

# ROBESON

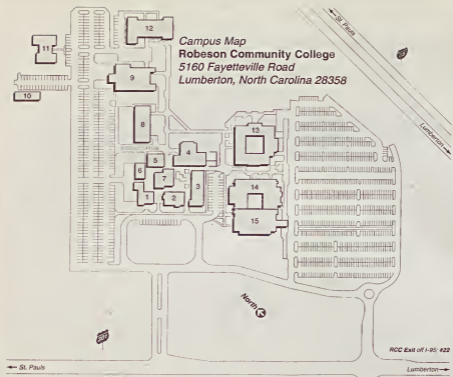
COMMUNITY COLLEGE



2004

# *Spring*

CURRICULUM SCHEDULE



- Building 1:** Electrical/electronics, welding, faculty offices
- Building 2:** Administration, business office, personnel office
- Building 3:** Adult & continuing education, literacy education, HRD, cosmetology, faculty offices
- Building 4:** Library, faculty offices
- Building 5:** Curriculum administration, faculty offices
- Building 6:** Custodial & maintenance department
- Building 7:** Science labs, general classrooms
- Building 8:** Nursing, respiratory care, labs, general classrooms, faculty offices
- Building 9:** Air conditioning, auto mechanics, carpentry, general classrooms, faculty offices
- Building 10:** Institutional storage facility
- Building 11:** *Emergency services education:* administration, law enforcement & BLET programs, EMS, health care classes, general classrooms

- Building 12:** Auto body repair, industrial maintenance, industrial labs, continuing education labs, general classrooms, criminal justice, faculty offices
  - Building 13:** *Student services:* admissions, records and registration, administrative computer center, placement testing, counseling, financial aid, student government, cafeteria, lounge, bookstore
  - Building 14:** *First floor:* business education programs, continuing education labs, information highway room, conference room, print shop, media center, faculty offices  
*Second floor:* business education programs, small business center, foundation/public relations offices, learning center, information highway room, general classrooms, faculty offices
  - Building 15:** A. D. Lewis Auditorium, board room
- Note:** Visitor parking located in front of Buildings 1 & 2, between Buildings 3 & 14, and in front of Building 13

## Table of Contents

---

General Admission Information.....	4
Auditing Students .....	5
Program Options .....	6
Spring Semester Registration .....	7
Spring Semester Registration & Information .....	8
Costs.....	9
Air Conditioning, Heating & Refrigeration .....	11
Associate Degree Nursing .....	11
Basic Law Enforcement Training .....	12
Business Administration .....	13
College Transfer .....	15
College Transfer/Pre-Business Administration .....	17
College Transfer/Pre-Criminal Justice .....	17
Cosmetology.....	19
Criminal Justice Technology.....	20
Culinary Technology .....	20
Developmental Studies .....	21
Early Childhood Associate .....	23
Electrical/Electronics Technology .....	24
Industrial Systems Technology .....	25
Information Systems .....	26
Information Systems/Networking.....	27
Nursing Assistant .....	28
Office Systems Technology .....	28
Respiratory Care.....	29
Internet Classes .....	30

## General Admission Information

---

### *(Degree, Diploma, and Certificate)*

Robeson Community College maintains an "Open Door" policy for all applicants that are high school graduates or hold a high school equivalency certificate (GED) which satisfies North Carolina standards. The College serves all students regardless of race, color, creed, sex, disability, or national origin. All applicants may be admitted to the different curricula based upon individual preparation and readiness.

### *Admissions Procedures*

To enroll in a credit program to earn an associate degree, a diploma or certificate, follow these Admissions procedures:

1. Request an application. Information concerning completion/graduation rates for students who have enrolled at Robeson Community College on a full-time basis are available in the Office of Admissions (Fred G. Williams, Jr. Student Center, Room 1301).
2. Return the completed application to the Admissions Office.
3. Request all high school and college transcripts be mailed to the Admissions Office.
4. Complete placement testing and admissions interview.

**Note:** The test requirements may be waived for those who have prior college credits or acceptable SAT/ACT scores. However, this does not apply to Respiratory Care and Associate Degree Nursing curriculums. They must complete the ACT ASSET or ACT COMPASS.

**Note:** Allied Health programs and Cosmetology have additional admissions requirements. The requirements may be obtained from the Admissions Office.

When these procedures are completed, the Admissions Office will notify the student of his/her enrollment status.

### Special Credit Admissions

A special credit student is one who is enrolled in curriculum credit courses but is not planning to earn a degree, diploma, or certificate. To matriculate as a special credit student, the student need only to file an application. Special credit students will be allowed to earn a maximum of twelve (12) credit hours. To continue beyond special credit status, the student must meet all admissions requirements before declaring an educational objective. After a special credit student selects a major, applicable credits earned as a special credit student will be applied toward his/her course requirements for graduation. Special credit students are not eligible to receive financial aid or Veterans benefits. Exceptions to the twelve credit hour maximum are outlined in the Student Handbook.

### Auditing Students

Students who wish to audit a course should follow the same registration procedures as Special Credit Students. Audited courses carry no credit hours and earn no quality points. The tuition rate for auditing a course is the same as that charged for credit enrollment.

A student must declare his "auditing" status in writing to the Office of the Registrar by the last day of the drop/add period.

### Weather Related Closings

During periods of inclement weather, there may be times in which the College may close if the weather conditions present a safety hazard to students and college personnel. The following radio and television stations will be notified of official closings of the college:

#### Radio

Fairmont .....	WSTS/WFMO	Fayetteville .....	WKML
Fayetteville .....	WQSM & WFNC	Laurinburg .....	WFLB-FM
Fayetteville .....	WZFX	Red Springs .....	WYRU-AM

#### Television

Durham .....	WTVD (Channel 11)	Raleigh .....	WRAL (Channel 5)
Fayetteville .....	WKFT (Channel 40)	Wilmington .....	WECT (Channel 6)
Florence .....	WBTW (Channel 13)		

# *General Admission Information*

---

## *Program Options*

### *Associate Arts Degree*

- College Transfer Program
- Pre-Business Administration
- Pre-Criminal Justice

### *Associate Degree in Applied Science*

- Associate Degree Nursing
- Business Administration
- Criminal Justice Technology
- Culinary Technology
- Developmental Studies
- Early Childhood Associate
- Electrical/Electronics Technology
- Industrial Systems Technology
- Information Systems
- Information Systems/  
Network Administration & Support Concentration
- Office Systems Technology
- Respiratory Care

### *Diploma Programs*

- Air Conditioning, Heating, and Refrigeration
- Cosmetology

### *Certificate Programs*

- Basic Law Enforcement Training
- Nursing Assistant

### *Plan Ahead!*

#### *Don't Get Caught in the Registration Day Rush!*

If you're planning to enroll in Spring Semester classes, come by Student Services soon and complete an admissions application. While you're there, schedule a placement test appointment that is convenient for you. There are many testing dates and times available before Spring Semester Registration. Placement Testing is a required step in the admissions process to enter associate degree and diploma programs, so don't wait until the last minute.

Let us help you have an enjoyable and successful experience at Robeson Community College!

## *Spring Semester Registration*

---

### *Robeson Community College Curriculum Registration Schedule*

#### **Building 13-Student Center**

**Tuesday, December 2, 2003**

New Student Orientation and Academic Advising  
9:30 a.m. and 5:30 p.m.

**Tuesday, January 6**

Late Registration

8:30 a.m.–1:00 p.m. • 4:30 p.m.–7:00 p.m.

**Thursday, January 8**

Classes and Drop/Add Begins

**Monday, January 12**

Drop/Add

8:30 a.m.–10:30 a.m. • 5:00 p.m.–7:00 p.m.

**Tuesday, January 13–Wednesday, January 14**

Drop/Section Change

8:30 a.m.–10:30 a.m. • 5:00 p.m.–7:00 p.m.

**Tuesday, January 20**

Last day to submit request for tuition refund in the  
Records/Registration Office.

**Thursday, February 26**

Last day to withdraw from classes without penalty. Withdrawal  
after this date will result in a grade of WF, which will be computed  
in the grade point average.

#### *Additional Information*

All students must meet with a faculty advisor before registering. Returning students who did not attend RCC during the 2002-2003 school year should update their admissions application and request a transcript evaluation from the Registrar's Office prior to January 6, 2004. Registration is not valid until all tuition and fees are paid.

## *Spring Semester Registration & Information*

---

### *Academic Advising*

At Robeson Community College, we are committed to helping students develop a meaningful educational plan that relates to specific abilities, values, interests, and career goals. **You must see an academic advisor before you register for classes.**

### *It's the Law*

The College reserves the right to make public the following directory information unless a student's written objection specifying the information not be made public is filed with the Registrar within 30 days after each semester begins. Directory information includes: the student's name, address, telephone listing, major field of study, dates of attendance, degrees and awards received and the most recent previous educational agency or institution attended by the student. For more information concerning this article, refer to Privacy Rights Act of Parents and Students Public Law 93-380 as published in the RCC Catalog and Student Handbook or contact Records and Registration at 738-7101, ext. 162.

### *Disclaimer Policy*

This schedule has been carefully prepared to assure that all information is as accurate and complete as possible. However, changes may occur and in some instances, it may become impossible to offer some courses outlined in this schedule. RCC reserves the right to make such changes in the schedule, in teaching assignments, in class locations, and in offerings as are necessary.

### *Campus Parking*

Campus parking is available for students. Each vehicle driven by a student to campus must be registered and display a valid parking permit. For additional information concerning the registration of vehicles, please contact Tutoring Services in Student Services. Parking permits are provided free to all students.



Tuition

Fall Semester

Tuition rates are subject to change without notice.

*Full-Time In-State* (12 or more credit hours)

12 credit hours .....	\$426.00
13 credit hours .....	461.50
14 credit hours .....	497.00
15 credit hours .....	532.50
16 or more credit hours .....	568.00

*Full-Time Out-of-State* (12 or more credit hours)

12 credit hours .....	\$2,364.00
13 credit hours .....	2,561.00
14 credit hours .....	2,758.00
15 credit hours .....	2,955.00
16 or more credit hours .....	3,152.00

*Part-Time* (less than 12 credit hours)

In-State .....	\$35.50 per credit hour
Out-of-State .....	\$197.00 per credit hour

*Student Activity Fee*

Full-time Rate (twelve or more credit hours) .....	\$14.00
Part-time Rate (less than twelve credit hours) .....	\$9.00

*Financial Aid*

Through the Robeson Community College Financial Aid Program, assistance is provided to qualified students to help with the costs of attending college. Financial Aid is available to qualified applicants in the form of scholarships, grants, work-study and loans. Students are also eligible to receive assistance through Veterans Benefits and Vocational Rehabilitation. To apply for financial aid, students must complete the Free Application for Federal Financial Aid. *The application should be submitted by no later than December 1, 2003 for Spring Semester.* For additional information and an application, contact the Financial Aid Office located in the RCC Student Center, Room 1303.

*Malpractice Insurance*

Allied Health programs, Cosmetology and Early Childhood-COE students must purchase malpractice insurance. Cost: approximately \$15.00 for one year.

## *Costs*

---

### *Laboratory Fee*

A \$10.00 lab fee is charged for each physical or biological science course with a laboratory component. All students are charged a \$16.00 technology fee.

### *Refund Policy*

Statewide Refund Policy for all North Carolina Community Colleges:

1. A student who officially withdraws from the College prior to the first day of the College academic term will be eligible for a 100 percent tuition refund if requested (Students enrolled in fourteen or more hours after the withdrawal are not eligible for a refund).
2. A 75 percent refund shall be made if the student officially withdraws from the class(es) prior to or on the official 10 percent point of the term.
3. Refund request forms are available in the Registrar's Office. Students enrolled in fourteen or more hours after the withdrawal are not eligible for a refund.
4. If you are entitled to a refund, you must apply for the refund at the Records and Registration Office at the time of the withdrawal.
5. Additional fees are nonrefundable. Example: lab fees, technology fee, student activity fee, etc.

### *Residency Policy*

North Carolina law (G.S. 116-143.1) requires that "a legal resident must have maintained his domicile in North Carolina for at least the twelve months immediately prior to his classification as a resident for tuition purposes." For regulations and services, please refer to College catalog.

### *Continuing Education Schedule*

To provide you with up-to-date information, we print the curriculum class schedule at a different time from the Continuing Education Division schedule.

Curriculum classes are listed in this schedule. The Continuing Education schedule will be printed later and will be available in early January. If you need additional information about Continuing Education classes, please call 738-7101.

## Spring 2004 Schedule

**COURSE SEC TITLE**

**CR/CO DAY(S) HOUR(S)**

### **AIR CONDITIONING, HEATING & REFRIGERATION TECHNOLOGY-D35100**

#### *DAY CURRICULUM*

AHR 110	1	Introduction to Refrigeration	5/8	MTW	8:10-10:00
				THF	8:10-9:00
AHR 151	1	HVAC Duct System I	2/4	THF	9:10-11:00
AHR 133	1	HVAC Servicing	4/8	MTW	10:10-12:00
				THF	11:10-12:00
AHR 113	1	Comfort Cooling	4/6	M-F	12:10-1:00
				T	1:10-2:00
PSY 118	1	Interpersonal Psychology	3/3	MW	1:45-3:00

#### *EVENING CURRICULUM*

CIS 110	OA	Introduction to Computers	3/4	M	6:30-10:05
CIS 110	OB	Introduction to Computers	3/4	M	2:00-5:35
BPR 130	OA	Blueprint Reading/Const.	2/3	T	6:00-8:40
CIS 110	OC	Introduction to Computers	3/4	T	2:20-5:55
CIS 110	OD	Introduction to Computers	3/4	T	6:00-9:35
CIS 110	OE	Introduction to Computers	3/4	W	6:00-9:35
MAT 101	OA	Applied Mathematics I	3/4	W	6:00-9:35
AHR 111	OA	HVACR	3/4	TH	6:00-9:35
CIS 110	OF	Introduction to Computers	3/4	TH	6:00-9:35
PSY 118	OA	Interpersonal Psychology	3/3	TH	6:00-8:40
AHR 114	OA	Heat Pump	4/6	MW	6:00-8:40

### **ASSOCIATE DEGREE NURSING I-A45100**

#### *DAY CURRICULUM*

PSY 241	1	Developmental Psychology	3/3	MTW	8:10-9:00
NUR 120	1	Nursing II	8/14	MW	9:10-11:20
				T	9:10-12:00
				CLIN	THF 7:00-1:00
NUR 120	2	Nursing II	8/14	MW	9:10-11:20
				T	9:10-12:00
				CLIN	THF 7:00-1:00
BIO 169	2	Anatomy & Physiology II	4/6	MTW	1:10-3:00

## Spring 2004 Schedule

COURSE SEC TITLE CR/CO DAY(S) HOUR(S)

### ASSOCIATE DEGREE NURSING II-A45100

#### DAY CURRICULUM

SOC 210	1	Introduction to Sociology	3/3	MTHF	8:10-9:00
ENG 131	1	Introduction to Literature	3/3	MTHF	9:10-10:00
NUR 220	1	Nursing V	10/22	THF	10:10-12:20
				M	10:10-1:00
			CLIN	TW	7:00-2:30
NUR 220	2	Nursing V	10/22	THF	10:10-12:20
				M	10:10-1:00
			CLIN	TW	7:00-2:30

### ASSOCIATE DEGREE NURSING-RELATED-A45100

#### EVENING CURRICULUM

ENG 111	OA	Expository Writing	3/3	M	6:00-8:40
ENG 114	OA	Professional Research & Reporting	3/3	M	6:00-8:40
ENG 131	OA	Introduction to Literature	3/3	M	6:00-8:40
CIS 110	OA	Introduction to Computers	3/4	M	6:30-10:05
CIS 110	OB	Introduction to Computers	3/4	M	2:00-5:35
ENG 114	OB	Professional Research & Reporting	3/3	T	6:00-8:40
PSY 150	OA	General Psychology	3/3	T	6:00-8:40
CIS 110	OC	Introduction to Computers	3/4	T	2:20-5:55
CIS 110	OD	Introduction to Computers	3/4	T	6:00-9:35
CIS 110	OE	Introduction to Computers	3/4	W	6:00-9:35
PSY 150	OB	General Psychology	3/3	W	6:00-8:40
ENG 111	OB	Expository Writing	3/3	W	6:00-8:40
CIS 110	OF	Introduction to Computers	3/4	TH	6:00-9:35
SOC 210	OA	Introduction to Sociology	3/3	TH	6:00-8:40
ENG 111	OD	Expository Writing	3/3	MW	4:30-5:45
BIO 169	OA	Anatomy & Physiology II	4/6	MW	6:00-8:40
BIO 168	OA	Anatomy & Physiology I	4/6	TTH	6:00-8:40
BIO 169	OB	Anatomy & Physiology II	4/6	TTH	6:00-8:40

### BASIC LAW ENFORCEMENT TRAINING-A55120

#### DAY CURRICULUM

CJC 100	1	Basic Law Enforcement Training	18/38	M-F	8:00-9:45
				M-F	9:50-11:35
				M-F	11:40-1:25
				M-TH	2:25-4:10

## Spring 2004 Schedule

COURSE SEC TITLE CR/CO DAY(S) HOUR(S)

### BUSINESS ADMINISTRATION I-A25120

#### DAY CURRICULUM

MAT 140	1	Survey of Mathematics	3/3	MWF	8:10-9:00
ACC 121	1	Principles of Managerial Accounting	4/5	M-F	11:10-12:00
ENG 111	2	Expository Writing	3/3	MWF	10:10-11:00
OST 136	1	Word Processing	2/3	TTH	8:10-9:25
CIS 120	3	Spreadsheet I	3/4	TTH	1:10-3:00
BUS 115	1	Business Law I	3/3	MWF	12:10-1:00

### BUSINESS ADMINISTRATION II-A25120

#### DAY CURRICULUM

BUS 270	2	Professional Development	3/3	MWF	8:10-9:00
CIS 152	1	Database Concepts & Applications	3/4	TTH	8:10-10:00
ECO 251	1	Principles of Microeconomics	3/3	MWF	10:10-11:00
ENG 131	3	Introduction to Literature	3/3	MWF	11:10-12:00
ACC 129	1	Individual Income Taxes	3/4	MW	1:10-3:00
BUS 230	1	Small Business Management	3/3	TTH	10:10-11:25

### BUSINESS ADMINISTRATION (First Year Semester)

#### DAY CURRICULUM

ACC 120	1	Principles of Financial Accounting	4/5	M-F	9:10-10:00
OST 131	1	Keyboarding	2/3	MWF	10:10-11:00
BUS 121	1	Business Math	3/3	M-TH	11:10-12:00
BUS 110	1	Introduction to Business	3/3	MWF	1:10-2:00
CIS 110	5	Introduction to Computers	3/4	TTH	1:10-3:00

### BUSINESS PROGRAMS (Extras)

#### DAY CURRICULUM

CIS 110	2	Introduction to Computers	3/4	TTH	8:10-10:00
CIS 110	4	Introduction to Computers	3/4	TTH	10:10-12:00
CIS 110	5	Introduction to Computers	3/4	TTH	1:10-3:00
ENG 111	3	Expository Writing	3/3	MWF	12:10-1:00

## Spring 2004 Schedule

COURSE	SEC	TITLE	CR/CO	DAY(S)	HOUR(S)
<b>BUSINESS ADMINISTRATION-A25120</b>					
<b>INFORMATION SYSTEMS-A25260</b>					
<b>INFORMATION SYSTEMS/NETWORK ADMINISTRATION AND SUPPORT-A2526D</b>					
<b>OFFICE SYSTEMS TECHNOLOGY-A25360</b>					

### EVENING CURRICULUM

ACC 121	OA	Principles of Managerial Accounting	4/5	M	6:00-10:30
BUS 115	OA	Business Law I	3/3	M	6:00-8:40
CIS 110	OA	Introduction to Computers	3/4	M	6:30-10:05
CIS 120	OA	Spreadsheet	3/4	M	6:00-9:35
CIS 174	OA	Network Systems Manager I	3/4	M	6:15-9:50
ECO 252	OA	Principles of Macroeconomics	3/3	M	6:00-8:40
ENG 111	OA	Expository Writing	3/3	M	6:00-8:40
ENG 114	OA	Professional Research & Reporting	3/3	M	6:00-8:40
ENG 131	OA	Introduction to Literature	3/3	M	6:00-8:40
CIS 110	OB	Introduction to Computers	3/4	M	2:00-5:35
OST 164	OA	Text Editing	3/3	M	6:00-8:40
ACC 129	OA	Individual Income Tax	3/4	T	6:00-9:35
BUS 270	OA	Professional Development	3/3	T	6:00-8:40
CIS 152	OA	Database Concepts & Applications	3/4	T	6:00-9:35
ENG 114	OB	Professional Research & Reporting	3/3	T	6:00-8:40
OST 134	OA	Text Entry & Formatting	3/4	T	6:00-9:35
OST 136	OA	Word Processing	2/3	T	6:00-8:40
PSY 150	OA	General Psychology	3/3	T	6:00-8:40
CIS 110	OC	Introduction to Computers	3/4	T	2:20-5:55
CIS 110	OD	Introduction to Computers	3/4	T	6:00-9:35
CIS 115	OA	Introduction to Prog. & Logic	3/4	T	6:00-9:35
ACC 150	OA	Computerized General Ledger	2/3	W	6:00-8:40
BUS 110	OA	Introduction to Business	3/3	W	6:00-8:40
CIS 110	OE	Introduction to Computers	3/4	W	6:00-9:35
CIS 148	OA	Operating Sys-Windows NT	3/4	W	6:00-9:35
CIS 275	OA	Network Management II	3/4	W	6:00-9:35
ENG 111	OB	Expository Writing	3/3	W	6:00-8:40
MAT 140	OA	Survey of Mathematics	3/3	W	6:00-8:40
NET 110	OA	Data Communication/Networking	3/4	W	6:00-9:35
OST 131	OA	Keyboarding I	2/3	W	6:00-8:40
PSY 150	OB	General Psychology	3/3	W	6:00-8:40
BUS 230	OA	Small Business Management	3/3	TH	6:00-8:40
CIS 110	OF	Introduction to Computers	3/4	TH	6:00-9:35
MAT 140	OB	Survey of Mathematics	3/3	TH	6:00-8:40
OST 136	OB	Word Processing	2/3	TH	6:00-8:40
OST 131	OB	Keyboarding I	2/3	TH	6:00-8:40

## Spring 2004 Schedule

COURSE SEC TITLE	CR/CO	DAY(S)	HOUR(S)
------------------	-------	--------	---------

### BUSINESS (Continued)

#### EVENING CURRICULUM

OST 289	OA	Office Systems Management	3/4	TH	6:00-9:35
SOC 210	OA	Introduction to Sociology	3/3	TH	6:00-8:40
ITN 140	OA	Web Development	3/4	TH	6:00-9:35
ECO 251	OA	Principles of Microeconomics	3/3	MW	8:50-10:05
ENG 111	OD	Expository Writing	3/3	MW	4:30-5:45
BUS 228	OA	Business Statistics	3/4	TTH	3:15-5:00

#### 1<sup>ST</sup> 8 WEEKS

NET 125	OA	Advanced Router & Switching I	3/5	MTH	5:30-10:00
---------	----	-------------------------------	-----	-----	------------

#### 2<sup>ND</sup> 8-WEEKS

NET 126	OA	Advanced Router & Switching I	3/5	MTH	5:30-10:00
---------	----	-------------------------------	-----	-----	------------

### COLLEGE TRANSFER I-A10100

#### DAY CURRICULUM

ART 111	1	Art Appreciation	3/3	MWF	8:10-9:00
ART 111	2	Art Appreciation	3/3	MWF	9:10-10:00
HIS 121	1	Western Civilization I	3/3	MWF	11:10-12:00
HIS 121	2	Western Civilization I	3/3	MWF	10:10-11:00
ENG 114	4	Professional Research & Reporting	3/3	MWF	1:10-2:00
ENG 112	1	Argument-Based Research	3/3	MWF	10:10-11:00

### COLLEGE TRANSFER II-A10100

#### DAY CURRICULUM

BIO 140	1	Environmental Biology	3/3	T	1:10-3:00
BIO 140A	1	Environmental Biology Lab	1/3	TH	1:10-3:00
ECO 251	1	Principles of Microeconomics	3/3	MWF	10:10-11:00
SOC 210	5	Introduction to Sociology	3/3	TTH	1:10-2:25
SOC 210	4	Introduction to Sociology	3/3	MWF	12:10-1:00
*PED 120	1	Walking for Fitness	1/3	MWF	12:10-1:00
				TTH	11:45-1:00

\*Walking for Fitness will be taught for 8 weeks (January 8-March 4, 2004)

\*Volleyball will be taught for 8 weeks (March 8-May 10, 2004)

## Spring 2004 Schedule

COURSE SEC TITLE CR/CO DAY(S) HOUR(S)

### COLLEGE TRANSFER (Electives)

#### DAY CURRICULUM

ACC 120	1	Principles of Financial Accounting	4/5	M-F	9:10-10:00
ACC 121	1	Principles of Managerial Accounting	4/5	M-F	11:10-12:00
BIO 169	2	Anatomy & Physiology II	4/6	MTW	1:10-3:00
BUS 110	1	Introduction to Business	3/3	MWF	1:10-2:00
BUS 115	1	Business Law I	3/3	MWF	12:10-1:00
HUM 110	1	Technology and Society	3/3	TTH	8:10-9:25
ENG 233	1	Major American Writers	3/3	TTH	11:10-12:25
PSY 241	1	Developmental Psychology	3/3	MTW	8:10-9:00
SOC 210	4	Introduction to Sociology	3/3	MWF	12:10-1:00
SOC 220	1	Social Problems	3/3	TTH	9:10-10:25
HIS 122	1	Western Civilization II	3/3	MWF	9:10-10:00
SPA 112	1	Spanish II	3/3	MWF	2:10-3:00

### COLLEGE TRANSFER (Extras)

#### DAY CURRICULUM

BIO 110	1	Principles of Biology	4/6	TTH	8:10-11:00
BIO 168	1	Anatomy and Physiology I	4/6	MWF	10:10-12:00
BIO 169	1	Anatomy and Physiology II	4/6	MWF	8:10-10:00
BIO 169	3	Anatomy and Physiology II	4/6	MWF	12:10-2:00
CIS 110	2	Introduction to Computers	3/4	TTH	8:10-10:00
CIS 110	3	Introduction to Computers	3/4	MW	10:10-12:00
CIS 110	4	Introduction to Computers	3/4	TTH	10:10-12:00
ENG 111	4	Expository Writing	3/3	TTH	10:10-11:25
ENG 111	6	Expository Writing	3/3	MWF	9:10-10:00
ENG 111	7	Expository Writing	3/3	MWF	1:10-2:00
ENG 111	8	Expository Writing	3/3	TTH	12:10-1:25
ENG 114	1	Professional Research & Reporting	3/3	MWF	9:10-10:00
ENG 114	4	Professional Research & Reporting	3/3	MWF	1:10-2:00
ENG 131	2	Introduction to Literature	3/3	MWF	10:10-11:00
MAT 140	1	Survey of Mathematics	3/3	MWF	8:10-9:00
MAT 140	2	Survey of Mathematics	3/3	TTH	8:10-9:25
MAT 140	3	Survey of Mathematics	3/3	MWF	9:10-10:00
MAT 140	4	Survey of Mathematics	3/3	MWF	11:10-12:00
MAT 172	1	Precalculus Trigonometry	3/3	MWF	1:10-2:00
MAT 172A	1	Precalculus Trigonometry Lab	1/2	TTH	1:10-2:00
PSY 150	1	General Psychology	3/3	MWF	9:10-10:00
PSY 150	3	General Psychology	3/3	TTH	10:10-11:25
PSY 150	5	General Psychology	3/3	TTH	11:10-12:25
PSY 241	2	Developmental Psychology	3/3	MWF	11:10-12:00



## Spring 2004 Schedule

COURSE SEC TITLE

CR/CO DAY(S) HOUR(S)

### COLLEGE TRANSFER/PRE-BUSINESS I-A1010B

#### DAY CURRICULUM

ART 111	1	Art Appreciation	3/3	MWF	8:10-9:00
ACC 121	1	Principles of Managerial Accounting	4/5	M-F	11:10-12:00
ENG 114	4	Professional Research & Reporting	3/3	MWF	1:10-2:00
HIS 122	1	Western Civilization II	3/3	MWF	9:10-10:00

### COLLEGE TRANSFER/PRE-BUSINESS II-A1010B

#### DAY CURRICULUM

BIO 140	1	Environmental Biology	3/3	T	1:10-3:00
BIO 140A	1	Environmental Biology Lab	1/3	TH	1:10-3:00
ECO 251	1	Principles of Microeconomics	3/3	MWF	10:10-11:00
SOC 210	5	Introduction to Sociology	3/3	TTH	1:10-2:25
ENG 233	1	Major American Writer	3/3	TTH	11:10-12:25
HUM 110	1	Technology and Society	3/3	TTH	8:10-9:25
*PED 120	1	Walking for Fitness	1/3	MWF	12:10-1:00
				TTH	11:45-1:00
*PED 143	1	Volleyball-Beginning	1/2	M-TH	12:10-1:00

\*Walking for Fitness will be taught for 8 weeks (January 8-March 4, 2004)

\*Volleyball will be taught for 8 weeks (March 8-May 10, 2004)

### COLLEGE TRANSFER/PRE-BUSINESS (Extras)

#### DAY CURRICULUM

ART 111	2	Art Appreciation	3/3	MWF	9:10-10:00
CIS 110	3	Introduction to Computers	3/3	TTH	10:10-12:00
ENG 131	2	Introduction to Literature	3/3	MWF	10:10-11:00

### COLLEGE TRANSFER/PRE-CRIMINAL JUSTICE I-A1010D

#### DAY CURRICULUM

ENG 111	1	Expository Writing	3/3	MWF	8:10-9:00
SOC 220	1	Social Problems	3/3	TTH	9:10-10:25
SOC 210	3	Introduction to Sociology	3/3	MWF	11:10-12:00
HIS 122	1	Western Civilization II	3/3	MWF	9:10-10:00

## Spring 2004 Schedule

COURSE SEC TITLE CR/CO DAY(S) HOUR(S)

### COLLEGE TRANSFER/PRE-CRIMINAL JUSTICE II-A1010D

#### DAY CURRICULUM

BIO 140	1	Environmental Biology	3/3	T	1:10-3:00
BIO 140A	1	Environmental Biology Lab	1/3	TH	1:10-3:00
ART 111	2	Art Appreciation	3/3	MWF	9:10-10:00
ENG 131	2	Introduction to Literature	3/3	MWF	10:10-11:00
*PED 120	1	Walking for Fitness	1/3	MWF	12:10-1:00
				TTH	11:45-1:00
*PED 143	1	Volleyball-Beginning	1/2	M-TH	12:10-1:00

\*Walking for Fitness will be taught for 8 weeks (January 8-March 4, 2004)

\*Volleyball will be taught for 8 weeks (March 8-May 10, 2004)

### COLLEGE TRANSFER-A10100

#### EVENING CURRICULUM

CIS 110	OA	Introduction to Computers	3/4	M	6:30-10:05
ECO 252	OA	Principles of Macroeconomics	3/3	M	6:00-8:40
ENG 111	OA	Expository Writing	3/3	M	6:00-8:40
ENG 114	OA	Professional Research & Reporting	3/3	M	6:00-8:40
ENG 131	OA	Introduction to Literature	3/3	M	6:00-8:40
HIS 131	OA	American History I	3/3	M	6:00-8:40
REL 211	OA	Introduction to Old Testament	3/3	M	6:00-8:40
REL 211	OB	Introduction to Old Testament	3/3	M	3:00-5:40
CIS 110	OB	Introduction to Computers	3/4	M	2:00-5:35
ENG 114	OB	Professional Research & Reporting	3/3	T	6:00-8:40
PSY 150	OA	General Psychology	3/3	T	6:00-8:40
CIS 110	OC	Introduction to Computers	3/4	T	2:20-5:55
CIS 110	OD	Introduction to Computers	3/4	T	6:00-9:35
HIS 121	OA	Western Civilization I	3/3	W	6:00-8:40
CIS 110	OE	Introduction to Computers	3/4	W	6:00-9:35
ENG 111	OB	Expository Writing	3/3	W	6:00-8:40
MAT 140	OA	Survey of Mathematics	3/3	W	6:00-8:40
PSY 150	OB	General Psychology	3/3	W	6:00-8:40
ACA 115	OA	Success & Study Skills	1/2	MW	5:00-5:50
ACA 115	OB	Success & Study Skills	1/2	MW	5:00-5:50
ECO 251	OA	Principles of Microeconomics	3/3	MW	8:50-10:05
ENG 111	OD	Expository Writing	3/3	MW	4:30-5:45
PED 120	OA	Walking For Fitness	1/3	MW	6:00-7:15
REL 212	OA	Introduction to New Testament	3/3	MW	8:50-10:05
ART 111	OA	Art Appreciation	3/3	TH	6:00-8:40
CIS 110	OF	Introduction to Computers	3/4	TH	6:00-9:35
MAT 140	OB	Survey of Mathematics	3/3	TH	6:00-8:40

COURSE SEC TITLE CR/CO DAY(S) HOUR(S)

**COLLEGE TRANSFER-A10100 (Continued)**

**EVENING CURRICULUM**

SOC 210	OA	Introduction to Sociology	3/3	TH	6:00-8:40
ACA 115	OC	Success & Study Skills	1/2	TTH	5:00-5:50
BIO 140	OA	Environmental Biology	3/3	M	6:00-8:40
BIO 140A	OA	Environmental Bio/Lab	1/3	W	6:00-8:40

**COSMETOLOGY (Level I)-D55140**

**DAY CURRICULUM**

COS 111	1	Cosmetology Concepts I	4/4	M-TH	8:10-9:00
COS 112	1	Salon I	8/24	F	8:10-9:00
				M-F	9:10-12:00
				M-F	12:40-1:30
				TTHF	1:40-2:30
ENG 102	1	Applied Communications II	3/3	MW	1:45-3:00

**EVENING CURRICULUM**

COS 111B	1	Cosmetology Concepts I	2/2	M	5:30-7:20
COS 112B	1	Salon I	4/12	M	7:30-9:20
				WTH	5:30-10:20
PSY 118	2	Interpersonal Psychology	3/3	T	5:30-8:20

**COSMETOLOGY (Level II)-D55140**

**DAY CURRICULUM**

COS 113	1	Cosmetology Concepts II	4/4	M-TH	8:10-9:00
COS 114	1	Salon II	8/24	F	8:10-9:00
				M-F	9:10-12:00
				M-F	12:40-1:30
				TTHF	1:40-2:30
COS 114	2	Salon II	8/24	F	8:10-9:00
				M-F	9:10-12:00
				M-F	12:40-1:30
				TTHF	1:40-2:30
PSY 118	1	Interpersonal Psychology	3/3	MW	1:45-3:00

**EVENING CURRICULUM**

COS 115	1	Cosmetology Concepts III	4/4	T	5:30-9:20
COS 116	1	Salon III	4/12	M	5:30-9:20
				WTH	5:30-10:20

## Spring 2004 Schedule

COURSE SEC TITLE CR/CO DAY(S) HOUR(S)

### COSMETOLOGY (Level III)-D55140

#### DAY CURRICULUM

COS 117	1	Cosmetology Concepts IV	2/2	THF	8:10-9:00
COS 118	1	Salon IV	7/21	MTW M-F M-W	8:10-9:00 9:10-12:00 12:40-1:30

### CRIMINAL JUSTICE TECHNOLOGY I-A55180

#### DAY CURRICULUM

ENG 111	1	Expository Writing	3/3	MWF	8:10-9:00
CJC 131	1	Criminal Law	3/3	MWF	9:10-10:00
CJC 132	1	Court Procedures & Evidence	3/3	TTH	10:10-11:25
CJC 113	1	Juvenile Justice	3/3	MWF	11:10-12:00
PSY 150	4	General Psychology	3/3	MWF	12:10-1:00
CJC 122	1	Community Policing	3/3	MWF	1:10-2:00
CJC 121	1	Law Enforcement Operations	3/3	TH	6:00-8:40

### CRIMINAL JUSTICE TECHNOLOGY II-A55180

#### DAY CURRICULUM

CJC 231	1	Constitutional Law	3/3	MWF	8:10-9:00
CJC 223	1	Organized Crime	3/3	TTH	8:10-9:25
BIO 110	2	Principles of Biology	4/6	MWF	9:10-11:00
ENG 131	4	Introduction to Literature	3/3	MWF	1:10-2:00
CJC 232	1	Civil Liability	3/3	MWF	12:10-1:00
CJC 222	1	Criminalistics	3/3	TTH	12:10-1:25
CJC 233	1	Correctional Law	3/3	T	6:00-8:40

### CULINARY TECHNOLOGY-A55220

#### EVENING CURRICULUM

BUS 115	OA	Business Law I	3/3	M	6:00-8:40
ENG 111	OA	Expository Writing	3/3	M	6:00-8:40
ENG 114	OA	Professional Research & Reporting	3/3	M	6:00-8:40
CIS 110	OA	Introduction to Computers	3/4	M	6:30-10:05
REL 211	OA	Introduction to Old Testament	3/3	M	6:00-8:40
REL 211	OB	Introduction to Old Testament	3/3	M	3:00-5:40
CIS 110	OB	Introduction to Computers	3/4	M	2:00-5:35
CIS 110	OC	Introduction to Computers	3/4	T	2:20-5:55

## Spring 2004 Schedule

COURSE SEC TITLE

CR/CO DAY(S) HOUR(S)

### CULINARY TECHNOLOGY-A55220 (Continued)

#### EVENING CURRICULUM

CIS 110	OD	Introduction to Computers	3/4	T	6:00-9:35
ENG 114	OB	Professional Research & Reporting	3/3	T	6:00-8:40
CIS 110	OE	Introduction to Computers	3/4	W	6:00-9:35
ENG 111	OB	Expository Writing	3/3	W	6:00-8:40
CIS 110	OF	Introduction to Computers	3/4	TH	6:00-9:35
SOC 210	OA	Introduction to Sociology	3/3	TH	6:00-8:40
CUL 220	OA	Food Service for Spec. Ops.	5/9	MW	12:00-4:00
CUL 150	OA	Food Science	2/3	MW	4:30-5:50
CUL 240	OA	Advanced Culinary Skills	5/9	MW	6:00-10:00
ENG 111	OD	Expository Writing	3/3	MW	4:30-5:45
REL 212	OA	Introduction to New Testament	3/3	MW	8:50-10:05
CUL 260	OA	Baking II	3/5	TTH	4:00-6:10
CUL 180	OA	Internat. & Amer. Reg. Cuisine	5/9	TTH	6:20-10:30

### DEVELOPMENTAL STUDIES-A55280

#### DAY CURRICULUM

ACA 115	1	Success and Study Skills	1/2	MW	10:10-11:00
ACA 115	2	Success and Study Skills	1/2	MW	11:10-12:00
ACA 115	3	Success and Study Skills	1/2	TTH	9:10-10:00
ACA 115	4	Success and Study Skills	1/2	TTH	10:10-11:00
ACA 115	5	Success and Study Skills	1/2	MW	1:10-2:00
ACA 115	6	Success and Study Skills	1/2	TTH	1:10-2:00
ACA 115	7	Success and Study Skills	1/2	F	10:10-12:00
ENG 080	1	Writing Foundations	4/5	M-F	8:10-9:00
ENG 080	2	Writing Foundations	4/5	M-F	9:10-10:00
ENG 080	3	Writing Foundations	4/5	M-F	11:10-12:00
ENG 080	4	Writing Foundations	4/5	M-F	12:10-1:00
ENG 090	1	Composition Strategies	3/3	MWF	8:10-9:00
ENG 090A	1	Composition Strategies Lab	1/2	TTH	8:10-9:00
ENG 090	2	Composition Strategies	3/3	MWF	9:10-10:00
ENG 090A	2	Composition Strategies Lab	1/2	TTH	9:10-10:00
ENG 090	3	Composition Strategies	3/3	MWF	11:10-12:00
ENG 090A	3	Composition Strategies Lab	1/2	TTH	11:10-12:00
ENG 090	4	Composition Strategies	3/3	MWF	12:10-1:00
ENG 090A	4	Composition Strategies Lab	1/2	TTH	12:10-1:00
ENG 090	5	Composition Strategies	3/3	MWF	1:10-2:00
ENG 090A	5	Composition Strategies Lab	1/2	TTH	1:10-2:00
MAT 060	1	Essential Mathematics	4/5	M-F	8:10-9:00
MAT 060	2	Essential Mathematics	4/5	M-F	9:10-10:00

## Spring 2004 Schedule

COURSE SEC TITLE

CR/CO DAY(S) HOUR(S)

### DEVELOPMENTAL STUDIES—A55280 (Continued)

#### DAY CURRICULUM

MAT 060	3	Essential Mathematics	4/5	M-F	10:10-11:00
MAT 060	4	Essential Mathematics	4/5	M-F	12:10-1:00
*MAT 060	5	Essential Mathematics	4/5	M-F	12:10-2:00
MAT 060	6	Essential Mathematics	4/5	M-F	1:10-2:00
MAT 070	1	Introductory Algebra	4/5	M-F	8:10-9:00
MAT 070	2	Introductory Algebra	4/5	M-F	9:10-10:00
MAT 070	3	Introductory Algebra	4/5	M-F	10:10-11:00
MAT 070	4	Introductory Algebra	4/5	M-F	11:10-12:00
*MAT 070	5	Introductory Algebra	4/5	M-F	12:10-2:00
MAT 070	6	Introductory Algebra	4/5	M-F	1:10-2:00
MAT 080	1	Intermediate Algebra	4/5	M-F	10:10-11:00
RED 080	1	Introduction to College Reading	4/5	M-F	8:10-9:00
RED 080	2	Introduction to College Reading	4/5	M-F	9:10-10:00
RED 080	3	Introduction to College Reading	4/5	M-F	10:10-11:00
RED 090	1	Improved College Reading	4/5	M-F	8:10-9:00
RED 090	2	Improved College Reading	4/5	M-F	9:10-10:00
RED 090	3	Improved College Reading	4/5	M-F	11:10-12:00
RED 090	4	Improved College Reading	4/5	M-F	12:10-1:00

\*MAT 060 will be taught for the first 8 weeks (January 8-March 4, 2004)

\*MAT 070 will be taught for the second 8 weeks (March 5-May 6, 2004)

### DEVELOPMENTAL STUDIES

#### EVENING CURRICULUM

ACA 115	OA	Success & Study Skills	1/2	MW	5:00-5:50
ACA 115	OB	Success & Study Skills	1/2	MW	5:00-5:50
RED 080	OA	Introduction to College Reading	4/5	MW	6:00-8:10
ENG 080	OA	Writing Foundations	4/5	MW	3:40-5:50
RED 090	OA	Improved College Reading	4/5	MW	6:00-8:10
MAT 060	OA	Essential Mathematics	4/5	MW	6:00-8:10
MAT 070	OA	Introductory Algebra	4/5	MW	8:20-10:30
MAT 080	OA	Intermediate Algebra	4/5	MW	6:00-8:10
ENG 090	OA	Composition Strategies	3/3	MW	6:00-7:15
ENG 090A	OA	Composition Strategies Lab	1/2	MW	7:20-8:10
MAT 060	OB	Essential Mathematics	4/5	MW	8:20-10:30
MAT 060	OE	Essential Mathematics	4/5	MW	3:40-5:50
MAT 070	OB	Introductory Algebra	4/5	MW	6:00-8:10
MAT 070	OC	Introductory Algebra	4/5	TTH	3:40-5:50
ACA 115	OC	Success & Study Skills	1/2	TTH	5:00-5:50

COURSE SEC TITLE CR/CO DAY(S) HOUR(S)

DEVELOPMENTAL STUDIES (Continued)

EVENING CURRICULUM

RED 090	OB	Improved College Reading	4/5	TTH	6:00-8:10
ENG 080	OB	Writing Foundations	4/5	TTH	6:00-8:10
MAT 060	OC	Essential Mathematics	4/5	TTH	6:00-8:10
MAT 060	OD	Essential Mathematics	4/5	TTH	8:20-10:30
RED 080	OB	Introduction to College Reading	4/5	TTH	8:20-10:30
MAT 070	OD	Introductory Algebra	4/5	TTH	6:00-8:10
MAT 060	OF	Essential Mathematics	4/5	TTH	8:20-10:30
RED 080	OC	Introduction to College Reading	4/5	TTH	6:00-8:10
ENG 080	OC	Writing Foundations	4/5	TTH	6:00-8:10
ENG 090	OB	Composition Strategies	3/3	TTH	3:40-4:55
ENG 090A	OB	Composition Strategies Lab	1/2	TTH	5:00-5:50

EARLY CHILDHOOD ASSOCIATE-A55220

EVENING CURRICULUM

CIS 110	OA	Introduction to Computers	3/4	M	6:30-10:05
EDU 111	OA	Credentials I	2/2	M	4:00-5:45
EDU 112	OA	Credentials II	2/2	M	6:00-7:45
EDU 119	OA	Early Childhood Ed	4/4	M	6:00-9:35
ENG 114	OA	Professional Research & Reporting	3/3	M	6:00-8:40
ENG 111	OA	Expository Writing	3/3	M	6:00-8:40
ENG 131	OA	Introduction to Literature	3/3	M	6:00-8:40
EDU 261	OA	Early Childhood Admin I	2/2	M	6:00-7:45
EDU 262	OA	Early Childhood Admin II	3/3	M	7:00-9:40
CIS 110	OB	Introduction to Computers	3/4	M	2:00-5:35
PSY 245	OA	Child Development II	3/3	M	6:00-8:40
EDU 111	OB	Credentials I	2/2	T	8:20-10:05
EDU 112	OB	Credentials II	2/2	T	6:30-8:15
EDU 241	OA	Adult Child Relations	2/2	T	6:00-8:40
EDU 262	OB	Childhood Admin II	3/3	T	7:00-9:40
EDU 146	OA	Child Guidance	3/3	T	3:15-5:55
ENG 114	OB	Professional Research & Reporting	3/3	T	6:00-8:40
CIS 110	OC	Introduction to Computers	3/4	T	2:20-5:55
CIS 110	OD	Introduction to Computers	3/4	T	6:00-9:35
PSY 150	OA	General Psychology	3/3	T	6:00-8:40
PSY 244	OA	Child Development I	3/3	T	6:00-8:40
EDU 119	OC	Early Childhood Ed	4/4	T	3:30-7:05
EDU 113	OA	Family, Child Cred	2/2	W	7:00-8:45
EDU 119	OB	Early Childhood Ed	4/4	W	4:30-8:05
EDU 282	OA	Early Childhood Lit	3/3	W	3:15-5:55



## Spring 2004 Schedule

COURSE SEC TITLE

CR/CO DAY(S) HOUR(S)

### EARLY CHILDHOOD ASSOCIATE-A55220 (Continued)

#### EVENING CURRICULUM

ENG 111	OB	Expository Writing	3/3	W	6:00-8:40
CIS 110	OE	Introduction to Computers	3/4	W	6:00-9:35
MAT 140	OA	Survey Of Mathematics	3/3	W	6:00-8:40
PSY 150	OB	General Psychology	3/3	W	6:00-8:40
PSY 245	OB	Child Development II	3/3	W	3:10-5:50
CIS 110	OF	Introduction to Computers	3/4	TH	6:00-9:35
SOC 210	OA	Introduction to Sociology	3/3	TH	6:00-8:40
MAT 140	OB	Survey of Mathematics	3/3	TH	6:00-8:40
EDU 131	OA	Child,Family & Comm	3/3	TH	3:15-5:55
EDU 221	OA	Child W/Special Needs	3/3	TH	6:00-8:40
EDU 157	OA	Active Play	3/4	TH	3:30-7:05
EDU 151	OA	Creative Activities	3/3	MW	6:00-7:15
EDU 151A	OA	Creative Activities Lab	1/2	MW	7:20-8:10
EDU 153	OA	Health,Safety & Nut	3/3	MW	3:30-4:45
EDU 251	OA	Exploration Activities	3/3	MW	6:00-7:15
EDU 251A	OA	Exploration Activities Lab	1/2	MW	7:20-8:10
EDU 185	OA	Cognitive Language Arts	3/3	TTH	3:30-4:45
EDU 185A	OA	Cognitive Language Arts/Lab	1/2	TTH	4:50-5:40
ENG 111	OD	Expository Writing	3/3	MW	4:30-5:45
COE 111	OA	Co-Op Work Exp. I	1/10	M-TH	3:40-5:50

### ELECTRICAL/ELECTRONICS TECHNOLOGY I-A35220

#### DAY CURRICULUM

ELN 229	1	Industrial Electronics	4/6	MWF	8:10-10:00
MAT 122	1	Algebra/Trigonometry II	3/4	TTH	8:10-10:00
ENG 111	5	Expository Writing	3/3	MWF	11:10-12:00
ELC 115	1	Industrial Wiring	4/8	M-TH	1:10-3:00
ELC 117	1	Motors & Controls	4/8	TTH	10:10-12:00
				MWF	10:10-11:00
				F	12:10-1:00

### ELECTRICAL/ELECTRONICS TECHNOLOGY II-A35220

#### DAY CURRICULUM

ENG 131	5	Introduction to Literature	3/3	MWF	9:10-10:00
SOC 210	2	Introduction to Sociology	3/3	MWF	10:10-11:00
ELN 275	1	Troubleshooting	2/3	T	10:10-12:00
				TH	10:10-11:00



## Spring 2004 Schedule

COURSE SEC TITLE	CR/CO DAY(S) HOUR(S)
------------------	----------------------

### ELECTRICAL/ELECTRONICS TECHNOLOGY II (Continued)

#### DAY CURRICULUM

ELN 233	1	Microprocessor Systems	4/6	T	12:10-2:00
				W	11:10-12:00
				TH	11:10-2:00
ELC 229	1	Applications Project	2/4	MF	11:10-1:00

### ELECTRICAL/ELECTRONICS TECHNOLOGY-A35220

#### EVENING CURRICULUM

CIS 110	OA	Introduction to Computers	3/4	M	6:30-10:05
ENG 111	OA	Expository Writing	3/3	M	6:00-8:40
ENG 114	OA	Professional Research & Reporting	3/3	M	6:00-8:40
ENG 131	OA	Introduction to Literature	3/3	M	6:00-8:40
CIS 110	OB	Introduction to Computers	3/4	M	2:00-5:35
ENG 114	OB	Professional Research & Reporting	3/3	T	6:00-8:40
CIS 110	OC	Introduction to Computers	3/4	T	2:20-5:55
CIS 110	OD	Introduction to Computers	3/4	T	6:00-9:35
CIS 110	OE	Introduction to Computers	3/4	W	6:00-9:35
CIS 110	OF	Introduction to Computers	3/4	TH	6:00-9:35
SOC 210	OA	Introduction to Sociology	3/3	TH	6:00-8:40
ENG 111	OD	Expository Writing	3/3	MW	4:30-5:45
ELN 229	OA	Industrial Electronics	4/6	MW	6:00-8:40
ELC 228	OA	PLC Applications	4/8	MW	6:00-9:35
MAT 122	OA	Algebra/Trigonometry II	3/4	TTH	6:00-7:45
ELC 115	OA	Industrial Wiring	4/8	TTH	6:00-9:35

### INDUSTRIAL SYSTEMS TECHNOLOGY I-A50240

#### DAY CURRICULUM

ELN 229	1	Industrial Electronics	4/6	MWF	8:10-10:00
MAT 122	1	Algebra/Trigonometry II	3/4	TTH	8:10-10:00
ENG 111	2	Expository Writing	3/3	MWF	10:10-11:00
HYD 110	1	Hydraulics/Pneumatics	3/5	M-F	11:10-12:00

## Spring 2004 Schedule

COURSE SEC TITLE CR/CO DAY(S) HOUR(S)

### INDUSTRIAL SYSTEMS TECHNOLOGY II-A50240

#### DAY CURRICULUM

MEC 263	1	Electro-Pneumatics Components	4/6	MWF	8:10-10:00
MEC 288	1	Mfg. Eng. R & D Project	1/2	TTH	9:10-10:00
PLU 111	1	Introduction to Basic Plumbing	2/4	M-TH	10:10-11:00
SOC 210	3	Introduction to Sociology	3/3	MWF	11:10-12:00
ENG 131	4	Introduction to Literature	3/3	MWF	1:10-2:00

### INDUSTRIAL SYSTEMS TECHNOLOGY-A50240

#### EVENING CURRICULUM

CIS 110	OA	Introduction to Computers	3/4	M	6:30-10:05
ENG 111	OA	Expository Writing	3/3	M	6:00-8:40
ENG 114	OA	Professional Research & Reporting	3/3	M	6:00-8:40
ENG 131	OA	Introduction to Literature	3/3	M	6:00-8:40
CIS 110	OB	Introduction to Computers	3/4	M	2:00-5:35
CIS 110	OC	Introduction to Computers	3/4	T	2:20-5:55
CIS 110	OD	Introduction to Computers	3/4	T	6:00-9:35
ENG 114	OB	Professional Research & Reporting	3/3	T	6:00-8:40
CIS 110	OE	Introduction to Computers	3/4	W	6:00-9:35
ENG 111	OB	Expository Writing	3/3	W	6:00-8:40
CIS 110	OF	Introduction to Computers	3/4	TH	6:00-9:35
SOC 210	OA	Introduction to Sociology	3/3	TH	6:00-8:40
ELC 228	OA	PLC Applications	4/8	MW	6:00-9:35
ELN 229	OA	Industrial Electronics	4/6	MW	6:00-8:40
ENG 111	OD	Expository Writing	3/3	MW	4:30-5:45
WLD 212	OA	Inert Gas Welding	2/4	TTH	5:30-7:15
MEC 263	OA	Electro-Pneumatics Components	4/6	TTH	7:20-10:00
MAT 122	OA	Algebra/Trigonometry II	3/4	TTH	6:00-7:45

### INFORMATION SYSTEMS I-A25260

#### DAY CURRICULUM

CIS 120	1	Spreadsheet I	3/4	MW	12:10-2:00
NET 110	1	Data Communication/Networking	3/4	TTH	8:10-10:00
ENG 114	3	Professional Research & Reporting	3/3	MWF	11:10-12:00
CIS 169	1	Business Presentation	2/3	TTH	10:10-11:25
CIS 130	1	Survey of Operating Systems	3/5	TTH	12:10-2:25
CIS 172	1	Introduction to Internet	3/5	MW	8:10-10:00
				F	8:10-9:00

COURSE SEC TITLE CR/CO DAY(S) HOUR(S)

**INFORMATION SYSTEMS II-A25260**

DAY CURRICULUM

CIS 153	1	Database Applications	3/4	MW	1:10-3:00
BUS 270	1	Professional Development	3/3	TTH	1:10-2:25
CIS 174	1	Network System Manager I	3/4	TTH	8:10-10:00
CIS 216	1	Software Install/Maintenance	2/3	MW	10:10-11:25
CIS 246	2	Operating System-UNIX	3/5	TTH	10:10-12:00
				F	11:10-12:00
ITN 250	1	Implement Internet Serv.	3/4	MW	8:10-10:00

**INFORMATION SYSTEMS (First Year Semester)**

DAY CURRICULUM

CIS 110	1	Introduction to Computers	3/4	TTH	8:10-10:00
BUS 110	1	Introduction to Business	3/3	MWF	1:10-2:00
OST 136	3	Word Processing	2/3	TTH	1:10-2:25
ENG 111	6	Expository Writing	3/3	MWF	9:10-10:00
PSY 150	2	General Psychology	3/3	MWF	10:10-11:00
MAT 140	4	Survey of Mathematics	3/3	MWF	11:10-12:00

**INFORMATION SYSTEMS/NETWORKING I-A2526D**

DAY CURRICULUM

NET 110	2	Data Communication/Networking	3/4	MW	8:10-10:00
CIS 120	3	Spreadsheet I	3/4	TTH	1:10-3:00
ENG 114	2	Professional Research & Reporting	3/3	MWF	10:10-11:00
CIS 130	2	Survey of Operating Systems	3/5	MW	12:10-2:20
CIS 172	2	Introduction to Internet	3/5	TTH	8:10-10:00
				F	9:10-10:00
CIS 152	3	Database Concepts & Applications	3/4	TTH	10:10-12:00

**INFORMATION SYSTEMS/NETWORKING II-A2526D**

DAY CURRICULUM

CIS 274	1	Network Systems Manager II	3/4	MW	8:10-10:00
CIS 287	1	Network Support	3/4	TTH	10:10-12:00
CIS 215	1	Hardware Install/Maintenance	3/5	TTH	8:10-10:00
				F	9:10-10:00
CIS 246	1	Operating System-UNIX	3/5	MW	10:10-12:00
				F	10:10-11:00

## Spring 2004 Schedule

COURSE SEC TITLE CR/CO DAY(S) HOUR(S)

### INFORMATION SYSTEMS/NETWORKING II (Continued)

#### DAY CURRICULUM

NET 225 1 Advanced Router Switching I 3/5 M-F 12:30-2:20

NET 226 1 Advanced Router Switching II 3/5 M-F 12:30-2:20

(NET 225 runs from January 8, 2004 through March 4, 2004)

(NET 226 runs from March 5, 2004 through May 7, 2004)

### NURSING ASSISTANT-C45480

#### DAY CURRICULUM

January 8, 2004-February 27, 2004

NAS 101 1 Nursing Assistant I 5/8 THF 8:00-11:30

THF 12:30-3:00

CLIN M 7:30-2:30

March 1, 2004-March 8, 2004

NAS 103 1 Home Health Care 2/2 M-F 8:00-11:00

M-F 12:00-2:30

March 15, 2004-May 13, 2004

NAS 102 1 Nursing Assistant II 6/11 THF 8:30-11:30

THF 12:30-2:30

CLIN MT 7:30-1:30

#### EVENING CURRICULUM

##### 1<sup>ST</sup> 8 WEEKS

NAS 101 OA Nursing Assistant I 5/8 MW 5:30-10:00

SAT 7:00-1:00

NAS 103 OA HomeHealth 2/2 T 5:30-9:05

### OFFICE SYSTEMS TECHNOLOGY I-A25360

#### DAY CURRICULUM

ENG 111 1 Expository Writing 3/3 MWF 8:10-9:00

MAT 140 3 Survey of Mathematics 3/3 MWF 9:10-10:00

OST 136 2 Word Processing 2/3 TTH 11:10-12:25

OST 164 1 Text Editing Applications 3/3 MWF 10:10-11:00

CIS 120 2 Spreadsheet I 3/4 MW 1:10-3:00

OST 134 1 Text Editing & Formatting 3/4 TTH 1:10-3:00

COURSE SEC TITLE CR/CO DAY(S) HOUR(S)

OFFICE SYSTEMS TECHNOLOGY II-A25360

DAY CURRICULUM

BUS 270	3	Professional Development	3/3	MW	12:10-1:25
OST 289	1	Office Systems Management	3/4	MW	8:10-10:00
ENG 131	3	Introduction to Literature	3/3	MWF	11:10-12:00
CIS 152	2	Database Concepts & Applications	3/4	TTH	10:10-12:00
OST 224	1	Machine Transcription II	2/3	MW	2:10-3:25
PSY 150	2	General Psychology	3/3	MWF	10:10-11:00

OFFICE SYSTEMS TECHNOLOGY (Extras)

DAY CURRICULUM

OST 164	2	Text Editing Applications	3/3	TTH	10:10-11:00
				F	11:10-12:00
OST 134	2	Text Entry & Formatting	3/4	MW	11:10-1:00
OST 136	3	Word Processing	2/3	TTH	1:10-2:25

OFFICE SYSTEMS TECHNOLOGY (First Year Semester)

DAY CURRICULUM

OST 131	2	Keyboarding	2/3	MWF	2:10-3:00
ACC 120	1	Principles of Financial Accounting I	4/5	M-F	9:10-10:00
BUS 121	1	Business Math	3/4	M-TH	11:10-12:00
BUS 110	1	Introduction to Business	3/3	MWF	1:10-2:00
CIS 110	5	Introduction to Computer	3/4	TTH	1:10-3:00

RESPIRATORY CARE I-A45720

DAY CURRICULUM

ENG 114	2	Professional Research & Reporting	3/3	MWF	10:10-11:00
RCP 111	1	Therapeutics Diagnostics	5/7	T	8:10-12:00
				MW	1:10-3:00
BIO 169	1	Human Anatomy and Physiology II	4/6	MWF	8:10-10:00
RCP 114	1	C-P Anatomy & Physiology	3/3	MW	11:10-12:25
RCP 133	1	RCP Clinical Practice I	3/9	TH	8:10-4:00

# Spring 2004 Schedule

COURSE SEC TITLE CR/CO DAY(S) HOUR(S)

## RESPIRATORY CARE II-A45720

### DAY CURRICULUM

RCP 246	1	RCP Clinical Practice V	6/18	W	7:00-5:00
				TH	7:00-3:00
RCP 234	1	RCP Clinical Practice IV	4/12	TH	3:10-5:10
				F	7:00-5:00
RCP 211	1	Advanced Monitoring/Procedures	4/6	MT	9:10-11:00
				T	1:10-3:00

### INTERNET CLASSES

CIS 110	OI	Introduction to Computers
NET 110	OI	Data Communication/Networking
CIS 120	OI	Spreadsheet I
CIS 152	OI	Database Concepts & Applications
BUS 115	OI	Business Law I
BUS 110	OI	Introduction to Business
OST 236	OI	Advanced Word/Information
ENG 114	OI	Professional Research & Reporting
ENG 111	OI	Expository Writing
ENG 131	OI	Introduction to Literature
ENG 112	OI	Argument-Based Research
MAT 140	OI	Survey of Mathematics

(See next page for more information on internet classes)

### Admissions Office Hours

(Fall/Spring)

Monday	8:00 a.m.-8:00 p.m.
Tuesday	8:00 a.m.-8:00 p.m.
Wednesday	8:00 a.m.-5:00 p.m.
Thursday	8:00 a.m.-8:00 p.m.
Friday	8:00 a.m.-3:00 p.m.

### RCC Bookstore Hours

Monday-Thursday	8:30 a.m.-3:30 p.m.
Monday & Tuesday Evening Hours	5:30 p.m.-7:30 p.m.
Friday	9:00 a.m.-1:00 p.m.

### Library Hours

Monday-Thursday	8:00 a.m.-10:00 p.m.
Friday	8:00 a.m.-3:00 p.m.

## Take an Online Course!

*A successful online student should be...*

### *Computer literate*

- Have an active e-mail account
- Be knowledgeable of how to send attachments
- Know how to download files
- Know basic browser operations



Some classes may require special software, such as Word, Excel, Power Point, and Access. For more details, see the following website: <http://www.roberson.cc.nc.us/dl>.

### *A good time manager*

- Be prepared to devote 3-6 hours each week to the class
- Note significant deadlines for assignments
- Be proactive, not a procrastinator, in completing assignments

### *Knowledge of his/her learning style*

- Learn without face to face interaction with the instructor
- Retain important concepts by just reading the material

### *An active reader*

- Read chapters in a textbook at least three times
- Highlight or note any unfamiliar terms or passages
- Apply the concepts to actual situations

If you believe that an online course is right for you, talk to your advisor about the enrollment process. Once you have been enrolled in the course, you must e-mail your instructor and complete the online orientation by January 12, 2004. Visit <http://www.roberson.cc.nc.us/dl> to get started.

R.C.C. W.E.B. S.I.T.E.

www.roberson.cc.nc.us



JUST WHEN YOU  
THINK YOU  
KNOW IT ALL...  
THINGS CHANGE!

ROBESON  
COMMUNITY COLLEGE  
SPRING SEMESTER  
CURRICULUM  
REGISTRATION  
JANUARY 6

CALL 738-7101 FOR MORE INFORMATION

**ROBESON**  
COMMUNITY COLLEGE



Post Office Box 1420 • Lumberton, NC 28359

Non-Profit Org.  
U.S. Postage  
**PAID**  
Lumberton, NC  
Permit No. 103

\*\*\*\***ECRWSS**  
**POSTAL CUSTOMER**

*60,000 copies of this schedule were printed at a cost of \$0.08 per copy. Robeson Community College is an Equal Opportunity Institution accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (1866 Southern Lane, Decatur, Georgia 30033-4097; Telephone number (404)-679-4501) to award the Associate Degree in Applied Science and Associate Degree in Arts.*