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June, 1916

Series 5, No. 2

St. Mary's School

BULLETIN



RALEIGH, N. C.

Report of
The Sixth St. Mary's Conference
for the
Clergy and Laity of the Carolinas

Published Quarterly by St. Mary's School
Raleigh, North Carolina

Entered July 3, 1905, at Raleigh, N. C., as second class matter
under act of Congress of July 16, 1894

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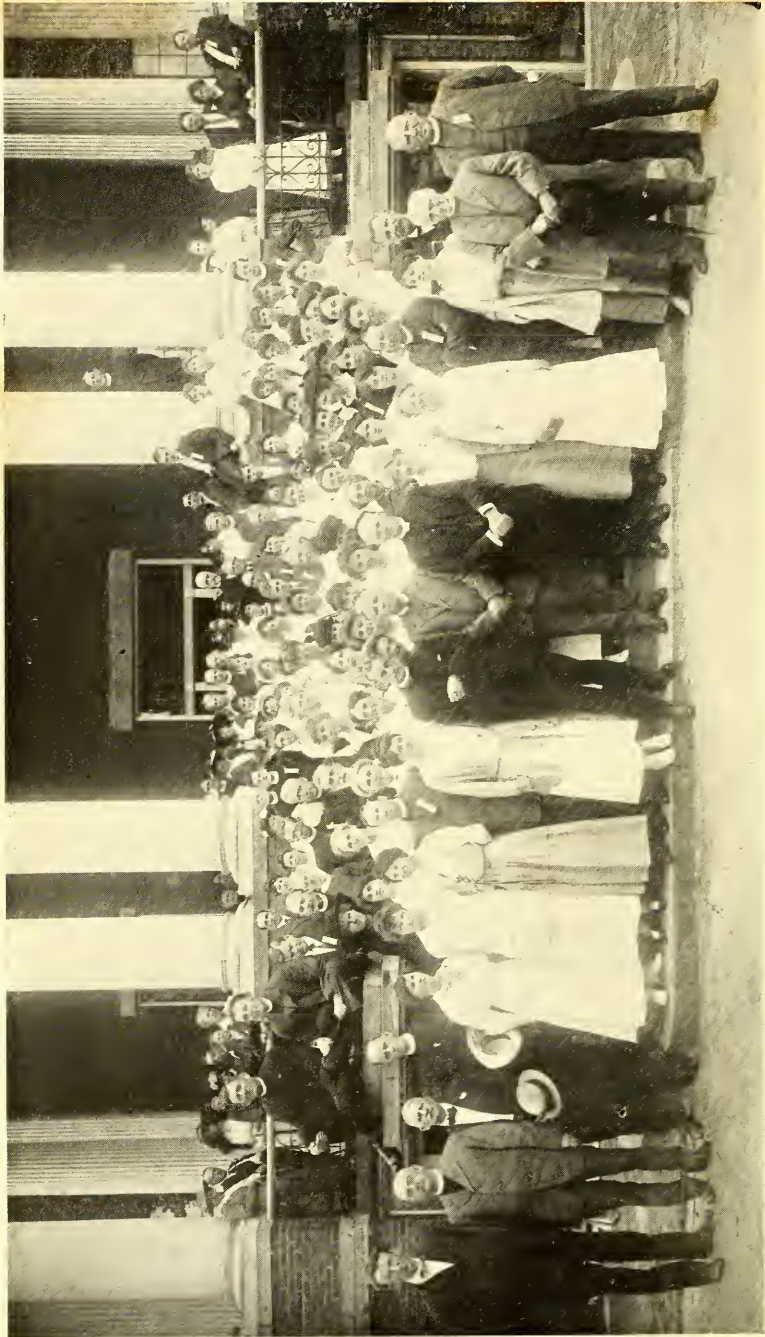
St. Mary's School

RALEIGH, N. C.

Founded in 1842 by Rev. Aldert Smedes, D.D.

RT. REV. JOSEPH BLOUNT CHESHIRE, D.D.,
President of the Board of Trustees.
REV. GEORGE W. LAY, D.C.L.....Rector.
ERNEST CRUIKSHANK.....Sec'y and Business Manager.





St. Mary's School
Raleigh, N. C.

THE SIXTH ST. MARY'S CONFERENCE, 1916
June 3-10, 1916.

9
June, 1916

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Program

MONDAY, June 5

Arrival, Registration and Assignment to Rooms.

- 7:00 p. m. Supper in Clement Hall.
- 7:45 p. m. Short Practice for the Services in the Chapel.
- 8:00 p. m. Reception of guests by the Trustees in the Parlor.
- 9:15 p. m. Prayers in the Chapel, with devotional address preparatory to the Holy Communion, by Bishop Lloyd.

TUESDAY, WEDNESDAY, THURSDAY, FRIDAY

- 7:30 a. m. Holy Communion in the Chapel.
- 8:10 a. m. Breakfast.
- 9:15-9:45 a. m. Prayers in the Chapel, with short address by Bishop Lloyd.
- 9:45-10:00 a. m. Intermission.
- 10:00-11:30 a. m. Address on SOCIAL SERVICE, by the REV. AUGUSTINE ELMENDORF, of Newark, N. J., Executive Secretary of the Social Service Commission of the Diocese of Newark.

General Subject: THE KINGDOM OF GOD.

1. The Meaning of the Term.
2. Its Relation to the Church.
3. The Laws of the Kingdom.
4. The Possibility of an Ideal World.

- 11:30-11:45 a. m. Intermission.
- 11:45 a. m.-1:15 p. m. Addresses on THE NEW TESTAMENT, by the REV. LLEWELLYN N. CALEY, of Philadelphia, Pa., Rector of the Church of St. Jude and the Na-

Program—Continued

tivity, Member of the General Board of Religious Education, etc.

1. The Gospels.
2. The Acts.
3. The Epistles.
4. The Revelation.

1:30 p. m. Dinner.

2:00-6:30 p. m. Free for recreation or for voluntary meetings by the members of the Conference under their own organization.

2:00 p. m. Tuesday: The members of the Conference organize and elect such officers and appoint such committees as they may desire.

2:30 p. m. Wednesday: SOCIAL SERVICE DAY. Dr. Joseph Hyde Pratt presiding.

2:30 p. m. Thursday: Meeting of the Lay Readers' League. Mr. Charles E. Frick, of Charlotte, in charge.

2:30 p. m. Friday: SUNDAY SCHOOL DAY. Mr. Wade R. Brown, of Greensboro, presiding.

6:30 p. m. Supper.

7:00 p. m. Prayers in the Chapel.

7:30-8:30 p. m. Free for recreation or for voluntary meetings as desired, except:

8:00-8:30 p. m. Tuesday and Wednesday: Lantern Lecture by Rev. Mr. Elmendorf.

Tuesday: The Feeble-minded.

Wednesday: Prisons.

8:30-9:30 p. m. Addresses on CHURCH EXTENSION, in the Auditorium, by the RT. REV. ARTHUR. S. LLOYD, D.D., President of the General Board of Missions.

1. The General Subject.
2. Church Extension in the United States.

Program—Continued

3. The Work Abroad.

4. The Relation of this Work to the Life of the Church.

10:00 p. m. Adjournment for the day.

FRIDAY, June 9

9:45 p. m. Closing Service in the Chapel.

SATURDAY, June 10

Guests will be entertained until such hour as is convenient to them.

Five minutes before each meeting and before each meal a bell rings, and a second bell at the exact hour.

Breakfast each day at 8:00 a. m. Dinner at 1:20 p. m. Supper at 6:30 p. m.

Service, with address preparatory to the Holy Communion, on Monday at 9:15 p. m.

The public are invited to all services and meetings. Those from the city in attendance are also cordially invited to stay to dinner and to give notice of their intention before noon.

ALL SERVICES and the FIRST MEETINGS in the MORNINGS are held in the CHAPEL. ALL OTHER MORNING *and* AFTERNOON MEETINGS are held in the STUDY HALL. The NIGHT MEETINGS are held in the AUDITORIUM.

It is kindly requested that quiet be observed from 10:30 p. m. to 7:00 a. m.

The Chapel is open at all hours for devotion and meditation.

It is particularly desired that there be no conversation in the Chapel at any time.

Notes on the Conference of 1916

In General

In numbers the Conference of this year was about the same as in 1915, there being forty men and seventy-five women as house guests. Nearly all the delegates came on Monday and remained throughout the entire session.

On each morning of the Conference the Holy Communion was celebrated at half past seven with an average attendance of seventy-five communicants. At nine o'clock there were prayers in the chapel with an address each morning by Bishop Lloyd.

Then followed the stated addresses according to the program. The afternoons were devoted to meetings and sub-conferences of various committees and societies, and at night, after short lantern slide lectures by Mr. Elmendorf and Mr. Caley, Bishop Lloyd again spoke on church extension. His presence for the first time at one of these Conferences was felt to be a great blessing and privilege to all.

Opening of the Conference

The first formal event of the Conference was a reception at eight o'clock Monday night in the school parlor by the trustees of the school to welcome the delegates to St. Mary's. This reception was followed by a service in the chapel at 9:15 with a devotional address preparatory to the Holy Communion by Bishop Lloyd, an address inspiring and helpful with the keynote, "greater devotion in the church service."

The Addresses

In Bishop Lloyd's first short morning address at early prayers he spoke of why men are in the world and of

the best use they can make of themselves in serving God. In the other addresses he spoke of the Church as the body of Christ and how we may do the work of that body. Some of his striking sentences were: "The Church is as strong as we ourselves are; that is the Church: we people. The responsibility rests upon us. Christ separated from you, you can do nothing." "If a man is a Christian he is a gentleman." "It isn't doing things; it is being right." "You are not keeping His comandments if your heart does not sing; or if you are finding fault and always complaining of your lot." "We must sit at His feet and be taught, if we do anything worth while, it is because we are not separated from Him." "Ask yourselves the question, 'Do I bear witness to the ends of the earth?'" "Just in proportion as the Spirit of God comes into a man can he work and do something."

Social Service

THE REV. AUGUSTINE ELMENDORF.

This is the third time that the members of the Conference have had the privilege of hearing Mr. Elmendorf and, if possible, he surpassed himself. While emphasizing a Christian's duty as a co-worker with God in building up His kingdom on earth, he presented the whole matter in an exceedingly spiritual way, and at the same time brought in a number of the most practical points to illustrate the need and the opportunity of a Christian social worker. Among other things, he said: "You are counted by your fruit and not by the exercises you go through." "The incarnation becomes operative in the body through the sacraments." "People are drawn into religious work by love." In speaking of the relation of the Kingdom of God to the Church he said: "The main emphasis of our Lord's teaching was the Kingdom; something with which His hearers were

familiar." He spoke of its location, character and righteousness. "Our task is to go forward step by step, and make the world better by our having lived in it. In the inauguration of parish houses the Church is changing from inspirational to institutional work in a social sense." "The Church should act as a conscience to the community. A person cannot be a good Christian unless he has the world vision. This gives us a better view of our own needs." "It is the business of the Church to be interested in prisons and prisoners. Many people do not live decently and cannot earn their own living. It is our duty to see that every one is provided for. The ideal is that every captain of industry—those who have the means—give every working man a fair chance." As a practical illustration of his subject he spoke very interestingly of the feeble-minded and the degrees to which they are affected—idiots, imbeciles, and morons—and of what is being done to help them.

At night in the Auditorium he showed by lantern slides what New Jersey is doing for these unfortunates.

On Thursday, in connection with "The Laws of the Kingdom," he spoke on the new commandment and what the Lord taught in regard to loving one's neighbor. The purpose of Christianity is to teach the science of living with others, the giving out of self for the benefit of others. Love is the first law of the Kingdom; the second is service. "Inasmuch as ye have done it unto Me," etc. Here no sin is mentioned except the lack of service. The question of Christianizing business is the most serious thing we have to consider. He spoke of the rich heritage of the clergy in giving their lives to the service of the Master. He then passed to the subject of child labor, treating it in its historical sequence. "The training of children is of such importance that every child should be brought up in a normal home." Improvements in this direction were made

clear and forcible by what is being done to that end in the State of New Jersey, in which State Mr. Elmendorf is a worker.

At his closing address on Friday on "The Possibilities of an Ideal World," he said that all that had been said heretofore of the Kingdom necessitated an ideal world. "What God requires is something all can do—giving of themselves and their means." "A free service is the glory of life. The driving power must be the love given the thing done that is worth while." "The measure of a man is how he serves. He who ministers best is he who gives out most of himself to others."

The New Testament

THE REV. LLEWELLYN N. CALEY.

Mr. Caley has made addresses at four of the Conferences, but on no occasion has he been listened to with more rapt attention and interest by the clergy and lay people alike than at this Sixth Conference.

In the short time at his disposal he gave a most illuminating and interesting outline of the whole New Testament, making clear the unity of the New Testament as a whole and of the definite planning of the Testament itself and of its several parts. As usual, Mr. Caley gave the audience many striking and pithy sentences to take away with them. "The secret of happiness is to be." "Build up your good characters to be good." Man has a three-fold relationship—to God, to himself, to his fellow-man. The Kingdom is to be extended by winning others." "The Church is not founded upon St. Peter as the truth, but upon the truth St. Peter confessed." In speaking of the Acts he said: "How is the will of God to be revealed to men?" "Through the Church. The Acts is the book of the

Church. The Church would be helpless were it not for the Holy Spirit. The Acts is the acts of Jesus Christ through His Church by the divine Spirit. It is the story of the first generation of the Church. In the first chapter, eighth verse, is the purpose, the program, the power. Every member of the Church must be a witness for Christ. The great purpose of the Church is to reveal to man Jesus Christ." "I often wonder why people have such a poor idea of Christ. It is the poor reflection of Him in your life and mine." "We think of the Divine Spirit as an influence instead of a personality. The spirit is the personality. The body dies, but the spirit goes back to the God who made it." In treating the Epistles Mr. Caley confined himself largely to Romans. "I am not ashamed of the Gospel of Christ, for it is the power of God," said Paul. This, the speaker declared to be the keynote of the Epistles. In the Gospels we have the revelation of the Christ; His personality and His teachings; in the Acts the revelation of the Christian Church guided and directed by the Holy Spirit; in the Epistles the revelation of the gospel of salvation. Is the Church going to fulfill its mission? The Bible we are studying answers yes.

On Thursday and Friday nights Mr. Caley gave very interesting lantern slide lectures on "How We Got Our Bible."

Church Extension

RT. REV. ARTHUR S. LLOYD, D.D.

The Bishop's arguments for church extension were clear-cut and forcible. He opened by saying that: "There would be no culprit in a community if he were not taught wrong. Push it all back and it comes down to: What is the mission of the Church? We talk about all things but the one that concerns us most. The day the Church stops talking about missions and thinks

about what we are in the body of the Church; what God has given us and how we are to use it, we shall move forward. We think about it as something we do for somebody else, instead of extending the Church. Everything we do must be done as Jesus Christ did it. The King's business must be done in the King's way. Brains, culture, money, dreaming, all belong to the job."

In his second address on Church extension in the United States, the Bishop spoke of the need for more thorough organization and the realization of every member of the Church that he has a great work to do. He told how the work is now done, and he did not spare those who neglect to do individual duty. He said there was much loss of energy and power in the Church—only a few pay the bills, while every one should be given the chance to pay a part. "The thorough organization will not begin until we realize that this is the King's business. Be careful, energetic and systematic in the work set before you. See that every one in the parish has a chance to have a part in this work. The extension of the Church is to show men the Father. The source of character is in the Church. The State must have character. The Church has no less a task than to make this nation a religious light for the world." "What right have we to let cold ears go deaf because there is no one to bring them to the knowledge of God and good living? We are living in a day when the vision of the Church seems to have faded away. Is it because we are self-centered? We must train people to make character."

Other Meetings

The Social Service Conference

Dr. Joseph Hyde Pratt at 2:30 on Wednesday, presided over a social service conference, and spoke on the "Treatment of Prisoners." He said the next Legislature would be asked to pass laws to remedy many of the evils of the present system. "It is different now from what it was ten years ago," he said, "when the State considered a prisoner a collateral to make all the money it could out of him. That idea is passing away. The convict is a human being, and should be treated as such. The State owes it to the convict to assist him in paying the debt he owes the State, and being a better man when he comes out than when he went in. Hard work is a good reformer. There must be an incentive before good work can be realized. The families of the condemned men suffer while they are imprisoned. The State is the guardian of the convicts, and should guard well her treatment of them.

"The prison question should be taken out of politics. The State must assume the responsibility of looking after the prisoner's moral as well as his physical condition. Many jails are not fit places for human beings. The condition of some courthouses is filthy." Here he showed a chart describing the plan for convict camps and uplift work along that line, as well as explaining some rules it is hoped will be enacted into laws governing camps and jails for the betterment of the condition of prisoners.

"The present board has no authority to enforce suggestions," he said, "hence changes in the laws are necessary. He offered several suggestions, advising regular religious services in the camps by having a regular

chaplain appointed; sending papers, magazines and books for them to read. "Don't send out of date church papers, for they do little good." He advocated honor work in North Carolina. He mentioned Governor Locke Craig's action last Christmas.

"The State should not make money out of convicts," he said. He scored the action of officials and the condition of the men at work, under contract, on a certain work now going on in this State. Many seemed to be with him on that question. In closing he said: "What are you going to do with the convicts that come out of the penitentiary? Are we willing to give them a chance? There is some good in every prisoner. Are you going to help make him a good citizen, or damn him?"

Very great interest was shown in this meeting and in Dr. Pratt's clear and forcible exposition of some of the greatly needed reforms.

Girls' Friendly Society

The Council of the Girls' Friendly Society of the Diocese of North Carolina met at 2 o'clock Wednesday in the parlor and organized a Diocesan branch of the Girls' Friendly Society. The meeting was opened with prayer by Rev. T. P. Noe. Mrs. A. B. Morgan presided. A committee on constitution was appointed, consisting of Mrs. L. V. Sutton, Mrs. Letitia Page, Mrs. W. A. Hoke. The committee on nominations consists of Miss Robena Tillinghast, Mrs. London, Miss Lily Hill, Mrs. E. D. Pusey, Mrs. Pittinger.

Mrs. T. P. Noe, of Wilmington, made a most interesting talk on the organization and experiences of the Girls' Friendly Society in the Eastern Carolina Diocese. Rev. L. N. Caley closed the meeting with an inspirational talk which did the hearts of all good.

At the meeting on Thursday the Society completed the Diocesan branch organization by electing the following officers: President, Mrs. A. B. Morgan, of Raleigh; Secretary, Mrs. Letitia Page, Raleigh; Treasurer, Mrs. J. B. Cheshire, Raleigh; First Vice President, Miss Robbie Tillinghast, Durham; Second Vice President, Mrs. L. V. Sutton, Raleigh; Third Vice President, Miss Elizabeth Gordon, Spray. They adopted a constitution and resolved to meet in June, next year, at the next Conference.

After the meeting adjourned the members were conducted to the Raleigh Lodge, by Raleigh members, and shown over the handsome club house in the city. They were delighted with what they saw and the work the Raleigh chapter is doing.

The Lay Readers League

The members of the League are from the three convocations of the Diocese of North Carolina, Raleigh, Charlotte and the Convocation for the Colored People.

The meeting was held in the Chapel on Thursday afternoon and was opened by evening prayer, said by two laymen, Mr. C. E. Frick, of Charlotte, and Mr. Robert Hairston, of Reidsville. Mr. Frick, the President of the League, presided, and after some opening remarks as to the purposes of the League, he called for certain addresses, which were followed by general discussion:

"How to Read the Service," by Rev. Theo. Andrews, of Lexington, N. C.

"What Sermons are Best for a Lay Reader to Use," by Mr. S. S. Nash, of Tarboro, N. C.

Sunday School Conference

This meeting was ably presided over by Mr. Wade R. Brown, of Greensboro, and was very largely attended.

The program follows:

1. Problems in Standardization and the Graded System. Rev. Warren W. Way, Salisbury, N. C.
2. How to Secure More and Better Trained Teachers. Rev. Thomas P. Noe, Wilmington, N. C.
3. Missions and the Sunday School. Rev. Robert E. Roe, Greensboro, N. C.
4. Bible Classes in the Sunday School. B. K. Lassiter, Oxford, N. C.

These addresses were helpful and suggestive and brought out much discussion.

Mr. Noe gave his experience in the Eastern Diocese and spoke of what success he has had, an experience interesting and inspiring.

Mr. Lassiter said the secret of successful work is successful organization, system, taking time in the work, and running the class on schedule time.

Rev. Mr. Caley, in his happy and witty manner, put the finest humor into the meeting. He solemnly averred that teachers must be trained. They must love the Lord with their whole heart, and their pupils as well. His remarks were touching and thrilling. Rev. Bertram Brown, of Tarboro, spoke on the missionary work in Edgecombe County, and the ten missions outside of Tarboro. His description of country people going to town, and the town people's mode of doing things, drawn from life, was one of the best pieces on human nature heard in a long time. The great success of the work in Edgecombe, he said, was by faithfulness, constant and determined effort, with the love of God in the heart and with no discouragement at small things.

Primary Teachers Conference

At 4:30 on Friday the Primary Sunday School teachers held a conference which was attended by some forty or more of these workers. Mrs. C. L. Hunter, of Charlotte, an enthusiastic worker for twenty years, presided. She gave an interesting account of the primary work done at St. Peter's parish, Charlotte, and the great success attending this work. She also described the methods and materials used, and gave demonstrations of the work.

Other Events of the Conference

On the first day the Conference organized by the election of Rev. T. P. Noe, of Wilmington, as Chairman, and a steering committee to arrange the program for the voluntary meetings and exercises in the free time in the afternoon and early evening, consisting of representatives from each Diocese as follows: Chairman, Rev. A. S. Lawrence, Hillsboro, the Diocese of North Carolina; Rev. C. H. Jordan, Greenwood, S. C., the Diocese of South Carolina; Rev. J. M. Robeson, Goldsboro, with Rev. T. P. Noe, the Diocese of East Carolina; and Miss May Tatlock and Miss Agnes Thomas, of Gastonia, the District of Asheville.

Meetings were held of the North Carolina Diocesan Commission on Religious Education and also of the Diocesan Commission on Social Service.

On Thursday morning the Conference as a body were photographed, grouped on the steps of the main building, an event of great and lasting personal interest, judging from the very considerable demand for the photographs.

In the afternoon of the same day the Conference availed themselves of the invitation extended by the

Rev. A. B. Hunter and Mrs. Hunter and the Rev. E. H. Goold to visit Saint Augustine's School for the industrial and normal training of colored youth, and the St. Agnes Hospital for colored people.

Resolutions of Appreciation

The committee appointed on resolutions made the following report:

Fortunate indeed have been those who have availed themselves of the privilege of attending the sixth St. Mary's Conference. Not only is the number the largest up to this time, but devotion to the matters in hand and the spirit of gracious fellowship have been almost incomparably fine.

Two elements have entered as primary factors into these happy results: the character of the lectures given, and the ever-admirable arrangement for our hospitable service.

Therefore, be it resolved:

First. That the conference of St. Mary's now assembled, put on record not only its high appreciation of the lectures given by Rt. Rev. Arthur S. Lloyd, D.D., Rev. Augustine Elmendorf, and Rev. Llewellyn N. Caley, Wade R. Brown, Dr. Joseph Hyde Pratt and Charles E. Frick, and the fine spirit of their utterances, but its deep obligation for their widening revelation of the truth, and their glow of a greater and ever-beckoning vision. We follow them on their high service in our hearts and with our prayers, with the hope that our lives may make manifest the power of that service among us.

Day after day at the service of the Holy Eucharist during this conference these inspired words of St. Peter have been read and heard: "Use hospitality one to another without grudging."

Can we doubt for a moment the inspiration of the splendid practice in our behalf?

Therefore, be it resolved:

Second. That most heartily we extend to the trustees of St. Mary's, Rev. George W. Lay, D.C.L., and all those

efficiently associated with him, our sincere thanks for a hospitality not only generous and gracious, but made so complete in the most minute detail for our convenience, our comfort, and our pleasure.

And especially would we thank Dr. Lay for a program of study so rich in thought, so potent in ever-growing values.

DR. R. B. DRANE, Chairman.

REV. I. W. HUGHES,

REV. C. H. JORDAN,

DR. J. H. PRATT,

J. A. ROBINSON,

Committee.

The Conference is under great obligation to Mr. J. A. Robinson, of Durham, for his efficient and painstaking work in his reports to the papers of the meetings of the Conference.

Register

Of Members of the Sixth St. Mary's Conference, 1916

MEN.

Adams, W. A.....	Oxford	(N. C.)
Andrews, Rev. Theodore.....	Lexington	(N. C.)
Bethea, Rev. Morrison.....	Wilson	(N. C.)
Blair, Clarence.....	Greensboro	(N. C.)
Bost, Rev. S. S.....	Durham	(N. C.)
Brown, Rev. Bertram E.....	Tarboro	(N. C.)
Brown, Wade R.....	Greensboro	(N. C.)
Caley, Rev. Llewellyn N.....	Philadelphia	
Cartwright, Floyd.....	Scotland Neck	(N. C.)
Cruikshank, Ernest.....	Raleigh	(N. C.)
Dobbin, Rev. Hugh A.....	Legerwood	(Ashe.)
Drane, Rev. Robert B.....	Edenton	(E. C.)
Duncan, Rev. N. C.....	Weldon	(N. C.)
Elmendorf, Rev. Augustine.....	Newark	
Frick, C. E.....	Charlotte	(N. C.)
Goold, Rev. Edgar H.....	Raleigh	(N. C.)
Gordon, Rev. W. J.....	Spray	(N. C.)
Hairston, Robert.....	Reidsville	(N. C.)
Holmes, J. S.....	Chapel Hill	(N. C.)
Horsfield, Rev. F. H. T.....	Oxford	(N. C.)
Hughes, Rev. Isaac Wayne.....	Henderson	(N. C.)
Jackson, Rev. John L.....	Charlotte	(N. C.)
Jordan, Rev. C. H.....	Greenwood	(S. C.)
Lassiter, B. K.....	Oxford	(N. C.)
Lawrence, Rev. Alfred S.....	Hillsboro	(N. C.)
Lawrence, George.....	Hillsboro	(N. C.)
Lay, Rev. George W.....	Raleigh	(N. C.)
Lay, George B.....	Raleigh	(N. C.)
Mellichampe, A. C.....	Oxford	(N. C.)
Nash, Rev. H. O.....	Southern Pines	(N. C.)
Nash, S. S.....	Tarboro	(N. C.)
Noe, Rev. Thomas P.....	Wilmington	(E. C.)
Oldham, Frank.....	Winston-Salem	(N. C.)
Oliver, Manton.....	Reidsville	(N. C.)

Pratt, Dr. Joseph Hyde.....	Chapel Hill	(N. C.)
Reid, Kirby.....	Mayodan	(N. C.)
Robeson, Rev. J. M.....	Goldsboro	(E. C.)
Roe, Rev. Robert E.....	Greensboro	(N. C.)
Robinson, James A.....	Durham	(N. C.)
Stone, W. E.....	Raleigh	(N. C.)
Taylor, A. H.....	Oxford	(N. C.)
Taylor, Rev. A. W.....	Mt. Airy	(N. C.)
Trott, Rev. Thomas L.....	Monroe	(N. C.)
Way, Rev. Warren W.....	Salisbury	(N. C.)

WOMEN.

Anderson, Mrs. C. H.....	Greensboro	(N. C.)
Baker, Miss Lidie J.....	Raleigh	(N. C.)
Battle, Miss Mary.....	Rocky Mount	(N. C.)
Best, Mrs. Susan G.....	Kinston	(E. C.)
Black, Miss Addie.....	Charlotte	(N. C.)
Blacknall, Miss Bessie.....	Henderson	(N. C.)
Blair, Mrs. D. H.....	Greensboro	(N. C.)
Bost, Mrs. S. S.....	Durham	(N. C.)
Bottum, Miss Frances.....	Raleigh	(N. C.)
Bottum, Miss Margaret.....	Raleigh	(N. C.)
Bowen, Miss Harriet E.....	Chapel Hill	(N. C.)
Carroll, Miss Laura H.....	Spray	(N. C.)
Collier, Miss Sue.....	Goldsboro	(E. C.)
Courts, Miss Mollie.....	Reidsville	(N. C.)
Cunningham, Mrs. John L.....	Durham	(N. C.)
Cunningham, Miss Otelia.....	Durham	(N. C.)
Cushman, Miss Rebecca.....	Hillsboro	(N. C.)
Cassidy, Miss Lula M.....	Hillsboro	(N. C.)
Davis, Mrs. A. S.....	Henderson	(N. C.)
Dillon, Miss Beatrice.....	Monroe	(N. C.)
Disosway, Miss Lrice.....	New Bern	(E. C.)
Divine, Miss Augusta.....	Rocky Mount	(N. C.)
Dobbin, Mrs. Hugh A.....	Legerwood	(Ashe.)
Gregory, Miss Frances R.....	Oxford	(N. C.)
Gregory, Miss Jeanette C.....	Oxford	(N. C.)
Hairston, Miss Henrietta.....	Reidsville	(N. C.)
Harlow, Miss Louise.....	Wilmington	(E. C.)
Harwood, Miss Gail.....	Charlotte	(N. C.)

Haughton, Miss Alice.....	Charlotte	(N. C.)
Hewlett, Miss Olivia B.....	Wilmington	(E. C.)
Hill, Miss Lillie H.....	Spray	(N. C.)
Hilliard, Miss Margaret.....	Oxford	(N. C.)
Hines, Miss Bessie M.....	Henderson	(N. C.)
Holmes, Mrs. J. S.....	Chapel Hill	(N. C.)
Holt, Mrs. E. J.....	Smithfield	(N. C.)
Hunter, Mrs. C. L.....	Charlotte	(N. C.)
Hunter, Miss Claudia.....	Henderson	(N. C.)
Jackson, Miss Hazel.....	Pinetown	(E. C.)
Jones, Mrs. H. F.....	Charlotte	(N. C.)
Joyner, Mrs. Andrew.....	Greensboro	(N. C.)
Karrer, Miss Emma.....	Mayodan	(N. C.)
Killian, Mrs. Annie W.....	Greystone	(E. C.)
King, Mrs. B. R.....	Goldsboro	(E. C.)
Kittrell, Miss E. B.....	Henderson	(N. C.)
Kittrell, Mrs. J. C.....	Henderson	(N. C.)
Kittrell, Miss Lucy.....	Henderson	(N. C.)
Lamb, Miss Olivia.....	Henderson	(N. C.)
Lay, Mrs. George W.....	Raleigh	(N. C.)
Lay, Miss Elizabeth A.....	Raleigh	(N. C.)
Lay, Miss Ellen B.....	Raleigh	(N. C.)
Lee, Miss Lizzie H.....	Raleigh	(N. C.)
Means, Mrs. P. B.....	Concord	(N. C.)
Mebane, Mrs. William.....	Greensboro	(N. C.)
Miller, Miss Lucy.....	Goldsboro	(E. C.)
Moore, Miss Lizzie.....	Littleton	(N. C.)
Morton, Miss Blanche.....	Wilmington	(E. C.)
Murdoch, Mrs. F. J.....	Salisbury	(N. C.)
Noe, Mrs. Thomas P.....	Wilmington	(E. C.)
Oliver, Mrs. Manton.....	Reidsville	(N. C.)
O'Neil, Miss Edna F.....	Henderson	(N. C.)
Owens, Mrs. R. B.....	Rocky Mount	(N. C.)
Palmer, Miss Daisy.....	Sanford	(N. C.)
Pardo, Mrs. Catheryn.....	Sanford	(N. C.)
Parker, Miss R. A.....	Warrenton	(N. C.)
Pearce, Mrs. B. C.....	Sanford	(N. C.)
Perry, Mrs. Henry.....	Henderson	(N. C.)
Picot, Mrs. L. J.....	Littleton	(N. C.)
Pilkington, Miss Nellie.....	Pittsboro	(N. C.)

Pusey, Mrs. E. D.....	Durham	(N. C.)
Quesenbury, Miss Myrtle.....	Spray	(N. C.)
Robards, Mrs. Ann.....	Henderson	(N. C.)
Robards, Mrs. J. C.....	Oxford	(N. C.)
Robinson, Miss Blanche.....	Greensboro	(N. C.)
Skinner, Mrs. C. L.....	Smithfield	(N. C.)
Skinner, Mrs. H. L.....	Smithfield	(N. C.)
Smith, Miss Susan.....	Charlotte	(N. C.)
Stanley, Miss Marianna.....	Kinston	(E. C.)
Tatlock, Miss May.....	Gastonia	(Ashe.)
Thomas, Miss Agnes.....	Gastonia	(Ashe.)
Tillinghast, Miss Robena.....	Durham	(N. C.)
Turner, Miss Rosalie.....	Greensboro	(N. C.)
Warren, Miss Pencie.....	Edenton	(E. C.)

Registered from the City

MEN.

Barber, Rev. M. A.	Hunter, Rev. A. B.
Battle, Dr. K. P., Jr.	Ingle, Rev. Julian E.
Cheshire, Rt. Rev. Jos.	Knox, Dr. A. W.
Blount, D.D.	London, H. M.
Cheshire, J. B., Jr.	Lumsden, C. F.
Gessler, Glenn	Morgan, A. B.
Haywood, F. P.	McKee, James
Haywood, Marshall DeLancey	Parish, A. M.
Hoke, Hon. W. A.	Shore, Dr. C. A.
Hughes, Rev. N. C.	Willcox, Rev. C. P.

WOMEN.

Bailey, Miss Mattie H.	Knox, Mrs. A. W.
Cheshire, Mrs. J. B., Sr.	Latta, Miss Mary
Cheshire, Mrs. J. B., Jr.	Lewis, Mrs. R. H.
Cheshire, Miss Sarah	Morgan, Mrs. A. B.
Denson, Miss Daisy	Page, Miss Letitia
Duncan, Miss D. B.	Page, Miss Mary A.
Fenner, Miss Clara	Paylor, Mrs. J. H.
Feild, Mrs. Alex	Perry, Miss Etta
Foreman, Mrs. Ivey	Pool, Miss Eliza
Gates, Miss Mary	Richards, Miss Bertha
Hanf, Mrs. A. M.	Robards Mrs. W. J.
Hoke, Mrs. W. A.	Shore Mrs. C. A.
Holman, Miss Mary	Ward, Mrs. Frank
Hunter, Mrs. A. B.	West, Miss Julia

St. Mary's School

Raleigh, N. C.

St. Mary's is the largest boarding institution for girls of the Episcopal Church in the United States, and is under the control of the Church in the Carolinas.

The curriculum includes two years' preparatory work and a four years' college course, equivalent to that of the usual southern college.

Besides the academic department there are departments of Music, Art, Expression, Physical Culture, Business and Household Arts. Thorough work is done in all departments. Including the day pupils the Music Department alone has 175 students.

The fourteen buildings are steam heated, lighted with electricity, and are connected by covered ways.

The climate of Raleigh is mild and healthful, and adapted to out-door life even during most of the winter months.

The School is unusually well situated on its own property of twenty acres, in the most elevated part of the city, about half a mile from the grounds of the State capitol.

From the time of its founder, St. Mary's has been deservedly noted for its traditions of refinement and culture, and for the profound impression made on all its students by the religious side of the school life which centers around the worship and services in the beautiful School Chapel.

When one considers the age and size of St. Mary's, its ample curriculum and extensive educational advantages in the many departments, its refined tone and high traditions, its excellent health conditions and its moderate charge of only \$300 for all necessary expenses, including laundry and medical fee, one is justified in concluding that it would be hard to find another institution which offers so much for so little.

The Quarter Million Dollar Fund for St. Mary's

During the week of the Conference the Rev. Francis M. Osborne, Rector of the Church of the Holy Communion, Charlotte, N. C., accepted the appointment of the Trustees of St. Mary's to lead the movement to raise the much needed fund of \$250,000 for the School.

THE NEED FOR THE FUND.

It is not hard for anyone familiar with the requirements of institutions of higher learning to realize the vital necessity for a liberal financial support of St. Mary's. In the first place, the School must be relieved of the burden of the debt assumed several years ago for much-needed buildings and equipment. During the nineteen years the School has been the property of the Church, besides meeting obligations created by scholarships, eighty thousand dollars has been paid out of the current income of the School for buildings, equipment, improvements, interest, and other expenses, which should not have been paid out of the school income. Thus the full development of the School has to a certain extent been hampered, and though fine improvements have been made, the progress has been only through great anxiety and hard economy.

Now further enlargement and improvement is imperative. Every live institution must be a progressive institution, or it ceases to live its full life. The constantly increasing cost of material, and the demand of the best teachers for better salaries, means one of two things: the School must have an endowment, or increase its fees. Retrenchment is not to be thought of. An increase of fifty per cent. in fees would probably result very soon in just as large a School, but the School would not be carrying out its settled policy of giving a good educational preparation at moderate cost. The School can only serve the Church properly by giving the highest type of education at a cost equal to the average ability of the section of the country which it serves. In no high-class institution of learning, except a few select and expensive schools, is it to be expected that fees of the pupils pay the full cost of teaching, and interest on buildings and property invested. So endowment and funds for new buildings and equipment are a part of the present as well as the future liabilities of St. Mary's School.

THE TIME IS RIPE.

The time for raising the St. Mary's Fund is now fully ripe. The Episcopal Church is aroused to her responsibility in the matter of education, and this conviction is growing stronger every day. An evidence of this may be seen in the prompt response which raised three hundred thousand dollars in three months to pay Sewanee's indebtedness. Proportionately, our Episcopalians have more money than any other body of Christians in this part of the country. The country is financially prosperous, and our people have acquired great wealth, and are fast growing richer. The South is no longer poor. Our Southern Churchmen have not yet given largely, but no doubt the time has come when it will be considered the right thing for Southern men to give to Southern institutions of learning as generously as Northern men have given to like institutions in the North. It is confidently expected that all will at once rally to the call of St. Mary's, and this School, loved by men and women alike, shall be second to none in her standards, opportunities, and ideals. The Church is not demanding that St. Mary's be a cheap school, but that St. Mary's be the best school, and within reach of all.

St. Mary's School

Raleigh, N. C.

FOUNDED 1842

The Session of 1916-'17 opens Thursday, September 21, 1916, and closes Tuesday, May 29, 1917.

The year 1917 is an Anniversary Year for St. Mary's.

The year 1917 marks:

The 75th Anniversary of the School, which was first opened by Dr. Aldert Smedes on May 12, 1842.

The 20th Anniversary of the Church Ownership of the School. The charter was granted and the Trustees appointed in 1897.

The 10th Anniversary of the present Rectorship. The Rev. George W. Lay became Rector on July 1, 1907.



September, 1916

Series 5, No. 3

St. Mary's School

BULLETIN



RALEIGH, N. C.

Information and Regulations, 1916-17

Trustees and Faculty for 1916-17

Commencement Awards, 1916

Student List, 1915-16

Published Quarterly by St. Mary's School
Raleigh, North Carolina

Entered July 3, 1905, at Raleigh, N. C., as second class matter
under act of Congress of July 16, 1894

St. Mary's School

RALEIGH, N. C.

Founded in 1842 by Rev. Aldert Smedes, D.D.

REV. GEORGE W. LAY, D.C.L.....Rector
Miss ELEANOR W. THOMAS.....Lady Principal
ERNEST CRUIKSHANK...Secretary and Business Manager

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St. Mary's Calendar for 1916-1917

1916

September 18, Monday.....	Faculty assembles at St. Mary's.
September 19, Tuesday.....	Registration and Classification of Local Students; New Resident Students report by 7 p. m.
September 20, Wednesday.....	Preliminary Examinations; Old Resident Students report by 7 p. m.; Registration and Classification of Resident Students.
September 21, Thursday.....	Opening Service of Advent Term (First Half-year) at 9 a. m.
November 1, Wednesday.....	All Saints: Founders' Day.
November 16, Thursday.....	Second Quarter Begins.
November 30, Thursday.....	Thanksgiving Day.
December 21, Thursday.....	Christmas Recess begins, at 3:00 p. m.
1917.	
January 9, Tuesday.....	Christmas Recess ends; Resident Students report by 7 p. m.
January 18, Thursday.....	Easter Term (Second Half-year) begins.
February 21, Ash-Wednesday.....	Lent begins.
March 22, Thursday.....	Last Quarter begins.
April 1, Palm Sunday.....	Annual Visit of the Bishop for Confirmation.
April 6, Good Friday.....	Holy Day.
April 8.....	Easter Day.
May 12, Saturday.....	Alumnae Day: 75th Anniversary of the Founding of St. Mary's.
May 27-29.....	Commencement Season.
September 20, Thursday.....	76th Session begins.

No absence from the School is allowed at or near Thanksgiving Day, Washington's Birthday, or from Palm Sunday to Easter inclusive. The only recess is at Christmas.

The Board of Trustees

The Bishops

RT. REV. JOS. BLOUNT CHESHIRE, D.D., <i>Chairman</i>	Raleigh, N. C.
RT. REV. WM. ALEXANDER GUERRY, D.D.	Charleston, S. C.
RT. REV. JUNIUS M. HORNER, D.D.	Asheville, N. C.
RT. REV. THOS. C. DARST, D.D.	Wilmington, N. C.

Clerical and Lay Trustees

NORTH CAROLINA.

REV. J. E. INGLE, Raleigh.	REV. M. A. BARBER, Raleigh.
DR. R. H. LEWIS, Raleigh.	REV. ISAAC W. HUGHES, Henderson.
MR. D. Y. COOPER, Henderson.	COL. CHAS. E. JOHNSON, Raleigh.
MR. GRAHAM ANDREWS, Raleigh. (until 1918)	MR. W. A. ERWIN, Durham. (until 1921)

EAST CAROLINA.

REV. T. P. NOE, Wilmington.	REV. R. B. DRANE, D.D., Edenton.
MR. GEO. C. ROYALL, Goldsboro. (until 1918)	MR. FRANK WOOD, Edenton. (until 1921)

SOUTH CAROLINA.

REV. T. T. WALSH, Yorkville.	REV. L. G. WOOD, Charleston.
MR. P. T. HAYNE, Greenville. (until 1917)	MR. T. W. BACOT, Charleston. (until 1917)

ASHEVILLE.

REV. R. N. WILLCOX, Hendersonville.	REV. H. N. BOWNE, Tryon.
HON. WM. A. HOKE, Lincolnton. (until 1917)	MR. F. A. CLINARD, Yadkin Valley. (until 1916)

Executive Committee

RT. REV. J. B. CHESHIRE, D.D., <i>Chairman</i> .	
COL. CHAS. E. JOHNSON.	DR. R. H. LEWIS.
HON. W. A. HOKE.	MR. GEORGE C. ROYALL.
MR. D. Y. COOPER.	

Secretary and Treasurer

DR. K. P. BATTLE, JR.

The Faculty and Officers of St. Mary's 1916-1917

REV. GEORGE W. LAY, D.C.L.,Rector
Miss ELEANOR W. THOMAS.....Lady Principal
ERNEST CRUIKSHANK..Secretary and Business Manager

The Academic Department

REV. GEORGE W. LAYBible, Ethics and Pedagogy
(A.B., Yale, 1882; B.D., General Theological Seminary, 1885; D.C.L.,
University of the South, 1915. Master in St. Paul's School, Concord,
N. H., 1888-1907. Rector of St. Mary's, 1907—)

ELEANOR W. THOMASEnglish and Literature
(A.M., College for Women, S. C., 1900; B.S., Columbia University
N. Y., 1913. St. Mary's, 1900-04; 1905-12; 1913—)

WILLIAM E. STONE.....History and German
(A.B., Harvard, 1882. Principal, Edenton, N. C., Academy, 1901-02.
Master in Porter Academy, Charleston, 1902-03. St. Mary's, 1903—)

ERNEST CRUIKSHANK..Psychology and Current History
(A.B., Washington College, Md., 1897; A.M., 1898; graduate student
Johns Hopkins University, 1900. St. Mary's, 1903—)

MARIE RUDNICKA.....French
(Cours de l'Hotel de Ville, Paris; instructor in St. Mary's College,
Dallas, 1907-12. St. Mary's, 1912—)

HELEN URQUHARTLatin
(A. B., Mt. Holyoke College, 1910. Instructor, Winthrop College, 1914.
St. Mary's, 1910-13, 1914—)

FRANCES RANNEY BOTTUM.....Science
(San Diego, Cal., Normal College, 1910-11; graduate St. Mary's, 1912;
summer student Teachers' College, Columbia University, 1913, 1914.
Peabody Teachers' College, 1916. St. Mary's, 1912—)

JANET B. GLEN.....English and Italian
(Lake Erie College, Painesville, O.; Cornell University; summer student,
University of Chicago, 1911. R. Scuola di Recitazione, Florence,
Italy, 1910; summer student, Junta Para Ampliacion de Estudios,
Madrid, 1912-1913. Teacher in Oberlin College, 1887-91; Rye
Seminary, New York, 1899-1908; The Leete School, New York City,
1911-14. St. Mary's, 1894-97; 1915—)

JEWETT SNOOKMathematics
(A.B., Wellesley College, 1910. Teacher in The Berwick School (Va.),
1910-12; St. Mary's Seminary (Md.), 1914-15. St. Mary's, 1915—)

JULIA WASHINGTON ALLEN.....German and English
(Graduate St. Mary's, 1914; A.B., Randolph-Macon Woman's College,
1916. St. Mary's, 1916—)

Art Department

CLARA I. FENNER, *Director*..... } Drawing, Painting,
 } Design, etc.
 (Graduate Maryland Institute School of Art and Design; special student Pratt Institute, 1905; special student in Paris, 1907. Director of Art, St. Mary's, 1892-'96; 1902—)

Elocution Department

FLORENCE C. DAVIS, *Director*... Elocution, Dramatic Art
 (B.O., Emerson College, Boston, 1906; Elmira College (N. Y.); Posse Gymnasium, Boston, pupil of Edith Herrick, Boston, summers 1911-13-14 (Leland Powers Method); private studio, Elmira; substitute teacher, Miss Metcalf's School, Tarrytown, 1903; teacher, Reidsville Seminary (N. C.), 1909-'11. Director of Elocution, St. Mary's, 1911—)

Business Department

LIZZIE H. LEE, *Director*..... { Stenography, Typewriting
 } Bookkeeping
 (Director of the Department, 1896—)

JULIET B. SUTTON..... Assistant
 (St. Mary's, 1898—)

Home Economics Department

MILDRED TROWBRIDGE, Domestic Science, Domestic Art
 (Manual Training High School, Kansas City; McKinley High School, St. Louis; Thomas Normal Training School, Detroit, Michigan. St. Mary's, 1916—)

Officers 1916-1917

REV. GEORGE W. LAY.....Rector

MISS ELEANOR W. THOMAS.....Lady Principal

MISS LILLIAN FENNERHousekeeper

MISS ANNIE ALEXANDER, R.N. . . . Matron of the Infirmary
(Graduate St. Vincent's Hospital, Norfolk, 1909. St. Mary's, 1916—)

DR. A. W. KNOX.....School Physician

ERNEST CRUIKSHANK, Secretary and Business Manager

MISS LIZZIE H. LEE.....Bookkeeper

MISS JULIET B. SUTTONSecretary to the Rector

MISS MARGARET H. BOTTUM.....Office Secretary
(Graduate St. Mary's, 1915.)

MRS. MARY IREDELL.....Agent of the Trustees

Additions or Amendments to the Statements of the Current Catalogue

(Bulletin 4, 3: August, 1915)

General Statements, Requirements, Courses and Terms as set forth in the current Catalogue (August, 1915) are still in force as there published, with the exception of the additions or amendments published on this page and the following page of this supplementary BULLETIN.

AMENDMENTS.

APPLICATION DEPOSIT, ROOM-RENT AND CHARGES.

The charge for any room-place will be \$25 for the session. The Application Deposit required with the Application will be \$25 for a room-place; \$10 for a dormitory alcove.

If for any reason the student fails to enter after the Application Deposit has been made, the forfeit will be \$10 if the notice of cancellation is received by August 1st, but the whole amount of the deposit if the cancellation is received later than August 1st. *No exception will be made to this rule.*

CERTIFICATE IN VOICE.

Candidates for the Certificate in Voice may be required to take the last year of instruction under Mr. Owen.

COURSES IN ITALIAN.

The Courses in Italian will only be given in case there should, in the opinion of the Rector, be a sufficient demand for them to justify giving them.

ADDITIONS.

GYMNASIUM COSTUME.

For use in the Physical Culture classes each member of these classes is required to have

- One pair of full, black bloomers,*
- Four all white middy blouses,*
- One black kerchief tie,*
- Three pairs of black cotton stockings,*
- One pair of leather gymnasium shoes.*

The shoes will be properly fitted and furnished at the School; the other requirements should be provided before leaving home and brought to the School by the student.

AESTHETIC DANCING.

A class or classes in Aesthetic Dancing will be arranged to begin during the fall term, and the course will consist of twenty lessons for which the charge will be \$10.

A member of this class will be allowed to substitute the Aesthetic Dancing for the regular Physical Culture classes on the days of the Dancing Class.

Information Required for Entrance

In order for proper preparations to be made at the School, it is necessary to have full information from prospective new pupils on a number of points, all of which are covered in the set of blanks provided. No application for entrance is considered complete until all of the information asked in these blanks has been supplied.

The blanks required are:

- (1) Parent's Application Blank (white paper).

(To be filled out and signed by the parent or guardian.)

- (2) Student's Application Blank (yellow paper).

(To be filled out by the prospective student. The lower half of the blank may be filled out by the authorities of the last school attended and signed by them as a certificate.)

- (3) Certificate of Preparation (in any form, but in detail).

(The lower half of the foregoing blank may be used for this purpose, or the information may be furnished in a letter or on the blank of another school.)

- (4) Certificate of Honorable Dismissal.

(To be handed to the authorities of the last school attended and filled out and mailed by them direct to St. Mary's school.)

- (5) Health Certificate.

(To be filled out by the parent or family physician.)

Prompt furnishing of the information asked will be appreciated.

Reservations of places in the School are made in order of application on the receipt of the Parent's Application Blank with the proper entrance fee; but this reservation is not complete until the other blanks are received and found satisfactory.

Important Suggestions and Directions, 1916-17

PROMPT ARRIVAL.

All new girls, and old girls wishing to make up conditions, are required to reach the School by 7:30 p. m., Tuesday, September 19th. The other old girls are required to arrive by 7:30 p. m., Wednesday, September 20th. This requirement is essential.

Places reserved are not held after the student is due unless by special arrangement made beforehand with the Rector.

New students will be welcomed and cared for beginning with Monday, September 18th.

MEETING TRAINS.

All trains due to arrive between 11:00 a. m. and 7:30 p. m., on Tuesday, September 19th, and Wednesday, September 20th, are met by a representative of the School.

BAGGAGE.

Each piece of baggage should be clearly marked with the owner's name and the name of the School. Two tags for this purpose, properly stamped, are mailed each student about September 1st, and the use of these tags greatly facilitates the handling of the baggage on its arrival.

Bed clothing should be packed where it can be gotten at easily immediately after arrival.

PAYMENT.

One-fourth of the charges for the year are due and should be paid at entrance. A check for this amount, plus \$15.00 as a deposit for books and stationery and less the amount of the Application deposit, should be received by the School on or before the day of the opening. In case of uncertainty as to the exact amount, a check for \$100.00 is suggested. Checks should be made payable to St. Mary's School.

Certificates, Laundry, Expenditures

ACADEMIC CERTIFICATES.

Certificates from former instructors as to work already accomplished are required of all new students, whether they are to be examined or not. If such a certificate is forwarded promptly during the summer months, time is saved in the work of classification after the student arrives.

EXAMINATIONS.

The entrance examinations for admission to the Freshman and Preparatory Classes are brief and informal, but tend to prevent mistakes in classification. Though examinations at entrance are not insisted on, except in a few specified cases, all students are advised to take all such examinations as may be necessary to secure their proper classification. All students after being assigned to classes are "on probation" until they show their fitness for the work of the class.

Full and immediate credit for work in the four years College Course leading to a diploma can in no case be given by certificate alone. Candidates for "Advanced Standing" in the College are especially urged to take examinations so as to receive credit at once for the work done before coming to St. Mary's.

MEDICAL CERTIFICATES.

The blank for making a Medical Statement is self-explanatory. It is necessary for intelligent attention to the student's health, and is also essential to the general welfare of the School. It should be filled and mailed as early as convenient, in the envelope which accompanies it.

PHYSICAL CULTURE.—A healthy body is a fundamental necessity, and regular exercise is essential at the formative period. All students are required to take the exercises in Physical Culture, unless excused by the Rector.

A special class is provided for those who require any special treatment, either on account of physical peculiarities

or weakness. If in such case the parent would consult the family physician and send written instructions from him, they will be faithfully carried out. The Rector does not believe that any girl is benefited by being excused from these classes. He will, however, conform to the judgment of the family physician, if so requested in writing. No such excuse should be asked for simply because the student desires it.

LAUNDRY.

Each article of clothing should be distinctly marked (before leaving home, if possible), the last name at least being given in full. Woven tapes are recommended. These may be ordered from the School, the price being \$2.00 a gross, \$1.25 a half gross.

Simple clothing should as far as possible be provided for ordinary use. While individual taste and care in dress are encouraged, it is undesirable to wear any but simple clothes except on Sunday or some special occasion.

The laundry charge covers an average allowance of \$1.50 a week, the charges being those on the printed list. Any excess is charged at the end of the year at half the list rates. Ninety per cent of the students have no excess.

BOOKS, STATIONERY, SHEET MUSIC, ART MATERIALS.

These supplies are not included in the regular charges. They are furnished as needed at the lowest retail price, and a statement of account is sent at the end of each quarter.

Everything possible is done to discourage unnecessary expense and extravagance.

PERSONAL EXPENDITURE.

Parents will confer a favor by encouraging simplicity of dress, and discouraging self-indulgence. The School has less power in this matter than the parent. It is respectfully requested:

1. That the outfit should provide for simple dress on ordinary occasions, and that the evening dresses provided shall not approach any extreme of fashion that might necessitate the prohibition of their use.

2. That only a limited amount of spending money be allowed the pupil, one dollar a week being the maximum.

School Physician

The following statement with regard to the School Physician was adopted on the recommendation of the Rector at the May (1914) meeting of the Executive Committee:

"The health of the School is under the charge of the School Physician, and all boarding students are under his care, but with the previous consent of the Rector and the School Physician some other reputable physician may be called in to meet the School Physician in consultation."

Regulations

1. ATTENDANCE. All students are required to arrive in time for the opening of the School session and to remain until it closes. If they arrive late without the Rector's approval, they are liable to forfeiture of their places in the School. If withdrawn before the close without the Rector's approval, their connection with the School is permanently terminated and their claim to a certificate of honorable dismissal is forfeited.

2. HOLIDAYS. The *only recess, or holiday*, when students are allowed to leave the School, is at the time of the Christmas vacation.

3. ABSENCE. Students are not allowed to leave the School in order to visit their homes except in cases of severe illness, or for some other reason so serious as to seem sufficient to the Rector.

The following exception to this rule is, however, permitted: If the student's record warrants it, the Rector will allow the student one visit to *her home* during the second half year, simply on the request of the parent that she be allowed to do so, the student leaving school after 3 p. m. Saturday and returning the following Monday evening.

While the Rector will cheerfully grant such permissions, it is his duty to say that, in a session of only thirty-four weeks, with a recess at Christmas, all such absences are highly undesirable for the sake of the student and the whole School. Experience shows that any interruption of the School routine is usually demoralizing to the students, that the student who goes home is thereby made ill in a surprising percentage of cases and that the probable exposure to contagious diseases while traveling makes such a student on her return a possible menace to the health of the School.

An extension for serious cause of permitted absence must be obtained before the expiration of the time for which the original permission was given.

No absence whatever can be allowed within one week of Thanksgiving Day, or Washington's Birthday, or from Palm Sunday to Easter, inclusive.

Strange as it may seem, since several students with no reason whatever have in the past failed to keep their definite promise to return at a specified time, and have had the approval and encouragement of their parents in so doing, it is necessary to say definitely that a student who overstays her absence without the Rector's permission and approval will by that act terminate her connection with the School.

4. CORRESPONDENCE. All correspondence and telegrams are to be addressed to the Rector, except that on matters of health Miss Thomas, the Lady Principal, may be addressed, if desired.

(The telegraph and telephone should be used *when necessary*, but not otherwise. A letter, when possible, is more satisfactory and convenient.)

Where possible, parents will confer a favor by sending requests of all kinds in writing directly to the Rector a reasonable time beforehand, and at least before completing important plans on which he should be consulted. The reason for the request should be clearly specified.

5. VISITS. The presence of a parent in Raleigh does not in any respect absolve the student from any regulations of the School without permission from the Rector, and obedience to the conditions governing such permissions is a matter between the student and the Rector alone. Parents visiting their daughters in the School buildings will please consult the Lady Principal in order not to interfere with the School routine. Parents cannot be entertained overnight at the School. The Rector is glad to have parents visit their daughters in Raleigh as often and for as long a time as may be convenient to them, and he will take pleasure in granting all possible privileges, not inconsistent with the welfare of the School, to enable parent and daughter to see each other. In general, *students are not excused during school hours*, and no exception is made to this except where a parent from a distance happens to stop over in Raleigh for an hour or two. Except for very serious necessity, parents are urgently requested not to ask that their daughters come to the railway station to meet them.

No student is allowed to spend the night outside of the School, except with her mother, or one who sustains a mother's relation to her.

6. CHAPEL. All boarding students are required to attend all Chapel services.

7. ROOMS. In assigning students to rooms, the right is reserved to change a student at any time, from a room to a dormitory, or from one room to another, if it shall be deemed for the welfare of the School.

Register of Students 1915-1916

College and Upper Preparatory Students

Albertson, Bertha S.....(N. C.)	Culver, Dorothy T.....(N. C.)
Allen, Virginia C.....(N. C.)	Daniels, Nettie C.....(N. C.)
*Alston, Katherine C.....(N. C.)	Davis, Emilye.....(Md.)
Anderson, Lucille W.....(N. C.)	DeLoatch, Jane D.....(Va.)
Arbogast, Katharine H....(N. C.)	Denham, Flora V.....(Ga.)
Arbogast, Louise H.....(N. C.)	DePass, Marye.....(Fla.)
Askew, Elspeth G.....(N. C.)	Dixon, Roberta C.....(N. C.)
Bacon, Sara S.....(Ga.)	Dodd, Nellie A.....(Ga.)
Badham, Emma H.....(N. C.)	Dorsey, Elizabeth W.....(N. C.)
Barber, Elizabeth W.....(N. C.)	Dougherty, Muriel.....(Cal.)
*Barber, Harriett A.....(N. C.)	Drane, Katharine P.....(N. C.)
*Barrow, Mary.....(N. C.)	Edwards, Lee.....(Va.)
Bartholomew, Ruby L.....(N. C.)	*Edwards, Sarah.....(N. C.)
Beatty, Laura L.....(Md.)	Elliott, Katharine W.....(N. C.)
*Beckwith, Chloe.....(N. C.)	English, Mary.....(N. C.)
Bennett, Helen E.....(Fla.)	Fairley, Janet.....(N. C.)
Best, Margaret.....(N. C.)	*Faucette, Elizabeth.....(N. C.)
*Blacknall, Ella T.....(N. C.)	*Fetter, Mary A.....(N. C.)
Bleakley, Mary L.....(Ga.)	Floyd, Mary A.....(S. C.)
Blodgett, Edith K.....(R. I.)	*Folk, Elizabeth McM.....(N. C.)
Bond, Carolista.....(Va.)	Foster, Georgia.....(Ga.)
*Bonner, Virginia.....(N. C.)	Freeman, Anna M.....(N. C.)
Borden, Sarah E.....(N. C.)	*Freeman, Evie W.....(N. C.)
Bourne, Katherine W.....(N. C.)	Frohne, Josephine H.....(Minn.)
*Bowen, Mary Frances.....(N. C.)	Galbraith, Selena E.....(S. C.)
Braxton, Sadie C.....(N. C.)	Garrigues, Alice L.....(N. C.)
Bray, Violet M.....(N. C.)	Gebert, Ruth W.....(La.)
Brigham, Helen S.....(Ga.)	Geitner, Frances.....(N. C.)
Brinley, Anne A.....(N. J.)	Gentry, Gladys J.....(Ga.)
*Brown, Isabel.....(N. C.)	*Gilbert, Estelle.....(N. C.)
Bryan, Julia.....(Tenn.)	Gilmer, Catherine.....(N. C.)
Budd, Annie L.....(Fla.)	Gold, Margaret.....(N. C.)
Burke, Nina H.....(La.)	Harding, Rena B.....(N. C.)
*Busbee, Florence C.....(N. C.)	Henry, Dorothy F.....(S. C.)
Cameron, Annie S.....(N. C.)	*Hill, Randolph.....(N. C.)
Carter, Robena M.....(N. C.)	Hillman, Frances.....(Tenn.)
Cheatham, Frances H....(N. C.)	Hitchcock, Deborah V.....(Pa.)
Collins, Mildred.....(Md.)	*Hoke, Mary.....(N. C.)
Converse, Annabel.....(Ga.)	Holladay, Miriam.....(N. C.)
Copeland, Hattie A.....(N. C.)	Holmes, Caroline W.....(N. C.)
Copeland, Hattie R.....(N. C.)	Holt, Dolores S.....(N. C.)
Corbitt, Elizabeth M.....(N. C.)	Holt, Mary DeR.....(N. C.)
*Crews, Katharine L.....(N. C.)	Howard, Charlotte M.....(N. C.)
*Cross, Elizabeth M.....(N. C.)	Hughes, Aline E.....(N. C.)

*Non-resident Student.

*Hughes, Elizabeth.....(N. C.)	Peel, Eva L.....(N. C.)
*Hughes, Katharine.....(N. C.)	Pottle, Virginia.....(Ga.)
Hyatt, Charline E.....(N. C.)	Pratt, Agnes T.....(N. C.)
Ivey, Annie.....(Ga.)	Pugh, Lois.....(Ga.)
Jenkins, Elmyra.....(N. C.)	Ravenel, Estelle S.....(Ga.)
Jensen, Lucy K.....(N. C.)	Rawlings, Sarah L.....(N. C.)
Jerger, Mildred B.....(Ga.)	Register, Jewell L.....(Ga.)
Jones, Catherine.....(Ala.)	Relyea, Eleanor.....(D. C.)
Jones, Loula.....(Va.)	Riddick, Lillian.....(N. C.)
Jones, Margaret P.....(Ala.)	Robinson, Annie H.....(Ga.)
Jones, Valette.....(N. C.)	Rose, Nellie C.....(N. C.)
*Judd, Golda.....(N. C.)	*Royster, Virginia P.....(N. C.)
Jutkins, Velma B.....(Col.)	Sears, Frances McK.....(N. C.)
Kent, Constance W.....(Va.)	*Shepherd, Lillias.....(N. C.)
Kincaid, Rosalyn M.....(Ga.)	Sinclair, Mattie L.....(N. C.)
Kirtland, Mildred E.....(Fla.)	Smith, Jaquelin.....(N. C.)
Knight, Eliza B.....(N. C.)	*Smith, Marion.....(N. C.)
Lamb, Susan E.....(N. C.)	Snyder, Helen.....(N. Y.)
Lassiter, Virginia H.....(Va.)	*Spencer, Alma L.....(N. C.)
Latham, Alice C.....(N. C.)	Springs, Virginia E.....(S. C.)
Laughinghouse, Helen.....(N. C.)	Stallings, Fannie M.....(Va.)
*Lay, Anna R.....(N. C.)	Staten, Virginia H.....(N. C.)
*Lay, Elizabeth A.....(N. C.)	Stewart, Carobell L.....(Ga.)
*Lay, Ellen B.....(N. C.)	Stewart, Katharine W.....(N. C.)
*Linehan, Marie D.....(N. C.)	Stockton, Minerva N.....(Ky.)
*Linehan, Susan E.....(N. C.)	Sublett, Eleanor.....(Va.)
Lynah, Marion.....(S. C.)	Sugg, Minnie E.....(N. C.)
*Mann, Edna.....(N. C.)	Swett, Doris.....(N. C.)
*Mann, Margaret.....(N. C.)	Taylor, Allene H.....(N. C.)
Mardre, Clara U.....(N. C.)	Thomas, Josephine M.....(N. C.)
Marr, Elizabeth D.....(Tenn.)	Thomas, Lila P.....(Ga.)
*Marshburn, Wanda.....(N. C.)	Thorn, Ruby L.....(S. C.)
Marston, Margaret S.....(N. C.)	Tillotson, Frances M.....(Minn.)
Martin, Fannie Biggs.....(N. C.)	*Timberlake, Agnes C.....(N. C.)
Mason, Helen C.....(N. C.)	Tredwell, May Baker.....(Va.)
Merrimon, Gertrude G.....(N. C.)	*Tucker, Elizabeth.....(N. C.)
Morgan, Henrietta M.....(N. C.)	Waddell, Elizabeth N.....(N. C.)
Moye, Novella H.....(N. C.)	Walker, Caroline M.....(S. C.)
Mullins, Mary.....(S. C.)	*Walker, Elizabeth LeG.....(N. C.)
Myers, Josephine M.....(S. C.)	*Wall, Rebecca B.....(N. C.)
*McCulloch, Maude.....(N. C.)	Waters, Frances H.....(Conn.)
McElhannon, Roberta.....(D. C.)	Weakley, Helen.....(Md.)
*McGuire, Annie.....(N. C.)	White, Anne S.....(Pa.)
McLaughlin, Martha R.....(N. C.)	Wiley, Sarah V.....(N. C.)
McLaws, Lallie H.....(Ga.)	Williams, Rita Gay.....(N. C.)
Norman, Jane H.....(N. C.)	Williams, Virginia.....(N. C.)
Northrop, Sue C.....(N. C.)	*Williamson, Gladys M.....(N. C.)
Paul, Clara E.....(N. C.)	Wilson, Josephine S.....(Va.)
Paul, Lola A.....(N. C.)	Wood, Sarah L.....(N. C.)

*Non-resident Student.

Woolford, Nancy P.....(Va.)	Yates, Ethel.....(S. C.)
Wright, Helen C.....(N. C.)	Yates, Eulalie.....(S. C.)
Wright, Martha B.....(N. C.)	

Special Students

Beck, Annie Lee.....(Voice)	McKoy, Mr. J. D.....(Voice)
Bowen, Eunice.....(Piano)	Nelson, Charlotte.....(Piano)
Bowen, Isabel.....(Piano)	Oldham, Ruth.....(Piano)
Giersch, Alice.....(Piano)	Parker, Mrs. Moore.....(Organ)
Griffith, Mr. W. B.....(Violin)	Schwartz, Fannie.....(Piano)
Guirkin, Alice.....(Piano)	Stancell, Mrs. W. W.....(Voice)
Guirkin, Chloe.....(Piano)	Staudt, Mr. Fred, Jr.....(Organ)
Guirkin, Mary.....(Piano)	Staudt, Janie.....(Violin)
Horton, Mr. Archie.....(Voice)	Stone, Florence.....(Voice)
Jones, Willa.....(Piano)	Summey, Mrs. George.....(Violin)
Massey, Mr. Eric.....(Voice)	Sumner, Mr. W. B.....(Voice)
Merritt, Louise.....(Organ)	Wilson, Jannie,
Miller, Maude.....(Piano)	(Domestic Science, Expression)

Lower Preparatory

(All Local Students)

Baker, Elizabeth	Lay, Lucy
Baker, Katharine	Lyon, Mary
Boylston, Adelaide	Morgan, Mary Strange
Cameron, Sallie	Raney, Margaret
Carr, Martina	Robbins, Roe Ella
Cobb, Inez	Rosenthal, Corrinne
Ellington, Josephine	Wilson, Mary
Grimes, Jane	Woolcott, Elizabeth
Johnson, Charlotte	

Primary

(All Local Students)

Barber, Elizabeth	Mahler, Elizabeth
Bowen, Rebecca	Peace, Mary
Halstead, Phyllis	Pendleton, Sylbert
Howard, Dorothy	Riddick, Eugenia
Jones, Isabella	Robbins, Susie
Lay, Virginia	Yates, Mary Elizabeth
Lee, Margaret	

The Commencement Awards of 1916

The Graduates

THE COLLEGE CLASS OF 1916.

Katherine Wimberly Bourne.....	<i>Tarboro, N. C.</i>
Annie Sutton Cameron.....	<i>Hillsboro, N. C.</i>
Mary Auning Floyd.....	<i>St. Stephens, S. C.</i>
Frances Royer Geitner.....	<i>Hickory, N. C.</i>
Selena Emma Galbraith.....	<i>Waverly Mills, S. C.</i>
Rena Brickell Hoyt Harding.....	<i>Washington, N. C.</i>
Susan Elizabeth Lamb.....	<i>Henderson, N. C.</i>
Fannie Marie Stallings.....	<i>Suffolk, Va.</i>
Josephine Savilla Wilson.....	<i>San Luis Potosi, Mexico.</i>
Helen Cherry Wright.....	<i>Boardman, N. C.</i>

Diplomas in Piano

Mary Auning Floyd.....	<i>St. Stephens, S. C.</i>
Helen Cherry Wright.....	<i>Boardman, N. C.</i>

Certificates

AWARDS IN THE MUSIC DEPARTMENT.

Teacher's Certificate in Piano.

Violet Marie Bray.....	<i>Tryon, N. C.</i>
	<i>Certificate in Organ.</i>
Helen Cherry Wright.....	<i>Boardman, N. C.</i>
	<i>Certificate in Piano</i>
	<i>and</i>
	<i>Certificate in Voice.</i>
Martha Boardman Wright.....	<i>Boardman, N. C.</i>

CERTIFICATE IN THE ELOCUTION DEPARTMENT.

Lois Pugh.....	<i>Savannah, Ga.</i>
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CERTIFICATES IN THE BUSINESS DEPARTMENT.

*Certificate in Bookkeeping.*Nancy Polk Woolford *Suffolk, Va.**Certificate in Bookkeeping and Typewriting.*Roberta McElhannon *Washington, D. C.**Certificates in Stenography and Typewriting.*Virginia Lucile Bonner..... *Raleigh, N. C.*Katherine Lassiter Crews *Raleigh, N. C.*Sarah Edna Edwards..... *Raleigh, N. C.*Edna Matilda Mann..... *Middletown, N. C.*Margaret Emma Mann *Middletown, N. C.*Gladys Williamson *Raleigh, N. C.**Full Certificate.*

(Stenography, Typewriting, and Bookkeeping.)

Mattie Sinclair..... *Rockingham, N. C.***The Honor Roll**

The highest general award of merit, open to all members of the School, is the Honor Roll announced at Commencement. The requirements are:

(1) The student must have been in attendance the entire session and have been absent from no duty at any time during the session without the full consent of the Rector, and without lawful excuse.

(2) She must have had during the year a full regular course of study, or its equivalent, and must have carried this work to successful completion, taking all required examinations and obtaining a mark for the year in each subject of at least 75 per cent.

(3) She must have maintained an average of "Very Good" (90 per cent) or better in her studies.

(4) She must have made a record of "Excellent" (less than two demerits) in Department, in Industry, and in Punctuality.

(5) She must have maintained a generally satisfactory bearing in the affairs of her school life during the year.

The Honor Roll of 1915-1916

1. Annie Sutton Cameron, '16	95.6
2. Katherine Crichton Alston, Prep.	94.2
3. Elizabeth McMorine Folk, '18.....	93.5
4. Deborah Victoria Hitchcock, '19	93.2
5. Katherine Wimberly Bourne, '16.....	93.0
6. Katharine Parker Drane, '18.....	92.7
7. Rena Hoyt Harding, '16	92.5
8. Mary Auning Floyd, '16.....	92.4
9. Josephine Savilla Wilson, '16	92.4
10. Eva Irene Peel, '17.....	91.6
11. Henrietta Marshall Morgan, '18.....	91.4
12. Aline Edmonds Hughes, '19.....	91.3
13. Emma Hudgins Badham, '17.....	91.2
14. Eleanor Relyea, '17	90.8
15. Agnes Theresa Pratt, '19	90.1

The Niles Medal

The *Niles Medal for General Excellence* was instituted by the Rev. Charles Martin Niles, D.D., in 1906. It is awarded to the student who has made the best record in scholarship and deportment during the session. The medal is awarded to the same student only once.

The requirements for eligibility are:

(1) The student must have taken throughout the year at least 15 points of regular work; and have satisfactorily completed this work, passing all required examinations.

(2) She must have been "Excellent" in deportment.

(3) She must have taken all regular general courses assigned and have done satisfactory work in them.

(4) She must be a regular student of the College Department.

THE NILES MEDAL FOR 1916.

In accordance with these conditions, the eleventh award of the Niles Medal was made this year to

ANNIE SUTTON CAMERON, of Hillsboro,

of the graduating class, whose average for the year is 95.6, and whose record in Deportment, Punctuality, and Industry for the four years has been practically perfect.

Honors in the Primary Department

For Attendance:

Phyllis Halstead

(Who has been present at all recitations during the Session 1915-16.)

For Deportment:

Mary Elizabeth Yates.

Elizabeth Lee.

For Having Passed All Examinations:

Isabel Hay Jones.

Elizabeth Crow Mahler.

Eugenia Riddick.

Susie May Robbins.

To be Specially Commended for Good Work:

(The members of Class A, who were in February promoted to Class B.)

Rebecca Bowen.

Elizabeth Crow Mahler.

Eugenia Riddick.

Susie May Robbins.

Roll of Honor

Sylbert Pendleton	95.6
Virginia Harrison Lay	94.7
Dorothy Howard	90.7

Honors in the Lower Preparatory Department

Roll of Honor

(Arranged in order of standing.)

1. Mary Wilson.
2. Elizabeth Baker.
3. Margaret Raney.
4. Elizabeth Woolcott.
5. Mary Strange Morgan.
6. Adelaide Boylston.
7. Sallie Cameron.
8. Josephine Ellington.

September, 1916

Series 5, No. 3-b

St. Mary's School

BULLETIN



RALEIGH, N. C.

Trustees and Faculty for 1916-17

Calendar, 1916-17

Published Quarterly by St. Mary's School
Raleigh, North Carolina

Entered July 3, 1905, at Raleigh, N. C., as second class matter
under act of Congress of July 16, 1894

St. Mary's Calendar for 1916-1917

1916	
September 18, Monday.....	Faculty assembles at St. Mary's.
September 19, Tuesday.....	Registration and Classification of Local Students; New Resident Students report by 7 p. m.
September 20, Wednesday.....	Preliminary Examinations; Old Resident Students report by 7 p. m.; Registration and Classification of Resident Students.
September 21, Thursday.....	Opening Service of Advent Term (First Half-year) at 9 a. m.
November 1, Wednesday.....	All Saints: Founders' Day.
November 16, Thursday.....	Second Quarter Begins.
November 30, Thursday.....	Thanksgiving Day.
December 21, Thursday.....	Christmas Recess begins at 3:00 p. m.
1917.	
January 9, Tuesday.....	Christmas Recess ends; Resident Students report by 7 p. m.
January 18, Thursday.....	Easter Term (Second Half-year) begins.
February 21, Ash-Wednesday.....	Lent begins.
March 22, Thursday.....	Last Quarter begins.
April 1, Palm Sunday.....	Annual Visit of the Bishop for Confirmation.
April 6, Good Friday.....	Holy Day.
April 8.....	Easter Day.
May 12, Saturday.....	Alumnae Day; 75th Anniversary of the Founding of St. Mary's.
May 27-29.....	Commencement Season.
September 20, Thursday.....	76th Session begins.

No absence from the School is allowed at or near Thanksgiving Day, Washington's Birthday, or from Palm Sunday to Easter inclusive. The only recess is at Christmas.

The Board of Trustees

The Bishops

RT. REV. JOS. BLOUNT CHESHIRE, D.D., <i>Chairman</i>	Raleigh, N. C.
RT. REV. WM. ALEXANDER GUERRY, D.D.	Charleston, S. C.
RT. REV. JUNIUS M. HORNER, D.D.	Asheville, N. C.
RT. REV. THOS. C. DARST, D.D.	Wilmington, N. C.

Clerical and Lay Trustees

NORTH CAROLINA.

REV. J. E. INGLE, Raleigh.	REV. M. A. BARBER, Raleigh.
DR. R. H. LEWIS, Raleigh.	REV. ISAAC W. HUGHES, Henderson.
MR. D. Y. COOPER, Henderson.	COL. CHAS. E. JOHNSON, Raleigh.
MR. GRAHAM ANDREWS, Raleigh. (until 1918)	MR. W. A. ERWIN, Durham. (until 1921)

EAST CAROLINA.

REV. T. P. NOE, Wilmington.	REV. R. B. DRANE, D.D., Edenton.
MR. GEO. C. ROYALL, Goldsboro. (until 1918)	MR. FRANK WOOD, Edenton. (until 1921)

SOUTH CAROLINA.

REV. T. T. WALSH, Yorkville.	REV. L. G. WOOD, Charleston.
MR. P. T. HAYNE, Greenville. (until 1917)	MR. T. W. BACOT, Charleston. (until 1917)

ASHEVILLE.

REV. R. N. WILLCOX, Hendersonville.	REV. H. N. BOWNE, Tryon.
HON. WM. A. HOKE, Lincolnton. (until 1917)	MR. F. A. CLINARD, Yadkin Valley. (until 1917)

Executive Committee

RT. REV. J. B. CHESHIRE, D.D., <i>Chairman</i> .	
COL. CHAS. E. JOHNSON.	DR. R. H. LEWIS.
HON. W. A. HOKE.	MR. GEORGE C. ROYALL.
MR. D. Y. COOPER.	

Secretary and Treasurer

DR. K. P. BATTLE, JR.

The Faculty and Officers of St. Mary's 1916-1917

REV. GEORGE W. LAY, D.C.L.Rector
 MISS ELEANOR W. THOMAS.....Lady Principal
 ERNEST CRUIKSHANK..Secretary and Business Manager

The Academic Department

REV. GEORGE W. LAYBible, Ethics and Pedagogy
 (A.B., Yale, 1882; B.D., General Theological Seminary, 1885; D.C.L.,
 University of the South, 1915. Master in St. Paul's School, Concord,
 N. H., 1888-1907. Rector of St. Mary's, 1907—)

ELEANOR W. THOMASEnglish and Literature
 (A.M., College for Women, S. C., 1900; B.S., Columbia University,
 N. Y., 1913. St. Mary's, 1900-04; 1905-12; 1913—)

WILLIAM E. STONE.....History and German
 (A.B., Harvard, 1882. Principal, Edenton, N. C., Academy, 1901-02.
 Master in Porter Academy, Charleston, 1902-03. St. Mary's, 1903—)

ERNEST CRUIKSHANK..Psychology and Current History
 (A.B., Washington College, Md., 1897; A.M., 1898; graduate student
 Johns Hopkins University, 1900. St. Mary's, 1903—)

MARIE RUDNICKA.....French
 (Cours de l'Hotel de Ville, Paris; instructor in St. Mary's College,
 Dallas, 1907-12. St. Mary's, 1912—)

HELEN URQUHARTLatin
 (A. B., Mt. Holyoke College, 1910. Instructor, Winthrop College, 1914.
 St. Mary's, 1910-13, 1914—)

FRANCES RANNEY BOTTUM.....Science
 (San Diego, Cal., Normal College, 1910-11; graduate St. Mary's, 1912;
 summer student Teachers' College, Columbia University, 1913, 1914.
 Peabody Teachers' College, 1916. St. Mary's, 1912—)

JANET B. GLEN.....English and Italian
 (Lake Erie College, Painesville, O.; Cornell University; summer stu-
 dent, University of Chicago, 1911. R. Scuola di Recitazione, Flor-
 ence, Italy, 1910; summer student, Junta Para Ampliacion de Estu-
 dios, Madrid, 1912-1913. Teacher in Oberlin College, 1887-91; Rye
 Seminary, New York, 1899-1908; The Leete School, New York City,
 1911-14. St. Mary's, 1894-97; 1915—)

JEWETT SNOOKMathematics
 (A.B., Wellesley College, 1910. Teacher in The Berwick School (Va.),
 1910-12; St. Mary's Seminary (Md.), 1914-15. St. Mary's, 1915—)

JULIA WASHINGTON ALLEN.....German and English
 (Graduate St. Mary's, 1914; A.B., Randolph-Macon Woman's College,
 1916. St. Mary's, 1916—)

Art Department

CLARA I. FENNER, *Director*..... } Drawing, Painting,
 } Design, etc.
 (Graduate Maryland Institute School of Art and Design; special student Pratt Institute, 1905; special student in Paris, 1907. Director of Art, St. Mary's, 1892-'96; 1902—)

Elocution Department

FLORENCE C. DAVIS, *Director*... Elocution, Dramatic Art
 (B.O., Emerson College, Boston, 1906; Elmira College (N. Y.); Posse Gymnasium, Boston, pupil of Edith Herrick, Boston, summers 1911-13-14 (Leland Powers Method); private studio, Elmira; substitute teacher, Miss Metcalf's School, Tarrytown, 1908; teacher, Reidsville Seminary (N. C.), 1909-'11. Director of Elocution, St. Mary's, 1911—)

Business Department

LIZZIE H. LEE, *Director*..... { Stenography, Typewriting
 } Bookkeeping
 (Director of the Department, 1896—)

JULIET B. SUTTON..... Assistant
 (St. Mary's, 1898—)

Home Economics Department

MILDRED TROWBRIDGE, Domestic Science, Domestic Art
 (Manual Training High School, Kansas City; McKinley High School, St. Louis; Thomas Normal Training School, Detroit, Michigan. St. Mary's, 1916—)

Officers 1916-1917

REV. GEORGE W. LAY.....Rector

MISS ELEANOR W. THOMAS.....Lady Principal

MISS LILLIAN FENNERHousekeeper

MISS ANNIE ALEXANDER, R.N. . . . Matron of the Infirmary
(Graduate St. Vincent's Hospital, Norfolk, 1909. St. Mary's, 1916—)

DR. A. W. KNOX.....School Physician

ERNEST CRUIKSHANK, Secretary and Business Manager

MISS LIZZIE H. LEE.....Bookkeeper

MISS JULIET B. SUTTONSecretary to the Rector

MISS MARGARET H. BOTTUM.....Office Secretary
(Graduate St. Mary's, 1915.)

MRS. MARY IREDELL.....Agent of the Trustees

75th Session opens September 21, 1916.

Easter Term begins January 18, 1917.

75th Anniversary.

Alumnæ Day, May 12, 1917.

76th Session begins September 20, 1917.

For further information apply to

REV. GEORGE W. LAY, D. C. L.,

Rector.

ST. MARY'S SCHOOL

RALEIGH, N.C.



CATALOGUE

ST. MARY'S SCHOOL

RALEIGH, N. C.

Founded in 1842 by Rev. Aldert Smedes, D.D.



RECTOR

CHAPEL

WEST ROCK

WEST WING

MAIN BUILDING

EAST WING

EAST ROCK

NORTH DORMITORY

ART BUILDING

AUDITORIUM

PANORAMIC VIEW OF ST. MARY'S, RALEIGH, N. C.

May 1917

Series 6, No. 2

ST. MARY'S SCHOOL

BULLETIN



RALEIGH, N. C.

CATALOGUE NUMBER

PUBLISHED QUARTERLY BY ST. MARY'S SCHOOL
RALEIGH, NORTH CAROLINA

Entered July 3, 1905, at Raleigh, N. C., as second class matter
under act of Congress of July 16, 1894

Calendar

1917

JANUARY							APRIL							JULY							OCTOBER									
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S			
	1	2	3	4	5	6	1	2	3	4	5	6	7	1	2	3	4	5	6	7	1	2	3	4	5	6	7			
7	8	9	10	11	12	13	8	9	10	11	12	13	14	8	9	10	11	12	13	14	7	8	9	10	11	12	13			
14	15	16	17	18	19	20	15	16	17	18	19	20	21	15	16	17	18	19	20	21	14	15	16	17	18	19	20			
21	22	23	24	25	26	27	22	23	24	25	26	27	28	22	23	24	25	26	27	28	21	22	23	24	25	26	27			
28	29	30	31				29	30						29	30	31					28	29	30	31						
FEBRUARY							MAY							AUGUST							NOVEMBER									
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S			
	4	5	6	7	8	9	10	6	7	8	9	10	11	12	5	6	7	8	9	10	11	4	5	6	7	8	9	10		
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1918

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CALENDAR FOR 1917-1918

1917.

September 17, Monday.....	Faculty assemble at St. Mary's.
September 18, Tuesday.....	Registration and Classification of City Students; New Boarding Students report by 7 p. m.
September 19, Wednesday	Preliminary Examinations; Old Boarding Students report by 7 p. m.; Registration and Classification of Boarding Students.
September 20, Thursday.....	Opening service of Advent Term (First Half-year) at 9 a. m.
November 1, Thursday.....	All Saints: Founders' Day.
November 22, Thursday.....	Second Quarter begins.
November 29, Thursday.....	Thanksgiving Day.
December 20, Thursday.....	Christmas Recess begins at 3 p. m.

1918

January 8, Tuesday.....	All pupils report by 7 p. m.
January 24, Thursday.....	Easter Term (Second Half-year) begins.
February 13, Ash Wednesday.....	Lent begins.
March 21, Thursday.....	Last Quarter Begins.
March 24, Palm Sunday.....	Annual Visit of the Bishop for Confirmation.
March 29, Good Friday.....	Holy Day.
March 31.....	Easter Day.
May 12, Sunday.....	Alumnæ Day: 76th Anniversary of the Founding of St. Mary's.
May 26—May 28.....	Commencement Season.
September 19, Thursday.....	77th Session Begins.

No absence from the school is allowed at or near Thanksgiving Day, Washington's Birthday, or from Palm Sunday to Easter inclusive. The only recess is at Christmas.

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THE BOARD OF TRUSTEES

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RT. REV. WM. ALEXANDER GUERRY, D.D.....	Charleston, S. C.
RT. REV. JUNIUS M. HORNER, D.D.....	Asheville, N. C.
RT. REV. THOS. C. DARST, D.D.....	Wilmington, N. C.

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MR. D. Y. COOPER, Henderson	COL. CHAS. E. JOHNSON, Raleigh.
MR. GRAHAM ANDREWS, Raleigh (until 1918)	MR. W. A. ERWIN, Durham. (until 1921)

EAST CAROLINA.

REV. J. H. GRIFFITH, Kinston.	REV. R. B. DRANE, D.D., Edenton.
MR. GEO. C. ROYALL, Goldsboro. (until 1918)	MR. FRANK WOOD, Edenton. (until 1921)

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ASHEVILLE.

REV. R. N. WILLCOX, Hendersonville.	REV. H. N. BOWNE, Tryon.
HON. WM. A. HOKE, Lincolnton. (until 1917)	MR. F. A. CLINARD, Yadkin Valley. (until 1917)

EXECUTIVE COMMITTEE

RT. REV. J. B. CHESHIRE, D.D., <i>Chairman</i> .	
COL. CHAS. E. JOHNSON.	DR. R. H. LEWIS.
HON. W. A. HOKE	MR. GEORGE C. ROYALL.
MR. D. Y. COOPER.	

SECRETARY AND TREASURER

DR. K. P. BATTLE, JR., Raleigh, N. C.

COMMITTEE ON RAISING THE BUILDING AND ENDOWMENT FUND

REV. ISAAC W. HUGHES, <i>Chairman</i> .	
MR. GEORGE C. ROYALL.	MR. GRAHAM H. ANDREWS.

SPECIAL REPRESENTATIVE OF THE TRUSTEES FOR THE PURPOSE OF RAISING THE FUND

REV. FRANCIS M. OSBORNE, Raleigh, N. C.

THE FACULTY AND OFFICERS OF ST. MARY'S

1916-1917

REV. GEORGE W. LAY, D.C.L.....Rector
MISS ELEANOR W. THOMAS.....Lady Principal
ERNEST CRUIKSHANK..Secretary and Business Manager

THE ACADEMIC DEPARTMENT

REV. GEORGE W. LAY.....Bible, Ethics and Pedagogy
(A.B., Yale, 1882; B.D., General Theological Seminary, 1885; D.C.L.,
University of the South, 1915; Master in St. Paul's School, Concord,
N. H., 1888-1907. Rector of St. Mary's, 1907—)

ELEANOR W. THOMAS.....English and Literature
(A.M., College for Women, S. C., 1900; B.S., Columbia University,
N. Y., 1913. St. Mary's, 1900-04; 1905-12; 1913—)

WILLIAM E. STONE.....History and German
(A.B., Harvard, 1882; principal, Edenton, N. C., Academy, 1901-02;
master in Porter Academy, Charleston, 1902-03. St. Mary's, 1903—)

ERNEST CRUIKSHANK..Psychology and Current History
(A.B., Washington College, Md., 1897; A. M., 1898; graduate student
Johns Hopkins University, 1900. St. Mary's, 1903—)

MARIE RUDNICKA.....French
(Cours de l'Hotel de Ville, Paris; instructor in St. Mary's College,
Dallas, 1907-12. St. Mary's, 1912—)

HELEN URQUHART.....Latin
(A.B., Mt. Holyoke College, 1910. Instructor Winthrop College, 1914.
St. Mary's, 1910-1913, 1914—)

FRANCES RANNEY BOTTUM.....Science
(San Diego, Cal., Normal College, 1910-11; graduate St. Mary's, 1912;
summer student Teachers' College, Columbia University, 1913, 1914;
George Peabody College for Teachers, 1916. St. Mary's, 1912—)

JEWETT SNOOK.....Mathematics
(A.B., Wellesley College, 1910. Teacher in the Berwick School (Va.),
1910-12; St. Mary's Seminary (Md.), 1914-15. St. Mary's, 1915—)

CAROLINE ELIZABETH MYRICK.....English
(A.B., Swarthmore College, 1914; A.M., Radcliffe College, 1916. St.
Mary's, 1917—)

JULIA WASHINGTON ALLEN.....Latin and German
(Graduate St. Mary's, 1914; A.B., Randolph-Macon Woman's College,
1916. St. Mary's, 1916—)

FLORENCE C. DAVIS.....Elocution
(B.O., Emerson College, Boston, 1906; Elmira College; Posse Gym-
nasium. St. Mary's, 1911—)

- MABEL H. BARTON.....Physical Director
(Graduate Sargent Normal School of Physical Education, 1914; practice teacher Cambridge Public Schools. St. Mary's, 1914—)
- LUCY ELIZABETH ROBINS..Lower Preparatory School
(Graduate, State Normal School, Farmville, Va., 1909; summer student, University of Virginia, 1913; teacher in the Wakefield (Va.) High School, the Bristol (Va.) City Schools. St. Mary's, 1913—)
- KATE MCKIMMON.....Primary School
(Student and teacher at St. Mary's since 1861.)

MUSIC DEPARTMENT

- MARTHA A. DOWD, *Director*.....{Piano, Theory,
History of Music
(Graduate of St. Mary's, 1884; pupil of Kuersteiner, Sophus Wiig, Albert Mack; of Edwin Farmer in New York, 1915. President N. C. Music Teachers' Association, 1916—; St. Mary's, 1886—; Director of Music, 1903—)
- R. BLINN OWEN.....Organ, In charge of Voice
(M.Mus., Detroit School of Music; pupil of Zimmermann, Mazurette, Theo. Beach of Detroit; Kreutschmar, in New York, Ellison Van Hoose; teacher in Detroit and New York; private teacher in Bluefield, W. Va., and Greensboro, N. C., 1906-'09. Organist and Choir Director, Christ Church, Raleigh, 1909—; Director St. Cecilia Club, etc. St. Mary's, 1909—)
- REBECCA HILL SHIELDS.....Piano
(Graduate, St. Mary's, 1910. Certificate in Piano, St. Mary's, 1910; certificate, Virgil Piano School, New York, 1912. Pupil of Ernest Hutcheson. Passifern, 1911-'13; St. Mary's, 1913—)
- EBIE ROBERTS.....Piano.
Pupil in Piano of James P. Brawley, Blinn Owen; in Harmony of John A. Simpson; in Organ of Wade Brown; Certificate in the Burroughs Method. Columbia University, Summer Session, 1916. Private teacher. St. Mary's, 1913—)
- LOUISE SEYMOUR.....Piano
(Graduate New England Conservatory with honors, as teacher, 1911; as soloist, 1912. Accompanist at Whitney Vocal School; teacher at Milliken University, etc. St. Mary's, 1914—)
- GUSTAV HAGEDORN.....Violin.
(Pupil of Adolph Hahn and Leopold Lichtenberg; of Issay Barmas and Edgar Stillman Kelly, Berlin. Five years member of the Cincinnati Symphony Orchestra; Professor of Violin, Orchestra Instruments, etc., Meredith College, 1906-'15; Dean of the Meredith College School of Music, 1912-'15. Director of Music, University of North Carolina Summer School, 1912—; President N. C. Music Teacher's Association, 1913-'14. St. Mary's, 1916—)
- MARION THOMPSON.....Voice
(Graduate of the H. Thane Miller School, Cincinnati, 1908; of the Institute of Musical Art of the City of New York—Supervisor's Course, 1915; Singing Course, 1916. Pupil of Arthur Terry Tebbs, of Sergei Klubansky, and of Mrs. Theodore J. Toedt. St. Mary's, 1916—)

ART DEPARTMENT

- CLARA I. FENNER, *Director*.....{Drawing, Painting,
Design, etc.
(Graduate Maryland Institute School of Art and Design; special student Pratt Institute, 1905; special student in Paris, 1907. Director of Art, St. Mary's, 1892-'96; 1902—)

ELOCUTION DEPARTMENT

FLORENCE C. DAVIS, *Director*...Elocution, Dramatic Art

(B.O., Emerson College, Boston, 1906; Elmira College (N.Y.); Posse Gymnasium, Boston, pupil of Edith Herrick, Boston, summers 1911-'13-'14 (Leland Powers Method); private studio, Elmira; substitute teacher, Miss Metcalf's School, Tarrytown, 1908; teacher, Reidsville Seminary (N. C.), 1909-'11. Director of Elocution, St. Mary's, 1911—)

BUSINESS DEPARTMENT

LIZZIE H. LEE, *Director* { Stenography, Typewriting
Bookkeeping

(Director of the Department, 1896—)

JULIET B. SUTTON.....Assistant
(St. Mary's, 1898—)

HOME ECONOMICS DEPARTMENT

MILDRED TROWBRIDGE.. Domestic Science, Domestic Art

(Thomas Training School, Detroit, 1916. St. Mary's, 1916—)

 OFFICERS, 1916-1917

REV. GEORGE W. LAY.....Rector

MISS ELEANOR W. THOMAS.....Lady Principal

MISS LILLIAN FENNER.....Housekeeper

MISS MABEL TROWBRIDGE.....Assistant Housekeeper

MISS ANNE ALEXANDER, R.N...Matron of the Infirmary
Graduate of St. Vincent's Hospital, Norfolk, Va.

DR. A. W. KNOX.....School Physician

ERNEST CRUIKSHANK, Secretary and Business Manager

MISS LIZZIE H. LEE.....Bookkeeper

MISS JULIET B. SUTTON..... Secretary to the Rector

MISS MARGARET H. BOTTUM.....Office Secretary

MRS. MARY IREDELL.....Agent of the Trustees

FOREWORD

In this foreword it is the purpose to make clear to those who are interested some of the special advantages and characteristics of St. Mary's: its well earned prestige; its scholarship; its care for the health and wellbeing of the students; and its influence on character building.

St. Mary's is an old school. It is now completing its seventy-fifth year, having been established by the Rev. Aldert Smedes, D.D., in 1842. For twenty years it has been the property of the Episcopal Church in the two Carolinas. It is the largest, in the United States, of the boarding schools for young women maintained by the Episcopal Church, and is also one of the oldest. The love and respect of former students brings yearly many of their daughters, granddaughters and in a few instances their great-granddaughters to their old school, and the devotion to St. Mary's ideals has potent influence now as at all times in her long history.

On the side of the educational work accomplished, St. Mary's prepares students for admission to Women's Colleges of the highest standard, and gives two years of advanced work in its Junior and Senior classes. Its curriculum affords a complete and well-rounded education for that large number of young women who desire to do advanced work but do not care to take a full college standard A.B. course.

Attention to the health of the students is of supreme importance at St. Mary's. It is the constant aim of all those in authority so to guard the girls as to prevent illness. The school has a modern infirmary with a matron, who is a graduate nurse, always in charge; a doctor makes daily visits to the School and is subject to call at any time; a directress of physical training examines each student, recommends such exercise as is needed in each individual case, and super-

vises all indoor and out-door exercises and games with a view to proper and suitable physical development.

The sanitary conditions are in every way of the best; the use of modern preventive methods is urged as, for instance, vaccination against typhoid fever and smallpox; parents are at once informed of any outbreak of disease; the city water is of excellent quality. Intelligent attention to all these matters for many years has resulted in a remarkable freedom from serious illness or from epidemic disease of any kind.

Equal care is given to the safety of the students. No fire, of any kind, is used in any of the buildings occupied by students, except in the use of gas in the Household Arts Department. The fires for cooking and heating are in distant, separated buildings. Each building is equipped with fire extinguishers and fire escapes. In the main buildings there are two standpipes with continuous water pressure, hose long enough to reach to the farthest point, and with connection for the City Fire Department hose.

St. Mary's has well won traditions for the refined and lady-like bearing of its students, a reputation which it is the privilege of the teachers of the present day to maintain. One of the first lessons that is learned by the new student is the fact that there are certain things which a St. Mary's girl may or may not do. The most impressive fact in the life of the school is the spiritual side, the development of high minded, good women. No building at St. Mary's endears itself quite so much to the girls as the old chapel, where for so many years the girls have met for daily morning and evening prayer, imbibing unconsciously, perhaps, those aspirations for a higher, nobler life which result in developing and perfecting true womanhood.

ST. MARY'S SCHOOL

HISTORY AND DESCRIPTION

St. Mary's School was founded May 12th, 1842, by the Rev. Aldert Smedes, D.D.

It was established as a Church school for girls and was for thirty-six years the chosen work of the founder, of whose life work Bishop Atkinson said: "It is my deliberate judgment that Dr. Smedes accomplished more for the advancement of this Diocese (North Carolina), and for the promotion of the best interests of society in its limits, than any man who ever lived in it."

The present location was first set apart as the site for an Episcopal school in 1832, when influential churchmen, carrying out a plan proposed by Bishop Ives, purchased the present "Grove" as a part of a tract of 160 acres, to be used in establishing a Church school for boys. First the East Rock House, then West Rock House and the Main Building were built for use in this boys' school. But the school, though it started out with great promise, proved unsuccessful and was closed; and the property passed back into private hands.

Dr. Aldert Smedes, a New Yorker by birth and education, had given up parish work on account of a weak throat, and was conducting a successful girls' school in New York City when in 1842 Bishop Ives met him and laid before him the opportunity in his North Carolina diocese. The milder climate attracted Dr. Smedes; he determined on the effort; came to Raleigh with a corps of teachers; gave St. Mary's its name, and threw open its doors in May, 1842.

From the first the school was a success, and for the remainder of his life Dr. Smedes allowed nothing to interrupt the work he had undertaken. During the years of the War

between the States St. Mary's was at the same time school and refuge for those driven from their homes. It is a tradition of which her daughters are proud, that during those years of struggle her doors were ever open, and that at one time the family of the beloved President of the Confederacy were sheltered within her walls.

On April 25, 1877, Dr. Smedes died, leaving St. Mary's to the care of his son, Rev. Dr. Bennett Smedes, who had been during his father's lifetime a teacher in the school. This trust was regarded as sacred, and for twenty-two years, in which he spared neither pains nor expense, Dr. Bennett Smedes carried on his father's work for education.

During this eventful half-century, St. Mary's was in the truest sense a Church school, but it was a private enterprise. The work and the responsibility were dependent upon the energy of the Drs. Smedes. Permanence required that the school should have a corporate existence and be established on a surer foundation as a power for good, and in 1897 Dr. Bennett Smedes proposed to the Diocese of North Carolina that the Church should take charge of the school.

The offer was accepted; the Church assumed responsibility, appointed Trustees, purchased the school equipment from Dr. Smedes and the real property from Mr. Cameron; and in the fall of 1897 a charter was granted by the General Assembly.

By this act of the Assembly, and its later amendments, the present corporation—The Trustees of St. Mary's School—consisting of the Bishops of the Church in the Carolinas, and clerical and lay trustees from each diocese or district, was created.

The Board of Trustees, by the terms of the charter, is empowered "to receive and hold lands of any value which may be granted, sold, devised or otherwise conveyed to said corporation, and shall also be capable in law to take, receive and possess all moneys, goods and chattels of any value and to

any amount which may be given, sold or bequeathed to or for said corporation."

The Church was without funds for the purchase of the school property, and the Trustees undertook a heavy debt in buying it, but the existence of this debt only slightly retarded the improvements which were made from year to year in the school buildings and equipment, and in May, 1906, this purchase debt was lifted and the School was the property of the Church in the Carolinas. Advance in equipment was continued thereafter by improving the old buildings and erecting new ones. This was made possible largely by the legacy of Miss Eleanor Clement, a former teacher in the School. A campaign is now being conducted to secure funds to discharge the debt that was incurred at the same time and for further improvements and additions in the near future.

Dr. Bennett Smedes, who had long wished for the disposition of St. Mary's that was actually effected, continued as Rector after the Church assumed charge, until his death on February 22, 1899. To succeed him, the Trustees called the Rev. Theodore DuBose Bratton, Rector of the Church of the Advent, Spartanburg, S. C., and a teacher of long training. In September, 1899, Dr. Bratton took charge, and for four years administered the affairs of the School very successfully. In May, 1903, he was chosen Bishop of Mississippi. In September, 1903, the Rev. McNeely DuBose became Rector and the School continued its useful and successful career under his devoted care for four years, until he resigned in May, 1907, to resume parish work. In September, 1907, the Rev. George W. Lay assumed the management.

EDUCATIONAL POSITION

During the life of the founder, St. Mary's was a high-class school for the general education of girls, the training being regulated by the needs and exigencies of the times. Pupils

finished their training without "graduating." In 1879, under the second Rector, set courses were established, covering college preparatory work without sacrificing the special features for which the School stands, and in May, 1879, the first class was regularly graduated.

By the provisions of the charter of 1897, the Faculty of St. Mary's, "with the advice and consent of the Board of Trustees, shall have the power to confer all such degrees and marks of distinction as are usually conferred by colleges and universities," and at the annual meeting in May, 1900, the Trustees determined to establish the "College." This "College Course" at St. Mary's covers the requirements for entrance to colleges of the highest standard, followed by two years of advanced work.

The graduates of most southern high schools require three years to complete the course at St. Mary's although a few of the best graduates can accomplish the work in two years. The work of the Junior and Senior years at St. Mary's is on the whole designed to give an advanced and well-rounded course to those students who do not expect to pursue their formal education further.

A graduate of St. Mary's receives a diploma; but no degree is conferred, although that power is specified in the charter.

St. Mary's at present offers opportunity for continuous education from the primary grades through the college; but St. Mary's offers more than the opportunity for a thorough academic education. Supplementing the work of the Academic Department are the Departments of Music, Art, Elocution, and Home Economics, and the Business Department.

The organization, requirements and courses of each of these departments are described at length in this catalogue.

LOCATION

Raleigh, the Capital of North Carolina, is very accessible. The Southern, the Seaboard Air Line, and the Norfolk Southern railroads give ready and rapid communication with points in all directions, with through Pullman service, for example, from New York, Philadelphia, Washington, Richmond, Norfolk, Asheville, Atlanta, Jacksonville, and Savannah. Raleigh is well situated for all points in Florida, Georgia, the Carolinas, Virginia, and the Eastern Shore of Maryland and Delaware.

Raleigh is situated on the eastern border of the elevated Piedmont belt, while a few miles to the east the broad level lands of the Atlantic coast plain stretch out to the ocean. The city thus enjoys the double advantage of an elevation sufficient to insure a light, dry atmosphere, and perfect drainage, and propinquity to the ocean sufficiently close to temper very perceptibly the severity of the winter climate. The surrounding country is fertile and prosperous affording an excellent market.

CAMPUS, BUILDINGS, AND GENERAL EQUIPMENT

St. Mary's is situated on the highest elevation in the city, about a half-mile due west of the Capitol, surrounded by its twenty-acre grove of oak and pine, with a frontage of fourteen hundred feet on one of the most beautiful residence streets. The site is all that can be desired for convenience, health and beauty. The campus contains almost a mile of walks and driveways, with tennis courts and basketball grounds for outdoor exercise.

THE BUILDINGS

The buildings are fourteen in number, and are conveniently grouped. All those in the regular work of the School are so connected by covered ways that the student can go to and from classrooms, dining hall, and Chapel without exposure to the weather. The buildings are heated by steam and are lighted with electricity throughout. Modern fire escapes, in addition to other precautions, minimize any danger from fire.

The Main Building, the principal academic building, is of brick, three and a half stories high. It contains the Home Economics Department on the basement floor; the parlor and the schoolroom on the first floor; and rooms for teachers and students on the second and third floors. The halls are spacious, with front and rear stairways. Bathrooms and closets are conveniently located in this building and in all the buildings used for dormitory purposes, and individual wardrobe closets are provided.

Adjoining the Main building on the east and west and connected with it are the Wings, three stories high, built in 1909, containing on the lower floors large classrooms and on the two upper floors, large comfortable rooms for students with two wardrobe closets connected with each room, bathrooms and trunk elevators, and attics for the storage of trunks.

The East and West Rock Houses are two-story stone buildings connected with the Main Building by covered corridors of brick. East Rock House contains the Rector's office, the Post-office and the Business Offices, a sitting room for the Faculty, and a suite of rooms for the Business School on the first floor; on the second floor, rooms for teachers and college students. West Rock House has a dormitory and rooms on the first floor, and on the second, rooms for teachers and students.

Senior Hall, completed in the fall of 1901, is a two-story frame building, having rooms for teachers on the first floor and on the second floor rooms for older students.

Clement Hall, built in 1909 out of funds bequeathed by Miss Eleanor Clement, a former teacher, who in this way showed her devotion to St. Mary's, is a large modern building situated back of the main group of buildings and connected with them by a covered way. It contains on the first floor a gymnasium 50 by 90 feet. Above this is a spacious dining hall, capable of seating comfortably three hundred and sixty people, with serving room, kitchen, store-rooms, etc, all thoroughly screened.

The Art Building is a two-story brick building of Gothic design. On the first floor are the Library and recitation rooms; and on the second floor are the Science Laboratory, the Music Director's room, and the Studio. The Studio, a spacious gallery 26 by 64 feet, lighted by four large skylights, with an open ceiling finished in oil, forms a beautiful home for the Art School.

The Pittman Memorial Building, a fine auditorium, immediately east of the Art Building, was completed in 1907. This building was in large part provided through a bequest in the will of Mrs. Mary Eliza Pittman, of Tarboro, and is in memory of her daughter, Eliza Battle Pittman, formerly a student of St. Mary's.

The Piano Rooms, twenty in number, built in 1901, are located along one of the covered ways, outside of any of the main buildings. They add greatly to the efficiency of the Music School, while their location keeps the sound from disturbing other work.

The Chapel, designed by Upjohn and built in the early days of the School, was entirely rebuilt in 1905 through the efforts of the Alumnæ. It is cruciform in shape and has over three hundred sittings. It is furnished with a fine pipe organ of two manuals and sixteen stops, a memorial gift of Mrs.

Bennett Smedes. The services of the Church are held here on week days as well as on Sundays.

The Infirmary, built in 1903, is the general hospital for ordinary cases of sickness. It contains two large wards, a private ward, rooms for the Matron, pantry, and bathroom. The Annex, a separate building, provides facilities for isolation in case of contagious disease.

The Laundry Building, containing first-class equipment for a complete and up-to-date steam laundry for the school, was added to the school property in the summer of 1906.

The Rectory of St. Mary's was built in 1900 upon a beautiful site on the west side of the campus, and is occupied by the Rector's family. On the east side, entirely independent of the School but within the Grove, is located the episcopal residence of the Diocese of North Carolina, "Ravenscroft."

THE LIFE AT ST. MARY'S

The aim of St. Mary's is to make the daily life of the students that of a well-regulated Christian household. The effort is to direct the physical, intellectual and moral development of the individual with all the care that love for young people and wisdom in controlling them render possible.

The students are distributed, partly in accordance with age and classification, among the ten halls. Nearly all of the rooms are rooms for two, but there are four single rooms in the Wings, and a few rooms for three in the Main Building and East Rock House.

Each Hall is presided over by a teacher who acts as Hall Mother. The Hall Mothers have special opportunities for correcting the faults and for training the character of the students under their charge, and these opportunities have been used with marked results.

The school hours are spent in recitation, in music practice, or in study in the Study Hall or Library, the more advanced students being allowed to study in their rooms.

RECREATION PERIODS

The latter part of the afternoon is free for recreation and exercise, and the students are encouraged to be as much as possible in the open air and are also required to take some definite exercise daily. In addition to this exercise each student (not a Junior or Senior) is required to take definite class instruction and practice in Physical Training three times a week under the direction of the Director of Physical Training. A special division is provided for those who are delicate or require some special treatment.

A half-hour of recreation is enjoyed by the students before the evening study period, when they gather in the roomy Parlor, with its old associations and fine collection of old paintings, and enjoy dancing and other social diversions.

THE LIBRARY

The Library, located in the Art Building, is the center of the literary life of the school. It contains upward of twenty-five hundred volumes and the leading current periodicals and papers. The Library is essentially a work room, and is open throughout the day, and to advanced students at night, offering every facility for use by the students; and their attention is called frequently to the importance of making constant and careful use of its resources.

CHAPEL SERVICES

The Chapel is the soul of St. Mary's, and twice daily teachers and students gather there on a common footing. During the session the religious exercises are conducted very much as in any well-ordered congregation. As St. Mary's is distinctly a Church school, *all resident students are required to attend the daily services and also those on Sunday.* Regular nonresident students are only required to attend the morning services, and only on the days when recitations are held.

The systematic study of the Bible is a regular part of the school course, and in addition, on Sunday morning the resident students spend a half-hour in religious instruction.

CARE OF HEALTH

Whenever a student is so indisposed as to be unable to attend to her duties or to go to the dining hall, she is required to go to the Infirmary, where she is removed from the noise of the student life and may receive special attention away from contact with the other students. The matron of the Infirmary has general care of the health of the students and endeavors to win them by personal influence to such habits of life as will prevent breakdowns and help them overcome any tendencies to sickness. Even a slight indisposition is taken in hand at the beginning, and thus its development into serious sickness is prevented.

The employment of a School Physician enables the School to keep very close supervision over the health of the students. The Medical Fee covers the ordinary attendance of the physician and such small doses as students need from time to time. This arrangement leaves the School free to call in the Physician at any time, and thus in many cases to use preventive measures, when under other circumstances unwillingness to send for the doctor might cause delay and result in more serious illness. The general health of the School for many years past has been remarkable.

PHYSICAL TRAINING

The spiritual and mental are undoubtedly of higher ultimate importance than the physical, but physical welfare is fundamentally of first importance. Every effort has therefore been made at St. Mary's to secure the best physical development and the highest grade of physical health. The very best teaching, and the greatest efforts of the student will be of no avail if the physical health is poor, and,



"GRANDDAUGHTERS AND GREAT-GRANDDAUGHTERS OF ST. MARY'S"
(The daughters and granddaughters of former pupils)



THE DRAMATIC CLUB IN "THE ADVENTURE OF LADY URSULA"



THE ART STUDIO



MR. OWEN'S VOICE STUDIO

what is of more importance, the best education that one can obtain will be comparatively useless in later years, unless one has secured good physical development, good physical habits and a robust condition of general health.

The Physical Director devotes herself entirely to Physical Training and is thoroughly prepared to get good results from this department of the school life.

The Gymnasium is well equipped, and the Physical Exercises are arranged with a large scope which is producing increasingly better results. The exercises when possible are taken out of doors, but some of them are conducted in the gymnasium for the purpose of exercise in special lines suited to each individual student. A careful record is kept of the measurements and strength in certain particulars of each student, and reports indicating the changes in these matters are sent to the parents twice a year. This enables the parents to see what progress has been made, and also tends to increase the interest of the students themselves in the physical development which they ought to cultivate.

THE SCHOOL WORK

The School Year is divided into two terms of seventeen school weeks each. Each term is again divided into two "quarters." This division is made to assist in grading the progress of the student. Reports are mailed monthly.

It is required that each student shall be present *at the beginning* of the session, and that her attendance shall be regular and punctual *to the end*. Sickness or other unavoidable cause is the only excuse accepted for nonattendance or tardiness. The amount of work to be done, and the fact that it must be done within the time planned, makes this rule necessary to the progress of the student in her course.

Absence at the beginning of the session retards the proper work of the class, and is therefore unfair to the School as a whole.

THE INTELLECTUAL TRAINING

Particular attention is given to the development of those intellectual habits that produce the maximum of efficiency. The student is expected to work independently, and gradually to strengthen the habit of ready, concentrated and sustained attention in all her thinking processes. Clearness, facility and ease in the expression of thought, oral and written, are carefully cultivated. Every effort is made to develop the best mental habits through every detail of administration which bears upon the intellectual life, whether it be the recitation, the study hour, the individual help, or some other feature of the School management.

LECTURES AND RECITALS

An important element in the intellectual life of St. Mary's is the course of lectures which have been of much value to

the students, and are intended to be a feature of the school life. In addition, there are given at stated times recitals by visiting artists, by the Musical Faculty, and by the students of the Music Department.

STUDENT ORGANIZATIONS

While the regular duties at St. Mary's leave few idle moments for the students, they find time for membership in various organizations, conducted by them under more or less direct supervision from the School, from which they derive much pleasure and profit. These organizations are intended to supplement the regular duties and to lend help in the development of different sides of the student life. All qualified students are advised, as far as possible, to take an active part in them.

THE WOMAN'S AUXILIARY

The missionary interests of the School, as a whole, are supplemented by the work of the branches of the Auxiliary. The Senior branch is made up of members of the Faculty; the students make up seven Chapters of the Junior Auxiliary, each Chapter being directed by a teacher chosen by its members. These Chapters are known respectively as St. Anne's, St. Catherine's, St. Elizabeth's, St. Margaret's, St. Monica's, St. Agnes', and Lucy Bratton.

The work of the individual Chapters varies somewhat from year to year, but they jointly maintain regularly "The Aldert Smedes Scholarship" in the China Mission, and "The Bennett Smedes Scholarship" in the Thompson Orphanage, Charlotte, and other beneficent work.

THE ALTAR GUILD

The Altar Guild has charge of the altar and the decoration of the Chapel.

THE LITERARY SOCIETIES

The work of the three Literary Societies—the Sigma Lambda, the Epsilon Alpha Pi and the Alpha Rho—which meet on Tuesday evenings, does much to stimulate the intellectual life. The societies take their names from the Greek letters forming the initials of the Southern poets—Sidney Lanier, Edgar Allan Poe, and Abram Ryan. The annual inter-society debates are a feature of the school life. Both resident and local students are eligible to membership in these societies.

THE MUSE CLUB

The students publish monthly a school magazine, *The St. Mary's Muse*, with the news of the School and its alumnæ, and issue annually a year book, *The Muse*, with the photographs, illustrations, etc., that make it a valued souvenir.

For encouraging contributions to these publications, and supplementing the regular class work and the work of the literary societies, the Muse Club is organized and holds its meetings weekly.

THE SKETCH CLUB

The Sketch Club is under the supervision of the Art Department. Frequent excursions are made during the pleasant fall and spring weather for the purpose of sketching from nature, etc.

THE DRAMATIC CLUB

The Dramatic Club is under the supervision of the Elocution Department. Opportunity is afforded for simple general training that is frequently valuable in teaching poise, enunciation, and expression, while care is taken not to allow any exaggeration.

The Club presents annually some simple drama.

MUSICAL ORGANIZATIONS

The Choir and the Chorus afford students both in and out of the Music Department opportunity to develop their musical talent.

ATHLETIC CLUBS

In addition to the regular instruction given by a competent teacher, the students, with advisers from the Faculty, have two voluntary athletic associations, the object of which is to foster interest in out-of-door sports. These associations are known respectively as Sigma and Mu, from the initials of St. Mary's.

The associations have walking clubs, tennis tournaments, basket-ball, volley-ball, and captain-ball teams, and inter-association meets. Every girl has an opportunity to play on some team. Letters are awarded to the best players in tennis, basket-ball and volley-ball.

WORK OF THE DEPARTMENTS

ACADEMIC DEPARTMENT

I. The Lower School; II. The Preparatory School; III. The College

The Academic Department affords opportunity for a continuous training carried on without interruption from the time the student enters school until she leaves the college.

This department consists of the Lower School (Primary and Intermediate Schools), the Preparatory School, and the College.

The Lower School covers the work of the Primary and Grammar Grades and is maintained entirely on account of local demand. It is not intended for resident students, who should be ready to enter the Preparatory School.

II. THE PREPARATORY SCHOOL

The Preparatory School covers the first two years (9th and 10th grades) of a High School of the *highest standard*.

The two years of the Preparatory School and the first two years of the "College" cover the work of the best High Schools and the courses are numbered for convenience A, B, C and D. See pages 43 et seq. These four years, with courses properly chosen, should prepare the student for entrance into the most advanced standard colleges.

The course in the Preparatory School is closely prescribed and each student is expected to adhere to it.

Admission to the Preparatory School may be allowed provisionally on certificate without examination; but all candidates are advised also to take such examinations as are necessary.

At entrance every student is expected to select some definite course and afterwards to keep to it. This requirement is not intended to hinder those who, coming to take a special

course in Music, Art or Business, desire to occupy their spare time profitably in some one or more of the courses of the College.

III. THE COLLEGE

The first two years of the present college course are intended to complete the work of a *first-class* high school, and the student is limited in well-defined lines and not permitted to specialize or take elective work except within narrow limits; in the last two years the courses are conducted on college lines, and the student, under advice, is permitted in large measure to elect the lines of work best suited to her taste and ability.

The course at St. Mary's is of a type that has been given by many of the higher institutions for the education of women in the South, and is the one suited to the need of the large majority of students. It is therefore designed to be complete in itself.

At the same time those who desire to enter some higher institution after graduation from St. Mary's can be prepared to do so. Such students should note carefully that to attain the desired end they must *give notice of their intention* and of the college to which they wish to go *at the beginning of their Freshman year*: their courses must be elected with a view to the requirements of the college to which they wish to go; and they should take the necessary examinations for entrance and advanced standing in that college each year as they are prepared in the various subjects. The course that might lead to the award of a diploma at St. Mary's might not cover the subjects necessary for entrance or for advanced standing in any given college of higher grade.

Students are urged, wherever possible, to obtain certificates of work done, *before the close of the school year*.

THE REQUIREMENTS FOR ADMISSION TO THE FRESHMAN CLASS OF ST. MARY'S SCHOOL

In order to be admitted to the Freshman Class of the College the student must meet the requirements outlined below in English, History, Mathematics, Science and one foreign language—five subjects in all. If two foreign languages are offered Science may be omitted.

A student admitted in four of the five required subjects will be admitted as a Conditioned Freshman.

English and Literature.—A good working knowledge of the principles of English Grammar as set forth in such works as Buehler's *Modern Grammar*, with special attention to the analysis and construction of the English sentence.

Knowledge of elementary Rhetoric and Composition as set forth in such works as Scott & Denney's *Elementary English Composition*, or Hitchcock's *Exercises in English Composition*.

Candidates are expected to have had at least two years' training in general composition (themes, letter writing, and dictation.)

Subjects for composition may be drawn from the following works, which the pupil is expected to have studied: Longfellow's *Evangeline* and *Courtship of Miles Standish* (or *Tales of a Wayside Inn*); selections from Irving's *Sketch Book* (or Irving's *Tales of a Traveler*); Hawthorne's *Twice Told Tales*, Scott's *Ivanhoe* and George Eliot's *Silas Marner*.

Mathematics.—Arithmetic complete, with special attention to the principles of percentage and interest. Elementary Algebra complete and Advanced Algebra through Quadratic Equations.

History.—The History of the United States complete as laid down in a good high school text; the essential facts of

English History; the essential facts of Greek and Roman History.

Latin.—A sound knowledge of the forms of the Latin noun, pronoun and verb, and a knowledge of the elementary rules of syntax and composition as laid down in a standard first-year book and beginner's composition (such as Bennett's *First Year Latin* and Bennett's *Latin Composition*). The first four books of Cæsar's Gallic War.

French or German.—A first-year course leading to the knowledge of the elements of the grammar and the ability to read simple prose.

Science.—The essential facts of Physical Geography and Physiology as laid down in such texts as Tarr's *Physical Geography* and Martin's *Human Body*.

ADMISSION

(a) ADMISSION TO THE FRESHMAN CLASS

Admission to the Freshman Class may be either by certificate or by Examination, and it is preferred that the candidate both submit a Certificate of her past work and also take the examinations for entrance.

Certificates alone are, however, accepted *provisionally* for entrance from all institutions known to St. Mary's to be of the proper standard. Such certificates should be full and explicit, and must state specifically that the work has been well done, and enumerate text-books, amounts covered, the length of recitation and time spent on each subject, the grades, etc.

Certificates should whenever possible be secured before the close of the School year preceding entrance.

(b) ADMISSION TO ADVANCED STUDIES

In order to be admitted to work higher than that of the Freshman Class in any given subject, the student must pre-

sent certificates of having completed satisfactorily the previous work in that subject and must satisfy the head of the department of her ability to do such advanced work.

CERTIFICATE CREDIT

(a) FOR ADMISSION TO THE FRESHMAN CLASS

Certificates when accepted are credited conditionally at their face value. The student is placed in the classes which her certificate gives her the right to enter and is then expected to show her fitness for these classes by satisfactory work in them. If her work during the first month is unsatisfactory she may be required to enter the next lower class or may be given further trial. If her work during the second month is satisfactory she is given regular standing in the class; if it is unsatisfactory she is required to enter the lower class.

(b) FOR ADMISSION TO ADVANCED STANDING

(1) CONDITIONAL CREDIT

Though it is urged that students be examined for advanced classes and thus obtain full credit at once, *conditional* credit is given on the certificate of schools of entirely equivalent standard. For this conditional credit full credit in each subject is given when the student has successfully passed an examination in such subject or, in certain subjects after she has obtained credit for advanced work in that subject. The amount of such credit can in no case exceed the amount of credit earned at St. Mary's.

For example, a student entering English M (Junior English) by certificate would be given conditional credit for English C (Freshman English—4 points) and English D (Sophomore English—4 points). She receives four points credit for the successful completion of English M, and is then given full credit for four points of the conditional credit. The completion of English N (Senior English—4 points) would give her full credit for the remaining four points of conditional credit.

For conditional credit in History, Science and Algebra full credit can be obtained only by examination, since the work of the higher classes does not fully test the character of the work in the lower classes.

(2) FULL CREDIT

(a) Full credit is given at once on entrance for each subject when the student presents evidence by certificate of having successfully done the work required by St. Mary's in that subject and also passes an examination in the subject.

(b) Full credit is given for conditional credit as mentioned in the preceding page.

(c) While St. Mary's accepts certificates for entrance unconditionally, it is obvious that credit for work in the "College" stands on a different footing from that for preparation for entrance, since such credit would count on the 60 points for which St. Mary's gives its diploma. It is impossible to maintain the value of the St. Mary's diploma unless all the work of the four years is tested by the School itself or by some standard authority generally recognized. The Association of Colleges and Preparatory Schools of the Southern States seems to supply this authority.

St. Mary's will therefore hereafter accept for full credit for advanced standing certificates from the schools accredited by this Association which state that the candidate has completed satisfactorily *in accordance with the specified requirements of St. Mary's* the required work in Foreign Language, Mathematics, History, English and Science.

EXAMINATIONS FOR ENTRANCE

Candidates for admission will, as a rule, be examined to determine their proper classification.

Specimen examination questions in any subject will be furnished on request; and principals who are preparing students for St. Mary's will be furnished the regular examina-

tion papers at the regular times, in January and May, if desired.

Certificates are urgently desired in all cases, whether the candidate is to be examined or not.

REGULAR COURSE

All students are advised to take a regular prescribed course and to keep to it; a changing about from one subject to another, with no definite aim in view, is unsatisfactory alike to student, parent and the School. Parents are urged to advise with the Rector as to a course for their daughters, and help in this matter is given by him or his representatives to the student throughout her course.

SPECIAL COURSES

Those who desire to take academic work while specializing in the Departments of Music, Art, Expression or Business, are permitted to do so and are assigned to such classes in the Academic Department as suit their purpose and preparation. The number of hours of academic work along with the time spent on the specialties should be sufficient to keep the student well occupied.

TERM EXAMINATIONS AND MARKING

The School Year at St. Mary's is divided into two half-years (the Advent and Easter Terms), and each term is again sub-divided into two Quarters of two months each. Reports are sent out at the end of each month showing the marks obtained in each subject, and examinations are held in all subjects at the end of each half-year.

The mark for the term in each subject is obtained by adding the two quarter-marks and the examination mark and dividing by three. Examinations are regarded by the School as of the highest importance; not only as a test but as an

essential part of education. At the same time it will be observed that it is possible to overcome a slight deficiency in the examination mark by a better mark for daily recitation, when the average is taken.

The "passing mark" is 75%. The "honor mark" is 90%.

CLASSIFICATION

In order to graduate and receive the School diploma a student of the "College" must receive credit for *60 points* of "college" work, of which *48 points* are in specified subjects. All students of the "College," whether expecting to graduate or not, are classified in one of the "college" classes according to the amount of their full credits for work in the College course.

The classification is made on the following basis:

A student to be ranked as a member of the "College" must have been admitted to the Freshman Class without more than one condition.

If admitted with one condition, the student is ranked as a Conditioned Freshman, and no student is advanced to a higher class until all entrance conditions are passed off.

If admitted without condition she is ranked as a Freshman.

A student with *15 points of full credit* is ranked as a Sophomore.

A student with *30 points of full credit* is ranked as a Junior.

A student with *42 points of full credit* is ranked as a Senior, provided that she takes that year with the approval of the School sufficient points counting toward her graduation to make the 60 points necessary and has passed off all conditions on work previous to the Junior Year, and also provided that no student can be ranked as a Senior or considered as a candidate for graduation in any year unless she has passed all examinations on previous subjects needed for graduation.

A student entitled to be ranked in any way with a given class under the

above conditions must also take work sufficient to give her the prospect of obtaining enough points during the year to entitle her to enter the next higher class the following year.

GRADUATION

The course leading to graduation from the College is outlined later in stating the work of each year. The course is closely prescribed during the first two years (through the Sophomore year). In the last two years the student is allowed a broad choice of electives.

The requirements for graduation may be briefly summed up as follows:

(1) The candidate must have been a student in the department during at least one entire school year.

(2) The candidate must have earned at least 60 points of which 48 points, must be in the following subjects:

English: 12 points.

Mathematics: 5 points.

History: 6 points.

Science: 4 points.

"Philosophy": 6 points.

Foreign Languages (Latin, French, or German in any combination) 15 points.

(3) Not more than 20 points will be counted for class work in any one year; not more than 15 points will be counted altogether in any one subject (Latin, French and German being considered as separate subjects), and not more than 12 points will be counted for technical work done in the Departments of Music, Art, Elocution, or Home Economics.

(4) The candidate must have made up satisfactorily any and all work, in which she may have been "conditioned" at least one year before the date at which she wishes to graduate.

(5) The candidate must have made formal written announcement of her candidacy for graduation during the first quarter of the year in which the diploma is to be awarded; and her candidacy must have been then passed upon favorably by the Rector.

(6) The candidate must have satisfactorily completed all "general courses" which may have been prescribed; must have maintained a satisfactory department; and must have borne herself in such a way as a student as would warrant the authorities in giving her the mark of the School's approval.

AWARDS

The St. Mary's Diploma is awarded a student who has successfully completed the full academic course required for graduation as indicated above.

An Academic Certificate is awarded to students who receive a Certificate or Diploma in Music, Art or Elocution, on the conditions laid down for graduation from the College, except that

(1) The minimum number of points of academic credit required is 35 points, instead of 60 points.

(2) These points are counted for any strictly academic work in the College.

(3) No technical or theoretical work in Music, Art or Elocution will be credited toward these 35 points.

No honors will be awarded and no certificates of dismissal to other institutions will be given, unless all bills have been satisfactorily settled.

COLLEGE ENTRANCE CERTIFICATE

It is proposed to give a Certificate stating that a student is considered to have done satisfactorily the work required for college entrance to such students as shall have completed the proper units of work in a manner satisfactory to the authorities of St. Mary's.

To receive this certificate the candidate must have been for two years at St. Mary's School, must have given one year's notice of her candidacy, and aside from her scholastic record must be considered properly qualified in general by the Faculty.

In order to receive this Certificate the candidate must also in each subject (1) pass each examination covered by the work required; (2) have an average for each year of 80%; and (3) be recommended by the head of the department.

The student must have completed *14 and one-half units* of college entrance work as follows:

- English: 3 units.
- Mathematics: $2\frac{1}{2}$ units.
- History: 2 units.
- Science: 1 unit.
- Latin: 4 units.
- French (or) German: 2 units.

AWARDS IN OTHER DEPARTMENTS

For academic requirements for certificates or diplomas in Music, Art, Elocution or Home Economics, see under those departments, but candidates must in each case in addition to all technical requirements have completed at least the "Minimum of Academic Work" stated on page 37.

COMMENCEMENT HONORS

Honors at graduation are based on the work of the last two years.

The Valedictorian has the first honor; the Salutatorian has the second honor. The Essayist is chosen on the basis of the final essays submitted.

THE HONOR ROLL

The highest general award of merit, open to all members of the School, is the Honor Roll, announced at Commencement. The requirements are:

(1) The student must have been in attendance the entire session and have been absent from no duty at any time during the session without the full consent of the Rector, and without lawful excuse.

(2) She must have had during the year a full regular course of study or its equivalent, and must have carried this work to successful completion, taking all required examinations and obtaining a mark for the year in each subject of at least 75 per cent.

(3) She must have maintained an average of "Very Good," (90 per cent) or better, in her studies.



THE "FESTIVAL THROUGH" IN THE SHAKESPEAREAN PAGEANT IN EAST GROVE




THE COMMENCEMENT DAY PROCESSION



CLASS DAY
The Student Procession


(4) She must have made a record of "Excellent" (less than two demerits) in Department, in Industry, and in Punctuality.

(5) She must have maintained a generally satisfactory bearing in the affairs of her school life during the year.



ACADEMIC CREDIT FOR WORK IN OTHER DEPARTMENTS

The completion at St. Mary's of the theoretical and technical work in the Freshman, Sophomore, Junior or Senior



Mathematics: 5 points (that is Course C.)

Science: 4 points.

"Philosophy": 6 points.

Foreign Languages: Latin, or French, or German: 15 points (in any combination).

The other 12 points are entirely elective. Music or Art may count 3 points each year or 12 points in all, or the 12 points may be elected from any C, D, M, or N Course in the College.

Pedagogy, (2) or Home Economics A I or A II, (2) may be elected and counted for credit.

Art History, Theory of Music 3, 4 or 5 may be elected, with a credit of 1 point each.

THE COLLEGE PREPARATORY COURSE

The completion of this course, under the conditions stated on page 35 will entitle the student to the College Entrance Certificate.

FIRST YEAR ("A")

	Hours	Unit
English A.....	4	..
History B.....	4	1
Mathematics A..	2½	½
Latin A.....	4	1

SECOND YEAR ("B")

	Hours	Unit
English B.....	4	1
History C.....	4	1
Mathematics B	4	1
Latin B.....	4	1
French B.....	2½	..
(or)		
German B.....	2½	..

THIRD YEAR ("C")

	Hours	Unit
English C.....	4	1
Mathematics C..	5	1
Latin C.....	4	1
French C.....	4	} 1
(or)		
German C.....	4	

FOURTH YEAR ("D")

	Hours	Unit
English D.....	4	1
Science D.....	4	1
Latin D.....	4	1
French D.....	4	} 1
(or)		
German D.....	4	

THE "COLLEGE" COURSE

FRESHMAN YEAR

English C, 4
 Mathematics C, 5
 History C, 4
 Latin C, 4
 (or)
 French C, 4
 (or)
 German C, 4

SOPHOMORE YEAR

English D, 4
 Mathematics D, 3
 Science D, 4
 Latin D, 4
 (or)
 French D, 4
 (or)
 German D, 4

FRESHMAN YEAR

At least one foreign language is required.

An hour of Bible Study and a period each of Spelling and Reading weekly is required.

The regular course in Music or Art may be taken as an additional subject for credit (3 points).

Not less than 16 points nor more than 20 points should be taken.

SOPHOMORE YEAR

The foreign language elected in the Freshman Year should be continued and enough foreign language should be elected to count at least 4 points.

An hour each of Bible Study and Current History and a period of Spelling weekly is required.

The regular course in Music, Elocution or Art may be taken as a subject for credit (3 points).

JUNIOR YEAR.

English M, 4
 Philosophy M, 2
 History M, 2
 Latin M, 3
 French M, 2
 German M, 2
 Mathematics M, 3

SENIOR YEAR.

English N, 4
 Philosophy Na, 2
 Philosophy Nb, 2
 Latin N, 3
 French N, 2
 German N, 2
 Mathematics N, 2
 History N, 2

JUNIOR YEAR

Enough work in foreign language should be elected to count at least 4 points.

An hour each of Bible Study and Current History is required.

The regular course in Music, Elocution or Art may be taken as a subject for credit (3 points).

SENIOR YEAR

Enough foreign language must be taken to complete at least the 15 points required for graduation.

An hour each of Bible Study and Current History is required.

English N is required unless 12 points have already been earned in English.

History N is required unless 6 points have already been earned in History.

The regular course in Music, Elocution or Art may be taken as a subject for credit (3 points).

GENERAL NOTES

(1) The Theoretical courses in Music and Art may be counted as elective in any college class, and the technical work of the proper grade in either Music, Art, or Elocution may be counted in any college class as an elective for three points. But only one subject may be so counted.

(2) Failure in the Bible course for any year will deprive the student of one of the points gained in other subjects.

GENERAL COURSES

The theory of St. Mary's being that a well-rounded education results in a developing of the best type of Christian womanhood, certain general courses as outlined below have been prescribed for all students.

ENGLISH

An hour each week is devoted to training all students, except Juniors and Seniors, in the art of clear, forceful, intelligent reading, and in the practice of spelling and letterwriting.

CURRENT HISTORY

Students of the Senior, Junior and Sophomore years meet once a week for the discussion of current topics, current literature, etc. This exercise is intended to lead to an intelligent knowledge of current events and to emphasize the importance of such knowledge in later life for intelligent conversation.

BIBLE STUDY

All students are required to take the prescribed course in Bible Study, which is given one hour a week. It is intended to afford a knowledge of the contents, history and literature of the English Bible, and with a view, in the case of the older students, to help them as Sunday School teachers.

PHYSICAL TRAINING

All students not excused on the ground of health are required to take the required exercises in physical training.

THE COURSES IN DETAIL

GENERAL STATEMENTS

The courses are here lettered systematically. It is important to note and consider the letter of the course in determining credits or planning a student's work.

"O" Courses are preliminary. Where a student has not had sufficient previous preparation for the regular courses, she will be required to take this "O" work before going on into "A".

"A" Courses are the lowest regular courses, and are taken in the First Year of the Preparatory School.

"B" Courses are taken in the Second Year of the Preparatory School.

The "A" and "B" Courses in English, History, Mathematics, and Science and one foreign language (or their equivalents), must have been finished satisfactorily by a student before she is eligible for admission to the College.

"C" and "D" Courses are taken ordinarily in the Freshman and Sophomore years. In English, Mathematics, Latin, French, and German, the "C" Course must be taken before the student can enter the "D" Course.

"M" and "N" Courses are ordinarily taken in the Junior or Senior years. Students are not eligible to take these courses until they have finished the "C" and "D" Courses of the same subjects. (See special exceptions before each subject.)

"X" Courses are special courses not counting toward graduation.

HISTORY

Candidates for graduation must take at least 6 points in History.

Course O.—5 half-hours a week. American History. An elementary course in United States History, impressing the leading facts and great names.

Course A.—4 half-hours a week throughout the year. (1) English History. (2) American History. A constant aim of this course will be to impress the student so

thoroughly with the leading facts of English and American history that she will have a solid framework to be built upon later in her more advanced studies in History, English, and Literature.

Coman & Kendall, *Short History of England*; Thompson, *History of the United States*.

Course B.—4 hours a week throughout the year. Ancient History. (1) First half-year: Greece; (2) Second half-year: Rome. The course in Ancient History makes a thorough study of the ancient world. The student is sufficiently drilled in map work to have a working knowledge of the ancient world; the influence of some of the great men is emphasized by papers based on outside reading, for instance: Plutarch's Lives. Selections from Homer are read in class.

Breasted, *Ancient Times* (or) Webster, *Ancient World*; McKinley, *Study Outline in Greek and Roman History*.

Course C.—4 hours a week throughout the year ($\frac{1}{4}$ points). English History. In this course emphasis is laid on the development of constitutional government particularly with its bearing on United States History. The *Ivanhoe Note Books* are used for map work. From time to time papers are required on important events and great men.

Andrews, *Short History of England*. Reference work.

Course D.—4 hours a week, second half-year. (2 points.) American History. In U. S. History the text-book gives a clear and fair treatment of the causes leading to our war with Great Britain; to the War Between the States; and of present day questions, political, social and economic.

Adams and Trent, *History of the United States*.

Course M.—2 hours a week. (2 points.) Medieval History. In Medieval and Modern History the student is given a clear view of the development of feudalism; of monarchic states; of the history of the Christian Church; of the Refor-

mation; of the growth of democracy, and of the great political, social and religious questions of the present day, with some special reference work in the library.

West, *Modern History*; Robinson's Readings.

Course N.—2 hours a week (2 points.) *Modern History*. A continuation of Course M. Same methods.

Robinson and Beard, *The Development of Modern Europe*, Vol. II. (Seignobos.)

THE ENGLISH LANGUAGE AND LITERATURE

All students at entrance are required to stand a written test to determine general knowledge of written English.

Courses O, A, and B are Preparatory and the knowledge obtained in them is required before a student can enter a higher course.

Candidates for graduation must take Courses C and D and at least 4 points from Courses M and N.

Course O.—(*Preliminary*.) 5 half-hours a week. (1) Grammar. Text-book: Emerson & Bender, *Modern English*, (Book Two); *Lessons in English Grammar*. (2) Reading of myths (Guerber's stories), legends, other stories and poems; memorizing of short poems.

Course A.—4 hours a week. (1) Literature: the rapid reading of stories for main points of plot and character; word by word reading of several short poems for vocabulary, use and definition of words; memorizing of poetry. Reading list provided. (2) Composition: narratives, explanations, letters; subjects drawn chiefly from observation of processes and scenes, from work in and out of school and books; a few from imagination. (3) Drill: review of grammar with constant reference to correctness of expression and to aid in learning other languages; insistence on necessary punctuation, correct spelling, good penmanship.

Allen, *A Review of English Grammar for Secondary Schools*; Selections from Burroughs, *Evangeline*; *Snowbound*; *Vision of Sir Launfal*; Selections from Hawthorne and Bryant; *Treasure Island*. Substitutes from Scott's poems and novels.

Course B.—4 hours a week. (1) Literature: Method as in Course A with more attention to structure, diction and characters. Memorizing of short poems and passages. Reading list provided. (2) Composition. Subjects as in Course A with addition of more from books designed to give information and broader interests; letters; emphasis on neat accurate written work and on explanation; study of structure of single paragraph. Chief features of explanation learned inductively in the main. Oral work: reproduction of stories and poems; reports on individual work.

(3) Drill in fundamentals of grammar for good writing, exercises from time to time in analysis of sentences; punctuation more in detail.

Scott and Denney, Elementary Composition; Silas Marner; Ivanhoe (or) Kenilworth; As You Like It (or) Merchant of Venice (or) Julius Caesar; Lays of Ancient Rome; Sohrab and Rustum; selected poems and short stories.

Course C.—4 hours a week. (4 points.) (1) Rhetoric and Composition: business letters and social letters for various occasions; fundamental methods of forms of discourse; building of paragraphs; sentence manipulation, particularly clearness through connectives, correct placing of modifiers, unmistakable reference. Oral composition, some based on literature. Special drill in punctuation. (2) Literature: outline history of English literature, use of text-book being subordinate to reading. A play of Shakespeare, *L'Allegro* and *Il Penseroso*, three *Idylls of the King* studied in detail; other books read more rapidly for substance. Reading list provided.

Baldwin, Writing and Speaking; a practice book in composition; Long's or Halleck's History of English Literature; A Play of Shakespeare; Golden Treasury; Selected poems of Goldsmith, Gray, Burns, Coleridge, Byron; Roger de Coverley Papers; *Idylls of the King*; Tale of Two Cities.

Course D.—4 hours a week. (4 points.) *Prerequisite*: Course C. (1) Rhetoric and Composition: Putting into practice throughout term of fundamental principles in-

volved in description, narration, exposition, with especial emphasis on clearness and conciseness of style. Study of style closely correlated with literature. Oral composition. (2) Literature: Study of *Macbeth* or *Hamlet*, Carlyle's *Essay on Burns* or Macaulay's *Life of Johnson*, Washington's *Farewell Address* and Webster's *Bunker Hill Oration*. Reading of essays and a novel. Outline History of English Literature continues from Course C in first term; outline History of American Literature in second term. Reading list provided.

Baldwin, Writing and Speaking; Halleck's or Long's History of English Literature; Long's History of American Literature. Classics for study as indicated; Huxley, Selections from Lay Sermons; Emerson's Essays (selections); Poe's Poems and Tales.

Course M1.—4 hours a week, first half-year. (2 points.)
Prerequisite: Course D. Poetry of Nineteenth Century 1798-1832. Special study of Wordsworth, Shelley, Keats, Byron. Reading list provided.

Themes, imaginative and critical. Current literature used in connection with theme writing.

Century Book of Verse, Vol. II; a novel of Scott and Jane Austen; books of poems.

Course M2.—4 hours a week, second half-year. (2 points.)
Prerequisite: Course D. Prose Writers of the Nineteenth Century; special study of Lamb, DeQuincey, Carlyle, Ruskin.

Themes, expository and argumentative.

Selected essays of writers named, novels, current literature.

Course N1.—4 hours a week, first half-year. (2 points.)
Prerequisite: Course D.

Course N1a.—Poetry of Nineteenth Century, 1832-1892: Special study of Tennyson, Browning, Arnold; readings from other poets and from novelists.

Globe edition of Tennyson's poems, Burton's Browning's Poems and Dramas, Arnold's poems, Century Book of Verse, Vol. II; one novel of Thackeray, George Eliot, Meredith.

Course N1*b*.—History of the English Novel, with study of representative novels of nineteenth century.

Raleigh: The English Novel.

[N1*a* and N1*b* are given in alternate years.]

Course N2.—4 hours a week, second half-year. (2 points).

Prerequisite: Course D. The English Drama, Shakespeare. Rise of the drama studied by means of lectures and outside reading; careful study of two or three of Shakespeare's plays, with reading of others; essay writing.

The Arden Edition of Shakespeare's works; Dowden's Shakespeare Primer.

FOREIGN LANGUAGES

Candidates for graduation must take at least 15 points in foreign languages.

FRENCH

Course B.—(*Preliminary.*) 5 half-hours a week. The study of the language begun. Careful drill in pronunciation. Reading, grammar, dictation, conversation.

Fraser & Squair, Short French Grammar; Guerber, Contes et Legendes I; Labedoliere, Mere Michel; Malot, Sans Famille.

Course C.—4 hours a week. (4 points.) *Prerequisite:* French B. Elementary French I. Systematic study of the language. Grammar, reading, conversation. Careful drill in pronunciation. The rudiments of grammar, including the inflection of the regular and the more common irregular verbs, the plural nouns, the inflection of adjectives, participles, and pronouns; the use of personal pronouns, common adverbs, prepositions, and conjunctions; the order of the words in the sentence, and the elementary rules of syntax. Abundant easy exercises, designed not only to fix in the memory the forms and principles of grammar, but also to cultivate readiness in the reproduction of natural forms of expression. The reading of from 100 to 175 duodecimo pages of graduated texts, with constant practice in

translating into French easy variations of the sentences read (the teacher giving the English) and in reproducing from memory sentences previously read. Writing French from dictation.

Fraser & Squair, *Short French Grammar*; Halevy, *L'Abbe Constantin*; Angier et Landeau, *Le Gendre de M. Poirier*; La Brete, *Mon Oncle et Mon Cure*; or equivalents.

Course D.—4 hours a week. (*4 points.*) Elementary French II. Continuation of previous work. The reading of from 250 to 400 pages of easy modern prose in the form of stories, plays, or historical or biographical sketches. Constant practice, as in the previous year, in translating into French easy variations upon the texts read. Frequent abstracts, sometimes oral and sometimes written, of portions of the text already read. Writing French from dictation. Continued drill upon the rudiments of grammar, with constant application in the construction of sentences. Mastery of the forms and use of pronouns, pronominal adjectives, of all but the rare irregular verb forms, and of the simpler uses of the conditional and subjunctive.

Fraser & Squair, *Abridged French Grammar*; Labiche et Martin, *Le Voyage de M. Perrichon*; Lamartine, *Jeanne d'Arc*; Merimee, *Colomba*; or equivalents.

Course M.—2 hours a week. (*2 points.*) Intermediate French. At the end of this course the student should be able to read at sight ordinary French prose or simple poetry, to translate into French a connected passage of English based on the text read, and to answer questions involving a more thorough knowledge of syntax than is expected in the elementary course. The work comprises the reading of from 400 to 600 pages of French of ordinary difficulty, a portion in the dramatic form; constant practice in giving French paraphrases, abstracts or reproductions from memory of selected portions of the matter read; the study of a grammar of moderate completeness; writing from dictation.

Fraser & Squair, Abridged French Grammar; Bazin, Les Oberle; Dumas, novels; Sandeau, Mlle. de la Seigliere; de Tocqueville, Voyage en Amerique; or equivalents.

Course N.—2 hours a week. (2 points.) Advanced French. The rapid reading of from 300 to 500 pages of French poetry and drama, classical and modern, only difficult passages being explained in class; writing of short themes in French; study of syntax; history of French Literature; idioms. Sight reading without translation.

Duval, Histoire de la Literature francaise; Hugo, Hernani; Corneille's dramas; Rostand's Cyrano de Bergerac; Renan's Souvenirs d'enfance et de jeunesse; Moliere's plays; or equivalents.

GERMAN

The courses in German are parallel to the corresponding courses in French. The amount of work required in each course and the methods are approximately the same.

Course B.—(*Preliminary*). 5 half-hours a week. Study of the language begun.

Bacon, First Year German; Zschokke's Der Zerbrochene Krug.

Course C.—4 hours a week. (4 points.) *Prerequisite*: German B. Elementary German I.

Bacon, German Grammar; Storm's Immensee; Hillern's Hoher als die Kirche; Heyse' L'Arrabiata; Meissner's Aus meiner Welt; Bluthgen's Das Peterle von Nurnberg; Storm's Immensee, any of Baumbach's short stories or equivalents.

Course D.—4 hours a week. (4 points.) Elementary German II. Continuation of Course C.

Bacon, German Grammar (reviewed); Baumbach, Der Schwiegersohn; Arnold's Fritz auf Ferien; Riehl's Der Fluch der Schonheit; Gerstacker's Germelshausen; Eichendorff's Aus dem Leben eines Taugenichts; Wildenbruch's Das edle Blut; Jensen's Die braune Erica; Seidel's Lebrecht Huehnen; Fulda's Unter vier Augen; Benedic's Lustspiele (any one) or equivalents.

Course M.—2 hours a week. (2 points.) Intermediate German.

Freytag's *Die Journalisten*; Schiller, *Wilhelm Tell*; Lessing's *Minna von Barnhelm*; Scheffel's *Der Trompeter von Sakkingen*; Uhland's poems.

Course N.—2 hours a week. (2 *points*.) Advanced German.

Holzwarth, *German Literature, Land and People*; Goethe's *Hermann und Dorothea*; Lessing's *Nathan der Weise*; Schiller's *Wallenstein*; Scheffel's *Ekkehard*.

Sight reading without translation.

LATIN

Course O.—5 half-hours a week. (*Preliminary Course*.) Study of the simple inflectional forms; marking of quantities; reading aloud; translation of sentences from Latin into English, and from English into Latin; translation at hearing; easy connected Latin and English.

Smith, *First Year Latin*.

Course A.—4 hours a week. Elementary Latin I. Review and continuation of work of Course O; thorough review of forms with use of note-book; composition and derivation of words; systematic study of syntax of cases and verb.

Smith, *First Year Latin*.

Course B.—4 hours a week. Elementary Latin II. Caesar. Continuation of preceding work; study of the structure of sentences in general, and particularly of the relative and conditional sentence, indirect discourse, and the subjunctive; sight translation, military antiquities.

Bennett, *Cæsar (Books I-IV)*; Bennett, *Latin Grammar*; Bennett, *Latin Writer*.

Course C.—4 hours a week. (4 *points*.) Elementary Latin III. Cicero. Continued systematic study of gram-

mar and composition; study of Roman political institutions; short passages memorized: prose and poetry at sight.

Bennett, Cicero (four orations against Cataline, Archias, Manilian Law); Bennett, New Latin Composition.

Course D.—4 hours a week. (4 points.) Elementary Latin IV. Virgil. Continuation of preceding courses) prosody (accent, general versification, dactylic hexameter.;

Bennett's Virgil's *Æneid* (Books VI); Bennett, Latin Grammar; Bennett, New Latin Composition.

Course M.—3 hours a week. (3 points.) Intermediate Latin I. The public and private life of the Romans as told in the Latin Literature. Prose composition. Recitation; occasional explanatory lectures; parallel reading. (1) *First half-year*: The Roman Historians; (2) *Second half-year*: The Roman Poets.

(1) Melhuish, Cape, Livy (Books XXI, XXII); Allen, Tacitus' *Germania*; (2) Page, Horace's *Odes* (Books I, II); Baker, Horace's *Satires and Epistles* (selected); (1, 2) Gildersleeve-Lodge, Latin Composition; Peck and Arrowsmith, *Roman Life in Prose and Verse*; Wilkins, *Roman Antiquities*.

Course N.—3 hours a week. (3 points.) Intermediate Latin II. Continuation of Course M. (1) *First half-year*: Roman Philosophy; (2) *Second half-year*: Roman Drama.

(1) Shuckburgh, Cicero's *de Senectute* and *de Amicitia*; (2) Elmer, Terence's *Phormio*; (1, 2) Gildersleeve-Lodge, Latin Composition; Peck and Arrowsmith, *Roman Life in Prose and Verse*.

MATHEMATICS

Candidates for graduation must have credit for at least Mathematics C.

Course O.—5 half-hours a week. Arithmetic completed; final review with special drill on common and decimal fractions, practical measurements, percentage and its applications. Algebraic symbols and the use of the equation introduced in the solution of simple problems. Spe-



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cial drill in the use of signs and the four fundamental operations of Algebra.

Course A.—5 half-hours a week. Algebra. To Quadratic Equations. Special products and factors; common divisors and multiples; fractions, ratio, proportion, variation and inequalities; linear equations, both numerical and literal, containing one or more unknown quantities; special drill on problems; graphs and their use in linear equations and simple problems; square root and its applications; radicals and equations involving radicals; exponents, fractional and negative, and imaginaries.

Wentworth-Smith, Academic Algebra.

Course B.—4 hours a week. Algebra completed. Quick review of powers and roots; the theory of the quadratic equation, and equations with one or more unknown quantities that can be solved by methods of the quadratic equation; the statement and solution of problems; graphs of the simpler equations of the second degree; cube root with applications; arithmetical and geometrical progressions with the theory; the binomial theorem with positive integral exponents.

Wentworth-Smith, Academic Algebra.

Course X.—5 half-hours a week. Complete Arithmetic. Commercial problems; review of common and decimal fractions; metric system; mental arithmetic; percentage and the applications; mensuration. *Not counted for graduation. Intended especially for business pupils, and as a review for prospective teachers.*

Van Tuyl, Complete Business Arithmetic (or) Moore and Miner, Concise Business Arithmetic.

Course C.—5 hours a week. (5 points.) *Prerequisite:* Course B. (1) Plane Geometry (4 hours a week. (4 points.) The usual theorems and constructions, including the general properties of plane rectilinear figures; the circle and the

measurement of angles; similar polygons; areas; regular polygons and the measurement of the circle. The solution of numerous original exercises including loci problems. Application to the mensuration of lines and plane surfaces.

Wentworth-Smith, Plane Geometry (or) Hart & Feldman, Geometry.

(2) Algebra. 1 hour a week. (1 point.) Review for students who have had the Algebra but need a further drill, and for students intending to take college entrance examinations or the college entrance certificate.

Wentworth-Smith, Academic Algebra.

Course D.—3 hours a week. (3 points.) *Prerequisite:* Course C. (1) Solid Geometry. First half-year.

The usual theorems and constructions of good text-books, including the relations of planes and lines in space; the properties and measurements of prisms, pyramids, cylinders and cones; the sphere and the spherical triangle. The solution of numerous original exercises, including loci problems. Applications to the mensuration of surfaces and solids.

(2) Plane and Spherical Trigonometry. Second half-year. Definitions and relations of the six trigonometric functions as ratios; circular measurements of angles. Proofs of principal formulas, in particular for the sine, cosine, and tangent of the sum and the difference of two angles, of the double angle and the half angle, the product expressions for the sum or the difference of two sines or of two cosines, etc. the transformation of trigonometric expressions by means of these formulas. Solution of trigonometric equations of a simple character. Theory and use of logarithms (without the introduction of work involving infinite series). The solution of right and oblique triangles and practical applications, including the solution of right spherical triangles.

Wentworth-Smith, Solid Geometry; (2) Wentworth-Smith, Trigonometry.

Course M1.—3 hours. (3 points.) Analytical Geometry. This course includes the definitions, equations and simplest

properties of the straight line and conic sections. Particular attention is paid to plotting and to numerical problems.

Smith & Gale, New Analytical Geometry (or) Riggs, Analytical Geometry.

Course M2.—1 hour. (1 point.) Higher Algebra. The subjects included are: Functions and Theory of Limits, Derivatives, Development of Functions in series, convergence of series, Theory of logarithms, determinants, theory of equations (including Sturm's theorem.)

Merrill and Smith, Selected Topics in College Algebra.

Course N.—2 hours a week. *Prerequisite:* Course M. Calculus. (2 points.) Elementary course in the differential and integral calculus.

Granville, Differential and Integral Calculus.

NATURAL SCIENCE

Candidates for graduation must take at St. Mary's at least one biological and one physical science.

Course A.—4 half-hours a week. General Elements of Science. A simple general treatment of the elementary facts of the various branches of natural science.

Clark, General Science.

Course B.—4 half-hours a week. Physical Geography (a) The study of a standard text-book to gain a knowledge of the essential principles and of well-selected facts illustrating those principles. (b) Individual laboratory and field work comprising about 40 exercises.

Tarr, Principles of Physical Geography.

Course C.—4 hours a week, second half-year. (3 hours recitation and demonstration and one double-hour laboratory practice.) Elementary Biology. (2 points.) (a) A brief

review of the general principles of animal physiology. (b) The general principles of plant life, and the natural history and classification of the plant groups.

Individual laboratory work; stress laid upon accurate drawing and precise expressive description.

Moore, *Physiology of Man and the Lower Animals*; Bailey, *Botany*.

Course D.—4 hours a week for the year. (3 hours recitation and demonstration, 1 double-hour laboratory). Elementary Chemistry. (4 points.) (a) Individual laboratory work. (b) Instruction by lecture-table demonstration, used as a basis for questioning upon the general principles involved in the student's laboratory investigations. (c) The study of a standard text-book to the end that a student may gain a comprehensive and connected view of the most important facts and laws in elementary chemistry.

Brownlee, *First Principles of Chemistry and Laboratory Manual*.

“PHILOSOPHY”

The following courses are intended for general all-round development and are required of all candidates for graduation.

“Philosophy M1.”—2 hours a week, first half-year. (1 point.) Civil Government. The leading facts in the development and actual working of our form of government.

Fiske, *Civil Government in the United States*.

“Philosophy M2.”—2 hours a week, second half-year. (1 point.) Political Economy. The principles of the science made clear and interesting by their practical application to leading financial and industrial questions of the day.

Ely and Wicker, *Elementary Economics*.

“Philosophy Na1.”—2 hours a week, first half-year. (1 point.) Ethics. A general outline of the foundation principles, especially as applied to the rules of right living.

Janet, *Elements of Morals*.

"Philosophy Na2."—2 hours a week, second half-year. (*1 point.*) Evidences. A study of the evidences for the truth of theistic belief discoverable by the light of nature independent of a special revelation; followed by a study of the evidences of Christian belief demonstrating the truth of the New Testament narratives and the divine origin of Christianity.

Fisher, Manual of Natural Theology, Fisher, Manual of Christian Evidences.

"Philosophy Nb1."—2 hours a week, first half-year. (*1 point.*) Psychology. A brief introduction to the subject, the text-book being supplemented by informal lectures and discussions.

Halleck, Psychology.

"Philosophy Nb2."—2 hours a week, second half-year. (*1 point.*) Social Service. An elementary treatment, with discussions of practical problems suggested.

Davis, The Field of Social Service.

PEDAGOGY

Pedagogy I.—2 hours a week. (*2 points.*) Intended to prepare students to become teachers; it is also useful in making them better students.

The chief aims of this course are to learn what methods in teaching have been proven the best and to study the psychology of the child. With this is combined some practical instruction in Hygiene and Social Work. The instruction is partly by text-books and partly by informal lectures and discussions. Actual practice in teaching is also afforded, when desirable.

Colgrove, The Teacher and the School; Hart, Educational Resources of Village and Rural Communities; Fisher and Fisk, How to Live; James Talks to Teachers.

BIBLE STUDY

Both resident and local students are required to take a one-hour course in Bible Study. On account of the varying lengths of time spent at the School by different students, the variation of the classes which they enter, and the difference in knowledge of the subject shown by members of the same college class, it is difficult to arrange these courses in as systematic a way as might be desired.

Students are therefore assigned to Bible classes partly on the ground of age and partly on the ground of the amount of work done and the length of time spent at the School.

There are four divisions pursuing separate courses. These courses are designed to cover the Old and New Testament and the History of the Bible, in two years; and then to give a fuller knowledge of these subjects to those pursuing a longer course at the School.

The instruction is partly by lectures accompanied by the use of a uniform edition of the Bible (with references, dictionary, maps, etc.), as a text-book; and partly by Instruction Books.

All resident students are also required to take a half-hour course in one of the Sunday classes. These courses are either on the Bible, or the Prayer Book, or Church History.

DEPARTMENT OF MUSIC

GENERAL REMARKS

Music is both an Art and a Science. As such, the study of music is strong to train the mind, to touch the heart, and to develop the love of the beautiful. The importance of this study is being more and more realized by the schools, and its power felt as an element of education. No pains are spared in preparing the best courses of study, methods of instruction and facilities of work, in this department.

It is the aim of the Music Department of St. Mary's to give students such advantages in technical training, in interpretative study, and in study of musical form and structure, as will enable them not only to develop their own talent, but also to hear, to understand, and to appreciate the beautiful in all music.

The department is well equipped with a Miller, a Knabe, and a Steinway grand pianos, in addition to twenty-six other pianos and three claviers. The practice rooms are separate from the other buildings, and there is a beautiful Auditorium which seats six hundred and fifty people.

Organ pupils are instructed on an excellent two-manual pipe organ, with twenty stops, and a pedal organ. A Kinetic electric blower adds greatly to the convenience of instruction and practice.

Courses of study are offered in Piano, Voice, Organ and Violin.

CONCERTS AND RECITALS

For the purpose of acquiring confidence and becoming accustomed to appearing in public, all music pupils are required to meet once a fortnight in the Auditorium for an afternoon

recital. All music pupils take part in these recitals, which are open only to members of the School.

Public recitals are given by the advanced pupils during the second term of the school year.

A series of Faculty recitals is given during the year and there are frequent opportunities for hearing music by artists, both at St. Mary's and in the city.

THE CHOIR

No part of the School music is regarded as of more importance than the singing in Chapel. The whole student body attends the services of the Chapel and takes part in the singing. The best voices are chosen for the choir, which leads in all the Chapel music, and often renders special selections, and for this purpose meets once a week for special practice. The students in this way become familiar with chanting, with the full choral service, and with the best church music. Membership in the choir is voluntary, but students admitted to the choir are required to attend the weekly rehearsal.

A short rehearsal of the whole School is conducted by the Rector after the service in the Chapel on Saturday evenings. At the Sunday evening services four-part anthems are frequently rendered.

THE CHORUS CLASS

The Chorus Class is not confined to the music students, but is open to all students of the School, without charge. This training is of inestimable value, as it gives practice in sight reading and makes the student acquainted with the best choral works of the masters—an education in itself.

Care is taken not to strain the voices and attention is paid to tone color and interpretation. The beauty and effect of chorus singing is in the blending of the voices, and to sing in chorus it is not necessary to have a good solo voice.

From the members of the Chorus Class voices are selected

by the Chorus Conductor for special work. Membership in the Chorus Class is voluntary. But parents are urged to require this work from their daughters, if they are deemed fit for it by the Conductor. When, however, a student is enrolled, attendance at rehearsals is compulsory, until the student is excused by the Rector at the request of the parent.

RELATION TO THE ACADEMIC DEPARTMENT

Studies in the Music Department may be pursued in connection with full academic work, or may be the main pursuit of the student.

Study in the Music Department is counted to a certain extent toward the academic classification of regular students of the Academic Department. The theoretical studies count the same as Academic studies. The technical work is given Academic credit in accordance with certain definite rules. (See page 64.) Not more than three points credit in Music in one year, nor more than twelve points in all can be counted toward graduation from the College.

Pupils specializing in music are, as a rule, expected to take academic work along with their musical studies. This is in accordance with the prevailing modern ideals in professional studies and the pursuit of special branches which require some general education in addition to the acquirements of a specialist. Students from the city may take lessons in music only. Certificates in Music are awarded only to students who have completed the required minimum of academic work. (See page 37.)

CLASSIFICATION IN MUSIC

Students entering the department are examined by the Director and assigned to a teacher.

Thereafter, at the end of the first half-year (or earlier if

advisable), the student's classification in music is decided and she is enrolled in the proper class. This determines her degree of advancement in her musical studies.

The examinations for promotion are held semi-annually. The marks in music indicate the quality of work, not the quantity. Promotion is decided by an examination, which shows both that the required amount of work has been done and that it has been well done.

Candidates for promotion or awards are required to perform certain stipulated programs before the Faculty of Music.

To be classified in a given class in Music the student must have completed the entire work indicated below for the previous class or classes, and must take the whole of the work laid down for the class she wishes to enter. Technical work is not sufficient for enrollment in a given class without the theoretical work.

Classification in music is entirely distinct from academic classification; but the satisfactory accomplishment of the full work of the Freshman or higher classes in music is counted toward academic graduation, provided the student is at that time a member of the College.

CLASSES IN MUSIC

(It should be carefully noted that the names of the classes, as here used are of musical standing only, and do not refer to the academic class of which the same student may be a member.)

The regular course is designed to cover a period of four years from the time of entering the Freshman class, but the thoroughness of the work is considered of far more importance than the rate of advance. It may require two or more years to complete the work of the Preparatory class.

Preparatory.—*Course 1 in Theory and Course 1 in Piano, or in Voice, or in Violin.*

Freshman.—*Course 2 in Theory and Course 2 in Piano, or in Organ, or in Voice, or in Violin.*

Sophomore.—*Course 3 in Theory and Course 3 in Piano, or in Organ, or in Voice, or in Violin.*

Junior.—*Course 4 in Theory and Course 4 in Piano, or in Organ, or in Voice, or in Violin.*

Senior.—*Course 5 in Theory and Course 4 in Piano, or in Organ, or in Voice, or in Violin.*

AWARDS

The certificate of the Department is awarded under the following conditions:

1. The candidate must have completed the work, theoretical and technical, of the Senior Class in the Music Department. (See above.)

2. The candidate must have been for at least two years a student of the department.

3. The candidate must have finished the technical work required and have passed a satisfactory examination thereon, at least one-half year before the certificate recital which she must give at the end of the year.

4. The candidates must have completed the required minimum of Academic Work. (See page 37).

A *Teacher's Certificate* is given on the completion of the theoretical and technical courses in Piano, Voice, Organ, or Violin, without public recital, for which is substituted work in pedagogy and one year of practical teaching under supervision. Work in this line is intended to conform as far as possible to the State requirements for a Music Teacher's Certificate. For further information see page 69.

The Diploma, the highest honor in the Music Department, is awarded to a student who has already received the Certificate and who thereafter pursues advanced work in technique and interpretation for at least one year at the school.

ACADEMIC CREDIT FOR MUSIC COURSES

Theory 3 or 4 or 5 receive academic credit of *1 point each*.

The foregoing studies are credited, like any academic subject, only when the student has attained an average of 75 per cent on the recitations and examinations of the year.

The *technical* work in Music is also credited for academic classification as follows:

The completion at the School of the technical work in the Freshman, Sophomore, Junior, or Senior classes in Music will entitle the student to 3 points of academic credit for the work of each class thus completed under the following conditions:

(1) Not more than three points may be earned in any one year in Piano, Voice, Violin, or Organ—whether one or more of these subjects is studied.

(2) Not more than 12 points (one-fifth of the total amount required for graduation from the college) may be earned in all.

(3) In order to be entitled to credit the pupil must be a member of the College. (Preparatory pupils may not count Music toward subsequent academic graduation.)

(4) In order to be entitled to credit for the technical work of a given class in music, the student must also have completed satisfactorily the theoretical work of that class.

Promotion to a given course in technical work is evidence of the satisfactory completion of the work of the previous course.

THE COURSES

The courses in Music are divided into *Theoretical* (including for convenience History of Music) and *Technical*.

THEORETICAL COURSES

(One hour each per week. Academic credit: 1 point.)

Theory 1. Evans' Elements of Music used in the Preparatory Department of Peabody Conservatory. Dictation. Lessons in rhythm.

Theory 2. Solfeggio.

Theory 3. Chadwick's Lessons in Harmony with Keyboard Harmony.

Theory 4. Harmony continued. Elson's Theory of Music.

Theory 5. Elson's Theory continued. History of Music, with lectures and illustrations.

TECHNICAL COURSES

In general, each course corresponds to a year's work for a pupil with musical taste. But even faithful work for some pupils may require more than a year for promotion.

PIANO

Course I.—All major scales in chromatic order, hands together, quarter note=M.M. 100. Harmonic and melodic minor scales, hands separate, eighth note=M.M. 100. Major arpeggios, hands separate, quarter note=M.M. 80. Studies, Duvernoy 176; Kohler op. 157, 242; Heller op. 47; Burgmuller op. 100. Easier sonatinas by Lichner, Clementi, Kuhlau, etc. Read at sight first-grade piece.

Course II.—Major scales, hands together, quarter note=M.M. 116. Harmonic and melodic minor scales, hands separate, quarter note=M.M. 100; together=M.M. 80. Arpeggios, major and minor, hands separate, quarter note 92. Duvernoy op. 120; Czerny 636; Le Couppey op. 20; Heller op. 46; Bach Little Preludes and Fugues. One major scale in octaves, hands separate, eighth note=M.M. 120. Turner Octaves op. 28. Vogt Octaves. Sonatinas, Kuhlau, Diabelli, etc. Read at sight second-grade piece.

Course III.—Harmonic and melodic minor scales, hands together, quarter note=M.M. 116. Arpeggios, major and minor, hands together, quarter note=M.M. 92. Major scales in octaves in chromatic order hands separate, quarter note=M.M. 72. Three scales in thirds, sixths, tenths, and contrary motion, quarter note=M.M. 100. Czerny 299; Bernes op. 61.; Krause op. 2; Heller op. 45; Bach Two-Part Inventions. Easier Sonatas, Clementi, Mozart, Haydn, Beethoven. Read at sight third-grade piece.

Course IV.—Minor scales in 16th notes, hands together, quarter note=M.M. 132. Major and minor arpeggios hands together, in sixteenth notes, quarter notes=M.M. 116. Three minor (melodic and harmonic) scales in thirds, sixths, tenths, and contrary motion, played in sixteenth notes, quarter note=M.M. 100. Major scales in octaves, hands together, played in sixteenth notes, quarter note=M.M. 72. Scale of C in double thirds, hands separate, played in sixteenth notes, an eighth note=M.M. 100. Bach French Suites, Three-part Inventions. Cramer, Etudes. Clementi, "Gradus [ad Parnassum." A sonata (Beethoven, Mozart or Haydn) and a modern composition to be mastered technically and interpreted by the student, without assist-

ance. Read at sight a third grade piece or play a simple accompaniment.

Course V.—Six major scales and six minor scales (three harmonic and three melodic) in thirds, sixths, tenths, and in contrary motion, played hands together in sixteenth notes, quarter note=M.M. 72. Arpeggios dominant and diminished 7ths, hands together, played in sixteenth notes, quarter note=M.M. 116. All major scales in double thirds, hands separate, played in sixteenth notes, quarter note=M.M. 72. Bach, Well Tempered Clavichord and advance studies in interpretation. Public recital.

FOR DIPLOMA

Course VI.—Preludes and Fugues from Bach's Well Tempered Clavichord, 1 or 2. Concert studies, Moscheles, Moszkowski, Joseffy. The student must have a repertoire including works of Beethoven, Mozart, Haydn, Chopin, Mendelssohn, and of modern composers, MacDowell and others. Public recital.

COMPOSITION CLASS

Pupils of advanced grades may join a voluntary class in composition, in which they are taught to express correctly their original musical ideas. This class is under the supervision of Mr. R. Blinn Owen.

VOICE

Course 1. Breath control, sight singing and tone development and music appreciation. Scales and arpeggios sung slowly. Sieber, Eight-measure Studies. Nava, Elements of Vocalization. S. Marchese, op. 15. Bona, Rhythmical Articulation. Simple songs and ballads.

Course 2. Vocalization, poise, sight singing. Music appreciation. Studies by Lamperti, Concone, Vocalises. Bordogni, Easy Vocalises. S. Marchese, op. 15 and Vaccai: Modern songs and easy classics.

Course 3. Vocalizations. Sight singing. Music appreciation. Studies by Mazzoni, Marchesi, Concone, Lamperti. Panofka, op. 81. Vaccai Shakespeare, Art of Singing. Sight singing. Ballads and simple old French and Italian songs.

Course 4. Vocalizations. Sight-singing. Music appreciation. Studies by Vannini, Otto Vocalizzi. Panofka, op. 81. Spicker, Masterpieces of vocalization, Books 1 and 2, Manuel Garcia, Studies. Sight singing. Arias from the old and modern Operas.

Course 5. Vocalizations, Sight singing and Embellishment and studies in interpretation. Studies either in Dramatic, Colorature, or Lyric. Sieber, op. 129-130. Vannini. Spicker, Master Studies, books 3 and 4. Panofka, op. 81. Classic songs and arias. Oratorio and opera. Public Recital.

For examination the student must sing Scales, Roulades and Arpeggios rapidly. She must have a repertoire of classic and modern songs and be able to sing Arias too from any of the operas and oratorios studied.

ORGAN

Practical instruction is given from the first rudiments to the highest difficulties of the instrument, both in its use as an accompaniment to the different styles of Church music, and in the various methods of the employment of the organ as a solo instrument.

Opportunity is given to acquire confidence and experience by practice in accompanying the services of the Chapel, beginning with the easier work at the daily services of the School and going on through the accompaniment of anthems and more elaborate services on Sunday.

Course I.—The organ pupil must have enough work in piano to enable her to enter the Freshman Class in piano. This constitutes Preparatory work for the organ course.

Course II.—Pedal Studies by Horner, Books 1 and 2. Pedal scales and arpeggios, slowly. Studies by Anton Andree. Two and three part playing, hands separate. Hymn playing.

Course III.—Bach's Pedal Studies. Easy Preludes and Fugues by Merkel-Batiste, and Bach. Service playing. Easy transposition and Modulation and easy Improvisation.

Course IV.—Sight reading. Bach's Preludes and Fugues. Sonatas, Symphonies, and Overtures by Widor, Guilmant, Mendelssohn. Woltzenholme, Service and Chorale playing, Transposition, Modulation and Improvisation.

Course V.—Sight reading, Bach's Preludes and Fugues, Carl's Master Studies, Service and Chorale playing. Transposition, Modulation and Improvisation. The following work must be done for examination:

Play a prepared piece. Read at sight a selected piece (on two manuals and pedal). Modulate to any key called for (4 tests). Transpose a selected Hymn up or down one tone (at sight). Paper work in Hymnology, Musical Form, Organ construction and tuning, Choir training, Musical Dictation and General questions in Musical knowledge.

An advanced piano student might do the work of two of the above courses in one year.

VIOLIN

The course in Violin is indicated in the summary given below. Pupils of the department, if sufficiently advanced, are required to take part in the Orchestra, which is included in the regular work of the department.

Course 1.—Exercises and studies by Heming, David (Part I). Dancla, Hofman op. 25, Wohlfahrt op. 45. Easy solos by Hauser, Sitt, Dancla, Papini, etc.

Course 2.—Exercises and studies by Schradieck, David (Part II), Sevcik op. 6, Kayser op. 37. Solos adapted to the needs of students.

Course 3.—Exercises and studies by Schradieck, David (Part II), Sevcik op. 6, op. 8, op. 9, Dont, Kayser op. 20, Kreutzer. Solos by DeBeriot, Dancla, etc. Modern composers.

Course 4.—Exercises and studies by Schradieck, Sevcik, Rode, Kreutzer. Sonatas, Concertos by Viotti, Spohr, DeBeriot, etc.

Course 5.—Exercises and studies by Sevcik, Mazas, Fiorillio. Sonatas, Concertos. Public recital.

A knowledge of piano, sufficient to play second grade pieces at least, is required in the case of pupils in the last two courses.

NORMAL WORK IN PIANO

Steps have been taken throughout the country to see that properly qualified teachers shall have certificates from some duly authorized authority. The qualified teacher is entitled to such a certificate, and the employer has a right to require such evidence that the teacher is qualified. This is as true of teachers of Music as of any others. Plans are being worked

out to arrange some central board of certification for music teachers. To provide for the preparation of those who wish to take the examinations of such a board the School has arranged a special course with special fees under a special instructor for Normal work in Piano. The work will be adapted to the needs of each student, and to the requirements of the examining board when fully arranged. Miss Martha A. Dowd, a teacher of long and varied experience, who has made a special study of the subject under Mr. Edwin Farmer of New York and Mr. Clarence G. Hamilton of Wellesley College, will have charge of such students.

ART DEPARTMENT

The aim of the Art Department is to afford an opportunity for serious study, and to give a thorough Art education, which will form the basis of further study in the advanced schools of this country and abroad; also, to enable pupils who complete the full course to become satisfactory teachers. All work is done from nature.

The Studio is open daily during school hours. Candidates for a certificate in the Art Department must pass satisfactorily the course in Drawing, Painting, and the History of Art, and must also satisfy the academic requirements for a certificate as stated on page 37.

The technical work in the *Art Course, leading to a certificate*, ordinarily requires a period of three years for completion. About half of this time is required for Drawing, and the second half for Painting.

I. *Drawing*. The student is first instructed in the *free-hand* drawing of geometric solids, whereby she is taught the fundamentals of good drawing, the art of measuring correctly, and the drawing of straight and curved lines. This work is exceedingly important.

Next the student is taught drawing from still-life, with shading; the drawing of plants; of casts; original designs—conventional and applied—in black and white, and in color; and pencil sketches from nature.

After this comes charcoal drawings; or shading in pen and ink; or wash-drawings in monochrome as in magazine illustrating.

II. *Painting*. This includes work in oil and in water color.

The student is required to paint two large still-life groups; two large landscapes; two flower studies, one a copy and one from nature; several sketches from nature, and two original designs.

III. *History of Art.*—This study includes the history of Architecture, Sculpture, and Painting. This course is important and is required of all students in the regular art course.

Special Courses.—Pupils who do not wish to take the regular course may take any of the above courses or of the following special courses:

1. Flower Painting.—Special attention is given to flower painting in water color.

2. Still-life Painting.—This work is preparatory to more advanced work in the flower painting and life classes. Either oil or water color may be used as a medium.

3. China Painting.

4. Life Class.—A living model is provided from which the students may draw and paint.

5. Sketch Club.—This club is formed of students who take turn in posing in costume. The same model poses only once. During the spring and fall months outdoor sketching from nature is done.

6. Advanced Antique.—All classes are graded according to this work. Drawing from Greek antiques in charcoal is required of all pupils taking the full course.

7. Composition Class.—This class is one of the most important in the department, and makes for the development of the creative and imaginative faculties. Subjects are given and "pictures" must be painted and submitted for criticism on certain days in the term.

8. Design class.—This work is planned according to the principles originated and applied by Arthur W. Dow, and is a combination of the Occidental and Oriental principles. A close study of nature and an original imaginative use of her forms in design is the keynote of this method.

9. Architectural and Mechanical Drawing.—To supply the demand for women draftsmen in architects' offices, a special course in Architectural and Mechanical Drawing is offered by the School. The course begins with geometrical figures, projections of objects, and leads up gradually to the highest forms of architectural work.

10. Stenciling.—This class offers an opportunity for applying a knowledge of designing.

BUSINESS DEPARTMENT

The Business Department of St. Mary's was established in 1897 to meet the growing demand for instruction in the commercial branches, which are more and more affording women a means of livelihood. The course is planned to accomplish this purpose as nearly as possible.

The curriculum embraces thorough instruction in Stenography, Typewriting, Manifolding, etc.; Bookkeeping, Arithmetic, Penmanship, and English.

Students taking, as is advised, the course in connection with academic work, would ordinarily complete the Business Course in one school year.

Students may take either the full course or any part of it.

Graduates of the Department have been universally successful in their practical business engagements, and are the best recommendation for the work of the department.

REQUIREMENTS

In order to be well prepared to take the course to advantage, students, before entering the Business Department, should have satisfactorily completed the work of the Preparatory School or its equivalent.

Attention is called to the fact that the services of a stenographer and her ability to command a high salary depend not so much on her technical skill in actual typewriting and stenography, to which much may be added by practice afterwards, but to the preliminary mental equipment with which she undertakes her technical preparation.

AWARDS

The *Business Certificate* is awarded those students who complete the work of the full course, including all the work

required for certificates in Stenography, Typewriting and Bookkeeping.

The *Diploma* of the department is reserved for those students who in addition to completing the work required for the Business Certificate have the mental equipment to do unusually good work in their profession, and who have demonstrated their fitness for such work by actual practice.

Certificates in Stenography, Typewriting or Bookkeeping are awarded students who have completed the respective requirements stated below.

COURSES

In Stenography, the Isaac Pitman System of Shorthand is used. This is the standard system, is easily acquired, and meets all the demands of the amanuensis and the reporter.

The work of the courses and the requirements for Certificates are as follows:

Stenography.—The texts used are Isaac Pitman's Short Course in Shorthand, Business Correspondence in Shorthand Nos. 1 and 2, and Book of Phrases and Contractions. In connection with the texts, the following books from the Isaac Pitman shorthand library are used in class for reading and dictation purposes: Vicar of Wakefield, Irving's Tales and Sketches, Macaulay's Warren Hastings, Dickens' Haunted Man, Leaves from the Note Book of Thomas Allen Reed, etc.

The pupils are taught Manifolding, Composition, Punctuation, Spelling, Business Forms, Correspondence, and Reporting.

To receive the Certificate, the student must have completed the required work in the foregoing; must have attained a speed of at least 80 words a minute from dictation; and must have completed the work of C English in the Academic Department.

A certificate in Stenography will not be given, unless the student has also taken the course in Typewriting.

Typewriting.—The touch system is used, and to obtain the Certificate the student must have attained a speed of 50 words a minute from dictation; 40 words from printed matter; and 30 words from stenographic notes; and must have completed the work of C English.

Bookkeeping.—Miner's Bookkeeping (Introductory Course) is used as a text. As a student advances, the instruction becomes thoroughly practical, a regular set of books is opened, and the routine of a well-ordered business house thoroughly investigated and practically pursued. The object is to prepare the student to fill a position immediately after graduation from the School.

For the Certificate, in addition to the technical work in Bookkeeping, the course in Commercial Arithmetic (Math. X) must be completed.

DEPARTMENT OF ELOCUTION

The faculty of expressing oneself clearly and effectively is valuable in every calling. A well trained voice, and clear enunciation are equally desirable in ordinary conversation and in public speaking. The purpose of the study of elocution is to attain these ends; to broaden the power of individual thinking, to awaken a love and appreciation of literature by the lucid interpretation of it to others, and to train teachers.

REGULAR REQUIRED WORK

Students of the Freshman and Upper Preparatory classes are required to take a period of expression each week in connection with their regular work, and for this there is no extra charge. This course deals with fundamental reading. Particular attention is paid to the standing position, articulation, pronunciation, projection, breath control, and the correction of mannerisms, leading the student to read intelligently so as to give pleasure to the listener.

SPECIAL WORK

The special courses, which should be taken by students in connection with work in the academic department and for which the charge is extra are (1) Class Expression and (2) Private Expression.

CLASS EXPRESSION

In this class the number is limited and each student receives careful individual attention. The course is so arranged as to afford the student the opportunity to appear in informal recitals from time to time, thereby gaining in confidence and poise.

PRIVATE EXPRESSION

The course of the private pupil is more inclusive. A thorough training is given in all the principles of expression. During the year each student appears in public recitals for which she is taught to interpret the best literature.

Private pupils are admitted to the Dramatic Club, giving them the advantage of the study and presentation of at least two good plays during the year.

The academic credit for this course is 3 *points* for each year.

AWARDS

As in other departments, the Certificate is only awarded if the student has completed the required Minimum of Academic Work in the College (see page 37).

The regular course of the department is planned to extend over four years, leading to the Diploma.

The Certificate is awarded on the completion of the work of the Third Year and the giving of a public recital.

Students who have practically completed the academic work before taking up the work of the department may be able to complete the Three Years' Course in two years.

OUTLINE OF THE COURSE FOR DIPLOMA OR CERTIFICATE

FIRST YEAR

Practice Book of Leland Powers School.—Evolution of Expression, vols. I and II.

Public Reading.—The major part of the time is devoted to fundamental problems. A portion of each week is devoted to drill on selections of the student's individual choice, and these selections are presented at informal recitals during the year.

Gesture.—Freeing exercises. Significance of carriage, attitude, and movement. Principles of gesture.

Voice.—Fundamental work of freeing and developing the voice. Basic principles of voice production; voice placing, deep breathing, control of breath, vowel forming, consonantal articulation, development of vocal range, intonation, melody of speech. Correction of individual faults.



THE SHEPHERDESS DANCE



KING OBERON, QUEEN TITANIA, PUCK, AND THE FAIRIES
(A scene from the Shakespearian Pageant)

Dramatic Art.—Platform deportment. Correct sitting, standing and walking, entrance and exit, platform methods and traditions. Presentation of scenes and one act plays.

Pantomime.—Elementary principles. Correction of defects and mannerisms in bodily expression and in facial expression.

SECOND YEAR

Practice Book of Leland Powers School.—Evolution of Expression, vols. III and IV. Principles of the four volumes—a careful study of the sixteen laws of evolution which are founded on psychological principles.

Public Reading.—Students are allowed more freedom in their choice of selections.

Gesture.

Voice.—Review of fundamentals.

Emerson System of Physical Culture.

Dramatic Art.—Presentation of scenes and one-act plays.

Recitals.

THIRD YEAR

Poetic Interpretation.—The poetry of Tennyson, Lowell, Longfellow, Kipling, and other masters.

Applied Gesture and Voice.

Physical Training.—The four divisions of the Emerson System in their relation to unity and expression. (Normal work.)

Impersonation.—Two or more Shakespearean plays with especial reference to the differentiation of the characters.

Dramatic Art.—Study of the farce, comedy, burlesque, melodrama, and tragedy. Dramatization of a story or original plot.

Recitals. (Public.)

FOURTH YEAR

Poetic Interpretation.—Continued.

Extemporaneous Speaking and Debate.

Pedagogy.

Psychology.

Gymnastics.—Floor work including free exercises, apparatus work, marching, indoor and outdoor games.

Bible.—Bible and hymn reading.

Impersonation.—Continued.

Dramatic Art.—Classical plays.

Recitals.

HOME ECONOMICS DEPARTMENT

Home Economics, as a distinctive subject of study, is a study of the economic, sanitary and esthetic aspects of food, clothing and shelter as connected with their selection, preparation and use by the family in the home, or by other groups of people. Reference is also made to composition, classification, manufacture, adulteration and cost.

The Home Economics Department of St. Mary's accomplishes this instruction with the idea of developing the skill and self reliance of the individual student, by the courses described.

The purpose of the instruction is to afford training in the subjects that pertain to life in the home, to aid the young woman to become proficient in practical housekeeping, and in making the home more beautiful.

The constant aim of the courses is to develop the initiative and independence of the student, skill in practical use of materials, and a knowledge of economical purchase and wise selection as of equal importance.

Well equipped laboratories for cooking and sewing afford excellent facilities for class work.

The work is planned to extend over two courses: a first year course and a second year course.

AWARDS

The *Certificate in Household Arts* is awarded on the completion of the four courses (A I, A II, B I and B II) to those students who have also completed the Minimum of Academic Work in the College required for all Certificates. The Minimum of Academic Work is the same as for Certificates in other departments except that Science D (Chemistry) must be included in the *12 elective points*.

The *Certificate in Domestic Science* is awarded on the completion of Household Arts A I and A II, under the same conditions as the full certificate as regards academic requirements.

THE COURSES

Home Economics A I ("Domestic Science I"); *General Cooking* (First Year) (Academic credit: 2 points). Four hours a week of practical work and one hour of theory in which the practical as well as the theoretical work is discussed.

The course includes a study of the following:

I. *Food materials and food stuffs*—What food is; vegetable and animal foods; foodstuffs; foodstuffs in nutrition; food adjuncts.

II. *Fuels and cooking apparatus*—Comparison of different fuels; their use; their cost.

III. *Food Preparation*—(a) Principles of cooking; (b) Care of food in the house; (c) Weighing and measuring; (d) Processes of food preparation; (e) Preparing and mixing; (f) Cooking processes; (g) Disposal of waste food.

IV. *Causes of spoiling foods*—Methods of preservation.

V. *Heat and its application to food*—Methods of conveying; losses in heating.

VI. *Special attention to various methods of preparing*: Fruits; vegetables; cereals and their products; milk and milk products; eggs; fish; meats and meat substitutes.

VIII. *Household sanitation*—The dwelling; its location, selection and furnishing in relation to health problems; including also a study of lighting, ventilating and heating; the relation of germ life to water, ice and milk supplies, and to other foods, both uncooked and preserved by various methods.

Home Economics A II ("Domestic Science" II): (Second Year) (Academic credit: 2 points). A continuation of Home Economics A I with the addition of the following:

I. *Food and dietetics*—Study of composition and nutritive value of foods; simple food chemistry; diet and dietaries.

II. *Household management*—Expenditure for food and shelter; buying and shopping methods; menus; balanced meals; relation to nutrition and cost.

III. *Cooking*:

1. Applied dietaries—Invalid and infant cookery.
2. Fancy cooking—Methods of preparation, garnishing and serving.

Special attention is paid in Home Economics A I and A II to preparation and serving. In serving, the table equipment, setting of the table and serving are carefully studied and practiced.

A large recently remodeled and newly equipped domestic science kitchen is arranged to provide the best facilities for class-work both individual and co-operative, and a special dining-room gives the class opportunity for putting into practice methods of service. A series of luncheons is served by the class in this dining-room, applying the lessons on the laying of the table, the serving of different meals, the preparation of the meal, the care of the dining-room, and of the table, silver, china, etc.

Home Economics B I ("Domestic Art I") (First Year):
General Sewing—It is the aim of this course to train the fingers and to teach the student to apply the stitches as a means of constructing a definite article.

The course includes

I. *Handwork*:

- a. The simple and necessary stitches required in garment making, learned as needed. The following are suggestive: hemming, gathering, running, overhand, etc.
- b. Seams and application usually needed such as: French fell, tailor's, etc., and plackets.
- c. Decoration—Simple and attractive, designed and applied by the students making use of simple and decorative stitches.

II. *Machine work*—Use and care of machine and its simple attachments

III. *Taking of measurements*—Cutting and making of undergarments.

IV. *Study of commercial patterns*—Their use, alteration and interpretation.

V. *Study and discussion of*:

- a. *Textile materials*—Their growth, use and manufacture.
- b. *Economics of dress; economics of selection of materials.*
- c. *Care and repair of clothing*—Suggestions for daily use, mending and remodeling.

Home Economics B II ("Domestic Arts II") (Second Year): Advanced course in Garment Making to follow the general course.

It is the object of this course to give the student some technical skill which she can increase with practice. It includes the following:

- I. Review of principles learned in general course of sewing.

- II. Construction of more advanced garments:
 - a. Cotton dress of sheer material—tucked blouse, principle of inserting lace or embroidery.
 - b. Close fitting lining—putting together, fitting, finished seams.
 - c. Wool dress, plans for seam finish, placket, fastenup.

III. Embroidery and decorative work—Towels, doilies, etc.

- IV. Discussion of such subjects as:
 - a. Clothing—Uses and selection; relation to health.
 - b. History of costume.
 - c. Costume design. Importance of artistic dress and its requirements; principles of design; value in color; color harmony; simplicity in dress; appropriateness.
 - d. Use of patterns—Choice of materials; cost; economical cutting of garments; etc.

TEXT-BOOKS

The courses are based on the text-books of Professors Kinne and Cooley of Teachers' College, Columbia University, and students use these books as reference text-books.

A I and A II: Kinne & Cooley, Foods and Household Management.

B I and B II: Kinne and Cooley, Shelter and Clothing.

Constant reference is also had to the other current literature of the subject.

DEPARTMENT OF PHYSICAL TRAINING

Special stress at St. Mary's is laid on the care of the health and the physical training of the students.

All resident students are required to spend an hour daily in open air exercise, and all resident students, except Seniors and Juniors, are required to take the regular physical training course for three periods weekly.

A special class is provided for those who require special treatment, either on account of physical peculiarities or weakness. For such cases the family physician should send written instructions.

THE GYMNASIUM

The Gymnasium in Clement Hall is ideal for the purpose and is excellently equipped. The regular physical training exercises are given here, and the athletic sports are held here when the weather is unsuitable for games outside. So far as possible, however, the training is given in the open and the climate of Raleigh makes open air games and exercise possible practically throughout the year.

The one aim of the Physical Training Department is the conservation and development of the health of the students by their better physical training.

To determine the training proper for each student and to make it possible to denote the degree of improvement, a physical examination, with physical measurements and strength tests, is made of each student by the School Physician and the Physical Director at the beginning of each session and also during the second half-year. Comparative statements are sent to parents for their information.

THE COURSE

Daily exercise is required of all resident students.

The course is thoroughly practical and is intended to train the students in the art of managing their bodies, in standing, walking, using their limbs, breathing, and the like. The exercise is most wholesome and the training imparts to the students suggestions about their health which will be most useful to them throughout life.

Short talks on general hygiene are also given by the Physical Director.

Gymnastics: Two periods each week are devoted to Gymnastics with or without apparatus, and to games and folk dances.

The course includes free arm exercises with Indian Clubs and Dumb-bells for general development; folk-dances and exercises on German and Swedish apparatus to overcome awkwardness and develop strength, etc.

Athletics: At least one period each week is used in playing one or more of the team games: Basket-ball, Volley-ball, Captain-ball, or Playground-baseball.

AESTHETIC DANCING

A class or classes in Aesthetic Dancing begins during the fall term, and the course consists of twenty lessons for which the charge is \$10.

A member of this class is allowed to substitute the Aesthetic Dancing for the regular Physical Culture classes on the days of the Dancing Class.

The Athletic Associations (mentioned on page 25) are under the general supervision of the Physical Director. Fall and Spring Out-door Meets, Match games almost weekly between the teams in the games mentioned above, and Tennis Tournaments are held each year under the direction of the Department.

GYMNASIUM COSTUME

For use in the Physical Training classes each member of these classes is required to have

One pair of full, black bloomers,

Four all white middy blouses,

One black kerchief tie,

Three pairs of black cotton stockings,

One pair of leather gymnasium shoes.

The shoes will be properly fitted and furnished at the School; the other requirements should be provided before leaving home and brought to the School by the student.

GENERAL SCHOOL REGULATIONS

The effort of St. Mary's School is to maintain, as far as possible, the family life of the students entrusted to its care.

Local students are expected to conform to all the household requirements of the School while present.

The desire of parents will always be carefully considered, but the final authority in all cases is vested with the Rector. It is understood that in sending a student to the School the parent agrees to submit to such rules as the Rector thinks necessary for the good of the School as a whole.

Parents wishing students to have special permission for any purpose, should communicate directly with the Rector, and not through the student.

No student will be permitted to take less than the minimum hours of work.

Written explanations must be presented by students requesting excuse for absence, tardiness, or lack of preparation in any duty.

In accepting the responsibility for the care of the students at St. Mary's, it is necessary to state that no boarding students are desired whose sense of honor is not sufficiently developed to make it possible to trust them—

(1) *Not to endanger life and property by forbidden use of fire,*

(2) *Not to go off the ample school grounds without permission, and*

(3) *Not to be out of their proper place when they are expected to be in bed.*

EXAMINATIONS

No student is excused from any of the regular school examinations, and all examinations missed by reason of illness must be made up.

ATTENDANCE

All students are required to arrive in time for the opening of the School session and to remain until it closes. If they arrive late without the Rector's approval, they are liable to forfeiture of their places in the School. If withdrawn before the close without the Rector's approval, their connection with the School is permanently terminated and their claim to a certificate of honorable dismissal is forfeited.

HOLIDAYS

The *only recess, or holiday*, when students are allowed to leave the School, is at the time of the Christmas vacation.

This holiday, as a rule, is of two weeks' duration. Every student is required to be present on time at the close of the Christmas vacation.

There is no Thanksgiving or Easter holiday, and students are not to leave the School at these seasons. Thanksgiving Day is a free day to be celebrated in the School, and Good Friday is a Holy Day, but otherwise the school duties are not interrupted.

ABSENCE

With the exception noted below, students are not allowed to leave the School except in cases of severe illness or for some other reason so serious as to seem sufficient to the Rector. The application should be made as early as possible directly by the parent to the Rector, in writing, if possible.

The following exception to this rule is, however permitted: If the student's record warrants it, the Rector will allow the student one visit *to her home* during the second half year, simply on the request of the parent that she be allowed to come, the student leaving the School after 3 p. m. Saturday and returning the following Monday evening.

While the Rector will cheerfully grant such permissions, it is his duty to say that, in a session of only thirty-four weeks, with a recess at Christmas, all such absences are highly undesirable for the sake of the student and the whole School. Experience shows that any interruption of the school routine is usually demoralizing to the students, that the student who goes home is thereby made ill in a surprising percentage of cases, and that the probable exposure to contagious diseases while traveling makes such a student on her return a possible menace to the health of the school.

An extension for serious cause of permitted absence must be obtained before the expiration of the time for which the original permission was given.

No absence whatever can be allowed within one week of Thanksgiving Day, or Washington's Birthday, or from Palm Sunday to Easter inclusive.

A student who overstays her absence without the Rector's permission and approval will by that act terminate her connection with the school.

VISITS

The presence of a parent in Raleigh does not in any respect absolve a student from any regulations of the School without permission from the Rector, and obedience to the conditions governing such permissions is a matter between the student and the Rector alone.

The Rector is glad to have parents visit their daughters in Raleigh as often and for as long a time as may be convenient to them, and he will take pleasure in granting all possible privileges, not inconsistent with the welfare of the School, to enable parent and daughter to see each other. It is, however, not convenient to have parents spend the night at the school. In general, *students are not excused during school hours*, and no exception is made to this rule, except

where a parent from a distance happens to stop over in Raleigh for only an hour or two. Except for very serious necessity, parents are urgently requested not to ask that their daughters come to the Railway Station to meet them.

No student is allowed to spend the night outside of the School except with her mother, or one who sustains a mother's relation to her.

Visitors are not desired on Sunday. Ladies from the city are heartily welcome on afternoons other than Saturday or Sunday between half-past three and half-past five. The members of the Faculty assisted by some of the students receive once a month on Wednesdays from four to half-past five.

All visitors are received in the parlor.

Invitations to students should be sent through the Rector.

CHURCH ATTENDANCE

Town students as well as resident students are required to attend the daily Chapel service at 9:00 a. m. As St. Mary's is distinctly a Church school, *all resident students are required to attend all Chapel services.*

ROOMS

The assignment of students to quarters is determined on the basis of date of formal application, age, classification, and length of time at the School. *To obtain a room assigned a student must arrive on time.*

In assigning students to rooms, the Rector does not waive the right to change a student, at any time from one room to another, if in his judgment it is best for the order of the School.

COMMUNICATIONS

All telegrams for the students should be addressed to the Rector.

All letters with regard to the students should be addressed to the Rector, but, when desired, communications pertaining to their health and personal welfare may be addressed to the Lady Principal.

Correspondence with the home circle is freely encouraged, but beyond this *there is no time*, even were it otherwise desirable, for letter writing.

DRESS

Parents will confer a favor by consulting simplicity in the dress of their daughters, and no dresses of extreme cut should be brought to the School.

All students are expected to wear simple white dresses at Commencement and at all public entertainments given by the School.

Dressmaking should, so far as possible, be attended to at home, as there is neither time nor opportunity for it while at St. Mary's.

HEALTH PRECAUTIONS

Students exposed to contagious diseases should not return to the School without previous consultation with the Rector.

The Rector strongly advises vaccination for immunity against smallpox and typhoid to be administered at home during vacation before entering the School.

POCKET MONEY

The School can not advance funds to students for books, stationery, pocket money, or for any purpose, without previous and special arrangements with parents. Money for these purposes should always be deposited at the beginning of each session. The cost of books, stationery, sheet music, and art material should not ordinarily exceed \$30.00 for the year. Pocket money should in all cases be limited and should be deposited with the School, to be paid on call under the parent's direction.

Bills must positively not be contracted at the stores, and the merchants are notified to this effect.

GENERAL DISCIPLINE

With regard to discipline, it is desired to have as few rules, and to grant as many privileges as possible. But in so large a community the rules must be obeyed and enforced uniformly, and the privileges must be withdrawn if they are abused or work injury to the individual and the School, and it must be remembered that no privilege can be allowed to any one which could not, *under similar circumstances, be allowed to all* who ask for it. In working together for the good of the whole School both parents and the School authorities will in the end succeed best in securing the good of each individual.

Parents, please remember that your daughter's character depends on learning the duty of obedience to law and order.

REQUISITES

Boarding students are required to bring with them—

Bed-linen for single bed.

4 sheets, 63x90,

3 pillow-cases, 19x34,

2 counterpanes, white,

1 pair blankets,

6 towels,

Cloak or cape,

Umbrella,

At least one pair of stout high shoes,

Overshoes.

These, and all articles of clothing, must be distinctly marked with the owner's name.

See also list of Gymnasium requisites, page 85.

TERMS

All regular fees are due and must be paid quarterly, in advance.

No student is allowed to register until all fees and charges due have been paid.

Students are not received for less than a half-year or the remainder of a half-year. Parents are asked to give ample notice beforehand of intention to withdraw a student at the end of a half-year.

No deduction is made for holidays or for absence or withdrawal of students from school, except in cases of protracted sickness. In case of absence or withdrawal for protracted sickness the School and the parent divide losses equally for the remainder of the half-year.

No allowance is made for withdrawal at Christmas, nor within one month of the close of the session, nor is allowance made for late entrance in the first quarter.

ENTRANCE

An Entrance Fee of \$25 is required of all resident students at the time of filing application for entrance, as a guarantee for holding place. *This fee is in no case returned*, but on the entrance of the student is credited to her regular account.

REGULAR CHARGES

Regular Students.—The regular charge for the school year is \$325. The extraordinary costs at this time will cause an estimated increase in expense of \$80 to \$100 for each student during the coming session. The school desires to divide this extra expense with the patrons and regrets to be compelled to charge an emergency fee for the session of 1917-'18 of \$50, making the charge for 1917-'18 \$375. This includes all living expenses and all regular school fees in the Academic or Business Departments. There is no extra charge for Languages.

The regular charge includes Board, Heat, Light, Room-place, Laundry, Contingent Fee, Medical Fee, Library Fee, and Academic or Business Tuition.

EXTRA CHARGES

FEEES IN THE MUSIC DEPARTMENT, 1917-'18

For Piano Lessons from Miss Dowd..... \$60
Two half-hour lessons each week.

For Voice Lessons from the Director (Mr. Owen)..... 70

For Voice Lessons from Miss Thompson..... 60

For Violin Lessons..... 60

For Organ Lessons..... 60

For the use of Piano for practice..... 5

For the use of Organ for practice..... 10

These are the charges for one hour's practice each school day during the session. Additional practice is charged at the same rates.

For Theory of Music, Harmony, or History of Music... \$10

These subjects are taught in small classes with two half-hour lessons each week. The charge for each class is \$10.

Music pupils are required to take one of these classes in connection with their Music Lessons.

For Lessons in Normal Music..... \$80

FEEES IN THE ART DEPARTMENT

First Year Work (Drawing, etc.)..... \$30

Second and Third Year Work..... 50

Painting in Oil or Water Color, etc.

Tuition in History of Art..... 10

Work in special classes at special rates.

FEES IN THE BUSINESS DEPARTMENT

Full Tuition..... \$50

This includes any or all of the business branches, with English and Arithmetic. No reduction is made for a partial course except as follows:

Typewriting alone..... \$15
 Bookkeeping alone..... 25

These fees include the use of typewriter for practice.

FEES IN THE ELOCUTION DEPARTMENT

Private Lessons..... \$50

Two half-hour lessons each week.

Class Lessons (in small classes)..... \$10

No charge is made to Elocution pupils for the work in Dramatics done in connection with the regular lessons.

FEES IN THE HOME ECONOMICS DEPARTMENT

Tuition in Home Economics A (Cooking, etc.)..... \$25

There is no additional Laboratory Fee.

Tuition in Home Economics B (Sewing, etc.)..... \$15

Materials furnished and charged at cost on the Incidental Account.

OCCASIONAL FEES

Laboratory Fee.—A fee of from \$3 to \$5 is charged students using the Science Laboratory.

This fee is to cover cost of material and varies with the course.

Graduating Fee.—A fee of \$2 is charged each student receiving a Diploma in any department; and a fee of \$1 is charged each student receiving a Certificate.

INCIDENTAL CHARGES

These are not properly school charges, but are simply charges for materials or money which the School furnishes to the pupil as a convenience to the parent.

A statement of the Incidental Account is sent quarterly.

Parents are requested to make an Incidental Deposit to cover the cost of materials bought by the School and furnished to the students, and also to provide pocket money. As these charges will vary with need, no definite statement can be made, but ordinarily \$30 for the year will be sufficient in addition to the allowance for pocket money.

Books and Stationery, Sheet Music and Art Materials are furnished by the School and charged at regular prices.

It is advisable that the pocket money should be furnished only through the School, and it is urged that the amount should not exceed one dollar a week.

EXPLANATORY STATEMENT OF REGULAR CHARGES

The regular charges given in concise form on page 92 may be further explained as follows:

Academic Tuition.—The charge is the same for a full course or a partial course.

A student, however, taking only one or two classes, is charged \$20 a class.

Laundry.—The regular charge for the year covers an average of \$1.50 worth of laundry each week, or \$48 worth for the year, at regular laundry prices. Additional pieces are charged extra at half rates. Laundry lists with prices will be sent on request. Pupils are expected to limit the number of fancy pieces.

Medical Fee.—This fee, which is included in the regular charge, entitles boarding students to the attention of the

School Physician in all cases of ordinary sickness, and to such ordinary medical supplies as may be needed, without further charge. Cases of major surgery, however, and special treatment of eyes, ears, etc., and dental services are not included, and the expense of these, when necessary, must be borne by the parent or guardian. It is understood that any patron may, if so inclined, pay a special fee to the School Physician, in cases of extraordinary or long continued sickness. All special prescriptions are charged extra.

The following statement with regard to the School Physician was adopted at the May, 1914, meeting of the Executive Committee:

“The health of the School is under the charge of the School Physician, and all boarding students are under his care, but with the previous consent of the Rector and the School Physician some other reputable physician may be called in to meet the School Physician in consultation.”

DEDUCTIONS

A deduction of 10 per cent in the tuition charge is made in the case of students who take Vocal and Instrumental Music, Piano and Elocution, Music and Art, and like combinations. This deduction is made only to students who pay Academic tuition.

A deduction of \$10 each for the year is made in the charges when two or more resident students enter from the same family.

A deduction of 10 per cent of the tuition charge is made when two or more local students enter from the same family.

These deductions are all conditional on the bill being paid in advance.

SCHOLARSHIPS IN ST. MARY'S

COMPETITIVE SCHOLARSHIPS

1. The *David R. Murchison Scholarship*, endowed 1903 (\$300). (For the Diocese of East Carolina.)
2. The *Smedes Memorial (Alumnæ) Scholarship*, endowed 1904 (\$270).

These scholarships, when vacant, are filled by competitive examination of qualified applicants.

NONCOMPETITIVE SCHOLARSHIPS

TUITION SCHOLARSHIPS (\$50)

1. *Clergy Scholarships*. For daughters of the clergy. Not limited in number. Allotted by the Rector of St. Mary's.
2. *Raleigh City Schools Scholarship*. One filled each year. The holder nominated by the Superintendent.
3. *Mary Ruffin Smith Scholarship* of the Diocese of North Carolina. The holder nominated by the Bishop of the Diocese.

BOARD AND TUITION SCHOLARSHIPS (\$250)

1. *Mary Ruffin Smith Scholarships* of the Diocese of North Carolina. (Two.) The holders nominated by the Bishop of the Diocese.
2. *Mary E. Chapeau Scholarship* of the Diocese of North Carolina. The holder nominated by the Bishop of the Diocese. Primarily for daughters of the clergy.

3. *Mary E. Chapeau Scholarship* of the Diocese of East Carolina. The holder nominated by the Bishop of East Carolina. Primarily for daughters of the clergy.
4. The *Madame Clement Memorial Scholarship*, founded 1905. The holder nominated by the President of the Board of Trustees after conference with his fellow Bishops of the Board.
5. The *Eliza Battle Pittman Scholarships*. (Two.) The holders residents of Edgecombe County, North Carolina. Nominated by the Rector and Vestry of Calvary Church, Tarboro, N. C.

Note: The David R. Murchison Scholarship (\$300), and the Martin Scholarship (\$180) were endowed in such a way that the School actually receives annually the amounts credited to the holder of the Scholarship. There is no such return to the School in the case of the other scholarships.

OTHER SCHOLARSHIPS

1. The *Martin Scholarship*. The Martin Scholarship was established by Dr. and Mrs. Henry B. Martin of Raleigh, who in their wills left a sum of \$3,000 to the Trustees of St. Mary's, the interest on which sum is to be used each year for a scholarship. The appointment is made by the President of the Trustees, acting for the Board. The present value of the Scholarship is \$180 each year.
2. The *South Carolina Scholarships*. The Diocese of South Carolina has contributed certain funds for the use of the School in 1916-17 and will probably continue to do likewise. A part at least of this money will be used for scholarships open to candidates from South Carolina. The amount so used in each year will probably be \$300, divided in amount as may seem advisable into two scholarships.

Full information concerning all the Scholarships at St. Mary's is published in Bulletin on *Scholarships*, which may be had by writing to the School.

THE ALUMNAE OF ST. MARY'S

OFFICERS OF THE ST. MARY'S ALUMNAE ASSOCIATION FOR 1916-17

Mrs. W. E. Lindsay, *President*Spartanburg, S. C.
Mrs. A. L. Baker, *Vice President*Raleigh, N. C.
Miss Kate McKimmon, *Secretary*.St. Mary's, Raleigh, N. C.
Mrs. Ernest Cruikshank, *Treasurer*.St. Mary's, Raleigh, N. C.

ALUMNAE COUNCIL

Mrs. George Snow, *Raleigh, N. C.*until 1917
Miss Susan Iden, *Raleigh, N. C.*until 1917
Miss Emilie W. McVea, *Sweetbrier, Va.*until 1918
Miss Minnie Leary, *Elizabeth City, N. C.*until 1918
Mrs. J. J. Bernard, *Raleigh, N. C.*until 1919
Miss Florence W. Slater, *New York City*, until 1919
And the officers *ex officio*.

The Alumnae Association of St. Mary's, which was first established in 1880 and meets annually at Commencement, has done effective work in aiding the progress of the School and grows yearly stronger and more vigorous.

In addition to constant assistance rendered St. Mary's by the individual members, the Association has completed three special works of importance and is now actively interested in the campaign of the Trustees for the \$250,000 Fund.

(1) The *Foundation of the Smedes Memorial Scholarship* in St. Mary's, in memory of the founder and first Rector of St. Mary's, his wife, and his son, the second Rector, was undertaken early in the life of the Association and completed in 1903, when an endowment of \$4,000 was turned over to the Trustees.

(2) The *Enlarging and Improving of the Chapel*, around which the fondest recollections and deepest interest of the Alumnæ center, was undertaken in 1904, and the enlargement and adornment was completed in 1905 at a cost of more than \$3,500.

(3) The *Endowment of the Mary Iredell Fund* and the *Kate McKimmon Fund* in St. Mary's the third work of the Association, was undertaken at the 1907 Commencement and the sum reached \$5,000 in 1916.

The Alumnæ are organized as far as possible into local Chapters in their several cities and towns, and these Chapters hold semi-annual meetings on November 1st, Founders' Day, and May 12th, Alumnæ Day, each year.

There are upwards of 150 active members of the Raleigh Alumnæ Chapter, and there are active Chapters in New York and Baltimore, as well as in many places nearer home.

REGISTER OF STUDENTS, 1916-17

COLLEGE

SENIOR CLASS

Allen, Virginia C.N. C.	Latham, Alice C.....N. C.
Allen, Virginia P.N. C.	Peele, EvaN. C.
Badham, Emma H.....N. C.	Relyea, EleanorD. C.
Cheatham, Frances H.....N. C.	Robinson, Annie H.Ga.
Fairley, Jeanet.....N. C.	Rose, Nellie C.N. C.
Foster, GeorgiaGa.	Thorn,Rubie.....S. C.
Jenkins, Elmyra.....N. C.	Yates, Ethel C.S. C.
*Judd, Golda F.....N. C.	

JUNIOR CLASS

Drane, Katharine P.....N. C.	Laughinghouse, Helen....N. C.
*Edwards, MarionN. C.	Mason, Helen C.....N. C.
Folk, Elizabeth McM.....N. C.	*Miller, Maud I.N. C.
Gebert, Ruth W.La.	Morgan, Henrietta.....N. C.
Hughes, Aline E.....N. C.	Pratt, Agnes T.....N. C.
*Hughes, Katherine.....N. C.	Wright, Martha B.....N. C.

SOPHOMORE CLASS

Albertson, Bertha S.N. C.	Moye, Novella H.....N. C.
Braxton, Sadie C.....N. C.	Mullins, Mary.....S. C.
Burke, Nina H.La.	Myers, Josephine M.....S. C.
*Busbee, Florence C.....N. C.	Pleasants, Gertrude E....N. C.
Collins, Mildred.....Md.	Ravenel, Estelle S.....Ga.
Gilmer, Catharine O.....N. C.	*Spencer, Alma L.....N. C.
Hillman, Frances B.....Tenn.	Wood, Sara L.....N. C.
*Linchan, Marie D.....N. C.	

FRESHMAN CLASS

Adams, Mabel J.....N. C.	Coker, Katherine.....S. C.
Arbogast, Louise H.....N. C.	Cooper, Bertha D.....N. C.
Avent, Lou Spencer.....N. C.	Cooper, Elizabeth.....Ga.
Ayres, Elizabeth H.....Va.	Cooper, Helen C.....N. C.
Battle, Helen Van W....N. C.	Curtis, Emmett.....Ga.
Batts, Catherine G.....N. C.	Darden, Katherine.....Va.
Bowne, Elizabeth.....N. C.	Davis, Emily.....Md.
Brigham, Helen S.Ga.	Davis, Sara L.....S. C.
Clarke, Louise V.....Ga.	Divine, Mary R.....N. C.

Drane, Marian	N. C.	Moss, Maud V.	Va.
Dunn, Jennie W.	N. C.	McDuffie, Annie I.	N. C.
Durham, Bessie W.	N. C.	McLaws, Lallie H.	Ga.
*Faucette, Elizabeth	N. C.	McMullan, Camilla	N. C.
Ferebee, Mildred O.	N. C.	Nixon, Mary	N. C.
Fishel, Selma E.	N. C.	Pender, Ella B.	N. C.
Gold, Margaret H.	N. C.	Polk, Mary T.	N. C.
Gold, Margaret B.	N. C.	Pruden, Lina T.	N. C.
Grant, Sarah A.	Pa.	Rawlings, Sarah L.	N. C.
Gregg, Nina	S. C.	Rembert, Elizabeth H.	S. C.
Griffith, Marjorie	N. J.	Seed, Alice C.	Ala.
*Guirkin, Mary	N. C.	Sheldon, Beatrice A.	R. I.
Hines, Brookie May	N. C.	Shepherd, Lillias	N. C.
Jones, Mildred L.	N. C.	Shumate, Arline	Va.
*Kaplan, Sadie	N. C.	Smith, Susan E.	N. C.
Kent, Constance W.	Va.	Stanley, Marianna	N. C.
Kirtland, Mildred E.	Fla.	Tarwater, Hilah	N. C.
Knight, Emiliza B.	N. C.	Toler, Louise	N. C.
*Lay, Ellen B.	N. C.	White, Janet P.	N. C.
Lefferts, Catherine H.	N. C.	*Williamson, Gladys M.	N. C.
Lindsay, Mary E.	N. C.	Wilkes, Carrie McIver	N. C.
Marsh, Mary Ellen	N. C.	Wilson, Anne C.	Va.
Marsh, Rebecca	N. C.	Wilson, Mary C.	N. C.
Marston, Margaret S.	N. C.	Wingate, Elizabeth S.	N. C.
Martin, Clara L.	Ga.	Wood, Dorothy P.	Va.
Merrimon, Gertrude G.	N. C.	Wright, Rena M.	Ga.
Moss, Evelyn	Va.		

CONDITIONED FRESHMEN

*Hoke, Mary McB.	N. C.	Sublett, Eleanor	Va.
Pearsall, Louise	N. C.	Waddell, Elizabeth N.	N. C.
Shepherd, Lillias McD.	N. C.		

BUSINESS CLASS

*Anderson, Theodora	N. C.	King, Louise B.	N. C.
Avera, Charlotte F.	N. C.	Lamb, Sallie Hyman	N. C.
*Ball, Jeannette G.	N. C.	*Smith, Marion	N. C.
*Carroll, Jessie G.	N. C.	Snipes, Elsie B.	N. C.
*Cherry, Elizabeth M.	N. C.	Snyder, Helen	N. Y.
*Ellington, Margaret	N. C.	*Tucker, Elizabeth L.	N. C.
*Freeman, Evie W.	N. C.	*Walton, Alice J.	N. C.
Herndon, Ruth	N. C.	Willingham, Rosa Lee	Va.
*Hicks, Mamie C.	N. C.	Woolford, Nancy P.	Va.
*Jones, Louise	N. C.	Wright, Josie G.	N. C.

PREPARATORY CLASS

Second Year

*Alston, Katherine C. N. C.	McNeill, Helen C. N. C.
Arbogast, Katherine H. N. C.	Morgan, Florie Bell N. C.
*Barber, Harriet A. N. C.	Mott, Catharine. Va.
*Brantley, Eugenia N. C.	Neal, Mary Va.
Brigham, Dorothy Ga.	Northrop N. C.
Butt, Emily Sue Va.	Odom, Willie P. N. C.
Butler, Florence F. N. C.	Paul, Lola A. N. C.
Chavasse, Mary I. N. C.	Pleasants, Rose. N. C.
Copeland, Hattie W. N. C.	Pottle, Virginia. Ga.
Daniels, Nettie C. N. C.	Powell, Dorothy E. N. C.
Donlon, Pauline J. Cal.	Richardson, Mamie L. N. C.
*Fetter, Mary A. N. C.	*Royster, Virginia P. N. C.
Foot, Theodosia V. Minn.	Ruffin, Jane R. N. C.
Forester, Margaret N. C.	Shuford, Kathryn C. N. C.
Freeland, Elsie Va.	Slade, Marilucia Ga.
French, Margaret Ill.	Smith, Anita E. Ga.
Glass, Rainsford F. Fla.	Smith, Jacquelin. N. C.
Griffin, Frances C. N. C.	Staten, Virginia H. N. C.
Griffith, Eugenia N. C.	Stiles, Penelope E. Ga.
*Hall, Louise. N. C.	Stone, Audrey N. C.
Hawkins, Laura S. Fla.	Swett, Ruth Doris. N. C.
*Hill, Randolph N. C.	Taliaferro, Mollie W. Va.
Holt, Mamie DeR. N. C.	Taylor, Allyne H. N. C.
Hood, Martha N. C.	Tredwell, May B. Va.
Hyman, Laura B. N. C.	Walker, Louise. Va.
Ivey, Annie Ga.	Wiley, Sarah V. N. C.
Lacey, Evelyn. Fla.	Williams, Alice H. N. C.
*Lay, Anna R. N. C.	Williams, Virginia N. C.
*Linehan, Susan E. N. C.	Withers, Anne F. M. Va.
McCoy, Helen M. N. C.	*Yarborough, Katherine L. N. C.
*McCulloch, Maude N. C.	Yorke, Margaret B. N. C.
McNeill, Hazel H. N. C.	

UPPER PREPARATORY

First Year

Baker, Elizabeth N. C.	Lay, Lucy F. N. C.
Baker, Katherine N. C.	Lassiter, Virginia Va.
Cameron, Sallie N. C.	Patch, Anna N. C.
Dent, Louvenia N. C.	Robbins, Roella N. C.
Dougherty, Muriel U. S. A.	Springs, Margaret S. C.
Hartley, Josephine N. C.	Tredwell, Elizabeth Va.
Jensen, Lucy N. C.	Wilson, Mary B. N. C.
Kern, Frances Ga.	Withers, Elizabeth Va.

SPECIAL STUDENTS

(All non-resident)

Beck, Clara	Voice	Ray, Bessie	Violin
Bowen, Eunice W.	Piano	Ray, Bessie	Cello
Dixon, Roberta	English	Reynolds, Ida Mae	Organ
Guirkin, Alice	Piano	Shelton, Ora B.	Piano
Hicks, Mr. John G.	Voice	Staudt, Janie	Violin
Hughes, Elizabeth	Voice	Stone, Florence D.	Voice
Merritt, Louise	Organ	Williams, Mr. John H.	Voice
Mullineaux, Mr. J. B.	Voice	Workman, Sadie A.	Piano
Nelson, Charlotte R.	Piano	Sears, Frances	Violin
Oldham, Ulah Ruth	Piano		

LOWER PREPARATORY

(Intermediate)

Andrews, Augusta	Lay, Virginia H.
†Banker, Anne (N. Y.)	†Lynah, Marion (S. C.)
Boylston, Adelaide	Lyon, Mary
Denson, Sara	Mason, Eleanor
Grimes, Jane	Morgan, Mary Strange
Halstead, Phyllis	†Palmer, Mary (Pa.)
†Hill, Odessa (N. C.)	Peace, Mary
Jones, Isabelle	Pendleton, Sylbert
Lawrence, Elizabeth	Raney, Margaret

Rosenthal, Corrinne

PRIMARY

(All non-resident pupils)

Andrews, Julia	Howard, Dorothy
Andrews, Martha	Lawrence, Anne
Bowen, Rebecca	Raney, Katharine
Busbee, Frances	Riddick, Eugenia
Green, Josephine	Robbins, Susie May
Harden, Nancy	Yates, Elizabeth

Total Enrollment for the Session, 267; Resident Students, 178; Non-resident Students, 89.

*Indicates non-resident students.

†Indicates resident students.

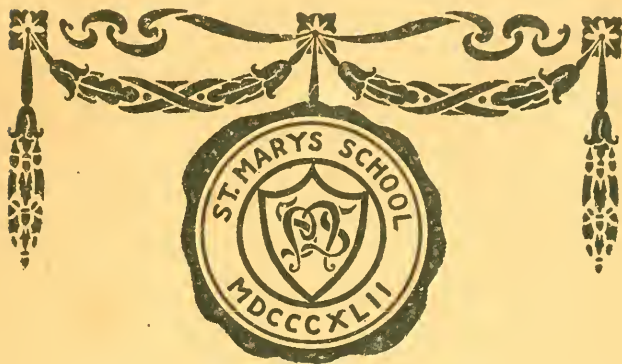
FORM OF BEQUEST

“I give, devise and bequeath to the Trustees of St. Mary’s School, Raleigh, North Carolina, their successors and assigns, absolutely and forever (the property given),..... in trust that it shall be used for the benefit of said school, in the discretion of said Trustees, for building, improvement, equipment, or otherwise”

(or)

“in trust to be invested and the income derived therefrom to be used for the benefit of said school in such manner and for such purposes as to the Trustees may seem best.”

ST. MARY'S S · C · H · O · O · L



BULLETIN



RECTORY

CHAPEL

WEST ROCK

WEST WING

MAIN BUILDING

EAST WING

EAST ROCK

NORTH DORMITORY

ART BUILDING

AUDITORIUM

PANORAMIC VIEW OF ST. MARY'S, RALEIGH, N. C.

June 1918

Series 7, No. 2

ST. MARY'S SCHOOL

BULLETIN



RALEIGH, N. C.

CATALOGUE
NUMBER

PUBLISHED QUARTERLY BY ST. MARY'S SCHOOL
RALEIGH, NORTH CAROLINA

Entered July 3, 1905, at Raleigh, N. C., as second class matter
under act of Congress of July 16, 1894

CALENDAR

1918

MAY							JUNE							JULY							AUGUST									
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S			
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5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10			
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1919

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SEPTEMBER							OCTOBER							NOVEMBER							DECEMBER									
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28	29	30	26	27	28	29	30	31	23	24	25	26	27	28	29	30	28	29	30	31										

1920

JANUARY							FEBRUARY							MARCH							APRIL								
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11	12	13	14	15	16	17	15	16	17	18	19	20	21	14	15	16	17	18	19	20	11	12	13	14	15	16	17		
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25	26	27	28	29	30	31	29	28	29	30	31	28	29	30	31	25	26	27	28	29	30								

CALENDAR FOR 1918-1919

1918

- September 16, Monday.....Faculty asseble at St. Mary's.
September 17, Tuesday.....Registration and Classification of City Students; New Boarding Students report by 7 P. M.
September 18, Wednesday...Preliminary Examinations; Old Boarding Students report by 7 P. M.; Registration and Classification of Boarding Students.
September 19, Thursday.....Opening service of Advent Term (First Half-year) at 9 A. M.
November 1, Friday.....All Saints: Founders' Day.
November 21, Thursday.....Second Quarter begins.
November 28, Thursday.....Thanksgiving Day.
December 19, Thursday.....Christmas Recess begins at 3 P. M.

1919

- January 7, Tuesday.....All Boarding Students report by 7 P. M.
January 23, Thursday.....Easter Term (Second Half-year) begins.
March 5, Ash Wednesday...Lent begins.
March 20, Thursday.....Last Quarter begins.
April 13, Palm Sunday.....Annual visit of the Bishop for Confirmation.
April 18, Good Friday.....Holy Day.
April 20Easter Day.
May 12, Monday.....Alumnæ Day; 77th Anniversary of the Founding of St. Mary's.
May 25 — May 27.....Commencement Season.
September 18, Thursday.....78th Session begins.

No absence from the school is allowed at or near Thanksgiving Day, Washington's Birthday, or from Palm Sunday to Easter, inclusive. The only recess is at Christmas.

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THE BOARD OF TRUSTEES

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RT. REV. WM. ALEXANDER GUERRY, D. D.....Charleston, S. C.
RT. REV. JUNIUS M. HORNER, D. D.....Asheville, N. C.
RT. REV. THOS. C. DARST, D. D.....Wilmington, N. C.

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|---|---|
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| MR. D. Y. COOPER, Henderson | COL. CHAS. E. JOHNSON, Raleigh |
| MR. GRAHAM ANDREWS, Raleigh
(until 1924) | MR. W. A. ERWIN, Durham
(until 1921) |

East Carolina

- | | |
|---|---|
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(until 1921) |

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- | | |
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(until 1920) | MR. T. W. BACOT, Charleston
(until 1920) |

Asheville

- | | |
|--|--|
| REV. F. P. LOBDELL, Rutherfordton | REV. H. N. BOWNE, Biltmore |
| HON. WM. A. HOKE, Lincolnton
(until 1919) | MR. W. D. ANDERSON, Gastonia
(until 1920) |

EXECUTIVE COMMITTEE

- | | |
|---|----------------------|
| RT. REV. J. B. CHESHIRE, D. D., <i>Chairman</i> | |
| COL. CHAS. E. JOHNSON | DR. R. H. LEWIS |
| HON. W. A. HOKE | MR. GEORGE C. ROYALL |
| MR. D. Y. COOPER | |

SECRETARY AND TREASURER

DR. K. P. BATTLE, JR., Raleigh, N. C.

COMMITTEE ON RAISING THE BUILDING AND ENDOWMENT FUND

- | | |
|---------------------------------------|-----------------------|
| REV. ISAAC W. HUGHES, <i>Chairman</i> | |
| MR. GEORGE C. ROYALL | MR. GRAHAM H. ANDREWS |

SPECIAL REPRESENTATIVE OF THE TRUSTEES FOR THE PURPOSE OF RAISING THE FUND

REV. FRANCIS M. OSBORNE, Raleigh, N. C.

THE FACULTY AND OFFICERS OF ST. MARY'S

1917-1918

REV. GEORGE W. LAY, D. C. L.....Rector
MISS LUCY G. HESTER.....Lady Principal
ERNEST CRUIKSHANK.....Secretary and Business Manager

THE ACADEMIC DEPARTMENT

REV. GEORGE W. LAY.....Bible, Ethics and Pedagogy
(A. B., Yale, 1882; B. D., General Theological Seminary, 1885; D. C. L.,
University of the South, 1915; Master in St. Paul's School, Concord,
N. H., 1888-1907. Rector of St. Mary's, 1907—)

WILLIAM E. STONE.....History and German
(A. B., Harvard, 1882; principal, Edenton, N. C., Academy, 1901-02;
master in Porter Academy, Charleston, 1902-3. St. Mary's, 1903—)

ERNEST CRUIKSHANK.....Psychology and Current History
(A. B., Washington College, Md., 1897; A. M., 1898; graduate student
Johns Hopkins University, 1900. St. Mary's, 1903—)

MARIE RUDNICKA.....French
(Cours de l'Hotel de Ville, Paris; instructor in St. Mary's College,
Dallas, 1907-12. St. Mary's, 1912—)

HELEN URQUHART.....Latin
(A. B., Mt. Holyoke College, 1910; instructor, Winthrop College, 1914.
St. Mary's, 1910-1913, 1914—)

FRANCES RANNEY BOTTUM.....Science
(San Diego, Cal., Normal College, 1910-11; graduate St. Mary's, 1912;
summer student, Teachers' College, Columbia University, 1913, 1914;
George Peabody College for Teachers, 1916. St. Mary's, 1912—)

JEWETT SNOOK.....Mathematics
(A. B., Wellesley College, 1910. Teacher in the Berwick School, Va.,
1910-12; St. Mary's Seminary, Md., 1914-15. St. Mary's, 1915—)

LUCY G. HESTER.....English
(Graduate St. Mary's, 1890; summer student, Teachers' College, Co-
lumbia University. Teacher Hopkins' Hall, Burlington, Vt.; St. Mary's
Hall, Faribault, Minn.; Stuart Hall, Staunton, Va.; principal, St.
Margaret's Hall, Boise, Idaho; Pembroke Hall, Hampton, Va. St.
Mary's, 1917—)

C. ELIZABETH MYRICK.....English
A. B., Swarthmore College, 1914; A. M., Radcliffe College, 1916. St.
Mary's, 1916—)

AGNES HYDE BARTON.....English and French
Graduate, St. Mary's, 1915; A. B., University of North Carolina, 1917.
St. Mary's, 1917—)

FLORENCE C. DAVIS.....Elocution
(B. O., Emerson College, Boston, 1906; Elmira College; Posse Gym-
nasium. St. Mary's, 1911—)

MABEL H. BARTON.....Physical Director
 Graduate Sargent Normal School of Physical Education, 1914; practice teacher, Cambridge Public Schools. St. Mary's, 1914—)

LUCY ELIZABETH ROBINS.....Intermediate School
 (Graduate, State Normal School, Farmville, Va., 1909; summer student, University of Virginia, 1913; teacher in the Wakefield, Va., High School, the Bristol, Va., City Schools. St. Mary's, 1913—)

KATE McKIMMON.....Primary School
 (Student and teacher at St. Mary's since 1861.)

MUSIC DEPARTMENT

R. BLINN OWEN, *Director*.....Voice, Organ
 (M. Mus., Detroit School of Music; pupil of Zimmermann, Mazurette, Theo. Beach of Detroit; Kreutschmar, in New York, Ellison Van Hoese; teacher in Detroit and New York; private teacher in Bluefield, W. Va., and Greensboro, N. C., 1906-'09. Organist and Choir Director, Christ Church, Raleigh, 1909—; Director St. Cecilia Club, etc. St. Mary's, 1909—; Director of Music, 1917—)

MARTHA A. DOWD.....Piano, Theory, History of Music
 (Graduate of St. Mary's, 1884; pupil of Kuersteiner, Sophus Wiig, Albert Mack; of Edwin Farmer in New York, 1915. President N. C. Music Teachers' Association, 1916—; St. Mary's, 1886—; Director of Music, 1908-17)

REBECCA HILL SHIELDS.....Piano
 (Graduate, St. Mary's, 1910. Certificate in Piano, St. Mary's, 1910; certificate, Virgil Piano School, New York, 1912. Pupil of Ernest Hutcheson. Fassifern, 1911-13; St. Mary's, 1913—)

EBIE ROBERTS.....Piano
 (Pupil in Piano of James P. Brawley, Blinn Owen; in Harmony of John A. Simpson; in Organ of Wade Brown; Certificate in the Burroughs Method. Columbia University, Summer Session, 1916. Private teacher. St. Mary's, 1913—)

LOUISE SEYMOUR.....Piano
 (Graduate New England Conservatory with honors, as teacher, 1911; as soloist, 1912. Accompanist at Whitney Vocal School; teacher at Milliken University, etc. St. Mary's, 1914—)

GUSTAV HAGEDORN.....Violin
 (Pupil of Adolph Hahn and Leopold Lichtenberg; of Issay Barmas and Edgar Stillman Kelly, Berlin. Five years member of the Cincinnati Symphony Orchestra; Professor of Violin, Orchestra Instruments, etc., Meredith College, 1906-'15; Dean of the Meredith College School of Music, 1912-'15. Director of Music, University of North Carolina Summer School, 1912—; President N. C. Music Teachers' Association, 1913-'14. St. Mary's, 1916—)

MARION THOMPSON.....Voice
 (Graduate of the H. Thane Miller School, Cincinnati, 1908; of the Institute of Musical Art of the City of New York — Supervisor's Course, 1915; Singing Course, 1916. Pupil of Arthur Terry Tebbs, of Sergei Klibansky, and of Mrs. Theodore J. Toedt. St. Mary's, 1916—)

ART DEPARTMENT

CLARA I. FENNER, *Director*.....Drawing, Painting, Design, etc.
 (Graduate Maryland Institute School of Art and Design; special student Pratt Institute, 1905; special student in Paris, 1907. Director of Art, St. Mary's, 1892-'96; 1902—)

ELOCUTION DEPARTMENT

FLORENCE C. DAVIS, *Director*.....Elocution, Dramatic Art
 (B. O., Emerson College, Boston, 1906; Elmira College [N. Y.]; Posse
 Gymnasium, Boston; pupil of Edith Herrick, Boston, summers
 1911-'13-'14 [Leland Powers Method]; private studio, Elmira; sub-
 stitute teacher, Miss Metcalf's School, Tarrytown, 1908; teacher,
 Reidsville Seminary [N. C.], 1909-'11. Director of Elocution, St.
 Mary's, 1911—)

BUSINESS DEPARTMENT

LIZZIE H. LEE, *Director*.....Stenography, Typewriting, Bookkeeping
 (Director of the Department, 1896—)

JULIET B. SUTTON.....Assistant
 (St. Mary's, 1898—)

HOME ECONOMICS DEPARTMENT

MILDRED TROWBRIDGE.....Domestic Science, Domestic Art
 (Graduate Thomas Training School, Detroit, 1916. St. Mary's, 1916—)

OFFICERS, 1917-1918

REV. GEORGE W. LAY.....Rector

MISS LUCY A. HESTER.....Lady Principal

MRS. NANNIE H. MARRIOTT.....Housekeeper

MISS MABEL TROWBRIDGE.....Assistant Housekeeper

MISS ANNE ALEXANDER, R. N.....Matron of the Infirmary
 (Graduate of St. Vincent's Hospital, Norfolk, Va.)

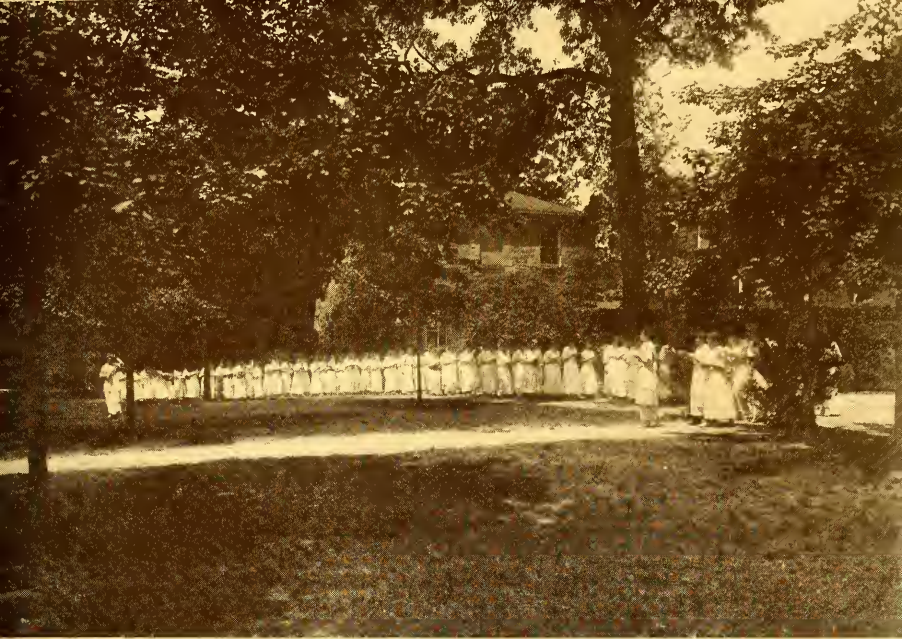
DR. A. W. KNOX.....School Physician

ERNEST CRUIKSHANK.....Secretary and Business Manager

MISS JULIET B. SUTTON.....Secretary to the Rector

MISS MARGARET H. BOTTUM.....Office Secretary

MRS. MARY IREDELL.....Agent of the Trustees



CLASS DAY
The Student Procession



MR. OWEN'S VOICE STUDIO



THE EASTER MORNING PROCESSION TO THE CHAPEL

FOREWORD

IN THIS foreword it is the purpose to make clear to those who are interested some of the special advantages and characteristics of St. Mary's: its well earned prestige; its scholarship; its care for the health and wellbeing of the students; and its influence on character building.

St. Mary's is an old school. It is now completing its seventy-sixth year, having been established by the Rev. Aldert Smedes, D. D., in 1842. For twenty years it has been the property of the Episcopal Church in the two Carolinas. It is the largest, in the United States, of the boarding schools for young women maintained by the Episcopal Church, and is also one of the oldest. The love and respect of former students brings yearly many of their daughters, granddaughters and in a few instances their great-granddaughters to their old school, and the devotion to St. Mary's ideals has potent influence now as at all times in her long history.

On the side of the educational work accomplished, St. Mary's prepares students for admission to Women's Colleges of the highest standard, and gives two years of advanced work in its Junior and Senior classes. Its curriculum affords a complete and well-rounded education for that large number of young women who desire to do advanced work but do not care to take a full college standard A. B. course.

Attention to the health of the students is of supreme importance at St. Mary's. It is the constant aim of all those in authority so to guard the girls as to prevent illness. The school has a modern infirmary with a matron, who is a graduate nurse, always in charge; a doctor makes daily visits to the School and is subject to call at any time; a directress of physical training examines each student, recommends such exercise as is needed in each individual case, and super-

vises all indoor and outdoor exercises and games with a view to proper and suitable physical development.

The sanitary conditions are in every way of the best; the use of modern preventive methods is urged as, for instance, vaccination against typhoid fever and small pox; parents are at once informed of any outbreak of disease; the city water is of excellent quality. Intelligent attention to all these matters for many years has resulted in a remarkable freedom from serious illness or from epidemic disease of any kind.

Equal care is given to the safety of the students. No fire, of any kind, is used in any of the buildings occupied by students, except in the use of gas in the Home Economics Department. The fires for cooking and heating are in distant, separated buildings. Each building is equipped with fire extinguishers and fire escapes. In the main buildings there are two standpipes with continuous water pressure, hose long enough to reach to the farthest point, and with connection for the City Fire Department hose.

St. Mary's has well won traditions for the refined and lady-like bearing of its students, a reputation which it is the privilege of the teachers of the present day to maintain. One of the first lessons that is learned by the new student is the fact that there are certain things which a St. Mary's girl may or may not do. The most impressive fact in the life of the school is the spiritual side, the development of high minded, good women. No building at St. Mary's endears itself quite so much to the girls as the old chapel, where for so many years the girls have met for daily morning and evening prayer, imbibing unconsciously, perhaps, those aspirations for a higher, nobler life which result in developing and perfecting true womanhood.

ST. MARY'S SCHOOL

HISTORY AND DESCRIPTION

ST. MARY'S SCHOOL was founded May 12th, 1842, by the Rev. Aldert Smedes, D. D. It was established as a church school for girls and was for thirty-six years the chosen work of the founder, of whose life work Bishop Atkinson said: "It is my deliberate judgment that Dr. Smedes accomplished more for the advancement of this Diocese (North Carolina), and for the promotion of the best interests of society in its limits, than any man who ever lived in it."

The present location was first set apart as the site for an Episcopal school in 1832, when influential churchmen, carrying out a plan proposed by Bishop Ives, purchased the present "Grove" as a part of a tract of 160 acres, to be used in establishing a Church school for boys. First the East Rock House, then West Rock House and the Main Building were built for use in this boys' school. But the school, though it started out with great promise, proved unsuccessful and was closed; and the property passed back into private hands.

Dr. Aldert Smedes, a New Yorker by birth and education, had given up parish work on account of a weak throat, and was conducting a successful girls' school in New York City when in 1842 Bishop Ives met him and laid before him the opportunity in his North Carolina diocese. The milder climate attracted Dr. Smedes; he determined on the effort; came to Raleigh with a corps of teachers; gave St. Mary's its name, and threw open its doors in May, 1842.

From the first the school was a success, and for the remainder of his life Dr. Smedes allowed nothing to interrupt the work he had undertaken. During the years of the War between the States St. Mary's was at the same time school

and refuge for those driven from their homes. It is a tradition of which her daughters are proud, that during those years of struggle her doors were ever open, and that at one time the family of the beloved President of the Confederacy were sheltered within her walls.

On April 25, 1877, Dr. Smedes died, leaving St. Mary's to the care of his son, Rev. Dr. Bennett Smedes, who had been during his father's lifetime a teacher in the school. This trust was regarded as sacred, and for twenty-two years, in which he spared neither pains nor expense, Dr. Bennett Smedes carried on his father's work for education.

During this eventful half-century, St. Mary's was in the truest sense a Church school, but it was a private enterprise. The work and the responsibility were dependent upon the energy of the Drs. Smedes. Permanence required that the school should have a corporate existence and be established on a surer foundation as a power for good, and in 1897 Dr. Bennett Smedes proposed to the Diocese of North Carolina that the Church should take charge of the school.

The offer was accepted; the Church assumed responsibility, appointed Trustees, purchased the school equipment from Dr. Smedes and the real property from Mr. Cameron; and in the fall of 1897 a charter was granted by the General Assembly.

By this act of the Assembly, and its later amendments, the present corporation — The Trustees of St. Mary's School — consisting of the Bishops of the Church in the Carolinas, and clerical and lay trustees from each diocese or district, was created.

The Board of Trustees, by the terms of the charter, is empowered "to receive and hold lands of any value which may be granted, sold, devised or otherwise conveyed to said corporation, and shall also be capable in law to take, receive and possess all moneys, goods and chattels of any value and to

any amount which may be given, sold or bequeathed to or for said corporation."

The Church was without funds for the purchase of the school property, and the Trustees undertook a heavy debt in buying it, but the existence of this debt only slightly retarded the improvements which were made from year to year in the school buildings and equipment, and in May, 1906, this purchase debt was lifted and the School was the property of the Church in the Carolinas. Advance in equipment was continued thereafter by improving the old buildings and erecting new ones. This was made possible largely by the legacy of Miss Eleanor Clement, a former teacher in the School. A campaign is now being conducted to secure funds to discharge the debt that was incurred at the same time and for further improvements and additions in the near future.

Dr. Bennett Smedes, who had long wished for the disposition of St. Mary's that was actually effected, continued as Rector after the Church assumed charge, until his death on February 22, 1899. To succeed him, the Trustees called the Rev. Theodore DuBose Bratton, Rector of the Church of the Advent, Spartanburg, S. C., and a teacher of long training. In September, 1899, Dr. Bratton took charge, and for four years administered the affairs of the School very successfully. In May, 1903, he was chosen Bishop of Mississippi. In September, 1903, the Rev. McNeely Dubose became Rector and the School continued its useful and successful career under his devoted care for four years, until he resigned in May, 1907, to resume parish work. In September, 1907, the Rev. George W. Lay assumed the management.

EDUCATIONAL POSITION

During the life of the founder, St. Mary's was a high-class school for the general education of girls, the training being regulated by the needs and exigencies of the times. Pupils

finished their training without "graduating." In 1879, under the second Rector, set courses were established, covering college preparatory work without sacrificing the special features for which the School stands, and in May, 1879, the first class was regularly graduated.

By the provisions of the charter of 1897, the Faculty of St. Mary's, "with the advice and consent of the Board of Trustees, shall have the power to confer all such degrees and marks of distinction as are usually conferred by colleges and universities," and at the annual meeting in May, 1900, the Trustees determined to establish the "College." This "College Course" at St. Mary's covers the requirements for entrance to colleges of the highest standard, followed by two years of advanced work.

The graduates of most Southern high schools require three years to complete the course at St. Mary's although a few of the best graduates can accomplish the work in two years. The work of the Junior and Senior years at St. Mary's is on the whole designed to give an advanced and well-rounded course to those students who do not expect to pursue their formal education further.

A graduate of St. Mary's receives a diploma; but no degree is conferred, although that power is specified in the charter.

St. Mary's at present offers opportunity for continuous education from the primary grades through the college; but St. Mary's offers more than the opportunity for a thorough academic education. Supplementing the work of the Academic Department are the Departments of Music, Art, Elocution, and Home Economics, and the Business Department.

The organization, requirements and the courses of each of these departments are described at length in this catalogue.

LOCATION

Raleigh, the Capital of North Carolina, is very accessible. The Southern, the Seaboard Air Line, and the Norfolk Southern railroads give ready and rapid communication with points in all directions, with through Pullman service, for example, from New York, Philadelphia, Washington, Richmond, Norfolk, Asheville, Atlanta, Jacksonville, and Savannah. Raleigh is well situated for all points in Florida, Georgia, the Carolinas, Virginia, and the Eastern Shore of Maryland and Delaware.

Raleigh is situated on the eastern border of the elevated Piedmont belt, while a few miles to the east the broad level lands of the Atlantic Coast plain stretch out to the ocean. The city thus enjoys the double advantage of an elevation sufficient to insure a light, dry atmosphere, and perfect drainage, and propinquity to the ocean sufficiently close to temper very perceptibly the severity of the winter climate. The surrounding country is fertile and prosperous affording an excellent market.

CAMPUS, BUILDINGS, AND GENERAL EQUIPMENT

St. Mary's is situated on the highest elevation in the city, about a half-mile due west of the Capitol, surrounded by its twenty-acre grove of oak and pine, with a frontage of fourteen hundred feet on one of the most beautiful residence streets. The site is all that can be desired for convenience, health and beauty. The campus contains almost a mile of walks and driveways, with tennis courts and basket-ball grounds for outdoor exercise.

THE BUILDINGS

The buildings are fourteen in number, and are conveniently grouped. All those in the regular work of the School are so connected by covered ways that the student can go to and from classrooms, dining hall, and Chapel without exposure to the weather. The buildings are heated by steam and are lighted with electricity throughout. Modern fire escapes, in addition to other precautions, minimize any danger from fire.

The Main Building, the principal academic building, is of brick, three and a half stories high. It contains the Home Economics Department on the basement floor; the parlor and the schoolroom on the first floor; and rooms for teachers and students on the second and third floors. The halls are spacious, with front and rear stairways. Bathrooms and closets are conveniently located in this building and in all the buildings used for dormitory purposes, and individual wardrobe closets are provided.

Adjoining the Main building on the east and west and connected with it are the Wings, three stories high, built in 1909, containing on the lower floor large classrooms and, on the two upper floors, large comfortable rooms for students with two wardrobe closets connected with each room, bathrooms and trunk elevators, and attics for the storage of trunks.

The East and West Rock Houses are two-story stone buildings connected with the Main Building by covered corridors of brick. East Rock House contains the Rector's office, the post-office and the business offices, a sitting room for the Faculty, and a suite of rooms for the Business School on the first floor; on the second floor, rooms for teachers and college students. West Rock House has a dormitory and rooms on the first floor, and on the second, rooms for teachers and students.

Senior Hall, completed in the fall of 1901, is a two-story frame building, having rooms for teachers on the first floor and on the second floor rooms for older students.

Clement Hall, built in 1909 out of funds bequeathed by Miss Eleanor Clement, a former teacher, who in this way showed her devotion to St. Mary's, is a large modern building situated back of the main group of buildings and connected with them by a covered way. It contains on the first floor a gymnasium, 50 by 90 feet. Above this is a spacious dining hall, capable of seating comfortably three hundred and sixty people, with serving room, kitchen, store-rooms, etc., all thoroughly screened.

The Art Building is a two-story brick building of Gothic design. On the first floor are the Library and recitation rooms; and on the second floor are the Science Laboratory, the Music Director's room, and the Studio. The Studio, a spacious gallery, 26 by 64 feet, lighted by four large skylights, with an open ceiling finished in oil, forms a beautiful home for the Art School.

The Pittman Memorial Building, a fine auditorium, immediately east of the Art Building, was completed in 1907. This building was in large part provided through a bequest in the will of Mrs. Mary Eliza Pittman, of Tarboro, and is in memory of her daughter, Eliza Battle Pittman, formerly a student of St. Mary's.

The Piano Rooms, twenty in number, built in 1901, are located along one of the covered ways, outside of any of the main buildings. They add greatly to the efficiency of the Music School, while their location keeps the sound from disturbing other work.

The Chapel, designed by Upjohn and built in the early days of the School, was entirely rebuilt in 1905 through the efforts of the Alumnae. It is cruciform in shape and has over three hundred sittings. It is furnished with a fine pipe organ

of two manuals and sixteen stops, a memorial gift of Mrs. Bennett Smedes. The services of the Church are held here on week days as well as on Sundays.

The Infirmary, built in 1903, is the general hospital for ordinary cases of sickness. It contains two large wards, a private ward, rooms for the Matron, pantry, and bathroom. The Annex, a separate building, provides facilities for isolation in case of contagious disease.

The Laundry Building, containing first-class equipment for a complete and up-to-date steam laundry for the school, was added to the school property in the summer of 1906.

The Rectory of St. Mary's was built in 1900 upon a beautiful site on the west side of the campus, and is occupied by the Rector's family. On the east side, entirely independent of the School but within the Grove, is located the episcopal residence of the Diocese of North Carolina, "Ravenscroft."

THE LIFE AT ST. MARY'S

The aim of St. Mary's is to make the daily life of the students that of a well-regulated Christian household. The effort is to direct the physical, intellectual and moral development of the individual with all the care that love for young people and wisdom in controlling them render possible.

The students are distributed, partly in accordance with age and classification, among the ten halls. Nearly all of the rooms are rooms for two, but there are a few single rooms, and a few rooms for three.

Each Hall is presided over by a teacher who acts as Hall Mother. The Hall Mothers have special opportunities for correcting the faults and for training the character of the students under their charge, and these opportunities have been used with marked results.

The school hours are spent in recitation, in music practice, or in study in the Study Hall or Library, the more advanced students being allowed to study in their rooms.

RECREATION PERIODS

The latter part of the afternoon is free for recreation and exercise, and the students are encouraged to be as much as possible in the open air, and are also required to take some definite exercise daily. In addition to this exercise each student (not a Junior or Senior) is required to take definite class instruction and practice in Physical Training three times a week under the direction of the Director of Physical Training. A special division is provided for those who are delicate or require some special treatment.

A half-hour of recreation is enjoyed by the students before the evening study period, when they gather in the roomy Parlor, with its old associations and fine collection of old paintings, and enjoy dancing and other social diversions.

THE LIBRARY

The Library, located in the Art Building, is the center of the literary life of the school. It contains upward of twenty-five hundred volumes and the leading current periodicals and papers. The Library is essentially a work room, and is open throughout the day, and to advanced students at night, offering every facility for use by the students; and their attention is called frequently to the importance of making constant and careful use of its resources.

CHAPEL SERVICES

The Chapel is the soul of St. Mary's, and twice daily teachers and students gather there on a common footing. During the session the religious exercises are conducted very much as in any well-ordered congregation. As St. Mary's

is distinctly a Church school, *all resident students are required to attend the daily services and also those on Sunday*. Regular nonresident students are only required to attend the morning services, and only on the days when recitations are held.

The systematic study of the Bible is a regular part of the school course, and in addition, on Sunday morning the resident students spend a half-hour in religious instruction.

CARE OF HEALTH

Whenever a student is so indisposed as to be unable to attend to her duties or to go to the dining hall, she is required to go to the Infirmary, where she is removed from the noise of the student life and may receive special attention away from contact with the other students. The matron of the Infirmary has general care of the health of the students and endeavors to win them by personal influence to such habits of life as will prevent breakdowns and help them overcome any tendencies to sickness. Even a slight indisposition is taken in hand at the beginning, and thus its development into serious sickness is prevented.

The employment of a School Physician enables the School to keep very close supervision over the health of the students. The Medical Fee covers the ordinary attendance of the physician and such small doses as students need from time to time. This arrangement leaves the School free to call in the Physician at any time, and thus in many cases to use preventive measures, when under other circumstances unwillingness to send for the doctor might cause delay and result in more serious illness. The general health of the School for many years past has been remarkable.

PHYSICAL TRAINING

The spiritual and mental are undoubtedly of higher ultimate importance than the physical, but physical welfare is fundamentally of first importance. Every effort has therefore been made at St. Mary's to secure the best physical development and the highest grade of physical health. The very best teaching and the greatest efforts of the student will be of no avail if the physical health is poor, and, what is of more importance, the best education that one can obtain will be comparatively useless in later years, unless one has secured good physical development, good physical habits and a robust condition of general health.

The Physical Director devotes herself entirely to Physical Training and is thoroughly prepared to get good results from this department of the school life.

The Gymnasium is well equipped, and the Physical Exercises are arranged with a large scope, which is producing increasingly better results. The exercises when possible are taken out of doors, but some of them are conducted in the gymnasium for the purpose of exercise in special lines suited to each individual student. A careful record is kept of the measurements and strength in certain particulars of each student, and reports indicating the changes in these matters are sent to the parents twice a year. This enables the parents to see what progress has been made, and also tends to increase the interest of the students themselves in the physical development which they ought to cultivate.

THE SCHOOL WORK

The School Year is divided into two terms of seventeen school weeks each. Each term is again divided into two "quarters." This division is made to assist in grading the progress of the student. Reports are mailed monthly.

It is required that each student shall be present *at the beginning* of the session, and that her attendance shall be regular and punctual *to the end*. Sickness or other unavoidable cause is the only excuse accepted for nonattendance or tardiness. The amount of work to be done, and the fact that it must be done within the time planned, makes this rule necessary to the progress of the student in her course.

Absence at the beginning of the session retards the proper work of the class, and is therefore unfair to the School as a whole.

THE INTELLECTUAL TRAINING

Particular attention is given to the development of those intellectual habits that produce the maximum of efficiency. The student is expected to work independently, and gradually to strengthen the habit of ready, concentrated and sustained attention in all her thinking processes. Clearness, facility and ease in the expression of thought, oral and written, are carefully cultivated. Every effort is made to develop the best mental habits through every detail of administration which bears upon the intellectual life, whether it be the recitation, the study hour, the individual help, or some other feature of the School management.

LECTURES AND RECITALS

An important element in the intellectual life of St. Mary's is the course of lectures which have been of much value to

the students, and are intended to be a feature of the school life. In addition, there are given at stated times recitals by visiting artists, by the Musical Faculty, and by the students of the Music Department.

STUDENT ORGANIZATIONS

While the regular duties at St. Mary's leave few idle moments for the students, they find time for membership in various organizations, conducted by them under more or less direct supervision from the School, from which they derive much pleasure and profit. These organizations are intended to supplement the regular duties and to lend help in the development of different sides of the student life. All qualified students are advised, as far as possible, to take an active part in them.

THE WOMAN'S AUXILIARY

The missionary interests of the School, as a whole, are supplemented by the work of the branches of the Auxiliary. The Senior branch is made up of members of the Faculty; the students make up eight Chapters of the Junior Auxiliary, each Chapter being directed by a teacher chosen by its members. These Chapters are known respectively as St. Anne's, St. Catherine's, St. Elizabeth's, St. Margaret's, St. Monica's, St. Agnes', Lucy Bratton, and Kate McKimmon.

The work of the individual Chapters varies somewhat from year to year, but they jointly maintain regularly "The Aldert Smedes Scholarship" in the China Mission, "The Bennett Smedes Scholarship" in the Thompson Orphanage, Charlotte, and other beneficent work.

THE ALTAR GUILD

The Altar Guild has charge of the altar and the decoration of the Chapel.

THE LITERARY SOCIETIES

The work of the two Literary Societies — the Sigma Lambda and the Epsilon Alpha Pi — which meet on Tuesday evenings, does much to stimulate the intellectual life. The societies take their names from the Greek letters forming the initials of the Southern poets — Sidney Lanier and Edgar Allan Poe. The annual inter-society debates are a feature of the school life. Both resident and local students are eligible to membership in these societies.

THE MUSE CLUB

The students publish monthly a school magazine, *The St. Mary's Muse*, with the news of the School and its alumnæ, and issue annually a year book, *The Muse*, with the photographs, illustrations, etc., that make it a valued souvenir.

For encouraging contributions to these publications, and supplementing the regular class work and the work of the literary societies, the Muse Club is organized and holds its meetings weekly.

THE SKETCH CLUB

The Sketch Club is under the supervision of the Art Department. Frequent excursions are made during the pleasant fall and spring weather for the purpose of sketching from nature, etc.

THE DRAMATIC CLUB

The Dramatic Club is under the supervision of the Elocution Department. Opportunity is afforded for simple general training that is frequently valuable in teaching poise, enunciation, and expression, while care is taken not to allow any exaggeration.

The Club presents annually some simple drama.



CAMPUS SNAPSHOTS



THE SHEPHERDESS DANCE

MUSICAL ORGANIZATIONS

The Choir and the Chorus afford students both in and out of the Music Department opportunity to develop their musical talent.

ATHLETIC CLUBS

In addition to the regular instruction given by a competent teacher, the students, with advisers from the Faculty, have two voluntary athletic associations, the object of which is to foster interest in out-of-door sports. These associations are known respectively as Sigma and Mu, from the initials of St. Mary's.

The associations have walking clubs, tennis tournaments, basket-ball, volley-ball, and captain-ball teams, and inter-association meets. Every girl has an opportunity to play on some team. Letters are awarded to the best players in tennis, basket-ball and volley-ball.

WORK OF THE DEPARTMENTS

ACADEMIC DEPARTMENT

I. The Lower School; II. The Preparatory School; III. The College

The Academic Department affords opportunity for a continuous training carried on without interruption from the time the student enters school until she leaves the college.

This department consists of the Lower School (Primary and Intermediate Schools), the Preparatory School, and the College.

The Lower School covers the work of the Primary and Grammar Grades and is maintained entirely on account of local demand. It is not intended for resident students, who should be ready to enter the Preparatory School.

II. THE PREPARATORY SCHOOL

The Preparatory School covers the first two years (9th and 10th grades) of a High School of the *highest standard*.

The two years of the Preparatory School and the first two years of the "College" cover the work of the best High Schools and the courses are numbered for convenience A, B, C and D. See pages 43 et seq. These four years, with courses properly chosen, should prepare the student for entrance into the most advanced standard colleges.

The course in the Preparatory School is closely prescribed and each student is expected to adhere to it.

Admission to the Preparatory School may be allowed provisionally on certificate without examination; but all candidates are advised also to take such examinations as are necessary.

At entrance every student is expected to select some definite course and afterwards to keep to it. This requirement is not intended to hinder those who, coming to take a special course in Music, Art or Business, desire to occupy their spare time profitably in some one or more of the courses of the College.

III. THE COLLEGE

The first two years of the present college course are intended to complete the work of a *first-class* high school, and the student is limited in well-defined lines and not permitted to specialize or take elective work except within narrow limits; in the last two years the courses are conducted on college lines, and the student, under advice, is permitted in large measure to elect the lines of work best suited to her taste and ability.

The course at St. Mary's is of a type that has been given by many of the higher institutions for the education of women in the South, and is the one suited to the need of the large majority of students. It is therefore designed to be complete in itself.

At the same time those who desire to enter some higher institution after graduation from St. Mary's can be prepared to do so. Such students should note carefully that to attain the desired end they must *give notice of their intention* and of the college to which they wish to go *at the beginning of their Freshman year*: their courses must be elected with a view to the requirements of the college to which they wish to go; and they should take the necessary examinations for entrance and advanced standing in that college each year as they are prepared in the various subjects. The course that might lead to the award of a diploma at St. Mary's might not cover the subjects necessary for entrance or for advanced standing in any given college of higher grade.

Students are urged, wherever possible, to obtain certificates of work done, *before the close of the school year*.

THE REQUIREMENTS FOR ADMISSION TO THE FRESMAN CLASS OF ST. MARY'S SCHOOL

In order to be admitted to the Freshman Class of the College the student must meet the requirements outlined below in English, History, Mathematics, Science and one foreign language — five subjects in all. If two foreign languages are offered Science may be omitted.

A student admitted in four of the five required subjects will be admitted as a Conditioned Freshman.

English and Literature. — A good working knowledge of the principles of English Grammar as set forth in such works as Buehler's *Modern Grammar*, with special attention to the analysis and construction of the English sentence.

Knowledge of elementary Rhetoric and Composition as set forth in such works as Scott & Denney's *Elementary English Composition*, or Hitchcock's *Exercises in English Composition*.

Candidates are expected to have had at least two years' training in general composition (themes, letter writing, and dictation).

Subjects for composition may be drawn from the following works, which the pupil is expected to have studied: Longfellow's *Evangeline* and *Courtship of Miles Standish* (or *Tales of a Wayside Inn*); selections from Irving's *Sketch Book* (or Irving's *Tales of a Traveler*); Hawthorne's *Twice Told Tales*, Scott's *Ivanhoe* and George Eliot's *Silas Marner*.

Mathematics. — Arithmetic complete, with special attention to the principles of percentage and interest. Elementary Algebra complete and Advanced Algebra through Quadratic Equations.

History. — The History of the United States complete as laid down in a good high school text; the essential facts of

English History; the essential facts of Greek and Roman History.

Latin. — A sound knowledge of the forms of the Latin noun, pronoun and verb, and a knowledge of the elementary rules of syntax and composition as laid down in a standard first-year book and beginner's composition (such as Bennett's *First Year Latin* and Bennett's *Latin Composition*). The first four books of Cæsar's Gallic War.

French or German or Spanish. — A first-year course leading to the knowledge of the elements of the grammar and the ability to read simple prose.

Science. — The essential facts of Physical Geography and Physiology as laid down in such texts as Tarr's *Physical Geography* and Martin's *Human Body*.

ADMISSION

(a) ADMISSION TO THE FRESHMAN CLASS

Admission to the Freshman Class may be either by certificate or by examination, and it is preferred that the candidate both submit a Certificate of her past work and also take the examinations for entrance.

Certificates alone are, however, accepted *provisionally* for entrance from all institutions known to St. Mary's to be of the proper standard. Such certificates should be full and explicit, and must state specifically that the work has been well done, and enumerate text-books, amounts covered, the length of recitation and time spent on each subject, the grades, etc.

Certificates should whenever possible be secured before the close of the School year preceding entrance.

(b) ADMISSION TO ADVANCED STUDIES

In order to be admitted to work higher than that of the Freshman Class in any given subject, the student must pre-

sent certificates of having completed satisfactorily the previous work in that subject, and must satisfy the head of the department of her ability to do such advanced work.

CERTIFICATE CREDIT

(a) FOR ADMISSION TO THE FRESHMAN CLASS

Certificates when accepted are credited conditionally at their face value. The student is placed in the classes which her certificate gives her the right to enter and is then expected to show her fitness for these classes by satisfactory work in them. If her work during the first month is unsatisfactory she may be required to enter the next lower class or may be given further trial. If her work during the second month is satisfactory she is given regular standing in the class; if it is unsatisfactory she is required to enter the lower class.

(b) FOR ADMISSION TO ADVANCED STANDING (1) CONDITIONAL CREDIT

Though it is urged that students be examined for advanced classes and thus obtain full credit at once, *conditional* credit is given on the certificate of schools of entirely equivalent standard. For this conditional credit full credit in each subject is given when the student has successfully passed an examination in such subject, or, in certain subjects after she has obtained credit for advanced work in that subject. The amount of such credit can in no case exceed the amount of credit earned at St. Mary's.

For example, a student entering English M (Junior English) by certificate would be given conditional credit for English C (Freshman English—4 points) and English D (Sophomore English—4 points). She receives four points credit for the successful completion of English M, and is then given full credit for four points of the conditional credit. The completion of English N (Senior English—4 points) would give her full credit for the remaining four points of conditional credit.

For conditional credit in History, Science and Algebra full credit can be obtained only by examination, since the work of the higher classes does not fully test the character of the work in the lower classes.

(2) FULL CREDIT

(a) Full credit is given at once on entrance for each subject when the student presents evidence by certificate of having successfully done the work required by St. Mary's in that subject and also passes an examination in the subject.

(b) Full credit is given for conditional credit as mentioned in the preceding page.

(c) While St. Mary's accepts certificates for entrance unconditionally, it is obvious that credit for work in the "College" stands on a different footing from that for preparation for entrance, since such credit would count on the 60 points for which St. Mary's gives its diploma. It is impossible to maintain the value of the St. Mary's diploma unless all the work of the four years is tested by the School itself or by some standard authority generally recognized. The Association of Colleges and Preparatory Schools of the Southern States seems to supply this authority.

St. Mary's therefore accepts for full credit for advanced standing certificates from the schools accredited by this Association which state that the candidate has completed satisfactorily *in accordance with the specified requirements of St. Mary's* the required work in Foreign Language, Mathematics, History, English and Science.

EXAMINATIONS FOR ENTRANCE

Candidates for admission will, as a rule, be examined to determine their proper classification.

Specimen examination questions in any subject will be furnished on request; and principals who are preparing stu-

dents for St. Mary's will be furnished the regular examination papers at the regular times, in January and May, if desired.

Certificates are urgently desired in all cases, whether the candidate is to be examined or not.

REGULAR COURSE

All students are advised to take a regular prescribed course and to keep to it; a changing about from one subject to another, with no definite aim in view, is unsatisfactory alike to student, parent and the School. Parents are urged to advise with the Rector as to a course for their daughters, and help in this matter is given by him or his representatives to the student throughout her course.

SPECIAL COURSES

Those who desire to take academic work while specializing in the Departments of Music, Art, Expression or Business are permitted to do so and are assigned to such classes in the Academic Department as suit their purpose and preparation. The number of hours of academic work, along with the time spent on the special subjects, should be sufficient to keep the student well occupied.

TERM EXAMINATIONS AND MARKING

The School Year at St. Mary's is divided into two half-years (the Advent and Easter Terms), and each term is again sub-divided into two Quarters of two months each. Reports are sent out at the end of each month showing the marks obtained in each subject, and examinations are held in all subjects at the end of each half-year.

The mark for the term in each subject is obtained by adding the two quarter-marks and the examination mark and

dividing by three. Examinations are regarded by the School as of the highest importance, not only as a test, but as an essential part of education. At the same time it will be observed that it is possible to overcome a slight deficiency in the examination mark by a better mark for daily recitation, when the average is taken.

The "passing mark" is 75%. The "honor mark" is 90%.

CLASSIFICATION

In order to graduate and receive the School diploma a student of the "College" must receive credit for *60 points* of "college" work, of which *48 points* are in specified subjects. All students of the "College," whether expecting to graduate or not, are classified in one of the "college" classes according to the amount of their full credits for work in the College course.

The classification is made on the following basis:

A student to be ranked as a member of the "College" must have been admitted to the Freshman Class without more than one condition.

If admitted with one condition, the student is ranked as a Conditioned Freshman, and no student is advanced to a higher class until all entrance conditions are passed off.

If admitted without condition she is ranked as a Freshman.

A student with *15 points* of full credit is ranked as a Sophomore.

A student with *30 points of full credit* is ranked as a Junior.

A student with *42 points of full credit* is ranked as a Senior, provided that she takes that year, with the approval of the School, sufficient points counting toward her graduation to make the *60 points* necessary and has passed off all conditions on work previous to the Junior Year, and also provided that no student can be ranked as a Senior or con-

sidered as a candidate for graduation in any year unless she has passed all examinations on previous subjects needed for graduation.

A student entitled to be ranked in any way with a given class under the above conditions must also take work sufficient to give her the prospect of obtaining enough points during the year to entitle her to enter the next higher class the following year.

GRADUATION

The course leading to graduation from the College is outlined later in stating the work of each year. The course is closely prescribed during the first two years (through the Sophomore year). In the last two years the student is allowed a broad choice of electives.

The requirements for graduation may be briefly summed up as follows:

(1) The candidate must have been a student in the department during at least one entire school year.

(2) The candidate must have earned at least 60 points, of which 48 points must be in the following subjects:

English: 12 points.

Mathematics: 5 points.

History: 6 points.

Science: 4 points.

"Philosophy": 6 points.

Foreign Languages (Latin, French, German or Spanish in any combination) 15 points.

(3) Not more than 20 points will be counted for class work in any one year; not more than 15 points will be counted altogether in any one subject (Latin, French and German being considered as separate subjects), and not more than 12 points will be counted for technical work done in the Departments of Music, Art, Elocution, or Home Economics.

(4) The candidate must have made up satisfactorily any and all work, in which she may have been "conditioned" at least one year before the date at which she wishes to graduate.

(5) The candidate must have made formal written announcement of her candidacy for graduation during the first quarter of the year in which the diploma is to be awarded; and her candidacy must have been then passed upon favorably by the Rector.

(6) The candidate must have satisfactorily completed all "general courses" which may have been prescribed; must have maintained a satisfactory deportment; and must have borne herself in such a way as a student as would warrant the authorities in giving her the mark of the School's approval.

THE AWARDS

The St. Mary's Diploma is awarded a student who has successfully completed the full academic course required for graduation as indicated above.

An Academic Certificate is awarded to students who receive a Certificate or Diploma in Music, Art or Elocution, on the conditions laid down for graduation from the College, except that

(1) The minimum number of points of academic credit required is 35 points, instead of 60 points.

(2) These points are counted for any strictly academic work in the College.

(3) No technical or theoretical work in Music, Art or Elocution will be credited toward these 35 points.

No honors will be awarded and no certificates of dismissal to other institutions will be given, unless all bills have been satisfactorily settled.

COLLEGE ENTRANCE CERTIFICATE

A Certificate stating that a student is considered to have done satisfactorily the work required for college entrance will be given to such students as shall have completed the proper units of work in a manner satisfactory to the authorities of St. Mary's.

To receive this certificate the candidate must have been for two years at St. Mary's School, must have given one year's notice of her candidacy, and aside from her scholastic record must be considered properly qualified in general by the Faculty.

In order to receive this Certificate the candidate must also in each subject (1) pass each examination covered by the work required; (2) have an average for each year of 80%; and (3) be recommended by the head of the department.

The student must have completed $14\frac{1}{2}$ units of college entrance work, as follows:

- English: 3 units.
- Mathematics: $2\frac{1}{2}$ units.
- History: 2 units.
- Science: 1 unit.
- Latin: 4 units.
- French (or) German (or) Spanish: 2 units.

AWARDS IN OTHER DEPARTMENTS

For academic requirements for certificates or diplomas in Music, Art, Elocution or Home Economics, see under those departments, but candidates must in each case, in addition to all technical requirements, have completed at least the "Minimum of Academic Work" stated on page 37.

COMMENCEMENT HONORS

Honors at graduation are based on the work of the last two years.

The Valedictorian has the first honor; the Salutatorian has the second honor. The Essayist is chosen on the basis of the final essays submitted.

THE HONOR ROLL

The highest general award of merit, open to all members of the School, is the Honor Roll, announced at Commencement. The requirements are:

- (1) The student must have been in attendance the entire session and have been absent from no duty at any time during the session without the full consent of the Rector, and without lawful excuse.
- (2) She must have had during the year a full regular course of study or its equivalent, and must have carried this work to successful completion, taking all required examinations and obtaining a mark for the year in each subject of at least 75 per cent.
- (3) She must have maintained an average of "Very Good" (90 per cent.), or better, in her studies.

(4) She must have made a record of "Excellent" (less than two demerits) in Department, in Industry, and in Punctuality.

(5) She must have maintained a generally satisfactory bearing in the affairs of her school life during the year.

THE NILES MEDAL

The Niles Medal for Highest Average was instituted by Rev. Charles Martin Niles, D. D., in 1906. It is awarded to the student who has made the best record in scholarship during the session.

The medal is awarded to the same student only once.

The requirements for eligibility are:

(1) The student must have taken throughout the year at least "15 points" of regular work; and have satisfactorily completed this work, passing all required examinations.

(2) She must have been "Excellent" in Department.

(3) She must have taken all regular general courses assigned and have done satisfactory work in them.

(4) She must be a regular student of the College Department.

GENERAL STATEMENTS

THE MINIMUM OF ACADEMIC WORK REQUIRED FOR CERTIFICATES

Candidates for Certificates in the Music Department, the Art Department, the Elocution Department, or in the Department of Home Economics, must have full credit for the following minimum of academic work.

(1) The A and B Courses in English, History, Mathematics, Science, and in either Latin or French or German or Spanish.

(2) The C and D Courses in English.

(3) Such other College Courses as will amount to "twelve points" of Academic credit.

These "12 points" may be earned in English, History, Mathematics, Science, Latin, French, German or "Philosophy."

ACADEMIC CREDIT FOR WORK IN OTHER DEPARTMENTS

The completion at St. Mary's of the theoretical and technical work in the Freshman, Sophomore, Junior or Senior classes in Music entitles the student to 3 *points* of academic credit for the work of each class, and a like credit is offered in the Departments of Art and Elocution. (Only 3 points, however, may be obtained in any one year.)

One point of academic credit is given for the completion of Theory 3, 4 or 5.

Students completing the work of Home Economics A I. or A II. receive 2 points of Academic credit.

THE REGULAR ACADEMIC WORK

THE PREPARATORY SCHOOL COURSE

For details in each subject see page 43 ff.

The letter given with each subject is the name of the course. The number indicates the number of hours of weekly recitation.

First Year	Second Year
English A, 4	English B, 4
History A, 2	History B, 4
Mathematics A, 2½	Mathematics B, 4
Science A, 2	Latin B, 4
Latin A, 4	(or)
	French B, 2
	and
	Science B, 2

All students are also required to take Bible Study, Drawing, Reading and Physical Culture.

THE COLLEGE WORK

In the College work the letter given with each subject is the name of the course, and the number gives the number of points for the course, which ordinarily is the same as the number of hours of weekly recitations.

It should be remembered that 60 points of credit are required for graduation from the College, and that 48 points of this 60 points are in required subjects, as follows: (See also page 34.)

English: 12 points (that is, Courses C and D; and either M or N).

History: 6 points.

Mathematics: 5 points (that is, Course C).

Science: 4 points.

"Philosophy": 6 points.

Foreign Languages: Latin, or French, or German: 15 points (in any combination).

The other 12 points are entirely elective. Music or Art may count 3 points each year or 12 points in all, or the 12 points may be elected from any C, D, M, or N Course in the College.

Pedagogy, (2) or Home Economics A I or A II, (2) may be elected and counted for credit.

Art History, Theory of Music 3, 4 or 5 may be elected, with a credit of 1 point each.

THE COLLEGE PREPARATORY COURSE

The completion of this course, under the conditions stated on page 35, will entitle the student to the College Entrance Certificate.

FIRST YEAR ("A")

	Hours	Unit
English A.....	4	..
History B.....	4	1
Mathematics A.....	2½	½
Latin A.....	4	1

SECOND YEAR ("B")

	Hours	Unit
English B.....	4	1
History C.....	4	1
Mathematics B.....	4	1
Latin B.....	4	1
French B.....	2½	..
(or)		
German B.....	2½	..

THIRD YEAR ("C")

	Hours	Unit
English C.....	4	1
Mathematics C.....	5	1
Latin C.....	4	1
French C.....	4	
(or)		1
German C.....	4	

FOURTH YEAR ("D")

	Hours	Unit
English D.....	4	1
Science D.....	4	1
Latin D.....	4	1
French D.....	4	
(or)		1
German D.....	4	

THE "COLLEGE" COURSE

FRESHMAN YEAR

English C, 4
 Mathematics C, 5
 History C, 4
 Latin C, 4
 (or)
 French C, 4
 (or)
 German C, 4

SOPHOMORE YEAR

English D, 4
 Mathematics D, 3
 Science D, 4
 Latin D, 4
 (or)
 French D, 4
 (or)
 German D, 4

FRESHMAN YEAR

At least one foreign language is required.

An hour of Bible Study and a period each of Spelling and Reading weekly is required.

The regular course in Music or Art may be taken as an additional subject for credit (3 points).

Not less than 16 points nor more than 20 points should be taken.

SOPHOMORE YEAR

The foreign language elected in the Freshman Year should be continued and enough foreign language should be elected to count at least 4 points.

An hour each of Bible Study and Current History and a period of Spelling weekly is required.

The regular course in Music, Elocution or Art may be taken as a subject for credit (3 points).

JUNIOR YEAR

English M, 4
 Philosophy M, 2
 History M, 2
 Latin M, 3
 French M, 2
 German M, 2
 Mathematics M, 3

SENIOR YEAR

English N, 4
 Philosophy Na, 2
 Philosophy Nb, 2
 Latin N, 3
 French N, 2
 German N, 2
 Mathematics N, 2
 History N, 2

JUNIOR YEAR

Enough work in foreign language should be elected to count at least 4 points.

An hour each of Bible Study and Current History is required.

The regular course in Music, Elocution or Art may be taken as a subject for credit (3 points).

SENIOR YEAR

Enough foreign language must be taken to complete at least the 15 points required for graduation.

An hour each of Bible Study and Current History is required.

English N is required unless 12 points have already been earned in English.

History N is required unless 6 points have already been earned in History.

The regular course in Music, Elocution or Art may be taken as a subject for credit (3 points).

GENERAL NOTES

(1) The Theoretical courses in Music and Art may be counted as elective in any college class, and the technical work of the proper grade in either Music, Art or Elocution may be counted in any college class as an elective for three points. But only one subject may be so counted.

(2) Failure in the Bible course for any year will deprive the student of one of the points gained in other subjects.

GENERAL COURSES

The theory of St. Mary's being that a well-rounded education results in a developing of the best type of Christian womanhood, certain general courses as outlined below have been prescribed for all students.

ENGLISH

An hour each week is devoted to training all students, except Juniors and Seniors, in the art of clear, forceful, intelligent reading, and in the practice of spelling and letter-writing.

CURRENT HISTORY

Students of the Senior, Junior and Sophomore years meet once a week for the discussion of current topics, current literature, etc. This exercise is intended to lead to an intelligent knowledge of current events and to emphasize the importance of such knowledge in later life for intelligent conversation.

BIBLE STUDY

All students are required to take the prescribed course in Bible Study, which is given one hour a week. It is intended to afford a knowledge of the contents, history and literature of the English Bible, and with a view, in the case of the older students, to help them as Sunday School teachers.

PHYSICAL TRAINING

All students not excused on the ground of health are required to take the required exercises in physical training.

THE COURSES IN DETAIL

GENERAL STATEMENTS

The courses are here lettered systematically. It is important to note and consider the letter of the course in determining credits or planning a student's work.

"O" Courses are preliminary. Where a student has not had sufficient previous preparation for the regular courses, she will be required to take this "O" work before going on into "A."

"A" Courses are the lowest regular courses, and are taken in the First Year of the Preparatory School.

"B" Courses are taken in the Second Year of the Preparatory School.

The "A" and "B" Courses in English, History, Mathematics and Science and one foreign language (or their equivalents) must have been finished satisfactorily by a student before she is eligible for admission to the College.

"C" and "D" Courses are taken ordinarily in the Freshman and Sophomore years. In English, Mathematics, Latin, French and German the "C" Course must be taken before the student can enter the "D" Course.

"M" and "N" Courses are ordinarily taken in the Junior or Senior years. Students are not eligible to take these courses until they have finished the "C" and "D" Courses of the same subjects. (See special exceptions before each subject.)

"X" Courses are special courses not counting toward graduation.

HISTORY

Candidates for graduation must take at least 6 points in History.

Course O. — 5 half-hours a week. American History. An elementary course in United States History, impressing the leading facts and great names.

Course A. — 4 half-hours a week throughout the year. (1) English History. (2) American History. A constant aim of this course is to impress the student so thoroughly with the leading facts of English and American history that she will have a solid framework to be built upon

later in her more advanced studies in History, English and Literature.

Coman & Kendall, *Short History of England*; Thompson, *History of the United States*.

Course B. — 4 hours a week throughout the year. Ancient History. (1) First half-year: Greece; (2) Second half-year: Rome. The course in Ancient History makes a thorough study of the ancient world. The student is sufficiently drilled in map work to have a working knowledge of the ancient world; the influence of some of the great men is emphasized by papers based on outside reading, for instance: Plutarch's Lives. Selections from Homer are read in class.

Breasted, *Ancient Times*; McKinley, *Study Outline in Greek and Roman History*.

Course C. — 4 hours a week throughout the year (4 points). English History. In this course emphasis is laid on the development of constitutional government, particularly with its bearing on United States History. The Ivanhoe Note Books are used for map work. From time to time papers are required on important events and great men.

Andrews, *Short History of England*. Reference work.

Course D. — 4 hours a week, second half-year. (2 points.) American History. In U. S. History the text-book gives a clear and fair treatment of the causes leading to our war with Great Britain; to the War Between the States; and of present day questions, political, social and economic.

Adams and Trent, *History of the United States*.

Course M. — 2 hours a week. (2 points.) Medieval History. In Medieval and Modern History the student is given a clear view of the development of feudalism; of monarchic states; of the history of the Christian Church; of the Refor-

mation; of the growth of democracy, and of the great political, social and religious questions of the present day, with some special reference work in the library.

West, Modern History; Robinson's Readings.

Course N. — 2 hours a week. (2 points.) Modern History. A continuation of Course M. Same methods.

Robinson and Beard, The Development of Modern Europe, Vol. II. Seignobos and other reference works.

THE ENGLISH LANGUAGE AND LITERATURE

All students at entrance are required to stand a written test to determine general knowledge of written English.

Courses O, A and B are Preparatory and the knowledge obtained in them is required before a student can enter a higher course.

Candidates for graduation must take Courses C and D and at least 4 points from Courses M and N.

Course O. — (*Preliminary.*) 5 half-hours a week. (1) Grammar. Text-book: Emerson & Bender, *Modern English* (Book Two); *Lessons in English Grammar*. (2) Reading of myths (Guerber's stories), legends, other stories and poems; memorizing of short poems.

Course A. — 4 hours a week. (1) *Literature*: the rapid reading of stories for main points of plot and character; word by word reading of several short poems for vocabulary, use and definition of words; memorizing of poetry. Reading list provided. (2) *Composition*: narratives, explanations, letters; subjects drawn chiefly from observation of processes and scenes, from work in and out of school and books; a few from imagination. (3) *Drill*: review of grammar, with constant reference to correctness of expression and to aid in learning other languages; insistence on necessary punctuation, correct spelling, good penmanship.

Allen, A Review of English Grammar for Secondary Schools; Selections from Burroughs; Evangeline; Snowbound; Vision of Sir Launfal; Selections from Hawthorne and Bryant; Treasure Island. Substitutes from Scott's poems and novels.

Course B. — 4 hours a week. (1) *Literature*: Method as in Course A, with more attention to structure, diction and characters. Memorizing of short poems and passages. Reading list provided. (2) *Composition*. Subjects as in Course A, with addition of more from books designed to give information and broader interests; letters; emphasis on neat, accurate written work and on explanation; study of structure of single paragraph. Chief features of explanation learned inductively in the main. Oral work: reproduction of stories and poems; reports on individual work.

(3) *Drill* in fundamentals of grammar for good writing, exercises from time to time in analysis of sentences; punctuation more in detail.

Scott and Denney, *Elementary Composition*; Silas Marner; *Ivanhoe* (or) *Kenilworth*; *As You Like It* (or) *Merchant of Venice* (or) *Julius Caesar*; *Lays of Ancient Rome*; *Sohrab and Rustum*; selected poems and short stories.

Course C. — 4 hours a week. (4 points.) (1) *Rhetoric and Composition*: business letters and social letters for various occasions; fundamental methods of forms of discourse; building of paragraphs; sentence manipulation, particularly clearness through connectives, correct placing of modifiers, unmistakable reference. Oral composition, some based on literature. Special drill in punctuation. (2) *Literature*: outline history of English literature, use of text-books being subordinate to reading. A play of Shakespeare, *L'Allegro* and *Il Penseroso*, three *Idylls of the King* studied in detail; other books read more rapidly for substance. Reading list provided.

Baldwin, *Writing and Speaking*; a practice book in composition; Long's or Halleck's *History of English Literature*; a Play of Shakespeare; *Golden Treasury*; Selected poems of Goldsmith, Gray, Burns, Coleridge, Byron; *Roger de Coverley Papers*; *Idylls of the King*; *Tale of Two Cities*.

Course D. — 4 hours a week. (4 points.) *Prerequisite*: Course C. (1) *Rhetoric and Composition*: Putting into prac-

tice throughout term of fundamental principles involved in description, narration, exposition, with especial emphasis on clearness and conciseness of style. Study of style closely correlated with literature. Oral composition. (2) *Literature*: Study of *Macbeth* or *Hamlet*, Carlyle's *Essay on Burns* or Macaulay's *Life of Johnson*, Washington's *Farewell Address* and Webster's *Bunker Hill Oration*. Reading of essays and a novel. Outline History of English Literature continued from Course C in first term; outline History of American Literature in second term. Reading list provided.

Baldwin, *Writing and Speaking*; Halleck's or Long's *History of English Literature*; Long's *History of American Literature*. Classics for study as indicated; Huxley, *Selections from Lay Sermons*; Emerson's *Essays* (selections); Poe's *Poems and Tales*.

Course M1. — 4 hours a week, first half-year. (2 points.) *Prerequisite*: Course D. Poetry of Nineteenth Century, 1798-1832. Special study of Wordsworth, Shelley, Keats, Byron. Reading list provided.

Themes, imaginative and critical. Current literature used in connection with theme writing.

Century Book of Verse, Vol. II.; a novel of Scott and Jane Austen; books of poems.

Course M2. — 4 hours a week, second half-year. (2 points.) *Prerequisite*: Course D. Prose Writers of the Nineteenth Century; special study of Lamb, DeQuincey, Carlyle, Ruskin.

Themes, expository and argumentative.

Selected essays of writers named, novels, current literature.

Course N1. — 4 hours a week, first half-year. (2 points.) *Prerequisite*: Course D.

Course N1a. — Poetry of Nineteenth Century. 1832-

1892: Special study of Tennyson, Browning, Arnold; readings from other poets and from novelists.

Globe edition of Tennyson's poems, Burton's Browning's Poems and Dramas, Arnold's Poems, Century Book of Verse, Vol. II.; one novel of Thackeray, George Eliot, Meredith.

Course N1b. — History of the English Novel, with study of representative novels of nineteenth century.

Raleigh: The English Novel.

[N1a and N1b are given in alternate years.]

Course N2. — 4 hours a week, second half-year. (2 points.) *Prerequisite:* Course D. The English Drama, Shakespeare. Rise of the drama studied by means of lectures and outside reading; careful study of two or three of Shakespeare's plays, with reading of others; essay writing.

The Arden Edition of Shakespeare's works; Dowden's Shakespeare Primer.

FOREIGN LANGUAGES

Candidates for graduation must take at least 15 points in foreign languages.

FRENCH

Course B. — (*Preliminary.*) 5 half-hours a week. The study of the language begun. Careful drill in pronunciation. Reading, grammar, dictation, conversation.

Fraser & Squair, Short French Grammar; Guerber, Contes et Legendes I; Labedoliere, Mere Michel; Malot, Sans Famille.

Course C. — 4 hours a week. (4 points.) *Prerequisite:* French B. *Elementary French I.* Systematic study of the language. Grammar, reading, conversation. Careful drill in pronunciation. The rudiments of grammar, including the inflection of the regular and the more common irregular verbs, the plural nouns, the inflection of adjectives, participles, and pronouns; the use of personal pronouns, common adverbs, prepositions, and conjunctions; the order of

the words in the sentence, and the elementary rules of syntax. Abundant easy exercises, designed not only to fix in the memory the forms and principles of grammar, but also to cultivate readiness in the reproduction of natural forms of expression. The reading of from 100 to 175 duodecimo pages of graduated texts, with constant practice in translating into French easy variations of the sentences read (the teacher giving the English), and in reproducing from memory sentences previously read. Writing French from dictation.

Fraser & Squair, *Short French Grammar*; Halevy, *L'Abbe Constantin*; Augier et Sandeau, *Le Gendre de M. Poirier*; La Brete, *Mon Oncle et Mon Cure*; or equivalents.

Course D. — 4 hours a week. (4 points.) *Elementary French II*. Continuation of previous work. The reading of from 250 to 400 pages of easy modern prose in the form of stories, plays, or historical or biographical sketches. Constant practice, as in the previous year, in translating into French easy variations upon the texts read. Frequent abstracts, sometimes oral and sometimes written, of portions of the text already read. Writing French from dictation. Continued drill upon the rudiments of grammar, with constant application in the construction of sentences. Mastery of the forms and use of pronouns, pronominal adjectives, of all but the rare irregular verb forms, and of the simpler uses of the conditional and subjunctive.

Fraser & Squair, *Abridged French Grammar*; Labiche et Martin, *Le Voyage de M. Perrichon*; Lamartine, *Jeanne d'Arc*; Merimee, *Colomba*; or equivalents.

Course M. — 2 hours a week. (2 points.) *Intermediate French*. At the end of this course the student should be able to read at sight ordinary French prose or simple poetry, to translate into French a connected passage of English based on the text read, and to answer questions involving a

more thorough knowledge of syntax than is expected in the elementary course. The work comprises the reading of from 400 to 600 pages of French of ordinary difficulty, a portion in the dramatic form; constant practice in giving French paraphrases, abstracts or reproductions from memory of selected portions of the matter read; the study of a grammar of moderate completeness; writing from dictation.

Fraser & Squair, Abridged French Grammar; Bazin, Les Oberle; Dumas, novels; Sandeau, Mlle. de la Seigliere; de Tocqueville, Voyage en Amerique; or equivalents.

Course N. — 2 hours a week. (2 points.) Advanced French. The rapid reading of from 300 to 500 pages of French poetry and drama, classical and modern, only difficult passages being explained in class; writing of short themes in French; study of syntax; history of French Literature; idioms. Sight reading without translation.

Duval, Histoire de la literature francaise; Hugo, Hernani; Corneille's dramas; Rostand's Cyrano de Bergerac; Renan's Souvenirs d'enfance et de jeunesse; Moliere's plays; or equivalents.

* GERMAN

The courses in German are parallel to the corresponding courses in French. The amount of work required in each course and the methods are approximately the same.

Course B. — (*Preliminary.*) 5 half-hours a week. Study of the language begun.

Bacon, First Year German; Zschokke's Der Zerbrochene Krug.

Course C. — 4 hours a week. (4 points.) *Prerequisite:* German B. *Elementary German I.*

Bacon, German Grammar; Storm's Immensee; Hillern's Hoher als die Kirche; Heyse' L'Arrabiata; Meissner's Aus meiner Welt; Bluthgen's Das Peterle von Nurnberg; Storm's Immensee; any of Baumbach's short stories; or equivalents.

* Only such courses in German and Spanish will be given in 1918-19 as are justified by the number of students registering for them.

Course D. — 4 hours a week. (4 points.) *Elementary German II.* Continuation of Course C.

Bacon, German Grammar (reviewed); Baumbach, Der Schwiegersohn; Arnold's Fritz auf Ferien; Riehl's Der Fluch der Schönheit; Gerstacker's Germalshausen; Eichendorff's Aus dem Leben eines Taugenichts; Wildenbruch's Das edle Blut; Jensen's Die braune Erica; Seidel's Lebrecht Huehchen; Fulda's Unter vier Augen; Benedix's Lustspiele (any one); or equivalents.

Course M. — 2 hours a week. (2 points.) *Intermediate German.*

Freytag's Die Journalisten; Schiller, Wilhelm Tell; Lessing's Minna von Barnhelm; Scheffel's Der Trompeter von Sakkingen; Uhland's poems.

Course N. — 2 hours a week. (2 points.) *Advanced German.*

Holzwarth, German Literature, Land and People; Goethe's Hermann und Dorothea; Lessing's Nathan der Weise; Schiller's Wallenstein; Scheffel's Ekkehard.

Sight reading without translation.

SPANISH

The courses in Spanish are parallel to the corresponding courses in French. The amount of work required in each course and the methods are approximately the same.

Course B. — (*Preliminary.*) 5 half-hours a week. Study of the language begun.

DeVitis, Spanish Grammar; DeVitis, Spanish Reader.

Course C. — 4 hours a week. (4 points.) *Prerequisite:* Spanish B. *Elementary Spanish I.*

DeVitis, Spanish Grammar; DeVitis, Spanish Reader.

LATIN

Course O. — 5 half-hours a week. (*Preliminary Course.*) Study of the simple inflectional forms; marking of quanti-

ties; reading aloud; translation of sentences from Latin into English, and from English into Latin; translation at hearing; easy connected Latin and English.

Smith, Latin Lessons.

Course A. — 4 hours a week. *Elementary Latin I.* Review and continuation of work of Course O; thorough review of forms with use of note-book; composition and derivation of words; systematic study of syntax of cases and verb.

Smith, Latin Lessons.

Course B. — 4 hours a week. *Elementary Latin II. Caesar.* Continuation of preceding work; study of the structure of sentences in general, and particularly of the relative and conditional sentence, indirect discourse, and the subjunctive; sight translation, military antiquities.

Bennett, *Cæsar* (Books I.-IV.); Bennett, Latin Grammar; Bennett, New Latin Composition.

Course C. — 4 hours a week. (4 points.) *Elementary Latin III. Cicero.* Continued systematic study of grammar and composition; study of Roman political institutions; short passages memorized: prose and poetry at sight.

Bennett, *Cicero* (four orations against Cataline, Archias, Manilian Law); Bennett, New Latin Composition.

Course D. — 4 hours a week. (4 points.) *Elementary Latin IV. Virgil.* Continuation of preceding courses; prosody (accent, general versification, dactylic hexameter).

Bennett's *Virgil's Æneid* (Books I.-VI.); Bennett, Latin Grammar; Bennett, New Latin Composition.

Course M. — 3 hours a week. (3 points.) *Intermediate Latin I.* The public and private life of the Romans as told in the Latin Literature. Prose composition. Recita-

tion; occasional explanatory lectures; parallel reading. (1) *First half-year*: The Roman Historians; (2) *Second half-year*: The Roman Poets.

(1) Melhuish, *Cape, Livy* (Books XXI., XXII.); Allen, *Tacitus' Germania*; (2) Page, *Horace's Odes* (Books I., II.); Baker, *Horace's Satires and Epistles* (selected); (1, 2) Gildersleeve-Lodge, *Latin Composition*; Peck and Arrowsmith, *Roman Life in Prose and Verse*; Wilkins, *Roman Antiquities*.

Course N. — 3 hours a week. (3 points.) *Intermediate Latin II*. Continuation of Course M. (1) *First half-year*: Roman Philosophy; (2) *Second half-year*: Roman Drama.

(1) Shuckburgh, *Cicero's de Senectute and de Amicitia*; (2) Elmer, *Terence's Phormio*; (1, 2) Gildersleeve-Lodge, *Latin Composition*; Peck and Arrowsmith, *Roman Life in Prose and Verse*.

MATHEMATICS

Candidates for graduation must have credit for at least Mathematics C.

Course O. — 5 half-hours a week. Arithmetic completed; final review with special drill on common and decimal fractions, practical measurements, percentage and its applications. Algebraic symbols and the use of the equation introduced in the solution of simple problems. Special drill in the use of signs and the four fundamental operations of Algebra.

Course A. — 5 half-hours a week. *Algebra. To Quadratic Equations*. Special products and factors; common divisors and multiples; fractions, ratio, proportion, variation and inequalities; linear equations, both numerical and literal, containing one or more unknown quantities; special drill on problems; graphs and their use in linear equations and simple problems; square root and its applications; radicals and equations involving radicals; exponents, fractional and negative, and imaginaries.

Wentworth-Smith, *Academic Algebra*.

Course B. — 4 hours a week. *Algebra completed.* Quick review of powers and roots; the theory of the quadratic equation, and equations with one or more unknown quantities that can be solved by methods of the quadratic equation; the statement and solution of problems; graphs of the simpler equations of the second degree; cube root with applications; arithmetical and geometrical progressions with the theory; the binomial theorem with positive integral exponents.

Wentworth-Smith, Academic Algebra.

Course X. — 5 half-hours a week. *Complete Arithmetic.* Commercial problems; review of common and decimal fractions; metric system; mental arithmetic; percentage and the applications; mensuration. *Not counted for graduation. Intended especially for business pupils, and as a review for prospective teachers.*

Van Tuyl, Complete Business Arithmetic (or) Moore and Miner, Concise Business Arithmetic.

Course C. — 5 hours a week. (5 points.) *Prerequisite:* Course B. (1) *Plane Geometry.* 4 hours a week. (4 points.) The usual theorems and constructions, including the general properties of plane rectilinear figures; the circle and the measurement of angles; similar polygons; areas; regular polygons and the measurement of the circle. The solution of numerous original exercises, including loci problems. Application to the mensuration of lines and plane surfaces.

Wentworth-Smith, Plane Geometry (or) Hart & Feldman, Geometry.

(2) *Algebra from Quadratic Equations.* 1 hour a week. (1 point.) Review for students who have had the Algebra but need a further drill, and for students intending to take college entrance examinations or the college entrance certificate.

Wentworth-Smith, Academic Algebra.

Course D. — 3 hours a week. (3 points.) *Prerequisite:* Course C. (1) *Solid Geometry*. First half-year.

The usual theorems and constructions of good text-books, including the relations of planes and lines in space; the properties and measurements of prisms, pyramids, cylinders and cones; the sphere and the spherical triangle. The solution of numerous original exercises, including loci problems. Applications to the mensuration of surfaces and solids.

(2) *Plane and Spherical Trigonometry*. Second half-year. Definitions and relations of the six trigonometric functions as ratios; circular measurements of angles. Proofs of principal formulas, in particular for the sine, cosine, and tangent of the sum and the difference of two angles, of the double angle and the half angle, the product expressions for the sum or the difference of two sines or of two cosines, etc., the transformation of trigonometric expressions by means of these formulas. Solution of trigonometric equations of a simple character. Theory and use of logarithms (without the introduction of work involving infinite series). The solution of right and oblique triangles and practical applications, including the solution of right spherical triangles.

Wentworth-Smith, *Solid Geometry*; (2) Wentworth-Smith, *Trigonometry*.

Course M1. — 3 hours. (3 points.) *Analytical Geometry*. This course includes the definitions, equations and simplest properties of the straight line and conic sections. Particular attention is paid to plotting and to numerical problems.

Smith & Gale, *New Analytical Geometry* (or) Riggs, *Analytical Geometry*.

Course M2. — 1 hour. (1 point.) *Higher Algebra*. The subjects included are: Functions and Theory of Limits, Derivatives, Development of Functions in series, convergency of series, theory of logarithms, determinants, theory of equations (including Sturm's theorem).

Merrill and Smith, *Selected Topics in College Algebra*.

Course N. — 2 hours a week. *Prerequisite:* Course M. *Calculus.* (2 points.) Elementary course in the differential and integral calculus.

Granville, *Differential and Integral Calculus.*

NATURAL SCIENCE

Candidates for graduation must take at St. Mary's 4 points in science.

Course A. — 4 half-hours a week. *General Elements of Science.* A simple general treatment of the elementary facts of the various branches of natural science.

Clark, *General Science.*

Course B. — 4 half-hours a week. *Physical Geography* (a) The study of a standard text-book to gain a knowledge of the essential principles and of well-selected facts illustrating those principles. (b) Individual laboratory and field work comprising about 40 exercises.

Tarr, *Principles of Physical Geography.*

Course C. — 4 hours a week, second half-year. (3 hours recitation and demonstration and one double-hour laboratory practice.) *Elementary Biology.* (2 points.) (a) A brief review of the general principles of animal physiology. (b) The general principles of plant life, and the natural history and classification of the plant groups.

Individual laboratory work; stress laid upon accurate drawing and precise expressive description.

Moore, *Physiology of Man and the Lower Animals;* Bailey, *Botany.*

Course D. — 4 hours a week for the year. (3 hours recitation and demonstration, 1 double-hour laboratory.) *Elementary Chemistry.* (4 points.) (a) Individual laboratory work. (b) Instruction by lecture-table demonstration, used as a basis for questioning upon the general principles in-

volved in the student's laboratory investigations. (c) The study of a standard text-book to the end that a student may gain a comprehensive and connected view of the most important facts and laws in elementary chemistry.

Brownlee, *First Principles of Chemistry and Laboratory Manual*.

"PHILOSOPHY"

The following courses are intended for general all-round development and are required of all candidates for graduation.

"Philosophy M1." — 2 hours a week, first half-year. (1 point.) *Civil Government*. The leading facts in the development and actual working of our form of government.

Fiske, *Civil Government in the United States*.

"Philosophy M2." — 2 hours a week, second half-year. (1 point.) *Political Economy*. The principles of the science made clear and interesting by their practical application to leading financial and industrial questions of the day.

Ely and Wicker, *Elementary Economics*.

"Philosophy Na1." — 2 hours a week, first half-year. (1 point.) *Ethics*. A general outline of the foundation principles, especially as applied to the rules of right living.

Janet, *Elements of Morals*.

"Philosophy Na2." — 2 hours a week, second half year. (1 point.) *Evidences*. A study of the evidences for the truth of theistic belief discoverable by the light of nature independent of a special revelation; followed by a study of the evidences of Christian belief, demonstrating the truth of the New Testament narratives and the divine origin of Christianity.

Fisher, *Manual of Natural Theology*; Fisher, *Manual of Christian Evidences*.

"Philosophy Nb1." — 2 hours a week, first half-year. (1 point.) *Psychology*. A brief introduction to the subject, the text-book being supplemented by informal lectures and discussions.

Halleck, *Psychology*.

"Philosophy Nb2." — 2 hours a week, second half-year. (1 point.) *Social Service*. An elementary treatment, with discussions of practical problems suggested.

Davis, *The Field of Social Service*.

PEDAGOGY

Pedagogy I. — 2 hours a week. (2 points.) Intended to prepare students to become teachers; it is also useful in making them better students.

The chief aims of this course are to learn what methods in teaching have been proven the best and to study the psychology of the child. With this is combined some practical instruction in Hygiene and Social Work. The instruction is partly by text-books and partly by informal lectures and discussions. Actual practice in teaching is also afforded, when desirable.

Colgrove, *The Teacher and the School*; Hart, *Educational Resources of Village and Rural Communities*; Fisher and Fisk, *How to Live*; James, *Talks to Teachers*.

BIBLE STUDY

Both resident and local students are required to take a one-hour course in Bible study. On account of the varying lengths of time spent at the School by different students, the variation of the classes which they enter, and the difference in knowledge of the subject shown by members of the same college class, it is difficult to arrange these courses in as systematic a way as might be desired.

Students are therefore assigned to Bible classes partly on the ground of age and partly on the ground of the amount of work done and the length of time spent at the School.

There are four divisions pursuing separate courses. These courses are designed to cover the Old and New Testament and the History of the Bible, in two years; and then to give a fuller knowledge of these subjects to those pursuing a longer course at the School.

The instruction is partly by lectures, accompanied by the use of a uniform edition of the Bible (with references, dictionary, maps, etc.) as a text-book; and partly by Instruction Books.

All resident students are also required to take a half-hour course in one of the Sunday classes. These courses are either on the Bible, or the Prayer Book, or Church History.

DEPARTMENT OF MUSIC

GENERAL REMARKS

Music is both an Art and a Science. As such, the study of music is strong to train the mind, to touch the heart, and to develop the love of the beautiful. The importance of this study is being more and more realized by the schools, and its power felt as an element of education. No pains are spared in preparing the best courses of study, methods of instruction and facilities of work, in this department.

It is the aim of the Music Department of St. Mary's to give students such advantages in technical training, in interpretative study, and in study of musical form and structure, as will enable them not only to develop their own talent, but also to hear, to understand, and to appreciate the beautiful in all music.

The department is well equipped with a Miller, a Knabe, and a Steinway grand pianos, in addition to twenty-six other pianos and three claviers. The practice rooms are separate from the other buildings, and there is a beautiful Auditorium which seats six hundred and fifty people.

Organ pupils are instructed on an excellent two-manual pipe organ, with twenty stops, and a pedal organ. A Kinetic electric blower adds greatly to the convenience of instruction and practice.

Courses of study are offered in Piano, Voice, Organ and Violin.

CONCERTS AND RECITALS

For the purpose of acquiring confidence and becoming accustomed to appearing in public, all music pupils are required to meet once a fortnight in the Auditorium for an afternoon

recital. All music pupils take part in these recitals, which are open only to members of the School.

Public recitals are given by the advanced pupils during the second term of the school year.

A series of Faculty recitals is given during the year and there are frequent opportunities for hearing music by artists, both at St. Mary's and in the city.

THE CHOIR

No part of the School music is regarded as of more importance than the singing in Chapel. The whole student body attends the services of the Chapel and takes part in the singing. The best voices are chosen for the choir, which leads in all the Chapel music, and often renders special selections, and for this purpose meets once a week for special practice. The students in this way become familiar with chanting, with the full choral service, and with the best church music. Membership in the choir is voluntary, but students admitted to the choir are required to attend the weekly rehearsal.

A short rehearsal of the whole School is conducted by the Rector after the service in the Chapel on Saturday evenings.

THE CHORUS CLASS

The Chorus Class is not confined to the music students, but is open to all students of the School, without charge. This training is of inestimable value, as it gives practice in sight reading and makes the student acquainted with the best choral works of the masters — an education in itself.

Care is taken not to strain the voices and attention is paid to tone color and interpretation. The beauty and effect of chorus singing is in the blending of the voices, and to sing in chorus it is not necessary to have a good solo voice.

From the members of the Chorus Class voices are selected

by the Chorus Conductor for special work. Membership in the Chorus Class is voluntary. But parents are urged to require this work from their daughters, if they are deemed fit for it by the Conductor. When, however, a student is enrolled, attendance at rehearsals is compulsory, until the student is excused by the Rector at the request of the parent.

RELATION TO THE ACADEMIC DEPARTMENT

Studies in the Music Department may be pursued in connection with full academic work, or may be the main pursuit of the student.

Study in the Music Department is counted to a certain extent toward the academic classification of regular students of the Academic Department. The theoretical studies count the same as Academic studies. The technical work is given Academic credit in accordance with certain definite rules. (See page 65.) Not more than three points credit in Music in one year, nor more than twelve points in all, can be counted toward graduation from the College.

Pupils specializing in music are, as a rule, expected to take academic work along with their musical studies. This is in accordance with the prevailing modern ideals in professional studies and the pursuit of special branches which require some general education in addition to the acquirements of a specialist. Students from the city may take lessons in music only. Certificates in Music are awarded only to students who have completed the required minimum of academic work. (See page 37.)

CLASSIFICATION IN MUSIC

Students entering the department are examined by the Director and assigned to a teacher.

Thereafter, at the end of the first half-year (or earlier if advisable), the student's classification in music is decided and she is enrolled in the proper class. This determines her degree of advancement in her musical studies.

The examinations for promotion are held semi-annually. The marks in music indicate the quality of work, not the quantity. Promotion is decided by an examination, which shows both that the required amount of work has been done and that it has been well done.

Candidates for promotion or awards are required to perform certain stipulated programs before the Faculty of Music.

To be classified in a given class in Music the student must have completed the entire work indicated below for the previous class or classes, and must take the whole of the work laid down for the class she wishes to enter. Technical work is not sufficient for enrollment in a given class without the theoretical work.

Classification in music is entirely distinct from academic classification; but the satisfactory accomplishment of the full work of the Freshman or higher classes in music is counted toward academic graduation, provided the student is at that time a member of the College.

CLASSES IN MUSIC

(It should be carefully noted that the names of the classes, as here used, are of musical standing only, and do not refer to the academic class of which the same student may be a member.)

The regular course is designed to cover a period of four years from the time of entering the Freshman class, but the thoroughness of the work is considered of far more importance than the rate of advance. It may require two or more years to complete the work of the Preparatory class.

Preparatory. — *Course 1 in Theory and Course 1 in Piano, or in Voice, or in Violin.*

Freshman. — *Course 2 in Theory and Course 2 in Piano, or in Organ, or in Voice, or in Violin.*

Sophomore. — *Course 3 in Theory and Course 3 in Piano, or in Organ, or in Voice, or in Violin.*

Junior. — *Course 4 in Theory and Course 4 in Piano, or in Organ, or in Voice, or in Violin.*

Senior. — *Course 5 in Theory and Course 5 in Piano, or in Organ, or in Voice, or in Violin.*

AWARDS

The certificate of the Department is awarded under the following conditions:

1. The candidate must have completed the work, theoretical and technical, of the Senior Class in the Music Department. (See above.)
2. The candidate must have been for at least two years a student of the department.
3. The candidate must have finished the technical work required and have passed a satisfactory examination thereon, at least one-half year before the certificate recital which she must give at the end of the year.
4. The candidates must have completed the required minimum of Academic Work. (See page 37.)

A *Teacher's Certificate* is given on the completion of the theoretical and technical courses in Piano, Voice, Organ, or Violin, without public recital, for which is substituted work in pedagogy and one year of practical teaching under supervision. Work in this line is intended to conform as far as possible to the State requirements for a Music Teacher's Certificate. For further information see page 69.

The Diploma, the highest honor in the Music Department, is awarded to a student who has already received the Certificate and who thereafter pursues advanced work in technique and interpretation for at least one year at the School.

ACADEMIC CREDIT FOR MUSIC COURSES

Theory 3 or 4 or 5 receive academic credit of 1 point each.

The foregoing studies are credited, like any academic subject, only when the student has attained an average of 75 per cent. on the recitations and examinations of the year.

The *technical* work in Music is also credited for academic classification, as follows:

The completion at the School of the technical work in the Freshman, Sophomore, Junior, or Senior classes in Music will entitle the student to 3 points of academic credit for the work of each class thus completed under the following conditions:

(1) Not more than three points may be earned in any one year in Piano, Voice, Violin or Organ — whether one or more of these subjects is studied.

(2) Not more than 12 points (one-fifth of the total amount required for graduation from the college) may be earned in all.

(3) In order to be entitled to credit the pupil must be a member of the College. (Preparatory pupils may not count Music toward subsequent academic graduation.)

(4) In order to be entitled to credit for the technical work of a given class in music, the student must also have completed satisfactorily the theoretical work of that class.

Promotion to a given course in technical work is evidence of the satisfactory completion of the work of the previous course.

THE COURSES

The courses in Music are divided into *Theoretical* (including for convenience History of Music) and *Technical*.

THEORETICAL COURSES

(One hour each per week. Academic credit: 1 point.)

Theory 1. Evans' Elements of Music used in the Preparatory Department of Peabody Conservatory. Dictation. Lessons in rhythm.

Theory 2. Solfeggio.

Theory 3. Chadwick's Lessons in Harmony with Keyboard Harmony.

Theory 4. Harmony continued. Elson's Theory of Music.

Theory 5. Elson's Theory continued. History of Music, with lectures and illustrations.

TECHNICAL COURSES

In general, each course corresponds to a year's work for a pupil with musical taste. But even faithful work for some pupils may require more than a year for promotion.

PIANO

Course I.—All major scales in chromatic order, hands together, quarter note = M.M. 100. Harmonic and melodic minor scales, hands separate, eighth note = M.M. 100. Major arpeggios, hands separate, quarter note = M.M. 80. Studies, Duvernoy 176; Kohler op. 157, 242; Heller op. 47; Burgmuller op. 100. Easier sonatinas by Lichner, Clementi, Kuhlau, etc. Read at sight first-grade piece.

Course II.—Major scales, hands together, quarter note = M.M. 116. Harmonic and melodic minor scales, hands separate, quarter note = M.M. 100; together = M.M. 80. Arpeggios, major and minor, hands separate, quarter note 92. Duvernoy op. 120; Czerny 636; Le Couppey op. 20; Heller op. 46; Bach Little Preludes and Fugues. One major scale in octaves, hands separate, eighth note = M.M. 120. Turner, Octaves op. 28. Vogt, Octaves. Sonatinas, Kuhlau, Diabelli, etc. Read at sight second-grade piece.

Course III.—Harmonic and melodic minor scales, hands together, quarter note = M.M. 116. Arpeggios, major and minor, hands together, quarter note = M.M. 92. Major scales in octaves in chromatic order, hands separate, quarter note = M.M. 72. Three scales in thirds, sixths, tenths, and contrary motion, quarter note = M.M. 100. Czerny 299; Bernes op. 61; Krause op. 2; Heller op. 45; Bach Two-Part Inventions. Easier Sonatas, Clementi, Mozart, Haydn, Beethoven. Read at sight third-grade piece.

Course IV.—Minor scales in 16th notes, hands together, quarter note = M.M. 132. Major and minor arpeggios, hands together, in sixteenth notes, quarter notes = M.M. 116. Three minor (melodic and harmonic) scales in thirds, sixths, tenths, and contrary motion, played in sixteenth notes, quarter note = M.M. 100. Major scales in octaves, hands together, played in sixteenth notes, quarter note = M.M. 72. Scale of C in double thirds, hands separate, played in sixteenth notes, an eighth note = M.M. 100. Bach French Suites, Three-Part Inventions. Cramer, Etudes, Clementi, "Gradus ad Parnassum." A sonata (Beethoven, Mozart or Haydn) and a modern composition to be mastered technically and interpreted by the student, without assistance. Read at sight a third grade piece or play a simple accompaniment.

Course V. — Six major scales and six minor scales (three harmonic and three melodic) in thirds, sixths, tenths, and in contrary motion, played hands together in sixteenth notes, quarter note = M.M. 72. Arpeggios dominant and diminished 7ths, hands together, played in sixteenth notes, quarter note = M.M. 116. All major scales in double thirds, hands separate, played in sixteenth notes, quarter note = M.M. 72. Bach, Well Tempered Clavichord and advance studies in interpretation. Public recital.

FOR DIPLOMA

Course VI. — Preludes and Fugues from Bach's Well Tempered Clavichord, 1 or 2. Concert studies, Moscheles, Moszkowski, Joseffy. The student must have a repertoire including works of Beethoven, Mozart, Haydn, Chopin, Mendelssohn, and of modern composers, MacDowell and others. Public recital.

COMPOSITION CLASS

Pupils of advanced grades may join a voluntary class in composition, in which they are taught to express correctly their original musical ideas. This class is under the supervision of Mr. R. Blinn Owen.

VOICE

- Course 1. Breath control, sight singing and tone development and music appreciation. Scales and arpeggios sung slowly. Sieber, Eight-measure Studies. Nava, Elements of Vocalization. S. Marchese, op. 15. Bona, Rhythmical Articulation. Simple songs and ballads.
- Course 2. Vocalization, poise, sight singing. Music appreciation. Studies by Lamperti, Concone, Vocalises, Bordogni, Easy Vocalises, S. Marchese, op. 15 and Vaccai. Modern songs and easy classics.
- Course 3. Vocalizations. Sight singing. Music appreciation. Studies by Mazzoni, Marchesi, Concone, Lamperti. Panofka, op. 81. Vaccai Shakespeare, Art of Singing. Sight singing. Ballads and simple old French and Italian songs.
- Course 4. Vocalization. Sight singing. Music appreciation. Studies by Vannini, Otto Vocalizzi. Panofka, op. 81. Spicker, Masterpieces of vocalization, Books 1 and 2, Manuel Garcia, Studies. Sight singing. Arias from the old and modern Operas.

Course 5. Vocalizations, Sight singing and Embellishment and studies in interpretation. Studies either in Dramatic, Colorature, or Lyric. Sieber, op. 129-130. Vannini. Spicker, Master Studies, Books 3 and 4. Panofka, op. 81. Classic songs and arias. Oratorio and opera. Public recital.

For examination the student must sing Scales, Roulades and Arpeggios rapidly. She must have a repertoire of classic and modern songs and be able to sing Arias, too, from any of the operas and oratorios studied.

ORGAN

Practical instruction is given from the first rudiments to the highest difficulties of the instrument, both in its use as an accompaniment to the different styles of Church music, and in the various methods of the employment of the organ as a solo instrument.

Opportunity is given to acquire confidence and experience by practice in accompanying the services of the Chapel, beginning with the easier work at the daily services of the School and going on through the accompaniment of anthems and more elaborate services on Sunday.

Course I.—The organ pupil must have enough work in piano to enable her to enter the Freshman Class in piano. This constitutes Preparatory work for the organ course.

Course II.—Pedal Studies by Horner, Books 1 and 2. Pedal scales and arpeggios, slowly. Studies by Anton Andree. Two and three part playing, hands separate. Hymn playing.

Course III.—Bach's Pedal Studies. Easy Preludes and Fugues by Merkel, Batiste and Bach. Service playing. Easy transposition and Modulation and easy Improvisation.

Course IV.—Sight reading. Bach's Preludes and Fugues. Sonatas, Symphonies and Overtures by Widor, Guilmant, Mendelssohn. Woltzenholme, Service and Chorale playing, Transposition, Modulation and Improvisation.

Course V.—Sight reading, Bach's Preludes and Fugues, Carl's Master Studies, Service and Chorale playing. Transposition, Modulation and Improvisation. The following work must be done for examination: Play a prepared piece. Read at sight a selected piece (on two manuals and pedal). Modulate to any key called for (4 tests). Transpose a selected Hymn up or down one tone (at sight). Paper work in Hymnology, Musical Form, Organ construction and tuning, Choir training, Musical Dictation and General questions in Musical knowledge.

An advanced piano student might do the work of two of the above courses in one year.

VIOLIN

The course in Violin is indicated in the summary given below. Pupils of the department, if sufficiently advanced, are required to take part in the Orchestra, which is included in the regular work of the department.

Course 1.—Exercises and studies by Heming, David (Part I.). Dancla, Hofman op. 25, Wohlfahrt op. 45. Easy solos by Hauser, Sitt, Dancla, Papini, etc.

Course 2.—Exercises and studies by Schradieck, David (Part II.), Sevcik op. 6, Kayser op. 37. Solos adapted to the needs of students.

Course 3.—Exercises and studies by Schradieck, David (Part II.), Sevcik op. 6, op. 8, op. 9, Dont, Kayser op. 20, Kreutzer. Solos by DeBeriot, Dancla, etc. Modern composers.

Course 4.—Exercises and studies by Schradieck, Sevcik, Rode, Kreutzer. Sonatas, Concertos by Viotti, Spohr, DeBeriot, etc.

Course 5.—Exercises and studies by Sevcik, Mazas, Fiorillio. Sonatas, Concertos. Public recital.

A knowledge of piano, sufficient to play second grade pieces at least, is required in the case of pupils in the last two courses.

NORMAL WORK IN PIANO

Steps have been taken throughout the country to see that properly qualified teachers shall have certificates from some

duly authorized authority. The qualified teacher is entitled to such a certificate, and the employer has a right to require such evidence that the teacher is qualified. This is as true of teachers of Music as of any others. Plans are being worked out to arrange some central board of certification for music teachers. To provide for the preparation of those who wish to take the examinations of such a board the School has arranged a special course with special fees under a special instructor for Normal work in Piano. The work is adapted to the needs of each student, and to the requirements of the examining board when fully arranged. Miss Martha A. Dowd, a teacher of long and varied experience, who has made a special study of the subject under Mr. Edwin Farmer, of New York, and Mr. Clarence G. Hamilton, of Wellesley College, has charge of such students.

ART DEPARTMENT

The aim of the Art Department is to afford an opportunity for serious study, and to give a thorough Art education, which will form the basis of further study in the advanced schools of this country and abroad; also, to enable pupils who complete the full course to become satisfactory teachers. All work is done from nature.

The Studio is open daily during school hours. Candidates for a certificate in the Art Department must pass satisfactorily the course in Drawing, Painting, and the History of Art, and must also satisfy the academic requirements for a certificate, as stated on page 37.

The technical work in the *Art Course, leading to a certificate*, ordinarily requires a period of three years for completion. About half of this time is required for Drawing, and the second half for Painting.

I. *Drawing*. The student is first instructed in the *free-hand* drawing of geometric solids, whereby she is taught the fundamentals of good drawing, the art of measuring correctly, and the drawing of straight and curved lines. This work is exceedingly important.

Next the student is taught drawing from still-life, with shading; the drawing of plants; of casts; original designs — conventional and applied — in black and white, and in color; and pencil sketches from nature.

After this comes charcoal drawings; or shading in pen and ink; or wash-drawings in monochrome, as in magazine illustrating.

II. *Painting*. This includes work in oil and in water color.

The student is required to paint two large still-life groups; two large landscapes; two flower studies, one a copy and one from nature; several sketches from nature, and two original designs.

III. *History of Art.* This study includes the history of Architecture, Sculpture, and Painting. This course is important and is required of all students in the regular art course.

Special Courses. — Pupils who do not wish to take the regular course may take any of the above courses or of the following special courses:

1. Flower Painting. — Special attention is given to flower painting in water color.

2. Still-life Painting. — This work is preparatory to more advanced work in the flower painting and life classes. Either oil or water color may be used as a medium.

3. China Painting.

4. Life Class. — A living model is provided from which the students may draw and paint.

5. Sketch Club. — This club is formed of students who take turn in posing in costume. The same model poses only once. During the spring and fall months outdoor sketching from nature is done.

6. Advanced Antique. — All classes are graded according to this work. Drawing from Greek antiques in charcoal is required of all pupils taking the full course.

7. Composition Class. — This class is one of the most important in the department, and makes for the development of the creative and imaginative faculties. Subjects are given and "pictures" must be painted and submitted for criticism on certain days in the term.

8. Design Class. — This work is planned according to the principles originated and applied by Arthur W. Dow, and is a combination of the Occidental and Oriental principles. A close study of nature and an original imaginative use of her forms in design is the keynote of this method.

9. Architectural and Mechanical Drawing. — To supply the demand for women draftsmen in architects' offices, a special course in Architectural and Mechanical Drawing is offered by the School. The course begins with geometrical figures, projections of objects, and leads up gradually to the highest forms of architectural work.

10. Stenciling. — This class offers an opportunity for applying a knowledge of designing.

BUSINESS DEPARTMENT

The Business Department of St. Mary's was established in 1897 to meet the growing demand for instruction in the commercial branches, which are more and more affording women a means of livelihood. The course is planned to accomplish this purpose as nearly as possible.

The curriculum embraces thorough instruction in Stenography, Typewriting, Manifolding, etc.; Bookkeeping, Arithmetic, Penmanship, and English.

Students taking, as is advised, the course in connection with academic work, would ordinarily complete the Business Course in one school year.

Students may take either the full course or any part of it.

Graduates of the Department have been universally successful in their practical business engagements, and are the best recommendation for the work of the department.

REQUIREMENTS

In order to be well prepared to take the course to advantage, students, before entering the Business Department, should have satisfactorily completed the work of the Preparatory School or its equivalent.

Attention is called to the fact that the services of a stenographer and her ability to command a high salary depend not so much on her technical skill in actual typewriting and stenography, to which much may be added by practice afterwards, but to the preliminary mental equipment with which she undertakes her technical preparation.

AWARDS

The *Business Certificate* is awarded those students who complete the work of the full course, including all the work required for certificates in Stenography, Typewriting and Bookkeeping.

The *Diploma* of the department is reserved for those students who, in addition to completing the work required for the Business Certificate, have the mental equipment to do unusually good work in their profession, and who have demonstrated their fitness for such work by actual practice.

Certificates in Stenography, Typewriting or Bookkeeping are awarded students who have completed the respective requirements stated below.

COURSES

In Stenography, the Isaac Pitman System of Shorthand is used. This is the standard system, is easily acquired, and meets all the demands of the amanuensis and the reporter.

The work of the courses and the requirements for Certificates are as follows:

Stenography.—The texts used are Isaac Pitman's Short Course in Shorthand, Business Correspondence in Shorthand Nos. 1 and 2, and Book of Phrases and Contractions. In connection with the texts, the following books from the Isaac Pitman shorthand library are used in class for reading and dictation purposes: Vicar of Wakefield, Irving's Tales and Sketches, Macaulay's Warren Hastings, Dickens' Haunted Man, Leaves from the Note Book of Thomas Allen Reed, etc.

The pupils are taught Manifolding, Composition, Punctuation, Spelling, Business Forms, Correspondence and Reporting.

To receive the Certificate, the student must have completed the required work in the foregoing; must have attained a speed of at least 80 words a minute from dictation; and must have completed the work of C English in the Academic Department.

A certificate in Stenography will not be given unless the student has also taken the course in Typewriting.

Typewriting.—The touch system is used, and to obtain the Certificate the student must have attained a speed of 50 words a minute from dictation; 40 words from printed matter; and 30 words from stenographic notes; and must have completed the work of C English.

Bookkeeping.—Miner's Bookkeeping (Introductory Course) is used as a text. As a student advances, the instruction becomes thoroughly practical, a regular set of books is opened, and the routine of a well-ordered business house thoroughly investigated and practically pursued. The object is to prepare the student to fill a position immediately after graduation from the School.

For the Certificate, in addition to the technical work in Bookkeeping, the course in Commercial Arithmetic (Math. X) must be completed.

DEPARTMENT OF ELOCUTION

The faculty of expressing oneself clearly and effectively is valuable in every calling. A well-trained voice and clear enunciation are equally desirable in ordinary conversation and in public speaking. The purpose of the study of elocution is to attain these ends; to broaden the power of individual thinking, to awaken a love and appreciation of literature by the lucid interpretation of it to others, and to train teachers.

REGULAR REQUIRED WORK

Students of the Freshman and Upper Preparatory classes are required to take a period of expression each week in connection with their regular work, and for this there is no extra charge. This course deals with fundamental reading. Particular attention is paid to the standing position, articulation, pronunciation, projection, breath control, and the correction of mannerisms, leading the student to read intelligently so as to give pleasure to the listener.

SPECIAL WORK

The special courses, which should be taken by students in connection with work in the academic department and for which the charge is extra are (1) Class Expression and (2) Private Expression.

CLASS EXPRESSION

In this class the number is limited and each student receives careful individual attention. The course is so arranged as to afford the student the opportunity to appear in informal recitals from time to time, thereby gaining in confidence and poise.

PRIVATE EXPRESSION

The course of the private pupil is more inclusive. A thorough training is given in all the principles of expression. During the year each student appears in public recitals, for which she is taught to interpret the best literature.

Private pupils are admitted to the Dramatic Club, giving them the advantage of the study and presentation of at least two good plays during the year.

The academic credit for this course is 3 *points* for each year.

AWARDS

As in other departments, the Certificate is only awarded if the student has completed the required Minimum of Academic Work in the College (see page 37).

The regular course of the department is planned to extend over four years, leading to the Diploma.

The Certificate is awarded on the completion of the work of the Third Year and the giving of a public recital.

Students who have practically completed the academic work before taking up the work of the department may be able to complete the Three Years' Course in two years.

OUTLINE OF THE COURSE FOR DIPLOMA OR CERTIFICATE

FIRST YEAR

Practice Book of Leland Powers School.—Evolution of Expression, Vols. I and II.

Public Reading.—The major part of the time is devoted to fundamental problems. A portion of each week is devoted to drill on selections of the student's individual choice, and these selections are presented at informal recitals during the year.

Gesture.—Freeing exercises. Significance of carriage, attitude and movement. Principles of gesture.

Voice.—Fundamental work of freeing and developing the voice. Basic principles of voice production; voice placing, deep breathing, control of breath, vowel forming, consonantal articulation, development of vocal range, intonation, melody of speech. Correction of individual faults.

Dramatic Art.—Platform deportment. Correct sitting, standing and walking, entrance and exit, platform methods and traditions. Presentation of scenes and one act plays.

Pantomime.—Elementary principles. Correction of defects and mannerisms in bodily expression and in facial expression.

SECOND YEAR

Practice Book of Leland Powers School.—Evolution of Expression, Vols. III. and IV. Principles of the four volumes—a careful study of the sixteen laws of evolution which are founded on psychological principles.

Public Reading.—Students are allowed more freedom in their choice of selections.

Gesture.

Voice.—Review of fundamentals.

Emerson System of Physical Culture.

Dramatic Art.—Presentation of scenes and one-act plays.

Recitals.

THIRD YEAR

Poetic Interpretation.—The poetry of Tennyson, Lowell, Longfellow, Kipling, and other masters.

Applied Gesture and Voice.

Physical Training.—The four divisions of the Emerson System in their relation to unity and expression. (Normal work.)

Impersonation.—Two or more Shakespearean plays with special reference to the differentiation of the characters.

Dramatic Art.—Study of the farce, comedy, burlesque, melodrama, and tragedy. Dramatization of a story or original plot.

Recitals. (Public.)

FOURTH YEAR

Poetic Interpretation.—Continued.

Extemporaneous Speaking and Debate.

Pedagogy.

Psychology.

Gymnastics.—Floor work, including free exercises, apparatus work, marching, indoor and outdoor games.

Bible.—Bible and hymn reading.

Impersonation.—Continued.

Dramatic Art.—Classical plays.

Recitals.

HOME ECONOMICS DEPARTMENT

Home Economics, as a distinctive subject of study, is a study of the economic, sanitary and esthetic aspects of food, clothing and shelter as connected with their selection, preparation and use by the family in the home, or by other groups of people. Reference is also made to composition, classification, manufacture, adulteration and cost.

The Home Economics Department of St. Mary's accomplishes this instruction with the idea of developing the skill and self-reliance of the individual student, by the courses described.

The purpose of the instruction is to afford training in the subjects that pertain to life in the home, to aid the young woman to become proficient in practical housekeeping, and in making the home more beautiful.

The constant aim of the courses is to develop the initiative and independence of the student, skill in practical use of materials, and a knowledge of economical purchase and wise selection as of equal importance.

Well equipped laboratories for cooking and sewing afford excellent facilities for class work.

The work is planned to extend over two courses: a first year course and a second year course.

A Third Year may be added to the Home Economics Course for 1918-'19, to be known as Home Economics III. This will include:

Home Economics A III: Advanced Cookery. Advanced Dietetics.

Home Economics B III: Advanced Course in Dressmaking:

1. Drafting of paper patterns.
Application of these patterns in dressmaking.
2. Practical experiments of textile fabrics in the Chemistry laboratory.

AWARDS

The *Certificate in Home Economics* is awarded on the completion of the four courses (A I., A II., B I. and B II.) to those students who have also completed the Minimum of Academic Work in the College required for all Certificates. The Minimum of Academic Work is the same as for Certificates in other departments except that Science D (Chemistry) must be included in the *12 elective points*.

The *Certificate in Domestic Science* is awarded on the completion of Home Economics A I. and A II., under the same conditions as the full certificate as regards academic requirements.

THE COURSES

Home Economics A I ("Domestic Science I"); *General Cooking* (First Year) (Academic credit: *2 points*). Four hours a week of practical work and one hour of theory, in which the practical as well as the theoretical work is discussed.

The course includes a study of the following:

I. *Food materials and foodstuffs* — What food is; vegetable and animal foods; foodstuffs; foodstuffs in nutrition; food adjuncts.

II. *Fuels and cooking apparatus* — Comparison of different fuels; their use; their cost.

III. *Food Preparation* — (a) Principles of cooking; (b) Care of food in the house; (c) Weighing and measuring; (d) Processes of food preparation; (e) Preparing and mixing; (f) Cooking processes; (g) Disposal of waste food.

IV. *Causes of spoiling foods* — Methods of preservation.

V. *Heat and its application to food* — Methods of conveying; losses in heating.

VI. *Special attention to various methods of preparing:* Fruits; vegetables; cereals and their products; milk and milk products; eggs; fish; meats and meat substitutes.

VIII. *Household sanitation* — The dwelling; its location, selection and furnishing in relation to health problems; including also a study of lighting, ventilating and heating; the relation of germ life to water, ice and milk supplies, and to other foods, both uncooked and preserved by various methods.

Home Economics A II ("Domestic Science" II): (Second Year) (Academic credit: 2 points). A continuation of Home Economics AI, with the addition of the following:

I. *Food and dietetics* — Study of composition and nutritive value of foods; simple food chemistry; diet and dietaries.

II. *Household management* — Expenditure for food and shelter; buying and shopping methods; menus; balanced meals; relation to nutrition and cost.

III. *Cooking:*

1. Applied dietaries — Invalid and infant cookery.
2. Fancy cooking — Methods of preparation, garnishing and serving.

Special attention is paid in Home Economics A I and A II to preparation and serving. In serving, the table equipment, setting of the table and serving are carefully studied and practiced.

A large recently remodeled and newly equipped domestic science kitchen is arranged to provide the best facilities for class-work, both individual and co-operative, and a special dining-room gives the class opportunity for putting into practice methods of service. A series of luncheons is served by the class in this dining-room, applying the lessons on the



THE "SWORD DANCE" AT THE SHAKESPEARIAN FESTIVAL



THE PROCESSION AT THE 75TH ANNIVERSARY FESTIVAL, 1917

laying of the table, the serving of different meals, the preparation of the meal, the care of the dining-room, and of the table, silver, china, etc.

Home Economics B I ("Domestic Art I") (First Year): *General Sewing* — It is the aim of this course to train the fingers and to teach the student to apply the stitches as a means of constructing a definite article.

The course includes:

I. *Handwork*:

- a. The simple and necessary stitches required in garment making, learned as needed. The following are suggestive: hemming, gathering, running, overhand, etc.
- b. Seams and application usually needed, such as: French fell, tailor's, etc., and plackets.
- c. Decoration — Simple and attractive, designed and applied by the students making use of simple and decorative stitches.

II. *Machine work* — Use and care of machine and its simple attachments.

III. *Taking of measurements* — Cutting and making of undergarments.

IV. *Study of commercial patterns* — Their use, alteration and interpretation.

V. *Study and discussion of*:

- a. *Textile materials* — Their growth, use and manufacture.
- b. *Economics of dress; economics of selection of materials.*
- c. *Care and repair of clothing* — Suggestions for daily use, mending and remodeling.

Home Economics B II ("Domestic Art II") (Second Year): Advanced course in Garment Making to follow the general course.

It is the object of this course to give the student some technical skill which she can increase with practice. It includes the following:

I. Review of principles learned in general course of sewing.

II. Construction of more advanced garments:

- a. Cotton dress of sheer material — tucked blouse, principle of inserting lace or embroidery.
- b. Close fitting lining — putting together, fitting, finished seams.
- c. Wool dress, plans for seam finish, placket, fastenup.

III. Embroidery and decorative work — Towels, doilies, etc.

IV. Discussion of such subjects as:

- a. Clothing — Uses and selection; relation to health.
- b. History of costume.
- c. Costume design. Importance of artistic dress and its requirements; principles of design; value in color; color harmony; simplicity in dress; appropriateness.
- d. Use of patterns — Choice of materials; cost; economical cutting of garments, etc.

TEXT-BOOKS

The courses are based on the text-books of Professors Kinne and Cooley of Teachers' College, Columbia University, and students use these books as reference text-books.

A I. and B II.: Kinne & Cooley, *Foods and Household Management*.

B I. and B II.: Kinne & Cooley, *Shelter and Clothing*.

Constant reference is also had to the other current literature of the subject.

DEPARTMENT OF PHYSICAL TRAINING

Special stress at St. Mary's is laid on the care of the health and the physical training of the students.

All resident students are required to spend an hour daily in open air exercise, and all resident students, except Seniors and Juniors, are required to take the regular physical training course for three periods weekly.

A special class is provided for those who require special treatment, either on account of physical peculiarities or weakness. For such cases the family physician should send written instructions.

THE GYMNASIUM

The Gymnasium in Clement Hall is ideal for the purpose and is excellently equipped. The regular physical training exercises are given here, and the athletic sports are held here when the weather is unsuitable for games outside. So far as possible, however, the training is given in the open and the climate of Raleigh makes open air games and exercise possible practically throughout the year.

The one aim of the Physical Training Department is the conservation and development of the health of the students by their better physical training.

To determine the training proper for each student and to make it possible to denote the degree of improvement, a physical examination, with physical measurements and strength tests, is made of each student by the School Physician and the Physical Director at the beginning of each session and also during the second half-year. Comparative statements are sent to parents for their information.

THE COURSE

Daily exercise is required of all resident students.

The course is thoroughly practical and is intended to train the students in the art of managing their bodies, in standing, walking, using their limbs, breathing, and the like. The exercise is most wholesome and the training imparts to the students suggestions about their health which will be most useful to them throughout life.

Short talks on general hygiene are also given by the Physical Director.

Gymnastics: Two periods each week are devoted to Gymnastics with or without apparatus, and to games and folk dances.

The course includes free arm exercises with Indian Clubs and Dumb-bells for general development; folk-dances and exercises on German and Swedish apparatus to overcome awkwardness and develop strength, etc.

Athletics: At least one period each week is used in playing one or more of the team games: Basket-ball, Volley-ball, Captain-ball, or Playground-baseball.

AESTHETIC DANCING

A class or classes in Aesthetic Dancing begins during the fall term, and the course consists of twenty lessons, for which the charge is \$10.

A member of this class is allowed to substitute the Aesthetic Dancing for the regular Physical Culture classes on the days of the Dancing Class.

The Athletic Associations (mentioned on page 25) are under the general supervision of the Physical Director. Fall and Spring Outdoor Meets, Match Games almost weekly

between the teams in the games mentioned above, and Tennis Tournaments are held each year under the direction of the Department.

GYMNASIUM COSTUME

For use in the Physical Training classes each member of these classes is required to have

*One pair of full, black bloomers,
Four all white middy blouses,
One black kerchief tie,
Three pairs of black cotton stockings,
One pair of leather gymnasium shoes.*

The shoes will be properly fitted and furnished at the School; the other requirements should be provided before leaving home and brought to the School by the student.

GENERAL SCHOOL REGULATIONS

The effort of St. Mary's School is to maintain, as far as possible, the family life of the students entrusted to its care.

Local students are expected to conform to all the household requirements of the School while present.

The desire of parents will always be carefully considered, but the final authority in all cases is vested with the Rector. It is understood that in sending a student to the School the parent agrees to submit to such rules as the Rector thinks necessary for the good of the School as a whole.

Parents wishing students to have special permission for any purpose should communicate directly with the Rector, and not through the student.

No student will be permitted to take less than the minimum hours of work.

Written explanations must be presented by students requesting excuse for absence, tardiness, or lack of preparation in any duty.

In accepting the responsibility for the care of the students at St. Mary's, it is necessary to state that no boarding students are desired whose sense of honor is not sufficiently developed to make it possible to trust them —

(1) Not to endanger life and property by forbidden use of fire,

(2) Not to go off the ample school grounds without permission, and

(3) Not to be out of their proper place when they are expected to be in bed.

EXAMINATIONS

No student is excused from any of the regular school examinations, and all examinations missed by reason of illness must be made up.

ATTENDANCE

All students are required to arrive in time for the opening of the School session and to remain until it closes. If they arrive late without the Rector's approval, they are liable to forfeiture of their places in the School. If withdrawn before the close without the Rector's approval, their connection with the School is permanently terminated and their claim to a certificate of honorable dismissal is forfeited.

HOLIDAYS

The *only recess, or holiday*, when students are allowed to leave the School, is at the time of the Christmas vacation.

This holiday, as a rule, is of two weeks' duration. Every student is required to be present on time at the close of the Christmas vacation.

There is no Thanksgiving or Easter holiday, and students are not to leave the School at these seasons. Thanksgiving Day is a free day to be celebrated in the School, and Good Friday is a Holy Day, but otherwise the school duties are not interrupted.

ABSENCE

With the exception noted below, students are not allowed to leave the School except in cases of severe illness or for some other reason so serious as to seem sufficient to the Rector. The application should be made as early as possible directly by the parent to the Rector, in writing, if possible.

The following exception to this rule is, however, permitted: If the student's record warrants it, the Rector will allow the student one visit *to her home* during the second half year, simply on the request of the parent that she be allowed to come, the student leaving the School after 3 P. M. Saturday and returning the following Monday evening.

While the Rector will cheerfully grant such permissions, it is his duty to say that, in a session of only thirty-four weeks, with a recess at Christmas, *all such absences are highly undesirable for the sake of the student and the whole School.* Experience shows that any interruption of the school routine is usually demoralizing to the students, that the student who goes home is thereby made ill in a surprising percentage of cases, and that the probable exposure to contagious diseases, while traveling makes such a student on her return a possible menace to the health of the school.

An extension for serious cause of permitted absence must be obtained before the expiration of the time for which the original permission was given.

No absence whatever can be allowed within one week of Thanksgiving Day, or Washington's Birthday, or from Palm Sunday to Easter, inclusive.

A student who overstays her absence without the Rector's permission and approval will by that act terminate her connection with the school.

VISITS

The presence of a parent in Raleigh does not in any respect absolve a student from any regulations of the School without permission from the Rector, and obedience to the conditions governing such permissions is a matter between the student and the Rector alone.

The Rector is glad to have parents visit their daughters in Raleigh as often and for as long a time as may be convenient to them, and he will take pleasure in granting all possible privileges, not inconsistent with the welfare of the School, to enable parent and daughter to see each other. It is, however, not convenient to have parents spend the night at the school. In general, *students are not excused during school hours*, and no exception is made to this rule, except where a parent from a distance happens to stop over in

Raleigh for only an hour or two. Except for very serious necessity, parents are urgently requested not to ask that their daughters come to the Railway Station to meet them.

No student is allowed to spend the night outside of the School except with her mother, or one who sustains a mother's relation to her.

Visitors are not desired on Sunday. Ladies from the city are heartily welcome on afternoons other than Saturday or Sunday between half-past three and six. The members of the Faculty, assisted by some of the students, receive once a month on Wednesdays from four to half-past five.

All visitors are received in the parlor.

Invitations to students should be sent through the Rector.

CHURCH ATTENDANCE

Town students, as well as resident students, are required to attend the daily Chapel service at 9:00 A. M. As St. Mary's is distinctly a Church school, *all resident students are required to attend all Chapel services.*

ROOMS

The assignment of students to quarters is determined on the basis of date of formal application, age, classification, and length of time at the School. *To obtain a room assigned a student must arrive on time.*

(1) Until May 1st of each year, the applications of present students have preference over the applications of prospective students in the designation of the choice of room-places for the following year.

(2) Definite room-places are in no case assigned unless applications are regularly made for all the room-places in that room. If a student who files her application has no prospective room-mate with application on file she may be assigned to a definite hall, but not to a definite room.

(3) West Rock will be reserved for the younger students. Students who are both below the Freshman Class and less than sixteen years of age at the date of entrance will ordinarily be assigned to West Rock. (Present students will be reassigned to West Rock if they will be in the O or A classes the second year, regardless of age.)

In assigning students to rooms, the Rector does not waive the right to change a student at any time from one room to another if in his judgment it is best for the order of the School.

COMMUNICATIONS

All telegrams for the students should be addressed to the Rector.

All letters with regard to the students should be addressed to the Rector, but, when desired, communications pertaining to their health and personal welfare may be addressed to the Lady Principal.

Correspondence with the home circle is freely encouraged, but beyond this *there is no time*, even were it otherwise desirable, for letter writing.

DRESS

Parents will confer a favor by consulting simplicity in the dress of their daughters, and no dresses of extreme cut should be brought to the School.

All students are expected to wear simple white dresses at Commencement and at all public entertainments given by the School.

Dressmaking should, so far as possible, be attended to at home, as there is neither time nor opportunity for it while at St. Mary's.

HEALTH PRECAUTIONS

Students exposed to contagious diseases should not return to the School without previous consultation with the Rector.

The Rector strongly advises vaccination for immunity against smallpox and typhoid to be administered at home during vacation before entering the School.

POCKET MONEY

The School cannot advance funds to students for books, stationery, pocket money, or for any purpose, without previous and special arrangements with parents. Money for these purposes should always be deposited at the beginning of each session. The cost of books, stationery, sheet music, and art material should not ordinarily exceed \$30.00 for the year. Pocket money should in all cases be limited and should be deposited with the School, to be paid on call under the parent's direction.

Bills must positively not be contracted at the stores, and the merchants are notified to this effect.

GENERAL DISCIPLINE

With regard to discipline it is desired to have as few rules and to grant as many privileges as possible. But in so large a community the rules must be obeyed and enforced uniformly and the privileges must be withdrawn if they are abused or work injury to the individual and the School, and it must be remembered that no privilege can be allowed to any one which could not, *under similar circumstances, be allowed to all* who ask for it. In working together for the good of the whole School both parents and the School authorities will in the end succeed best in securing the good of each individual.

Parents, please remember that your daughter's character depends on learning the duty of obedience to law and order.

REQUISITES

Boarding students are required to bring with them —

Bed-linen for single bed.

4 sheets, 63x90.

3 pillow-cases, 19x34.

2 counterpanes, white.

1 pair blankets.

6 towels,

Cloak or cape,

Umbrella,

At least one pair of stout high shoes,

Overshoes.

These, and all articles of clothing, must be distinctly marked with the owner's name.

See also list of Gymnasium requisites, page 85.

TERMS

All regular fees are due and must be paid quarterly, in advance.

No student is allowed to register until all fees and charges due have been paid.

Students are not received for less than a half-year or the remainder of a half-year. Parents are asked to give ample notice beforehand of intention to withdraw a student at the end of a half-year.

No deduction is made for holidays or for absence or withdrawal of students from school, except in cases of protracted sickness. In case of absence or withdrawal for protracted sickness the School and the parent divide losses equally for the remainder of the half-year.

No allowance is made for withdrawal at Christmas, nor within one month of the close of the session, nor is allowance made for late entrance in the first quarter.

ENTRANCE

An Entrance Fee of \$25 is required of all resident students at the time of filing application for entrance, as a guarantee for holding place. *This fee is in no case returned*, but on the entrance of the student is credited to her regular account.

REGULAR CHARGES

Regular Students. — The regular charge for the school year 1918-'19 is \$400. This includes all living expenses and all regular school fees in the Academic or Business Departments. There is no extra charge for Languages.

The regular charge includes Board, Heat, Light, Room-place, Laundry, Contingent Fee, Medical Fee, Library Fee, and Academic or Business Tuition.

EXTRA CHARGES

FEES IN THE MUSIC DEPARTMENT, 1918-'19

(Two half-hour lessons each week.)

For Piano Lessons from Miss Dowd.	\$70
For Piano Lessons from other teachers.	60
For Voice Lessons from the Director (Mr. Owen)	80
For Voice Lessons from Miss Thompson.	70
For Violin Lessons.	70
For Organ Lessons.	70
For the use of Piano for practice.	5
For the use of Organ for practice.	10

These are the charges for one hour's practice each school day during the session. Additional practice is charged at the same rates.

For Theory of Music, Harmony, or History of Music. . \$10

These subjects are taught in small classes, with two half-hour lessons each week. The charge for each class is \$10.

Music pupils are required to take one of these classes in connection with their Music Lessons.

For Lessons in Normal Music. \$80

FEES IN THE ART DEPARTMENT

First Year Work (Drawing, etc.)	\$30
Second and Third Year Work.	50

Painting in Oil or Water Color, etc.

Tuition in History of Art. 10

Work in special classes at special rates.

FEES IN THE BUSINESS DEPARTMENT

Full Tuition \$50

This includes any or all of the business branches, with English and Arithmetic. No reduction is made for a partial course except as follows:

Typewriting alone \$25
 Bookkeeping alone 25

These fees include the use of typewriter for practice.

FEES IN THE ELOCUTION DEPARTMENT

Private Lessons \$50

Two half-hour lessons each week.

Class Lessons (in small classes) \$10

No charge is made to Elocution pupils for the work in Dramatics done in connection with the regular lessons.

FEES IN THE HOME ECONOMICS DEPARTMENT

Tuition in Home Economics A (Cooking, etc.) \$25

The Laboratory Fee to cover the cost of supplies is additional.

Tuition in Home Economics B (Sewing, etc.) 15

Materials furnished and charged at cost on the Incidental Account.

OCCASIONAL FEES

Laboratory Fee. — A fee of from \$3 to \$5 is charged students using the Science Laboratory.

This fee is to cover cost of material and varies with the course.

Graduating Fee. — A fee of \$2 is charged each student receiving a Diploma in any department; and a fee of \$1 is charged each student receiving a Certificate.

INCIDENTAL CHARGES

These are not properly school charges, but are simply charges for materials or money which the School furnishes to the pupil as a convenience to the parent.

A statement of the Incidental Account is sent quarterly.

Parents are requested to make an Incidental Deposit to cover the cost of materials bought by the School and furnished to the students, and also to provide pocket money. As these charges will vary with need, no definite statement can be made, but ordinarily \$30 for the year will be sufficient in addition to the allowance for pocket money.

Books and Stationery, Sheet Music and Art Materials are furnished by the School and charged at regular prices.

It is advisable that the pocket money should be furnished only through the School, and it is urged that the amount should not exceed one dollar a week.

EXPLANATORY STATEMENT OF REGULAR CHARGES

The regular charges given in concise form on page 93 may be further explained as follows:

Academic Tuition. — The charge is the same for a full course or a partial course.

A student, however, taking only one or two classes is charged \$25 a class.

Laundry. — The regular charge for the year covers an average of \$1.50 worth of laundry each week, or \$48 worth for the year, at regular laundry prices. Additional pieces are charged extra at half rates. Laundry lists with prices will be sent on request. Pupils are expected to limit the number of fancy pieces.



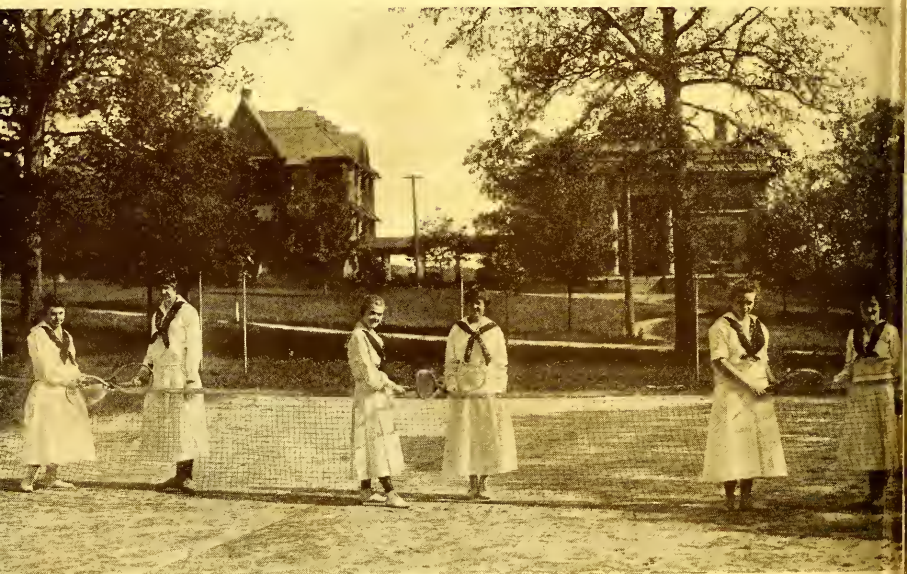
"GRANDDAUGHTERS AND GREAT-GRANDDAUGHTERS OF ST. MARY'S"
(The daughters and granddaughters of former pupils)



THE DRAMATIC CLUB IN "THE ADVENTURE OF LADY URSULA"



IN THE GYMNASIUM, CLEMENT HALL



WINNERS IN THE TENNIS TOURNAMENT, 1918

Medical Fee. — This fee, which is included in the regular charge, entitles boarding students to the attention of the School Physician in all cases of ordinary sickness, and to such ordinary medical supplies as may be needed, without further charge. Cases of major surgery, however, and special treatment of eyes, ears, etc., and dental services are not included, and the expense of these, when necessary, must be borne by the parent or guardian. It is understood that any patron may, if so inclined, pay a special fee to the School Physician, in cases of extraordinary or long continued sickness. All special prescriptions are charged extra.

The following statement with regard to the School Physician was adopted at the May, 1914, meeting of the Executive Committee:

“The health of the School is under the charge of the School Physician, and all boarding students are under his care, but with the previous consent of the Rector and the School Physician some other reputable physician may be called in to meet the School Physician in consultation.”

DEDUCTIONS

A deduction of 10 per cent. in the tuition charge is made in the case of students who take Vocal and Instrumental Music, Piano and Elocution, Music and Art, and like combinations. This deduction is made only to students who pay Academic tuition.

A deduction of \$10 each for the year is made in the charges when two or more resident students enter from the same family.

A deduction of 10 per cent. of the tuition charge is made when two or more local students enter from the same family.

These deductions are all conditional on the bill being paid in advance.

SCHOLARSHIPS IN ST. MARY'S

COMPETITIVE SCHOLARSHIPS

1. The *David R. Murchison Scholarship*, endowed 1903 (\$300). (For the Diocese of East Carolina.)
2. The *Smedes Memorial (Alumnæ) Scholarship*, endowed 1904 (\$270).

These scholarships, when vacant, are filled by competitive examination of qualified applicants.

NONCOMPETITIVE SCHOLARSHIPS

TUITION SCHOLARSHIPS (\$50)

1. *Clergy Scholarships*. For daughters of the clergy. Not limited in number. Allotted by the Rector of St. Mary's.
2. *Raleigh City Schools Scholarship*. One filled each year. The holder nominated by the Superintendent.
3. *Mary Ruffin Smith Scholarship* of the Diocese of North Carolina. The holder nominated by the Bishop of the Diocese.

BOARD AND TUITION SCHOLARSHIPS (\$250)

1. *Mary Ruffin Smith Scholarships* of the Diocese of North Carolina. (Two.) The holders nominated by the Bishop of the Diocese.
2. *Mary E. Chapeau Scholarship* of the Diocese of North Carolina. The holder nominated by the Bishop of the Diocese. Primarily for daughters of the clergy.

3. *Mary E. Chapeau Scholarship* of the Diocese of East Carolina. The holder nominated by the Bishop of East Carolina. Primarily for daughters of the clergy.
4. The *Madame Clement Memorial Scholarship*, founded 1905. The holder nominated by the President of the Board of Trustees after conference with his fellow Bishops of the Board.
5. The *Eliza Battle Pittman Scholarships*. (Two.) The holders residents of Edgecombe County, North Carolina. Nominated by the Rector and Vestry of Calvary Church, Tarboro, N. C.

Note: The David R. Murchison Scholarship (\$300) and the Martin Scholarship (\$180) were endowed in such a way that the School actually receives annually the amounts credited to the holder of the Scholarship. There is no such return to the School in the case of the other scholarships.

OTHER SCHOLARSHIPS

1. The *Martin Scholarship*. The Martin Scholarship was established by Dr. and Mrs. Henry B. Martin, of Raleigh, who in their wills left a sum of \$3,000 to the Trustees of St. Mary's, the interest on which sums is to be used each year for a scholarship. The appointment is made by the President of the Trustees, acting for the Board. The present value of the Scholarship is \$180 each year.
2. The *South Carolina Scholarships*. The Diocese of South Carolina has contributed certain funds for the use of the School in 1918-'19, and will probably continue to do likewise. This money will be used for scholarships open to candidates from South Carolina. The amount in each year will probably be about \$300, divided in amount as may seem advisable into two scholarships.

Full information concerning all the Scholarships at St. Mary's is published in Bulletin on *Scholarships*, which may be had by writing to the School.

THE ALUMNAE OF ST. MARY'S

OFFICERS OF THE ST. MARY'S ALUMNAE ASSOCIATION FOR 1917-'18

Mrs. John S. Holmes, *President*.Chapel Hill, N. C.
Mrs. Nannie B. Ashe, *Vice-President*.Raleigh, N. C.
Miss Kate McKimmon, *Secretary*. *St. Mary's, Raleigh, N. C.*
Mrs. Ernest Cruikshank, *Treasurer*. *St. Mary's, Raleigh, N. C.*

ALUMNAE COUNCIL

Miss Emilie W. McVea, *Sweetbrier, Va.*.until 1918
Miss Minnie Leary, *Elizabeth City, N. C.*.until 1918
Mrs. J. J. Bernard, *Raleigh, N. C.*.until 1919
Miss Florence W. Slater, *New York City*.until 1919
Mrs. Ashby L. Baker, *Raleigh, N. C.*.until 1920
Miss Gertrude Royster, *Raleigh, N. C.*.until 1920
And the officers *ex officio*.

The Alumnae Association of St. Mary's, which was first established in 1880 and meets annually at Commencement, has done effective work in aiding the progress of the School and grows yearly stronger and more vigorous.

In addition to constant assistance rendered St. Mary's by the individual members, the Association has completed three special works of importance and is now actively interested in the campaign of the Trustees for the \$250,000 Fund.

(1) The *Foundation of the Smedes Memorial Scholarship* in St. Mary's, in memory of the founder and first Rector

of St. Mary's, his wife, and his son, the second Rector, was undertaken early in the life of the Association and completed in 1903, when an endowment of \$4,000 was turned over to the Trustees.

(2) The *Enlarging and Improving of the Chapel*, around which the fondest recollections and deepest interest of the Alumnæ center, was undertaken in 1904, and the enlargement and adornment was completed in 1905 at a cost of more than \$3,500.

(3) The *Endowment of the Mary Iredell Fund* and the *Kate McKimmon Fund* in St. Mary's the third work of the Association was undertaken at the 1907 Commencement and the sum reached \$5,000 in 1916.

The Alumnæ are organized as far as possible into local Chapters in their several cities and towns, and these Chapters hold semi-annual meetings on November 1st, Founders' Day, and May 12th, Alumnæ Day, each year.

There are upwards of 150 active members of the Raleigh Alumnæ Chapter, and there are active Chapters in New York and Baltimore, as well as in many places nearer home.

REGISTER OF STUDENTS

1917-1918

(The * indicates non-resident students.)

SENIOR CLASS

Drane, Katharine.....N. C.	*Miller, Maude.....N. C.
Folk, Bessie P.....N. C.	Morgan, Henrietta.....N. C.
Hughes, Allene.....N. C.	Moye, Novella.....N. C.
*Hughes, Katherine.....N. C.	*Pleasants, Gertrude.....N. C.
Laughinghouse, Helen.....N. C.	Pratt, Agnes.....N. C.
Mason, Helen.....N. C.	Ravenel, Estelle.....Ga.

JUNIOR CLASS

Albertson, Bertha.....N. C.	*Kitchin, Elizabeth.....N. C.
Burke, Nina.....La.	*Lay, Ellen.....N. C.
Drane, Marian.....N. C.	Toler, Louise.....N. C.
Erwin, Josephine.....N. C.	

SOPHOMORE CLASS

Askew, Elspeth.....N. C.	McMullan, Camilla.....N. C.
Battle, Helen.....N. C.	Pearsall, Louise.....N. C.
Batts, Katherine.....N. C.	Pender, Ella.....N. C.
Bowne, Elizabeth.....N. C.	Seed, Alice.....Ala.
Cooper, Helen.....N. C.	Smith, Susan.....N. C.
Davis, Sara.....S. C.	Stone, Audrey.....N. C.
*Guirkin, Mary.....N. C.	Waddell, Elizabeth.....N. C.
Jones, Mildred.....N. C.	Wilkes, Carrie McIver.....N. C.
Kirtland, Mildred.....Fla.	*Wilson, Ina.....N. C.
*Linehan, Marie.....N. C.	Wilson, Mary C.....N. C.
Mullins, Mary.....S. C.	

FRESHMAN CLASS

*Alston, Katherine.....N. C.	Cheek, Alice.....N. C.
Anderson, Lucy London...N. C.	Cooper, Nina.....N. C.
Avent, Lou Spencer.....N. C.	Cumming, Katherine.....Ga.
Barnard, Margaret.....Del.	Dall, Mary.....N. Y.
Barnhill, Marjorie.....N. C.	Fairley, Beatrice.....N. C.
Barwis, Millicent.....N. J.	Fishel, Selma.....N. C.
Bateman, Grace.....N. C.	Fitzwater, Julia.....N. C.
Blanton, Millicent.....N. C.	Glass, Rainsford.....Fla.
Bonner, Elizabeth.....N. J.	*Hoke, Mary.....N. C.
Brownell, Viola.....N. C.	Howell, Virginia.....N. J.
*Carlton, Marie.....N. C.	Howie, Rachel.....N. C.
Champion, Elizabeth.....Ga.	Kirtland, Dorothy.....Fla.

*Lay, Nancy.....N. C.	Rawlings, Margaret.....N. C.
Lesley, Margaret.....Fla.	Seawell, Bertha.....N. C.
Little, Margaret.....N. C.	Shavender, Grace.....N. C.
Moffitt, Mary.....N. C.	Sublett, Eleanor.....Va.
Morgan, Florie Belle.....N. C.	Tarwater, Hilah.....N. C.
Moss, Maude.....Va.	Toy, Jane.....N. C.
Mott, Catherine.....Va.	Turner, Beatrice.....N. C.
Moye, Jessie.....Va.	White, Fay.....Ga.
McMurry, Sara.....N. C.	White, Janet.....N. C.
Neal, Mary.....Va.	White, Nelle.....N. C.
Patterson, Juanita.....Va.	Yellott, Mary.....Md.

CONDITIONED FRESHMEN

Higgs, Novella.....N. C.	Ruffin, Jane.....N. C.
Rembert, Augusta.....S. C.	Sherrod, Pattie.....N. C.
*Royster, Virginia.....N. C.	

BUSINESS CLASS

Adams, Mabel.....N. C.	Latham, Lena.....N. C.
Ambler, Dorothy.....N. C.	Lefferts, Catherine.....N. C.
Barker, Arlene.....Mass.	Lenoir, Virginia.....N. C.
*Batchelor, Margaret.....N. C.	McDowell, Katherine.....N. C.
Betts, Mildred.....N. C.	McGuire, Annie.....N. C.
Bonner, Caroline.....N. C.	McMullan, Camilla.....N. C.
Brown, Charlotte.....N. C.	*Noble, Annie.....N. C.
Chavasse, Mary.....N. C.	Northrup, Carolyn.....N. C.
*Clark, Dessie.....N. C.	Odom, Willie.....N. C.
*Clark, Marjorie.....N. C.	Parks, Lee.....Va.
Divine, Mary Ruth.....N. C.	Pearsall, Louise.....N. C.
Dortch, Anna.....N. C.	Pender, Ella.....N. C.
Freeman, Bertha.....Va.	*Phillips, Alma.....N. C.
Gold, Margaret.....N. C.	Phillips, Ella.....Conn.
Harrison, Cary.....N. C.	*Royster, Margaret.....N. C.
*Jones, Louise.....N. C.	Snyder, Helen.....N. Y.
Jones, Mildred.....N. C.	*Stone, Florence.....N. C.
*Kitchin, Anna.....N. C.	Thomas, Elsie.....N. C.
*Knox, Augusta.....N. C.	*Williamson, Gladys.....N. C.
*Knox, Catherine.....N. C.	

PREPARATORY DEPARTMENT

SECOND YEAR

Baker, Leslie.....Ga.	Browne, Elizabeth.....Va.
*Baker, Elizabeth.....N. C.	Budge, Helen.....Fla.
*Barber, Harriet.....N. C.	Butt, Vera.....N. C.
Baxter, Rebecca.....Tenn.	Cabell, Dorothy.....Va.
Bolling, Virginia.....Va.	*Cameron, Sallie.....N. C.
*Brantley, Eugenia.....N. C.	Coleman, Mary.....N. C.

*Corr, Lucile.....N. C.	Morgan, Alberta.....Fla.
Craig, Ruth.....Fla.	McAlister, Emily.....S. C.
*Cross, Elizabeth.....N. C.	McCoy, Helen.....N. C.
Daughtridge, Mary Will..N. C.	McMorris, Julia.....Va.
DeLorme, Ruth.....N. Y.	Parker, Beatrice.....N. C.
Dougherty, Muriel.....Ill.	Patch, Anna.....N. C.
Farmer, Lotta.....N. C.	Powell, Dorothy.....N. C.
Ferebee, Amy.....N. C.	Quincy, Janyce.....S. C.
*Fetter, Mary.....N. C.	Roberson, Helen.....N. C.
Fields, Maria.....Va.	Rogers, Ella.....S. C.
Flora, Virginia.....N. C.	Russell, Ruth.....Ala.
Forester, Margaret.....N. C.	Saffold, Evelyn.....Ala.
Freeland, Elsie.....Va.	Scott, Katherine.....N. C.
*Freeman, Evie.....N. C.	Scull, Clarine.....N. C.
Hart, Nancy.....N. C.	Seabury, Martha.....Va.
Hawkins, Laura.....Fla.	Smith, Anita.....Ga.
*Hill, Randolph.....N. C.	Smith, Florence.....N. C.
Hood, Helen.....Md.	Taliaferro, Mollie.....Va.
*Hunter, Josephine.....N. C.	Waddell, Katherine.....N. C.
Huntington, Claire.....N.Y.	Webster, Lillian.....N. C.
Inglesby, Edith.....Ga.	White, Katherine.....Ga.
*Johnson, Charlotte.....N. C.	Williams, Virginia.....Va.
Leach, Ruth.....Fla.	Wills, Lucy Lillian.....Va.
Lee, Florence.....Ala.	Wilson, Mary B.....N. C.
*Linehan, Susan.....N. C.	Wingate, Elizabeth.....N. C.
*Martin, Florence.....Ga.	*Wynne, Grace.....N. C.
Meggs, Leila.....Fla.	Yorke, Margaret.....N. C.
Moore, Caroline.....N. C.	

FIRST YEAR

Bacon, Louise.....Ga.	Parkman, Charlotte.....N. C.
Dunwoody, Florida.....Fla.	*Robbins, Ro Ella.....N. C.
Hawkins, Mabel.....Fla.	Sheetz, Emma.....N. C.
*Jackson, Elizabeth.....N. C.	Springs, Margaret.....S. C.
Kern, Frances.....Ga.	Towles, Janice.....S. C.
*Lay, Lucy.....N. C.	Ward, Emily.....N. C.
Myatt, Ellen Brent.....Ga.	*Whitaker, Marie.....N. C.

SPECIAL STUDENTS

(ALL NON-RESIDENT)

Bowen, Eunice.....Piano	Oldham, Ruth.....Piano
Cameron, Belle.....Voice	Robbins, Edwin.....Violin
Carpenter, Mrs. Edith...Business	Scott, Mr. Kingham.....Piano
Gordon, Eleanor.....Piano	Staudt, Janie.....Violin
Guirkin, Alice.....Piano	Stephenson, James.....Violin
Hughes, Elizabeth.....Art	Thacker, Josephine.....Piano
Jones, Carmen.....Piano	Williams, Mr. J. H.....Piano
Jordan, Mr. Robt..Piano, Violin	Yarborough, Katherine,
Kaplan, Saidie.....Piano	Domestic Art
Merritt, Louise....Piano, Organ	

INTERMEDIATE DEPARTMENT

EIGHTH GRADE (O)

*Banker, Anne.....N. Y.	*Morgan, Mary Strange....N. C.
*Boylston, Adelaide.....N. C.	*Raney, Margaret.....N. C.
Collier, Eunice.....Ga.	*Rosenthal, Corinne.....N. C.
*Grimes, Jane.....N. C.	Scott, Virginia.....N. C.
*Lawrence, Elizabeth.....N. C.	

LOWER GRADES

*Bunting, Anne (Va.)	*Pendleton, Sylbert
Carr, Martina (N. C.)	*Preston, Rhea
*Denson, Sara	*Rogers, Mishew
*Green, Frances	Spence, Clare (N. C.)
Hall, Henrietta (D. C.)	*Steele, Juliet
*Halstead, Phyllis	*Walters, Macon
*Howard, Dorothy	*Williams, Evelyn
*Jones, Isabel	*White, Lillian
*Lay, Virginia	*White, Ray
Lesley, Sara (Fla.)	*Wright, Margaret
*Lyon, Mary	*Wright, Violet
*Mason, Eleanor	*Yates, Elizabeth

PRIMARY

(ALL NON-RESIDENT STUDENTS)

Andrews, Julia	Robbins, Susie May
Busbee, Frances	Steele, Cary
Lawrence, Ann	Steele, Nancy
Martin, Hilda	Waite, Jeannette
Raney, Katherine	Withers, Mary
Riddick, Eugenia	

Total Enrollment for the Session, 267; Resident Students, 173; Non-resident Students, 94.



FORM OF BEQUEST

“I give, devise and bequeath to the Trustees of St. Mary’s School, Raleigh, North Carolina, their successors and assigns, absolutely and forever (the property given), in trust that it shall be used for the benefit of said school, in the discretion of said Trustees, for building, improvement, equipment, or otherwise”

(or)

“in trust to be invested and the income derived therefrom to be used for the benefit of said school in such manner and for such purposes as to the Trustees may seem best.”



Some Additions to the Report of the
Rector

TO THE TRUSTEES OF

St. Mary's School



JUNE FOURTH
NINETEEN AND EIGHTEEN

Some Additions to the Report of the Rector to the Trustees of St. Mary's, June 4, 1918

You will kindly allow me to add some general remarks which may be of use for your deliberation now and in the future.

WHAT SHOULD BE THE AMOUNT CHARGED BY A CHURCH SCHOOL?

There are two questions involved, the absolute amount, and the ratio between the amount charged and the actual expense of the education of each student. With regard to the first point, I think the Church has a mission to all classes. It has a mission to the rich, and those schools that charge a thousand dollars and more are educating the children of the rich who are perfectly able to pay these charges and are thereby training up the leaders in every interest of the Church. St. Paul's School, for example, has sent out some eighty or ninety clergymen, of whom ten, I think, are bishops.

Then there is a real need occasionally for a very cheap school, run in the most economical way, where the students do all the work, including possibly the cooking, and which enables the humblest with a little help to send their sons and daughters to be trained in the Church's ways. As a rule, however, these schools are not able to go beyond the high school course and

find it difficult to secure the faculty necessary for a first-rate education. To this there are some notable exceptions, but the difficulty is always there.

The greatest need of the Church, where the best can be done, is filled by schools like St. Mary's with a comparatively moderate charge, but intended to be sufficient to enable the school to give a fairly advanced education and secure a faculty to give the very best instruction. Of course, the more advanced the institution the higher the cost for laboratory, library, and other equipment, and for the salaries of teachers. An advanced institution like St. Mary's, therefore, costs more than a mere secondary school, and a full college would cost more still. Our charges are not beyond the ability of the average man, and with some help in scholarships we are able also to take the daughters of the clergy and certain deserving students of high grade, who are thus helped to get an education, while they also have a distinct influence on the scholarship of the School. St. Mary's is doing the very best work possible for the Church, and the work that is most needed. There may be in the future a need for an institution of a different sort, but very high prices here or an attempt to lower them materially would prevent the accomplishment of the sort of work we ought to do and would not be for the benefit of the great majority as is now the case.

Another question is, What should be the ratio between the amount paid by each student and the cost of educating each student? Education is practically universally a charitable matter, and each student re-

ceives a considerable amount more in value than is paid for through the fees. The exception to this is found in a few private schools. These schools fail unless the owner is a man of particular ability, but if this is the case he is able to run his school more economically and successfully because there is no friction or lost motion, and the responsibility and authority is centered in one person, as was the case with Dr. Aldert Smedes.

All through the history of civilization it has been the custom to support education by money gifts so that the fees were less than the cost. The amount received free comes from an endowment and other funds held by the institution and from the amount that would properly be charged as rent on all buildings and equipment. A student who goes to Harvard or Yale receives in this way \$350 for which he makes no return. A student in our State institutions receives \$150 worth besides the rent value for the buildings and equipment. From a calculation I made several years ago, every student that comes to St. Mary's receives about \$20 free. St. Mary's has to be charged each year with \$2,400 interest on the debt, which is practically a charge for rent. This has amounted in the last nine years to \$19,538. Also, it is common in all institutions to have a large number of scholarships which enable deserving students to pay less than others. These scholarships should, of course, be paid for by an income equal to the charge and derived from the capital sum invested at interest. St. Mary's in the last eleven years has given in scholarships \$31,012.

These two items amount to a total of \$50,550.50. The proposed fund of \$100,000 for endowment is practically to a large extent a fund to cover these scholarships of various sorts. If the School were relieved from its payment of interest and had an income from all these scholarships, it would not have to make each year as much as at present by at least \$5,000.

Two facts ought to be remembered in this connection: first, that the educational experts in the charge of the Carnegie and Rockefeller Foundations, in addition to ample equipment of library, laboratory, etc., require a large endowment fund before they will consider the merits of any institution; second, the conditions that control the admission of an institution to be ranked as a college or junior college by the Association of Colleges and Secondary Schools of the Southern States and by other similar bodies also make it necessary that such institution have an ample endowment before being finally so ranked.

St. Mary's School should have buildings and equipment equal to those obtainable at the present time in other institutions of similar rank, and in addition there should be an endowment fund sufficiently large as a minimum to cover all the charges for scholarships and as much larger as possible, in order to keep the charges for all down to as reasonable a sum as may be possible.

The position of St. Mary's in the educational world is an anomalous one. Educational authorities recognize two kinds of institutions. First, a secondary school

or high school doing college preparatory work, and the other a full college. They do have a definition of a junior college, but this is the first two years of a full college chopped off mechanically with no idea of its being a full and complete course, and no such institution exists, so far as I know, in the South except where the full college gives a certificate of a junior college to those who have completed their first two years. St. Mary's is an advanced school giving two years of work beyond college preparatory, which two years of work are intended to complete the education of the students who come here, although at the same time it very largely prepares them for advanced standing at a college. St. Mary's occupies an honored place among the institutions of like grade. With the exception of two others, I believe all other institutions of this kind call themselves colleges and give a B.A. degree. This is, of course, absurd, but St. Mary's suffers severely from being considered in the same class with such unintelligent and hardly honest institutions, and it is almost impossible for her to receive recognition for being just what she is.

While I do not believe it is immediate, I am quite sure that in the fairly near future it will be necessary to consider increasing the facilities of St. Mary's School so as to have a full college course, so that we may then have a secondary school and a full college separately. When this is done, in order to secure recognition, it will be necessary for the college to have its own separate faculty, and for all academic matters to be kept separate between the secondary school and the

college. The students of both could of course worship in the Chapel and take their meals in the school dining room, which is ample for three hundred and sixty. The Church has no real college anywhere in this country, and if any institution should go on and become a college, it seems as though St. Mary's is the one that ought to do this. Of course it would involve a very considerable extra expense in many ways. I wish to record my firm belief, however, that the best work of a Church school is done in the earlier years, and that the secondary school would still accomplish most in the moral development of the students.

It may be worth while to state my own vision in the matter, which has been to have a college building erected north of the Rectory, where all the college academic work should be done and the students and faculty could be accommodated. This would not be inconveniently far from the Chapel and the dining room, and all the work could be carried on in the best and most convenient way.

Of course these matters are all in the future, and when the time comes other plans no doubt will come up for consideration, but I hope it is worth while to note for a record the results of my own thoughts on the subject during the time that I have been here.

GEORGE W. LAY,
Rector.

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St. Mary's School v.5-7
AUTHOR Bulletin

TITLE

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