in one or more courses in some other college, either for summer school or regular term.

Students who transfer from other colleges must have their academic transcripts sent to the Director of Admissions before being admitted. Chowan College will accept "D's" in transfer from other colleges if the student has a "C" average on all work attempted.

A transfer student will not be allowed to register at Chowan



College for a regular term if he is academically ineligible to return to the institution from which he is transferring. A transfer student who earns a minimum of six semester hours and twelve quality points during a summer session or nine semester hours and eighteen quality points during both summer sessions may be allowed to register for the following semester.

## Special Students

Special Students who wish to receive credit for courses taken should follow the same admission procedure as regular students.

## Veterans

Chowan College is fully approved by the Veterans Administration for the instruction of veterans. Veterans desiring to enroll should file with the Veterans Administration prior to making application to Chowan College. The Veterans Administration will forward all such applications to the college. In the event the candidate's program is not approved prior to registration, two months may be required to get approval.

## International Students

Chowan College has been approved by the United States Immigration Service and the Office of Education for the admission of students from other countries.

## Admission Procedure

To gain admission to the college, the prospective student who has not previously attended college should:

1. Obtain all necessary forms by writing to: Director of Admissions, Chowan College, Murfreesboro, N. C., 27855.
2. Fill out completely the application for admission and mail it along with a \$10.00 processing fee, which is not refundable, to the Director of Admissions.
3. Have the proper persons complete the remaining forms and return them to the Director of Admissions.
4. When notified of acceptance, make a \$50.00 (non-refundable) deposit by April 1. This is to be applied to the student's account with the college.
5. A student who desires to transfer to Chowan from another college should follow the same procedures, except that he must also request the **registrar of the college previously attended to mail to the Director of Admissions a transcript**



of academic work done by the prospective student.

6. Admission decisions will be rendered within ten days after the receipt of all application papers (application, high school transcript, medical report, and references).

**NOTE:** Students who are not graduates of approved high schools (including veterans who qualify under the G. E. D. test) may be admitted to the college by special permission.

## Requirements for Graduation

To receive an associate degree, a student must satisfy the following requirements:

1. The student must have completed satisfactorily two years of college work, and must have obtained a minimum of 60 semester hours of credit in college work, **exclusive of physical education**. He must have completed at least 2 semester hours of credit in Physical education.
2. A minimum quality point ratio of 2.0 is required for graduation. This means an average of "C" (2.0 quality point ratio on all work attempted).
3. The student must have pursued and completed a prescribed or approved curriculum as outlined in this catalog.
4. All students are required to take a minimum of one religion course for the first two consecutive semesters, unless the curriculum in which they are enrolled requires that it be taken during the sophomore year.
5. A student transferring from another college must complete a minimum of one semester of fifteen hours of college work, with a quality point ratio of 2.0 or better, at Chowan College.
6. Chowan College will accept a maximum of nine semester hours in correspondence courses from accredited institutions to be counted toward **requirements for graduation**.
7. Chowan College will accept in transfer a maximum of 9 semester hours of a student's last semester's work, in his prescribed curriculum at Chowan College, for graduation.



A—Excellent  
B—Above Average  
C—Average  
D—Below Average  
F—Failing  
W—Withdrawal (Medical)  
WP—Withdrawal Passing  
WF—Withdrawal Failing  
NG—No Grade Reported  
I—Incomplete

The grade of "I" is recorded only in case of illness or emergency resulting in the student's not being able to complete the work of the course. If the work recorded as "I" is not completed before the end of the following semester it will be considered as equivalent to an "F".

All deficiencies must be removed thirty days before the end of the last term of the student's graduation year.

**All grades are final three (3) months after the date of issuance.**



## Quality Point System

Students are awarded quality points on the basis of the grade they make:

- A—Four quality points per semester hour credit
- B—Three quality points per semester hour credit
- C—Two quality points per semester hour credit
- D—One quality point per semester hour credit.
- F—No quality points or semester hour credit

A 2.0 quality point ratio is required for graduation. **This means that a student must have at least two quality points for every hour attempted. All courses taken at the end of the "drop-add period will be considered work attempted, with the last grade on repeat courses taking preference. Repeat courses will be considered "work attempted".**

## Academic Honors

The attainment of the following cumulative grade point average entitles the graduating students to honors at Commencement:

Summa Cum Laude . . . . .	3.80 to 4.00
Magna Cum Laude . . . . .	3.50 to 3.79
Cum Laude . . . . .	3.20 to 3.49

The following semester grade point averages entitle the student to honors in the academic year:

President's List . . . . .	4.00
Dean's List . . . . .	3.50 to 3.99
Honors List . . . . .	3.00 to 3.49

Any grade below "C" will disqualify a student from placement on the President's List, Dean's List, or Honor's List.

## Academic Regulations

### REGISTRATION

Registration days are indicated on the campus calendar in the front of this catalog. All students should complete registration on the assigned days. Those students who enroll thereafter will be charged an additional fee of \$5.00.

### REQUIREMENTS FOR CONTINUED ENROLLMENT

1. After a regular student has been enrolled at Chowan for two semesters, he must have earned a minimum of 18 semester hours and 36 quality points before enrolling for a third semester. (NOTE: A regular student is any student who in a given semester enrolls in 12 or more semester hours of work.)
2. After a regular student has been enrolled at Chowan for three semesters, he must have earned a minimum of 27 hours and 54 quality points before enrolling for a fourth semester.

3. If a regular student chooses to enroll at Chowan for a fifth semester, he must have accumulated a minimum of 36 hours and 72 quality points before enrollment.
4. If a regular student chooses to enroll at Chowan for a sixth semester, he must have accumulated a minimum of 45 hours and 90 quality points before enrollment.
5. No regular student who completes six semesters at Chowan will be permitted enrollment for additional study unless he has a "C" average on all work attempted.
6. A transfer student must earn a minimum of 9 semester hours and 18 quality points during his first regular semester at Chowan and 9 semester hours and 18 quality points each semester thereafter.

### **REGULAR STUDENT LOAD**

The normal academic load for a regular student is 15-16 credit hours per semester. No student may carry more than 18 semester hours except by special permission from the Dean of the College. ALL REGULAR STUDENTS MUST CARRY A MINIMUM OF TWELVE HOURS PER SEMESTER. NON-CREDIT COURSES WILL NOT BE CONSIDERED IN MEETING CONTINUED ENROLLMENT REQUIREMENTS.

### **SPECIAL STUDENT LOAD**

Special students are allowed to carry a maximum of 11 hours per semester. These may be credit hours, non-credit hours, or a combination of both.

### **REPORTS**

At the end of each semester a report for each student is sent to the student and to his parents or guardians. This report contains the grades and the number of absences. These grades are recorded on the permanent records in the Registrar's Office. A progress report is sent to the parents or guardians and students at mid-semester.

### **SOPHOMORE CLASSIFICATION**

To be classified as a sophomore, a student must have earned, by the beginning of his third semester, at least 25 credit hours and 50 quality points.

### **CLASS ABSENCES**

Students are expected to attend all meetings of their classes. Professors will keep class attendance records and these records become a part of the student's official transcript. An excused absence may be allowed for the following reasons:

1. Illness of the student, verified by a doctor or by the college nurse on forms provided for this purpose. Boarding students too ill to attend classes must report to the infirmary, unless otherwise directed by the college nurse.

**Excused Absences for Illness—Boarding Students:** In order to be excused from classes for reason of personal illness, a

Boarding Student must report to the infirmary, prior to missing any class for which he seeks to be excused. The student must be confined to the infirmary or to his room for such period of time as the College Nurse deems necessary.

**Excused Absences for Illness—Day Students;** In order to be excused from classes for reasons of personal illness, a Day Student must bring an excuse from a parent or physician, certifying his illness.

2. Representation of the College, when such representation has been reported by the responsible faculty member and approved by the Dean of the College previous to the anticipated absence.
3. Death of a member of a student's family.
4. Sickness in the family which requires the attention of the student, verified by a physician.
5. Selective Service Pre-induction Examination, when verified by a letter from a local Selective Service Board.

Appeals for excused absences other than those cited above can only be approved by the Dean of the College.

A student who wishes to be excused from class should report to the Office of the Registrar at least two days prior to the absence or **immediately** upon his return to class. He will be issued a Form 50 which must be submitted to the professor for his approval and returned to the Office of the Registrar within five (5) days after his return to classes. **If this action is not taken by the student, the absence will be recorded as unexcused.**

### UNEXCUSED ABSENCES

Unexcused absences are those which are not listed under the above reasons for excused absences. Students may take the following number of unexcused absences without penalty:

In no class is a student permitted more than four unexcused absences. In classes that meet twice a week, the student will be permitted only three unexcused absences, in classes that meet only one time per week, two unexcused absences. No unexcused absences are permitted in laboratories. As an exception to this policy, honor students are permitted twice the number of unexcused absences listed above.



- a. After a first excessive unexcused absence, the student's grade in the class will be lowered by one letter grade.
- b. After a second excessive unexcused absence, the student will be given a grade of "F" on the course.

A student may appeal any of the above actions to the Absence Committee by written application, co-signed by the professor. Such application should be submitted to the Chairman of the Absence Committee within (5) days after the student's return to class. If the committee agrees to permit credit, the student will be granted the privilege of making up the time and work in a manner satisfactory to the professor.

Three (3) class tardies will be treated as (1) unexcused absence. Tardiness is the failure to be in the classroom at the time of the tardy bell. A student who enters (10) minutes or later after the tardy bell automatically receives an unexcused absence, unless an acceptable excuse is presented.

It is always the student's responsibility to keep up with his absences, excused and unexcused, in his classes. In every case, the professor's record will be considered official as regards the number of absences a student has taken.

### **LOSS OF CREDIT**

Normally a student who misses any class more than twelve (12) times (to include both excused and unexcused absences) will not receive credit for the course. In a class which meets twice per week, the student may not miss in excess of eight (8) times and still receive credit; in a class that meets one time per week, a total of four (4) absences.

Excessive unexcused absences may result in a student being dismissed from the college.

### **CHAPEL-ASSEMBLY ABSENCES**

All regular students (those who carry 12 or more semester hours) are expected to attend the chapel-assembly programs. A student may accumulate as many as four (4) unexcused absences from chapel-assembly in a given semester without penalty. If a student accumulates five (5) unexcused absences he will be placed on disciplinary probation for the semester. (See Article VIII, Section 5, Paragraph D, of SGA Constitution for definition of "disciplinary probation.")

### **PROCEDURE FOR CHANGING CLASSES AND COURSES**

1. Obtain proper form from the Office of the Registrar.
2. Secure the approval and signature of adviser.
3. Secure the approvals and signatures of the professors in whose classes changes are being made.
4. Secure the approval and signature of the Dean of the College.
5. Return form to the Office of the Registrar.
6. A student who finds it necessary to change from one class to another class in the same course or from one course to another within the Drop-Add period listed in the Chowan College Catalog Calendar will transfer all unexcused and excused absences.



A student may be charged a fee of \$5.00 for each class change, if such a change is primarily for the personal convenience of the student. The Dean of the College will determine whether or not this fee will be charged, based on the merit of each case.

### **DROPPING OF COURSES**

Courses may be dropped under the following circumstances:

1. Illness, in which case a physician's certificate must be submitted and approved by the Dean of the College.
2. Other circumstances beyond the student's control, approved by the Dean of the College.
3. Changes in class schedule during the first two weeks of the semester do not appear on the student's permanent record and incur no penalties.
4. The official withdrawals from classes after the deadline date which is two weeks after the official beginning of classes found in the catalog calendar, will receive an "F" on each course dropped. Exceptions may be made in extreme cases, such as those reasons given in the catalog for excused absences. These exceptions must be approved by the Dean of the College, or a committee, or both. If the Dean of the College or the committee approves the dropping of a course because of extenuating circumstances, the student will receive a "WF" or "WP" on the course, unless the drop is medical, in which case the grade will be recorded as "W."
5. All withdrawals without the permission of the Dean will receive an "F" on each course dropped.

### **REPEATING OF COURSES**

1. In the event that a student repeats a course, the last grade earned will be considered his final grade, and will be considered work attempted.
2. Courses in which "D's" are earned will transfer to many senior institutions if the student has a "C" average on all work attempted at Chowan College.
3. Students in terminal programs should repeat any courses in which "D's" are earned if they are in their major area of concentration. However, any student will be allowed to continue if he does not repeat the course in which a "D" is earned.
4. It will be the responsibility of the student to determine if a "D" should be repeated. The college will not be responsible for "D's" that do not transfer to senior institutions.

### **RE-EXAMINATIONS**

A final semester candidate for graduation may apply for only **one** re-examination if extenuating circumstances justify it. The decision in this matter will be made by the professor involved, the Dean of the College, and the chairman of the department. In case the chairman of the department is the professor, another professor will be called in to act.

No grade higher than a "C" may be assigned as a result of re-examination.



A special re-examination will not be given until the student has had adequate time to do further study, which, in the judgment of the professor, justifies a re-examination.

A re-examination must be authorized by the Dean of the College and preceded by the payment of the required \$5.00 fee.

A student who receives a grade "F" on a course or fails to remove a conditional failure by one re-examination must repeat the course for credit.

### **MAKE-UP TESTS**

All students who desire to make up a test or tests which were missed due to excused absences will be required to make up the test or tests beginning at 9: a.m. on the Saturday morning following their return to classes. Any exception to this policy must be approved by the Dean of the College.

### **WITHDRAWAL FROM THE COLLEGE**

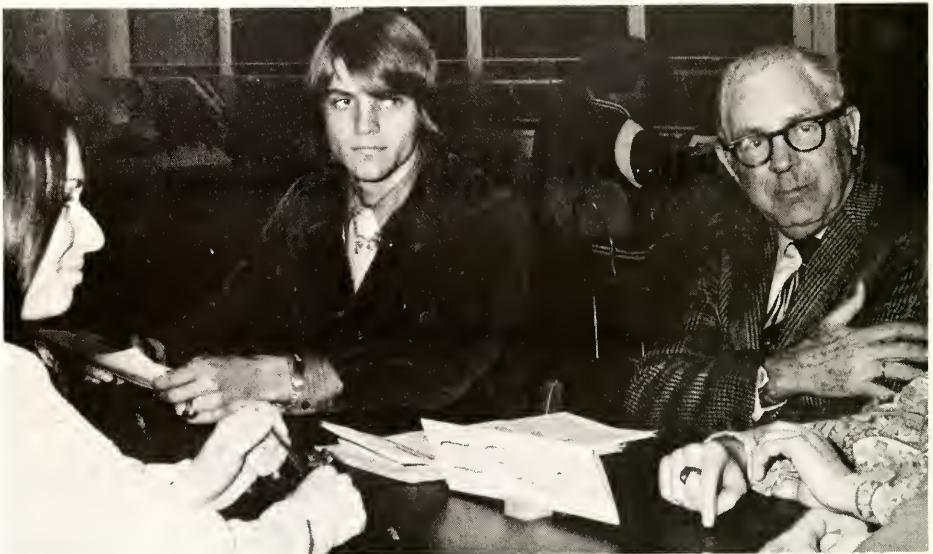
1. A student who finds it necessary to withdraw from the college must consult with the Dean of the College and the Bursar and arrange for regular withdrawal. Unless this is done, honorable dismissal will not be granted. All withdrawals are initiated in the Office of the Dean of the College.

2. Students who withdraw after the mid-term grading period, which is designated in the Calendar of the catalog, will receive an "F" on all courses being taken at the time of withdrawal and hours will be counted as work attempted. Exceptions to this policy will be the following reasons:
  - a. Illness, in which case a physician's certificate must be presented and approved by the Dean of the College.
  - b. Death of a member of a student's family which would place a hardship on the family.
  - c. Sickness in a family which requires the attention of the student, verified by a physician.
  - d. Induction into the Armed Forces.

For students withdrawing from the college for the above reasons, semester hours will not be counted as work attempted and will be recorded as withdrawals from the college on the date indicated on the withdrawal form. For other withdrawals prior to the mid-term grading period, work will not be recorded as work attempted but will be recorded as withdrawals from the college on the date specified on the withdrawal form. When a student withdraws from the college after mid-term for any reason other than those listed above, the faculty members involved should submit to the office of the Registrar the student's grade card showing an "F" on the course which will be recorded on the transcript of the student. Also, the professor would show the student's actual grade which would be used by the Admissions Committee in determining the student's eligibility for re-admission to the College.

### TRANSCRIPTS

Upon request, a student is entitled to one free copy of his college transcript. For additional copies there is a fee of \$1.00 each.







# The Curricula

Those students who, at the time of entering college, have not fully decided which course of study they desire to pursue are advised and urged to register for the liberal arts curriculum. Work in the liberal arts leads to degrees in teaching, medicine, religion, law, business administration, science, journalism, and various other professional fields.

## *Departments of Arts and Sciences*

The study of the arts and sciences serves several purposes:

**To Communicate.** The development of the ability to communicate is greatly aided by the study of languages (including English) and related subjects.

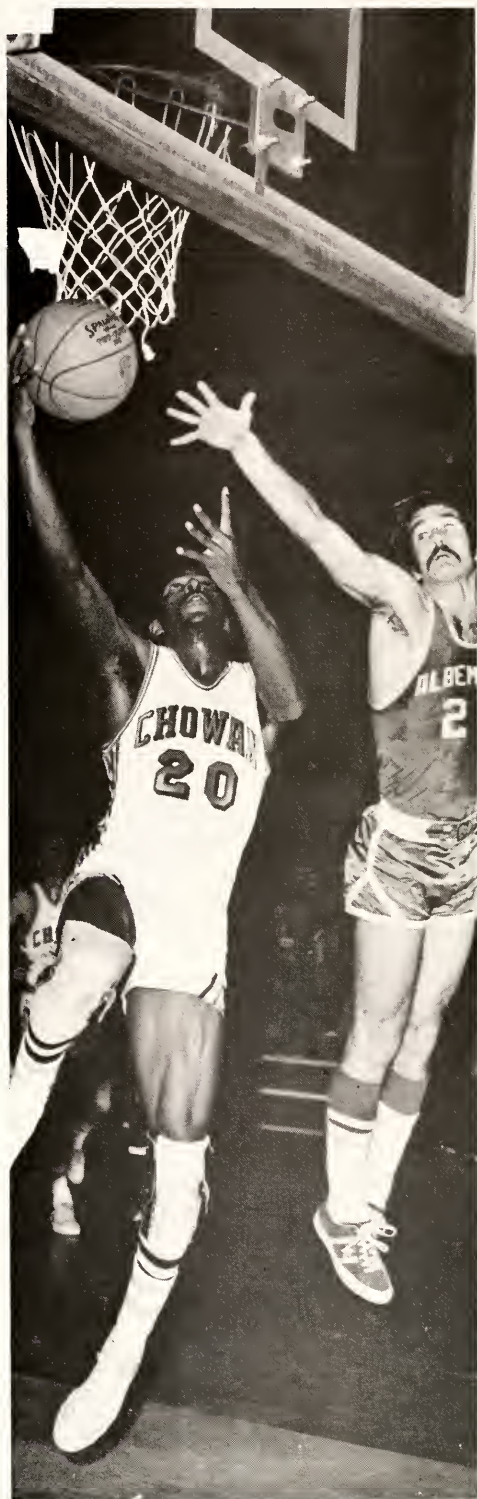
**To Inquire Accurately.** The study of natural and social sciences provides students with that broad knowledge of the world and the universe which is so important to human experience.

**To Understand.** The study of the humanities brings an understanding of the cultural heritage of the Western World and stimulates an appreciation of other cultures as well.

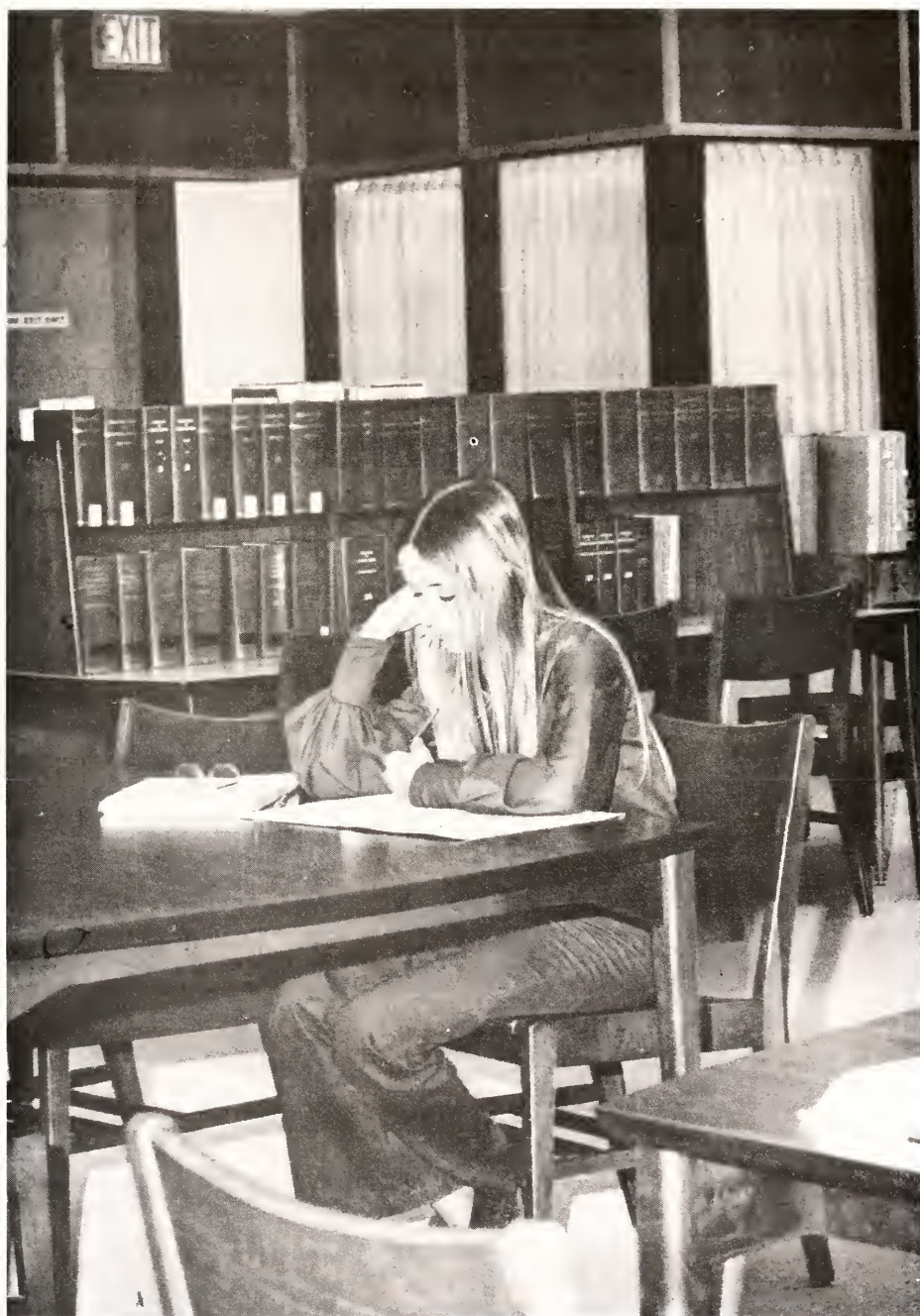
**To Encourage Moral Growth.** The study of religion encourages the development of a mature philosophy of life, whereby one acquires worth and personally satisfying life goals and the ability to make appropriate value judgements.

**To Reason.** The study of the exact sciences challenges the individual to think independently and creatively, and helps to develop his skill in using the various methods of thought, research, and judgment.

In short, studies in the liberal arts and sciences broaden the



student's understanding of himself, his cultural heritage, and his universe, and, thus, provide him with a strong foundation on which he may add successfully, throughout his life, additional blocks of knowledge.



# Liberal Arts

## Leading to B.A. Degree

### FIRST YEAR

First Semester		Second Semester	
English	101 . . . . . 3	English	102 . . . . . 3
Mathematics	103* or 101 . . . 3	Mathematics	105* or 102 . . . 3
Religion	101 . . . . . 3	Religion	102 . . . . . 3
Foreign Language	101 . . . . . 3	Foreign Language	102 . . . . . 3
History	101 . . . . . 3	History	102 . . . . . 3
Physical Education	151 or 101 . . . 1	Physical Education	152 or 102 . . . 1
Total	. . . . . 16	Total	. . . . . 16

### SECOND YEAR

First Semester		Second Semester	
English	201 or 203 . . . . . 3	English	202 or 204 . . . . . 3
Laboratory Science	. . . . . 4	Laboratory Science	. . . . . 4
Foreign Language	201 . . . . . 3	Foreign Language	202 . . . . . 3
Approved Electives	. . . . . 6	Music Appreciation	161 or Art 161 . 3
Total	. . . . . 16	Approved Electives	. . . . . 3
		Total	. . . . . 16

SUGGESTED ELECTIVES FOR LIBERAL ARTS: Government 108, Geography 151, Sociology 205, 207, Economics 251-252, Mathematics 210, 211, 212, History 201-202, English 211, Art 163, Philosophy 201, Hygiene 101.

\*Mathematics 109 may be substituted.

# Pre-Education

## Leading to Teacher's Certificate and B.S. Degree

### FIRST YEAR

First Semester		Second Semester	
English	101 . . . . . 3	English	102 . . . . . 3
Mathematics	103* or 101 . . . 3	Mathematics	105* or 102 . . . 3
Religion	101 . . . . . 3	Religion	102 . . . . . 3
History	101 or 201 . . . . . 3	History	102 or 202 . . . . . 3
Physical Education	151 or 101 . . . 1	Physical Education	152 or 102 . . . 1
**Approved Elective or Language	3	**Approved Elective or Language	3
Total	. . . . . 16	Total	. . . . . 16

### SECOND YEAR

First Semester		Second Semester	
English	201 . . . . . 3	English	202 . . . . . 3
Biology	101 or Chemistry 102 . . 4	Biology	102 or Chemistry 103 . . 4
Psychology	201 . . . . . 3	Music Appreciation	161 or
Hygiene	101 . . . . . 3	Art Appreciation	161 . . . . . 3
Approved Elective or Language	3	Speech	210 . . . . . 3
Total	. . . . . 16	Approved Elective or Language	3
		Total	. . . . . 16

SUGGESTED ELECTIVES FOR PRE-EDUCATION: Government 108, Geography 151, Speech 210-211, Sociology 205, Sociology 207, Mathematics 210, 211, 212, Economics 251-252, English 203-204, Philosophy 201.

\*Mathematics 109 may be substituted

\*\*Students wishing a teacher's certificate in science should take Biology 101 and 102 in their first year instead of this elective and take Chemistry 102 and 103 the second year. Others should choose Biology over Chemistry in the second year.

## Leading to a Bachelor's Degree

### FIRST YEAR

First Semester		Second Semester	
English 101 . . . . .	3	English 102 . . . . .	3
Religion 101 . . . . .	3	Religion 102 . . . . .	3
Mathematics 103 or 101 . . . . .	3	Mathematics 105 or 102 . . . . .	3
Foreign Language 101 . . . . .	3	Foreign Language 102 . . . . .	3
History 101 . . . . .	3	History 102 . . . . .	3
Physical Education 151 . . . . .	1	Physical Education 152 . . . . .	1
Total . . . . .	16	Total . . . . .	16

### SECOND YEAR

First Semester		Second Semester	
English 201 or 203 . . . . .	3	English 202 or 204 . . . . .	3
Foreign Language 201 . . . . .	3	Foreign Language 202 . . . . .	3
*Science Elective . . . . .	4	*Science Elective . . . . .	4
Music Appreciation 161 . . . . .	3	**Social Science Elective . . . . .	3
Hygiene 101 . . . . .	3	Speech 210 . . . . .	3
Total . . . . .	16	Total . . . . .	16

\*Any laboratory science.

\*\*Psychology 201, Sociology 205, Economics 251-252, Government 108, Philosophy 201.



# Pre-Law

## Leading to a Bachelor's Degree

### FIRST YEAR

First Semester		Second Semester	
English 101 . . . . .	3	English 102 . . . . .	3
Mathematics 103* or 101 . . . . .	3	Mathematics 105* or 102 . . . . .	3
Religion 101 . . . . .	3	Religion 102 . . . . .	3
Foreign Language 101 . . . . .	3	Foreign Language 102 . . . . .	3
History 101 . . . . .	3	History 102 . . . . .	3
Physical Education 151 or 101 . . . . .	1	Physical Education 152 or 102 . . . . .	1
Total . . . . .	16	Total . . . . .	16

### SECOND YEAR

First Semester		Second Semester	
English 201 . . . . .	3	English 202 . . . . .	3
Laboratory Science . . . . .	4	Laboratory Science . . . . .	4
Foreign Language 201 . . . . .	3	Foreign Language 202 . . . . .	3
Economics 251 . . . . .	3	Economics 252 . . . . .	3
Government 108 . . . . .	3	Elective . . . . .	3
Total . . . . .	16	Total . . . . .	16

APPROVED ELECTIVES FOR PRE-LAW: Geography 151, Speech 210-211, Sociology 205, History 201-202, Psychology 201, Philosophy 201.

\*Mathematics 109 may be substituted.

*Leading to the B.A. Degree with a Major in Music***FIRST YEAR**

First Semester		Second Semester	
English 101 . . . . .	3	English 102 . . . . .	3
Math 103 or 101 . . . . .	3	Math 105 or 102 . . . . .	3
Foreign Language . . . . .	3	Foreign Language . . . . .	3
Music Literature 171 . . . . .	2	Music Literature 172 . . . . .	2
Music Theory 151 . . . . .	3	Music Theory 152 . . . . .	3
Sight Singing 101 . . . . .	1	Sight Singing 102 . . . . .	1
Applied Music . . . . .	2	Applied Music . . . . .	2
Ensemble . . . . .	1	Ensemble . . . . .	1
Physical Education . . . . .	1	Physical Education . . . . .	1
Total . . . . .	19	Total . . . . .	19

**SECOND YEAR**

First Semester		Second Semester	
English 201 . . . . .	3	English 202 . . . . .	3
Religion 101 . . . . .	3	Religion 102 . . . . .	3
Foreign Language . . . . .	3	Foreign Language . . . . .	3
Advanced Music Theory 253 . . . . .	3	Advanced Music Theory 254 . . . . .	3
Advanced Sight Singing 201 . . . . .	1	Advanced Sight Singing 202 . . . . .	1
Applied Music . . . . .	2	Applied Music . . . . .	2
Ensemble . . . . .	1	Ensemble . . . . .	1
Elective . . . . .	3	Elective* . . . . .	3
Total . . . . .	19	Total . . . . .	19

\*History 101, 102 or 201, 202 is strongly recommended as this elective. However, the course may be determined by the school to which the student plans to transfer.

## Music

*Leading to the B.S. in Music Education***FIRST YEAR**

First Semester		Second Semester	
English 101 . . . . .	3	English 102 . . . . .	3
Music Literature 171 . . . . .	2	Music Literature 172 . . . . .	2
Music Theory 151 . . . . .	3	Music Theory 152 . . . . .	3
Sight Singing 101 . . . . .	1	Sight Singing 102 . . . . .	1
Physical Education . . . . .	1	Physical Education . . . . .	1
Ensemble . . . . .	1	Ensemble . . . . .	1
Applied Music . . . . .	2	Applied Music . . . . .	2
Class methods, Music 121 . . . . .	1	Class methods, Music 122 . . . . .	1
Math 101 . . . . .	3	Math 102 . . . . .	3
Total . . . . .	17	Total . . . . .	17

**SECOND YEAR**

First Semester		Second Semester	
English 201 . . . . .	3	English 202 . . . . .	3
Religion 101 . . . . .	3	Religion 102 . . . . .	3
Music Theory 253 . . . . .	3	Music Theory 254 . . . . .	3
Sight Singing 201 . . . . .	1	Sight Singing 201 . . . . .	1
Ensemble . . . . .	1	Ensemble . . . . .	1
Applied Music . . . . .	2	Applied Music . . . . .	2
Class Methods, Music 221 . . . . .	1	Class Methods, Music 222 . . . . .	1
History 101 or 201 . . . . .	3	History 102 or 202 . . . . .	3
Total . . . . .	17	Total . . . . .	17

# Music

## Leading to the B.M. with Major in Performance

### FIRST YEAR\*

First Semester		Second Semester	
English 101 . . . . .	3	English 102 . . . . .	3
Music Literature 171 . . . . .	2	Music Literature 172 . . . . .	2
Music Theory 151 . . . . .	3	Music Theory 152 . . . . .	3
Sight Singing 101 . . . . .	1	Sight Singing 102 . . . . .	1
Physical Education . . . . .	1	Physical Education . . . . .	1
Ensemble . . . . .	2-1	Ensemble . . . . .	2 - 1
Applied Music . . . . .	4-3	Applied Music . . . . .	4 - 3
**Class Methods, Music 121 . . . . .	1	**Class Methods, Music 122 . . . . .	1
Total . . . . .	17-15	Total . . . . .	17-15

### SECOND YEAR\*

First Semester		Second Semester	
English 201 . . . . .	3	English 202 . . . . .	3
Religion 101 . . . . .	3	Religion 102 . . . . .	3
Advanced Music Theory 253 . . . . .	3	Advanced Music Theory 254 . . . . .	3
Advanced Sight Singing 201 . . . . .	1	Advanced Sight Singing 202 . . . . .	1
Ensemble . . . . .	2 - 1	Ensemble . . . . .	2- 1
Applied Music . . . . .	4 - 3	Applied Music . . . . .	4- 3
**Class Methods, Music 221 . . . . .	1	..Class Methods, Music 222 . . . . .	1
Total . . . . .	17-15	Total . . . . .	17-15

\*The addition of a foreign language is strongly recommended for students whose major instrument is voice.

\*\*Not required, but strongly recommended.

# Dance

## Leading to a Bachelor's Degree

### FIRST YEAR

First Semester*		Second Semester	
English 101 . . . . .	3	English 102 . . . . .	3
Language or Elective . . . . .	3	Language or Elective . . . . .	3
Biology 101 . . . . .	4	Biology 102 . . . . .	4
Mathematics 101 or 103 . . . . .	3	Mathematics 102 or 105 . . . . .	3
Dance 101 (Ballet I) . . . . .	1	Dance 102 (Ballet II) . . . . .	1
Dance 111 (National Dance) . . . . .	1	Dance 112 (Contemporary Dance) . . . . .	1
Total . . . . .	15	Total . . . . .	15

### SECOND YEAR

First Semester		Second Semester	
English 201 or 203 . . . . .	3	English 202 or 204 . . . . .	3
Language or Elective . . . . .	3	Language or Elective . . . . .	3
Religion 101 . . . . .	3	Religion 102 . . . . .	3
Psychology 201 . . . . .	3	Music or Art 161 . . . . .	3
Chemistry 102** . . . . .	4	Chemistry 103** . . . . .	4
Dance 201 (Ballet III) . . . . .	1	Dance 202 (Ballet IV) . . . . .	1
Dance 211 (Modern Dance I) . . . . .	1	Dance 212 (Modern Dance II) . . . . .	1
Total . . . . .	18	Total . . . . .	18

\*Students who cannot pass the swimming test should take the beginning swimming course in addition to the regular curriculum during the first semester.

\*\*An approved elective may be substituted for Chemistry 102-103 if the college to which the student plans to transfer does not require chemistry.

NOTE: A special fee of \$75.00 per semester is charged to all dance students.

It is strongly recommended that all dance majors take French as their foreign language.

# Science

*Leading to B.S. Degree*

## FIRST YEAR

First Semester		Second Semester	
English 101 . . . . .	3	English 102 . . . . .	3
Mathematics* 103 . . . . .	3	Mathematics* 105 . . . . .	3
Religion 101 . . . . .	3	Religion 102 . . . . .	3
Biology or Physics 101 . . . . .	4	Biology or Physics 102 . . . . .	4
Chemistry 102 . . . . .	4	Chemistry 103 . . . . .	4
Total . . . . .	17	Total . . . . .	17

## Second Year

First Semester		Second Semester	
English 201 or 203 . . . . .	3	English 202 or 204 . . . . .	3
Biology or Physics 101 . . . . .	4	Biology or Physics 102 . . . . .	4
Approved Electives . . . . .	9	Approved Electives . . . . .	9
Physical Education 151 or 101 . . . . .	1	Physical Education 152 or 102 . . . . .	1
Total . . . . .	17	Total . . . . .	17

SUGGESTED ELECTIVES FOR SCIENCE: Chemistry 275-276, Anatomy 221, Physiology 222, Mathematics 210, 211, 212, French 101-102, History 101-102, Government 108, Economics 251-252, Sociology 205, Philosophy 201, Geography 151.

\*Mathematics 109 may be substituted.

# MATHEMATICS

*Leading to B.S. or B.A. Degree in Mathematics*

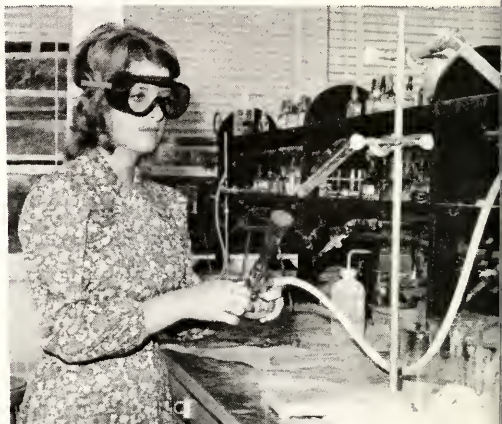
## FIRST YEAR

First Semester		Second Semester	
Mathematics 109* . . . . .	5	Mathematics 210 . . . . .	4
English 101 . . . . .	3	English 102 . . . . .	3
Science Elective or Foreign Language . . . . .	3-4	Science Elective or Foreign Language . . . . .	4-3
Religion 101 . . . . .	3	Religion 102 . . . . .	3
Physical Education 101 or 151 . . . . .	1	Elective . . . . .	3
Total . . . . .	15-16	Physical Education 102 or 152 . . . . .	1
		Total . . . . .	18-17

## Second Year

First Semester		Second Semester	
Mathematics 211 . . . . .	4	Mathematics 212 or Elective 4-3	
English 201 or 203 . . . . .	3	English 202 or 204 . . . . .	3
Physics 102 . . . . .	4	Physics 203 . . . . .	4
Social Science Elective . . . . .	3	Social Science Elective . . . . .	3
Fine Arts Elective . . . . .	3	Elective . . . . .	3
Total . . . . .	17-18	Total . . . . .	16-17

\*Mathematics 103-105 or 103a-105a may be substituted for Mathematics 109. Elective must be approved by student's advisor.



## Leading to Various Art Degrees

(Bachelor of Arts, Bachelor of Art Education)

### FIRST YEAR

First Semester		Second Semester	
English 101	3	English 102	3
Foreign Language*	3	Foreign Language*	3
Religion 101	3	Religion 102	3
Introduction to Art 171	3	Arts and Crafts 131**	3
Art Fundamentals 101	2	Art Fundamentals 102	2
History 101	3	History 102	3
Physical Education 101 or 151	1	Physical Education 102 or 152	1
Total	18	Total	18

### SECOND YEAR

First Semester		Second Semester	
English 201 or 203	3	English 202 or 204	3
Foreign Language*	3	Foreign Language*	3
Biology 101*	4	Biology 102*	4
Painting 201	2	Painting 202	2
Art History 211	3	Art History 212	3
Mathematics 101 or 103	3	Mathematics 102 or 105	3
Total	18	Total	18

\*Approved electives may be substituted for these courses if they are not required by the senior college in which the student plans to complete his degree.

\*\*This course is designed for the Art Education student. An approved elective can be taken in its place.

# Studio Art

## Leading to Bachelor of Fine Arts Degree

### FIRST YEAR

First Semester		Second Semester	
English 101	3	English 102	3
History 101*	3	History 102*	3
Religion 101	3	Religion 102	3
Biology 101*	4	Biology 102*	4
Introduction to Art 171	3	Arts and Crafts 131 or	
Art Fundamentals 101	2	Commercial Art 221	2
Physical Education 101 or 151	1	Art Fundamentals 102	2
Total	19	Physical Education 102 or 152	1
		Total	18

### SECOND YEAR

First Semester		Second Semester	
English 201 or 203	3	English 202 or 204	3
Painting 201	2	Painting 202	2
Ceramics 151	2	Sculpture 252	2
Art History 211	3	Art History 212	3
Approved Electives	6-8	Art Problems 291	2-4
Total	16-19	Approved Electives	2-4
		Total	16-18

\*Approved electives may be substituted for either of these courses if they are not required by the senior college in which the student plans to complete his degree.

NOTE: Printmaking 191 will be taught each spring semester and may be substituted for Commercial Art 221, Arts and Crafts 131, or Sculpture 252.

# Communications Art

*A terminal Program leading to the Associate Degree*

## FIRST YEAR

First Semester		Second Semester	
English 101 . . . . .	3	English 102 . . . . .	3
Introduction to Art 171 . . . . .	3	Art Fundamentals 102 . . . . .	2
Art Fundamentals 101 . . . . .	2	Photography 101 . . . . .	3
Introduction to Graphic Arts . . . . .	3	Printmaking 191 . . . . .	2
Lettering Design 181 . . . . .	2	Financial Mathematics 161 . . . . .	3
Typewriting 101 . . . . .	2	Physical Education 101 or 151 . . . . .	1
Physical Education 101 or 151 . . . . .	1	Electives . . . . .	5
Total . . . . .	16	Total . . . . .	19

## SECOND YEAR

First Semester		Second Semester	
English 201 . . . . .	3	English 202 . . . . .	3
Advertising Design 261 . . . . .	3	Advertising Design 262 . . . . .	3
Religion 101 . . . . .	3	Religion 102 . . . . .	3
Illustration 271 or Interior Design 275 . . . . .	2	Art Problems 291 . . . . .	4
Art Electives . . . . .	6	Approved Electives . . . . .	4
Total . . . . .	17	Total . . . . .	17



# Pre-Engineering

*Leading to Various Engineering Degrees*

## FIRST YEAR

First Semester		Second Semester	
English 101 . . . . .	3	English 102 . . . . .	3
Mathematics* 109 . . . . .	5	Mathematics 210 . . . . .	4
Mathematics 111 . . . . .	2	Physics 102 . . . . .	4
Chemistry 102 . . . . .	4	Chemistry 103 . . . . .	4
Physical Education 151 or 101 . . . . .	1	Physical Education 152 or 102 . . . . .	1
Total . . . . .	15	Total . . . . .	16

## SECOND YEAR

First Semester		Second Semester	
English 201 or 203 . . . . .	3	History 102 . . . . .	3
Physics 203 . . . . .	4	Physics 204 . . . . .	3
Mathematics 211 . . . . .	4	Mathematics 212 or Elective . . . . .	4
Economics 251 . . . . .	3	Approved Elective . . . . .	3
Religion 101 . . . . .	3	Religion 102 . . . . .	3
Total . . . . .	17	Total . . . . .	16

SUGGESTED ELECTIVES FOR PRE-ENGINEERING: History 101, Sociology 205, Speech 210, English 202, Government 108, Economics 252, Physics 204A, English 204, Psychology, Chemistry 275-276. \*Mathematics 103-105 or Mathematics 103a-105a will satisfy this requirement.

# Pre-Optometry

*Leading to a Bachelor's Degree*

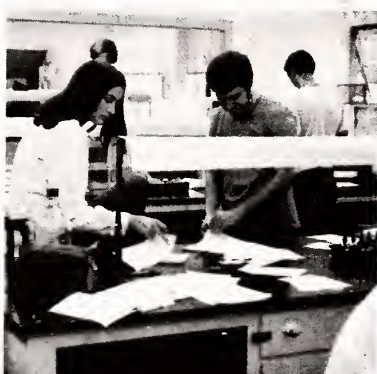
## FIRST YEAR

First Semester		Second Semester	
English 101 . . . . .	3	English 102 . . . . .	3
Mathematics 103* . . . . .	3	Mathematics 105* . . . . .	3
Biology or Physics 101 . . . . .	4	Biology or Physics 102 . . . . .	4
Religion 101 . . . . .	3	Religion 102 . . . . .	3
Physical Education 151 or 101 . . . . .	1	Physical Education 152 or 102 . . . . .	1
Total . . . . .	14	Human Biology 123 . . . . .	4
		Total . . . . .	18

## SECOND YEAR

First Semester		Second Semester	
English 201 . . . . .	3	English 202 . . . . .	3
Chemistry 102 . . . . .	4	Chemistry 103 . . . . .	4
Physics or Biology 101 . . . . .	4	Physics or Biology 102 . . . . .	4
Psychology 201 . . . . .	3	Sociology 205 . . . . .	3
History 101 . . . . .	3	History 102 . . . . .	3
Total . . . . .	17	Total . . . . .	17

\*Mathematics 109 will satisfy this requirement.



Leading to B.S. Degree

FIRST YEAR

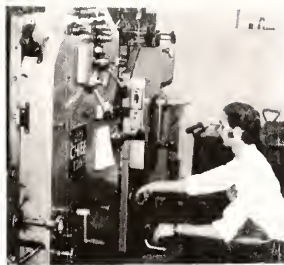
First Semester			Second Semester		
English	101	3	English	102	3
Mathematics*	103	3	Mathematics*	105	3
Biology or Physics	101	4	Biology or Physics	102	4
Religion	101	3	Religion	102	3
Chemistry	102	4	Chemistry	103	4
Physical Education	151	1	Physical Education	152	1
Total		18	Total		18

SECOND YEAR

First Semester			Second Semester		
Mathematics	210	4	Mathematics	211	4
English	210	3	English	202 or 203, 204	3
Physics or Biology	101	4	Physics or Biology	102	4
Economics	251	3	Economics	252	3
**Total		14	**Total		14

\*Mathematics 109 will satisfy this requirement.  
\*\*Elective may be added, upon approval of academic advisor.





## Pre-Pulp and Paper Science and Technology

*Leading to B.S. Degree*

### FIRST YEAR

#### First Semester

English 101	3
Mathematics 103*	3
Biology or Physics 101	4
Religion 101	3
Chemistry 102	4
Physical Education 151	1
<b>Total</b>	<b>18</b>

#### Second Semester

English 102	3
Mathematics 105*	3
Biology or Physics 102	4
Religion 102	3
Chemistry 103	4
Physical Education 152	1
<b>Total</b>	<b>18</b>

### SECOND YEAR

#### First Semester

Chemistry 275	4
Mathematics 210	4
Mathematics 111	2
Physics or Biology 101	4
<b>**Total</b>	<b>14</b>

#### Second Semester

Chemistry 276	4
Economics 251	3
Mathematics 211	4
Physics or Biology 102	4
<b>Total</b>	<b>15</b>

\*Mathematics 109 will satisfy this requirement.

\*\*Elective may be added, upon approval of academic adviser.

## Pre-Agriculture

*Leading to B.S. Degree*

### FIRST YEAR

#### First Semester

English 101	3
Mathematics* 103	3
Biology or Physics 101	4
Religion 101	3
Physical Education 151	1
Chemistry 102	4
<b>Total</b>	<b>18</b>

#### Second Semester

English 102	3
Mathematics* 105	3
Biology or Physics 102	4
Religion 102	3
Chemistry 103	4
Physical Education 152	1
<b>Total</b>	<b>18</b>

### SECOND YEAR

#### First Semester

Mathematics 210	4
Chemistry 275	4
Physics or Biology 101	4
Economics 251	3
<b>Total</b>	<b>15</b>

#### Second Semester

Mathematics 211	4
Economics 252	3
Chemistry 276	4
Physics or Biology 102	4
<b>Total</b>	<b>15</b>

\*Mathematics 109 will satisfy this requirement.

# Wood Science and Technology

*Leading to B.S. Degree*

## FIRST YEAR

### First Semester

English 101 . . . . .	3
Chemistry 102 . . . . .	4
Religion 101 . . . . .	3
Mathematics 103 . . . . .	3
Biology or Physics 101 . . . . .	4
Physical Education 151 . . . . .	1
Total . . . . .	18

### Second Semester

English 102 . . . . .	4
Chemistry 103 . . . . .	4
Religion 102 . . . . .	3
Mathematics 105 . . . . .	3
Biology or Physics 102 . . . . .	4
Physical Education 152 . . . . .	1
Total . . . . .	18

## SECOND YEAR

### First Semester

Mathematics 111 . . . . .	2
Mathematics 210 . . . . .	4
Physics or Biology 101 . . . . .	4
Chemistry 275 . . . . .	4
Total . . . . .	14

### Second Semester

Economics 151 . . . . .	3
Mathematics 211 . . . . .	4
Physics or Biology 102 . . . . .	4
Chemistry 276 . . . . .	4
Total . . . . .	15



# Pre-Medical or Pre-Dental

*Leading to B.S. Degree or Preparatory*

*for Medical School*

## FIRST YEAR

### First Semester

English 101	3
Mathematics** 103	3
Chemistry 102	4
Religion 101	3
Biology or Physics 101	4
Total	17

### Second Semester

English 102	3
Mathematics** 105	3
Chemistry 103	4
Religion 102	3
Biology or Physics 102	4
Total	17

## SECOND YEAR

### First Semester

English 201 or 203	3
Chemistry 275	4
Physics or Biology 101	4
Approved Electives*	6
Physical Education 151 or 101	1
Total	18

### Second Semester

English 202 or 204	3
Chemistry 276	4
Physics or Biology 102	4
Approved Electives-	6
Physical Education 152 or 102	1
Total	18

\*SUGGESTED ELECTIVES FOR PRE-MEDICAL OR PRE-DENTAL: French 101-102, Latin 101-102, History 101-102, Anatomy and Physiology 221-222, Psychology 201, Government 108, Bacteriology 241, and Sociology 205, Geography 151, Public Speaking 211, Art Appreciation 161, Music Appreciation 161, Math 210, 211, 212, Philosophy 201, History 201, 202, Sociology 207.

# Pre-Pharmacy

*Leading to a Bachelor's Degree*

## FIRST YEAR

### First Semester

English 101	3
Religion 101	3
Mathematics 103	3
Chemistry 102	4
Biology 101	4
Physical Education 151 or 101	1
Total	18

### Second Semester

English 102	3
Religion 102	3
Mathematics 105	3
Chemistry 103	4
Biology 102	4
Physical Education 152 or 102	1
Total	18

## SECOND YEAR

### First Semester

English 201	3
Physics 101	4
History 101	3
Language*	3
Chemistry 275	4
Total	17

### Second Semester

English 202 or Economics 251	3
Physics 102	4
History 102	3
Language*	3
Chemistry 276	4
Total	17

\*French, Latin or Spanish: 101-102, if beginning new language. 201-202 if continuing a language based on two high school units.



# Pre-Nursing

*Leading to B.S. Degree*

## FIRST YEAR

First Semester			Second Semester		
English	101	3	English	102	3
Biology	101	4	Biology	102	4
Religion	101	3	Religion	102	3
Chemistry	102	4	Chemistry	103	4
**Plane Geometry	3	0	Mathematics	103	3
Physical Education	151 or 101	1	Physical Education	152 or 102	1
Total		15	Total		18

## SECOND YEAR

First Semester			Second Semester		
English	201	3	English	202	3
Anatomy	221	4	Sociology	205	3
History	101	3	Physiology	222	4
Psychology	201	3	History	102	3
Approved Elective*		3	Biology	241	4
Total		16	Total		17

\*SUGGESTED ELECTIVES FOR PRE-NURSING: Music 161, English 203, 204.

\*\*If students have not had geometry in high school, they must take this course without credit.

# Pre-Journalism

*Leading to Bachelor's Degree*

## FIRST YEAR

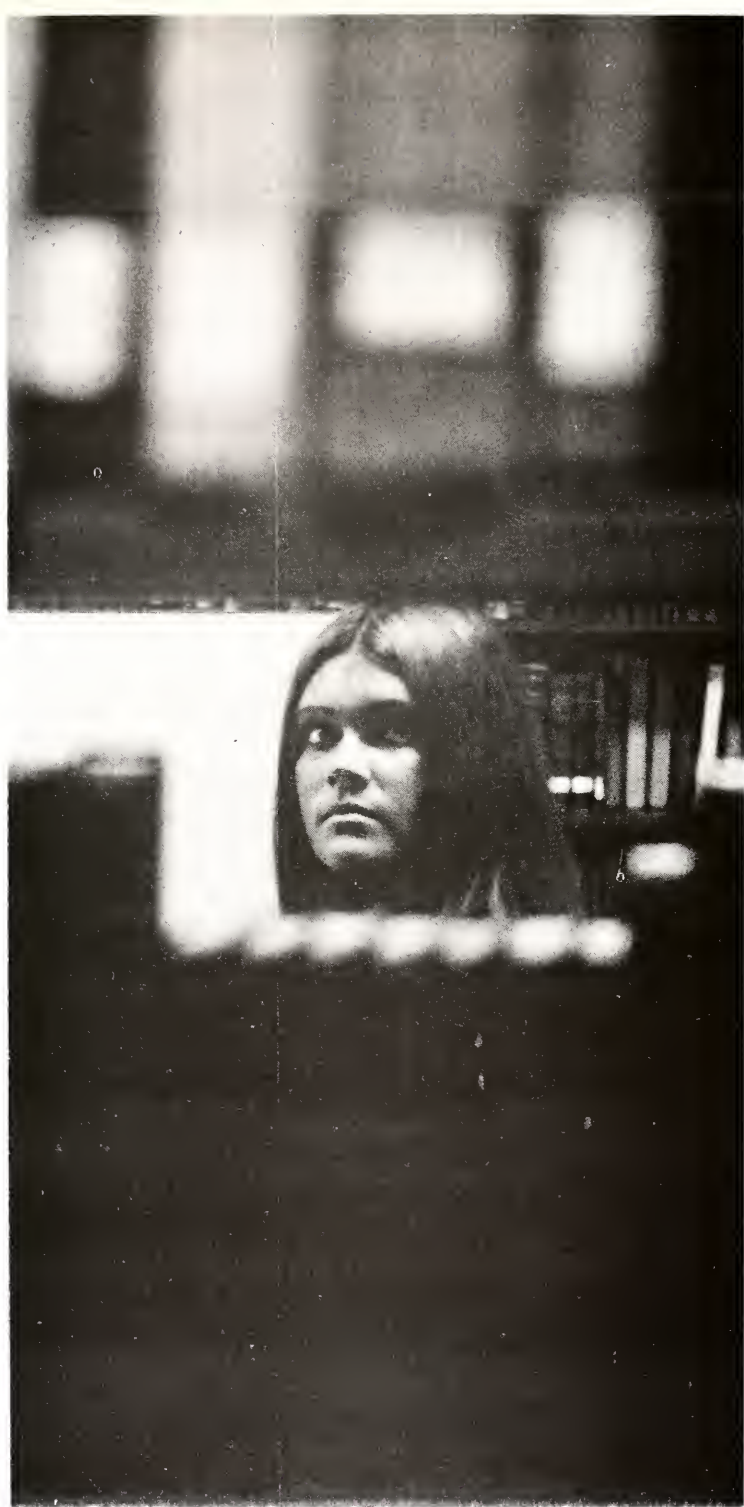
First Semester			Second Semester		
English	101	3	English	102	3
Mathematics	103* or 101	3	Mathematics	105* or 102	3
Religion	101	3	Religion	102	3
Foreign Language	101	3	Foreign Language	102	3
History	101	3	History	102	3
Physical Education	151 or 101	1	Physical Education	152 or 102	1
Total		16	Total		16

## SECOND YEAR

First Semester			Second Semester		
English	201 or 203	3	English	202 or 204	3
Laboratory Science		4	Laboratory Science		4
Foreign Language	201	3	Foreign Language	202	3
Approved Electives		6	Approved Elective		3
Total		16	Music Appreciation	161	3
			Total		16

APPROVED ELECTIVES FOR PRE-JOURNALISM: Government 108, Geography 151, Speech 210-211, Sociology 205, Sociology 207, Psychology 201, History 201-202, Mathematics 201-202, Economics 251-252, Hygiene 101, Art 161, Philosophy 201.

\*Mathematics 109 may be substituted.





The basic purpose of business is to provide young men and women with the necessary specialized training for a future of self-reliance and economic opportunity. Because the student of business should know the art of living as well as working, opportunities are offered for study in the arts, humanities, and sciences.

The Department of Business offers transfer and vocational courses and curricula to serve the needs of all students.

1. **Program for Transfer Students.** Two years of studies are available to the student who plans to graduate from a four-year institution. The student who wishes to major in business administration, accounting, economics, finance, marketing, management, or secretarial administration, may qualify for junior-level status at a senior college or university by completing the first two years at Chowan College.
2. **Program for Vocational Students.** For the student who does not plan to continue his education beyond Chowan College, the Department of Business offers vocational programs in business-vocational training. The department has as its objective the preparation of the student for employment in the field of accounting, secretarial administration, or general office training. This entire program is so planned that any student who desires to transfer to a four-year institution may easily do so. He may contact the chairman of the department for additional information.

## POLICIES

### Typewriting:

Each student enrolled in the Department of Business who cannot type a minimum of 35 words per minute, with minimum errors, is advised to complete A MINIMUM OF ONE COLLEGE-LEVEL COURSE IN TYPEWRITING.

Any student (1) who has completed one full year, or more, in high school typewriting and-or (2) who can type a minimum of 35 words per minute, with a minimum errors, will normally enroll in Typewriting 102 (Intermediate). Deviation from this policy must gain written approval of the student's adviser and the instructor concerned. The student's adviser will, of course, execute a report of approved typing option.

A minimum of two courses in college typewriting is required for all secretarial programs. Exceptions may be made where students achieve a speed level of more than 65 net words per minute, with no more than three errors, in a ten-minute writing, while enrolled in Typewriting 102. An approved substitution report will be executed by the student's adviser where such exceptions are made. A copy of this report will be furnished to the Registrar's Office, to the student, and a copy placed in the adviser's student file.

**Shorthand:**

Each secretarial student is placed in the shorthand course levels according to ability.

It is policy that the student enrolled in an associate secretarial curriculum normally complete a minimum of **THREE SEMESTERS IN SHORTHAND**. It is also established policy that all secretarial administration curricula require **SECRETARIAL OFFICE PROCEDURES 223**.

**General:**

A candidate for the Associate Degree in a business curriculum will satisfy the following requirements:

(a) A minimum of one course in Economics and one course in Accounting, with six additional hours in business or social science, or

(b) A minimum of two courses in a Foreign Language may be substituted for the Business Law courses.

**Nancy Taylor (business 100):**

Each young lady enrolled in a business program should remove the requirement Business 100 during the first semester of the college program, unless otherwise instructed by her adviser.

**Business Laboratories:**

Laboratory facilities are available for students enrolled in business curricula between the hours of 4:30 and 6:00 PM, Mondays through Thursdays.

**College Accounting Testing Program:**

All students, regardless of curriculum, who enroll in a third semester of work in college accounting will complete the College Accounting Testing Program that is sponsored by the American Institute of Certified Public Accountants. These tests are generally administered in October or May.





## Business Administration

*Leading to the Associate of Science Degree and the*

*B.S. Degree in Business Administration or Accounting*

### FIRST YEAR

#### First Semester

English 101 . . . . .	3
Religion 101 . . . . .	3
Mathematics 161 or 103 . . . . .	3
Laboratory Science . . . . .	4
Physical Education 151 . . . . .	3
or Nancy Taylor 100 . . . . .	1-2
Approved Elective . . . . .	3
Total . . . . .	17-18

#### Second Semester

English 102 . . . . .	3
Religion 102 . . . . .	3
Mathematics 103 or 105 . . . . .	3
Laboratory Science . . . . .	4
Accounting 141 . . . . .	4
Total . . . . .	17

### SECOND YEAR

#### First Semester

English 201, 202, 203 or 204 . . . . .	3
Economics 251 . . . . .	3
Business Law 281 or . . . . .	3
Approved Elective . . . . .	3
Accounting 142 . . . . .	4
Physical Education 152 or 102 . . . . .	1
Approved Elective . . . . .	3
Total . . . . .	17

#### Second Semester

Economics 252 . . . . .	3
Business Law 282 or . . . . .	3
Approved Elective . . . . .	3
Accounting 240, 241, 243 . . . . .	3
or Approved Elective . . . . .	3
Speech 210 . . . . .	3
Psychology 201 or . . . . .	3
Approved Elective . . . . .	3
Total . . . . .	15

SUGGESTED ELECTIVES FOR BUSINESS ADMINISTRATION: History 101-102, Government 108, Geography 151, History 201-202, Sociology 205, Sociology 207, foreign language sequence, any fine arts, mathematics or business electives.

# Business Education

*Leading to Associate of Science Degree,  
Teacher's Certification and B.S. Degree*

## FIRST YEAR

First Semester		Second Semester	
English 101 . . . . .	3	English 102 . . . . .	3
Religion 101 . . . . .	3	Religion 102 . . . . .	3
Mathematics 161 or 103 . . . . .	3	Mathematics 103 or 105 . . . . .	3
Typewriting 101, 102 . . . . .	2	Typewriting 102, 203 . . . . .	2
Business Machines 105 . . . . .	1	Duplicating Machines 106 . . . . .	1
Foreign Language 101, History 101, or Approved Elective . . . . .	3	Foreign Language 102, History 102, or Approved Elective . . . . .	3
Nancy Taylor 100 or Physical Education 151 . . . . .	1-2	Physical Education 152 or 102 . . . . .	1
Total . . . . .	16-17	Total . . . . .	16

## SECOND YEAR

First Semester		Second Semester	
English 201, 202, 203, or 204 . . . . .	3	Speech 210 . . . . .	3
Shorthand 111 or 112 . . . . .	4	Shorthand 112 or Advanced Dictation 211 . . . . .	4
Accounting 141 . . . . .	4	Accounting 142 . . . . .	4
Economics 251 . . . . .	3	Economics 252 . . . . .	3
Approved Elective . . . . .	1-3	Introduction to Transcription 122 . . . . .	3
Total . . . . .	15-17	Total . . . . .	17

APPROVED ELECTIVES FOR BUSINESS EDUCATION: Mathematics 105; Government 108 or Geography 151; Psychology 201; Sociology 205, 207; History 201, 202; Philosophy 201; foreign language or science sequence; any fine arts or business electives.

# Accounting

*Leading to the Associate of Science Degree*

## FIRST YEAR

First Semester		Second Semester	
English 101 . . . . .	3	English 102 . . . . .	3
Religion 101 . . . . .	3	Religion 102 . . . . .	3
Mathematics 161 or 103 . . . . .	3	Mathematics 103 or 105 . . . . .	3
Accounting 141 . . . . .	4	Accounting 142 . . . . .	4
Typewriting 101, 102, or Approved Elective . . . . .	2-3	Economics 251 . . . . .	3
Physical Education 151 or Nancy Taylor 100 . . . . .	1-2	Total . . . . .	16
Total . . . . .	16-18		

## SECOND YEAR

First Semester		Second Semester	
English 201, 202 or Speech 210 . . . . .	3	Psychology 201 or Approved Elective . . . . .	3
Accounting 240 or 241 . . . . .	3	Business Law 282 or *Approved Elective . . . . .	3
Economics 252 . . . . .	3	*Approved Elective . . . . .	3
Business Law 281 or *Approved Elective . . . . .	3	Accounting 241, 243 or Approved Elective . . . . .	3
Total . . . . .	15	Business Machines 105 . . . . .	1
		Data Processing 271 or Approved Elective . . . . .	3
		Physical Education 152 or 102 . . . . .	1
		Total . . . . .	14

\*Foreign Language sequence preferred.

Approved Electives for Accounting: History 101-102, Geography 151, History 201-202, Sociology 205, 207, Philosophy 201, Speech 211, any fine arts, mathematics, or business elective.

## Leading to the Associate of Science Degree

### FIRST YEAR

First Semester		Second Semester	
English 101 . . . . .	3	English 102 . . . . .	3
Shorthand 111, 112 or Advanced Dictation 211 . . . .	4	Shorthand 112 or Advanced Dictation 211, 212 . .	4
Typewriting 101, 102 . . . . .	2	Typewriting 102, 203 . . . . .	2
Transcription 122 or Mathematics 161 . . . . .	3	Transcription 122 or Mathematics 161 . . . . .	3
Business Machines 105 . . . . .	1	Economics 251 or Religion 101 . . . . .	3
Physical Education 151 or Nancy Taylor 100 . . . . .	1-2	Physical Education 152 or 102 .	1
Total . . . . .	14-15	Total . . . . .	16

### SECOND YEAR

First Semester		Second Semester	
Religion 101 or Economics 251 . . . . .	3	Religion 102 . . . . .	3
Advanced Dictation 211 or 212 .	4	Speech 210 . . . . .	3
Accounting 141 . . . . .	4	Advanced Dictation 212 Accounting 142 or Approved Elective . . . . .	4
Business Law 281 . . . . .	3	Data Processing 272, Economics 252 or Approved Elective . . . . .	3
Data Processing 271 or Approved Elective . . . . .	3	Office Procedures 223 . . . . .	3
Total . . . . .	17	Duplicating Machines 106 . . . .	1
		Total . . . . .	17

SUGGESTED ELECTIVES FOR SECRETARIAL ADMINISTRATION: History 101-102, 201-202, Geography 151, Sociology 205, 207, Philosophy 201, English 202, Speech 211, Psychology 201, and fine arts, mathematics, or business electives.

# Church Secretarial Administration

## Leading to the Associate of Science Degree

### FIRST YEAR

First Semester		Second Semester	
English 101 . . . . .	3	English 102 . . . . .	3
Religion 101 . . . . .	3	Religion 102 . . . . .	3
Shorthand 111, 112, or Advanced Dictation 211 . . . .	4	Shorthand 112, Advanced Dictation 211 or 212 .	4
Typewriting 101 or 102 . . . . .	2	Typewriting 102 or 203 . . . . .	2
Mathematics 161 . . . . .	3	Introduction to Transcription 122	3
Physical Education 151 or Nancy Taylor 100 . . . . .	1-2	Business Machines 105 . . . . .	1
Total . . . . .	16-17	Total . . . . .	16

### SECOND YEAR

First Semester		Second Semester	
Speech 210 . . . . .	3	Speech 211 or Psychology 201 . . . . .	3
Economics 251 . . . . .	3	Business Law 281 . . . . .	3
Psychology 210 or Data Processing 271 . . . . .	3	Sociology 205 or 207, or Data Processing 272 . . . . .	3
Accounting 141 . . . . .	4	Office Procedures 223 . . . . .	3
Art Appreciation 161 or Approved Elective . . . . .	3	Music Appreciation 161 or Approved Elective . . . . .	3
Physical Education 152 or 102 .	1	Duplicating Machines 106 . . . .	1
Total . . . . .	17	Total . . . . .	16

SUGGESTED ELECTIVES FOR CHURCH SECRETARIAL ADMINISTRATION: History 101, 102; Geography 151; Government 108; Philosophy 201; foreign language sequence; any fine arts or business electives.

# Legal Secretarial Administration

## Leading to the Associate of Science Degree

### FIRST YEAR

First Semester		Second Semester	
English 101 . . . . .	3	English 102 . . . . .	3
Mathematics 161 . . . . .	3	Accounting 141 . . . . .	4
Shorthand 111, 112 or		Shorthand 112 or	
Advanced Dictation 211 . . . . .	4	Advanced Dictation	
Typewriting 101 or 102 . . . . .	2	211, 212 . . . . .	4
Business Machines 105 . . . . .	1	Typewriting 102 or 203 . . . . .	2
Nancy Taylor 100 . . . . .	2	Transcription 122 . . . . .	3
Total . . . . .	15	Total . . . . .	16

### SECOND YEAR

First Semester		Second Semester	
Religion 101 . . . . .	3	Religion 102 . . . . .	3
Advanced Dictation 211 or 212 . . . . .	4	Speech 210 . . . . .	3
Economics 251 . . . . .	3	Accounting 240, 241 or 243 . . . . .	3
Business Law 281 . . . . .	3	Business Law 282 or Approved	
Accounting 142 . . . . .	4	Elective . . . . .	3
Total . . . . .	17	Office Procedures 223 . . . . .	3
		Duplicating Machines 106 . . . . .	1
		Physical Education 102 . . . . .	1
		Total . . . . .	17

APPROVED ELECTIVES: Any social science, fine arts, or business course.



## Leading to the Associate of Science Degree

### FIRST YEAR

#### First Semester

English 101 . . . . .	3
Mathematics 161 . . . . .	3
Science 123 . . . . .	4
Religion 101 . . . . .	3
Typewriting 102 . . . . .	2
Physical Education 151 . . . . .	1
Total . . . . .	16-17

English 102 . . . . .	3
Shorthand 111, *112 or Advanced Dictation 211 . . . . .	4
Typewriting 203 . . . . .	2
Economics 251 or *Intro. to Transcription 122 . . . . .	3
Business Machines 105 . . . . .	1
Nancy Taylor 100 . . . . .	2
Total . . . . .	17

### SECOND YEAR

#### First Semester

Economics 251; or Economics 252 or Data Processing 271; or Approved Elective . . . . .	3
Business Law 281 . . . . .	3
Shorthand 112, Advanced Dictation 211, or 212 . . . . .	4
Medical Terminology 213 . . . . .	3
Accounting 141 . . . . .	4
Total . . . . .	17

#### Second Semester

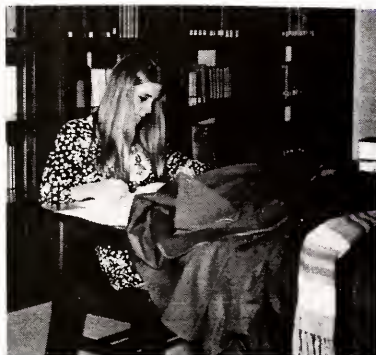
Speech 210 . . . . .	3
Religion 102 . . . . .	3
Psychology 201 or Sociology 205 . . . . .	3
Medical Terminology 214 . . . . .	3
Office Procedures 223 . . . . .	3
Duplicating Machines 106 . . . . .	1
Total . . . . .	16

\*Enroll in Shorthand 112 and Introduction to Transcription 122 simultaneously.

APPROVED ELECTIVES FOR MEDICAL SECRETARIAL ADMINISTRATION: Sociology 205, 207; History 101, 102; foreign language sequence; Philosophy 201; any fine arts, science, mathematics, or business elective.

Upon completion of the degree requirements as outlined above, students have the option of job placement at one of the college affiliated institutions for purpose of clinical work experience. The length of this program is determined by the particular institution; adequate remuneration is afforded each student on a contractual basis.

Trainees are granted semester hours credit for successful work experience, and a Professional Certification is awarded by the affiliated hospital at the time of completion of this phase of work-study. Students will be assessed \$50 per semester which provides student status, including student insurance coverage. The affiliated institutions are: Duke University Medical Center, Durham; Louise Obici Memorial Hospital, Suffolk, Va.; Pitt County Memorial Hospital, Greenville; Norfolk General in Norfolk, Va.



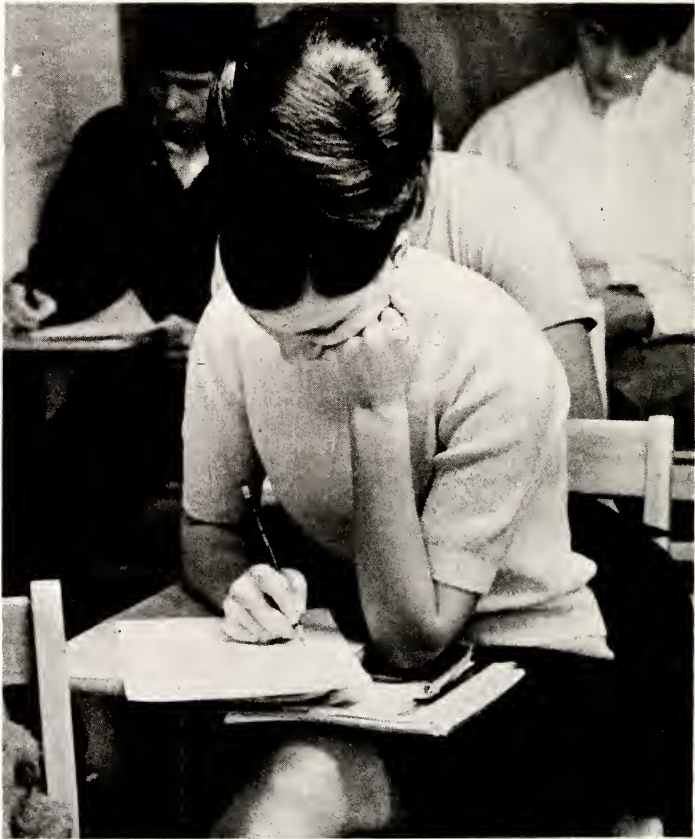
# One-Year Secretarial

First Semester		Second Semester	
English 101	3	Religion 101	3
Int. to Transcription 122 or		Int. to Transcription 122 or	
Mathematics 161	3	Mathematics 161	3
Shorthand 111, 112 or		Shorthand 112,	
Advanced Dictation 211	4	Adv. Dictation 211 or 212	4
Typewriting 101, 102	2	Typewriting 102, 203	2
Business Machines 105	1	Accounting 141	4
Nancy Taylor 100 or		Duplicating Machines 106	1
Physical Education 151	2-1	Total	17
Total	15-14		

# One-Year General Clerical

First Semester		Second Semester	
English 101	3	Religion 101	3
Mathematics 161	3	Accounting 142	4
Data Processing 271 or		Business Machines 105 or 107	1
Economics 251	3	Economics 251 or 252	3
Accounting 141	4	Duplicating Machines 106	1
Typewriting 101 or 102	2	Data Processing 272 or	
Business Machines 105 or 107	1	Approved Elective	3
Total	16	Nancy Taylor 100 or	
		Physical Education 152	2-1
		Total	17-16

APPROVED ELECTIVES FOR ONE-YEAR GENERAL CLERICAL COURSE:  
Any elective approved by adviser. Courses as prescribed in both one-year programs will fit into the two-year curriculum planning. Consult your adviser for full information.





## Department of Graphic Arts

The curriculum offered in printing technology by the Department of Graphic Arts is recognized as one of the finest in the country, and credit for courses completed are accepted by the senior institutions offering degrees in graphic arts.

The department enjoys a reputation for leadership in educating young men and women for opportunities in the graphic arts and publishing industry. This reputation has grown as a result of constant updating of modern facilities and equipment, improving the curriculum and maintaining a competent and experienced faculty.

The basic objective of the Department of Graphic Arts is to prepare students for successful careers in the printing, publishing and allied industries. The program of study is specifically directed toward careers in the areas of printing technology, printing production and printing management. The entire program is offered with a backdrop of liberal arts.

### ENTRANCE REQUIREMENTS

General requirements for admission to the graphic arts program are given in the Academic Program section of this catalog. Other requisites include such things as an interest in printing, a keen and inquiring mind and industrious habits.

Of evident value to an applicant is participation in high school printing courses, extra-curricular activities in connection with a

school newspaper or yearbook or by employment in a printing establishment.

The two-year program is two-fold in that it offers the student an opportunity to prepare for a variety of positions in the printing and publishing industry. In addition, completion of the program earns the student an Associate Degree in Graphic Arts and prepares him for further study and a degree at a four-year institution.

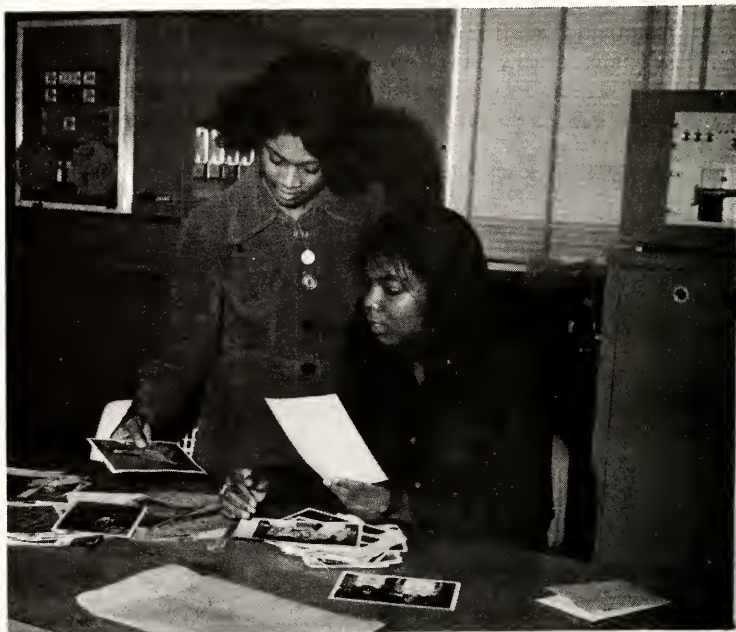
### PROGRAM OF STUDY

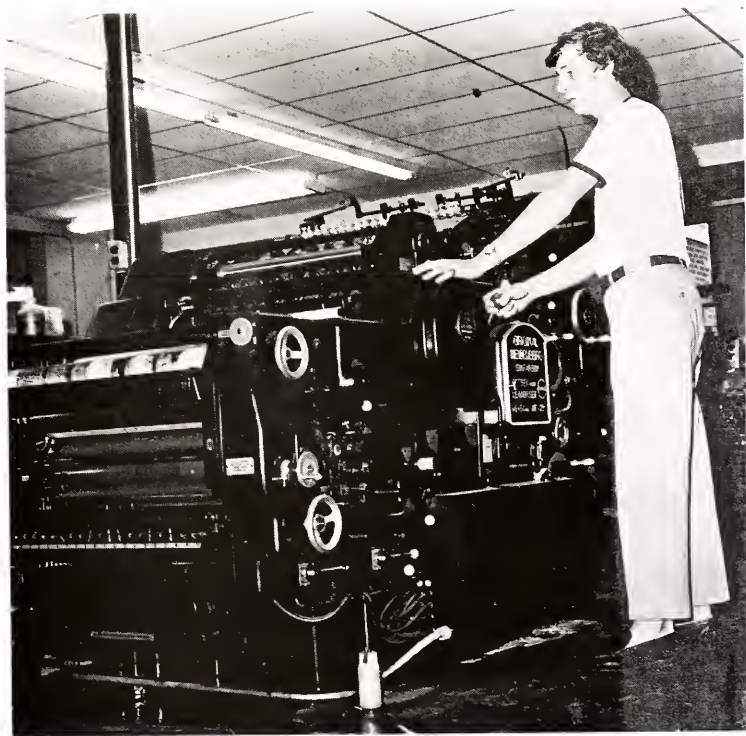
Although a description of courses offered in the graphic arts program follows, it is pertinent to present a brief picture of specific opportunities available to students.

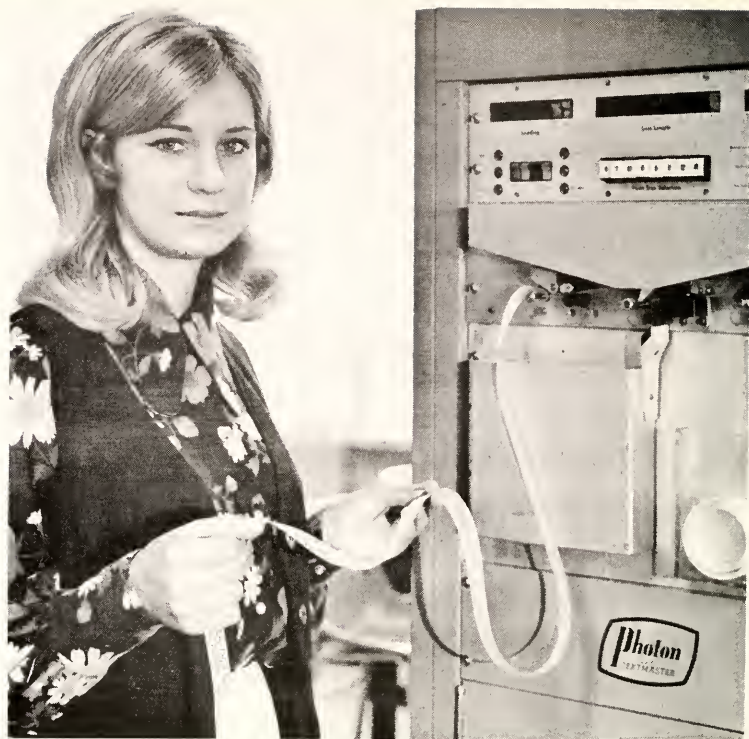
Students receive training in letterpress composition and production, including advertising and page makeup as well as presswork. In this area they are taught linotype keyboarding, teletypesetter perforator operation, machine maintenance and repair and monitoring of tape-operated typesetting machines.

Students are fully oriented and trained in electronic photo-setting equipment for both hot and cold type composition and paste-up. They also receive intensive study and training in offset camera and plate production as well as color separation and offset press operation and maintenance.

Graphic arts students become proficient in their skills through participation in the production of all printing for the college, including catalogs, brochures, yearbooks and the production of a weekly student newspaper and monthly college news-magazine.







# Printing Technology

**AN ASSOCIATE DEGREE** is awarded to students who successfully complete the two-year printing program.

## FRESHMAN YEAR

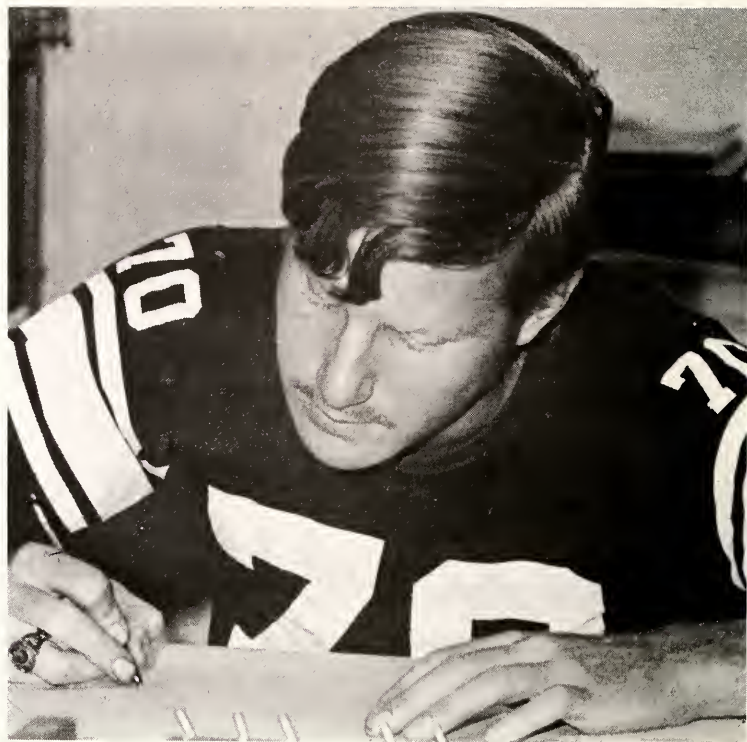
First Semester		Second Semester	
English 101	3	English 102	3
Religion 101	3	Religion 102	3
Typing 101	2	Math 101 or Financial Math 161	3
Principles of Typography 111	3	Principles of Typography 112	3
Preparatory Offset 121	3	Preparatory Offset 122	3
Elementary Presswork 131	3	Offset Production Methods 132	3
Physical Education	1	Physical Education	1
Total	18	Total	18

## SOPHOMORE YEAR

First Semester		Second Semester	
Advanced Typography 213	3	Advanced Typography 214	3
Preparatory Offset 223	3	Preparatory Offset 224	3
Production Methods Seminar 234	3	Production Methods Seminar 234	3
Approved Electives	9	Approved Electives	9
Total	18	Total	18

**SUGGESTED ELECTIVES:** Economics 251-252, Business Law 281-282, English 201-202, Voice and Diction 210, Public Speaking 204, College Algebra 103, Math 101, Math 102, History 201-202, Sociology 205, Government 108, Geography 151, General Psychology 201, History 101-102, Photography 101-102.





# One-Year Teletypesetter Perforator

A **CERTIFICATE** of Proficiency is offered to students who successfully complete a one-year Teletypesetter Perforator program.

## First Semester

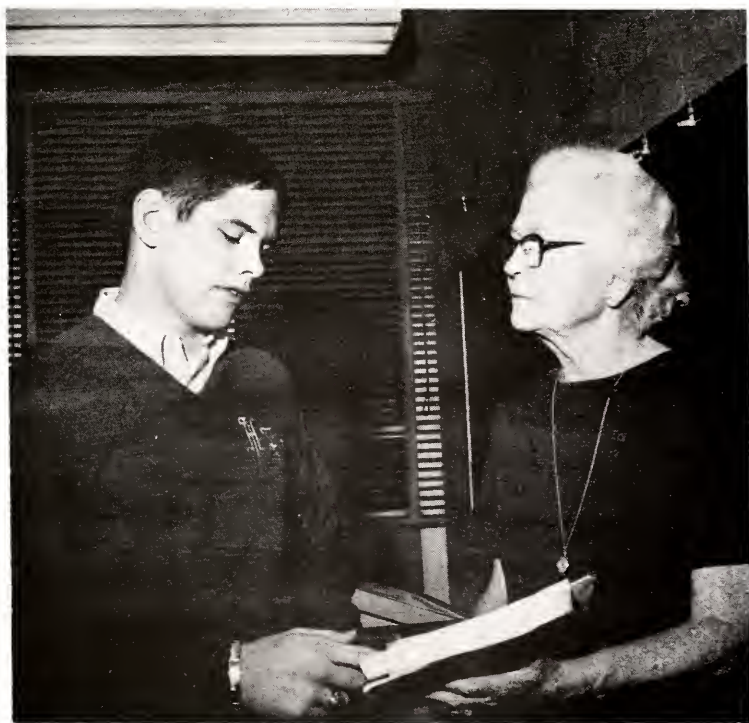
Religion 101 . . . . .	3
English 101 . . . . .	3
Teletypesetter Perforator 6 . . . . .	3
Approved Electives . . . . .	6
Total . . . . .	15

## Second Semester

Religion 102 . . . . .	3
English 102 . . . . .	3
Teletypesetter Perforator 7 . . . . .	3
Approved Electives . . . . .	6
Total . . . . .	15









# Courses of Instruction

## COURSE NUMBERS

Courses in the general education and the college degree programs are numbered 101 to 299

Chowan College reserves the right to change its course offerings upon proper notice.

## DEPARTMENT OF BUSINESS

**MR. THOMAS E. RUFFIN**, Acting Chairman

### BUSINESS ADMINISTRATION AND ECONOMICS

#### **131 Economics of Personal Finance** 3 semester hours

A survey of financial problems and institutions affecting individuals as well as various types of business organizations; borrowing, saving, insurance, investment, and financial agencies. Ethics of business practices are emphasized.

#### **141-142 Principles of Accounting** 4 semester hours each

Basic courses in accounting procedures and principles used in proprietorships, partnerships, and corporations. Emphasis is placed upon analyzing, recording, and reporting business transactions; the preparation of working papers and financial statements; special books of original entry; and the decision-making process.

#### **161 Financial Mathematics** 3 semester hours

Comprehensive treatment of financial problems arising in modern living as related to accounting mathematics: statistics, asset depreciation, statement analysis, profit and loss distribution, stock and bond evaluations; retail mathematics: commercial discounts, markup, markdown, and turnover; mathe-

matics of finance: simple interest and simple discount, compound interest, annuities, sinking funds, amortizations. Three hours per week.

**240 Managerial Accounting** 3 semester hours

An intermediate course in accounting in preparation, analysis, and interpretation of accounting and financial data for decision making. Lecture and laboratory.

Prerequisites: Accounting 141 and 142.

**241 Intermediate Accounting Theory** 3 semester hours

A thorough study in intermediate accounting of the asset, liability, and stockholders' equity accounts of the balance sheet, as well as the income statement accounts. Lecture and laboratory.

PREREQUISITE: Accounting 141 and 142.

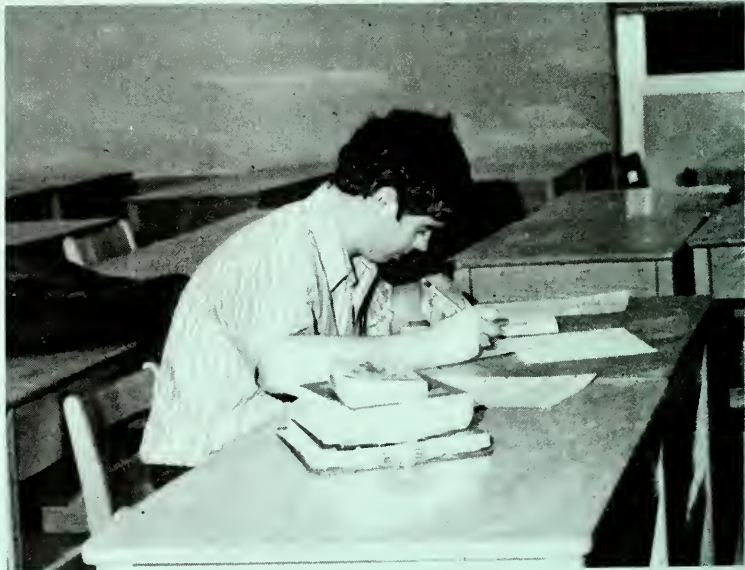
**243 Income Tax Accounting** 3 semester hours

A course designed to acquaint the student with preparation of individual, partnership, corporation, and estate and trust returns and the procedures involved in keeping tax records. Lecture and laboratory.

PREREQUISITES: Accounting 141 and 142.

**251-252 Principles of Economics** 3 semester hours each

Objective is to introduce the student beginning a study of economics to the principles essential to an understanding of fundamental economic problems and the policy alternatives society may utilize to contend with these problems. Economics 251 is from the macroeconomic approach and Economics 252 from the microeconomic view. Three hours per week.



**271 Introduction to Data Processing** 3 semester hours

Basic concepts and operational procedures of business data processing. Topics in automated data processing such as the punched card, key punch, sorter, accounting machine, and electronic data processing will be covered. Three hours per week.

**272 Data Processing** 3 semester hours

Theory and application of data processing equipment in the business environment. Students will participate in problem solutions and design and implementation of actual business applications.

**281 Business Law** 3 semester hours

A course dealing with law in general, contracts, negotiable instruments, sales, bailments, transportation, suretyships and guarantyship, insurance, principal and agent, employer and employee, and partnerships, as applied in business today. Three hours per week.

**282 Business Law** 3 semester hours

A continuation of Business 281, study of law pertaining to corporations, real property, landlord and tenant, personal property, mortgages, debtor and creditor, will and estates, wrongs, and remedies, as applied to business life. Three hours per week.

## **SECRETARIAL ADMINISTRATION**

**100 Nancy Taylor** 2 semester hours

The Nancy Taylor course is designed for today's young woman. It deals with self-improvement in the areas of personal grooming, speech, personality development, posture and poise, fashion and business and social etiquette. It is required for all young ladies enrolled in the Department of Business and Nursing; recommended for all college women. New Nancy Taylor textbooks and beauty supplies are mandatory for this course. This may fulfill requirements for one semester hour of physical education. Three hours per week.

**101 Typewriting** 2 semester hours

Mastery of the keyboard by the touch method and the techniques of touch typing, for business majors. Students who have had less than one year of typewriting in high school should enroll in this course. Three hours per week.

**102 Typewriting** 2 semester hours

Instructions are given in manuscript typing, letters, tabulations, and business forms. Three hours per week.

**PREREQUISITE:** Typewriting 101 or equivalent.

**203 Advanced Typewriting** 2 semester hours

Skill is developed in the use of the statistical and legal work

performed in government and public accounting offices. Speed and accuracy are greatly emphasized. Three hours per week.

**PREREQUISITE:** Business 102 or equivalent.

**105 Business Machine Calculation** 1 semester hour

The student is thoroughly acquainted with mathematical principles involved in operation of electronic calculators. Open to all students.

**Duplicating Machines** 1 semester hour

A basic skill of operation, together with techniques, is developed in the use of the fluid duplicating, mimeograph, and offset processes.

**PREREQUISITE:** Business 102 or equivalent.

**107 Business Machines: Key punch** 1 semester hour

Purpose is to prepare students for employment as key punch operators in the field of data processing. Special emphasis is placed on programming, both normal and alternate. In addition to learning proper machine procedures, students gain practical experience in analyzing and solving problems.

**PREREQUISITE:** Business 101 or equivalent.

**111-112 Shorthand** 4 semester hours each

Gregg shorthand methods are used to develop reading and writing skills. Six hours per week.

**122 Introduction to Transcription** 3 semester hours

This course deals primarily with the use of business English in business correspondence but includes, in addition, condensed units in business letter writing, filing, and machine transcription. Attention is given to a review of the fundamentals of English grammar and spelling. Enroll in this course at the same time you enroll in Business 112.

**PREREQUISITE:** Business 111 or equivalent.

**211-212 Advanced Diction** 4 semester hours each

A dictation course for second year secretarial students. Six hours per week.

**PREREQUISITE:** Business 111, 112, or equivalent.

**213-214 Medical Terminology and Transcription**

3 semester hours each

Intensive practice in medical prefixes and suffixes and their meaning, transcribing case histories, medical articles, and dic-



tated medical material. Machine transcription is provided. Six hours per week each semester.

**PREREQUISITE:** Business 211.

**215-216 Clinical Work Experience** 4 semester hours each

Clinical experiences in these courses are designed to aid the student in developing overall concepts involved in actual on-the-job performances in activities associated with records in hospitals and doctor's offices. Throughout this experience the student observes and actually works in designated departments within the hospital under the direct supervision of a Registered Medical Records Librarian.

**223 Secretarial Office Procedures** 3 semester hours

This course is designed for secretarial students only. It deals primarily with the theory of office practice; emphasis is given throughout the course to the handling of actual office problems and on-the-job situations. The course is generally restricted to the sophomore level. Freshmen with good academic records may enroll with permission of their advisors.

## DEPARTMENT OF ENGLISH

**MR. KENNETH R. PROCTOR**, Acting Chairman

**101 Composition** 3 semester hours

A laboratory course in expository writing, designed primarily to train the student in the writing skills necessary to do competent academic work on the college level. Primary emphasis on the various methods and techniques of developing the expository theme. Readings in general literature are also included as aids in writing themes. Three hours per week.

**102 Composition and Introduction to Literature** 3 semester hours

A continuation of the development and practice of writing skills learned in English 101. There is also an introduction to the various genres and modes of literature, with particular emphasis on drama and poetry. A major project of the course is a formal research paper. Three hours per week.

**PREREQUISITE:** English 101.

**201 English Literature to 1800** 3 semester hours

A survey of major British writers from the Anglo-Saxon period through the 18th century. See note below. Three hours per week.

**PREREQUISITES:** English 101 and 102.

**202 English Literature since 1800** 3 semester hours

A survey of major British writers from the beginnings of

romanticism to the present day. See note below. Three hours per week.

PREREQUISITES: English 101 and 102.

**203 American Literature through Whitman** 3 semester hours

A survey of American authors from the colonial period through Transcendentalism and Walt Whitman. See note below. Three hours per week.

PREREQUISITES: English 101 and 102.

**204 American Literature since Whitman** 3 semester hours

A survey of American authors from the beginnings of Realism to the present day. See note below. Three hours per week.

PREREQUISITES: English 101 and 102.

**NOTE:** In most curricula, a student may choose either sequence (English 201-202 or English 203-204) to fulfill the English requirements for his sophomore year. He must, however, complete one sequence to qualify for the A.A. degree. The only exemptions are those curricula requiring only 3 hours of English beyond the Freshman level.

**210 voice and Diction** 3 semester hours

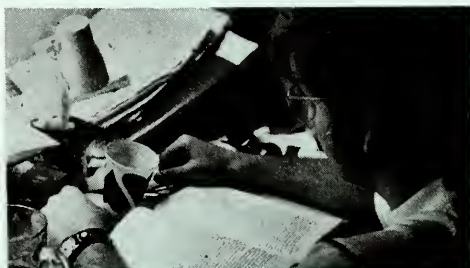
This course is designed to assist the student in developing a pleasing and effective voice and in improving his articulation. Attention is given to phonetics. Three hours per week.

**211 Public Speaking** 3 semester hours

This course in the elements of effective speaking is designed to develop skill in extemporaneous speaking. It stresses the preparation, organization, and delivery of various types of speeches in a variety of speech situations. Three hours per week.

## HONORS STUDIES IN ENGLISH

A program for outstanding students in English with an overall high academic average. Seminar courses at both the freshman and sophomore levels will be offered for qualified students. The program is supervised by a Committee for Honors Studies in English.



MR. JAMES M. CHAMBLEE, Chairman

## DIVISION OF ART

The Division of Art offers training in several fields of art which will enable the student to continue his study at the junior level in most college and university art departments, as well as professional art schools. The student can place emphasis in one of the following areas:

1. Creative studio work
2. Art history
3. Art education
4. Commercial art

### **161 Art Appreciation** 3 semester hours

A selective study of the major periods in the history of Art. Emphasis is placed on helping the student to recognize and understand the major objectives and techniques which are characteristic of periods and outstanding artists and their influence on current trends and developments in Art. Supplemented by color slides and individual research.

### **171 Introduction to Art** 3 semester hours

An intense study and practice of the theories and philosophies of Art, both past and present. A blend of lecture, seminar, and design studio provide an understanding of the visual dialogue. Art majors will take this course in lieu of Art 161.

### **101-102 Art Fundamentals** 2 semester hours each

Instruction and practice in the basic skills and techniques of drawing and composition. Various media such as pencil, charcoal, ink, collage, etc., are used. A terminology unique to art is used in an active dialogue both individually and as a group activity.

### **131 Arts and Crafts** 3 semester hours

Instruction and practice in the various arts and crafts as they relate to instruction in the public schools. One hour each week is spent in discussion of various methods and theories of instruction.

### **151 Ceramics** 2 semester hours

Instruction and practice in the technique of making pottery and other three dimensional objects from clay. Glazing and firing is an integral part of the study.

### **181 Lettering Design** 2 semester hours

An applied study of calligraphic techniques as they are related to advertising art. Combined with a survey of calligraphic theory.

**191 Printmaking**

2 semester hours

Instruction and practice in the various creative printing processes. Intaglio, etching, woodcut, lithography, and serigraphy are explored for their expressive possibilities.

**201 Painting**

2 semester hours

Instruction and practice in the basic media and techniques of painting. Emphasis is placed on composition and color usage. Critical awareness is developed with periodic seminar—critique activities.

**202 Painting**

2 semester hours

Continuation of Painting 201 with emphasis placed on advanced painting problems which involve experimentation with color, composition, and the human figure. The development of creativity and individual style are prime importance.

**211-212 Art History**

3 semester hours each

**211. Prehistoric through Gothic.** Painting, sculpture, architecture, and the minor arts are traced from prehistoric through the Gothic era. Augmented by color slides, research projects, and seminars.

**212. Renaissance through Modern.** Painting, sculpture, architecture, and the minor arts are traced from the beginning of the Renaissance up to and including the present day. Augmented as 211.

**252 Sculpture**

2 semester hours

Instruction and practice in the various techniques of sculpture. Clay, plaster, wood, and stone are used, as well as the various methods of construction. Seminar-critiques are employed periodically.

**261-262 Advertising Design**

3 semester hours each

A comprehensive introduction to the various techniques of illustration, cartooning, product and fashion design.

**271 Illustration**

2 semester hours

An applied study of the various techniques of story, commercial, and fashion illustration.

**275 Interior Design**

2 semester hours

An applied study of the various techniques of interior design, including an historical survey of furnishings and period styles.

**291 Art Problems**

2-4 semester hours

Open to students who desire further individual research in one phase of Art. This is a highly specialized course taken by students going on to a four year program in Art. It is available only during the final semester at this institution and/or with the consent of the Division Head.

**107 Dramatics**

3 semester hours

This course involves study in all areas of theatre arts. Play production, directing, performance, make-up, costuming, and other phases will be used. Work on major production will be stressed during the semester. Three hours per week.

**DANIEL SCHOOL OF MUSIC**

The courses in music are designed to serve three purposes:

1. To provide thorough training in the practice, literature, theory, and history of music for the student who wishes to concentrate on music in the liberal arts curriculum leading to the associate degree.
2. To provide a solid foundation for the student who elects music as his major subject in the curriculum leading to the A.B. and B.M. degrees.
3. To provide students in other departments with elective courses in music designed to increase knowledge of religious music and to add cultural value and enjoyment to the general liberal arts program.

**101-102 Notation, Sight-singing, and Dictation**

1 semester hour each

Introductory course, intended to provide a basic knowledge of the common terminology of music, rhythms, intervals, and scales. Required of all music majors. Two laboratory hours per week.

**151-152 Harmony**

3 semester hours each

A beginning course in the elements of musical composition, including triads, inversions, seventh chords, nonharmonic tones, elementary modulation, keyboard harmony, and short compositions.

PREREQUISITE OR COREQUISITE: Music 101-102.

**161 Music Appreciation**

3 semester hours

An introduction to musical understanding, emphasizing elements, styles, and forms. Integrated with the other arts and the humanities in general. Lectures, research, recordings, and concerts.

**201-202 Notation, Sight-singing, and Dictation**

1 semester hour each

Continuation of Music 101-102, with work in clef-reading, rhythms, intervals, chords, and melodies, utilizing exercises from musical literature. Required of all music majors. Two laboratory hours per week.

PREREQUISITE: Music 101-102.

**253-254 Advanced Harmony** 3 semester hours each

A continuation of Music 151-152, including chromatic harmony, advanced modulation, advanced keyboard harmony, and larger compositions. Required of all music majors.

PREQUISITES: Music 101-102, 151-152.

COREQUISITES: Music 201-202.

**171-172 Introduction to Music Literature**

2 semester hours each

A course for the music major designed to acquaint him with representative examples of the types, forms, and styles of music with which he will have experience during his lifetime. Emphasis is placed on good listening techniques. Required of all music majors.



The following courses in applied music are open to any student in the college. Work in applied music is regarded not merely as technical training in performance, but also as a study of the standard literature. Credit in applied music is given on the basis of (1) the stage of development and (2) the number of lessons per week. The general prerequisite for credit in applied music is a basic knowledge of the instrument to be studied. Copies of study for each instrument will be sent upon request.

All students taking applied music for credit are required to attend bi-monthly student recitals and college sponsored concerts. Music majors must also participate in a musical organization and take part in prescribed concerts. A minor in piano is required of all music majors not having piano as their major. No credit will be given for preparatory piano, voice, or organ.

**100 A Preparatory Voice** No Credit  
One half-hour lesson and four practice hours per week.

**111A-112A First Year Voice** 1 or 2 semester hours each  
One or two half-hour lessons per week and six or twelve practice hours per week, respectively.

**211A-212A Second-Year Voice** 1 or 2 semester hours each  
One or two half-hour lessons per week and six or twelve practice hours per week, respectively.

**113A Class Instruction in Voice** 1 semester hour  
Beginning voice students only. One class hour and 4 practice hours per week. Offered only upon demand.

Similar descriptions with regard to value, hours, and prerequisite work apply to each of the courses B, C, D, E, F, and G.

<b>B. Piano</b>	<b>E. Brass</b>
100 B	100E
111B-112B	111E-112E
211B-212B	211E-212E
113B	113E

<b>C. Organ</b>	<b>F. Percussion</b>
100C	100F
111C-112C	111F-112F
211C-212C	211F-212F
113C	113F

<b>D. Woodwind</b>	<b>G. Strings</b>
100D	100G
111D-112D	111G-112G
211D-212D	211G-212G
113D	113G



# Ensembles

## 191 College Choir

1 semester hour

Membership is open to any college student. Performances include fall, Christmas, and spring concerts, as well as numerous other on-campus engagements throughout the year. Three rehearsal hours per week. May be repeated for credit.

## 191T Touring Choir

1 semester hour

Membership selected from the College Choir by the director. Performs various off-campus programs throughout the year, including an extensive tour in the spring. Two additional rehearsal hours per week. May be repeated for credit.

## 103 College Band

1 semester hour

Open to all qualified instrumentalists on the campus. During the fall semester the band presents music at all home football games. Three rehearsal hours per week. May be repeated for credit.

## 106 Drum and Bugle Corps

1 semester hour

This course is designed to give the student a foundation in brass and percussion instruments and to offer him an opportunity to participate in an ensemble that will perform publicly at parades, football games, etc. May be repeated for credit. **NOTE:** One semester of this course may be counted toward a semester of the physical education requirement.

## 181 College Orchestra

1 semester hour

Open to all students with the permission of the director. Offered only if membership is sufficient. May be repeated for credit. One two-hour rehearsal per week.

## Community Chorus

No Credit

Open to all students and community persons. No audition required. Performs twice a year accompanied by orchestra. Participation is **required** of all students taking voice for credit. One rehearsal per week.

Other ensembles (no credit) are organized, from time to time, for student participation.



**100 Introductory Ballet**

1 semester hour

For those with no previous ballet training or those whose techniques need strengthening in order for them to enter Ballet I.

**101 Ballet I**

1 semester hour

Barre, port de bras, basic adagio and allegro. History of dance from pre-historic times to the 15th century. Study of music, costume, decor, etc., in relation to dance forms.

**102 Ballet II**

1 semester hour

Barre, port de bras, adagio and allegro. More emphasis on work in center floor. History of dance from 16th to 20th centuries. Combined study of music, costume, decor, mime, etc., in relationship to the dance.

**111 National Dance**

1 semester hour

Presentation and performance of traditional folk dances from around the world and their influence on the national dance forms of the United States. Includes study and calling of square dances.

**112 Contemporary Dance**

1 semester hour

Study of America's most used dance forms: foxtrot, waltz, tango, rumba, samba, twist, and follow up. Emphasis will be placed on evolution of dance forms and ethnic origins.



**201 Ballet III**

1 semester hour

Barre and centerfloor work at a more advanced level, supplemented by classes in pointe (girls), men's classes stressing the technical achievements important to the male dancer, and variations and supported adagio classes (co-ed).

**202 Ballet IV**

1 semester hour

Advanced classical ballet techniques taught with strict adherence to the principles demanded by professional companies. Includes basic human anatomy as it affects choreography.

**211 Modern Dance I**

1 semester hour

Contemporary technique, improvisational and dramatic movement. Use of techniques which include the development of all movement forms from folk through avant garde dance. Study of modern ideologies from Duncan to Graham.

**212 Modern Dance II**

1 semester hour

More advanced techniques in contemporary dance. Analysis of body movement as applicable to original choreography in contemporary vein. Study of Indian and Oriental dance and their relationship to contemporary dance.



MR. HERMAN W. GATEWOOD, Chairman

## **6-7 Teletypesetter Perforator Operation** 3 semester hours

A study of the operation of the Teletypesetter Perforator, machines similar to typewriters which are used to punch perforated paper tape to automatically operate typesetting and photo-composition machines. Course includes orientation to the printing industry; practice on operating the TTS keyboard; learning to read perforated tape; and punching tape for various compositions. Course also includes instruction in the operation of photo-composition machines, and basic "paste up" methods. Two hours lecture and four hours laboratory per week.

**PREREQUISITE:** Typing 101.

## **101 Introduction to Graphic Arts** 3 Semester Hours

A survey of the history of printing from Gutenberg to the present, and a study of the various printing processes, including letterpress and offset. Course is designed especially for students majoring in Communications Art.

## **101 Basic Photography** 3 Semester Hours

A beginning course in practical photography with emphasis on craftsmanship, theory and visual communications, including laboratory experience in a variety of professional and technical areas. Thorough instruction in the operation of cameras, processing and printing of black and white pictures. Two hours lecture and two hours laboratory each week.

## **102 Photography** 3 Semester Hours

A continuation of Photography 101 with an introduction to color theory and exploration of color processes. Laboratory periods cover a variety of projects in both camera operation and darkroom procedures.

## **111 Principles of Typography** 3 semester hours

A review of the history of printing and basic fundamentals of graphic arts. Course includes instruction in printers' mathematics, elements in operation of photocomposition machines, both manual and automated, to set display and body type for various printing forms. Laboratory projects cover the assembling of various forms for newspaper production and commercial printing. Two hours lecture and three hours of laboratory per week.

## **112 Principles of Typography** 3 semester hours

A study of typesetting machines, "hot metal" and photo-composition, and introduction in operation of the Teletypesetter and Linomatic equipment. Laboratory periods include operation of typesetting machines, makeup of newspaper pages and

advertisements. Two hours lecture and three hours of laboratory per week.

**PREREQUISITE:** 111 Principles of Typography and Typing 101.

**121 Introductory Preparatory Offset** 3 semester hours

An introduction to copy preparation, operation of the copying camera and related darkroom equipment. This class acquaints the student with line negatives, masking and platemaking procedures. Two hours lecture and three hours laboratory per week.

**122 Introductory Preparatory Offset** 3 semester hours

A continuation of 121 with an in-depth study of films, screens, and halftones. Detailed instruction is given on masking and platemaking equipment and procedure. Two hours lecture and three hours laboratory per week.

**PREREQUISITE:** 121 Introductory Preparatory Offset.

**131 Elementary Presswork** 3 semester hours

Basic fundamentals are stressed in the operation of hand-fed cylinder and automatically operated platen letterpress and offset presses. Laboratory experiences include make ready methods and procedures, imposition, lockup, and care and maintenance of equipment. Also a study of paper, inks, rollers and common pressroom problems. Two hours lecture and three hours laboratory per week.

**132 Offset Production Methods** 3 semester hours

A study is made of inks, papers, and chemicals used in the production of offset printing. Basic fundamentals are stressed in operation and maintenance of large offset presses, using actual production work on these presses as an integral part of the course. Two hours lecture and three hours laboratory per week.

**PREREQUISITE:** 131 Elementary Presswork.

**213 Advanced Typography** 3 semester hours

Development and practice of efficient procedures in Producing layouts for newspaper advertisements, commercial forms, book work with a continuation of 112 to provide additional Ludlow, Linotype and Teletypesetter experience. Also an introduction is made of photocomposition machines to set by the photographic method—and the Linoquick Perforator. Laboratory periods include preparation of working layouts and composition of forms ready for printing by both letterpress and offset presses. Two hours lecture and three hours of laboratory per week.

**214 Advanced Typography** 3 semester hours

Development and practice of efficient procedures in producing layouts for newspaper advertisements, commercial forms, book work, with a continuation of 112. Laboratory periods include preparation of working layouts and composition of forms ready for printing by both letterpress and offset presses. Two hours lecture and three hours of laboratory per week.

**PREREQUISITE:** 213 Advanced Typography.

**223 Advanced Preparatory Offset** 3 semester hours

This course is an advanced study of a copying camera and related darkroom equipment. Duotone and direct color separation; densitometry, advanced masking and platemaking are stressed. Two hours lecture and three hours laboratory per week.

**224 Advanced Preparatory Offset** 3 semester hours

A continuation of 223, this course emphasizes the indirect color separation method. Detailed study is made of color correction, registering systems, four-color masking and platemaking. Instruction is also given on the very latest mechanical and computerized methods of photo-offset. Two hours lecture and three hours laboratory per week.

PREREQUISITE: 223 Advanced Preparatory Offset.

**233 Advanced Production Methods** 3 semester hours

This course consists of theory, practice and problems of offset work. Lectures and laboratory experience in sheetfed and web offset presses. The student is introduced to the production of two, three, and four-color process printing. Production of increasingly complex jobs are produced by offset printing. Two hours lecture and three hours laboratory work per week.

**234 Productions Methods Seminar** 3 semester hours

Provides the student an opportunity to put into practice the knowledge and experience gained in the previous courses in graphics. Actual production of complex jobs are to be produced. Special problems which are encountered in the maintenance and operation of the sheetfed and offset presses are an integral part of the course. Two hours lecture and three hours laboratory per week.

PREREQUISITE: 233 Advanced Production Methods.



# DEPARTMENT OF HEALTH AND PHYSICAL EDUCATION

MR. JAMES G. GARRISON, Chairman

## 101 Hygiene

3 semester hours

A course designed to give a general knowledge of the body that will result in a more wholesome life. Personal health problems are emphasized. Mental, physical, and social factors influencing health are studied. Three hours per week.

## Women

### 101-102 Basic Physical Education for Women

1 semester hour each

Basic course requirements consisting of big muscle, finer muscles, and coordinating activities through participation in team and individual sports. Physical fitness, poise, gracefulness, wholesome attitude toward physical, mental, social, and emotional development are the desired objectives of this course. Activities which will be offered are volleyball, basketball, softball, speedball, tennis, badminton, tumbling, trampoline, basic rhythms, interpretative dance, and table tennis. Two hours per week.

### 103 Recreational Activities

1 semester hour

A course in indoor competitive sports, designed to be helpful in playground and church recreation. Three hours per week.

### 104 Beginning Modern Dance

1 semester hour

This course is designed to teach body conditioning, fundamental dance movement, and the basic concepts of dance composition. Recommended for anyone interested in stage movement, fitness, or dance appreciation.

### 105 Intermediate Modern Dance

1 semester hour

This course is a more extensive study in body movement, body conditioning, and dance composition. Improvisation and creativity is stressed.

**PREREQUISITE:** Physical Education 104 or permission of the instructor.

### 121 Beginning Swimming

1 semester hour

A beginners course in swimming which teaches elementary water activities and starts teaching the various strokes. Two hours per week.

### 122 Elementary and Advanced Swimming

1 semester hour

Teaches various strokes, water ballet, and life saving fundamentals. Senior life saving course will be given for those who qualify. Two hours per week.

**151-152 Basic Physical Education** 1 semester hour each

Basic course consisting of conditioning activities of low and high organization, individual and team games to develop fundamental skills. The course is designed also to teach the basic rules and skills of at least three of the following games per semester—touch football, volleyball, basketball, soccer, softball, tennis, badminton, table tennis. Two hours per week.

**153 Elementary Swimming** 1 semester hour

Fundamental skills in executing various strokes are emphasized. Two hours per week.

**154 Recreational Games** 1 semester hour

Basic course in fundamentals and rules of games and minor sports. This course is designed for those interested in church, YMCA, Boy Scout, or school work. Two hours per week.

**157 Tumbling and Apparatus** 1 semester hour

Primarily basic work on mats, horizontal bars, and trampoline. Two hours per week.

**258 Advanced Swimming** 1 semester hour

Physical education 153 or its equivalent is a prerequisite for this course. A certificate for senior life saving goes with this course. Two hours per week.





MR. M. EUGENE WILLIAMS, Chairman

A student who has completed two years of a language in high school should be ready for our 201 classes. If he has had no previous study in language, he should register for a 101 class. If he has completed only one year of a language in high school, he should enroll in a 102 class.

However, if the student, having passed his language in high school, feels the need of strengthening himself, he may take a repeat course (upon the recommendation of the professor) for which he will receive credit. For example, if he had trouble with his first year's work, he may take a 101 class and he will receive credit when he satisfactorily completes the course. The results on the language placement test help indicate the appropriate class for the student who has had some previous study in a language.

No credit is given toward graduation for a 101 course until the 102 course is completed.

## French

### **101-102 Elementary French** 3 semester hours each

For those with no previous study of the language. Fundamentals of grammar. Simple compositions. Constant training in pronunciation based on phonetics and the language laboratory. Simple readings during second semester. One lab period per week.

### **201-202 Intermediate French** 3 semester hours each

Two years of high school French, or French 101 and 102, required. Rapid review of grammar, idiomatic constructions, and vocabulary. Short stories, a play, and a novel by selected authors are read. Frequent dictations and some conversational French.

### **251-252 Introduction to Literature** 3 semester hours each

Rapid review of most difficult parts of grammar. Survey of French literature from Chanson de Roland to twentieth century, with particular emphasis upon seventeenth century selected writings. Library assignments and daily reports. Offered on demand.

PREREQUISITE: French 201-202 or equivalent.

## Latin

### **101-102 Elementary Latin** 3 semester hours

For those with no previous study of Latin. This course is designed to equip the student with a mastery of the structure of the Latin language, together with building of vocabulary. Written exercises and translations. An acquaintance is made with classical mythology.

Rapid review of grammar. Some study is made of the Roman political and social institutions. Reading of selections from Petronius, Pliny, St. Augustine, Sallust, Livy, Tacitus, Suetonius, Eutropius, Ammianus Marcellinus, Seneca, Ovid, and Cicero.

## Spanish

### 101-102 Elementary Spanish

3 semester hours each

This course is designed for those who wish to begin the study of language. Emphasis is placed on Spanish pronunciation, simple conversation, dictation, short compositions, and fundamentals of grammar. The language laboratory is used in addition to class periods.

### 201-202 Intermediate Spanish

3 semester hours

Two years of high-school Spanish or Spanish 101-102 are required. A review of Spanish conversational grammar is maintained by its utilization in the spoken language. Cultural aspects of Spanish speaking countries are brought through translations, dictations and discussions. The language laboratory is one hour per week in addition to the three class periods.

### 203-204 Spanish

3 semester hours each

Composition and conversation. Advanced training in speaking, grammar and comprehension. Intensive and methodical training in the acquisition of an active and idiomatic Spanish speaking vocabulary. Readings are from contemporary selections. Three hours a week both semesters with one hour per week in the language laboratory. Three hours credit each semester. This course is designed for high school students who have had three or more years of spoken Spanish.



**251 Spanish Literature from the Beginning to 1700**

3 semester hours

This is a survey course designed to give students a comprehensive study of Spanish literature from its beginning up to the eighteenth century. It offers a well-rounded critical appraisal of the outstanding works and personalities of a great civilization and the political, social and artistic backgrounds that produced the literature. The main currents of Spanish literature studied include Poema de Mio Cid, and selections from Jorge Manrique, Fernando de Rojas, Miguel de Cervantes, and Lope de Vega. Written and oral reports are required from parallel readings.

PREREQUISITE: Spanish 201-202 or its equivalent.

**252 Spanish Literature from 1700-1900** 3 semester hours

This is a survey course designed to give students a comprehensive study of major Spanish writers from the eighteenth to the twentieth century. It offers a well-rounded critical appraisal of the outstanding works and personalities of a great civilization and the political, social and artistic background that produced the literature. The main currents of Spanish literature studied include Gustavo Adolfo Becquer, Benito Perez Galdos, Miguel de Unamuno, Antonio Machado, Juan Ramon Jimenez, Federico Garcia Lorca, Rafael Alberti and Miguel Hernandez. Written and oral reports are required from parallel readings.

PREREQUISITE: Spanish 201-202 or its equivalent.





**MR. CARL H. SIMMONS**, Acting Chairman

## **3 Plane Geometry**

No credit

This course is comparable to a high school course in Euclidean geometry. This course is designed to give students a collection of geometric facts, an understanding and appreciation for the deductive process of reasoning, and an opportunity to engage in original thinking.

This course is designed for students whose high school transcripts indicate a deficiency in Geometry.

## **101-102 Introduction to Mathematics** 3 semester hours each

A study of basic concepts and the structure of mathematics, without undue concern for mathematical procedures. For the student with moderate secondary school training in mathematics desiring a terminal course outside the math-science curricula. Appropriate for prospective elementary school teachers.

Topics studied in Math 101: Sets, mathematical systems, development of the real number system, number bases, and truth tables.

Topics studied in Math 102: Elementary geometry, evolution of geometry, introduction to algebra, functions and relations, and concepts of logic.

## **103a-105a Algebra and Trigonometry** 3 semester hours

This is a 2 semester sequence which is designed for students not qualified for 103 and 105. Basically the course has the same content as 103 and 105; the difference being that Math 103a and 105a meet 5 days per week and the algebra and trigonometry is presented as an integrated course. This sequence contains topics in the system of real numbers, relation, functions, circular functions, trigonometric functions, algebraic manipulations, exponents and logarithms, vectors, complex numbers, quadratic functions, and mathematic induction.

**PREREQUISITES:** Satisfactory score on placement test and plane geometry.

## **103 College Algebra**

3 semester hours

Standard college algebra course for freshmen. Topics discussed are: the real and complex number systems; sets and set operations; linear, quadratic, and exponential functions; systems of equations and inequalities, elementary matrices, and determinants; mathematical induction.

**PREREQUISITE:** Satisfactory score on placement test.

## **105 Analytic Trigonometry**

3 semester hours

This course is a study of trigonometry. The topics discussed are: The trigonometric functions, logarithmic functions, inverse functions, radian measure, solution of triangles and applications. Three hours per week.

**PREREQUISITE:** Mathematics 103 and Plane Geometry.

**109 Algebra and Trigonometry** 5 semester hours

This is an integrated course in algebra and trigonometry. The topics are: the real and complex number systems; linear, quadratic, exponential, logarithmic, trigonometric, and inverse functions; inequalities, matrices, series, probability. This course will satisfy the Mathematics 103-105 requirements. Five hours per week.

**PREREQUISITE:** An above average score on the mathematics placement examination.

**111 Engineering Drawing** 2 semester hours

Free-hand lettering, orthographic projection, auxiliary views sectional views, use of working drawing, isometric projection, technical sketching, perspective, pencil and ink tracing. One hour lecture, 2 hours laboratory per week.

**112 Descriptive Geometry** 2 semester hours

Topics discussed are edge and normal views, straight lines and planes, curved lines, curved and warped surfaces, intersections, developments and vector geometry. One hour lecture, 2 hours laboratory per week.

**210 Analytic Geometry and Calculus** 4 semester hours

The first of three semesters of unified course in analytic geometry and calculus. The topics studied are: the real number system; cartesian coordinates; functions; limits and continuity; the derivative; differentiation of algebraic functions; application of deviratives; and antiderivatives.

**PREREQUISITES:** Math 109 or Math 103 and Math 105 or Math 103A and Math 105A.

**211 Analytic Geometry and Calculus** 4 semester hours

The second of three semesters of unified course in analytic geometry and calculus. The topics studied are: definite integrals; application of definite integrals; conics; transcendal functions; technique of integration; polar coordinates; parametic equations; improper integrals; and indeterminate forms.

**PREREQUISITE:** Math 210.

**212 Analytic Geometry and Calculus** 4 semester hours

The third of three semesters of unified course in analytic geometry and calculus. The topics studied are: three-dimensional space; partial differentiation; multiple integrals; infinite series; and differential equations.

**PREREQUISITE:** Math 211.



# DEPARTMENT OF RELIGION AND PHILOSOPHY

113

MRS. DAISY LOU MIXON, Chairman

## **101 Understanding The Old Testament** 3 semester hours

This course aims to introduce the student to the range and depth of the spiritual heritage from Ancient Israel which has profoundly influenced Western Civilization.

## **102 Understanding the New Testament** 3 semester hours

This course aims to introduce the student to the writings of the New Testament through a unifying approach by combining historical, theological, and literary perspectives.

PREREQUISITE: Religion 101.

## **121 Honors Program in Religion** 3 semester hours

A second semester freshman with an over-all average of at least 3.0 on all work attempted may elect to do a religion honor rather than take Religion 102. This program will carry three semester hours credit. This honors program will be offered during the Spring Semester of each year, the subject being announced during the preceding Fall Semester. Participants will be involved in one major research project each semester. Much of the student's work will be on an individual basis under the supervision of the professor who directs this program.

## **201 Introduction to Philosophy** 3 semester hours

This course is designed to introduce students to philosophical concepts and problems through consideration of representative philosophers. Open to sophomores.



DR. GARTH D. FAILE, Chairman

## Biology

### **101-102 General Biology** 4 semester hours each

An introduction to the unifying principles and concepts in biology including the study of cellular and organismic processes, genetics, evolution, plant and animal diversity, and ecological concepts. Biology 101 is a prerequisite for Biology 102. Three hours of lectures and one, three hour laboratory per week.

### **123 Human Biology** 4 semester hours

This survey of human biology presents an integrated concept of the normal structure and function of the various parts of the body and of some of the pathological conditions which affect these parts. Through readings, discussions, and demonstrations the student comes to appreciate and to better understand each of the systems. Medical terminology, with the significance of its prefixes and suffixes, is emphasized throughout the course.

Medical secretarial and pre-optometry students only. Three hours of lecture and one three hour laboratory per week.

### **221 Anatomy** 4 semester hours

A study of the human body. Emphasis is placed on the structural relationships between cells and tissues and organs and systems. Classroom and laboratory procedures enable the student to visualize and comprehend the unity and efficiency of the body as a whole. Three lecture and 3 laboratory hours a week.

### **222 Physiology** 4 semester hours

An understanding of the fundamental chemical and physical processes as they occur throughout the human body is developed. The relation of function to structure is stressed. Current theories are explored in lectures and discussions. Changes in the various systems are demonstrated and measured in the laboratory in order that the student may acquire a knowledge of the mechanisms which maintain a relatively constant internal environment. Three lecture and 3 laboratory hours a week.

**PREREQUISITES:** Biology 221 and Chemistry 102, or permission of the department.

A study of the morphology, fundamental physiological processes, and identification of micro-organisms with emphasis on bacteria. The relationship of bacteria to sanitation, to personal and public health, and to food preservation is stressed. Three hours lecture and 3 hours laboratory per week.

**PREREQUISITES:** Biology 101 and Chemistry 102, or permission of the department.

**102-103**

4 semester hours each

This course emphasizes the fundamental principles, theories, laws and basic concepts of chemistry. Special consideration is given to writing and balancing equations. The 103 laboratory includes semimicro qualitative analysis. Three lecture and 3 laboratory hours per week.

COREQUISITE: Eligibility to take Math 103.

**275-276 Organic Chemistry**

4 semester hours each

This course will include a systematic study of the various aliphatic and aromatic hydrocarbons and their derivatives with emphasis on modern theories of structure and reactivity. The laboratory will include the synthesis, purification and identification of organic compounds. Three lecture and three laboratory hours per week.

PREREQUISITES, Chemistry 102-103.

# Physics

**101 Physics. The Physical Universe**

4 semester hours

Survey of the physical universe, from galaxies to elementary particles. Uniform motion of a particle in a straight line and in a circle. Newton's laws of motion; gravitational, electric, and magnetic forces on a particle. Momentum and impulse; work and energy; physics of space exploration; motion and interference of waves. Designed for students with no previous education in physics, who are interested in learning the methods and achievements of physics and the understanding of the natural world which it provides. Three lectures and one two-hour laboratory period per week.

PREREQUISITE: One unit of high school algebra and one unit of high school geometry or permission of instructor.

**102 Physics. Microphysics**

4 semester hours

Fluid statics; elementary kinetic theory of an ideal gas; heat, thermal conduction, first law of thermodynamics. Sound waves and acoustic phenomena. Electrostatics of point charges in free space; steady currents and circuits. Light waves, interference and diffraction phenomena, photoelectric effect. Bohr model of the atom, mechanism of lasers; radioactivity and nuclear physics. Science and public affairs. Three lectures, and one two-hour laboratory per week.

PREREQUISITES: Physics 101 or high school physics; one unit of high school geometry.

**203 Physics. Macrophysics.**

4 semester hours

Statics and dynamics of a particle in three dimensions; collisions; simple harmonic motion; superposition of sinusoidal waves. Capacitance; electromagnetism; magnetic forces on

currents, Ampere's Law. Faraday's Law, Lenz's Law, self-inductance. Series LRC circuits with steady-state sinusoidal currents; electrical instruments and machines. Geometrical optics and optical instruments. Three lectures and one two-hour laboratory per week.

**PREREQUISITES:** Physics 102 or equivalent; three years of high school mathematics or Mathematics 103.

**204 Physics. Analytical Physics** 3 semester hours

Mechanics of a system of particles: rotational kinematics and dynamics, angular momentum, torque, dynamics of rigid bodies, fluid dynamics. Kinetic theory and specific heats of non-ideal gases; entropy, second law of thermodynamics, heat engines. Electrostatics of symmetrical conductors in free space. Gauss' Law; magnetic materials, magnetic fields due to currents; energy in electromagnetic fields. Physical optics; diffraction and polarization phenomena. Special theory of relativity. Quantum physics; beginnings of quantum theory, wave particle duality, elementary particles. Three lectures per week.

**PREREQUISITES:** Physics 203 or equivalent and Mathematics 210.

**204A Physics. Analytical Physics Laboratory** 1 semester hour

Optional laboratory to accompany topics studied in Physics 204. Three hours laboratory per week.

**COREQUISITE:** Physics 204.



**MR. WARREN G. SEXTON**, Acting Chairman

**101-102 Western Civilization** 3 semester hours each

A survey of history from the ancient times to the present. In the first course, emphasis is on major civilizations of the Near East, Greece, Rome, the Middle Ages, the Renaissance and the Reformation. The second course covers the leading events in world history from the early modern period through the present.

**201-202 United States History** 3 semester hours each

A survey of the influences and forces that have made our country what it is today. Outside reading in primary and secondary sources. Three hours per week.

## Sociology

**205 Sociology** 3 semester hours

An introduction to the concepts of sociology, the structure and function of society. A basic course designed to meet the needs of beginners in this field. Three hours per week.

**207 Marriage and the Family** 3 semester hours

An intensive study of the American family as a basic institution in our culture, involving an analysis of courtship and marriage as well as the organization and function of the family.

**210 Social Problems** 3 semester hours

A study in greater depth of the major problems of society including crime, minority relations, social conflict, mental health, and poverty.

## Government

**108 Government** 3 semester hours

Objective is to acquaint the student with the basic principles, organization, and functions of American national government. A brief view is also taken of state governments. Three hours per week.

## Geography

**151 Introductory Geography** 3 semester hours

This course is designed to introduce the student to the interrelationships that exist between man and his physical

environment. Elements and classifications of the physical environment, man's ability to adjust to or alter that environment, and the geographical processes resulting from that interaction will all be analyzed as they appear in major regions of the world. A textbook, class lectures, film strips, and outside reading requirements will be utilized in accomplishing this objective.

## Psychology

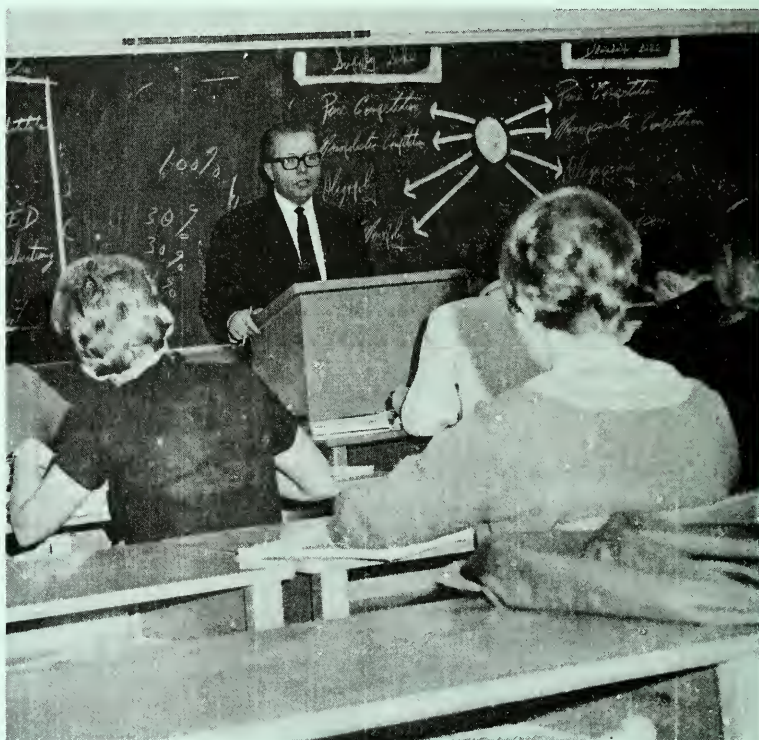
### 201 General Psychology

3 semester hours

This course is a survey of the problems, principles and methods of psychology. The study leads to advanced study in psychology. Three hours per week.

### SOCIAL SCIENCE HONORS

An honors might be taught parallel to any course in the Social Science Department and would be designated by an "H" after the number of the course. An honors involves an intensified study of the subject matter of the regular course and would involve research projects and seminar work. The students would be a limited number of sophomores chosen by the professors. The course would carry three semester hours credit. An attempt will be made to schedule one honors each year.



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Mrs. Edith Parker . . . . .	Switchboard Receptionist
Mrs. Lynn Gray . . . . .	Secretary, Chaplain
Mrs. Beverly Marks . . . . .	Secretary, Director of Guidance and Counseling, Director of Student Financial Aid
Mrs. Candace Collier . . . . .	Secretary, Associate Deans of Students
Mrs. Earlene Futrell . . . . .	Secretary, Superintendent of Buildings and Grounds, Director of Athletics
Mrs. Barbara Gosnell . . . . .	Secretary, Library
Mrs. Anna Chlomoudis . . . . .	Secretary, Library
Mrs. Kate Noe . . . . .	Secretary
Mrs. Marie S. Elliott . . . . .	Licensed Practical Nurse

BRUCE E. WHITAKER (1957) . . . . . President of the College  
 B.A., Wake Forest University  
 B.D., Th.M., Th.D., Southern Baptist Theological Seminary  
 Additional Graduate Study, George Peabody College for Teachers

B. FRANKLIN LOWE, JR. (1964) . . . Dean of the College, Religion  
 B.A., Furman University  
 B.D., Southeastern Baptist Theological Seminary  
 Ph.D., Emory University

UNDINE W. BARNHILL, (1965) . . . . . English  
 B.A., Meredith College  
 M.A., East Carolina University  
 Additional Graduate Study, Lafayette College, Harvard University,  
 University of North Carolina at Chapel Hill, East Carolina  
 University, North Carolina State University at Raleigh,  
 University of London

BETTY N. BATCHELOR, (1961) . . . . . English, Spanish  
 B.A., Atlantic Christian College  
 M.A., Additional Graduate Study, University of North Carolina  
 at Chapel Hill, Universidad Interamericana

STEVE FRANKLIN BRANNON, (1969) . . . . . English, Drama  
 A.A., Warren Wilson College  
 B.A., Tusculum College  
 M.A., East Tennessee State University  
 Additional Graduate Study, Middleburg College

ROBERT W. BROWN, (1963) . . . . . Music  
 B.A., Atlantic Christian College  
 M.Ed., Florida State University  
 Additional Graduate Study, Catholic University, Wake Forest University,  
 East Carolina University, Boston University

SHIRLEY WILLIAMS BOWERS, (1966) . . . . . Science  
 B.A., M.A., Graduate Study, East Carolina University, Appalachian  
 State University, North Carolina State University at Raleigh

MARYIVA CARPENTER, (1966) . . . . . Nursing  
 B.S.N., Whitworth College  
 M.N.A., Syracuse University

MORRISE. CARSON, (1966) . . . . . Spanish  
 B.A., Lynchburg College  
 M.A., University of Mississippi  
 Ph.D., Universidad Interamericana  
 Additional Graduate Study, University of Virginia, University of Valencia

TRELLES G. CASE, (1964) . . . . . Music  
 B.M., University of Southern Mississippi  
 M.M., Florida State University  
 Studies at the Mozarteum, Salzburg, Austria  
 Ph.D. Candidate, University of North Carolina at Greensboro

JAMES M. CHAMBLEE, (1959) . . . . . Music  
 Chairman, Department of Music  
 B.A., University of North Carolina at Chapel Hill  
 M.A., Columbia University  
 Ph.D. Candidate, University of North Carolina at Chapel Hill

- BARRY M. COHEN, (1969),.....History  
 B.A., Rice University  
 M.A., University of Texas  
 Additional Graduate Study, Syracuse University, University of Texas
- JANET A. COLLINS, (1964),.....Physical Education  
 B.S., Westhampton College of the University of Richmond  
 Graduate Study, Southeastern Baptist Theological Seminary  
 M.Ed., University of North Carolina at Chapel Hill  
 Additional Graduate Study, Texas Woman's University, University of North Carolina at Greensboro
- ANNA BELLE CROUCH, (1958),.....English  
 B.S., Southeast Missouri University  
 M.R.E., Additional Graduate Study, Southern Baptist Theological Seminary  
 M.A., Columbia University  
 Additional Graduate Study, East Carolina University, Union Theological Seminary, Virginia State College, College of William and Mary
- JAMES B. DEWAR, (1967),.....Science  
 B.A., M.A., East Carolina University  
 Additional Graduate Study, Colorado State University, Oregon State University, Louisiana State University
- PHYLLIS D. DEWAR, (1966),.....Science  
 A.B., East Carolina University  
 M.S.T., Illinois Wesleyan University  
 Additional Graduate Study, Louisiana State University, Oregon State University
- JANE C. DICKIE, (1966),.....Mathematics  
 B.A., Duke University  
 Graduate Study, North Carolina State University at Raleigh, East Carolina University
- ANDREA T. EASON, (1969),.....Business  
 A.A., Independence Community College  
 B.S., Kansas State College  
 M.Ed., Virginia Polytechnic Institute  
 Graduate Study, Kansas State College
- PATRICIA B. EDWARDS, (1961),.....Business  
 B.S., M.A., Appalachian State University,  
 University of Nebraska (correspondence)
- ANN S. EMERY (1970),.....English  
 A.A., Averett College  
 A.B., Baylor University  
 M.R.E., Southwestern Baptist Theological Seminary  
 M.A., West Virginia University  
 Additional Graduate Study, Marshall University, University of North Carolina at Chapel Hill
- DOUGLAS E. EUBANK, (1971),.....Art  
 B.A., Morehead State University  
 M.H.E., Morehead State University  
 Additional Graduate Study, East Carolina University

GARTH DALMAIN FAILE, (1971).....Chemistry  
Chairman, Department of Science

B.S., University of Alabama  
M.A.T., University of Montevallo  
M.S., Auburn University  
Ph.D., Auburn University

BRUCE CHARLES FRYER, (1970).....History

B.A., Juniata College  
M.A., Wake Forest University  
Ph.D., Indiana University

JAMES G. GARRISON (1958).....Physical Education  
Chairman, Department of Physical Education

A.A., Gardner-Webb College  
B.A., Western Carolina University  
M.A., East Carolina University  
Additional Graduate Study, University of North Carolina at Chapel Hill,  
University of North Carolina at Greensboro, University of South  
Carolina, University of California-Santa Barbara Extension

HERMAN W. GATEWOOD, (1963).....Graphic Arts  
Chairman, Department of Graphic Arts

Attended Danville Technical Institute  
Graphic Arts Diploma, Additional Study, Chowan College, Old Dominion  
University

JAMES EUGENE GIBBS (1969).....Science

A.A., Chowan College  
B.S., M.A., East Carolina University  
Graduate Study, University of Virginia

JOHN W. GOSNELL, (1971).....Social Science

B.A., Bridgewater College  
B.D., Bethany Theological Seminary  
M.A., DePaul University  
S.T.M., Boston University  
M.A.C.T., University of North Carolina at Chapel Hill  
Ph.D. Candidate, University of North Carolina at Chapel Hill

J. CRAIG GREENE, (1970).....Art

B.A., Mars Hill College  
M.F.A., University of North Carolina at Greensboro  
Additional Graduate Study, East Carolina University

ACHESON A. HARDEN, JR., (1970).....Mathematics

B.A., Williams College  
M.A., North Carolina State University at Raleigh

GERALDINE L. HARRIS, (1966), .....Assistant Librarian

B.S., M.A., East Carolina University

BERNICE KELLY HARRIS, (1963).....Creative Writing  
Distinguished Professor

B.A., Meredith College  
Graduate Study, University of North Carolina at Chapel Hill  
Litt.D., Wake Forest University  
Litt.D., University of North Carolina at Greensboro  
North Carolina Award in Literature

- JOHN P. HARRIS, (1964).....Science  
 A.A., Louisburg College  
 B.S., M.A., East Carolina University  
 Additional Graduate Study, Worcester Polytechnic Institute, North Carolina State University, University of North Carolina at Chapel Hill, East Carolina University
- JERRY LEE HAWKINS, (1958).....Physical Education  
 A.A., Gardner-Webb College  
 B.S., M.A., Western Carolina University  
 Additional Graduate Study, East Carolina University, University of North Carolina at Chapel Hill, University of Michigan, University of California-Santa Barbara Extension, Azusa Pacific College (correspondence)
- GEORGE L. HAZELTON, (1966).....Science  
 B.S., East Carolina University  
 M.A., Wake Forest University  
 Additional Graduate Study, West Virginia University, North Carolina State University at Raleigh, University of South Carolina, East Carolina University
- CHARLES A. HELMS, (1961).....Business  
 B.S., M.A., Appalachian State University  
 Additional Graduate Study, University of Missouri, University of South Carolina, Georgia State College, University of North Carolina at Greensboro
- JOSEPH ROBERT HERFORD, (1970).....Biology  
 B.S., Samford University  
 M.S., University of Georgia  
 Additional Graduate Study, University of Virginia, North Carolina State University at Raleigh
- C. JEFFERSON ISHEE, (1969).....Music  
 A.B., M.M., University of North Carolina at Chapel Hill  
 Additional Graduate Study, University of North Carolina at Greensboro
- PATRICIA B. JACKSON, (1970).....Nursing  
 B.S., University of North Carolina at Chapel Hill  
 Additional Study, North Carolina State University at Raleigh
- HATTIE R. JONES, (1965).....Business  
 B.S., Concord College  
 M.Ed., Virginia Polytechnic Institute  
 Additional Graduate Study, University of Tennessee, College of William and Mary, University of North Carolina at Greensboro
- ROBERT N. JONES, (1971).....Business  
 A.B., University of Omaha  
 M.A., Colorado State College  
 M.A.T., University of North Carolina at Chapel Hill  
 Additional Graduate Study, University of Denver, University of Colorado
- JEAN F. KING, (1964).....English  
 B.A., M.A., West Virginia University  
 Additional Graduate Study, University of North Carolina at Chapel Hill, University of Chicago, East Carolina University

REBECCA ANN KINNAMON, (1967).....English

B.A., Maryville College

M.A.T., Duke University

Ph.D. Candidate, Duke University

R. CLAYTON LEWIS, (1968).....Dean of Students, History

B.A., Wake Forest University

M.A., East Carolina University

Additional Graduate Study, University of North Carolina at Chapel Hill

SYLVIA H. LIVERMAN, (1964).....Business

B.S., M.A., East Carolina University

Additional Graduate Study, University of North Carolina at Greensboro

WILLIAM I. MARABLE, (1956).....English, Languages

B.A., College of William and Mary

M.A., University of Virginia

Additional Graduate Study, Duke University

WILLIAM P. McCRAW, (1963).....Physical Education

B.S., Old Dominion University

M.A., M.S., University of North Carolina at Chapel Hill

Additional Graduate Study, College of William and Mary, Old Dominion University

DELL L. McKEITHAN, (1967).....English

B.A., University of North Carolina at Chapel Hill

M.A., University of North Carolina at Greensboro

Additional Graduate Study, Northwestern University, Wake Forest

University, Appalachian State University, University of North

Carolina at Chapel Hill, Middleburg College

DAISY LOU MIXON, (1951) .....Religion  
Chairman, Department of Religion and Philosophy

B.A., Winthrop College

B.R.E., M.R.E., Southern Baptist Theological Seminary

Additional Graduate Study, New York University, Union Theological Seminary

ROBERT G. MULDER, JR., (1965).....English

A.A., Chowan College

B.S., M.A., East Carolina University

Additional Graduate Study, University of North Carolina at Chapel Hill,

University of Richmond, University of Mississippi

CHARLES THOMAS NELSON, JR., (1972).....Graphic Arts

A.A., Diploma in Graphic Arts, Chowan College

Additional Study, East Carolina University

DARRELL HATFIELD NICHOLSON, (1968) Registrar, English

B.A., University of Illinois

M.S., Southern Illinois University

M.A., University of Louisville

ALMIRA H. OCKERMAN, (1965).....Nursing  
Chairman, Department of Nursing

B.S., M.N.A., University of Minnesota

Additional Graduate Study, Washington University, New York University

- EARL H. PARKER, (1969).....Religion  
 B.A., Wake Forest University  
 M.Div., Yale University  
 Ph.D., University of Edinburgh  
 Additional Graduate Study, Duke University, University of Manchester
- CHARLES L. PAUL, (1963).....Social Science  
 A.A., Chowan College  
 B.A., Carson-Newman College  
 B.D., Southeastern Baptist Theological Seminary  
 M.A., East Carolina University  
 Additional Graduate Study, University of North Carolina at Chapel Hill,  
 East Carolina University, European Study Tour, State University of  
 New York College at Brockport
- ELLA J. PIERCE, (1965).....English  
 B.A., Meredith College  
 B.M.T., Southern Baptist Theological Seminary  
 M.A., Ph.D., Cornell University  
 Additional Graduate Study, Columbia University, Harvard University
- RACHEL N. PITTMAN, (1966).....Business, Government  
 B.A., University of North Carolina at Greensboro  
 M.A., Columbia University  
 Additional Graduate Study, North Carolina State University at Raleigh
- KENNETH R. PROCTOR, (1971).....English  
 Acting Chairman, Department of English  
 A.B., B.S., East Carolina University  
 M.A., East Carolina University  
 Ph.D. Candidate, University of South Carolina
- ROWLAND S. PRUETTE, (1967).....Religion  
 B.A., Wake Forest University  
 B.D., M.A., Duke University  
 Additional Graduate Study, Union Theological Seminary, Hebrew Union  
 College, Biblical and Archaeological School
- EDITH M. REGISTER, (1970).....Nursing  
 B.A., University of North Carolina at Wilmington  
 M.A., Appalachian State University  
 Additional Graduate Study, North Carolina State University at Raleigh,  
 Appalachian State University
- THOMAS E. RUFFIN, JR., (1957).....Business  
 Acting Chairman, Department of Business  
 B.S., M.A., East Carolina University  
 Additional Graduate Study, Northwestern University, East Carolina  
 University
- MERVILLE W. SESSOMS, JR., (1971).....English  
 A.B., University of North Carolina at Chapel Hill  
 M.A., University of Miami  
 Additional Graduate Study, George Peabody College for Teachers
- CAROL S. SEXTON, (1966).....Assistant Librarian  
 A.A., Lees-McRae Junior College  
 B.A., North Carolina Wesleyan College  
 Graduate Study, University of North Carolina at Chapel Hill

- WARREN G. SEXTON, (1959)..... Social Science  
 Acting Chairman, Department of Social Science  
 A.A., Lees-McRae Junior College  
 B.S., M.A., Appalachian State University  
 Additional Graduate Study, University of North Carolina at Chapel Hill
- WESLEY L. SHREWSBURY, (1970)..... Mathematics  
 B.S., Concord College  
 M.Ed., University of Georgia  
 Additional Graduate Study, University of Virginia
- CARL H. SIMMONS (1963)..... Mathematics  
 Acting Chairman, Department of Mathematics  
 B.S., Union University  
 M.A., West Virginia University  
 Additional Graduate Study, East Carolina University, Rutgers University,  
 Oklahoma State University
- MARY ANN STONE, (1971)..... Social Science  
 B.A., University of North Carolina at Greensboro  
 M.S., Northeastern Louisiana University
- DANIEL C. SURFACE, (1970)..... Physical Education  
 A.B., Guilford College  
 M.S., University of Tennessee  
 Additional Graduate Study, University of North Carolina at Greensboro,  
 Virginia Polytechnic Institute and University
- WILLIAM B. SOWELL, (1955)..... Graphic Arts  
 A.A., Diploma in Graphic Arts, Chowan College  
 B.S., East Carolina University  
 Graduate Study, East Carolina University
- GILBERT ALLEN TRIPP, JR., (1967)..... Science  
 B.S., Campbell College  
 M.A., East Carolina University  
 Additional Graduate Study, Converse College, East Carolina University
- LINDAE. TRIPP, (1969)..... Biology  
 A.A., Campbell College  
 B.S., University of North Carolina at Chapel Hill  
 M.A., East Carolina University  
 Additional Graduate Study, East Carolina University
- DOROTHY A. WALLACE, (1965)..... Business  
 B.S., Radford College  
 M.S., Virginia Polytechnic Institute  
 Additional Graduate Study, University of Maryland, University of Missouri
- L. M. WALLACE, JR., (1958)..... Business  
 B.S., M.A., East Carolina University  
 Additional Graduate Study, Colorado State College, North Carolina State  
 University at Raleigh, University of Missouri
- RICHARD WARREN, (1969)..... Mathematics  
 B.S., Purdue University  
 M.A., Columbia University  
 Ph.D., Purdue University

- ESTHER A. WHITAKER, (1957) . . . . . Religion  
 B.S., Appalachian State University  
 M.R.E., Southern Baptist Theological Seminary  
 M.A., George Peabody College for Teachers  
 Additional Graduate Study, Union Theological Seminary, Hebrew Union  
 College Biblical and Archaeological School
- M. EUGENE WILLIAMS, (1949) . . . . . Languages  
 Chairman, Department of Languages  
 B.A., University of Richmond  
 M.A., Duke University  
 Premier Degree, L'University de Dijon  
 Additional Graduate Study, University of Virginia
- NORMAN EDWARD WOOTEN, (1967) . . . . . Mathematics  
 B.S., Wake Forest University  
 M.A., Wake Forest University  
 Additional Graduate Study, East Carolina University

## Emeriti

The second date in parentheses indicates the year of retirement  
 from the college.

- J. IRVING BROOKS, (1956-1961) . . . . . Dean of the College  
 B.A., College of William and Mary  
 M.A., University of Virginia  
 Additional Graduate Study, University of Richmond,  
 College of William and Mary
- FRANCES WHITE COLEMAN, (1953-1968) . . . Religion, English  
 B.S., Radford College  
 B.M.T., Southern Baptist Theological Seminary  
 M.R.E., Presbyterian General Assembly Training School  
 Additional Graduate Study, Duke University, Southeastern Baptist  
 Theological Seminary, University of North Carolina at Chapel Hill
- JOHN M. MCSWEENEY, (1952-1968) . . . . . Graphic Arts  
 Chairman, Department of Graphic Arts  
 B.S., Bissell College  
 Graduate Study, University of Pennsylvania, Temple University  
 Master Printer
- BELA UDVARNOKI, (1952-1963) . . . . . Social Science  
 Undergraduate Degree, University of Budapest  
 Th.M., Ph.D., Southern Baptist Theological Seminary  
 Additional Graduate Study, University of Hamburg,  
 University of Chicago
- MARY E. WOOD, (1960-1969) . . . . . Science  
 B.A., Waynesburg College  
 M.A., Columbia University  
 Additional Graduate Study, Columbia University

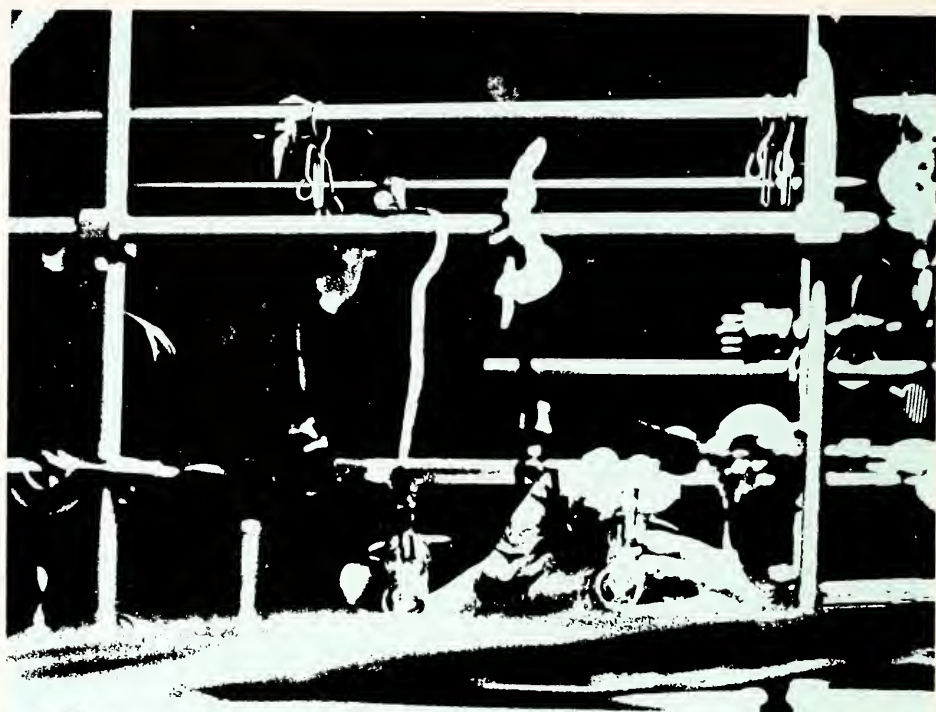


Esso

A 19  
CHOWAN COLLEGE  
FOUNDED BY THE CHOWAN  
BAPTIST ASSOCIATION AND  
OPENED IN 1949 AS THE  
CHOWAN BAPTIST FEMALE  
INSTITUTE 2 BLOCKS S

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# Student Directory

## Sophomores

### A

- Abbott, Lewis A.  
1135 Riverside  
Salisbury, Md.  
Wicomico Co.  
21801
- Abernathy, Robert F.  
2708 Grant St.  
Hopewell, Va.  
23860
- Acker, James B.  
816 Romney La.  
Va. Beach, Va.  
23455
- Adams, Eveann Holly  
1422 Median Ave.  
Coral Gables, Fla.  
33134
- Aiken, Mark W.  
No. 7 Swiss Chalet,  
Delano Rd.  
Asheville, N. C.
- Albertson, Ronald D.  
3805 Sunnyside Ave.  
Portsmouth, Va.  
23703
- Aldridge, II, Carroll  
101 Homestead Drive  
Colonial Heights, Va.  
23834
- Alexander, Dean J.  
512 Malvern Hill Cir.  
Hampton, Va.  
23363
- Allen, Larry W.  
Rt. 2  
Angier, N. C.  
27501
- Alvarado, Monica R.  
1039 N 18th St.  
Camden, N. J.  
08105
- Anderson, Cheryl L.  
408 E. Ocean Ave.  
Norfolk, Va.  
23503
- Anderson, Harriet F.  
102 Tales St.  
South Boston, Va.  
25492
- Anderson, Henry S.  
7805 Lycoming Road  
Richmond, Va.  
23229
- Andrews, Robin P.  
Box 34  
Hurlock, Md.  
21643
- Ashe, Robert V.  
Box 60  
Clinton, S. C.  
29325
- Askew, Kenneth B.  
Box 412  
Winton, M.C.  
27986
- Austell, Robert N.  
Box 189  
Earl, N. C.  
28038

- Avery, Clarence P. III  
7504 Brisbane Dr.  
Richmond, Va.  
23225

### B

- Bailey, Elwood C.  
243 Radcliffe Dr.  
Newark, Del.  
19711
- Baird, Leon Thomas  
Box 912  
Roanoke Rapids, N. C.  
27870
- Ballard, Jerry F.  
361 Cavalier Blvd.  
Portsmouth, Va.  
23701
- Barber, Amelia A.  
6454-17th Terrace N.  
St. Petersburg, Fla.  
33710
- Barnes, David T.  
113 Sunnifield Dr.  
Williston, S.C.  
29824
- Barnes, Harry W. Jr.  
Eppington Forest  
Blackstone, Va.  
23824
- Barrett, Judith C.  
Box 929  
Nashville, N. C.  
27856

Bass, Paula K. 816 Colonial Ave. Colonial Heights, Va. 23834	Blanchard, David S. 600 Whitehaven Cres Norfolk, Va.	Britt, Robert C. 461 Bethlehem Rd. Rocky Mount, N. C. 27801
Beach, J. Edward Jr. 7409 Vernon Rd. Richmond, Va. 23228	Blanchard, John R. Jr. Box 95 Roxobel, N. C. 27872	Broadus, Harry S. Rt. 2, Box 73 Pittsboro, N. C. 27312
Bell, Orville E. 829 Sycamore St. Rocky Mount, N. C. 27801	Blanchard, William F. J01 Curtis Ahoskie, N. C. 27910	Brock, David H. 1424 McNeal Ave. Norfolk, Va. 23502
Bellamy, Jewel F. 9900 Reams Rd. Richmond, Va. 23200	Boeggeman, Linda M. 1124 S. Overhill St. Wilmington, Del. 19810	Brock, Gary M. 411 Wesley Street Ashland, Va. 23005
Bennett, Blair D. 511 Woodland Dr. Murfreesboro, N. C. 27855	Bohannon, Steven C. Rt. 1 West Point, Va. 23181	Brown, Donna M. 1016 Washington St. Roanoke Rapids, N. C. 27870
Bennett, James S. Rt. 1 Hurt, Va. 24563	Borum, James A. 255 Middle St. Portsmouth, Va. 23704	Brown, Mary E. 2601 Rogers St. Chesapeake, Va. 23300
Bennett, Terrell G. 7032 Gail Dr. Norfolk, Va.	Bowen, Carol M. 504 Manney Rd. Chesapeake, Va. 23300	Brown, Timothy M. 212 Watkins Dr. Hampton, Va. 23369
Bennett, William J. Rt. 1, Box 224 Murfreesboro, N. C.	Bowers, Frederick J. Box 308 Jackson, N. C. 27845	Brown, Wallace F. Box 356 Jarratt, Va. 23867
Benson, Randy S. Rt. 1 Angier, N. C. 27501	Bradshaw, John M. 99 Linden Ave. Hampton, Va. 23369	Brown, William J. 603 4th St. Murfreesboro, N. C. 27855
Berkshire, Stan W. 308 HHigh Street Murfreesboro, N. C. 27855	Braswell, Earl W. Star Rt. Box 17 Emporia, Va. 23847	Bryan, William T. Jr. 3118 Crockett Ave. N. W. Roanoke, Va. 24012
Bernhard, Rand 316 E. Vance Murfreesboro, N. C. 27855	Brawley, Robert A. 500 Queens Rd. Apt. 4 Charlotte, N. C.	Bryant, Deborah L. 2405 E. Cornwallis Rd. Durham, N. C. 27707
Best, Deborah E. Rt. 1, Box 131 Littleton, N. C. 27850	Bray, Jerry Lee Remlik, Va. 23175	Bryant, Thomas O. Handsom, Va. 23859
Bickel, William M. 175 Franklin St. Northvale, N. C. 07647	Bridewell, Travis A. Box 168 Toano, Va. 23168	Buchanan, David P. 5806 Willow Oaks Dr. Apt. E Richmond, Va. 23225
Black, Paul E. 5780 Delaware St. Camp Lejune, N. C. 28542	Brigman, Ray J. Rt. 2, Box 218 Latta, S. C. 29565	Bundick, William J. Jr. Box 7 Bloxxom Va. 23308

Burkitt, Donovan E.  
8200 Erma La.  
Richmond, Va.  
23229

Burnette, Stephen M.  
116 Forest Circle  
Murfreesboro, N. C.  
27855

Burnette, William Z.  
513 Maple Street  
Roanoke Rapids, N. C.  
27870

Burns, Marla W.  
1100 Five Forks Rd.  
Va. Beach, Va.  
23455

Burrough, Mark H.  
Box 69  
Tappahannock, Va.  
22560

Bush, Horace  
21 W.W. 6th Ave.  
Delray Beach, Fla.  
33444

Butler, James R. Jr.  
1132 31st. St.  
Newport News, Va.

Byrum, Elizabeth C.  
303 Turlington Road  
Suffolk, Va.  
23434

Byrum, Katherine D.  
Rt. 1  
Eure, N. C.  
27935

## C

Cagle, Terry D.  
1904 French Dr.  
Raleigh, N. C.  
27609

Cagle, Terry E.  
107 Ronald St.  
Williston, S. C.  
29853

Callaway, Bruce W.  
2617 Grendon Dr.  
Wilm., Dela.  
19808

Cansler, Robert S.  
1100 Lakewood Dr.  
Wilm, Dela.  
19803

Carawan, Linda L.  
Box 102  
Chugiak, Alaska  
99567

Carlton, Richard W.  
Rt. 1, Box 145  
Richmond, Va.  
23231

Carroll, Carolyn H.  
208 S. Third St.  
Murfreesboro, N. C.  
27855

Carroll, Charles A.  
24 Bethel Road  
Newport News, Va.  
23602

Carroll, Pamela S.  
Rt. 3, Box 130  
Chesterfield, Va.  
23832

Carroll, Walter B.  
208 S. 3rd. St.  
Murfreesboro, N. C.  
27855

Casilear, Martha W.  
123 Prince St.  
Leesburg, Va.  
22075

Caudle, David H.  
4950 Cherry St. Ext.  
Winston-Salem, N. C.  
27105

Chamblee, Jan D.  
Rt. 4, Box 384  
Ahoskie, N. C.  
27910

Chandler, Frank L. Jr.  
1315 Castleton Rd.  
Richmond, Va.  
23235

Chandler, George D.  
4315 Dogwood Dr.  
Greensboro, N. C.  
27410

Chantry, Gary L.  
4112 Santa Maria Dr.  
Chesapeake, Va.  
23321

Chenoweth, Bernard G.  
1114 Donnhil Rd.  
Durham, N. C.  
27705

Chenrix, Robert P. Jr.  
Rt. 1, Box 64  
Snow Hill, Md.  
21863

Christian, Stuart W.  
708 S. Center St.  
Ashland, Va.  
23005

Christian, Stuart W.  
708 S. Center St.  
Ashland, Va.  
23005

Christian, William E.  
Box 7  
Charles City, Va.

Clark, Hubert K. Jr.  
15 Milford Rd.  
Newport News, Va.  
23601

Claxton, Charles J.  
2348 Hood Dr.  
Va. Beach, Va.  
23454

Clay, Thelma R.  
138 Harwood Dr.  
Yorktown, Va.  
23490

Clifton, Darius W.  
Rt. 1  
Turkey, N. C.

Clos, Deborah L.  
732 Pebblebrook Dr.  
Raleigh, N. C.  
27609

Cobb, Keith A.  
Rt. 2, Box 201  
Franklin, Va.  
23851

Coffelt, Donald C.  
937 Kaywood Dr.  
Fayetteville, N. C.  
28301

Coleman, George L. Jr.  
Box 432  
Scotland Neck, N. C.  
27874

Colston, Phyllis K.  
Rt. 2, Box 45C  
Nashville, N. C.

Connelly, JoErn L.  
606 E. 9th St.  
Greenville, N. C.  
27834

Cook, Richard G.  
510 Forest Acres Dr.  
Tarboro, N. C.  
27886

Cooley, William C.  
406 Krumer Dr.  
Highland Springs, Va.  
23705

Copeland, Patsy A.  
Rt. 3, Box 817  
Suffolk, Va.  
23434

Corbitt, Thomas R.  
Rt. 1, Box 3  
Sunbury, N. C.  
27979

Cornell, Elizabeth A.  
Box 109  
Cambridge, Md.  
21613

Coulbourne, Thomas E. Jr.  
1140 S. Twinlake Rd.  
Va. Beach, Va.  
23454

Covington, Jacqueline L.  
Box 297  
Kilmarnock, Va.  
22452

Crawley, James L.  
4825 Adair Ave.  
Richmond, Va.  
23230

Cullipher, Thomas L.  
Box 92  
Colerain, N. C.  
27924

Cummings, Rebecca A.  
5536 War. Admiral Rd.  
Va. Beach, Va.  
23462

Culver, Rebecca L.  
700 Jewell St.  
Delmar, Del.  
19940

Culver, Robert L. Jr.  
Rt. 2, Box 357  
Salisbury, Md.

Cunningham, Carl W. Jr.  
12524 Petersburg St.  
Chester, Va.  
23831

Davis, Leslie C.  
Rt. 2, Box 187  
Beaufort, N. C.  
28516

Davis, Willie F. III  
Rt. 1, Fuller St.  
Henderson, N. C.  
27536

Dawson, Michael A.  
Forest Pines, Apt. 127-A  
Franklin, Va.

Day, Thomas R.  
2209 Jones Lane  
Wilmington, Del.  
19810

DeBerry, Ginger C.  
338 Vance  
Roanoke Rapids, N. C.  
27870

Dellinger, Kenneth D.  
8621 Old Keene Mill Rd.  
Springfield, Va.  
22152

DeMarchi, Richard C.  
9410 Woodlawn Dr.  
Brewerton, N. Y.  
13029

Dent, William T.  
Rt. 2, Box 162  
Grafton, Va.  
23490

Dilday, Jane E.  
Box 138  
Belhaven, N. C.  
27810

Dolan, Robert E.  
138 Geroge  
New Brunswick, N. J.  
08901

Dowd, Kathleen T.  
308 Broad St.  
Edenton, N. C.  
27932

Downey, Gary J.  
119 Gawain Dr.  
Newport News, Va.  
23602

Drake, Debra A.  
Box 31  
Handsom, Va.  
23859

Dunton, Everette F.  
Nassawadox Va.  
23413

**E**

Eakes, Stuart D.  
Box 368  
Franklinton, N. C.  
27525

Easmeil, Jennie A.  
5510 Huntington Ave.  
Newport News, Va.  
23607

Eddleton, Norman D.  
Rt. 2, Box 399  
Ashland, Va.  
23005

Edwards, Elizabeth S.  
Box 82  
Courtland, Va.  
23837

Edwards, Michael S.  
108 W. Broad St.  
Murfreesboro, N. C.  
27855

Eggleston, James E.  
118 Oakwood Circle  
Danville, Va.

Elks, Timothy W.  
505 E. 3rd. St.  
Plymouth, N. C.  
27962

Elliott, Joan L.  
912 S. Division St.  
Salisbury, Md.  
21801

Elwood, James L.  
227 Continental Dr.  
Durham, N. C.

Engel, Douglas B.  
6116 Harmon Pl.  
Springfield, Va.

Engel, James Robert  
Rt. 9, Box 210  
Morganton, N. C.  
28655

Ennis, Samuel R.  
Box 99  
Ocean City Rd.  
Salisbury, Md.  
21801

Escobedo, Hilda A.  
328 Richmond Dr.  
Fayetteville, N. C.  
28304

**D**

Daughtrey, John A. Jr.  
Box 648  
Exmore, Va.  
23350

Davidson, Woody G.  
Rt. 3, Box 17C  
Ahoskie, N. C.  
27910

Davis, Ann C.  
Locust Hill, Va.  
23092

Davis, Judy A.  
Rt. 1  
Wendell, N. C.  
27591

Esposito, John J. Jr.  
1629 Kingsway Rd.  
Norfolk, Va.  
23518

Eure, Eden E.  
Rt. 3  
Hertford, N. C.  
27944

Eure, Henry C.  
Eure, N. C.  
27935

Eure, Shirley E.  
Rt. 1, Box 11-A  
Eure, N. C.  
27935

Eutsler, Cynthia S.  
315 W. Lucrester St.  
Winchester, Va.  
22601

Evans, John N.  
209 Perry St.  
Henderson, N. C.  
27536

Evans, Nancy C.  
Rt. 2, Box 126  
Roxboro, N. C.  
27573

## F

Fairless, Edward W.  
RFD 1  
Harrellsville, N. C.  
27942

Fallis, Patricia D.  
1824 Banning Rd.  
Norfolk, Va.  
23518

Faulkner, Deborah D.  
530 Rosemary Lane  
Danville, Va.

Ferettino, Deborah A.  
Rt. 1, Box 306  
Durham, N. C.  
27705

Ferguson, Aubrey W.  
10 Bayberry Dr.  
Newport News, Va.  
23601

Ferguson, Stanton H. Jr.  
Worth St.  
Gaston, N. C.  
27832

Ferguson, Steve M.  
Rt. 1, Box 40  
Newsoms, Va.  
23874

Fernandez, Joseph C.  
756 Worsham Rd.  
Richmond, Va.  
23235

Fest, William C.  
Rt. 2  
Mount Holly, N. J.  
08060

Finch, Randy K.  
Box 832  
Henderson, N. C.  
27536

Fisher, Steve E.  
Rt. 3  
Rosedale,  
Washington, N. C.

Fitchett, Alice E.  
3501 Lockshire Dr.  
Richmond, Va.  
23235

Flanagan, Thomas R.  
2352 N. Wolfsmare Dr.  
Va. Beach, Va.  
2354

Fleet, Edward G.  
Hartfield, Va.  
23071

Flint, Steven C.  
2904 Maple Ave.  
Burlington, N. C.  
27215

Flippen, William T. II  
812 S. Main St.  
Blackstone, Va.

Forbes, Joseph B.  
7907 Slidell Lane  
Springfield, Va.  
22151

Forrester, Gene A.  
Rt. 1, Box 393  
Lancaster, Va.  
22503

Francis, Mark L.  
211 Barengir Dr.  
California, Md.  
20619

Freda, Diane M.  
2032 Seldondale Dr.  
Hampton, Va.

Free, Holly M.  
15 Wheeler Dr.  
Ft. McPherson, Ga.  
30330

Fuller, Norman A.  
510 Memorial Dr.  
Ahoskie, N. C.  
27910

## G

Gatling, Sterling C.  
Rt. 1, Box 291  
Murfreesboro, N. C.  
27855

Gerard, Thaddeus H.  
316 E 9th St.  
Washington, N. C.  
27889

Ghidotti, Michael L.  
Box 350  
Chester, Va.  
23831

Giannotti, Judith F.  
7309 Townes Rd.  
Richmond, Va.  
23226

Gibbs, Steven A.  
385 Franklin Dr.  
Murfreesboro, N. C.  
27855

Gilmore, Alfred C.  
1014 Smith St.  
Salisbury, Md.  
21801

Godwin, Samuel M.  
322 W. Parrish Dr.  
Benson, N. C.  
27504

Goldfarb, Steven P.  
1620 Milan Rd.  
Greensboro, N. C.  
27410

Golemberwski, Bruce E.  
2108 Dean Dr.  
Norfolk, Va.  
23518

Goodin, George L.  
2619 Kenwood Ave.  
Richmond, Va.  
23228

Grainger, Deborah R.  
Clarendon, N. C.  
28432

Gray, Joseph M.  
112 Madison St.  
Roanoke Rapids, N. C.  
27870

Greene, Phillip V. Rt. 7 Asheboro, N. C. 27703	Hardy, Donna L. 308 N. 7th St. Morehead City, N. C. 28557	Helmkamp, Jennifer J. 420 E. Church St. Ahoskie, N. C.
Grissom, Teddy A. 12372 Warwick Blvd. Newport News, Va. 23606	Hardy, Joseph A. 601 Clayton St. Rocky Mount, N. C. 27801	Henley, William R. Rt. 3, Box 3052 Va. Beach, Va. 23457
Griffin, Gary C. Rt. 2, Box 30 Franklin, Va. 23851	Harrell, Barbara E. Box 192 Colerain, N. C. 27924	Hermann, Janet F. 6200 Timberland Trail Va. Beach, Va. 23452
Griffin, Roanld K. Box 347 Wendson, Va. 23487	Harrell, Nancy R. Rt. 1, Box 248 Jarratt, Va. 23867	Herring, Charles E. Box 387 Ahoskie, N. C. 27910
Griffin, William O. III 3610 Harris Ave. Richmond, Va. 23223	Harris, Dale T. Rt. 1 Graham, N. C. 27253	Herring, Edward J. 4500 Delco Rd. Va. Beach, Va. 23455
Griffith, Alvin J. 112 Pocahontas St. Franklin, Va. 23851	Hartson, John D. 3706 W. Weyburn Rd. Richmond, Va.	Hill, David A. 1301 Front Street Beaufort, N. C. 28516
Grissom, Ronald D. 724 Rook St. Henderson, N. C. 27536	Harvey, Frederick M. Jr. Rt. 1, Box 541 Beaufort, N. C. 28516	Hill, Lynda S. 120 Avery Crescent Newport News, Va. 23606
Grizzard, Glenda F. Rt. 1, Box 145 Emporia, Va. 23847	Haskins, Ronald 710 Hemlock Rd. Newport News, Va. 23601	Hill, Timothy W. 257 S. Witchduck Rd. Va. Beach, Va. 23462
Guthrie, Donald L. 234 Dublin Rd. Raleigh, Va. 29760	Hatch, Jon W. 28 Colberts Lane Newport News, Va. 23601	Hirsch, Thomas F. 45 Livingston Ave. Babylon, N. Y.
	Hatchell, Wesley D. Rt. 1, Box 536 Roanoke Rapids, N. C. 27870	Hirzel, Howard H. 2210 Amherst Rd. Wilmington, Del. 18803
	Hayes, David L. Rt. 2, Box 212 Elkin, N. C. 28621	Hobeck, Alan L. Rt. 2, Box 959 Chester, Va. 23831
Hackworth, Debra L. 4481 Lee Ave. Va. Beach, Va. 23455	Hayes, Nancy E. 118 Villa Rd. Newport News, Va. 23601	Hollowell, William A. Box 218 Corapeake, N. C. 27926
Haislip, Kenneth D. Williamston, N. C. 27892	Hayes, John R. 2801 Pinecrest St. Sarasota, Fla.	Holton, Daniel V. 2208 Shreve St. Wilson, N. C. 22893
Hale, Jeffrey H. 10702 Ames St. Fairfax, Va. 22030	Heath, William S. Lovingsston, Va. 22949	Howard, Paul H. Jr. RFD 1 Selma, N. C. 27576
Hall, William R. 1214 Bill St. Norfolk, Va. 23518	Hedgepeth, Dennis W. 405 Crescent Dr. Franklin, Va. 23851	Howell, Velma L. Rt. 2, Box 97 Waldorf, Md. 20601

# H

Hubbard, Paul M.  
Rt. 2, Box 318  
Bennettsville, S. C.  
29512

Huff, Robert M.  
135 W. Park Dr.  
Charlottesville, Va.  
22901

Hoy, Nancy W.  
2515 Jackson Parkway  
Vienna, Va.  
22180

Hundley, Clarence C.  
342 Main St.  
Smithfield, Va.  
23430

Hunter, James T.  
509 S. Rd. St.  
Elizabeth City, N. C.  
27909

Hurdle, Betty L.  
Rt. 1, Box 78  
Hobbsville, N. C.  
27946

Hutchens, William M.  
208 Jefferson Dr.  
Smithfield, Va.  
23430

Insignapes, Irving  
204 Wynn St.  
Murfreesboro, N. C.  
27855

Jackson, Harry L. Jr.  
241 Driftwood Rd.  
Va. Beach, Va.  
23456

Jackson, Sue A.  
303 Elizabeth St.  
Suffolk, Va.  
23434

Jarvis, Jerry C.  
4917 Glenspring Rd.  
Richmond, Va.  
23223

Jeffries, Howard L.  
Rt. 2  
Durham, N. C.  
27705

Johnson, Jerry W.  
201 N. Brake Ave.  
Suffolk, Va.  
23434

Johnson, Tommy R.  
Rt. 2, Box 257  
Colerain, N. C.  
27924

Jones, Albert M.  
Macswoods  
Washington, N. C.  
27889

Jones, Debbie L.  
306 Longwood Dr.  
Newport News, Va.  
23606

Jones, Douglas E.  
2404 Southern Dr.  
Durham, N. C.  
27703

Jones, Glenn A.  
4821 Colonial Lane  
Portsmouth, Va.  
23703

Jones, Jerry L.  
812 Moneure St.  
Fredericksburg, Va.  
22401

Jordan, Betsy J.  
1590 Mt. Vernon Ave.  
Petersburg, Va.

Jordan, Dan E.  
180 Commodore St.  
Norfolk, Va.  
23503

Jordan, Vauban P.  
620 W. 5th St.  
Roanoke Rapids, N. C.  
27870

Joyner, Robert D.  
8129 Mona Ave.  
Norfolk, Va.  
23518

## K

Kamp, Antonia  
2217 Admiral Circle  
Va. Beach, Va.  
23451

Karavatakis, Nick J.  
22 Haughton Ave.  
Newport News, Va.  
23606

Kauffman, Robert B.  
111 Denn Place  
Wilmington, Del.  
19804

Kellam, Frank S.  
Box 60  
Clinton, S. C.  
29325

Kennedy, Meredith L.  
314 Cloverway  
Alexandria, Va.  
22314

Kiernan, Lynn P.  
4200 Gosnold Ave.  
Norfolk, Va.  
23508

Killmon, Earl S.  
2125 Jeffrey Dr.  
Norfolk, Va.  
23518

King, Donald B.  
830 Round Bag Rd.  
Norfolk, Va.  
23502

King, George B.  
1109 Cherry St.  
Tarboro, N. C.  
27886

King, John W.  
Rt. 3, Box 783 B.  
Suffolk, Va.  
23434

Klevener, Mark C.  
Box 61, Rt. 2  
Glenmills, Pa.  
19342

Knaub, Martha J.  
6010 Brookfield Rd.  
Richmond, Va.  
23227

Kochel, Charles C.  
Rt. 11, Box 952  
Greensboro, N. C.  
27410

Koger, David L.  
3830 N. Ingleside Dr.  
Norfolk, Va.  
23502

## L

LaMastra, Deborah A.  
104 Carlisle Way  
Norfolk, Va.  
23505

Larch, Betty J.  
122 Sycamore St.  
Murfreesboro, N. C.  
27855

Larch, Harry L. 9304 Richmond Hwy. Lorton, Va. 22079	Leonard, William J. Jr. 2600 E. King's Rd. Va. Beach, Va. 23452	Lumpkin, Alice G. 7905 Sycamore La. Richmond, Va. 23228
Lassiter, Mencie A. Rt. 3, Box 547 Mt. Olive, N. C. 28365	Levi, Rice W. III 100 Dorsey St. Berryville, Va. 23877	Lundquist, Kenneth J. 3197 Traylor Dr. Richmond, Va. 23235
Lawrence, Charles B. 7903 Woodrow Pl. Cabin John, Md. 20034	Ligon, George B. 620 Madison St. Emporia, Va. 23877	Lynch, Martha B. 3601 Holly Rd. Va. Beach, Va. 23451
Lawrence, Roger N. 207 Green Dolphin St. Spooners Creek Moorehead City, N. C. 28557	Lineberry, James E Rt. 1, Box 87 Ramseur, N. C. 27316	
Rayman, Reginald E. Rt. 692 Batesville, Va. 22924	Lindenzweig, William P. Box 145 Hanover, Va. 23069	<b>M</b>
Lee, Herbert C. Jr. 325 Cloverly Rd. Richmond, Va. 23221	Lobi, Christine M. 6714 Norview Ct. Springfield, Va. 22152	Malbon, John F. 313 Neasus Trail Va. Beach, Va. 23452
Lee, Leonard S. Rt. 5, Box 412 A. Washington, N. C. 27889	Loflin, Sidney E. Rt. 3 Denton, N. C.	Marno, John A. Rt. 6, Box 196C Richmond, Va. 23231
Lee, Ruth M. 118 Patrick St. Apt. 258 Vienna, Va. 22180	Long, Leslie W. Rt. 1, Box 33 Seaboard, N. C. 27876	Marrow, William L. 1798 Cypress Dr. Henderson, N. C. 27536
Ledford, Kenneth G. 1505 Bellevue Richmond, Va. 23227	Long, Sare E. 9236 S. W. 52 Ave. Miami, Fla. 33143	Martin, Charles W. 611 E. High St. Murfreesboro, N. C. 27855
Leicester, Wiley S. Rt. 2, Box 477 Windsor, N. C. 27983	Longest, John D. Rt. 3 Glen Allen, Va.	Martin, Donnie E. 611 E. High St. Murfreesboro, N. C. 27855
LeGrande, Alan B. 3200 Granada Rd. Portsmouth, Va. 23703	Longmire, Wallace G. 5037 Mosby Rd. Va. Beach, Va. 23455	Mason, Joseph W. Rt. 2 Mocksville, N. C. 27028
Levi, Gregory H. 16 Dorsey St. Berryville, Va. 22611	Love, George E. 3453 Glen Arden Rd. Va. Beach, Va. 23462	Mason, Shirley R. 170 Catherine St. Ahoskie, N. C. 27910
Lewis, Pauline R. Rt. 1, Box 118 Winnabow, N. C. 28479	Lowder, Donna L. 802 W. Ocean View Ave. Norfolk, Va. 23503	Massey, Rose W. Whedbee Trailer Park Lot 1, E. Odom St. Ahoskie, N. C. 27910
Leonard, Donald R. Jr. 208 Ridgewood Dr. Rocky Mount, N. C. 27801	Lucas, Edward N. Jr. 7029 Gail Dr. Norfolk, Va. 23518	Matzen, Deborah A. 4520 B Ocean View Ave. Va. Beach, Va. 23452
	Luce, Andrea K. 343 Brightwood Ave. Hampton, Va. 23361	Mayer, Donald E. Jr 621 Clinton Dr. Newport News, Va. 23605

McAdams, Priscilla J.  
2930 G. St. Marks Rd.  
Winston-Salem, N. C.  
29103

McCafferty, Dale  
225 Maurice St.  
Millville, N. J.  
08332

McCauley, Deborah Y.  
536 Fisherman's Rd.  
Norfolk, Va.  
23503

McCormick, James G., Jr.  
1377 Braden Cr.  
Norfolk, Va.  
23503

McJilton, Roger N.  
Rt. 1, Silver Run Lane  
Salisbury Md.  
21801

McKillips, Michael J.  
1325 Knox Pl.  
Alex, Va.  
22304

McNear, Thomas M.  
113 Lancaster Terrace  
Hampton, Va.  
23366

Merritt, Herbert R.  
117 Washington St.  
Mt. Holly, N. J.  
08060

Merritt, Larry N.  
Box 388  
Ahoskie, N. C.  
27910

Messer, David W.  
3711 Ainsley Dr.  
Box 414  
Tarboro, N. C.  
27886

Michie, John P.  
4348 Shorewood Dr.  
Chesapeake, Va.  
23321

Middleton, Anita L.  
8024 JerryLee Rd.  
Norfolk, Va.  
23518

Midgette, Anthony S.  
2414 Haywood Ave.  
Chesapeake, Va.  
23324

Miller, Marlene K.  
501 Rock Quarry Rd.  
Raleigh, N. C.  
27610

Miller, Mary J.  
Rt. 1, Box 137  
Princeton, N. C.  
27569

Miller, Sharyn E.  
Star Rt., Box 219  
Locust Grove, Va.  
22508

Minatel, Theodore D.  
Box 72  
Newport, N. C.  
28570

Mitchell, Debra R.  
3417 Clydewood Ave.  
Richmond, Va.  
23234

Mitchell, George R.  
Box 333, Rt. 3  
Kennett, Pa.

Molin, Thomas B.  
1918 Shipley Rd.  
Wilmington, Del.  
19803

Monfalcone, George E.  
385 Whealton Rd.  
Hampton, Va.  
23366

Monigle, Susan A.  
1536 Woodland Rd.  
Salisbury, Md.  
21801

Moore, Austin N.  
Rt. 1, Box 87  
Branchville, Va.  
23828

Moore, Kathy A.  
3865 Thalia Dr.  
Va. Beach, Va.  
23452

Moore, William C.  
111 Oakdale Terrace  
Suffolk, Va.  
23434

Moore, Willie H. Jr.  
309 McKinney St.  
South Boston, Va.  
24592

Morgan, Jackie P.  
429 Guynn Ave.  
Chesapeake, Va.  
23323

Morris, Jerry A.  
State St.  
Haw River, N. C.  
27258

Morrison, David R.  
3435 N. Roberts La.  
Arlington, Va.  
22207

Mullaney, Mary C.  
1545 Cedar Lane  
Norfolk, Va.  
23508

Muse, Charles F.  
1411 Cherry Ave.  
Charlottesville, Va.  
22903

## N

Napier, Scott R.  
132 Orville Dr.  
High Point, N. C.  
27260

Nielsen, Thomas J.  
73 Donow St.  
South River, N. J.  
08882

Nobles, Allen E.  
1206 Central Ave.  
Hopewell, Va.  
23860

Noble, Brenda S.  
Box 828  
Pittsboro, N. C.  
27312

Noland, Jakcie S.  
606 Woodfin Rd.  
Newport News, Va.  
23605

Norton, David L.  
117 Causeway Dr.  
Chesapeake, Va.  
23320

Nuckols, Mary P.  
4624 Mallard Cr.  
Portsmouth, Va.

## O

O'Berry, Edward F.  
1703 River Dr.  
New Bern, N. C.  
28560

O'Connell, Thomas L.  
6204 Dustin Dr.  
Richmond, Va.  
23226

Oden, Stephen D.  
Rt. 1, Box 256  
Pinetown, N. C.  
27865

Overby, Dennis W.  
RFD  
Boykins, Va.  
23827

Owen, James R.  
2213 Gilmerton Rd.  
Chesapeake, Va.  
23323

Oxendine, David R.  
2708 Munson St.  
Wheaton, Mo.  
20902

P

Palacio, Mark W.  
117 Tanager Tr.  
Va. Beach, Va.  
23451

Parker, Katie V.  
Star Rt., Box 16  
Murfreesboro, N. C.  
27855

Parr, Steven D.  
Box 1013  
Charlottesville, Va.  
22901

Paul, Jayne M.  
3363 Shenandoah Dr., E.  
Orange Park, Fla.  
32703

Peede, Michael R.  
Rt. 1, Box 82  
Ahoskie, N. C.  
27910

Pell, Ann-ella  
Rt. 1, Box 51  
Chesterfield, Va.  
23322

Perkinson, Janice L.  
5141 Bellamy Manor Dr.  
Va. Beach, Va.  
23467

Perry, Edward M.  
Rt. 5, Box 13-B  
Charlottesville, Va.  
22901

Perry, Ronald L.  
Box 164  
Ahoskie, N. C.  
27910

Pettus, Charles R.  
501 Melody Lane  
Shelby, N. C.  
28150

Petty, Cheryl J.  
105 Hanna St.  
Carrboro, N. C.  
27510

Pharr, Mary A.  
504 Sherbrook Dr.  
High Point, N. C.  
27262

Philopena, Thomas E.  
4616 Tarpon Lane  
Alex., Va.  
22309

Pickett, Deborah L.  
7306 Kenneth Dr.  
Richmond, Va.  
23228

Piland, Carroll W.  
Box 267  
Winton, N. C.  
27986

Pitkin, Joan E.  
2841 N. King's Rd.  
Va. Beach, Va.  
23452

Pond, John S. Jr.  
713 Valley Streams Rd.  
Chesapeake, Va.  
23328

Poole, Clyde L. Jr.  
511 Langhorne Ave.  
Richmond, Va.  
23226

Pope, James T.  
Rt. 1, Box 65  
Seaboard, N. C.  
27876

Porch, Alvin Q.  
931 Clovis Ave.  
Capital Height, Md.  
20027

Powell, Alfres W.  
Rt. 2, Box 244  
Roanoke Rapids, N. C.  
27870

Powell, Margaret E.  
1828 Blandwood Dr.  
Rocky Mount, N. C.  
27801

Preddy, Michael T.  
Rt. 5, Box 474  
Durham, N. C.  
27704

Price, Carl L.  
3023 Stratford Dr.  
Greensboro, N. C.  
27408

Privette, Debra F.  
Rt. 2  
Wake Forest, N. C.  
27587

Pruitt, Juanita G.  
Rt. 1, Box 2A  
Brookneal, Va.  
24578

Puckett, Nancy E.  
1321 McDearman St.  
Rocky Mount, N. C.  
27801

Pullen, Donna B.  
1901 Smith Farm Cir.  
Va. Beach, Va.  
23455

Q

Quakenbush, Judith L.  
Rt. 2  
Graham, N. C.  
27253

R

Rappaport, Alan P.  
5 Highland Ave.  
Wilmington, Del.  
19804

Rawls, John W. Jr.  
95 Glade Rd.  
Newport News, Va.  
23606

Reece, Don B.  
Hanover, Va.  
23069

Reeves, Lynwood L.  
602 Raleigh Rd.  
Clinton, N. C.  
28328

Reid, Michael D.  
4th and Sewell  
Murfreesboro, N. C.  
27855

Revelle, Dillon E.  
416 W. Main St.  
Murfreesboro, N. C.  
27855

Rhodes, Johnny S.  
106 Brook St.  
Wimbg., Va.  
23185

Rice, Sandra.  
720 S. Atlantic  
Va. Beach, Va.  
23451

Rich, James S.  
2108 Hermitage Ave.  
Wheaton, Mo.

Richards, Ray L.  
Box 5062  
Charlottesville, Va.  
22903

Richey, Elizabeth Y.  
428 Walnut Ave.  
Charlotte, N. C.  
28208

Riddick, Anita C.  
Rt. 1, Box 112  
Aulander, N. C.  
27805

Riddle, William A.  
Rt. 2, Box 121  
Garner, N. C.  
27529

Ridge, William D.  
840 Oakmount Dr.  
Asheboro, N. C.  
27203

Riggin, Susan L.  
1722 Rockcrest Rd.  
Bon Air, Va.  
23235

Riggs, Margaret S.  
407 Church Rd.  
New Bern, N. C.  
28560

Roberts, George I. Jr.  
527 Gatewood Ave.  
High Point, N. C.  
27260

Roberts, Virginia  
302 River Rd.  
Apt. 6  
Wilmington, Del.  
19809

Rockwell, David L.  
313 S. Plains Dr.  
Petersburg, Va.  
23803

Rogers, Joseph C.  
87 Holme St.  
Mt. Holly, N. J.  
08060

Rogers, Roger R.  
103 Anthony Wayne  
Williamsburg, Va.  
23185

Roles, Norman W.  
RD 1, Box 249  
Conemaugh, Pa.  
15909

Rolfe, James T.  
1108 7th St.  
Altavista, Va.  
24517

Rose, Joel W.  
801 College St.  
Clinton, N. C.  
28328

Rose, Thomas W.  
Rt. 5, Box 209  
Fredericksburg, Va.  
22401

Ross, Ray W. Jr.  
621 Kempsville Rd.  
Chesapeake, Va.  
23320

Royal, William S.  
2821 N. King Rd.  
Va. Beach, Va.

Rothrock, Marnette G.  
2209 Amherst Rd.  
Hyattsville, Md.  
20783

Rountree, Glenn T.  
4813 Charlton Dr.  
Chesapeake, Va.  
23321

Runyan, Fred J.  
2812 Kenmore Rd.  
Richmond, Va.  
23228

## S

Salyers, Dale G.  
5414 Smoke Ridge Dr.  
Stone Mt., Ga.  
30083

Sammons, Eddie K.  
521 Va. St.  
Roanoke Rapids, N. C.  
27870

Saunders, Martin A.  
2312 Spindrift Rd.  
Va. Beach, Va.  
23451

Schaible, James M.  
822 Causer Ave.  
Claymont, Del.  
19703

Schlegel, Madalyn L.  
6933 Hunt Rd.  
Norfolk, Va.  
23518

Schultze, Eugene W., Jr.  
Rt. 2, Box 43  
Selina, N. C.  
27576

Selby, Cheryl B.  
111 Weaver Dr.  
Williamston, N. C.  
27892

Settle, Robert B.  
Lawrenceville Hills  
Lawrenceville, Va.  
23868

Scruggs, John C.  
8 Malbon Ave.  
Newport News, Va.  
23601

Shellito, Jeffrey W.  
Rt. 4, Box 432-104  
Lex. Pk., Md.  
20653

Shelton, Aubrey L. Jr.  
149 Ridgeley Rd.  
Norfolk, Va.  
23505

Shumaker, Don J.  
Box 113  
Temperanceville, Va.  
23442

Silva, David S.  
1053 S. Record Ave.  
Los Angeles, Cal.  
90023

Simmons, Larry D.  
Box 491  
Grifton, N. C.  
28530

Slaughter, Hunter E.  
2410 Windsor Ave.  
Roanoke, Va.  
24015

Slaughter, Russell J.  
904 King St.  
Windsor, N. C.  
27983

Slay, John K.  
101 Logan Ave.  
Plymouth, N. C.  
27962

Smigel, Carolyn B.  
803 Siville Ave.  
Wilmington, Del.  
19809

Smith, Bernice L.  
Rt. 1  
Seaboard, N. C.  
27876

Smith, Diane L.  
Rt. 3, Box 75  
Graham, N. C.  
27253

Smith, Haywood A.  
Rt. 2  
Hertford, N. C.  
27944

Smith, Johnny E.  
Box 1013  
Smithfield, N. C.  
27577

Smith, Lula D.  
414 Gold St.  
Wilson, N. C.  
27893

Smith, Margaret F.  
Box 356  
Boykins, Va.

Smithdeal, Robert C.  
11 W. Lock Love  
Richmond, Va.

Soots, William M. Jr.  
4404 White Rock Rd.  
Winston-Salem, N. C.  
27105

Sounsens, Jr. Howard W.  
813 Hogan Ave.  
Norfolk, Va.  
23502

Sparwelis, Charles S.  
311 Oaklette Dr.  
Chesapeake, Va.  
23325

Spell, Barry S.  
4703 W. Hills Dr.  
Durham, N. C.  
27705

Spencer, Johnnie L.  
3630 Karlin Ave.  
Norfolk, Va.  
23502

Stackman, Joel L.  
Lower Millstone Lane  
Salisbury Md.  
21801

Starkey, Linda S.  
302 S. Third St.  
Murfreesboro, N. C.

Starkey, Mark E.  
302 S. Third St.  
Murfreesboro, N. C.  
27855

Stephenson, Newton R.  
Garysburg, N. C.  
27831

Stephenson, Paul T.  
Box 6  
Gumberry, N. C.  
27838

Sternberg, Michael G.  
Box 259  
Williamsburg, Va.  
23185

Stevens, Dean W.  
Broomes Island  
Maryland  
20615

Stevens, Donald R. Jr.  
14 Hatsawap Rd.  
Cambridge, Md.  
21613

Stewart, James B.  
203 Pickett Ave.  
Sandston, Va.  
23150

Stokes, Cany B.  
113 Appomattox St.  
Farmville, Va.  
23901

Stover, Dean B.  
1305 Bellevue Ave.  
Richmond, Va.

Strickland, Laveeta S.  
Rt. 1, Box 114  
Stedman, N. C.  
28391

Stroup, F. Ragan  
Box 683  
Spruce Pine, N. C.  
28777

Suggs, Wilbert L.  
612 Gilmes St.  
Richmond, Va.  
23220

Sullivan, Betty J.  
411 Twinkent Dr.  
Richmond, Va.  
23229

Swann, Starrord M. Jr.  
Lottsburg, Va.  
22511

Sydnor, Wayne M.  
Box 615  
West Pt., Va.  
23181

## T

Tanksley, Donald O.  
Forest Hill  
S. Boston, Va.  
24592

Tate, Joseph M.  
P. O. Box 252  
Lexington, N. C.  
27292

Taylor, Clifton W. III  
RFD 1, Box 291  
Onancock, Va.  
23417

Taylor, Leslie W.  
Conway, N. C.  
27820

Taylor, Mary G.  
Rt. 1, Box 93  
Gates, N. C.  
27937

Taylor, Lemmie Z  
P. O. Box 1778  
Delray Beach, Fla.  
33444

Taylor, Steven C.  
90 Franklin St.  
Roanoke Rapids, N. C.  
27870

Taylor, Walter H.  
1541 Ann St.  
Beaufort, N. C.  
28516

Terretta Clayton L.  
3002 Luck Lane  
Hopewell, Va.  
23860

Thomas, Terry L.  
Atlantic, Va.  
23303

Thompson, Ann R.  
Box 127  
Fork Union, Va.  
23055

Thompson, Craig D.  
6529 Divine St.  
McLean, Va.  
22101

Thompson, Daniel W.  
Box 868  
Halifax, Va.  
24558

Thompson, Linda J.  
2503 Little Creek Rd.  
Apt. 7  
Norfolk, Va.  
23518

Thompson, Michael L.  
200 Maehill Dr.  
Lenoir, N. C.  
28645

Thompson, Mickey C.  
381 Park Rd.  
Albemarle, N. C.  
28001

Thompson, Robert D.  
8 Early Drive  
Portsmouth, Va.  
23701

Thorne, Martha T.  
Box 342  
Nashville, N. C.  
27856

Thrower, Harold M.  
10155 Merrimac Rd.  
Richmond, Va.  
23235

Tilley, James K.  
3212 Guess Road  
Durham, N. C.  
27705

Tilley, Mary E.  
3811 Pickett Rd.  
Durham, N. C.  
27705

Townsend, Mary R.  
2720 Vincent Ave.  
Norfolk, Va.  
23509

Travis, Roy F.  
107 W. 4th St.  
Lexington, N. C.  
27292

Trent, Stephen G.  
4533 Wake Forest Rd.  
Portsmouth, Va.  
23702

Tucker, Bradley  
3700 Swan Drive  
Raleigh, N. C.  
27609

Turner, Frances J.  
8002 Greeley Blvd.  
Springfield, Va.  
22152

Underwood, Robert O.  
6 Vera Circle  
Newport News, Va.  
23601

## V

VanCuren, Michael D.  
5616 Bingham Dr.  
Portsmouth, Va.  
23703

Vanlandingham, Shelia K.  
106 Sunset Dr.  
Williamston, N. C.  
27892

Vann, Harry S.  
100 E. Broad St.  
Murfreesboro, N. C.  
27855

Varn, Charles E.  
306 Roanoke Rd.  
Westfield, N. J.  
07090

Vaughan, Joseph N.  
Rt. 1, Box 234  
Murfreesboro, N. C.  
27855

Vaughn, Robert R.  
502 Birchwood Dr.  
High Point, N. C.  
27262

Vick, Samuel C., Jr.  
Box 5  
Newsoms, Va.  
23874

Vinson, Deborah L.  
1132 Meloin Dr.  
Portsmouth, Va.  
23701

63 Woodhaven Dr.  
Wayne, N. J.  
07470

Vuncannon, Terry C.  
1114 Shamrock Rd.  
Asheboro, N. C.  
27203

## W

Wagstaff, Derland B.  
Box 731  
Wendell, N. C.  
27591

Walker, Anne H.  
6404 S Mayfield La.  
Mechanicsville, Va.  
23111

Walker, Susan A.  
1109 Stuart St.  
Culpeper, Va.  
22701

Wallace, Robert J.  
P. O. Box 174  
Moyock, N. C.  
27958

Ward, Gloria A.  
208 E. Vance St.  
Murfreesboro, N. C.  
27855

Warlick, Ronald G.  
P. O. Box 631  
Windsor, N. C.  
27983

Warner, Patricia E.  
4032 Georgia Rd.  
Chesapeake, Va.  
23321

Warren, Charlotte E.  
Route 1, Box 89  
Littleton, N. C.  
27850

Warren, Gary F.  
Rt. 1, Box 21  
Murfreesboro, N. C.

Warren, Paul E.  
Gray St.  
Windsor, N. C.  
27983

Watkins, Robert R.  
210 Bank St.  
Windsor, Va.  
23434

Watson, Charles H., Jr.  
2965 Lynnhaven Dr.  
Virginia Beach, Va.  
23451

Watson, Charlie J.  
Conway, N. C.  
27820

Watson, Herbert B.  
Box 71  
Atlantic, Va.  
23303

Watson, Richard W.  
Atlantic, Va.  
23303

Watson, William S.  
6434 Chivonna Rd.  
Norfolk, Va.  
23518

Waxmunski, Roger D.  
Rt. 1, Box 130  
West Point, Va.  
23181

Weeks, Brenda K.  
Route 2, Box 47  
Fayetteville, N. C.  
28301

Welter, Virginia S. 2704 River Rd. Virginia Beach, Va. 23454	Whiteley, Eva M. 210 Johnson Ave. Linwood, Pa. 19061	Wingerter, Anton D. 1615 Sedgefield St. Sedgefield Court Apt. 2 Durham, N. C.
Wells, Ella S. P. O. Box 633 Enfield, N. C. 27823	Whitley, Randolph W. 507 Lakeview Dr. Murfreesboro, N. C.	Winn, Rachel D. Tenth St. Blackstone, Va. 23824
Wells, John C. Box 203 Elon College, N. C. 27244	Whitlow, John H. 235 S. Witchduck Rd. Virginia Beach, Va. 23462	Winslow, Donald C. Corapeake, N.C. 27926
Wells, Terry T. Rt. 1, Box 134 Turkey, N. C. 28393	Wiggins, Sarah E. Rt. 1, Box 35 Cofield, N. C. 27922	Winslow, Olivia E. 9327 Sturgis St. Norfolk, Va. 23503
Welton, Dean T. 9607 University Blv. Richmond, Va. 23229	Wilkinson, Walter 613 Baldwin Rd. Richmond, Va. 23229	Winters, Joseph R. 5634 Vick St. Portsmouth, Va.
West, Allen P. Rt. 1, Box 6 Littleton, N. C. 27850	Williams, Henry E. III 1718 Bellevue Ave. Norfolk, Va. 23509	Wise, Janice M. 211 E. Atlantic St. South Hill, Va. 23970
West, Barbara J. 1426 Emory Rd. Wilmington, Del. 19803	Williams, John S. 7 Mohican Dr. Portsmouth, Va. 23701	Womble, Janet L. 1204 Brighton Dr. Raleigh N.C. 27610
Whaley, Richard L. 702 West St. Ahoskie, N.C. 27910	Willis, David B. 212c Spring Ave. Murfreesboro, N.C. 27855	Wong, Jenny L. 120 W. 39th St. Norfolk, Va. 23504
Whedbee, Delories A. Box 132 Frisco, N.C. 27936	Willis, Gregory D. 174 William St. Alexandria, Va. 22314	Wood, Terry 8716 West Broad Richmond, Va. 23229
White, Donald B. 525 Fairwood Rd. Charlotte, N.C. 28203	Willis, Lyman E. Box 44 Eastville, Va. 23347	Woodard, Alvin A. Townhouse Apts., 1 Enfield, N. C. 27823
White, Gregory E. 17 Canterbury Sq. Apt. 301 Alexandria, Va. 22304	Willis, Sue G. 212c Spring Ave. Murfreesboro, N.C.	Woodcock, Victor A. 5 E. Spring St. Rocky Mt., N.C.
White, Randall C. 6302 Lakeview Dr. Falls Church, Va. 22041	Wilson, Allan M. 709 Washington Ave. Ayden, N.C. 28513	Woodfin, Brenda Y. Rt. 1, Box 274 New Canton, Va. 23123
Whitehurst, Rt. 4, Box 4181 Virginia Beach, Va. 23457	Wilson, Charles A. 2352 Wolfsnore Dr. Va. Beach, Va.	Woodward, Robert E. 505 Springfield St. Williston, S.C. 29853
Whitehurst, Larry Thomas 5641 Eagle Ave. Chesapeake, Va. 23320	Wilson, Charles E. 222Villa St. Rocky Mt., N.C. 27802	Worley, Patricia G. 307A Goose Creek Rd. Yorktown, Va. 23490
	Wilson, Woodrow S. III Rt. 1, Box 86 Virgilia Va. 23229	Wright, Judy G. Rt.1, Box 20 Gasburg, Va. 23857

Wright Nathaniel C.  
Rt. 1, Box 16  
Dyke, Va.  
22935

Wyatt, Charles H.  
43 Claremont Ave.  
Hampton, Va.  
23360

## Y

Yarbrough, William J.  
6 Early Dr.  
Portsmouth, Va.  
23701

Yopp, Barbara L.  
Rt. 1, Box 266  
Sneads Ferry, N.C.  
28460

Young, Lewis C.  
Rt.5  
Salisbury, Md.  
28010

## Z

Zach, William J.  
915 Sburron Park  
Portsmouth, Va.  
23702

Zutham, Stephen R.  
Rts 2  
Mocksville, N.C.  
27028

Zelley, M. April  
25 Bartram Ave.  
Mt. Holly, N.J.  
08060

# Freshmen

## A

Abbott, Medora F.  
8501 Doter Drive  
Alexandria, Va.  
22308

Ackerman, Douglas B.  
3021 Beaver Dr.  
Va. Beach, Va.  
23452

Adams, Edward P.  
100 Faircloth St.  
Apt. 6  
Dunn, N. C.

Adams, Gerald  
6 Bells Lane  
Hackettstown, N. J.  
07840

Adcock, Michael R.  
2204 Academy St.  
Columbia S. C.  
29203

Albertson, Michael R.  
2880 Flag Rd.  
Chesapeake, Va.  
23323

Albright, Clinton B.  
Rt. 1 Box 231  
Mebane, N. C.  
27302

Allen, Sandra E.  
409 E. Leonard St.  
Southport, N. C.  
28461

Alley, Debra D.  
1321 Northshore Rd.  
Norfolk, Va.  
23505

Alston, Joseph C.  
411 Georgetown St.  
Jacksonville, N. C.  
28540

Alston, Roy W.  
209 Third St.  
Apt. B-1  
Murfreesboro, N. C.  
27855

Alston, Cooper B.  
1009 Mt. Pleasant Ave.  
Wayne, Pa.  
19087

Alston, Sharlene S.  
209 Third St.  
Murfreesboro, N. C.  
27855

Anderson, Brady H.  
1212 Roberts Rd.  
Newport News, Va.  
23606

Anderson, Jeanne B.  
36 Chase Lane  
Middletown R. I.  
02840

Armitage, David S.  
110 East Riverside dr.  
Clemson, S. C.  
27577

Arthurs, James W. Jr.  
Box 52  
Pittsboro, N. C.  
23712

Askew, Deanie K.  
Rt. 1, Box 186  
Eure, N. C.  
27935

Askew, Virginia L.  
1005 N. Academy St.  
Ahoskie, N. C.  
27910

Atkins, Edward N. Jr.  
1005 Lomas Court  
Richmond, Va.  
23229

Autry, George M.  
104 Circle Drive  
Beaufort, N. C.  
28516

Avveduti, Jessica P.  
2302 Candlewood Dr.  
Alex, Va.  
22308

Ayers, Mark G.  
Box 210  
Seaford, Del.  
19973

## B

Babb, Benjamin E.  
Box 168  
Courtland, Va.  
23837

Bagby, Donald W.  
Box 382  
Ahoskie, N. C.  
27910

Bailey, Allan S.  
203 Radcliffe Dr.  
Newark, Del.  
19711

Bailey, Donna J. RFD Box 153A Cape Charles, Va. 23310	Barnes, Louis D. Jr. 1237 Rosewood Ave. Rocky Mount, N. C. 27801	Beeks, Marian F. 101 Shell Dr. Roanoke Rapids, N. C. 27870
Bailey, Mark G. 413 Granite Trail Va. Beach, Va. 23452	Barnes, Michael E. Box 83 George, N. C. 27833	Benoit, Stephen D. 270 McKinley PL Ridgewood, N. J. 07450
Baird, David S. 5025 Prestwick Dr. Fairfax, Va. 22030	Barnes, William A. 208 South Catherine St. Ahoskie, N. C. 27910	Bennett, Stephen G. Rt. 1, Box 104 Rich Square, N. C. 27869
Baird, Richard M. Rt. 1 Box 91 L Roanoke Rapids, N. C. 27870	Barr Kathryn V. 4516 Delco Rd. Va. Beach, Va. 23455	Bennett, Steven L. 3110 N. 30th St. St. Petersburg, Fla.
Baker, Joan C. Rt. 3, Box 95 Windsor, N. C. 27983	Bartholomew, Sidney J. 1004 S. Howard Circle Tarboro, N. C. 27886	Bennett, Susan H. 613 Westmont Dr. Fay, N. C. 28305
Baker, Lena K. Rt. 1, Box 6X Ahoskie, N. C. 27910	Barthurst, Lynwood C. 5212 Orcutt La. Richmond, Va. 23224	Bess, Anne L. 5394 Sir Barton Dr. Va. Beach, Va. 23462
Baker, Spruill M. Jr. R.F.D. 1 Knightdale, N. C. 27530	Bass, Teresa D. 516 Randolph Ave. Cape Charles, Va. 23310	Betts, Deborah J. 2015 W. Cornwallis Rd. Durham, N. C. 27705
Ballance, Mary E. Box 45 Aulander, N. C. 27805	Batson, Edgar T. III Rt. 2, Box 536 Burgaw, N. C. 28425	Bishop, Harry S. Jr. 420 Park Avenue Hopewell, Va. 23860
Banks, John A. III 110 Lee Avenue Ashland, Va. 23005	Bates, Raymond J. Rt. 1, Box 217-A Keswick, Va. 22941	Bishop, James B. 100 Westminster Rd. Charlottesville, Va. 22901
Banton, Michael L. 5416 Flower Ave. Richmond, Va. 23230	Bates, Robert G. 6648 Stoney Point 23502	Bishop, Jan E. Box 106 Queenstown, Md. 21658
Barden, Gaye M. 8915 Brighton Street Norfolk, Va. 23503	Batts, Benjamin Box 97 Elm City, N. C. 27822	Bishop, Robert, L. 922 Westmont Dr. Fayetteville, N. C. 28305
Barham, Cindy L. 231 E. 39th St. Norfolk, Va. 23504	Beaman, Rachel L. 1509 Neuse Blvd. New Bern, N. C. 28560	Black, Paul N. 322 N. Court Street Luray, Va. 22835
Barnes, Alrice W. Jr. Box 1102 Lumberton, M. C. 28358	Beasley, Raymond D. 5916 Abbey Rd. Richmond, Va. 23235	Blalock, Robbie S. 606 Reta Rd. Durham, N. C. 27704
Barnes, Kelvin F. 3231 Woodrow Ave. Richmond, Va. 23222	Beasley, William A. 817 Cold Harbor Rd. Mechanicsville, Va. 23111	Bobo, James F. 923 Holt Street Lexington, N. C. 27292
	Beck, Dwight D. Rt. 2, Box 106 Tabor City, N. C. 28463	Boles, Chester M. Box 283 Emporia, Va. 23847

Bonnell, William R. 1530 N. Mount Bella Dr. Bon Air, Va. 23235	Branton, Thomas A. Jr. 3909 Colony Rd. Portsmouth, Va. 23703	Brody, Sandra M. 2303 Fon-du-Lac Rd. Richmond, Va. 23229
Booth, Percell, R. 203 Simpson Rd. Ardmore, Pa. 19003	Braswell, Douglas W. 1233 Sycamore St. Rocky Mount, N. C. 27801	Brooks, Adrian E. Rt. 2, Box 79 Courtland, Va. 23837
Bordeaux, Conley J. Rt. 1 Staley, N. C. 27355	Bremner, Kenneth E. Rt. 2, Box 162 Ashland, Va. 23005	Brooks, David L. Jr. Box 182 Tarboro, N. C. 27886
Borntrager, Patricia E. Rt. 2 Broad Run Dr. Sterling, Va. 22170	Bridges, Jeff G. 409 Pembroke Ahoskie, N. C. 27910	Brown, Connie L. 1021 Interpid Court Virginia Beach, Va. 23400
Borum, Jerry R. Rt. 2 Oliver Springs, Tenn. 37840	Bridgers, Paula J. 502 Greenbrier Dr. Goldsboro, N. C. 27530	Brown, Jack R. Woodlane Rd. Mount Holly, N. J. 08060
Bowman, Chris L. 1764 Old Buckroe Rd. Hampton, Va. 23364	Briggs, Henry H. 707 E. Broad St. Murfreesboro, N. C. 27855	Brown, Johnny V. 110 Jackson St. Washington, N. C. 27889
Boyd, Gary W. 400 E. 15th St. Washington, N. C. 27889	Brigham, Michael E. 29 Lakeshore Dr. Hampton, Va. 23366	Bryant, Calvin R. Rt. 1, Box 187 Murfreesboro, N. C. 27855
Boyd, Kenneth D. Rt. 1, Box 55 Tabor City, N. C. 28463	Bright, Richard L. 3921 Anchor Ave. Chesapeake, Va. 23321	Buchanan, Aruna G. 609 Welcome Ct. Fayetteville, N. C.
Boyd, Stephen J. 4308 Custis Rd. Richmond, Va. 23225	Bright, William J. IV 206 Parkway Dr. Newport News, Va. 23606	Buchanan, Billy E. 609 Welcome Court Fayetteville, N. C.
Boyette, James E. Box 742 Clayton, N. C. 27550	Brinkley, Jackie R. Rt. 2, Box 212 Ahoskie, N. C. 27910	Buchanan, Stephen C. 2421 Derby Dr. Raleigh, N. C. 27610
Bradberry, Barry A. 2073 Salem Rd. Va. Beach, Va. 23456	Brinson, Charles A. 3701 Edwards Mill Rd. Raleigh, N. C.	Bullard, James P. Rt. 3, Box 345 Fayetteville, N. C. 28306
Bradley, Elizabeth C. Box 8 Powhatan, Va. 23139	Brenson, Wayne A. Rt. 1, Box 33A Grantsboro, N. C. 28529	Bunting, Kathy A. 1612 Clarksville Dr. Scotland Neck, N. C. 27874
Bradshaw, Burton C. Jr. 108 Pocahontas St. Franklin, Va. 23851	Bristow, Francis E. Rt. 2, Box 180 Conway, N. C. 27820	Burden, Alphonso W. 210 Catherine St. Ahoskie, N. C. 27910
Bradley, John D. 5920 Meadowbridge Rd. Mechanicsville, Va. 23111	Brittingham, John W. 4409 Ericson Dr. Hampton, Va. 23369	Burgess, Carolyn E. Rt. 1 Winton, N. C. 27986
Brame, Berry C. Rt. 1 Creedmoor, N. C. 27522	Broadhurst, Duran R. 316 Lillian Rd. Wilson, N. C. 27893	Burgess, Clayton H. 112 Lloyd St. Ahoskie, N. C. 27910
		Burgess, Gerald W. Star Route Conway, N. C.

Burgess, Phillip R. Ramseur Rt. 2 Ramseur, N. C. 27316	Camp, Katie H. 112 Balsam Dr. Waynesville, N. C. 28786	Chapman, Richard A. Jr. 3834 Troutland Ave. Roanoke, Va. 24017
Burns, David C. 2414 Boissevain Rd. Richmond, Va. 23229	Canada, Edward G. Jr. 1320 Columbia St. Richmond, Va. 23224	Chapman, Roger K. 6721 Westcott Rd. Falls Church, Va. 22042
Burns, Donald 208 Midvale St. Falls Church, Va. 22046	Canada, Michael D. 431 Oaklette Dr. Chesapeake, Va. 23325	Chappell, Sidney B. Rt. 2 Brown Summit, N. C. 27214
Burrus, Archie D. Sea Oat, La. Nags Head, N. C. 27959	Capps, Deborah L. 3523 Saywood Dr. Durham, N. C. 27707	Charles, Thomas D. Rt. 3, Box 24B Ahoskie, N. C. 27910
Burton, Brenda G. 202 S. Joyland St. Durham, N. C. 27703	Carawan, Sherrie L. Rt. 2, Box 17X Ahoskie, N. C. 27910	Cheek, Lee E. Box 704 Liberty, N. C. 27298
Bush, Joyce A. Nuttsville, Va. 22528	Carlton, James I. 2018 Montaigne Dr. Richmond, Va. 23235	Clark, Garry R. 418 Fox Hill Rd. Hampton, Va. 23369
Butler, Donna J. 6713 Bulkley Rd. Newington, Va. 22122	Carman, Thomas R. 3820 Burrell Ave. Norfolk, Va. 23518	Clark, William J. 8816 Three Chopt Rd. Aptl J Richmond, Va. 23229
Butler, Richard C. 4137 Old Chapel Hill Rd. Durham, N. C. 27707	Carroll, Virginia K. 1505 E. Maple St. Goldsboro, N. C. 27530	Clements, Michael L. 606 S. Fourth St. Murfreesboro, N. C. 27855
Byrd, John R. 706 Yancey St. Durham, N. C. 27701	Carroll, William B. Box 126 Tillery, N. C. 27887	Clemmons, Robert A. 1100 Forest Hill Dr. Greensboro, N. C. 27410
Byrum, Brenda G. 303 Turlington Rd. Suffolk, Va. 23434	Carter, Stephen C. 1107 Parsons Ave. Brandon, Fla. 33511	Clinard, Jimmy R. Rt. 1, Colfax, N. C. 27245
Byrum, Earlene F. Rt. 1, Box 137 Gates, N. C. 27937	Cashion, Michael W. Rt. 3 Chesterfield, Va. 23832	Cobia, Bryce W. 2007 Braxton Lane Greensboro, N. C. 27408
Byrum, Randall J. Rt. 1 Eure, N. C. 27935	Castlebury, Susan E. Rt. 3 Apex, N. C. 27502	Cogbill, Terry P. Rt. 3, Box 107 Chesterfield, Va. 23832
<b>C</b>	Cavedo, Vicki A. 4218 Kingcrest Parkway Richmond, Va. 23221	Coggin, Philip R. Jr. 305 McKinley Dr. Ahoskie, N. C. 27910
Cain, Therman S. Jr. 1238 Rosewood Ave. Rocky Mount, N. C. 27801	Caywood, Bruce A. 334 DeLaura Dr. Newport News, Va. 23602	Cohen, Diane S. 2040 Lehigh St. Easton, Pa. 18042
Callahan, Patrick M. 146 Cherry St. Norfolk, Va. 23503	Cearley, William D. 6306 W. Market St. Greensboro, N. C. 27409	Cokinos, Kathryn J. 4 Arrowwood Terrace Bethesda, Md. 20034

Cole, Gary B.  
Box 8  
Rich Square, N. C.  
27869

Coleman, Charles M.  
7 Grant St.  
Lexington, N. C.  
27292

Coleman, Debra J.  
1130 Lilac Ave.  
Chesapeake, Va.  
23325

Collier, Milton B. Jr.  
Box 114  
Murfreesboro, N. C.  
27855

Collins, Alphonso  
2205 Brockway lane  
Richmond, Va.  
23223

Collins, Martha F.  
305 East Ave.  
Chadbourn, N..  
28431

Coogan, John P.  
1647 B N. Van Dorn St.  
Alexandria, Va.  
22304

Cooke, John W.  
14 Franklin St.  
Roanoke Rapids, N. C.  
27870

Copeland, Cynthia G.  
1958 Woodside Lane  
Virginia Beach, Va.  
23454

Copeland, Howard M.  
1406 Elm Ave.  
Chesapeake, Va.  
23325

1406 Elm Ave.  
Chesapeake, Va.

Corbett, Debra J.  
Rt. 1, Box 18  
Currie, N. C.  
28435

Corkran, Richard L.  
1320 Wythe Lane  
Va. Beach, Va.  
23451

Cornwall, Carol L.  
MOQ 2319  
Camp Lejeune, N. C.  
28542

Corbalis, James J.  
1122 Roan Lane  
Alexandria, Va.  
22302

Cosby, Reginald E.  
Rt. 3, Box 136  
Chesterfield, Va.  
23832

Costabile, Pamela R.  
Box 1155  
Wilson, N. C.  
27843

Costner, David B.  
420 Jackson St.  
Suffolk, Va.  
23434

Cottrell, David E.  
Rt. 2, Box 226  
Greensboro, N. C.  
27405

Covington, Pete W.  
154 Chesterfield Ave.  
Colonial Heights, Va.  
23834

Craddock, Howard B.  
Rt. 2, Box 323  
Afton, Va.  
22920

Cranford, Susan A.  
2510 Culpeper Rd.  
Alexandria, Va.  
22308

Craven, Carolyn J.  
Rt. 6, Box 154  
Asheboro, N. C.  
27203

Crawford, Donna E.  
Box 69  
Cofield N.C.  
27922

Crawford, Donn E.  
Box 69  
Cofield, N. C.  
27922

Crayton, Gary N.  
1623 Briarfield Rd.  
Hampton, Va.  
23361

Creamer, Charles R. III  
14 S. Loudoun St.  
Winchester, Va.  
22601

Crigler, William L.  
Glenorchy Rt. 3  
Charlottesville, Va.  
22901

Crissman, Patricia I.  
3406 Vinton St.  
Hopewell, Va.  
23860

Crosby, Jack A.  
Box 84 Creek Rd.  
Masonville, N. J.  
08054

Crusco, Robert Dean  
4607 Laura Dr.  
Wilmington, Del.  
19804

Culpeper, Steven A.  
95 Minnehaha Blvd.  
Oakland, N. J.  
07436

Culver, Richard A.  
Box 357, Rt. 2  
Salisbury, Md.  
21801

Cumbo, Patricia D.  
Rt. 1, Box 122A  
Murfreesboro, N. C.  
27855

Curley, Esther E.  
Rt. 1, Box 125B  
Murfreesboro, N. C.  
27855

Currie, Patricia G.  
Rt. 1  
Norlina, N. C.  
27563

Curtis, Charles C.  
6155 Beachway Dr.  
Falls Church, Va.  
22041

Curtis, Cynthia L.  
105 Raymond Dr.  
Hampton, V.a.  
23366

Curtis, William E.  
Rt. 1  
Goochland, Va.  
23063

## D

Dalaras, George E.  
1209 W. Quantico St.  
Arlington, Va.  
22205

Dalton, Bruce A.  
3405 Vinton St.  
Hopewell, Va.  
23860

Daniel, John G.  
1505 Pump Rd.  
Richmond, Va.  
23233

Daniel, Rita F.  
Alberta, Va.  
23821

Danko, Hilary A.  
5204 New Kent Rd.  
Richmond, Va.  
23225

Davari, Radnoosh N.I.O.C., M.I.S. Housing South Iran Via Abadan	Dean, Beverly D. 320 Treva Rd. Sandston, Va. 23150	Dilday, Mary A. 404 Vance St. Murfreesboro, N. C. 27855
Davenport, Fred L. II 1100 Peach St. Tarboro, N. C. 27886	Deagle, Walter E. Deltaville, Va. 23043	Dillow, Karen R. 518 Loblolly Lane Salisbury, Md. 21801
Davidson, Donna A. 339 S. Grace St. Rocky Mount, N. C. 27801	DeBlaker, Mike A. 168 King William Road Virginia Beach, Va. 23455	Dischinger, Andrew F. 221 Roslyn Hills Dr. Richmond, Va. 23229
Davidson, Dorothy A. 339 S. Grace St. Rocky Mount, N. C. 27801	Dempsey, Roxanne E. Rt. 2, Box 128 Scotland Neck, N. C. 27874	Disharoon, Edward M. Rt. 2, Box 224 Prince George, Va. 23875
Davis, Danny A. Rt. 2 Fremont, N. C. 27830	Dennis, Lyne C. 9 Ralston Rd. Richmond, Va. 23229	Dollinger, Edward A. 3144 Manor Rd. Huntingdon Valley, Pa. 19006
Davis, Jerry D. 1912 Whitsett St. Burlington, N. C. 27215	Denning, Michael E. Rt. 1 Benson, N. C. 27504	Dovel, Gerald C. 316 N. Bank St. Luray, Va. 22835
Davis, Thomas M. Rt. 1, Box 161 St. Stephen, S. C. 29479	Denton, Rachel C. Rt. 3 Zebulon, N. C. 27507	Dowdy, Jo A. Grandy N. C. 27939
Davis, Patricia J. 10 Jamison Rd. Luray, Va. 22835	Desjardins, Edward C. 1347 Bill St. Norfolk, Va. 23518	Downen, Tamra L. 3207 Kammerer Dr. Wilmington, Del. 19803
Davis, Phyllis A. Box 66 Conway, N. C. 27820	Dew, David L. Rt. 3, Box 495A Elizabeth City, N. C. 27909	Drake, Sandra L. Rt. 1, Box 31 Handsom, Va. 23859
Davis, Susan E. Rt. 2, Box 20 Conway, N. C. 27820	Dew, Suzanne E. 4312 Yadkin Dr. Raleigh, N. C. 27609	Drewry, Joan G. Wilson Ave. Wakefield, Va. 23888
Davis, Thomas C. 15 Tallwood Dr. Hampton, Va. 23366	Dickens, Jan J. 107 Springlake Dr. Murfreesboro, N. C. 27855	Driggers, James H. Rt. 1, Box 270-B Lilesville, N. C. 28091
Davis, Thomas J. 2504 Forehand Lane Va. Beach, Va. 23454	Dickens, Terri F. 317 Land St. Roanoke Rapids, N. C. 27870	Drilleau, Jacqueline F. 2427 Jackson Parkway Vienna, Va. 22180
Day, Dolores A. 1508 Linden Hurst Ave. McLean, Va. 22101	Dickerson, Rachel J. 210 Green St. Henderson, N. C. 27536	Driver, Earl C. R Rt. 1, Box 76 Emporia, Va. 23847
Day, Martha J. 1225 N. River Dr. Chesapeake, Va. 23323	Diehl, Carl E. 400 Cronin Va. Beach, Va. 23452	Duck, Galaspa C. Jr. 406 Chrstnut St. Franklin, Va. 23851
Day, Walter M. 331 Suburban Dr. Suffolk, Va. 23434	Dikeman, Gennene L. 2014 Great Falls St. Falls Church, Va. 22043	

Duckworth, Martha J.  
716 Adams Rd.  
Williamsburg, Va.  
23151

Duke, Herman W.  
Rt. 2, Box 45B  
Holland, Va.  
23391

Dunbar, Roger K.  
412 Kerney St.  
Williston, S. C.  
29853

Dunkley, Joseph W.  
503 Reams Ave.  
Roxboro, N. C.  
27573

Dyke, Libby A.  
1523 Fleetwood Ave.  
Norfolk, Va.  
23502

## E

Earp, James E.  
Oxford Orphanage  
Oxford, N. C.  
27565

Eck, Charles E.  
521 N. Julian St.  
Edensburg, Pa.  
15931

Edlow, Labarbara D.  
404 S. Rosemont Rd.  
Virginia Beach, Va.  
23452

Edmonds, Randolph  
Rt. 1, Box 119  
Scotland Neck, N. C.  
27874

Edwards, James R.  
2827 Mayview Rd.  
Raleigh, N. C.  
27607

Edwards, Stephen B.  
1157 Melvin dr.  
Portsmouth, Va.

Eisenhart, Kenneth C.  
18 Union St.  
Richlandtown, Pa.  
18955

Elders, James R.  
4308 Welling Ave.  
Charlotte, N. C.  
28208

Eldridge, Cathy L.  
Box 91  
Belhaven, N. C.  
27810

Eley, David U.  
13 Downing Pl.  
Newport News, Va.  
23606

Ellington, Mike  
Route  
Oxford, N. C.  
27565

Elliott, Franklin T.  
102 Cove Circle  
Chesapeake, Va.  
23325

Ellis, Gayle R.  
3607 Bart Street  
Portsmouth, Va.  
23707

Ellis, Joseph F. III  
Rt. 1, Box 666  
Clarksdale, Miss.  
38614

Ellis, Larry C.  
520 Ellynn Dr.  
Cary, N. C.  
27511

Ellis, Marsha F.  
68 Briarwood Dr. W.  
Berkeley Hgts., N. J.  
07922

Ellis, Robert C.  
2403 Marleton Dr.  
Wilmington, Del.  
19810

Ellis, Vernon W.  
Rt. 2  
Wendell, N. C.  
27591

Elwood, Susan M.  
227 Continental Dr.  
Durham, N. C.

Ely, Elizabeth L.  
Rt. 4, Box 317  
Glen Allen, Va.  
23060

Emory, Charles J.  
Rt. 2, Box 245  
Creedmor, N. C.  
27522

English, Marvin E. Jr.  
3012 Ridgecrest Dr.  
Rocky Mount, N. C.  
27801

English, William S. III  
402 Masby St.  
Winchester, Va.  
22601

Ennis, Allen D.  
Quantico Rd.  
Salisbury, Md.  
21801

Espinosa, Patricia A.  
2509 Hilburn Dr.  
High Point, N. C.  
27260

Estes, Gary W.  
Syringa, Va.  
23165

Eure, Janet E.  
Box 1011  
Suffolk, Va.  
23434

Evans, Edwin W. III  
White Oaks  
Como, N. C.  
27818

Evans, George T.  
11600 Wilton Dr.  
Chester, Va.  
23831

Evans, Susan M.  
Holly Hill Rd.  
Murfreesboro, N. C.  
27855

Everett, Michael D.  
RFD 1, Box 93  
Capion, Va.  
23829

## F

Faris, Duane G.  
98 Thompson St.  
Salem, N. J.

Farless, Sarah L.  
Rt. 1  
Merry Hill, N. C.  
27957

Farmer, Susan C.  
3110 Moss Side Ave.  
Richmond, Va.  
23222

Fedder, Nancy E.  
926 Yorktown Dr.  
Poquoson, Va.  
23362

Feglar, Richard P.  
11 Parkview Dr.  
Hazlet, N. CJ.  
07730

Felton, Alan T.  
3208 Blackwood Ave.  
Norfolk, Va.  
23513

Felton, Robert C. Rt. 1, Box 291 Gates, N. C. 27937	Foshay, Jack P. 1304 E. Norcova Dr. Norfolk, Va. 23502	Gallup, Panulla G. 2409 Cedar Bark Rd. Va. Beach, Va. 23454
Felts, Rhonda J. 2016 Twain Rd. Greensboro, N. C. 27405	Fostek, Franklin M. Box 32, Port Richmond Sta. West Point, Va. 23181	Gambosh, Gail E. 7802 Biscayne Rd. Richmond, Va. 23229
Ferguson, Jeanne A. Box 326 Seaboard, N. C. 27876	Frank, Eleanor M. 3041 Dashiell Rd. Falls Church, Va. 23601	Garrett, Denis C. 3321 Western Branch Blvd. Chesapeake, Va. 23221
Ferrell, Thomas M. Box 235 Knightdale, N. C. 27545	Franks, Leslie R. 819 Roberto Dr. Newport News, Va. 23601	Gano, John R. 2602 Grendon Dr. Wilmington, Del. 19808
Ferro, Marcelle M. 900 Curtis St. Ahoskie, N. C. 27910	Frayser, Robin S. Sleepy Hollow Rd. Richmond, Va. 23229	Gaskins, Janet L. Box 133 Irvington, Va. 22480
Flehood, Kell W. Box 38, Rt. 2 Lawrenceville, Va. 23865	Freeman, Carla M. 2710 Swineford Rd. Richmond, Va. 23234	Gatewood, Susan L. 727 Chesapeake Ave. Hampton, Va. 23361
Flippen, Howard D. Dunn Rd. Amelia, Va. 23002	Freeman, Chauncey A. Rt. 1, Box 349 Murfreesboro, N. C. 27855	Gatling, Claude P. 201 W. Kelly Ave. Hampton, Va. 23363
Floyd, Claude A. Jr. Rt. 1, Box 78 Aurora, N. C. 27806	French, Mary K. 2425 Kingman Rd. Wilmington, Del. 19810	Gayheart, Joseph L. 12446 Northwood Rd. Savannah, Ga. 31406
Flynn, Michael P. 41 Dartmouth Dr. Hazlet, N. J. 07730	Fulcher, Susan K. Box 85 Morehead City, N. C. 28557	Gentry, James W. 1412 N. Bay Shore Dr. Va. Beach, Va. 23451
Floyd, Robert G. 3113 Lynnhaven Dr. Va. Beach, Va. 23451	Fullerton, William 419 Iowa Ave. Delanco, N. J. 08075	Georgiades, George C. 137 Fayton Ave. Norfolk, Va. 23505
Flythe, Brenda K. 4009 Weyanoke Dr. Portsmouth, Va. 23703	Futrell, Clementine Rt. 1, Box 150 Murfreesboro, N. C. 27855	Geyer, Peter 410 N. York Rd. Hatboro, Penn. 19040
Flythe, Richard K. 534 Elizabeth Lakes Dr. Hampton, Va.	Futrell, Judy A. Box 162 Powellsville, N. C. 27967	Gibbs, Elizabeth 23 Laurel Ave. Charleston, S. C. 29403
Foley, Diane 1401 Chesapeake Ave. Hampton, Va. 23361	Futrell, Sarah Belle Box 152 Branchville, Va. 23828	Giles, Debra A. 4221 Chantworth Rd. Charlotte, N. C. 28210
Forbes, Caleb J. 109 Monaco Dr. Ahoskie, N. C. 27910		
Forrester, Evelyn N. 2309 Lake Dr. Newport, N. C. 28570	Gaither, William T. Jr. 1301 Marshall St. Roanoke Rapids, N. C. 27870	Gil, Arcadia L. L090 Wetter No. 30 Bis-Col. Pensil Tacuba Mexico O. F. 17

## G

Gillis, O. Palmer III  
Old Mill Lane  
Salisbury, Md.  
21801

Gladstone, William W.  
3509 Woodlawn Rd.  
Rocky Mount, N. C.  
27801

Gleason, Donald W.  
4607 Mercury Dr.  
Greensboro, N. C.

Glover, Daphne D.  
Box 139  
Kenbridge, Va.  
23944

Goagd, Diane E.  
1907 Highview St.  
Apt. 10  
Burlington, N. C.  
27215

Godwin, Dowell L.  
214 Main St.  
Oxford, N. C.  
27565

Gomer, Robyn L.  
20 Alden Avenue  
Portsmouth, Va.  
23702

Goney, Jerry E.  
No. 5 Wallace Circle  
Portsmouth, Va.  
23702

Goodrich, Chad H.  
703 S. Claiborne St.  
Goldsboro, N. C.  
27350

Gonella, Michael W.  
1607 Woodland Ave.  
Sanford, N. C.  
27330

Gorham, Paul E.  
9609 Underwood St.  
Seabrook, Md.  
20801

Graves, Patricia F.  
529 Pine St.  
Mocksville, N. C.  
27028

Graham, Joseph K.  
403 Tolar Lane  
Conway, S. C.  
29526

Gray, Robert L.  
8421 Pamela Dr.  
Richmond, Va.  
23229

Green, Ronald M.  
2617 Glendale Ave.  
Durham, N. C.  
27704

Green, Dennis L.  
3003 Maple Ave.  
Burlington, N. C.  
27215

Gro, Joseph D.  
456 Pinecrest Rd.  
Springfield, Pa.  
19064

Gross, Debra A.  
8913 Peabody St  
Manassas, Va.  
22110

Griffin, Janet M.  
Rt. 2, Box 258  
King George, Va.  
22485

Griffin, Joseph G.  
Box 473  
Woodland, N. C.  
27897

Griffin, Laura J.  
Box 28  
Bahama, N. C.  
27503

Griffith, Dennis T.  
416 Hunterdale Rd.  
Franklin, Va.  
23851

Gunter, Deborah R.  
719 Whitney St.  
Hampton, Va.  
23369

Hailey, Janet R.  
Rt.2  
Creedmoor, N. C.  
27522

Hall, Cynthia P.  
4708 Colwyck Court  
Richmond, Va.  
23223

Hall, Donald S.  
401 Fairview Rd.  
Rocky Mount, N. C.  
27801

Hall, Richard D.  
Rt. 1, Country Club Rd.  
Morehead City, N. C.  
28557

Hamel, Mary M.  
6101 Roanoke Ave.  
Newport News, Va.  
23605

Hamilton, Richard B.  
Rt. 2  
Four Oaks, N. C.  
27524

Hardee, Arthur K.  
RFD Box 289  
Halifax, N. C.

Hardison, Lang R.  
Box 307  
Robersonville, N. C.  
27871

Hare, Paul R.  
409 Thurman Rd.  
New Bern, N. C.  
28560

Harmon, Linda L.  
1718 Copley Rd.  
Wilmington, N. C.  
28401

Harp, Alan L.  
55 Madison St.  
Roanoke Rapids, N. C.  
27870

Harrell, Julie Marie  
Rt. 3, Box 509B  
Suffolk, Va.

Harrell, Norman T.  
2201 N. Wolfsnare Dr.  
Va. Beach, Va.  
23454

Harrell, Robert P.  
Box 74  
Winton, N. C.  
27986

Harrington, James B.  
S. 4th St.  
Murfreesboro, N. C.  
27855

Harrington, Victoria L.  
437 Church St.  
Lewiston, N. C.  
27849

Harris, James M.  
Rt. 1  
Newkent, Va.  
23124

Harris, Mary L.  
6206 Dunrobbin Dr.  
Washington, D. C.  
20016

Harris, Robert W.  
Rt. 5, Box 254  
Washington, N. C.  
27889

H

Harrison, Richard D. 1208 Meadowlane Graham, N. C. 27253	Hellekson, Robert W. 2347 Mettler Lane Huntingdon Valley, Penn. 19006	Hinson, David E. 206 W. Battle Ave. Tarboro, N. C. 27886
Harrison, Richard D. 1889 Parkoma Ave. Hamilton, Ohio 45011	Henderson, Jean C. 503 Delton Ave. Hopewell, Va. 23860	Hitt, David L. 1429 Norcova Ave. Norfolk, Va. 23502
Harrup, Mark A. Box 87 Sedley, Va. 23878	Hendrix, Deborah S. Rt. 3, Rollingwood Dr. Clemmons, N. C. 27012	Hobeck, Andrew E. Rt. 2, Box 959 Chester, Va. 23831
Hart, Frank S. 4632 Bromfield Ave. Va. Beach, Va.	Henry, Stephen 1504 Duccimer St. Vienna, Va. 22180	Hodges, David V. 305 Johnson St. New Bern, N. C. 28560
Hart, John G. Cologne, Va. 23037	Herbin, Reubin 116 Webster Rd. Greensboro, N. C. 27406	Hodge, James M. Rt. 3, Box 51 Tarboro, N. C. 27886
Hartley, Alvalynda 1239 Fairfax Dr. Raleigh, N. C. 27609	Heslop, Richard R. 820 Linden Ave. Johnstown, Pa. 15902	Hodgson, David E. 9401 Lake Land Dr. Richmond, Va. 23229
Haslett, Hunter W. 322 Western Ave. Suffolk, Va. 23434	Hester, Kevin B. 514 Oakland Dr. Burlington, N. C. 27215	Hogan, Louis T. 13 S. Pennewell Dr. Wilmington, Del. 19809
Hassell, Alice L. 321 Woodridge Dr. Murfreesboro, N. C. 27855	Hewitt, Ralph C. Rt. 2 Colerain, N. C. 27924	Hoggard, Barry S. 205 Academy St. Ahoskie, N. C. 27910
Hatch, Alexander W. 1541 Clay St. Franklin, Va. 23851	Hewitt, William B. 750 Wilmington Hwy. Jacksonville, N. C. 28540	Hoggard, Marcellia E. Rt. 2, Box 301 Robersonville, N. C. 27871
Hatch, Anne E. Box 365 Wakefield, Va.	Hicks, David A. 207 Race Course St. Ashland, Va. 23005	Hogue, Arthur W. 437 Riverland Dr. Charleston, S. C. 29412
Hatcher, Jerry K. Rt. 1 Chinquapin, N. C. 28521	Hiepe, Melanie A. 1618 80th St. N. St. Petersburg, Fla. 33710	Holden, William E. 1257 W. Queen St. Hampton, Va. 23369
Hatley, Michael E. Box 183 Locust, N. C. 28097	Higgins, Judith A. 318 Tamara Circle Newark, Del. 19711	Holder, Vanessa D. 7570 Lilly Dr. Richmond, Va. 23235
Hayhurst, Robert E. 2839 Brook Dr. Falls Church, Va. 22042	Hill, Leon E. Box 278 Aulander, N. C. 27805	Holland, Lamar K. 2401 Twin Ave. Gastonia, N. C. 28052
Heath, Betsy J. 911 E. High St. Murfreesboro, N. C. 27855	Hines, Arkie O. Rt. Box 18 Jacksonville, N. C. 28540	Holloman, Joseph L. Lot 64, Woodridge Mobile Home Park Murfreesboro, N. C. 27855
Heagar, Dennis R. Rt. 2 Box 601D Chester, Va. 23831		

Holoman, Lemuel R. III  
Box 276  
Jackson, N. C.  
27845

Holton, Susan J.  
1302 Ormer Rd.  
Chesapeake, Va.  
23325

Holts, Donald S.  
409 Alpha St.  
Waynesboro, Va.  
22980

Hope, Francis H.  
Cheriton, Va.  
23316

Hosea, Marilyn G.  
811 Mansion Dr.  
Hopewell, Va.  
23860

Hourmouzis, Sam A.  
Box 193  
Kitty Hawk, N. C.  
27949

Howard, Karen M.  
3620 Forest Haven Lane  
Portsmouth, Va.  
23703

Howard, LaNell Renee  
Box 218  
Moyock, N. C.  
27958

Howell, Samuel B.  
Rt. 1, Box 55-C  
Como, N. C.  
27818

Hodgins, John A.  
Deltaville, Va.  
23043

Hugelles, Clifford C.  
3906 Westgate Dr.  
Alexandria, Va.  
22309

Hughes, Duncan P. Jr.  
N. Main St.  
Colerain, N. C.

Huling, Harold E.  
4901 Orleans Dr.  
Portsmouth, Va.  
23703

Hunt, John R.  
Box 275  
Stantonsboro, N. C.  
27883

Hurst, Emory F.  
RFD 1, Box 212  
Onancock, Va.  
23417

Hurst, Robert S. Jr.  
139 W. Belvedere Rd.  
Norfolk, Va.  
23505

Ingram, David H.  
8206 Metcalf Dr.  
Richmond, Va.  
23227

Inscoc, Howard R.  
Rt. 3, Box 71 A  
Durham, N. C.  
27707

Isenhour, Charles H.  
Rebel Road  
Salisbury, N. C.  
28144

Ives, Cheryl D.  
4118 Mingo Trail  
Chesapeake, Va.  
23325

Ives, Nancy K.  
1242 Bell's Rd.  
Va. Beach, Va.  
23453

Jackson, Gary R.  
5101 Deep Creek Blvd.  
Portsmouth, Va.  
23702

Jackson, George P.  
512 N. Broad St.  
Suffolk, Va.  
23434

Jackson, Mitchell H.  
207 Lawrence St.  
Murfreesboro, N. C.  
27855

James, Babel W.  
23 King St.  
Onancock, Va.  
23417

Joll, Charles D.  
25 Holly Dr.  
Hatboro, Pa.  
19040

James, Daniel E.  
7512 S. Pinehill Dr.  
Richmond, Va.

James, Danny W.  
Rt. 10, Box 493  
Greensboro, N. C.  
27406

Jenkins, Arthur M.  
Potecasi, N. C.  
27867

Jenks, Ronald N.  
Rt. 3  
Wake Forest, N. C.  
27587

Jeter, Martha L.  
Rt. 4, Box 21  
Mechanicsville, Va.  
23111

Johnson, Andrew M.  
Box 684  
Wendell, N. C.  
27591

Johnson, Bruce W.  
Rt. 1, Box 199  
Doswell, Va.  
23047

Johnson, Caroline C.  
221 Briarcliff Rd.  
Rocky Mt., N. C.  
27801

Johnson, Debra S.  
Rt. 1, Box 183  
Murfreesboro, N. C.  
27855

Johnson, Douglas E.  
1305 Radford Rd.  
Wilmington, Del.  
19803

Johnson, Emmitt A. III  
111 W. Rose St.  
Smithfield, N. C.  
27577

Johnson, Graham V.  
3306 Granby St.  
Hopewell, Va.  
23860

Johnson, James G.  
1546 Halstead Ave.  
Norfolk, Va.  
23502

Johnson, Marion D.  
7230 N. Rosemont Dr.  
Norfolk, Va.  
23513

Johnson, Michael I.  
413 N. Broad St.  
Suffolk, Va.  
23434

Johnson, Robert A.  
126 Myrtle St.  
Suffolk, Va.  
23434

Johnson, Sharon M.  
Rt. 3, Box 173  
Windsor, N. C.  
27983

Johnson, William L.  
611 Michigan Dr.  
Hampton, Va.  
23369

Johnson, William J.  
109 Gee St.  
Portsmouth, Va.  
23702

Johnston, Cynthia R.  
Rt. 4, Box 195 B  
Mechanicsville, Va.  
23111

Johnstone, John C.  
108 Circle Dr.  
Franklin, Va.  
23851

Jones, Michael K.  
Box 149  
Wendell, N. C.  
27591

Jones, Paula A.  
1341 Salem Rd.  
Va. Beach, Va.  
23456

Jones, Rebecca A.  
7502 Lund Ct.  
Alexandria, Va.  
22310

Jones, Timothy L.  
203 Staley Dr.  
Suffolk, Va.  
23434

Jones, William A.  
1603 Stewart Ave.  
Hopewell, Va.  
23860

Jones, William B.  
121 E. St. N. E.  
Vienna, Va.  
22180

Jones, William C.  
Box 146  
Urbanna, Va.  
23175

Joyner, Gary M.  
1821 Oakdale Dr.  
Wilson, N. C.  
27893

Joyner, William C.  
201 Lear Place  
Franklin, Va.  
23851

Jurnigan, Michael S.  
Rt. 1, Box 58  
Carrsville, Va.  
23315

## K

Kara Eneff, Chris P.  
2410 Heather Rd. E.  
Wilmington, Del.  
19803

Kay, Benjamin D. III  
3403 Noble Ave.  
Richmond, Va.  
23222

Kayton, Donald C.  
800 Fourth Ave. Ext.  
Farmville, Va.  
23901

Kelley, John P.  
New Church  
Virginia  
23415

Kenan, Gregory R.  
Box 428  
Statesboro, Ga.  
36458

Kerstetter, Calvin E.  
Honey Grove  
Penna.  
17035

Kesler, George G.  
1952 Belleville Rd.  
Roanoke, Va.  
24015

Keeter, Mitzi M.  
920 Mt. Pleasant Rd.  
Chesapeake, Va.  
23320

Kellam, Robert S.  
Barre Hts. 2616  
Va. Beach, Va.  
23452

Kempe, Marc A.  
242 Streetsboro St.  
Hudson, Ohio  
44236

Kidd, Barbara J.  
716 Odom St.  
Ahoskie, N. C.  
27910

Kilmer, Craig M.  
Heatherly Lane  
Avondale, Pa.  
19311

Kritzer, Constance M.  
Box 75  
Fork Union, Va.  
23055

## L

Lancaster, William C.  
Rt. 2  
La Grange, N. C.

Land, Jackie H.  
3515 Melrose Dr.  
Raleigh, N. C.  
27604

Lane, Calvin L.  
Rt. 1, Box 145  
Harrellsville N. C.  
27942

Lane, Ellen A.  
2009 S. River Dr.  
Chesapeake, Va.  
23323

Lane, Randall C.  
620 Green Valley Dr.  
Va. Beach, Va.  
23462

Lankford, Woodrow D.  
Box 3  
Rutherford College, N. C.  
28671

Larsen, Joan L.  
715 Halstead Rd. Sharpley  
Wilmington, Del.  
19803

Lassiter, Nicky E.  
Lasker, N. C.  
27848

Latta, Norman B.  
2543 Ross Rd.  
Durham, N. C.  
27703

Laughlin, Nancy J.  
9232 Marlow Ave.  
Norfolk, Va.  
23503

Laxton, Stephen L.  
208 E. Cummings Ave.  
Hampton, Va.  
23363

Leary, Moira K.  
5911 Welborn Dr.  
Bethesda, Md.  
20016

Lee, Benjamin B.  
55 Sinclair Rd.  
Hampton, Va.  
23369

Lee, David T.  
617 Dennis Ave.  
Raleigh, N. C.  
27605

Lee, Joseph B.  
2010 Shirley Dr.  
Burlington, N. C.  
27215

Leinbach, William M.  
664 Irving St.  
Winston-Salem, N. C.  
27103

Lewis, Larry O.  
1524 Art Ct.  
Suffolk, Va.  
23434

Leonard, Alvin H.  
Box 383  
Tarboro, N. C.  
27886

Lemn, Rebecca L.  
3072 Inca Ct.  
Norfolk, Va.  
23513

Libby, Jack L.  
349 Albemarle Ave.  
Richmond, Va.  
23226

Liddle, Ermel M.  
3332 Ridgefield Ct.  
Norfolk, Va.  
23518

Ligon, Roger G.  
1601 Amelia St.  
Sterling, Va.  
22170

Link, Mark L.  
19 Balmoral Dr.  
Hampton, Va.  
23369

Linn, Gerald M. Jr.  
5675 Maryland St.  
Camp Lejeune, N. C.  
28542

Litweinowicz, Jody A.  
3224 Osborne Rd.  
Chester, Va.  
23831

Liverman, Benjamin J. II  
1878-A  
Washington Ct.  
Langley AFB, Va.  
23365

Locklair, Robert O., Jr.  
4213 Olivia Dr.  
Charleston, S. C.  
29405

Long, Michael L.  
8106 Camellia Rd.  
Norfolk, Va.  
23518

Long, Nancy L.  
510 Logan Pl. Apt. 42  
N. N., Va.  
23601

Long, Terry W.  
Clarendon, N. C.  
28432

Lorbacher, Estelle L.  
408 Hoover Rd.  
Durham, N. C.  
27703

Lovick, Robert L.  
8070 Bison Ave.  
Norfolk, Va.  
23518

Lovendusky, Ray R.  
Rt. 38, RD2  
Mt. Holly, N. J.

Lowry, Richard L.  
1310 Dogwood Lane  
Wilson, N. C.  
27893

Loyd, Roy E.  
Rt. 1  
Palmyra, Va.  
22963

Lozos, Gregory P.  
320 Lillian Ave.  
Va. Beach, Va.  
23452

Lucas, Kenneth  
7029 Gail Drive  
Norfolk, Va.  
23518

Lucas, Stanley J.  
1021 Pamlico Dr.  
Cary, N. C.  
27511

Lynch, William S.  
E. Main St.  
Lake City, S. C.  
29560

## M

Macon, Thomas K  
Box 152  
Ramseur, N. C.  
27316

Malton, Susan E.  
27 Shoal Dr.  
W. Islip, N. Y.  
11795

Mangum, Eugene T.  
Rt. 8, Box 132  
Durham, N. C.  
27704

Mangum, Harvey C.  
3208 Alabama Ave.  
Durham, N. C.  
27705

Manning, Donna K.  
Box 129-B  
Greenville, N. C.  
27834

Maples, Keith W.  
2324 Lloyd Dr.  
Chesapeake, Va.  
23325

Marks, Charles W.  
206 E. Station St.  
Mt. Olive, N. C.  
28365

Marks, Lewis M. III  
5160 Allyne Rd.  
Va. Beach, Va.  
23462

Marks, Robert B. Jr.  
Lot 38 Woodridge Park  
Murfreesboro, N. C.  
27855

Marsh, Luanne M.  
3300 Osborne Rd.  
Chester, Va.  
23831

Marshall, Donald P.  
4749 Price Circle  
Va. Beach, Va.  
23455

Marshall, Gerald A.  
Greenbackville, Va.  
23356

Marshall, Rebecca, J.  
3304 Lynhaven Ave.  
Richmond, Va.  
23234

Martin, Thomas F.  
500 Trape St.  
Tarboro, .  
27886

Massengill, Susan L. 531 Main St. Warrington, N. C. 27589	McGrate, Edward R. 609 Popular Ave. Sterling, Va. 22170	Mitchell, Elma Y. Box 134 Lewiston, N. C. 27849
Massey, Preston A. Jr. 2015 Trawick Rd. Raleigh, N. C. 27605	McLane, James E. 1416 S. Twin Lake Rd. Va. Beach, Va. 23454	Mitchell, Evelyn L. Rt. 2, Box 207 A Aulander, N. C. 27805
Matthews, Katherine H. Rt. 1, Box 141-D Windsor, Va. 23487	McNamara, Gary T. 7607 Parkline Dr. Richmond, Va. 23229	Mitchell, Katherine P. 401 N. Thompson St. Richmond, Va. 23221
Matthews, Donald L. 704 Libby St. Wilson, N. C. 27893	Meador, Lynnette J. 6906 Chironna Pl. Norfolk, Va. 23518	Montagna, Frank P. 1800 Hunters Trail Norfolk, Va. 23518
Matthews, Luellen 109 Grove Ave. Suffolk, Va. 23434	Meehan, Dave E. 236 E. Palmeroy St. W. Chicago, Ill. 60185	Moody, John A. Rt. 1, Box 255 Burlington, N. C. 27215
Matthews, Melody J. 119 Madison St. Roanoke Rapids, N. C. 27870	Melton, Delbert E. 329 Thalia Dr. Newport News, Va. 23602	Mooney, Lynn G. 5902 Windsor Dr. Mechanicsville, Va. 23111
Matthews, Ralph S. 1515 Westbury Dr. Richmond, Va. 23229	Mercure, Richard J. 2325 Sprindriftide Virginia Beach, Va. 23451	Moore, Gail M. 441 Old Mill Rd. Rocky Mount, N. C. 27801
Mayo, William H. Rt. 2, Box 140 Aurora, N. C. 27806	Michael, John C. 106 Bichfield Dr. Hampton, Va. 23566	Moore, Lisa K. 509 S. Fourth St. Murfreesboro, N. C. 27855
McCain, Judy M. 1459 Fishermen's Rd. Norfolk, Va. 23503	Michalek, Alan W. Rt. 1, Box 368 M Colonial Beach, Va. 22443	Mosley, Michael G. 721 Piedmont Ave. Rocky Mount, N. C. 27801
McClelland, Marsha L. 7 Carroll Dr. Poquoson, Va. 23362	Mickel, Cynthia M. 9422 Iredell Rd. Richmond, Va. 23235	Mountcastle, Thomas L. Rt. 1, Box 257 Richmond, Va. 23231
McCorsley, John A. 2213 Plaza Dr. Wilmington, N. C. 28401	Midgett, Mary E. 2723 VanDyke Ave. Raleigh, N. C. 27607	Mucci, Joseph P. 15 N. Douglass Ave. Margate, N. J. 08402
McDonald, Daniel A. 105 Winston St. Thomasville, N. C. 27360	Miles, Robert D., Jr. 309 Harris St. Warrenton, N. C. 27589	Mulhern, Cindy L. 1002 Linda Rd. Darley Woods Wilmington, Del. 19801
McDonald, John H. 3605 Kecoughtan Rd. Hampton, Va. 23361	Miller, Betsy L. 5011 Mayflower Rd. Norfolk, Va. 23508	Munskey, Michael H. 403 Easton Rd. Pearisburg, Va. 24134
McGee, Michael E. 3708 Hawthorne Rd. Rocky Mount, N. C. 27801	Mingin, Jack D. RFD 3, Box 34 Smithfield, Va. 23430	Murphy, Deborah L. 923 Oakley Ave. Roanoke Rapids, N. C. 29870

Murphy, Howard W.  
5712 Barberry Lane  
Portsmouth, Va.  
23703

Murray, Douglas R.  
321 Georgetown Rd.  
Raleigh, N. C.  
27608

Murray, Rita D.  
830 Cardinal Cr.  
Durham, N. C.  
27033

Murrow, Rick L.  
1412 Wendover  
High Point, N. C.  
27262

Musselwhite, Daniel L.  
236 George Wash. Hwy.  
Chesapeake, Va.  
23323

Mustian, Marsha L.  
220 Baker St.  
Ahoskie, N. C.  
27910

## N

Nance, Daniel R.  
1239 Fairfax Dr.  
Raleigh, N. C.  
27609

Neal, Sheryl J.  
8406 Delhi Rd.  
Chas. Hgts., S. C.  
29405

Neals, Chester E.  
40 William St.  
East Orange, N. J.  
07017

Nelson, Michael J.  
113 E. Moreland Rd.  
Hatboro, Pa.  
19040

Netzer, William M. Jr.  
3 Beulah Ave.  
Mt. Holly, N. J.  
08060

Nevi, Greg S.  
5007 Thrush La.  
Richmond, Va.  
23227

Nichols, Dennis W.  
Box 494  
Victoria, Va.  
23974

Nine, Larry C.  
1023 Gloria Ave.  
Durham, N. C.  
27702

Noe, Fletcher  
Box 555  
Aulander, N. C.  
27805

Noel, James D.  
Box 570  
Oxford, N. C.  
27565

Norfleet, John B. III  
Rt. 1, Box 205  
Chester, Va.  
23831

Norris, Dean J. Jr.  
Rt. 3, Box 445  
Greensboro, N. C.  
27410

Norton, Nancy R.  
47 Ivy Mills Rd.  
Glen Mills, Pa.  
19342

Nutter, Rebecca G.  
8500 Skyview Dr.  
Alex., Va.  
22309

Nye, Vernon H.  
2216 Scallop Rd.  
Va. Beach, Va.  
  
23451

Nyland, Donald L.  
312 E. Lloyd St.  
Ebensburg, Pa.  
15931

Nyland, Gerald T.  
312 E. Lloyd St.  
Ebensburg, Pa.  
25931

## O

Oatman, Terry E.  
1727 Shady Grove Rd.  
Mechanicsville, Va.  
23111

O'Berry, Linda C.  
106 St. James Ave.  
Suffolk, Va.  
23434

O'Brien, Susan E.  
6506 Kensington Ave.  
Richmond, Va.  
23266

O'Bryan, Thomas P.  
4014 Buchanan Dr.  
Hampton, Va.  
23369

Odion-Esne, Anthony E.  
15 Ramotu St.  
Makoko-Yaba, Lagos  
Nigeria

Oglesby, Nicholas P.  
304 Va. Ave.  
Alex., Va.

Oleyar, Donna L.  
113 Lynn Dr.  
Portsmouth, Va.  
23707

Olive, Donavon L.  
Rt. 2  
Apex, N. C.  
27502

Oliver, W. Kent  
56 Osage Rd.  
Claymont, Del.  
19703

Oliver, Michael C.  
116 Sanford St.  
East Orange, N. J.  
07018

Oliver, David L.  
1007 N. Curtis St.  
Ahoskie, N. C.  
27910

Olphin, Deborah S.  
Rt. 5, Box 35  
Mechanicsville, Va.  
23111

Ormond, Robert A.  
Rt. 2  
Vanceboro, N. C.  
28586

Osborn, Glenn K.  
Box 75  
Jamestown, N. C.  
27282

Overton, Gregory O.  
RFD1, Box 93-A  
Ahoskie, N. C.

Owen, Roger K.  
404 Rockbridge Rd.  
Portsmouth, Va.  
23707

Owens, Jerome M.  
Box 43  
Graham, N. C.

Ownbey, Faye E.  
Rt. 3, Box 82 E  
Amherst, Va.  
24521

Pasko, Ronald J.  
813 William Ave.  
Chesapeake, Va.

Pitt, Shelia E.  
927 Tarboro St.  
Rocky Mount, N. C.  
27801

Patterson, Deborah J.  
26 Hantly Circle  
Dover, Del.  
19901

Pleasants, David E.  
310 Crittenden Lane  
Newport News, Va.  
23606

Patterson, John C.  
3 N. Rodney Dr.  
Edgemoor Gdns.  
Wilmington, Del.  
19809

Pleasants, Gregory B.  
Rt. 2, Box 80  
Mineral, Va.  
23117

Pange, Plouton J.  
402 Pine Oak Rd.  
Newport News, Va.  
23601

Patterson, Weston  
1001 Greenway Dr.  
Florence, S. C.  
29501

Plethos, Christine H.  
131 Botetourt Rd.  
Newport News, Va.  
23601

Pappas, Peter J.  
1 Oozier Rd.  
Newport News, Va.  
23603

Paulson, William G.  
Moq 2220  
Camp Lejune, N. C.  
28542

Pobst, Olive E.  
Rt. 3, Box 240  
Seaford, Del.  
19973

Park, Bruce W.  
Box 86  
Rowland, N. C.  
28383

Peace, Sheely  
86 Maple Ave.  
Halifax, Va.  
24558

Polk, Rodd L.  
Box 524  
Mims, Fla.  
32754

Parker, Julian A.  
122 Railroad St.  
Enfield, N. C.  
27823

Pearce, Carol A.  
209 E. High St.  
Murfreesboro, N. C.  
27855

Ponstingel, August K.  
14895 Cordell Ave.  
Woodbridge, Va.  
22191

Parker, Kenneth L.  
Box 274  
Murfreesboro, N. C.  
27855

Pearson, Kenneth B.  
303 Pineland Dr.  
Goldsboro, N. C.  
27530

Porter, Carl E.  
510 Lama St.  
Greensboro, N. C.  
27406

Parker, Linda S.  
Rt. 2, Box 20  
Gates, N. C.  
27937

Pedigo, Jim L.  
Box 33  
Waverly, Va.  
23890

Porter, Danny M.  
Box 26  
Newsoms, Va.  
23874

Parker, Walter C.  
Rt. 1, Box 403  
Murfreesboro, N. C.  
27855

Penny, Gary W.  
Rt. 8, Box 405  
Durham, N. C.  
27704

Porter, Laura K.  
4621 Paul Revere Rd.  
Va. Beach, Va.  
23455

Parks, Betty L.  
Box 306  
Cape Charles, Va.  
23310

Petree, William N.  
5025 Regina Lane  
Va. Beach, Va.  
23455

Porterfield, Carole J.  
3819 Pamlico Circle  
Norfolk, Va.  
23513

Perry, Edward A. III  
629 Taxewell Ave.  
Cape Charles, Va.  
23310

Petrovick, Jeffrey J.  
5504 Daywood Ct.  
Raleigh, N. C.  
27609

Portner, Ferris D. III  
Rt. 2, Box 115  
King George, Va.  
22485

Paschall, Hal B.  
Rt. 3, Box 384  
Henderson, N. C.  
27936

Phillips, David M.  
Rt. 2,  
Grifton, N. C.  
28530

Potter, Derald G.  
Box 351  
Boyboro, N. C.  
28515

Paschuck, Mark S.  
Hayes Manor  
Locust Street  
McKees Rocks, Pa.  
15136

Phillips, Gari A.  
377 Franklin Dr.  
Murfreesboro, N. C.  
27855

Powell, Conway B.  
98 Wilderness Lane  
Fredericksburg, Va.  
22401

Powell, Linda F.  
Rt. 1  
South Mills, N. C.  
27976

Powell, Ronald L.  
Rt. 4, Box 663  
Raleigh, N. C.  
27606

Poythress, David B.  
Rt. 4, Box 504  
Chapel Hill, N. C.  
27514

Price, Charles A.  
507 Blaney St.  
Clinton, N. C.

Price, Joseph K.  
518 Bedford Forest Dr.  
Wilmington, N. C.  
28401

Price, Sandra L.  
112 Georgetown Green  
Charlottesville, Va.  
22901

Priestly, Michael R.  
Rt. 1, Box 119  
Linden, N. C.  
28356

Pritchard, Cynthia C.  
Box 68  
Wake Forest Rd.  
Rolesville, N. C.  
27571

Proctor, Teddy A.  
Rt. 3, Box 350  
Nashville, N. C.  
27856

Pruden, Mickel B.  
Woodland, N. C.  
27897

Purvis, Andy P.  
10 Shawood Dr.  
Raleigh, N. C.  
27609

Q

Quaintance, Rupert W.  
Rt. 3  
Culpepper, Va.  
22701

R

Rabil, Michael L.  
421 Holt St.  
Box 1101  
Smithfield, Va.  
27577

Raborg, Elwood L., Jr.  
1102 Williamsburg Rd.  
Richmond, Va.  
23231

Ragland, Vicki S.  
1108 Ridgeview Rd.  
Mechanicsville, Va.  
23111

Raines, Jerry L.  
Rt. 1, Box 87  
McGaheysville, Va.  
22840

Rawls, Ray A.  
General Delivery  
Carrsville, Va.  
23315

Ray, George T.  
Rt. 1, Box 131  
Haw River, N. C.  
27258

Raynor, Mark D.  
1309 Raleigh Rd.  
Clinton, N. C.  
28328

Reams, Phillip H.  
Box 3, Rt. 4  
Roxboro, N. C.  
27513

Rebman, John IV  
7730 Kenmore Circle  
Richmond, Va.  
23225

Reece, Joe D.  
Rt. 5  
Winston-Salem, N. C.  
27101

Rennolds, Benjamin S.  
Rt. 1, Box 15  
Tappahannock, Va.  
22560

Rexrode, Judy K.  
24 Woodland Dr.  
Poquoson, Va.  
23362

Rezvani, Dehaghni Hassen Ali  
Tehran, Iran

Rhodes, John F.  
3605 Rath St.  
Endwell, N. Y.  
13760

Ribet, Michael D.  
Rt. 2, Box 310-1  
Durham, N. C.  
27705

Rice, Jeffrey G.  
8205 Fredonia Rd.  
Richmond, Va.  
23227

Richards, Marvin S.  
14 Mechanic St.  
Lauray, Va.  
22835

Richardson, Rodney D.  
403 Dorset Ave.  
Portsmouth, Va.  
23701

Riggs, Thomas W.  
407 Church Rd.  
New Bern, N. C.  
28560

Ritko, Catherine S.  
10 Goodwin Rd.  
Newport News, Va.  
23606

Riley, Catherine H.  
Box 66, RFD 1  
Winton, N. C.  
27986

Riley, Peter D.  
Box 662  
Concord, N. C.  
28025

Roark, Betty R.  
3904 Sherbrook Rd.  
Richmond, Va.  
23235

Robbins, Betsy A.  
501 Roseland St.  
High Point, N. C.  
27260

Roberson, Gregory L.  
Box 308  
Robersonville, N. C.  
27871

Roberto, Lushao L.  
Box 3  
Murfreesboro, N. C.  
27855

Robertson, Frank J.  
269-28th St.  
Avalon, N. J.  
08202

Rockwell, Kenneth L.  
8317 Zell Lane  
Richmond, Va.  
23229

Roden, Laurie J.  
4041 Windymill Dr.  
Portsmouth, Va.  
23703

Rogers, David L.  
296 N. River Dr.  
Pennsville, N. J.  
08070

Rollins, Jennie L.  
515 Cherry St.  
Scotland Neck, N. C.  
27874

Rollins, Timothy L.  
1556 W. Queen St.  
Hampton, Va.  
23369

Rose, William F.  
10401 Apache Rd.  
Richmond, Va.  
23235

Rose, Jacquelyn A.  
1609 Meridian St.  
Charlottesville, Va.  
22901

Ross, Bobby H.  
1609 Acadia St.  
Durham, N. C.  
27701

Rountree, Linda F.  
Corapeake, N. C.  
27926

Rountree, William H.  
200 Grove Ave.  
Suffolk, Va.  
23434

Rousseau, Michael J.  
604 W. Main St.  
Clinton, Ill.  
61727

Rowe, Jayne T.  
536 Brandy Creek Dr.  
Mechanicsville, Va.  
23111

Rudd, William C.  
Box 32  
Bracey, Va.  
23919

Rushton, Rebecca S.  
Box 884  
Clarksville, Va.  
23927

Russell, Thomas H.  
905 Shepard St.  
Morehead City, N. C.  
28557

Rutherford, Andrew L.  
Hickory Sigh Post Rd.  
Box 1-37-B  
Williamsburg, Va.  
23185

## S

Sadler, James W.  
1952 Twin Cove Rd.  
Va. Beach, Va.  
23454

Saecker, Japheth E.  
115 Mavry Place  
Suffolk, Va.  
23434

Salehi, Kambooz  
696 Dresden Dr.  
Apt. 1-B  
Newport News, Va.  
23601

Sanders, Nathan S.  
Box 414  
Kings Mt., N. C.  
28086

Sanderson, David C.  
1208 Mullet Rd.  
Sherwood Pk. II  
Wilmington, Del.  
19808

Sands, George L.  
Box 216  
Carrabelle, Fla.  
32322

Sanford, Steven W.  
1805 Rolling Rd.  
Chapel Hill, N. C.  
27514

Saunders, Louis F.  
912 Ballylinn Rd.  
Va. Beach, Va.  
23462

Sandy, Terry L.  
800 Raleigh Rd.  
Clinton, N. C.  
28328

Satterwhite, Judy L.  
Rt. 5, Box 42  
Mechanicsville, Va.  
23111

Saunders, Bradford T.  
32 Gilles Rd.  
Portsmouth, Va.  
23702

Sawyer, Ronald E.  
127 W. Leicester Ave.  
Norfolk, Va.  
23503

Sawyer, William L.  
Box 141  
Moyock, N. C.  
27958

Schutte, Enrique A.  
Av. Address Bello No. 41  
Los Palos Grandes  
Caracac, Venezuela

Scott, Deborah L.  
617 Crawford Dr.  
Va. Beach, Va.

Scurry, Johnny P.  
124 Summerlea Dr.  
Columbia, S. C.  
29203

Sears, Betty J.  
Box 417  
Winton, N. C.  
27986

Seals, Robert  
124 Subletts Alley  
Danville, Va.  
24541

Seredni, John A.  
5007 Sandpiper Dr.  
Richmond, Va.  
23227

Shafer, Susan C.  
Cross Junction, Va.  
22625

Sharpe, Elizabeth O.  
2707 Duke Homestead Rd.  
Durham, N. C.  
27705

Shaw, Barbara A.  
407 Bradford Ave.  
Norfolk, Va.  
23505

Shaw, Van A.  
Rt. 2  
Hanover, Va.  
23069

Shepherd, Ruth E.  
68 Tanner Ave.  
Lexington, Park, Md.  
20653

Sheppard, Gerald D.  
3909 Portsmouth Rd.  
Chesapeake, Va.  
23321

Shimchick, John C.  
109 St. Lo Dr.  
Richmond, Va.  
23227

Sholar, Keith R.  
Wallace, N. C.  
28466

Shoulders, Iva T. 429 Longdale Cr. Chesapeake, Va. 23325	Smith, Freda J. 1555 Lafayette Ave. Rocky Mount, N. C. 27801	Sohlieh, Jeffrey A. RD 1 New Wilmington, Pa. 16142
Shuler, John W. 39 Early Dr. Portsmouth, Va. 23701	Smith, James D., Jr. 804 S. Boulevard Petersburg, Va. 23803	Spangler, Rodney O. 7451 Hank Ave. Norfolk, Va. 23505
Shumate, Donald C. Box A Nashville, N. C. 27856	Smith, Jessica A. Rt. 1, Box 338 Battleboro, N. C. 27809	Spears, John C. Rt. 2, Box 25 Afton, Va. 22920
Sidrer, Jay S. 529 Apple Dr. Oakhurst, N. J. 07755	Smith, Julius H. 1716 Frintz St. Cincinnati, Ohio 45210	Speight, Thomas R. 205 Wayne Ave. Suffolk, Va. 23434
Sigaroodi, Reza Iran-Tehran Khosh-Av Vazirialahi, AH No. 24	Smith, Michael D. 300 W. End Ave. Wilson, N. C. 27893	Spivey, George A. Rt. 3, Box 847 Suffolk, Va. 23434
Simkins, Steven R. 2642 <sup>1</sup> / <sub>2</sub> Marsh Rd. Wilmington, Del. 19810	Smith, Philip G. Box 1549 Nassau, Bahamas	Spruce, Richard C. 336 Larchwood Rd. Springfield, Pa. 19064
Simmons, Mitchell C. 103 E. High St. Murfreesboro, N. C. 27855	Smith, Rebecca J. 2704 Broad St. Durham, N. C. 27704	Squires, Elizabeth A. 810 W. Cornwallis Rd. Durham, N. C. 27707
Slade, Danny S. Rt., Box 238 J Bath, N. C.	Smith, Richard L. Box 185 Ansonville, N. C. 28007	Stafford, Morgan L. 2212 Dellwood Rd. Chesapeake, Va. 23323
Slater, Dayton F. Jr. 1906 Cedarhurst Dr. Richmond, Va. 23225	Smith, Stanley Rt. 1, Box 101 Moseley, Va. 23120	Stanford, John B. Rt. 2, Box 149C South Boston, Va. 24592
Sledge, Roland L. 605 Pembroke Ahoskie, N. C. 27910	Smith, Stephen M. Rt. 5, Box 208 Albemarle, N. C. 28001	Stanko, James F. 17 Randolph Ave. Old Bridge, N. J. 08857
Slye, David N. 21 Lee St. Luray, Va. 22835	Smith, Steve M. 310 Burnwick Rd. Richmond, Va. 23227	Stanton, Ted W. Rt. 2 Chester, Va. 23831
Smith, Barbara J C.M.R.S. Box 265 Dillon, S. C. 29536	Smith, Vera E. Rt. 1, Box 213 Como, N. C. 27818	Starke, James S. Box 14 Capron, Va. 23829
Smith, Brenda C. 601 Mt. Lebanon Rd. Wilmington, Del. 19803	Snapp, Ronald P. 93 Glade Rd. Newport News, Va. 23606	Steeg, David A. 456 Kirkwood Lane Va. Beach, Va. 23452
Smith, Donna C. 5 Ames St. Onancock, Va. 23417	Snyder, Beverly N. Rt. 4 Mocksville, N. C. 27028	Steele, George C. III Box 5 Winton, N. C. 27986

Stephens, James A.  
302 Old Landing Rd.  
Yorktown, Va.  
23490

Stephenson, Benny A. Jr.  
1200 Leon St.  
Apt. F1  
Durham, N. C.  
27705

Stewart, Howard W.  
35 S. Fairview Circle  
Portsmouth, Va.  
23702

Stinson, Joseph N.  
904 Monroe St.  
Roanoke Rapids, N. C.  
28770

Stokes, Ann B.  
Box 66  
Colerain, N. C.  
27924

Stone, Audrey  
701 N. Pickett St.  
Alex., Va.

Story, Terry V.  
4614 Regis Ave.  
Durham, N. C.  
27705

Strawderman, Carole C.  
Rt. 2, Box 204-B  
Harrisonburg, Va.  
22801

Stroud, Thomas H.  
106 E. Sherwood Dr.  
Havelock, N. C.  
28532

Stroud, William O.  
625 Cedar Lane  
Va. Beach, Va.  
23452

Sturtz, Robert L.  
Rt. 1, Box 294  
West Point, Va.  
23181

Sullivan, Dwight Z.  
3424 Angus Rd.  
Durham, N. C.

Sullivan, Gwendolyn S.  
116 Daphne Dr.  
Yorktown, Va.  
23490

Sule, Patricia L.  
4913 Holly Rd.  
Portsmouth, Va.  
23703

Sultan, Carlos R.  
Apartane 6834  
Caracas, Venezuela

Sullivan, Nancy E.  
9001 Weems Rd.  
Manassas Va.  
22110

Sutton, Mark W.  
1226 Thurston Dr.  
Wilson, N. C.

Swain, Gary F.  
3109 Sussex Dr.  
Hopewell, Va.  
23860

Swett, Jane T.  
Rt. 3  
Wake Forest, N. C.  
27587

Sykes, Barbara A.  
Rt. 1, Box 106 B  
Emporia, Va.  
23847

Sykes, Beverly A.  
Box 125  
Newsomes, Va.  
23874

## T

Tabor, Laura V.  
548 Indian Cr. Rd.  
Chesapeake, Va.  
23322

Talton, David B.  
4600 Joyner Pl.  
Raleigh, N. C.  
27609

Tann, Juanita B.  
Rt. 1, Box 139  
Ahoskie, N. C.  
27910

Tarkington, William R.  
8810 Tidewater Dr.  
Norfolk, Va.  
23503

Tart, Bruce G.  
Route 2  
Dunn, N. C.  
28334

Tayloe, Frank W.  
Box 325  
Aulander, N. C.  
27805

Taylor, Bruce K.  
120 Louella Dr.  
Winston-Salem, N. C.  
27103

Taylor, Edward S.  
RFD1  
Seaboard, N. C.  
27876

Taylor, Robert L.  
Rt. 1, Box 96  
Como, N. C.  
27818

Taylor, Stephen R.  
11 Pine Chapel Rd.  
Hampton, Va.  
23366

Taylor, Thomas W.  
Temperanceville,  
Virginia  
23442

Teall, Thomas H.  
101 Pelham Rd. S.  
Ashland, N. J.  
08034

Thomas, Keith W.  
Route 1  
Bunn Level, N. C.  
28323

Thomas, Kenneth J.  
113 South Broad St.  
Suffolk, Va.

Thomas, James R.  
6901 Valley Ave. Apt. G3  
Phila., Pa.  
19128

Thomas, Sandra G.  
105 Hall Drive  
Chesapeake, Va.  
23320

Thompson, Danny T.  
Box 62  
Deltaville, Va.  
23043

Thompson, Deborah Lynn  
4209 Battery Rd.  
Virginia Beach, Va.  
23455

Thompson, Penny Rochelle  
2957 Breexy Road  
Virginia Beach, Va.  
23451

Thompson, Randall M.  
606 E. Vance, Apt. E2  
Murfreesboro, N. C.  
27855

Tilley, James K.  
3212 Guess Road  
Durham, N. C.  
27705

Tilley, Willis C.  
Rt. 7, Oak Forest Est.  
Raleigh, N. C.  
27609

Timberlake, Parker E. III  
6239 Glyndon Lane  
Richmond, Va.  
23225

Tinkham, Dianne P.  
Rt. 4, Box 66  
Ahoskie, N. C.  
27910

Todd, Shelby L.  
632 West Church  
Ahoskie, N. C.  
27910

Tuerton, Lisa C.  
4013 Witchduck Road  
Virginia Beach, Va.  
23455

Tonstad, May P.  
5125 Chowan Ave.  
Alexandria, Va.  
22312

Tope, John C.  
Box 63  
Fredericksburg,  
Ohio  
44627

Tribble, Gregory C.  
1328 Linn St.  
Cincinnati, Ohio  
45214

Trimble, Henry F.  
207 Mercer Ave.  
Morrisville, Pa.  
19067

Trimiew, Aubrey A.  
2905 2nd Ave.  
Richmond, Va.  
23222

Tsioumas, Harrietta C.  
P. O. Box 3505  
Wilson, N. C.  
27893

Tuck, Barry L.  
213 Wilmington Dr.  
Durham, N. C.  
27704

Turner, Bobby G.  
908 Melvin Drive  
Portsmouth, Va.  
23700

Turner, Bradley K.  
Rt. 2, Box 116  
Prince George, Va.  
23875

Turner, David E., Jr.  
Box 392  
Boykins, Va.  
23827

Turner, Jacob  
P. O. Box 483  
Waverly, Va.  
23890

Turnbull, William A.  
1712 Broadmoor Drive  
Richmond, Va.  
23229

Turner, Robert G.  
908 Melvin Dr.  
Portsmouth, Va.  
23701

Turnley, Lynn B.  
1713 Taylor Ave.  
Richmond, Va.  
23225

Tuttle, Paul A., Jr.  
Box 414  
Murfreesboro, N. C.  
27855

Twine, Wm. B.  
6263 Sewell's Rd.  
Norfolk, Va.  
23513

Twisdale, Patricia G.  
Rt. 5, Box 184  
Henderson, N. C.  
27536

Tyler, Martina L.  
P. O. Box 327  
Newport, N. C.  
28570

## V

Vanderslice, Marjorie L.  
300 W. Palmyra Dr.  
Virginia Beach, Va.  
23482

Vann, Alice D.  
369 Franklin Dr.  
Murfreesboro, N. C.  
27855

Vann, Johnnie D.  
Rt. 2, Box 350  
Franklin, Va.  
23851

Vann, Mary J.  
Rt. 1, Box 136  
Conway, N. C.  
27820

Varelas, Evangeline G.  
5924 Whitney Blvd.  
Norfolk, Va.  
23502

Vaughan, John L.  
5117 Charlton Dr.  
Chesapeake, Va.  
23321

Vermillion, Steve L.  
2638 Speas Rd.  
Winston-Salem, N. C.  
27106

Verner, Ellen L.  
720 Bishop Dr.  
Virginia Beach, Va.  
23455

Vernon, Preston M.  
330 W. McGinnis Circle  
Norfolk, Va.  
23502

Viele, Thomas P.  
5037 Smithfarm Rd.  
Virginia Beach, Va.  
23455

Vincent, Lindsey S.  
Skippers, Va.  
23879

Vinson, Danny R.  
Rt. 1, Box 30  
Murfreesboro, N. C.  
27855

Vint, Sanford B., Jr.  
7702 Waymala Rd.  
Richmond, Va.  
23229

Voliva, William B., Jr.  
Box 394  
Columbia, N. C.  
27925

Vowell, Ernest Earl III  
1133 Ivy Dr.  
Virginia Beach, Va.  
23451

## W

Wade, Charles M.  
3236 Rasmount Rd. SW  
Roanoke, Va.  
24018

Wadman, Harvey R.  
4022 Greenmount Rd.  
Wilmington, Dela.  
19810

Wadsworth, Rodney Lee  
Rt. 2, Box 141  
Tarboro, N. C.  
27886

Waguespack, Patrick L. 5618 River Road Petersburg, Va. 23803	Watkin, John O. 2814 Oakland Ave. Richmond, Va. 23228	White, Brian R. 2601 Woodberry Lane Richmond, Va. 23225
Walker, Nicky C. Route 2 Rougemont, N. C. 27572	Watson, Duffel S. 118 Bennington Rd. Charlottesville, Va. 22901	White, Lowell G. 1721 Lynne Ave. Rocky Mt., N. C. 27801
Wall, Stephen L. P. O. Box 75 Winton, N. C. 27986	Watson, Sandra K. 3530 Prospect Drive Winston-Salem, N. C. 27105	White, Stephen R. 412 Pennsylvania Ave. Salisbury, Md. 21801
Wallace, Anthony W. Route 2, Box 457 Durham, N. C. 27705	Watson, Thomas L. 118 Bennington Rd. Charlottesville, Va. 22901	Whitehead, Sheryl E. 204 Mindoro St. AFSC Norfolk, Va. 23511
Wallace, Bobby G. 431 Winterhaven Dr. Newport News, Va. 23606	Way, Howard Hicks 4673 Mulden Dr. Wilmington, Del. 19809	Whitfield, Roy K. Rt. 1, Box 303 Mt. Olive, N. C.
Wallace, Ellen L. 215 Glen Ave. Salisbury, Md. 21801	Wellborn, Fred L. Java, Va. 24565	Whitley, Jane 710 Mill Street Rocky Mount, N. C. 27801
Walsh, Kathryn M. Box 770 West Point, Va. 23181	Weller, Virginia S. 2704 River Rd. Virginia Beach, Va. 23454	Whitmore, Sandra J. West Point, Va. 23181
Ward, Donald P. Gwyn Place Matthews, Va. 23066	Wells, George D. P. O. Box 134 Turkey, N. C. 28393	Whitstone, Brent R. 2580 School Dr. Columbus, Ohio 18209
Ward, Joyce G. Rt. 2, Box 171 Chase City, Va. 23924	Wessells, Harry L. Rt. 13, Hallwood, Va. 23359	Whitt, Harry L. 604 E. Vance St. Apt. E-3 Murfreesboro, N. C. 27855
Ward, Raymond M. Rt. 1, Box 277 Rose Hill, N. C. 28458	West, Elizabeth Ann 3708 Shannon Rd. Portsmouth, Va. 23706	Whittaker, John R. Box 124 Allen, Md. 21810
Ware, Robert F. Sudlersville, Md. 21668	Whaley, Robert E. 118 Country Club Dr. Jacksonville, N. C. 28501	Wicker, Barry D. Box 125 Staley, N. C. 27355
Warren, Dana L. 100 Botetourt Rd. Newport News, Va. 23601	Wheeler, Royce P. Rt. 2 Wake Forest, N. C. 27537	Wilkins, Pamela L. 302 Sandpiper Dr. Portsmouth, Va. 23704
Washington, Hal R. 538 S. Main St. Wake Forest, N. C. 27587	Whitaker, Larry W. P. O. Box 301 Aulander, N. C. 27805	Wilkinson, David G. 613 Baldwin Rd. Richmond, Va. 23229
Waters, Gary R. 986 Williamson Rd. Horsham, Pa. 19044		Williams, Malcolm S. 289 Hook Rd. Pennsville, N. J. 08070

Williams, Randy C. Rt. 4, Box 210 Powhatan, Va. 23139	Womble, John R. Cheriton, Va. 23316	Wright, Warren W. 52 Chestnut St. Pennsville, N. J. 08070
Williams, Susan L. 16 Linden Ave. Apt. D Portsmouth, Va. 23704	Wood, Joseph T. Box 261 Zebulon, N. C. 27579	Wyatt, Charles L. 9115 Crystalwood La. Richmond, Va. 23229
Williams, Susan R. 1521 Watersedge Dr. Va. Beach, Va. 23452	Woodard, Annie R. Cullowhee, N. C. 28723	Wynns, Joseph B. Box 3 Powellsville, N. C. 27967
Williams, Tilford H., Jr. Rt. 5, Box 5051 Va. Beach, Va. 23457	Woodard, Brian R. 508 Jordan Ave. Smithfield, Va. 23430	Wynns, Joseph B., Jr. PO Box 3 Powellsville, N. C. 27967
Williams, Wilmont H. 1489 Broughton, NW Orangeburg, S. C. 27115	Woodard, Jerry M. Rt. 4, Box 289 Goldsboro, N. C. 27530	
Williamson, Curtis A. 410 4th St. Murfreesboro, N. C. 27855	Woodlief, Bennie G. Route 2 Wake Forest, N. C. 27587	Yin, Monica M. Apartado 907 San Roe Costa Rica
Wilson, Cabot E. 148 Waller Ave. Portsmouth, Va. 23702	Woodward, Ronald P. 5212 Parker St. Richmond, Va. 23231	Ylonen, Karen J. Box 155 Prov. Forge, Va. 23140
Wilson, Marche S. 8518 Wetherly Dr. Richmond, Va. 23229	Woolard, Vickie L. Rt. 1, Box 238cc Bath, N. C.	York, Danny C. 116 Beasley St. Asheboro, N. C. 27203
Winecoff, David H. 508 14th St. Va. Beach, Va. 23451	Wrenn, Patricia Elaine Star Rt., Box 25 Emporia, Va. 23847	Young, Gregory R. Atlantic Virginia 23303
Wingo, William M. 3252 Sutherland Dr. Lexington, Ky. 40502	Wrenn, Robert Lee 404 Lee St. Franklin, Va. 23851	
Winstead, Ronald W. P. O. Box 624 Nashville, N. C. 27256	Wright, Charles D. Rt. 3, Box 24 Tabor City, N. C. 28463	<b>Z</b>
Winters, Stephen G. Rt. 4, Box 100 Mechanicsville, Va. 23111	Wright, James W., Jr. 5764 Pontiac Rd. Va. Beach, Va. 23462	Zacharias, John R. Seaside Campsite Bethany Beach, Del. 19930
Wisner, John C. 3909 Oak Hill Dr. Annandale, Va. 22003	Wright, Michael G. Pine St. Rich Square, N. C. 27869	Zahradka, Adolph J., Jr. Rt. 6, Box 327 Petersburg, Va. 23830
Wisner, Leland F., II 3909 Oak Hill Dr. Annandale, Va. 22003	Wright, Randy L. Rt. 3, Box 282 Tabor City, N. C. 28463	Zepler, Ralph P., III Palmyra, Va. 22963
	Wright, Thomas C. 108 Maple Ave. Hatboro, Pa. 19040	

# CHOWAN COLLEGE

Murfreesboro, North Carolina 27855

PLACE YOUR

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HERE

## Application for Admission

\_\_\_\_ Fall Term 19 \_\_\_\_ ☐ Boarding Student  
\_\_\_\_ Spring Term 19 \_\_\_\_ ☐ Day (Commute from Home) Student  
\_\_\_\_ ☐ Special Student

Name \_\_\_\_\_  
Last First Middle

Home Address \_\_\_\_\_  
Street Town State Zip Code

Social Security Number \_\_\_\_\_ Home Telephone \_\_\_\_\_

Sex \_\_\_\_\_ Race \_\_\_\_\_ Nationality \_\_\_\_\_ Religion \_\_\_\_\_

Date of Birth \_\_\_\_\_ Marital Status ( ) Single ( ) Married ( ) Sep. ( ) Divorced

Father's Name \_\_\_\_\_ Mother's Name \_\_\_\_\_  
(Or Guardian)

Address \_\_\_\_\_ Address \_\_\_\_\_  
\_\_\_\_\_

Occupation \_\_\_\_\_ Occupation \_\_\_\_\_

Business Telephone \_\_\_\_\_ Business Telephone \_\_\_\_\_

Are your parents separated? ☐ Divorced? ☐ Deceased? ☐ Mother ☐ Father ☐

Are you a veteran? ☐ Months in service \_\_\_\_\_

Was (will be) graduated from \_\_\_\_\_ High School  
\_\_\_\_\_ on \_\_\_\_\_ 19 \_\_\_\_  
Town State and Zip

If you have attended college since graduation from high school, give name and address of college:

If you have ever been dismissed from a school, explain fully on back.

If you have ever been arrested, explain circumstances on the back.

Who or what influenced you to apply to Chowan College? \_\_\_\_\_

Major course of study \_\_\_\_\_

I hereby give permission for my grades to be sent to my high school. \_\_\_\_\_

I certify that I have read the College regulations in the catalog and if admitted, will pledge obedience to them at all times. Enclosed is my non-refundable application processing fee of \$10.00.

Signature \_\_\_\_\_ Date \_\_\_\_\_

By direction of its Board of Trustees, Chowan College operates on a non-discriminatory basis as to race, color, and national origin.



# CHOWAN COLLEGE

Murfreesboro, North Carolina 27855

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HERE

## Application for Admission

\_\_\_\_ Fall Term 19\_\_\_\_  
\_\_\_\_ Spring Term 19\_\_\_\_  
\_\_\_\_ Boarding Student  
\_\_\_\_ Day (Commute from Home) Student  
\_\_\_\_ Special Student

Name \_\_\_\_\_  
Last First Middle

Home Address \_\_\_\_\_  
Street Town State Zip Code

Social Security Number \_\_\_\_\_ Home Telephone \_\_\_\_\_

Sex \_\_\_\_\_ Race \_\_\_\_\_ Nationality \_\_\_\_\_ Religion \_\_\_\_\_

Date of Birth \_\_\_\_\_ Marital Status ( ) Single ( ) Married ( ) Sep. ( ) Divorced

Father's Name \_\_\_\_\_ Mother's Name \_\_\_\_\_  
(Or Guardian)

Address \_\_\_\_\_ Address \_\_\_\_\_

Occupation \_\_\_\_\_ Occupation \_\_\_\_\_

Business Telephone \_\_\_\_\_ Business Telephone \_\_\_\_\_

Are your parents separated?\_\_ Divorced?\_\_ Deceased?\_\_ Mother\_\_ Father\_\_

Are you a veteran? \_\_\_\_\_ Months in service \_\_\_\_\_

Was (will be) graduated from \_\_\_\_\_ High School

\_\_\_\_\_ on \_\_\_\_\_ 19\_\_\_\_  
Town State and Zip

If you have attended college since graduation from high school, give name and address of college:

If you have ever been dismissed from a school, explain fully on back.

If you have ever been arrested, explain circumstances on the back.

Who or what influenced you to apply to Chowan College? \_\_\_\_\_

Major course of study \_\_\_\_\_

I hereby give permission for my grades to be sent to my high school. \_\_\_\_\_

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Signature \_\_\_\_\_ Date \_\_\_\_\_

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**Murfreesboro, North Carolina 27855**

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**HERE**

**Fall Term 19**

### Boarding Student

**Day (Commute from Home) Student**

Spring Term 19

Special Student

Name \_\_\_\_\_

Last                      First                      Middle

Home Address \_\_\_\_\_  
 Street Town State Zip Code

**Social Security Number** \_\_\_\_\_ **Home Telephone** \_\_\_\_\_

**Sex** \_\_\_\_\_ **Race** \_\_\_\_\_ **Nationality** \_\_\_\_\_ **Religion** \_\_\_\_\_

**Date of Birth**\_\_\_\_\_ **Marital Status** ( ) Single ( ) Married ( ) Sep. ( ) Divorced

Father's Name \_\_\_\_\_ Mother's Name \_\_\_\_\_  
(Or Guardian)

Address \_\_\_\_\_ Address \_\_\_\_\_

Occupation \_\_\_\_\_ Occupation \_\_\_\_\_

Business Telephone \_\_\_\_\_ Business Telephone \_\_\_\_\_

Are your parents separated?\_\_\_ Divorced?\_\_\_ Deceased?\_\_\_ Mother\_\_\_ Father\_\_\_

Are you a veteran? \_\_\_\_\_ Months in service \_\_\_\_\_

Was (will be) graduated from \_\_\_\_\_ High School

Town \_\_\_\_\_ State and Zip \_\_\_\_\_ on \_\_\_\_\_ 19\_\_\_\_

**If you have attended college since graduation from high school, give name and address of college:**

**If you have ever been dismissed from a school, explain fully on back.**

**If you have ever been arrested, explain circumstances on the back.**

**Who or what influenced you to apply to Chowan College?**\_\_\_\_\_

Major course of study \_\_\_\_\_

I hereby give permission for my grades to be sent to my high school. \_\_\_\_\_

I certify that I have read the College regulations in the catalog and if admitted, will pledge obedience to them at all times. Enclosed is my non-refundable application processing fee of \$10.00.

Signature \_\_\_\_\_ Date \_\_\_\_\_

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# CHOWAN COLLEGE

Murfreesboro, North Carolina 27855

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## Application for Admission

\_\_\_\_ Fall Term 19 \_\_\_\_ Boarding Student  
\_\_\_\_ Day (Commute from Home) Student  
\_\_\_\_ Spring Term 19 \_\_\_\_ Special Student

Name \_\_\_\_\_  
Last First Middle

Home Address \_\_\_\_\_  
Street Town State Zip Code

Social Security Number \_\_\_\_\_ Home Telephone \_\_\_\_\_

Sex \_\_\_\_\_ Race \_\_\_\_\_ Nationality \_\_\_\_\_ Religion \_\_\_\_\_

Date of Birth \_\_\_\_\_ Marital Status ( ) Single ( ) Married ( ) Sep. ( ) Divorced

Father's Name \_\_\_\_\_ Mother's Name \_\_\_\_\_  
(Or Guardian)

Address \_\_\_\_\_ Address \_\_\_\_\_

Occupation \_\_\_\_\_ Occupation \_\_\_\_\_

Business Telephone \_\_\_\_\_ Business Telephone \_\_\_\_\_

Are your parents separated? \_\_\_\_ Divorced? \_\_\_\_ Deceased? \_\_\_\_ Mother \_\_\_\_ Father \_\_\_\_

Are you a veteran? \_\_\_\_ Months in service \_\_\_\_\_

Was (will be) graduated from \_\_\_\_\_ High School

\_\_\_\_\_ on \_\_\_\_\_ 19 \_\_\_\_  
Town State and Zip

If you have attended college since graduation from high school, give name and address of college:

If you have ever been dismissed from a school, explain fully on back.

If you have ever been arrested, explain circumstances on the back.

Who or what influenced you to apply to Chowan College? \_\_\_\_\_

Major course of study \_\_\_\_\_

I hereby give permission for my grades to be sent to my high school. \_\_\_\_\_

I certify that I have read the College regulations in the catalog and if admitted, will pledge obedience to them at all times. Enclosed is my non-refundable application processing fee of \$10.00.

Signature \_\_\_\_\_ Date \_\_\_\_\_

By direction of its Board of Trustees, Chowan College operates on a non-discriminatory basis as to race, color, and national origin.





# CHOWAN COLLEGE

Murfreesboro, North Carolina 27855

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Second Class  
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At Murfreesboro,  
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