



# Academic Catalog

MONTREAT-ANDERSON  
COLLEGE

Montreat, North Carolina  
**28757**

**1974-1975**

378.756  
M769c  
1974-75

OFFICIAL CALENDAR 1974-75

FIRST SEMESTER

AUGUST — 1974

- 25 S PM Student leaders arrive on campus  
26 M Student Government Association officers, dormitory officers, and counselors retreat  
26-27 M-T Faculty Workshop  
27 T New Students arrive before 5 PM  
28-29 W-Th Orientation and advising  
28 W Dorms open to continuing students, Noon  
30 F Registration  
31 Sat Orientation continues  
Square dance 8 PM

SEPTEMBER

- 1 Sun Opening Convocation 8 PM  
2 M Classes begin 8 AM  
11 W Last day to add a course  
30 M Last day to drop a course without receiving a grade of F

OCTOBER

- 5 Sat Mount Mitchell Day  
12 Sat Homecoming  
17 Th Midterm—long weekend begins 4 PM  
22 T Classes resume 8 AM

NOVEMBER

- 11-15 M-F Advising for 2nd semester — classes as usual  
15-17 F-Sun Parents' Weekend  
21 Th Registration for 2nd semester  
26 T Thanksgiving holidays begin 4:20 PM

DECEMBER

- 2 M Classes resume 8 AM  
14-18 S-W Final Examinations  
18 W First term ends and Christmas vacation begins

SECOND SEMESTER

JANUARY — 1975

- 3 F Faculty workshop  
New students arrive  
4 Sat Advising and registration for new students  
Dorms open to continuing students 2 PM  
5 Sun Opening worship 11 AM  
6 M Classes begin 8 AM  
15 W Last day to add a course

FEBRUARY

- 3 M Last day to drop a course without receiving a grade of F  
10-15 M-F Interim Week  
28 F Midterm break begins 4 PM

MARCH

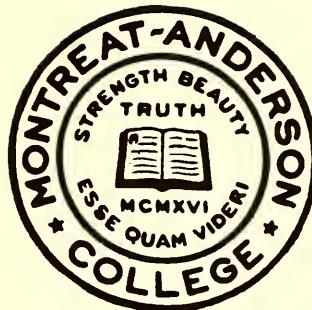
- 10 M Classes resume 8 AM  
10-14 M-F Advising for Fall semester  
30 Sun Easter

APRIL

- 26 Sat Final exams begin  
30 W Final exams end

MAY

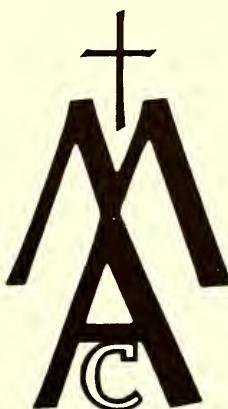
- 4 Sun Baccalaureate and Commencement



# MONTREAT-ANDERSON COLLEGE

Montreat, North Carolina 28757

1974-1975 Catalogue Issue



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# *Admissions*

Students are admitted into the college as:

*Entering Freshman:* A new student who has no college credits prior to the immediately previous summer session.

*Transfer:* A student who has college credits from other institutions prior to the immediately previous summer sessions.

*Readmission:* A student readmitted to the same program level of instruction after an absence of one or more regular sessions.

Students are classified as:

*Full-time:* A student enrolled in at least twelve academic semester hours for credit.

*Part-time:* A student enrolled in less than twelve academic semester hours.

*Special:* A student who is taking non-credit course work.

Montreat-Anderson College accepts students regardless of race, color, national origin or religion.

## HOW TO APPLY

For further information and application material, write Director of Admissions, Montreat-Anderson College, Montreat, North Carolina 28757 Application should be made through the regular application process.

## ENTERING FRESHMEN

The first criterion for admission is that the student have or be in the process of completing requirements for a high school diploma or its equivalent. Early in the fall of his senior year, or even at the end of his junior year, the high school student should obtain application materials from the Admissions Office. He should then submit to the Admissions Office, as early in the fall as possible, these items:

1. *All application materials:* Application for Admission, Secondary School Record, two Teacher Reference Forms, Confidential Supplement, and Medical Examination Report.
2. *Application Fee (\$15, which is non-refundable).*
3. The results of the *Scholastic Aptitude Test* of the College Entrance Examination Board. This should be taken in December or January, since the class may be filled before the results from later testing can be filed. For test information and application forms, the applicant should see his high school principal or guidance counselor, or write to the College Entrance Examination Board, Box 592, Princeton, New Jersey 09540.

Students attending high schools where the ACT (American College Test-

ing Program) is administered can substitute the ACT results for the SAT scores.

An application is not complete until the applicant's file includes all of the above material. *As soon as all the information has been received a decision will be made concerning the application.*

Upon receipt of notification of acceptance, all students, including those applying for financial aid, are expected to pay an advance fee of \$100 as soon as possible and not later than May 1. In accord with the Candidates Reply Date Agreement of the College Board, to which Montreat-Anderson College subscribes, this fee is refundable to May 1. Students admitted after May 1 are expected to pay this fee within fifteen days from date of notification of acceptance.

### CAMPUS VISIT AND INTERVIEW

We feel that it is important for prospective students to visit our campus, meet our students and faculty, and attend classes if possible.

A personal interview, although highly recommended, is not required.

### TRANSFER STUDENTS

Transfer students from accredited colleges who wish to apply to Montreat-Anderson College should provide the following:

1. A recommendation form completed either by the Dean of Men or the Dean of Women of the College from which the applicant is immediately transferring.
2. Copies of the permanent record from all colleges previously attended.
3. Scores of the Scholastic Aptitude Test of the College Entrance Examination Board or the American College Test.
4. The medical record form.

Determination of acceptable credit from another institution will be by the Academic Dean and the Registrar. Basically, only work graded "C" or better will be accepted for credit toward graduation from Montreat-Anderson College. In some cases, however, grades of "D" may be accepted in view of the student's overall academic performance and other pertinent factors.

Credit will be accepted for work in courses even when Montreat-Anderson College offers no equivalent course, provided that the transferred course is considered to be within the general framework of the liberal arts curriculum.

### COLLEGE LEVEL EXAMINATION PROGRAM (CLEP)

Montreat-Anderson College accepts the fact that people learn in different ways and that learning acquired in ways other than through conventional school courses should be recognized and credited. Any applicant to the

college who has gained satisfactory scores in CLEP, which is sponsored by the College Entrance Examination Board in New York, will have his work evaluated as if he were a transfer student coming to college from another institution. Students who have done independent study, men in the armed forces, adults who have been out of school for some years and foreign students are encouraged to use the College Level Examination Program to obtain the academic credit which will provide them with a head start in their college career.

### SPECIAL STUDENTS

Students may be admitted to the college to take courses for their personal edification, without pursuing a degree. Entrance requirements will vary according to the individual's purpose in taking the course. A personal interview and the permission of the Dean of The College are required.

# *General Information*

## THE HISTORY

In 1913, the Board of Directors of the Mountain Retreat Association authorized the President, Dr. R. C. Anderson, to offer the use of Montreat grounds and buildings to the General Assembly of the Presbyterian Church in the United States, to be used for school purposes; in 1915 the General Assembly decreed: "that the property of the Mountain Retreat Association be used for a Normal School and that the establishment of the school be referred to the Synods."

The Synods of Appalachia, Georgia, Alabama, North Carolina, Tennessee, and Virginia elected trustees who met in Montreat on May 2, 1916, and elected Dr. Robert F. Campbell of Asheville, N. C., chairman, Mr. W. T. Thompson, Jr. of Knoxville, Tenn., secretary, and Ruling Elder T. S. Morrison of Asheville, N.C., treasurer. The Montreat Normal School, a four-year preparatory and two-year college combination for "young women of moderate means," opened its first session in October, 1916, with eight students.

Montreat Normal School was made a junior college in 1933 and renamed Montreat College. From 1945 to 1959 it was a four-year college for women. In 1959 it was made a coeducational junior college and the name changed to Montreat-Anderson College, in grateful recognition of Dr. and Mrs. R. C. Anderson, its chief benefactors throughout its history.

The Presidents of the College have been Dr. Robert Campbell Anderson, 1916—1947; Dr. Rupert McGregor, 1947—1957; Dr. Calvin Grier Davis, 1959—1972; and Dr. Silas M. Vaughn, 1972—.

## LOCATION

Montreat-Anderson College is located in Montreat, North Carolina, in the heart of the Blue Ridge Mountains. Montreat, the home of the Presbyterian Church in the United States, is almost exactly in the center of the population of the Church. It is seventeen miles east of Asheville and two miles north of Black Mountain. Highway I-40 runs within two miles of the campus.

The College welcomes visitors to the campus. Administrative offices are open Monday through Friday, from 8:30 to 4:30. Visitors desiring interviews with members of the staff are urged to write or call for appointments in advance. Appointments may also be scheduled on Saturday mornings.

## AFFILIATION AND MEMBERSHIP

### *Affiliated With—*

Synod of North Carolina, Presbyterian Church, U.S.; Presbytery of Asheville, Presbyterian Church, U.S.

*Accredited By—*

Southern Association of Colleges and Schools; North Carolina Association of Colleges and Universities.

*Member of—*

North Carolina Foundation of Church Related Colleges; American Association of Junior Colleges; Southern Association of Junior Colleges; Council of Protestant Colleges and Universities; American Council on Education; College Entrance Examination Board; American College Public Relations Association; American Association of Collegiate Registrars and Admissions Officers; Association of College Admissions Counselors; Carolinas Association of Collegiate Registrars and Admissions Officers; American Library Association; American College Health Association; National Junior College Athletic Association; The Southern Association of College and University Business Officers; Western Carolinas Junior College Conference.

### STATEMENT OF PURPOSE

The Presbyterian founders of Montreat-Anderson College were men of strong conviction and clarity of purpose. They proposed in their charter "that those attending the college receive a sound and thorough Christian Education suitable to their needs." They made it clear that they were establishing a college in which students would receive "instruction in the Holy Bible." Over the years, this original purpose of the founders to provide "a sound and thorough Christian education" has been continuously affirmed and the college today prizes its church-relatedness as that which gives it a distinctive stance in the educational world. Because it accepts and teaches the biblical view of the nature of man and the meaning of life, Montreat-Anderson seeks to provide an education which is constantly informed and judged by Christian insights. Avoiding intolerance or coercion, it attempts to make the Christian climate the most distinctive feature of campus life.

As a Presbyterian Junior college, Montreat-Anderson believes in the worth of all persons. It welcomes students of proven ability and challenges them to full commitment in a community of learning and service. It also has a concern and a place for those students who have the potential for college work and have a desire for college training. By imparting the basic content of a general education and the fundamental skills relating to certain areas of specialization, Montreat-Anderson encourages all its students to prepare for the successful completion of the last two years of work at a senior college.

Through the studies and disciplines of a liberal arts program, Montreat-Anderson tries to involve all its students in the discovery and choice of values, in the provision of standards by which to judge their own and others' work, and in the channeling of abilities for useful purposes. It promotes open-minded investigation and the making of unprejudiced decisions. It also tries to quicken in each student a respect and concern for others which will issue in responsible involvement in the family and the church, in the college and the community.

Pursuing these aims, the college attempts to invest all phases of student life with the maximum in educational content. As a residential college, it uses its multiple opportunities to demonstrate the integration of the academic and the non-academic elements in daily experience. Intellectual, religious and social activities, along with the honor system, student government and an extensive work program, are regarded as varied and valuable workshops in the utilization of resources and the shaping of values.

Faculty members embody the Christian purpose of the college by their dual commitment to faith and learning. The favorable ratio of teachers to students promotes cordial and helpful relationships which permit faculty members to go beyond academic concerns and direct their attention to individual problems of social adjustment and emotional growth. The faculty and administration endeavor to bring all their resources of skill and imagination to the task of devising an educational program which will truly meet the needs of the student body of Montreat-Anderson College.

—Adopted by the Board of Trustees, February 8, 1968.

### SPIRITUAL LIFE

It is the desire of the college to create a Christian atmosphere in which all phases of college life will be conducive to the continuous Christian growth of the individual. Bible courses form an essential part of the curriculum. Regular attendance at chapel is required. Church attendance is encouraged.

### THE HONOR SYSTEM

"Life at Montreat-Anderson College is based on the belief that the ideal community is made up of honorable individuals. Mutual trust and consideration are essential to such a community, and it is for these that we strive.

"Each student and faculty member has a responsibility for himself and for every other member of the college community. The failure of one person to live honorably is in part the failure of all. The movement of one individual toward complete understanding of Christian living is a step toward honorable living for the whole college.

"For this reason the students of Montreat-Anderson College have accepted the 'Honor System', under which each student agrees to try to discipline his own life and to be ready to help all others to discipline their lives toward the goal of a community in which each member will merit trust and respect. It is in large part due to the acceptance by faculty and students of the Honor System as a way of life, that the 'Spirit of Montreat' is a reality, not only on the campus but wherever former Montreat students are found."

—Excerpt from the Student Handbook.

Before students are accepted for admission to Montreat-Anderson College, they must sign a pledge agreeing to uphold the Honor System of the College.

## **STANDARDS OF CONDUCT**

At Montreat-Anderson the individual is given as much freedom in the exercise of his rights as is consistent with the well-being of our entire college community. While personal responsibility and self-control are essential to the growth of character, the college believes that students who refuse to adjust to group living and the standards of the College, or who adversely influence other students and appear irresponsible in spirit and deed, should be subject to disciplinary measures.

Hazing in any form, possession and drinking of alcoholic beverages on campus, possession and use of drugs and narcotics on or off campus, gambling on or off campus, the possession of firearms or explosives, and unchaperoned parties are violations of school regulations.

It is expected that every student will live in harmony with the spirit of the college and in accord with its regulations.

The college reserves the right to ask for the withdrawal of any student who does not adjust to these standards or who harmfully influences another student.

# Financial Information

Only a part of the cost of an education at Montreat-Anderson College is paid for by the student. The balance is provided by income from gifts, endowments, churches, foundations, Federal Government programs, alumni, and friends of the college.

## BASIC FEES FOR 1974-75

	Fall Semester	Spring Semester	Total Year
Tuition	\$ 600.00	\$ 600.00	\$1,200.00
Student Activities	25.00	25.00	50.00
Health Services	30.00	30.00	60.00
Athletic Fee	8.00	8.00	16.00
DAY STUDENT	\$ 663.00	\$ 663.00	\$1,326.00
Room*	\$ 175.00	\$ 175.00	\$ 350.00*
Board	299.50	299.50	599.00
RESIDENT STUDENT	\$1,137.50	\$1,137.50	\$2,275.00
*Private Room—Additional	87.50	87.50	\$ 175.00

## ADDITIONAL FEES

Identification Card	\$ 4.00
Academic Enrichment	100.00
Art 101	(per sem.) 12.00
Business Machines	(per sem.) 15.00
Chorus	(per sem.) 3.00
Dancing	(per sem.) 10.00
Golf	(per sem.) 16.00
Graduation Fee	11.00
Horseback	(per sem.) 25.00
Organ	(per sem.) 50.00
Orientation Fee & Testing	5.00 +
Photography	(per sem.) 15.00
Piano Forte	(per sem.) 50.00
Science Courses with Lab	(per sem.) 15.00
Skiing	(per sem.) 75.00
Swimming	(per sem.) 25.00
Typing	(per sem.) 15.00
Late Registration fee	10.00

The \$100 Advance Payment is not refundable after May 1, and is deducted from the above Basic Fees at the rate of \$50 per semester.

Medical and Accident Insurance is required unless the student is already covered.

## Special and Part-time Students

Tuition per credit hour	\$50.00
Tuition per audit hour	10.00

Montreat-Anderson College reserves the right to make changes in charges printed if economic conditions make such necessary. GRADES ARE HELD AND NO TRANSCRIPTS MAY BE SENT UNTIL ALL ACCOUNTS ARE CLEARED.

## REFUNDS

No refunds will be made to students who have not followed proper withdrawal procedure; completion of a withdrawal form in the registrar's office is required for withdrawal for any reason.

If a student withdraws within the first three weeks of a semester he will receive a refund of one-half of the tuition and fees and a proportionate share of board. No refund will be made for room charges.

After the third week, no refunds will be allowed except for illness or a call into service. If because of illness or a call into the armed services before midterm, a refund of one-half of the tuition and a proportionate share of the board will be made provided the college has a written statement from a medical doctor or the local draft board.

## DEFERRED PAYMENT PLAN-THE TUITION PLAN, INC.

Because many parents prefer to pay educational expenses monthly, rather than in periodic cash payments, Montreat-Anderson College has signed an agreement with the Tuition Plan, Inc. which provides for payment of fees on a monthly payment basis. Since the Tuition Plan program involves some service charges it is advised that only basic charges (Tuition and Fees and Room and Board), less the advance payment, be financed through the Tuition Plan. Other costs such as book costs, student insurance, Laboratory fees, or special fees can best be paid at the time they are incurred. For information concerning the Tuition Plan, please write the Director of Admissions, Montreat-Anderson College, Montreat, North Carolina 28757 for a pamphlet about the Plan with an attached application.

## FINANCIAL AID

The Financial Aid program at Montreat-Anderson College exists to help—within the limits of available funds—qualified students who would not otherwise have the opportunity to attend this college because of lack of funds.

The two factors considered in awarding this aid are (1) need, and (2) the willingness of the student to accept some responsibility for meeting his own need through a loan and/or part-time work.

## **FINANCIAL AID APPLICATION PROCEDURE**

1. Any student interested in receiving financial assistance to attend Montreat-Anderson College should first submit an application for admission to the Admissions Office of the College.
2. The student should then submit an application for financial aid to the Financial Aid Office.
3. The student should obtain a Parents' Confidential Statement from the College Financial Aid Office, the high school counselor or from the College Scholarship Service, Box 176, Princeton, New Jersey 08540. Fill out the form and send it to the College Scholarship Service designating Montreat-Anderson College as a recipient of the analysis report.
4. After the applicant has been formally accepted for admission to the college, the request for financial aid will be considered. Based upon the established need of the student, as determined by the confidential financial statement, a financial aid package will be awarded to the student. Notification of such awards are normally made in the spring.

## **SCHOLARSHIPS — GRANTS — LOANS WORK SCHOLARSHIPS**

1. *The Montreat-Anderson Work Scholarship Program* is for mutual benefit of the college and the student. Interested students who are responsible and capable are assigned jobs on campus enabling them to earn from \$200 to \$400 per academic year. The ability of the student to do the work is considered as well as student need in selecting students for this program.
2. *College Work-Study Program (CWSP)* — To be eligible for the Federally-funded College Work-Study Program, a student must show financial need and be enrolled as a full-time student. Students may work up to 15 hours a week when classes are in session and up to 40 hours a week when classes are not in session. Also available through this program is PACE, the summer College Work-Study Program in North Carolina, administered through the Department of Social Services.

## **LOANS**

*National Direct Student Loan Program (NDSL)* — This loan program was established by the federal government to make loans available to students on the basis of need. There is a deferment of payment and interest while the student is in at least half-time attendance at an accredited institution, including graduate school. A 3 per cent annual interest rate begins nine months after the borrower leaves school. A quarterly repayment begins at the end of one year. Ten Years is the maximum repayment period. Com-

bat veterans are eligible for cancellation provisions of 15% of the loan plus interest.

*Insured Student Loans* — These loans are available to students who need financial assistance to attend eligible institutions. Under certain conditions the U.S. Office of Education will pay the interest for the student while he is in school. North Carolina residents should contact College Foundation, Inc., in Raleigh for applications. Students from other states should contact a local bank or lending agency.

*North Carolina Prospective Teacher's Scholarship Loans* are available to students with financial need who are planning to teach, especially in elementary education. Recipients may be eligible for loans of \$600 per year for four years.

## GRANTS

*Basic Equal Opportunity Grants (BEOG)* — The basic grant program is new and is seen as an advancement toward equal educational opportunity for every student. Application forms are available at the college financial aid office, high school guidance office, and U.S. Post Offices.

*Supplement Educational Opportunity Grants (SEOG)* — A qualified high school graduate of exceptional financial need may be eligible for a SEOG. This program is federally funded and is administered by the college financial aid office.

## ENDOWED SCHOLARSHIPS

The college receives a number of gifts designated for scholarships. Some of the gifts are used to underwrite the financial aid program of the college, and others are designated in special ways, with specific eligibility requirements. Among these sources of aid are the following endowment funds:

*Anderson Foundation Scholarship* recipients and the amount each shall receive shall be determined by the Scholarship Committee. The grant is based on the financial need of the applicant.

*The S. W. Newell Scholarship Fund* grants are awarded by the college trustees on the basis of academic standing, character, leadership, ambition, and financial need, with preference given to those who intend to go into full-time Christian service.

*The Mary Anderson Burwell Fund* was provided by Mrs. Sara Craig Hull, Mrs. Mary Craig Moore and Mrs. Margaret Craig Jackson in memory of their mother who maintained a summer home in Montreat for several years.

*The Lola E. Johnson Fund* was established by Mrs. Fred Hay of Dillon, S.C., in memory of her mother.

*The Lucy McGregor Memorial Fund* provides for students who need financial assistance in securing a college education. First consideration is given to students entering nursing or other medical professions.

*The Winston Hall Sibley Scholarship Fund* was established in 1972 by

Mr. Alan B. Sibley and sons, of Milledgeville, Georgia, in memory of Mrs. Winston Hall Sibley. The purpose of the fund is "to enable worthy students to obtain a Christian education at Montreat-Anderson College." Annual awards are made on basis of application to the financial aid officer.

*The Hoyt-Alumni Scholarship*, established in honor of Elizabeth Stone Hoyt, longtime faculty member and director of Alumni Affairs, is awarded annually to a rising Sophomore who has achieved an academic average of 2.0 or better, and has, in the opinion of the Academic Dean and the Dean of Students, contributed significantly to the life of the college. Preference is given to the son or daughter of an alumnus. The annual interest from this scholarship fund is applied to the tuition of the recipient's sophomore year at Montreat-Anderson College.

*Mr. and Mrs. Herbert Spencer Browning Scholarship Fund* is awarded annually to a deserving student who has financial need.

*The McLeod Scholarship* was provided by A. A. McLeod. The income from this endowment is awarded to assist a student with a high academic background who has financial need.

*The Baumgartner Scholarship* is awarded annually to a needy student who desires a college education at a Christian institution.

*The B. Everett Jordan Scholarship* was provided through a gift by Sen. and Mrs. B. Everett Jordan. The income from this endowment will be awarded annually to a student who earnestly desires a college education, who has financial need, and who will, in the judgment of the college officials, be a worthy recipient of such a scholarship grant.

## SCHOLARSHIPS

*The Alumni Living Endowment Fund*, created by Miss Elizabeth Hoyt and officers of the Alumni Association, annually provides scholarships for needy students.

*Leadership Scholarships* — Montreat-Anderson College offers a number of Leadership Scholarships to selected students who qualify. These scholarships are in the amount of \$500 to \$1,000 and will be awarded according to these conditions. Each candidate must: (1) be an active member of a Christian Church; (2) be a leader in Church, school, civic organizations, athletics, drama, journalism, etc.; (3) be a senior in an accredited high school or preparatory school and a candidate for graduation; (4) be nominated by a minister, teacher, principal, or civic leader; (5) be accepted by the Committee on Admissions; (6) have a high school quality grade point average of 3.0.

*Champion Paper Foundation Scholarships* are available for children or wards of active or retired Champion employees or graduates of Enka High School in Buncombe County or any Haywood County High School. Two such scholarships are offered at Montreat-Anderson. The applicant must furnish a transcript of his high school record, verification of eligibility, and three letters of recommendation from well-known persons in his community.

*The Raymond A. Young Memorial Fund* was established by Captain and Mrs. Raymond A. Young in memory of his father, Dr. Raymond A. Young, Sr., and in honor of his mother, Mrs. Young.

*The Reynolds Missionary Emergency Fund* for assistance in Missionary and Ministerial Scholarships, is governed by the rules and regulations of the fund.

*The Montreat Woman's Club Scholarship Fund* was created by the Women of Montreat for students of Montreat-Anderson College who have financial need.

*The Hill-Leffler Scholarship*, provided by Barbara Hill and B. E. Leffler, will be awarded to students of excellent character, who have excelled academically and socially during their high school career. First preference will be given to graduates of Owen and Enka High Schools. These scholarships may be renewed for the sophomore year provided the recipient has maintained a high degree of scholarship and attainment.

*The McClure Scholarship Fund* is to aid financially deserving and academically promising residents of Western North Carolina. Rural residents will be given precedence, provided their academic and other qualifications are satisfactory. Evidence of Christian character and the desire to be of service to others are given important consideration.

A limited number of ATHLETIC SCHOLARSHIPS are also available.

### VETERANS BENEFITS

*North Carolina Department of Veterans Affairs.* To be eligible to apply for North Carolina Veterans funds, a student must be the child of a deceased or disabled veteran, must have been born in North Carolina, and must have lived in North Carolina since birth. This is a state benefit and is separate from the Federal War Orphans Educational Assistance Program.

*Veterans Administration.* Montreat-Anderson College is approved to enroll veterans and sons and daughters of veterans. The laws which apply to educational benefits under the jurisdiction of the Veterans Administration are published in Title 38, United States Code.

Chapter 31 provides benefits for veterans with service-connected disabilities. Chapter 34 provides educational assistance for veterans and servicemen who have served on and after February 1, 1955. Chapter 35 provides benefits for sons and daughters of veterans or wives or widows of veterans who have died as a result of a service-incurred disability, or who have become permanently and totally disabled as a result of service-incurred injuries.

Persons entitled to V. A. educational benefits should make application to the appropriate V. A. Regional Office well in advance of the date they expect to enter college. Monthly payments will be made when a report of acceptance in the *approved program* has been received by the Veterans Administration Regional Office in Winston-Salem, North Carolina. The first monthly payment will be made to the business office when the student registers. Veterans must carry a full scholastic load to receive full benefits.

## **ENDOWMENTS**

### ***Living Endowment Program***

The Montreat-Anderson College Living Endowment Program supports the student aid program and the educational and general expenses of the college. Through annual gifts to Montreat-Anderson College Living Endowment the college has been able to continue its policy on student aid, "making higher education available to students who do not have the financial resources to pay for their own education." Since an annual gift is the same as interest on a large investment, it becomes a significant portion of the current operating budget. Thus, a gift of \$100 represents the interest at 4 per cent current earnings of the endowment fund on \$2,500.

The alumni gifts to the college Living Endowment underwrite a portion of the Montreat-Anderson College Work Scholarships.

The Good Neighbor Program seeks annual gifts from individuals and businesses in the Swannanoa Valley to support scholarships for high school graduates from the Valley. The Montreat Woman's Club makes annual contributions for scholarships.

In support of this program an annual Roll Call is made among the alumni, churches, Women of the Church, industries and businesses. Checks should be made payable to Montreat-Anderson College, Living Endowment.

## **INVESTED ENDOWMENT FUNDS**

Montreat-Anderson College has invested endowments of \$462,456 as of May 31, 1973.

The named Endowment Funds include:

**T. S. McPheeters Fund (Supporting a salary for Bible Professor)**

**S. W. Newell Scholarship Fund**

**Lola E. Johnson Scholarship Fund**

**Mary Anderson Burwell Scholarship Fund**

**R. C. Anderson Fund**

**W. D. Simpson Memorial Fund**

The establishment of Invested Endowment Principal which will provide earned income to support current operations (student aid, faculty salaries, etc.) is increasingly important in the continuing operation of the college.

# *The Academic Program*

Montreat-Anderson College is accredited by the Southern Association of Colleges and Schools. A student attending Montreat-Anderson may plan an academic program to meet the requirements of his educational goal, whether the goal be to transfer to a four-year institution or simply to be graduated from junior college.

The student will enroll as a candidate for one of the following degrees:

Associate in Arts

Associate in Science

Associate in Science (Natural Science)

Associate in Science (Recreational)

Associate in Science (Secretarial)

## **ACADEMIC ENRICHMENT**

Students whose previous record indicates their need for strengthening in basic courses will be required to enter the program designed for academic enrichment. It will be administered during the regular academic session.

Academic Enrichment Studies will be directed toward academic achievement for credit in regular college courses. A special fee to cover the additional costs of this work will be \$100.

## **INDEPENDENT STUDY COURSES**

Independent Study courses are ones which allow the student to proceed at his own rate and to achieve the grade he wishes, based upon material mastered rather than upon competition with fellow-students. The instructor in such a course will clearly state requirements at the beginning of the semester. Since a considerable amount of maturity and self-discipline is required, a student should register for Independent Study courses only if he is prepared to work without the framework of regular class structure.

## **GRADES**

The grading system for academic courses is as follows:

**A—Excellent**

**B—Good**

**C—Average**

**D—Below average**

**F—Failure**

**I—Incomplete** (A grade of "I" indicates that for some reason deemed

acceptable by the professor, a student's work is incomplete at the end of a semester. The student may complete the work during the following semester up to a specified date determined by the instructor, otherwise the "I" becomes an "F." For courses designated by the instructor at the beginning of the semester as "Independent Study," the "I" may at the discretion of the instructor, become an "NC" [no credit] or an "F"; the student must then re-register in order to complete the course.)

**W—Withdrawal during the first four weeks of the semester.**

**WF—Withdrawal Failing after the first four weeks of the semester.** This grade will become automatic unless the Academic Affairs Committee rules otherwise. WF will be given after the first two weeks of a half semester course.

#### **PROGRESS REPORTS**

The final grade in each course is assigned and recorded at the end of each semester. In addition, mid-semester progress reports are made by the faculty; unsatisfactory grades are reported to parents or guardians. These mid-semester reports do not become a part of a student's official record. Teachers of Independent Study Courses may, at their discretion, submit NR (no record) grades at mid-semester.

#### **CREDIT HOURS AND QUALITY POINTS**

Montreat-Anderson College operates on the semester system. Quality points are awarded for credit courses on a 4.0 scale as follows:

**A—4 quality points per semester hour**

**B—3 quality points per semester hour**

**C—2 quality points per semester hour**

**D—1 quality point per semester hour**

**F—0 quality points per semester hour**

The quality point average is computed by dividing the total number of hours attempted into the total number of quality points earned.

#### **AUDIT**

Students who wish to audit courses may do so by obtaining permission from the Academic Dean. Auditors do not receive grades or credit. The fee for auditing is \$10 per audit hour for special students.

#### **REQUIRED COURSES FOR CONTINUING IN SCHOOL**

All regular and full-time students must be enrolled for the following courses unless they have successfully completed the requirements in them: English 101 and 102, Bible 101 and 102, one semester hour of Physical

Education activities courses per year and one half semester hour of General Studies per semester.

Students who are not enrolled in the above courses and who have not completed work in them will be asked to withdraw from the college.

#### ACADEMIC PROBATION

Students are required to make a specified quality point average in order to remain in good standing. Those who fail to gain a QPA of 1.50 after their first semester and 1.75 thereafter will be placed on Academic Probation. A student who has Academic Probation status at the end of two consecutive semesters will be suspended. Under certain circumstances a student may also be placed on Academic Probation by act of The Dean of The College or of the Academic Affairs Committee. The status of academic probation may be withdrawn at mid-semester if the student has no more than one unsatisfactory grade.

Students placed on academic probation will be limited to thirteen academic hours exclusive of P.E. activities, General Studies, and Chorus. They will have no unexcused cuts in any course nor will they undertake work or extracurricular responsibilities without permission of the Dean of the College. No student on Academic Probation will be permitted to use a motorized vehicle without permission.

The intent of Academic Probation is to encourage the student to discipline himself and to form systematic study habits in an effort to improve his performance.

#### ACADEMIC SUSPENSION

The Administration reserves the right to suspend or drop a student from the college because of poor scholarship. Any student on Academic Probation who fails to meet the requirements of his probationary status will be subject to academic suspension without refund of fees. A student who has Academic Probation status at the end of two consecutive semesters will be suspended. Any other student who, in the opinion of the Academic Affairs Committee or of The Dean of The College, is consistently neglectful of his academic responsibilities will be suspended.

Students who are suspended have the right of appeal to The Dean of The College or to the President.

Those who are suspended may seek re-entry to the college after one semester and, if readmitted, will be on probation. Work undertaken in summer school and averaged into the previous semester's work will be considered in evaluating a student's academic status.

#### HONORS

*The Dean's List* is made up of those students who, during the previous semester, have met the following requirements: (1) received a grade of

"B" or better in each academic subject taken; (2) taken at least twelve hours of academic work; (3) completed the minimum requirements in Physical Education satisfactorily; (4) received no grade of "incomplete"; (5) maintained a satisfactory citizenship record.

*The Merit List* is made up of Academic Enrichment students who have (1) a "B" average or above on their academic work; (2) completed the minimum requirements in Physical Education satisfactorily; (3) received no grade of "Incomplete"; (4) maintained a satisfactory citizenship record.

*Scholarship Certificates* are awarded at commencement to those students who have met Dean's List requirements for first and second semesters.

*Scholarship Pins*, the highest academic award at Montreat-Anderson College, are awarded at commencement to those students who have met the Scholarship Certificate requirements for four semesters.

*Phi Theta Kappa*, the national honor society on junior college campuses, maintains the Mu Lambda Chapter in Montreat. Eligible students must have been enrolled for 15 academic hours each semester, have been in the top 10% of the student body, and have met chapter requirements.

#### CLASS ATTENDANCE

It is expected that students will be present for all class sessions. The responsibility for work missed because of unavoidable absence rests entirely upon the student. See Student Handbook for detailed information concerning class attendance policy.

#### CLASSIFICATION OF STUDENTS

To be classified as a sophomore, a student must have earned 24 semester hours of academic credit.

#### TRANSCRIPTS

The first copy of a student's transcript is issued for him without charge after accounts are cleared. Requests for subsequent copies should be made in writing to the Registrar and will be sent only upon receipt of a fee of one dollar.

#### REPEATED COURSES

A student may repeat a course on which previous performance has been poor. Only the better of the two attempts will be counted as hours attempted in computing a quality point average; thus a student is provided with the opportunity to improve upon poor performance. Both attempts, however, appear on the permanent record. The student is reminded that the above policy is institutional. No assurance can be given that other colleges will treat repeated courses in the same manner.

## **CHANGE OF SCHEDULE**

Changes of schedule are not encouraged, but necessary changes in registration may be made in accordance with the date established in the academic calendar by the use of forms obtained in the office of the Registrar. A change of schedule will require payment of a \$10 fee. All changes must be approved by the faculty advisor, the Dean of the College and the Registrar.

Courses may be dropped during the first four weeks of the semester with a notation of "W." After four weeks (two weeks for 9-week courses), a student who drops a course automatically receives a grade of "WF" unless the Academic Affairs Committee makes a recommendation to the contrary. Courses with a notation of "W" will not be counted as hours attempted in computing quality point average; grades of "WF" will be counted as hours attempted.

## **SUMMER SCHOOL**

Montreat-Anderson College offers a summer school program, full details of which are available in a separate brochure which can be obtained from the Admissions office.

A student who wishes to enroll in the summer courses offered by another institution must receive permission to do so from the registrar, and complete the necessary forms required by that office.

Completion of the summer school permission entitles the student to full credit on all summer credit earned. All grades, passing or failing, and the quality points are recorded and computed into the student's average at Montreat-Anderson College. Credit for approved summer work is treated as if it were earned at Montreat-Anderson. Work undertaken in summer school and averaged into the previous semester's work will be considered in evaluating a student's academic status.

Summer work taken elsewhere without permission may or may not be accepted at Montreat-Anderson.

## **FACULTY ADVISORS**

Upon his enrollment each student is assigned a faculty advisor to assist him in clarifying his educational objectives, planning his program, utilizing his resources and meeting the requirements for graduation.

To facilitate transfer to senior institutions, it is important that junior college students meet the requirements for the Associate Degree. If the senior institution has been decided upon, the student should become familiar with the requirements of the program he plans to enter and choose his electives to meet the requirements of the program at that institution. The faculty advisor will approve such planning prior to registration.

## **DIRECT TRANSFER TO SENIOR COLLEGE**

Montreat-Anderson College has direct transfer agreements with the following Senior Colleges:

King College—Bristol, Tennessee

Mars Hill College—Mars Hill, N. C.

Tusculum College—Greeneville, Tennessee

Presbyterian College—Clinton, S. C.

These agreements mean that graduates from MAC will find ready acceptance at any of the Colleges listed above. In some instances scholarship aid is also available and interested students are encouraged to seek further information from the Dean of the College or from the Registrar.

## **REGISTRATION**

Toward the close of each semester, students in conference with their advisors plan and register for their course program for the following semester. Registration will then be closed until a designated final registration day at the beginning of each term. Failure to register at the stated time will mean a possible loss of course selection and a late registration fee of \$10.

New students confer with their advisors during the orientation period and complete their registration on a designated day. Those who register late must pay a fee of \$10.

## **MINIMUM AND MAXIMUM LOADS**

For a student to be graduated in four semesters he must average an academic load of sixteen semester hours per semester. All resident students are required to carry at least twelve semester hours of work exclusive of physical education activities courses, chorus and general studies.

Students not on Academic Probation may carry up to eighteen semester hours, including physical education. One further course may be added based on the student's academic record and written permission from the Dean of the College. Only students who have at least a "B" average the preceding semester will be considered.

## **WITHDRAWAL FROM THE COLLEGE**

A student desiring to withdraw from the college for any reason must obtain a withdrawal form from the Registrar's Office and return it properly completed. If the withdrawing student fails to follow this procedure, he will not be entitled to an honorable dismissal. No refunds will be made to students who fail to complete the withdrawal form.

If the withdrawal occurs after the last day for dropping courses, a grade of "WF" will be recorded for each course unless the Academic Affairs Committee rules otherwise.

## RIGHTS RESERVED BY THE COLLEGE

The college reserves the right to exclude from college any student whose academic work is unsatisfactory, whose character and morals are not consistent with the ideals of the college, or whose influence is detrimental to the spirit of the college. The college reserves the right to add or delete courses and requirements at any time.

The college also reserves the right not to offer any course for which there are fewer than six students enrolled.

## DEGREE REQUIREMENTS

The requirements for the degree are designed to provide breadth in general education and to allow for the amount of specialization necessary in preparation for a major field in junior and senior years. The course programs which follow are representative of those offered by major colleges and universities in the freshman and sophomore years. To earn any of the degrees outlined on these pages, a student should:

- (1) Complete the form "Request for Degree" during the registration period for the semester immediately prior to the date the degree is to be granted.
- (2) Earn a minimum of 64 semester hours of credit.
- (3) Successfully complete all courses listed as basic degree requirements.
- (4) Present a cumulative "C" (2.0) average on transfer hours accepted and on all work attempted for a degree at Montreat-Anderson College.
- (5) Earn a minimum of 24 semester hours at Montreat-Anderson College. Note: A student who leaves Montreat-Anderson College with less than 64 hours or less than a 2.0 average may enroll in another institution and transfer back a maximum of only 12 hours toward a degree at Montreat-Anderson.

A deficiency of more than 12 hours will necessitate the student's return to Montreat-Anderson if he wishes to graduate from the college.

Students are normally subject to the requirements stated in the catalogue which was current when they registered. A student who leaves college and is later readmitted must meet the requirements current at the time of re-admission.

## GRADUATION

All students receiving diplomas are expected to be present at the Commencement services. A fee of \$10 will be charged for any diplomas which have to be mailed to graduates who are not present. The requirement to attend the graduation ceremonies does not apply to students who are not enrolled in the college during the semester immediately preceding graduation.

## DEGREES

### ASSOCIATE IN ARTS DEGREE

#### FOREIGN LANGUAGE REQUIREMENT

The Associate in Arts (A.A.) Degree has the requirement of a foreign language credit or proficiency through the two hundred level. All entering students who expect to enroll in a foreign language beyond the elementary level must take a proficiency examination. Students demonstrating proficiency through the 102 level may complete their language requirement by taking 201-202 of that language or by completing satisfactorily twelve semester hours of a different language.

Students presenting two high school units of a foreign language but whose proficiency examination score does not permit them to enter the 200 level may not receive credit for the 101-102 level of that language. These students are advised to begin the study of a different foreign language.

Basic Requirements for the A.A. Degree			
Courses	Semester Hours Required	Semester Hours Earned	
Bible 101, 102	6		
English 101-102	6		
English Literature 201, 202, 210, 211, or 212	3		
Fine Arts Art 205 or Music 105	3		
Foreign Language Through 202*	12		
History 101, 102	6		
Mathematics**	3		
Natural Science Biology, Chemistry, Physics, or Physical Science	8		
Social Science History (other than 101,102), Economics, Sociology, Psychology, Political Science	3		
Physical Education Activities	2		
General Studies	2		
Academic Electives to bring total to 64			

\*Fewer than 12 hours of a language may be required if proficiency is demonstrated, as explained in this section. Students must remember to substitute elective hours in this case, however, to bring totals of hours earned to 64.

\*\*In some cases fewer than 3 hours of Math are required. This is true only if the student demonstrates through examination proficiency through 112 level and is ready for mathematics at the Calculus (205) level. Students must remember to substitute elective hours in this case, however, to bring total hours earned to 64. (Math 106 does not satisfy the Math requirement for this Associate Degree.)

## THE ASSOCIATE IN SCIENCE DEGREE

The Associate Science Degree has no Foreign Language requirement. As a result of the absence of the language requirement, students pursuing this degree must take more courses in other areas.

### Basic Requirements For the A.S. Degree

Courses	Semester Hours Required	Semester Hours Earned
Bible 101,102	6	
English 101-102	6	
English Literature 201, 202, 210, 211, or 212	3	
Fine Arts Art 205 or Music 105	3	
History 101,102	6	
Humanities English 201,202,210,211,212 Bible 203,204,210,221, Christian Education 220, Philosophy 211, or a foreign language.	3	
Mathematics*	6	
Natural Science Biology, Chemistry, Physics, or Physical Science	8	
Social Science History (other than 101, 102), Economics, Sociology, Psychology, Political Science	6	
Physical Education Activities	2	
General Studies	2	
Academic Electives to bring total to 64		

\*In some cases, fewer than 6 hours of Math are required. This is true only if the student demonstrates through examination proficiency through 112 level and is ready for mathematics at the Calculus (205) level. Students must remember to substitute elective hours in this case, however, to bring total of hours earned to 64 (Math 106 does not satisfy the Math requirement for this Associate Degree.)

## THE ASSOCIATE IN SCIENCE DEGREE

(Natural Science)

Courses	Semester Hours	Semester Hours
	Required	Earned
Bible 101,102	6	
English 101-102	6	
English Literature 201, 202, 210, 211, or 212		3
History 101,102	6	
Mathematics (111-112 or 205-206, 215, 216)		6 or 8
Natural Science (from Biology, Physics, Chemistry, or Math 205-206, 215, 216)	24	
Social Science or Fine Arts History (other than 101, 102), Economics, Sociology, Psychology, Political Science — Art 205 or Music 105		3
Physical Education Activities	2	
General Studies	2	
Academic Electives to bring total to 64		

## ASSOCIATE IN SCIENCE DEGREE

(Recreational)

### Requirements and Recommended Sequence

Courses	Semester Hours Required	Semester Hours Earned
<b>First Year</b>		
Bible 101,102	6	
English 101-102	6	
Mathematics	3	
107 or 111 Recommended		
Natural Science	8	
Biology, Chemistry, Physics, or Physical Science		
Physical Education 101	2	
Recreation 101-102	6	
Recreation 201	1	
General Studies	1	
 <b>Second Year</b>		
English 201	3	
Health 101, 102	5	
History 202	3	
Mathematics	3	
Psychology 202	3	
Sociology 204	3	
Recreation 202	1	
Recreation 203	3	
Recreation 204-205	4	
Academic Electives	4	
General Studies	1	
	—	
	66	

## ASSOCIATE IN SCIENCE DEGREE

(Secretarial)

### Required Courses and Recommended Sequence

Courses	Semester Hours Required	Semester Hours Earned
<b>First Year</b>		
Bible 101,102	6	
Business Education 101-102	4	
Business Education 103-104	8	
Business Education 107	3	
English 101-102	6	
Mathematics 106	3	
Physical Education Activities	1	
General Studies	1	
	—	
	32	
<b>Second Year</b>		
Business Education 201-202	6	
Business Education 203-204	6	
Business Education 206-207	6	
Business Education 208, Economics	3	
Business Education 210	3	
English 201, 202, 211, or 212, 210	3	
Social Science History, Economics 209, Political Science, Sociology, Psychology	3	
Physical Education Activities	1	
General Studies	1	
	—	
	32	

## COURSES

Courses designated by numbers connected by hyphens, e.g., 101-102, and by numbers separated by commas, e.g. 101, 102, continue throughout the year. Use of the hyphen indicates that the course must be taken in the listed sequence.

### GENERAL STUDIES

101, 102; 201, 202 *General Studies*  $\frac{1}{2}$  semester hour per sem.

This degree requirement is met by attendance at chapels, convocations, and special functions scheduled during the academic session. These events cover religious, social and cultural concerns and may be supplemented by other requirements.

## HUMANITIES DIVISION

### BIBLE

#### A SURVEY OF THE OLD TESTAMENT

101. *A Survey of the Old Testament* 3 semester hours

A study of Hebrew history, faith and literature. Emphasis is given to the origins described in Genesis, the religious significance of the Exodus, the Mosaic Covenant and the major teachings of the prophets. Examination is made of the relationship of God and man and the unfolding plan of redemption. Required of all students.

#### THE LIFE OF CHRIST

102. *The Life of Christ* 3 semester hours

A survey of the life and teachings of Jesus Christ based on the four Gospels with emphasis on the relevance of the Christian faith to contemporary religious and social issues. This survey includes a treatment of the authorship of the four Gospels and a background study of both the Roman World and Judaism. Required of all students.

#### HISTORY OF ISRAEL

203. *History of Israel from Joshua to Nehemiah* 3 semester hours

This course is designed to include an introduction to the modern state of Israel, a rapid survey of the Old Testament period from Joshua to Nehemiah and an emphasis upon the Prophets and the Writings.

#### ACTS AND THE RELATED EPISTLES

204. *Acts and the Related Epistles* 3 semester hours

This course opens with a survey of the Intertestamental Period and the Roman World as a background for understanding the First Century Church. Attention is given to the relevance of the Apostolic Church to the contemporary Christian community.

## CLASSICS IN CHRISTIAN LITERATURE

210. *Classics in Christian Literature* 3 semester hours  
A study of Christian literature from such authors as the Early Church Fathers, Augustine, Erasmus, Luther, Calvin, and some of the writers since the Reformation. The course includes an analysis of the literature for form, structure and style with some consideration given to the origin of the forms. An attempt is made to evaluate the contribution of each writer to Christian and Western thought and the development of the Church. The course should normally be elected in the second year. (Same as English 210).

## INTRODUCTION TO PHILOSOPHY

211. *Introduction to Philosophy* 3 semester hours  
An introduction to the major problems and systems of philosophy. This course will familiarize the student with some of the systems of philosophy which have appeared over the centuries and with some of the contemporary systems. Prerequisite: Bible 101, 102.

## CHRISTIAN DOCTRINE

221. *Christian Doctrine* 3 semester hours  
A basic study of the major doctrines of the Christian faith and their application to contemporary thought and life. Includes studies in revelation, authority, the existence and nature of God, the person and work of Christ, the Holy Spirit, the Church, man, and Christian ethics.

## CHRISTIAN EDUCATION

### THE CHRISTIAN FAITH AND SOCIETY

220. *The Christian Faith and Society* 3 semester hours  
An introductory study of Christian service. This course will acquaint the student with the program and organization of the local church and will stress the Biblical basis of Christian service. Attention will be given to the needs of various groups and to the service of the church to these needs. The groups include: the youth, the elderly, the poor, the sick and the troubled. Field work will be arranged through the local churches. This course is a practical introduction to Christian Education. Prerequisite: Bible 101, 102 or approval of instructor.

## ENGLISH

### FRESHMAN COMPOSITION

- 101-102 *Freshman Composition* 3 semester hours per semester  
A course designed to teach students to write clearly and effectively. The course includes intensive work in composition and extensive practice in expository writing with the reading and analysis of essays and fiction as a basis for training in expression. (Students who do not have acceptable speed and comprehension in reading will be encouraged to attend developmental reading classes and labs as a basic part of the course in addition to their regular work.) Required of all students.

## ADVANCED FRESHMAN COMPOSITION

### 104. *Advanced Freshman Composition*

3 semester hours

An advanced freshman composition course to challenge students to wider and more significant reading in great literature, and to deeper understanding of important issues in human life and to provide stimulation for both oral and written expression. Enrollment by invitation only. Fulfills requirement of English 102. Seminar three hours per week.

## SURVEY OF ENGLISH LITERATURE

### 201. *Survey of English Literature*

3 semester hours

A survey of English literature before the Romantic Period. Major emphasis upon the masterpieces.

### 202. *Survey of English Literature*

3 semester hours

A survey of English literature from the Romantic Period to the present.

## JOURNALISM

### 203. *Journalism*

3 semester hours

A basic course in communications designed to give the student training and practice in news gathering, compiling, editing, copyreading, proofreading, layout, headline writing, and elements that make a news story. Included will be features, spot news, and editorials. Time will be devoted to studying the five major departments of a newspaper and the media that comprise the communications field.

## CLASSICS IN CHRISTIAN LITERATURE

### 210. *Classics in Christian Literature*

3 semester hours

A study of Christian literature from such authors as the Early Church Fathers, Augustine, Erasmus, Luther, Calvin and some of the writers since the Reformation. The course includes an analysis of the literature for form, structure and style with some consideration given to the origin of the forms. An attempt is made to evaluate the contribution of each writer to Christian and Western thought and the development of the Church. The course would normally be elected in the second year. (Same as Bible 210).

## WORLD LITERATURE

### 211, 212 *World Literature*

3 semester hours per sem.

A thematic course in which students are asked to trace certain ideas important in human life as these have been expressed in varying forms in the literature of the world. Students discover and interpret the themes through group discussion and individual written work.

## FUNDAMENTALS OF SPEECH

### 204. *Fundamentals of Speech*

3 semester hours

This course is designed to teach the practical everyday aspect of speech—body control, voice quality, pronunciation, articulation, adjustment to the audience situation both as a speaker and a listener, and the basic principles underlying all speech activities.

Much practice is afforded the student in group discussion, panel discussion, conversation, oral reading, story telling, pantomime work, and extemporaneous and impromptu speaking.

### INTRODUCTION TO DRAMA

#### 205. *Introduction to Drama*

3 semester hours

Emphasis on drama as expression of the highest aspiration of man: primarily a lecture-performance course, with emphasis on the American Musical Theatre.

### INTRODUCTION TO ACTING

#### 215. *Introduction to Acting*

3 semester hours

The primary techniques of acting, imagination, sensory perception and memory, improvisation, and interplay.

### ORAL INTERPRETATION

#### 225. *Oral Interpretation*

3 semester hours

Designed to improve the ability to read orally and appreciatively. Emphasizes understanding and communication, the thought and feeling of poetic prose and dramatic selections. Individual and choral reading before the class and at least one public performance required.

### STUDY SKILLS

#### 101. *Study Skills*

2 semester hours

A practical guide to methods of studying with specific instructions for an appropriate use of time, the planning of assignments, the taking of lecture notes and the preparation for examinations. The course also provides a general orientation to college life.

### FINE ARTS

### STUDIO ART

#### 101. *Studio Art.*

1 semester hour

A study and practice of the elements and principles of art with emphasis upon individual creative experiences in a variety of media (charcoal, acrylics, watercolors, clay, etc.) A student may take this course for credit as many as four semesters. Three hours per week. Fee.

### INTRODUCTION TO ART

#### 205. *Introduction to Art.*

3 semester hours

A survey of painting, sculpture and architecture from prehistoric times to present. This course is intended to give the student a knowledge of the development of art and a basis for evaluation.

## INTRODUCTION TO MUSIC

105. *Introduction to Music* 3 semester hours  
An introduction to the materials and properties of music, musical mediums and categories of musical literature. This emphasizes the musical heritage of western culture and its significance in modern times.

## CHORUS

110. *Chorus* 1 semester hour per semester  
Open to all members of the student body by audition. Three hours per week. Fee.

## PHOTOGRAPHY—INTRODUCTION

101. *Photography - Introduction* 2 semester hours  
Fundamentals of black and white photography. Theory of light, theory of lenses, exposure control, negative materials, negative processing, printing the positive, flash exposure determination, composition. Students supply their own camera and film. College supplies all chemicals, printing and processing equipment, and photographic paper. Fee.

## PHOTOGRAPHY — INTERMEDIATE

102. *Photography—Intermediate* 2 semester hours  
A course designed to expand on the fundamentals acquired in Photography 101. In-depth studies in lighting techniques, available light exposures, time exposures, close-up photography, formal and candid portraits, advanced processing and printing techniques in the darkroom. Color work will include assignments with positive and negative color films. A laboratory course with field trips. College furnishes all darkroom facilities and equipment. Students furnish camera, film, chemicals, and paper. Fee. Prerequisite: Photography 101 or approval of instructor.

## MODERN LANGUAGES

### ELEMENTARY FRENCH

- 101-102. *Elementary French* 3 semester hours per sem.  
A course for those who have had less than two years of high school French. In it are studied the basic principles of French grammar and pronunciation. Conversation is stressed. Four and one-half hours class and lab per week.

### INTERMEDIATE FRENCH

- 201-202. *Intermediate French* 3 semester hours per semester  
This course includes a review of grammar, intensive study of irregular verbs, conversation, dictation and translation from the standard authors. Prerequisites: French 101-102 or two years of high school French.

## FRENCH COMPOSITION

- 203-204. *French Composition* 3 semester hours per sem.  
This course includes the reading of several 19th century French plays with weekly practice in composition, both oral and written. Prerequisites: French 201-202 or the equivalent.

## FRENCH CONVERSATION

205, 206. *French Conversation* 3 semester hours per sem.  
Conversation in French on prescribed topics, with drill on idiomatic construction and correct use of tenses. Prerequisites: French 201-202 or the equivalent.

## ELEMENTARY SPANISH

101-102. *Elementary Spanish* 3 semester hours per semester  
For those who have had less than two years of high school Spanish. Emphasis upon fundamentals of grammar, vocabulary, composition, pronunciation, and conversation (Spanish-American accent). Four and one-half hours of class and lab per week.

## INTERMEDIATE SPANISH

201-202. *Intermediate Spanish* 3 semester hours per semester  
An intermediate course to develop reading and composition skills, to provide practice in translation of selected readings and oral facility in the Spanish language. Spanish composition includes letters and themes. Prerequisites: Spanish 101-102 or two years of high school Spanish.

## ADVANCED CONVERSATION AND COMPOSITION

203-204. *Advanced Spanish Conversation and Composition* 3 semester hours per semester  
A detailed study of the fundamentals of Spanish usage, oral and written. Training in correct pronunciation is stressed in conversation based on practical subject matter of everyday life in Spanish-American countries. Facility in comprehension is acquired through the reading of selections from literary works. Prerequisites: Spanish 201-202 or equivalent.

## SURVEY OF SPANISH LITERATURE

205, 206. *Survey of Spanish Literature* 3 semester hours per semester  
During the first semester, representative works chosen from the literature from the Middle Ages to the Golden Age; during the second semester, works from the Golden Age to the present. Conducted in Spanish. Prerequisite: Spanish 202 or the equivalent.

## SOCIAL SCIENCE DIVISION

### HISTORY

#### A HISTORY OF WORLD CIVILIZATION

101, 102. *A History of World Civilization* 3 semester hours per sem.  
A summary of important political, economic, and social forces in the world from the beginning of ancient civilization to the present time.

#### UNITED STATES HISTORY

201, 202. *United States History*. 3 semester hours per sem.  
A summary of important political, economic, and social forces in the history of the United States from the pre-revolutionary period to the present.

## BIOGRAPHIES IN HISTORY

204. *Biographies in History* 3 semester hours  
The course will study selected lives from world history. By using the biographical approach to history, the course offers the student an opportunity for historical concentration beyond the survey, and yet does not involve narrow specialization. The subjects will be observed through their own writings, the writings of their contemporaries, and the work of historians. Prerequisites: History 101, 102.

## DIRECTED RESEARCH IN HISTORY

206. *Directed Research in History* 3 semester hours  
An opportunity is offered for qualified students to do independent research in history using source materials, evaluating and analyzing the findings, and presenting conclusions reached through seminar papers or other means approved by the instructor. The facilities of the Historical Foundation of the Presbyterian and Reformed Churches, a research library adjacent to the college campus, will be available to students taking the course. Prerequisites: six semester hours of history, with no grade lower than "C" and permission of the instructor.

## HISTORY TRAVEL SEMINAR

207. *History Travel Seminar* 3 semester hours  
The three-week travel-study program offers students an opportunity for concentrated study of a special historical period in an appropriate geographical setting. A qualified faculty member will guide the tour and assign the topics of on-tour lectures and discussions. Prerequisites: History 101, 102.

## AREA STUDIES IN HISTORY

208. *Area Studies in History* 3 semester hours  
An elective course in history, dealing with selected historical studies varying each semester, such as Afro-American History, Problems in European History, Latin American, Asian or African History. Prerequisites: History 101, 102. This course when different areas of study are taken, may be taken for credit more than once.

## POLITICAL SCIENCE

### UNITED STATES GOVERNMENT

203. *United States Government* 3 semester hours  
This course offers a study of national, state, and local government. Special emphasis is placed on the American democratic process so that the student may take an intelligent part in civic affairs.

### CURRENT POLITICAL IDEOLOGIES

204. *Current Political Ideologies* 3 semester hours  
In this course the principal current political ideologies — democracy, socialism, communism and fascism will be analyzed in theory and practice.

## **PSYCHOLOGY**

## GENERAL PSYCHOLOGY

- 202. General Psychology** 3 semester hours  
A basic survey of the principles of the science of human behavior and their applications of life situations. Also offered as Independent Study Course.

## PSYCHOLOGY OF CHILDHOOD

- 203. Psychology of Childhood** 3 semester hours  
The mental, physical and emotional development of the child in relation to personality and social adjustments. Prerequisite: Psychology 202. Also offered as Independent Study Course.

SOCIOLOGY

## INTRODUCTION TO SOCIOLOGY



MARRIAGE AND FAMILY

- 205. Marriage and Family** 3 semester hours  
A study of the practical problems which young people face in their relationships with the opposite sex, and the study of the fundamental Christian principles and sociological norms on which a successful marriage is based.

SOCIAL PROBLEMS

- 207. Social Problems** 3 semester hours  
An analysis of the major social problems of contemporary society resulting from technological and social change, population pressure and resources, urbanization, poverty, minority groups with special reference to the Negro, conflicts regarding social values and goals, and social disorganization as related to the family, economic, religious and other institutional relationships. Prerequisite: Sociology 204 or permission of instructor.

URBAN SOCIOLOGY

## GEOGRAPHY

## INTRODUCTION TO GEOGRAPHY

- 201. Introduction to Geography** 3 semester hours  
This course offers a study of the fundamental distribution patterns of the world. Natural features, especially climates, land forms, vegetation, and soils are studied. (Not offered 1974-1975).

ECONOMIC AND REGIONAL GEOGRAPHY

- 202. Economic and Regional Geography** 3 semester hours  
A study of basic economic organization of people by occupations and by regions. (Not offered 1974-1975).

ECONOMICS



## BUSINESS EDUCATION

## ELEMENTARY TYPEWRITING

- 101-102. Elementary Typewriting** 2 semester hours per sem.  
Initiation and development of keyboard controls by touch method, with application to the production of letters, tabulations, manuscripts, and rough drafts. A minimum of 50 words per minute in sustained writing is required for credit in this course. Three hours per week. Fee.

## BEGINNING SHORTHAND

- 103-104. Beginning Shorthand** 4 semester hours per sem.  
Development of reading and writing technique and vocabulary in Gregg Shorthand. Intensive study of brief forms and phrasing. Ability to take dictation at the rate of 80 words per minute, and to transcribe easily and accurately.

## INTRODUCTION TO MATHEMATICS

OF FINANCE



## **SECRETARIAL OFFICE PROCEDURES**

- |  |                  |
|--|------------------|
| 107. <i>Secretarial Office Procedures</i>  | 3 semester hours |
| This course pertains to secretarial duties and traits, oral and written forms of expression, personality development, business reports, data processing techniques, and routine office practice. |                  |

## **ADVANCED TYPEWRITING AND BUSINESS ENGLISH**

**201-202. Advanced Typewriting and Business English      3 semester hours per semester**

This course requires development of sustained production of difficult forms of material such as letter placement and design, tabulation, billing and manuscript writing; English grammar usage and punctuation; vocabulary building; spelling, forms and composition of the business letter. A speed of 60 or more words per minute is required in typewriting. Fee.

## **ADVANCED SHORTHAND**

**203-204. Advanced Shorthand      3 semester hours per semester**

Development of dictation and transcription skill. Students must pass with 95 percent accuracy a series of shorthand tests dictated at the rate of 100 words a minute for a minimum of five minutes and average for a given period a minimum transcription rate of 35 words a minute.

## **ACCOUNTING**

**206-207. Accounting      3 semester hours per semester**

This course is planned to give the student the basic principles of accounting. Topics covered in the first semester include single entry and double entry bookkeeping, single proprietorship, statements, journals, ledgers, periodic summary, valuations, practice set, partnership, voucher systems and corporation accounts. The second semester, corporation accounts, securities, manufacturing, job order, process accounting, and elementary costing. Practice set. Prerequisite: Math 106 or equivalent.

## **ECONOMICS**

**208-209. Economics      3 semester hours per semester**

A study of the structure of modern economics, with special emphasis on macroeconomics (the American economy, its production, interrelationships, the nature and function of money, monetary and fiscal policy, and public finance) during the first term. Microeconomics (prices, competition, monopoly and oligopoly, income distribution, international trade and economic development) is studied during the second term. An added feature is a study of developing a philosophy of personal finance for the student.

## **OFFICE MACHINES**

**210. Office Machines      3 semester hours**

Instruction and practice in the use of duplicating machines, full-keyboard adding machines, ten-key adding machines, calculators, comptometers, and posting machines. Fee.

## **NATURAL SCIENCE DIVISION**

### **BIOLOGY**

#### **GENERAL PRINCIPLES**

**103. General Principles of Biology      4 semester hours**

An introduction to basic biological concepts as illustrated by the cell and by selected plants and animals. Topics covered: 1. Philosophy and methods of science; 2. Basic

physics and chemistry of biology; 3. Basic life processes; 4. Genetics; 5. Evolution; 6. Ecology. Three hours of lecture and one three-hour lab per week. Offered each semester. Fee.

## ZOOLOGY

110. *Zoology* 4 semester hours

An introduction to the major phyla of animals, including their anatomy and physiology, ecology, and significance to man. Emphasis will be placed on the vertebrates, especially mammals and man. Three hours of lecture and one three-hour lab per week. Prerequisite: Biology 103. Fee.

## BOTANY

111. *Botany* 4 semester hours

An introduction to the major divisions of plants including their anatomy and physiology, ecology, and significance to man. Emphasis will be placed on the tracheophytes, especially the spring flowers of Montreat. Three hours of lecture and one three-hour lab per week. Prerequisite: Biology 103. Fee.

## DIRECTED STUDIES

208. *Biology - Directed Studies* 1 to 4 semester hours

This course is designed for students who wish to inquire into a subject not offered in the regular course work of the college. Eligible students must be in good academic standing, and must demonstrate capability to do the proposed work. Each study must be supervised by a member of the faculty of Montreat-Anderson College, who will examine the student at the end of the study to determine whether or not he has attained his objective. An exact description of the study will be filed with the Registrar to accompany the student's transcript. This course may be repeated, but only one such course may be taken during a given semester. Three to nine hours a week. Prerequisites: The basic course in which the study is taken, and approval of the Head of Science and the Dean of the College.

## CHEMISTRY

### GENERAL CHEMISTRY

101-102. *General Chemistry* 4 semester hours per semester

Consideration of the composition, structure and properties of matter and some of the fundamental theories and laws pertaining to the changes which it undergoes. In the second semester the emphasis will be on chemical equilibrium, the non-metals, a survey of the more common metals, and semi-micro qualitative analytical methods of identification of common Cations and Anions. Prerequisite: Two years of high school algebra or permission of the instructor. Three hours of lecture and three hours of lab per week. Fee.

### ORGANIC CHEMISTRY

201-202. *Organic Chemistry* 4 semester hours per semester

A systematic study of aliphatic and aromatic compounds of carbon, with emphasis on modern electronic interpretation of reactions. Prerequisites: Chemistry 101 and 102. Three hours lecture or recitation and one three-hour laboratory per week. Fee.

## DIRECTED STUDIES

208. *Directed Studies in Chemistry.* (See Biology 208)

## ENVIRONMENTAL SCIENCE

### ECOLOGY

105. *Ecology* 3 semester hours

An interdisciplinary course stressing the relationship of man to his environment. Lecture, discussion, and field trips. This course is designed as an elective and will not satisfy the science requirement.

## DIRECTED STUDIES

208. *Directed Studies in Environmental Science* (See Biology 208)

## PHYSICAL GEOLOGY

101. *Physical Geology* 4 semester hours

Consideration of the composition and structure of the earth and some of the processes and agencies that are altering it. Three hours lecture and three hours laboratory or field work per week. (Not offered in 1974-75). Fee.

## PHYSICAL SCIENCE

101, 102. *Introduction to Physical Science* 4 semester hours per sem.

A non-technical survey of physics, chemistry, astronomy, meteorology, geology for non-science majors. The cultural impact of these sciences will be emphasized. Students with prior courses in college physics or chemistry are not given credit for this course. Three hours lecture and three hours laboratory per week. Fee.

## PHYSICS

### GENERAL PHYSICS

201. *General Physics* 4 semester hours

A series of lecture-demonstration periods in which mechanics, heat, sound and wave motion are treated using calculus in the mathematical analysis. Co-requisite or pre-requisite: Math 205. Three hours lecture, three hours lab a week. Fee.

202. *General Physics* 4 semester hours

Similar to Physics 201 except that the areas studied are in the fields of light, electricity, and the particles of modern physics. Co-requisite or pre-requisite: Math 206. Three hours lecture, three hours lab a week. Fee.

## DIRECTED STUDIES

208. *Directed Studies in Physics* (See Biology 208)

**MATHEMATICS**  
**FUNDAMENTALS IN MATHEMATICS**

- |   |                         |
|---|-------------------------|
| <b>101. Fundamentals in Mathematics</b>   | <b>3 semester hours</b> |
| A course designed for the non-science major to develop mathematical literacy through a study of elementary set theory and logic, with emphasis given to the development of the real numbers as a tool for the solution of linear and quadratic equations. Students may enroll only with the permission of the instructor. Three hours of lecture and one hour of lab per week.                |                         |
| <b>102. Fundamentals in Mathematics</b>   | <b>3 semester hours</b> |
| A nontechnical, liberal arts course designed to give those with a minimal background in mathematics a clearer understanding of the nature and uses of mathematics. The course includes a study of such topics as sets, relations and functions, logic, probability, statistics, computer math, and networks. Credit is not given to those students who have two years of high school algebra. |                         |

## INTRODUCTION TO MATHEMATICS OF FINANCE

- |   |                  |
|---|------------------|
| 106. <i>Introduction To Mathematics of Finance</i>  | 3 semester hours |
| This study deals with the mathematics of cash and trade discounts, depreciation, insurance and stocks and other securities. Same as Business 106. (Does not fulfill Mathematics requirement). |                  |

PROBABILITY AND STATISTICS

- 107. Probability and Statistics** 3 semester hours  
A non-calculus oriented course stressing methods of drawing inferences and making decisions from observed data. Includes the collection and analysis of data, the probability of an event, random variables, summarization of data, comparison of means, estimation and hypothesis testing. Prerequisite: Two years of high school algebra or the equivalent.

## FINITE MATHEMATICS

- |   |                  |
|---|------------------|
| 108. <i>Finite Mathematics</i>  | 3 semester hours |
| A study of logic, set theory, permutations and combinations, matrices and linear programming with applications. Prerequisite: Two years of high school algebra or the equivalent. |                  |

## BASIC CONCEPTS OF MATHEMATICS

- |   |                         |
|---|-------------------------|
| <b>III. Basic Concepts of Mathematics</b>   | <b>3 semester hours</b> |
| A course designed for those who plan to continue studies in the sciences with emphasis on the fundamental concepts of present day mathematical study. Topics include set theory and the concepts of functions and relations, polynomials of one variable, matrices and determinants, arithmetic and geometric sequences, combinations and the binomial theorem. Prerequisite: Two years of high school algebra or permission of the Instructor. |                         |

## ELEMENTARY FUNCTIONS

## CALCULUS WITH ANALYTIC GEOMETRY I

### 205. *Calculus with Analytic Geometry I*

4 semester hours

Differential calculus including limits and continuity, slope of a curve, derivatives of algebraic and trigonometric functions, and applications of the derivative, including maxima and minima problems and related rates. Also includes the study of conic sections. Prerequisite: Math 112 or the equivalent.

## CALCULUS WITH ANALYTIC GEOMETRY II

### 206. *Calculus with Analytic Geometry II*

4 semester hours

Integral calculus, including the Fundamental Theorem of Calculus, techniques of integration; applications involving areas, volumes of revolutions, and work; polar coordinates; L'Hospital's Rules and improper integrals; sequences and series. Prerequisite: Math 205 or the equivalent.

## CALCULUS WITH ANALYTIC GEOMETRY III

### 215. *Calculus with Analytic Geometry III*

3 semester hours

Vectors in the plane and space, vector-valued functions and parametric equations, partial derivatives and applications, multiple integrals and applications, differential equations. Prerequisite: Math 206 or the equivalent.

## LINEAR ALGEBRA

### 216. *Linear Algebra*

3 semester hours

A course for students in the social or management sciences as well as the natural sciences and mathematics. Topics include geometric vectors, matrices and linear equations, vector spaces, linear transformations, determinants, and inner product spaces. Prerequisite: Math 205 or permission of the instructor.

## DIRECTED STUDIES

### 208. *Directed Studies in Mathematics* (See Biology 208)

## HEALTH, PHYSICAL EDUCATION, AND RECREATION DIVISION

To meet degree requirements students must successfully complete two semester hours of Physical Education Activity Courses—one semester hour per year. All students are expected to participate in one intramural activity.

## HEALTH

### 101. *Hygiene*

3 sem. hours

A basic college course including the functions and structures of the human body; the nature of disease and care of the body; local, state, national, and international health agencies and services available; and the processes and objectives of healthful living.

### 102. *First Aid and Emergency Care*

2 sem. hours

A course related to the study of the methods of giving first aid. This course is designed to assist students in understanding overall principles of accident prevention and techniques of rendering immediate emergency care.

## PHYSICAL EDUCATION

P.E. 101. *Foundations of Physical Education* 2 semester hours

This course emphasizes personal fitness, life-time sports, health, recreation, physiology of exercise, and the effects of narcotics, alcohol, and tobacco on the body. Class sessions include lectures, discussion groups, and lab sessions. This course is required of all students pursuing the AS (Recreational) Degree, effective 1974-1975. Offered alternate years.

P.E. 120. *Coaching Theory: Basketball-Baseball* 2 semester hours

A basic coaching course stressing the fundamentals of each sport as well as a review of the various systems and types of play involved in baseball and basketball. Two lecture and one laboratory period per week. Offered alternate years.

### TEACHER AID IN PUBLIC SCHOOLS

P.E. 220. *Teacher Aid in Public Schools* 3 semester hours

A laboratory course for selected sophomore students interested in physical education, recreation, and elementary education in public schools. One lecture session per week plus two visitations to local schools per week required. Students assist classroom teacher in games, rhythms, stunts and other physical activities, and in recreational art. In addition to the above described nature of this course, it is considered a community service program.

### ACTIVITY COURSES

M (Men), W (Women), MW (Coeducational)

003. MW. <i>Limited Physical Activities</i>	no credit
For students with medical excuses from regular courses.	
103MW Square and Social Dance	1 sem. hour
106MW Gymnastics	1 sem. hour
107M Team Sports	1 sem. hour
107W Team Sports	1 sem. hour
109MW Varsity Athletics	1 sem. hour
200MW Tennis	$\frac{1}{2}$ sem. hour
*201MW Golf	$\frac{1}{2}$ sem. hour
202MW Canoeing	$\frac{1}{2}$ sem. hour
203MW Archery	$\frac{1}{2}$ sem. hour
204M Weight Training	$\frac{1}{2}$ sem. hour
104MW Modern Dance	$\frac{1}{2}$ sem. hour
205MW Badminton	$\frac{1}{2}$ sem. hour
206MW Advanced Gymnastics	$\frac{1}{2}$ sem. hour
*209MW Horseback Riding	$\frac{1}{2}$ sem. hour
210MW Camping	$\frac{1}{2}$ sem. hour
211MW Physical Conditioning	$\frac{1}{2}$ sem. hour
*212MW Beginning Swimming	$\frac{1}{2}$ sem. hour
*213MW Senior Lifesaving	$\frac{1}{2}$ sem. hour
*214MW Water Safety Instructor	$\frac{1}{2}$ sem. hour
*215MW Skiing	$\frac{1}{2}$ sem. hour
Rec. 201 Skills I	1 sem. hour
Rec. 202 Skills II	1 sem. hour

\*Indicates fees

Physical Education Activity Courses meet two and one half hours per week.

## RECREATION

101. *Introduction to Recreation* 3 sem. hours  
The background history, scope and nature of recreation; general programs of recreation in schools, communities, churches and agencies.
102. *Organization and Administration of Recreation* 3 sem. hours  
A study of specific programs, practices, policies and procedures for various types of agencies and organizations.
201. *Skills I* 1 sem. hour  
Indoor and outdoor games, song leading, story telling, mixers and related activities. Three hours per week.
202. *Skills II* 1 sem. hour  
High organization games, parties, special activities—drama shows, puppetry, dances, etc. Three hours per week.
203. *Outdoor Recreation and Nature Study* 3 sem. hours  
Identification of common plants and animals and ways to use outdoor recreational activities with ecological consideration and environmental conservation practices studied. Prerequisite: Recreation 101 or 102.
204. *Group Dynamics and Leadership* 2 sem. hours  
A study of social behavior and techniques of leadership in various situations. Pre-requisite: Recreation 101 or 102. Three hours per week.
205. *Field Work* 2 sem. hours  
On-the-job supervised experience in a specific area of recreation. (May be pursued during the summer.) Hours to be arranged.  
Prerequisites: Recreation 101 or 102 and Recreation 201 or 202.

## COOPERATIVE EDUCATION PROGRAM CAREER DEVELOPMENT

001. *Career Development* No Credit  
Required of students prior to their first co-op job placement. Approximately 10 hours of class time. A course to introduce and orient the student to the professional application in the work world of theory learned in the classroom. Major emphasis will be placed upon development of career plans; job applications and interviews; on-the-job situations which will confront the students; and orientation of the students to the expectations of prospective employers. It will be necessary for students to attend all class sessions.

## CO-OP PRACTICUM

- 101-102. *Co-op Practicum* 1 to 6 semester hrs.  
Ordinarily a maximum of 3 semester hours credit per work assignment to be awarded by the Co-operative Education Coordinating Committee; however, in cases where the level of the job experience warrants, this may be increased to a maximum of 5 semester hours credit per work assignment with the approval of the Dean of the College and the Cooperative Education Committee. Pre-requisite: Career Development 001 and acceptance in the Cooperative Education Program. Students will participate in work experiences related to their major area of interest.

# *Student Organizations and Services*

THE STUDENT GOVERNMENT ASSOCIATION is composed of all the students of Montreat-Anderson College. It carries out its responsibilities through its Executive, Legislative and Judicial branches which operate at all levels of campus living. It plays a primary role in interpreting the needs of students and in determining the quality of student life. It works closely with the Dean of Students and holds the authority to implement and make effective its responsibility to the college community.

The student courts begin in the individual dormitory and the Interdormitory Council and culminate in the Honor Court. When any violation of College or Student Government regulation occurs, the case is usually considered in one of the student courts except for those cases reserved for consideration by the Administrative Committee.

During the past several years, responsible student leadership has established a tradition of effective student government at Montreat-Anderson College.

THE STUDENT CHRISTIAN ASSOCIATION carries large responsibility for translating the Christian emphasis of the college into all relationships, personal and social, with outreach into the surrounding communities through various group projects.

*Men's and Women's Recreation Association* are built around a strong intramural program based on participation in various team and individual sports. Appropriate recognition is provided through the awarding of monograms by these two organizations at special ceremonies.

Publications of Montreat-Anderson College include a yearbook, *Agape*, and a student newspaper composed of student opinion, *The Lookout*. Self-expression in prose and poetry is found in the literary magazine entitled *Green Leaves*. All of these student-directed publications provide ample opportunity for students to increase their skills in writing and to voice their concerns for the issues facing the world.

*The Conservation Club*, one of the largest clubs on campus, is dedicated to the preservation, protection and development of the unique natural resources in Montreat.

*The French and Spanish Clubs* provide opportunities to use the language and to gain an appreciation and understanding of the culture of France or of Spain and the Spanish American countries.

*Greybeard Players* serves as a channel for the dramatic interests and abilities of its members. Each member participates in at least one drama production each year.

*The Gymnastic Club*, provides the opportunity for individuals who like tumbling, and exercise with apparatus, to advance in skills and knowledge. Both male and female students join in activities such as vaulting, Indian clubs, free exercise, pyramids, balancing and dance routines.

*The International Students Club*, made up of both foreign and domestic students, seeks to promote cultural exchange and understanding by giving programs open to the entire community in which the foreign students themselves interpret the culture and customs of the countries from which they come.

*Phi Theta Kappa*, the national honor society for junior colleges, maintains the Mu Lambda Chapter at Montreat.

Montreat-Anderson College is continually seeking ways to improve and expand its equipment, facilities, and personnel in the area of campus community activities. A fulltime director of activities is employed to coordinate the out-of-class activity and co-curricular program.

Supplementing local campus activities, visiting professors, lectures, and performing artists come to the campus throughout the year. The city of Asheville affords the college community additional cultural and recreational advantages such as the Community Concert Series and the Asheville Community Theater.

#### INTERCOLLEGIATE ATHLETICS

Montreat-Anderson College, a member of the Western Carolinas Junior College Conference, participates in five intercollegiate sports—basketball, soccer, golf, tennis, and baseball. McAlister Gymnasium provides a fine junior college sports and physical education facility, complemented by a new swimming pool. An intensive recruitment program is maintained, with several full and part-time grants-in-aid for athletics awarded annually.

*Cheerleaders*, screened and selected each year, add greatly to the color and enthusiasm of Montreat-Anderson games. Their primary purpose is to support the teams with encouragement and spirit. New students with cheer-leading experience are encouraged to try out each year.

#### STUDENT SERVICES

The College Chaplain, the Resident Counsellors, and the Dean of Students are available for personal counseling. In addition each student has an academic advisor, a selected member of the faculty who assists him in choosing his academic program and helps him to cope with problems as they arise.

#### HEALTH SERVICE

A registered nurse or her assistant is on duty at all times. The Student Insurance Program is required of all full-time students. Under this program, students are protected 24 hours a day on campus or off, including interim vacations during the college year, plus two days travel time each way. *Students must pay for outpatient services outside the infirmary and for all prescription drugs.*

#### **LAUNDRY SERVICE**

Students are required to bring their own linens. Self-service laundry facilities and complete one-stop laundry and cleaning facilities, including shirt finishing, dry cleaning, alterations and fluff-and-fold laundry are available in the commercial center. The Manager will be happy to assist you with your laundry and dry cleaning service on cash basis only. All personal property should be marked with the student's name.

#### **BOOKSTORE**

The Montreat-Anderson Bookstore is maintained by the college for the convenience of the students. School and general supplies may be obtained here. The Bookstore is run on a strictly cash basis. A general estimate of the amount needed for books for the first semester is \$100 and for the second semester, \$80.

# *Special Programs*

## HISTORICAL FOUNDATION RESEARCH

The Historical Foundation of the Presbyterian and Reformed Churches was established by the General Assembly of 1927 to collect, preserve and promote the use of materials pertaining to the Presbyterian family of churches. Made up of a Museum, Library and Archives, the Historical Foundation is a research center drawing scholars from all over the world. Its collections document and illustrate Presbyterian and Reformed history across more than five centuries, on five continents and the moon. The resources of the Historical Foundation will be used by students enrolled in History 206: Directed Research in History.

## CROSSCOUNTER, INC.

Crosscounter, Inc., located in Newark, New Jersey, was organized under the Reverend Bill Iverson, a graduate of Davidson College and Columbia Theological Seminary and a candidate for a doctorate at New York University. This is a grassroots, interdenominational organization formed in 1966 to reach people, particularly youth, with the claims of Christ in the midst of inner-city culture.

Working with the Director of Crosscounter, Inc. are students who are involved in all aspects of the program. While the schedules of individuals vary from day to day, mornings will be reserved as a time for study and devotion. The work is done in churches, settlement houses, coffee houses, and homes for the delinquent. Group dynamics is a daily medium of learning. Students enrolled in Sociology 208 will participate in this program.

## TRAVEL SEMINARS

In cooperation with Gordon College of Wenham, Mass. the Montreat-Anderson College travel seminar program offers students an opportunity for travel and study. Each tour, set up through the college, is co-ordinated with a seminar program of lectures and discussions. The tours are led by experienced faculty members. Students may earn college credit for their participation. The tours are also open to students who do not wish to earn college credit, but who are interested in participating in this type of program. (See History 207).

## CHAPEL AND CONVOCATIONS

The weekly chapel services at the college are intended to be a focus of worship for the whole community. They also serve to bring to the college distinguished speakers and groups who address themselves to the significance of Christian faith and activity in the world today.

Convocations are used for cultural and educational purposes. Programs of music, drama and dance are interspersed with presentations by specialists in a variety of fields who are able to broaden the horizons and enrich the experience of the student body.

All students are required to attend a specified number of chapels, convocations, and special gatherings. Each semester one-half semester hour credit is granted for attendance at these functions. No student can be graduated without having gained the one-half semester hour for each semester he is enrolled at Montreat-Anderson College. The credit is designated as General Studies in the list of requirements for a degree.

### CHAPEL SPEAKERS FOR 1973-1974

The Rev. David Parks	Dr. Billy Graham
The Rev. William Junkin	Bobby Richardson
Dr. Don Mitchell	Dr. Henry Morris
The Rev. R. K. Robinson	Dr. John Norman Jonsson
The Rev. Jack Oates	Hal Guffey
The Rev. Sandy Curnow	Ray Barfield and Ron Odum
Shorb Brothers	Dr. Charles C. Bovee
Dr. Robert Henderson	Dr. Eleanor Soltau

### COOPERATIVE EDUCATION

#### Purpose of Cooperative Education:

Montreat-Anderson College offers students the opportunity to work and learn through the Cooperative Education Program which gives support to students' on-campus academic efforts by means of off-campus job placements. Every effort is made to place the students in jobs which are related directly or indirectly to their career interests. The intent of co-op is to help students translate the theoretical structure of the academic world into practical experiences that can and will prove useful in a broader community.

Students are selected for Cooperative Education placements by means of the following criteria:

- A. Students cannot participate in co-op until they have completed at least one semester of study at Montreat-Anderson College;
- B. Students must be in good academic standing prior to enrolling in Cooperative Education; no student on Academic Probation will be eligible;
- C. Students planning a co-op placement are required to participate in the Career Development seminar prior to leaving the campus for the first work placement.

A maximum of 6 semester hours academic credit will ordinarily be granted to students for work experiences during the program at Montreat-Anderson; however, in cases where the level of the job experience warrants, this may be increased to a maximum of 10 semester hours credit, with the approval of the Dean of the College and the Cooperative Education Committee. These credit hours will be elective co-op practicum hours or, with the approval of the faculty in a specific division, hours in independent study in one of the divisions of the College.

## **CO-OP STUDENTS MIGHT BE:**

- 1. ALTERNATE**—two or more students covering one job. While one is working full time off campus during any period, the other is on campus, and the employer has a position continuously filled;
- 2. PARALLEL**—a student attends class part-time and works part-time. This can also be applied in an alternate pattern with two students splitting an eight-hour day for continuous job coverage while attending classes morning or afternoons;
- 3. SEASONAL**—a student works in an area where there is seasonal demand.

Further information and requirements are given in a separate brochure, which is obtainable from the Director of Cooperative Education upon request.

# *Physical Facilities*

The unique and beautiful buildings of Montreat-Anderson College are constructed of native stone. In the interior, colorful micaflint, granite, sandstone and variegated marble are used. There is an unusual blending of the buildings with the landscape.

*Gaither Hall*, the college administrative building, houses the administrative offices, classrooms, the language laboratory, and the College Chapel. This building was given to the college in 1935 by Mrs. R. C. Anderson as a memorial to her parents, Mr. and Mrs. Thomas Hall Gaither. A new pipe organ was installed in 1971.

*The Historical Foundation Of The Presbyterian And Reformed Churches*, which is owned and operated by the Presbyterian Church in the United States, has a collection of fifty thousand printed volumes, ten thousand volumes of periodicals, and eight thousand five hundred archives. In addition to its excellent resource in the fields of religion and church history, the collection is strong in encyclopedic, bibliographic, and biographic materials. It also contains much material in the areas of state, national, and European history. The Foundation welcomes and encourages student use of these resources.

*The World Fellowship Building*, constructed with funds given as the Birthday Gift of the Woman's Auxiliary of the Presbyterian Church in the United States in 1937, houses the Business Offices of Montreat-Anderson College and the Mountain Retreat Association. *Faculty offices* are located on the third floor of this building.

*Morgan Science Building*, completed in the fall of 1969, provides ample classroom space for science and mathematics classes and well-equipped laboratories. In addition there are faculty offices, a large lecture hall and a seminar room.

*Moore Memorial Social Center*, provided by Mrs. Philip Howerton and her children as a memorial to the children's father, Mr. Herman Moore, houses the gift shop, snackbar, student lounge, and other facilities designed for the social life of the campus.

*Assembly Inn*, an attractive conference hotel, accommodates one hundred eighty overnight guests. The spacious lobby and dining room seating 400 may be used for college dinners, receptions, dances, and teas. Eight seminar conference rooms and a convocation hall are available for college use. Parents and friends of students will find comfortable accommodations here. Please write for reservations at Assembly Inn, Montreat, North Carolina 28758, or call (704) 669-7481.

By action of the Board of Trustees, rooms will be made available in the Inn for housing women students should enrollment make additional housing facilities necessary.

*Anderson Auditorium*, the year-round assembly hall which seats more than three thousand people, is available for college concerts and convocations. It also houses four classrooms and a small auditorium for drama, concerts, and dances.

*McGregor Hall*, a dormitory for women housing eighty students, features an extensive lobby dominated by a large stone fireplace. Each room has a private or adjoining bath.

*Montreat-Anderson Hall*, constructed in 1968, housing 144 students, has private baths and an elevator. It has a spacious lobby and is carpeted throughout.

*Howerton Hall*, a dormitory for men housing 112 students, has private or adjoining baths for all rooms. The College Cafeteria is located in the west wing of this building.

*Davis Hall*, a men's residence hall which accommodates 102 students, was completed in 1964.

*The Commercial Center* provides a general store, post office, coin-operated automatic laundry, and other services.

*The L. Nelson Bell Library* is envisioned as a total learning center. The three-level structure is designed to create a close interrelationship among all resources of teaching and learning including books, periodicals, records, tapes, microfilm, photography, film, and television.

The L. Nelson Bell Library has provided a new vitality to Montreat-Anderson College and the surrounding communities. It is a place where the discovery of ideas can become exciting.

A heated *Swimming Pool* has been in use since the opening of the 1972-73 school year.

# *Administration and Faculty*

## ADMINISTRATIVE OFFICERS 1973-74

SILAS M. VAUGHN, B.S., M.S., LL.D.	President
JOHN N. AKERS, B.A., B.D., Th.M., Ph.D.	Dean of the College
C. LARRY WILSON, B.S., M.S., Ph.D.	Dean of Student Affairs
WILLIAM S. RUSSELL, B.S.	Business Manager
WALTER L. HALL	Controller
VIRGINIA BUCHANAN, B.A., M.A.L.S.	Administrative Assistant to the Dean
LENORE M. SAUNDERS, B.A.	Registrar
GORDON GREENWOOD, B.S.	Director of Admissions
CAROLYN A. BARTLETT, B.S., M.A.	Admissions Counselor
E. JANICE WHEELON, B.A.	Admissions Counselor
WILLIAM R. ANDERSON, B.S., M.Div.	Director of Development
EVELYN BROCK WALDROP, B.A.	Director of News and Development Relations
JOYCE F. KINNISON, B.A.	Director of Financial Aid and Cooperative Education

## RESIDENT COUNSELORS 1973-1974

ALLAN J. STAMBERG, B.S.	Davis Hall
VIRGINIA C. GARTRELL, B.A.	McGregor Hall
MARGARET B. EADS	Montreat-Anderson Hall
GORDON WILLIAMS, B.S.	Howerton Hall

## INFIRMARY STAFF 1973-1974

BARBARA J. SCHUIT, R.N.	Head Nurse
POLLY B. HARRIS, R.N.	Assistant Nurse

## CHAPLAIN TO THE COLLEGE

CALVIN THIELMAN, B.S., M.Div. D.D.	Pastor, Montreat Presbyterian Church
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COLLEGE FACULTY 1973-1974

ADAMS, George E.	Mathematics
B.A., Manchester College; M.A., University of Illinois; Additional Graduate Study: Florida State University.	
AKERS, John N.	Dean of The College, Bible
B.A., University of Colorado; B.D., Th.M., Columbia Theological Seminary; Ph.D. University of Edinburgh.	
BOYKIN, Julia Williams	English
B.S., College of Charleston; M.A., Columbia Bible College; Ph.D., University of South Carolina.	
CRAWFORD, John R.	History
B.A., King College; B.D., Union Theological Seminary (Virginia); Ph.D., University of Aberdeen; Additional Graduate Study: University of Neuchatel (Switzerland), Univ. of Marburg, (Germany) Univ. of S. Carolina.	
DAVIS, John D.	Psychology, Sociology
B.A., Wake Forest College; B.D., The Divinity School of Duke University; M.A., Appalachian State Teachers College.	
DREXLER, Zoura Smith	English
A.B., Oberlin College; M.A., Northern Illinois University.	
GILKERSON, Sue Osborn	Librarian
B.S. Berea College, M.S.L.S., University of North Carolina at Chapel Hill.	
KINNISON, C. C.	English
A.B., M.Ed., Georgetown College.	
LUNDBLAD, Bonnie Jo	English
B.S., M.S., Northern Illinois University.	
MASSEY, Charles Milton, III	Mathematics
B.A., University of South Florida; M.S., Florida State University.	
MAXWELL, Elizabeth H.	French
A.B., Woman's College of U. North Carolina M.A., University of North Carolina at Chapel Hill; Additional Graduate Study: Sorbonne.	
MORRIS, Robert E.	Physics
B.S., Stetson University; M.S., Ph.D., University of North Carolina at Chapel Hill;	
MUNSON, W. Donald	History
B.A., Washington and Lee University; B.D., Columbia Theological Seminary; M.A., University of Guelph, (Canada)	
NEWTON, John T.	Bible
B.E., Georgia Institute of Technology; B.D., Th.M., Columbia Theological Seminary; Ph.D., Emory University.	
REYES, Jose A.	Spanish
B.A., M.A., Ph.D., University of Havana; Additional Study: Barry College of Miami.	

SEATON, James R.	Physical Education
B.S., California State Polytechnic University;	
M.S., University of Tennessee.	
SNYDER, Karl D.	Biology
A.B., Occidental College; Ph.D., University of California.	
STONEHAM, ROBERT K.	Assistant Librarian
B.A., Belmont Abbey College; M.L.S., Appalachian	
State University.	
STRANAK, Linn M.	Physical Education
B.S., Union University; M.S., University of Kentucky.	
VAUGHN, Silas M.	President
B.S., M.S., Austin College	
WILSON, C. Larry	Dean of Student Affairs
B.S., Springfield College; M.S., State University of	
New York at Cortland; Ph.D., Florida State University.	
WILSON, Judith J.	Physical Education
B.S., Springfield College; Additional Graduate Study:	
Western Carolina University.	
WOODY, Mary B.	Business Education
B.S., M.S., Western Carolina College.	
YOUNG, Donald G.	Chemistry, Photography
B.A., Berea College; Graduate Study:	
Western Carolina University.	

#### PART-TIME FACULTY 1973-1974

EVANS, Annette F.	Art
B.F.A., Mississippi State College for Women;	
Graduate study Mississippi State College for Women	
HODGE, June D.	Biology
B.S., Mississippi College; Graduate Study:	
Western Carolina University, Appalachian State University	
KINNISON, Joyce	Study Skills, Reading
A.B., Georgetown College; Graduate Study:	
Eastern Kentucky University.	
PARKS, David L.	Bible
B.E.E., Georgia Institute of Technology; B.D., Columbia	
Theological Seminary; Further graduate study: Columbia	
Theological Seminary.	
STIERWALT, Thomas S.	Music
B.M., M.M., Eastman School of Music, University of	
Rochester.	
WILSON, Elizabeth	Bible
A.B., M.A., Vanderbilt University; Additional Graduate	
Study; Biblical Seminary in New York; St. Andrews	
University (Scotland).	





PHOTO

WE ARE PLEASED WITH YOUR INTEREST IN MONTREAT-ANDERSON COLLEGE. TO BEGIN THE PROCESS BY WHICH YOUR ADMISSION MAY BE DETERMINED, ANSWER ALL QUESTIONS IN FULL. ALL APPLICATIONS MUST BE ACCOMPANIED BY A \$15.00 NONREFUNDABLE PROCESSING FEE. WE GIVE CAREFUL AND PERSONAL CONSIDERATION TO THE APPLICATION OF EVERY STUDENT.

NAME \_\_\_\_\_  
First \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_

HOME ADDRESS \_\_\_\_\_  
Number or Box \_\_\_\_\_ Street \_\_\_\_\_

City \_\_\_\_\_ County \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ TELEPHONE \_\_\_\_\_  
(Area Code)

AGE \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_ PLACE OF BIRTH \_\_\_\_\_ RACE \_\_\_\_\_

SOC. SEC. NO. \_\_\_\_\_ FINANCIAL AID NEEDED: YES \_\_\_\_\_ NO \_\_\_\_\_

MARITAL STATUS: SINGLE \_\_\_\_\_ MARRIED \_\_\_\_\_ DIVORCED \_\_\_\_\_ SEPARATED \_\_\_\_\_

NAME AND ADDRESS OF PARENT OR GUARDIAN: \_\_\_\_\_

Number or Box \_\_\_\_\_ Street \_\_\_\_\_ City \_\_\_\_\_ County \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

FATHER'S OCCUPATION \_\_\_\_\_ MOTHER'S OCCUPATION \_\_\_\_\_

THIS APPLICATION IS FOR: FALL SEMESTER 19\_\_\_\_\_ RESIDENT STUDENT \_\_\_\_\_ TRANSFER \_\_\_\_\_

SPRING SEMESTER 19\_\_\_\_\_ DAY STUDENT \_\_\_\_\_

CHURCH PREFERENCE \_\_\_\_\_ NAME OF CHURCH YOU ATTEND \_\_\_\_\_

FROM WHAT HIGH SCHOOL DID (WILL) YOU GRADUATE? \_\_\_\_\_

ADDRESS \_\_\_\_\_ COUNSELLOR \_\_\_\_\_ GRADUATION DATE \_\_\_\_\_

IF YOU HAVE ALREADY GRADUATED FROM A HIGH SCHOOL, WHAT HAVE YOU BEEN DOING SINCE THAT TIME? (LIST COLLEGES ATTENDED, MILITARY SERVICE, EMPLOYMENT, ETC., IN THE PROPER ORDER BY DATES.)  
\_\_\_\_\_  
\_\_\_\_\_

LIST NAME AND ADDRESS OF:

1. MINISTER \_\_\_\_\_ ADDRESS \_\_\_\_\_

2. HIGH SCHOOL TEACHER \_\_\_\_\_ ADDRESS \_\_\_\_\_

3. NON-SCHOOL REFERENCE \_\_\_\_\_ ADDRESS \_\_\_\_\_

PLEASE WRITE ON THE REVERSE SIDE OF THIS APPLICATION A BRIEF BIOGRAPHICAL STATEMENT AND INDICATE ALSO WHY YOU ARE INTERESTED IN ATTENDING MONTREAT-ANDERSON COLLEGE.

I HAVE READ THE CATALOG AND AM AWARE OF THE COMMITMENT OF MONTREAT-ANDERSON COLLEGE TO CHRISTIAN HIGH EDUCATION. I UNDERSTAND THAT I WILL BE REQUESTED TO PROVIDE ADDITIONAL INFORMATION SUCH AS TEST SCORES, RECOMMENDATIONS, AND GENERAL INFORMATION WHICH WILL BE PERTINENT TO THE EVALUATION OF THIS APPLICATION.

THE \$15.00 APPLICATION FEE MUST BE SENT WITH THE APPLICATION  
Send To: Admissions Office, Montreat-Anderson College, Montreat, N. C. 28757

AUTOBIOGRAPHY:

TO BE WRITTEN ON THIS PAGE IN INK AND IN THE APPLICANT'S OWN HANDWRITING.

THIS SHOULD BE A BRIEF ESSAY ABOUT YOURSELF, YOUR UPBRINGING, FORMATIVE EXPERIENCES, IDEALS AND AMBITIONS. WE ARE PARTICULARLY INTERESTED IN WHY YOU ARE APPLYING TO MONTREAT-ANDERSON COLLEGE, A CHURCH-RELATED JUNIOR COLLEGE.

PLEASE SEND ME AN  
APPLICATION FOR  
MONTREAT - ANDERSON COLLEGE

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

TOWN \_\_\_\_\_

STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE \_\_\_\_\_

YEAR AT SCHOOL \_\_\_\_\_

Mail To: Director of Admissions  
Montreat-Anderson College  
Telephone (704) 669-8425



DIRECTOR OF ADMISSIONS

MONTREAT-ANDERSON COLLEGE

MONTREAT, NORTH CAROLINA 28757