# PRESBYTERIAN JUNIOR COLLEGE FOR MEN

ACCREDITED

CATALOG 1940

Announcements 1940 - 1941

MAXTON, NORTH CAROLINA



### byterian Junior College for Men

ACCREDITED

NORTH CAROLINA DEPARTMENT OF EDUCATION

MEMBER OF

ICAN ASSOCIATION OF JUNIOR COLLEGES

ORTH CAROLINA COLLEGE CONFERENCE

NATIONAL CONFERENCE OF CHURCH RELATED COLLEGES

ESBYTERIAN EDUCATIONAL ASSOCIATION
OF THE SOUTH

Announcements 1940 - 1941

MAXTON, NORTH CAROLINA

#### FORM OF BEQUEST

I give and bequeath to the Presbyter:an Junior College for Men, Inc., located at Maxton, N. C., the following (here described real estate, etc., or \$\_\_\_\_\_\_, or the following stocks and bonds).

You are invited to correspond with the President concerning opportunities for investing in Christian education. Memorials of small sums may be established in the endowment funds or in larger amounts by the erection of buildings or by providing facilities for student self-help. There is a need for many friends of Christian education who will indicate their purpose to contribute annually to this educational ministry to youth and thus help establish a living endowment.

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#### BUILDING CHRISTIAN MANHOOD

is the task of Presbyterian Junior College. It strives to do more than give a good academic training. It seeks to develop well-rounded Christian character.

#### SUPERVISION OF STUDENT ACTIVITIES

is provided by the Dean and carefully selected student Monitors who reside in the dormitory, thereby assuring to the students gentlemanly conduct and wholesome influences at all times.

#### FRIENDLY PERSONAL GUIDANCE

is given to the students in their problems by the faculty members. Each student is assigned to an adviser.

#### ATHLETIC TEAMS

trained under the supervision of the Coaches participate in baseball, basketball, football, boxing, tennis and track contests. Instruction in swimming and golf is available. Every student takes part in the physical training program.

#### AMPLE SOCIAL AND RELIGIOUS ACTIVITIES

are provided under the supervision of the Director of Student Social and Religious Activities. Our students come from homes of highest character.

#### A STUDY PERIOD

of two hours is observed by the student in his own room.

#### INDIVIDUAL ATTENTION

to the need of each student is facilitated by small classes. This makes possible our

#### HIGH SCHOLASTIC STANDARDS

which have been responsible for the

#### SUCCESS OF OUR GRADUATES

at leading college and universities and in the business world.

#### ATTENTION IS CALLED TO THE LOW COSTS

Courses offered are listed on pages 30 through 61.

#### COLLEGE CALENDAR 1940

September 9, Monday: 2:00 P. M.—Reexaminations.

2:00 P. M.—Registrations Begin.

8:00 P. M.—Faculty Meeting.

September 10, Tuesday: 8:15 A. M.—Classes Begin.

8:15 A. M.—Registration of Students.

dents.

10:15 A. M.—Orientation Program Begins.

7:00 P. M.—Faculty Fellowship
Dinner.

September 11, Wednesday: 10:15 A. M.—Formal Opening of College.

September 21, Saturday, 8:00 P. M.—Reception to New Students

October 11, Friday, 8:00 P. M.—Executive Committee
November 9, Saturday—Homecoming—Alumni Luncheon
1:00 P. M.

November 11, Monday, 11:00 A. M.—Meeting of Trustees.

November 28, Thursday—Thanksgiving.

December 18, Wednesday, 1:00 P. M.—Christmas Vacation.

#### 1941

January 2, Thursday, 8:15 A. M.—College Reopens.

January 15, Wednesday-Mid-year Examinations Begin.

January 23, Thursday-Mid-year Examinations Close.

January 24, Friday—Second Semester Begins, Registration Ends for Second Semester.

January 28, Tuesday—Reexaminations.

February 14, Friday, 8:00 P. M.—Executive Committee.

February 17-23—Religious Emphasis Week.
February 21, Friday—Founders' Day.
March 15, Saturday, 1:00 P. M.—Spring Holidays Begin.
March 25, Tuesday, 8:15 A. M.—Spring Holidays End.
May 12, Monday, 11:00 A. M. Meeting of Trustees.
May 17, Saturday—Final Examinations Begin.

### COMMENCEMENT EXERCISES

May 26, Monday—Final Examinations Close.

May 25, Sunday, 11:00 A. M.—Commencement Sermon. May 27, Tuesday, 11:00 A. M.—Graduating Exercises.

### BOARD OF TRUSTEES WHOSE TERMS FYRIRE FALL 1940

W HOSE TERMS EXPIRE FALL 1940
Dr. W. M. FAIRLEY
Synod at Large
Dr. John H. Grey Raleigh
Granville Presbytery
Dr. J. E. Evans Wilmington
Wilmington Presbytery
HONORABLE C. G. Rose Fayetteville
Synod at Large
Dr. J. A. REDHEAD
Mecklenburg Presbytery
Mr. J. P. WigginsLumberton
Synod at Large
WHOSE TERMS EXPIRE FALL 1941
Mr. W. H. Belk Charlotte
Synod at Large
REV. JAMES A. JONES Henderson
Synod at Large
Dr. P. H. GWYNN, Jr
Synod at Large
Rev. S. H. Fulton Laurinburg
. Synod at Large

Dr. J. R. Cunningham
Winston-Salem Presbytery
Mr. R. L. McLeod
Synod at Large
REV. CHESTER ALEXANDER
Albemarle Presbytery
Whose Terms Expire Fall 1942
Mr. E. H. Evans Laurinburg
Synod at Large
Dr. J. H. Henderlite
Kings Mountain Presbytery
REV. R. L. ALEXANDERLumberton
Synod at Large
Mr. F. E. Coxe
Fayetteville Presbytery
Dr. R. A. White
Concord Presbytery
REV. O. C. WILLIAMSON
Orange Presbytery
h
Executive Committee
Mr. Francis E. Coxe
REV. R. L. ALEXANDERSecretary
Dr. Watson Fairley Mr. E. H. Evans
Rev. S. H. Fulton

#### OFFICERS 1940-1941

LOUIS C. LAMOTTE, A.B., B.D., M.A., Th.M.

President

OTTO W. FERRENE, B.S., M.A. Dean of Instruction and Registrar

JOHN O. MANN, JR., A.B.

Business Manager and Purchasing Agent

CHARLES H. LITTLE, A.B., M.A.

Dean of Students

ROCKWELL S. BOYLE, A.B., M.A. Librarian

H. S. BROWN, B.S. Director of Athletics

JOHN M. FORMWALT, A.B., M.A. Director of Social and Religious Activities

J. O. McCLELLAND, M.D. *Physician* 

MISS FERN ANDREWS
Secretary to Business Manager

F. H. PONISH
Director of Orchestra

MRS. ELLEN BRANDT SWITZER

Matron and Dietitian

MISS VONNIE BUIE Secretary to President

RUSSELL HELLECKSON

President of Alumni Association

MATTHEW LYLE Secretary and Treasurer of Alumni Association

#### FACULTY 1940-1941

REV. LOUIS C. LaMOTTE, A.B., M.A., B.D., Th.M.
(Presbyterian College of South Carolina, Southern College of Y. M. C. A.,
Columbia Theological Seminary, University of South Carolina, Princeton
Theological Seminary)

Department of Bible (1938-a)

OTTO WALTER FERRENE, B.S., M.A.
(Presbyterian College of South Carolina, Furman University,
University of Alabama)
Department of Science (1932-a)

ROCKWELL SMITH BOYLE, A.B., M.A.

(1 Iampden-Sydney College, Washington and Lee University)

Department of English (1936-b)

CHARLES H. LITTLE, JR., A.B., M.A. (Davidson College, University of North Carolina)

Department of Mathematics (1936-b)

JOHN O. MANN, JR., A.B.
(1)avidson College, University of North Carolina, LaSalle University)

Department of Commerce (1936-c)

REV. ROBERT B. SMITH, B.D., Th.M. (University of Virginia, Louisville Theological Seminary) Department of Modern Languages (1937-c)

HOWARD STEVEN BROWN, B.S.

(Davidson College, University of North Carolina)

Departments of Social Science and Physical Education (1938-c)

JOHN M. FORMWALT, A.B., M.A. (Carson-Newman College, Duke University) Department of Physics (1939-d)

MISS FERN ANDREWS

(Presbyterian Junior College, Woman's College of the University of North
Carolina, Appalachian State Teacher's College)
Instructor in Commerce (1937-e)

#### F. H. PONISH

(Montana State School of Mines, Violin in Vienna, Austria, Orchestral and Band Instruments Under Private Teachers in U. S. A. Instructor in Rusk College, Rusk, Texas)

Department of Music (1938-e)

#### REV. G. F. KIRKPATRICK, A.B.

(Davidson College, University of Texas, Union Theological Seminary)
Instructor in Bible (1939-e)

#### HORACE M. BARNES, B.S.

(Oak Ridge Military Institute, University of North Carolina, Pitcairn School of Aviation, Commercial Certificate of Competency, Manager Seaboard Air Transport, Inc.) Flight Instructor in Aviation (1939-e)

#### PAUL W. CRANK, JR.

(University of Florida, Aviation Ground School, Ocala, Florida, Operator of Seaboard Transport, Inc.)

Flight Instructor in Aviation (1939-e)

#### FACULTY COMMITTEES

(The President is Ex-officio Member of all Committees)

- ADMISSION AND GRADUATION REQUIREMENTS: Mr. O. W. Ferrene, Chairman; Mr. R. S. Boyle, Mr. Charles H. Little, Jr.
- ATHLETICS: Mr. H. Steve Brown, Chairman; Mr. Charles H. Little, Jr., Mr. O. W. Ferrene.
- DEBATES AND ORATORICAL: Mr. R. S. Boyle, Chairman; Mr. John M. Formwalt, Rev. R. B. Smith.
- 4. DISCIPLINE: Mr. Charles H. Little, Jr., Chairman; Mr. O. W. Ferrene, Mr. John O. Mann, Jr.
- 5. DRAMATICS AND MUSIC: Mr. F. H. Ponish, Chairman; Mrs. Ellen B. Switzer, Mr. R. S. Boyle.
- LECTURES: Rev. Robert B. Smith, Chairman; Mr. F. H. Ponish, Mr. John M. Formwalt.
- LIBRARY: Mr. R. S. Boyle, Chairman; Rev. Robert B. Smith, Mr. John O. Mann, Jr.
- 8. PUBLICITY: Mr. R. S. Boyle, Chairman; Mr. Charles H. Little, Jr., Miss Fern Andrews, Mr. John O. Mann, Jr.
- RELIGIOUS ACTIVITIES: Mr. John M. Formwalt, Chairman; Rev. R. B. Smith, Mr. H. Steve Brown.
- SCHOLARSHIPS AND LOANS: Mr. John O. Mann, Jr., Chairman; Mr. O. W. Ferrene.
- 11. STUDENT PUBLICATIONS: Mr. Charles H. Little, Jr., Chairman; Rev. R. B. Smith, Mr. R. S. Boyle.
- STUDENT ACTIVITIES: Mr. John M. Formwalt, Chairman; Mr. O. W. Ferrene, Mr. Charles H. Little, Jr.
- VOCATIONAL GUIDANCE: Mr. John O. Mann, Jr., Chairman;
   Rev. R. B. Smith, Mr. O. W. Ferrene,

#### HISTORY

The Presbyterian Church has a long tradition of emphasis upon education. Presbyterian Junior College for Men is located in territory which began to be settled by Scotch Highlanders even before 1729 when the province was divided into North and South Carolina. Ten of the pioneer academies in North Carolina were founded by Presbyterian ministers, and six of the seven members of the first class at Chapel Hill (University of North Carolina) followed their Presbyterian minister-schoolmaster from his classical academy when he became first professor at Chapel Hill. In 1837 Presbyterians founded Davidson College, which has exerted a large and beneficent influence in the life of Church and State. Presbyterian Junior College is a logical development in this traditional service to mankind through Christian education. It is heir of the rich heritage which reaches back into the Middle Ages when the Church was the mother of learning and when the foundations of Western culture were laid by the establishment of the European universities under the auspices of the Church. Seeking to be broad and tolerant time loyally true to historic Christianity and bases its teachings upon the truths revealed in Scripture. It believes the finest mental development must be accompanied by moral and spiritual growth, and so seeks to guide young men in as Christian love, Presbyterian Junior College is at the same the way of Christ, the Light of the World.

The junior college movement is comparatively recent. In 1900 there were only two junior colleges in the United States. So favorably have the educational values of junior colleges been received by educators and patrons that in 1938 there were over five hundred and fifty junior colleges in

operation.

On September 28, 1927, the Trustees of Elise High School presented an overture to Fayetteville Presbytery seeking authority to establish a junior college in connection with that institution. Subsequent events indicate that this was but a crystallization of a general feeling that there was a real need in this part of the Lord's vineyard for such an institution. The Presbytery resolved, "That we recognize the need of a junior college (for men) and recommend that such an institution be established as soon as possible". A committee of five members was appointed to investigate the question. A similar committee was appointed by Mecklenburg Presbytery. These committees made a thorough study of the matter and in their report to a joint session of the two Presbyteries held in the auditorium of Carolina College at Maxton, North Carolina, on November 29, 1927 endorsed the plan to establish a junior college and recommended that the offer of the owners of the Carolina College property at Maxton be accepted and the institution located there. The two Presbyteries recommended this report of their committees to the Synod of North Carolina.

The Synod of North Carolina met in special session in the auditorium of Carolina College on February 21, 1928 to consider these recommendations. After a full discussion of the whole question the Synod resolved to establish a junior college at Maxton and to accept the generous offer of the Methodist Conference of North Carolina to sell the Carolina College property. A Board of Trustees consisting of eighteen members was elected, one trustee from each Presbytery and nine trustees at large. The Board was authorized to procure a charter under the laws of the State of North Carolina for

the Presbyterian Junior College for Men, the name chosen for the new institution. It is owned and controlled by the Synod of North Carolina through its elected Board of Trustees. The Board of Trustees was further authorized to acquire a title to the Carolina College property and to establish and set in operation a junior college at Maxton.

A charter was obtained by the Trustees from the State of North Carolina. Gifts amounting to \$20,000.00 were secured and the Carolina College properties consisting of eighteen and one-half acres of land on which was situated the administration building, dormitory and president's home were acquired. The \$15,000.00 balance of the purchase price was borrowed. This plant, representing an investment of some \$200,000.00, had all been built since 1908 and furnishes excellent facilities for the college. Mr. J. P. Wiggins was generous of his time and effort in behalf of the College in this organization period.

Rev. R. A. McLeod was elected to the presidency and a teaching staff assembled and the college opened September 11, 1929 with an enrollment of eighty-four. The depression came on only a few months later. However through the grace of God and the self-sacrificing efforts of the faculty and trustees, the college managed to come through the depression with a growing recognition of the quality of its educational standards and methods.

The death of Mr. McLeod on January 5, 1932 was a serious blow to the young institution.

Mr. R. G. Matheson, Jr., served as president from 1932 to 1934. During his term of office the enrollment of the

college department had a considerable increase, the budget was balanced, with the help of a self-sacrificing faculty, and the present gymnasuim built with materials furnished by students on accounts and labor provided by the CWA.

Rev. P. Cary Adams served as President from 1934 to 1938. Improvements continued to be made and the student body to grow. An attractive cottage near the campus was the gift of Mr. T. B. Upchurch of Raeford, N. C., A tract of five and one-half acres was given by Mr. D. A. Patterson and has been made into an athletic field.

By the fall of 1937 it was found that the unpaid balance of the original purchase price had mounted, with accumulated interest, to \$28,000.00 and that operating debts of \$20,000.00 had been incurred. The Board of Trustees made Professor J. O. Mann, Jr. Business Manager for the College. By balancing the budget and by rigid economy, in 1938 the entire operating deficit of \$20,000.00 was retired with the help of generous gifts by friends of the college.

Upon the resignation of President Adams in 1938, Rev. Louis C. LaMotte was elected to the presidency. There is an increasing emphasis by the faculty on the religious and social life of the students. Individual personal guidance of each student is emphasized. The aim is the developing of well-rounded Christian manhood.

In February, 1939, Mr. W. H. Belk and Mr. R. L. Mc-Leod offered to contribute over \$20,000.00 in payment upon the purchase price debt when the balance of the debt should be discharged. The Church responded and the debt which stood at \$33,169.43 on the books of the college in February was all paid and the mortgages were burned at commencement. Renovation and improvements of the physical plant

have continued. A Physics Laboratory and Mechanical Drawing Room have been added. At the opening of college in the fall of 1939 the gift of The Anstress McLean Memorial Campus was announced. Mr. and Mrs. Adolphus Alexander McLeod and their daughter, Miss Mary Stewart McLeod, deeded the college thirty-two and one-half acres adjoining the rear campus to be known as the Anstress McLean Memorial Campus in memory of their Mother and Grandmother, who was born on the tract as Miss Anstress McLean. Provision was made for the Anstress McLean Memorial Loan Fund which is mentioned elsewhere in the catalogue. The Civil Aeronautics Authority of the United States Government selected Presbyterian Junior College for the establishment of a Civilian Pilot Training Unit in 1939.

## OPPORTUNITIES FOR INVESTMENT IN CHRISTIAN EDUCATION

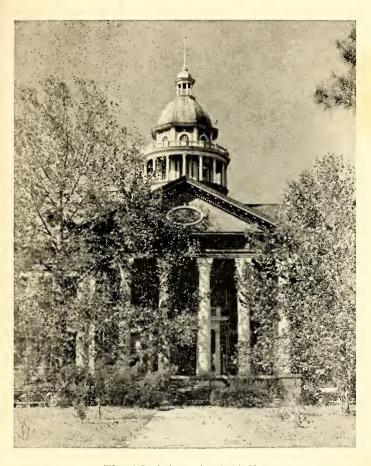
With all debt retired the College looks to the Church for help in entering into an enlarging service. Financial objectives are:

- Funds for the \$100,000 endowment required by the standards set up by the Southern Association of Schools and Colleges.
- 2. Funds for further renovation and improvements to the plant.
- 3. Funds for a new dormitory to house the increasing enrollment.
- 4. Funds for establishing scholarships for needy students.

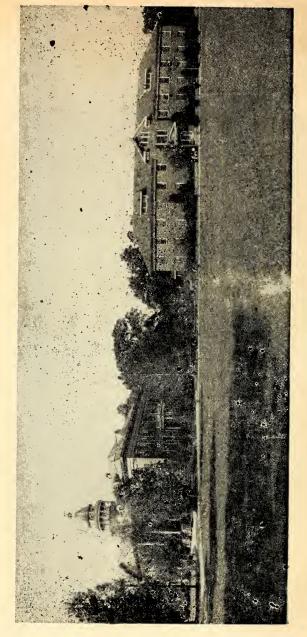
#### LOCATION AND EQUIPMENT

Presbyterian Junior College is located in Maxton, North Carolina. Within a radius of forty miles are Pinehurst and Southern Pines, Fort Bragg, Aberdeen, Fayetteville, Hamlet, Rockingham, Raeford, Lumberton, Rowland, Fairmont, Chadbourn and St. Pauls; and over the fifteen mile distant South Carolina line in the same radius, Cheraw, Bennettsville, Society Hill, Dillon and Marion. It is on the S. A. L. Railroad between Wilmington and Charlotte and on the A. C. L. Railroad between Fayetteville and Columbia, S. C. United States Highway 74 passes through Maxton and connects seven miles away at Laurinburg with U. S. Highways 15 and 501. The paved state route 71 goes through Maxton. Bus connections are convenient. The Maxton airport is on the regular Eastern Air Lines north-south airway and is frequently used by army aviation.

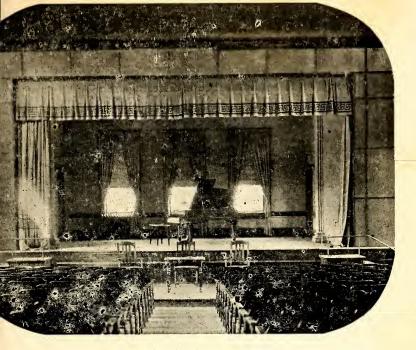
Maxton is three miles from historic Center Presbyterian Church founded in the pioneer days by the Scotch Highlanders who settled Robeson and adjoining Scotland counties. Near this church Floral College flourished before the War between the States. A tradition of simplicity, character and culture stamps the life of Maxton. Twelve miles away at Red Springs the well-known Flora Macdonald College for young women is located. In Maxton are active Presbyterian, Methodist and Baptist Churches, a community library, weekly newspaper, various civic and women's clubs, good schools, and other community assets, and several strong rural Presbyterian Churches are nearby. Maxton had a population of 1,386 in 1930. The student is free from the distractions of a large city and enjoys a cordial hospitality in the homes of



The Administration Building



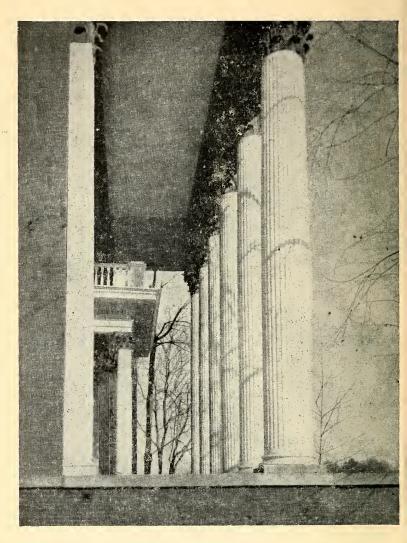
Çampus Scene



Auditorium



Reading Room



Portico

a friendly people who have sent out many sons to serve as leaders in various walks of life, especially in the Church.

When one desires the facilities of a larger center, Laurinburg is only seven miles distant with its hospital, stores and specialized services.

#### GROUNDS

The campus of Presbyterian Junior College is spacious and beautiful. It comprises fifty-seven acres, including the athletic field. The front faces on one of the residential streets of Maxton and consists of a smooth, level lawn dotted with a variety of plants. The back is a wooded grove of native dogwood, oak and long-leaf pines. Drainage conditions are well-nigh perfect, thus providing for all year round outdoor athletics. The grounds are amply large for all forms of activities.

#### ADMINISTRATION BUILDING

This is a handsome and commodious structure, finished in pressed brick with stone trimmings. It contains the Administrative Offices, a large Reception Room, Library, Reading Room, an Auditorium with a seating capacity of five hundred, two Laboratories, a Study Hall, nine Class Rooms, an adequate Infirmary, a Book and Supply Room, Dining Room with capacity for one hundred and fifty, Kitchen, Store Room, besides a number of small rooms for offices, consultation rooms and special work. The furniture in these various departments is of superior quality and in accordance with standard requirements. The building is steam heated, lighted with electricity, supplied with hot and cold water and has ample toilet facilities.

#### DORMITORY

McLEOD HALL—This is a two-story brick structure with fifty bed rooms designed to accommodate two students to each room. A large parlor on the first floor with a big open fireplace furnishes a comfortable lounging room and gives the building a touch of home life. New baths and toilets have just been installed in the Dormitory. The building is steam heated and lighted with electricity. The rooms are equipped with single beds, bureaus, tables, chairs and a closet for each occupant.

#### ATHLETIC FIELD

An athletic field has just been completed on the south end of the campus. It contains football, baseball and track layout. The soil is of a porous type and well drained, thus affording opportunity for year round outdoor sports. Fall practice for football begins immediately after the opening date of College, under the supervision of the Physical Director. A group of tennis courts near the dormitory furnishes opportunity for outdoor exercises for those who wish to play.

#### **GYMNASIUM**

A stucco and frame gymnasium, with a hardwood floor of standard dimensions and approved lighting facilities, was completed in January, 1934. This building, with a good seating capacity, is adequate for our physical education program and also furnishes the surrounding communities an excellent standard court for basketball tournaments and important games.

#### UPCHURCH APARTMENTS

A bungalow duplex apartment has been given by Mr. T. B. Upchurch of Raeford North Carolina. This adjoins the campus on the north and houses two faculty families.

#### PRESIDENT'S HOME

An attractive bungalow two doors from the coilege campus is held under lease and option and serves as the home of the President.

#### LIBRARY

The Library contains 6,550 volumes of selected books. and is under the supervision of a competent librarian who will assist the students in making the best use of the Library. It is fully equipped with chairs, tables and shelves. In the reading room will be found a goodly number of leading dailies, and a variety of the best weekly and monthly magazines and journals.

#### DINING ROOM AND KITCHEN

The dining room and kitchen are located in the basement of the administration building. They are well-lighted, comfortable rooms, fully equipped with modern facilities for preparing and serving attractive meals. An experienced and capable dietician is in charge, supervising the preparation of the meals and directing the dining room service.

#### RECREATIONAL FACILITIES

An outdoor oven and picnic grounds was provided in the park on the rear of the campus this past year. Arrangements are made for swimming in a privately owned recreational center.

#### CAMPUS LIFE

All parents and students are vitally interested in the campus life of the school which they choose. Important phases of life at Presbyterian Junior College are individual personal guidance, religious activities, social activities, athletics, health and physical education, and training in personal neatness.

#### INDIVIDUAL PERSONAL GUIDANCE

Each member of the faculty is assigned to serve as adviser for ten to fifteen students. It is the duty of each adviser to contact each student in his group at least once a month and to discuss with the student his mental, moral, physical and social development and to advise the student how he may overcome whatever problems may be confronting him. This counsel may take the form of suggesting the best study habits, referring the student to his professors for individual coaching, vocational guidance, constructive criticism of personal attitudes, and so forth.

In order to promote contact between faculty and students two faculty members live in each dormitory and a member of the faculty is present in each dormitory at all times.

To insure that each student will have opportunity for proper study a quiet time of two hours is observed in the dormitory each night. During this period each student is required to remain in his own room and study. Grades are given each week in order that each student may be posted regarding his scholastic progress.

#### **RELIGIOUS ACTIVITIES**

The religious activities on the campus are conducted under the direction of the officers of the Student Christian

Association and the Director of Social and Religious Activities. The chapel devotional each day is conducted by members of the student body and members of the faculty. Frequently outside speakers are present for this program. Each night a voluntary prayer service is conducted by the students in one of the dormitory rooms. A vesper service is conducted each Sunday afternoon at the college. Attendance at the church service of one of the local churches is required of the students each Sunday morning. In addition to this program at the college, a number of the students take active parts in the Sunday Schools, young people's organizations and mission chapels of the local churches. A new educational building has just been completed by the Maxton Presbyterian Church.

#### SOCIAL ACTIVITIES

In cooperation with Flora Macdonald College, which is only twelve miles from Maxton in Red Springs, the college arranges a reception for the Flora Macdonald students early in the year under the auspices of the Student Christian Association. Throughout the year the college furnishes the students transportation to Red Springs on Saturday nights at cost.

Dancing is not permitted on the college grounds nor sponsored by the college. Any student organization sponsoring social gatherings off the campus is required to submit all plans to the Dean of Students who takes careful oversight to insure proper chaperonage and exemplary conduct.

Periodically, throughout the year, the Director of Student Activities provides social gatherings on the campus in the form of receptions, musicals, picnics, barbecues and weiner roasts and more or less formal dinners.

#### MUSIC

Students interested in music participate in the Glee Club and orchestra under trained directors. For further information see page 60.

#### ATHLETICS

Teams trained under the superivsion of the Director of Physical Education and his assistants participate in intercollegiate contests in football, basketball, baseball, boxing, tennis and track. Believing that the athletic program should be maintained for the benefit of the students rather than as an advertising scheme for the school, no part of the student aid is granted on the basis of athletic ability so that the athletics are kept on an amateur basis in order that every student may have an opportunity to participate in them.

#### HEALTH AND PHYSICAL EDUCATION

Every student is required to take some form of outdoor exercises for at least three hours each week. Opportunity for satisfying this requirement is offered in the intermural sports program offered under the direction of the Director of Physical Education assisted by several members of the faculty. This program includes such sports as softball, touch football, soccer, volley ball, basketball and tennis. The student body is divided into four or five sections and a team organized in each section in each sport and a tournament is played between the teams in each sport. Every student has an opportunity of participating in these games. The College physician has oversight of the health of the students and is on call at all times. The Matron is in charge of the infirmary

which is well arranged with adequate medicines and equipment.

#### PERSONAL NEATNESS

An endeavor is made to instill into each student a sense of personal neatness. Every student is required to clean up his own room. Inspections are held from time to time. Proper dress is required of all students at the dinner hour.

#### EXTRA CURRICULA EXPENSES

Life at Presbyterian Junior College is full of interest and satisfying activity. The student finds a well-rounded program which stimulates his growth in body, mind, experience and in spirit. With this program in operation as a part of the regular services of the college, the spending money needed by the average student for extra curricula activities is far below the needs of students at other schools. An allowance of from 25c to \$1.00 a week is ample for spending money.

#### **EXPENSES**

### EXPENSES FOR EACH SEMESTER FOR BOARDING STUDENTS

(Eighteen Weeks or One-Half of the School Year)

Dormitory, including lights, heat and water.........\$ 30.00

Board
Medical Fee 4.00
Tuition 67.50
Library Fee
Student Activity Fee
\$197.50
EXPENSES FOR EACH SEMESTER FOR
DAY STUDENTS
Tuition
Library Fee
Student Activity Fee

In addition to the above charges, each student taking some courses will pay a laboratory fee at the begiinning of each semester as follows:

\$ 82.50

Biology	Office Practice 5.00
Chemistry 5.00	Typing 2.50
Geology 3.00	Mechanical Drawing 5.00
Physics 7.50	Descriptive Geometry. 5.00
Accounting 2.50	Aviation

Laundry services under school contract are available to each student for an additional charge of \$12.00 for each semester.

A registration fee of \$5.00 is required from each student

before a room reservation can be made. This fee is not refunded unless the student actually attends for the session for which the reservation is made. In event the student does attend, this fee is used as the Damage Deposit required of all students as a guaranty fund against damage to college property. Each student is fully responsible for any damage caused by him to college property. Unless it is necessary to charge uncollected assessments against the Damage Deposit it is refunded to the student immediately after the close of the school year.

A diploma fee of \$5.00 will be charged to each graduate. New textbooks may be purchased from the Business Manager's office at prices listed after each course description. A limited number of used textbooks are available at 60% of new prices.

The fixed expenses for the entire year are twice the amounts for one semester listed above; namely, \$395.00 for boarding students and \$165.00 for day students.

#### PAYMENT OF ACCOUNT

The entire charges for the semester are normally payable each semester in advance. Arrangements may however be made with the Business Manager for quarterly or monthly payments. When an agreement is made for quarterly or monthly payments a fee of \$2.00 and \$4.00 respectively is charged for this privilege and the agreement for these payments must be kept to the letter or the student will automatically be barred from school under the regulations of the Board of Trustees. No student whose account is in arrears will be permitted to take any semester examinations.

#### STUDENT AID

Some employment is available to students of limited resources. Scholarships of 50% of the charge for tuition are available to boarding students who are needy candidates for the ministry and sons of ministers or missionaries. Papers for making application for employment or a scholarship may be secured from the Business Manager and will be approved by him in writing. In order to receive consideration these applications must be accompanied by the room reservation fee of \$5.00.

The administration is not in sympathy with any system of getting something for nothing or dole system and therefore only expects to pay employees for value received; therefore each student will be expected to earn the amount of student aid granted him by hard honest labor on the project to which he is assigned. We believe this attitude is consistent with our efforts to develop Christian character.

The administration reserves the right to cancel any aid grants where the student fails properly to perform the duties assigned or proves unworthy of the grant made by failure to cooperate with the policies and ideals of the college.

#### ANSTRESS McLEAN MEMORIAL LOAN FUND

Mr. and Mrs. A. A. McLeod and their daughter, Miss Mary Stewart McLeod, when they deeded the Anstress Memorial Campus to the College, specified that the value of the land should be granted to students each year for several years in small notes bearing interest. As these notes are repaid the funds become available for further loans to worthy young men.

### REQUIREMENTS FOR ADMISSION GENERAL

Every applicant for admission must present satisfactory

evidence of good moral character. The filing of an application for admission shall be regarded as both evidence and pledge that the applicant accepts the rules and regulations of Presbyterian Junior College and agrees to abide by them.

Each applicant must apply on a blank furnished by the college and pay a regular room reservation fee of \$5.00 which is returnable in case the application is not accepted. The applicant must furnish an official record of work completed at other schools.

### FOR ADMISSION TO THE HIGH SCHOOL DEPARTMENT

The applicant must present evidence of having completed the ninth grade with a minimum of six high school units including one unit in English and the one unit in Biology required by the State Department of Education in North Carolina.

### FOR ADMISSION TO THE COLLEGE PREPARATORY DEPARTMENT

The applicant must present evidence of having completed the tenth grade with a minimum of twelve units including the following:

		_														
English			 		٠.	 								2	2 unit	s
Mathema	atics		 				٠.							:	unit	
History																
Biology																
Electives																
				•									_			_

#### FOR ADMISSION TO THE COLLEGE DEPARTMENT

Applicants must furnish evidence of having graduated from an accredited high school with a minimum of 15 units as follows:

CANDIDATE FOR ASSOCIATE OF ARTS DIPLOMA
English 3 units
Mathematics
Foreign Language
History 1 unit
Science 1 unit
Electives
Total

### CANDIDATE FOR ASSOCIATE OF SCIENCE DIPLOMA

English	. 3 units
Mathematics	. 2 units
Foreign Language	2 units
History	. 1 unit
Science	. 1 unit
Electives	. 6 units

Total						15 unit	s
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#### SPECIAL STUDENTS

Students who fail to meet the requirements for admission to college but who do meet the entrance requirements for the high school department may be admitted as special students to some of the college courses for which they are scholastically prepared provided they also are carrying the

courses which are required to make up their shortage in college entrance requirements.

#### REQUIREMENTS FOR GRADUATION

#### FROM THE HIGH SCHOOL DEPARTMENT

A high school diploma will be given to students who complete with their previous high school record a minimum of 16 units in accordance with the standard requirements of the North Carolina Department of Public Instruction.

#### FROM THE PREPARATORY DEPARTMENT

A certificate will be given to students completing the course of study outlined for the twelfth grade after graduation from high school.

#### FROM THE COLLEGE

An Associate in Arts or Associate in Science Diploma will be given to students completing one of the prescribed courses of the college department with a minimum of sixty-eight semester hours credit and a minimum of seventy-five merit points. (Merit points are awarded as follows: for a mark of "A," 3 merit points for each semester hour are given for the course; for a mark of "B," 2 merit points for each semester hour are given for the course; for a mark of "C," 1 merit point for each semester hour credit given for the course).

#### FROM TERMINAL COURSES

A diploma is awarded to students satisfactorily completing the Junior College Academic course or the Associate in Business Administration course. Students satisfactorily completing the one year business course are awarded a certificate.

# COURSES OF STUDY PREPARATORY DEPARTMENT

As a standard four year junior college, Presbyterian Junior College offers the last two years of high school work as well as the first two years of college. The Twelfth Grade gives a thorough review in fundamentals in order to better prepare for the exacting work in leading universities and in West Point and Annapolis. A student who has omitted language or some other course required for college entrance may make up the defliciency while progressing in other studies. The educational values in a well conducted preparatory school have long been recognized in America and abroad. The Preparatory Department provides for the boy whose parents desire for their son a thorough academic training under male instructors and with a distinctively Christian environment and emphasis.

#### 

COLLEGE PREPARATORY TWELFTH GRADE				
Bible A1-2				
English 12A1-2, English Grammar Punctuation and Spelling 1				
French A1-2, Spanish A1-2, or Latin 12A1-2 2				
Mathematics 12A1-2, Review Arithmetic, Algebra and Geometry 1				
Mathematics 11A2, Solid Geometry				
Physics 12A1-2 or Social Science 11A1-2, Economics and Sociology 1				
Total Units				
COLLEGE DEPARTMENT				
The work of this department is to give thorough basic				
courses covering the first two years toward a college degree.				
All students are required to take Bible. Bible credits are				
•				
accepted by colleges and universities except in technical				
courses.				
Associate in Arts				
(For Ministry or Teaching)				
Freshman Class				
Bible 11, 12 Old Testament				
English 11, 12 Grammar and Composition				
Latin 11, 12; or Greek 11, 12				
French 12, or Spanish 1, 12				
any two12				
Mathematics 11, 12 Algebra and Trigonometry 6				
Physical Education, Hygiene 11 or 12				
Social Science 11, 12 Economic History				
Elective: Chemistry 11, 12				
——————————————————————————————————————				
Total Semester hours				
SOPHOMORE CLASS				
Bible 21, 22 New Testament				
English 21, 22 English Literature				
French 21, 22; or Spanish 21, 22				
any two				
Social Science 41, 42 European History				

Mathematics 21, 22 or Biology 11, 12, or Chemistry 11, 126 or	. ;
Total Semester hours	3 5
Associate in Science for Agriculture	
Freshman Class	
Bible 11, 12 Old Testament	
English 11, 12 Grammar and Composition	
Mathematics 11, 12 Algebra and Trigonometry	
Physical Education 11 or 12 Hygiene	
Chemistry 11, 12 Inorganic Chemistry	
Social Science 52 Government	
Social Science 11, 12 Economic History	
Social Science 11, 12 Economic History	ľ
Total Semester hours	12
Total Jeniester nours	-
SOPHOMORE CLASS	
Bible 21, 22 New Testament	
Biology 11, 12	
Chemistry 41, 42 Organic Chemistry	
Geology 12	
Social Science 21, 22 General Economics	
Two Electives: Physics 11, 12 Business Administration 21	6
Social Science 52, Government	
Mathematics 31, Mechanical Drawing	
_	-
Total Semester hours	2
Associate in Science	
(For Business Administration)	
Freshman Class	
Bible 11, 12 Old Testament	
English 11, 12 Grammar and Composition	
	6
Mathematics 11, 12 Algebra and Trigonometry Biology 11, 12, Chemistry 11, 12, or Physics 11, 12	
Social Science 11, 12 Economic History	
Journ Science 11, 12 Economic Fistory	0
Total Semester hours	8

PRESBYTERIAN JUNIOR COLLEGE FOR MEN 55				
SOPHOMORE CLASS				
Bible 21, 22 New Testament				
English 21, 22 English Literature				
French 21, 22 or Spanish 21, 22				
Biology 11, 12, Chemistry 11, 12 or Physics 11, 12				
Physical Education 11 Hygiene				
Social Science 41, 42 European History				
Social Science 21, 22 General Economics				
<u> </u>				
Total Semester hours				
The student will consult with instructor about commercial geography.				
(Although no credit can be allowed, it is recommended that students				
take Typing and Shorthand in addition to course outlined above).				
71 0				
Associate in Science for Engineering				
Freshman Class				
Bible 11, 12 Old Testament				
English 11, 12 Grammar and Composition				
Mathematics 11, 12 Algebra and Trigonometry 6				
Mathematics 31 Mechanical Drawing				
Physical Education 11 Hygiene				
Chemistry 11, 12 or Physics 11, 12				
French 12, Spanish 11, 12 or Social Science 21, 22				
·				
Total Semester hours				
SOPHOMORE CLASS				
It is recommended that the student consult with the Dean of Instruc-				
tion and with the Engineering School of his choice in the selection of				
courses for the sophomore class. See Mathematics 32, Descriptive Geometry.				
Associate in Science for Law				
Freshman Class				
Bible 11, 12 Old Testament				
English 11, 12 Grammar and Composition				
French 12, Latin 11, 12				
Mathematics 11, 12 Algebra and Trigonometry 6				
Biology 11, 12 Chemistry 11, 12, Physics 11, 12				

Social Science 11, 12 Economic History	
m 10	
Total Semester hours	. 32
SOPHOMORE CLASS	
Bible 21, 22 New Testament	
English 21, 22 English Literature	
French 21, 22 Latin 21, 22	
Physical Education 11 Hygiene	
Social Science 21, 22 General Economics	
Social Science 41, 42 European History	
Physics 11, 12 Social Science 31, 32, 52	
Inysics 11, 12 Social Science 51, 52, 72	
Total Semester hours	
2000 000000 20010	
Associate of Science for Dentistry	
Freshman Class	
Bible 11, 12 Old Testament	
English 11, 12 Grammar and Composition	
French 12, Latin 11, 12	
Mathematics 11, 12 Algebra and Trigonometry	
Chemistry 11, 12 Inorganic Chemistry	
Biology 11, 12 or Physics 11, 12	. 8
Total Semester hours	2.4
	. 34
SOPHOMORE CLASS	
Bible 21, 22 New Testament  English 21, 22 English Literature	
French 21, 22 Latin 21, 22	
Chemistry 41, 42 Organic Chemistry	
Biology 11, 12 or Physics 11, 12	
Physical Education 11 Hygiene	
Total Semester hours	. 3 1
For students who have not chosen a vocation the Associ	
of Arts or the Associate of Science courses are recommend	led.

## TERMINAL COURSES

These general courses are designed for students who are not planning to continue their education after completing junior college work. These courses do not prepare students for other colleges.

## Junior College Academic Course

Freshman Class
Bible 11, 12 Old Testament 6
English 11, 12 Grammar and Composition 6
Mathematics 11, 12 Algebra and Trigonometry 6
Physical Education 11 Hygiene 3
Social Science 11, 12 Economic History
Electives to be chosen from the following:
French 12 Spanish 11, 12 Social Science 41, 42 or 51, 52
Biology 11, 12 Chemistry 11, 12 Physics 11, 12, Music 7
Total Semester hours
SOPHOMORE CLASS
Bible 21, 22 New Testament 6
English 21, 22 English Literature
Social Science 21, 22 General Economics
Electives to be chosen from the following:
French 21, 22 Spanish 21, 22 Social Science 41, 42 or 51, 52, Music
Business Administration 21, 22, 31, 32, 41, 42, 51, 52
Chemistry 11, 12 Biology 11, 12 Physics 11, 12 and Geology 3216
Total Semester hours
Two-Year Business Course
Freshman Class
Bible 11, 12 Old Testament 6
Business Administration A1 Penmanship and Spelling 0
Business Administration 1, 2 Touch Typing
Business Administration 11, 12 Shorthand 4
Business Administration 51, 52 Principles of Accounting 8

English 11, 12 Grammar and Composition	
Mathematics 12A1 Review Arithmetic	(
Physical Education 11 Hygiene	
Social Science 21, 22 General Economics	
Social Section 21, 22 Section Escapement	
Total Semester hours	3,
Actal Centescal Mosts	
Sophomore Class	
Bible 21, 22 New Testament	
Business Admiinstration 21 Marketing Principles	3
Business Administration 22 Salesmanship	3
Business Administration 31 Management Principles	3
Business Administration 32 Office Practice or 82	3
Business Administration 42 Business Correspondence	3
Business Administration 61 Money and Banking	3
Business Administration 62 Insurance	3
Business Administration 71, 72 Cost Accounting	. 6
Social Science 32 Commercial Law	
···	
Total Semester hours	. 36
One-Year Business Course	
One-Year Business Course	6
Bible 11, 12 Old Testament	
Bible 11, 12 Old Testament English 11 Grammar	. 3
Bible 11, 12 Old Testament  English 11 Grammar  Business Administration A1 Penmanship and Spelling	. 3
Bible 11, 12 Old Testament  English 11 Grammar  Business Administration A1 Penmanship and Spelling  Business Administration 1, 2 Touch Typing	. 3 . 0 . 2
Bible 11, 12 Old Testament  English 11 Grammar  Business Administration A1 Penmanship and Spelling  Business Administration 1, 2 Touch Typing  Business Administration 11 Shorthand	. 3 . 0 . 2
Bible 11, 12 Old Testament  English 11 Grammar  Business Administration A1 Penmanship and Spelling  Business Administration 1, 2 Touch Typing  Business Administration 11 Shorthand  Business Administration 21 Marketing Principles	. 3 . 0 . 2 . 2
Bible 11, 12 Old Testament  English 11 Grammar  Business Administration A1 Penmanship and Spelling  Business Administration 1, 2 Touch Typing  Business Administration 11 Shorthand  Business Administration 21 Marketing Principles  Business Administration 31 Management Principles	. 3 . 0 . 2 . 2 . 3
Bible 11, 12 Old Testament  English 11 Grammar  Business Administration A1 Penmanship and Spelling  Business Administration 1, 2 Touch Typing  Business Administration 11 Shorthand  Business Administration 21 Marketing Principles  Business Administration 31 Management Principles  Business Administration 42 Business Correspondence	. 3 . 0 . 2 . 2 . 3 . 3
Bible 11, 12 Old Testament  English 11 Grammar  Business Administration A1 Penmanship and Spelling  Business Administration 1, 2 Touch Typing  Business Administration 11 Shorthand  Business Administration 21 Marketing Principles  Business Administration 31 Management Principles  Business Administration 42 Business Correspondence  Business Administration 51 Principles of Accounting	. 3 . 0 . 2 . 3 . 3 . 3
Bible 11, 12 Old Testament  English 11 Grammar  Business Administration A1 Penmanship and Spelling  Business Administration 1, 2 Touch Typing  Business Administration 11 Shorthand  Business Administration 21 Marketing Principles  Business Administration 31 Management Principles  Business Administration 42 Business Correspondence  Business Administration 51 Principles of Accounting  Mathematics 12A1 Review Arithmetic	. 3 . 0 . 2 . 3 . 3 . 3
Bible 11, 12 Old Testament  English 11 Grammar  Business Administration A1 Penmanship and Spelling  Business Administration 1, 2 Touch Typing  Business Administration 11 Shorthand  Business Administration 21 Marketing Principles  Business Administration 31 Management Principles  Business Administration 42 Business Correspondence  Business Administration 51 Principles of Accounting  Mathematics 12A1 Review Arithmetic  Social Science 32 Commercial Law	. 3 . 0 . 2 . 3 . 3 . 3 . 4 . 0
Bible 11, 12 Old Testament  English 11 Grammar  Business Administration A1 Penmanship and Spelling  Business Administration 1, 2 Touch Typing  Business Administration 11 Shorthand  Business Administration 21 Marketing Principles  Business Administration 31 Management Principles  Business Administration 42 Business Correspondence  Business Administration 51 Principles of Accounting  Mathematics 12A1 Review Arithmetic	. 3 . 0 . 2 . 3 . 3 . 3 . 4 . 0
Bible 11, 12 Old Testament  English 11 Grammar  Business Administration A1 Penmanship and Spelling  Business Administration 1, 2 Touch Typing  Business Administration 11 Shorthand  Business Administration 21 Marketing Principles  Business Administration 31 Management Principles  Business Administration 42 Business Correspondence  Business Administration 51 Principles of Accounting  Mathematics 12A1 Review Arithmetic  Social Science 32 Commercial Law	. 3 . 0 . 2 . 3 . 3 . 3 . 4 . 0 . 3

## COURSES OF INSTRUCTION

#### I. AVIATION

GROUND SCHOOL.

This instruction is specified by the Civil Aeronautics Authority and texts are furnished by the government. The course outline includes History of Aviation, Civil Air Regulations, Navigation, Meteorology, Parachutes, Aircraft and Theory of Flight, Engines, Instruments, and Radio Uses and Forms. Presbyterian Junior College was selected for a Civilian Pilot Training Unit in 1939 and it is expected the instruction will continue. No credit toward graduation. Prepares for Private Pilot's License. 72 Hours. Taught by several members of faculty.

FLIGHT INSTRUCTION.

The accepted student has the cost of flight instruction paid by the government. Thirty-five to fifty hours air time are secured. Lumberton and Maxton airports are used.

MR. BARNES
MR. CRANK

## II. BIBLE

BIBLE 11—OLD TESTAMENT HISTORY FROM GENESIS TO SOLOMON.

A careful study of the Scripture with emphasis upon factual content. Moral and spiritual values are noted and applied to present day life. 1st Semester, 1939-40, 1941-42.

BIBLE 12—Jesus Christ, The Ministry and Message of the Master.

A study of the four gospels by the use of a harmony. The life, teachings, and sacrificial death of Christ are studied

as set forth in the gospel narratives. Second Semester, 1941-42, 1944-45.

BIBLE 21—FROM SOLOMON TO JESUS CHRIST.

A historical study of the life of the Hebrews from the reign of Solomon to the beginning of the public ministry of Jesus Christ. The emphasis is upon the Scripture narrative with brief notation of other records and a summary of the period between the Testaments. 1st Semester, 1942-43, 1945-46.

PIBLE 22-THE ACTS TO REVELATION.

A study of the establishment of the Church as recorded in Acts and the Epistles. The historic approach is used and all the New Testament writings are considered, with some illustrative reference to other records. 2nd Semester, 1939-40, 1942-43.

BIBLE 31—OLD TESTAMENT PROPHECY.

A careful reading of all pertinent passages which show the promise to Israel and its expanding fulfillment. The lives and teachings of the minor and major prophets are considered. The course ends with a consideration of the coming of Jesus as the fulfillment of the expectation of Israel. 1st Semester, 1940-41, 1943-44.

Bible 32—Ethical and Religious Values in the New Testament.

A study of the life of Jesus Christ with emphasis upon His teaching and His religious significance. The Apostle Paul's interpretation of the meaning of Jesus Christ is carefully considered. 2nd Semester, 1940-41, 1943-44.

All students are required to take Bible. The lecture

period is three hours each week. In addition the preparatory students, the freshmen, and the sophomores have a separate period of thirty minutes each week for questioning and discussion. This is supplemented by such individual conferences as may be desirable. Reading of all assignments is required for credit. Marks are obtained generally each day by means of brief quizzes. Generally colleges and universities allow full credit for Bible except in technical courses.

Credit, three semester hours each course.

Text: American Revised Bible \$1.50

MR. LAMOTTE
MR. KIRKPATRICK

#### III. BUSINESS ADMINISTRATION

Business Administration A-1—Penmanship and Spelling

Intensive drills in the Palmer Method of penmanship and in the spelling of words of common usage are given by a well prepared student under the supervision of the English and Commercial professors. Required of all commercial students at the option of the professor.

Two hours a week, both semesters. No credit.

MR. BOYLE MR. MANN

#### Business Administration 1-2—Touch Typewriting

This is an introduction to typewriting, the mastery of the keyboard and the development of facility in copying from straight matter. In addition to learning to write accurately and rapidly the student is given drills in addressing, billing, carbon copies, letter forms, stencil writing, tabulating, manifolding, care of machines, etc. Graduation attainment: A typewriting speed of 40 or more words per minute. Two hours for both semesters. Credit, two semester hours.

Text: College Typing—Fisher, White, Reigner \$1.80

MISS ANDREWS

Business Administration 11-12—Gregg Shorthand

This course includes a mastery of principles learned through carefully planned drills in reading and writing words, sentences, brief forms, phrases and short business letters.

Three hours for both semesters. Credit, four semesters hour.

Texts: Gregg Manual and Direct Method Materials— Brewington \$3.22

MISS ANDREWS

BUSINESS ADMINISTRATION 21—MARKETING PRINCIPLES

A study of the marketing functions and of the characteristics of the various organizations engaged in the field of Marketing with particular emphasis on the organization of retail sales agencies.

Three hours a week, first semester. Credit, three semester hours.

Text: Principles of Marketing—Maynard, Weidler, Beckman \$4.50

MR. MANN

#### BUSINESS ADMINISTRATION 22—SALESMANSHIP

A study of the qualifications required of a salesman and how to obtain these qualifications. A study is made of the customer's buying motives and the proper way of appealing to these motives in such a way as to arouse the customer's interest and to stimulate his desire for the product which is offered for sale and methods of closing the sale.

Three recitations a week, second semester. Credit, three semester hours.

Text: Successful Salesmanship—Ivey \$3.75

MR. MANN

## Business Administration 31—Management Principles

A comprehensive study of the duties and methods of management as applied to organization financial administration, personnel administration, marketing, transportation and production.

Three recitations a week, first semester. Credit, three semester hours.

Text: Introduction to Business Management—Maynard, Weilder & Reyer \$3.85

MR. MANN

## Business Administration 32—Office Practice

This course is designed to bring together the instruction offered in the other commercial courses in order to give the student a comprehensive understanding of business as a whole and of the proper relationship of the various parts of business. This instruction is given by the practical laboratory method. Each student is required to carry out all of the office duties arising from the transactions of an imaginary business which are reflected by the incoming mail which is prepared by the instructor. Students are transferred from desk to desk in a rotary plan and the course is designed to train the students after the well known "Flying Squadron" system which is used by personnel departments in training junior executives.

Three recitations a week, second semester. Prerequisite: Typing Shorthand, Business English, Business Management and Elements of Accounting. Credit, three semester hours. Offered in 1940 and alternate years.

MR. MANN

Business Administration 42—Business Correspondence Prerequisite or Corequisite English 11

A specialized course in business forms, letter writing, punctuation, spelling and word choice. Elective for students following a terminal course.

Three recitations a week, second semester. Credit, three semester hours.

Text: The Business Letter Writer's Manual—Buck \$1.25

# Business Administration 51, 52—Principles of Accounting

The course is directed primarily at a thorough knowledge of assets, liabilities, proprietorship income, expense and debits and credits. A thorough study is made of the ledger and journals as applied to the proprietorship, partnership and corporation. Included in the numerous problems which are assigned are complete sets of books for each form of organization. Attention is given to treasury stock, elements of manufacturing costs, the voucher system, corporate surplus, bonds, sinking funds, handling of cash, credits and collections and collections and the analysis and interpretation of financial statements.

Three recitations a week. Laboratory period three hours both semesters. Credit, eight semester hours.

Text: To be selected.

MR. MANN

#### Business Administration 61—Money and Banking

A complete survey of the history of money, study of the various money standards, the value of money and its effect on prices, proposals for monetary reform, foreign exchange, bank credit, banking operations, clearing house operations, operation of the Federal Reserve System and non-commercial banking institutions. Prerequisite: Elements of Economics.

Three recitations a week first semester. Credit, three semester hours.

Text: Money & Banking-Prather \$3.75

MR. MANN

## BUSINESS ADMINISTRATION 62—INSURANCE PRINCIPLES

A general study of the subject including organization and practices in the field of Life, Accident and Health, Liability and Compensation, Fire, Marine and Title Insurance.

Three recitations a week, second semester. Credit, three

semester hours.

Text: Insurance Principles & Practices—Riegel & Loman \$4.00

MR. MANN

## Business Administration 71, 72—Cost Accounting

A thorough study of production orders, material control, material costs, labor costs, factory overhead, joint costs, unused capacity and cost systems. Solution is required of a large number of problems including several complete sets of cost records.

Three recitations a week both semesters. Credit six semester hours.

Text: To be selected.

MR. MANN

#### BUSINESS AMINISTRATION 82—RETAILING

This is a general course in retail store operations and includes such subjects as buying, stock control, price making, advertising, sales promotion, service policies, personnel administration, salesmanship, store location and layout, retail store accounting and credit management.

Three hours a week second semester. Offered in 1939 and alternate years. Credit, three semester hours.

Text: Retail Store Operation—Nystrom \$4.50

MR. MANN

#### IV. ENGLISH

## English 10A1-2—American Literature

This course is given to conform with the course in the public high schools. Three hours a week first and second

semester. Credit, one unit.

Text: To be selected.

MR. BOYLE

English 12A1-2—English Grammar, Punctuation and Spelling

This course will consist of a thorough study of English Grammar, punctuation and spelling and is designed to overcome lack of preparation in English which may have existed in the student's previous high school work. The Professor of English reserves the right to require that students entering the college department take this course in lieu of English 11-12 in event he feels that the student's high school work has not properly prepared him to accomplish the work in English 11-12.

Three hours a week throughout the year. Credit, one unit.

Text: Foundation English—Searcy & Sugden \$1.25

MR. BOYLE

English 11-12—English Grammar and Composition

The first semester comprises a thorough review of English grammar and spelling with continual practice in composition. A student may be required to take English 12A1-2 as explained above.

The second semester is a study of composition, taught by regular practice and a study of good prose readings, with continual attention given to the student's written and spoken English.

Parallel will be required throughout the year.

Credit, six semester hours.

Text: Foundation English-Searcy & Sugden; Writing

& ReWriting—Shaw; College Reading in English Prose—Scott & Zeitlin \$4.50

MR. BOYLE

#### ENGLISH 21-22—ENGLISH LITERATURE

A survy of the field of English literature from the earliest times through the Victorian Period will occupy both semesters. Particular emphasis will be laid on leading men and periods, with a view to creating an appreciation of good reading through an understanding of great writing.

Regular reading will be required in English Literature.

Three recitations a week for the entire year. Credit, six semester hours.

Text: The Literature of England-Woods, Watt & Anderson V. 1 & 2 \$6.00

MR. BOYLE

## V. LANGUAGES

## A. French

## FRENCH A1—ELEMENTARY FRENCH

This course is designed to meet the needs of the student who enters the Freshman class with no high school units in French. It will include a careful study of grammar, composition and simple reading.

Six recitations a week during first semester. Credit, two high school units.

Text: New Complete French Grammar—Fraser, Squair & Coleman \$1.76

MR. SMITH

## French 12—Intermediate French

Intended for students offering two units of French from High School. This course includes reading of Standard French texts and careful reviews of grammar and composition. Standard French works are read and analyzed as part of class assignment.

Six recitations a week during second semester. Credit, six semester hours.

Text: New Complete French Grammar—Fraser; Colomba—Merimee; Les Miserables—Hugo \$3.36

MR. SMITH

#### FRENCH 21-22—ADVANCED FRENCH

This course includes the careful reading and study of two French Classics in class and the reading of three carefully selected parallel books.

Three recitations a week throughout the year. Credit, six semester hours.

Text: Le Cure de Tours—Balzac; Arsene Lupin—Olmstead; Une Tache D'Encre—Bazin \$2.56

MR. SMITH

## B. Greek

## GREEK 11-12—ATTIC GREEK FOR BEGINNERS

This course is designed for those who have had no Greek and consists of drills in fundamental grammar forms and their application in elementary composition, also selected readings from the Anabasis.

Three hour per week throughout the year. Credit, six semester hours.

Two additional courses must be taken in Greek before credit on this course may be allowed toward a Baccalaureate degree.

Text: Beginner's Greek-White \$2.00

MR, LAMOTTE

#### GREEK 21-22—INTERMEDIATE GREEK

This is primarily a reading course with review of principles of syntax.

Prerequisite: Greek 11-12.

Three hours per week throughout the year. Credit, six semester hours.

Texts: Anabasis—Xenophon—Books 2, 3, 4 \$2.40
Orations—Lysias (selected) \$1.20
Greek New Testament.

MR. LAMOTTE

#### C. Latin

#### LATIN 12A1-2—PREPARATORY LATIN

Required of all who present less than two units of high school Latin as a prerequisite for Latin 11-12.

Three hours per week throughout year.

Texts: Latin Fundamentals—Hettick & Maitland \$2.25 Caesar's Gallic Wars \$1.50

MR. LITTLE

## LATIN 11-12—INTERMEDIATE LATIN

Primarily a reading course but some time is spent on composition.

Three hours per week throughout the year. Credit, six semester hours.

Texts: Pro Melone—Cicero \$1.00 Aeneid—Virgil \$1.50

MR. FORMWALT

## D. Spanish

## SPANISH A1-2—ELEMENTARY SPANISH

This course is designed to meet the needs of the student who enters the Freshman class with no high school units in Spanish. It will include a careful study of grammar, composition and simple reading.

Three recitations a week throughout the year. Credit, two high school units.

Text: Elements of Spanish Grammar—Leavitt & Stoudemire \$1.20

MR. SMITH

#### SPANISH 11-12—INTERMEDIATE SPANISH

Intended for students offering two units of Spanish from high school. This course includes reading of Standard Spanish texts and careful reviews of grammar and composition.

Three recitations a week during first and second semesters. Credit, six semester hours.

Texts: Elements of Spanish Grammar—Leavitt & Stoudemire \$1.20

> Fortuna—Parez Escrich Hills Reinhardt \$.70 El Diablo Blanco—De Oteyza \$1.30 El Pajaro Verde—Valera

Three selected Spanish texts are required for parallel or The Spanish New Testament and one other parallel.

MR. SMITH

## SPANISH 21-22—ADVANCED SPANISH

This course includes the careful reading and study of two Spanish Classics in class and the reading of carefully selected parallel books.

Three recitations a week throughout the year. Credit, six semester hours.

Texts: El Zarco

El Sombrero de Tres Picos—Crawford Jose \$3.30

Three selected texts required as parallel.

MR. SMITH

#### VI. MATHEMATICS

MATHEMATICS 10A1-2—HIGH SCHOOL ALGEBRA

An introduction to Algebra. Three hours per week throughout the year. Credit, one high school unit.

Text: High School Algebra-Wells & Hart \$1.60

MR. LITTLE

## MATHEMATICS 11A1—PLANE GEOMETRY

An introduction to the geometry of the plane. Three hours a week first semester. Credit, one unit.

Text: New Plane Geometry—Durell & Arnold \$1.40

MR. LITTLE

#### MATHEMATICS 11A2—Solid Geometry

Theorems of the geometry of the third dimension. Three hours a week second semester. Credit, one-half unit.

Text: New Solid Geometry—Durell & Arnold \$1.45

MR. LITTLE

## MATHEMATICS 12A1-2—MATHEMATICAL REVIEW

This course is designed as preparatory work for college Mathematics. Beginning with a review of arithmetic, a survey of algebra and plane geometry will be made with special emphasis on fundamental arithmetical principles. Prerequisite: one unit each in Algebra and Plane Geometry.

Three hours a week throughout the year. Credit, one unit. Text: Review of Pre-college Algebra—Lapp, Knight & Ritz \$1.00

MR. LITTLE

## MATHEMATICS 11—College Algebra

Begins with a review of the fundamentals of Algebra and makes a study of quadratic equations, progressions, variations, logarithms, determinants and theory of equations.

Three hours a week first semester. Repeated during sec-

ond semester upon sufficient demand. Credit, three semester hours.

Text: Ford's College Algebra \$2.00

MR. LITTLE

## MATHEMATICS 12-PLANE TRIGONOMETRY

Trigometric functions, fundamental identities, circular measure and the solution of right triangles, oblique triangles and spherical triangles.

Three hours a week second semester. Credit, three semester hours

Text: Plane and Spherical Trigonometry-Granville, Smith, Mikesh \$2.65

MR. LITTLE

## MATHEMATICS 21-22—ANALYTICAL GEOMETRY

Covers the fundamentals of Plane and Solid Analytical Geometry.

Three hours a week through the year. Credit, six semester hours.

Prerequisite: Mathematics 11, 12.

Text: Coordinate Geometry-Fine & Thompson \$2.20 MR. LITTLE

#### MATHEMATICS 31—MECHANICAL DRAWING

Projections and perspective. Special emphasis on the technique of careful and exact drawing. Laboratory fee \$5.00. Student must furnish own equipment.

Two recitations and four drawing room hours each week. Credit, four hours.

MR. FORMWALT

Text: Engineering Drawing-French \$3.35 MATHEMATICS 32—DESCRIPTIVE GEOMETRY

Two recitations and four drawing room hours each week.

Credit, four hours.

Prerequisite: Mechanical Drawing Mathematics 11, 12 and 31.

Laboratory fee \$5.00. Student must furnish own equipment.

MR. LITTLE

## VII. NATURAL SCIENCE Biology

BIOLOGY 11, 12-GENERAL BIOLOGY

This course is a class room and laboratory study of the fundamental questions and principles of biology. It includes the study of the cell, differentiation, division of labor, anatomy and physiology of the organs and system, reproduction and development of the individual, genetics, classification and environment influences on animals.

Two recitations and four hours laboratory each week. Credit, eight semester hours. Elective for sophomores.

Text: General Biology & Laboratory Manual—Mavor

MR. FERRENE

## Chemistry

CHEMISTRY 11, 12—GENERAL INORGANIC CHEMISTRY

The principles of Inorganic Chemistry are studied and discussed in class and laboratory. The purpose of the course is to prepare the student for the more advanced study of Chemistry.

Two recitations and two laboratory periods of two hours each week throughout the year. Credit eight semester hours.

Text: To be selected.

## CHEMISTRY 41, 42—ORGANIC CHEMISTRY

Elementary Organic Chemistry. For chemical students and students specializing in Pre-dental science. Meets the demand of dental college. Prerequisite: Chemistry 11 12. Credit, eight semester hours.

Text: Organic Chemistry & Laboratory Manual—Conant \$6.00

MR. FERRENE

## Geology

#### GEOLOGY 12—Introduction to Geology

One semester will be given to an introduction to general geology. The course gives the student acquaintance with one of our leading fields of science and appreciation of the Earth and its physical features.

Three hours of class work and two hours of laboratory a week. Credit, four semester hours.

Text: College Geology Part I—Chamberlain & Salisbury \$3.25

MR. BOYLE

## Physics

HIGH SCHOOL PHYSICS 12A1, 2

A introduction to the physics of mechanics, heat, electricity, light and sound.

Three hours a week throughout the year. Credit, one high school unit.

Text: New Practical Physics—Black & Davis \$1.80
MR. FORMWALT

## College Physics 11, 12

A study of the mechanics of solids, liquids and gases,

signed as a basis for further work in science.

Three hours a week and four hours laboratory period throughout the year. Credit, eight semester hours.

MR. FORMWALT

Text: Foley: College Physics \$3.75

The Aims of the Department of Physical Education are:

- 1. To see that each student gets sufficient exercise to insure good health.
- 2. To direct them to maintain good health through later years through their knowledge of personal hygiene.
- 3. To develop skill in and wholesome attitude toward such recreations as may be carried over into later life.

Physical examinations, conducted by the college physician and by the Director of Physical Education are required of all students at the beginning of each fall semester. Students whose examinations reveal an impairment of any vital organ or whose general physical condition warrants careful supervision shall only be permitted to engage in athletic activities at the discretion of the Director of Physical Education.

All students will be required to take a minimum of 180 minutes of physical exercise each week unless members of varsity athletic squads or excused by the college physician.

PHYSICAL EDUCATION 11 OR 12—PHYSIOLOGY & HYGIENE

(Repeated each semester if necessary). A study of the structure, function and care of the human body with a consideration of the individual parts, their functions and relations to each other. The following are studied and emphasized in their relationship to everyday life: Physiology of the blood, circulation, digestion and assimilation, respiration,

excretion, the endocrine system and the nervous system.

Three hours a week either semester. Credit, three semester hours.

Text: To be selected.

MR. FERRENE

Two semester hours credit.

21-22—PHYSICAL EDUCATION

Two class meetings a week, both semesters.

This course is designed to give students a fundamental knowledge of rules and skills of games which they will carry over into post-school life.

Two hours per week both semesters. Credit, two semester

MR. BROWN

#### IX. SOCIAL SCIENCE

Standard requirement in history of North Carolina and for entrance into southern colleges.

Three recitations per week. Credit, one high school unit. Text: History of the United States—Beard & Beard

MR. FORMWALT

SOCIAL SCIENCE 11A1—ECONOMICS, HIGH SCHOOL

This course is to acquaint the pupil with the nature of human wants and the problem of satisfying them.

Three recitations a week first semester. Credit, one-half high school unit.

Text: Everyday Economics—Jansen & Stephenson \$1.68

SOCIAL SCIENCE 11A2—SOCIOLOGY

To create in the pupils a desire for social improvement through a critical analysis of American institutions, traditions, customs and trends.

Three recitations a week second semester. Credit, one-half high school unit.

Text: Civic Sociology-Ross \$1.75

MR. BROWN

Social Science 11, 12—History of European and American Commerce and Industry

This course will include a study of the organization and development of European and American Commerce and Industry from the breaking up of the Roman Empire down to the present.

Three hours a week throughout the year. Credit, six semester hours.

Text: American Economic History—Faulkner \$3.50

MR. FORMWALT

SOCIAL SCIENCE 21 22—GENERAL ECONOMICS

This course aims to introduce the student to the study of economics. More specifically, it gives a broad view of all the devices and arrangements whereby civilized men make a living. Economic society is studied from the viewpoint of both structure and function. Every effort is made to encourage the student in independent thought with regard to the facts and problems of economic life. Open to sophomores and terminal students.

Three hours a week for both semesters. Credit, six semester hours.

Text: Outlines of Economics-Ely \$3.50

MR. BROWN

SOCIAL SCIENCE 31—FUNDAMENTALS OF LAW

This is a course designed to give the student a general

knowledge of the nature, sources and subject matter of the law. The origin and development of the common law and equity are treated briefly, special emphasis being laid upon constitutional rules and interpretations.

Three hours a week during the first semester. Credit, three semester hours.

Text: Outlines for Review-Clark \$1.50

MR. BROWN

Social Science 32—Law of Contracts and Commercial Papers

This course is a study of the principles underlying contracts. The laws of commercial papers and negotiable instruments form the basis of the course.

Three hours per week during the second semester. Credit, three semester hours.

Text: Outlines for Review-Clark \$1.50

MR. BROWN

SOCIAL SCIENCE 41, 42—EUROPE SINCE 1815

A survey of Europe since the Congress of Vienna with emphasis on the results of modern science and the recent theories of the state.

Three hours a week throughout the year. Credit, six semester hours.

Text: Modern & Contemporary European History— Schapiro

MR. BROWN

SOCIAL SCIENCE 52—GOVERNMENT

Organization and activities of local, state and national governments, party policies, economic, social and legal factors

in the functioning of government.

Three hours a week during the second semester. Credit, three semester hours.

Text: Government of the United States—Munro \$3.75

MR. BROWN

#### X. MUSIC

Music 11—Theory I, 1st Semester

Musical notation, theory of scales, intervals and chord building, ear training.

To be scheduled by instructor.

Music 12-Theory II, 2nd Semester

Continuation of Theory I. Prerequisite Theory I. Review of Theory I.

Chords and their inversions, cadences, ear training.

To be scheduled by instructor.

Music 21, 22-Theory III, 1st and 2nd Semester

Continuation of Theory II. Prerequisite Theory II.

Hærmony, figured bass, harmonizing melodies, ear training. To be scheduled by instructor.

Above courses open to all students. Students of applied music take Music 11, 12, 21 and 22. One hour per week. Credit two hours to students of applied music or members of courses in addition to their regular schedule.

Fee \$5.00 per semester.

MR. PONISH

## Applied Music

Courses for High School students.

Violin 10A1, 2 and Violin 11A1 2 open only to High School students who have passed examination for 2nd year High School course in Violin as outlined in N. C. bulletin No. I S232.

## VIOLIN 10A1, 2

1-Scales and chords.

Major and Minor (melodic and harmonic) in two octaves, slow tempo, legato. Tonic chords, major and minor. Dominant seventh chord and Diminished seventh chord in two octaves.

#### 2-Etudes

Kayser, Kreutzer, Mazas Sevcik, Op. 7 trill studies

3—Solos, such as

Wieniawski-Souvenir de Posen

DeBeriot Air Varies

## VIOLIN 11A1, 2

1-Scales and Chords

Same as Violin 10A1, 2 in three octaves.

#### 2-Etudes

Kreutzer, Fiorillo and one or more Rode Sevcik Op. 7 trill studies

3-Solos, such as

DeBeriot-Concertos Nos. I, II, IX

Viotti-Concertos Nos. XXII, XXIII

Vivaldi-Sonata in A Minor

Mozart-Sonata No. IV in E Minor

One-half unit of credit for 1 year satisfactory study to High School students. Two half hour lessons each week. Minimum practice required 6 hours per week.

Violin 11, 12 and 21, 22 open only to High School graduates who satisfactorily can pass examination in the material covered in Violin 10A1, 2 and 11A1, 2.

VIOLIN 11, 12

1-Scales and Chords

Same as Violin 11A1, 2. Scales in thirds and sixths and octaves up to and including 3 sharps and 3 flats major and minor (melodic and harmonic).

#### 2-Studies

Kreutzer, Fiorillo, Rode 1 or more Dont Op. 35, Sev-3—Solos such as,

Vivaldi, Concerto in G Minor

## VIOLIN 21, 22

#### 1-Scales and Chords

Same as Violin 11, 12; through all major and minor (melodic and harmonic) keys.

#### 2—Studies

Kreutzer, Fiorillo, Rode, Sevcik, Op. 7, trill studies. cik, Op. 7 trill studies.

## 3-Solos such as,

Mozart, Concerto No. 4 in D

Credit three hours per semester. Two half hour lessons each week. Minimum practice required 18 hours a week.

Fee Violin 10A1, 2; 11A1, 2; 11, 12, 21, 22—\$40.00 per semester.

Individual instruction in violin, cornet, clarinet and drums and all other band and orchestral instruments are open to all students who wish to enroll without desiring credit for Applied Music. Such students must also take Music 11, 12 and 21, 22.

One lesson each week \$15.00 per semester.

MR. PONISH

#### ORCHESTRA

Open to all students who can demonstrate sufficient technical training to enable them to take a part in the

rehearsals and performances of the orchestra. No fee.

#### BAND

If a sufficient number of students with band training is enrolled a band will be organized.

#### GLEE CLUB

Open to all students who can demonstrate the ability to take part in the Glee Club. No fee.

## SCHEDULE OF CLASSES

## 1940-1941

1	MONDAY	TUESDAY
	WEDNESDAY	THURSDAY
	FRIDAY	SATURDAY
8:15	Soc. Sci. 21-22 French A1 French 12 Math. 11-12 Eng. 12A1-2	Physics 12A1-2 French A1 French 12 Soc. Sci. 11A1-2
		Bus. Adm. 42
9:15	Bus. Adm. 21-22 Span. 21-22 Math. 12A1-2 Biology 11-12 Soc. Sci. 11-12	Eng. 11-12 Bus. Adm. 61-62 Math. 21-22 Soc. Sci. 31-32 French 21-22
10:15 Chapel	Alternating with Bible	
11:15	Eng. 21-22 Bus. Adm. 51-52 Math. 11-12 Soc. Sci. 10A1-2	Eng. 11-12 Soc. Sci. 41-42 Bus. Adm. 71-72 Math. 11A1-2 Span. 11-12 Chem. 41-42 Phys. Ed. 11-12 Bus. Adm. 31-32 Math. 10A1-2 Geol. 12
12:15	Chem. 11-12 Physics 11-12 Span. A1-2	Latin 12A1-2 Phys. Ed. 22 Greek 21-22 Bus. Adm. 74
1:15 Lunch		
2:00	Bus. Adm. 1-2 Bus. Adm. 11-12 Math. 31-32 Latin 21-22 Soc. Sci. 52	Bus. Adm. 1-2 Bus. Adm. 11-12 Greek 11-12 Eng. 10A1-2
3:00	Bus. Adm. A-1	Bus. Adm. A-1

# GENERAL REQUIREMENTS

One of the largest benefits the student receives from his college training is the opportunity afforded him to learn self-control, self-direction and proper regard for the rights of others. All discipline at Presbyterian Junior College is maintained with this fundamental fact in view, and is intended to aid the student in realizing these traits of strong and helpful manhood.

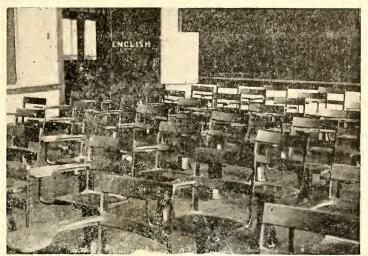
1. Every student is expected to be present for classes on Tuesday, September 10, and under no circumstances should he arrive later than the Formal Opening of College on Wednesday, September 11, at 10:15 o'clock. He should attend all college chapel services, Sunday morning service at church and all assignments for class periods and laboratory duty to the close of the session. After registration ends a charge of \$1.00 per day up to \$5.00 is made for late registration.

The first meal served at the college will be dinner at 6:30 P. M., Monday, September 9.

2. Students are not allowed to take "trips" beyond the College Community without permission from the Dean or his assistant. Except in cases of emergency or by special arrangement, all requests for leave of absence must have the approval of the parent or guardian before the request will be granted. Frequent "trips" materially hinder the student's educational progress and are therefore strongly discouraged by the College. It is hoped that parents will cooperate by encouraging the students to remain with his college duties. When a student withdraws from the college voluntarily he must see the Registrar, Business Manager, and President to obtain honorable dismissal.

- 3. A study period is observed each evening after supper except on Saturday and Sunday. During this period the student is expected to remain in his own room and apply his time to the preparation of his class assignments.
- 4. Students desiring to borrow books from the Library will report to the Librarian, who will make proper record. Books must be returned, or a new record made, within two weeks. Reference books will not be allowed out of the Library.
- 5. Grading for scholarship record will be upon a scale of 100. The grade will be determined by a combination of daily recitations, monthly tests and final examinations. The passing grade will be 70. A grade of 75 carries a recommendation for advanced college work. Students conditioning on a subject will be allowed one re-examination on that subject. The student will be charged \$1.00 for each re-examination. A second failure will mean that the subject will have to be taken over in class in order to obtain credit for it. A—Excellent, 93-100; B—Above Average 83-92; C—Average, 75-82; D—Low Pass, 70-74; E—Condition, 65-69; F—Failure; I—Incomplete.
- 6. Within six weeks after the opening of the first semester, a report on each student's progress will be sent to the parent or guardian. Further reports will be sent only in cases where they are requested. A term report will be sent at the end of each semester giving final grades for the semester.

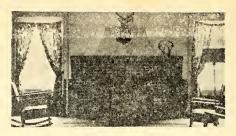
The friendly cooperation of the parents in helping to keep each student's grades up to the highest possible point



Modern Buildings



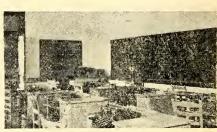
Comfortable Dormitory



Lounge



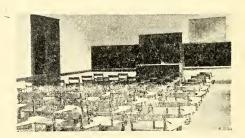
Mechanical Drawing



Commercial



Library



Class Room

is earnestly sought. A kindly word of encouragement from home often works wonders with a student whose grades are too low.

- 7. No student shall be allowed to take part in any athletic or major student activity until he is passing nine semester hours from the end of the previous stated report period. No student shall be allowed to take part in more than one athletic or major student activity until he is passing an additional three semester hours for each additional activity.
- 8. Rooms will not be reserved for students until their registration fee of \$5.00 has been paid. Assignment of rooms will be made in the order in which the registrations are received. All rooms are designed to accommodate two students. No student is allowed to transfer from one room to another without permission from the Dean of Students and the Business Manager.
- 9. Proper and manly deportment in the dining hall will be required. The Matron will be in charge and all students will be subject to her directions during the meal hour. No dormitory student will be allowed to take meals regularly outside the college dining hall except upon recommendations of the college physician.
- 10. Parents and friends desiring to call on students or faculty members will be welcomed to the College dining room for one meal as guests of the College. But those desiring to make a visit covering a period of two or more meals will be charged the nominal fee of fifty cents for each additional meal or one dollar per day. Arrangement and settlement for such

meals should be made with the Matron.

- 11. For the convenience of the students, the College will operate a Book and Supply store. It will be operated on a strictly cash basis. No exceptions can be made to this rule. The student store devotes any profit at the end of the year to some student activity project.
- 12. Students furnish their own bed clothes and toilet articles. We recommend that the following articles be brought. Four single sheets, one pillow and two pillow cases (medium size), two blankets, two spreads, six bath towels, necessary toilet articles, a cheap rug, a runner for his bureau and inexpensive curtains for a single window (4'x6'). All washable articles should be carefully marked to avoid losing in laundry.
- 13. The college gladly furnishes medical treatment and care for usual cases in the college infirmary but will charge to parents any special prescriptions and consultant service and X-Rays and operations at cost. The college is not liable for injuries sustained on the college campus or on athletic trips.
- 14. While a damage deposit is required, it is intended to cover incidental damage only. Malicious damage is dealt with separately. No student is allowed to remove college equipment from the room in which it is located except upon written permission from the Business Manager. No addition or alteration to the building or equipment is permitted.
- 15. No out of town student can board or room off the college property without SPECIAL PERMISSION, granted

by faculty action.

- 16. If, at the end of the semester, a student fails to pass as many as six semester hours of credit he may be automatically dropped from the school roll. (See number 24.)
- 17. All regular students are required to carry fifteen hours of college work per week and may take as many as eighteen. No exceptions are allowed to these rules except where it can be clearly shown to the committee on standards that less than fifteen hours is to the advantage of the student. Only in exceptional cases, where previous record has warranted, will a student be allowed to enter later than two weeks after the first meeting of classes.
- 18. For the sophomore classification, thirty semester hours of credit will be required.
- 19. Two-thirds of the recitations in each subject must be attended in any course upon which credit is allowed.
- 20. Reexaminations must be taken at the first scheduled reexamination period after the condition grade was made. See calendar on page 4.
- 21. No unexcused absences are permitted. Excuses for anticipated absences must be obtained from the Dean of Students before the absence occurs. Any student having an unexcused absence may receive zero for the recitation from which he is absent. Any student having as many as three unexcused absences may be restricted to the campus. Any student having more than three unexused absences may be automatically dropped from the college rolls.
- 22. At the end of each six weeks period an honor roll consisting of the names of all students averaging "A" and

- a Dean's List consisting of the names of all students who have an average of "B" or higher for the period will be posted. All students whose names appear on the Honor Roll shall be entitled to a total of three absences without excuse during the following six weeks period. All other students whose names appear on the Dean's List shall be entitled to a total of two absences without excuse during the following six weeks period. These privileges shall not be cumulative.
- 23. The administration reserves the right to modify any or all requirements, without notice, in the interest of the school or its patrons.
- 24. At any time during the year, by faculty vote, a student may be required to transfer from a sophomore to freshman course or from a freshman to college preparatory course because of inability or lack of preparation to carry the higher work.
- 25. The following discipline rating system has been worked over by the faculty. It is subject to revision by the faculty but will govern until changes are announced.

### POINT SCORES

Church Cut—4 points. Excess over 5 cuts, double points. Chapel Cut—1 point. Excess over 18 cuts, double points. Class Cut—3 points. Excess over 3 in each subject, 10 points. Cuts Before and After Holidays—Double points. Cuts Study Hall—15 points.

Tardy Study Hall—5 points.

### PENALTY SCORES

Excess 50 Points—2 weeks campus.
Excess 60 Points—2 weeks additional campus.

Excess 70 Points-Suspension for remainder of year.

Breaking Campus—Immediate suspension for remainder of Semester.

Maximum points for any misdemeanor to be assigned by Professor (exclusive of Dean)—5 points.

Each student being placed on campus must meet Discipline Committee.

Excused absences will be granted those making Dean's List and Honor Roll as in former years, absences to be taken within the six weeks period following posting of these lists.

For every campus or suspension, a letter is to be written to the parents from the Dean.

The major disciplinary problems are handled under the Honor System by the students themselves through their duly elected representatives on the Student Council. Actions of the Student Council are subject to review and approval by the faculty.

## STUDENT GOVERNMENT REGULATIONS

- 1. No student shall be guilty of lying.
- 2. No student shall be guilty of passing bad checks.
- 3. No student shall be guilty of engaging in hazing.
- 4. All students shall respect college property and shall not be guilty of willfully mutilating or destroying it in any way.
- 5. All students shall at all times conduct themselves as becomes gentlemen while under the jurisdiction of the college in any capacity.
- 6. There shall be no playing of musical instruments or unnecessary noise, within hearing distance of dormitory, be-

tween the hours of 8:00 P. M. and 8:00 A. M. except on Saturday.

- 7. There shall be no raffles on the college property.
- 8. The student body shall maintain a definitely negative attitude toward cursing and profanity.
- 9. Every student shall be honor bound to refrain from cheating or any appearance of dishonesty either on recitation, review, examination or any other pledge work.
- 10. Every student shall be honor bound to refrain from stealing.
- 11. Every student shall be honor bound to refrain from perjury.
- 12. Every student shall be honor bound to refrain from the use, possession or transporting of alcoholic liquors.
- 13. Every student shall be honor bound to refrain from participating in games of chance.
- 14. Every student shall be honor bound to refrain from immorality.
- 15. Every student shall be honor bound to report violations of the honor system that come under his observation. Failure to do so will be regarded as a violation of the Honor System.

Presbyterian Junior College strives to build finest well-rounded Christian manhood. As faculty and students work together and live together in a fellowship based upon high character, sincere scholarship, and Christian attitudes and ethics, we hope many lasting friendships may develop and that all the student's after years may be made happier and better by his life at Presbyterian Junior College.

## ROLL OF STUDENTS

## SOPHOMORES

Bennette Lee Carraway	Farmville, N. C.
Hirain Thompson Chapin, Jr.	Lillington, N. C.
Wallace Elmer Davenport	Richmond, Virginia
Floyd F. Fleming, Jr.	Middleburg, N. C.
Nathan Neely Fleming, Jr.	Mebane, N. C.
Darius Flinchum	Willis, Virginia
Daniel Burke Kerr	
William Berry Lyle	
A. D. Mizell	
James Eugene Morrison	
Dwight L. Odum	
Robert D. Ormand, Jr.	
Charles E. Parrish	
Robert Boyd Robinson, Jr	Littleton, N. C.
Harold L. Silvertsen	
Robert L. Ward	Chadbourn, N. C.
FRESHMEN	
Henry S. Addor	Addor, N. C.
Henry S. Addor	
•	Concord, N. C.
Wayne Dewey Alexander	Concord, N. C. Whiteville, N. C.
Wayne Dewey Alexander Robert LeRoy Bannerman	
Wayne Dewey Alexander Robert LeRoy Bannerman Denver S. Blevins	Concord, N. C. Whiteville, N. C. Lansing, N. C. Maxton, N. C.
Wayne Dewey Alexander Robert LeRoy Bannerman Denver S. Blevins Miss Mary Willie Bunch	Concord, N. C. Whiteville, N. C. Lansing, N. C. Maxton, N. C. Laurinburg, N. C.
Wayne Dewey Alexander Robert LeRoy Bannerman Denver S. Blevins Miss Mary Willie Bunch Ralph Allen Carmichael	Concord, N. C. Whiteville, N. C. Lansing, N. C. Maxton, N. C. Laurinburg, N. C. Lillington, N. C.
Wayne Dewey Alexander Robert LeRoy Bannerman Denver S. Blevins Miss Mary Willie Bunch Ralph Allen Carmichael John Harman Chapin	Concord, N. C. Whiteville, N. C. Lansing, N. C. Maxton, N. C. Laurinburg, N. C. Lillington, N. C. Ramseur, N. C.
Wayne Dewey Alexander Robert LeRoy Bannerman Denver S. Blevins Miss Mary Willie Bunch Ralph Allen Carmichael John Harman Chapin Millard C. Coble, Jr.	Concord, N. C. Whiteville, N. C. Lansing, N. C. Maxton, N. C. Laurinburg, N. C. Lillington, N. C. Ramseur, N. C. Columbus, Georgia
Wayne Dewey Alexander Robert LeRoy Bannerman Denver S. Blevins Miss Mary Willie Bunch Ralph Allen Carmichael John Harman Chapin Millard C. Coble, Jr. Lester L. Coleman, Jr.	Concord, N. C. Whiteville, N. C. Lansing, N. C. Maxton, N. C. Laurinburg, N. C. Lillington, N. C. Ramseur, N. C. Columbus, Georgia
Wayne Dewey Alexander Robert LeRoy Bannerman Denver S. Blevins Miss Mary Willie Bunch Ralph Allen Carmichael John Harman Chapin Millard C. Coble, Jr. Lester L. Coleman, Jr. Joseph L. Comer	Concord, N. C. Whiteville, N. C. Lansing, N. C. Maxton, N. C. Laurinburg, N. C. Lillington, N. C. Ramseur, N. C. Columbus, Georgia Ellerbe, N. C. Marion, N. C.
Wayne Dewey Alexander Robert LeRoy Bannerman Denver S. Blevins Miss Mary Willie Bunch Ralph Allen Carmichael John Harman Chapin Millard C. Coble, Jr. Lester L. Coleman, Jr. Joseph L. Comer Dean H. Crawford, Jr.	Concord, N. C. Whiteville, N. C. Lansing, N. C. Maxton, N. C. Laurinburg, N. C. Lillington, N. C. Ramseur, N. C. Columbus, Georgia Ellerbe, N. C. Marion, N. C. Bonduel, Wisconsin
Wayne Dewey Alexander Robert LeRoy Bannerman Denver S. Blevins Miss Mary Willie Bunch Ralph Allen Carmichael John Harman Chapin Millard C. Coble, Jr. Lester L. Coleman, Jr. Joseph L. Comer Dean H. Crawford, Jr. Jordan L. Debban	Concord, N. C. Whiteville, N. C. Lansing, N. C. Maxton, N. C. Laurinburg, N. C. Lillington, N. C. Ramseur, N. C. Columbus, Georgia Ellerbe, N. C. Marion, N. C. Bonduel, Wisconsin Citra, Florida
Wayne Dewey Alexander Robert LeRoy Bannerman Denver S. Blevins Miss Mary Willie Bunch Ralph Allen Carmichael John Harman Chapin Millard C. Coble, Jr. Lester L. Coleman, Jr. Joseph L. Comer Dean H. Crawford, Jr. Jordan L. Debban Lawton Frank Douglas	Concord, N. C. Whiteville, N. C. Lansing, N. C. Maxton, N. C. Laurinburg, N. C. Laurinburg, N. C. Lillington, N. C. Ramseur, N. C. Columbus, Georgia Ellerbe, N. C. Marion, N. C. Bonduel, Wisconsin Citra, Florida Southern Pines, N. C.
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# Application for Admission to PRESBYTERIAN JUNIOR COLLEGE FOR MEN

Maxton, North Carolina

(Full name of student)  to the Presbyterian Junior College for Men for the school year beginning September 9, 1940, subject to the provisions and regulations published in your Builetin of Announcements for 1940-41.		
Are eyes and teeth in good condition?		
Does he smoke? Are there any games in which stude		
should not take part? Church membership		
If not member, what is preference?		
School last attended		
Name and address of principal from whom High School record can		
secured:		
Approximate High School average:		
Chosen vocation		
What course desired? (See catalog pages 30-61		
College to be attended after Presbyterian Junior College		
Interests and hobbies:		
Signature of Student		
Signature of Parent or Guardian		
Date Address		
Registration fee of \$5.00 is enclosed.		
EARLY REGISTRATION ASSURES A MORE DESIRABLE ROOM		

